

A MEETING OF THE SHAWNEE
CIVIC AND CULTURAL DEVELOPMENT AUTHORITY
JANUARY 19, 2017
12:30 P.M.
HEART OF OKLAHOMA EXPOSITION CENTER

THE TRUSTEES OF THE SHAWNEE CIVIC AND CULTURAL DEVELOPMENT AUTHORITY MET FOR THEIR REGULAR SCHEDULED MEETING THURSDAY, JANUARY 19, 2017 AT 12:30 PM AT HEART OF OKLAHOMA EXPOSITION CENTER, PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW. NOTICE WAS FILED AT CITY HALL ON 1/17/2017 AT 11:45 AM.

AGENDA ITEM NO.1

CALL TO ORDER.

THE MEETING WAS CALLED TO ORDER AT 12:40 PM BY VICE CHAIRMAN MR. RANDY GILBERT.

AGENDA ITEM NO.2

ROLL CALL

TRUSTEES PRESENT: MR. RANDY GILBERT
 MR. KARL KOZEL
 MR. TIM BARRICK
 MR. LANCE WORTHAM
 MR. JUSTIN ERICKSON

TRUSTEES ABSENT: MRS. RACHEL MELOT

ALSO IN ATTENDANCE: SHELLY WELCH OF FINLEY & COOK , MIKE CLOVER OF STUART & CLOVER - AND CARL PACKWOOD (SOON TO BE TRUSTEE)

AGENDA ITEM NO.3

DECLARATION OF A QUORUM

CHAIRMAN MR. RANDY GILBERT, DECLARED A QUORUM.

AGENDA ITEM NO.4

ACTION TO ACCEPT APPOINTMENT BY THE MAYOR OF CARL PACKWOOD AS A TRUSTEE ON THE SC&CDA BOARD WITH TERM EXPIRING DECEMBER 31, 2020.

THE MOTION MADE BY TRUSTEE KOZEL, SECONDED BY TRUSTEE BARRICK TO APPROVE THE APPOINTMENT OF CARL PACKWOOD TO THE SC&CDA BOARD OF TRUSTEES TERM TO EXPIRE DEC 31 2020. MOTION CARRIED.

AYE: GILBERT, BARRICK, WORTHAM, ERICKSON, KOZEL
NAY: NONE
ABSTAIN:

AGENDA ITEM NO.6

APPROVAL OF THE MINUTES OF THE DECEMBER 2016 MEETING.

THE MOTION MADE BY TRUSTEE KOZEL, SECONDED BY TRUSTEE ERICKSON TO APPROVE THE MINUTES AS PRESENTED FOR THE DECEMBER 2016 BOARD MEETING. MOTION CARRIED.

AYE: GILBERT, BARRICK, WORTHAM, ERICKSON, KOZEL
NAY: NONE
ABSTAIN:

AGENDA ITEM NO.8

APPROVAL OF THE MONTHLY FINANCIAL REPORT.

THE MOTION MADE BY TRUSTEE BARRICK, SECONDED BY TRUSTEE KOZEL TO APPROVE THE MONTHLY FINANCIAL REPORT AS PRESENTED. MOTION CARRIED.

AYE: GILBERT, BARRICK, WORTHAM, ERICKSON, KOZEL
NAY: NONE
ABSTAIN:

AGENDA ITEM NO.9

APPROVAL OF GENERAL CLAIMS WITH ADD ONS .

THE MOTION MADE BY TRUSTEE KOZEL, SECONDED BY TRUSTEE WORTHAM TO APPROVE THE GENERAL CLAIMS WITH ADD ONS AS PRESENTED. MOTION CARRIED.

AYE: GILBERT, BARRICK, PACKWOOD, WORTHAM, ERICKSON, KOZEL

NAY: NONE

ABSTAIN

GENERAL CLAIMS :

A.	SHERWIN-WILLIAMS	\$361.70	
B.	EXPRESS EMPLOYMENT	\$929.76	
C.	ONG (ADDED TOGETHER)	\$389.61	
D.	EXPRESS EMPLOYMENT	\$601.92	
E.	EXPRESS EMPLOYMENT	\$882.08	
F.	PERSONAL PLUMBING	\$833.55	
G.	PERSONAL PLUMBING	\$287.90	
H.	LAKESIDE CONCESSION	\$2,800.00	
I.	AT&T MOBILITY	\$54.12	
J.	EXPRESS EMPLOYMENT	\$798.64	
K.	SHERWIN-WILLIAMS	\$180.85	
L.	ASK ABOUT WINDOWS (BILLING ERROR)	\$136.00	\$249.00
M.	AT&T	\$333.26	
N.	BRADFORD SUPPLY	\$676.07	
O.	ARMSTRONG PEST CONTROL	\$150.00	
P.	INS	\$1,799.94	
Q.	OSU	\$213.88	
R.	CONSTELLATION ENERGY	\$4,128.22	
S.	ONG (ADDED TOGETHER)	\$719.53	
T.	FUELMAN	\$556.07	
U.	SHAWNEE OFFICE SYSTEMS	\$66.29	
V.	KIRC FM	\$100.00	
W.	HUNZICKER BROTHERS (ADDED TOGETHER)	\$237.74	
X.	FIRST UNITED BANK	\$817.67	
Y.	LOCKE SUPPLY	\$319.92	
Z.	TECHSICO ENTERPRISE SOLUTION	\$270.00	
AA.	GARLAND CRAFT SHOW	\$400.00	
BB.	YANN & ASSOCIATES- DEC	\$875.00	
CC.	YANN & ASSOCIATES JAN	\$1,433.40	
DD.	LOCKE SUPPLY	\$734.00	
EE.	NAPA	\$149.02	
FF.	SHAWNEE MILLING CO.	\$150.00	
GG.	SHERWIN-WILLIAMS	\$542.55	
HH.	INS	\$7.34	
II.	MULTVIEW	\$500.00	
JJ.	SHAWNEE MUNICIPAL AUTHORITY	\$65.89	
KK.	SHAWNEE MUNICIPAL AUTHORITY	\$202.31	
LL.	SHAWNEE MUNICIPAL AUTHORITY	\$272.33	
MM.	SHAWNEE MUNICIPAL AUTHORITY	\$136.21	
NN.	EXPRESS EMPLOYMENT	\$409.64	
OO.	ARMSTRONG PEST CONTROL	\$150.00	
PP.	OK TAX COMMISSION	\$494.86	
QQ.	ARVEST	\$656.37	
RR.	CITY OF SHAWNEE	\$183.75	

ADD ONS: GENERAL ACCOUNT:

A.	ONG	\$175.73
B.	BRADFORD SUPPLY	\$1,124.21
C.	SHAWNEE LIGHTING SYSTEMS	\$5,445.73
D.	SPARKS HEAT & AIR	\$648.55
E.	OG&E	\$10,084.97
F.	JOHN DEERE	\$414.53
G.	ARVEST	\$1,281.48
H.	FMCA	\$50.00
I.	SPARKS HEAT & AIR	\$384.50
J.	AT&T	\$337.44
K.	EXPRESS EMPLOYMENT	\$512.56
L.	EXPRESS EMPLOYMENT	\$668.80

AGENDA ITEM NO.10

APPROVAL OF SPECIAL CLAIMS .

THE MOTION MADE BY TRUSTEE ERICKSON, SECONDED BY TRUSTEE WORTHAM TO APPROVE THE SPECIAL CLAIMS WITH NO ADD ONS AS PRESENTED. MOTION CARRIED.

AYE: GILBERT, BARRICK, PACKWOOD, WORTHAM, ERICKSON, KOZEL
NAY: NONE
ABSTAIN

A.	HERITAGE EMBROIDERY	\$510.00
B.	YANN & ASSOCIATES - DEC	\$1,458.00
C.	YANN & ASSOCIATES - JAN	\$1,458.00
D.	YANN & ASSOCIATES- MARKETING SUPPLIES	\$151.00

AGENDA ITEM NO.11

APPROVAL OF SHAVINGS CLAIMS.

NONE

AGENDA ITEM NO. 12

DISCUSSION CONSIDERATION AND POSSIBLE ACTION ON APPROVING FORD AUDIO TO INSTALL A NEW SOUND SYSTEM IN THE CONFERENCE CENTER AS PRESENTED WITH THE BID IN HAND PROVIDED BY FORD AUDIO.

THE MOTION MADE BY TRUSTEE PACKWOOD, SECONDED BY TRUSTEE ERICKSON TO APPROVE FORD AUDIO TO HANDLE THE NEW SOUND SYTEM INSTAL IN THE CONFERENCE CENTER AS STATED IN THE BID PROVIDED BY FORD AUDIO- BUT CONTRACT WILL NOT BE SIGNED UNTIL THE FUNDS ARE IN PLACE FOR THE PROJECT TO BEGIN. MOTION CARRIED.

AYE: GILBERT, BARRICK, PACKWOOD, WORTHAM, ERICKSON, KOZEL
NAY: NONE
ABSTAIN

AGENDA ITEM NO. 13

DISCUSSION CONSIDERATION AND POSSIBLE ACTION TO INCREASE CHRIS DUNLAPS EMERGENCY SPENDING LIMIT TO \$5,000 IN CASE OF EQUIPTMENT BREAK DOWN OR ANOTHER UNFORSEEN EMERGENCY.

THE MOTION MADE BY TRUSTEE WORTHAM, SECONDED BY TRUSTEE PACKWOOD TO INCREASE CHRIS DUNLAPS SPENDING LIMIT TO \$5,000 FOR EMERGENCY PURPOSES. MOTION CARRIED.

AYE: GILBERT, BARRICK, PACKWOOD, WORTHAM, ERICKSON, KOZEL
NAY: NONE
ABSTAIN

AGENDA ITEM NO. 14

DISCUSSION CONSIDERATION AND POSSIBLE ACTION ON PROPOSED AYEDIS FOUNDATION GRANT CONDITIONS.

ITEM #14 - PROPOSITION #1 FOR CLARITY WE ARE MAKING THIS MOTION TO APPROVE AYEDIS GRANT CONDITION #1 TO AUTHORIZE 4 BAYS SOWNSTAIRS AS THE AYEDIS EVENT CENTER OR ANOTHER NAME SIMILAR OF THEIR CHOOSING, AND WE AUTHORIZE OUR CHAIRMAN RANDY GILBERT TO SIGN THE AGREEMENT ON OUR (SC&CDA BOARD MEMBERS) BEHALF.

AGENDA ITEM NO. 14 CONT.

THE MOTION MADE BY TRUSTEE ERICKSON, SECONDED BY TRUSTEE BARRICK TO APPROVE AYEDIS GRANT CONDITION #1 TO AUTHORIZE 4 BAYS SOWNSTAIRS AS THE AYEDIS EVENT CENTER OR ANOTHER NAME SIMILAR OF THEIR CHOOSING, AND WE AUTHORIZE OUR CHAIRMAN RANDY GILBERT TO SIGN THE AGREEMENT ON OUR (SC&CDA BOARD MEMBERS) BEHALF. MOTION CARRIED.

AYE: GILBERT, BARRICK, PACKWOOD, WORTHAM, ERICKSON, KOZEL
NAY: NONE
ABSTAIN

ITEM #14 - PROPOSITION #2 TO APPROVE AYEDIS GRANT CONDITION TO HAVE 4 EVENTS PER YEAR FOR A 10 YEAR PERIOD FREE OF CHARGE (AYEDIS EVENTS ONLY, THEY MAY NOT GIVE THEIR EVENT DAYS AWAY TO OTHER ORGANIZATIONS) AYEDIS IS GRANTED RIGHTS TO SEEK OUTSIDE CATERING IF ALL GOOD FAITH GESTURES HAVE BEEN EXHAUSTED AND NO COMMON GROUNDS CAN BE REACHED WITH DROFFATS INC ON AN ACCEPTABLE CATERING MENU. WE SC&CDA BOARD MEMBERS AUTHORIZE MR. RANDY GILBERT AS CHAIRMAN OF THE BOARD TO SIGN ON OUR BEHALF. MOTION CARRIED.

AYE: GILBERT, BARRICK, PACKWOOD, WORTHAM, ERICKSON, KOZEL
NAY: NONE
ABSTAIN

AGENDA ITEM NO. 15

IFYR UPDATE

CHRIS DUNLAP & STEPHANIE GIDEON ATTENDED THE IFR IN OKLAHOMA CITY AND REPRESENTED THE IFYR. WEATHER PLAYED A ROLE IN OUR DECISION TO CHANCE THE YOUTH DIRECTORS COMING IN FOR FEAR OF ICE AND NOT BEING ABLE TO SAFELY GET THEM AROUND OKC. TRADESHOW APPS WERE HANDED OUT TO SEVERAL NEW VENDORS, SPONSORSHIP PACKETS WERE HANDED OUT TO SEVERAL NEW POSSIBILITIES. STOCK PACKETS AND PERSONNEL APPS WENT OUT AS WELL.

AGENDA ITEM NO. 16, NO. 17

COMMITTEE REPORTS, ADMINISTRATIVE REPORTS

EXPO CENTER BUDGET IS READY TO GO OVER, WE WILL MOVE IN A SPECIAL MEETING TO APPROVE THE BUDGET. IN THE SPECIAL MEETING, WE WILL DISCUSS PURCHASING TABLES & CHAIRS FOR THE CONFERENCE CENTER REMODEL AS WELL AS ANY EQUIPMENT NEEDS AND APPROVE THE BUDGET, ADMINISTRATIVE REPORTS- FORK LIFTS ARE DOWN, CAN'T LOCATE PARTS IN A TIMELY MANNER, FRONT END LOADER IS DEAD AND WITHOUT LIFTS HERE WE CAN'T FUNCTION SO WE NEED TO THINK ABOUT LEASE OPTIONS, RENTAL OPTIONS, ETC TO GET US INTO SOME WORKING EQUIPMENT. THE FEBRUARY MEETING OF THE SC&CDA WILL NEED TO BE MOVED TO 9AM TO ACCOMMODATE POPULAS TODD GRALLA BEING HERE AND NEEDING TO MOVE ON INTO MEETINGS THAT DAY WITH SHAREHOLDERS ETC.

AGENDA ITEM NO. 18-20

OLD BUSINESS, NEW BUSINESS, PUBLIC & TRUSTEE COMMENTS

NONE

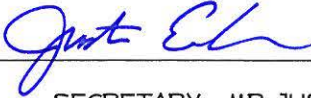
AGENDA ITEM NO. 21

ADJOURNMENT

THE MOTION MADE BY TRUSTEE KOZEL, SECONDED BY TRUSTEE WORTHAM TO ADJOURN THE MEETING. -
MOTION CARRIED.

AYE: GILBERT, BARRICK, WORTHAM, ERICKSON, KOZEL
NAY:
ABSTAIN:


CHAIRMAN: MR. RANDY GILBERT


SECRETARY: MR. JUSTIN ERICSON