

AGENDA
BOARD OF CITY COMMISSIONERS
AUGUST 21, 2023 AT 6:00 PM
COMMISSION CHAMBERS AT CITY HALL
16 WEST 9TH STREET
SHAWNEE, OKLAHOMA

Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body. Under certain circumstances, items are deferred to a future date or stricken from the agenda entirely.

CALL TO ORDER

DECLARATION OF A QUORUM

INVOCATION

FLAG SALUTE

1. Recognition of BancFirst, SSM Health, and Shawnee Mills for their generous donation of funds for the West Farral Street Welcome Sign.
2. Citizens Participation (A three-minute limit per person)
(A twelve-minute limit per topic)
3. Consider approval of Consent Agenda:
 - a. Acknowledge staff will proceed in the instant meeting with the opening and consideration of bids as set forth in Item No. 21.
 - b. Minutes from the July 17, 2023 regular meeting and the August 7, 2023 special call meeting.
 - c. Acknowledge the following minutes and reports:
 - Board of Adjustment Minutes from the May 18, 2023 regular meeting.
 - Planning Commission Minutes from the July 5, 2023 regular meeting.
 - Shawnee Beautification, Parks, and Recreation Committee Minutes from the June 15, 2023 regular meeting.

- Shawnee Urban Renewal Authority from the November 1, 2022 rescheduled regular meeting.
 - License Payment Report for July 2023.
 - Project Payment Report for July 2023.
- d. Authorize a right-of-way easement be given to Canadian Valley Electric Cooperative, Inc., to serve an existing City Lake Lot Lease at Shawnee Twin Lakes.
 - e. Acceptance of public water line improvements along American Way and place Maintenance Bond into effect.
 - f. Acceptance of a right-of-way utility easement agreement for property along 417 South Lindale Avenue.
 - g. Acceptance of right-of-way utility easement agreement for property along 408 South Lindale Avenue.
 - h. Acceptance of right-of-way utility easement agreement for property along 1532 East Farrall Street.
 - i. Acceptance of right-of-way utility easement agreement for property within Out Lot 7 of Elliott's Addition.
 - j. Acceptance of right-of-way utility easement agreement for property along 1530 East Farrall Street.
 - k. Acceptance of right-of-way utility easement agreement for property along 1703 East Farrall Street.
 - l. Acknowledge the resignation of Tosha Tanquary from the Shawnee Urban Renewal Authority.
 - m. Mayor Appointments:

Shawnee Senior Citizens Advisory Board

Barry Fogerty

1st Full Term

Expires: July 1, 2026

Replaces Janice Orlauski -

Term Expired

Pamela Pensoneau <i>Replaces Jeanni Pruitt - Term Expired</i>	1st Full Term	Expires: July 1, 2026
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Shawnee Housing Authority

Daniel Jordan Resident Commissioner <i>Replaces Tamara Hale - Term Expired</i>	1st Partial Term	Expires: February 1, 2026
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4. Mayor's Proclamation(s)
 - a. "National Suicide Prevention Month", September 2023
5. Shawnee Twin Lake No. 1 Briefing - Seth Barkhimer, Director of Engineering
6. Consideration of an agreement between the City of Shawnee and Terracon Consultants, Inc. for Geotechnical Engineering Services.
7. Consideration of a proposal with Elevation Land Surveying to provide Professional Survey Services at Shawnee Twin Lake No. 1.
8. Consideration of a resolution authorizing the application for a Shawnee-specific Continuum of Care from the United States Department of Housing and Urban Development.
9. Consideration of a resolution declaring certain items of personal property surplus and no longer needed for City purposes; describing said items; and authorizing disposal at the City's discretion.
10. Consideration of a contract renewal between Central Oklahoma Community Action Agency and the City of Shawnee's Community Development Block Grant program for administration of Transitional Housing for Shawnee Urban Renewal Authority property.
11. Consider an agreement between the City of Shawnee and the AARP for participation in the Senior Community Service Employment Program offered

by the AARP Foundation.

12. Public hearing of a request for a Conditional Use Permit (CUP) for telecommunications housing on property located at 43008 East MacArthur Street.
Case No. CUP02-23 | Applicants: Tim & Donna Russell
13. Consideration of approval for a Conditional Use Permit (CUP) for telecommunications housing at the property located at 43008 East MacArthur Street.
Case No. CUP02-23 | Applicants: Tim & Donna Russell
14. Consideration of an ordinance of the City of Shawnee, Oklahoma amending portions of Chapter 4 "Alcoholic Beverages", by creating a complimentary beverage license for a certain purpose and providing for a definition; providing for severability; providing for codification; and providing for repealer.
15. Consideration of a resolution updating the City Fee Schedule by setting the complimentary beverage license fee pursuant to Article I of Chapter 4 "Alcoholic Beverages" of the Shawnee Municipal Code; and providing for the readoption of the City Fee Schedule in whole.
16. Consideration of an ordinance amending portions of the Shawnee Municipal Code, Chapter 6 "Aviation", providing for repeal; providing for codification; providing for severability; and setting the effective date.
17. Public hearing on an amendment to the Capital Improvement Plan to add two projects at the Shawnee Municipal Airport.
18. Consideration of an amendment to the Capital Improvement Plan to add two projects at the Shawnee Municipal Airport.
19. Consideration and approval of a Memorandum of Understanding with Oklahoma Baptist University to allow nursing students to embed within the Homeless Resource Center.
20. Consideration of the following budget amendments for Fiscal Year 2023 – 2024:
 - a. Gifts & Contributions Fund - Fund 706 - To fund the installation of the Shawnee Gateway sign on West Farrall Street funded by donations received

in FY23.

- b. General Fund - Fund 001 - to appropriate fund balance for FY22-23 Encumbrances for which goods or services will be received or rendered in FY23-24.
- c. Hotel/Motel Surcharge Fund - Fund 106 - to appropriate fund balance for FY22-23 Encumbrances for which goods or services will be received or rendered in FY23-24.
- d. Capital Improvement Fund - Fund 301 - to appropriate fund balance for FY22-23 Encumbrances for which goods or services will be received or rendered in FY23-24.
- e. Street Improvement Fund - Fund 302 - to appropriate fund balance for FY22-23 Encumbrances for which goods or services will be received or rendered in FY23-24.
- f. 2018 Capital Improvement Fund - Fund 303 - to appropriate fund balance for FY22-23 Encumbrances for which goods or services will be received or rendered in FY23-24.
- g. American Rescue Plan Fund - Fund 304 - to appropriate fund balance for FY22-23 Encumbrances for which goods or services will be received or rendered in FY23-24.
- h. Grant Fund - Fund 010 - to appropriate fund balance for remaining FY23 balance in the Grant Fund for the emergency services contracts due to the April 19, 2023 tornado event.

21. Consider Bid(s):

- a. Independence Avenue Waterline Project (Open)

22. Acknowledge Monthly Sales Tax Report.

23. Administrative Report(s):

- a. Designated Camp & Shelter Site, Proposed Operations Model and Set-up Requirements - Andrea Weckmueller-Behringer, City Manager and Rian Harkins, Community Development Director

24. New Business (Any matter not known or which could not have been reasonably foreseen prior to the posting of the agenda.)

25. Commissioners Comments

26. Adjournment

Respectfully submitted,

A handwritten signature in blue ink that reads "Lisa Lasyone". The signature is written in a cursive, flowing style.

Lisa Lasyone, CMC, City Clerk

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting, and necessary accommodations will be made. (ADA 28 CFR 36)