

A MEETING OF THE SHAWNEE
CIVIC AND CULTURAL DEVELOPMENT AUTHORITY
JANUARY 17 @ 12:30PM
HEART OF OKLAHOMA EXPOSITION CENTER

THE TRUSTEES OF THE SHAWNEE CIVIC AND CULTURAL DEVELOPMENT AUTHORITY WAS ORIGINALLY SCHEDULED TO HAVE THEIR REGULAR MEETING DATE THURSDAY, JANUARY 17, 2019 AT 12:30PM AT HEART OF OKLAHOMA EXPOSITION CENTER, PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW. NOTICE WAS FILED AT CITY HALL ON JANUARY 16, 2019 AT 12:03PM.

AGENDA ITEM NO.1

CALL TO ORDER.

THE MEETING WAS CALLED TO ORDER AT 12:30PM BY CHAIRMAN RANDY GILBERT.

AGENDA ITEM NO.2

ROLL CALL

TRUSTEES PRESENT: MR. RANDY GILBERT
MR. TIM BARRICK
MR. LANCE WORTHAM
MS. RACHEL MELOT
MR. CARL PACKWOOD
MR. ERIC BENSON

TRUSTEES ABSENT: MR. KARL KOZEL

*GUESTS ALSO IN ATTENDANCE: MAYOR RICHARD FINLEY, FINANCIAL DIRECTOR/ ASSISTANT CITY MANAGER CHANCE ALLISON, COUNTY COMMISSIONER ED BOLT & JAMES HARROD, SHAWNEE NEW-STAR, FINLEY & COOK ACCOUNTANT SHELLY WELCH, KEN STAFFORD, LEE ANN STUSNICK, IFYR VOLUNTEERS, SUZANNE GILBERT, & COUNTYWIDE NEWS

AGENDA ITEM NO.4

APPROVAL OF THE MINUTES OF THE REGULAR
MEETING DECEMBER 2018

THE MOTION MADE BY TRUSTEE MELOT, SECONDED BY TRUSTEE PACKWOOD TO APPROVE THE MINUTES AS PRESENTED FOR THE DECEMBER 2018 REGULAR BOARD MEETING. -MOTION CARRIED.

AYE: GILBERT, BARRICK, WORTHAM, MELOT, PACKWOOD, BENSON
NAY: NONE
ABSTAIN: NONE

AGENDA ITEM NO. 6

APPROVAL OF THE MONTHLY FINANCIAL REPORT

THE MOTION MADE BY TRUSTEE PACKWOOD, SECONDED BY TRUSTEE BARRICK TO APPROVE THE MONTHLY FINANCIAL REPORT. -MOTION CARRIED.

AYE: GILBERT, BARRICK, PACKWOOD, WORTHAM, MELOT, BENSON
NAY: NONE
ABSTAIN: NONE

AGENDA ITEM NO.7

APPROVAL OF GENERAL CLAIMS AND ADD ONS

THE MOTION MADE BY TRUSTEE PACKWOOD, SECONDED BY TRUSTEE MELOT TO APPROVE THE GENERAL CLAIMS AND WITH ADD ONS AS PRESENTED. -MOTION CARRIED.

AYE: GILBERT, BARRICK, PACKWOOD, WORTHAM, MELOT, BENSON
NAY: NONE

ABSTAIN: NONE

General Claims:

Monthly Bills:

1. MetTel	\$885.31
2. AT&T Mobility	\$56.42
3. OK Tax Commission	\$1,670.42
4. ONG (9)	\$1,506.76
5. John Deere Financial Payment	\$1,037.18
6. John Deere Charge Acct	\$487.30
7. Shawnee Municipal Authority	\$419.85
8. OG&E	\$10,528.65

Legal:

1. Stuart & Clover	\$337.50
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Office:

1. Finley & Cook	\$460.00
2. INS	\$734.00
3. Staples (2)	\$312.60
4. FUB SMG	\$134.00
5. City of Shawnee Surcharge	\$272.50
6. FUB CD	\$640.09
7. Shawnee Office Systems	\$226.12

Marketing:

1. Vann & Associates	\$1,187.00
2. Visit Shawnee	\$1,500.00
3. KIRC	\$175.00
4. Shawnee News-Star	\$200.00

Equipment Maintenance:

1. P&K Equipment	\$517.65
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Supplies:

1. Airgas (2)	\$153.75
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Refunds:

1. Basket Weavers Guild of Oklahoma	\$302.50
2. BancFirst	\$345.00
3. Elite 50 Goat Sale	\$350.00
4. Meeker Prom	\$302.50

Bldg & Grounds Maintenance:

1. Locke Supply	\$162.96
2. Grimsley's	\$1,355.55
3. Ask About Windows	\$216.00
4. Armstrong Termite & Pest	\$150.00
5. NAPA	\$461.98
6. Fuelman (Dec & Jan)	\$3,986.17
7. Lowe's	\$65.67
8. Fresh Filtered Air	\$760.00
9. Techsico Enterprise Solutions	\$270.00

Security:

1. Titan Security	\$216.00
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Add ons:

General:

Monthly Bills:

1. ONG (2)	\$1,027.57
2. AT&T	\$396.96

Bldg & Grounds Maintenance:

1. Buford White's	\$169.94
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AGENDA ITEM NO.8

APPROVAL OF SPECIAL CLAIMS AND ADD ONS

THE MOTION MADE BY TRUSTEE PACKWOOD, SECONDED BY TRUSTEE WORTHAM TO APPROVE THE SPECIAL CLAIMS WITH ADD ONS AS PRESENTED. -MOTION CARRIED.

AYE: GILBERT, BARRICK, PACKWOOD, WORTHAM, MELOT, BENSON
NAY: NONE
ABSTAIN: NONE

Special Claims:

Marketing:

1. Vann & Associates	\$1,187.00
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IFR Mileage:

2. Laura Beth Biggers	\$62.23
3. Kassie Adams	\$62.80
4. Gracie Henderson	\$36.01
5. Cole Bailey	\$66.70
6. Anna Kate Norton	\$160.03
7. Aly Ghormley	\$67.69

Add ons:

Special Claims:

IFYR Team Winnings:

1. OE Nutraceuticals	\$1,200.00
2. Spicer Gripp	\$800.00
3. Bloomer Trailers	\$1,600.00
4. Team YNOT	\$400.00

AGENDA ITEM NO. 9

APPROVAL OF SHAVINGS CLAIMS

THE MOTION MADE BY TRUSTEE WORTHAM, SECONDED BY TRUSTEE PACKWOOD TO APPROVE THE SHAVINGS CLAIMS WITH ADD ONS AS PRESENTED. -MOTION CARRIED.

AYE: GILBERT, BARRICK, PACKWOOD, WORTHAM, MELOT, BENSON
NAY: NONE
ABSTAIN: NONE

Shaving Claims:

1. Geoff Garner	\$2,000.00
2. Rempel's	\$362.97

AGENDA ITEM NO. 10

D, C, & PA ON 3RD PARTY MANAGEMENT
CONVERSATION

AMONG THE GUESTS THAT SPOKE ON THE TOPIC OF THE 3RD PARTY MANAGEMENT WERE MAYOR RICHARD FINLEY, COMMISSIONER ED BOLT & JAMES HARROD, LEE ANN STUSNICK WITH THE SEMINOLE KENNEL CLUB, & A COUPLE OF IFYR VOLUNTEERS. MAYOR RICHARD FINLEY STATED THAT A MANAGEMENT COMPANY WILL COME IN, THERE IS NO STOPPING IT, WHETHER IT IS SPECTRA OR NOT. THE MOTION MADE BY TRUSTEE WORTHAM, SECONDED BY TRUSTEE BARRICK TO HAVE 60-DAYS TO RESEARCH OTHER MANAGEMENT OPPORTUNITIES AND MAYBE EVEN COME UP WITH OTHERS BIDS. THE COMMITTEE FORMED WITH TRUSTEES RACHAEL MELOT, TIM BARRICK, CHAIRMAN RANDY, GILBERT, AND A CITY COMMISSIONER DARREN RUTHERFORD. -MOTION CARRIED.

AYE: GILBERT, BARRICK, WORTHAM, MELOT, PACKWOOD, BENSON
NAY: NONE
ABSTAIN: NONE

AGENDA ITEM NO. 11

IFYR UPDATE

- *FIRST RODEO MEETING WAS JAN 7TH
- *IFYR YOUTH DIRECTORS HAVE CONVENTION TO ATTEND AT IFR
- *SENDING OUT PERSONNEL PACKETS
- *GETTING READY TO SEND OUT TRADESHOW BOOKLET & APPLICATIONS
- *CHRIS DUNLAP WILL ATTEND THE STOCK SHOW, HOPE TO GET SOME STOCK BIDS
- *SIGN UPS BEGIN APRIL 1ST

AGENDA ITEM NO. 13

COMMITTEE

- *COMMITTEE FORMED: RACHAEL MELOT, TIM BARRICK, RANDY GILBERT, & A CITY COMMISSIONER DARREN RUTHERFORD.
- *COMMITTEE FORMED TO DO RESEARCH ON MANAGEMENT FIRM OPTIONS FOR THE EXPO CENTER

AGENDA ITEM NO. 14

ADMINISTRATIVE REPORTS

ADMINISTRATIVE REPORT SENT TO ALL BOARD MEMBERS BEFORE MEETING

*2 CONCERTS IN MAY WITH PRCA RODEO, JEFF LEE.

*BOOKED 2 NEW EVENTS INDIAN LIVESTOCK SHOW & DOG SHOWS

*LED LIGHTING INFO TO COME TO THE BOARD IN FEBRUARY 2019

AGENDA ITEM NO. 14 & 15

OLD BUSINESS & NEW BUSINESS

*KARL KOZEL SCULPTURE IDEA? INSTEAD OF NAMING OF ARENA /GRANDSTANDS

*POSSIBLE SPONSORSHIP PLACEMENTS ON BUILDINGS/ARENA/GRANDSTANDS

AGENDA ITEM NO. 16

PUBLIC & TRUSTEE COMMENTS

NONE

AGENDA ITEM NO. 17

ADJOURNMENT @ 1:36PM

THE MOTION MADE BY TRUSTEE MELOT, SECONDED BY TRUSTEE BARRICK TO ADJOURN THE MEETING. -MOTION CARRIED.

AYE: GILBERT, BARRICK, WORTHAM, MELOT, PACKWOOD, BENSON

NAY: NONE

ABSTAIN: NONE



CHAIRMAN: MR. RANDY GILBERT



INTERIM SECRETARY: MR. ERIC BENSON