

AGENDA  
SHAWNEE MUNICIPAL AUTHORITY  
January 7, 2013 AT 6:30 P.M.  
COMMISSION CHAMBERS AT CITY HALL  
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

1. Consider approval of Consent Agenda:
  - a. Minutes from the December 17, 2012 meeting
2. Discussion, consideration and possible action to pay note to Arvest Bank for land located at Lots Five (5) and Six (6), YAHGNEE ADDITION, PHASE 1, a subdivision of a part of the Northwest Quarter (NW/4) of Section 32, Township 11 North, Range 4 East of the Indian Meridian, subject to existing zoning ordinances, rights-of-ways, encroachments that a survey may reveal and easements of record and less and except all oil, gas and minerals and oil, gas and mineral rights therein and thereunder; to the City of Shawnee, Pottawatomie County, Oklahoma, according to the recorded plat thereof.
3. New Business

(Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)
4. Administrative Reports
5. Adjournment

Respectfully submitted

Phyllis Loftis, CMC, Authority Secretary

**Shawnee Municipal Authority**

**1. a.**

**Meeting Date:** 01/07/2013

Minutes 12-17-12

Submitted By: Donna Mayo, Administration

Department: Administration

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Title of Item for Agenda

Minutes from the December 17, 2012 meeting

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Attachments

Minutes 12-17-12

THE TRUSTEES OF THE SHAWNEE MUNICIPAL AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN REGULAR SCHEDULED SESSION IN THE COMMISSION CHAMBERS AT CITY HALL, 9TH AND BROADWAY, SHAWNEE, OKLAHOMA, MONDAY, DECEMBER 17, 2012, FOLLOWING THE BOARD OF CITY COMMISSIONERS MEETING AT 6:30 P.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW. UPON ROLL CALL, A QUORUM WAS DECLARED WITH THE FOLLOWING MEMBERS IN ATTENDANCE:

PRESENT: Agee, Mainord, Winterringer, Smith

ABSENT: Stephens, Harrod, Hall

Call to Order

Declaration of a Quorum

AGENDA ITEM NO. 1: Consider approval of Consent Agenda

- a. Minutes from the December 3, 2012 meeting.
- b. Authorize staff to solicit bids for the Kimberly Lift rehab project.

A motion was made by Trustee Smith, seconded by Trustee Agee, to approve the Consent Agenda items 1(a-b). Motion carried 4-0.

AYE: Smith, Agee, Mainord, Winterringer

NAY: None

AGENDA ITEM NO. 2: Consider a resolution to declare the Ozone equipment and related controls at the water treatment plant as surplus property and authorizing the sale of said items through sealed bids.

Resolution No. SMA-12-01 was introduced.

A RESOLUTION DECLARING THE FOLLOWING OZONE EQUIPMENT SURPLUS PROPERTY AND NO LONGER NEEDED FOR SHAWNEE MUNICIPAL AUTHORITY PURPOSES; DESCRIBING SAID ITEM; AND AUTHORIZING

STAFF TO PROCEED WITH ADVERTISING FOR  
SEALED BIDS FROM THE PUBLIC FOR SALE.

A motion was made by Trustee Winterringer, seconded by Trustee Smith, to approve a Resolution to declare the Ozone equipment and related controls at the water treatment plant as surplus property and authorizing the sale of said items through sealed bids. Motion carried 4-0.

AYE: Winterringer, Smith, Agee, Mainord

NAY: None

AGENDA ITEM NO. 3:

Discussion, consideration and possible action to authorize City Manager to contract for the cleaning of the 30" waterline between the filters and to clear blockage due to calcium build up at the caustic injection site not to exceed \$50,000.00.

A motion was made by Trustee Smith, seconded by Trustee Agee, to authorize City Manager to contract for the cleaning of the 30" waterline between the filters and to clear blockage due to calcium build up at the caustic injection site not to exceed \$50,000.00. Motion carried 4-0.

AYE: Smith, Agee, Mainord, Winterringer

NAY: None

AGENDA ITEM NO. 4:

Consider Bids:

a. Construction of North Park Block 5 Sewer Line Replacement (Award)

Mr. Steve Nelms of the Shawnee Municipal Authority announced that six bids were received and after review and consideration it was staff's recommendation to award the bid to Trent Construction of Harrah, Oklahoma in the total amount of \$95,447.00, including all options.

A motion was made by Trustee Smith, seconded by Trustee Winterringer, to accept staff's recommendation and award the bid to Trent Construction of Harrah, Oklahoma in the total amount of \$95,447.00, including all options. Motion carried 4-0.

AYE: Smith, Winterringer, Agee, Mainord  
NAY: None

AGENDA ITEM NO. 5: New Business (Any matter not known about  
or which could not have been reasonably  
foreseen prior to the posting of the agenda)

There was no new business.

AGENDA ITEM NO. 6: Administrative Reports

There was no Administrative Reports.

AGENDA ITEM NO. 7: Adjournment

There being no further business to be considered, the meeting was adjourned  
by power of the Chair. (7:49 p.m.)

ATTEST:

(SEAL)

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WES MAINORD  
CHAIRMAN

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PHYLLIS LOFTIS, CMC  
SECRETARY

**Shawnee Municipal Authority**

**2.**

**Meeting Date:** 01/07/2013

Payoff land

Submitted By: Donna Mayo, Administration

Department: Administration

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**Title of Item for Agenda**

Discussion, consideration and possible action to pay note to Arvest Bank for land located at Lots Five (5) and Six (6), YAHGNEE ADDITION, PHASE 1, a subdivision of a part of the Northwest Quarter (NW/4) of Section 32, Township 11 North, Range 4 East of the Indian Meridian, subject to existing zoning ordinances, rights-of-ways, encroachments that a survey may reveal and easements of record and less and except all oil, gas and minerals and oil, gas and mineral rights therein and thereunder; to the City of Shawnee, Pottawatomie County, Oklahoma, according to the recorded plat thereof.

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**Attachments**

Memo for Land Purchase

**Mayor**  
WES MAINARD



**The City of Shawnee**  
***Office of the City Manager***

PO Box 1448  
Shawnee Oklahoma 74802-1448  
(405) 878-1601 Fax (405) 878-1571  
[www.ShawneeOK.org](http://www.ShawneeOK.org)

**Commissioners**  
PAM STEPHENS  
LINDA AGEE  
JAMES HARROD  
KEITH HALL  
JOHN WINTERRINGER  
STEVE SMITH

**Date:** January 3, 2013

**To:** Mayor and City Commissioners

**From:** Brian McDougal, City Manager, General Manager, Shawnee Municipal Authority  
Cynthia Sementelli, City Treasurer

Two handwritten signatures in blue ink. The first signature is on the left, and the second is on the right.

**RE: Payoff of visitor center land and reimbursement to the Shawnee Municipal Authority (SMA)**

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As part of finalizing our agreement with the Shawnee Area Chamber of Commerce, the City has agreed to pay off the note related to the Chamber's purchase of land near Harrison and I-40 for a possible visitor center.

The payoff is just under \$174,000.00. It is staff's recommendation that this payment come from SMA. It will be reimbursed from Hotel Tax Revenues each month before those funds are transferred to the Chamber.

We are recommending that the payments be set for \$1,700.00. This is the approximate amount currently being paid to Arvest Bank. This will allow the CVB to continue operations as budgeted. From time to time, the Chamber has paid funds available at year's end toward the principal. The Commission can determine in the future whether that practice should continue as it develops an annual budget with the Chamber for CVB operations.

Staff requests the SMA to authorize the payment of this note in an amount not to exceed \$174,000.00.