

AGENDA  
BOARD OF CITY COMMISSIONERS  
January 19, 2021 AT 6:00 P.M.  
COMMISSION CHAMBERS AT CITY HALL  
16 WEST 9TH STREET  
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

INVOCATION

FLAG SALUTE

1. Citizens Participation

(A three minute limit per person)  
(A twelve minute limit per topic)
2. Consider approval of Consent Agenda:
  - a. Minutes from the December 21, 2020 regular meeting.
  - b. Acknowledge the following minutes and reports:
    - Shawnee Community Beautification Committee Minutes from the November 19, 2020 regular meeting
    - License Payment Report for December 2020
    - Project Payment Report for December 2020
  - c. Acceptance of a right-of-way easement agreement for property along 921 East MacArthur Street.
  - d. Approve Change Order No. 3 for Shawnee Police Department Architect's Project No. 1811, 912 East Independence, Shawnee, Oklahoma 74801.
3. Presentation by Animal Control to present the Pet of the Week.
4. Consideration of an ordinance of the City of Shawnee, Oklahoma amending Chapter 22 [Planning and Development], Article I [In General], of the City Code establishing a fee-in-lieu of providing detention facilities for water runoff; providing for severability, codification, repealer, and emergency clause.

5. Consideration of a resolution of the Mayor and City Commission of the City of Shawnee, Oklahoma that sets a fee-in-lieu of providing detention facilities for water runoff and providing for the re-adoption of the City Fee Schedule in whole.
6. Public hearing and consideration of an ordinance to rezone property located at 301 North Kickapoo Avenue on the northeast corner of North Kickapoo Avenue and West 10<sup>th</sup> Street, containing 0.56-acre, from C-1 (Neighborhood Commercial District) to C-3 (Highway Commercial District) for the purpose of marketing for a future business. Case No. RZ01-21, Applicant: Kevin Mankin on behalf of Jackline Mankin.
7. Public hearing and consideration of an ordinance to rezone property located at 1825 North Beard Street on the east side of North Beard Street just south of West Emmett Street, containing 0.17-acre, from R-1 (Single Family Residential District) to R-1 (Single Family Residential District) with a CUP (Conditional Use Permit) for the purpose of a short-term rental property (Airbnb). Case No. RZ02-21, Applicant: Thomas Humphreys.
8. Public hearing and consideration of an ordinance to rezone property located at 303 South Leo Street, containing 2.15-acres, from A-1 (Rural Agricultural District) to R-E (Residential Estates District) for the purpose of a legal, conforming lot. Case No. RZ03-21, Applicant: James Whitefield.
9. Public hearing and consideration of an ordinance to rezone property located at 431 South Leo Street, containing 2.33-acres, from A-1 (Rural Agricultural District) to R-E (Residential Estates District) for the purpose of a legal, conforming lot. Case No. RZ04-21, Applicant: James Whitefield.
10. Consideration of a re-plat of a Final Plat for Shawnee Mall Subdivision Section 3, a portion of Block "A", Lots 2 and 8 for the creation of five (5) new lots. Case No. PL01-21, Applicant: Mason Schwartz on behalf of Shawnee Mall Owner, LLC.
11. Consideration of a Preliminary Plat for Bentley Oaks Addition, a 0.99-acre tract located on the south side of Hardesty Drive west of Concord Boulevard. Case No. PL02-21, Applicant: Justin Ramer, J. Bentley Construction, LLC
12. Consideration of a Final Plat for Bentley Oaks Addition, a 0.99-acre tract located on the south side of Hardesty Drive west of Concord Boulevard. Case No. PL02-21, Applicant: Justin Ramer, J. Bentley Construction, LLC.
13. Consideration of a Preliminary Plat for Wolverine Industrial Park, a 59.18-acre tract located on Wolverine Road west of North Harrison. Case No. PL03-21, Applicant: Landes Engineering on behalf of Mac Bagby.
14. Consideration of a Preliminary Plat for Trails End, an 80.60-acre tract located on the east side of North Kickapoo Street north of Interstate 40 for the purpose of residential subdivision. Case No. PL04-21, Applicant: Crafton Tull on behalf of Greg Brown Homes, LLC.
15. Consider Bids:



- a. Shawnee Splash Waterpark Pool Paint Project (Open)
- 16. Consider Statements of Qualification for Professional Services:
  - a. 45<sup>th</sup> Street Transportation Project (Award/Contract Negotiation)
- 17. Acknowledge monthly Sales Tax and Budget Report.
- 18. New Business
  - (Any matter not known or which could not have been reasonably foreseen prior to the posting of the agenda)
- 19. Commissioners Comments
- 20. Adjournment

Respectfully submitted,

Lisa Lasyone, CMC, City Clerk

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting and necessary accommodations will be made. (ADA 28 CFR/36)

**Regular Board of Commissioners**

**2. a.**

Meeting Date: 01/19/2021

Minutes

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

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Information

Title of Item for Agenda

Minutes from the December 21, 2020 regular meeting.

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Attachments

Minutes

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## BOARD OF CITY COMMISSIONERS PROCEEDINGS

DECEMBER 21, 2020 AT 6:00 P.M.

The Board of City Commissioners of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session, Monday, December 21, 2020 at 6:00 p.m., pursuant to notice duly posted as prescribed by law at 11:47 a.m. on December 18, 2020. Mayor Bolt presided and called the meeting to order. Upon roll call, the following members were in attendance.

Ed Bolt  
Mayor

Absent  
Commissioner Ward 1

Bob Weaver  
Commissioner Ward 2

Travis Flood  
Commissioner Ward 3

Darren Rutherford  
Commissioner Ward 4-Vice Mayor

Mark Sehorn  
Commissioner Ward 5

Ben Salter  
Commissioner Ward 6

ABSENT: Daniel Matthews

INVOCATION

Dr. Heath Thomas, President  
Oklahoma Baptist University

FLAG SALUTE

AGENDA ITEM NO. 1:

Citizens Participation  
(A three-minute limit per person)  
(A twelve-minute limit per topic)

Mr. Rob Morris provided a handout to the Commissioners. He stated his disapproval of the rubric used by the Shawnee Forward Task Force to award the grants for the Small Business Relief Fund.

AGENDA ITEM NO. 2:

Consider approval of Consent Agenda:

- a. Minutes from the December 7, 2020 regular meeting.
- b. Acknowledge the following reports:
  - License Payment Report for November 2020
  - Project Payment Report for November 2020

A motion was made by Commissioner Sehorn, seconded by Commissioner Weaver, to approve the Consent Agenda Item Nos. 2 (a-b). Motion carried 6-0.

AYE: Sehorn, Weaver, Flood, Bolt, Rutherford, Salter

NAY: None

AGENDA ITEM NO. 3:

Presentation by Animal Control to present the Pet of the Week.

Animal Control Officer Spoon presented Sky and Mittens, two male kittens, approximately eight weeks old. Both kittens will be available for adoption on December 22, 2020.

AGENDA ITEM NO. 4:

Mayor's Proclamation:

"KGFF 90<sup>th</sup> Anniversary Celebration Day"  
December 10, 2020

Mr. Wayne Griggs and Mr. Mike Askins accepted the Mayor's Proclamation for "KGFF 90<sup>th</sup> Anniversary Celebration Day" presented by Commissioner Weaver.

AGENDA ITEM NO. 5:

Presentation by Dr. Heath Thomas,  
President of Oklahoma Baptist University.

City Manager Chance Allison introduced Dr. Heath Thomas, President of Oklahoma Baptist University (OBU).

Dr. Heath Thomas advised that 87% of the classes during the Fall semester met in person. He advised that they wore masks and socially distanced. He stated that for the upcoming Spring semester, the current plan is to have in-person classes while continuing to wear masks and social distance.

Dr. Thomas advised that the Green Campus, formerly St. Gregory's University, currently hosts conferences and meetings. He advised that the long-term plan for the campus is to develop an aerospace and engineering program with the first semester beginning in 2022.

AGENDA ITEM NO. 6:

Consideration of the following budget amendments:

- a. Fund 302 Street Improvement Fund – Realigns budget for MacArthur sidewalks, Avedis sidewalks, and the Kickapoo Project.
- b. Fund 303 2018 Capital Improvement Fund – Includes additional funding for the police station, sidewalks and trails, panel replacements, and parks.

Finance Director Ashley Neel explained these budget amendments are a continuation of the budget amendments that have been brought before the Commission as a mid-year review of the budget.

A motion was made by Commissioner Weaver, seconded by Commissioner Sehorn, to approve the budget amendments listed in Agenda Item Nos. 6 (a-b). Motion carried 6-0.

AYE: Weaver, Sehorn, Salter, Flood, Bolt, Rutherford

NAY: None

AGENDA ITEM NO. 7:

Consideration to enter into a three-year lease for a street sweeper utilizing the Sourcewell contract in the total amount of \$298,800.00.

Utility Director Brad Schmidt explained the street sweeper would replace the 2006 model currently in use. He stated that the lease is for three years with an option to purchase for \$1.00 at the end of the lease.

A motion was made by Vice Mayor Rutherford, seconded by Commissioner Flood, to approve a lease agreement for a street sweeper utilizing the Sourcewell contract with the total amount not to exceed \$298,800.00. Motion carried 6-0.

AYE: Rutherford, Flood, Bolt, Sehorn, Salter, Weaver

NAY: None

AGENDA ITEM NO. 8:

Acknowledged monthly Sales Tax and Budget Report.

Finance Director Ashely Neel reported sales tax is up \$1,683,141.00, or 16.64%, over the projected budget year-to-date. She stated that use tax collections are down approximately \$11,301.00, or 0.91%, under the projected budget year-to-date.

AGENDA ITEM NO. 9:

New Business (Any matter not known or which could not have been reasonably foreseen prior to the posting of the agenda.)

There was no New Business.

AGENDA ITEM NO. 10:

Commissioners Comments

Commissioner Flood thanked Staff for keeping things going in the right direction.

He thanked Dr. Thomas for speaking at tonight's meeting about OBU.

Vice Mayor Rutherford also thanked Dr. Thomas for speaking tonight and for the work he puts into OBU.

He encouraged people to shop local during the holiday season.

Commissioner Sehorn thanked the City Manager and Finance Director for putting together the Oklahoma Water Resources Board financing for the Water Treatment Plant.

Commissioner Salter read a statement regarding the rubric used by Shawnee Forward and requested that the Shawnee Forward/Tecumseh Chamber membership line be eliminated.

Mayor Bolt stated that he had some disapproval with the Shawnee Forward/Tecumseh Chamber membership line in the rubric and wished the number was smaller.

Mayor Bolt thanked Dr. Thomas for speaking tonight.

The Mayor and Commissioners wished everyone a Merry Christmas and happy holiday season.

AGENDA ITEM NO. 11:

Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (6:42 p.m.)

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ED BOLT, MAYOR

ATTEST:

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LISA LASYONE, CMC, CITY CLERK

**Regular Board of Commissioners****2. b.**

Meeting Date: 01/19/2021

Reports &amp; Minutes

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

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**Information**

Title of Item for Agenda

Acknowledge the following minutes and reports:

- Shawnee Community Beautification Committee Minutes from the November 19, 2020 regular meeting
  - License Payment Report for December 2020
  - Project Payment Report for December 2020
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**Attachments**

Minutes

License Payment Report

Project Payment Report

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Office of the Director of Operations

Minutes

Shawnee Community Beautification Committee

November 19, 2020

The Shawnee Community Beautification Committee met at Shawnee Forward, 231 N. Bell Ave

Roll Call was taken showing the following members present:

|            |                            | Present       | Absent        |
|------------|----------------------------|---------------|---------------|
| Member     | Kevin Huddleston           | <u>      </u> | <u>  X  </u>  |
| Member     | Sherry Lankford            | <u>  X  </u>  | <u>      </u> |
| Member     | Tom Terry                  | <u>  X  </u>  | <u>      </u> |
| Member     | Debi Renegar               | <u>      </u> | <u>  X  </u>  |
| Member     | Joe Harbeson               | <u>  X  </u>  | <u>      </u> |
| Member     | Ethan Birdwell             | <u>  X  </u>  | <u>      </u> |
| Member     | Mike Mlynek (virtual zoom) | <u>  X  </u>  | <u>      </u> |
| Member     | Sue Nelson                 | <u>      </u> | <u>  X  </u>  |
| Member     | Carla Smith                | <u>  X  </u>  | <u>      </u> |
| Member     | Ladonna Bryce              | <u>  X  </u>  | <u>      </u> |
| City Staff | Whisper Peace              | <u>  X  </u>  | <u>      </u> |
| City Staff | James Bryce                | <u>  X  </u>  | <u>      </u> |
| City Staff | Jim VanAntwerp             | <u>      </u> | <u>  X  </u>  |
| City Staff | Geoff Garner               | <u>      </u> | <u>  X  </u>  |
| City Staff | Cody Ellis                 | <u>  X  </u>  | <u>      </u> |
| City Staff | Clint Bowen                | <u>  X  </u>  | <u>      </u> |
| City Staff | Brad Schmidt               | <u>  X  </u>  | <u>      </u> |
| City Staff | Mikaylia Stewart           | <u>  X  </u>  | <u>      </u> |
| Visitor    | Rob Morris                 | <u>  X  </u>  | <u>      </u> |

**AGENDA NO 1**      **Call to Order. Meeting was called to order at 4:00 pm.**

- AGENDA NO 2**      **Roll Call and Declaration of a Quorum.** Roll was called and a quorum was declared.
- AGENDA NO 3**      **Approval of OCTOBER 2020 Minutes.** A motion to approve was made by Joe Harbeson. It was 2<sup>nd</sup> by Carla Smith. The vote carried unanimously.
- AGENDA NO 4**      **Recognize City Commissioner Travis Flood.** Travis Flood did not attend the meeting.
- AGENDA NO 5**      **Discussion on mulch needed for Post Office flower beds.** The Parks Dept. will coordinate with the members to get the mulch needed for this project.
- AGENDA NO 6**      **Update on members and open positions.** James mentioned that the commission had approved the resignation of Tom Terry and Joe Harbeson effective January 1, 2021, and the reappointment of Sherry Lankford, Debi Renegar, and Carla Smith until January 1, 2024. The committee will then have 2 open positions.  
Brad mentioned that Jim Vanantwerp has resigned and his position with the City of Shawnee will soon be filled.
- AGENDA NO 8**      **Old Business.** Brad mentioned that the Parks Dept. is looking at the area around the workout equipment at the Airport walking trail to see how much mulch will need to be replaced and also whether or not the border around it will need to be expanded or replaced.
- AGENDA NO 9**      **New Business.** James mentioned that there is currently \$ 3821.26 in the Beautification account at Finley and Cook.
- AGENDA NO 10**      **Committee and public comments.** Carla mentioned that she would email information to the Committee members regarding the Shackleford lecture series in case anyone wanted to attend the zoom conference.  
Tom mentioned that a Japanese maple tree had recently been planted at the Rose Garden Park.  
James mentioned that Tom Terry has been nominated for the AARP Oklahoma Andrus Award for Community Service. The winner will be announced on Thursday, December 3<sup>rd</sup>, 2020 at 10:00am.
- AGENDA NO 11**      **Adjournment.** Meeting was adjourned at 4:18 p.m. A motion was made by Joe Harbeson. It was 2<sup>nd</sup> by Ethan Birdwell and it carried unanimously.

Date 12-17-20  
Chairman Sherry Lankford

1/04/2021 11:13 AM

L I C E N S E P A Y M E N T R E P O R T

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| ===== PAYMENT DISTRIBUTION ===== |                   |             |                         |               |           |                |               |            |
|----------------------------------|-------------------|-------------|-------------------------|---------------|-----------|----------------|---------------|------------|
| LICENSE                          | PERIOD            | CODE        | ISSUED TO               | FEE           | PENALTY   | TAX            | INTEREST      | TOTAL PAID |
| 015563                           | 12/28/20-12/31/21 | SIGN        | SIGNS & WONDERS         | 75.00CR       | .00       | .00            | .00           | 75.00CR    |
| 021569                           | 12/30/20-12/31/21 | SIGN        | SIGNWORKS               | 75.00CR       | .00       | .00            | .00           | 75.00CR    |
| 028528                           | 12/28/20-12/31/21 | SIGN        | G & S SIGN SERVICES LLC | 75.00CR       | .00       | .00            | .00           | 75.00CR    |
| 030426                           | 12/28/20-12/31/21 | SIGN        | JOHNSON SIGNS, INC      | 75.00CR       | .00       | .00            | .00           | 75.00CR    |
| 030843                           | 12/30/20-12/31/21 | SIGN        | YEARWOOD DESIGN WORKS   | 75.00CR       | .00       | .00            | .00           | 75.00CR    |
| 53411                            | 12/28/20-12/31/21 | SIGN        | METRO SIGN CORPORATION  | 75.00CR       | .00       | .00            | .00           | 75.00CR    |
| 5342                             | 12/23/20-12/31/21 | SIGN        | A-MAX SIGNS COMPANY INC | 75.00CR       | .00       | .00            | .00           | 75.00CR    |
| 5342                             | 12/21/20-12/21/21 | SIGN        | A-MAX SIGNS COMPANY INC | 75.00CR       | .00       | .00            | .00           | 75.00CR    |
| 53425                            | 12/28/20-12/31/21 | SIGN        | ACURA NEON INC          | 75.00CR       | .00       | .00            | .00           | 75.00CR    |
| 53447                            | 12/30/20-12/31/21 | SIGN        | SUPERIOR NEON SIGNS INC | 75.00CR       | .00       | .00            | .00           | 75.00CR    |
| 034103                           | 12/01/20-11/30/21 | SOLIC       | JONES, MERNA            | 50.00CR       | .00       | .00            | .00           | 50.00CR    |
| 026253                           | 12/23/20-12/31/21 | STORM       | PREFERRED SHELTERS, LLC | 75.00CR       | .00       | .00            | .00           | 75.00CR    |
| 5533                             | 12/30/20-12/31/21 | STORM       | BIGGS BACKHOE INC       | 75.00CR       | .00       | .00            | .00           | 75.00CR    |
| 027842                           | 12/21/20-12/31/21 | TREE        | KNIGHT LANDSCAPING      | 25.00CR       | .00       | .00            | .00           | 25.00CR    |
| 030682                           | 12/29/20-12/31/21 | TREE        | RICK'S TREE SERVICE     | 25.00CR       | .00       | .00            | .00           | 25.00CR    |
| 034090                           | 12/23/20-12/31/21 | TREE        | HESTER, RONALD          | 25.00CR       | .00       | .00            | .00           | 25.00CR    |
| -----                            |                   |             |                         |               |           |                |               |            |
| RECORD TOTAL                     |                   | INPUT TOTAL | FEE TOTAL               | PENALTY TOTAL | TAX TOTAL | INTEREST TOTAL | GRAND TOTAL__ |            |
| 62                               |                   |             | 7,920.00CR              |               |           |                | 7,920.00CR    |            |

LICENSES: THRU ZZZZZZZZZZ

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PAYMENT DATES: 0/00/0000 TO 99/99/9999

## \*\* LICENSE CODE TOTALS \*\*

|              |                            | ===== PAYMENT DISTRIBUTION ===== |            |     |          |            |
|--------------|----------------------------|----------------------------------|------------|-----|----------|------------|
| LICENSE CODE | DESCRIPTION                | FEE                              | PENALTY    | TAX | INTEREST | TOTAL PAID |
| ALARM        | BURGLAR/FIRE ALARM LICENSE | 18                               | 290.00CR   |     |          | 290.00CR   |
| BOWL         | BOWLING LANE LICENSE       | 1                                | 50.00CR    |     |          | 50.00CR    |
| DEMOL        | DEMOLITION ANNUAL LICENSE  | 1                                | 75.00CR    |     |          | 75.00CR    |
| ELECC        | ELECTRICAL CONTRACTOR      | 8                                | 700.00CR   |     |          | 700.00CR   |
| EXT          | EXTERMINATOR LICENSE       | 4                                | 100.00CR   |     |          | 100.00CR   |
| IMERC        | ITINERANT MERCHANT         | 2                                | 100.00CR   |     |          | 100.00CR   |
| LAKELEASE    | LAKE LEASE                 | 5                                | 3,655.00CR |     |          | 3,655.00CR |
| MARIJ-7      | COM MARIJUANA TRANSPORTER  | 1                                | 1,500.00CR |     |          | 1,500.00CR |
| MECHC        | MECHANICAL CONTRACTOR      | 4                                | 325.00CR   |     |          | 325.00CR   |
| PLUMC        | PLUMBING CONTRACTOR        | 1                                | 75.00CR    |     |          | 75.00CR    |
| SALVG        | SALVAGE OPERATORS LICENSE  | 1                                | 25.00CR    |     |          | 25.00CR    |
| SIGN         | SIGN HANGERS LICENSE       | 10                               | 750.00CR   |     |          | 750.00CR   |
| SOLIC        | SOLICITOR ANNUAL LICENSE   | 1                                | 50.00CR    |     |          | 50.00CR    |
| STORM        | STORM CELLAR               | 2                                | 150.00CR   |     |          | 150.00CR   |
| TREE         | TREE TRIMMING LICENSE      | 3                                | 75.00CR    |     |          | 75.00CR    |
| TOTAL        |                            |                                  | 7,920.00CR |     |          | 7,920.00CR |

LICENSES: THRU ZZZZZZZZZZ

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PAYMENT DATES: 0/00/0000 TO 99/99/9999

## \*\* REPORT CODE TOTALS \*\*

|             |                                | ===== PAYMENT DISTRIBUTION ===== |            |     |          |            |
|-------------|--------------------------------|----------------------------------|------------|-----|----------|------------|
| REPORT CODE | DESCRIPTION                    | FEE                              | PENALTY    | TAX | INTEREST | TOTAL PAID |
| 238210      | Electrical Contractors         | 6                                | 500.00CR   |     |          | 500.00CR   |
| 238220      | Plumbing, Heating, and Air-Con | 5                                | 400.00CR   |     |          | 400.00CR   |
| 238910      | Site Preparation Contractors   | 2                                | 150.00CR   |     |          | 150.00CR   |
| 238990      | All Other Specialty Trade Cont | 10                               | 750.00CR   |     |          | 750.00CR   |
| 441310      | Automotive Parts and Accessori | 1                                | 25.00CR    |     |          | 25.00CR    |
| 453998      | MARIJUANI STORES, MEDICAL REC  | 1                                | 1,500.00CR |     |          | 1,500.00CR |
| 454390      | Other Direct Selling Establish | 3                                | 150.00CR   |     |          | 150.00CR   |
| 522298      | All Other Nondepository Credit | 18                               | 290.00CR   |     |          | 290.00CR   |
| 531190      | Lessors of Other Real Estate P | 5                                | 3,655.00CR |     |          | 3,655.00CR |
| 561710      | Exterminating and Pest Control | 4                                | 100.00CR   |     |          | 100.00CR   |
| 561730      | Landscaping Services           | 3                                | 75.00CR    |     |          | 75.00CR    |
| 624221      | Temporary Shelters             | 1                                | 75.00CR    |     |          | 75.00CR    |
| 713950      | Bowling Centers                | 1                                | 50.00CR    |     |          | 50.00CR    |
| 999999      | Migrated License               | 2                                | 200.00CR   |     |          | 200.00CR   |
| TOTAL       |                                |                                  | 7,920.00CR |     |          | 7,920.00CR |

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PAYMENT DATES: 0/00/0000 TO 99/99/9999

\*\* FEE CODE TOTALS \*\*

|            |                               | ===== PAYMENT DISTRIBUTION ===== |            |     |          |            |
|------------|-------------------------------|----------------------------------|------------|-----|----------|------------|
| FEE CODE   | DESCRIPTION                   | FEE                              | PENALTY    | TAX | INTEREST | TOTAL PAID |
| ALARM      | BURGLAR/FIRE ALARM LICENSE    | 2                                | 50.00CR    |     |          | 50.00CR    |
| ALARMRENEW | BURGLAR/FIRE ALARM RENEW      | 16                               | 240.00CR   |     |          | 240.00CR   |
| BOWL       | BOWLING LANE                  | 1                                | 50.00CR    |     |          | 50.00CR    |
| DEMOL      | DEMOLITION LICENSE FEE        | 1                                | 75.00CR    |     |          | 75.00CR    |
| ELEC1      | ELECTRICAL CONTRACTOR INITIAL | 2                                | 200.00CR   |     |          | 200.00CR   |
| ELEC2      | ELECTRICAL CONTRACTOR RENEW   | 6                                | 500.00CR   |     |          | 500.00CR   |
| EXT        | EXTERMINATOR LICENSE FEE      | 4                                | 100.00CR   |     |          | 100.00CR   |
| IMERC      | ITINERANT MERCHANT FEE        | 2                                | 100.00CR   |     |          | 100.00CR   |
| LAKELEASE  | LAKE LEASE                    | 5                                | 3,655.00CR |     |          | 3,655.00CR |
| MARIJFEE1  | MARIJUANA BASE FEE            | 1                                | 1,500.00CR |     |          | 1,500.00CR |
| MECH1      | MECHANICAL CONTRACTOR INTIAL  | 1                                | 100.00CR   |     |          | 100.00CR   |
| MECH2      | MECHANICAL CONTRACTOR RENEW   | 3                                | 225.00CR   |     |          | 225.00CR   |
| PLUM2      | PLUMBING CONTRACTOR RENEW     | 1                                | 75.00CR    |     |          | 75.00CR    |
| SALVG      | SALVAGE OPERATOR LICENSE FEE  | 1                                | 25.00CR    |     |          | 25.00CR    |
| SIGN       | SIGN HANGERS LICENSE FEE      | 10                               | 750.00CR   |     |          | 750.00CR   |
| SOLIC      | SOLICITOR ANNUAL LICENSE      | 1                                | 50.00CR    |     |          | 50.00CR    |
| STORM      | STORM CELLAR LICENSE FEE      | 2                                | 150.00CR   |     |          | 150.00CR   |
| TREE       | TREE TRIMMING LICENSE FEE     | 3                                | 75.00CR    |     |          | 75.00CR    |
| TOTAL      |                               |                                  | 7,920.00CR |     |          | 7,920.00CR |

LICENSES: THRU ZZZZZZZZZZ

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PAYMENT DATES: 0/00/0000 TO 99/99/9999

## \*\* GENERAL LEDGER DISTRIBUTION \*\*

| FUND G/L ACCOUNT | ACCOUNT NAME               | AMOUNT     |
|------------------|----------------------------|------------|
| 001-4201         | LICENSES                   | 1,665.00CR |
| 001-4210         | REGISTRATIONS              | 1,100.00CR |
| 001-4218         | MEDICAL MARIJUANA LICENSE  | 1,500.00CR |
| 001-4601         | LAKESITE LEASES RENTAL REV | 3,655.00CR |
| 799-1023         | BANCFIRST GENERAL ACCT     | 7,920.00   |



## REPORT SELECTION CRITERIA

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REPORT SELECTION

LICENSES:            THRU ZZZZZZZZZZ  
EFFECTIVE DATES:    12/01/2020 TO 12/31/2020  
EXPIRATION DATES:   0/00/0000 TO 99/99/9999  
PAYMENT DATES:      0/00/0000 TO 99/99/9999  
LICENSE CODES:      All  
REPORT CODES:       All  
FEE CODES:           All

-----  
PRINT OPTIONS

SEQUENCE:           CODE  
REPORT TYPE:          SUMMARY  
REVERSE PAYMENTS:   YES

-----  
\*\*END OF REPORT\*\*

| PROJECT | PAY DATE   | ISSUED TO                      | PROPERTY               | TOTAL PAID | COMMENT |
|---------|------------|--------------------------------|------------------------|------------|---------|
| 190935  | 12/01/2020 | DP GAMBLE HOMES INC            | 1927 TWISTED OAK CT    | 1,175.12CR |         |
| 200120  | 12/09/2020 | MCFARLAND, CURTIS B            | 58 NORTHRIDGE RD       | 104.50CR   |         |
| 200121  | 12/09/2020 | MCFARLAND, CURTIS B            | 58 NORTHRIDGE RD       | 54.50CR    |         |
| 200320  | 12/14/2020 | RED ROCK BEHAVIORAL HEALTH SER | 1336 N HARRISON AVE    | 450.00CR   |         |
| 200554  | 12/09/2020 | RANDY'S SKIYLINE CONSTRUCTION  | 16209 HART RD          | 25.00CR    |         |
| 200561  | 12/09/2020 | RANDY'S SKIYLINE CONSTRUCTION  | 34675 INDEPENDENCE RD  | 25.00CR    |         |
| 200679  | 12/09/2020 | ACOCK, MARK CORBIN             | 15 LARKINS PL          | 104.50CR   |         |
| 200991  | 12/09/2020 | MUIRHEAD, TIM D                | 101 W 10TH ST          | 54.50CR    |         |
| 201119  | 12/04/2020 | OK B HEALTHY LLC               | 3946 N KICKAPOO 3      | 50.00CR    |         |
| 201122  | 12/14/2020 | TOP NOTCH MEDZ                 | 1528 N HARRISON AVE    | 1,279.50CR |         |
| 201164  | 12/11/2020 | GREEN LIGHT SOLAR              | 58 NORTHRIDGE RD       | 29.50CR    |         |
| 201189  | 12/04/2020 | ROB & SONS CANNABIS COMPANY    | 201 W 9TH ST           | 50.00CR    |         |
| 201200  | 12/07/2020 | K & M WRECKING LLC             | 658 N UNION AVE        | 50.00CR    |         |
| 201201  | 12/07/2020 | K & M WRECKING LLC             | 535 N POTTENGER AVE    | 50.00CR    |         |
| 201210  | 12/30/2020 | J BENTLEY DEVELOPMENTS LLC     | 39010 W MACARTHUR ST   | 1,929.50CR |         |
| 201217  | 12/03/2020 | THE SOLAR INSTALLERS           | 717 S PARK AVE         | 24.50CR    |         |
| 201220  | 12/07/2020 | SWM & SONS INC                 | 15492 PATTERSON RD     | 625.64CR   |         |
| 201225  | 12/09/2020 | CARTER, DONALD                 | 718 N HOBSON AVE       | 134.07CR   |         |
| 201233  | 12/07/2020 | TREAT, LARRY                   | 1814 N HARRISON AVE    | 71.50CR    |         |
| 201239  | 12/07/2020 | MCFARLAND, CURTIS B            | 1810 HUNTERS RIDGE DR  | 104.50CR   |         |
| 201240  | 12/01/2020 | BRAUNING, JED                  | 1009 E OAKLAND ST      | 379.50CR   |         |
| 201246  | 12/02/2020 | MIDWEST WRECKING CO            | 120 PONTOTOC AVE       | 50.00CR    |         |
| 201247  | 12/07/2020 | SWM & SONS INC                 | 15492 PATTERSON RD     | 50.00CR    |         |
| 201249  | 12/02/2020 | WHITE, FREDDIE                 | 2130 W BENEDICT ST     | 769.50CR   |         |
| 201254  | 12/04/2020 | LEACH, SHANE A                 | 29 PAM DR              | 291.38CR   |         |
| 201262  | 12/09/2020 | CARTER, DONALD                 | 718 1/2 N HOBSON       | 100.13CR   |         |
| 201263  | 12/17/2020 | WILLIAMS, KORBIN T             | 1113 E 42ND ST         | 429.50CR   |         |
| 201264  | 12/04/2020 | WRIGHT, KEITH                  | 12 RED ROCK RD         | 257.17CR   |         |
| 201265  | 12/03/2020 | SEIDL, CLINTON G               | 2704 CROWN POINT       | 54.50CR    |         |
| 201266  | 12/03/2020 | SEIDL, GLENN A                 | 1700 W INDEPENDENCE ST | 54.50CR    |         |
| 201268  | 12/03/2020 | JONES, RANDAL L                | 624 KICKAPOO SPUR ST   | 54.50CR    |         |
| 201269  | 12/03/2020 | JONES, RANDAL L                | 624 KICKAPOO SPUR ST   | 50.00CR    |         |
| 201270  | 12/03/2020 | MORTON, CAMERON D              | 426 S PENNSYLVANIA AVE | 54.50CR    |         |
| 201271  | 12/07/2020 | CAPULONG, CHRISTINE            | 1432 N PARK AVE        | 336.64CR   |         |
| 201272  | 12/04/2020 | SOUTH CENTRAL INDUSTRIES INC   | 130 N LOUISA AVE       | 90.00CR    |         |
| 201275  | 12/04/2020 | TOMLINSON, BRYAN W             | 2704 CROWN POINT       | 54.50CR    |         |
| 201276  | 12/17/2020 | SIGN FACTORY LLC               | 815 E MACARTHUR ST     | 50.00CR    |         |
| 201277  | 12/04/2020 | WHITEFIELD, JAMES              | 303 S LEO AVE          | 330.00CR   |         |
| 201278  | 12/04/2020 | J BENTLEY DEVELOPMENTS LLC     | HARDESTY               | 235.00CR   |         |
| 201280  | 12/07/2020 | ROWDY BOYS PLUMBING            | 612 N IONE AVE 100     | 60.00CR    |         |
| 201281  | 12/07/2020 | STANLEY, BRANDON W             | 622 S AYDELOTTE AVE    | 54.50CR    |         |

STATUS: ALL

SEGMENT CODES: All

FEE CODES: All

PROJECTS: THRU ZZZZZZZZZZ

PAYMENT DATES: 12/01/2020 TO 12/31/2020

SORTED BY: PROJECT

| PROJECT | PAY DATE   | ISSUED TO                      | PROPERTY               | TOTAL PAID | COMMENT |
|---------|------------|--------------------------------|------------------------|------------|---------|
| 201285  | 12/07/2020 | DAVIDSON, RYAN                 | 301 N KENNEDY AVE      | 50.00CR    |         |
| 201286  | 12/09/2020 | CD BROWN CONST INC             | N KICKAPOO             | 60.00CR    |         |
| 201287  | 12/08/2020 | COMPLETE PLUMBING LLC          | 616 W MACARTHUR        | 54.50CR    |         |
| 201288  | 12/08/2020 | GRISSOM, VIC                   | 1610 N HARRISON AVE    | 90.00CR    |         |
| 201289  | 12/08/2020 | HUMPHREYS, THOMAS E JR         | 1825 N BEARD AVE       | 280.00CR   |         |
| 201290  | 12/08/2020 | WATKINS HEAT & AIR INC         | 2508 ELLIS DR          | 79.50CR    |         |
| 201291  | 12/08/2020 | MORTON, EARNEST D              | 611 N DOROTHY AVE      | 54.50CR    |         |
| 201292  | 12/11/2020 | K & M WRECKING LLC             | 1424 W WALLACE ST      | 50.00CR    |         |
| 201295  | 12/11/2020 | THUNDER POOLS & SPAS LLC       | 16501 ARCHERY RANGE RD | 79.50CR    |         |
| 201296  | 12/09/2020 | FIRST WATER CONTRACTING        | 3900 N UNION AVE       | 50.00CR    |         |
| 201298  | 12/09/2020 | C D BROWN                      | 315 W HIGHLAND ST      | 60.00CR    |         |
| 201299  | 12/09/2020 | SPARKS, ARTHUR                 | 1309 E OAKLAND ST      | 79.50CR    |         |
| 201300  | 12/09/2020 | MORTON, EARNEST D              | 1829 N KICKAPOO AVE    | 54.50CR    |         |
| 201301  | 12/11/2020 | SUNPRO SOLAR                   | 1827 W HIGHLAND ST     | 56.35CR    |         |
| 201302  | 12/11/2020 | WELCOME HOME RENTALS LLC       | 1412 N OKLAHOMA AVE    | 268.75CR   |         |
| 201303  | 12/14/2020 | G & G SERVICES                 | 612 S PARK AVE         | 50.00CR    |         |
| 201304  | 12/10/2020 | MCENTIRE, MIKE T               | 1212 E HIGHLAND ST     | 54.50CR    |         |
| 201305  | 12/16/2020 | SUPERIOR NEON SIGNS INC        | 4010 N KICKAPOO AVE 2  | 50.00CR    |         |
| 201306  | 12/10/2020 | BOB'S ELECTRIC                 | 2508 ELLIS DR          | 54.50CR    |         |
| 201307  | 12/10/2020 | MORTON, CAMERON D              | 1014 E MAIN ST         | 54.50CR    |         |
| 201308  | 12/10/2020 | MORTON, CAMERON D              | 310 N CLEVELAND AVE    | 54.50CR    |         |
| 201309  | 12/10/2020 | LINN, LARRY G                  | 1313 E EDWARDS ST      | 54.50CR    |         |
| 201310  | 12/11/2020 | WALLS, ROBERT                  | 4010 N KICKAPOO AVE 2  | 54.50CR    |         |
| 201311  | 12/30/2020 | LITTLE, MIKE                   | 520 W FORD ST          | 333.24CR   |         |
| 201312  | 12/16/2020 | REBEL SIGN COMPANY LLC         | 1819 N HARRISON AVE    | 50.00CR    |         |
| 201314  | 12/14/2020 | TATOM, E.S.                    | 506 N KICKAPOO AVE     | 54.50CR    |         |
| 201315  | 12/16/2020 | LOVEN MY LAWN, LLC             | 111 N DRAPER AVE       | 50.00CR    |         |
| 201316  | 12/30/2020 | LITTLE, MARK                   | 1900 TWISTED OAK CT    | 1,150.67CR |         |
| 201320  | 12/22/2020 | GENTRY, TONY                   | 1610 N OKLAHOMA AVE    | 50.00CR    |         |
| 201321  | 12/18/2020 | CURRY, JOHN C                  | 7801 N HARRISON AVE    | 154.50CR   |         |
| 201322  | 12/21/2020 | LINN'S PLUMBING LLC            | 2117 N BROADWAY AVE    | 54.50CR    |         |
| 201326  | 12/21/2020 | HOLLOWELL PLUMBING INC         | 400 W MACARTHUR ST     | 54.50CR    |         |
| 201330  | 12/22/2020 | MIDWEST WRECKING CO            | 225 N KICKAPOO AVE     | 50.00CR    |         |
| 201331  | 12/29/2020 | AIR CONDITION SERVICE          | 4940 N AUTOMALL DR     | 2,554.50CR |         |
| 201332  | 12/23/2020 | HELLO BABY                     | 3946 N KICKAPOO AVE 5  | 50.00CR    |         |
| 201333  | 12/23/2020 | SPARKS HEATING AND AIR         | 822 N BROADWAY AVE     | 42.00CR    |         |
| 201336  | 12/28/2020 | JOHNSON, DANNY A               | 640 N PARK AVE         | 54.50CR    |         |
| 201337  | 12/29/2020 | GATES, JOHN A                  | 815 E MACARTHUR ST     | 50.00CR    |         |
| 201339  | 12/29/2020 | SUNBELT HEATING & AIR          | 120 LAKESHORE DR       | 79.50CR    |         |
| 201340  | 12/30/2020 | MATT FLOAN'S ELECTRIC, HEAT AI | 712 E HIGHLAND ST      | 54.50CR    |         |
| 201341  | 12/30/2020 | ALEXANDER PLUMBING & ELECTRIC  | 2524 N HARRISON AVE 15 | 54.50CR    |         |

STATUS: ALL

SEGMENT CODES: All

FEE CODES: All

PROJECTS: THRU ZZZZZZZZZZ

PAYMENT DATES: 12/01/2020 TO 12/31/2020

SORTED BY: PROJECT

## \*\* SEGMENT CODE TOTALS \*\*

| SEGMENT CODE | DESCRIPTION               | TOTAL PAID  |
|--------------|---------------------------|-------------|
| B1-NEW       | BUILDING CONSTRUCTION NEW | 5,225.05CR  |
| B3-REMODEL   | BUILDING CONSTRUCTION REM | 2,551.76CR  |
| E2-ADD       | ELECTRICAL ADDITION       | 56.35CR     |
| E3-REMODEL   | ELECTRICAL REMODEL/REPAIR | 645.00CR    |
| M2-ADD       | MECHANICAL ADDITION       | 42.00CR     |
| M3-REMODEL   | MECHANICAL REMODEL/REPAIR | 581.50CR    |
| P3-REMODEL   | PLUMBING REMODEL          | 654.00CR    |
| P5-SEPTIC    | SEPTIC PERMIT             | 50.00CR     |
| UNAPPLIED    | UNAPPLIED CREDITS         | 5,102.00CR  |
| X-BORE/CUT   | BORING & PAVING CUT PERMI | 240.00CR    |
| X-CURBCUT    | CURBCUT/DRIVEWAY/SIDEWALK | 150.00CR    |
| X-DEMO       | DEMOLITION PERMIT         | 400.00CR    |
| X-PLATREV    | PLAT REVIEW PRELIM        | 235.00CR    |
| X-SIGN       | SIGN PERMIT               | 200.00CR    |
| X-SWIMPOOL   | SWIMMING POOL PERMIT      | 79.50CR     |
| Z-BOAAPP     | BOA APPLICATION           | 510.00CR    |
| Z-OCCUP      | OCCUPANCY PERMIT          | 100.00CR    |
| Z-REZONCUP   | REZONE W/ C U P           | 610.00CR    |
| TOTAL        |                           | 17,432.16CR |

STATUS: ALL

SEGMENT CODES: All

FEE CODES: All

PROJECTS: THRU ZZZZZZZZZZ

PAYMENT DATES: 12/01/2020 TO 12/31/2020

SORTED BY: PROJECT

## \*\* FEE CODE TOTALS \*\*

| FEE CODE   | DESCRIPTION                    | TOTAL PAYMENTS | TOTAL PAID  |
|------------|--------------------------------|----------------|-------------|
| B-BPLANCK  | CONSTRUCTION FEE SQ FT         | 15             | 1,162.79CR  |
| B-PLANCHK2 | BUILDING OTHER PLAN CHECK      | 1              | 15.00CR     |
| B-REMODEL  | BUILDING REMODEL CONSTRUCTION  | 1              | 103.25CR    |
| B-SQFOOT1  | CONSTRUCTION FEE SQ FT         | 15             | 4,493.27CR  |
| EMISC      | ELECTRICAL MISC                | 11             | 651.85CR    |
| MAIRRES    | AIR CONDITIONING RESIDENTIAL   | 3              | 237.50CR    |
| MMISC      | MISCELLANEOUS FEES             | 5              | 350.00CR    |
| PMISC      | PLUMBING MISC                  | 11             | 550.00CR    |
| PNSWR      | SEWER TAP FEE                  | 2              | 750.00CR    |
| PNWTR      | WATER TAP/MTR FEE              | 3              | 1,150.00CR  |
| SEPTICFEE  | SEPTIC PERMIT FEE              | 2              | 50.00CR     |
| SIGN       | SIGN PERMIT FEE                | 5              | 250.00CR    |
| SWIMPOOL   | SWIMMING POOL PERMIT           | 1              | 60.00CR     |
| UBCCFEE    | UBCC STATE FEE                 | 47             | 211.50CR    |
| X-BORE     | BORE PERMIT FEE                | 4              | 240.00CR    |
| X-CURBCUT  | CURB CUT / DRIVEWAY/SIDEWALK   | 3              | 150.00CR    |
| X-DEMO     | DEMOLITION PERMIT FEE          | 8              | 400.00CR    |
| X-OCCUP    | OCCUPANCY PERMIT               | 3              | 150.00CR    |
| XPLATPRE   | PRELIMINARY PLAT REIVEW FEE    | 1              | 235.00CR    |
| XUNAPPLIED | UNAPPLIED CREDITS              | 7              | 5,102.00CR  |
| Z-SIGNFOR  | SIGN DEPOSIT FORFEITURE        | 1              | 50.00CR     |
| Z-ZBOAFEE  | ZONING BOARD OF ADJUSTMENT FEE | 3              | 460.00CR    |
| Z-ZONING   | REZONING FEE                   | 2              | 560.00CR    |
| ZPISSUANCE | ISSUANCE OF EACH PERMIT        | 1              | 50.00CR     |
| TOTAL      |                                |                | 17,432.16CR |

STATUS: ALL

SEGMENT CODES: All

FEE CODES: All

PROJECTS: THRU ZZZZZZZZZZ

PAYMENT DATES: 12/01/2020 TO 12/31/2020

SORTED BY: PROJECT

## \*\* GENERAL LEDGER DISTRIBUTION \*\*

| FUND G/L ACCOUNT | ACCOUNT NAME                  | AMOUNT      |
|------------------|-------------------------------|-------------|
| 001-2133         | UBCC FEE PAYABLE              | 188.00CR    |
| 001-4202         | BUILDING PERMITS              | 10,876.31CR |
| 001-4203         | PLUMBING PERMITS              | 1,400.00CR  |
| 001-4204         | ELECTRICAL PERMITS            | 651.85CR    |
| 001-4205         | ZONING PERMITS & APPLICATIONS | 1,305.00CR  |
| 001-4206         | HEATING & A/C PERMITS         | 587.50CR    |
| 001-4249         | OTHER PERMITS                 | 860.00CR    |
| 001-4822         | OTHER MISC. REVENUE           | 23.50CR     |
| 101-4249         | OTHER PERMITS                 | 390.00CR    |
| 501-4510         | WATER TAPS                    | 1,150.00CR  |
| 799-1023         | BANCFIRST GENERAL ACCT        | 17,432.16   |

## SELECTION CRITERIA

-----  
REPORT SELECTION

PROJECT RANGE FROM:            THROUGH ZZZZZZZZZZ  
PROJECT STATUS:        All  
SEGMENT CODE:        All  
FEE CODE:            All

-----  
PAYMENT SELECTION: DATE RANGE FROM: 12/01/2020 THROUGH 12/31/2020-----  
PRINT OPTIONS

SECURITIES ONLY:        NO  
INCLUDE SECURITIES:    NO  
SEGMENT DETAIL:        NO  
INCLUDE REVERSE PAYMENTS: NO  
REPORT SEQUENCE:        PROJECT  
COMMENT CODE:

-----  
\*\*END OF REPORT\*\*

**Regular Board of Commissioners**

**2. c.**

Meeting Date: 01/19/2021

Easement

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

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Information

Title of Item for Agenda

Acceptance of a right-of-way easement agreement for property along 921 East MacArthur Street.

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Attachments

Easement

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**RIGHT OF WAY EASEMENT**

This Right of Way Easement Agreement made and entered into this 9th day of Dec., 2020, by Cook03, LLC, located at 1620 SW 122<sup>nd</sup> Suite 200, Okla. City, Okla. 73170 ("Grantor") in favor of The City of Shawnee, Oklahoma, located at 16 W. 9<sup>th</sup> Street, Shawnee, Oklahoma 74801 ("Grantee") (collectively referred to herein as "the Parties").

WITNESSETH:

WHEREAS, Grantor is the record owner of and in possession of the following described real property, to-wit: 921 E. Macarthur St. Shawnee, Oklahoma 74802

WHEREAS, Grantor agrees to grant Grantee a Right of Way Easement over, under, and across the Easement Property as more fully described below.

**NOW THEREFORE**, in consideration of the sum of Ten Dollars (\$10.00) and other valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties do mutually understand and agree as follows:

1. Grantor does hereby grant, bargain, sell and convey to Grantee and its' respective successors and assigns, a right of way easement, over, under, and across the Easement Property as more fully described as follows to wit:

(Legal Description of Easement Property)

A tract of land in the Northwest Quarter (NW/4) of the Northwest Quarter (NW/4) of Section Eight (8), Township Ten (10) North, Range Four (4) East of the Indian Meridian, Pottawatomie County, Oklahoma, more particularly described as follows:

Commencing at the Northwest Corner of said Northwest Quarter (NW/4);

Thence East along the North line of said Northwest Quarter (NW/4) (Basis of Bearing), distance of 450.00 feet to the POINT OF BEGINNING;

Thence continuing East along the North line of said Northwest Quarter (NW/4), a distance of 100.00 feet;

Thence South a distance of 50.00 feet;

Thence West a distance of 100.00 feet;

Thence North a distance of 50.00 feet to the POINT OF BEGINNING.

Said tract having an area of 5,000.00 Square Feet or 0.115 Acres, more or less.

Legal description prepared by Ryan R. Doudican, R.P.L.S. 1591, 12/2/2020.

2. Grantor does hereby grant convey and warrant to the Grantee a permanent right of way and easement for the purpose of ingress and egress over and across the subject property. The Grantee does hereby retain the right to dedicate said easement to the public at its' sole discretion.

3. Grantor hereby reserves the right to use the Easement Property and further reserves the right to grant additional easements across the Easement Property to third parties.

4. The Parties, their respective successors or assigns, shall not place or erect a fence, gate or other barrier over and across or otherwise interfere with the Right of Way Easement Property that will interfere with the rights granted and reserved herein.

5. This *Right of Way Easement Agreement* herein, along with its other rights, benefits, duties, and obligations created and established herein, constitutes the entire understanding between the Parties.

6. The benefits and burdens of the Use of Easement granted herein shall run with the land described above, and shall be binding upon the Parties hereto and their heirs successors and assigns, forever.

7. By executing this Agreement, the Parties agree to the terms conditions and obligations contained therein and further agree to be bound by same.

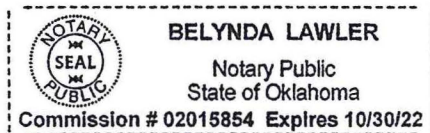
Executed the day and year first above written.

(GRANTOR)

*[Signature]*

STATE OF OKLAHOMA )  
 ) SS  
COUNTY OF POTTAWATOMIE )

Before me, in and for said County and State, on this 9<sup>th</sup> day of December 2020 personally appeared Brent C. Cook and \_\_\_\_\_ on behalf of the City of Shawnee, known to be the identical persons who executed the within and foregoing instrument, and acknowledged to me that they executed the same as their voluntary acts and deeds for the uses and purposes therein set forth.



*[Signature]*  
Notary Public  
Commission No. \_\_\_\_\_  
My Commission Expires: \_\_\_\_\_

(GRANTEE) – CITY OF SHAWNEE

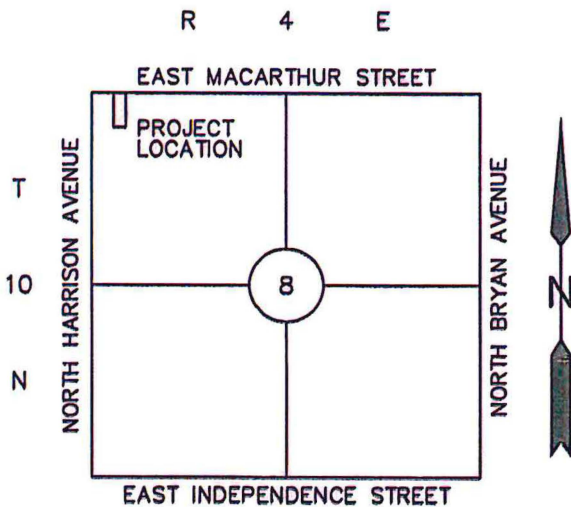
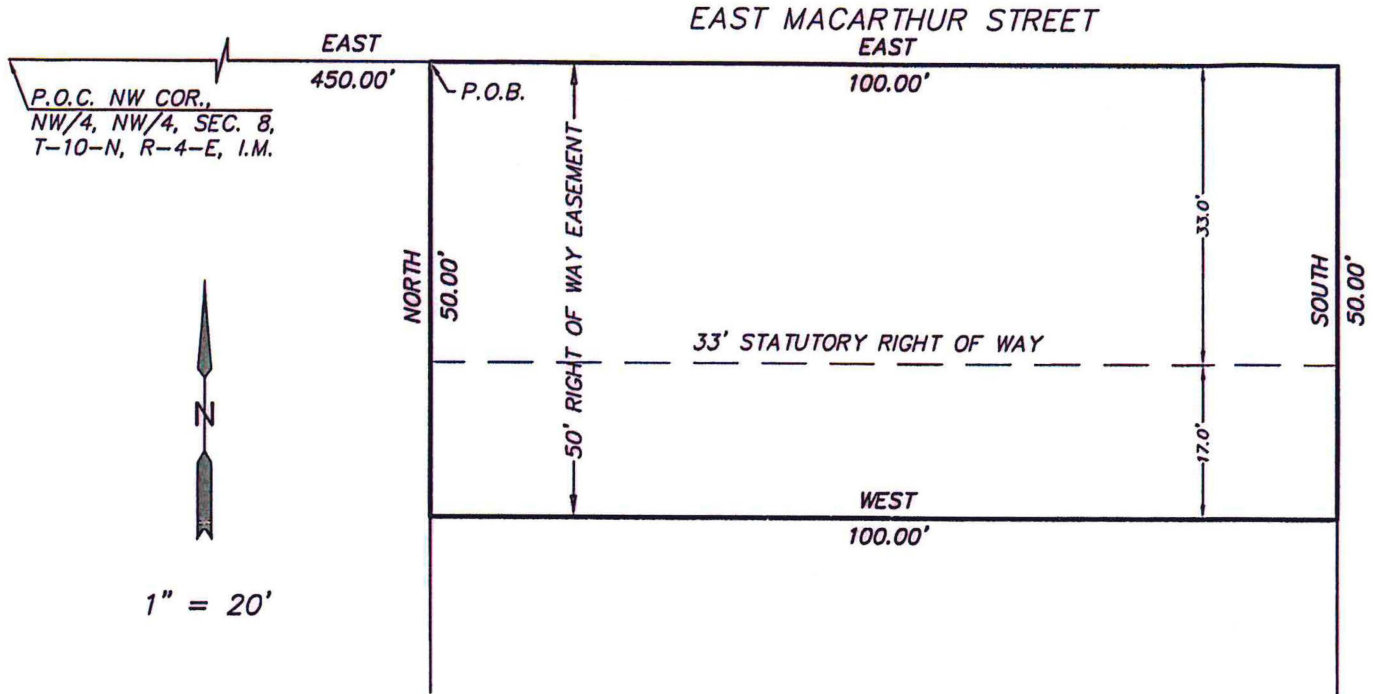
\_\_\_\_\_  
City Manager, City of Shawnee

APPROVED AS TO FORM AND LEGALITY:

\_\_\_\_\_  
Joseph M. Vorndran,  
City Attorney, City of Shawnee



# EASEMENT EXHIBIT



VICINITY MAP  
NOT TO SCALE

## LEGAL DESCRIPTION

A tract of land in the Northwest Quarter (NW/4) of the Northwest Quarter (NW/4) of Section Eight (8), Township Ten (10) North, Range Four (4) East of the Indian Meridian, Pottawatomie County, Oklahoma, more particularly described as follows:  
Commencing at the Northwest Corner of said Northwest Quarter (NW/4);  
Thence East along the North line of said Northwest Quarter (NW/4) (Basis of Bearing), distance of 450.00 feet to the POINT OF BEGINNING;  
Thence continuing East along the North line of said Northwest Quarter (NW/4), a distance of 100.00 feet;  
Thence South a distance of 50.00 feet;  
Thence West a distance of 100.00 feet;  
Thence North a distance of 50.00 feet to the POINT OF BEGINNING.

Said tract having an area of 5,000.00 Square Feet or 0.115 Acres, more or less.  
Legal description prepared by Ryan R. Doudican,  
R.P.L.S. 1591, 12/2/2020.

This is not a boundary survey. This document is a graphic representation of the easement description shown hereon.

## OKLAHOMA SURVEY CO

3121 E. SORGHUM MILL RD. EDMOND, OK 73034  
(405) 821-6656 CA#4717 EXP. 30 JUNE 2021

EASEMENT EXHIBIT  
PART OF THE NW/4, NW/4,  
SEC. 8, T-10-N, R-4-E, I.M.  
POTTAWATOMIE COUNTY  
OKLAHOMA

SCALE 1"=20'  
DATE: 12/2/2020  
SHEET 1 OF 1  
PROJECT NO. 3430

**Regular Board of Commissioners**

**2. d.**

Meeting Date: 01/19/2021

Change Order

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

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Information

Title of Item for Agenda

Approve Change Order No. 3 for Shawnee Police Department Architect's Project No. 1811, 912 East Independence, Shawnee, Oklahoma 74801.

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Attachments

Change Order No. 3

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# City of Shawnee



**Chief Mason Wilson**

16 W 9th

Shawnee, Oklahoma 74801

Office (405) 878-1680 or 1681 \*Fax (405) 878-1520

E-Mail: [mwilson@shawneeok.org](mailto:mwilson@shawneeok.org)

FROM : Mason Wilson  
Chief of Police

TO : Chance Allison  
City Manager

SUBJECT : Change Order #3 for New PD Contract 1811

DATE : January 13, 2021

We are requesting approval of Change Order #3 on the new PD construction contract. Change Order #3 contains the following change order requests from W. L. McNatt:

COR #14 Door133A to a double door @ \$2039.00

COR #15 West storefront and office doors @ \$7367.00

COR #21 Doors 103C, 105, and 106 @ \$1090.00

COR #23 Framing, drywall, and finish of Records Room @ \$4653.00

**Total Cost for Change Order #3 is \$15,149.00**

*These change order requests have been approved and deemed necessary by TAP Architecture.*

*We have attached the Change Order Requests (COR's) for your viewing.*





PROJECT:  
Shawnee Police Department

GENERAL ESTIMATE

WLM Job Number: 990      COR 014  
DATE: 10/28/20

| Door 133A                 |          |      | MATERIAL |      | LABOR  |      | SUBCONTRACTOR |      |
|---------------------------|----------|------|----------|------|--------|------|---------------|------|
| DESCRIPTION               | QUANTITY | UNIT | UNIT     | COST | UNIT   | COST | UNIT          | COST |
| Builders Supply Inc.      | 1        |      |          |      |        |      | 828           | 828  |
| All Commercial Openings   | 1        |      |          |      |        |      | 298           | 298  |
| MLC Solutions             | 1        |      |          |      |        |      | 250           | 250  |
| A&F Drywall               | 1        |      |          |      |        |      | 351           | 351  |
|                           |          |      |          |      |        | 0.00 |               | 0    |
| General Conditions        |          |      |          |      |        | 0.00 |               | 0    |
| As-Built drawings         | 0        | hrs  |          | 0    | 71.02  | 0.00 |               | 0    |
| Estimating                | 0        | hrs  |          | 0    | 63.92  | 0.00 |               | 0    |
| Supervision Full          | 0        | days |          | 0    | 390.61 | 0.00 |               | 0    |
| Scheduling / Coordination | 0        | days |          | 0    | 106.53 | 0.00 |               | 0    |
| Pump water                | 0        | days |          | 0    | 177.55 | 0.00 |               | 0    |
| Clean up (Full)           | 0        | day  |          | 0    | 142.04 | 0.00 |               | 0    |
| Clean up (1/2)            | 0        | day  |          | 0    | 71.02  | 0.00 |               | 0    |
| Cleaning Misc. Material   | 0        | sf   | 0.025    | 0    | 0.00   | 0.00 |               | 0    |
| Dumpster (40 yd)          | 0        | ea   | 450      | 0    | 0.00   | 0.00 |               | 0    |
| Punch List                | 0        | day  |          | 0    | 390.61 | 0.00 |               | 0    |
| Misc. Material            | 0        | sf   | 0.025    | 0    | 0.00   | 0.00 |               | 0    |
| Job Trailer               | 0        | mo   | 350      | 0    | 0.00   | 0.00 |               | 0    |
| Job Container             | 0        | mo   | 85       | 0    | 0.00   | 0.00 |               | 0    |
| Site Office Phone/Fax     | 0        | mo   | 150      | 0    | 0.00   | 0.00 |               | 0    |
| Site Cell Phone           | 0        | wks  | 12.5     | 0    | 0.00   | 0.00 |               | 0    |
| Temp. Toilet              | 0        | wks  | 75       | 0    | 0.00   | 0.00 |               | 0    |
| Temp. Utilities           | 0        | mo   | 250      | 0    | 0.00   | 0.00 |               | 0    |
| Temp. Construction Fence  | 0        | mo   | 595      | 0    | 0.00   | 0.00 |               | 0    |
| Builder's Risk            | 0        | mo   |          | 0    | 0.00   | 0.00 |               | 0    |
|                           |          |      |          | 0    | 0.00   | 0.00 |               | 0    |
| subtotal                  |          |      |          | 0    |        | 0    |               | 1727 |
| taxes                     |          |      |          | 0    |        |      |               |      |
| total                     | 1727     |      |          | 0    |        | 0    |               | 1727 |

|                                           |     |     |          |                                                                                                                                                                                                                                         |
|-------------------------------------------|-----|-----|----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| General Contractor Material & Labor Total |     |     | 0.00     | <b>Scope of work:</b><br>Moving door 133A to the North wall instead of East wall and changing to a double door instead of single.                                                                                                       |
| Subcontractor Material & Labor Total      |     |     | 1727.00  |                                                                                                                                                                                                                                         |
| Overhead on Work Performed                | 10% |     | 172.70   |                                                                                                                                                                                                                                         |
| Profit on Work Performed                  | 5%  |     | 86.35    |                                                                                                                                                                                                                                         |
| Total Project Cost to be insured          |     |     | 1986.05  |                                                                                                                                                                                                                                         |
| General Liability, Bonds                  |     |     | 53.01    |                                                                                                                                                                                                                                         |
|                                           |     |     |          | Pricing and Added Time subject to change if not approved by: <b>11/11/20</b>                                                                                                                                                            |
|                                           |     |     |          | Current lead times and material availability are such that no additional days are being added to this COR. Should lead times change and cause a delay the critical path of the project, additional days will be added via separate COR. |
|                                           |     |     |          | If accepted, this Change Order Request will increase the project by: <input type="text" value="0"/> Day(s)                                                                                                                              |
|                                           |     |     |          |                                                                                                                                                                                                                                         |
|                                           |     |     |          |                                                                                                                                                                                                                                         |
|                                           |     |     |          |                                                                                                                                                                                                                                         |
|                                           |     |     |          |                                                                                                                                                                                                                                         |
|                                           |     |     |          |                                                                                                                                                                                                                                         |
| subtotal                                  |     |     | 2039.06  |                                                                                                                                                                                                                                         |
|                                           |     |     |          |                                                                                                                                                                                                                                         |
| Total Change Order                        |     | ADD | \$ 2,039 |                                                                                                                                                                                                                                         |

Acceptance by an Authorized Representative

Signature

By accepting this Proposed Cost Change, authorization is being given to proceed with this proposed scope of work and the change in contract time as noted above is approved.







## Quote

REMIT TO:  
P. O. BOX 471496-1496  
Tulsa, OK 74147-1496  
Tel: 918-628-1211 Fax: 918-627-3710

Quote # : **443156**  
Quote Date : **Sep 25, 2020**  
Expiration Date : **Dec 24, 2020**

Customer:  
Shawnee Police Department  
W.L. McNatt & Company T7369, misty@wlmcnatt.com  
Oklahoma City, Oklahoma 73104

Ship To:  
Shawnee Police Department  
912 E. Independence  
Shawnee, Oklahoma 74804

Tel: 405-232-7245 Fax: 405-232-7259

Account Code : WLMSHA  
Terms : Net 30 Days  
Customer Job # :  
Salesperson : Michael Shanks, AHC  
Order Name : Shawnee Police Department - Changes To Openig 133A  
Purchase Order # :  
Shipped Via :

### Changes To Openig 133A Changing From A Single To A Pair

| <u>Qty</u>             | <u>Product Description</u>                       | <u>Unit Price</u> | <u>Extended Price</u> |
|------------------------|--------------------------------------------------|-------------------|-----------------------|
| 1                      | Finish Hardware Add - Material Only Opening 133A | 828.00            | 828.00                |
| Pre-Tax Total          |                                                  | :                 | 828.00                |
| NOOK - NO TAX-OKLAHOMA |                                                  | :                 | 0.00                  |
| <b>Quote Total</b>     |                                                  | :                 | <b>828.00</b>         |

# QUOTATION

All  
Commercial  
Openings, Inc.

DATE: 9/25/2020

To:

Job: Shawnee Police Dept.

Attn:

Location: Shawnee, Oklahoma

**THIS QUOTE IS VALID FOR 30 DAYS**

FOLLOWING THE 30 DAYS PRICES ARE SUBJECT TO CHANGE DUE TO SUR-  
CHARGES BASED ON PRICING, FREIGHT, OR DELIVERY AT THE TIME OF PURCHASE.

| DESCRIPTION: | ITEM DESCRIPTION                | AMOUNT   |
|--------------|---------------------------------|----------|
|              | Change Frame 133A to Double     |          |
|              | Hollow Metal Frame.....ADD..... | \$50.00  |
|              | Wood Door.....ADD.....          | \$248.00 |

**WE ACKNOWLEDGE ADDENDUM #:** N/A

THIS IS A MATERIAL ONLY BID. THEREFORE, BONDS, CO-INSURANCE, INSTALLATION, FIELD WORK  
AND TAXES ARE EXCLUDED UNLESS NOTED OTHERWISE. IF ANY OF THESE TERMS ARE REQUIRED  
THERE MAY BE ADDITIONAL CHARGES. DELIVERY WILL BE ADDITIONAL COST AND WILL BE F.O.B. JOB-SITE

**TERMS: See Above**

ACCEPTED

BY:

Kevin Sloan

DATE:

Kevin Sloan

All Commercial Openings, Inc.

4605 N. Stiles ▪ Oklahoma City, OK 73105 ▪ 405-789-6396 ▪ Fax 405-789-0175  
[kevinaco6396@yahoo.com](mailto:kevinaco6396@yahoo.com)

**From:** Corey Eubanks <corey@mlc-solutions.com>  
**Sent:** Thursday, September 24, 2020 2:47 PM  
**To:** connor@wlmcnatt.com  
**Subject:** RE: Shawnee Police Department Door 133A

ADD of \$250, sir.

Regards,

## Corey Eubanks – Owner

MLC-SOLUTIONS LLC  
Professional Installation - Division 8 & 10  
PO BOX 8344  
Edmond, OK 73083  
405.532.0160

[MLC-SOLUTIONS - LinkedIn](#)

---

**From:** [connor@wlmcnatt.com](mailto:connor@wlmcnatt.com) <[connor@wlmcnatt.com](mailto:connor@wlmcnatt.com)>  
**Sent:** Thursday, September 24, 2020 2:45 PM  
**To:** Aaron A&F Drywall <[afleehart@yahoo.com](mailto:afleehart@yahoo.com)>; Al Schiete <[ASchiete@abfok.com](mailto:ASchiete@abfok.com)>; Andrew Mitchell <[amitchell@jequip.com](mailto:amitchell@jequip.com)>; Biff Zelenka <[biffz@redlandroofing.net](mailto:biffz@redlandroofing.net)>; Blaine Menard <[blaine@totaldemoservice.com](mailto:blaine@totaldemoservice.com)>; Bone Dry Waterproofing <[bonedrywaterproofing@gmail.com](mailto:bonedrywaterproofing@gmail.com)>; Brenda@Arnoldcabs.com; Bryan Annett <[bannettdiscovery@gmail.com](mailto:bannettdiscovery@gmail.com)>; Casey Fleehart <[caseyflee@yahoo.com](mailto:caseyflee@yahoo.com)>; Charee "Red" Thurman <[charee@bakerbrotherselectric.com](mailto:charee@bakerbrotherselectric.com)>; Corey Eubanks <[corey@mlc-solutions.com](mailto:corey@mlc-solutions.com)>; DandLplastering@aol.com; David <[David@palisadeenterprises.com](mailto:David@palisadeenterprises.com)>; DiscoveryConstructionokc@gmail.com; 'Eric Rowzee' <[eric@wercospecs.com](mailto:eric@wercospecs.com)>; gerry@frazierfire.com; James Dunlavy <[james@palisadeenterprises.com](mailto:james@palisadeenterprises.com)>; jfryarpaint@gmail.com; Jim McBride <[jim.mcbride@discoveryindustries.com](mailto:jim.mcbride@discoveryindustries.com)>; Justin@Arnoldcabs.com; Kebko <[kebko1@gmail.com](mailto:kebko1@gmail.com)>; Kevinaco6396@yahoo.com; Mike@bsiok.com; Patrick Fleming <[Patrick@frazierfire.com](mailto:Patrick@frazierfire.com)>; Paul Pro Pavement <[propavementokc@gmail.com](mailto:propavementokc@gmail.com)>; PJCapon@gmail.com; Randal Moody <[randalmoody@clintswelding.com](mailto:randalmoody@clintswelding.com)>; randimassey@clintswelding.com; Rusty Edmiston <[rusty@vanguard-builders.com](mailto:rusty@vanguard-builders.com)>; Sean Baker Brothers <[sean@bakerbrotherselectric.com](mailto:sean@bakerbrotherselectric.com)>; Statewide Plumbing <[statewideplumbinginc@yahoo.com](mailto:statewideplumbinginc@yahoo.com)>; Todd Lynn <[todd@comfortok.com](mailto:todd@comfortok.com)>; tyler@timmillsfence.com; Zach Blevins <[zach@czservices.biz](mailto:zach@czservices.biz)>  
**Cc:** Lawrence Walker <[lawrence@wlmcnatt.com](mailto:lawrence@wlmcnatt.com)>  
**Subject:** FW: Shawnee Police Department Door 133A

All,

Please see attached sketch from the architect requesting relocation of door 133A and making it a double door. Any framing or rough-in completed for this area will need to be reconfigured, please submit pricing before proceeding on this work. Please submit a cost for changes that effect your scope of work.

Thank you,





**Connor Littlefield**

Project Manager

O: 405.232.7245 C: 405.821.7279

[Connor@wlmcnatt.com](mailto:Connor@wlmcnatt.com)

217 E. Sheridan Ave.

Oklahoma City, OK 73104

---

**From:** Russell Megee <[rmegee@tapokc.com](mailto:rmegee@tapokc.com)>

**Sent:** Thursday, September 24, 2020 2:10 PM

**To:** [connor@wlmcnatt.com](mailto:connor@wlmcnatt.com); [duncan@wlmcnatt.com](mailto:duncan@wlmcnatt.com)

**Cc:** [mwilson@shawneeok.org](mailto:mwilson@shawneeok.org); [Rtaylor@shawneeok.org](mailto:Rtaylor@shawneeok.org); [Chance.Allison@shawneeok.org](mailto:Chance.Allison@shawneeok.org); [lawrence@wlmcnatt.com](mailto:lawrence@wlmcnatt.com)

**Subject:** Shawnee Police Department Door 133A

Connor,

Owner would like to relocate Door 133A.

See attached sketch to relocate Door 133A to Corr 135, & change from single HM Door frame  
To Double HM Door frame with wood doors.

Thanks!



**Russell Megee**, Assoc. AIA

Project Manager

415 North Broadway Avenue

Oklahoma City OK 73102

Main: 405.232.8787

[rmegee@tapokc.com](mailto:rmegee@tapokc.com)

[www.tapokc.com](http://www.tapokc.com)

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**From:** Aaron Fleeheart <afleeheart@yahoo.com>  
**Sent:** Thursday, October 29, 2020 7:52 AM  
**To:** connor@wlmcnatt.com  
**Subject:** Re: Shawnee Police Department Door 133A

# A&F Drywall

6827 Morgan Dr.

Blanchard, Okla. 73010 10-29-

20

---

Conner

W.L. McNatt

Police Station

Shawnee

Furnish and install

Patch door opening #133A

Reframe for new double door opening 133A

\$351.00

# WLM

GENERAL CONTRACTOR  
**W.L. McNatt & Co.**

PROJECT:  
Shawnee Police Department

## GENERAL ESTIMATE

WLM Job Number: 990

COR 015  
DATE: 12/2/20

| Aluminum Storefront Changes and Door 132C Hardware |          |      | MATERIAL |      | LABOR  |        | SUBCONTRACTOR |      |
|----------------------------------------------------|----------|------|----------|------|--------|--------|---------------|------|
| DESCRIPTION                                        | QUANTITY | UNIT | UNIT     | COST | UNIT   | COST   | UNIT          | COST |
| Builders Supply Inc.                               | 1        |      |          |      |        |        | 2,057         | 2057 |
| Palisade Enterprises                               | 1        |      |          |      |        |        | 392           | 392  |
| MLC Solutions                                      | 1        |      |          |      |        |        | 2250          | 2250 |
| Total Demo                                         | 1        |      |          |      |        |        | 1150          | 1150 |
|                                                    |          |      |          |      |        | 0.00   |               | 0    |
| General Conditions                                 |          |      |          |      |        | 0.00   |               | 0    |
| As-Built drawings                                  | 0        | hrs  |          | 0    | 71.02  | 0.00   |               | 0    |
| Estimating                                         | 0        | hrs  |          | 0    | 63.92  | 0.00   |               | 0    |
| Supervision Full                                   | 0        | days |          | 0    | 390.61 | 0.00   |               | 0    |
| Scheduling / Coordination                          | 3        | days |          | 0    | 106.53 | 319.59 |               | 0    |
| Pump water                                         | 0        | days |          | 0    | 177.55 | 0.00   |               | 0    |
| Clean up (Full)                                    | 0        | day  |          | 0    | 142.04 | 0.00   |               | 0    |
| Clean up (1/2)                                     | 1        | day  |          | 0    | 71.02  | 71.02  |               | 0    |
| Cleaning Misc. Material                            | 0        | sf   | 0.025    | 0    | 0.00   | 0.00   |               | 0    |
| Dumpster (40 yd)                                   | 0        | ea   | 450      | 0    | 0.00   | 0.00   |               | 0    |
| Punch List                                         | 0        | day  |          | 0    | 390.61 | 0.00   |               | 0    |
| Misc. Material                                     | 0        | sf   | 0.025    | 0    | 0.00   | 0.00   |               | 0    |
| Job Trailer                                        | 0        | mo   | 350      | 0    | 0.00   | 0.00   |               | 0    |
| Job Container                                      | 0        | mo   | 85       | 0    | 0.00   | 0.00   |               | 0    |
| Site Office Phone/Fax                              | 0        | mo   | 150      | 0    | 0.00   | 0.00   |               | 0    |
| Site Cell Phone                                    | 0        | wks  | 12.5     | 0    | 0.00   | 0.00   |               | 0    |
| Temp. Toilet                                       | 0        | wks  | 75       | 0    | 0.00   | 0.00   |               | 0    |
| Temp. Utilities                                    | 0        | mo   | 250      | 0    | 0.00   | 0.00   |               | 0    |
| Temp. Construction Fence                           | 0        | mo   | 595      | 0    | 0.00   | 0.00   |               | 0    |
| Builder's Risk                                     | 0        | mo   |          | 0    | 0.00   | 0.00   |               | 0    |
|                                                    |          |      |          | 0    | 0.00   | 0.00   |               | 0    |
| subtotal                                           |          |      |          | 0    |        | 390.61 |               | 5849 |
| taxes                                              |          |      |          | 0    |        |        |               |      |
| total                                              | 6239.61  |      |          | 0    |        | 390.61 |               | 5849 |



|                                           |     |     |          |                                                                                                                                                                                                                                                                                                                    |
|-------------------------------------------|-----|-----|----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| General Contractor Material & Labor Total |     |     | 390.61   | <b>Scope of work:</b><br>Removing aluminum storefront doors from offices 139, 140, 141, and 142. Adding existing door install to those openings plus office 114. This involves new hardware and retro fitting the door/transom to fit those openings. Also adds demo for the existing storefront on the west side. |
| Subcontractor Material & Labor Total      |     |     | 5849.00  |                                                                                                                                                                                                                                                                                                                    |
| Overhead on Work Performed                | 10% |     | 623.96   |                                                                                                                                                                                                                                                                                                                    |
| Profit on Work Performed                  | 5%  |     | 311.98   |                                                                                                                                                                                                                                                                                                                    |
| Total Project Cost to be insured          |     |     | 7175.55  |                                                                                                                                                                                                                                                                                                                    |
| General Liability, Bonds                  |     |     | 191.52   |                                                                                                                                                                                                                                                                                                                    |
|                                           |     |     |          | Pricing and Added Time subject to change if not approved by: <b>12/16/20</b>                                                                                                                                                                                                                                       |
|                                           |     |     |          |                                                                                                                                                                                                                                                                                                                    |
|                                           |     |     |          |                                                                                                                                                                                                                                                                                                                    |
|                                           |     |     |          |                                                                                                                                                                                                                                                                                                                    |
|                                           |     |     |          |                                                                                                                                                                                                                                                                                                                    |
|                                           |     |     |          | #N/A<br>If accepted, this Change Order Request will increase the project by: <b>TBD</b> Day(s)                                                                                                                                                                                                                     |
|                                           |     |     |          |                                                                                                                                                                                                                                                                                                                    |
|                                           |     |     |          |                                                                                                                                                                                                                                                                                                                    |
|                                           |     |     |          |                                                                                                                                                                                                                                                                                                                    |
|                                           |     |     |          |                                                                                                                                                                                                                                                                                                                    |
| subtotal                                  |     |     | 7367.07  |                                                                                                                                                                                                                                                                                                                    |
|                                           |     |     |          |                                                                                                                                                                                                                                                                                                                    |
| Total Change Order                        |     | ADD | \$ 7,367 |                                                                                                                                                                                                                                                                                                                    |

Acceptance by an Authorized Representative

Signature

By accepting this Proposed Cost Change, authorization is being given to proceed with this proposed scope of work and the change in contract time as noted above is approved.



## Hardware Schedule

### 302418 : Shawnee Police Department (Changes & Adds)

#### HEADING #3.1 (SET #3.1)

Opening Description: 3' 0" x 7' 0" Aluminum Frame x Aluminum Door

1 Single Door #132C Exterior from Small Conference Room 132

RHR

|                    |                                     |          |  |    |
|--------------------|-------------------------------------|----------|--|----|
| 1 Continuous Hinge | CFM 83 SLI                          |          |  | PE |
| 1 Exit Device      | ED4200 x K157 X AP 7P               | 626, 630 |  | CR |
| 1 Door Pull        | RM3301 24" OA. TYPE 12XHD FASTENING | US32D    |  | RO |
| 1 Closer           | UNI-9500 TBGN-134                   | 689      |  | NO |
| 1 Door Shoe        | 217 APK 36"                         |          |  | PE |
| 1 Threshold        | 252 X 3 AFG 36"                     |          |  | PE |

Note: Balance Of Weatherstrip By Aluminum Door Supplier.

\$1756.00

#### HEADING #02 (SET #02)

Opening Description: 2 - 3' 0" x 7' 0" x Existing Aluminum Frame x Aluminum Doors

1 Pair Doors #125A Exterior from Lobby 123

RHRA

|                             |                                     |       |  |    |
|-----------------------------|-------------------------------------|-------|--|----|
| 2 Continuous Hinge          | CFM 83 SLI                          |       |  | PE |
| 1 Removable Mullion         | 802                                 | 628   |  | CR |
| 1 Exit Device               | ED4200 LIFLR                        | 630   |  | CR |
| 1 Exit Device               | ED4200 x K157 X 7P AP MEI P.        | 630   |  | CR |
| 2 Door Pull                 | RM3301 24" OA. TYPE 12XHD FASTENING | US32D |  | RO |
| 2 Closer                    | UNI-9500 TBGN-134                   | 689   |  | NO |
| 1 Power Supply              | AQD2                                |       |  | SN |
| 2 ElectroLynx Harness 3"    | QC-C003                             |       |  | MC |
| 2 ElectroLynx Harness 15'2" | QC-C1500                            |       |  | MC |
| 2 ElectroLynx Harness 15'2" | QC-C1500P                           |       |  | MC |
| 2 Door Shoe                 | 217 APK 36"                         |       |  | PE |
| 1 Threshold                 | 252 X 3 AFG 72"                     |       |  | PE |

Note: Notes: Devices with electric latch retraction for electrically dogging the doors when desired during business hours. Credential or authorized personnel with a key for entry when the devices latches are not dogged.

Credential reader, door position switch, request to exit by security contractor. Door is normally closed, latched and secured. Valid credential for ingress when door is secured, free egress at all times. Coordinate with security and electrical. Balance of weatherstrip by the aluminum door supplier



## 302418 : Shawnee Police Department (Changes & Adds)

### HEADING #09 (SET #09)

Opening Description: 3' 0" x 7' 0" Aluminum Frame x Aluminum Door

|                    |                              |                           |    |
|--------------------|------------------------------|---------------------------|----|
| 1 Single Door #139 | Corridor to Grants/Comm 120  |                           | LH |
| 1 Single Door #140 | Corridor to Support Bureau   | Adding 1 set instead of 4 | LH |
| 1 Single Door #141 | Corridor to Support Bureau   | sets for door #114 =      | LH |
| 1 Single Door #142 | Corridor to Shift Supervisor | \$301                     | LH |

|           |                      |     |    |
|-----------|----------------------|-----|----|
| 12 Hinges | TA2714 4 1/2 X 4 1/2 | 26D | MC |
| 4 Lockset | CL3351 NZD AP        | 626 | CR |

Note: Reuse Balance Of Existing Hardware

\$1204.00

### HEADING #23.1 (SET #23)

Opening Description: Existing 3' 0" x 7' 0" Frame & Door

|                     |                                         |         |     |
|---------------------|-----------------------------------------|---------|-----|
| 1 Single Door #103C | Corridor from Communication Center 103A |         | RHR |
| 3 Hinges            | TA2714 4 1/2 X 4 1/2                    | 26D     | MC  |
| 1 Lockset           | ML2055 NZD AP                           | RHR 626 | CR  |
| 1 Closer            | 9500 SN-134                             | 689     | SN  |
| 1 Wall Bumper       | 409                                     | US32D   | NO  |
|                     |                                         |         | RO  |
|                     |                                         |         | SN  |

Note: Balance Of Hardware Provided By Others.

Notes: Magnetic lock for access control. Credential reader, door position switch, request to exit by security contractor. Door is normally closed, latched and secured. Valid credential for ingress, PIR reader on magnetic lock and emergency exit button to allow for free egress at all times. Co-ordinate with security and electrical.

GC to verify existing openings and confirm hardware will work.

**From:** Corey Eubanks <corey@mlc-solutions.com>  
**Sent:** Friday, October 30, 2020 1:37 PM  
**To:** connor@wlmcnatt.com  
**Subject:** RE: Shawnee Police Department Door 133A

See . Holler if you need more but this might work best for you.

Regards,

## Corey Eubanks – Owner

MLC-SOLUTIONS LLC

Installation Engineers

PO BOX 8344

Edmond, OK 73083

405.532.0160

[MLC-SOLUTIONS - LinkedIn](#)

---

**From:** [connor@wlmcnatt.com](mailto:connor@wlmcnatt.com) <[connor@wlmcnatt.com](mailto:connor@wlmcnatt.com)>  
**Sent:** Wednesday, October 28, 2020 1:37 PM  
**To:** Corey Eubanks <[corey@mlc-solutions.com](mailto:corey@mlc-solutions.com)>  
**Cc:** Lawrence Walker <[lawrence@wlmcnatt.com](mailto:lawrence@wlmcnatt.com)>  
**Subject:** RE: Shawnee Police Department Door 133A  
**Importance:** High

Corey,

Please see attached revised door hardware schedule and plan. I need separate quotes for each of the following:

- Installation of doors and hardware for 5 offices 114, 139, 140, 141, and 142. These are the retrofit doors we spoke about that they want to use the existing doors/frames with new hardware.
- Installation of doors and hardware at rooms 103C and 111. Doors 105 and 106 are not being replaced, existing is to remain. This item may be a wash.

Please get with Lawrence the site superintendent 405-437-6260 in regards to the 5 offices.

Thank you,



**Connor Littlefield**

Project Manager

O: 405.232.7245 C: 405.821.7279

[Connor@wlmcnatt.com](mailto:Connor@wlmcnatt.com)

217 E. Sheridan Ave.

Oklahoma City, OK 73104

**From:** Corey Eubanks <[corey@mlc-solutions.com](mailto:corey@mlc-solutions.com)>

**Sent:** Thursday, September 24, 2020 2:47 PM

**To:** [connor@wlmcnatt.com](mailto:connor@wlmcnatt.com)

**Subject:** RE: Shawnee Police Department Door 133A

ADD of \$250, sir.

Regards,

**Corey Eubanks – Owner**

MLC-SOLUTIONS LLC

Professional Installation - Division 8 & 10

PO BOX 8344

Edmond, OK 73083

405.532.0160

[MLC-SOLUTIONS - LinkedIn](#)

**From:** [connor@wlmcnatt.com](mailto:connor@wlmcnatt.com) <[connor@wlmcnatt.com](mailto:connor@wlmcnatt.com)>

**Sent:** Thursday, September 24, 2020 2:45 PM

**To:** Aaron A&F Drywall <[afleehart@yahoo.com](mailto:afleehart@yahoo.com)>; Al Schiete <[ASchiete@abfok.com](mailto:ASchiete@abfok.com)>; Andrew Mitchell <[amitchell@jequip.com](mailto:amitchell@jequip.com)>; Biff Zelenka <[biffz@redlandroofing.net](mailto:biffz@redlandroofing.net)>; Blaine Menard <[blaine@totaldemoservice.com](mailto:blaine@totaldemoservice.com)>; Bone Dry Waterproofing <[bonedrywaterproofing@gmail.com](mailto:bonedrywaterproofing@gmail.com)>;





## SUBCONTRACTOR C.O. REQUEST BREAKDOWN FORM

|                                |                           |
|--------------------------------|---------------------------|
| Project Name:                  | Shawnee Police Department |
| Palisade Enterprises Project # | 20-802                    |
| Reference Document:            | Shop Drawing Changes      |
| Change Order Request #         | COR 1                     |

### MATERIAL AND EQUIPMENT

| Quantity                                                                   | Units | Description                      | Add/Deduct                |
|----------------------------------------------------------------------------|-------|----------------------------------|---------------------------|
|                                                                            |       | Aluminum quote difference        | -495                      |
|                                                                            |       | 1/4" glass credit 67SF @ \$2.10  | -140                      |
|                                                                            |       | 1" glass units add 54SF @ \$7.71 | 416                       |
|                                                                            |       |                                  |                           |
|                                                                            |       |                                  |                           |
|                                                                            |       |                                  |                           |
|                                                                            |       |                                  |                           |
|                                                                            |       |                                  |                           |
|                                                                            |       |                                  |                           |
| Note: Default sales tax rate @ 7.5%. Adjust rate per local requirements.   |       |                                  | Total: -219.00            |
| Note: Default Overhead and Profit is set at 10% each. Adjust per contract. |       |                                  | Sales Tax:                |
|                                                                            |       |                                  | Section Subtotal: -219.00 |

### MANPOWER

| Position                                  | Hours | Rate        | Subtotal   | Per Diem  | Add/Deduct                 |
|-------------------------------------------|-------|-------------|------------|-----------|----------------------------|
| Superintendent                            |       | @ \$75.00 = | \$0.00 +   | \$0.00 =  | \$0.00                     |
| Project Manager                           |       | @ \$75.00 = | \$0.00 +   | \$0.00 =  | \$0.00                     |
| Foreman                                   | 5     | @ \$50.00 = | \$250.00 + | \$0.00 =  | \$250.00                   |
| Field Labor                               | 5     | @ \$35.00 = | \$175.00 + | \$50.00 = | \$225.00                   |
| Shop Labor                                | 2     | @ \$50.00 = | \$100.00 + |           | \$100.00                   |
| Note: Include Labor burden in Hourly Rate |       |             |            |           | Section Subtotal: \$575.00 |

### 2ND TIER SUBCONTRACTOR

| Contractor Name                                                 | Description of Work | Add/Deduct               |
|-----------------------------------------------------------------|---------------------|--------------------------|
|                                                                 |                     |                          |
|                                                                 |                     | \$ -                     |
|                                                                 |                     | \$ -                     |
|                                                                 |                     | \$ -                     |
| Note: Attach this C.O. Request Form filled out by Subcontractor |                     | Section Subtotal: \$0.00 |

### CERTIFICATION

|             |                           |                   |          |
|-------------|---------------------------|-------------------|----------|
| Company:    | Palisade Enterprises, LLC | Request Subtotal: | \$356.00 |
| Signature:  | <i>David A. Haynes</i>    | Overhead:         | \$18     |
| Name/Title: | David Haynes/ VP          | Profit:           | \$19     |
|             | Bond Rate @ 2%            | Bond              |          |
| Date:       | 10/19/2020                | REQUEST TOTAL:    | \$392    |



November 24, 2020

Connor  
WL McNatt

RE: Shawnee Police Additional Store Front Demo

Connor,

Total Demolition Services is pleased to provide your firm with a proposal for the above-mentioned project. The following is a description of our scope of work for this project.

***Demolition of additional one additional store front area, proper disposal of all debris off site, Includes 1 mobilization.***

The cost of this work is.....\$ 1,150.00

Additional mobilizations are at \$800.00 each.

**Exclusions:** Hazardous material testing or removal, utility disconnect or relocation, cut/cap, temp barricades or traffic control, location and protection of public and private utility lines, Freon recovery, soil excavation or backfill, erosion control or silt fence, and any and all items not specifically listed above.

If you have any questions regarding this proposal, please contact us at any time.

Respectfully,

A handwritten signature in black ink, appearing to read "Terry Branstetter".

Terry Branstetter  
Managing Member





PROJECT:  
Shawnee Police Department

## GENERAL ESTIMATE

WLM Job Number: 990

COR 021  
DATE: 12/3/20

| Doors 103C, 105, and 106  |          |      | MATERIAL |      | LABOR  |        | SUBCONTRACTOR |      |
|---------------------------|----------|------|----------|------|--------|--------|---------------|------|
| DESCRIPTION               | QUANTITY | UNIT | UNIT     | COST | UNIT   | COST   | UNIT          | COST |
| A&F Drywall               | 1        |      |          |      |        |        | 404           | 404  |
| Breeden                   | 1        |      |          |      |        |        | 120           | 120  |
| All Commercial Openings   | 1        |      |          |      |        |        | -626          | -626 |
| Builders Supply           | 1        |      |          |      |        |        | 719           | 719  |
| MLC Solutions             | 1        |      |          |      |        |        | 200           | 200  |
| General Conditions        |          |      |          |      |        | 0.00   |               | 0    |
| As-Built drawings         | 0        | hrs  |          | 0    | 71.02  | 0.00   |               | 0    |
| Estimating                | 0        | hrs  |          | 0    | 63.92  | 0.00   |               | 0    |
| Supervision Full          | 0        | days |          | 0    | 390.61 | 0.00   |               | 0    |
| Scheduling / Coordination | 1        | days |          | 0    | 106.53 | 106.53 |               | 0    |
| Pump water                | 0        | days |          | 0    | 177.55 | 0.00   |               | 0    |
| Clean up (Full)           | 0        | day  |          | 0    | 142.04 | 0.00   |               | 0    |
| Clean up (1/2)            | 0        | day  |          | 0    | 71.02  | 0.00   |               | 0    |
| Cleaning Misc. Material   | 0        | sf   | 0.025    | 0    | 0.00   | 0.00   |               | 0    |
| Dumpster (40 yd)          | 0        | ea   | 450      | 0    | 0.00   | 0.00   |               | 0    |
| Punch List                | 0        | day  |          | 0    | 390.61 | 0.00   |               | 0    |
| Misc. Material            | 0        | sf   | 0.025    | 0    | 0.00   | 0.00   |               | 0    |
| Job Trailer               | 0        | mo   | 350      | 0    | 0.00   | 0.00   |               | 0    |
| Job Container             | 0        | mo   | 85       | 0    | 0.00   | 0.00   |               | 0    |
| Site Office Phone/Fax     | 0        | mo   | 150      | 0    | 0.00   | 0.00   |               | 0    |
| Site Cell Phone           | 0        | wks  | 12.5     | 0    | 0.00   | 0.00   |               | 0    |
| Temp. Toilet              | 0        | wks  | 75       | 0    | 0.00   | 0.00   |               | 0    |
| Temp. Utilities           | 0        | mo   | 250      | 0    | 0.00   | 0.00   |               | 0    |
| Temp. Construction Fence  | 0        | mo   | 595      | 0    | 0.00   | 0.00   |               | 0    |
| Builder's Risk            | 0        | mo   |          | 0    | 0.00   | 0.00   |               | 0    |
|                           |          |      |          | 0    | 0.00   | 0.00   |               | 0    |
| subtotal                  |          |      |          | 0    |        | 106.53 |               | 817  |
| taxes                     |          |      |          | 0    |        |        |               |      |
| total                     | 923.53   |      |          | 0    |        | 106.53 |               | 817  |



|                                           |     |     |          |                                                                                                                                                                           |
|-------------------------------------------|-----|-----|----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| General Contractor Material & Labor Total |     |     | 106.53   | <b>Scope of work:</b><br>Add framing, gyp, paint, door frame, and hardware at 103C. Existing door is to be used for 103C opening. Deduct for door and frames 105 and 106. |
| Subcontractor Material & Labor Total      |     |     | 817.00   |                                                                                                                                                                           |
| Overhead on Work Performed                | 10% |     | 92.35    |                                                                                                                                                                           |
| Profit on Work Performed                  | 5%  |     | 46.18    |                                                                                                                                                                           |
| Total Project Cost to be insured          |     |     | 1062.06  | Pricing and Added Time subject to change if not approved by: <b>12/17/20</b>                                                                                              |
| General Liability, Bonds                  |     |     | 28.35    |                                                                                                                                                                           |
|                                           |     |     |          | #N/A<br>If accepted, this Change Order Request will increase the project by: <b>TBD</b> Day(s)                                                                            |
|                                           |     |     |          |                                                                                                                                                                           |
|                                           |     |     |          |                                                                                                                                                                           |
|                                           |     |     |          |                                                                                                                                                                           |
| subtotal                                  |     |     | 1090.41  |                                                                                                                                                                           |
|                                           |     |     |          |                                                                                                                                                                           |
| Total Change Order                        |     | ADD | \$ 1,090 |                                                                                                                                                                           |

### Acceptance by an Authorized Representative

By accepting this Proposed Cost Change, authorization is being given to proceed with this proposed scope of work and the change in contract time as noted above is approved.

**From:** Aaron Fleeheart <afleeheart@yahoo.com>  
**Sent:** Monday, November 23, 2020 2:45 PM  
**To:** connor@wlmcnatt.com  
**Subject:** Re: Shawnee PD - Added Wall and Frame at Door 103C

# A&F Drywall

6827 Morgan Dr.

Blanchard, Okla. 73010 11-23-

20

---

Conner

W.L. McNatt

Police Station

Shawnee

Furnish and install

Add wall and set HM frame #103C

\$404.00

On Monday, November 23, 2020, 02:32:22 PM CST, <connor@wlmcnatt.com> wrote:

Aaron,

# **B BREEDEN ENTERPRISES LLC**

**2300 S. Harrah Rd  
Harrah, OK 73045  
405-391-4853  
Fax 405-737-1939**

---

November 18, 2020

W.L. McNatt & Company.

Re: Price for Door 103C and new wall and door frame request.  
Job: Shawnee Police Department.

Breeden Enterprises LLC will furnish all insurance, labor, materials, equipment, tools, supervision, all safety requirements, quality control and our clean-up to complete the scope of work below.  
Scope of work

TNB=45 SQFT

PRIME AND FIRST COAT= 45 SQFT

FIRST COAT 1 JAMB

Total cost = \$ 120.00

Donnie Breeden.  
donnie.breeden@cox.net

# QUOTATION

All  
Commercial  
Openings, Inc.

DATE: 11/13/2020

To:

Job: Shawnee Police Dept

Attn:

Location: Shawnee, Oklahoma

**THIS QUOTE IS VALID FOR 30 DAYS**

FOLLOWING THE 30 DAYS PRICES ARE SUBJECT TO CHANGE DUE TO SUR-  
CHARGES BASED ON PRICING, FREIGHT, OR DELIVERY AT THE TIME OF PURCHASE.

| DESCRIPTION:       | ITEM DESCRIPTION | AMOUNT   |
|--------------------|------------------|----------|
|                    | REMOVE 105 & 106 |          |
| Hollow Metal ..... | DEDUCT .....     | \$260.00 |
| Wood Doors.....    | DEDUCT .....     | \$496.00 |

**WE ACKNOWLEDGE ADDENDUM #:** N/A

THIS IS A MATERIAL ONLY BID. THEREFORE, BONDS, CO-INSURANCE, INSTALLATION, FIELD WORK  
AND TAXES ARE EXCLUDED UNLESS NOTED OTHERWISE. IF ANY OF THESE TERMS ARE REQUIRED  
THERE MAY BE ADDITIONAL CHARGES. DELIVERY WILL BE ADDITIONAL COST AND WILL BE F.O.B. JOB-SITE

**TERMS: See Above**

**ACCEPTED**

**BY:**

*Kevin Sloan*

**DATE:**

**Kevin Sloan**

All Commercial Openings, Inc.

4605 N. Stiles ▪ Oklahoma City, OK 73105 ▪ 405-789-6396 ▪ Fax 405-789-0175

[kevinaco6396@yahoo.com](mailto:kevinaco6396@yahoo.com)



# QUOTATION

All  
Commercial  
Openings, Inc.

DATE: 7/14/2020

To:

Job: Shawnee Police Dept.

Attn:

Location: Shawnee, Oklahoma

**THIS QUOTE IS VALID FOR 30 DAYS**

FOLLOWING THE 30 DAYS PRICES ARE SUBJECT TO CHANGE DUE TO SUR-  
CHARGES BASED ON PRICING, FREIGHT, OR DELIVERY AT THE TIME OF PURCHASE.

| DESCRIPTION:            | ITEM DESCRIPTION | AMOUNT   |
|-------------------------|------------------|----------|
|                         | ADD 103C         |          |
| Hollow Metal Frame..... | ADD.....         | \$130.00 |
| wood Door.....          | ADD.....         | \$249.00 |

**WE ACKNOWLEDGE ADDENDUM #:** N/A

THIS IS A MATERIAL ONLY BID. THEREFORE, BONDS, CO-INSURANCE, INSTALLATION, FIELD WORK  
AND TAXES ARE EXCLUDED UNLESS NOTED OTHERWISE. IF ANY OF THESE TERMS ARE REQUIRED  
THERE MAY BE ADDITIONAL CHARGES. DELIVERY WILL BE ADDITIONAL COST AND WILL BE F.O.B. JOB-SITE

**TERMS: See Above**

**ACCEPTED**

**BY:**

*Kevin Sloan*

**DATE:**

**Kevin Sloan**

All Commercial Openings, Inc.

4605 N. Stiles ▪ Oklahoma City, OK 73105 ▪ 405-789-6396 ▪ Fax 405-789-0175

[kevinaco6396@yahoo.com](mailto:kevinaco6396@yahoo.com)

## Hardware Schedule

### 302418 : Shawnee Police Department (Changes & Adds)

#### HEADING #3.1 (SET #3.1)

Opening Description: 3' 0" x 7' 0" Aluminum Frame x Aluminum Door

|   |                   |                                         |          |     |
|---|-------------------|-----------------------------------------|----------|-----|
| 1 | Single Door #132C | Exterior from Small Conference Room 132 |          | RHR |
| 1 | Continuous Hinge  | CFM 83 SLI                              |          | PE  |
| 1 | Exit Device       | ED4200 x K157 X AP 7P                   | 626, 630 | CR  |
| 1 | Door Pull         | RM3301 24" OA. TYPE 12XHD FASTENING     | US32D    | RO  |
| 1 | Closer            | UNI-9500 TBGN-134                       | 689      | NO  |
| 1 | Door Shoe         | 217 APK 36"                             |          | PE  |
| 1 | Threshold         | 252 X 3 AFG 36"                         |          | PE  |

Note: Balance Of Weatherstrip By Aluminum Door Supplier.

\$1756.00

#### HEADING #02 (SET #02)

Opening Description: 2 - 3' 0" x 7' 0" x Existing Aluminum Frame x Aluminum Doors

|   |                           |                                     |       |      |
|---|---------------------------|-------------------------------------|-------|------|
| 1 | Pair Doors #132A          | Exterior from Lobby 123             |       | RHRA |
| 2 | Continuous Hinge          | CFM 83 SLI                          |       | PE   |
| 1 | Removable Mullion         | 802                                 | 628   | CR   |
| 1 | Exit Device               | ED4200 K157LR                       | 630   | CR   |
| 1 | Exit Device               | ED4200 x K157 X AP MEI P            | 630   | CR   |
| 2 | Door Pull                 | RM3301 24" OA. TYPE 12XHD FASTENING | US32D | RO   |
| 2 | Closer                    | UNI-9500 TBGN-134                   | 689   | NO   |
| 1 | Power Supply              | AQD2                                |       | SN   |
| 2 | ElectroLynx Harness 3"    | QC-C003                             |       | MC   |
| 2 | ElectroLynx Harness 15'2" | QC-C1500                            |       | MC   |
| 2 | ElectroLynx Harness 15'2" | QC-C1500P                           |       | MC   |
| 2 | Door Shoe                 | 217 APK 36"                         |       | PE   |
| 1 | Threshold                 | 252 X 3 AFG 72"                     |       | PE   |

Note: Notes: Devices with electric latch retraction for electrically dogging the doors when desired during business hours. Credential or authorized personnel with a key for entry when the devices latches are not dogged.

Credential reader, door position switch, request to exit by security contractor. Door is normally closed, latched and secured. Valid credential for ingress when door is secured, free egress at all times. Coordinate with security and electrical. Balance of weatherstrip by the aluminum door supplier



## 302418 : Shawnee Police Department (Changes & Adds)

### HEADING #09 (SET #09)

Opening Description: 3' 0" x 7' 0" Aluminum Frame x Aluminum Door

|                    |                                  |    |
|--------------------|----------------------------------|----|
| 1 Single Door #139 | Corridor to Grants/Comm 139      | LH |
| 1 Single Door #140 | Corridor to Support Bureau 140   | LH |
| 1 Single Door #141 | Corridor to Support Bureau 141   | LH |
| 1 Single Door #142 | Corridor to Shift Supervisor 142 | LH |

|           |                      |     |    |
|-----------|----------------------|-----|----|
| 12 Hinges | TA2714 4 1/2 X 4 1/2 | 26D | MC |
| 4 Lockset | CL3351 NZD AP        | 626 | CR |

Note: Reuse Balance Of Existing Hardware

### HEADING #23.1 (SET #23)

Opening Description: Existing 3' 0" x 7' 0" Frame & Door

|   |                   |                                         |         |     |
|---|-------------------|-----------------------------------------|---------|-----|
| 1 | Single Door #103C | Corridor from Communication Center 103A |         | RHR |
| 3 | Hinges            | TA2714 4 1/2 X 4 1/2                    | 26D     | MC  |
| 1 | Lockset           | ML2055 NSR AP                           | RHR 626 | CR  |
|   |                   |                                         |         | SN  |
| 1 | Closer            | 9500 SN-134                             | 689     | NO  |
| 1 | Wall Bumper       | 409                                     | US32D   | RO  |
|   |                   |                                         |         | SN  |

Note: Balance Of Hardware Provided By Others.

\$719.00

Notes: Magnetic lock for access control. Credential reader, door position switch, request to exit by security contractor. Door is normally closed, latched and secured. Valid credential for ingress, PIR reader on magnetic lock and emergency exit button to allow for free egress at all times. Co-ordinate with security and electrical.  
GC to verify existing openings and confirm hardware will work.

**From:** Corey Eubanks <corey@mlc-solutions.com>  
**Sent:** Friday, October 30, 2020 1:37 PM  
**To:** connor@wlmcnatt.com  
**Subject:** RE: Shawnee Police Department Door 133A

See . Holler if you need more but this might work best for you.

Regards,

## Corey Eubanks – Owner

MLC-SOLUTIONS LLC  
Installation Engineers  
PO BOX 8344  
Edmond, OK 73083  
405.532.0160

[MLC-SOLUTIONS - LinkedIn](#)

---

**From:** connor@wlmcnatt.com <connor@wlmcnatt.com>  
**Sent:** Wednesday, October 28, 2020 1:37 PM  
**To:** Corey Eubanks <corey@mlc-solutions.com>  
**Cc:** Lawrence Walker <lawrence@wlmcnatt.com>  
**Subject:** RE: Shawnee Police Department Door 133A  
**Importance:** High

Corey,

Please see attached revised door hardware schedule and plan. I need separate quotes for each of the following:

- Installation of doors and hardware for 5 offices 114, 139, 140, 141, and 142. These are the retrofit doors we spoke about that they want to use the existing doors/frames with new hardware.
- Installation of doors and hardware at rooms 103C and 111. Doors 105 and 106 are not being replaced, existing is to remain. This item may be a wash.

Please get with Lawrence the site superintendent 405-437-6260 in regards to the 5 offices.

Thank you,



**Connor Littlefield**

Project Manager

O: 405.232.7245 C: 405.821.7279

[Connor@wlmcnatt.com](mailto:Connor@wlmcnatt.com)

217 E. Sheridan Ave.

Oklahoma City, OK 73104

**From:** Corey Eubanks <[corey@mlc-solutions.com](mailto:corey@mlc-solutions.com)>

**Sent:** Thursday, September 24, 2020 2:47 PM

**To:** [connor@wlmcnatt.com](mailto:connor@wlmcnatt.com)

**Subject:** RE: Shawnee Police Department Door 133A

ADD of \$250, sir.

Regards,

**Corey Eubanks – Owner**

MLC-SOLUTIONS LLC

Professional Installation - Division 8 & 10

PO BOX 8344

Edmond, OK 73083

405.532.0160

[MLC-SOLUTIONS - LinkedIn](#)

**From:** [connor@wlmcnatt.com](mailto:connor@wlmcnatt.com) <[connor@wlmcnatt.com](mailto:connor@wlmcnatt.com)>

**Sent:** Thursday, September 24, 2020 2:45 PM

**To:** Aaron A&F Drywall <[afleehart@yahoo.com](mailto:afleehart@yahoo.com)>; Al Schiete <[ASchiete@abfok.com](mailto:ASchiete@abfok.com)>; Andrew Mitchell <[amitchell@jequip.com](mailto:amitchell@jequip.com)>; Biff Zelenka <[biffz@redlandroofing.net](mailto:biffz@redlandroofing.net)>; Blaine Menard <[blaine@totaldemoservice.com](mailto:blaine@totaldemoservice.com)>; Bone Dry Waterproofing <[bonedrywaterproofing@gmail.com](mailto:bonedrywaterproofing@gmail.com)>;





PROJECT:  
Shawnee Police Department

GENERAL ESTIMATE

WLM Job Number: 990      COR 023  
DATE: 12/18/20

| Framing, Gyp, and Finish per RFI#028 and Areas at<br>Records Room East Wall and around Safe. |          |      | MATERIAL |      | LABOR  |        | SUBCONTRACTOR |      |
|----------------------------------------------------------------------------------------------|----------|------|----------|------|--------|--------|---------------|------|
| DESCRIPTION                                                                                  | QUANTITY | UNIT | UNIT     | COST | UNIT   | COST   | UNIT          | COST |
| A&F Drywall                                                                                  | 1        |      |          |      |        |        | 2,178         | 2178 |
| Breeden Enterprises                                                                          | 1        |      |          |      |        |        | 1550          | 1550 |
|                                                                                              |          |      |          |      |        |        |               |      |
|                                                                                              |          |      |          |      |        |        |               |      |
| General Conditions                                                                           |          |      |          |      |        | 0.00   |               | 0    |
| As-Built drawings                                                                            | 0        | hrs  |          | 0    | 71.02  | 0.00   |               | 0    |
| Estimating                                                                                   | 0        | hrs  |          | 0    | 63.92  | 0.00   |               | 0    |
| Supervision Full                                                                             | 0        | days |          | 0    | 390.61 | 0.00   |               | 0    |
| Scheduling / Coordination                                                                    | 2        | days |          | 0    | 106.53 | 213.06 |               | 0    |
| Pump water                                                                                   | 0        | days |          | 0    | 177.55 | 0.00   |               | 0    |
| Clean up (Full)                                                                              | 0        | day  |          | 0    | 142.04 | 0.00   |               | 0    |
| Clean up (1/2)                                                                               | 0        | day  |          | 0    | 71.02  | 0.00   |               | 0    |
| Cleaning Misc. Material                                                                      | 0        | sf   | 0.025    | 0    | 0.00   | 0.00   |               | 0    |
| Dumpster (40 yd)                                                                             | 0        | ea   | 450      | 0    | 0.00   | 0.00   |               | 0    |
| Punch List                                                                                   | 0        | day  |          | 0    | 390.61 | 0.00   |               | 0    |
| Misc. Material                                                                               | 0        | sf   | 0.025    | 0    | 0.00   | 0.00   |               | 0    |
| Job Trailer                                                                                  | 0        | mo   | 350      | 0    | 0.00   | 0.00   |               | 0    |
| Job Container                                                                                | 0        | mo   | 85       | 0    | 0.00   | 0.00   |               | 0    |
| Site Office Phone/Fax                                                                        | 0        | mo   | 150      | 0    | 0.00   | 0.00   |               | 0    |
| Site Cell Phone                                                                              | 0        | wks  | 12.5     | 0    | 0.00   | 0.00   |               | 0    |
| Temp. Toilet                                                                                 | 0        | wks  | 75       | 0    | 0.00   | 0.00   |               | 0    |
| Temp. Utilities                                                                              | 0        | mo   | 250      | 0    | 0.00   | 0.00   |               | 0    |
| Temp. Construction Fence                                                                     | 0        | mo   | 595      | 0    | 0.00   | 0.00   |               | 0    |
| Builder's Risk                                                                               | 0        | mo   |          | 0    | 0.00   | 0.00   |               | 0    |
|                                                                                              |          |      |          | 0    | 0.00   | 0.00   |               | 0    |
| subtotal                                                                                     |          |      |          | 0    |        | 213.06 |               | 3728 |
| taxes                                                                                        |          |      |          | 0    |        |        |               |      |
| total                                                                                        | 3941.06  |      |          | 0    |        | 213.06 |               | 3728 |

|                                           |     |     |          |                                                                                                                                                                                                                                                                                                                                           |
|-------------------------------------------|-----|-----|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| General Contractor Material & Labor Total |     |     | 213.06   | <b>Scope of work:</b><br>Per RFI#028 response additional framing, gyp, and joint treatment required to achieve necessary ceiling height while covering the exposed concrete lid and CMU. Also, in Records Room additional framing, gyp, and joint treatment required to cover exposed CMU east wall and existing safe to remain in place. |
| Subcontractor Material & Labor Total      |     |     | 3728.00  |                                                                                                                                                                                                                                                                                                                                           |
| Overhead on Work Performed                | 10% |     | 394.11   |                                                                                                                                                                                                                                                                                                                                           |
| Profit on Work Performed                  | 5%  |     | 197.05   |                                                                                                                                                                                                                                                                                                                                           |
| Total Project Cost to be insured          |     |     | 4532.22  |                                                                                                                                                                                                                                                                                                                                           |
| General Liability, Bonds                  |     |     | 120.96   |                                                                                                                                                                                                                                                                                                                                           |
|                                           |     |     |          | Pricing and Added Time subject to change if not approved by: <b>1/1/21</b>                                                                                                                                                                                                                                                                |
|                                           |     |     |          | Current lead times and material availability are such that no additional days are being added to this COR. Should lead times change and cause a delay the critical path of the project, additional days will be added via separate COR.                                                                                                   |
|                                           |     |     |          | If accepted, this Change Order Request will increase the project by: <b>0</b> Day(s)                                                                                                                                                                                                                                                      |
|                                           |     |     |          |                                                                                                                                                                                                                                                                                                                                           |
|                                           |     |     |          |                                                                                                                                                                                                                                                                                                                                           |
| subtotal                                  |     |     | 4653.18  |                                                                                                                                                                                                                                                                                                                                           |
| Total Change Order                        |     | ADD | \$ 4,653 |                                                                                                                                                                                                                                                                                                                                           |

Acceptance by an Authorized Representative

Signature

By accepting this Proposed Cost Change, authorization is being given to proceed with this proposed scope of work and the change in contract time as noted above is approved.





# A&F Drywall

6827 Morgan Dr.

Blanchard, Okla. 73010 11/25/20

---

WL MCNATT

Shawnee Police Station

Lobby 123

Wall at Records window

Shawnee, Ok

Furnish and Install

1. @ Lobby 123

7/8 DWC & 5/8" type x

On Existing CMU From 8' A.F.F

To 10' A.F.F

2. Wall @ Records Window extend from 7' A.F.F

To 10' A.F.F with Metal Studs & 5/8" Type x

Gyp Board and R-11 Batts

Exclusions

1. DEMO

Total Price ----- \$ 662.00

# A&F Drywall

6827 Morgan Dr.

Blanchard, Okla. 73010 12/03/20

---

WL MCNATT

Shawnee Police Station

Extra @ Records Room  
Shawnee, Ok

Furnish and Install

1 Add Gyp Board at Records Room

2 Furring @ Safe

Exclusions

1. DEMO

Total Price ----- \$ 1,516.00

---

December 18, 2020

W.L. McNatt & Company.

Re: (RFI) # 028  
Job: Shawnee Police Department.

Breeden Enterprises LLC will furnish all insurance, labor, materials, equipment, tools, supervision, all safety requirements, quality control and our clean-up to complete the scope of work below.

**Scope of work.**

The RFI#028 response shows some additional areas that we will need to install some gyp. Also, in the records room we will have to extend gyp along the East CMU wall to ceiling height as well as wrap the safe and install gyp along the CMU below the drive through window. Both of these areas will need additional joint treatment and paint. Please provide additional cost to perform this work.

Total cost = \$ 1550.00

Donnie Breeden.  
donnie.breeden@cox.net

**Regular Board of Commissioners**

**4.**

Meeting Date: 01/19/2021

Ordinance

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

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Information

Title of Item for Agenda

Consideration of an ordinance of the City of Shawnee, Oklahoma amending Chapter 22 [Planning and Development], Article I [In General], of the City Code establishing a fee-in-lieu of providing detention facilities for water runoff; providing for severability, codification, repealer, and emergency clause.

---

Attachments

Ordinance

---

**ORDINANCE NO. \_\_\_\_\_**

AN ORDINANCE OF THE CITY OF SHAWNEE, OKLAHOMA AMENDING CHAPTER 22 [PLANNING AND DEVELOPMENT], ARTICLE I [IN GENERAL], OF THE CITY CODE, ESTABLISHING A FEE-IN-LIEU OF PROVIDING DETENTION FACILITIES FOR WATER RUNOFF; PROVIDING FOR SEVERABILITY, CODIFICATION, REPEALER, AND EMERGENCY CLAUSE.

**WHEREAS**, the Code of Ordinances of the City of Shawnee must be amended from time to time to comply with the laws of the State of Oklahoma and the Charter of the City of Shawnee; and

**WHEREAS**, it is the intent of the City Commission in enacting this ordinance, to provide for, and protect the public health, safety, and welfare of the City of Shawnee, Oklahoma;

**WHEREAS**, the Subdivision Regulations, Shawnee, Oklahoma, 1990 (“Subdivision Regulations”) were adopted by Ordinance No. 1549NS on June 18, 1990 and Section 60.12.1.1(C)(1) provides that a fee-in-lieu of providing detention facilities for water runoff shall be established by ordinance;

**WHEREAS**, it is the intent of the City Commission to establish a fee-in-lieu of providing detention facilities for water runoff;

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION FOR THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, STATE OF OKLAHOMA AS FOLLOWS:**

**SECTION I:** That Chapter 22 [Planning and Development], Article I [In General], Section 22-2 is hereby adopted as follows:

**Section 22-2. Adoption of fee-in-lieu of providing detention facilities.** If it is determined pursuant to the City Code, the Subdivision Regulations as adopted and incorporated within the City Code, or the City Engineer that detention facilities are required for the development of property, the developer may pay a fee-in-lieu of providing said detention facilities to the City of Shawnee if it is determined by the City Engineer that the runoff from the development of land will not adversely impact or raise water surface elevations to properties adjacent to or downstream from the development. Said fee-in-lieu must be paid in full before the City Engineer, the City Planner, or any other City employee, official, agent, or designee approves the commencement of said development. Said fee-in-lieu shall be set in a schedule adopted by resolution of the City Commission.

**SECTION II: Severability.** The provisions of this ordinance are severable and, if any sentence, provision, or other part of this Ordinance shall be held invalid, the decision of the court so holding shall not affect or impair any of the remaining parts or provisions of this ordinance.

**SECTION III: Codification.** This Ordinance shall be codified in the City Municipal Code, and the codifier is authorized to set out the Ordinance, as a whole, as appropriate

**SECTION IV: Repealer.** All sections, subsections, clauses, and sentences of existing law in conflict with this ordinance, are repealed.

**SECTION V: EMERGENCY.** It being immediately necessary for the preservation of the peace, health, safety and public good of the City of Shawnee, Oklahoma and the inhabitants thereof that the provisions of this Ordinance be put into full force and effect, an emergency is hereby declared to exist, by reason whereof, this ordinance shall take effect and be in full force and effect after its passage, as provided by law.

[Remainder of Page Left Blank Intentionally]



PASSED AND APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2021

\_\_\_\_\_  
ED BOLT, MAYOR

ATTEST:  
(SEAL)

\_\_\_\_\_  
LISA LASYONE, CMC, CITY CLERK

Emergency clause separately passed and approved on this \_\_\_\_ day of \_\_\_\_\_, 2021

\_\_\_\_\_  
ED BOLT, MAYOR

ATTEST:  
(SEAL)

\_\_\_\_\_  
LISA LASYONE, CMC, CITY CLERK

Approved as to form and legality this \_\_\_\_ day of \_\_\_\_\_, 2021

\_\_\_\_\_  
JOSEPH M. VORNDRAN  
CITY ATTORNEY

**Regular Board of Commissioners**

**5.**

Meeting Date: 01/19/2021

Resolution

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

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Information

Title of Item for Agenda

Consideration of a resolution of the Mayor and City Commission of the City of Shawnee, Oklahoma that sets a fee-in-lieu of providing detention facilities for water runoff and providing for the re-adoption of the City Fee Schedule in whole.

---

Attachments

Resolution

Exhibit A

Exhibit B

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RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF SHAWNEE, OKLAHOMA THAT SETS A FEE-IN-LIEU OF PROVIDING DETENTION FACILITIES FOR WATER RUNOFF; AND PROVIDING FOR THE RE-ADOPTION OF THE CITY FEE SCHEDULE IN WHOLE.

WHEREAS, an Ordinance adopting a fee-in-lieu of providing detention facilities for water runoff for developers was passed which establishes the ability of the City Engineer to approve the payment of a fee-in-lieu of providing detention facilities for property developers that meet certain criteria;

WHEREAS, said Ordinance provides that said fee-in-lieu shall be set in a schedule adopted by resolution of the City Commission;

WHEREAS the Mayor and the City Commission of Shawnee, Oklahoma recognize the need of the reasonable and lawful fee as it directly ties to the regulation and enforcement of the Ordinance;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Commission of Shawnee, Oklahoma that:

- A. That the fee-in-lieu of providing detention, as defined in Ordinance No. \_\_\_\_\_, and codified in Chapter 22 [Planning and Development], Article I [In General], Section 22-2 [Adoption of fee-in-lieu of providing detention facilities] of the City Code of Shawnee, Oklahoma is set as \$0.15 per square foot.
- B. The above adoption of fee-in-lieu of providing detention facilities shall be listed in its appropriate Section within the City of Shawnee, Oklahoma Fee Schedule, in a manner described in the attached Exhibit "A".

**Adoption and Update of City Fee Schedule.** That attached hereto is the updated portion of the City Fee Schedule as created above (Exhibit "A"), and the updated City Fee Schedule in whole (Exhibit "B"). This Resolution updates and amends City Fee Schedule only to the extent as described above. All other existing fees, fines, bonds, and insurance amounts described in the City Fee Schedule, not expressly updated herein, shall remain the same, and are otherwise re-adopted, for full force and effect, in the Code of the City of Shawnee.

[Remainder of Page Left Blank Intentionally]

PASSED AND APPROVED this \_\_\_\_ day of January, 2021.

\_\_\_\_\_  
ED BOLT, MAYOR

ATTEST:

\_\_\_\_\_  
LISA LASYONE, CITY CLERK

(SEAL)

DRAFT

Exhibit "A"

| <u>MUNICIPAL CODE SITE</u>                       | <u>DEPARTMENT</u>        | <u>DESCRIPTION</u>                                                   | <u>FEE</u>                                                                      | <u>FINE</u> | <u>BOND</u> | <u>INSURANCE</u> |
|--------------------------------------------------|--------------------------|----------------------------------------------------------------------|---------------------------------------------------------------------------------|-------------|-------------|------------------|
| CHAPTER 22: PLANNING AND DEVELOPMENT             |                          |                                                                      |                                                                                 |             |             |                  |
| Part II Chapter 22 Art I Sec 22-2                | Planning and Development | Fee-in-lieu of providing detention facilities                        | \$0.15 per square foot                                                          |             |             |                  |
| Part II Chapter 22 Art VIII Sec 22-728 (2)(b)(3) | Planning and Development | Fee for Submission of an Application to amend the Comprehensive Plan | \$370 application fee; plus an additional \$6 per property owner to be notified |             |             |                  |



|                                                                               |                    |                                                                                                                                              |            |             |             |                  |
|-------------------------------------------------------------------------------|--------------------|----------------------------------------------------------------------------------------------------------------------------------------------|------------|-------------|-------------|------------------|
| Shawnee, OK Code of Ordinances - Fee, Fine, Bond, And Insurance Dollar Amount |                    |                                                                                                                                              |            |             |             |                  |
|                                                                               |                    |                                                                                                                                              |            |             |             |                  |
| <u>MUNICIPAL CODE SITE</u>                                                    | <u>DEPARTMENT</u>  | <u>DESCRIPTION</u>                                                                                                                           | <u>FEE</u> | <u>FINE</u> | <u>BOND</u> | <u>INSURANCE</u> |
|                                                                               |                    |                                                                                                                                              |            |             |             |                  |
|                                                                               |                    |                                                                                                                                              |            |             |             |                  |
| CHARTER                                                                       |                    |                                                                                                                                              |            |             |             |                  |
| Part I Art V Sec 4                                                            | Charter            | Bond of City Manager and Other Appointive Officers and Employees                                                                             |            |             | \$25,000    |                  |
|                                                                               |                    |                                                                                                                                              |            |             |             |                  |
|                                                                               |                    |                                                                                                                                              |            |             |             |                  |
| CHAPTER 1: GENERAL PROVISIONS                                                 |                    |                                                                                                                                              |            |             |             |                  |
| Part II Chapter 1 Sec 1-10 (a) (1) and (b)                                    | General Provisions | General Penalty. Class A Offenses: Maximum Fine for all alcohol and drug related offenses, plus cost                                         |            | \$800       |             |                  |
| Part II Chapter 1 Sec 1-10 (a) (2) and (b)                                    | General Provisions | General Penalty. Class B Offenses: Maximum Fine for violations of ordinances regulating pretreatment of wastewater and stormwater discharges |            | \$1,000     |             |                  |
| Part II Chapter 1 Sec 1-10 (a) (3) and (b)                                    | General Provisions | General Penalty. Class C Offenses: Maximum Fine for all other violations.                                                                    |            | \$750       |             |                  |
|                                                                               |                    |                                                                                                                                              |            |             |             |                  |
|                                                                               |                    |                                                                                                                                              |            |             |             |                  |

| <u>MUNICIPAL CODE SITE</u>                      | <u>DEPARTMENT</u>     | <u>DESCRIPTION</u>                                                                                        | <u>FEE</u> | <u>FINE</u> | <u>BOND</u> | <u>INSURANCE</u> |
|-------------------------------------------------|-----------------------|-----------------------------------------------------------------------------------------------------------|------------|-------------|-------------|------------------|
|                                                 |                       |                                                                                                           |            |             |             |                  |
| <b>CHAPTER 2: ADMINISTRATION</b>                |                       |                                                                                                           |            |             |             |                  |
| Part II Chapter 2 Art IV Div 3 Sec 2-206 (13)   | Administration        | City Clerk. Fee charge per page for photocopy all ordinances, papers, records, or commission proceedings  | \$0.25     |             |             |                  |
| Part II Chapter 2 Art IV Div 3 Sec 2-206 (13)   | Administration        | City Clerk. Fee charge per page for certifying all ordinances, papers, records, or commission proceedings | \$1        |             |             |                  |
| Part II Chapter 2 Art VI Div 1 Sec 2-358        | Administration        | Human Rights. Maximum Fine                                                                                |            | \$500       |             |                  |
|                                                 |                       |                                                                                                           |            |             |             |                  |
|                                                 |                       |                                                                                                           |            |             |             |                  |
| <b>CHAPTER 3: ADVERTISING AND SIGNS</b>         |                       |                                                                                                           |            |             |             |                  |
| Part II Chapter 3 Art II Div 1 Sec 3-37 (c)     | Advertising and Signs | Redemption fee for impounded sign                                                                         | \$25       |             |             |                  |
| Part II Chapter 3 Art II Div 2 Sec 3-69 (a) (1) | Advertising and Signs | Portable signs (temporary)                                                                                | \$25       |             |             |                  |
| Part II Chapter 3 Art II Div 2 Sec 3-69 (a) (2) | Advertising and Signs | Permanent signs                                                                                           | \$25 x 4   |             |             |                  |
| Part II Chapter 3 Art II Div 3 Sec 3-96 (a)     | Advertising and Signs | Electrical and Non-Electrical Sign Contractors License                                                    | \$75       |             |             |                  |
| Part II Chapter 3 Art II Div 3 Sec 3-97 (a)     | Advertising and Signs | Electrical and Neon Sign Hanger's License                                                                 | \$50       |             |             |                  |
| Part II Chapter 3 Art II Div 3 Sec 3-97 (b)     | Advertising and Signs | Late License Renewal Fee                                                                                  |            | \$15        |             |                  |
| Part II Chapter 3 Art II Div 3 Sec 3-98 (a)     | Advertising and Signs | Bond Required Prior to any License                                                                        |            |             | \$2,000     |                  |

| <u>MUNICIPAL CODE SITE</u>                  | <u>DEPARTMENT</u>     | <u>DESCRIPTION</u>                                                                                                                                                                                                                                                                                                      | <u>FEE</u> | <u>FINE</u> | <u>BOND</u> | <u>INSURANCE</u> |
|---------------------------------------------|-----------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-------------|-------------|------------------|
|                                             |                       |                                                                                                                                                                                                                                                                                                                         |            |             |             |                  |
| Part II Chapter 3 Art II Div 3 Sec 3-98 (a) | Advertising and Signs | When the number of permits issued to any person shall cover more than 50 signs, panels or structures of 25 feet in length or less, the penal sum of such bond shall be increased \$2,000.00 for each additional 40 of such panels, signs or structures or fraction thereof for which permits are issued to such person. |            |             | \$2,000     |                  |
| Part II Chapter 3 Art II Div 3 Sec 3-98 (b) | Advertising and Signs | Insurance Policy Required. Minimum Liability Policy Amount for injury or death of one person in one accident                                                                                                                                                                                                            |            |             |             | \$5,000          |
| Part II Chapter 3 Art II Div 3 Sec 3-98 (b) | Advertising and Signs | Insurance Policy Required. Minimum Liability Policy Amount for injury or death of any number of persons in any one accident                                                                                                                                                                                             |            |             |             | \$10,000         |
| Part II Chapter 3 Art II Div 3 Sec 3-98 (b) | Advertising and Signs | Insurance Policy Required. Minimum Liability Policy Amount for property damage in any one accident                                                                                                                                                                                                                      |            |             |             | \$5,000          |
|                                             |                       |                                                                                                                                                                                                                                                                                                                         |            |             |             |                  |
|                                             |                       |                                                                                                                                                                                                                                                                                                                         |            |             |             |                  |

| <u>MUNICIPAL CODE SITE</u>              | <u>DEPARTMENT</u>   | <u>DESCRIPTION</u>                                                              | <u>FEE</u> | <u>FINE</u> | <u>BOND</u> | <u>INSURANCE</u> |
|-----------------------------------------|---------------------|---------------------------------------------------------------------------------|------------|-------------|-------------|------------------|
|                                         |                     |                                                                                 |            |             |             |                  |
| <b>CHAPTER 4: ALCOHOLIC BEVERAGES</b>   |                     |                                                                                 |            |             |             |                  |
| Part II Chapter 4 Art I Sec 4-5 (a) (1) | Alcoholic Beverages | Occupation Tax<br>Schedules/Liquor License:<br><br>Brewer's License             | \$1,250    |             |             |                  |
| Part II Chapter 4 Art I Sec 4-5 (a)(2)  | Alcoholic Beverages | Occupation Tax<br>Schedules/Liquor License:<br><br>Oklahoma Brewer's<br>License | \$125      |             |             |                  |
| Part II Chapter 4 Art I Sec 4-5 (a) (3) | Alcoholic Beverages | Occupation Tax<br>Schedules/Liquor License:<br><br>Distiller's License          | \$3,125    |             |             |                  |
| Part II Chapter 4 Art I Sec 4-5 (a) (4) | Alcoholic Beverages | Occupation Tax<br>Schedules/Liquor License:<br><br>Winemaker's License          | \$625      |             |             |                  |
| Part II Chapter 4 Art I Sec 4-5 (a) (5) | Alcoholic Beverages | Occupation Tax<br>Schedules/Liquor License:<br><br>State winemaker's License    | \$75       |             |             |                  |
| Part II Chapter 4 Art I Sec 4-5 (a) (6) | Alcoholic Beverages | Occupation Tax<br>Schedules/Liquor License:<br><br>Rectifier's License          | \$3,125    |             |             |                  |

| <u>MUNICIPAL CODE SITE</u>               | <u>DEPARTMENT</u>   | <u>DESCRIPTION</u>                                                                                  | <u>FEE</u> | <u>FINE</u> | <u>BOND</u> | <u>INSURANCE</u> |
|------------------------------------------|---------------------|-----------------------------------------------------------------------------------------------------|------------|-------------|-------------|------------------|
|                                          |                     |                                                                                                     |            |             |             |                  |
| Part II Chapter 4 Art I Sec 4-5 (a) (7)  | Alcoholic Beverages | Occupation Tax<br>Schedules/Liquor License:<br><br>Wholesaler's License                             | \$3,500    |             |             |                  |
| Part II Chapter 4 Art I Sec 4-5 (a) (8)  | Alcoholic Beverages | Occupation Tax<br>Schedules/Liquor License:<br><br>Interim Wine and Spirits<br>Wholesaler's License | \$3,000    |             |             |                  |
| Part II Chapter 4 Art I Sec 4-5 (a) (9)  | Alcoholic Beverages | Occupation Tax<br>Schedules/Liquor License:<br><br>Class B wholesaler's<br>License                  | \$625      |             |             |                  |
| Part II Chapter 4 Art I Sec 4-5 (a) (10) | Alcoholic Beverages | Occupation Tax<br>Schedules/Liquor License:<br><br>Interim beer distributor's<br>License            | \$750      |             |             |                  |
| Part II Chapter 4 Art I Sec 4-5 (a) (11) | Alcoholic Beverages | Occupation Tax<br>Schedules/Liquor License:<br><br>Package store's License                          | \$905      |             |             |                  |



| <u>MUNICIPAL CODE SITE</u>               | <u>DEPARTMENT</u>   | <u>DESCRIPTION</u>                                                                                                                                                         | <u>FEE</u>            | <u>FINE</u> | <u>BOND</u> | <u>INSURANCE</u> |
|------------------------------------------|---------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|-------------|-------------|------------------|
|                                          |                     |                                                                                                                                                                            |                       |             |             |                  |
| Part II Chapter 4 Art I Sec 4-5 (a) (12) | Alcoholic Beverages | Occupation Tax<br>Schedules/Liquor License:<br><br>Interim retail wine license                                                                                             | \$1,000               |             |             |                  |
| Part II Chapter 4 Art I Sec 4-5 (a) (13) | Alcoholic Beverages | Occupation Tax<br>Schedules/Liquor License:<br><br>Interim retail beer license                                                                                             | \$ 500                |             |             |                  |
| Part II Chapter 4 Art I Sec 4-5 (a) (14) | Alcoholic Beverages | Occupation Tax<br>Schedules/Liquor License:<br><br>Mixed beverage license -<br>initial and renewal                                                                         | \$1,005; and<br>\$905 |             |             |                  |
| Part II Chapter 4 Art I Sec 4-5 (a) (15) | Alcoholic Beverages | Occupation Tax<br>Schedules/Liquor License:<br><br>Bottle Club's License--<br>Initial and Renewal                                                                          | \$1,000; and<br>\$900 |             |             |                  |
| Part II Chapter 4 Art I Sec 4-5 (a) (16) | Alcoholic Beverages | Occupation Tax<br>Schedules/Liquor License:<br>Caterer's License--Initial<br>and Renewal.<br><br>If caterer is holder of a<br>mixed beverage license<br>issued by the city | \$ 1,250.00           |             |             |                  |

| <u>MUNICIPAL CODE SITE</u>               | <u>DEPARTMENT</u>   | <u>DESCRIPTION</u>                                                                                                           | <u>FEE</u>            | <u>FINE</u> | <u>BOND</u> | <u>INSURANCE</u> |
|------------------------------------------|---------------------|------------------------------------------------------------------------------------------------------------------------------|-----------------------|-------------|-------------|------------------|
|                                          |                     |                                                                                                                              |                       |             |             |                  |
| Part II Chapter 4 Art I Sec 4-5 (a) (17) | Alcoholic Beverages | Occupation Tax<br>Schedules/Liquor License:<br>Caterer's License--Initial<br>and Renewal.                                    | \$1,005; and<br>\$905 |             |             |                  |
| Part II Chapter 4 Art I Sec 4-5 (a) (18) | Alcoholic Beverages | Occupation Tax<br>Schedules/Liquor License:<br><br>Special Event License, per<br>day                                         | \$50.00               |             |             |                  |
| Part II Chapter 4 Art I Sec 4-5 (a) (19) | Alcoholic Beverages | Occupation Tax<br>Schedules/Liquor License:<br><br>Special Event License,<br>annual/quarterly                                | \$55.00               |             |             |                  |
| Part II Chapter 4 Art I Sec 4-5 (a) (20) | Alcoholic Beverages | Occupation Tax<br>Schedules/Liquor License:<br><br>Beer and Wine License--<br>Initial and Renewal                            | \$500; and<br>\$450   |             |             |                  |
| Part II Chapter 4 Art I Sec 4-5 (b)      | Alcoholic Beverages | Occupation Tax<br>Schedules/Liquor License:<br><br>License Fee for Section<br>501 ( c ) (19) exempt<br>service organizations | \$500                 |             |             |                  |
| Part II Chapter 4 Art I Sec 4-5 (c) (1)  | Alcoholic Beverages | Occupation Tax<br>Schedules/Liquor License:<br>Annual Public Event<br>License                                                | \$1,005               |             |             |                  |

| <u>MUNICIPAL CODE SITE</u>              | <u>DEPARTMENT</u>   | <u>DESCRIPTION</u>                                                                                                                                                             | <u>FEE</u>                             | <u>FINE</u>        | <u>BOND</u> | <u>INSURANCE</u> |
|-----------------------------------------|---------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|--------------------|-------------|------------------|
|                                         |                     |                                                                                                                                                                                |                                        |                    |             |                  |
| Part II Chapter 4 Art I Sec 4-5 (c) (2) | Alcoholic Beverages | Occupation Tax<br>Schedules/Liquor License:<br>One-time public event<br>license                                                                                                | \$255                                  |                    |             |                  |
| Part II Chapter 4 Art I Sec 4-7 (b)     | Alcoholic Beverages | Possession by minors:<br><br>Maximum Fine                                                                                                                                      |                                        | \$500              |             |                  |
| Part II Chapter 4 Art I Sec 4-9 (b)     | Alcoholic Beverages | Posting of signs by<br>business:<br><br>Spread of Minimum Fine<br>and Maximum Fine                                                                                             |                                        | \$2,500 to \$5,000 |             |                  |
| Part II Chapter 4 Art I Sec 4-9 (c)     | Alcoholic Beverages | Posting of signs by<br>business:<br><br>Failure to post a sign Fine                                                                                                            |                                        | \$500              |             |                  |
| Part II Chapter 4 Art II Sec 4-43 (c)   | Alcoholic Beverages | License for retail dealer.<br><br>Annual license fee for<br>retail dealer of<br>nonintoxicating<br>beverages, e.g. 3.2 beer:<br>Sales On Premises versus<br>Sales Off Premises | On Premises \$20;<br>Off Premises \$10 |                    |             |                  |
| Part II Chapter 4 Art II Sec 4-47 (b)   | Alcoholic Beverages | Possession by minors:<br><br>Maximum Fine                                                                                                                                      |                                        | \$500              |             |                  |

| <u>MUNICIPAL CODE SITE</u>            | <u>DEPARTMENT</u>   | <u>DESCRIPTION</u>                                                                                                                | <u>FEE</u> | <u>FINE</u> | <u>BOND</u> | <u>INSURANCE</u> |
|---------------------------------------|---------------------|-----------------------------------------------------------------------------------------------------------------------------------|------------|-------------|-------------|------------------|
|                                       |                     |                                                                                                                                   |            |             |             |                  |
| Part II Chapter 4 Art II Sec 4-49 (a) | Alcoholic Beverages | Posting by business of state penalty for obtaining for persons under 21.<br><br>Maximum Fine                                      |            | \$500       |             |                  |
| Part II Chapter 4 Art II Sec 4-49 (b) | Alcoholic Beverages | Posting by business of state penalty for obtaining for persons under 21.<br><br>Maximum Fine, per day                             |            | \$50        |             |                  |
|                                       |                     |                                                                                                                                   |            |             |             |                  |
|                                       |                     |                                                                                                                                   |            |             |             |                  |
| <b>CHAPTER 5: ANIMALS</b>             |                     |                                                                                                                                   |            |             |             |                  |
| Part II Chapter 5 Art I Sec 5-1       | Animals             | Maximum Fine                                                                                                                      |            | \$500       |             |                  |
| Part II Chapter 5 Art I Sec 5-2 (e)   | Animals             | Cruelty:<br><br>Maximum Fine                                                                                                      |            | \$500       |             |                  |
| Part II Chapter 5 Art I Sec 5-3 (g)   | Animals             | Vicious Animals:<br><br>Maximum Fine                                                                                              |            | \$200       |             |                  |
| Part II Chapter 5 Art I Sec 5-5 (2)   | Animals             | Keeping porcine, goats, sheep, or hoofed animals other than bovines or equines.<br><br>Goat, sheep, or hoofed animal --Permit Fee | \$10       |             |             |                  |

| <u>MUNICIPAL CODE SITE</u>           | <u>DEPARTMENT</u> | <u>DESCRIPTION</u>                                                                                   | <u>FEE</u> | <u>FINE</u> | <u>BOND</u> | <u>INSURANCE</u> |
|--------------------------------------|-------------------|------------------------------------------------------------------------------------------------------|------------|-------------|-------------|------------------|
|                                      |                   |                                                                                                      |            |             |             |                  |
| Part II Chapter 5 Art I Sec 5-5 (3)  | Animals           | Keeping porcine, goats, sheep, or hoofed animals other an bovines or equines.<br>Porcine--Permit Fee | \$10       |             |             |                  |
| Part II Chapter 5 Art I Sec 5-17     | Animals           | Abandoning animals in public or private place:<br>Fine upon conviction                               |            | \$200       |             |                  |
| Part II Chapter 5 Art I Sec 5-18     | Animals           | Use of traps:<br>Fine                                                                                |            | \$100       |             |                  |
| Part II Chapter 5 Art I Sec 5-20 (a) | Animals           | Animal a nuisance:<br>Bond                                                                           |            |             | \$500       |                  |
| Part II Chapter 5 Art I Sec 5-20 (g) | Animals           | Animal a nuisance:<br>Fine                                                                           |            | \$200       |             |                  |
| Part II Chapter 5 Art II Sec 5-50    | Animals           | Impoundment:<br>Initial Seizure and Impoundment Fee                                                  | \$30       |             |             |                  |
| Part II Chapter 5 Art II Sec 5-50    | Animals           | Impoundment:<br>Per Day Seizure and Impoundment Fee                                                  | \$10       |             |             |                  |
| Part II Chapter 5 Art II Sec 5-50    | Animals           | Impoundment:<br>Seizure and Impoundment-<br>-<br>Use of Tranquilizer Fee                             | \$20       |             |             |                  |

| <u>MUNICIPAL CODE SITE</u>                    | <u>DEPARTMENT</u> | <u>DESCRIPTION</u>                                                                                 | <u>FEE</u> | <u>FINE</u>    | <u>BOND</u> | <u>INSURANCE</u> |
|-----------------------------------------------|-------------------|----------------------------------------------------------------------------------------------------|------------|----------------|-------------|------------------|
|                                               |                   |                                                                                                    |            |                |             |                  |
| Part II Chapter 5 Art II Sec 5-51 (d)         | Animals           | Redemption:<br><br>Maximum Fine                                                                    |            | \$500          |             |                  |
| Part II Chapter 5 Art III Div 2 Sec 5-111 (b) | Animals           | Dogs:<br><br>Annual Fee for Adult<br>Unaltered Male or Female<br><br>Note: Seniors 50%<br>Discount |            | \$20           |             |                  |
| Part II Chapter 5 Art III Div 2 Sec 5-111 (b) | Animals           | Dogs:<br><br>Annual Fee for Adult<br>Altered Male or Female<br><br>Note: Seniors 50%<br>Discount   |            | \$10           |             |                  |
| Part II Chapter 5 Art III Div 2 Sec 5-119     | Animals           | Dogs.<br>Issuance of duplicate tags:<br><br>Fee to Replaces lost or<br>stolen Dog License Tag      |            | \$1            |             |                  |
| Part II Chapter 5 Art III Div 4 Sec 5-178 (1) | Animals           | Dogs.<br>Redemption; release:<br><br>Initial Impoundment Fee;<br>and Per Day<br>Impoundment Fee    |            | \$30; and \$10 |             |                  |



| <u>MUNICIPAL CODE SITE</u>                | <u>DEPARTMENT</u> | <u>DESCRIPTION</u>                                                                                     | <u>FEE</u>     | <u>FINE</u> | <u>BOND</u> | <u>INSURANCE</u> |
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|                                           |                   |                                                                                                        |                |             |             |                  |
| Part II Chapter 5 Art III Div 4 Sec 5-179 | Animals           | Dogs. Adoption in Lieu of Disposal Fee; together with spay/neuter deposit and cost of city license tag | \$10; and \$50 |             |             |                  |
| Part II Chapter 5 Art III Div 5 Sec 5-208 | Animals           | Dogs.<br><br>Kennels:<br><br>Dog Kennel Operation Annual License                                       | \$200          |             |             |                  |
| Part II Chapter 5 Art IV Div 2 Sec 5-276  | Animals           | Cats.<br><br>Annual Fee for Adult Unaltered Male or Female<br><br>Note: Seniors 50% Discount           | \$20           |             |             |                  |
| Part II Chapter 5 Art IV Div 2 Sec 5-276  | Animals           | Cats.<br><br>Annual Fee for Adult altered Male or Female<br><br>Note: Seniors 50% Discount             | \$10           |             |             |                  |
| Part II Chapter 5 Art IV Div 2 Sec 5-281  | Animals           | Cats.<br><br>Issuance of duplicate tags:<br><br>Fee to Replaces lost or stolen Cat License Tag         | \$1            |             |             |                  |

| <u>MUNICIPAL CODE SITE</u>                       | <u>DEPARTMENT</u> | <u>DESCRIPTION</u>                                                                                                     | <u>FEE</u>     | <u>FINE</u> | <u>BOND</u> | <u>INSURANCE</u> |
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|                                                  |                   |                                                                                                                        |                |             |             |                  |
| Part II Chapter 5 Art IV Div 3 Sec 5-307 (1)&(2) | Animals           | Cats.<br>Redemption; release:<br><br>Initial Impoundment Fee;<br>and Per Day<br>Impoundment Fee                        | \$30; and \$10 |             |             |                  |
| Part II Chapter 5 Art IV Div 3 Sec 5-308         | Animals           | Cats.<br><br>Adoption in Lieu of<br>Disposal Fee; together<br>with spay/neuter deposit<br>and cost of city license tag | \$10; and \$50 |             |             |                  |
| Part II Chapter 5 Art IV Div 4 Sec 5-338 (a)     | Animals           | Cats.<br><br>Kennels:<br><br>Cat Kennel Operation<br>Annual License                                                    | \$200          |             |             |                  |
| Part II Chapter 5 Art V Sec 5-372                | Animals           | Dog and Cat Sterilization.<br><br>Sterilization or agreement<br>and deposit required for<br>adoption                   | \$50           |             |             |                  |
| Part II Chapter 5 Art V Sec 5-374 (2)            | Animals           | Maximum Fine of<br>Violation of Form<br>Agreement                                                                      |                | \$500       |             |                  |
| Part II Chapter 5 Art V Sec 5-379                | Animals           | Dog and Cat Sterilization.<br><br>Failure to Comply:<br><br>Maximum Fine                                               |                | \$500       |             |                  |

| <u>MUNICIPAL CODE SITE</u>                           | <u>DEPARTMENT</u>                  | <u>DESCRIPTION</u>                                                                                                       | <u>FEE</u>                     | <u>FINE</u> | <u>BOND</u> | <u>INSURANCE</u> |
|------------------------------------------------------|------------------------------------|--------------------------------------------------------------------------------------------------------------------------|--------------------------------|-------------|-------------|------------------|
|                                                      |                                    |                                                                                                                          |                                |             |             |                  |
|                                                      |                                    |                                                                                                                          |                                |             |             |                  |
|                                                      |                                    |                                                                                                                          |                                |             |             |                  |
| <b>CHAPTER 6: AVIATION</b>                           |                                    |                                                                                                                          |                                |             |             |                  |
| Part II Chapter 6 Art III Sec 6-58 (b)               | Aviation                           |                                                                                                                          |                                | \$500       |             |                  |
|                                                      |                                    |                                                                                                                          |                                |             |             |                  |
|                                                      |                                    |                                                                                                                          |                                |             |             |                  |
| <b>CHAPTER 7: BUILDINGS AND BUILDING REGULATIONS</b> |                                    |                                                                                                                          |                                |             |             |                  |
| Part II Chapter 7 Art II Sec 7-32 Sec 109.2 (A)      | Buildings and Building Regulations | New Construction of a Room, Addition, Building, or Structure Fee-- RESIDENTIAL                                           | \$0.17 per square feet         |             |             |                  |
| Part II Chapter 7 Art II Sec 7-32 Sec 109.2 (A)      | Buildings and Building Regulations | New Construction of a Room, Addition, Building, or Structure Fee-- COMMERCIAL                                            | \$0.20 per square feet         |             |             |                  |
| Part II Chapter 7 Art II Sec 7-32 Sec 109.2 (A)      | Buildings and Building Regulations | Remodel or Alteration of Existing Structure-- Construction of a Room, Addition, Building, or Structure Fee-- RESIDENTIAL | \$0.17 per square feet         |             |             |                  |
| Part II Chapter 7 Art II Sec 7-32 Sec 109.2 (A)      | Buildings and Building Regulations | Remodel or Alteration of Existing Structure-- Construction of a Room, Addition, Building, or Structure Fee-- COMMERCIAL  | \$0.20 per square feet         |             |             |                  |
| Part II Chapter 7 Art II Sec 7-32 Sec 109.2 (A)      | Buildings and Building Regulations | Construction of an accessory structure (between 200-400 Feet): Permit Fee                                                | \$50                           |             |             |                  |
| Part II Chapter 7 Art II Sec 7-32 Sec 109.2 (A)      | Buildings and Building Regulations | Plan Check Fee for Building Plan Review                                                                                  | 25% of the building permit fee |             |             |                  |

| <u>MUNICIPAL CODE SITE</u>                      | <u>DEPARTMENT</u>                  | <u>DESCRIPTION</u>                                                                                                              | <u>FEE</u> | <u>FINE</u>  | <u>BOND</u> | <u>INSURANCE</u> |
|-------------------------------------------------|------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|------------|--------------|-------------|------------------|
|                                                 |                                    |                                                                                                                                 |            |              |             |                  |
| Part II Chapter 7 Art II Sec 7-32 Sec 109.2 (A) | Buildings and Building Regulations | Removal of Structure to Another Location Permit Fee                                                                             | \$50       |              |             |                  |
| Part II Chapter 7 Art II Sec 7-32 Sec 109.2 (A) | Buildings and Building Regulations | Demolition Permit Fee                                                                                                           | \$50       |              |             |                  |
| Part II Chapter 7 Art II Sec 7-32 Sec 109.2 (A) | Buildings and Building Regulations | Swimming Pool Permit Fee                                                                                                        | \$60       |              |             |                  |
| Part II Chapter 7 Art II Sec 7-32 Sec 109.2 (A) | Buildings and Building Regulations | Driveway Permit Fee                                                                                                             | \$50       |              |             |                  |
| Part II Chapter 7 Art II Sec 7-32 Sec 109.2 (A) | Buildings and Building Regulations | Minimum Permit Fee                                                                                                              | \$20       |              |             |                  |
| Part II Chapter 7 Art II Sec 7-32 Sec 114.4     | Buildings and Building Regulations | Maximum Fine                                                                                                                    |            | \$500        |             |                  |
| Part II Chapter 7 Art II Sec 7-32 Sec 114.3     | Buildings and Building Regulations | Unlawful Continuance<br>Minimum and Maximum<br>Fine Amounts                                                                     |            | \$100, \$500 |             |                  |
| Part II Chapter 7 Art III Div 3 Sec 7-126 (a)   | Buildings and Building Regulations | Electricians.<br>Qualifications. Issuance of<br>Certificate of Registration:<br><br>Initial Electrical Contractor<br>Fee        | \$100      |              |             |                  |
| Part II Chapter 7 Art III Div 3 Sec 7-126 (b)   | Buildings and Building Regulations | Electricians.<br>Qualifications. Issuance of<br>Certificate of Registration:<br><br>Annual Renewal Electrical<br>Contractor Fee | \$75       |              |             |                  |

| <u>MUNICIPAL CODE SITE</u>                    | <u>DEPARTMENT</u>                  | <u>DESCRIPTION</u>                                                                                                      | <u>FEE</u> | <u>FINE</u> | <u>BOND</u> | <u>INSURANCE</u> |
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|                                               |                                    |                                                                                                                         |            |             |             |                  |
| Part II Chapter 7 Art III Div 4 Sec 7-160 (a) | Buildings and Building Regulations | Electrical Inspection Fees.<br><br>Change of an existing Service, Single Family Residence Fee--Up to 200 amps           | \$50       |             |             |                  |
| Part II Chapter 7 Art III Div 4 Sec 7-160 (a) | Buildings and Building Regulations | Electrical Inspection Fees.<br><br>Change of an existing Service, Single Family Residence Fee--200 to 400 amps          | \$100      |             |             |                  |
| Part II Chapter 7 Art III Div 4 Sec 7-160 (a) | Buildings and Building Regulations | Electrical Inspection Fees.<br><br>Change of an existing Service, Single Family Residence Fee--400+ amps                | \$150      |             |             |                  |
| Part II Chapter 7 Art III Div 4 Sec 7-160 (a) | Buildings and Building Regulations | Electrical Inspection Fees.<br><br>Change of an existing Service, Commercial or Multiple Occupancy Fee--Up to 200 amps  | \$50       |             |             |                  |
| Part II Chapter 7 Art III Div 4 Sec 7-160 (a) | Buildings and Building Regulations | Electrical Inspection Fees.<br><br>Change of an existing Service, Commercial or Multiple Occupancy Fee--200 to 400 amps | \$100      |             |             |                  |

| <u>MUNICIPAL CODE SITE</u>                    | <u>DEPARTMENT</u>                  | <u>DESCRIPTION</u>                                                                                                 | <u>FEE</u> | <u>FINE</u> | <u>BOND</u> | <u>INSURANCE</u> |
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|                                               |                                    |                                                                                                                    |            |             |             |                  |
| Part II Chapter 7 Art III Div 4 Sec 7-160 (a) | Buildings and Building Regulations | Electrical Inspection Fees.<br><br>Change of an existing Service, Commercial or Multiple Occupancy Fee-- 400+ amps | \$150      |             |             |                  |
| Part II Chapter 7 Art III Div 4 Sec 7-160 (a) | Buildings and Building Regulations | Electrical Inspection Fees.<br><br>Elevator Fee:<br><br>Per each passenger elevator                                | \$15       |             |             |                  |
| Part II Chapter 7 Art III Div 4 Sec 7-160 (a) | Buildings and Building Regulations | Electrical Inspection Fees.<br><br>Elevator Fee:<br><br>Per each freight elevator                                  | \$3        |             |             |                  |
| Part II Chapter 7 Art III Div 4 Sec 7-160 (a) | Buildings and Building Regulations | Electrical Inspection Fees.<br><br>Reinspection made because of defective work:<br><br>First Occurrence            | \$25       |             |             |                  |



| <u>MUNICIPAL CODE SITE</u>                    | <u>DEPARTMENT</u>                  | <u>DESCRIPTION</u>                                                                                                                           | <u>FEE</u>  | <u>FINE</u> | <u>BOND</u> | <u>INSURANCE</u> |
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|                                               |                                    |                                                                                                                                              |             |             |             |                  |
| Part II Chapter 7 Art III Div 4 Sec 7-160 (a) | Buildings and Building Regulations | Electrical Inspection Fees.<br><br>Reinspection made because of defective work:<br><br>Subsequent occurrence(s)                              | \$50        |             |             |                  |
| Part II Chapter 7 Art III Div 4 Sec 7-160 (a) | Buildings and Building Regulations | Electrical Inspection Fees.<br><br>Temporary Electrical Pole Fee                                                                             | \$25        |             |             |                  |
| Part II Chapter 7 Art VI Div 1 Sec 7-299      | Buildings and Building Regulations | Refrigeration, Air Conditioning, and Forced Air Heating.<br><br>Maximum Fine                                                                 |             | \$500       |             |                  |
| Part II Chapter 7 Art VI Div 1 Sec 7-302 (a)  | Buildings and Building Regulations | Refrigeration, Air Conditioning, and Forced Air Heating.<br><br>Registration with City:<br><br>Contractor License Fee -- Initial and Renewal | \$100, \$75 |             |             |                  |

| <u>MUNICIPAL CODE SITE</u>                                | <u>DEPARTMENT</u>                  | <u>DESCRIPTION</u>                                                                                                                                                                             | <u>FEE</u>            | <u>FINE</u> | <u>BOND</u> | <u>INSURANCE</u> |
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|                                                           |                                    |                                                                                                                                                                                                |                       |             |             |                  |
| Part II Chapter 7 Art VI Div 2 Sec 7-331 (3) (4)          | Buildings and Building Regulations | Refrigeration, Air Conditioning, and Forced Air Heating. Permits and Inspections. Permits Fees:<br><br>Change of existing service fee                                                          | \$25 (\$500 max)      |             |             |                  |
| Part II Chapter 7 Art VI Div 2 Sec 7-331 (3) (4)          | Buildings and Building Regulations | Refrigeration, Air Conditioning, and Forced Air Heating. Permits and Inspections. Permits Fees:<br><br>Reinspection fee because of defective work--First Occurrence, and Subsequent Occurrence | \$25, \$50            |             |             |                  |
| Part II Chapter 7 Art VI Div 2 Sec 7-331 (3) (4)          | Buildings and Building Regulations | Refrigeration, Air Conditioning, and Forced Air Heating. Permits and Inspections. Permits Fees:<br><br>Construction without a permit                                                           | Triple the Permit Fee |             |             |                  |
| Part II Chapter 7 Art VII Div 1 Sec 7-362 Sec P-113.2 (3) | Buildings and Building Regulations | Plumbing.<br><br>Change of existing service fee                                                                                                                                                | \$50                  |             |             |                  |

| <u>MUNICIPAL CODE SITE</u>                                | <u>DEPARTMENT</u>                  | <u>DESCRIPTION</u>                                                                                       | <u>FEE</u> | <u>FINE</u> | <u>BOND</u>                | <u>INSURANCE</u> |
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|                                                           |                                    |                                                                                                          |            |             |                            |                  |
| Part II Chapter 7 Art VII Div 1 Sec 7-362 Sec P-113.2 (4) | Buildings and Building Regulations | Plumbing.<br><br>Reinspection fee because of defective work--First Occurrence, and Subsequent Occurrence | \$25, \$50 |             |                            |                  |
| Part II Chapter 7 Art VII Div 1 Sec 7-362 Sec P-113.2 (5) | Buildings and Building Regulations | Plumbing.<br><br>Boring Fee                                                                              | \$50       |             |                            |                  |
| Part II Chapter 7 Art VII Div 2 Sec 7-397 (1)             | Buildings and Building Regulations | Registration of Plumbers.<br><br>Qualifications and Registration Fees -- Initial                         | \$100      |             |                            |                  |
| Part II Chapter 7 Art VII Div 2 Sec 7-398 (a) (1)         | Buildings and Building Regulations | Registration of Plumbers.<br><br>Qualifications and Registration Fees -- Annual Renewal Fee              | \$75       |             |                            |                  |
| Part II Chapter 7 Art VII Div 2 Sec 7-400 (b)             | Buildings and Building Regulations | Registration of Plumbers.<br><br>Liability Insurance Minimums                                            |            |             | \$5,000, \$10,000, \$5,000 |                  |
| Part II Chapter 7 Art VIII Sec 7-432 (4)                  | Buildings and Building Regulations | International Property Maintenance Code:<br><br>Minimum and Maximum Fine Amounts                         |            | \$50, \$500 |                            |                  |

| <u>MUNICIPAL CODE SITE</u>              | <u>DEPARTMENT</u>                  | <u>DESCRIPTION</u>                                                                                                      | <u>FEE</u> | <u>FINE</u> | <u>BOND</u> | <u>INSURANCE</u>                 |
|-----------------------------------------|------------------------------------|-------------------------------------------------------------------------------------------------------------------------|------------|-------------|-------------|----------------------------------|
|                                         |                                    |                                                                                                                         |            |             |             |                                  |
| Part II Chapter 7 Art XI Sec 7-521      | Buildings and Building Regulations | Fair Housing.<br>Maximum Fine                                                                                           |            | \$500       |             |                                  |
| Part II Chapter 7 Art XIV Sec 7-612     | Buildings and Building Regulations | Demolitions of Buildings:<br>Maximum Fine                                                                               |            | \$500       |             |                                  |
| Part II Chapter 7 Art XIV Sec 7-614 (b) | Buildings and Building Regulations | Demolitions of Buildings:<br>License Fee                                                                                | \$75       |             |             |                                  |
| Part II Chapter 7 Art XIV Sec 7-615     | Buildings and Building Regulations | Demolitions of Buildings:<br>Surety Bond                                                                                |            |             | \$10,000    |                                  |
| Part II Chapter 7 Art XIV Sec 7-616 (b) | Buildings and Building Regulations | Demolitions of Buildings:<br>Liability Insurance<br>Minimums                                                            |            |             |             | \$50,000, \$100,000,<br>\$50,000 |
| Part II Chapter 7 Art XV Sec 7-646 (a)  | Buildings and Building Regulations | Storm Cellars:<br><br>Annual License Fee for<br>engaging in the business<br>of constructing or<br>repairing             | \$75       |             |             |                                  |
| Part II Chapter 7 Art XV Sec 7-646 (b)  | Buildings and Building Regulations | Storm Cellars:<br><br>Annual License Fee for<br>engaging in the business<br>of constructing or<br>repairing -- Late Fee | \$15       |             |             |                                  |

| <u>MUNICIPAL CODE SITE</u>                    | <u>DEPARTMENT</u>                  | <u>DESCRIPTION</u>                                                                                           | <u>FEE</u> | <u>FINE</u> | <u>BOND</u>                | <u>INSURANCE</u> |
|-----------------------------------------------|------------------------------------|--------------------------------------------------------------------------------------------------------------|------------|-------------|----------------------------|------------------|
|                                               |                                    |                                                                                                              |            |             |                            |                  |
| Part II Chapter 7 Art XV Sec 7-647 (a)        | Buildings and Building Regulations | Storm Cellars:<br><br>Surety Bond for engaging in the business of constructing or repairing                  |            |             | \$2,000                    |                  |
| Part II Chapter 7 Art XV Sec 7-648 (b)        | Buildings and Building Regulations | Storm Cellars:<br><br>Liability Insurance Minimums for engaging in the business of constructing or repairing |            |             | \$5,000, \$10,000, \$5,000 |                  |
| Part II Chapter 7 Art XVI Div 1 Sec 7-676     | Buildings and Building Regulations | Moving of Buildings:<br><br>Minimum Fine                                                                     |            | \$500       |                            |                  |
| Part II Chapter 7 Art XVI Div 2 Sec 7-713     | Buildings and Building Regulations | Moving of Buildings:<br><br>Minimum Fine                                                                     | \$25       |             |                            |                  |
| Part II Chapter 7 Art XVI Div 2 Sec 7-713     | Buildings and Building Regulations | Moving of Buildings:<br><br>Permit Fee:<br><br>For building up to 24 feet in width                           | \$50       |             |                            |                  |
| Part II Chapter 7 Art XVI Div 2 Sec 7-713     | Buildings and Building Regulations | Moving of Buildings:<br><br>Permit Fee:<br><br>For building 30 feet to 32 feet in width                      | \$75       |             |                            |                  |
| Part II Chapter 7 Art XVI Div 2 Sec 7-714 (b) | Buildings and Building Regulations | Moving of Buildings:<br><br>Surety Bond                                                                      |            |             | \$2,000                    |                  |

| <u>MUNICIPAL CODE SITE</u>                    | <u>DEPARTMENT</u>                  | <u>DESCRIPTION</u>                                                                                                           | <u>FEE</u> | <u>FINE</u> | <u>BOND</u>               | <u>INSURANCE</u> |
|-----------------------------------------------|------------------------------------|------------------------------------------------------------------------------------------------------------------------------|------------|-------------|---------------------------|------------------|
|                                               |                                    |                                                                                                                              |            |             |                           |                  |
| Part II Chapter 7 Art XVI Div 2 Sec 7-715 (b) | Buildings and Building Regulations | Moving of Buildings:<br><br>Minimum Liability Insurance                                                                      |            |             | \$5,000, \$10,000 \$5,000 |                  |
| Part II Chapter 7 Art XVI Div 2 Sec 7-716 (c) | Buildings and Building Regulations | Moving of Buildings:<br><br>Clean up Deposit Prior to Issuance                                                               | \$500      |             |                           |                  |
| Part II Chapter 7 Art XVI Div 2 Sec 7-717     | Buildings and Building Regulations | Moving of Buildings:<br><br>Time Limits for Completion of Moving--<br><br>per day fee for exceeding allowable days in permit | \$10       |             |                           |                  |
|                                               |                                    |                                                                                                                              |            |             |                           |                  |
|                                               |                                    |                                                                                                                              |            |             |                           |                  |

| <u>MUNICIPAL CODE SITE</u>                        | <u>DEPARTMENT</u>               | <u>DESCRIPTION</u>                                                         | <u>FEE</u>                                         | <u>FINE</u>                                            | <u>BOND</u> | <u>INSURANCE</u> |
|---------------------------------------------------|---------------------------------|----------------------------------------------------------------------------|----------------------------------------------------|--------------------------------------------------------|-------------|------------------|
| <b>CHAPTER 8: BUSINESS, PERMITS, AND LICENSES</b> |                                 |                                                                            |                                                    |                                                        |             |                  |
| Part II Chapter 8 Art II Sec 8-32 ( c )           | Business, Permits, and Licenses | Alarm Permits required.<br>Fines tied to violation                         |                                                    | 1st conviction<br>\$25; subsequent<br>conviction \$100 |             |                  |
| Part II Chapter 8 Art II Sec 8-34 (a)             | Business, Permits, and Licenses | Alarm fees required: initial<br>registration                               | \$25                                               |                                                        |             |                  |
| Part II Chapter 8 Art II Sec 8-34 (b)             | Business, Permits, and Licenses | Alarm fees required:<br>renewal license                                    | \$15                                               |                                                        |             |                  |
| Part II Chapter 8 Art II Sec 8-34 (c)             | Business, Permits, and Licenses | Alarm fees required:<br>reinstatement fee                                  | \$50                                               |                                                        |             |                  |
| Part II Chapter 8 Art II Sec 8-35                 | Business, Permits, and Licenses | False alarms                                                               |                                                    | 1st conviction<br>\$25; subsequent<br>conviction \$100 |             |                  |
| Part II Chapter 8 Art II Sec 8-40                 | Business, Permits, and Licenses | Enforcement of all other<br>section violations                             |                                                    | 1st conviction<br>\$25; subsequent<br>conviction \$100 |             |                  |
| Part II Chapter 8 Art VI Div 1 Sec 8-192          | Business, Permits, and Licenses | Peddlers, Solicitors, and<br>Itinerant Merchants:<br>Penalty for violation |                                                    | \$500                                                  |             |                  |
| Part II Chapter 8 Art VI Div 2 Sec 8-224          | Business, Permits, and Licenses | License fee                                                                | \$3 per day; or \$15 per<br>week; or \$50 per year |                                                        |             |                  |
| Part II Chapter 8 Art VI Div 2 Sec 8-225 (a)      | Business, Permits, and Licenses | Bond                                                                       |                                                    |                                                        | \$2,000     |                  |
| Part II Chapter 8 Art VI Div 3 Sec 8-256          | Business, Permits, and Licenses | Penalty for violation                                                      |                                                    | \$500                                                  |             |                  |
| Part II Chapter 8 Art VI Div 3 Sec 8-259          | Business, Permits, and Licenses | Snow cone merchant's<br>license                                            | \$25                                               |                                                        |             |                  |
| Part II Chapter 8 Art VI Div 4 Sec 8-291          | Business, Permits, and Licenses | Charitable Solicitations:<br>Penalty for violation                         |                                                    | \$500                                                  |             |                  |
| Part II Chapter 8 Art VII Sec 8-326               | Business, Permits, and Licenses | Pawnbrokers: Violations<br>penalty                                         |                                                    | \$500                                                  |             |                  |
| Part II Chapter 8 Art VII Sec 8-327               | Business, Permits, and Licenses | Pawnbrokers: Regulatory<br>Fee                                             | \$50                                               |                                                        |             |                  |
| Part II Chapter 8 Art VII Sec 8-328 (a)           | Business, Permits, and Licenses | Pawnbrokers: Bond                                                          |                                                    |                                                        | \$1,000     |                  |



| <u>MUNICIPAL CODE SITE</u>               | <u>DEPARTMENT</u>               | <u>DESCRIPTION</u>                                                                                                                                  | <u>FEE</u>                                   | <u>FINE</u>   | <u>BOND</u> | <u>INSURANCE</u> |
|------------------------------------------|---------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|---------------|-------------|------------------|
|                                          |                                 |                                                                                                                                                     |                                              |               |             |                  |
| Part II Chapter 8 Art VIII Sec 8-363     | Business, Permits, and Licenses | Auctioneers:<br><br>License Fee per annum;<br><br>per day in lieu of per annum;<br><br>per week in lieu of annum;<br><br>per month in lieu of annum | \$100;<br><br>\$10;<br><br>\$20;<br><br>\$30 |               |             |                  |
| Part II Chapter 8 Art VIII Sec 8-364     | Business, Permits, and Licenses | Auctioneers:<br>Bond                                                                                                                                |                                              |               | \$1,000     |                  |
| Part II Chapter 8 Art VIII Sec 8-542(1)  | Business, Permits, and Licenses | Medical Marijuana Establishments                                                                                                                    | \$1,500 annual                               | \$200 per day |             |                  |
| Part II Chapter 8 Art IX Div 1 Sec 8-398 | Business, Permits, and Licenses | Residential Sales:<br>Violations penalty                                                                                                            |                                              | \$500         |             |                  |
| Part II Chapter 8 Art IX Div 2 Sec 8-434 | Business, Permits, and Licenses | Residential Sales:<br>License fee                                                                                                                   | \$10                                         |               |             |                  |
| Part II Chapter 8 Art X Div 1 Sec 8-465  | Business, Permits, and Licenses | Vehicles For Hire:<br>Violations Penalty                                                                                                            |                                              | \$500         |             |                  |
| Part II Chapter 8 Art X Div 2 Sec 8-505  | Business, Permits, and Licenses | Vehicles For Hire:<br><br>Initial License Fee;<br><br>License fee for each additional vehicle                                                       | \$25;<br><br>\$10                            |               |             |                  |
|                                          |                                 |                                                                                                                                                     |                                              |               |             |                  |
|                                          |                                 |                                                                                                                                                     |                                              |               |             |                  |

| <u>MUNICIPAL CODE SITE</u>                         | <u>DEPARTMENT</u>    | <u>DESCRIPTION</u>                             | <u>FEE</u> | <u>FINE</u> | <u>BOND</u> | <u>INSURANCE</u>                                                                                                                                                                                                                                                                                                                                                                                                              |
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|                                                    |                      |                                                |            |             |             |                                                                                                                                                                                                                                                                                                                                                                                                                               |
| CHAPTER 9: CABLE COMMUNICATIONS                    |                      |                                                |            |             |             |                                                                                                                                                                                                                                                                                                                                                                                                                               |
|                                                    |                      |                                                |            |             |             | General liability<br>Insurance:<br>Bodily injury per<br>person-\$500,000.<br>Bodily injury per<br>occurrence -<br>\$1,000,000.<br>Property damage<br>per occurrence -<br>\$1,000,000.<br>Property damage,<br>aggregate -<br>\$1,000,000.<br><br>Automobile<br>insurance:<br>Bodily injury per<br>person - \$500,000<br>Bodily injury per<br>occurrence<br>\$1,000,000.<br>Property damage<br>per occurrence -<br>\$1,000,000. |
| Part II Chapter 9 Art II Div 1 Sec 9-38 (c)(1) (2) | Cable Communications | Liability and<br>indemnification:<br>insurance |            |             |             |                                                                                                                                                                                                                                                                                                                                                                                                                               |
| Part II Chapter 9 Art II Div 2 Sec 9-66 (b)        | Cable Communications | System Requirements:<br>Bond                   |            |             | \$125,000   |                                                                                                                                                                                                                                                                                                                                                                                                                               |
|                                                    |                      |                                                |            |             |             |                                                                                                                                                                                                                                                                                                                                                                                                                               |
|                                                    |                      |                                                |            |             |             |                                                                                                                                                                                                                                                                                                                                                                                                                               |

| <u>MUNICIPAL CODE SITE</u>    | <u>DEPARTMENT</u> | <u>DESCRIPTION</u>                                 | <u>FEE</u> | <u>FINE</u> | <u>BOND</u> | <u>INSURANCE</u> |
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| <b>CHAPTER 10: CEMETERIES</b> |                   |                                                    |            |             |             |                  |
| Part II Chapter 10 Sec 10-1   | Cemeteries        | Violations Penalty                                 |            | \$500       |             |                  |
|                               |                   | Sale of Lots:                                      |            |             |             |                  |
|                               |                   | Adult Lot;                                         | \$500;     |             |             |                  |
| Part II Chapter 10 Sec 10-9   | Cemeteries        | Infant Lot                                         | \$200      |             |             |                  |
|                               |                   | Preparation and closing of graves; fees.           |            |             |             |                  |
|                               |                   | If the City provides such services;                | \$400      |             |             |                  |
| Part II Chapter 10 Sec 10-11  | Cemeteries        | Preparation and closing of graves; fees.           |            |             |             |                  |
|                               |                   | Additional Tent Fee                                | \$100      |             |             |                  |
| Part II Chapter 10 Sec 10-11  | Cemeteries        | Preparation and closing of graves; fees.           |            |             |             |                  |
|                               |                   | Opening and Closing Infant Graves                  | \$200      |             |             |                  |
| Part II Chapter 10 Sec 10-11  | Cemeteries        | Preparation and closing of graves; fees.           |            |             |             |                  |
|                               |                   | Cremation burials                                  | \$200      |             |             |                  |
| Part II Chapter 10 Sec 10-11  | Cemeteries        | Preparation and closing of graves; fees.           |            |             |             |                  |
|                               |                   | After 4:00PM Monday thru Friday an Overtime charge | \$250      |             |             |                  |

| <u>MUNICIPAL CODE SITE</u>   | <u>DEPARTMENT</u> | <u>DESCRIPTION</u>                                                                                                                  | <u>FEE</u>      | <u>FINE</u> | <u>BOND</u> | <u>INSURANCE</u> |
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|                              |                   |                                                                                                                                     |                 |             |             |                  |
| Part II Chapter 10 Sec 10-11 | Cemeteries        | Preparation and closing of graves; fees.<br><br>Overtime Charge Saturday prior to 12:00 Noon                                        | \$500           |             |             |                  |
| Part II Chapter 10 Sec 10-11 | Cemeteries        | Preparation and closing of graves; fees.<br><br>Overtime Charges after 12:00 Noon on Saturday                                       | \$500           |             |             |                  |
| Part II Chapter 10 Sec 10-11 | Cemeteries        | Preparation and closing of graves; fees.<br><br>Overtime Charge for services on a nonfederal municipal holiday                      | \$600           |             |             |                  |
| Part II Chapter 10 Sec 10-11 | Cemeteries        | Preparation and closing of graves; fees.<br><br>Disinterment Fee                                                                    | \$800           |             |             |                  |
| Part II Chapter 10 Sec 10-11 | Cemeteries        | Preparation and closing of graves; fees.<br>Reinternment Fee                                                                        | \$400           |             |             |                  |
| Part II Chapter 10 Sec 10-11 | Cemeteries        | Columbarium Fees:<br><br>Two <b>Lower</b> Rows, Per Niche, Includes Opening and Closing, and Name, Birth and Death Dates (rows C&D) | \$800 per niche |             |             |                  |

| <u>MUNICIPAL CODE SITE</u>            | <u>DEPARTMENT</u> | <u>DESCRIPTION</u>                                                                                                                  | <u>FEE</u>       | <u>FINE</u> | <u>BOND</u> | <u>INSURANCE</u> |
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|                                       |                   |                                                                                                                                     |                  |             |             |                  |
| Part II Chapter 10 Sec 10-11          | Cemeteries        | Columbarium Fees:<br><br>Two <b>Upper</b> Rows, Per Niche, Includes Opening and Closing, and Name, Birth and Death Dates (rows A&B) | \$1000 per niche |             |             |                  |
|                                       |                   |                                                                                                                                     |                  |             |             |                  |
|                                       |                   |                                                                                                                                     |                  |             |             |                  |
| <b>CHAPTER 11: CIVIL EMERGENCIES</b>  |                   |                                                                                                                                     |                  |             |             |                  |
| Part II Chapter 11 Art III Sec 11-133 | Civil Emergencies | 911 Emergency Number:<br>False alarm, complaint, or information:<br><br>Conviction maximum fine                                     |                  | \$500       |             |                  |
|                                       |                   |                                                                                                                                     |                  |             |             |                  |
|                                       |                   |                                                                                                                                     |                  |             |             |                  |
| <b>CHAPTER 12: COURT</b>              |                   |                                                                                                                                     |                  |             |             |                  |
| Part II Chapter 12 Art 1 Sec 12-26    | Court             |                                                                                                                                     |                  | \$35        |             |                  |
| Part II Chapter 12 Art III Sec 12-55  | Court             | Bond of Clerk and Judge;<br>Fees, Fines, and Forfeitures:<br><br>Service of arrest warrant sheriffs' fee                            | \$20             |             |             |                  |
| Part II Chapter 12 Art III Sec 12-66  | Court             | Bond of Clerk and Judge;<br>Fees, Fines, and Forfeitures:<br><br>Maximum Bail                                                       |                  | \$1,000     |             |                  |

| <u>MUNICIPAL CODE SITE</u>              | <u>DEPARTMENT</u> | <u>DESCRIPTION</u>                                                                                                                                                                                                | <u>FEE</u> | <u>FINE</u> | <u>BOND</u> | <u>INSURANCE</u> |
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|                                         |                   |                                                                                                                                                                                                                   |            |             |             |                  |
| Part II Chapter 12 Art III Sec 12-66    | Court             | Bond of Clerk and Judge;<br>Fees, Fines, and<br>Forfeitures:<br><br>Maximum Cash Bond                                                                                                                             |            | \$1,000     |             |                  |
| Part II Chapter 12 Art III Sec 12-67    | Court             | Bond of Clerk and Judge;<br>Fees, Fines, and<br>Forfeitures:<br><br>Release on personal<br>recognizance<br><br>Maximum Bail                                                                                       |            | \$1,000     |             |                  |
| Part II Chapter 12 Art V Sec 12-118 (a) | Court             | Imprisonment; Judgments<br>and Sentences.<br><br>Enforcement of payments<br>of fines or costs by<br>imprisonment--Persons<br>unable to pay:<br><br>Imprisonment Rate per<br>day for financially able<br>defendant | \$25       |             |             |                  |

| <u>MUNICIPAL CODE SITE</u>               | <u>DEPARTMENT</u> | <u>DESCRIPTION</u>                                                                                                                                                                                                                                                             | <u>FEE</u> | <u>FINE</u> | <u>BOND</u>    | <u>INSURANCE</u> |
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|                                          |                   |                                                                                                                                                                                                                                                                                |            |             |                |                  |
| Part II Chapter 12 Art V Sec 12-119      | Court             | Imprisonment; Judgments and Sentences.<br><br>Municipal Court judgments and sentences<br><br>Maximum Fine for deferred sentence administrative fee                                                                                                                             |            |             | \$500          |                  |
| Part II Chapter 12 Art VI Sec 12-145     | Court             | Court costs and fees.<br><br>Maximum Court Costs                                                                                                                                                                                                                               |            |             | \$30           |                  |
| Part II Chapter 12 Art VI Sec 12-149 (b) | Court             | Appeals.<br>Upon conviction, the judge of the municipal court will enter an order on the docket fixing an amount in which bond may be given by the defendant, in cash or sureties for cash in an amount of not less than \$100.00 nor more than twice the amount of such fine. |            |             | \$100 or more  |                  |
| Part II Chapter 12 Art VI Sec 12-152     | Court             | Penalty for exceeding the posted speed limit.<br><br>Maximum Fine, Maximum Court Costs                                                                                                                                                                                         |            |             | \$10; and \$15 |                  |
|                                          |                   |                                                                                                                                                                                                                                                                                |            |             |                |                  |
|                                          |                   |                                                                                                                                                                                                                                                                                |            |             |                |                  |



| <u>MUNICIPAL CODE SITE</u>                        | <u>DEPARTMENT</u>              | <u>DESCRIPTION</u>                                                                                                                                          | <u>FEE</u> | <u>FINE</u> | <u>BOND</u> | <u>INSURANCE</u> |
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| <b>CHAPTER 13: FIRE PREVENTION AND PROTECTION</b> |                                |                                                                                                                                                             |            |             |             |                  |
| Part II Chapter 13 Art I Sec 13-4 (d) 1           | Fire Prevention and Protection | Operating a special amusement building fee                                                                                                                  | \$50       |             |             |                  |
| Part II Chapter 13 Art I Sec 13-4 (d) 2           | Fire Prevention and Protection | Conducting a carnival or fair fee                                                                                                                           | \$25       |             |             |                  |
| Part II Chapter 13 Art I Sec 13-4 (d) 3           | Fire Prevention and Protection | Displays in covered malls of liquid- or gas-fired equipment, open-flame or flame-producing equipment, highly combustible goods and similar items fee        | \$50       |             |             |                  |
| Part II Chapter 13 Art I Sec 13-4 (d) 4           | Fire Prevention and Protection | Operating exhibits and trade shows fee                                                                                                                      | \$50       |             |             |                  |
| Part II Chapter 13 Art I Sec 13-4 (d) 5           | Fire Prevention and Protection | Manufacture, storage, handling, sale or use of any quantity of explosive, explosive material, fireworks, or pyrotechnic special effects fee                 | \$50       |             |             |                  |
| Part II Chapter 13 Art I Sec 13-4 (d) 6           | Fire Prevention and Protection | Open burning for any purpose other than recreational fires fee                                                                                              | \$25       |             |             |                  |
| Part II Chapter 13 Art I Sec 13-4 (d) 7           | Fire Prevention and Protection | Operating an air-supported temporary membrane structure or a tent having an area in excess of 200 square feet, or a canopy in excess of 400 square feet fee | \$25       |             |             |                  |

| <u>MUNICIPAL CODE SITE</u>               | <u>DEPARTMENT</u>              | <u>DESCRIPTION</u>                                                                                                  | <u>FEE</u> | <u>FINE</u> | <u>BOND</u> | <u>INSURANCE</u> |
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|                                          |                                |                                                                                                                     |            |             |             |                  |
| Part II Chapter 13 Art I Sec 13-4 (d) 8  | Fire Prevention and Protection | Installation of or modification to an automatic fire-extinguishing system fee                                       | \$100      |             |             |                  |
| Part II Chapter 13 Art I Sec 13-4 (d) 9  | Fire Prevention and Protection | Installation of or modification to fire alarm and detection systems fee                                             | \$35       |             |             |                  |
| Part II Chapter 13 Art I Sec 13-4 (d) 10 | Fire Prevention and Protection | Installation of or modification to fire pumps and related fuel tanks, jockey pumps, controllers, and generators fee | \$100      |             |             |                  |
| Part II Chapter 13 Art I Sec 13-4 (d) 11 | Fire Prevention and Protection | Install, alter, remove, abandon or otherwise dispose of a flammable or combustible liquid tank fee                  | \$100      |             |             |                  |
| Part II Chapter 13 Art I Sec 13-4 (d) 12 | Fire Prevention and Protection | Installation, modification, or removal from service of a standpipe system fee                                       | \$100      |             |             |                  |
| Part II Chapter 13 Art I Sec 13-9 (b)    | Fire Prevention and Protection | False Alarm maximum fine if convicted                                                                               |            | \$750       |             |                  |
| Part II Chapter 13 Art I Sec 13-10 (a)   | Fire Prevention and Protection | Installation Fee For a Woodburning (Solid Fuel) Stove                                                               | \$15       |             |             |                  |

| <u>MUNICIPAL CODE SITE</u>                                | <u>DEPARTMENT</u>              | <u>DESCRIPTION</u>                                                                                                                                                 | <u>FEE</u> | <u>FINE</u>                                                                                                                                      | <u>BOND</u> | <u>INSURANCE</u> |
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|                                                           |                                |                                                                                                                                                                    |            |                                                                                                                                                  |             |                  |
| Part II Chapter 13 Art II Sec 13-37 Sec 109.3 & Sec 111.4 | Fire Prevention and Protection | Fire Prevention Code:<br><br>Amendments of Section 109.3: Violation Penalties (\$500);<br><br>Amendments of Section 111.4: Failure to Comply penalty (\$100-\$500) |            | Amendments of Section 109.3: Violation Penalties = \$500<br><br>Amendments of Section 111.4: Failure to Comply penalty = between \$100 and \$500 |             |                  |
| Part II Chapter 13 Art IV Sec 13-139                      | Fire Prevention and Protection | Fireworks Display Permit Fee                                                                                                                                       | \$100      |                                                                                                                                                  |             |                  |
| Part II Chapter 13 Art IV Sec 13-139                      | Fire Prevention and Protection | Fireworks Display Permit General Liability Insurance Policy                                                                                                        |            |                                                                                                                                                  |             | \$1,000,000      |
|                                                           |                                |                                                                                                                                                                    |            |                                                                                                                                                  |             |                  |
|                                                           |                                |                                                                                                                                                                    |            |                                                                                                                                                  |             |                  |
| <b>CHAPTER 14: FLOODS</b>                                 |                                |                                                                                                                                                                    |            |                                                                                                                                                  |             |                  |
| Part II Chapter 14 Art II Div 2 Sec 14-70 (1)             | Floods                         | Floodplain management fee schedule:<br><br>Notice of Intent Fee                                                                                                    | \$25       |                                                                                                                                                  |             |                  |
| Part II Chapter 14 Art II Div 2 Sec 14-70 (2)             | Floods                         | Floodplain management fee schedule:<br><br>Floodplain Development Permit Application Review                                                                        | \$100      |                                                                                                                                                  |             |                  |

| <u>MUNICIPAL CODE SITE</u>                    | <u>DEPARTMENT</u>   | <u>DESCRIPTION</u>                                                           | <u>FEE</u> | <u>FINE</u> | <u>BOND</u> | <u>INSURANCE</u> |
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|                                               |                     |                                                                              |            |             |             |                  |
| Part II Chapter 14 Art II Div 2 Sec 14-70 (3) | Floods              | Floodplain management fee schedule:<br><br>Floodplain Development Permit Fee | \$25       |             |             |                  |
| Part II Chapter 14 Art II Div 2 Sec 14-70 (4) | Floods              | Floodplain management fee schedule:<br><br>Inspection Fee                    | \$25       |             |             |                  |
| Part II Chapter 14 Art II Div 2 Sec 14-71     | Floods              | Maximum Penalty for each conviction of noncompliance                         |            | \$500       |             |                  |
|                                               |                     |                                                                              |            |             |             |                  |
|                                               |                     |                                                                              |            |             |             |                  |
| <b>CHAPTER 15: HEALTH &amp; SANITATION</b>    |                     |                                                                              |            |             |             |                  |
| Part II Chapter 15 Art 1 Sec 15-2 (b)         | Health & Sanitation | Food Service Sanitation:<br><br>Maximum Penalty for Violation and Conviction |            | \$500       |             |                  |
| Part II Chapter 15 Art II Div 1 Sec 15-32     | Health & Sanitation | Ambulances:<br><br>Maximum Penalty for Violation and Conviction              |            | \$500       |             |                  |

| <u>MUNICIPAL CODE SITE</u>                    | <u>DEPARTMENT</u>   | <u>DESCRIPTION</u>                                    | <u>FEE</u> | <u>FINE</u> | <u>BOND</u> | <u>INSURANCE</u>                                                                                                                                                                                                                                                        |
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|                                               |                     |                                                       |            |             |             |                                                                                                                                                                                                                                                                         |
| Part II Chapter 15 Art II Div 1 Sec 15-37 (b) | Health & Sanitation | Ambulances:<br><br>Minimum Insurance Per Vehicle      |            |             |             | <p>\$100,000 for injuries to or death of any one person arising out of any one accident;</p> <p>\$300,000 for injuries to or death for more than one person arising out of any one accident;</p> <p>\$100,000 for damages to property arising from any one accident</p> |
| Part II Chapter 15 Art II Div 1 Sec 15-58 (b) | Health & Sanitation | Emergency Calls:<br><br>Maximum Penalty               |            | \$500       |             |                                                                                                                                                                                                                                                                         |
| Part II Chapter 15 Art II Div 1 Sec 15-58 (c) | Health & Sanitation | Emergency Calls:<br><br>Maximum Penalty               |            | \$500       |             |                                                                                                                                                                                                                                                                         |
| Part II Chapter 15 Art II Div 2 Sec 15-90     | Health & Sanitation | Annual License Fee to Engage in Ambulance Business    | \$25       |             |             |                                                                                                                                                                                                                                                                         |
| Part II Chapter 15 Art III Sec 15-122 (a)     | Health & Sanitation | Sprayers and Exterminators:<br><br>Annual License Fee | \$25       |             |             |                                                                                                                                                                                                                                                                         |
|                                               |                     |                                                       |            |             |             |                                                                                                                                                                                                                                                                         |
|                                               |                     |                                                       |            |             |             |                                                                                                                                                                                                                                                                         |

| <u>MUNICIPAL CODE SITE</u>                     | <u>DEPARTMENT</u> | <u>DESCRIPTION</u>                                                                                | <u>FEE</u> | <u>FINE</u> | <u>BOND</u> | <u>INSURANCE</u> |
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| <b>CHAPTER 16: LAKES</b>                       |                   |                                                                                                   |            |             |             |                  |
| Part II Chapter 16 Art II Div 1 Sec 16-27      | Lakes             | Combination Fishing and Boating Annual Permit                                                     | \$45       |             |             |                  |
| Part II Chapter 16 Art II Div 4 Sec 16-117 (a) | Lakes             | Fishing:<br>Annual License Fee                                                                    | \$20       |             |             |                  |
| Part II Chapter 16 Art II Div 4 Sec 16-117 (a) | Lakes             | Fishing:<br>Daily License Fee                                                                     | \$3        |             |             |                  |
| Part II Chapter 16 Art II Div 4 Sec 16-117 (g) | Lakes             | Fishing:<br><br>Portion of License Fee May Be Kept By Retail Outfits Other Than The City          | \$1        |             |             |                  |
| Part II Chapter 16 Art II Div 4 Sec 16-118 (b) | Lakes             | Fishing:<br><br>Maximum Penalty Imposed On Violation of Kind Of Fish Taken Section                |            | \$500       |             |                  |
| Part II Chapter 16 Art II Div 4 Sec 16-121 (a) | Lakes             | Fishing:<br><br>Maximum Penalty Imposed On Violation of Fishing In Connecting Channel Subsection; |            | \$500       |             |                  |
| Part II Chapter 16 Art II Div 4 Sec 16-121 (b) | Lakes             | Fishing:<br><br>Maximum Penalty Imposed On Violation of Number of Fish Taken Subsection           |            | \$500       |             |                  |

| <u>MUNICIPAL CODE SITE</u>                               | <u>DEPARTMENT</u> | <u>DESCRIPTION</u>                                                                                                             | <u>FEE</u> | <u>FINE</u> | <u>BOND</u> | <u>INSURANCE</u> |
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|                                                          |                   |                                                                                                                                |            |             |             |                  |
| Part II Chapter 16 Art II Div 5 SubDiv I Sec 16-151 (c)  | Lakes             | Hunting:<br><br>Penalty for Use of Motor-Driven Vehicle in Game Refuge                                                         |            | \$100       |             |                  |
| Part II Chapter 16 Art II Div 5 SubDiv I Sec 16-153 (d)  | Lakes             | Hunting:<br><br>Seasonal License Fee Dove, Quail, Squirrel, or Rabbit Hunting                                                  | \$30       |             |             |                  |
| Part II Chapter 16 Art II Div 5 SubDiv I Sec 16-153 (d)  | Lakes             | Hunting:<br><br>Daily License Fee Per Dove, Quail, Squirrel, or Rabbit Hunting Season                                          | \$5        |             |             |                  |
| Part II Chapter 16 Art II Div 5 SubDiv II Sec 16-183 (a) | Lakes             | Hunting:<br><br>Annual Hunting License Upon the Waters or Lands Owned or Controlled By City Surrounding Twin Lakes No. 1 and 2 | \$30       |             |             |                  |
| Part II Chapter 16 Art II Div 5 SubDiv II Sec 16-183 (a) | Lakes             | Hunting:<br><br>Daily Hunting License Upon the Waters or Lands Owned or Controlled By City Surrounding Twin Lakes No. 1 and 2  | \$5        |             |             |                  |
| Part II Chapter 16 Art II Div 6 SubDiv II Sec 16-253 (a) | Lakes             | Recreator's Annual License to Operate Watercraft                                                                               | \$30       |             |             |                  |

| <u>MUNICIPAL CODE SITE</u>                               | <u>DEPARTMENT</u> | <u>DESCRIPTION</u>                                      | <u>FEE</u> | <u>FINE</u> | <u>BOND</u> | <u>INSURANCE</u> |
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|                                                          |                   |                                                         |            |             |             |                  |
| Part II Chapter 16 Art II Div 6 SubDiv II Sec 16-253 (a) | Lakes             | Recreator's Daily License to Operate Watercraft         | \$7        |             |             |                  |
| Part II Chapter 16 Art II Div 6 SubDiv II Sec 16-253 (b) | Lakes             | Dealers' Annual License to Operate Watercraft           | \$25       |             |             |                  |
| Part II Chapter 16 Art II Div 7 Sec 16-288 (a)           | Lakes             | Camping:<br>Daily Fee                                   | \$8        |             |             |                  |
| Part II Chapter 16 Art II Div 8 Sec 16-321               | Lakes             | Lot Rentals:<br>Annual Rental/Lease Fee Per Lake Lot    | \$600      |             |             |                  |
| Part II Chapter 16 Art II Div 8 Sec 16-322 (b)           | Lakes             | Lot Rentals:<br>Transfer Fee                            | \$1,000    |             |             |                  |
| Part II Chapter 16 Art II Div 8 Sec 16-326               | Lakes             | Lot Rentals:<br>Early Cancellation of Lease Fee         | \$1,000    |             |             |                  |
| Part II Chapter 16 Art II Div 8 Sec 16-327               | Lakes             | Lot Rentals:<br>Renewal of Lease After Cancellation Fee | \$75       |             |             |                  |
| Part II Chapter 16 Art II Div 8 Sec 16-328               | Lakes             | Inspection Fee of Lake Lot Septic System                | \$75       |             |             |                  |
|                                                          |                   |                                                         |            |             |             |                  |
|                                                          |                   |                                                         |            |             |             |                  |



| <u>MUNICIPAL CODE SITE</u>                    | <u>DEPARTMENT</u>          | <u>DESCRIPTION</u>                                                              | <u>FEE</u> | <u>FINE</u> | <u>BOND</u> | <u>INSURANCE</u> |
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|                                               |                            |                                                                                 |            |             |             |                  |
| <b>CHAPTER 18: MANUFACTURED HOMES</b>         |                            |                                                                                 |            |             |             |                  |
| Part II Chapter 18 Art 1 Sec 18-2             | Manufactured Homes         | Maximum Penalty For Each Offense of This Chapter                                |            | \$500       |             |                  |
|                                               |                            | Mobile/Manufactured Home or Travel Trailer/RV Park.                             |            |             |             |                  |
| Part II Chapter 18 Art V Div 2 Sec 18-154     | Manufactured Homes         | Maximum Initial License Fee for up to 30 Spaces                                 | \$30       |             |             |                  |
|                                               |                            | Mobile/Manufactured Home or Travel Trailer/RV Park.                             |            |             |             |                  |
| Part II Chapter 18 Art V Div 2 Sec 18-154     | Manufactured Homes         | Maximum Initial License Fee for each space over 30 spaces                       | \$3        |             |             |                  |
|                                               |                            |                                                                                 |            |             |             |                  |
|                                               |                            |                                                                                 |            |             |             |                  |
| <b>CHAPTER 19: MOTOR VEHICLES AND TRAFFIC</b> |                            |                                                                                 |            |             |             |                  |
|                                               |                            | Valid License Required.                                                         |            |             |             |                  |
| Part II Chapter 19 Art I Sec 19-4 (a) (b)     | Motor Vehicles and Traffic | Maximum Fine                                                                    |            | \$100       |             |                  |
|                                               |                            | Valid License Required.                                                         |            |             |             |                  |
|                                               |                            | Maximum Fine for Driving with suspended, cancelled, denied, or revoked license: |            |             |             |                  |
| Part II Chapter 19 Art I Sec 19-4 (a) (b)     | Motor Vehicles and Traffic | Maximum Fine - First Offense                                                    |            | \$100       |             |                  |

| <u>MUNICIPAL CODE SITE</u>                    | <u>DEPARTMENT</u>          | <u>DESCRIPTION</u>                                                                                                                                      | <u>FEE</u> | <u>FINE</u> | <u>BOND</u> | <u>INSURANCE</u> |
|-----------------------------------------------|----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-------------|-------------|------------------|
|                                               |                            |                                                                                                                                                         |            |             |             |                  |
| Part II Chapter 19 Art I Sec 19-4 (a) (b)     | Motor Vehicles and Traffic | Valid License Required.<br><br>Maximum Fine for Driving with suspended, cancelled, denied, or revoked license:<br><br>Maximum Fine - Subsequent Offense |            | \$500       |             |                  |
| Part II Chapter 19 Art II Div 1 Sec 19-42 (a) | Motor Vehicles and Traffic | Administration and Enforcement.<br><br>Maximum Fine                                                                                                     |            | \$100       |             |                  |
| Part II Chapter 19 Art II Div 1 Sec 19-51 (a) | Motor Vehicles and Traffic | Motor Vehicle Impoundment Fee                                                                                                                           | \$100      |             |             |                  |
| Part II Chapter 19 Art IV Sec 19-178 (c)      | Motor Vehicles and Traffic | Driving under the influence of intoxicating liquor or drugs<br><br>Maximum Fine                                                                         |            | \$500       |             |                  |
| Part II Chapter 19 Art IV Sec 19-178.5        | Motor Vehicles and Traffic | Driving while impaired<br><br>Maximum Fine                                                                                                              |            | \$200       |             |                  |
| Part II Chapter 19 Art IV Sec 19-182 (e)      | Motor Vehicles and Traffic | Use of safety belts:<br><br>Fine and court cost                                                                                                         |            | \$10, \$15  |             |                  |
| Part II Chapter 19 Art IV Sec 19-183 (f)      | Motor Vehicles and Traffic | Child passenger restraint system:<br><br>Fine and court cost                                                                                            |            | \$10, \$15  |             |                  |
| Part II Chapter 19 Art VI Sec 19-251          | Motor Vehicles and Traffic | Accidents.<br><br>Maximum Fine                                                                                                                          |            | \$200       |             |                  |

| <u>MUNICIPAL CODE SITE</u>                                  | <u>DEPARTMENT</u>                     | <u>DESCRIPTION</u>                                                | <u>FEE</u> | <u>FINE</u>                        | <u>BOND</u> | <u>INSURANCE</u> |
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|                                                             |                                       |                                                                   |            |                                    |             |                  |
| Part II Chapter 19 Art XI Div 2 Subdiv I Sec 19-451 (b)     | Motor Vehicles and Traffic            | Parking on posted private property:<br>Maximum Fine               |            | \$20 plus removal charges incurred |             |                  |
| Part II Chapter 19 Art XI Div 2 Subdiv I Sec 19-453 (c) (d) | Motor Vehicles and Traffic            | Central business district.<br>Illegal parking fine                |            | \$5                                |             |                  |
| Part II Chapter 19 Art XI Div 4 Sec 19-696 (d)              | Motor Vehicles and Traffic            | Heavy Vehicles.<br>Load limits on bridges:<br>Maximum Fine        |            | \$200                              |             |                  |
|                                                             |                                       |                                                                   |            |                                    |             |                  |
|                                                             |                                       |                                                                   |            |                                    |             |                  |
| <b>CHAPTER 20: OFFENSES AND MISC. PROVISIONS</b>            |                                       |                                                                   |            |                                    |             |                  |
| Part II Chapter 20 Art I Sec 20-7 (b)                       | Offenses and Miscellaneous Provisions | Maximum Penalty For Removing, Destroying, or Defacing Decorations |            | \$500                              |             |                  |
| Part II Chapter 20 Art I Sec 20-8 (c)                       | Offenses and Miscellaneous Provisions | Assault, Battery:<br>Use of Taser Fee                             | \$30       |                                    |             |                  |
| Part II Chapter 20 Art I Sec 20-9                           | Offenses and Miscellaneous Provisions | Blasphemy:<br>Maximum Penalty                                     |            | \$500                              |             |                  |
| Part II Chapter 20 Art I Sec 20-10 (c)                      | Offenses and Miscellaneous Provisions | Fortunetelling:<br>Maximum Penalty                                |            | \$500                              |             |                  |
| Part II Chapter 20 Art I Sec 20-11 (b)                      | Offenses and Miscellaneous Provisions | Disorderly House:<br>Maximum Penalty                              |            | \$500                              |             |                  |

| <u>MUNICIPAL CODE SITE</u>             | <u>DEPARTMENT</u>                     | <u>DESCRIPTION</u>                                                                                             | <u>FEE</u> | <u>FINE</u> | <u>BOND</u> | <u>INSURANCE</u> |
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|                                        |                                       |                                                                                                                |            |             |             |                  |
| Part II Chapter 20 Art I Sec 20-12 (b) | Offenses and Miscellaneous Provisions | Consuming or Inhaling Intoxicants in Public Places:<br>Maximum Penalty                                         |            | \$500       |             |                  |
| Part II Chapter 20 Art I Sec 20-13 (b) | Offenses and Miscellaneous Provisions | Abandoned Refrigerators, Iceboxes, or Airtight Containers:<br>Maximum Penalty                                  |            | \$500       |             |                  |
| Part II Chapter 20 Art I Sec 20-14 (d) | Offenses and Miscellaneous Provisions | Disturbing Assemblies:<br>Maximum Penalty                                                                      |            | \$500       |             |                  |
| Part II Chapter 20 Art I Sec 20-15     | Offenses and Miscellaneous Provisions | Disturbance by loud or unusual noise or abusive, violent, profane, or threatening language:<br>Maximum Penalty |            | \$500       |             |                  |
| Part II Chapter 20 Art I Sec 20-16 (b) | Offenses and Miscellaneous Provisions | Insulting Displays:<br>Maximum Penalty                                                                         |            | \$500       |             |                  |
| Part II Chapter 20 Art I Sec 20-17 (a) | Offenses and Miscellaneous Provisions | Fraud to Obtain Food, Lodging, or Services:<br>Maximum Penalty under this Subsection                           |            | \$500       |             |                  |
| Part II Chapter 20 Art I Sec 20-17 (b) | Offenses and Miscellaneous Provisions | Fraud to Obtain Food, Lodging, or Services:<br>Maximum Penalty under this Subsection                           |            | \$500       |             |                  |

| <u>MUNICIPAL CODE SITE</u>                 | <u>DEPARTMENT</u>                     | <u>DESCRIPTION</u>                                                    | <u>FEE</u> | <u>FINE</u>   | <u>BOND</u> | <u>INSURANCE</u> |
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|                                            |                                       |                                                                       |            |               |             |                  |
| Part II Chapter 20 Art I Sec 20-18 (d)     | Offenses and Miscellaneous Provisions | Petit Larceny:<br>Maximum Penalty upon Conviction                     |            | \$500         |             |                  |
| Part II Chapter 20 Art I Sec 20-21 (e)     | Offenses and Miscellaneous Provisions | Shoplifting:<br>Range of fines                                        |            | \$50 to \$200 |             |                  |
| Part II Chapter 20 Art I Sec 20-22 (b)     | Offenses and Miscellaneous Provisions | Malicious Mischief:<br>Maximum Penalty                                |            | \$500         |             |                  |
| Part II Chapter 20 Art I Sec 20-24 (b)     | Offenses and Miscellaneous Provisions | Taking or Withholding Possession of City Property:<br>Maximum Penalty |            | \$500         |             |                  |
| Part II Chapter 20 Art I Sec 20-26 (b)     | Offenses and Miscellaneous Provisions | Radio and Television Interference:<br>Maximum Penalty                 |            | \$500         |             |                  |
| Part II Chapter 20 Art I Sec 20-27 (c)     | Offenses and Miscellaneous Provisions | Trespassing:<br>Maximum Penalty                                       |            | \$500         |             |                  |
| Part II Chapter 20 Art 1 Sec 20-30 (b)     | Offenses and Miscellaneous Provisions | Barbed Wire Fence:<br>Maximum Penalty                                 |            | \$500         |             |                  |
| Part II Chapter 20 Art I Sec 20-31 (b)     | Offenses and Miscellaneous Provisions | Electrical Fences:<br>Maximum Penalty                                 |            | \$500         |             |                  |
| Part II Chapter 20 Art I Sec 20-32 (d) (1) | Offenses and Miscellaneous Provisions | Possession of Marijuana:<br>Maximum Penalty for First Violation       |            | \$100         |             |                  |

| <u>MUNICIPAL CODE SITE</u>                     | <u>DEPARTMENT</u>                     | <u>DESCRIPTION</u>                                                                  | <u>FEE</u> | <u>FINE</u> | <u>BOND</u> | <u>INSURANCE</u> |
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|                                                |                                       |                                                                                     |            |             |             |                  |
| Part II Chapter 20 Art I Sec 20-32 (d) (2)     | Offenses and Miscellaneous Provisions | Possession of Marijuana:<br><br>Maximum Penalty for Second and Subsequent Violation |            | \$500       |             |                  |
| Part II Chapter 20 Art I Sec 20-33 (b)         | Offenses and Miscellaneous Provisions | Indecent Exposure:<br><br>Maximum Penalty                                           |            | \$500       |             |                  |
| Part II Chapter 20 Art I Sec 20-34 (b)         | Offenses and Miscellaneous Provisions | Abuse of City Tennis Courts:<br><br>Maximum Fine                                    |            | \$500       |             |                  |
| Part II Chapter 20 Art I Sec 20-35 (c)         | Offenses and Miscellaneous Provisions | Uses of Airport Trail:<br><br>Maximum Fine                                          |            | \$500       |             |                  |
| Part II Chapter 20 Art I Sec 20-36 (c)         | Offenses and Miscellaneous Provisions | Possession of Laser Pointing Devices:<br><br>Maximum Fine                           |            | \$500       |             |                  |
| Part II Chapter 20 Art I Sec 20-39 (e)         | Offenses and Miscellaneous Provisions | Resisting a Police Officer:<br><br>Use of Taser Fee                                 | \$30       |             |             |                  |
| Part II Chapter 20 Art II Sec 20-68 (b)        | Offenses and Miscellaneous Provisions | Discharging Firearms in Public Place:<br><br>Maximum Fine                           |            | \$500       |             |                  |
| Part II Chapter 20 Art III Div 1 Sec 20-98 (e) | Offenses and Miscellaneous Provisions | Unlawful Curfew:<br><br>Maximum Fine                                                |            | \$500       |             |                  |
| Part II Chapter 20 Art III Div 1 Sec 20-99 (b) | Offenses and Miscellaneous Provisions | Leaving Child in Vehicle:<br><br>Maximum Fine                                       |            | \$500       |             |                  |

| <u>MUNICIPAL CODE SITE</u>                      | <u>DEPARTMENT</u>                     | <u>DESCRIPTION</u>                                                                                            | <u>FEE</u> | <u>FINE</u>              | <u>BOND</u> | <u>INSURANCE</u> |
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|                                                 |                                       |                                                                                                               |            |                          |             |                  |
| Part II Chapter 20 Art III Div 1 Sec 20-100 (b) | Offenses and Miscellaneous Provisions | Allowing or Encouraging Minor to Commit Offenses:<br><br>Maximum Fine                                         |            | \$500                    |             |                  |
| Part II Chapter 20 Art III Div 1 Sec 20-101 (b) | Offenses and Miscellaneous Provisions | Parental Responsibility; Failure to Control:<br><br>Maximum Fine                                              |            | \$500                    |             |                  |
| Part II Chapter 20 Art III Div 1 Sec 20-102 (b) | Offenses and Miscellaneous Provisions | Commission of Crime in Presence of Minor:<br><br>Maximum Fine                                                 |            | \$500                    |             |                  |
| Part II Chapter 20 Art III Div 1 Sec 20-103 (b) | Offenses and Miscellaneous Provisions | Permitting Crimes or Disorderliness on Premises:<br><br>Maximum Fine                                          |            | \$500                    |             |                  |
| Part II Chapter 20 Art III Div 1 Sec 20-105 (c) | Offenses and Miscellaneous Provisions | Truancy:<br><br>Maximum Fine For Parent                                                                       |            | \$500                    |             |                  |
| Part II Chapter 20 Art III Div 1 Sec 20-105 (d) | Offenses and Miscellaneous Provisions | Truancy:<br><br>Maximum Fine First Offense; Second Offense; and Subsequent Offense                            |            | \$50;<br>\$100;<br>\$500 |             |                  |
| Part II Chapter 20 Art III Div 2 Sec 20-133 (e) | Offenses and Miscellaneous Provisions | Tobacco Products. Furnishing Prohibited:<br><br>Maximum Fine First Offense; and Second and Subsequent Offense |            | \$100;<br>\$200          |             |                  |

| <u>MUNICIPAL CODE SITE</u>                      | <u>DEPARTMENT</u>                     | <u>DESCRIPTION</u>                                                                                                 | <u>FEE</u> | <u>FINE</u>     | <u>BOND</u> | <u>INSURANCE</u> |
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|                                                 |                                       |                                                                                                                    |            |                 |             |                  |
| Part II Chapter 20 Art III Div 2 Sec 20-134 (b) | Offenses and Miscellaneous Provisions | Tobacco Products.<br>Falsifying Proof of Age:<br><br>Maximum Fine First Offense; and Second and Subsequent Offense |            | \$100;<br>\$200 |             |                  |
| Part II Chapter 20 Art III Div 2 Sec 20-135 (c) | Offenses and Miscellaneous Provisions | Tobacco Products.<br>Distribution of Samples:<br><br>Maximum Fine First Offense; and Second and Subsequent Offense |            | \$100;<br>\$200 |             |                  |
| Part II Chapter 20 Art III Div 2 Sec 20-136 (b) | Offenses and Miscellaneous Provisions | Tobacco Products. Sale of Cigarettes in Non-original, Sealed, Packaging:<br><br>Maximum Fine                       |            | \$200           |             |                  |
| Part II Chapter 20 Art III Div 2 Sec 20-137 (b) | Offenses and Miscellaneous Provisions | Tobacco Products.<br>Tobacco Vending Machines:<br><br>Fine First Offense; and Second and Subsequent Offense        |            | \$100, \$200    |             |                  |
| Part II Chapter 20 Art III Div 2 Sec 20-138 (b) | Offenses and Miscellaneous Provisions | Tobacco Products. Display of Tobacco Age Restriction Signage:<br><br>Fine For Each Day of Violation                |            | \$100           |             |                  |



| <u>MUNICIPAL CODE SITE</u>                      | <u>DEPARTMENT</u>                     | <u>DESCRIPTION</u>                                                                                                                                                 | <u>FEE</u> | <u>FINE</u>  | <u>BOND</u> | <u>INSURANCE</u> |
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|                                                 |                                       |                                                                                                                                                                    |            |              |             |                  |
| Part II Chapter 20 Art III Div 2 Sec 20-139 (c) | Offenses and Miscellaneous Provisions | Tobacco Products. Public Access to Tobacco Products:<br><br>Fine First Offense; and Second and Subsequent Offense                                                  |            | \$100, \$200 |             |                  |
| Part II Chapter 20 Art III Div 2 Sec 20-140     | Offenses and Miscellaneous Provisions | Tobacco Products. Tobacco Paraphernalia:<br><br>Fine                                                                                                               |            | \$100        |             |                  |
| Part II Chapter 20 Art III Div 3 Sec 20-162 (f) | Offenses and Miscellaneous Provisions | Consumption of Alcoholic Beverages By Minors. Hosting, Permitting, or Allowing a Party, Gathering or Event Where Minors are Consuming Alcohol:<br><br>Maximum Fine |            | \$500        |             |                  |
| Part II Chapter 20 Art IV Div 1 Sec 20-169      | Offenses and Miscellaneous Provisions | Nuisances. Maintaining or Permitting Nuisances:<br><br>Maximum Fine                                                                                                |            | \$500        |             |                  |
| Part II Chapter 20 Art IV Div 1 Sec 20-172 (d)  | Offenses and Miscellaneous Provisions | Nuisances. Loud Sound from Amplification Systems in Motor Vehicle:<br><br>Maximum Fine                                                                             |            | \$500        |             |                  |

| <u>MUNICIPAL CODE SITE</u>                     | <u>DEPARTMENT</u>                     | <u>DESCRIPTION</u>                                                                             | <u>FEE</u> | <u>FINE</u> | <u>BOND</u> | <u>INSURANCE</u> |
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|                                                |                                       |                                                                                                |            |             |             |                  |
| Part II Chapter 20 Art IV Div 1 Sec 20-173 (d) | Offenses and Miscellaneous Provisions | Nuisances. Loud Sound from Amplification Systems in Private Residences:<br><br>Maximum Fine    |            | \$500       |             |                  |
| Part II Chapter 20 Art IV Div 2 Sec 20-202 (j) | Offenses and Miscellaneous Provisions | Accumulation of Trash and Weeds. Health Nuisances:<br><br>Maximum Fine                         |            | \$200       |             |                  |
| Part II Chapter 20 Art V Sec 20-240 (c)        | Offenses and Miscellaneous Provisions | Graffiti. Application Prohibited:<br><br>Maximum Fine                                          |            | \$500       |             |                  |
| Part II Chapter 20 Art V Sec 20-242 (e)        | Offenses and Miscellaneous Provisions | Graffiti. Sale of Spray Paint to Minors:<br><br>Maximum Fine                                   |            | \$500       |             |                  |
| Part II Chapter 20 Art V Sec 20-243 (c)        | Offenses and Miscellaneous Provisions | Prohibitions on Spray Paint Containers and Broad-tipped Indelible Markers:<br><br>Maximum Fine |            | \$500       |             |                  |
|                                                |                                       |                                                                                                |            |             |             |                  |
|                                                |                                       |                                                                                                |            |             |             |                  |
| <b>CHAPTER 21: PARKS &amp; RECREATION</b>      |                                       |                                                                                                |            |             |             |                  |
| Part II Chapter 21 Art I Sec 21-1              | Parks & Recreation                    | Maximum Fine                                                                                   |            | \$500       |             |                  |
| Part II Chapter 21 Art I Sec 21-9 (c)          | Parks & Recreation                    | Vendors in recreational areas:<br>Daily Fee                                                    | \$2.50     |             |             |                  |
| Part II Chapter 21 Art I Sec 21-9 (c)          | Parks & Recreation                    | Vendors in recreational areas:<br>Specific Event Fee                                           | \$7.50     |             |             |                  |

| <u>MUNICIPAL CODE SITE</u>             | <u>DEPARTMENT</u>  | <u>DESCRIPTION</u>                                         | <u>FEE</u> | <u>FINE</u> | <u>BOND</u> | <u>INSURANCE</u> |
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|                                        |                    |                                                            |            |             |             |                  |
| Part II Chapter 21 Art I Sec 21-9 (e)  | Parks & Recreation | Vendors in recreational areas:<br>Maximum Fine             |            | \$500       |             |                  |
| Part II Chapter 21 Art I Sec 21-25 (1) | Parks & Recreation | Shawnee Splash:<br><br>Youth/ Senior Daily Admission Fee   | \$5        |             |             |                  |
| Part II Chapter 21 Art I Sec 21-25 (1) | Parks & Recreation | Shawnee Splash:<br><br>Adult Daily Admission Fee           | \$6        |             |             |                  |
| Part II Chapter 21 Art I Sec 21-25 (1) | Parks & Recreation | Shawnee Splash:<br><br>Non Swimmer Admission Fee           | \$2        |             |             |                  |
| Part II Chapter 21 Art I Sec 21-25 (1) | Parks & Recreation | Shawnee Splash:<br><br>Youth/Senior Twilight Admission Fee | \$2.50     |             |             |                  |
| Part II Chapter 21 Art I Sec 21-25 (1) | Parks & Recreation | Shawnee Splash:<br><br>Adult Twilight Admission Fee        | \$3        |             |             |                  |
| Part II Chapter 21 Art I Sec 21-25 (1) | Parks & Recreation | Shawnee Splash:<br><br>Non Swimmer Twilight Fee            | \$1        |             |             |                  |
| Part II Chapter 21 Art I Sec 21-25 (1) | Parks & Recreation | Shawnee Splash:<br><br>Individual Season Pass              | \$50       |             |             |                  |
| Part II Chapter 21 Art I Sec 21-25 (1) | Parks & Recreation | Shawnee Splash:<br><br>Senior Season Pass                  | \$40       |             |             |                  |
| Part II Chapter 21 Art I Sec 21-25 (1) | Parks & Recreation | Shawnee Splash:<br><br>Family Season Pass                  | \$150      |             |             |                  |

| <u>MUNICIPAL CODE SITE</u>             | <u>DEPARTMENT</u>  | <u>DESCRIPTION</u>                                                                                              | <u>FEE</u>                             | <u>FINE</u> | <u>BOND</u> | <u>INSURANCE</u> |
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|                                        |                    |                                                                                                                 |                                        |             |             |                  |
| Part II Chapter 21 Art I Sec 21-25 (1) | Parks & Recreation | Shawnee Splash:<br><br>Per Hour Private Rental<br>Up to 100 people;<br>101 to 225 people;<br>226 or more people | <br><br><br>\$220;<br>\$250;<br>\$275; |             |             |                  |
| Part II Chapter 21 Art I Sec 21-25 (1) | Parks & Recreation | Shawnee Splash:<br><br>Per Hour Private Rental<br>for Season Pass Holder                                        | <br><br><br>\$175                      |             |             |                  |
| Part II Chapter 21 Art I Sec 21-25 (1) | Parks & Recreation | Shawnee Splash:<br><br>Party Space Rental                                                                       | <br><br>\$110 to \$185                 |             |             |                  |
| Part II Chapter 21 Art I Sec 21-25 (2) | Parks & Recreation | Municipal Gym Rental<br>Fees:<br><br>Per Hour Gym Space                                                         | <br><br><br>\$35                       |             |             |                  |
| Part II Chapter 21 Art I Sec 21-25 (2) | Parks & Recreation | Municipal Gym Rental<br>Fees:<br><br>Admission Open Gym                                                         | <br><br><br>\$3                        |             |             |                  |
| Part II Chapter 21 Art I Sec 21-25 (3) | Parks & Recreation | Community Center Rental<br>Fees:<br><br>Per Hour Rental after 5:00<br>pm                                        | <br><br><br>\$35                       |             |             |                  |
| Part II Chapter 21 Art I Sec 21-25 (3) | Parks & Recreation | Community Center Rental<br>Fees:<br><br>Per Hour Rental Monday<br>thru Friday 8:00 am to<br>5:00 pm             | <br><br><br>\$25                       |             |             |                  |

| <u>MUNICIPAL CODE SITE</u>                       | <u>DEPARTMENT</u>        | <u>DESCRIPTION</u>                                                                                     | <u>FEE</u>                                                                      | <u>FINE</u> | <u>BOND</u> | <u>INSURANCE</u> |
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|                                                  |                          |                                                                                                        |                                                                                 |             |             |                  |
| Part II Chapter 21 Art I Sec 21-25 (3)           | Parks & Recreation       | Community Center Rental Fees:<br><br>Daily Rate (8 hours) + Rate per each additional hour up to 9:00pm | \$200 Daily Rate;<br>\$10 per additional hour                                   |             |             |                  |
| Part II Chapter 21 Art I Sec 21-25 (3)           | Parks & Recreation       | Community Center Rental Fees:<br><br>Refundable Cleaning Deposit                                       | \$25                                                                            |             |             |                  |
| Part II Chapter 21 Art I Sec 21-25 (4)           | Parks & Recreation       | Park Pavilion Rental per 3 Hour Time Slot                                                              | \$25                                                                            |             |             |                  |
|                                                  |                          |                                                                                                        |                                                                                 |             |             |                  |
| <b>CHAPTER 22: PLANNING AND DEVELOPMENT</b>      |                          |                                                                                                        |                                                                                 |             |             |                  |
| Part II Chapter 22 Art I Sec 22-2                | Planning and Development | Fee-in-lieu of providing detention facilities                                                          | \$0.15 per square foot                                                          |             |             |                  |
| Part II Chapter 22 Art VIII Sec 22-728 (2)(b)(3) | Planning and Development | Fee for Submission of an Application to amend the Comprehensive Plan                                   | \$370 application fee; plus an additional \$6 per property owner to be notified |             |             |                  |
|                                                  |                          |                                                                                                        |                                                                                 |             |             |                  |
| <b>CHAPTER 23: SOLID WASTE</b>                   |                          |                                                                                                        |                                                                                 |             |             |                  |
| Part II Chapter 23 Art II Sec 23-38 (a)          | Solid Waste              | Once a week residential curbside solid waste collection                                                |                                                                                 |             |             |                  |
|                                                  |                          | <b>Type of Service</b>                                                                                 | <b>Monthly Rate</b>                                                             |             |             |                  |
|                                                  |                          | Small Polycart (65 gallon)                                                                             | \$16.34                                                                         |             |             |                  |
|                                                  |                          | Large Polycart (95 gallon)                                                                             | \$20.84                                                                         |             |             |                  |

| <u>MUNICIPAL CODE SITE</u>                      | <u>DEPARTMENT</u>     | <u>DESCRIPTION</u>                                  | <u>FEE</u>                                        | <u>FINE</u> | <u>BOND</u> | <u>INSURANCE</u>                |
|-------------------------------------------------|-----------------------|-----------------------------------------------------|---------------------------------------------------|-------------|-------------|---------------------------------|
|                                                 |                       |                                                     |                                                   |             |             |                                 |
|                                                 |                       | Additional Polycart (95 gallon)                     | \$11.00                                           |             |             |                                 |
|                                                 |                       | Solid Waste Service Only                            | \$20.84                                           |             |             |                                 |
|                                                 |                       |                                                     |                                                   |             |             |                                 |
| Part II Chapter 23 Art II Sec 23-38 (c )        | Solid Waste           | Multifamily Dwelling Monthly Rate / Unit            | \$5                                               |             |             |                                 |
|                                                 |                       |                                                     |                                                   |             |             |                                 |
| Part II Chapter 23 Art II Sec 23-38 (f)         | Solid Waste           | Minimum deposit for garbage service from City       | \$20.00                                           |             |             |                                 |
| Part II Chapter 23 Art II Sec 23-40             | Solid Waste           | Disposal of household hazardous waste; rates        | Not included in this Schedule; See Code Sec 23-40 |             |             |                                 |
| Part II Chapter 23 Art III Sec 23-67 (b)        | Solid Waste           | City Dump; Sanitary Landfill:<br>Fee per cubic yard | \$0.75                                            |             |             |                                 |
|                                                 |                       |                                                     |                                                   |             |             |                                 |
|                                                 |                       |                                                     |                                                   |             |             |                                 |
| <b>CHAPTER 24: STREETS AND SIDEWALKS</b>        |                       |                                                     |                                                   |             |             |                                 |
| Part II Chapter 24 Art I Sec 24-1               | Streets and Sidewalks | Maximum Fine                                        |                                                   | \$500       |             |                                 |
| Part II Chapter 24 Art I Sec 24-2 (a)           | Streets and Sidewalks | Street Paving or Improvement Work Bond              |                                                   |             | \$5,000     |                                 |
| Part II Chapter 24 Art I Sec 24-2 (b)           | Streets and Sidewalks | Street Paving or Improvement Work Liability         |                                                   |             |             | \$100,000, \$300,000, \$100,000 |
| Part II Chapter 24 Art II Sec 24-46 (a)         | Streets and Sidewalks | Permit to Construct or Repair Fee                   |                                                   |             |             |                                 |
| Part II Chapter 24 Art III Div 2 Sec 24-114 (e) | Streets and Sidewalks | Administrative Fee                                  | \$10                                              |             |             |                                 |

| <u>MUNICIPAL CODE SITE</u>                      | <u>DEPARTMENT</u>     | <u>DESCRIPTION</u>                                                                                                                                       | <u>FEE</u> | <u>FINE</u> | <u>BOND</u> | <u>INSURANCE</u>           |
|-------------------------------------------------|-----------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-------------|-------------|----------------------------|
|                                                 |                       |                                                                                                                                                          |            |             |             |                            |
| Part II Chapter 24 Art III Div 2 Sec 24-114 (e) | Streets and Sidewalks | If a curb is cut into, a fee for cutting or removing a curbing exceeding 20 feet shall be \$1.00 per foot for each additional foot in excess of 20 feet. | \$20       |             |             |                            |
| Part II Chapter 24 Art III Div 2 Sec 24-115     | Streets and Sidewalks | Permit Renewal Fee                                                                                                                                       | \$1        |             |             |                            |
|                                                 |                       | Excavations:                                                                                                                                             |            |             |             |                            |
| Part II Chapter 24 Art IV Div 1 Sec 24-146      | Streets and Sidewalks | Maximum Fine                                                                                                                                             | \$10       |             |             |                            |
|                                                 |                       | Excavation:                                                                                                                                              |            |             |             |                            |
| Part II Chapter 24 Art IV Div 1 Sec 24-147      | Streets and Sidewalks | Bond                                                                                                                                                     |            | \$500       | \$2,000     |                            |
|                                                 |                       | Excavations:                                                                                                                                             |            |             |             |                            |
| Part II Chapter 24 Art IV Div 1 Sec 24-148 (b)  | Streets and Sidewalks | liability Insurance Coverage                                                                                                                             |            |             |             | \$5,000, \$10,000, \$5,000 |
|                                                 |                       | Streets:                                                                                                                                                 |            |             |             |                            |
| Part II Chapter 24 Art IV Div 2 Sec 24-177 (b)  | Streets and Sidewalks | Cut Fee                                                                                                                                                  | \$60       |             |             |                            |
|                                                 |                       |                                                                                                                                                          |            |             |             |                            |
|                                                 |                       |                                                                                                                                                          |            |             |             |                            |
| <b>CHAPTER 25: TAXATION</b>                     |                       |                                                                                                                                                          |            |             |             |                            |
|                                                 |                       | Failure or Refusal to Pay or Fraudulent Returns under this Section:                                                                                      |            |             |             |                            |
| Part II Chapter 25 Art II Div 1 Sec 25-35       | Taxation              | Maximum Fine                                                                                                                                             |            | \$500       |             |                            |
|                                                 |                       | Failure or Refusal to Pay or Fraudulent Returns under this Section:                                                                                      |            |             |             |                            |
| Part II Chapter 25 Art III Div 1 Sec 25-162     | Taxation              | Maximum Fine                                                                                                                                             |            | \$500       |             |                            |

| <u>MUNICIPAL CODE SITE</u> | <u>DEPARTMENT</u> | <u>DESCRIPTION</u> | <u>FEE</u> | <u>FINE</u> | <u>BOND</u> | <u>INSURANCE</u> |
|----------------------------|-------------------|--------------------|------------|-------------|-------------|------------------|
|                            |                   |                    |            |             |             |                  |
|                            |                   |                    |            |             |             |                  |
|                            |                   |                    |            |             |             |                  |
| CHAPTER 26: UTILITIES      |                   |                    |            |             |             |                  |



| <u>MUNICIPAL CODE SITE</u>                     | <u>DEPARTMENT</u> | <u>DESCRIPTION</u>                                                                                               | <u>FEE</u>                                   | <u>FINE</u> | <u>BOND</u> | <u>INSURANCE</u> |
|------------------------------------------------|-------------------|------------------------------------------------------------------------------------------------------------------|----------------------------------------------|-------------|-------------|------------------|
|                                                |                   |                                                                                                                  |                                              |             |             |                  |
| <b>CHAPTER 26 ARTICLE I GENERAL</b>            |                   |                                                                                                                  |                                              |             |             |                  |
| Part II Chapter 26 Art I Sec 26-1 ( c) and (d) | Utilities         | Investor Owned Utilities                                                                                         | Franchise Tax + Current<br>Sales Tax         |             |             |                  |
|                                                |                   |                                                                                                                  |                                              |             |             |                  |
|                                                |                   |                                                                                                                  |                                              |             |             |                  |
| <b>CHAPTER 26 ARTICLE II WATER and SEWER</b>   |                   |                                                                                                                  |                                              |             |             |                  |
| Part II Chapter 26 Art II Sec 26-26 ( a)       | Utilities         | Water Rates: The<br>minimum charge for<br>water used by consumers<br>inside the city limits:<br><br>RESIDENTIAL: |                                              |             |             |                  |
|                                                |                   | <b>Number of Gallons</b>                                                                                         | <b>Monthly Rate Per<br/>Thousand Gallons</b> |             |             |                  |
|                                                |                   |                                                                                                                  |                                              |             |             |                  |
|                                                |                   | 0—1,000                                                                                                          | \$22.74                                      |             |             |                  |
|                                                |                   | 1,001—4,000                                                                                                      | \$4.27                                       |             |             |                  |
|                                                |                   | 4,001—1,000,000                                                                                                  | \$4.38                                       |             |             |                  |
|                                                |                   | 1,000,001—2,000,000                                                                                              | \$4.50                                       |             |             |                  |
|                                                |                   | More than 2,000,000                                                                                              | \$4.60                                       |             |             |                  |
|                                                |                   |                                                                                                                  |                                              |             |             |                  |
|                                                | Utilities         | Water Rates: The<br>minimum charge for<br>water used by consumers<br>inside city limits:<br><br>COMMERCIAL:      |                                              |             |             |                  |
|                                                |                   | <b>Number of Gallons</b>                                                                                         | <b>Monthly Rate Per<br/>Thousand Gallons</b> |             |             |                  |
|                                                |                   |                                                                                                                  |                                              |             |             |                  |
|                                                |                   | 0—1,000                                                                                                          | \$28.43                                      |             |             |                  |
|                                                |                   | 1,001—4,000                                                                                                      | \$4.27                                       |             |             |                  |
|                                                |                   | 4,001—1,000,000                                                                                                  | \$4.38                                       |             |             |                  |

| <u>MUNICIPAL CODE SITE</u> | <u>DEPARTMENT</u> | <u>DESCRIPTION</u>                                                                                            | <u>FEE</u>                               | <u>FINE</u> | <u>BOND</u> | <u>INSURANCE</u> |
|----------------------------|-------------------|---------------------------------------------------------------------------------------------------------------|------------------------------------------|-------------|-------------|------------------|
|                            |                   |                                                                                                               |                                          |             |             |                  |
|                            |                   | 1,000,001—2,000,000                                                                                           | \$4.50                                   |             |             |                  |
|                            |                   | More than 2,000,000                                                                                           | \$4.60                                   |             |             |                  |
|                            |                   |                                                                                                               |                                          |             |             |                  |
|                            |                   | Water Rates: The minimum charge for water used by consumers inside city limits:<br><br>INSIDE COMPOUND METER: |                                          |             |             |                  |
|                            |                   | <b>Number of Gallons</b>                                                                                      | <b>Monthly Rate Per Thousand Gallons</b> |             |             |                  |
|                            |                   | 0—1,000                                                                                                       | \$28.43                                  |             |             |                  |

| <u>MUNICIPAL CODE SITE</u>               | <u>DEPARTMENT</u> | <u>DESCRIPTION</u>                                                                                                   | <u>FEE</u>                               | <u>FINE</u> | <u>BOND</u> | <u>INSURANCE</u> |
|------------------------------------------|-------------------|----------------------------------------------------------------------------------------------------------------------|------------------------------------------|-------------|-------------|------------------|
|                                          |                   |                                                                                                                      |                                          |             |             |                  |
|                                          |                   | 1,001—4,000                                                                                                          | \$4.27                                   |             |             |                  |
|                                          |                   | 4,001—1,000,000                                                                                                      | \$4.28                                   |             |             |                  |
|                                          |                   | 1,000,001—2,000,000                                                                                                  | \$4.50                                   |             |             |                  |
|                                          |                   | More than 2,000,000                                                                                                  | \$4.60                                   |             |             |                  |
|                                          |                   |                                                                                                                      |                                          |             |             |                  |
| Part II Chapter 26 Art II Sec 26-26 ( b) | Utilities         | Water Rates: The rate to be charged for furnishing water for consumption outside the city limits:<br><br>RESIDENTIAL |                                          |             |             |                  |
|                                          |                   | <b>Number of Gallons</b>                                                                                             | <b>Monthly Rate Per Thousand Gallons</b> |             |             |                  |
|                                          |                   |                                                                                                                      |                                          |             |             |                  |
|                                          |                   | 0—1,000                                                                                                              | \$26.43                                  |             |             |                  |
|                                          |                   | 1,001—4,000                                                                                                          | \$6.42                                   |             |             |                  |
|                                          |                   | 4,001—1,000,000                                                                                                      | \$6.58                                   |             |             |                  |
|                                          |                   | 1,000,001—2,000,000                                                                                                  | \$6.75                                   |             |             |                  |
|                                          |                   | More than 2,000,000                                                                                                  | \$6.91                                   |             |             |                  |
|                                          |                   |                                                                                                                      |                                          |             |             |                  |
|                                          |                   | water Rates. The rate to be charged for furnishing                                                                   |                                          |             |             |                  |
|                                          |                   | <b>Number of Gallons</b>                                                                                             | <b>Monthly Rate Per Thousand Gallons</b> |             |             |                  |
|                                          |                   |                                                                                                                      |                                          |             |             |                  |
|                                          |                   | 0—1,000                                                                                                              | \$33.05                                  |             |             |                  |
|                                          |                   | 1,001—4,000                                                                                                          | \$6.42                                   |             |             |                  |
|                                          |                   | 4,001—1,000,000                                                                                                      | \$6.58                                   |             |             |                  |
|                                          |                   | 1,000,001—2,000,000                                                                                                  | \$6.75                                   |             |             |                  |
|                                          |                   | More than 2,000,000                                                                                                  | \$6.91                                   |             |             |                  |
|                                          |                   |                                                                                                                      |                                          |             |             |                  |

| <u>MUNICIPAL CODE SITE</u>               | <u>DEPARTMENT</u> | <u>DESCRIPTION</u>                                                                                            | <u>FEE</u>                               | <u>FINE</u> | <u>BOND</u> | <u>INSURANCE</u> |
|------------------------------------------|-------------------|---------------------------------------------------------------------------------------------------------------|------------------------------------------|-------------|-------------|------------------|
|                                          |                   |                                                                                                               |                                          |             |             |                  |
| Part II Chapter 26 Art II Sec 26-27 (b)  | Utilities         | <p>Sewer Rates: The charge for sanitary sewer use by consumers inside the city limits:</p> <p>RESIDENTIAL</p> |                                          |             |             |                  |
|                                          |                   | <b>Number of Gallons</b>                                                                                      | <b>Monthly Rate Per Thousand Gallons</b> |             |             |                  |
|                                          |                   | 0—1,000                                                                                                       | \$14.83                                  |             |             |                  |
|                                          |                   | Over 1,000                                                                                                    | \$3.28                                   |             |             |                  |
|                                          |                   |                                                                                                               |                                          |             |             |                  |
|                                          |                   | Sewer Rates: The charge for sanitary sewer use by                                                             |                                          |             |             |                  |
|                                          |                   | <b>Number of Gallons</b>                                                                                      | <b>Monthly Rate Per Thousand Gallons</b> |             |             |                  |
|                                          |                   | 0—1,000                                                                                                       | \$18.55                                  |             |             |                  |
|                                          |                   | Over 1,000                                                                                                    | \$3.19                                   |             |             |                  |
|                                          |                   |                                                                                                               |                                          |             |             |                  |
| Part II Chapter 26 Art II Sec 26-27 ( c) | Utilities         | <p>The rate for furnishing water for consumption outside the city limits:</p> <p>RESIDENTIAL</p>              |                                          |             |             |                  |

| <u>MUNICIPAL CODE SITE</u>                     | <u>DEPARTMENT</u> | <u>DESCRIPTION</u>                                                                             | <u>FEE</u>                                   | <u>FINE</u> | <u>BOND</u> | <u>INSURANCE</u> |
|------------------------------------------------|-------------------|------------------------------------------------------------------------------------------------|----------------------------------------------|-------------|-------------|------------------|
|                                                |                   |                                                                                                |                                              |             |             |                  |
|                                                |                   | <b>Number of Gallons</b>                                                                       | <b>Monthly Rate Per<br/>Thousand Gallons</b> |             |             |                  |
|                                                |                   | 0—1,000                                                                                        | \$22.25                                      |             |             |                  |
|                                                |                   | Over 1,000                                                                                     | \$4.78                                       |             |             |                  |
|                                                |                   |                                                                                                |                                              |             |             |                  |
|                                                |                   | The rate for furnishing<br>water for consumption<br>outside the city limits:<br><br>COMMERCIAL |                                              |             |             |                  |
|                                                |                   | <b>Number of Gallons</b>                                                                       | <b>Monthly Rate Per<br/>Thousand Gallons</b> |             |             |                  |
|                                                |                   | 0—1,000                                                                                        | \$27.81                                      |             |             |                  |
|                                                |                   | Over 1,000                                                                                     | \$4.78                                       |             |             |                  |
|                                                |                   |                                                                                                |                                              |             |             |                  |
| <b>No Ordinance</b>                            | Utilities         | Septic Hauler Permit Fee                                                                       | \$100/Truck                                  |             |             |                  |
| Part II Chapter 26 Art II Sec 26-28 (a), (b) 1 | Utilities         | Industrial Pretreatment                                                                        | RESERVED                                     |             |             |                  |
| Part II Chapter 26 Art II Sec 26-28 (a), (b) 2 | Utilities         | Fees                                                                                           | RESERVED                                     |             |             |                  |

| <u>MUNICIPAL CODE SITE</u>                     | <u>DEPARTMENT</u> | <u>DESCRIPTION</u>                                                 | <u>FEE</u>    | <u>FINE</u> | <u>BOND</u> | <u>INSURANCE</u> |
|------------------------------------------------|-------------------|--------------------------------------------------------------------|---------------|-------------|-------------|------------------|
|                                                |                   |                                                                    |               |             |             |                  |
| Part II Chapter 26 Art II Sec 26-28 (a), (b) 3 | Utilities         | Industrial Pretreatment Fees                                       | RESERVED      |             |             |                  |
| Part II Chapter 26 Art II Sec 26-28 (a), (b) 4 | Utilities         | Industrial Pretreatment Fees                                       | RESERVED      |             |             |                  |
| Part II Chapter 26 Art II Sec 26-28 (a), (b) 5 | Utilities         | Industrial Pretreatment Fees                                       | RESERVED      |             |             |                  |
| Part II Chapter 26 Art II Sec 26-28 (a), (b) 6 | Utilities         | Industrial Pretreatment Fees                                       | RESERVED      |             |             |                  |
| Part II Chapter 26 Art II Sec 26-28 (a), (b) 7 | Utilities         | Industrial Pretreatment Fees                                       | RESERVED      |             |             |                  |
| Part II Chapter 26 Art II Sec 26-29 ( a) (b)   | Utilities         | (Metered Users) User Charge - Treatment of Domestic Wastewater     | Refer to Code |             |             |                  |
| Part II Chapter 26 Art II Sec 26-29 ( a) (b)   | Utilities         | (Non-Metered Users) User Charge - Treatment of Domestic Wastewater | Refer to Code |             |             |                  |
| Part II Chapter 26 Art II Sec 26-29 ( c)       | Utilities         | Excessive Strength Charges                                         | Refer to Code |             |             |                  |
| Part II Chapter 26 Art II Sec 26-29 ( e)       | Utilities         | Toxic Pollutant Charges                                            | Refer to Code |             |             |                  |
| Part II Chapter 26 Art II Sec 26-29 ( g)       | Utilities         | Charges for Extraneous Flows                                       | Refer to Code |             |             |                  |
|                                                |                   |                                                                    |               |             |             |                  |
|                                                |                   |                                                                    |               |             |             |                  |
| <b>CHAPTER 26 ARTICLE III    WATER</b>         |                   |                                                                    |               |             |             |                  |

| <u>MUNICIPAL CODE SITE</u>                         | <u>DEPARTMENT</u> | <u>DESCRIPTION</u>                                                              | <u>FEE</u> | <u>FINE</u>      | <u>BOND</u> | <u>INSURANCE</u> |
|----------------------------------------------------|-------------------|---------------------------------------------------------------------------------|------------|------------------|-------------|------------------|
|                                                    |                   |                                                                                 |            |                  |             |                  |
| Part II Chapter 26 Art III Div 1 Sec 26-59         | Utilities         | Furnishing to other premises:<br>Resetting the Meter Fee                        | \$25       |                  |             |                  |
| Part II Chapter 26 Art III Div 1 Sec 26-67 (d) (1) | Utilities         | Water--Drought Management Plans:<br><br>Fines:<br>1st Violation;                |            | Warning          |             |                  |
| Part II Chapter 26 Art III Div 1 Sec 26-67 (d) (2) | Utilities         | Water--Drought Management Plans:<br><br>Fines:<br>2nd Violation;                |            | \$150 plus costs |             |                  |
| Part II Chapter 26 Art III Div 1 Sec 26-67 (d) (3) | Utilities         | Water--Drought Management Plans:<br><br>Fines:<br>3rd Violation;                |            | \$250 plus costs |             |                  |
| Part II Chapter 26 Art III Div 1 Sec 26-67 (d) (4) | Utilities         | Water--Drought Management Plans:<br><br>Fines:<br>4th and Subsequent Violations |            | \$500 plus costs |             |                  |
| Part II Chapter 26 Art III Div 1 Sec 26-70 (a)     | Utilities         | Failure to Repair Water Leak:<br><br>Maximum Fine                               |            | \$150            |             |                  |
| Part II Chapter 26 Art III Div 1 Sec 26-70 (a)     | Utilities         | Failure to Repair Water Leak:<br><br>Subsequent Fine for each day               |            | \$25             |             |                  |

| <u>MUNICIPAL CODE SITE</u>                         | <u>DEPARTMENT</u> | <u>DESCRIPTION</u>                                                   | <u>FEE</u>                      | <u>FINE</u> | <u>BOND</u> | <u>INSURANCE</u> |
|----------------------------------------------------|-------------------|----------------------------------------------------------------------|---------------------------------|-------------|-------------|------------------|
|                                                    |                   |                                                                      |                                 |             |             |                  |
| Part II Chapter 26 Art III Div 1 Sec 26-71 (a) (2) | Utilities         | Individual Water Well:<br>Permit Fee                                 | \$100                           |             |             |                  |
| Part II Chapter 26 Art III Div 1 Sec 26-72         | Utilities         | Fire hydrant meter for<br>bulk water purchase:<br>Refundable Deposit | \$1,100                         |             |             |                  |
| Part II Chapter 26 Art III Div 1 Sec 26-97         | Utilities         | Water Service Tapping<br>Fee:<br>Meter Size of 5/8" or 3/4"          | \$300                           |             |             |                  |
| Part II Chapter 26 Art III Div 1 Sec 26-97         | Utilities         | Water Service Tapping<br>Fee:<br>Meter Size of 1/2" or 3/4"          | \$350                           |             |             |                  |
| Part II Chapter 26 Art III Div 1 Sec 26-97         | Utilities         | Water Service Tapping<br>Fee:<br>Meter Size of 1.0" and<br>over      | \$450                           |             |             |                  |
| Part II Chapter 26 Art III Div 1 Sec 26-104        | Utilities         | Filling Swimming Pools                                               | Refer to Code                   |             |             |                  |
| Part II Chapter 26 Art III Div 1 Sec 26-132 (a)    | Utilities         | Water Service Cash<br>Deposit - Residential                          | Refer to Code                   |             |             |                  |
| Part II Chapter 26 Art III Div 1 Sec 26-133 (a)    | Utilities         | Water Service Cash<br>Deposit - Commercial                           | Refer to Code                   |             |             |                  |
| Part II Chapter 26 Art III Div 1 Sec 26-134        | Utilities         | Water Meter Deposit                                                  | \$200                           |             |             |                  |
| Part II Chapter 26 Art III Div 1 Sec 26-135 (b)    | Utilities         | Temporary Service Charge                                             | \$25                            |             |             |                  |
| Part II Chapter 26 Art III Div 1 Sec 26-137        | Utilities         | Utility Deposit Amount<br>Increase                                   | Refer to Code                   |             |             |                  |
| Part II Chapter 26 Art III Div 1 Sec 26-171        | Utilities         | Water Meter Testing                                                  | Refer to Code                   |             |             |                  |
| Part II Chapter 26 Art III Div 1 Sec 26-202        | Utilities         | Late Payment Penalty                                                 | 10 % of bill, minimum<br>\$1.25 |             |             |                  |



| <u>MUNICIPAL CODE SITE</u>                      | <u>DEPARTMENT</u> | <u>DESCRIPTION</u>                                                         | <u>FEE</u>            | <u>FINE</u> | <u>BOND</u> | <u>INSURANCE</u> |
|-------------------------------------------------|-------------------|----------------------------------------------------------------------------|-----------------------|-------------|-------------|------------------|
|                                                 |                   |                                                                            |                       |             |             |                  |
| Part II Chapter 26 Art III Div 2 Sec 26-101(c)  | Utilities         | Transfer of Service Fee                                                    | \$25                  |             |             |                  |
|                                                 |                   |                                                                            |                       |             |             |                  |
| Part II Chapter 26 Art III Div 2 Sec 26-132(a)  | Utilities         | Water Service Cash Deposit - Residential                                   | \$75                  |             |             |                  |
|                                                 |                   |                                                                            |                       |             |             |                  |
| Part II Chapter 26 Art III Div 2 Sec 26-132(c)  | Utilities         | Processing Fee                                                             | \$25                  |             |             |                  |
|                                                 |                   |                                                                            |                       |             |             |                  |
|                                                 |                   |                                                                            |                       |             |             |                  |
| Part II Chapter 26 Art III Div 2 Sec 26-173     | Utilities         | Meter Maintenance Fees                                                     |                       |             |             |                  |
|                                                 |                   | Residential                                                                | \$6 per month         |             |             |                  |
|                                                 |                   |                                                                            |                       |             |             |                  |
|                                                 |                   | Commercial                                                                 |                       |             |             |                  |
|                                                 |                   | <b>Meter Size</b>                                                          | <b>Rate Per Month</b> |             |             |                  |
|                                                 |                   | 3/4" Meter                                                                 | \$6                   |             |             |                  |
|                                                 |                   | 5/8" Meter                                                                 | \$6                   |             |             |                  |
|                                                 |                   | 1" Meter                                                                   | \$6                   |             |             |                  |
|                                                 |                   | 1-1/2" Meter                                                               | \$7                   |             |             |                  |
|                                                 |                   | 2" Meter                                                                   | \$9                   |             |             |                  |
|                                                 |                   | 3" Meter                                                                   | \$13                  |             |             |                  |
|                                                 |                   | 4" Meter                                                                   | \$17                  |             |             |                  |
|                                                 |                   | 5" Meter                                                                   | \$21                  |             |             |                  |
|                                                 |                   | 6" Meter                                                                   | \$25                  |             |             |                  |
|                                                 |                   | 8" Meter                                                                   | \$34                  |             |             |                  |
|                                                 |                   |                                                                            |                       |             |             |                  |
| Part II Chapter 26 Art III Div 4 Sec 26-231 (c) | Utilities         | Removal, Plugging, Locking, and Resetting of City Water Meters:<br><br>Fee | \$75                  |             |             |                  |
| Part II Chapter 26 Art III Div 4 Sec 26-231 (d) | Utilities         | Administration Fee for Process of Disconnecting                            | \$50                  |             |             |                  |
|                                                 |                   |                                                                            |                       |             |             |                  |
| Part II Chapter 26 Art III Div 4 Sec 26-231(e)  | Utilities         | Rescheduling Fee                                                           | \$25                  |             |             |                  |

| <u>MUNICIPAL CODE SITE</u>                     | <u>DEPARTMENT</u> | <u>DESCRIPTION</u>                                      | <u>FEE</u> | <u>FINE</u> | <u>BOND</u> | <u>INSURANCE</u> |
|------------------------------------------------|-------------------|---------------------------------------------------------|------------|-------------|-------------|------------------|
|                                                |                   |                                                         |            |             |             |                  |
| Part II Chapter 26 Art III Div 4 Sec 26-231(f) | Utilities         | Cutoff Notice Fee                                       | \$5        |             |             |                  |
|                                                |                   |                                                         |            |             |             |                  |
| Part II Chapter 26 Art III Div 4 Sec 26-231(g) | Utilities         | After-Hours Connection Se                               | \$50       |             |             |                  |
| Part II Chapter 26 Art III Div 4 Sec 26-233    | Utilities         | Dishonored Check Fee                                    | \$35       |             |             |                  |
|                                                |                   | Sewers:                                                 |            |             |             |                  |
| Part II Chapter 26 Art IV Div 1 Sec 26-264     | Utilities         | Maximum Fine                                            |            | \$1,000     |             |                  |
|                                                |                   | Falsifying Information:                                 |            |             |             |                  |
| Part II Chapter 26 Art IV Div 1 Sec 26-265     | Utilities         | Maximum Fine                                            |            | \$500       |             |                  |
|                                                |                   | Sewers: Citation:                                       |            |             |             |                  |
| Part II Chapter 26 Art IV Div 1 Sec 26-266 (h) | Utilities         | Maximum Fine                                            |            | \$1,000     |             |                  |
|                                                |                   | Fees for dumping Septage<br>( section 26-28)            | RESERVED   |             |             |                  |
|                                                |                   | Sewer connection.<br>Wastewater tap fee:<br>4 inch pipe | \$375      |             |             |                  |
| Part II Chapter 26 Art IV Div 1 Sec 26-272 (f) | Utilities         |                                                         |            |             |             |                  |
| Part II Chapter 26 Art IV Div 1 Sec 26-272 (f) | Utilities         | Sewer connection.<br>Wastewater tap fee:<br>6 inch pipe | \$500      |             |             |                  |
|                                                |                   | Sewer connection.<br>Wastewater tap fee:<br>8 inch pipe | \$1,000    |             |             |                  |
| Part II Chapter 26 Art IV Div 1 Sec 26-272 (f) | Utilities         |                                                         |            |             |             |                  |
| Part II Chapter 26 Art V Sec 26-437 (3)        | Utilities         | Change of Existing Service<br>Fee:                      | \$20       |             |             |                  |
|                                                |                   | Reinspection Fee:                                       |            |             |             |                  |
| Part II Chapter 26 Art V Sec 26-437 (4)        | Utilities         | First Occurrence                                        | \$25       |             |             |                  |
|                                                |                   | Reinspection Fee:                                       |            |             |             |                  |
| Part II Chapter 26 Art V Sec 26-437 (4)        | Utilities         | Subsequent Occurrences                                  | \$50       |             |             |                  |

| <u>MUNICIPAL CODE SITE</u>                    | <u>DEPARTMENT</u>  | <u>DESCRIPTION</u>                                                                       | <u>FEE</u> | <u>FINE</u> | <u>BOND</u>                | <u>INSURANCE</u>    |
|-----------------------------------------------|--------------------|------------------------------------------------------------------------------------------|------------|-------------|----------------------------|---------------------|
|                                               |                    |                                                                                          |            |             |                            |                     |
| Ordinance Pending                             | Utilities          | Fee:<br><br>Field Charge to turn on Domestic Water and No Adult Present                  | \$25       |             |                            |                     |
| Ordinance Pending                             | Utilities          | Fee:<br><br>Field Charge For Seconds Trip to turn on Domestic Water and No Adult Present | \$25       |             |                            |                     |
|                                               |                    |                                                                                          |            |             |                            |                     |
|                                               |                    |                                                                                          |            |             |                            |                     |
| <b>CHAPTER 27: VEGETATION</b>                 |                    |                                                                                          |            |             |                            |                     |
| Part II Chapter 27 Art II Div 2 Sec 27-56     | Vegetation         | License to Trim, Prune, or Remove:<br>License Fee                                        | \$25       |             |                            |                     |
| Part II Chapter 27 Art II Div 2 Sec 27-57     | Vegetation         | License to Trim, Prune, or Remove:<br>Bond                                               |            |             | \$1,000                    |                     |
| Part II Chapter 27 Art II Div 2 Sec 27-58     | Vegetation         | License to Trim, Prune, or Remove:<br>Liability Insurance                                |            |             | \$5,000, \$10,000, \$5,000 |                     |
| Part II Chapter 27 Art II Div 3 Sec 27-92     | Vegetation         | Arborists License Fee;<br>Bond; and Liability Insurance                                  |            |             | \$1,000                    | \$50,000, \$100,000 |
| Part II Chapter 27 Art II Div 3 Sec 27-94     | Vegetation         | Maximum Fine.                                                                            |            | \$100       |                            |                     |
|                                               |                    |                                                                                          |            |             |                            |                     |
|                                               |                    |                                                                                          |            |             |                            |                     |
| <b>CHAPTER 28: WELLS, OIL AND GAS</b>         |                    |                                                                                          |            |             |                            |                     |
| Part II Chapter 28 Art II Div 1 Sec 28-33 (b) | Wells, Oil and Gas | Maximum Fine                                                                             |            | \$500       |                            |                     |

| <u>MUNICIPAL CODE SITE</u>                          | <u>DEPARTMENT</u>  | <u>DESCRIPTION</u>                                                                                                                                                 | <u>FEE</u> | <u>FINE</u> | <u>BOND</u> | <u>INSURANCE</u> |
|-----------------------------------------------------|--------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-------------|-------------|------------------|
|                                                     |                    |                                                                                                                                                                    |            |             |             |                  |
| Part II Chapter 28 Art II Div 1 Sec 28-37           | Wells, Oil and Gas | Release of bonds and insurance on sale of well:<br><br>Flat Fee per well under 10 wells                                                                            | \$50       |             |             |                  |
| Part II Chapter 28 Art II Div 1 Sec 28-37           | Wells, Oil and Gas | Release of bonds and insurance on sale of well:<br><br>Release of 10 or more wells                                                                                 | \$500      |             |             |                  |
| Part II Chapter 28 Art II Div 2 Sec 28-67 (b)       | Wells, Oil and Gas | Application and Permit Fee and first year of operation fee                                                                                                         | \$3,500    |             |             |                  |
| Part II Chapter 28 Art II Div 2 Sec 28-69 (a)       | Wells, Oil and Gas | Surety Bond                                                                                                                                                        |            |             | \$50,000    |                  |
| Part II Chapter 28 Art II Div 2 Sec 28-69 (c)       | Wells, Oil and Gas | Blanket Corporate Surety Bond                                                                                                                                      |            |             | \$500,000   |                  |
| Part II Chapter 28 Art II Div 2 Sec 28-69 (d)       | Wells, Oil and Gas | Continuing Irrevocable Letter of Credit in lieu of Corporate Surety Bond                                                                                           |            |             | \$50,000.00 |                  |
| Part II Chapter 28 Art II Div 2 Sec 28-70 (b)       | Wells, Oil and Gas | Liability Insurance Minimum                                                                                                                                        |            |             |             | \$500,000        |
| Part II Chapter 28 Art II Div 2 Sec 28-72           | Wells, Oil and Gas | Denial; cancellation of application processing fee                                                                                                                 | \$250      |             |             |                  |
| Part II Chapter 28 Art II Div 2 Sec 28-73 (a)       | Wells, Oil and Gas | Annual Permit Fee                                                                                                                                                  | \$250      |             |             |                  |
| Part II Chapter 28 Art II Div 2 Sec 28-73 (b) (1-2) | Wells, Oil and Gas | Annual Permit Fee:<br><br><u>If the price per barrel of Oklahoma Sweet has averaged less than \$15 per barrel for the 12 months preceding the anniversary date</u> | \$150      |             |             |                  |

| <u>MUNICIPAL CODE SITE</u>                          | <u>DEPARTMENT</u>  | <u>DESCRIPTION</u>                                                                                                                                                 | <u>FEE</u> | <u>FINE</u> | <u>BOND</u> | <u>INSURANCE</u> |
|-----------------------------------------------------|--------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-------------|-------------|------------------|
|                                                     |                    |                                                                                                                                                                    |            |             |             |                  |
| Part II Chapter 28 Art II Div 2 Sec 28-73 (b) (1-2) | Wells, Oil and Gas | Annual Permit Fee:<br><br>If the price per barrel of Oklahoma Sweet has averaged <b>more</b> than \$15 per barrel for the 12 months preceding the anniversary date | \$250      |             |             |                  |
| Part II Chapter 28 Art II Div 2 Sec 28-74           | Wells, Oil and Gas | Prior nonpermitted wells                                                                                                                                           | \$250      |             |             |                  |
| Part II Chapter 28 Art III Sec 28-131 (c)           | Wells, Oil and Gas | Abandonment and Plugging Permit Fee                                                                                                                                | \$350      |             |             |                  |
| Part II Chapter 28 Art V Sec 28-194 (a)             | Wells, Oil and Gas | Enhanced Recovery System and Disposal Wells.<br><br>Enhanced recovery project or disposal well application fee                                                     | \$5,000    |             |             |                  |
| Part II Chapter 28 Art V Sec 28-194 (b)             | Wells, Oil and Gas | Enhanced Recovery System and Disposal Wells.<br><br>Enhanced Recovery project:<br>Annual inspection fee                                                            | \$250      |             |             |                  |
| Part II Chapter 28 Art V Sec 28-194 (c)             | Wells, Oil and Gas | Enhanced Recovery System and Disposal Wells.<br><br>Disposal Well:<br>Annual inspection fee                                                                        | \$1,000    |             |             |                  |

| <u>MUNICIPAL CODE SITE</u>                  | <u>DEPARTMENT</u>  | <u>DESCRIPTION</u>                                                                                                        | <u>FEE</u> | <u>FINE</u> | <u>BOND</u> | <u>INSURANCE</u> |
|---------------------------------------------|--------------------|---------------------------------------------------------------------------------------------------------------------------|------------|-------------|-------------|------------------|
|                                             |                    |                                                                                                                           |            |             |             |                  |
| Part II Chapter 28 Art V Sec 28-196 (2) (d) | Wells, Oil and Gas | Enhanced Recovery System and Disposal Wells.<br><br>Additional Bond and Insurance Coverage:<br>Minimum Insurance Coverage |            |             |             | \$1,000,000      |

**Regular Board of Commissioners****6.**

Meeting Date: 01/19/2021

RZ01-21

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

---

**Information****Title of Item for Agenda**

Public hearing and consideration of an ordinance to rezone property located at 301 North Kickapoo Avenue on the northeast corner of North Kickapoo Avenue and West 10<sup>th</sup> Street, containing 0.56-acre, from C-1 (Neighborhood Commercial District) to C-3 (Highway Commercial District) for the purpose of marketing for a future business. Case No. RZ01-21, Applicant: Kevin Mankin on behalf of Jackline Mankin.

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**Attachments**

Staff Report

Ordinance

---

**RECOMMENDATION TO:**

MAYOR  
BOARD OF CITY COMMISSIONERS  
CITY OF SHAWNEE

**RECOMMENDATION FROM:**

CITY OF SHAWNEE  
PLANNING COMMISSION

**SUBJECT:**

APPLICANT: Kevin Mankin on behalf of Jackline Mankin

FOR: Case#: RZ01-21: C-1 to C-3

LOCATION: 301 N. Kickapoo

**LEGAL DESCRIPTION:**

N/A

CURRENT CLASSIFICATION: C-1 (Neighborhood Commercial District)

REQUESTED CLASSIFICATION: C-3 (Highway Commercial District)

PROPOSED PROPERTY USE: Market property for sale to a broader scope of business uses

PLANNING COMMISSION RECOMMENDATION: January 6<sup>th</sup>, 2021

REQUEST APPROVED: ☒

REQUEST DENIED: ☐

OTHER RECOMMENDATION: ☐

VOTE OF THE PLANNING COMMISSION: MEMBERS PRESENT 6

| MEMBERS:      | 1ST | 2ND | AYE | NAY | ABSTAIN | COMMENTS |
|---------------|-----|-----|-----|-----|---------|----------|
| WALKER        |     |     |     |     |         |          |
| LOFTIS-WALTON | X   |     | X   |     |         |          |
| JOHNSON       |     |     | X   |     |         |          |
| DEEM (CHAIR)  |     |     | X   |     |         |          |
| LESTER        |     |     | X   |     |         |          |
| ENGLES        |     | X   | X   |     |         |          |
| ROWELL        |     |     | X   |     |         |          |

RESPECTFULLY SUBMITTED,

Rebecca Blaine, AICP, CFM  
PLANNING DIRECTOR

**ACTION BY CITY COMMISSION:**

PUBLIC HEARING SET: \_\_\_\_\_

DATE OF ACTION: \_\_\_\_\_

ADOPTED \_\_\_\_\_ DENIED \_\_\_\_\_

ORDINANCE NO. \_\_\_\_\_



City of Shawnee  
Planning Department  
222. N. Broadway  
Shawnee, OK 74801  
(405) 878-1616  
Fax: (405) 878-1587  
www.ShawneeOK.org

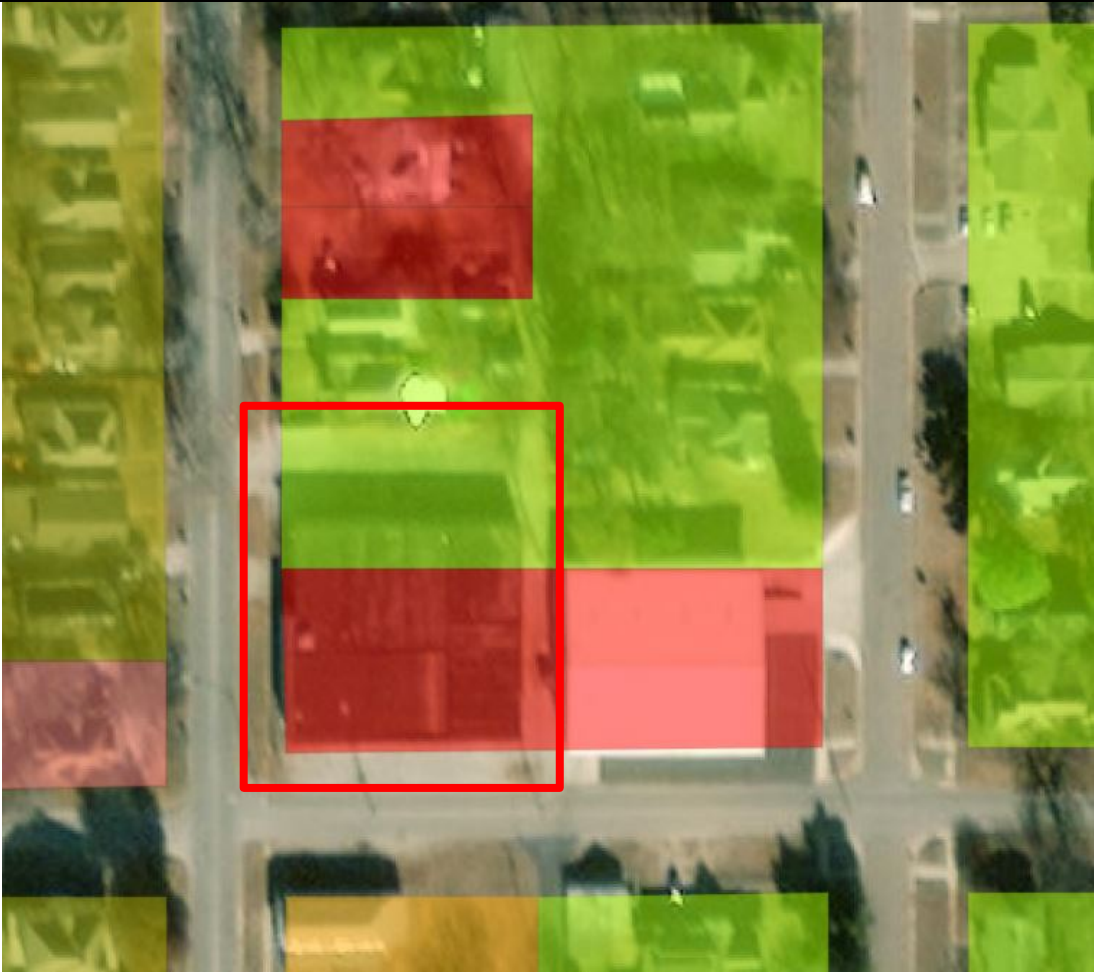


CASE # RZ01-21  
PUBLIC HEARING DATE:  
January 6<sup>th</sup>, 2021  
CITY COMMISSION DATE:  
January 19<sup>th</sup>, 2021

APPLICANT:  
Kevin Mankin on behalf of Jackline Mankin

PROPERTY ADDRESS/LOCATION:  
301 N. Kickapoo, northeast corner of N. Kickapoo & 10<sup>th</sup> Street

The applicant, Kevin Mankin, is requesting a rezoning of a 0.56-acre tract currently zoned C-1 (Neighborhood Commercial District) to C-3 (Highway Commercial District) for the purpose of marketing the property to future potential business(es).



|                                                                                                                                                                  |                                                                                              |                                                                                                                                                                                                                                              |                     |                                     |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|-------------------------------------|
| <b>EXISTING ZONING:</b><br>C-1 (Neighborhood Commercial District)                                                                                                | <b>EXISTING LAND USE:</b><br>Vacant building to be marketed for potential future businesses. | <b>SURROUNDING ZONING &amp; LAND USE:</b><br>R-2 (Combined Residential)<br>R-3 (Multifamily Residential)<br>C-1 (Neighborhood Commerical)<br>C-2 (Suburban Office Commerical District)<br>C-3 (Highway Commercial)<br>C-4 (Central Business) | <b>LOTS:</b><br>1   | <b>PROPERTY SIZE:</b><br>0.56 acres |
| <b>STAFF RECOMMENDATION</b>                                                                                                                                      |                                                                                              |                                                                                                                                                                                                                                              |                     |                                     |
| Staff recommends approval of this rezoning request based on its alignment with the 2040 Comprehensive Plan & Future Land Use Map and its congruency to the area. |                                                                                              |                                                                                                                                                                                                                                              |                     |                                     |
| <b>APPROVE</b>                                                                                                                                                   | <b>APPROVE WITH CONDITIONS</b>                                                               |                                                                                                                                                                                                                                              | <b>DENY</b>         |                                     |
|                                                                                                                                                                  |                                                                                              |                                                                                                                                                                                                                                              |                     |                                     |
| <b>ATTACHMENTS:</b><br>(CIRCLE)                                                                                                                                  | SUBMITTED PLANS                                                                              | <b>PUBLIC HEARING PETITION/ APPLICATION FORM</b>                                                                                                                                                                                             | <b>LEGAL NOTICE</b> | <b>LEGAL DESCRIPTION</b>            |
| PUBLIC COMMENTS                                                                                                                                                  | AGENCY COMMENTS                                                                              | <b>RESPONSE TO STANDARDS</b>                                                                                                                                                                                                                 |                     |                                     |
|                                                                                                                                                                  |                                                                                              |                                                                                                                                                                                                                                              |                     |                                     |



## PLANNING COMMISSION APPLICATION

### Planning Department

222 N. Broadway  
Shawnee, OK 74801  
(405) 878-1616 Fax (405) 878-1587  
[www.ShawneeOK.org](http://www.ShawneeOK.org)

For Office Use Only

Case Number: \_\_\_\_\_

Project Number: \_\_\_\_\_

Date Filed: \_\_\_\_\_

Planning Commission Secretary

### REQUEST:

☒ Rezoning  
☐ Conditional Use Permit

☐ Rezoning w/Conditional Use Permit  
☐ Planned Unit Development

I, the undersigned, do hereby respectfully make application and petition to the City Commission to amend the zoning map, and to change the zoning district of the Shawnee area, from C-1 District to C-3 District, as hereinafter requested, and in support of this application, the following facts are shown:

PROPERTY LOCATION (STREET ADDRESS):

301 N. Kickapoo

LEGAL DESCRIPTION:

PROPERTY OWNER (S):

Jackline Mankin / Kevin Mankin

PROPERTY AGENT (APPLICANT):

APPLICANT'S ADDRESS:

44604 River ~~Street~~ Road

CITY:

Shawnee

STATE:

OK

ZIP:

74801

EMAIL ADDRESS:

KevinMankin@suddenlink.net

TELEPHONE NUMBER:

(405) 773-9911

CONTACT NUMBER: ( )

DIMENSIONS OF PROPERTY:

AREA:

WIDTH:

LENGTH:

FRONTAGE:

CURRENT ZONING:

C1

CURRENT USE:

VACANT

PROPOSED ZONING:

C3

PROPOSED USE:

more marketable

With the filing of this application, I acknowledge that I have been informed of off-street parking, fencing and paving requirements in regard to the zoning I have requested as witnessed by my signature.

APPLICATION, OFFICIAL OWNERSHIP LIST AND PAYMENT  
MUST BE RECEIVED 30 DAYS PRIOR TO MEETING

SIGNATURE OF APPLICANT

FOR STAFF USE ONLY

REZONING &/OR C.U.P FEE \$ 280.00

RECEIPT NO. 02482278

PLANNED UNIT DEVELOPMENT FEE \$ 550.00

SIGN DEPOSIT \$ 50.00

(Refundable if Applicant returns 48 hrs. after City Commission Meeting)

PLANNING COMMISSION ACTION:

DATE:

CITY COMMISSION ACTION:

DATE:

PLACE ON ZONING MAP:

ORDINANCE NO.:



IN THE DISTRICT COURT OF THE TWENTY-THIRD JUDICIAL DISTRICT  
SITTING WITHIN AND FOR POTTAWATOMIE COUNTY  
STATE OF OKLAHOMA

In the Matter of the Estate of )  
JACKLINE MANKIN, Deceased. )

Case No. PB-2020-104

**FILED**  
NOV 23 2020  
POTTAWATOMIE COUNTY, OK  
VALERIE N. UELTZEN, COURT CLERK  
DEPUTY

**ORDER AUTHORIZING SALE OF REAL AND PERSONAL PROPERTY**

NOW on this 23<sup>rd</sup> day of November, 2020, the Court having reviewed the Application for Order Authorizing Sale of Real and Personal Property filed herein by the Personal Representative, Kevin Lee Mankin, along with the written consent on behalf of the heirs, devisees and legatees of the Decedent, **FINDS and ORDERS** that the Personal Representative, is authorized to sell Decedent's personal and real property with the real property being described as follows, to wit:

North Half of the Southwest Quarter of the Southeast Quarter (N/2 SW/4 SE/4) and the North Half of the Southeast Quarter of the Southwest Quarter of the Southeast Quarter (N/2 SE/4 SW/4 SE/4); and the North Half of the Southwest Quarter of the Southwest Quarter of the Southeast Quarter (N/2 SW/4 SW/4 SE/4); and the Southeast Quarter of the Southwest Quarter of the Southwest Quarter of the Southeast Quarter (SE/4 SW/4 SW/4 SE/4); and the East Half of the Southwest Quarter of the Southwest Quarter of the Southwest Quarter of the Southeast Quarter (E/2 SW/4 SW/4 SW/4 SE/4); and the West Half of the Southwest Quarter of the Southeast Quarter of the Southwest Quarter of the Southeast Quarter (W/2 SW/4 SE/4 SW/4 SE/4); all in Section Twenty-Two (22), Township Ten (10) North, Range Four (4) East of the Indian Meridian, Pottawatomie County, Oklahoma; (Property Address: 44604 River Rd., Shawnee, OK);

Lots Seventeen (17) through Twenty-Three (23), inclusive, Block Six (6), Amended Plat to the City of Shawnee, Pottawatomie County, Oklahoma; (Property Address: 301 North Kickapoo, Shawnee, OK);

Lots Five (5) through Seven (7), inclusive, Block Eighteen (18), Dexter's Second Addition to the City of Shawnee, Pottawatomie County, Oklahoma; (Property Address: 911 and 919 N. Minnesota, Shawnee, OK);

The South Twenty-Six feet (S 26') of Lot Nine (9), Block Five (5), Beard's Addition to the City of Shawnee, Pottawatomie County, Oklahoma (Property Address: 301 N. Tucker, Shawnee, OK);

and all of the decedent's real property and property rights, subject to usual and customary costs of closing and sale; to employ one or more brokers to conduct such sale or sales; and to execute and issue assignments, conveyances, deeds, bills of sale, sale contracts, and other documents of conveyance; all without further judicial authorization or a return of sale or confirmation of such

*mailed ✓*

sales or transactions.

WITNESS MY HAND the date first above written.

*John G. Canavan, Jr.*

HONORABLE JOHN G. CANAVAN, JR.  
DISTRICT JUDGE

*Brandi N. Nowakowski*

BRANDI N. NOWAKOWSKI, OBA # 30199  
Of the Firm: STUART & CLOVER, PLLC  
Post Office Box 1925  
Shawnee, Oklahoma 74802-1925  
(405) 275-0700 Phone  
(405) 275-6805 Fax  
Attorney for Personal Representative





# SMITH BROTHERS

## ABSTRACT

118 N. Broadway Avenue

Shawnee, OK 74801

Phone: (405)273-9820 Fax: (405)273-9813

State of Oklahoma  
County of Pottawatomie

} SS

## SPECIAL CERTIFICATE

IN RE: Lots Seventeen (17), Eighteen (18), Nineteen (19), Twenty (20), Twenty-one (21), Twenty-two (22), and Twenty-three (23), Block Six (6), AMENDED PLAT of the City of Shawnee, Pottawatomie County, Oklahoma, according to the recorded plat thereof.

The undersigned a duly bonded and qualified abstract company within and for Pottawatomie County, Oklahoma, hereby certifies that the current year's tax rolls in the office of the Pottawatomie County Treasurer shows the names and addresses of the owners of the property abutting and within 300 feet in any direction of the before described real estate as follows, to-wit:

### NAME AND ADDRESS

### LEGAL DESCRIPTION

Gonzalo and Bertha Coronado & Angel A. and  
Janiery K. Coronado  
317 N. Kickapoo  
Shawnee, OK 74801

AP BLK 6 LOTS 24 & 25

Javier Arballo and Manuel Arballo  
321 N. Kickapoo  
Shawnee, OK 74801

AP BLK 6 LOTS 27 & 28

Darrin Doyle Skaggs  
627 N Kickapoo  
Shawnee, OK 74801

AP BLK 6 LOTS 29 & 30

Misty A. Maston  
331 N Kickapoo  
Shawnee, OK 74801

AP BLK 6 LOTS 31 & 32

Hazaretali Wushur  
1705 Briarcreek Dr.  
Norman, OK 73071

AP BLK 6 LOTS 1 THRU 4  
and  
FAIRGROUNDS BLK 7 LOT 17 W90' ONLY

Dorothy Eileen Herron  
324 N Louisa  
Shawnee, OK 74801

AP BLK 6 LOTS 5 & 6

James R. Wick  
320 N Louisa  
Shawnee, OK 74801

AP BLK 6 LOTS 7 & 8

Tammy Ann Towery Nitz  
314 N Louisa  
Shawnee, OK 74801

AP BLK 6 LOTS 9 & 10



South Central Industries, Inc.  
PO Box 3766  
Shawnee, OK 74802

AP BLK 6 LOTS 9 & 10  
and  
AP BLK 6 LOTS 13 THRU 16  
and  
AP BLK 19 LOT 8 & E80' OF S2' LOT 7 & N10' LOT 9  
and  
AP BLK 19 LOTS 25 & 26  
and  
AP BLK 19 LOTS 23 & 24  
and  
AP BLK 19 LOTS 19 THRU 22 & N15' LOT 18  
and  
FAIRGROUNDS BLK 8 LOTS 7 THRU 10 LESS .02AC  
TO CITY OF SHAWNEE  
and  
FAIRGROUNDS BLK 8 LOTS 28 & 29  
and  
FAIRGROUNDS BLK 7 LOTS 21 & 22

Housing Authority of the City of Shawnee  
PO Box 3427  
Shawnee, OK 74802

AP BLK 7 LOTS 24 THRU 32

Ben Vanderputten  
531 N Chapman  
Shawnee, OK 74801

AP BLK 7 LOTS 22 & 23

Bruce E. Travis and Pamalita Travis  
1501 S. Main St., Apt &-1004  
Stillwater, OK 74074

AP BLK 7 LOT 21

Jordan Parker, LLC  
12608 Arrow Head Dr  
Oklahoma City, OK 73120

AP BLK 7 LOTS 19 & 20

Holly Jean Gordon  
303 N Louisa  
Shawnee, OK 74801

AP BLK 7 LOTS 17 & 18

Kara Coley owner of Coley Construction, LLC  
35954 EW 1160  
Seminole, OK 74868

AP BLK 18 E45' OF N1/2 LOT 29 & E45' LOTS 30  
THRU 32  
and  
FAIRGROUNDS BLK 8 LOTS 28 & 29

Pottco Trust  
PO Box 1244  
Shawnee, OK 74801

AP BLK 18 E50' OF W95' OF N1/2 LOT 29 & E50' OF  
W95' OF LOTS 30 THRU 32

Dale Pound  
PO Box 59  
Meeker, OK 74855

AP BLK 18 W45' OF N1/2 LOT 29 & W45' LOTS 30  
THRU 32

William S. Buoy  
PO Box 926  
Shawnee, OK 74801

AP BLK 18 LOTS 27 & 28 & S1/2 LOT 29

Michael Lynn Mayes and Cathy Marie Mayes  
15110 Bethel Rd  
Shawnee, OK 74801

AP BLK 19 LOTS 1 & 2

Allen Rider and Bobbie C Rider  
1205 Cambridge Dr  
Shawnee, OK 74804

AP BLK 19 LOTS 3 & 4 LESS BEG 138'W NE/C OF LOT  
3 S10' W12' N10' E12' POB TO OG&E  
and  
FAIRGROUNDS BLK 7 LOTS 11 & 12

One Gas, Inc.  
PO Box 21049  
Tulsa, OK 74121

AP BLK 19 BEG 138'W NE/C LOT 3 S10' W12' N10'  
E12' POB

Emmet L and Marth Beth Wilson 2015 Revocable Trust  
PO Box 591  
Shawnee, OK 74802

AP BLK 19 LOT 5 & LOT 6  
and  
AP BLK 19 S5' LOT 6 & ALL LOT 7 EXCEPT E80' OF  
S2'

Michael T Williams and Debra Ann Williams  
PO Box 591  
Shawnee, OK 74802

AP BLK 19 LOT 8 & E80' OF S2' LOT 7 & N10' LOT 9

City of Shawnee  
16 W 9th St.  
Shawnee, OK 74801

AP BLK 19 LOT 29 THRU 32

Jim Lowe and Charlotte Lowe  
1404 Charles Dr.  
Shawnee, OK 74804

AP BLK 19 LOTS 27 & 28

Brenda E Keith  
735 N Park Ave  
Shawnee, OK 74801

FAIRGROUNDS BLK 8 LOTS 1 & 2 LESS .01AC TO  
CITY OF SHAWNEE

Kelli A McCullar  
231 N Broadway  
Shawnee, OK 74801

FAIRGROUNDS BLK 8 LOTS 3 & 4 LESS THE EAST 7'  
and  
FAIRGROUNDS BLK 8 LOTS 5 & 6 LESS THE EAST 7'

Keith Washburn and Vicki Washburn  
18214 Gaddy Rd  
Shawnee, OK 74801

FAIRGROUNDS BLK 8 E91' LOTS 34 & 35  
and  
FAIRGROUNDS BLK 8 LOTS 34 & 35 W49'

Heather Cole  
PO Box 3550  
Shawnee, OK 74802

FAIRGROUNDS BLK 8 LOTS 32 & 33

Wilma Douglas and Alton Douglas  
219 N Aydelotte  
Shawnee, OK 74801

FAIRGROUNDS BLK 8 LOTS 30 & 31

Acock Properties, LLC  
2026 N Beard Ave  
Shawnee, OK 74804

FAIRGROUNDS BLK 7 LOTS 13 & 14  
and  
FAIRGROUNDS BLK 7 LOTS 4 THRU 6

Nichole Jean McGrew  
10909 SW 33rd St  
Yukon, OK 73099

FAIRGROUNDS BLK 7 LOTS 11 & 12



Dorothy M Walker  
322 N Kickapoo  
Shawnee, OK 74801

FAIRGROUNDS BLK 7 LOTS 7 & 8

Arnold Gaddy  
PO Box 1625  
Shawnee, OK 74802

FAIRGROUNDS BLK 7 LOTS 2 & 3

Jennifer Renee Nolan  
332 N Kickapoo  
Shawnee, OK 74801

FAIRGROUNDS BLK 7 LOT 1

Mearl L Patterson and Patricia A Patterson  
400 N Broadway  
Shawnee, OK 74801

FAIRGROUNDS BLK 7 LOTS 31 & 32

Board of County Commissioners  
14101 Acme Rd  
Shawnee, OK 74804

FAIRGROUNDS BLK 7 LOTS 29 & 30

Heinrich Properties, LLC  
PO Box 855  
Harrah, OK 73045

FAIRGROUNDS BLK 7 LOTS 27 & 28

Abbie Wolfe  
319 N Aydelotte  
Shawnee, OK 74801

FAIRGROUNDS BLK 7 LOT 26

Jeffrey D Todd and Darlene F Todd  
42708 Bob Crouch  
Tecumseh, OK 74873

FAIRGROUNDS BLK 7 LOT 25

Hal E O'Connor, Sr  
313 N Aydelotte  
Shawnee, OK 74801

FAIRGROUNDS BLK 7 LOTS 23 & 24

Rachel Brook Berg  
433094 E 1617  
Tuskahoma, OK 74574

FAIRGROUNDS BLK 7 LOTS 19 & 20

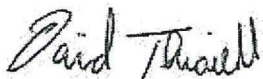
Earl G Broyles  
1110 Foggy Bottom Rd  
Tecumseh, OK 74873

FAIRGROUNDS BLK 7 LOT 17 E50' ONLY

IN WITNESS WHEREOF, We have hereunto set our hand and seal at office in the City of Shawnee, Oklahoma, this 20th day of November, 2020 at 07:00 AM.

**ATTEST:**

**Smith Brothers Abstract & Title Co., LLC**



David Thrailkill,  
Abstractor License No.: 3211



President  
Abstractor License No.: 1725

CITY OF SHAWNEE  
PUBLIC HEARING NOTICE  
CASE #RZ01-21

Notice is hereby given that the City of Shawnee, Oklahoma, will conduct a public hearing on a proposed rezoning of property located within the City of Shawnee.

The property requesting a rezone with conditional use permit is described as follows:

LOTS SEVENTEEN (17), EIGHTEEN (18), NINETEEN (19), TWENTY (20), TWENTY-ONE (21), TWENTY-TWO (22), AND TWENTY-THREE (23), BLOCK SIX (6), AMENDED PLAT OF THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, ACCORDING TO THE RECORDED PLAT THEREOF.

|                                  |                                                  |
|----------------------------------|--------------------------------------------------|
| General Location Known As:       | <u>301 N. Kickapoo</u>                           |
| Current Zoning Classification:   | <u>C-1 (Neighborhood Commercial District)</u>    |
| Requested Zoning Classification: | <u>C-3 (Highway Commercial District)</u>         |
| Proposed Use of Property         | <u>Market for future business use</u>            |
| Applicant:                       | <u>Kevin Mankin on behalf of Jackline Mankin</u> |

The "Zoning Map of the City of Shawnee, Oklahoma" will be amended accordingly to reflect such change if approved by the City Commission.

The public hearing will be held in the City Commission Chambers in City Hall, 16 W. 9<sup>th</sup> St. Shawnee, Oklahoma, as follows:

|                                 |               |                                     |
|---------------------------------|---------------|-------------------------------------|
| January 6 <sup>th</sup> , 2021  | AT 1:30 P.M.: | CITY OF SHAWNEE PLANNING COMMISSION |
| January 19 <sup>th</sup> , 2020 | AT 6:00 P.M.: | CITY OF SHAWNEE CITY COMMISSION     |

At this time any interested citizen of Shawnee, Oklahoma will have the opportunity to appear and be heard with regard to the rezone. The Commission reserves the right to limit discussion and debate on the proposed rezone in the public hearing, in which event those persons appearing in support or opposition of the proposed rezone will be allotted equal time. Any formal protest must be filed in writing with the City Clerk during normal working hours before 5:00 p.m. a minimum of three (3) days prior to the hearing. If there are any questions about the proposal, or you need additional information prior to the public hearing, please contact the Planning Department at 405-878-1616. A copy of the application is available for public inspection during normal working hours in the Planning Secretary's office at 222 N. Broadway.

Witness my hand this 14<sup>th</sup> day of December 2020.



Rebecca Blaine, Planning Director



North



ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE CONCERNING THE ZONING CLASSIFICATION OF THE FOLLOWING DESCRIBED PROPERTY LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, TO-WIT: LOTS SEVENTEEN (17), EIGHTEEN (18), NINETEEN (19), TWENTY (20), TWENTY-ONE (21), TWENTY-TWO (22), AND TWENTY-THREE (23), BLOCK SIX (6), AMENDED PLAT OF THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, ACCORDING TO THE RECORDED PLAT THEREOF, FROM ZONING CLASSIFICATION C-1 (NEIGHBORHOOD COMMERCIAL DISTRICT) TO C-3 (HIGHWAY COMMERCIAL DISTRICT) AND AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SHAWNEE ACCORDINGLY.

WHEREAS, pursuant to notice duly given as required by law, a public hearing conducted by the Board of Commissioners of the City of Shawnee, Oklahoma on the 19<sup>th</sup> day of January, 2021, upon an application to rezone certain properties located in the City of Shawnee, Oklahoma, from zoning classification C-1 (Neighborhood Commercial District) to C-3 (Highway Commercial District).

WHEREAS, the Planning Commission of the City of Shawnee has conducted one or more public hearings on said application pursuant to notice as required by law and has submitted its final report and recommendation upon said application to the Board of Commissioners; and,

WHEREAS, it appears to be in the best interest of the City of Shawnee and the inhabitants thereof for said properties to be rezoned to C-3 (Highway Commercial District).

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA:

SECTION 1: That the following described property located in the City of Shawnee, Oklahoma, to-wit: LOTS SEVENTEEN (17), EIGHTEEN (18), NINETEEN (19), TWENTY (20), TWENTY-ONE (21), TWENTY-TWO (22), AND TWENTY-THREE (23), BLOCK SIX (6), AMENDED PLAT OF THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, ACCORDING TO THE RECORDED PLAT THEREOF, FROM ZONING CLASSIFICATION C-1 (NEIGHBORHOOD COMMERCIAL DISTRICT) TO C-3 (HIGHWAY COMMERCIAL DISTRICT) AND AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SHAWNEE ACCORDINGLY.

PASSED AND APPROVED this 19<sup>th</sup> day of January, 2021.

\_\_\_\_\_  
ED BOLT, MAYOR

(SEAL)  
ATTEST:

\_\_\_\_\_  
LISA LASYONE, CMC, CITY CLERK

Approved as to form and legality this 19<sup>th</sup> day of January, 2021.

\_\_\_\_\_  
JOSEPH M. VORNDRAN,  
CITY ATTORNEY

**Regular Board of Commissioners****7.**

Meeting Date: 01/19/2021

RZ02-21

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

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**Information****Title of Item for Agenda**

Public hearing and consideration of an ordinance to rezone property located at 1825 North Beard Street on the east side of North Beard Street just south of West Emmett Street, containing 0.17-acre, from R-1 (Single Family Residential District) to R-1 (Single Family Residential District) with a CUP (Conditional Use Permit) for the purpose of a short-term rental property (Airbnb). Case No. RZ02-21, Applicant: Thomas Humphreys.

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**Attachments**

Staff Report

Ordinance

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RECOMMENDATION TO:

MAYOR  
BOARD OF CITY COMMISSIONERS  
CITY OF SHAWNEE

RECOMMENDATION FROM:

CITY OF SHAWNEE  
PLANNING COMMISSION

SUBJECT:

APPLICANT: Thomas Humphreys

FOR: Case#: RZ02-21: R-1 to R-1 w/ CUP

LOCATION: 1825 N. Beard

LEGAL DESCRIPTION:

N/A

CURRENT CLASSIFICATION: R-1 (Single Family Residential District)

REQUESTED CLASSIFICATION: R-1 with CUP (Conditional Use Permit)  
PROPOSED PROPERTY USE: for short-term rental (Airbnb)

PLANNING COMMISSION RECOMMENDATION: January 6<sup>th</sup>, 2021

REQUEST APPROVED: ☒

REQUEST DENIED: ☐

OTHER RECOMMENDATION: ☐ \_\_\_\_\_

VOTE OF THE PLANNING COMMISSION: MEMBERS PRESENT 6

| MEMBERS:      | 1ST | 2ND | AYE | NAY | ABSTAIN | COMMENTS |
|---------------|-----|-----|-----|-----|---------|----------|
| WALKER        |     |     |     |     |         |          |
| LOFTIS-WALTON |     | X   | X   |     |         |          |
| JOHNSON       | X   |     | X   |     |         |          |
| DEEM (CHAIR)  |     |     | X   |     |         |          |
| LESTER        |     |     | X   |     |         |          |
| ENGLES        |     |     | X   |     |         |          |
| ROWELL        |     |     | X   |     |         |          |

RESPECTFULLY SUBMITTED,

Rebecca Blaine, AICP, CFM  
PLANNING DIRECTOR

ACTION BY CITY COMMISSION:

PUBLIC HEARING SET: \_\_\_\_\_

DATE OF ACTION: \_\_\_\_\_

ADOPTED \_\_\_\_\_ DENIED \_\_\_\_\_

ORDINANCE NO. \_\_\_\_\_



|                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                 |
|----------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|
| <div>City of Shawnee<br/>Planning Department<br/>222. N. Broadway<br/>Shawnee, OK 74801<br/>(405) 878-1616<br/>www.ShawneeOK.org</div> | <div></div>                                                                                                                                                                                                                                                                                                                                  | <div>CASE # RZ02-21<br/>PLANNING COMMISSION:<br/>January 6<sup>th</sup>, 2021<br/>CITY COMMISSION DATE:<br/>January 19<sup>th</sup>, 2021</div> |
| <div>APPLICANT:<br/>Thomas Humphreys</div>                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                 |
| <div>PROPERTY ADDRESS/LOCATION:<br/>1825 N. Beard</div>                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                 |
|                                                                                                                                        | <div></div> <div><b>Surrounding Zoning Districts:</b><br/>All surrounding parcels are zoned R-1 (Single Family Residential).</div> <div><i>Notifications were mailed to surrounding property owners. No written responses have been received at this time, either in support or opposition of this rezoning request application.</i></div> |                                                                                                                                                 |

### STAFF RECOMMENDATION

This rezoning application is for an existing R-1 (Single Family Residential) parcel to be granted R-1 (Single Family Residential) with Conditional Use Permit (CUP) to allow this property to be used as a short-term rental (Airbnb) property. Under Section 22-605, conditions may be set forth for approval. If approved, the City Commission holds the right to revoke the CUP if found in violation of established conditions, upon public hearing and notice to the permit holder.

No written communication responses from the surrounding property notifications or the newspaper publication have been received in favor or opposition of this application.

### STAFF RECOMMENDATION

Staff recommends approval of this application as submitted.

APPROVE

APPROVE WITH CONDITIONS

DENY

ATTACHMENTS:  
(CIRCLE)

SUBMITTED PLANS

PUBLIC HEARING  
PETITION/  
APPLICATION FORM

LEGAL NOTICE

LEGAL DESCRIPTION

PUBLIC COMMENTS

AGENCY COMMENTS

RESPONSE TO STANDARDS



# PLANNING COMMISSION APPLICATION



## City of Shawnee Planning Department

222 N. Broadway  
Shawnee, OK 74801  
(405) 878-1616 Fax (405) 878-1587  
[www.ShawneeOK.org](http://www.ShawneeOK.org)

For Office Use Only

Case Number: \_\_\_\_\_

Project Number: 201289

Date Filed: 12-8-2020

\_\_\_\_\_  
Planning Commission Secretary

### REQUEST:

\_\_\_\_ Rezoning  
☒ Conditional Use Permit

\_\_\_\_ Rezoning w/Conditional Use Permit  
\_\_\_\_ Planned Unit Development

I, the undersigned, do hereby respectfully make application and petition to the City Commission to amend the zoning map, and to change the zoning district of the Shawnee area, from \_\_\_\_\_ District to \_\_\_\_\_ District, as hereinafter requested, and in support of this application, the following facts are shown:

**PROPERTY LOCATION (STREET ADDRESS):** 1825 N. Beard

**LEGAL DESCRIPTION:** South 3' of Lot 19 & All Lots 20 & 21, Block One (1) Blakeney's Addition

**PROPERTY OWNER (S):** Thomas & Joan Humphreys

**PROPERTY AGENT (APPLICANT):** Thomas Humphreys

**APPLICANT'S ADDRESS:** 17 Sequoyah Blvd

**CITY:** Shawnee **STATE:** Oklahoma **ZIP:** 74801

**EMAIL ADDRESS:** tehumphreys@gmail.com

**TELEPHONE NUMBER:** (405) 808-0579 **CONTACT NUMBER:** (405) 808-0579

**DIMENSIONS OF PROPERTY:** AREA: 5,160 WIDTH: 43'  
LENGTH: 120' FRONTAGE: 43'

**CURRENT ZONING:** Residential **CURRENT USE:** Rental House

**PROPOSED ZONING:** CUP **PROPOSED USE:** Short term rental

With the filing of this application, I acknowledge that I have been informed of off-street parking, fencing and paving requirements in regard to the zoning I have requested as witnessed by my signature.

APPLICATION, OWNERSHIP LIST AND PAYMENT  
MUST BE RECEIVED 30 DAYS PRIOR TO MEETING

Thomas Humphreys  
SIGNATURE OF APPLICANT

### FOR STAFF USE ONLY

**REZONING &/OR C.U.P FEE \$ 280.00**

**RECEIPT NO.** 02482634

**PLANNED UNIT DEVELOPMENT FEE \$ 550.00**

**SIGN DEPOSIT \$ 50.00**

(Refundable if Applicant returns 48 hrs. after City Commission Meeting)

**PLANNING COMMISSION ACTION:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**CITY COMMISSION ACTION:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**PLACE ON ZONING MAP:** \_\_\_\_\_ **ORDINANCE NO.:** \_\_\_\_\_

RECEIVED

DEC 08 2020

PLANNING / CODE

200600007906  
Filed for Record in  
POTTAWATOMIE OKLAHOMA  
NANCY BRYCE  
06-07-2006 At 11:01 am.  
JTWB 13.00

**WARRANTY DEED**  
**JOINT TENANCY WITH RIGHTS OF SURVIVORSHIP**  
(Oklahoma Statutory Form)

Instrument PG 1 OF 1  
200600007906

KNOW ALL MEN BY THESE PRESENTS:

That THOMAS E. HUMPHREYS, JR., of 17 SEQUOYAH, SHAWNEE, OKLAHOMA, ,  
and JOAN K. HUMPHREYS, of 17 SEQUOYAH, SHAWNEE, OKLAHOMA, herein referred to  
as party of the first part (whether one or more), in consideration of the sum of TEN DOLLARS AND  
NO/100 and other good and valuable consideration, in hand paid, the receipt of which is hereby  
acknowledged, does hereby Grant, Bargain, Sell and Convey unto THOMAS E. HUMPHREYS, JR.  
and/or JOAN K. HUMPHREYS, Husband and wife, AS JOINT TENANTS, AND NOT AS  
TENANTS IN COMMON WITH FULL RIGHTS OF SURVIVORSHIP, THE WHOLE ESTATE  
TO VEST IN THE SURVIVOR IN THE EVENT OF DEATH OF EITHER, of 17 SEQUOYAH,  
SHAWNEE, OKLAHOMA 74801, herein referred to as party of the second part (whether one or  
more) the following described property situate in POTTAWATOMIE COUNTY, STATE of  
OKLAHOMA, to-wit:

SOUTH THREE (3) FEET OF LOT 19 AND ALL OF LOTS 20 AND 21, BLOCK  
ONE (1) BLAKENEY'S ADDITION TO THE CITY OF SHAWNEE,  
POTTAWATOMIE COUNTY, OKLAHOMA, ACCORDING TO THE  
RECORDED PLAT THEREOF,

(FAMILY TRANSFER, NO STAMPS REQUIRED)

together with all the improvements thereon and the appurtenances thereunto belonging and warrant  
the title to the same.

**TO HAVE AND TO HOLD** the above described premises unto the said party of the second  
part, as joint tenants, and to the heirs and assigns of the survivor, forever, free, clear and discharged  
of and from all former grants, charges, taxes, judgments, mortgages and other liens and  
incumbrances of whatsoever nature.

Signed and delivered this 6<sup>th</sup> day of June 2006.

Joan K. Humphreys  
JOAN K. HUMPHREYS

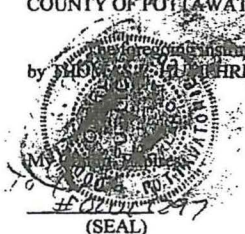
Thomas E. Humphreys Jr.  
THOMAS E. HUMPHREYS, JR.

STATE OF OKLAHOMA

COUNTY OF POTTAWATOMIE

SS:

My foregoing instrument was acknowledged before me on this 6<sup>th</sup> day of June 2006  
by THOMAS E. HUMPHREYS, JR., and JOAN K. HUMPHREYS, husband and wife.



Rodney L. Dwyer  
Notary Public





**CERTIFICATE OF BONDED ABTRACTOR**  
**(300 FEET RADIUS REPORT)**

STATE OF OKLAHOMA                                 )  
                                                                      ) §:  
COUNTY OF POTTAWATOMIE                         )

The undersigned bonded abstractor in and for Pottawatomie County, State of Oklahoma, does hereby certify that the following Ownership is true and correct according to the current year's tax rolls in the office of the County Treasurer of Pottawatomie County, Oklahoma, as updated by the records of the County Clerk of Pottawatomie County, Oklahoma; that the owners, as reflected by said records, are based on the last conveyance or final decree of record of certain properties located within 300 feet in all directions of the following described land:

SOUTH THREE (3) FEET OF LOT 19 AND ALL OF LOTS 20 AND 21, BLOCK ONE (I) BLAKENEY'S ADDITION TO THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, ACCORDING TO THE RECORDED PLAT THEREOF.

and find the following owners, addresses and brief legal descriptions on the attached pages numbered from (1) to (3 ), both inclusive.

*NOTICE TO CUSTOMERS: This report is released with the understanding that the information is strictly confidential. This report contains information from public land records only and is not to be construed as an abstract of title, opinion of title, title commitment, title insurance policy, or environmental research report. As used herein, the term "public land records" means those land records which under the recording laws of the applicable state, impart constructive notice to the third parties with respect to recorded, unreleased or record instruments memorializing legal interests in real estate. The company suggests that you contact your attorney for matters of a legal nature or legal opinion. We have exercised due care and diligence in preparing this report, however, the Abstractor does not guarantee validity of the title and acceptance of this report by the Company or person(s) for whom this report is made, constitutes agreement and confirmation of the limitation of this report.*

Dated: NOVEMBER 20, 2020 at 7:30 AM

**First American Title Insurance Company**

By: 

Julie Jordan  
Abstractor License No. 4071  
OAB Certificate of Authority # 017  
File No. 2579411-OK99

# OWNERSHIP LIST

ORDER NO 2579411-SH99

DATE PREPARED: December 7, 2020

EFFECTIVE DATE November 20, 2020 at 7:30 am

| OWNER                                                                                           | LOT                                                                                            | BLK | ADDITION   |
|-------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------|-----|------------|
| SCHIEUER KENNETH CHRIS & VALENTINA<br>KAY SCHIEUER<br>1802 N BDWY<br>SHAWNEE, OK 74804          | 1 THRU 4                                                                                       | 1   | BLAKENEY'S |
| RICK CHRISTOPHER<br>P O BOX 1445<br>SHAWNEE, OK 74802                                           | 5 THRU 12                                                                                      | 1   | BLAKENEY'S |
| STUART JAMES T & KATHY M 2007 REVOC<br>TRUST<br>P O BOX 1925<br>SHAWNEE, OK 74802               | 13 THRU 16                                                                                     | 1   | BLAKENEY'S |
| FLOYD JACOB<br>1709 PECAN CROSSING DR<br>SHAWNEE, OK 74804                                      | 17 & 18 & N22' LOT 19                                                                          | 1   | BLAKENEY'S |
| HUMPHREYS THOMAS E JR & JOAN K<br>17 SEQUOYAH<br>SHAWNEE, OK 74801                              | S3' LOT 19 & ALL LOTS<br>20 & 21                                                               | 1   | BLAKENEY'S |
| MCVEY JAMIE K<br>1819 N BEARD<br>SHAWNEE, OK 74804                                              | 22 & 23                                                                                        | 1   | BLAKENEY'S |
| KOLESKI JEFFREY WILLIAM<br>1815 N BEARD<br>SHAWNEE, OK 74804                                    | 24 & 25                                                                                        | 1   | BLAKENEY'S |
| ACOCK PROPERTIES LLC<br>2026 N BEARD AVE<br>SHAWNEE, OK 74804                                   | 26 & 27                                                                                        | 1   | BLAKENEY'S |
| EXECUTIVE HOME RENTALS LLC<br>P O BOX 3861<br>SHAWNEE, OK 74802                                 | 28 & 29                                                                                        | 1   | BLAKENEY'S |
| PAULEY CHARLES W & KIMBERLY L<br>1801 N BEARD<br>SHAWNEE, OK 74804                              | 30 THRU 32                                                                                     | 1   | BLAKENEY'S |
| GAETA GUSTAVO PEREZ & KARELY GALIVY<br>SANCHEZ DELGADO<br>6618 SMITH AVE<br>MIRE LONA, CA 91752 | 3 & 4                                                                                          | 2   | BLAKENEY'S |
| COLEY ORBIE T & JANNA CHILDERS<br>37103 HARDESTY RD<br>SHAWNEE, OK 74801                        | 5 & S23' LOT 6                                                                                 | 2   | BLAKENEY'S |
| ALCHEMY PROPERTIES INC<br>PO BOX 742<br>SHAWNEE, OK 74802                                       | N2' OF LOT 6 & ALL<br>LOTS 7 & 8 & E1/2 OF<br>VACATED ALLEY ADJ TO<br>SAID LOTS ON THE<br>WEST | 2   | BLAKENEY'S |
| SCHOOL LAND SCHOOL PROPERTY<br>16 WEST 9 <sup>TH</sup> STREET<br>SHAWNEE OK 74801               | 9 THRU 16                                                                                      | 2   | BLAKENEY'S |

|                                                                                        |                                                            |   |                                     |
|----------------------------------------------------------------------------------------|------------------------------------------------------------|---|-------------------------------------|
|                                                                                        |                                                            |   |                                     |
| COMPTON ODUS L& PAULA K REVOCABLE TRUST<br>1822 N BDWY<br>SHAWNEE, OK 74804            | 1                                                          | 1 | BELLMONT HGTS                       |
| COMPTON ODUS L & PAULA K REVOCABLE TRUST<br>1822 N BDWY<br>SHAWNEE, OK 74804           | 2                                                          | 1 | BELLMONT HGTS                       |
| STEELE KELLIE ELIZABETH & MICHAEL KRIS STEELE<br>2723 WOODLAWN CT<br>SHAWNEE, OK 74804 | 3                                                          | 1 | BELLMONT HGTS                       |
| COMPTON ODUS & PAULA KAYE REVOCABLE TRUST<br>1822 N BDWY<br>SHAWNEE, OK 74804          | S66' LOT 4                                                 | 1 | BELLMONT HGTS                       |
| KING JOHN J & LINDA J<br>1904 N BDWY<br>SHAWNEE, OK 74804                              | 1 THRU 4                                                   | 2 | BELLMONT HGTS                       |
| PETRIE SUE L TRUST<br>P O BOX 1606<br>SHAWNEE, OK 74802                                | S40' LOT 33 & ALL LOT 34                                   | 2 | BELLMONT HGTS                       |
| SCHOOL LAND SCHOOL PROPERTY<br>16 WEST 9 <sup>TH</sup> STREET<br>SHAWNEE OK 74801      |                                                            | 4 | BELLMONT HGTS                       |
| CORBIN JOHN K & DESTINY N<br>17580 WHITE OAK<br>CHOCTAW, OK 73020                      | W75' LOTS 1 THRU 3                                         | 2 | RE-PLAT BDWY. HGTS. 2ND             |
| CALDWELL MICHAEL K & CINDY J<br>P O BOX 205<br>MEEKER, OK 74855                        | 4A & 4B                                                    | 2 | RE-PLAT BDWY. HGTS. 2ND             |
| SEYFFERT WALTER G & THERESA F<br>1812 N BELL<br>SHAWNEE, OK 74804                      | 5A 5B 6B                                                   | 2 | RE-PLAT BDWY. HGTS. 2ND             |
| WHITMAN PAMELA F & DONALD H<br>1816 N BELL<br>SHAWNEE, OK 74804                        | 6A 7A 7B                                                   | 2 | RE-PLAT BDWY. HGTS. 2ND             |
| SMART JONATHAN O & RACHEL E<br>1820 N BELL<br>SHAWNEE, OK 74801                        | 8A 8B 9A 9B & E37' LOTS 10A 10B 11                         | 2 | RE-PLAT BDWY. HGTS. 2ND             |
| NKW HOLDINGS LLC<br>PO BOX 21861<br>OKC, OK 73156                                      | 10A 10B & 11 LESS E37' 17 & 19 E EMMETT & 21 & 23 E EMMETT | 2 | RE-PLAT BDWY. HGTS. 2 <sup>ND</sup> |
| MORLAN JACOB D & RHIANNON L<br>1829 N BDWY<br>SHAWNEE, OK 74804                        | 12 & 13                                                    | 2 | RE-PLAT BDWY. HGTS. 2ND             |
| LEANING TREE HOMES LLC<br>1825 N BDWY<br>SHAWNEE, OK 74804                             | 14                                                         | 2 | RE-PLAT BDWY. HGTS. 2ND             |
| FRAZIER ANTOINETTE<br>1821 N BROADWAY<br>SHAWNEE, OK 74804                             | 15                                                         | 2 | RE-PLAT BDWY. HGTS. 2ND             |
| BALL DANNY<br>1819 N BDWY<br>SHAWNEE, OK 74801                                         | 16                                                         | 2 | RE-PLAT BDWY. HGTS. 2ND             |



|                                                          |                |   |                         |
|----------------------------------------------------------|----------------|---|-------------------------|
| FRANKS ALISHA<br>1817 N BDWY<br>SHAWNEE, OK 74804        | 17             | 2 | RE-PLAT BDWY. HGTS. 2ND |
| LARCH-MILLER MARK T<br>1815 N BDWY<br>SHAWNEE, OK 74804  | 18             | 2 | RE-PLAT BDWY. HGTS. 2ND |
| THOMPSON LYNDIA<br>1811 N BDWY<br>SHAWNEE, OK 74804      | 19             | 2 | RE-PLAT BDWY. HGTS. 2ND |
| WALKER MINNIE RUTH<br>101 W MIDLAND<br>SHAWNEE, OK 74804 | 20 THRU 22     | 2 | RE-PLAT BDWY. HGTS. 2ND |
| HOLLAND DEREK<br>1901 N BDWY<br>SHAWNEE, OK 74804        | 23A & 23B & 24 | 3 | RE-PLAT BDWY. HGTS. 2ND |

CITY OF SHAWNEE  
PUBLIC HEARING NOTICE  
CASE #RZ02-21

Notice is hereby given that the City of Shawnee, Oklahoma, will conduct a public hearing on a proposed rezoning of property located within the City of Shawnee.

The property requesting a rezone with conditional use permit is described as follows:

SOUTH THREE (3) FEET OF LOT 19 AND ALL OF LOTS 20 AND 21, BLOCK ONE (1)  
BLAKENEY'S ADDITION TO THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY,  
OKLAHOMA, ACCORDING TO THE RECORDED PLAT THEREOF.

|                                  |                                                 |
|----------------------------------|-------------------------------------------------|
| General Location Known As:       | <u>1825 N. BEARD</u>                            |
| Current Zoning Classification:   | <u>R-1 (Single Family Residential District)</u> |
| Requested Zoning Classification: | <u>R-1 with CUP (Conditional Use Permit)</u>    |
| Proposed Use of Property         | <u>Airbnb (Short-term Rental)</u>               |
| Applicant:                       | <u>Thomas Humphreys</u>                         |

The "Zoning Map of the City of Shawnee, Oklahoma" will be amended accordingly to reflect such change if approved by the City Commission.

The public hearing will be held in the City Commission Chambers in City Hall, 16 W. 9<sup>th</sup> St. Shawnee, Oklahoma, as follows:

|                                 |               |                                     |
|---------------------------------|---------------|-------------------------------------|
| January 6 <sup>th</sup> , 2021  | AT 1:30 P.M.: | CITY OF SHAWNEE PLANNING COMMISSION |
| January 19 <sup>th</sup> , 2021 | AT 6:00 P.M.: | CITY OF SHAWNEE CITY COMMISSION     |

At this time any interested citizen of Shawnee, Oklahoma will have the opportunity to appear and be heard with regard to the rezone with conditional use permit. The Commission reserves the right to limit discussion and debate on the proposed conditional use permit in the public hearing, in which event those persons appearing in support or opposition of the proposed rezone with conditional use permit will be allotted equal time. Any formal protest must be filed in writing with the City Clerk during normal working hours before 5:00 p.m. a minimum of three (3) days prior to the hearing. If there are any questions about the proposal, or you need additional information prior to the public hearing, please contact the Planning Department at 405-878-1616. A copy of the application is available for public inspection during normal working hours in the Planning Secretary's office at 222 N. Broadway.

Witness my hand this 14<sup>th</sup> day of December 2020.



Rebecca Blaine, Planning Director



North





ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE CONCERNING THE ZONING CLASSIFICATION OF THE FOLLOWING DESCRIBED PROPERTY LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, TO-WIT: SOUTH THREE (3) FEET OF LOT NINETEEN (19) AND ALL OF LOTS TWENTY (20) AND TWENTY-ONE (21), BLOCK ONE (1) BLAKENEY'S ADDITION TO THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, ACCORDING TO THE RECORDED PLAT THEREOF, FROM ZONING CLASSIFICATION R-1 (SINGLE FAMILY RESIDENTIAL DISTRICT) TO R-1 (SINGLE FAMILY RESIDENTIAL DISTRICT) WITH A CUP (CONDITIONAL USE PERMIT) AND AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SHAWNEE ACCORDINGLY.

WHEREAS, pursuant to notice duly given as required by law, a public hearing conducted by the Board of Commissioners of the City of Shawnee, Oklahoma on the 19<sup>th</sup> day of January, 2021, upon an application to rezone certain properties located in the City of Shawnee, Oklahoma, from zoning classification R-1 (Single Family Residential District) to R-1 (Single Family Residential District) with a CUP (Conditional Use Permit).

WHEREAS, the Planning Commission of the City of Shawnee has conducted one or more public hearings on said application pursuant to notice as required by law and has submitted its final report and recommendation upon said application to the Board of Commissioners; and,

WHEREAS, it appears to be in the best interest of the City of Shawnee and the inhabitants thereof for said properties to be rezoned to R-1 (Single Family Residential District) with a CUP (Conditional Use Permit).

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA:

SECTION 1: That the following described property located in the City of Shawnee, Oklahoma, to-wit: SOUTH THREE (3) FEET OF LOT NINETEEN (19) AND ALL OF LOTS TWENTY (20) AND TWENTY-ONE (21), BLOCK ONE (1) BLAKENEY'S ADDITION TO THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, ACCORDING TO THE RECORDED PLAT THEREOF, FROM ZONING CLASSIFICATION R-1 (SINGLE FAMILY RESIDENTIAL DISTRICT) TO R-1 (SINGLE FAMILY RESIDENTIAL DISTRICT) WITH A CUP (CONDITIONAL USE PERMIT) AND AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SHAWNEE ACCORDINGLY.

PASSED AND APPROVED this 19<sup>th</sup> day of January, 2021.

\_\_\_\_\_  
ED BOLT, MAYOR

(SEAL)  
ATTEST:

\_\_\_\_\_  
LISA LASYONE, CMC, CITY CLERK

Approved as to form and legality this 19<sup>th</sup> day of January, 2021.

\_\_\_\_\_  
JOSEPH M. VORNDRAN,  
CITY ATTORNEY

**Regular Board of Commissioners****8.**

Meeting Date: 01/19/2021

RZ03-21

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

---

**Information****Title of Item for Agenda**

Public hearing and consideration of an ordinance to rezone property located at 303 South Leo Street, containing 2.15-acres, from A-1 (Rural Agricultural District) to R-E (Residential Estates District) for the purpose of a legal, conforming lot. Case No. RZ03-21, Applicant: James Whitefield.

---

**Attachments**

Staff Report

Ordinance

RECOMMENDATION TO:

MAYOR  
BOARD OF CITY COMMISSIONERS  
CITY OF SHAWNEE

RECOMMENDATION FROM:

CITY OF SHAWNEE  
PLANNING COMMISSION

SUBJECT:

APPLICANT: James Whitefield

FOR: Case#: RZ03-21: A-1 to R-E

LOCATION: 303 S. Leo

LEGAL DESCRIPTION:

N/A

CURRENT CLASSIFICATION: A-1 (Rural Agricultural District)

REQUESTED CLASSIFICATION: R-E (Residential Estates District)

PROPOSED PROPERTY USE: Legal, conforming residential lot

PLANNING COMMISSION RECOMMENDATION: January 6<sup>th</sup>, 2021

REQUEST APPROVED: ☒

REQUEST DENIED: ☐

OTHER RECOMMENDATION: ☐ \_\_\_\_\_

VOTE OF THE PLANNING COMMISSION: MEMBERS PRESENT 6

| MEMBERS:      | 1ST | 2ND | AYE | NAY | ABSTAIN | COMMENTS |
|---------------|-----|-----|-----|-----|---------|----------|
| WALKER        |     |     |     |     |         |          |
| LOFTIS-WALTON |     | X   | X   |     |         |          |
| JOHNSON       |     |     | X   |     |         |          |
| DEEM (CHAIR)  |     |     | X   |     |         |          |
| LESTER        | X   |     | X   |     |         |          |
| ENGLES        |     |     | X   |     |         |          |
| ROWELL        |     |     | X   |     |         |          |

RESPECTFULLY SUBMITTED,

Rebecca Blaine, AICP, CFM  
PLANNING DIRECTOR

ACTION BY CITY COMMISSION:

PUBLIC HEARING SET: \_\_\_\_\_

DATE OF ACTION: \_\_\_\_\_

ADOPTED \_\_\_\_\_ DENIED \_\_\_\_\_

ORDINANCE NO. \_\_\_\_\_

|                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                                             |
|------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|
| <p>City of Shawnee<br/>Planning Department<br/>222. N. Broadway<br/>Shawnee, OK 74801<br/>(405) 878-1616<br/>www.ShawneeOK.org</p> |                                                                                                                                                                                                                                                                                                                                                                                                                                                | <p>CASE # RZ03-21<br/>PLANNING COMMISSION:<br/>January 6<sup>th</sup>, 2021<br/>CITY COMMISSION DATE:<br/>January 19<sup>th</sup>, 2021</p> |
| <p align="center"><b>APPLICANT:</b><br/><b>James Whitefiled</b></p>                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                                             |
| <p align="center"><b>PROPERTY ADDRESS/LOCATION:</b><br/><b>303 S. Leo</b></p>                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                                             |
|                                                                                                                                    | <div data-bbox="379 504 1497 1348">  </div> <p><b>Surrounding Zoning Districts:</b><br/>All surrounding parcels are zoned A-1 (Rural Agricultural District) with I-3 (Heavy Industrial District) located across Hwy 177 to the east.</p> <p><i>Notifications were mailed to surrounding property owners. No written responses have been received at this time, either in support or opposition of this rezoning request application.</i></p> |                                                                                                                                             |

### STAFF RECOMMENDATION

This rezoning application is for a 2.15-acre property to be granted R-E (Residential Estates District). Currently, the parcel is zoned A-1 (Rural Agricultural District), which is illegal, non-conforming as the City of Shawnee has no record of this lot split, and if filed, would have required a rezoning application from A-1 to R-E to be approved prior to the split. This request is a housekeeping request to bring the property into legal, conforming status for proper sale of the parcel.

No written communication responses from the surrounding property notifications or the newspaper publication have been received in favor or opposition of this application.

### STAFF RECOMMENDATION

Staff recommends approval of this application as submitted.

APPROVE

APPROVE WITH CONDITIONS

DENY

ATTACHMENTS:  
(CIRCLE)

SUBMITTED PLANS

PUBLIC HEARING  
PETITION/  
APPLICATION FORM

LEGAL NOTICE

LEGAL DESCRIPTION

PUBLIC COMMENTS

AGENCY COMMENTS

RESPONSE TO STANDARDS



# PLANNING COMMISSION APPLICATION



## City of Shawnee Planning Department

222 N. Broadway  
Shawnee, OK 74801  
(405) 878-1616 Fax (405) 878-1587  
[www.ShawneeOK.org](http://www.ShawneeOK.org)

For Office Use Only

Case Number: \_\_\_\_\_

Project Number: \_\_\_\_\_

Date Filed: \_\_\_\_\_

Planning Commission Secretary

### REQUEST:

☒ Rezoning  
☐ Conditional Use Permit

☐ Rezoning w/Conditional Use Permit  
☐ Planned Unit Development

I, the undersigned, do hereby respectfully make application and petition to the City Commission to amend the zoning map, and to change the zoning district of the Shawnee area, from A1 District to AE District, as hereinafter requested, and in support of this application, the following facts are shown:

PROPERTY LOCATION (STREET ADDRESS): 303 S Leo St + 431 S Leo St

LEGAL DESCRIPTION: see attached Shawnee, OK 74801

PROPERTY OWNER (S): James Whitefield - seller / Glen Welch - Buyer

PROPERTY AGENT (APPLICANT): Angela Parker - Realtor

APPLICANT'S ADDRESS: Keller Williams Realty 3421 W Rock Creek

CITY: Norman STATE: OK ZIP: 73072 # 110

EMAIL ADDRESS: angela.parker@kw.com

TELEPHONE NUMBER: (405) 210-3186 CONTACT NUMBER: ( )

DIMENSIONS OF PROPERTY: AREA: ± 2.318 WIDTH: 313.5  
LENGTH: 323 FRONTAGE: 323

CURRENT ZONING: A1 CURRENT USE: old residence

PROPOSED ZONING: AE PROPOSED USE: rebuild residential home

With the filing of this application, I acknowledge that I have been informed of off-street parking, fencing and paving requirements in regard to the zoning I have requested as witnessed by my signature.

APPLICATION, OWNERSHIP LIST AND PAYMENT  
MUST BE RECEIVED 30 DAYS PRIOR TO MEETING

Angela Parker  
SIGNATURE OF APPLICANT

FOR STAFF USE ONLY

REZONING &/OR C.U.P FEE \$ 280.00

PLANNED UNIT DEVELOPMENT FEE \$ 550.00

RECEIPT NO. \_\_\_\_\_

SIGN DEPOSIT \$ 50.00

(Refundable if Applicant returns 48 hrs. after City Commission Meeting)

PLANNING COMMISSION ACTION: \_\_\_\_\_ DATE: \_\_\_\_\_

CITY COMMISSION ACTION: \_\_\_\_\_ DATE: \_\_\_\_\_

PLACE ON ZONING MAP: \_\_\_\_\_ ORDINANCE NO.: \_\_\_\_\_



Return To:  
James J. Whitefield

**WARRANTY DEED**  
(OKLAHOMA STATUTORY FORM)

Doc Stamps: 210.00  
Filed/insured by: First American Title Insurance Company  
File No.: 2529568-SH01 (CC)

Tax ID#: 9921

That **Kelli A. McCullar, A Single Person**, (the "Grantor"), in consideration of the sum of TEN & NO/100-----  
-Dollars and other valuable considerations, in hand paid, the receipt of which is hereby acknowledged, do(es)  
hereby, grant, bargain, sell and convey unto **James J. Whitefield**, (the "Grantee"), the following described  
real property and premises situated in **Pottawatomie County, State of Oklahoma**, to wit:

**SURFACE ONLY:**

A tract of land described as beginning at a point 1615 feet North and 313.50 feet East of the  
Southwest Corner (SW/C) of the Southwest Quarter (SW/4) of Section Twenty-four (24),  
Township Ten (10) North, Range Three (3) East of the Indian Meridian, Pottawatomie County,  
Oklahoma; thence East 313.50 feet; thence North 969 feet; thence West 313.50 feet; thence South  
969 feet to the point of beginning.

AND

A tract of land described as beginning at a point 2285.30 feet North of the Southwest Corner  
(SW/C) of the Southwest Quarter (SW/4) of Section Twenty-four (24), Township Ten (10) North,  
Range Three (3) East of the Indian Meridian, Pottawatomie County, Oklahoma; thence East 313.50  
feet; thence North 298.70 feet; thence West 313.50 feet; thence South 298.70 feet to the point of  
beginning.

AND

A tract of land described as beginning at a point 1292 feet North of the Southwest Corner (SW/C)  
of the Southwest Quarter (SW/4) of Section Twenty-four (24), Township Ten (10) North, Range  
Three (3) East of the Indian Meridian, Pottawatomie County, Oklahoma; thence East 627 feet;  
thence North 323 feet; thence West 627 feet; thence South 323 feet to the point of beginning.

AND

A tract of land described as beginning at a point 1615 feet North of the Southwest Corner (SW/C)  
of the Southwest Quarter (SW/4) of Section Twenty-four (24), Township Ten (10) North, Range  
Three (3) East of the Indian Meridian, Pottawatomie County, Oklahoma; thence East 313.50 feet;  
thence North 323 feet; thence West 313.50 feet; thence South 323 feet to the point of beginning.

AND

A tract of land described as beginning at a point 1938 feet North of the Southeast Corner (SE/C) of  
the West Half (W/2) of the Southwest Quarter (SW/4) of Section Twenty-four (24), Township Ten  
(10) North, Range Three (3) East of the Indian Meridian, Pottawatomie County, Oklahoma; thence  
North 646 feet; thence West 643.50 feet; South 646 feet; thence East 643.50 feet to point of  
beginning.

AND

A tract of land described as beginning at a point 1938 North and 296 feet West of the Southeast  
Corner (SE/C) of the West Half (W/2) of the Southwest Quarter (SW/4) of Section Twenty-four  
(24), Township Ten (10) North, Range Three (3) East of the Indian Meridian, Pottawatomie  
County, Oklahoma; thence West 347.50 feet; South 238 feet; thence Northeasterly on a curve to  
the right, having a radius of 308 feet, a distance of 205.60 feet; thence N65°23' and East 243.30  
feet to the point of beginning.

**LESS & EXCEPT, ANY AND ALL INTEREST IN AND TO ALL OF OIL, GAS, COAL & OTHER MINERALS & ALL RIGHTS PERTAINING THERETO.**

Property Address: **1803 West Slover Street, 303 South Leo, 1701 West Slover Street, 431 South Leo, Shawnee, OK 74801**

Together with all the improvements thereon and the appurtenances thereunto belonging, and warrant the title to the same. LESS AND EXCEPT any interest in and to oil, gas, coal, metallic ores and other minerals therein and thereunder previously reserved or conveyed of record and all rights, interests and estates of whatsoever nature incident thereto or arising thereunder, and SUBJECT TO easements, rights of way, restrictive covenants of record.

TO HAVE AND TO HOLD said described premises unto the Grantee, and to the heirs, successors and assigns, forever, free, clear and discharged of and from all former grants, charges, taxes, judgments, mortgages and other liens and encumbrances of whatsoever nature.

Signed and delivered this **August 28, 2020**.

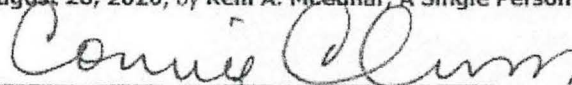


Kelli A. McCullar

ACKNOWLEDGMENT - OKLAHOMA FORM

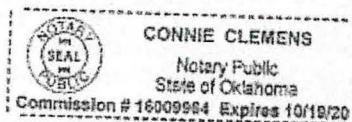
STATE OF **OKLAHOMA** }  
COUNTY OF **Pottawatomie** } ss.

This instrument was acknowledged before me on **August 28, 2020**, by **Kelli A. McCullar, A Single Person**.



NOTARY PUBLIC **Connie Clemens**

My Commission Expires: **10/19/20**





#### Exhibit A

A tract of land described as beginning at a point 1615 feet North and 313.50 feet East of the Southwest Corner of the Southwest Quarter (SW/C SW/4) of Section Twenty-four (24), Township Ten (10) North, Range Three (3) East of the Indian Meridian, Pottawatomie County, Oklahoma; thence East 313.50 feet; thence North 969 feet; thence West 313.50 feet; thence South 969 feet to the Point of Beginning.

AND

A tract of land described as beginning at a point 2285.30 feet North of the Southwest Corner of the Southwest Quarter (SW/C SW/4) of Section Twenty-four (24), Township Ten (10) North, Range Three (3) East of the Indian Meridian, Pottawatomie County, Oklahoma; thence East 313.50 feet; thence North 298.70 feet; thence West 313.50 feet; thence South 298.70 feet to the Point of Beginning.

AND

A tract of land described as beginning at a point 1292 feet North of the Southwest Corner of the Southwest Quarter (SW/C SW/4) of Section Twenty-four (24), Township Ten (10) North, Range Three (3) East of the Indian Meridian, Pottawatomie County, Oklahoma; thence East 627 feet; thence North 323 feet; thence West 627 feet; thence South 323 feet to the Point of Beginning.

AND

A tract of land described as beginning at a point 1615 feet North of the Southwest Corner of the Southwest Quarter (SW/C SW/4) of Section Twenty-four (24), Township Ten (10) North, Range Three (3) East of the Indian Meridian, Pottawatomie County, Oklahoma; thence East 313.50 feet; thence North 323 feet; thence West 313.50 feet; thence South 323 feet to the Point of Beginning.

AND

A tract of land described as beginning at a point 1938 feet North of the Southeast Corner of the Southwest Quarter (SE/C SW/4) of Section Twenty-four (24), Township Ten (10) North, Range Three (3) East of the Indian Meridian, Pottawatomie County, Oklahoma; thence North 646 feet; thence West 643.50 feet; thence South 646 feet; thence East 643.50 feet to the Point of Beginning.

AND

A tract of land described as beginning at a point 1938 feet North and 296 feet West of the Southeast Corner of the West Half of the Southwest Quarter (SE/C W/2 SW/4) of Section Twenty-four (24), Township Ten (10) North, Range Three (3) East of the Indian Meridian, Pottawatomie County, Oklahoma; thence West 347.50 feet; thence South 238 feet; thence Northeasterly on a curve to right, having a radius of 308 feet, a distance of 205.60 feet; thence N65°23'E a distance of 243.30 feet to the Point of Beginning.



# SMITH BROTHERS

ABSTRACT

118 N. Broadway Avenue

Shawnee, OK 74801

Phone: (405)273-9820 Fax: (405)273-9813

State of Oklahoma  
County of Pottawatomie

} SS

## SPECIAL CERTIFICATE

IN RE: See attached Exhibit A

The undersigned a duly bonded and qualified abstract company within and for Pottawatomie County, Oklahoma, hereby certifies that the current year's tax rolls in the office of the Pottawatomie County Treasurer shows the names and addresses of the owners of the property abutting and within 300 feet in any direction of the before described real estate as follows, to-wit:

### NAME AND ADDRESS

### LEGAL DESCRIPTION

Michael Barksdale and Cathy Barksdale  
520 S. Leo  
Shawnee, OK 74801

93-SU SW/4 SW/4 LESS ALL THOSE LANDS  
PREVIOUSLY DEEDED TO THE STATE FOR HWY 177  
& FARRAL STREET & CERTAIN STREET  
EASEMENTS TO CITY OF SHAWNEE  
and  
93-SU BEG 530'S NE/C S1/2 NE SE W417.4' N208.7'  
W902.6' S417.4' E1320' N208.7' POB LESS A TRACT  
BEGINNING AT THE SW/C OF SAID TRACT N100'  
SOUTHEASTERLY 100' W100' POB

Elmer D. Vincent  
422 S. Leo  
Shawnee, OK 74801

93-SU BEG 530'S NE/C S1/2 NE SE W417.4' N208.7'  
E417.4' S208.7' POB

Gordon Lantz and Cathy M. Lantz  
420 S. Leo  
Shawnee, OK 74801

93-SU BEG 56'S NE/C S1/2 NE SE & RUNNING  
W1021.65' S236' W298.35' S29.3' E1320' N265.3' POB

Bobby J. McNew and Jeraleen McNew  
418 S. Leo  
Shawnee, OK 74801

93-SU BEG 528'S NE/C SE S188' W1245' NE258'  
E1069' POB

Joseph E. Thompson and Eunis A. Thompson  
1919 Slover  
Shawnee, OK 74801

THAT PT OF N1/2 NE SE S OF SLOVER ST. LESS TR  
BEG 100'S NE/C SE W260' S418' W809' SWLY ALG S  
LINE OF STREET TO S S LINE N/2 NE SE E TO E  
LINE N/2 NE SE N660' POB

Paul Alfred Mehagan, Sr.  
40908 Benson Park Rd  
Shawnee, OK 74801

93-SU BEG 435'S NE/C SE S83' W260' N83' E260' POB  
and  
93-SU BEG 267.5'S NE/C SE S167.5' W260' N167.5'  
E260' POB

Phillip M. McInturff  
220 S. Leo  
Shawnee, OK 74801

93-SU BEG SE/C NE N313.5' W625.26' S313.5'  
E625.26' POB

Kelli A. McCullar  
231 N. Broadway  
Shawnee, OK 74801

THOMPSON 100' X 148 1/2' ON S SIDE OF W1/2 BLK  
13  
and  
THOMPSON N230' OF W1/2 BLK 13  
and  
THOMPSON W108 1/2' OF E1/2 BLK 13  
and  
THOMPSON E40 1/2' BLK 13 & W68' BLK 14  
and  
THOMPSON BLK 14 LOT 14 LESS W68' BLK 14

Shawnee Congregation of Jehovah's Witnesses  
1700 W. Slover  
Shawnee, OK 74801

THOMPSON BEG SW/C BLK 17 N330' E443.50' S330'  
W445.86' TO HWY 270 R/W

Trident Holding Co Partners  
2525 Ridgewood Dr.  
Moore, OK 73160

93-SR NE SW LESS 6.80A TO OG&E

IN WITNESS WHEREOF, We have hereunto set our hand and seal at office in the City of Shawnee, Oklahoma,  
this 23rd day of September, 2020 at 07:00 AM.

**ATTEST:**

**Smith Brothers Abstract & Title Co., LLC**



David Thrailkill,  
Abstractor License No.: 3211



President  
Abstractor License No.: 1725

n Whitefield

Michael Barksdale and Cathy Barksdale  
520 S. Leo  
Shawnee, OK 74801

Elmer D. Vincent  
422 S. Leo  
Shawnee, OK 74801

rdon Lantz and Cathy M. Lantz  
0 S. Leo  
awnee, OK 74801

Bobby J. McNew and Jeraleen McNew  
418 S. Leo  
Shawnee, OK 74801

Joseph E. Thompson and Eunis A.  
Thompson  
1919 Slover  
Shawnee, OK 74801

ul Alfred Mehagan, Sr.  
908 Benson Park Rd  
awnee, OK 74801

Phillip M. McInturff  
220 S. Leo  
Shawnee, OK 74801

Kelli A. McCullar  
231 N. Broadway  
Shawnee, OK 74801

awnee Congregation of Jehovah's  
tnesses  
00 W. Slover  
awnee, OK 74801

Trident Holding Co Partners  
2525 Ridgewood Dr.  
Moore, OK 73160



CITY OF SHAWNEE  
PUBLIC HEARING NOTICE  
CASE #RZ03-21

Notice is hereby given that the City of Shawnee, Oklahoma, will conduct a public hearing on a proposed rezoning of property located within the City of Shawnee.

The property requesting a rezone with conditional use permit is described as follows:

A TRACT OF LAND DESCRIBED AS BEGINNING AT A POINT 2285.30 FEET EAST OF THE SOUTHWEST CORNER OF THE SOUTHWEST QUARTER (SW/C SW/4) OF SECTION TWENTY-FOUR (24), TOWNSHIP TEN (10) NORTH, RANGE THREE (3) EAST OF THE INDIAN MERIDIAN, POTTATWATOMIE COUNTY, OKLAHOMA; THENCE EAST 313.50 FEET; THENCE NORTH 298.70 FEET; THENCE WESDT 313.50 FEET; THENCE SOUTH 298.70 FEET TO THE POINT OF BEGINNING.

|                                  |                                                    |
|----------------------------------|----------------------------------------------------|
| General Location Known As:       | <u>303 S. Leo Street</u>                           |
| Current Zoning Classification:   | <u>A-1 (Rural Agricultural District)</u>           |
| Requested Zoning Classification: | <u>R-E (Residential Estates District)</u>          |
| Proposed Use of Property         | <u>Legal, conforming 2.15-acre residential lot</u> |
| Applicant:                       | <u>James Whitefield</u>                            |

The "Zoning Map of the City of Shawnee, Oklahoma" will be amended accordingly to reflect such change if approved by the City Commission.

The public hearing will be held in the City Commission Chambers in City Hall, 16 W. 9<sup>th</sup> St. Shawnee, Oklahoma, as follows:

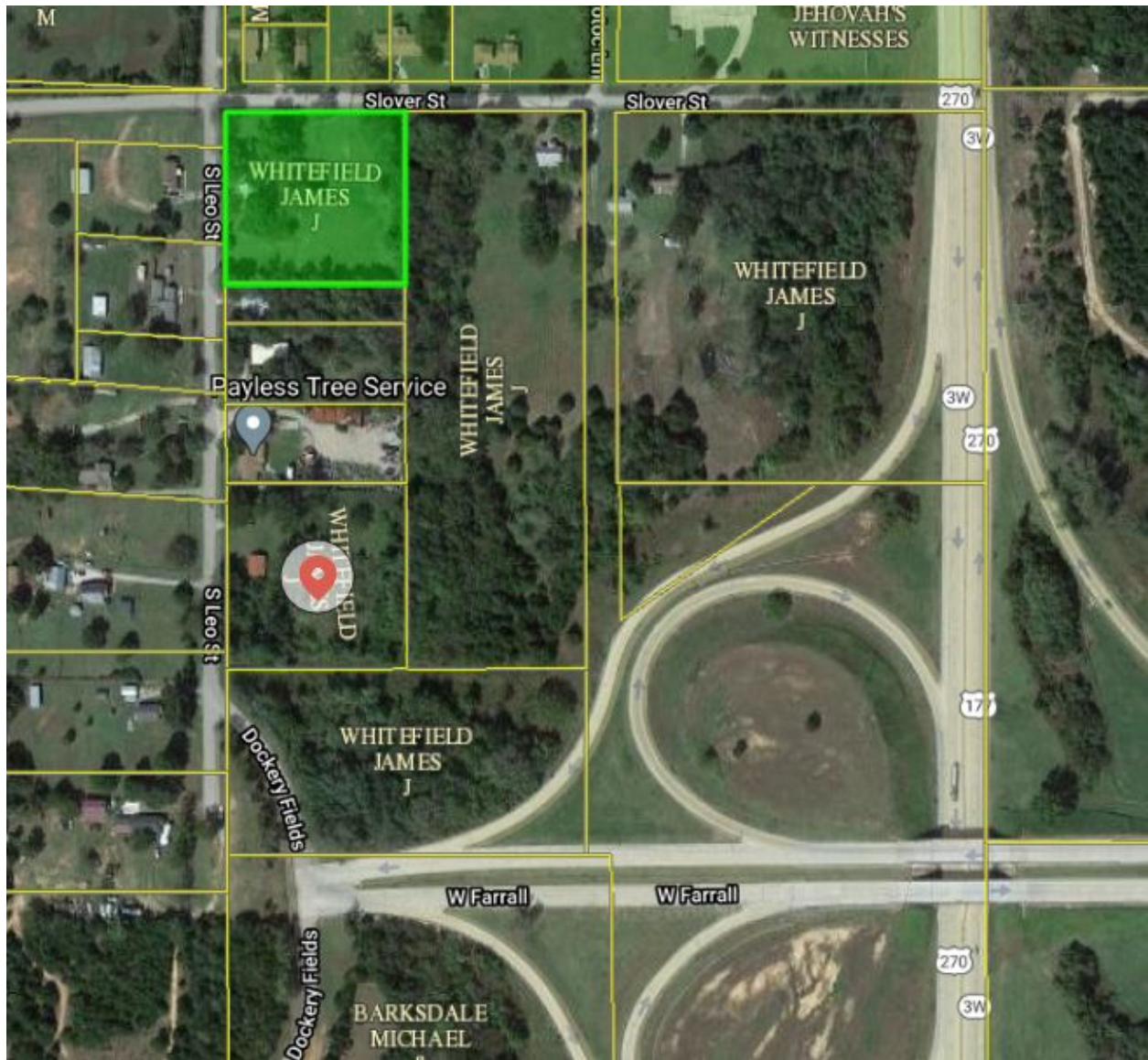
|                                 |               |                                     |
|---------------------------------|---------------|-------------------------------------|
| January 6 <sup>th</sup> , 2021  | AT 1:30 P.M.: | CITY OF SHAWNEE PLANNING COMMISSION |
| January 19 <sup>th</sup> , 2021 | AT 6:00 P.M.: | CITY OF SHAWNEE CITY COMMISSION     |

At this time any interested citizen of Shawnee, Oklahoma will have the opportunity to appear and be heard with regard to the rezone request. The Commission reserves the right to limit discussion and debate on the proposed rezoning in the public hearing, in which event those persons appearing in support or opposition of the proposed rezone will be allotted equal time. Any formal protest must be filed in writing with the Planning Office during normal working hours a minimum of three (3) days prior to the hearing. If there are any questions about the proposal, or you need additional information prior to the public hearing, please contact the Planning Department at 405-878-1616. A copy of the application is available for public inspection during normal working hours in the Planning Office/Annex Building located at 222 N. Broadway.

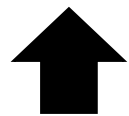
Witness my hand this 17<sup>th</sup> day of December 2020.



Rebecca Blaine, Planning Director



North



ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE CONCERNING THE ZONING CLASSIFICATION OF THE FOLLOWING DESCRIBED PROPERTY LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, TO-WIT: A TRACT OF LAND DESCRIBED AS BEGINNING AT A POINT 2285.30 FEET EAST OF THE SOUTHWEST CORNER OF THE SOUTHWEST QUARTER (SW/C SW/4) OF SECTION TWENTY-FOUR (24), TOWNSHIP TEN (10) NORTH, RANGE THREE (3) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA; THENCE EAST 313.50 FEET; THENCE NORTH 298.70 FEET; THENCE WEST 313.50 FEET; THENCE SOUTH 298.70 FEET TO THE POINT OF BEGINNING, FROM ZONING CLASSIFICATION A-1 (RURAL AGRICULTURAL DISTRICT) TO R-E (RESIDENTIAL ESTATES DISTRICT) AND AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SHAWNEE ACCORDINGLY.

WHEREAS, pursuant to notice duly given as required by law, a public hearing conducted by the Board of Commissioners of the City of Shawnee, Oklahoma on the 19<sup>th</sup> day of January, 2021, upon an application to rezone certain properties located in the City of Shawnee, Oklahoma, from zoning classification A-1 (Rural Agricultural District) to R-E (Residential Estates District).

WHEREAS, the Planning Commission of the City of Shawnee has conducted one or more public hearings on said application pursuant to notice as required by law and has submitted its final report and recommendation upon said application to the Board of Commissioners; and,

WHEREAS, it appears to be in the best interest of the City of Shawnee and the inhabitants thereof for said properties to be rezoned to R-E (Residential Estates District).

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA:

SECTION 1: That the following described property located in the City of Shawnee, Oklahoma, to-wit: A TRACT OF LAND DESCRIBED AS BEGINNING AT A POINT 2285.30 FEET EAST OF THE SOUTHWEST CORNER OF THE SOUTHWEST QUARTER (SW/C SW/4) OF SECTION TWENTY-FOUR (24), TOWNSHIP TEN (10) NORTH, RANGE THREE (3) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA; THENCE EAST 313.50 FEET; THENCE NORTH 298.70 FEET; THENCE WEST 313.50 FEET; THENCE SOUTH 298.70 FEET TO THE POINT OF BEGINNING, FROM ZONING CLASSIFICATION A-1 (RURAL AGRICULTURAL DISTRICT) TO R-E (RESIDENTIAL ESTATES DISTRICT) AND AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SHAWNEE ACCORDINGLY.

PASSED AND APPROVED this 19<sup>th</sup> day of January, 2021.

\_\_\_\_\_  
ED BOLT, MAYOR

(SEAL)  
ATTEST:

\_\_\_\_\_  
LISA LASYONE, CMC, CITY CLERK

Approved as to form and legality this 19<sup>th</sup> day of January, 2021.

\_\_\_\_\_  
JOSEPH M. VORNDRAN,  
CITY ATTORNEY

**Regular Board of Commissioners****9.**

Meeting Date: 01/19/2021

RZ04-21

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

---

**Information****Title of Item for Agenda**

Public hearing and consideration of an ordinance to rezone property located at 431 South Leo Street, containing 2.33-acres, from A-1 (Rural Agricultural District) to R-E (Residential Estates District) for the purpose of a legal, conforming lot. Case No. RZ04-21, Applicant: James Whitefield.

---

**Attachments**

Staff Report

Ordinance

---



RECOMMENDATION TO:

MAYOR  
BOARD OF CITY COMMISSIONERS  
CITY OF SHAWNEE

RECOMMENDATION FROM:

CITY OF SHAWNEE  
PLANNING COMMISSION

SUBJECT:

APPLICANT: James Whitefield

FOR: Case#: RZ04-21: A-1 to R-E

LOCATION: 431 S. Leo

LEGAL DESCRIPTION:

N/A

CURRENT CLASSIFICATION: A-1 (Rural Agricultural District)

REQUESTED CLASSIFICATION: R-E (Residential Estates District)

PROPOSED PROPERTY USE: Legal, conforming residential lot

PLANNING COMMISSION RECOMMENDATION: January 6<sup>th</sup>, 2021

REQUEST APPROVED: ☒

REQUEST DENIED: ☐

OTHER RECOMMENDATION: ☐ \_\_\_\_\_

VOTE OF THE PLANNING COMMISSION: MEMBERS PRESENT 6

| MEMBERS:      | 1ST | 2ND | AYE | NAY | ABSTAIN | COMMENTS |
|---------------|-----|-----|-----|-----|---------|----------|
| WALKER        |     |     |     |     |         |          |
| LOFTIS-WALTON |     | X   | X   |     |         |          |
| JOHNSON       |     |     | X   |     |         |          |
| DEEM (CHAIR)  |     |     | X   |     |         |          |
| LESTER        | X   |     | X   |     |         |          |
| ENGLES        |     |     | X   |     |         |          |
| ROWELL        |     |     | X   |     |         |          |

RESPECTFULLY SUBMITTED,

Rebecca Blaine, AICP, CFM  
PLANNING DIRECTOR

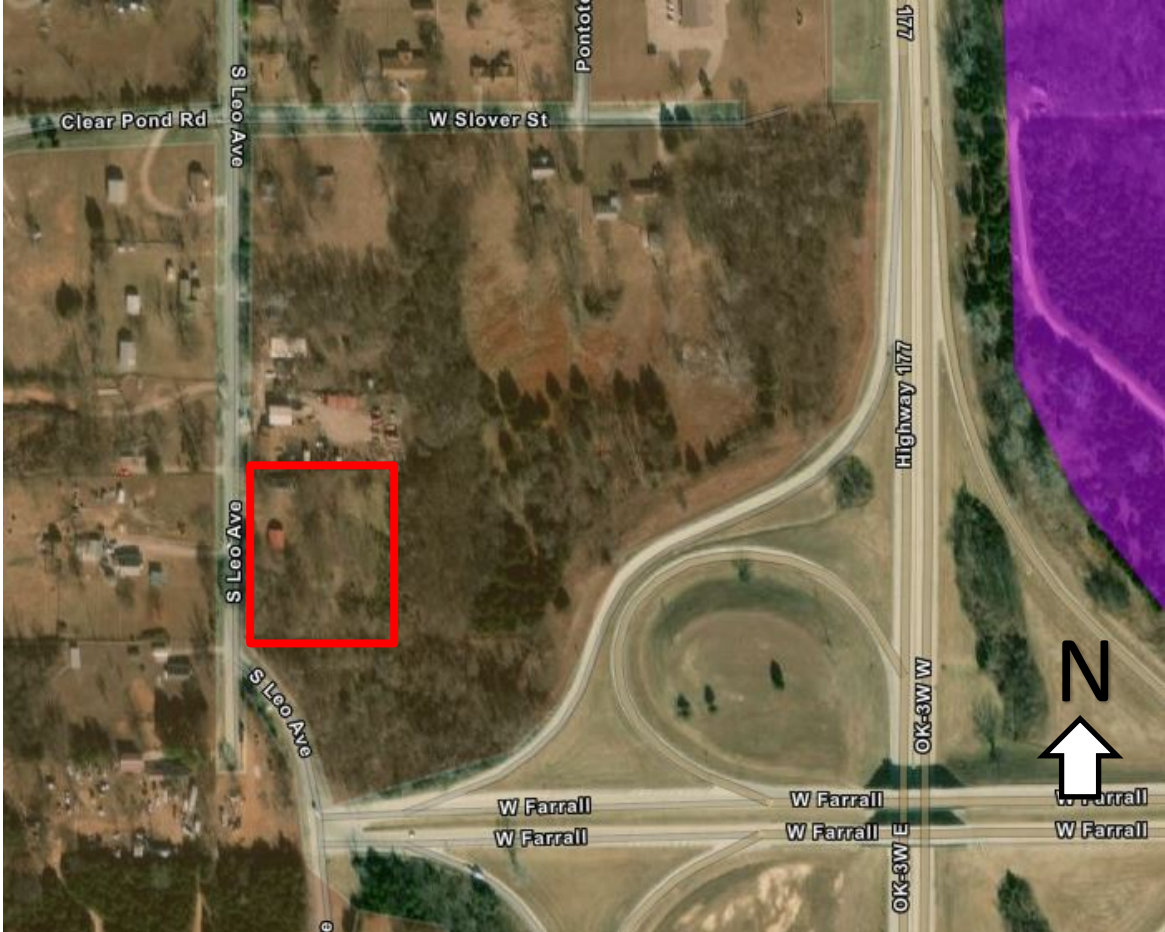
ACTION BY CITY COMMISSION:

PUBLIC HEARING SET: \_\_\_\_\_

DATE OF ACTION: \_\_\_\_\_

ADOPTED \_\_\_\_\_ DENIED \_\_\_\_\_

ORDINANCE NO. \_\_\_\_\_

|                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                                             |
|------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|
| <p>City of Shawnee<br/>Planning Department<br/>222. N. Broadway<br/>Shawnee, OK 74801<br/>(405) 878-1616<br/>www.ShawneeOK.org</p> |                                                                                                                                                                                                                                                                                                                                                                                                     | <p>CASE # RZ04-21<br/>PLANNING COMMISSION:<br/>January 6<sup>th</sup>, 2021<br/>CITY COMMISSION DATE:<br/>January 19<sup>th</sup>, 2021</p> |
| <p><b>APPLICANT:</b><br/><b>James Whitefiled</b></p>                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                                             |
| <p><b>PROPERTY ADDRESS/LOCATION:</b><br/><b>431 S. Leo</b></p>                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                                             |
|                                                                                                                                    |  <p><b>Surrounding Zoning Districts:</b><br/>All surrounding parcels are zoned A-1 (Rural Agricultural District) with I-3 (Heavy Industrial District) located across Hwy 177 to the east.</p> <p><i>Notifications were mailed to surrounding property owners. No written responses have been received at this time, either in support or opposition of this rezoning request application.</i></p> |                                                                                                                                             |

### STAFF RECOMMENDATION

This rezoning application is for a 2.33-acre property to be granted R-E (Residential Estates District). Currently, the parcel is zoned A-1 (Rural Agricultural District), which is illegal, non-conforming as the City of Shawnee has no record of this lot split, and if filed, would have required a rezoning application from A-1 to R-E to be approved prior to the split. This request is a housekeeping request to bring the property into legal, conforming status for proper sale of the parcel.

No written communication responses from the surrounding property notifications or the newspaper publication have been received in favor or opposition of this application.

### STAFF RECOMMENDATION

Staff recommends approval of this application as submitted.

APPROVE

APPROVE WITH CONDITIONS

DENY

ATTACHMENTS:  
(CIRCLE)

SUBMITTED PLANS

PUBLIC HEARING  
PETITION/  
APPLICATION FORM

LEGAL NOTICE

LEGAL DESCRIPTION

PUBLIC COMMENTS

AGENCY COMMENTS

RESPONSE TO STANDARDS



# PLANNING COMMISSION APPLICATION



## City of Shawnee Planning Department

222 N. Broadway  
Shawnee, OK 74801  
(405) 878-1616 Fax (405) 878-1587  
[www.ShawneeOK.org](http://www.ShawneeOK.org)

For Office Use Only

Case Number: \_\_\_\_\_

Project Number: \_\_\_\_\_

Date Filed: \_\_\_\_\_

Planning Commission Secretary

### REQUEST:

☒ Rezoning  
☐ Conditional Use Permit

☐ Rezoning w/Conditional Use Permit  
☐ Planned Unit Development

I, the undersigned, do hereby respectfully make application and petition to the City Commission to amend the zoning map, and to change the zoning district of the Shawnee area, from A1 District to AE District, as hereinafter requested, and in support of this application, the following facts are shown:

PROPERTY LOCATION (STREET ADDRESS): 303 S Leo St + 431 S Leo St

LEGAL DESCRIPTION: see attached Shawnee, OK 74801

PROPERTY OWNER (S): James Whitefield - seller / Glen Welch - Buyer

PROPERTY AGENT (APPLICANT): Angela Parker - Realtor

APPLICANT'S ADDRESS: Keller Williams Realty 3421 W Rock Creek

CITY: Norman STATE: OK ZIP: 73072 # 110

EMAIL ADDRESS: angela.parker@kw.com

TELEPHONE NUMBER: (405) 210-3186 CONTACT NUMBER: ( )

DIMENSIONS OF PROPERTY: AREA: ± 2.318 WIDTH: 313.5  
LENGTH: 323 FRONTAGE: 323

CURRENT ZONING: A1 CURRENT USE: old residence

PROPOSED ZONING: AE PROPOSED USE: rebuild residential home

With the filing of this application, I acknowledge that I have been informed of off-street parking, fencing and paving requirements in regard to the zoning I have requested as witnessed by my signature.

APPLICATION, OWNERSHIP LIST AND PAYMENT  
MUST BE RECEIVED 30 DAYS PRIOR TO MEETING

Angela Parker  
SIGNATURE OF APPLICANT

FOR STAFF USE ONLY

REZONING &/OR C.U.P FEE \$ 280.00

PLANNED UNIT DEVELOPMENT FEE \$ 550.00

RECEIPT NO. \_\_\_\_\_

SIGN DEPOSIT \$ 50.00

(Refundable if Applicant returns 48 hrs. after City Commission Meeting)

PLANNING COMMISSION ACTION: \_\_\_\_\_ DATE: \_\_\_\_\_

CITY COMMISSION ACTION: \_\_\_\_\_ DATE: \_\_\_\_\_

PLACE ON ZONING MAP: \_\_\_\_\_ ORDINANCE NO.: \_\_\_\_\_



Return To:  
James J. Whitefield

**WARRANTY DEED**  
(OKLAHOMA STATUTORY FORM)

Doc Stamps: 210.00  
Filed/insured by: First American Title Insurance Company  
File No.: 2529568-SH01 (CC)

Tax ID#: 9921

That **Kelli A. McCullar, A Single Person**, (the "Grantor"), in consideration of the sum of TEN & NO/100-----  
-Dollars and other valuable considerations, in hand paid, the receipt of which is hereby acknowledged, do(es)  
hereby, grant, bargain, sell and convey unto **James J. Whitefield**, (the "Grantee"), the following described  
real property and premises situated in **Pottawatomie County, State of Oklahoma**, to wit:

**SURFACE ONLY:**

A tract of land described as beginning at a point 1615 feet North and 313.50 feet East of the  
Southwest Corner (SW/C) of the Southwest Quarter (SW/4) of Section Twenty-four (24),  
Township Ten (10) North, Range Three (3) East of the Indian Meridian, Pottawatomie County,  
Oklahoma; thence East 313.50 feet; thence North 969 feet; thence West 313.50 feet; thence South  
969 feet to the point of beginning.

AND

A tract of land described as beginning at a point 2285.30 feet North of the Southwest Corner  
(SW/C) of the Southwest Quarter (SW/4) of Section Twenty-four (24), Township Ten (10) North,  
Range Three (3) East of the Indian Meridian, Pottawatomie County, Oklahoma; thence East 313.50  
feet; thence North 298.70 feet; thence West 313.50 feet; thence South 298.70 feet to the point of  
beginning.

AND

A tract of land described as beginning at a point 1292 feet North of the Southwest Corner (SW/C)  
of the Southwest Quarter (SW/4) of Section Twenty-four (24), Township Ten (10) North, Range  
Three (3) East of the Indian Meridian, Pottawatomie County, Oklahoma; thence East 627 feet;  
thence North 323 feet; thence West 627 feet; thence South 323 feet to the point of beginning.

AND

A tract of land described as beginning at a point 1615 feet North of the Southwest Corner (SW/C)  
of the Southwest Quarter (SW/4) of Section Twenty-four (24), Township Ten (10) North, Range  
Three (3) East of the Indian Meridian, Pottawatomie County, Oklahoma; thence East 313.50 feet;  
thence North 323 feet; thence West 313.50 feet; thence South 323 feet to the point of beginning.

AND

A tract of land described as beginning at a point 1938 feet North of the Southeast Corner (SE/C) of  
the West Half (W/2) of the Southwest Quarter (SW/4) of Section Twenty-four (24), Township Ten  
(10) North, Range Three (3) East of the Indian Meridian, Pottawatomie County, Oklahoma; thence  
North 646 feet; thence West 643.50 feet; South 646 feet; thence East 643.50 feet to point of  
beginning.

AND

A tract of land described as beginning at a point 1938 North and 296 feet West of the Southeast  
Corner (SE/C) of the West Half (W/2) of the Southwest Quarter (SW/4) of Section Twenty-four  
(24), Township Ten (10) North, Range Three (3) East of the Indian Meridian, Pottawatomie  
County, Oklahoma; thence West 347.50 feet; South 238 feet; thence Northeasterly on a curve to  
the right, having a radius of 308 feet, a distance of 205.60 feet; thence N65°23' and East 243.30  
feet to the point of beginning.

**LESS & EXCEPT, ANY AND ALL INTEREST IN AND TO ALL OF OIL, GAS, COAL & OTHER MINERALS & ALL RIGHTS PERTAINING THERETO.**

Property Address: **1803 West Slover Street, 303 South Leo, 1701 West Slover Street, 431 South Leo, Shawnee, OK 74801**

Together with all the improvements thereon and the appurtenances thereunto belonging, and warrant the title to the same. LESS AND EXCEPT any interest in and to oil, gas, coal, metallic ores and other minerals therein and thereunder previously reserved or conveyed of record and all rights, interests and estates of whatsoever nature incident thereto or arising thereunder, and SUBJECT TO easements, rights of way, restrictive covenants of record.

TO HAVE AND TO HOLD said described premises unto the Grantee, and to the heirs, successors and assigns, forever, free, clear and discharged of and from all former grants, charges, taxes, judgments, mortgages and other liens and encumbrances of whatsoever nature.

Signed and delivered this **August 28, 2020.**

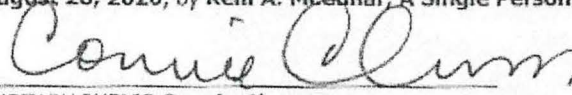


Kelli A. McCullar

ACKNOWLEDGMENT - OKLAHOMA FORM

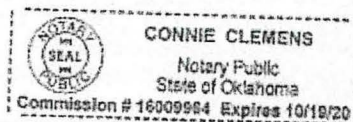
STATE OF **OKLAHOMA** }  
COUNTY OF **Pottawatomie** } ss.

This instrument was acknowledged before me on **August 28, 2020**, by **Kelli A. McCullar, A Single Person.**



NOTARY PUBLIC **Connie Clemens**

My Commission Expires: **10/19/20**



#### Exhibit A

A tract of land described as beginning at a point 1615 feet North and 313.50 feet East of the Southwest Corner of the Southwest Quarter (SW/C SW/4) of Section Twenty-four (24), Township Ten (10) North, Range Three (3) East of the Indian Meridian, Pottawatomie County, Oklahoma; thence East 313.50 feet; thence North 969 feet; thence West 313.50 feet; thence South 969 feet to the Point of Beginning.

AND

A tract of land described as beginning at a point 2285.30 feet North of the Southwest Corner of the Southwest Quarter (SW/C SW/4) of Section Twenty-four (24), Township Ten (10) North, Range Three (3) East of the Indian Meridian, Pottawatomie County, Oklahoma; thence East 313.50 feet; thence North 298.70 feet; thence West 313.50 feet; thence South 298.70 feet to the Point of Beginning.

AND

A tract of land described as beginning at a point 1292 feet North of the Southwest Corner of the Southwest Quarter (SW/C SW/4) of Section Twenty-four (24), Township Ten (10) North, Range Three (3) East of the Indian Meridian, Pottawatomie County, Oklahoma; thence East 627 feet; thence North 323 feet; thence West 627 feet; thence South 323 feet to the Point of Beginning.

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AND

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AND

A tract of land described as beginning at a point 1938 feet North and 296 feet West of the Southeast Corner of the West Half of the Southwest Quarter (SE/C W/2 SW/4) of Section Twenty-four (24), Township Ten (10) North, Range Three (3) East of the Indian Meridian, Pottawatomie County, Oklahoma; thence West 347.50 feet; thence South 238 feet; thence Northeasterly on a curve to right, having a radius of 308 feet, a distance of 205.60 feet; thence N65°23'E a distance of 243.30 feet to the Point of Beginning.





# SMITH BROTHERS

ABSTRACT

118 N. Broadway Avenue

Shawnee, OK 74801

Phone: (405)273-9820 Fax: (405)273-9813

State of Oklahoma  
County of Pottawatomie

} SS

## SPECIAL CERTIFICATE

IN RE: See attached Exhibit A

The undersigned a duly bonded and qualified abstract company within and for Pottawatomie County, Oklahoma, hereby certifies that the current year's tax rolls in the office of the Pottawatomie County Treasurer shows the names and addresses of the owners of the property abutting and within 300 feet in any direction of the before described real estate as follows, to-wit:

### NAME AND ADDRESS

### LEGAL DESCRIPTION

Michael Barksdale and Cathy Barksdale  
520 S. Leo  
Shawnee, OK 74801

93-SU SW/4 SW/4 LESS ALL THOSE LANDS  
PREVIOUSLY DEEDED TO THE STATE FOR HWY 177  
& FARRAL STREET & CERTAIN STREET  
EASEMENTS TO CITY OF SHAWNEE  
and  
93-SU BEG 530'S NE/C S1/2 NE SE W417.4' N208.7'  
W902.6' S417.4' E1320' N208.7' POB LESS A TRACT  
BEGINNING AT THE SW/C OF SAID TRACT N100'  
SOUTHEASTERLY 100' W100' POB

Elmer D. Vincent  
422 S. Leo  
Shawnee, OK 74801

93-SU BEG 530'S NE/C S1/2 NE SE W417.4' N208.7'  
E417.4' S208.7' POB

Gordon Lantz and Cathy M. Lantz  
420 S. Leo  
Shawnee, OK 74801

93-SU BEG 56'S NE/C S1/2 NE SE & RUNNING  
W1021.65' S236' W298.35' S29.3' E1320' N265.3' POB

Bobby J. McNew and Jeraleen McNew  
418 S. Leo  
Shawnee, OK 74801

93-SU BEG 528'S NE/C SE S188' W1245' NE258'  
E1069' POB

Joseph E. Thompson and Eunis A. Thompson  
1919 Slover  
Shawnee, OK 74801

THAT PT OF N1/2 NE SE S OF SLOVER ST. LESS TR  
BEG 100'S NE/C SE W260' S418' W809' SWLY ALG S  
LINE OF STREET TO S S LINE N/2 NE SE E TO E  
LINE N/2 NE SE N660' POB

Paul Alfred Mehagan, Sr.  
40908 Benson Park Rd  
Shawnee, OK 74801

93-SU BEG 435'S NE/C SE S83' W260' N83' E260' POB  
and  
93-SU BEG 267.5'S NE/C SE S167.5' W260' N167.5'  
E260' POB

Phillip M. McInturff  
220 S. Leo  
Shawnee, OK 74801

93-SU BEG SE/C NE N313.5' W625.26' S313.5'  
E625.26' POB



Kelli A. McCullar  
231 N. Broadway  
Shawnee, OK 74801

THOMPSON 100' X 148 1/2' ON S SIDE OF W1/2 BLK  
13  
and  
THOMPSON N230' OF W1/2 BLK 13  
and  
THOMPSON W108 1/2' OF E1/2 BLK 13  
and  
THOMPSON E40 1/2' BLK 13 & W68' BLK 14  
and  
THOMPSON BLK 14 LOT 14 LESS W68' BLK 14

Shawnee Congregation of Jehovah's Witnesses  
1700 W. Slover  
Shawnee, OK 74801

THOMPSON BEG SW/C BLK 17 N330' E443.50' S330'  
W445.86' TO HWY 270 R/W

Trident Holding Co Partners  
2525 Ridgewood Dr.  
Moore, OK 73160

93-SR NE SW LESS 6.80A TO OG&E

IN WITNESS WHEREOF, We have hereunto set our hand and seal at office in the City of Shawnee, Oklahoma,  
this 23rd day of September, 2020 at 07:00 AM.

**ATTEST:**

**Smith Brothers Abstract & Title Co., LLC**



David Thrailkill,  
Abstractor License No.: 3211



President  
Abstractor License No.: 1725

n Whitefield

Michael Barksdale and Cathy Barksdale  
520 S. Leo  
Shawnee, OK 74801

Elmer D. Vincent  
422 S. Leo  
Shawnee, OK 74801

rdon Lantz and Cathy M. Lantz  
0 S. Leo  
awnee, OK 74801

Bobby J. McNew and Jeraleen McNew  
418 S. Leo  
Shawnee, OK 74801

Joseph E. Thompson and Eunis A.  
Thompson  
1919 Slover  
Shawnee, OK 74801

ul Alfred Mehagan, Sr.  
908 Benson Park Rd  
awnee, OK 74801

Phillip M. McInturff  
220 S. Leo  
Shawnee, OK 74801

Kelli A. McCullar  
231 N. Broadway  
Shawnee, OK 74801

awnee Congregation of Jehovah's  
tnesses  
00 W. Slover  
awnee, OK 74801

Trident Holding Co Partners  
2525 Ridgewood Dr.  
Moore, OK 73160

CITY OF SHAWNEE  
PUBLIC HEARING NOTICE  
CASE #RZ04-21

Notice is hereby given that the City of Shawnee, Oklahoma, will conduct a public hearing on a proposed rezoning of property located within the City of Shawnee.

The property requesting a rezone with conditional use permit is described as follows:

A TRACT OF LAND DESCRIBED AS BEGINNING AT THE POINT 1615 FEET NORTH OF THE SOUTHWEST CORNER (SW/C) OF THE SOUTHWEST QUARTER (SW/4) OF SECTION TWENTY-FOUR (24), TOWNSHIP TEN (10) NORTH, RANGE THREE (3) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA; THENCE NORTH 646 FEET; THENCE 643.50 FEET; SOUTH 646 FEET; THENCE EAST 643.50 FEET TO THE POINT OF BEGINNING.

|                                  |                                                    |
|----------------------------------|----------------------------------------------------|
| General Location Known As:       | <u>431 S. Leo Street</u>                           |
| Current Zoning Classification:   | <u>A-1 (Rural Agricultural District)</u>           |
| Requested Zoning Classification: | <u>R-E (Residential Estates District)</u>          |
| Proposed Use of Property         | <u>Legal, conforming 2.33-acre residential lot</u> |
| Applicant:                       | <u>James Whitefield</u>                            |

The "Zoning Map of the City of Shawnee, Oklahoma" will be amended accordingly to reflect such change if approved by the City Commission.

The public hearing will be held in the City Commission Chambers in City Hall, 16 W. 9<sup>th</sup> St. Shawnee, Oklahoma, as follows:

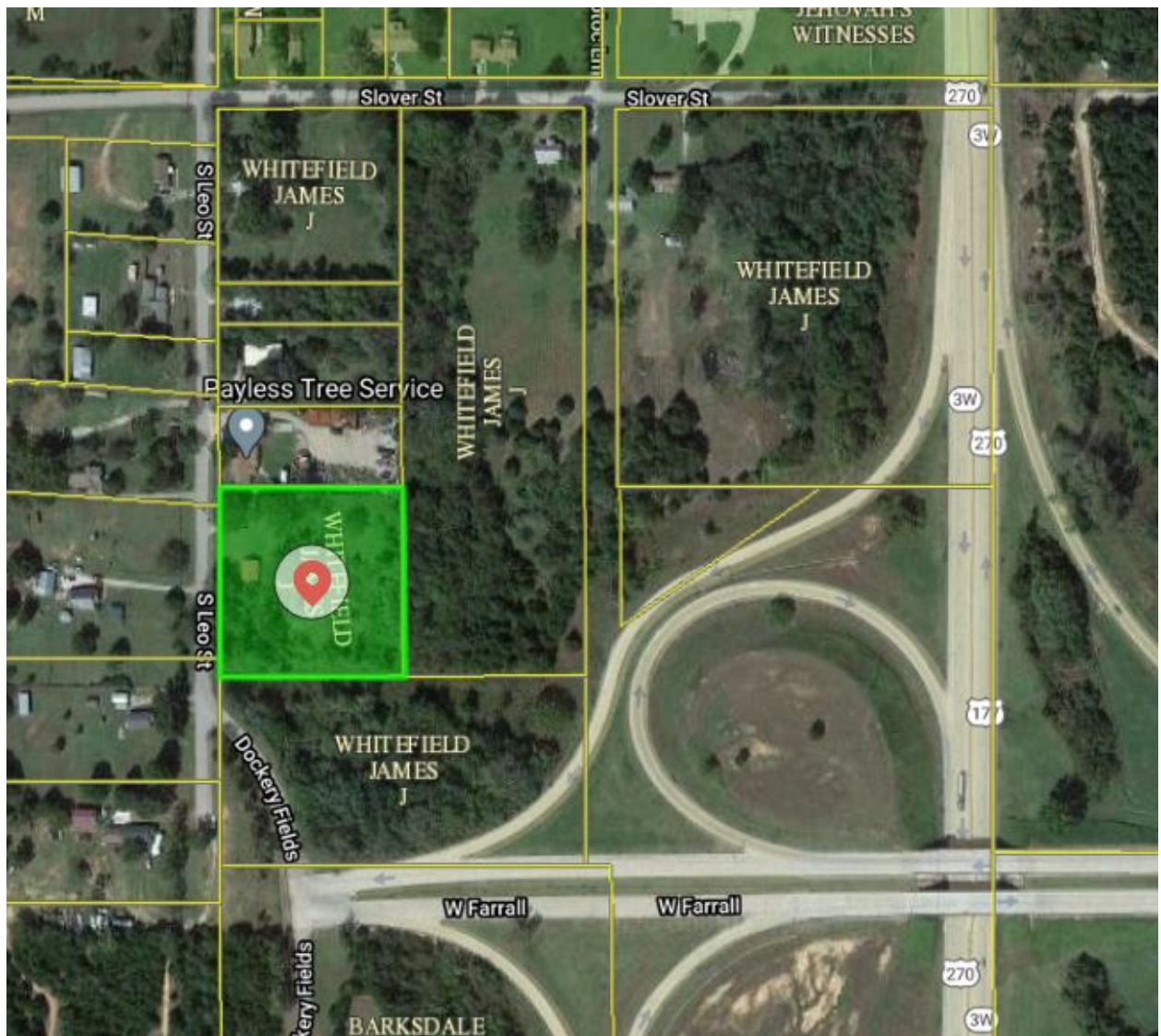
|                                 |               |                                     |
|---------------------------------|---------------|-------------------------------------|
| January 6 <sup>th</sup> , 2021  | AT 1:30 P.M.: | CITY OF SHAWNEE PLANNING COMMISSION |
| January 19 <sup>th</sup> , 2021 | AT 6:00 P.M.: | CITY OF SHAWNEE CITY COMMISSION     |

At this time any interested citizen of Shawnee, Oklahoma will have the opportunity to appear and be heard with regard to the rezone request. The Commission reserves the right to limit discussion and debate on the proposed rezoning in the public hearing, in which event those persons appearing in support or opposition of the proposed rezone will be allotted equal time. Any formal protest must be filed in writing with the Planning Office during normal working hours a minimum of three (3) days prior to the hearing. If there are any questions about the proposal, or you need additional information prior to the public hearing, please contact the Planning Department at 405-878-1616. A copy of the application is available for public inspection during normal working hours in the Planning Office/Annex Building located at 222 N. Broadway.

Witness my hand this 17<sup>th</sup> day of December 2020.



Rebecca Blaine, Planning Director



North



ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE CONCERNING THE ZONING CLASSIFICATION OF THE FOLLOWING DESCRIBED PROPERTY LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, TO-WIT: A TRACT OF LAND DESCRIBED AS BEGINNING AT THE POINT 1615 FEET NORTH OF THE SOUTHWEST CORNER (SW/C) OF THE SOUTHWEST QUARTER (SW/4) OF SECTION TWENTY-FOUR (24), TOWNSHIP TEN (10) NORTH, RANGE THREE (3) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA; THENCE NORTH 646 FEET; THENCE 643.50 FEET; SOUTH 646 FEET; THENCE EAST 643.50 FEET TO THE POINT OF BEGINNING, FROM ZONING CLASSIFICATION A-1 (RURAL AGRICULTURAL DISTRICT) TO R-E (RESIDENTIAL ESTATES DISTRICT) AND AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SHAWNEE ACCORDINGLY.

WHEREAS, pursuant to notice duly given as required by law, a public hearing conducted by the Board of Commissioners of the City of Shawnee, Oklahoma on the 19<sup>th</sup> day of January, 2021, upon an application to rezone certain properties located in the City of Shawnee, Oklahoma, from zoning classification A-1 (Rural Agricultural District) to R-E (Residential Estates District).

WHEREAS, the Planning Commission of the City of Shawnee has conducted one or more public hearings on said application pursuant to notice as required by law and has submitted its final report and recommendation upon said application to the Board of Commissioners; and,

WHEREAS, it appears to be in the best interest of the City of Shawnee and the inhabitants thereof for said properties to be rezoned to R-E (Residential Estates District).

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA:

SECTION 1: That the following described property located in the City of Shawnee, Oklahoma, to-wit: A TRACT OF LAND DESCRIBED AS BEGINNING AT THE POINT 1615 FEET NORTH OF THE SOUTHWEST CORNER (SW/C) OF THE SOUTHWEST QUARTER (SW/4) OF SECTION TWENTY-FOUR (24), TOWNSHIP TEN (10) NORTH, RANGE THREE (3) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA; THENCE NORTH 646 FEET; THENCE 643.50 FEET; SOUTH 646 FEET; THENCE EAST 643.50 FEET TO THE POINT OF BEGINNING, FROM ZONING CLASSIFICATION A-1 (RURAL AGRICULTURAL DISTRICT) TO R-E (RESIDENTIAL ESTATES DISTRICT) AND AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SHAWNEE ACCORDINGLY.

PASSED AND APPROVED this 19<sup>th</sup> day of January, 2021.

\_\_\_\_\_  
ED BOLT, MAYOR

(SEAL)  
ATTEST:

\_\_\_\_\_  
LISA LASYONE, CMC, CITY CLERK

Approved as to form and legality this 19<sup>th</sup> day of January, 2021.

\_\_\_\_\_  
JOSEPH M. VORNDRAN,  
CITY ATTORNEY

**Regular Board of Commissioners**

**10.**

Meeting Date: 01/19/2021

PL01-21

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

---

Information

Title of Item for Agenda

Consideration of a re-plat of a Final Plat for Shawnee Mall Subdivision Section 3, a portion of Block "A", Lots 2 and 8 for the creation of five (5) new lots. Case No. PL01-21, Applicant: Mason Schwartz on behalf of Shawnee Mall Owner, LLC.

---

Attachments

Staff Report

---

RECOMMENDATION TO:

MAYOR  
BOARD OF CITY COMMISSIONERS  
CITY OF SHAWNEE

RECOMMENDATION FROM:

CITY OF SHAWNEE  
PLANNING COMMISSION

SUBJECT:

APPLICANT: Mason Schwartz on behalf of Shawnee Mall  
Owner, LLC

FOR: Case#: PL01-21

LOCATION: Shawnee Mall, 4901 N. Kickapoo Ave.

LEGAL DESCRIPTION:

N/A

CURRENT CLASSIFICATION: PUD (Planned Unit Development)

REQUESTED CLASSIFICATION:

PROPOSED PROPERTY USE: Creation of five new tenant mall lots carved out of existing plat

PLANNING COMMISSION RECOMMENDATION: January 6<sup>th</sup>, 2021

REQUEST APPROVED: ☒

REQUEST DENIED: ☐

OTHER RECOMMENDATION: ☐

VOTE OF THE PLANNING COMMISSION: MEMBERS PRESENT 6

| MEMBERS:      | 1ST | 2ND | AYE | NAY | ABSTAIN | COMMENTS |
|---------------|-----|-----|-----|-----|---------|----------|
| WALKER        |     |     |     |     |         |          |
| LOFTIS-WALTON | X   |     | X   |     |         |          |
| JOHNSON       |     |     | X   |     |         |          |
| DEEM (CHAIR)  |     |     | X   |     |         |          |
| LESTER        |     |     | X   |     |         |          |
| ENGLES        |     |     | X   |     |         |          |
| ROWELL        |     | X   | X   |     |         |          |

RESPECTFULLY SUBMITTED,

Rebecca Blaine, AICP, CFM  
PLANNING DIRECTOR

ACTION BY CITY COMMISSION:

PUBLIC HEARING SET: \_\_\_\_\_

DATE OF ACTION: \_\_\_\_\_

ADOPTED \_\_\_\_\_ DENIED \_\_\_\_\_

ORDINANCE NO. \_\_\_\_\_





**Community Development Department**

**MEMORANDUM**

DATE: Tuesday, January 19<sup>th</sup>, 2021  
TO: City of Shawnee City Commission  
FROM: Rebecca Blaine, Planning Director, AICP  
RE: Case #: PL01-21 Shawnee Mall Replat

---

Mayor and Commissioners,

This proposed replat of the Final Plat of Shawnee Mall is for the creation of carving out five new lots. These lots will represent individual tenant spaces that previously were a continuous parcel. No new easements or roadways will be added. Only the boundaries of each parcel will be modified. All internal departments are in support of the approve of this replat as proposed. Please note that this plat is zoned as a Planned Unit Development (PUD), so any future changes of use will need to comply with the regulations and parameters contained within the originally adopted PUD document.







OWNER'S CERTIFICATE AND DEDICATION  
KNOW ALL MEN BY THESE PRESENTS:

That we, the undersigned, SHAWNEE MALL OWNER, LLC, a Delaware limited liability company, do hereby certify that we are the owners of and the only person or persons, corporation or corporations having any right, title or interest in the land shown on the Final Plat of SHAWNEE MALL SUBDIVISION SECTION 3, a replat of a portion of Block "A", Lots 2 and 8 of Shawnee Mall Subdivision, an addition to the City of Shawnee, Pottawatomie County, Oklahoma, and have caused the said premises to be surveyed and plotted into lots, blocks, streets and easements, as shown on said Final Plat, said Final Plat represents a correct survey of all property included therein and is hereby adopted as the plat of land under the name of SHAWNEE MALL SUBDIVISION SECTION 3 and more particularly described as follows:

Legal Description Lot 13

A tract of land that is part of Lot Eight (8), Block "A" of the recorded plat of SHAWNEE MALL SUBDIVISION (Doc. No. 1989-00012230) in the Northwest Quarter (NW/4) of Section Thirty-one (31), Township Eleven (11) North, Range Four (4) East of the Indian Base and Meridian, Pottawatomie County, State of Oklahoma, said tract of land being described as follows:

COMMENCING at the Southwest (S.W.) Corner of Lot 8 , Block "A" of the said plat;

Thence North 00°00'57" East a distance of 327.16 feet;  
Thence North 89°55'58" East a distance of 0.13 feet;  
Thence North 89°55'58" East a distance of 55.11 feet;  
Thence South 00°07'45" East a distance of 4.63 feet;  
Thence North 90°00'00" East a distance of 14.42 feet;  
Thence South 00°00'00" East a distance of 1.84 feet;  
Thence North 90°00'00" East a distance of 50.83 feet;  
Thence North 00°00'00" West a distance of 1.80 feet;  
Thence North 90°00'00" East a distance of 14.42 feet;  
Thence North 00°00'00" East a distance of 4.67 feet;  
Thence North 90°00'00" East a distance of 31.91 feet;  
Thence South 00°03'23" East a distance of 0.33 feet;  
Thence North 90°00'00" East a distance of 47.33 feet;  
Thence North 00°03'23" West a distance of 0.33 feet;  
Thence North 90°00'00" East a distance of 28.27 feet;  
Thence South 90°00'00" East a distance of 0.59 feet;  
Thence South 00°04'12" West a distance of 1.55 feet;  
Thence South 89°55'48" East a distance of 2.30 feet;  
Thence North 00°04'12" East a distance of 2.20 feet;  
Thence South 89°55'48" East a distance of 24.00 feet;  
Thence South 00°04'12" West a distance of 2.20 feet;  
Thence South 89°55'48" East a distance of 1.50 feet  
TO THE POINT OF BEGINNING

Thence North 00°04'12" East a distance of 115.13 feet;  
Thence North 90°00'00" East a distance of 69.80 feet;  
Thence South 00°04'12" West a distance of 113.02 feet;  
Thence North 89°55'48" West a distance of 35.70 feet;  
Thence South 00°04'12" West a distance of 2.20 feet;  
Thence North 89°55'48" West a distance of 2.30 feet;  
Thence North 00°04'12" East a distance of 2.10 feet;  
Thence North 89°55'48" West a distance of 1.20 feet;  
Thence North 00°00'00" West a distance of 0.80 feet;  
Thence North 89°55'48" West a distance of 6.00 feet;  
Thence South 00°04'12" West a distance of 0.80 feet;  
Thence North 89°55'48" West a distance of 0.90 feet;  
Thence South 00°00'00" East a distance of 2.20 feet;  
Thence North 89°55'48" West a distance of 2.30 feet;  
Thence North 00°04'12" East a distance of 2.40 feet;  
Thence South 00°04'12" West a distance of 2.20 feet;  
Thence North 89°55'48" West a distance of 0.80 feet  
TO THE POINT OF BEGINNING.

Said tract of land contains 7,894 square feet or 0.181 acres, more or less.

SHAWNEE MALL OWNER, LLC, a Delaware limited liability company, dedicate all streets and easements shown on said final plat to the public for public highways, streets and easements, for themselves, their successors, and assigns forever and have caused the same to be released from all rights, easements and encumbrances except as shown on the Bonded Abstracter's Certificate.

SHAWNEE MALL OWNER, LLC  
a Delaware limited liability company,

(David M. Jackson, Authorized Representative)

STATE OF \_\_\_\_\_) s.s.  
COUNTY OF \_\_\_\_\_)

Before me, the undersigned, a Notary Public in and for said County and State, on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, personally appeared David M. Jackson as Authorized Representative of Shawnee Mall Owner, LLC, a Delaware limited liability company, to me known to be the identical person who executed the within and foregoing instrument and acknowledged to me that he executed the same as his free and voluntary act and deed of Shawnee Mall Owner, LLC, a Delaware limited liability company, for the uses and purposes therein set forth.

Given under my hand and seal the day and year last above written.

My Commission Expires: \_\_\_\_\_

Legal Description Lot 12

A tract of land that is part of Lot Eight (8), Block "A" of the recorded plat of SHAWNEE MALL SUBDIVISION (Doc. No. 1989-00012230) in the Northwest Quarter (NW/4) of Section Thirty-one (31), Township Eleven (11) North, Range Four (4) East of the Indian Base and Meridian, Pottawatomie County, State of Oklahoma, said tract of land being described as follows:

COMMENCING at the Southwest (S.W.) Corner of Lot 8 , Block "A" of the said plat;

Thence North 00°00'57" East a distance of 327.16 feet;  
Thence North 89°55'58" East a distance of 0.13 feet;  
Thence North 89°55'58" East a distance of 55.11 feet;  
Thence South 00°07'45" East a distance of 4.63 feet;  
Thence North 90°00'00" East a distance of 14.42 feet;  
Thence South 00°00'00" East a distance of 1.84 feet;  
Thence North 90°00'00" East a distance of 50.83 feet;  
Thence North 00°00'00" West a distance of 1.80 feet;  
Thence North 90°00'00" East a distance of 14.42 feet;  
Thence North 00°00'00" East a distance of 4.67 feet;  
Thence North 90°00'00" East a distance of 31.91 feet;  
Thence South 00°03'23" East a distance of 0.33 feet;  
Thence North 90°00'00" East a distance of 47.33 feet;  
Thence North 00°03'23" West a distance of 0.33 feet;  
Thence North 90°00'00" East a distance of 28.27 feet  
TO THE POINT OF BEGINNING;

Thence North 00°00'17" West a distance of 1.37 feet;  
Thence North 90°00'00" West a distance of 0.25 feet;  
Thence North 00°00'17" West a distance of 232.67 feet;  
Thence North 90°00'00" East a distance of 0.25 feet;  
Thence North 00°00'17" West a distance of 0.97 feet;  
Thence South 90°00'00" East a distance of 91.35 feet;  
Thence South 00°04'12" West a distance of 121.45 feet;  
Thence North 90°00'00" West a distance of 62.65 feet;  
Thence South 00°04'12" West a distance of 115.13 feet;  
Thence North 89°55'48" West a distance of 1.50 feet;  
Thence North 00°04'12" East a distance of 2.20 feet;  
Thence North 89°55'48" West a distance of 24.00 feet;  
Thence South 00°04'12" West a distance of 2.20 feet;  
Thence North 89°55'48" West a distance of 2.30 feet;  
Thence North 00°04'12" East a distance of 1.55 feet;  
Thence North 90°00'00" West a distance of 0.59 feet  
TO THE POINT OF BEGINNING.

Said tract of land contains 14,365 square feet or 0.330 acres, more or less.

Legal Description Lot 11

A tract of land that is part of Lot Two (2), Block "A" of the recorded plat of SHAWNEE MALL SUBDIVISION (Doc. No. 1989-00012230) in the Northwest Quarter (NW/4) of Section Thirty-one (31), Township Eleven (11) North, Range Four (4) East of the Indian Base and Meridian, Pottawatomie County, State of Oklahoma, said tract of land being described as follows:

COMMENCING at the Southeast (S.E.) Corner of Lot 2 , Block "A" of the said plat;

Thence North 89°42'29" West a distance of 952.63 feet;  
Thence North 00°16'37" East a distance of 27.85 feet to a point on a non-tangent curve to the right;  
Thence around a curve to the right having a radius of 300.00 feet (said curve subtended by a chord which bears North 45°27'14" West, a distance of 200.12 feet) and an arc length of 204.03 feet to a point on a curve to the left;  
Thence around a curve to the left having a radius of 360.00 feet (said curve subtended by a chord which bears North 31°51'14" West, a distance of 73.81 feet) and an arc length of 73.94 feet;  
Thence North 35°00'57" East a distance of 307.68 feet;  
Thence North 54°59'03" West a distance of 15.43 feet;  
Thence North 35°00'57" East a distance of 158.77 feet;  
Thence North 25°00'57" East a distance of 51.00 feet;  
Thence North 35°00'57" East a distance of 15.00 feet;  
Thence South 54°59'03" East a distance of 16.48 feet;  
Thence North 35°12'08" East a distance of 40.14 feet;  
Thence South 55°00'00" East a distance of 178.12 feet;  
Thence North 89°48'24" East a distance of 3.46 feet  
TO THE POINT OF BEGINNING;

Thence North 89°54'40" East a distance of 102.10 feet;  
Thence South 00°01'20" East a distance of 51.62 feet;  
Thence South 45°47'30" West a distance of 0.82 feet;  
Thence South 00°04'15" West a distance of 69.77 feet;  
Thence North 89°55'48" West a distance of 114.10 feet;  
Thence North 00°04'12" East a distance of 99.98 feet;  
Thence North 35°12'08" East a distance of 21.76 feet;  
Thence North 00°11'36" West a distance of 3.90 feet  
TO THE POINT OF BEGINNING.

Said tract of land contains 13,765 square feet or 0.316 acres, more or less.

Legal Description Lot 9

A tract of land that is part of Lot Two (2), Block "A" of the recorded plat of SHAWNEE MALL SUBDIVISION (Doc. No. 1989-00012230) in the Northwest Quarter (NW/4) of Section Thirty-one (31), Township Eleven (11) North, Range Four (4) East of the Indian Base and Meridian, Pottawatomie County, State of Oklahoma, said tract of land being described as follows:

COMMENCING at the Northwest (N.W.) Corner of Lot 2 , Block "A" of the said plat;

Thence North 89°59'03" West a distance of 236.65 feet;  
Thence South 71°54'31" West a distance of 77.09 feet;  
Thence North 54°59'03" West a distance of 56.63 feet;  
Thence South 35°00'57" West a distance of 13.27 feet  
TO THE POINT OF BEGINNING;

Thence South 55°00'28" East a distance of 66.30 feet;  
Thence South 34°59'32" West a distance of 2.90 feet;  
Thence South 55°00'28" East a distance of 10.00 feet;  
Thence North 34°59'32" East a distance of 2.90 feet;  
Thence South 55°00'28" East a distance of 118.50 feet;  
Thence South 35°05'58" West a distance of 20.30 feet;  
Thence North 54°54'02" West a distance of 1.50 feet;  
Thence South 35°03'48" West a distance of 71.03 feet;  
Thence North 55°03'40" West a distance of 193.42 feet;  
Thence North 35°08'44" East a distance of 91.51 feet  
TO THE POINT OF BEGINNING.

Said tract of land contains 17,678 square feet or 0.406 acres, more or less.

Legal Description Lot 10

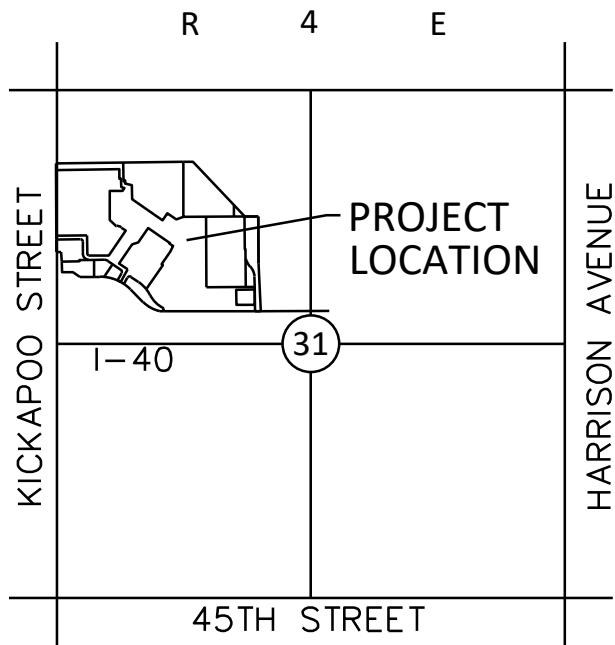
A tract of land that is part of Lot Two (2), Block "A" of the recorded plat of SHAWNEE MALL SUBDIVISION (Doc. No. 1989-00012230) in the Northwest Quarter (NW/4) of Section Thirty-one (31), Township Eleven (11) North, Range Four (4) East of the Indian Base and Meridian, Pottawatomie County, State of Oklahoma, said tract of land being described as follows:

COMMENCING at the Southeast (S.E.) Corner of Lot 2 , Block "A" of the said plat;

Thence North 89°42'29" West a distance of 952.63 feet;  
Thence North 00°16'37" East a distance of 27.85 feet to a point on a non-tangent curve to the right;  
Thence around a curve to the right having a radius of 300.00 feet (said curve subtended by a chord which bears North 45°27'14" West, a distance of 200.12 feet) and an arc length of 204.03 feet to a point on a curve to the left;  
Thence around a curve to the left having a radius of 360.00 feet (said curve subtended by a chord which bears North 31°51'14" West, a distance of 73.81 feet) and an arc length of 73.94 feet;  
Thence North 35°00'57" East a distance of 307.68 feet;  
Thence North 54°59'03" West a distance of 15.43 feet;  
Thence North 35°00'57" East a distance of 158.77 feet;  
Thence North 25°00'57" East a distance of 51.00 feet;  
Thence North 35°00'57" East a distance of 15.00 feet;  
Thence South 54°59'03" East a distance of 16.48 feet  
TO THE POINT OF BEGINNING;

Thence North 35°12'08" East a distance of 40.14 feet;  
Thence South 55°00'00" East a distance of 178.12 feet;  
Thence North 89°48'24" East a distance of 3.46 feet;  
Thence South 00°11'36" East a distance of 3.90 feet;  
Thence South 35°12'08" West a distance of 21.76 feet;  
Thence South 00°04'12" West a distance of 31.68 feet;  
Thence North 89°55'48" West a distance of 22.50 feet;  
Thence South 35°12'08" West a distance of 120.34 feet;  
Thence North 54°47'52" West a distance of 20.40 feet;  
Thence North 35°12'08" East a distance of 8.44 feet;  
Thence North 54°47'52" West a distance of 6.60 feet;  
Thence North 35°12'08" East a distance of 0.70 feet;  
Thence North 54°47'52" West a distance of 19.52 feet;  
Thence South 35°12'08" West a distance of 0.70 feet;  
Thence North 35°12'08" East a distance of 0.70 feet;  
Thence North 54°47'52" West a distance of 83.30 feet;  
Thence South 35°12'08" West a distance of 0.70 feet;  
Thence North 54°47'52" West a distance of 6.60 feet;  
Thence North 35°12'08" East a distance of 0.70 feet;  
Thence North 54°47'52" West a distance of 20.10 feet;  
Thence South 35°12'08" West a distance of 0.70 feet;  
Thence North 54°47'52" West a distance of 6.60 feet;  
Thence North 35°12'08" East a distance of 6.60 feet;  
Thence South 54°47'52" East a distance of 0.70 feet;  
Thence North 35°12'08" East a distance of 61.40 feet;  
Thence North 54°47'52" West a distance of 14.00 feet;  
Thence North 35°12'08" East a distance of 64.92 feet  
TO THE POINT OF BEGINNING.

Said tract of land contains 31,239 square feet or 0.717 acres, more or less.



LOCATION MAP

SCALE: 1"=2000'

BONDED ABSTRACTER'S CERTIFICATE

The undersigned, duly qualified abstractor in and for said County and State, hereby certified that according to the records of said County, title to the land shown on the Final Plat of SHAWNEE MALL SUBDIVISION SECTION 3, a replat of a portion of Block "A", Lots 2 and 8 of Shawnee Mall Subdivision, an addition to the City of Shawnee, Pottawatomie County, Oklahoma, appears to be vested in SHAWNEE MALL OWNER, LLC, a Delaware limited liability company, on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ unencumbered by pending actions, judgments, liens, taxes or other encumbrances except minerals previously conveyed and mortgages of record.

Attest: \_\_\_\_\_

SECRETARY

VICE PRESIDENT

CITY PLANNING COMMISSION APPROVAL

I, \_\_\_\_\_, Chairperson of the Planning Commission of the City of Shawnee, Oklahoma, hereby certify that the said Planning Commission approved the Final Plat of SHAWNEE MALL SUBDIVISION SECTION 3, a replat of a portion of Block "A", Lots 2 and 8 of Shawnee Mall Subdivision, an addition to the City of Shawnee, Oklahoma, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

CHAIRPERSON

ACCEPTANCE OF DEDICATIONS

Be it resolved by the City Council of Shawnee, Oklahoma, that the dedications shown on the Final Plat of SHAWNEE MALL SUBDIVISION SECTION 3, a replat of a portion of Block "A", Lots 2 and 8 of Shawnee Mall Subdivision, an addition to the City of Shawnee, Oklahoma, are hereby accepted.

Signed by the Mayor of the City of Shawnee, Oklahoma, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

ATTEST: \_\_\_\_\_

CITY CLERK,

MAYOR,

CERTIFICATE OF CITY CLERK

I, \_\_\_\_\_, City Clerk of the City of Shawnee, Oklahoma, hereby certify that I have examined the records of said City and find that all deferred payments on unmatured installments have been paid in full and that there is no special assessment procedure now pending against the land on the Final Plat of SHAWNEE MALL SUBDIVISION SECTION 3, a replat of a portion of Block "A", Lots 2 and 8 of Shawnee Mall Subdivision, an addition to the City of Shawnee, Oklahoma.

Signed by the City Clerk on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

CITY CLERK,

COUNTY TREASURER'S CERTIFICATE

I, \_\_\_\_\_, hereby certify that I am the duly elected and acting County Treasurer of Pottawatomie County, State of Oklahoma, that the tax records of said County show all taxes paid for the year \_\_\_\_\_ and all prior years on the land shown on the Final Plat of SHAWNEE MALL SUBDIVISION SECTION 3, a replat of a portion of Block "A", Lots 2 and 8 of Shawnee Mall Subdivision, an addition to the City of Shawnee, Pottawatomie County, Oklahoma, and that the required statutory security has been deposited in the office of the County Treasurer, guaranteeing payment of current years taxes. IN WITNESS WHEREOF, said County Treasurer has caused this instrument to be executed at Shawnee, Pottawatomie County, Oklahoma, on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

COUNTY TREASURER,

REGISTERED LAND SURVEYOR

I, Randall A. Mansfield, do hereby certify that I am a Professional Land Surveyor in the State of Oklahoma, and that the Final Plat of SHAWNEE MALL SUBDIVISION SECTION 3, a replat of a portion of Block "A", Lots 2 and 8 of Shawnee Mall Subdivision, an addition to the City of Shawnee, Oklahoma, consisting of three (3) sheets, represents a survey made under my supervision on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, and that monuments shown thereon actually exist and their positions are correctly shown, that this Survey meets the Oklahoma Minimum Standards for the Practice of Land Surveyors as adopted by the Oklahoma State Board of Registration for Professional Engineers and Land Surveyors: and that said Final Plat complies with the requirements of Title II Section 41-108 of the Oklahoma State Statute.

DOODSON-THOMPSON-MANSFIELD, PLLC  
20 NE 38th STREET  
OKLAHOMA CITY, OKLAHOMA 73105  
(405) 601-7402

Randall A. Mansfield, REGISTERED LAND SURVEYOR No. 1613  
OKLAHOMA CERTIFICATE OF AUTHORIZATION NO. 6391 EXPIRES ~ JUNE 30, 2016

STATE OF OKLAHOMA) s.s.

COUNTY OF OKLAHOMA)

Before me, the undersigned, a Notary Public in and for said County and State on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, personally appeared Randall A. Mansfield, to me known to be the identical person who executed the within and foregoing instrument and acknowledged to me that he executed the same as his free and voluntary act and deed for the uses and purposes therein set forth.

Given under my hand and seal the day and year last above written.

My Commission Expires: \_\_\_\_\_

NOTARY PUBLIC

Owner Notary Seal

Date: 11-25-2020

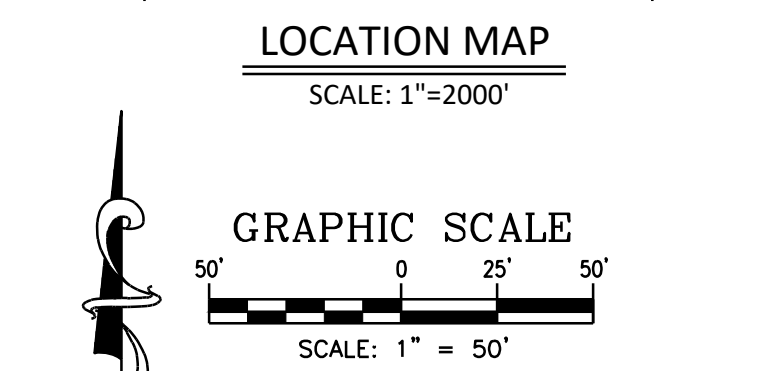
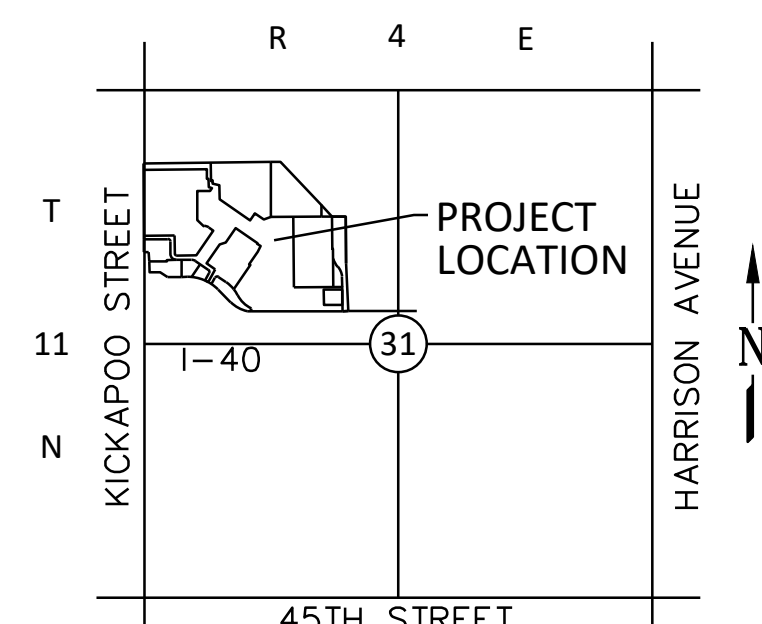
SMC CONSULTING ENGINEERS P.C.  
815 W. MAIN STREET  
OKLAHOMA CITY, OK 73106  
(405) 232-7715

Oklahoma Certificate of Authorization No. 464 Exp. 6/30/2021



FINAL PLAT  
SHAWNEE MALL SUBDIVISION SECTION 3

A Replat of a Portion of Block "A", Lots 2 and 8 of Shawnee Mall Subdivision  
A Part of the N.W. Quarter, Section 31, T. 11 N., R. 4E, I.M.  
Shawnee, Pottawatomie County, Oklahoma



LOT COUNT: 5 LOTS

PROPERTY SUMMARY

| LOT I.D. | SQ. FT. | ACRES |
|----------|---------|-------|
| LOT 13   | 7,894   | 0.181 |
| LOT 12   | 14,365  | 0.330 |
| LOT 11   | 13,765  | 0.316 |
| LOT 10   | 31,239  | 0.717 |
| LOT 9    | 17,678  | 0.406 |

NOTE:

- THE BEARING OF NORTH 00°00'57" EAST AS THE EAST LINE OF LOT 2, BLOCK "A", SHAWNEE MALL SUBDIVISION AS SHOWN ON SAID PLAT WAS USED AS THE BASIS OF BEARING FOR THE FINAL PLAT OF SHAWNEE MALL SUBDIVISION SECTION 3.
- EASEMENTS SHOWN HEREON BY SPECIFIC RECORDING INFORMATION ARE SHOWN FOR REFERENCE PURPOSES ONLY AND ARE NOT DEDICATED PURSUANT TO THE FINAL PLAT OF THE GARAGE AT SHAWNEE MALL.
- RECIPROCAL EASEMENTS, COVENANTS, CONDITIONS AND RESTRICTIONS AGREEMENT WILL BE RECORDED BY A SEPARATE INSTRUMENT TO ESTABLISH THE GRANT OF RECIPROCAL CROSS ACCESS, RECIPROCAL PARKING EASEMENT, RECIPROCAL DRAINAGE EASEMENT AND UTILITY EASEMENTS.

EASEMENT NOTE:

UNLESS OTHERWISE NOTED DIFFERENTLY, ALL EXISTING EASEMENTS ARE PLATTED PER FINAL PLAT OF SHAWNEE MALL SUBDIVISION DOC. NO. 1989-00012230

EXISTING EASEMENT

LEGEND

- U/E UTILITY EASEMENT
- R.O.W. RIGHT OF WAY
- P.O.C. POINT OF COMMENCING
- P.O.B. POINT OF BEGINNING

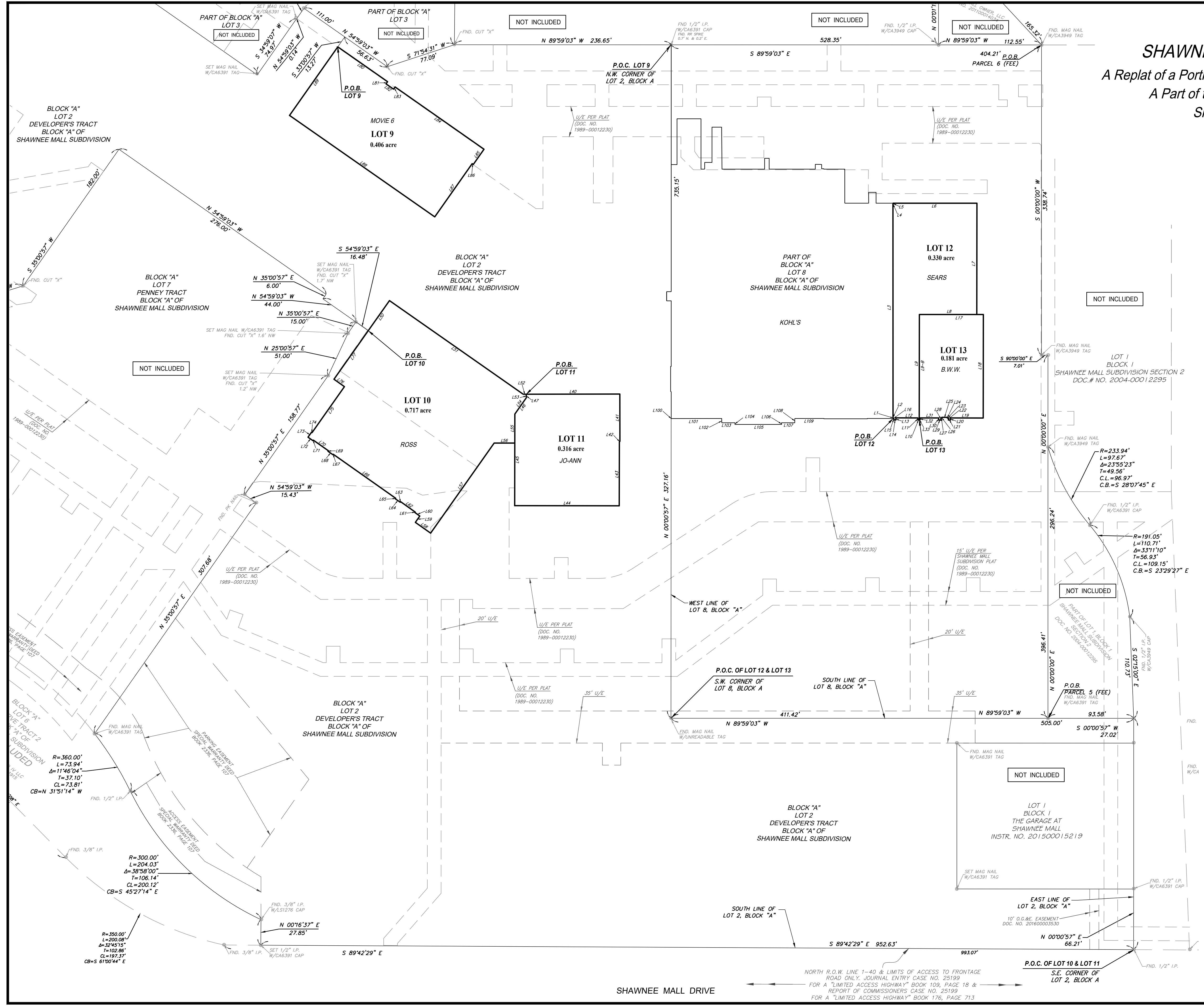
Date: 11-25-2020

SMC CONSULTING ENGINEERS P.C.  
815 W. MAIN STREET  
OKLAHOMA CITY, OK 73106  
(405) 232-7715

Oklahoma Certificate of Authorization No. 464 Exp. 6/30/2021

FINAL PLAT, SHEET 2 OF 3

SHAWNEE MALL SUBDIVISION SECTION 3  
A replat of a portion of Block "A", Lots 2 and 8 of Shawnee Mall Subdivision, Shawnee, Pottawatomie County, Oklahoma



LINE TABLE FOR LOT 13

| LINE | BEARING       | DISTANCE |
|------|---------------|----------|
| L9-B | N 00°04'12" E | 115.13'  |
| L17  | N 00°00'00" W | 69.80'   |
| L18  | N 00°04'12" E | 113.02'  |
| L19  | S 89°55'48" E | 35.70'   |
| L20  | S 00°04'12" W | 2.20'    |
| L21  | S 89°55'48" E | 2.30'    |
| L22  | S 00°04'12" W | 2.10'    |
| L23  | S 89°55'48" E | 1.10'    |
| L24  | S 00°00'00" W | 0.80'    |
| L25  | N 89°55'48" W | 6.00'    |
| L26  | S 00°04'12" W | 0.80'    |
| L27  | N 89°55'48" W | 0.90'    |
| L28  | S 00°00'00" E | 2.20'    |
| L29  | N 89°55'48" W | 2.50'    |
| L30  | S 00°04'12" W | 2.30'    |
| L31  | N 89°55'48" W | 20.40'   |
| L32  | N 00°04'12" E | 2.20'    |
| L33  | S 89°55'48" E | 0.80'    |

LINE TABLE FOR LOT 12

| LINE | BEARING       | DISTANCE |
|------|---------------|----------|
| L1   | S 00°00'17" E | 1.37'    |
| L2   | N 90°00'00" W | 0.25'    |
| L3   | S 00°00'17" E | 232.67'  |
| L4   | N 90°00'00" W | 0.25'    |
| L5   | S 00°00'17" E | 0.97'    |
| L6   | N 90°00'00" W | 91.35'   |
| L7   | N 00°04'12" E | 121.45'  |
| L8   | N 90°00'00" W | 62.65'   |
| L9   | S 00°04'12" W | 115.13'  |
| L10  | S 89°55'48" E | 1.50'    |
| L11  | S 00°04'12" W | 2.20'    |
| L12  | S 89°55'48" E | 24.00'   |
| L13  | N 00°04'12" E | 2.20'    |
| L14  | N 89°55'48" W | 2.30'    |
| L15  | S 00°04'12" W | 1.55'    |
| L16  | N 90°00'00" W | 0.59'    |

LINE TABLE FOR LOT 11

| LINE | BEARING       | DISTANCE |
|------|---------------|----------|
| L40  | S 89°54'40" W | 102.10'  |
| L41  | S 00°01'20" E | 51.62'   |
| L42  | N 45°47'30" E | 0.63'    |
| L43  | N 00°04'15" E | 69.77'   |
| L44  | S 89°55'48" E | 114.10'  |
| L45  | S 00°04'12" W | 99.98'   |
| L46  | N 35°12'08" E | 21.76'   |
| L47  | N 00°11'36" W | 3.90'    |

LINE TABLE FOR LOT 10

| LINE | BEARING       | DISTANCE |
|------|---------------|----------|
| L50  | N 35°12'08" E | 40.14'   |
| L51  | S 55°00'00" E | 178.12'  |
| L52  | S 89°48'24" W | 3.46'    |
| L53  | S 00°11'36" E | 3.90'    |
| L54  | S 35°12'08" W | 21.76'   |
| L55  | N 00°04'12" E | 31.68'   |
| L56  | N 89°55'48" W | 22.50'   |
| L57  | S 35°12'08" W | 120.34'  |
| L58  | N 54°47'52" W | 20.40'   |
| L59  | N 35°12'08" E | 8.44'    |
| L60  | S 54°47'52" E | 6.60'    |
| L61  | N 35°12'08" E | 0.70'    |
| L62  | N 54°47'52" W | 19.52'   |
| L63  | S 35°12'08" W | 0.70'    |
| L64  | S 54°47'52" E | 6.60'    |
| L65  | N 35°12'08" E | 0.70'    |
| L66  | S 54°47'52" E | 83.30'   |
| L67  | S 35°12'08" W | 0.70'    |
| L68  | S 54°47'52" E | 6.60'    |
| L69  | N 35°12'08" E | 0.70'    |
| L70  | N 54°47'52" W | 20.10'   |
| L71  | N 35°12'08" E | 0.70'    |
| L72  | S 54°47'52" E | 6.60'    |
| L73  | N 35°12'08" E | 6.60'    |
| L74  | N 54°47'52" W | 0.70'    |
| L75  | S 35°12'08" W | 61.40'   |
| L76  | N 54°47'52" W | 14.00'   |
| L77  | N 35°12'08" E | 64.92'   |

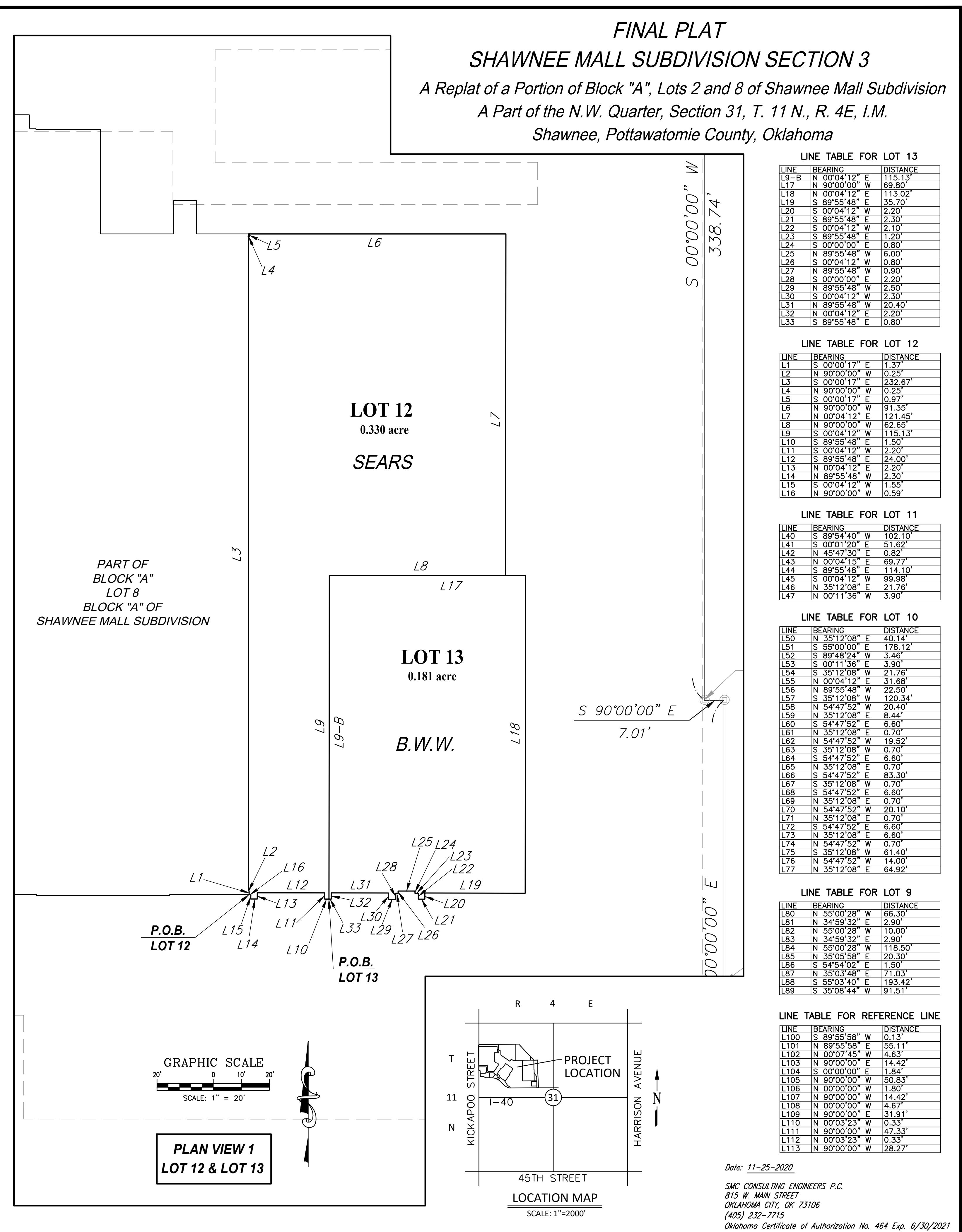
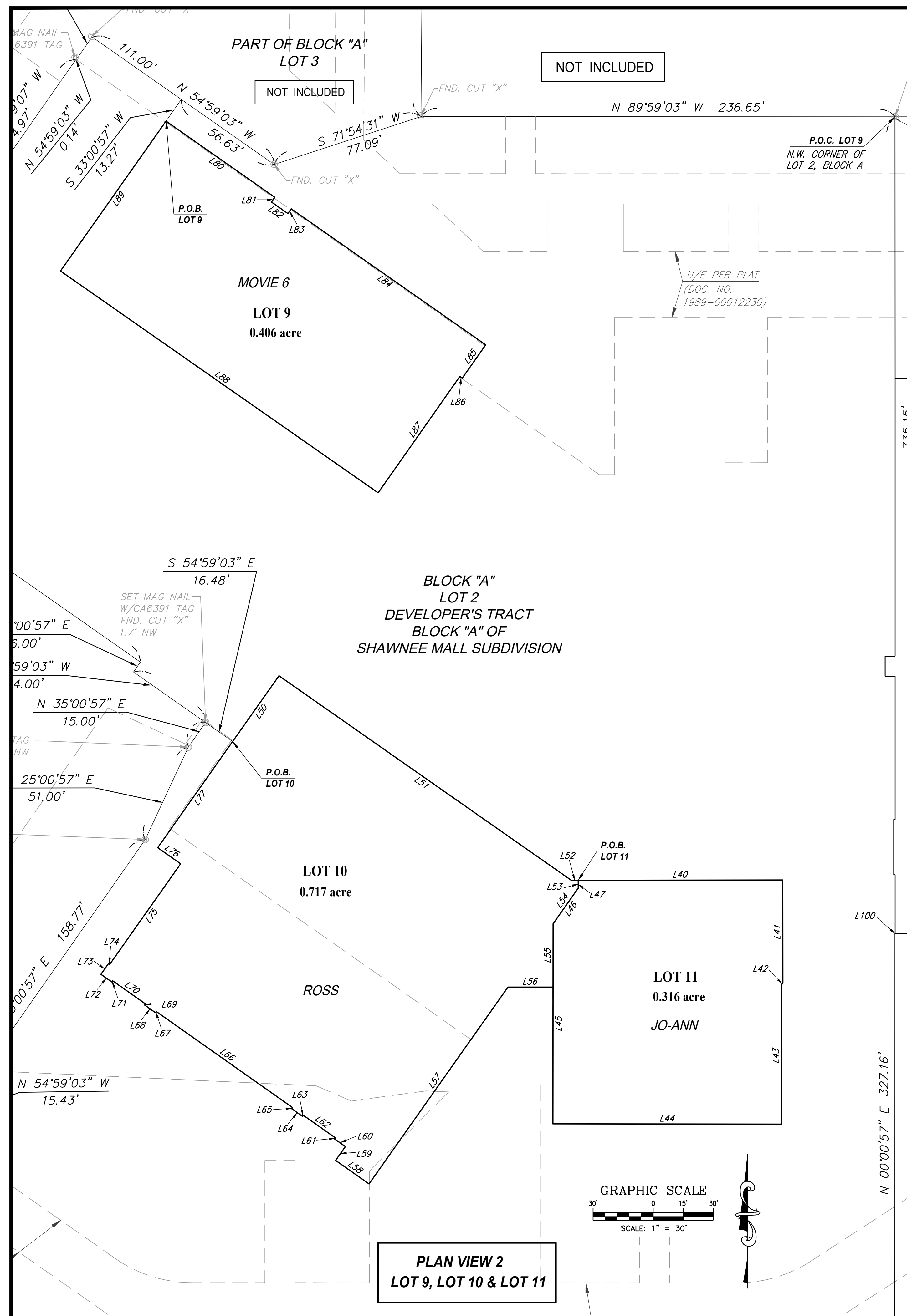
LINE TABLE FOR LOT 9

| LINE | BEARING       | DISTANCE |
|------|---------------|----------|
| L80  | N 55°00'28" W | 66.30'   |
| L81  | N 34°59'32" E | 2.90'    |
| L82  | N 55°00'28" W | 10.00'   |
| L83  | N 34°59'32" E | 2.90'    |
| L84  | N 55°00'28" W | 118.50'  |
| L85  | N 35°05'58" E | 20.30'   |
| L86  | S 54°54'02" E | 1.50'    |
| L87  | N 35°03'48" E | 71.03'   |
| L88  | S 55°03'40" E | 193.42'  |
| L89  | S 35°08'44" W | 91.51'   |

LINE TABLE FOR REFERENCE LINE

| LINE | BEARING       | DISTANCE |
|------|---------------|----------|
| L100 | S 89°55'58" W | 0.13'    |
| L101 | N 89°55'58" E | 55.11'   |
| L102 | N 00°07'45" W | 4.63'    |
| L103 | N 90°00'00" E | 14.42'   |
| L104 | S 00°00'00" E | 1.84'    |
| L105 | N 90°00'00" W | 50.83'   |
| L106 | N 00°00'00" W | 1.80'    |
| L107 | N 90°00'00" W | 14.42'   |
| L108 | N 00°00'00" W | 4.67'    |
| L109 | N 90°00'00" E | 31.91'   |
| L110 | N 00°03'23" W | 0.33'    |
| L111 | N 90°00'00" W | 47.33'   |
| L112 | N 00°03'23" W | 0.33'    |
| L113 | N 90°00'00" W | 28.27'   |





**Regular Board of Commissioners**

**11.**

Meeting Date: 01/19/2021

PL02-21

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

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Information

Title of Item for Agenda

Consideration of a Preliminary Plat for Bentley Oaks Addition, a 0.99-acre tract located on the south side of Hardesty Drive west of Concord Boulevard. Case No. PL02-21, Applicant: Justin Ramer, J. Bentley Construction, LLC

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Attachments

Staff Report

---

RECOMMENDATION TO:

MAYOR  
BOARD OF CITY COMMISSIONERS  
CITY OF SHAWNEE

RECOMMENDATION FROM:

CITY OF SHAWNEE  
PLANNING COMMISSION

SUBJECT:

APPLICANT: Justin Ramer, J Bentley Construction, LLC  
FOR: Case#: PL02-21 Preliminary Plat for  
Bentley Oaks Addition

LOCATION: 0.99-acre tract located on the southside of  
Hardesty Drive west of Concord Boulevard

LEGAL DESCRIPTION:

N/A

CURRENT CLASSIFICATION:

R-1 (Single Family Residential)

REQUESTED CLASSIFICATION:

PROPOSED PROPERTY USE:

Creating five single family infill lots

PLANNING COMMISSION RECOMMENDATION:

January 6<sup>th</sup>, 2021

REQUEST APPROVED:

☒

REQUEST DENIED:

☐

OTHER RECOMMENDATION:

☐

VOTE OF THE PLANNING COMMISSION:

MEMBERS PRESENT 6

| MEMBERS:      | 1ST | 2ND | AYE | NAY | ABSTAIN | COMMENTS |
|---------------|-----|-----|-----|-----|---------|----------|
| WALKER        |     |     |     |     |         |          |
| LOFTIS-WALTON |     |     | X   |     |         |          |
| JOHNSON       |     |     | X   |     |         |          |
| DEEM (CHAIR)  |     |     | X   |     |         |          |
| LESTER        |     |     | X   |     |         |          |
| ENGLES        | X   |     | X   |     |         |          |
| ROWELL        |     | X   | X   |     |         |          |

RESPECTFULLY SUBMITTED,

Rebecca Blaine, AICP, CFM  
PLANNING DIRECTOR

ACTION BY CITY COMMISSION:

PUBLIC HEARING SET: \_\_\_\_\_

DATE OF ACTION: \_\_\_\_\_

ADOPTED \_\_\_\_\_ DENIED \_\_\_\_\_

ORDINANCE NO. \_\_\_\_\_





## Community Development Department

### MEMORANDUM

DATE: Tuesday, January 19<sup>th</sup>, 2021

TO: City of Shawnee City Commission

FROM: Rebecca Blaine, Planning Director, AICP

RE: Case #: PL02-21 Bentley Oaks Addition Preliminary & Final Plat

Mayor and Commissioners,

This proposed Preliminary and Final Plat for Bentley Oaks Addition is for a 1+ acre tract for the creation of five (5) single-family residential, infill lots adjacent to Smoking Oaks on Hardesty Drive just west of Concord Boulevard. No new easements or roadways will be created. This proposal supports the need for additional housing as referenced in the 2040 Comprehensive Plan.



FINAL PLAT  
of  
**BENTLEY OAKS ADDITION**  
A Subdivision of the Northeast Quarter (NE/4) & the Northwest Quarter NW/4), Section One (1), Township  
Ten (10) North, Range Three (3) East of the Indian Meridian Pottawatomie County, Oklahoma

OWNER'S CERTIFICATE AND DEDICATION

STATE OF \_\_\_\_\_ )  
SS) )  
COUNTY OF \_\_\_\_\_ )

KNOW ALL MEN BY THESE PRESENTS: J. Bentley Developments L.P. hereby certify that they are the record owners of, and the only persons, firm or corporation having title or interest in and to the land shown on the annexed Plat of BENTLEY OAKS ADDITION and that the Plat represents a correct survey of the above described property made with consent, and that we hereby dedicate to the Public use all the streets as shown on said annexed plat; that the easements as shown on the annexed plat are created for the installation and maintenance of public utilities; that we hereby guarantee a clear title to all lands so dedicated from ourselves, our heirs or assigns forever and have caused the same to be released from all encumbrances so that the title is clear, except as shown in the abstractor's certificate.

Subscribed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

STATE OF \_\_\_\_\_ )  
SS) )  
COUNTY OF \_\_\_\_\_ )

Before me, the undersigned, a Notary Public in and for said County and State, on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, personally appeared \_\_\_\_\_ to me known to be the identical person who executed the within and foregoing instrument and acknowledged to me that they executed the same as their free and voluntary act and deed for the uses and purposes therein set forth.

WITNESS my hand and notarial seal the day and year last above written,

My Commission Number is, \_\_\_\_\_.  
My Commission Expires the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Notary Public

LEGAL DESCRIPTION

A tract of land located in the Northeast Quarter (NE/4) and the Northwest Quarter (NW/4) of Section One (1), Township Ten (10) North, Range Three (3) East of the Indian Meridian, Pottawatomie County, Oklahoma, being more particularly described as follows:

COMMENCING at the Southwest corner of Lot Thirty (30), Block One (1), of the Amended Plat of SMOKING ACRES ADDITION, SECTION 4, to the City of Shawnee, according to the recorded plat thereof;  
Thence, N 00°00'00" E along the West line of said Amended Plat for a distance of 1098.50 feet; Thence, S 90°00'00" W for a distance of 15.00 feet to the POINT OF BEGINNING; Thence, S 00°00'00" W for a distance of 44.98 feet; Thence, N 75°00'00" W for a distance of 295.05 feet; Thence, N 00°00'00" E for a distance of 151.00 feet to a point on the South Right-of-Way line of Hardesty Drive, said point also being the Northeast corner of Lot Two (2), Block One (1), IRISH RIDGE ADDITION to the City of Shawnee; Thence, S 75°00'00" E along the South Right-of-Way line of Hardesty Drive a distance of 295.05 feet; Thence, S 00°00'00" W for a distance of 162.02 feet to the POINT OF BEGINNING.

Containing 43,033 Square Feet or 0.9881 Acres, more or less.

ACCEPTANCE OF DEDICATION OF CITY COUNCIL

Be it resolved by the Council of the City of Shawnee, Oklahoma, that the dedications shown on the annexed plat are hereby accepted, adopted by the Council of the City of Shawnee, Oklahoma, this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

ATTEST:

CITY CLERK

MAYOR

COUNTY TREASURER'S CERTIFICATE

I, the undersigned, do hereby certify that I am the duly elected, qualified and acting County Treasurer of Pottawatomie County, State of Oklahoma; that the tax records of said county show all taxes are paid for the year 201\_\_\_\_ and prior years on the land shown on the annexed plat of Bentley Oaks Addition, in Pottawatomie County, Oklahoma and that the required statutory security has been deposited in the office of the Pottawatomie County Treasurer, guaranteeing payment of the current year's taxes.

In witness whereof, said County Treasurer has caused this instrument to

be executed at Shawnee, Oklahoma, on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

County Treasurer

Pottawatomie County, Oklahoma

BONDED ABSTRACTOR'S CERTIFICATE

The undersigned, a duly qualified and lawfully bonded abstractor of titles in and for Pottawatomie County and State of Oklahoma, hereby certifies that the records of said county show that the Title to the land shown on the plat of Bentley Oaks Addition, an addition to Pottawatomie County, Oklahoma is vested in \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, there are no actions pending or judgments of any nature in any court or on file with the clerk of any court in said county and state against said land owners thereof, that the taxes are paid for the year of \_\_\_\_\_ and prior years, that there are no outstanding tax sales certificates against said land and no tax deeds are issued to any person, that there are no liens, or other encumbrances of any kind against the land included in the Plat of Pottawatomie, except mortgages, rights of way, easements and mineral conveyances of record.

In witness whereof, said Bonded Abstractor has caused this instrument to be executed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

By: \_\_\_\_\_

Title

Owner's Notary

County Treasurer

Department of  
Environmental Quality

City Corporate Seal

County Clerk

Land Surveyor's

Surveyor's Notary



LEGEND

● Set Monument

Plat Boundary Line

Lot Line (This Plat)

Ex. Lot Line

Easement/Setback Line (This Plat)

Ex. Easement, Setback, R/W Line

Ex. - Existing

U/E - Utility Easement

D/E - Drainage Easement

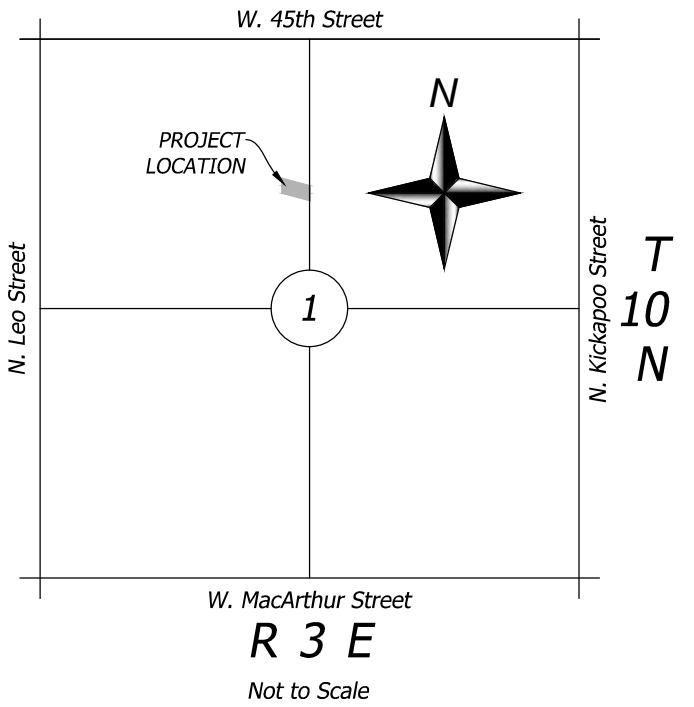
B/L - Building Limit Line

R/W - Right of Way

NOTE: ALL MONUMENTS SET ARE CAPPED 1/2"

IRON PINS OR MAG NAILS WITH WASHERS

BOTH BEING STAMPED "GOLDEN GA 7263"



ACCEPTANCE OF DEDICATION POTTAWATOMIE COUNTY

Be it resolved by the Board of Commissioners, The County of Pottawatomie, that the dedications shown on the attached plat of Bentley Oaks Addition, are hereby approved.

Adopted by the Board of Commissioners, the County of Pottawatomie, This \_\_\_\_\_ Day of \_\_\_\_\_, 20\_\_\_\_.

Chairman

Member

Member

ATTEST:

County Clerk

SURVEYOR'S CERTIFICATE

STATE OF OKLAHOMA )  
SS) )  
COUNTY OF OKLAHOMA )

I, Troy Dee, a Licensed Professional Land Surveyor No. 1745 do hereby certify that I am a Professional Land Surveyor in the State of Oklahoma, and that the Final Plat of Bentley Oaks Addition, an addition to Pottawatomie County, Oklahoma, consisting of one sheet, represents a survey made under my supervision, on the \_\_\_\_\_ day of \_\_\_\_\_, 2020, and that the monuments shown thereon actually exist and their positions are correctly shown, that this survey meets the Oklahoma Minimum Standards for the Practice of Land Surveying as adopted by the Oklahoma State Board of Licensure for Professional Engineers and Land Surveyors, and that said final plat complies with the requirements of title 11 Section 41-108 of the Oklahoma State Statutes.

WITNESS my hand and seal this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Troy Dee  
Licensed Professional Land Surveyor, Oklahoma No. 1745 7304 NW 164th St., Suite #5,  
Edmond, OK 73013  
(405) 802-7883

STATE OF OKLAHOMA )  
SS) )  
COUNTY OF OKLAHOMA )

Before me, the undersigned, a Notary Public in and for said County and State, on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, personally appeared Troy Dee, to me known to be the identical person who executed the within and foregoing instrument and acknowledged to me that he executed the same as his free and voluntary act and deed for the uses and purposes therein set forth.

WITNESS my hand and notarial seal the day and year last above written,

Notary Public

My Commission Number is, \_\_\_\_\_.

My Commission Expires the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

PRELIMINARY

NOTES

I, This plat of survey meets the Oklahoma Minimum Standards for the practice of Land Surveying as adopted by the Oklahoma State Board of Registration for Professional Engineers and Land Surveyors, and that said Final Plat complies with the requirements of Title 11 Section 411-108 of the Oklahoma State Statutes.

Prepared By

**GOLDEN**  
**LAND SURVEYING**

7304 NW 164th St., Suite #5, Edmond, Oklahoma 73013

C.A.# 7263 / Exp. Date =6/30/2022

Telephone: (405) 802-7883 Email: troy@goldenls.com

Sheet 1 Of 2

**Regular Board of Commissioners**

**12.**

Meeting Date: 01/19/2021

PL02-21

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

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Information

Title of Item for Agenda

Consideration of a Final Plat for Bentley Oaks Addition, a 0.99-acre tract located on the south side of Hardesty Drive west of Concord Boulevard. Case No. PL02-21, Applicant: Justin Ramer, J. Bentley Construction, LLC.

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Attachments

Staff Report

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RECOMMENDATION TO:

MAYOR  
BOARD OF CITY COMMISSIONERS  
CITY OF SHAWNEE

RECOMMENDATION FROM:

CITY OF SHAWNEE  
PLANNING COMMISSION

SUBJECT:

APPLICANT: Justin Ramer, J Bentley Construction, LLC  
FOR: Case#: PL02-21 Final Plat for  
Bentley Oaks Addition

LOCATION: 0.99-acre tract located on the southside of  
Hardesty Drive west of Concord Boulevard

LEGAL DESCRIPTION:

N/A

CURRENT CLASSIFICATION:

R-1 (Single Family Residential)

REQUESTED CLASSIFICATION:

PROPOSED PROPERTY USE:

Creating five single family infill lots

PLANNING COMMISSION RECOMMENDATION:

January 6<sup>th</sup>, 2021

REQUEST APPROVED: ☒

REQUEST DENIED: ☐

OTHER RECOMMENDATION: ☐

VOTE OF THE PLANNING COMMISSION:

MEMBERS PRESENT 6

| MEMBERS:      | 1ST | 2ND | AYE | NAY | ABSTAIN | COMMENTS |
|---------------|-----|-----|-----|-----|---------|----------|
| WALKER        |     |     |     |     |         |          |
| LOFTIS-WALTON |     |     | X   |     |         |          |
| JOHNSON       |     |     | X   |     |         |          |
| DEEM (CHAIR)  |     |     | X   |     |         |          |
| LESTER        |     |     | X   |     |         |          |
| ENGLES        | X   |     | X   |     |         |          |
| ROWELL        |     | X   | X   |     |         |          |

RESPECTFULLY SUBMITTED,

Rebecca Blaine, AICP, CFM  
PLANNING DIRECTOR

ACTION BY CITY COMMISSION:

PUBLIC HEARING SET: \_\_\_\_\_

DATE OF ACTION: \_\_\_\_\_

ADOPTED \_\_\_\_\_ DENIED \_\_\_\_\_

ORDINANCE NO. \_\_\_\_\_



## Community Development Department

### MEMORANDUM

DATE: Tuesday, January 19<sup>th</sup>, 2021

TO: City of Shawnee City Commission

FROM: Rebecca Blaine, Planning Director, AICP

RE: Case #: PL02-21 Bentley Oaks Addition Preliminary & Final Plat

Mayor and Commissioners,

This proposed Preliminary and Final Plat for Bentley Oaks Addition is for a 1+ acre tract for the creation of five (5) single-family residential, infill lots adjacent to Smoking Oaks on Hardesty Drive just west of Concord Boulevard. No new easements or roadways will be created. This proposal supports the need for additional housing as referenced in the 2040 Comprehensive Plan.









**Regular Board of Commissioners**

**13.**

Meeting Date: 01/19/2021

PL03-21

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

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Information

Title of Item for Agenda

Consideration of a Preliminary Plat for Wolverine Industrial Park, a 59.18-acre tract located on Wolverine Road west of North Harrison. Case No. PL03-21, Applicant: Landes Engineering on behalf of Mac Bagby.

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Attachments

Staff Report

---

RECOMMENDATION TO:

MAYOR  
BOARD OF CITY COMMISSIONERS  
CITY OF SHAWNEE

RECOMMENDATION FROM:

CITY OF SHAWNEE  
PLANNING COMMISSION

SUBJECT:

APPLICANT: Landes Engineering on behalf of Mac Bagby

FOR: Case#: PL03-21

LOCATION: 59.18-acre tract located on Wolverine Road  
west of N. Harrison

LEGAL DESCRIPTION:

N/A

CURRENT CLASSIFICATION:

I-2 (Light Industrial District)

REQUESTED CLASSIFICATION:

PROPOSED PROPERTY USE:

Medical Marijuana grow, processing and transport business

PLANNING COMMISSION RECOMMENDATION:

January 6<sup>th</sup>, 2021

REQUEST APPROVED:

☐

REQUEST DENIED:

☐

OTHER RECOMMENDATION: X Conditional Approval based on the following criteria  
satisfied on Final Plat submittal: 1) Roadways behind the gate fronting Vanguard Boulevard remain  
private, as public streets cannot be gated, 2) The plat shows a 32' street section, but plan view shows a  
26' section, 3) There are multiple lots without appropriate fire hydrant coverage. Hydrants need to be  
added, 4) Multiple lots without appropriate sewer service. Additional public sewer should be extended  
to remove private services from running into ROW, 5) Bar ditches not allowed behind curb. (Subdivision  
regulation 60.8.1). Provide storm sewer.

VOTE OF THE PLANNING COMMISSION:

MEMBERS PRESENT 6

| MEMBERS:      | 1ST | 2ND | AYE | NAY | ABSTAIN | COMMENTS |
|---------------|-----|-----|-----|-----|---------|----------|
| WALKER        |     |     |     |     |         |          |
| LOFTIS-WALTON | X   |     | X   |     |         |          |
| JOHNSON       |     |     | X   |     |         |          |
| DEEM (CHAIR)  |     |     | X   |     |         |          |
| LESTER        |     | X   | X   |     |         |          |
| ENGLES        |     |     | X   |     |         |          |
| ROWELL        |     |     | X   |     |         |          |

RESPECTFULLY SUBMITTED,

Rebecca Blaine, AICP, CFM  
PLANNING DIRECTOR

ACTION BY CITY COMMISSION:

PUBLIC HEARING SET: \_\_\_\_\_

DATE OF ACTION: \_\_\_\_\_

ADOPTED \_\_\_\_\_ DENIED \_\_\_\_\_

ORDINANCE NO. \_\_\_\_\_



## Community Development Department

### MEMORANDUM

DATE: Tuesday, January 19<sup>th</sup>, 2021

TO: City of Shawnee City Commission

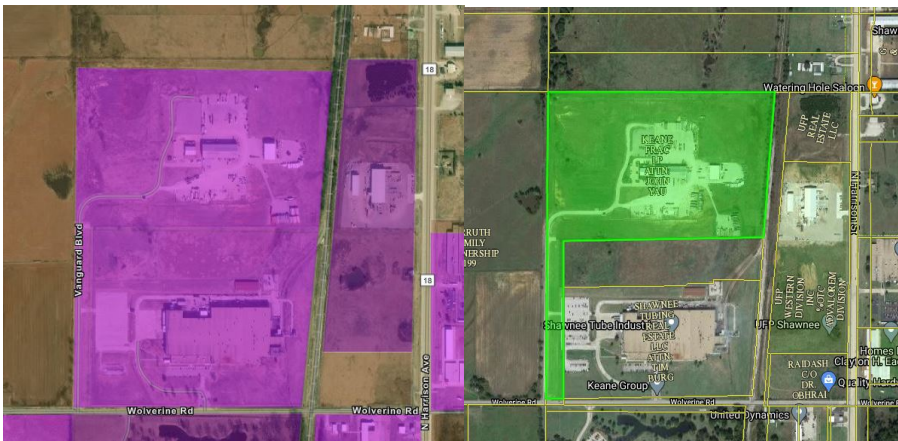
FROM: Rebecca Blaine, Planning Director, AICP

RE: Case #: PL03-21 Wolverine Park Preliminary Plat

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Mayor and Commissioners,

Wolverine Park Preliminary Plat is proposed for the 58+ acre tract north on Wolverine Road just west of Harrison, the former location of Keane Frac. The zoning of the property is I-3 (Heavy Industrial District) which allows a medical marijuana-based business use by right.



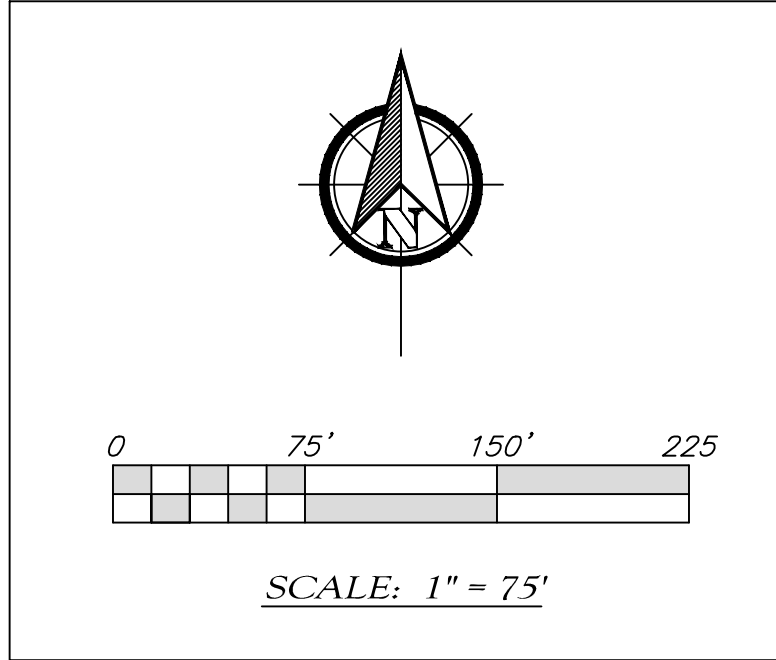
Upon review, staff recommends ***conditional approval*** of this preliminary plat with the following items satisfied on the Final Plat submittal:

1. Roadways behind the gate fronting Vanguard Boulevard remain private, as public streets cannot be gated.
2. The Plat shows a 32' street section, but plan view shows a 26' section.
3. There are multiple lots without appropriate fire hydrant coverage. Hydrants need to be added.
4. Multiple lots without appropriate sewer service. Additional public sewer should be extended to remove private services from running in ROW.
5. Bar ditches not allowed behind curb. (Subdivision regulation 60.8.1) Provide storm sewer.





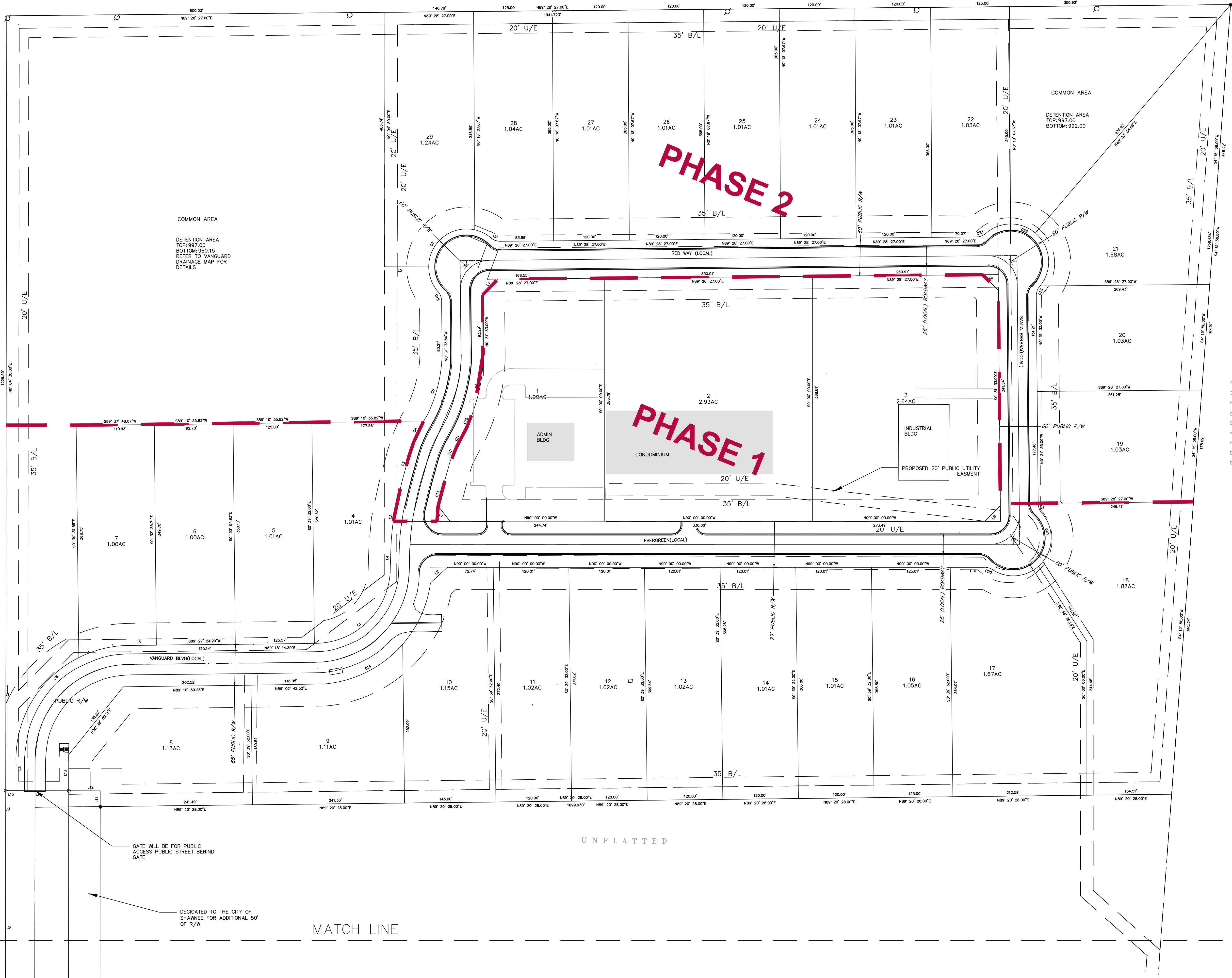




| Parcel Line Table |        |                  |
|-------------------|--------|------------------|
| Line #            | Length | Direction        |
| L8                | 35.36  | S45° 31' 33.00"E |
| L9                | 35.19  | S44° 44' 13.50"W |
| L7                | 35.36  | N44° 28' 27.00"E |
| L11               | 25.00  | N0° 04' 30.00"E  |
| L12               | 50.00  | S89° 55' 30.00"E |
| L5                | 69.95  | N89° 55' 30.00"W |
| L2                | 36.65  | N47° 07' 48.39"E |
| L10               | 54.02  | N90° 00' 00.00"W |
| L14               | 83.58  | N89° 55' 30.00"W |
| L15               | 16.42  | N89° 55' 30.00"W |
| L13               | 57.18  | N0° 04' 30.00"E  |
| L16               | 100.01 | S89° 20' 28.00"W |
| L17               | 50.00  | S89° 20' 28.00"W |
| L1                | 30.78  | N37° 59' 56.18"W |
| L6                | 49.72  | N89° 28' 17.38"E |
| L3                | 39.67  | S0° 00' 00.00"E  |
| L4                | 36.42  | N1° 40' 57.01"E  |

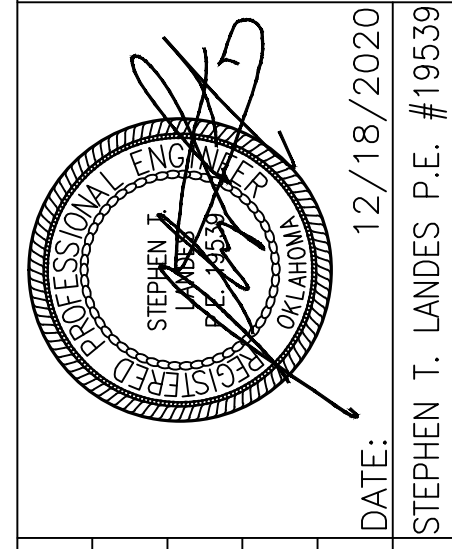
| Curve Table |        |         |        |                 |
|-------------|--------|---------|--------|-----------------|
| Curve #     | Length | Radius  | Delta  | Chord Direction |
| C13         | 65.15  | 1346.65 | 2.77   | N14° 54' 58"E   |
| C12         | 27.37  | 113.02  | 13.87  | N20° 45' 33"E   |
| C10         | 51.71  | 267.44  | 11.08  | N21° 43' 51"E   |
| C11         | 28.99  | 585.44  | 2.84   | N28° 22' 11"E   |
| C9          | 80.76  | 250.85  | 18.46  | N8° 30' 31"E    |
| C21         | 17.51  | 25.00   | 40.12  | S20° 35' 08"E   |
| C20         | 14.28  | 25.00   | 32.74  | N73° 37' 56"W   |
| C19         | 93.22  | 60.00   | 89.02  | N3° 51' 46"E    |
| C8          | 209.93 | 181.10  | 66.42  | S30° 07' 49"W   |
| C14         | 142.28 | 185.93  | 43.85  | N62° 58' 11"E   |
| C4          | 70.51  | 253.96  | 15.91  | N21° 43' 23"E   |
| C5          | 100.62 | 232.53  | 24.79  | N13° 40' 22"E   |
| C15         | 17.51  | 25.00   | 40.12  | N20° 35' 08"W   |
| C7          | 107.52 | 60.00   | 102.67 | N51° 20' 09"E   |
| C6          | 17.51  | 25.00   | 40.12  | S70° 27' 58"E   |
| C2          | 86.28  | 369.78  | 13.37  | N8° 16' 45"E    |
| C3          | 54.41  | 1015.21 | 3.07   | N14° 40' 04"E   |
| C1          | 182.42 | 120.08  | 87.04  | N46° 38' 49"E   |

NOTE: ALL STREETS IN DEVELOPMENT ARE CONSIDERED PUBLIC STREETS



Revisions

NO. DATE DESC



LANDS ENGINEERING L.L.C.

www.landesengineering.net

903 E. 35th Street \* P.O. BOX 1032

Shawnee, OK 74802-1032

(405) 275-5388 \* Fax (405) 275-9047

CA # 2260 EXP. 6-30-21

CLIENT  
MAC BAGBY

PROJECT  
WOLVERINE INDUSTRIAL PARK

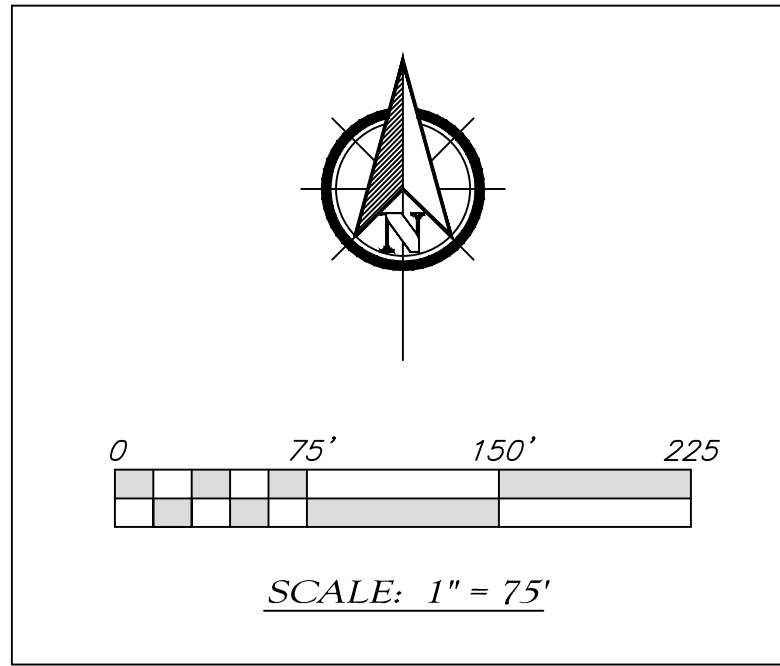
SHEET TITLE  
PRELIMINARY PLAT (N)

DESIGN CS  
CHECK STL

DRAWN CS  
DATE 12/17/20

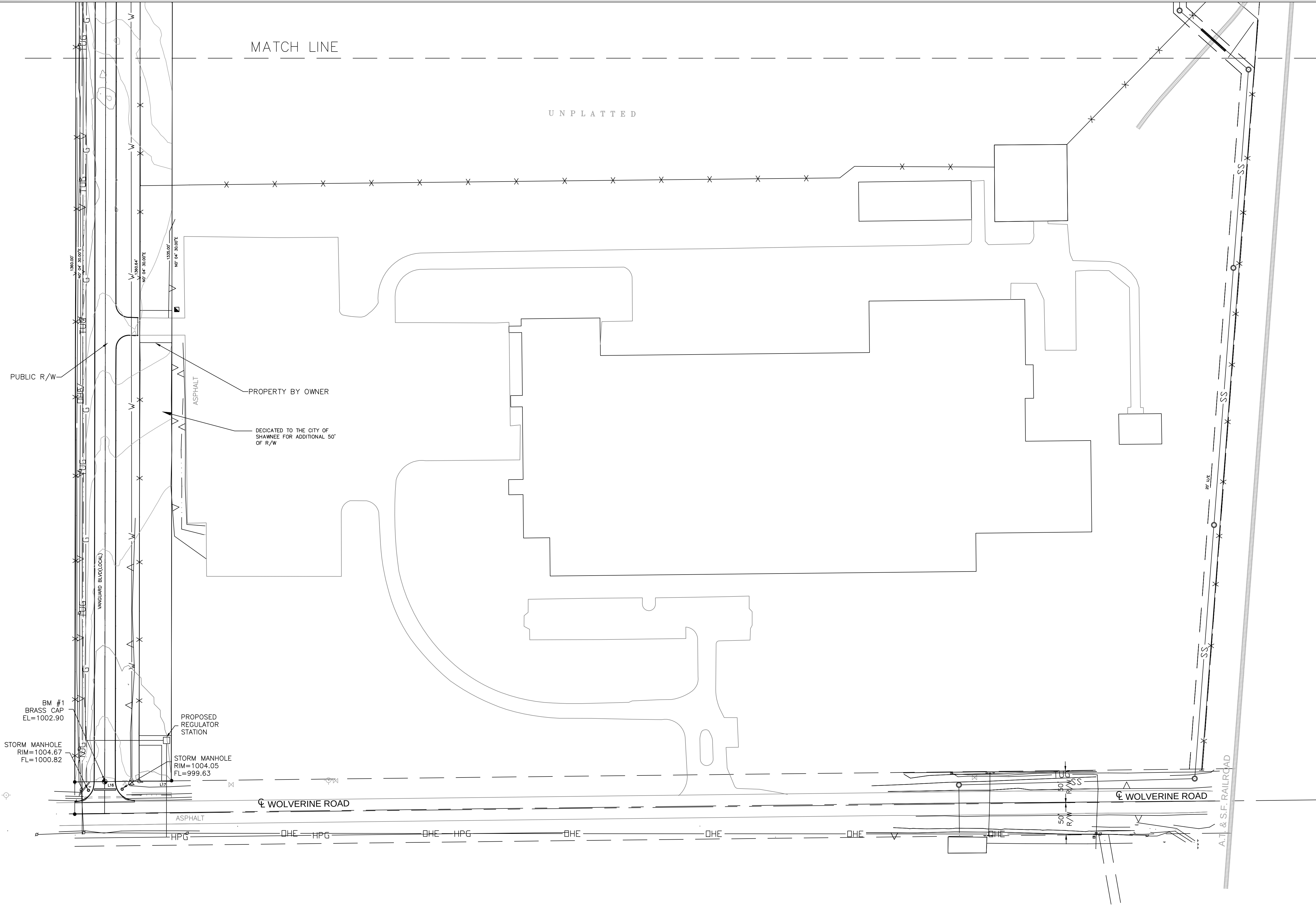
SHEET  
C-2





| Parcel Line Table |        |                  |
|-------------------|--------|------------------|
| Line #            | Length | Direction        |
| L8                | 35.36  | S45° 31' 33.00"E |
| L9                | 35.19  | S44° 44' 13.50"W |
| L7                | 35.36  | N44° 28' 27.00"E |
| L11               | 25.00  | N0° 04' 30.00"E  |
| L12               | 50.00  | S89° 55' 30.00"E |
| L5                | 69.95  | N89° 55' 30.00"W |
| L2                | 36.65  | N47° 07' 48.39"E |
| L10               | 54.02  | N90° 00' 00.00"W |
| L14               | 83.58  | N89° 55' 30.00"W |
| L15               | 16.42  | N89° 55' 30.00"W |
| L13               | 57.18  | N0° 04' 30.00"E  |
| L16               | 100.01 | S89° 20' 28.00"W |
| L17               | 50.00  | S89° 20' 28.00"W |
| L1                | 30.78  | N37° 59' 56.18"W |
| L6                | 49.72  | N89° 26' 17.38"E |
| L3                | 39.67  | S0° 00' 00.00"E  |
| L4                | 36.42  | N1° 40' 57.01"E  |

| Curve Table |        |         |        |                 |              |
|-------------|--------|---------|--------|-----------------|--------------|
| Curve #     | Length | Radius  | Delta  | Chord Direction | Chord Length |
| C13         | 65.15  | 1346.65 | 2.77   | N14° 54' 58"E   | 65.14        |
| C12         | 27.37  | 113.02  | 13.87  | N20° 45' 33"E   | 27.30        |
| C10         | 51.71  | 267.44  | 11.08  | N21° 43' 51"E   | 51.63        |
| C11         | 28.99  | 585.44  | 2.84   | N28° 22' 11"E   | 28.99        |
| C9          | 80.76  | 250.65  | 18.46  | N8° 30' 31"E    | 80.41        |
| C21         | 17.51  | 25.00   | 40.12  | S20° 35' 08"E   | 17.15        |
| C20         | 14.28  | 25.00   | 32.74  | N73° 37' 56"W   | 14.09        |
| C19         | 93.22  | 60.00   | 89.02  | N3° 51' 46"E    | 84.12        |
| C8          | 209.93 | 181.10  | 66.42  | S30° 07' 49"W   | 198.38       |
| C14         | 142.28 | 185.93  | 43.85  | N62° 58' 11"E   | 138.84       |
| C4          | 70.51  | 253.96  | 15.91  | N21° 43' 23"E   | 70.29        |
| C5          | 100.62 | 232.53  | 24.79  | N13° 40' 22"E   | 99.83        |
| C15         | 17.51  | 25.00   | 40.12  | N20° 35' 08"W   | 17.15        |
| C7          | 107.52 | 60.00   | 102.67 | N51° 20' 09"E   | 93.70        |
| C6          | 17.51  | 25.00   | 40.12  | S70° 27' 58"E   | 17.15        |
| C2          | 86.28  | 369.78  | 13.37  | N8° 16' 45"E    | 86.08        |
| C3          | 54.41  | 1015.21 | 3.07   | N14° 40' 04"E   | 54.41        |
| C1          | 182.42 | 120.08  | 87.04  | N46° 38' 49"E   | 165.38       |



Revisions

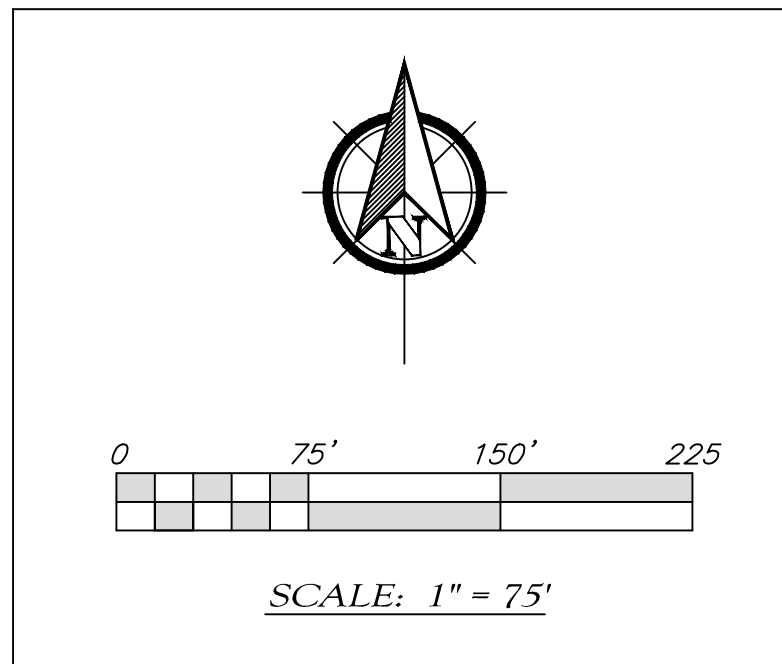
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|     |      |      |

DATE: 12/18/2020  
STEPHEN T. LANDES P.E. #19539

**LANDES ENGINEERING L.L.C.**  
www.landesengineering.net  
903 E. 35th Street \* P.O. BOX 1032  
Shawnee, OK 74802-1032  
(405) 275-5388 \* Fax (405) 275-9047  
CA # 2260 EXP. 6-30-21

|             |                           |
|-------------|---------------------------|
| CLIENT      | MAC BAGBY                 |
| PROJECT     | WOLVERINE INDUSTRIAL PARK |
| SHEET TITLE | PRELIMINARY PLAT (S)      |
| DESIGN      | CS                        |
| CHECK       | STL                       |
| DRAWN       | CS                        |
| DATE        | 12/17/20                  |
| SHEET       | C-3                       |

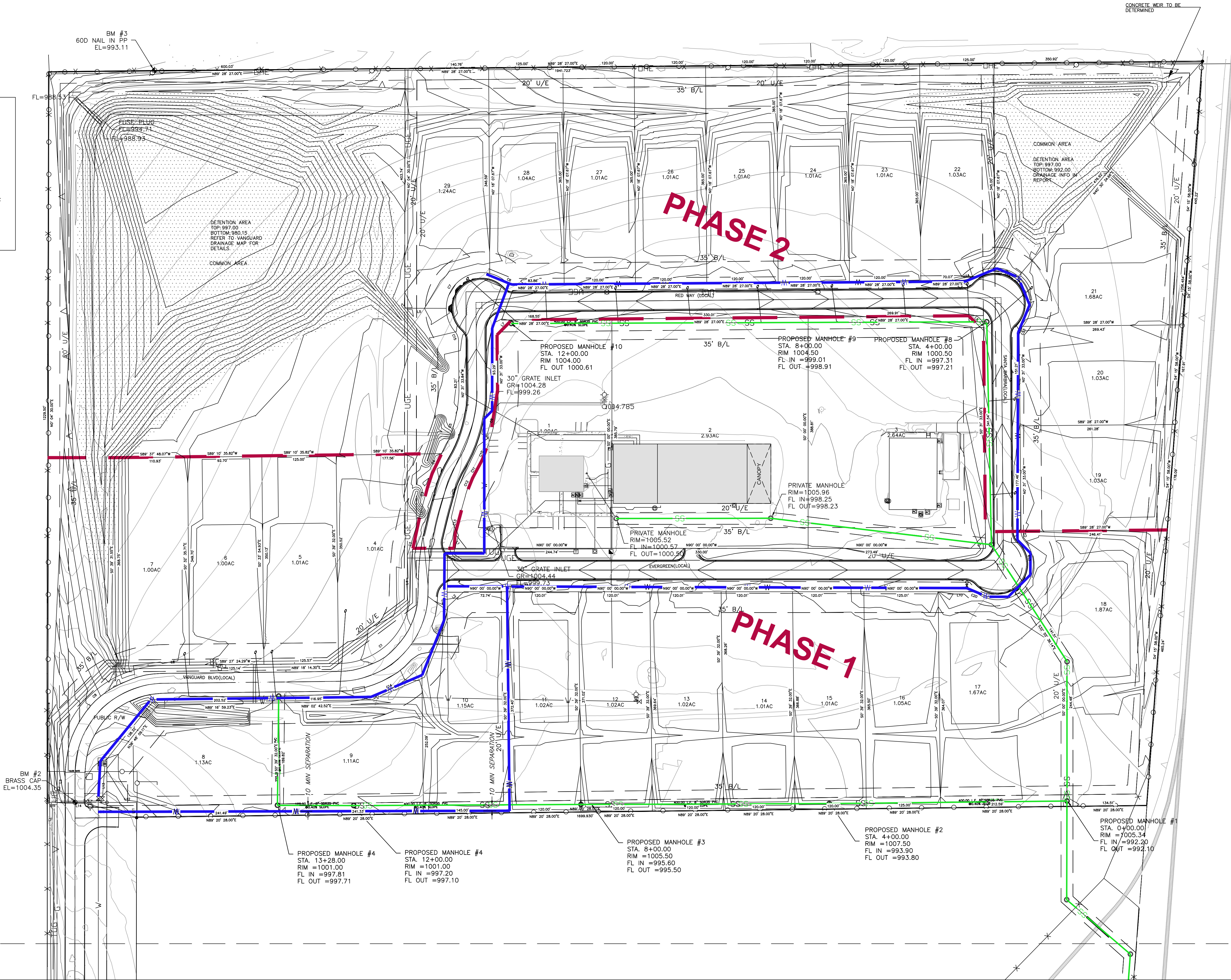




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| Line #            | Length | Direction        |  |
| L8                | 35.36  | S45° 31' 33.00"E |  |
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| L15               | 16.42  | N89° 55' 30.00"W |  |
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| L3                | 39.67  | S0° 00' 00.00"E  |  |
| L4                | 36.42  | N1° 40' 57.01"E  |  |

| Curve Table |        |         |        |                 |              |
|-------------|--------|---------|--------|-----------------|--------------|
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| C13         | 65.15  | 1346.65 | 2.77   | N14° 54' 58"E   | 65.14        |
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| C20         | 14.28  | 25.00   | 32.74  | N73° 37' 56"W   | 14.09        |
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| C14         | 142.28 | 185.93  | 43.85  | N62° 58' 11"E   | 138.84       |
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| C1          | 182.42 | 120.08  | 87.04  | N46° 38' 49"E   | 165.38       |

NOTE: ALL STREETS IN DEVELOPMENT  
ARE CONSIDERED PUBLIC STREETS



Revisions

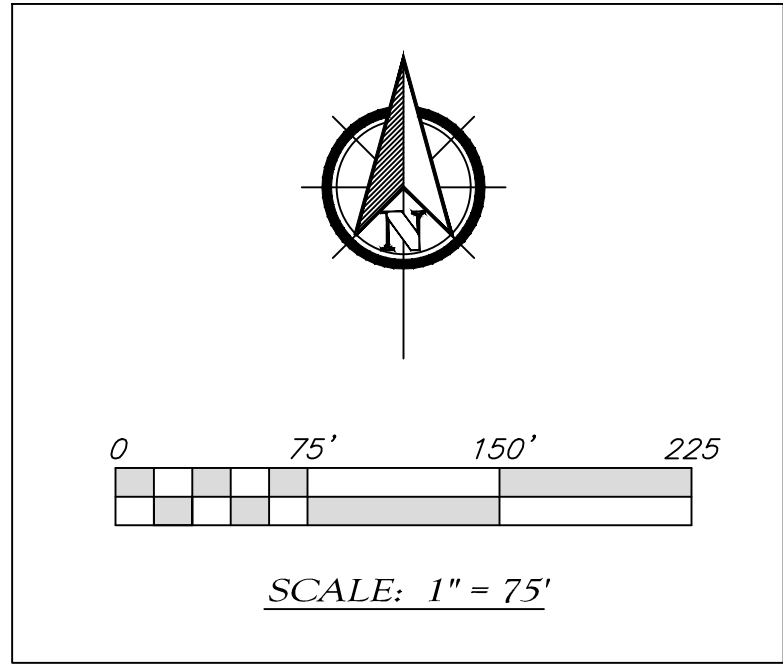
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Professional Engineer Seal for Stephen T. Landes, State of Oklahoma, License #19539. The seal includes the text 'SEAL OF PROFESSIONAL ENGINEER', 'STEPHEN T. LANDES', 'STATE OF OKLAHOMA', and 'LICENSE #19539'.

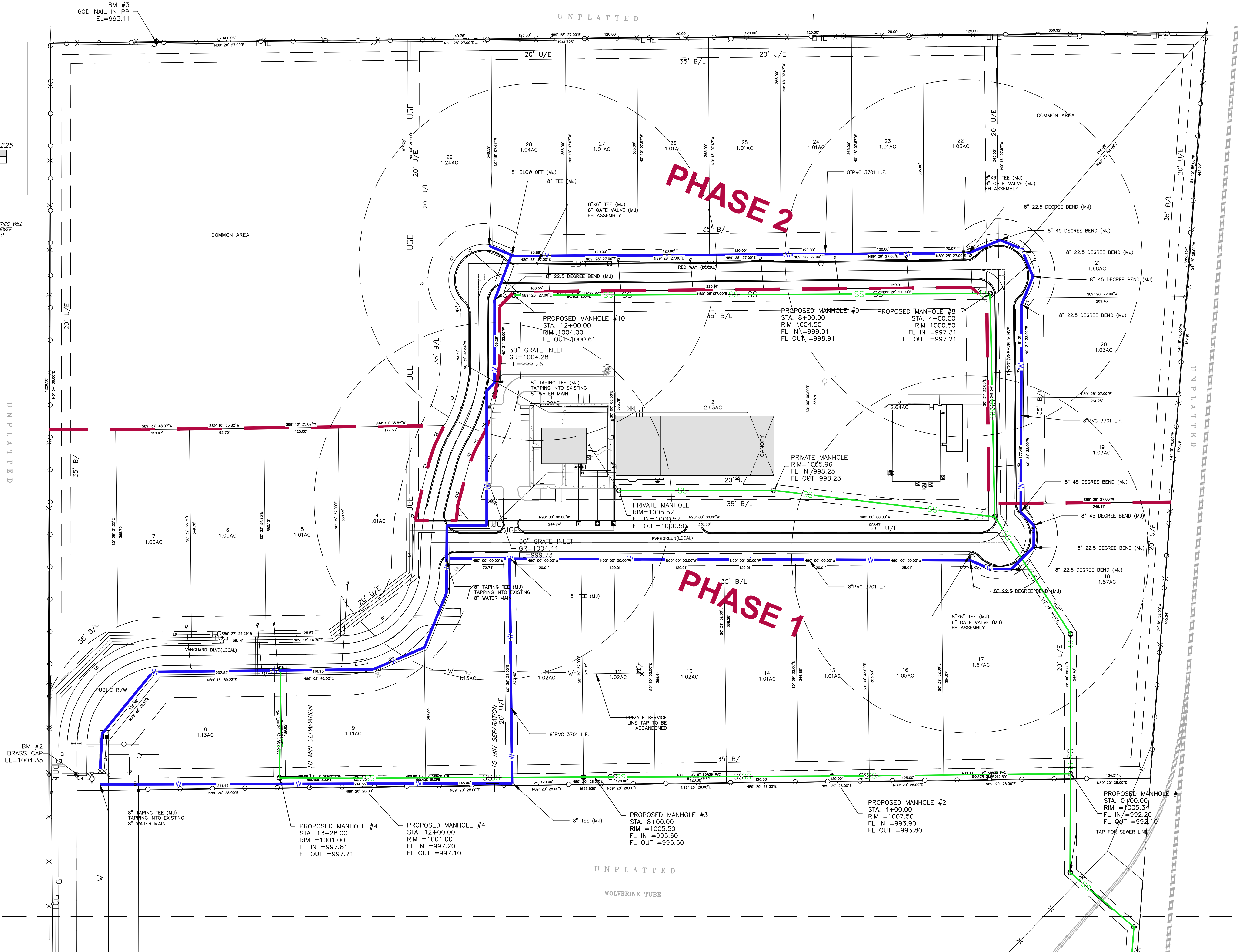
LANDS ENGINEERING L.L.C.  
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(405) 275-5388 \* Fax (405) 275-9047  
CA # 2260 EXP. 6-30-21

CLIENT: MAC BAGBY  
PROJECT: WOLVERINE INDUSTRIAL PARK  
SHEET TITLE: PAVING AND GRADING (N)  
DESIGN CS: CHECK STL  
DRAWN CS: DATE 12/17/20  
SHEET C-4





UTILITY NOTE  
WATER AND SEWER LINES THAT ARE CONSIDERED PRIVATE UTILITIES WILL BE DEDICATED TO THE PUBLIC TO BE A PUBLIC WATER AND SEWER LINE, AND EVERY EXISTING LINE NOT USED WILL BE ABANDONED



Revisions

| NO. | DATE | DESC |
|-----|------|------|
|     |      |      |
|     |      |      |
|     |      |      |
|     |      |      |

CLIENT

MAC BAGBY

PROJECT

WOLVERINE INDUSTRIAL PARK

SHEET TITLE

UTILITIES (N)

DESIGN CS

CHECK STL

DATE

12/17/20

SHEET

C-5

LANDES ENGINEERING L.L.C.

www.landesengineering.net

903 E. 35th Street \* P.O. BOX 1032

Shawnee, OK 74802-1032

(405) 275-5388 \* Fax (405) 275-9047

CA # 2260 EXP. 6-30-21

DATE: 12/18/2020

STEPHEN T. LANDES P.E. #19539

**Regular Board of Commissioners**

**14.**

Meeting Date: 01/19/2021

PL04-21

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

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Information

Title of Item for Agenda

Consideration of a Preliminary Plat for Trails End, an 80.60-acre tract located on the east side of North Kickapoo Street north of Interstate 40 for the purpose of residential subdivision. Case No. PL04-21, Applicant: Crafton Tull on behalf of Greg Brown Homes, LLC.

---

Attachments

Staff Report

---

RECOMMENDATION TO:

MAYOR  
BOARD OF CITY COMMISSIONERS  
CITY OF SHAWNEE

RECOMMENDATION FROM:

CITY OF SHAWNEE  
PLANNING COMMISSION

SUBJECT:

APPLICANT: Crafton Tull on behalf of Greg Brown  
Homes, LLC

FOR: Case#: PL04-21

LOCATION: 80.60-acre tract located on the east side of  
N. Kickapoo north of Interstate 40

LEGAL DESCRIPTION:

CURRENT CLASSIFICATION: R-1 (Single Family Residential District)

REQUESTED CLASSIFICATION:

PROPOSED PROPERTY USE: Single Family Residential Subdivision

PLANNING COMMISSION RECOMMENDATION: January 6<sup>th</sup>, 2021

REQUEST APPROVED:

☐

REQUEST DENIED:

☐

OTHER RECOMMENDATION: X Conditional Approval based on the following criteria  
satisfied on Final Plat submittal: 1) Approval from FEMA for a LOMR-F (Letter of Map Revision- with  
Fill) for east detention pond and 19 lots that are in the 100-year floodplain must be presented with Final  
Plat submittal, 2) If FEMA does not approve, revisions to the plat- detention pond and lots will need to  
be located outside the 100-year floodplain (Section 14-97.1 states any residential structure shall have  
the lowest floor (including basement) elevated to one or more feet above the base flood elevation).

VOTE OF THE PLANNING COMMISSION:

MEMBERS PRESENT 6

| MEMBERS:      | 1ST | 2ND | AYE | NAY | ABSTAIN | COMMENTS |
|---------------|-----|-----|-----|-----|---------|----------|
| WALKER        |     |     |     |     |         |          |
| LOFTIS-WALTON |     |     | X   |     |         |          |
| JOHNSON       |     | X   | X   |     |         |          |
| DEEM (CHAIR)  |     |     | X   |     |         |          |
| LESTER        |     |     | X   |     |         |          |
| ENGLES        |     |     | X   |     |         |          |
| ROWELL        | X   |     | X   |     |         |          |

RESPECTFULLY SUBMITTED,

Rebecca Blaine, AICP, CFM  
PLANNING DIRECTOR

ACTION BY CITY COMMISSION:

PUBLIC HEARING SET: \_\_\_\_\_

DATE OF ACTION: \_\_\_\_\_



ADOPTED \_\_\_\_\_ DENIED \_\_\_\_\_

ORDINANCE NO. \_\_\_\_\_



## Community Development Department

### MEMORANDUM

DATE: Tuesday, January 19<sup>th</sup>, 2021

TO: City of Shawnee City Commission

FROM: Rebecca Blaine, Planning Director, AICP, CFM

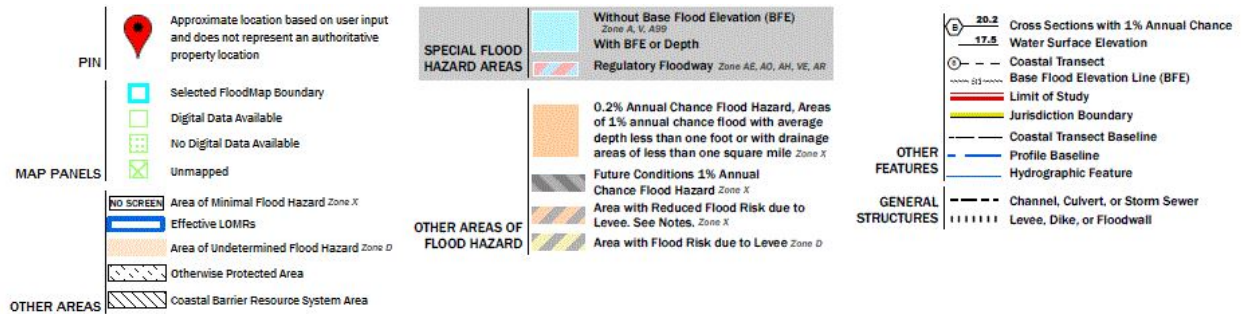
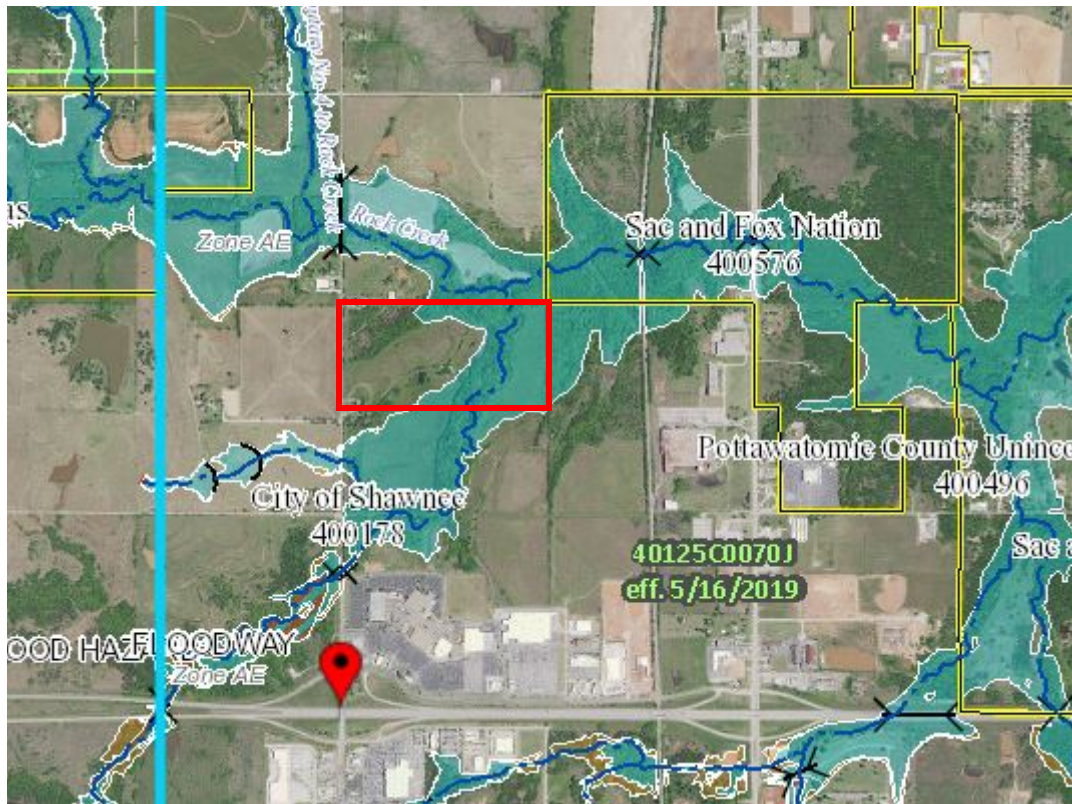
RE: Case #: PL04-21 Trails End Preliminary Plat

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Mayor and Commissioners,

The Preliminary Plat for Trails End is for an 80-acre tract approximately 3800' north of Interstate 40 (I-40) on the east side of N. Kickapoo. According to FIRM Panel 40125C0070J (effective 05/16/2019), the 100-year floodplain inundates a portion of this property. Currently, as proposed, the east detention pond as well as 19 residential lots are impacted by the 100-year floodplain (. It is staff's understanding that the developer, Greg Brown Homes, LLC, and their engineering firm, Crafton Tull, have plans to file an application with FEMA for a LOMR-F (Letter of Map Revision with Fill). The Final Plat will need to be submitted with approval from FEMA for this request to be granted, or a revision of the proposed detention and lot boundaries so that they are out of the 100-year floodplain. Both the lowest point on the lot and the lowest floor of the structure must be at or above the one-percent-annual-chance flood elevation. The requester is responsible for providing all supporting information, including elevation information certified by a Licensed Land Surveyor or Registered Professional Engineer.

Note the southwest cul-de-sac is less than 100' from the property line. Staff is comfortable with the current proposal. Staff also recommends a walking path around one of the detention ponds to add a quality of life element encouraged in the 2040 Comprehensive Plan.





PROJECT OWNER AND DEVELOPER:

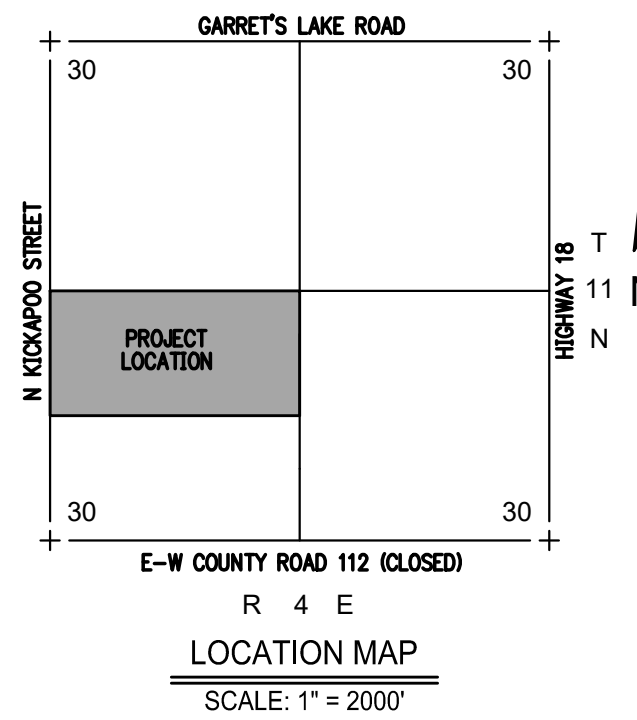
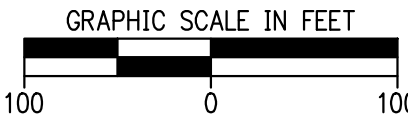
GREG BROWN  
LIVE ORANGE, LLC  
2510 E. INDEPENDENCE #400  
SHAWNEE, OK 74804

PH: (405) 273-1671

PRELIMINARY PLAT  
OF  
TRAILS END

A PART OF THE SW/4 OF SECTION 30, T11N, R4E, I.M.  
SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA

SCALE: 1" = 100'



| CURVE TABLE |         |         |            |                 |              |
|-------------|---------|---------|------------|-----------------|--------------|
| CURVE #     | LENGTH  | RADIUS  | DELTA      | CHORD DIRECTION | CHORD LENGTH |
| C1          | 89.40'  | 100.00' | 051°13'26" | N65° 02' 19"W   | 86.45'       |
| C2          | 209.59' | 500.00' | 024°01'01" | S51° 26' 06"E   | 208.06'      |
| C3          | 30.65'  | 100.00' | 017°33'42" | S35° 20' 14"W   | 30.53'       |
| C4          | 45.10'  | 100.00' | 025°50'31" | N39° 28' 39"E   | 44.72'       |
| C5          | 45.10'  | 100.00' | 025°50'31" | S39° 28' 38"W   | 44.72'       |
| C6          | 66.61'  | 100.00' | 038°09'53" | N70° 16' 01"E   | 65.39'       |
| C7          | 114.10' | 100.00' | 065°22'18" | S83° 52' 14"W   | 108.01'      |
| C8          | 47.92'  | 100.00' | 027°27'24" | S77° 10' 19"E   | 47.46'       |
| C9          | 47.92'  | 100.00' | 027°27'24" | S77° 10' 19"E   | 47.46'       |
| C10         | 157.08' | 100.00' | 090°00'00" | N44° 05' 59"E   | 141.42'      |
| C11         | 107.57' | 100.00' | 061°37'53" | N58° 17' 03"E   | 102.46'      |
| C12         | 47.92'  | 100.00' | 027°27'24" | S77° 10' 19"E   | 47.46'       |
| C13         | 49.51'  | 100.00' | 028°22'07" | N76° 42' 57"W   | 49.01'       |
| C14         | 47.92'  | 100.00' | 027°27'24" | S77° 10' 19"E   | 47.46'       |
| C15         | 206.59' | 100.00' | 118°22'07" | N31° 42' 57"W   | 171.76'      |

DOCKREY GRANT & LETHA (1/2 INT)  
BOOK 2014, PAGE 14304

THE GRANT DOCKERY PARTNERSHIP  
BOOK 2297, PAGE 261

| TRAILS END - PRELIMINARY<br>MINIMUM FINISHED FLOOR ELEVATIONS (F.F.E.) |     |                  |                    |
|------------------------------------------------------------------------|-----|------------------|--------------------|
| BLOCK                                                                  | LOT | F.F.E.<br>(MIN.) | FEMA<br>100-YR WSE |
| 7                                                                      | 1   | 975.30           | 974.30             |
| 7                                                                      | 2   | 975.20           | 974.20             |
| 7                                                                      | 3   | 975.10           | 974.10             |
| 7                                                                      | 4   | 975.00           | 974.00             |
| 7                                                                      | 5   | 974.90           | 973.90             |
| 7                                                                      | 6   | 974.80           | 973.80             |
| 7                                                                      | 7   | 974.70           | 973.70             |
| 7                                                                      | 8   | 974.60           | 973.60             |
| 7                                                                      | 11  | 974.55           | 973.55             |
| 7                                                                      | 12  | 974.60           | 973.60             |
| 10                                                                     | 1   | 974.70           | 973.70             |
| 10                                                                     | 2   | 974.75           | 973.75             |
| 10                                                                     | 3   | 974.80           | 973.80             |
| 10                                                                     | 4   | 974.85           | 973.85             |
| 10                                                                     | 5   | 974.90           | 973.90             |
| 10                                                                     | 6   | 975.50           | 974.00             |
| 12                                                                     | 13  | 975.50           | 974.50             |
| 12                                                                     | 14  | 976.00           | 975.00             |
| 12                                                                     | 15  | 976.50           | 975.50             |

NOTES

- Maintenance of the Common Areas and Islands/Medians in Public Rights-of-Way shall be the responsibility of the Property Owner's Association. No structures, storage of material, grading, fill, or other obstructions, either temporary or permanent shall be placed within the drainage related common areas and/or drainage areas shown. Certain amenities such as, but not limited to, walks, benches, piers, and docks, shall be permitted if installed in a manner to meet the requirements specified above.
- Refer to corresponding Drainage Map and Drainage Report for detailed design calculations and sizes for all proposed storm sewer.

LEGAL DESCRIPTION

A tract of land situate within a portion of the Southwest (SW/4) Quarter of Section Thirty (30), Township Eleven North (T11N), Range Four East (R4E) of the Indian Meridian (I.M.) in SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, being more particularly described as follows:

COMMENCING at the Southwest Corner of said SW/4; thence  
N00°39'02"W along the West line of said SW/4 a distance of 1319.46 feet to the  
POINT OF BEGINNING; thence continuing

N00°39'02"W along said line a distance of 1319.46 feet  
N89°04'50"E a distance of 2638.42 feet; thence  
S00°21'54"E a distance of 1320.38 feet; thence  
S89°05'59"W a distance of 2631.83 feet to the POINT OF BEGINNING.

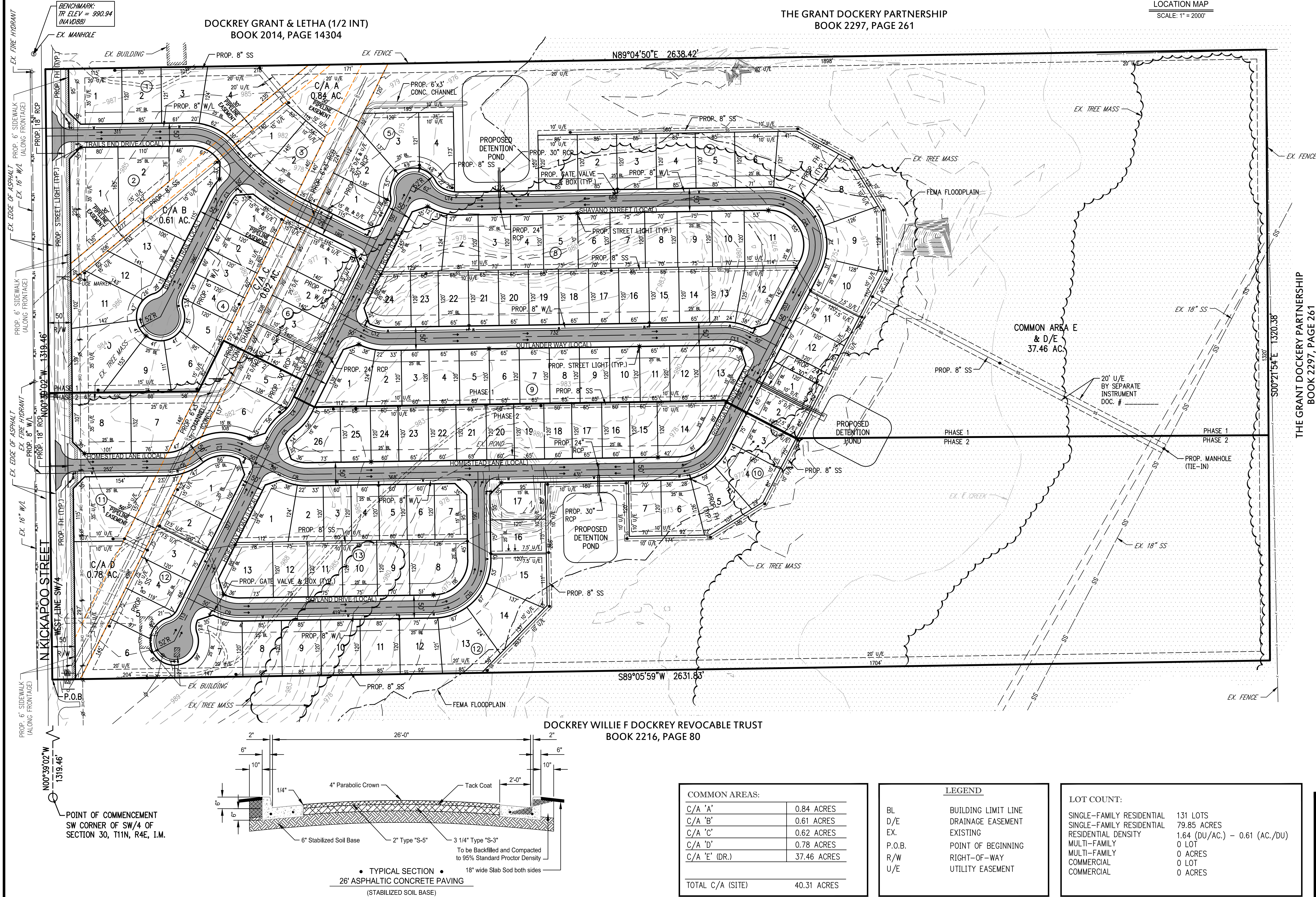
Said tract contains 3,478,062 Sq Ft or 79.85 Acres, more or less.

PRELIMINARY PLAT TO SERVE  
TRAILS END



SHEET NO.: 1 OF 1  
DATE: 12/29/2020  
PROJECT NO.: 20615900

CERTIFICATE OF AUTHORIZATION:  
CA-973 PRELIMINARY 4/26/2022



DOCKREY WILLIE F DOCKREY REVOCABLE TRUST  
BOOK 2216, PAGE 80

COMMON AREAS:

|               |             |
|---------------|-------------|
| C/A 'A'       | 0.84 ACRES  |
| C/A 'B'       | 0.61 ACRES  |
| C/A 'C'       | 0.62 ACRES  |
| C/A 'D'       | 0.78 ACRES  |
| C/A 'E' (DR.) | 37.46 ACRES |

TOTAL C/A (SITE) 40.31 ACRES

LEGEND

|        |                     |
|--------|---------------------|
| BL     | BUILDING LIMIT LINE |
| D/E    | DRAINAGE EASEMENT   |
| EX.    | EXISTING            |
| P.O.B. | POINT OF BEGINNING  |
| R/W    | RIGHT-OF-WAY        |
| U/E    | UTILITY EASEMENT    |

LOT COUNT:

|                           |                               |
|---------------------------|-------------------------------|
| SINGLE-FAMILY RESIDENTIAL | 131 LOTS                      |
| SINGLE-FAMILY RESIDENTIAL | 79.85 ACRES                   |
| RESIDENTIAL DENSITY       | 1.64 (DU/AC.) - 0.61 (AC./DU) |
| MULTI-FAMILY              | 0 LOT                         |
| MULTI-FAMILY              | 0 ACRES                       |
| COMMERCIAL                | 0 LOT                         |
| COMMERCIAL                | 0 ACRES                       |



**Regular Board of Commissioners**

**15. a.**

Meeting Date: 01/19/2021

Bid Open

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

---

Information

Title of Item for Agenda

Shawnee Splash Waterpark Pool Paint Project (Open)

---

Attachments

Memo

Notice

Plan Holders List

Project Documents

---



Office of the Director of Operations

**Date:** January 12, 2021  
**To:** Mayor and Commissioners  
**From:** James Bryce, Director of Operations  
**RE:** Shawnee Splash Waterpark Hi-Build Epoxy Pool Paint Project

On December 22, 2020 staff went out for bid on the Shawnee Waterpark Pool Painting Project along with an add alternate to look at recoating some of the floors within the pool house. The bid proposal was advertised in the newspaper, city web site, and mailed out to several pool companies, list attached.

Maintaining the paint on the pools is very important as it directly affects the visibility of patrons within the pools and protects the concrete surface below it. Old faded paint oxidizes, and chips reducing the reflectivity and causes cloudy water reducing visibility of swimmers under the water and could cause one or more of the pools to close until resolved. Since the opening of the facility on June 20, 2015 staff has had to do minor repairs to the paint such as repainting the black lines for safety. In 2019 staff received quotes to begin scheduling the repainting of one pool a year and did hire a contractor to repaint one of the pools. Staff quickly found out during that season that the paint did not last and were going to need to do something different. Staff contacted a company that paints commercial pools and worked with that company to develop a good scope and specs to ensure that the next time the pools were painted they were going to last. This will be a maintenance item that every four to five years will be repeated to keep the facility in good repair and open.

The estimated cost for this project could be upwards around \$100,000.00.

Staff is requesting to differ the award of this project until the next Commission meeting to allow time for staff to look over the bids.

The project would be funded out of the facility repair portion of the ½ cent temporary sales tax. Account # 303-5-0960-5450



## NOTICE TO BIDDERS

Sealed bids will be received by the City of Shawnee City Clerk's Office, 16 W. 9th Shawnee, OK 74801 or P. O. Box 1448, Shawnee, Oklahoma, up to **4:00 p.m., Tuesday, January 19, 2021** for:

### **Shawnee Splash Waterpark Pool Paint Project**

**There is an add alternate bid with this for the pool building floor epoxy project**

**An appointment to look at the pools can be set up by emailing [jbryce@shawneeok.org](mailto:jbryce@shawneeok.org).**

**Instructions and bid documents are available on the City of Shawnee web site at [http://www.shawneeok.org/services/current\\_bids\\_proposals/index.php](http://www.shawneeok.org/services/current_bids_proposals/index.php)**

Each bid shall be filed in a sealed envelope. On the front of each envelope shall be written the following words to the left of the address:

### **BID - Shawnee Splash Waterpark Pool Paint Project January 19, 2021**

The ORIGINAL bid shall be filed with the City Clerk of the City of Shawnee, together with a sworn non-collusion affidavit in writing that the bidder has not entered into any agreement, expressed or implied, with any other bidder, or bidders, for the purpose of limiting the bid, or bidders or parcel out to any bidder, or bidders or any other persons, any part of the contract or subject matter of the bid.

Bids will be opened and considered by the Board of City Commissioners at a Public Meeting in the City Hall Commission Chambers, Shawnee, Oklahoma, at **6:00 p.m., Tuesday, January 19, 2021**. The City of Shawnee reserves the right to reject any or all bids.



(SEAL)  
ATTEST:

Lisa Lasyone  
Lisa Lasyone, CMC, City Clerk

CITY OF SHAWNEE, A Municipal Corporation

By: Chance Allison  
Chance Allison, City Manager

Date: 12/22/2020

## Plan Holders List

As of 01/12/2021

JIMMY L. TRIMBLE  
PO BOX 890635  
OKLAHOMA CITY, OK 73189

Sunbelt Pools  
10555 Plano Rd  
Dallas, TX 75238

PADDOCK ENTERPRISES  
PO BOX 12693  
OKLAHOMA CITY, OK 73157-2693

Dodge Data and Analytics  
2860 S State Hwy 161 Ste 160 #501  
Grand Prairie, TX 75052-7361

BLUE HAVEN POOLS  
200 NE 150<sup>TH</sup> ST  
EDMOND, OK 73013

Construct connect  
3825 Edwards Road, Ste. 800  
Cincinnati, OH 45209

MIDWEST POOLS  
5861 S GARNETT RD. SUITE A  
TULSA, OK 74146

Roy Lollis  
Lollis Contracting LLC.

SPARTAN POOL & PATIO  
1400 24<sup>TH</sup> AVE SW  
NORMAN, OK 73072

True Grit Sandblasting  
24825 County Road 1512  
Ada, OK 74820

CRYSTAL CLEAR POOLS  
911 E MACARTHUR  
SHAWNEE, OK 74804

John Fryar Paint  
jfryarpaint@gmail.com

SHANGRI-LA POOL & SPAS INC.  
906 E 35<sup>TH</sup>  
SHAWNEE, OK 74804

Utility Maintenance Contractors, LLC.  
4151 N. Seneca St.  
Wichita, KS 67204  
kyle@umcllc.com

ISQFT  
4500 LAKE FOREST DRIVE  
BLUE ASH, OH 45242

SOUTHWEST CONSTRUCTION  
NEW & SERVICES  
3616 NORTHWEST 58<sup>TH</sup>  
OKLAHOMA CITY, OK 73112

## NOTICE TO BIDDERS

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### **Shawnee Splash Waterpark Pool Paint Project**

**There is an add alternate bid with this for the pool building floor epoxy project**

**An appointment to look at the pools can be set up by emailing [jbrvce@shawneeok.org](mailto:jbrvce@shawneeok.org).**

**Instructions and bid documents are available on the City of Shawnee web site at [http://www.shawneeok.org/services/current\\_bids\\_proposals/index.php](http://www.shawneeok.org/services/current_bids_proposals/index.php)**

Each bid shall be filed in a sealed envelope. On the front of each envelope shall be written the following words to the left of the address:

### **BID Shawnee Splash Waterpark Pool Paint Project January 19, 2021**

The ORIGINAL bid shall be filed with the City Clerk of the City of Shawnee, together with a sworn non-collusion affidavit in writing that the bidder has not entered into any agreement, expressed or implied, with any other bidder, or bidders, for the purpose of limiting the bid, or bidders or parcel out to any bidder, or bidders or any other persons, any part of the contract or subject matter of the bid.

Bids will be opened and considered by the Board of City Commissioners at a Public Meeting in the City Hall Commission Chambers, Shawnee, Oklahoma, at **6:00 p.m., Tuesday, January 19, 2021**. The City of Shawnee reserves the right to reject any or all bids.



(SEAL)  
ATTEST:

Lisa Lasyone  
Lisa Lasyone, CMC, City Clerk

CITY OF SHAWNEE, A Municipal Corporation

By: Chance Allison  
Chance Allison, City Manager

Date: 12/22/2020



INFORMATION TO BIDDERS  
FOR:

**Shawnee Splash Waterpark Pool Paint Project**

BY THE  
CITY OF SHAWNEE

The City of Shawnee, a municipal corporation, (hereinafter called "CITY"), desires to replace the carpet tile in the Shawnee Public Library by a qualified installer, (hereinafter called "VENDOR").

Sealed BIDS for the **Shawnee Splash Waterpark Pool Paint Project and add alternate bid** will be received by the City of Shawnee, 9<sup>th</sup> & Broadway, P. O. Box 1448, Shawnee, Oklahoma 74802-1448, until **4:00 p.m., Tuesday, January 19, 2021** BIDS filed with the City Clerk will be opened and considered by the Board of Commissioners at a Public Meeting in the City Hall Commission Chambers, Shawnee, Oklahoma, at **6:00 p.m., Tuesday, January 19, 2021**

The ORIGINAL COPY of the BID shall be filed with the City Clerk, together with a business relationship affidavit and a non-collusion affidavit that the firm or individual has not entered into any agreement, expressed or implied, with any other person or persons, for the purpose of limiting the proposal or proposers, or parcel out to any firm, or firms or any other persons, any part of the contract or subject matter of the proposal.

All BIDS must be made on the required BID FORM. The BID FORM must be fully completed and executed when submitted. Only one copy of the BID form is required in each bid package.

The CITY may waive any informalities or minor defects or reject any and all BIDS. Any BID may be withdrawn prior to the above scheduled time for the opening of BIDS or authorized postponement thereof. Any BID received after the time and date specified shall not be considered.

The VENDOR must satisfy themselves of the accuracy of the instructions and specifications. After BIDS have been submitted, the VENDOR shall not assert that there was a misunderstanding concerning the nature of the services to be provided.

Information obtained from an officer, agent, or employee of the CITY or any other person shall not affect the risks or obligations assumed by the VENDOR or relieve the VENDOR from fulfilling any of the conditions of the BID.

The CITY shall provide to BIDDERS prior to BIDDING, all information which is pertinent to, and delineates and describes, the land owned and rights-of-way acquired or to be acquired.

The CONTRACT DOCUMENTS contain the provisions required for the construction of EACH PROJECT. Information obtained from an officer, agent, or employee of the CITY or any other person shall not affect the risks or obligations assumed by the CONTRACTOR or relieve him from fulfilling any of the conditions of the contract.

Each BID FOR EACH PROJECT must be accompanied by a BID bond payable to the CITY for five percent (5%) of the total amount of the BID. As soon as the BID prices have been compared, the CITY will return the BONDS of all except the three (3) lowest responsible BIDDERS. When the Agreement is executed the bonds of the two remaining unsuccessful BIDDERS will be returned. The BID BOND of the successful BIDDER will be retained until the Contract, Statutory and Performance BONDS have been executed and approved after which it will be returned. A certified check may be used in lieu of a BID BOND.

A Performance BOND, and a Statutory BOND each in the amount of 100 percent of the CONTRACT PRICE, with a corporate surety approved by the CITY, will be required for the faithful performance of the contract.

Attorneys-in-fact who sign BID BONDS or Statutory BONDS and Performance BONDS must file with each BOND a certified and effective dated copy of their power of attorney.

The party to whom the contract is awarded will be required to execute the Agreement and obtain the Performance and Statutory Bonds within ten [10] calendar days from the date when NOTICE OF AWARD is delivered to the BIDDER. The NOTICE OF AWARD shall be accompanied by the necessary Agreement and BOND forms. In case of failure of the BIDDER to execute the Agreement, the CITY may at his option consider the BIDDER in default in which case the BID BOND accompanying the proposal shall become the property of the CITY.

The CITY within ten (10) days of receipt of acceptable Performance and Statutory BONDS and Agreement signed by the party to whom the Agreement was awarded, shall sign the Agreement and return to such party an executed duplicate of the Agreement. Should the CITY not execute the Agreement within such period, the bidder may by WRITTEN NOTICE withdraw his signed Agreement. Such notice of withdrawal shall be effective upon receipt of the notice by the CITY .



**Shawnee Splash Waterpark  
Hi-Build Epoxy Pool Paint Project  
Specifications**

**PROJECT SUMMARY**

To remove existing paint and repaint with RAMUC HI-BUILD Epoxy Pool Paint of the Lap Pool, Recreation Pool, and Dive Pool. The color to be selected by owner's representative. Jobsite protection is required. Removal of grating is not required however protection of grating is required and gutter trench must be kept clean or cleaned prior to paint application.

**PAINT REMOVAL**

Hydro-blasting and/or sand blasting are acceptable methods of paint removal. Contractor to remove all spoils from site and taken to approved disposal site. All main drains, returns, pool lights, slides, water features, deck drains, etc. to be protected from spoils and damage.

**SURFACE INSPECTION**

Concrete surfaces should be tested for integrity and soundness. Should any minor repairs need to be made, such as structure patch or crack joint filling, repair with specified product. Follow the manufacturer's recommendations.

**SURFACE REPAIR APPROVED PRODUCTS**

Surface cracks in need of repair – Saw cut crack to open up ½" – 1" deep. Fill crack with BaseCrete

Structural cracks in need of repair – BaseCrete SlabStitch

**CLEANING PROCESS:**

Clean and Prep Solution by Ramuc - etches and neutralizes in place of the three-step process and a 3500 psi. power-washer.

Or use the traditional 3 step cleaning method

- Tri-sodium phosphate (TSP)
- Muriatic or sulfamic acid solution
- High-pressure (3500 psi.) power washer

Prepare the surface thoroughly with Clean and Prep Solution by Ramuc, following the directions carefully. This product takes the place of the TSP/ACID/TSP three step process described as follows: Scrub the entire pool surface with a soap/tri-sodium phosphate (TSP) solution to remove all dirt, oils, and chalk. All surfaces should then be acid etched with a 20% solution of muriatic or sulfamic acid to remove mineral deposits and to achieve a medium sandpaper grade finish on bare concrete or plaster surfaces. Neutralize/rinse with TSP and water.

**CONDENSATION TEST**

After all cleaning is completed, allow the pool surface to dry. Average dry times vary regionally and are dependent upon the porosity of the surface. Perform the condensation test once pool surface is dry plus one day.

- Tape 2' x 2' pieces of transparent plastic to areas in the deep end wall, floor and several other areas on the pool.
- Wait about 4 hours to determine if condensation as formed underneath the plastic. If condensation is evident, the surface is not dry enough to paint.

- Remove the plastic and wait 24 hours to perform the test again and continue until no condensation forms. This ensures the surface is dry enough to apply paint.
- Owners Representative to observe and provide approval to proceed with painting.

## PAINT MIXING

Hi-Build Epoxy is self-priming; no primer should be used. Mechanically mix each component then mechanically mix combined components in the ratio of 1:1 by volume. Mixing with a stir stick is not allowed. Once mixed material must be allowed to stand for at least 20 minutes at 65° F and above. Allow to stand 45 minutes to ensure chemical reaction before using. If material is used too soon after mixing or if pool is filled too soon after application yellowing or loss of gloss can occur. If more than one-gallon kit is used at a time box several gallons together.

## PAINT APPLICATION

Use no thicker than a 3/8" nap roller used for solvent based paints. DO NOT use rollers with cardboard cores. Apply at the recommended coverage rate. Ideal air temperatures for application are between 50° and 90° F. Surface temperature should be at least 50° F, no more than 90° F. Overnight curing temperatures must be at least 50° F or the paint will not cure properly causing an "oily" feel to the top of the paint. Do not paint when rain is imminent.

## PAINT CURE RATES

Outdoor pool: 5-7 dry days. If rain occurs during the curing process, allow an extra day of dry time for each day of rain. Dry time to touch: 6-8 hours to recoat: 16-72 hours. If second coat is applied beyond 72 hours, the first coat must be abraded/sanded prior to applying second coat. Primer: All Ramuc paints are self-priming. Fill outdoor pools after at least 5 dry, sunny accumulative days.

## PAINT COVERAGE RATES

150-200 square foot per mixed KIT on bare, sandblasted, or rough surfaces. 300-350 square foot per mixed KIT on recoats. (Actual coverage will vary and is dependent upon the texture and profile of the surface.) Minimum dry film per coat: 5 mils dry (7.5 mils wet) Maximum dry film per coat: 8 mils dry (12.5 mils wet) Pot life – use life: 3 hours (@ 70°F and 50% relative humidity) Clean-up: Ramuc Thinner or xylene Finish: Satin

## CONTRACTOR REQUIREMENTS

Must have painted no less than 5 institutional or municipal swimming pools.  
(Please provide a list with contacts)

Must have insurance which meets "City" requirements.

Must be able to provide performance bonds.

Total Estimated Sq.Ft. of all pools = 12847 Sq.Ft. (Walls and Floor) Contractor must verify.

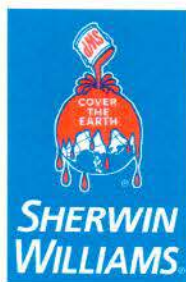
**An appointment to look at the pools can be set up by emailing [jbryce@shawneeok.org](mailto:jbryce@shawneeok.org).**

**Painting must be completed by April 19<sup>th</sup>, 2021, sooner if possible.**



### **add alternate bid - Pool Building Floor Epoxy Project Specs**

1. Contractor must take the concrete back down to raw concrete by sandblasting or other approved methods.
2. Macropoxy 646 fast curing epoxy or the equivalent must be used, color will be chosen by client. The substitution will need to be approved before the project begins.
3. There is approx. 3790 sqft of floor space but contractor will need to verify.
4. Bid this project by the sqft cleaning and painting together, client may not want to do all 3790 sqft but will do a minimum of 50% of the sqft if accepted.
5. Painting must be completed by April 19<sup>th</sup>, 2021, sooner if possible.
6. Macropoxy 646 spec sheet is attached.
7. **An appointment to look at the building can be set up by emailing [jbryce@shawneeok.org](mailto:jbryce@shawneeok.org).**



## Protective & Marine Coatings

### PRODUCT DATA SHEET



# MACROPOXY® 646

## FAST CURE EPOXY

Revised: October 23, 2020

### PRODUCT DESCRIPTION

**MACROPOXY 646** Fast Cure Epoxy is a high solids, high build, fast drying, polyamide epoxy designed to protect steel and concrete in industrial exposures. Ideal for maintenance painting and fabrication shop applications. The high solids content ensures adequate protection of sharp edges, corners, and welds. This product can be applied directly to marginally prepared steel surfaces.

### INTENDED USES

- Recommended for marine applications, refineries, offshore platforms, fabrication shops, chemical plants, tank exteriors, power plants, water treatment plants, and mining and minerals industry
- Mill White and Black are acceptable for immersion use for salt water and fresh water, not acceptable for potable water

### PRODUCT DATA

|                                                                                                                                   |                                                                            |                                                                                                                                                                                                |                                                                           |                     |
|-----------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------|---------------------|
| <b>Finish:</b>                                                                                                                    | Semi-Gloss                                                                 | <b>Average Drying Times @ 7.0 mils (175 microns) wet:</b>                                                                                                                                      |                                                                           |                     |
| <b>Colors:</b>                                                                                                                    | Mill White, Black and a wide range of colors available through tinting     | <b>35°F (1.7°C)</b>                                                                                                                                                                            | <b>77°F (25°C)</b>                                                        | <b>100°F (38°C)</b> |
| <b>Volume Solids:</b>                                                                                                             | 72% ± 2%, mixed, Mill White                                                | <b>50% RH</b>                                                                                                                                                                                  | <b>50% RH</b>                                                             | <b>50% RH</b>       |
| <b>VOC (mixed):</b>                                                                                                               | Unreduced: <250 g/L; 2.08 lb/gal<br>Reduced 10%: <300 g/L; 2.50 lb/gal     | <b>Touch:</b>                                                                                                                                                                                  | 4-5 hours                                                                 | 2 hours             |
| <b>Mix Ratio:</b>                                                                                                                 | 1:1 by volume                                                              | <b>Handle:</b>                                                                                                                                                                                 | 48 hours                                                                  | 8 hours             |
| <b>Typical Thickness:</b>                                                                                                         |                                                                            | <b>Recoat:</b>                                                                                                                                                                                 |                                                                           |                     |
| <b>Recommended Spreading Rate per coat:</b>                                                                                       |                                                                            | <b>minimum:</b>                                                                                                                                                                                | 48 hours                                                                  | 8 hours             |
|                                                                                                                                   |                                                                            | <b>maximum:</b>                                                                                                                                                                                | 1 year                                                                    | 1 year              |
|                                                                                                                                   |                                                                            | <b>Cure to service:</b>                                                                                                                                                                        |                                                                           |                     |
|                                                                                                                                   |                                                                            | <b>atmospheric:</b>                                                                                                                                                                            | 10 days                                                                   | 7 days              |
|                                                                                                                                   |                                                                            | <b>immersion:</b>                                                                                                                                                                              | 14 days                                                                   | 7 days              |
| <b>Wet mils (microns)</b>                                                                                                         | <b>Minimum</b>                                                             | <b>Maximum</b>                                                                                                                                                                                 | <b>Average Drying Times as intermediate @ 5.0 mils (125 microns) wet:</b> |                     |
| <b>Dry mils (microns)</b>                                                                                                         | 7.0 (175)                                                                  | 13.5 (338)                                                                                                                                                                                     | <b>Touch:</b>                                                             | 3 hours             |
| <b>~Coverage sq ft/gal (m<sup>2</sup>/L)</b>                                                                                      | 5.0* (125)                                                                 | 10.0 (250)                                                                                                                                                                                     | <b>Handle:</b>                                                            | 48 hours            |
| <b>Theoretical coverage sq ft/gal (m<sup>2</sup>/L) @ 1 mil / 25 microns dft</b>                                                  | 115 (2.9)                                                                  | 230 (5.8)                                                                                                                                                                                      | <b>Recoat:</b>                                                            |                     |
| *May be applied at 3.0-10.0 mils (75-250 microns) dft as an intermediate in a multicoat system.                                   |                                                                            | <b>minimum:</b>                                                                                                                                                                                | 16 hours                                                                  | 4 hours             |
| <b>NOTE:</b> Brush or roll application may require multiple coats to achieve maximum film thickness and uniformity of appearance. |                                                                            | <b>maximum:</b>                                                                                                                                                                                | 1 year                                                                    | 1 year              |
| <b>Shelf Life:</b>                                                                                                                | 36 months, unopened<br>Store indoors at 40°F (4.5°C) to 110°F (43°C).      | If maximum recoat time is exceeded, abrade surface before recoating.<br>Drying time is temperature, humidity, and film thickness dependent.<br>Paint temperature must be 40°F (4.5°C) minimum. |                                                                           |                     |
| <b>Flash Point:</b>                                                                                                               | 91°F (33°C), TCC, mixed                                                    | <b>Pot Life:</b>                                                                                                                                                                               | 10 hours                                                                  | 4 hours             |
| <b>Reducer/Clean Up:</b>                                                                                                          | Reducer #15, Reducer #58, or MEK<br>(California) Reducer #111 or Oxsol 100 | <b>Sweat-in-time:</b>                                                                                                                                                                          | 30 minutes                                                                | 30 minutes          |
| <b>Weight:</b>                                                                                                                    | 12.9 ± 0.2 lb/gal ; 1.55 Kg/L, mixed, may vary by color                    |                                                                                                                                                                                                |                                                                           | 15 minutes          |

### SURFACE PREPARATION

Surface must be clean, dry, and in sound condition. Remove all oil, dust, grease, dirt, loose rust, and other foreign material to ensure adequate adhesion.

#### Minimum recommended surface preparation:

|                         |                                                                                                                                                                                                               |
|-------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Iron & Steel:           | Atmospheric: SSPC-SP2/3 / ISO8501-1:2007 St 2 or SSPC-SP WJ-3 / NACE WJ-3L<br>Immersion: SSPC-SP10 / NACE 2 / ISO8501-1:2007 Sa 2.5, 2-3 mil (50-75 micron) profile or SSPC-SP WJ-2/NACE WJ-2L                |
| Stainless Steel:        | Atmospheric: SSPC-SP16, 1 mil (25 micron) profile                                                                                                                                                             |
| Aluminum & Galvanizing: | SSPC-SP1. If surface has not be weathered for more than 6 months, follow SSPC-SP1 then SSPC-SP16. For fire proofing projects, consult a Sherwin-Williams representative for surface preparation requirements. |
| Concrete & Masonry:     | Atmospheric: SSPC-SP13/NACE 6, or ICRI No. 310.2R CSP 1-3<br>Immersion: SSPC-SP13/NACE 6-4.3.1                                                                                                                |
| Ductile Iron Pipe:      | Atmospheric: NAPF 500-03-03 Power Tool Cleaning<br>Buried & Immersion: NAPF 500-03-04 Abrasive Blast Cleaning<br>Cast Ductile Iron Fittings: NAPF 500-03-05 Abrasive Blast Cleaning                           |





## Protective & Marine Coatings

### PRODUCT DATA SHEET



# MACROPOXY® 646

## FAST CURE EPOXY

| APPLICATION                                                                                     |                                        |  | APPLICATION CONDITIONS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |
|-------------------------------------------------------------------------------------------------|----------------------------------------|--|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <b>Airless Spray*</b>                                                                           |                                        |  | <b>Temperature:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |
| Pump.....                                                                                       | 30:1                                   |  | Air: 35°F (1.7°C) minimum, 120°F (49°C) maximum                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |
| Pressure.....                                                                                   | 2800-3000 psi (193-206 bar)            |  | Surface*: 35°F (1.7°C) minimum, 250°F (120°C) maximum                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |
| Hose.....                                                                                       | 1/4" ID (6.3 mm)                       |  | Material: 40°F (4.5°C) minimum                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |
| Tip.....                                                                                        | 0.17"-0.23" (0.43-0.58 mm)             |  | At least 5°F (2.8°C) above dew point                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |
| Filter.....                                                                                     | 60 mesh                                |  | Relative humidity: 85% maximum                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |
| Reduction.....                                                                                  | As needed up to 10% by volume          |  | *When spraying a surface above 120°F (49°C), reduce material 10% with Reducer #100, R7K100. Spray apply only. Product will produce an orange peel appearance when applied at elevated temperatures.                                                                                                                                                                                                                                                                                                                                                                                |  |
| <b>Conventional Spray*</b>                                                                      |                                        |  | <b>APPROVALS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |
| Gun.....                                                                                        | DeVilbiss MBC-510                      |  | • Suitable for use in USDA inspected facilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |
| Fluid Tip.....                                                                                  | E                                      |  | • Acceptable for use in Canadian Food Processing facilities, categories: D1, D2, D3 (Confirm acceptance of specific part numbers/rexes with your SW Sales Representative)                                                                                                                                                                                                                                                                                                                                                                                                          |  |
| Air Nozzle.....                                                                                 | 704                                    |  | • Conforms to AWWA D102 OCS #5                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |
| Atomization Pressure.....                                                                       | 60-65 psi (4.1-4.5 bar)                |  | • Conforms to MPI # 108                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |
| Fluid Pressure.....                                                                             | 10-20 psi (0.7-1.4 bar)                |  | • This product meets specific design requirements for non-safety related nuclear plant applications in Level II, III and Balance of Plant, and DOE nuclear facilities*                                                                                                                                                                                                                                                                                                                                                                                                             |  |
| <b>Brush*</b>                                                                                   |                                        |  | • Meets Class A requirements for Slip Coefficient, 0.36 @ 6 mils / 150 microns dft (Mill White only)                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |
| Brush.....                                                                                      | Nylon/Polyester or Natural Bristle     |  | • Approved intermediate for NEPCOAT System B                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| <b>Roller*</b>                                                                                  |                                        |  | * Nuclear qualifications are NRC license specific to the facility                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Cover.....                                                                                      | 3/8" woven with solvent resistant core |  | <b>ADDITIONAL NOTES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |
| <b>Plural Component Spray</b> ..Acceptable                                                      |                                        |  | Tint Part A with Maxitones at 150% strength. Five minutes minimum mixing on a mechanical shaker is required for complete mixing of color.                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |
| *Reduction.....As needed up to 10% by volume                                                    |                                        |  | Tinting is not recommended for immersion service.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| If specific application equipment is not listed above, equivalent equipment may be substituted. |                                        |  | Quik-Kick Epoxy Accelerator is acceptable for use. See data page for details.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |
| <b>RECOMMENDED SYSTEMS</b>                                                                      |                                        |  | Acceptable for concrete floors.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |
| <b>Dry Film Thickness / ct.</b>                                                                 |                                        |  | When spraying a surface above 120°F (49°C), reduce material 10% with Reducer #100. Spray apply only. Product will produce an orange peel appearance when applied at elevated temperatures.                                                                                                                                                                                                                                                                                                                                                                                         |  |
|                                                                                                 |                                        |  | Topcoating: It is recommended to apply a thinned-down, low wet film thickness mist coat over zinc rich primers to help avoid outgassing. Allow it to tack up and seal the surface. Then apply a full wet film thickness coat as directed.                                                                                                                                                                                                                                                                                                                                          |  |
|                                                                                                 |                                        |  | Mix contents of each component thoroughly with low speed power agitation. Make certain no pigment remains on the bottom of the can. Then combine one part by volume of Part A with one part by volume of Part B. Thoroughly agitate the mixture with power agitation. Allow the material to sweat-in as indicated prior to application. Re-stir before using.                                                                                                                                                                                                                      |  |
|                                                                                                 |                                        |  | <b>HEALTH AND SAFETY</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |
|                                                                                                 |                                        |  | Refer to the SDS sheet before use.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |
|                                                                                                 |                                        |  | Published technical data and instructions are subject to change without notice. Contact your Sherwin-Williams representative for additional technical data and instructions.                                                                                                                                                                                                                                                                                                                                                                                                       |  |
|                                                                                                 |                                        |  | <b>DISCLAIMER</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
|                                                                                                 |                                        |  | The information and recommendations set forth in this Product Data Sheet are based upon tests conducted by or on behalf of The Sherwin-Williams Company. Such information and recommendations set forth herein are subject to change and pertain to the product offered at the time of publication. Consult your Sherwin-Williams representative to obtain the most recent Product Data Sheet.                                                                                                                                                                                     |  |
|                                                                                                 |                                        |  | <b>WARRANTY</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |
|                                                                                                 |                                        |  | The Sherwin-Williams Company warrants our products to be free of manufacturing defects in accord with applicable Sherwin-Williams quality control procedures. Liability for products proven defective, if any, is limited to replacement of the defective product or the refund of the purchase price paid for the defective product as determined by Sherwin-Williams. NO OTHER WARRANTY OR GUARANTEE OF ANY KIND IS MADE BY SHERWIN-WILLIAMS, EXPRESSED OR IMPLIED, STATUTORY, BY OPERATION OF LAW OR OTHERWISE, INCLUDING MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. |  |





Office of the Director of Operations

**Date:** January 6, 2021  
**To:** Perspective Contractors  
**From:** James Bryce, Director of Operations  
**RE:** **Addendum 1, Shawnee Splash Waterpark Hi-Build Epoxy Pool Paint Project**

---

**Addendum Number 1**

The section about Paint Removal will be changed with **Hydro-Blasting** removed and shall read:

**PAINT REMOVAL**

Sand blasting will be the acceptable method of paint removal. Contractor to remove all spoils from site and taken to approved disposal site. All main drains, returns, pool lights, slides, water features, deck drains, etc. to be protected from spoils and damage.

If you have any questions regarding the above, or need additional information, please advise at [jbryce@shawneeok.org](mailto:jbryce@shawneeok.org).

Respectfully,

James Bryce

Director of Operations

City of Shawnee



Office of the Director of Operations

**Date:** January 7, 2021  
**To:** Perspective Contractors  
**From:** James Bryce, Director of Operations  
**RE:** **Addendum 2**, add alternate bid – Pool Building Floor Epoxy Project Specs

---

**Addendum Number 2**

The following is in addition to the current Pool Building Floor Epoxy Specs:

When prepping the Pool Building Floor for the epoxy coating you must include a 1/4" groove/keyway around all floor drains and door thresholds to allow for a thicker epoxy edge.

If you have any questions regarding the above, or need additional information, please advise at [jbryce@shawneeok.org](mailto:jbryce@shawneeok.org).

Respectfully,

James Bryce

Director of Operations

City of Shawnee

BID FORM

CONSTRUCTION BID:     **Shawnee Splash Waterpark Pool Paint Project**  
  
                                  **add alternate bid - Pool Building Floor Epoxy Project**

BID SUBMITTED TO: THE CITY OF SHAWNEE CITY CLERKS OFFICE  
                              16 W.9th Street Shawnee, OK 74801 or P.O. Box 1448  
                              Shawnee, Oklahoma 74802-1448

Each bid shall be filed in a sealed envelope. On the front of each envelope shall be written the following words to the left of the address:

**BID - Shawnee Splash Waterpark Pool Paint Project**  
**January 19, 2021**

1. If this Bid is accepted, the undersigned BIDDER proposes to supply the construction specified or indicated in the construction Specifications on or before the Delivery Date stated in this Bid and in accordance with the other terms and conditions within the Bid Documents.
2. BIDDER accepts all of the terms and conditions of the Notice to Bidders. This BID will remain subject to acceptance for thirty (30) days after the day of Bid opening.
3. In submitting this Bid, BIDDER represents that:
  - a. BIDDER has examined copies of all the Bid Documents and of the following Addenda (receipt of all which is hereby acknowledged) (if none, so state)

ADDENDA NUMBER (S): \_\_\_\_\_

- b. This bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation; and is not submitted in conformity with any agreement or rules of any group, association, organization, or corporation; BIDDER has directly or Indirectly induced or solicited any other BIDDER to submit a false sham Bid; BIDDER has not solicited or induced any person, firm or corporation to refrain from bidding; and BIDDER has not sought by collusion to obtain for itself any advantage over any other BIDDER or over OWNER.
4. The following documents are attached and made a condition of this Bid:
  - a. Notice to Bidders
  - b. Information to Bidders
  - c. Bid Affidavits (Non-collusion and Business Relationship).
  - d. Bid Bond

5. The purchaser reserves the right to reject any or all bids, to waive any informality in bids, to accept in whole or in part such bid or bids as may be deemed in the best interest of the purchaser.

6. The BIDDER agrees to provide materials and labor to the Owner for the following Price:

| <u>ITEM</u>                                                                                  | <u>AMOUNT</u>      |
|----------------------------------------------------------------------------------------------|--------------------|
| <b>Shawnee Splash Waterpark Pool Paint Project</b><br>Possible start date if selected: _____ | \$ _____           |
| <b>add alternate bid - Pool Building Floor Epoxy Project</b>                                 | \$ _____ per sqft. |

VENDOR'S STATEMENT: (CONSTRUCTION PROPOSED COMPLIES:) YES\_\_\_ NO\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CONTRACTOR \_\_\_\_\_

ADDRESS \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

SIGNATURE \_\_\_\_\_

TITLE \_\_\_\_\_ DATE \_\_\_\_\_

Any questions can be directed to:  
**James Bryce**  
**Director of Operations**  
**City of Shawnee**  
**[jbryce@shawneeok.org](mailto:jbryce@shawneeok.org)**



## NON-COLLUSION AFFIDAVIT

STATE OF \_\_\_\_\_ }  
COUNTY OF \_\_\_\_\_ } SS:

\_\_\_\_\_, of lawful age, being first duly sworn, on oath says that he/she is the agent authorized by the VENDOR to submit the attached Proposal. Affiant further states that the VENDOR has not been a party to any collusion among the Proposers in restraint of freedom of competition by agreement to Propose at a fixed price or to refrain from submitting a Proposal; or with any City official or employee as to quantity, quality, or price in the prospective contract, or any other terms of said prospective contract; or in any discussions between the Proposers and any City official concerning exchange of money or other thing of value for special consideration in the awarding of a contract; that the undersigned/Proposer has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the City of Shawnee, Oklahoma, any money or other thing of value, either directly or indirectly, in the procuring of the award of a contract pursuant to this Proposal.

\_\_\_\_\_  
FIRM NAME

By: \_\_\_\_\_

Sworn before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
Notary Public

My commission expires \_\_\_\_\_



# BUSINESS RELATIONSHIP AFFIDAVIT

STATE OF \_\_\_\_\_ }  
COUNTY OF \_\_\_\_\_ } SS:

\_\_\_\_\_, of lawful age, being first duly sworn, on oath says that he/she is the agent authorized by the VENDOR to submit the attached Proposal. Affiant further states that the nature of any partnership, joint venture, or other business relationship presently in effect or which existed within one (1) year prior to the date of this statement with any party to the prospective contract is as follows:

\_\_\_\_\_  
\_\_\_\_\_

Affiant further states that any such business relationship presently in effect or which existed within one (1) year prior to the date of this statement between any officer or director of the Proposing company and any other party to the prospective contract is as follows:

\_\_\_\_\_  
\_\_\_\_\_

Affiant further states that the names of all persons having such business relationships and the positions they hold with their respective companies or firms are as follows:

\_\_\_\_\_  
\_\_\_\_\_

(If none of the business relationships herein above mentioned exists, affiant should so state.)

\_\_\_\_\_  
\_\_\_\_\_  
AFFIANT

Sworn before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
Notary Public

My commission expires \_\_\_\_\_

BID BOND

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned

\_\_\_\_\_ as Principal, and

\_\_\_\_\_ as Surety,

are hereby held and firmly bound unto the CITY OF SHAWNEE, OKLAHOMA, as OWNER in

the penal sum of \_\_\_\_\_ for the payment of which, well and truly to

be made, we hereby jointly and severally bind ourselves, successors and assigns.

Signed, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

The Condition of the above obligation is such that whereas the Principal has submitted to the CITY OF SHAWNEE, OKLAHOMA a certain BID, attached hereto and hereby made a part hereof to enter into a contract in writing, for the

**Shawnee Splash Waterpark Pool Paint Project and add alternate bid - Pool Building Floor Epoxy Project if accepted.**

NOW, THEREFORE,

- (a) If said BID shall be rejected, or
- (b) If said BID shall be accepted and the Principal shall execute and deliver a contract in the Form of Contract attached hereto [properly completed in accordance with said BID] and shall furnish a Bond for his faithful performance of said contract, and for the payment of all persons performing labor or furnishing materials in connection therewith, and shall in all other respects perform the agreement created by the acceptance of said BID, then obligation shall be void, otherwise the same shall remain in force and effect; it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for value received, hereby stipulates and agrees that the obligations of said Surety and its BOND shall be in no way impaired or affected by the extension of the time within which the OWNER may accept such BID; and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by proper officers, the day and year first set forth above.

\_\_\_\_\_  
Principal

\_\_\_\_\_  
Surety

By: \_\_\_\_\_

IMPORTANT: Surety companies executing BONDS must appear on the Treasury Department's most current list [Circular 570 as amended] and be authorized to transact business in the state where the project is located.

**Regular Board of Commissioners**

**16. a.**

Meeting Date: 01/19/2021

Statements of Qualifications

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

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Information

Title of Item for Agenda

45<sup>th</sup> Street Transportation Project (Award/Contract Negotiation)

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Attachments

Memo

RFQ

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Office of Engineering  
MEMORANDUM

**DATE:** Monday, January 19, 2020  
**TO:** Honorable Mayor and Members of the City Commission  
**FROM:** Seth Barkhimer, City Engineer  
**RE:** 45<sup>th</sup> Street Transportation Project

---

Beginning on September 14<sup>th</sup>, staff released a Request for Qualifications (RFQ) for the 45<sup>th</sup> Street Transportation Project. The RFQ was publicized in the newspaper, City website and other online platforms. The Statement of Qualifications (SOQ) from responding firms was due on October 30, 2020 by 4:00 pm.

Staff received 14 qualified SOQ's:

- CEC
- Cowan Group Engineering
- EST
- Freese and Nichols
- Half
- MacArthur Associated Consultants
- Meshek and Associates, LLC
- Olsson, Inc.
- Park Hill / Cardinal Engineering
- PEC
- Poe and Associates, Inc.
- Smith Roberts Baldischwiler, LLC
- TEIM Design
- Walter P Moore

Staff reviewed the SOQ's, shortlisted, and interviewed 4 respondents who had the highest ranked SOQ's. (CEC, Freese and Nichols, Olsson and Poe and Associates, Inc.)

Staff is asking for authorization to begin negotiations with CEC, to develop a scope/fee contract for professional design services that will be brought back before commission for approval.



## **ENGINEERING DEPT.**

**September 14, 2020**

**Request for Qualifications for Engineering Design Services  
For  
45<sup>th</sup> Street Transportation Project  
Shawnee, Oklahoma**

### **Introduction**

The City of Shawnee, Oklahoma, with municipal offices at 222 N Broadway, PO Box 1448, Shawnee, Oklahoma, 74802 is the requesting entity.

The City of Shawnee, hereinafter referred to as the City, is seeking the services of a qualified engineer firm for design services for a transportation project along the 45<sup>th</sup> street corridor from Leo Street to Bryan Street.

### **PART ONE: Project Criteria**

The design consultant will be responsible for completing all roadway design, bridge design, hydraulic design, materials and geotechnical design, structural design, civil design, enhancement and mitigation elements necessary to produce construction documents for the eventual construction manager to price and construct the project.

Preliminary scope items to include:

- a. Land Survey
  - Provide professional services in the establishment of an alignment and limits of right-of-way and easements. Service may include boundary resolution, identifying and addressing ownership issues within the scope of the surveyor's authority, the preparation of legal descriptions and exhibits of the area surveyed and acquisition areas, preparation of right-of-way plans, records of surveys and the measurement of contours and of fixed works to include horizontal/vertical ground control.



- b. Right-of-way acquisition
  - Acquisition of permanent and temporary right-of-way as required.
- c. The preparation of specifications, plans, and details.
  - Street, and Roadway Design: The design of construction plans, specifications and bid documents for the 45<sup>th</sup> street corridor from Leo Street to Bryan Street. (Approx. 3 miles) Design should include new stormwater collection systems, sidewalks, and any subsurface utility relocations.
  - Traffic: The design of traffic signals, traffic control plans, intelligent transportation systems, pavement markings, traffic calming and signing.
  - Prepare OKR10 or Notice of Intent.
  - Prepare contract documents and specifications.
  - Provide construction cost estimates.
  - Obtain all necessary permits from state and federal entity's having jurisdiction.
- d. Bidding Assistance and Construction Administration
  - Finalize the construction drawings, contract documents, and specifications for one bid package.
  - Attend necessary Pre-construction meetings.
  - Review contractor request for information, issue revisions to construction documents and provide design clarifications if necessary.
  - Prepare Addendums, if necessary.
  - Review change orders, if necessary.
  - Prepare record drawings and conduct final inspection.

Payment terms and contract for services will be negotiated with the selected firm. The firm selected will work closely with the City manager, City engineering staff, and other City personnel to develop a detailed scope of the project. Scope of the project may be expanded beyond items listed above.

## **PART TWO: REQUEST FOR QUALIFICATION STATEMENTS**

The following information should be included under the title "Request for Qualification Statements for Engineering Services for the City of Shawnee":

- a. Name of Respondent.
- b. Respondent address.
- c. Respondent telephone number and email address(es)

- d. Respondent federal tax identification number.
- e. Name, title, address, telephone number, fax number, and email address of contact person authorized to contractually obligate Respondent.

### Contents of Qualifications Submittal

Interested Respondents are invited to submit qualifications that contain the following information.

- 1. Cover letter
- 2. Background and experience.
- 3. Specialized knowledge.
- 4. Personnel/Professional Qualifications.

#### **1. Cover Letter**

By signing the letter, the Respondent certifies that the signatory is authorized to bind the Respondent in a fully executed contract with the City of Shawnee. The RFQ response should include:

- a. A brief statement of the Respondent's understanding of the scope of the work to be performed;
- b. A certification that the Respondent meets the appropriate state licensing requirements to practice in the State of Oklahoma;
- c. A certification that the Respondent has not had a record of substandard work within the last five years;
- d. Any other information that the Respondent feels is appropriate;
- e. The signature of an individual who is authorized to provide information of this nature in the name of the Respondent submitting the qualifications.

#### **2. Background and Experience**

Respondent should:

- a. Describe Respondent's firm by providing its full legal name, date of establishment, type of entity and business expertise, short history, current ownership structure, and any recent or materially significant proposed change in ownership.
- b. Describe the firm's workload and current capacity to accomplish the work in the required time.
- c. Describe any issue the characteristics of which would be uniquely relevant in evaluating the experience of Respondent's firm to handle the proposed project.
- d. Describe Respondent's firm's presence in and commitment to Oklahoma.

- e. Provide current information on professional errors and omissions coverage carried by Respondent's firm, including amount of coverage.
- f. Provide a description of at least three (3) projects of similar size and scope, performed within the past five (5) years, where the firm was the lead consultant. Include the name of the client, project name and location, and name and phone number of a contact person for the project.

### **3. Specialized Knowledge**

Respondent should:

- a. List the name, address, phone number, and contact for any sub consultants that the engineering firm anticipates using to complete the Scope of Work.
- b. Present the respondent's understanding of critical project issues in the proposed project.
- c. Outline potential project innovations and associated cost savings.

### **4. Personnel/Professional Qualifications**

Respondent should:

- a. Identify staff members who would be assigned to act for Respondent's firm in key management and field positions providing the services described in Part One: Scope of Services and the functions to be performed by each. Provide an organizational chart if necessary.
- b. Include resumes or curriculum vitae of each such staff member designated above, including name, position, telephone number, fax number, email address, education, and years and type of experience.
- c. Estimate the number of persons to be assigned to this project, indicating the number working in Oklahoma and the number working elsewhere, if any.

## **PART THREE: SELECTION CRITERIA**

The City of Shawnee retains the right to reject all proposals and to re-solicit if deemed to be in the best interest of the City.

The City of Shawnee will evaluate each potential respondent in terms of its:

1. Professional qualifications necessary for satisfactory performance of required services;
2. Specialized experience and technical competence in the type of work required;
3. Capacity to begin the work immediately and complete the project in a timely manner;

4. Past performance on recent projects in terms of cost control, quality of work, and compliance with performance schedules;
5. Financial capability to fulfill the objectives of the project. Please note, lack of demonstrated financial capability in submittal will deem respondent unqualified.

**Suggested Rating Points;**

The Respondents will be evaluated on the basis of the written material submitted and according to the following factors:

1. Experience of the firm with this particular type of design project as described in Part One..... 25 pts  
Experience of the design team with similar projects..... 25 pts  
Current capacity to accomplish the work in a timely manner..... 20 pts
2. Reference from other clients attesting to firm's:
  - a. Quality of work..... 10 pts
  - b. Compliance with performance schedules..... 10 pts
3. Intangibles..... 10 pts

The top 3 or 4 Respondents scoring the highest will be selected for interviews with the selection Committee, on site, at City of Shawnee offices, time and date to be determined.

**PART FOUR: SUBMITTAL**

Five (5) copies of the Statement of Qualifications (SOQ) must be submitted in a sealed envelope or 3-ring binder, with digital PDF, and with the name of the project and Responder clearly written, to the Shawnee Engineering Department, Attn: City Engineer, 222 N. Broadway, Shawnee, Oklahoma 74801 by 5:00 PM on Friday, October 30, 2020.

**Regular Board of Commissioners**

**17.**

Meeting Date: 01/19/2021

Sales Tax and Budget Reports

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

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Information

Title of Item for Agenda

Acknowledge monthly Sales Tax and Budget Report.

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Attachments

Sales Tax Report

Budget Report

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Date: January 18, 2020  
To: Honorable Mayor and City Commissioners  
From: Ashley Neel, CPA, Finance Director and City Treasurer  
Subject: January Sales and Use Tax Deposit

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**Sales and Use Tax Collections:** The Oklahoma Tax Commission (the “OTC”) collects and enforces collection of sales and use taxes, including special earmarked taxes such as alcohol and tobacco, for the entities responsible for remitting taxes to the City of Shawnee. Entities with monthly tax liabilities exceeding \$2,500 are required to remit tax estimates each month by the 20<sup>th</sup>; in addition, entities are required to report their final tax collections for the previous month along with a final payment of taxes for the previous month on the 20<sup>th</sup>. To summarize, tax collections remitted to the City of Shawnee by the OTC in January consist of December estimates and November final reported collections. Any taxes collected for months prior to November will include accrued late penalties and interest.

**Sales Tax Collection Allocated by Fund:**

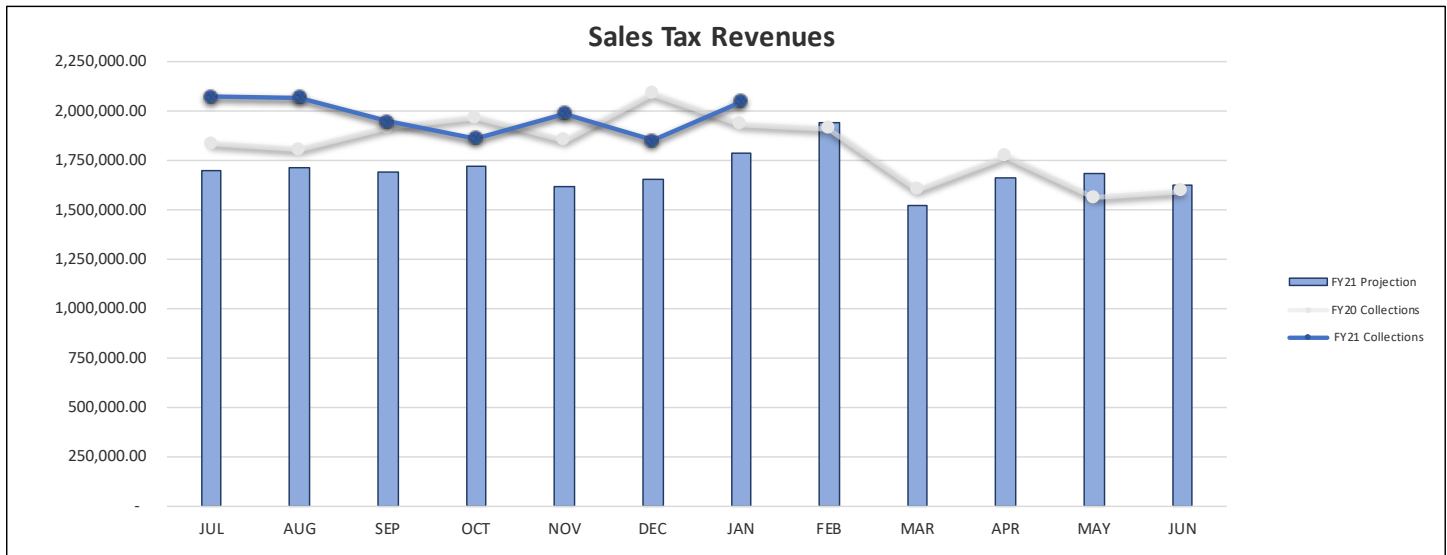
The December sales tax deposit was \$2,047,293.89, including interest of \$1,424.75, to be allocated as follows:

| <u>Fund</u>                    | <u>Allocation</u>             |
|--------------------------------|-------------------------------|
| General Fund                   | \$ 1,169,882.23               |
| 2018 Capital Improvements Fund | 292,470.56                    |
| Capital Improvements Fund      | 226,664.69                    |
| Street Improvements Fund       | 255,911.73                    |
| Economic Development Fund      | 29,247.06                     |
| Police Sales Tax Fund          | 36,558.81                     |
| Fire Sales Tax Fund            | <u>36,558.81</u>              |
| Total Sales Taxes Collected    | <u><u>\$ 2,047,293.89</u></u> |

**Finance Department Report:**

Sales and use tax collections totaled \$2,277,354.07 for January 2021. It should be noted the current sales tax estimate for FY 20-21 is based on a 8.5% reduction compared to the prior year budget. For the year, sales tax collections are up \$1,944,579 or 16.34%, over the projected budget year-to-date. Use tax collections are up approximately \$19,338, or 1.34%, over the projected budget year-to-date.

**Fiscal Year 2021 Sales Tax Collections and Performance:**



|                                    | Projected<br>Budget | Actual        | Amount<br>Variance | Percentage<br>Variance |
|------------------------------------|---------------------|---------------|--------------------|------------------------|
| Sales Tax Receipts (January 2021): | \$ 1,785,856        | \$ 2,047,294  | \$ 261,438         | 14.64%                 |
| Sales Tax Receipts (year-to-date): | \$ 11,900,181       | \$ 13,844,760 | \$ 1,944,579       | 16.34%                 |

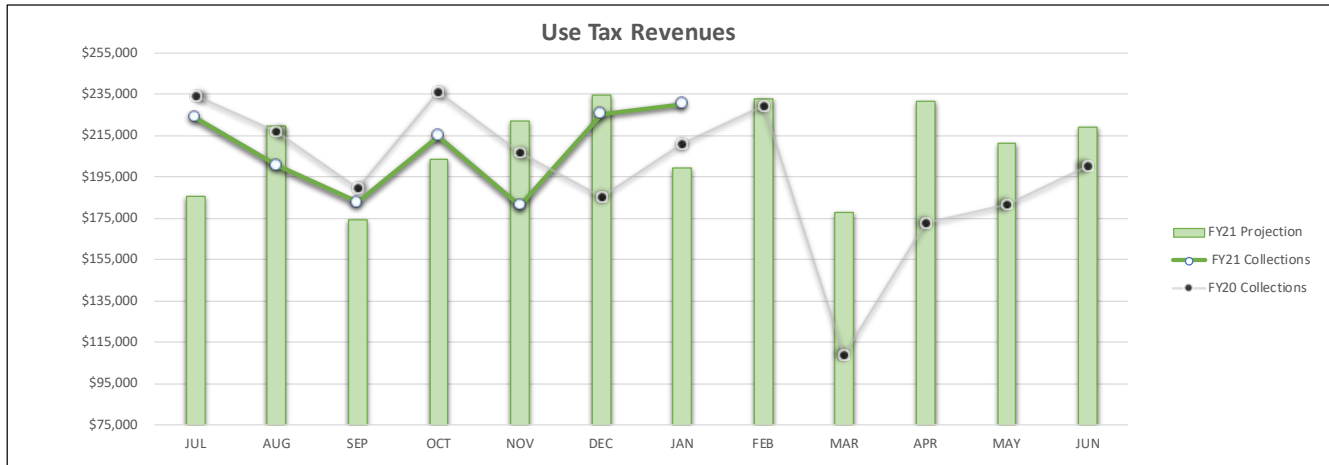
  

|                                     | January 2021 | January 2020 | Amount<br>Variance | Percentage<br>Variance |
|-------------------------------------|--------------|--------------|--------------------|------------------------|
| Sales Tax Receipts (vs Prior Year): | \$ 2,047,294 | \$ 1,932,955 | \$ 114,338         | 5.92%                  |

|                                     | Year To Date<br>FY 2021 | Year To Date<br>FY 2020 | Amount<br>Variance | Percentage<br>Variance |
|-------------------------------------|-------------------------|-------------------------|--------------------|------------------------|
| Sales Tax Receipts (vs Prior Year): | \$ 13,844,760           | \$ 13,399,807           | \$ 444,953         | 3.32%                  |

## Fiscal Year 2021 Use Tax Collections and Performance:



|                                  | Projected<br>Budget | Actual       | Amount<br>Variance | Percentage<br>Variance |
|----------------------------------|---------------------|--------------|--------------------|------------------------|
| Use Tax Receipts (January 2021): | \$ 199,422          | \$ 230,060   | \$ 30,639          | 15.36%                 |
| Use Tax Receipts (year-to-date): | \$ 1,439,258        | \$ 1,458,596 | \$ 19,338          | 1.34%                  |

|                                   | January 2021 | January 2020 | Amount<br>Variance | Percentage<br>Variance |
|-----------------------------------|--------------|--------------|--------------------|------------------------|
| Use Tax Receipts (vs Prior Year): | \$ 230,060   | \$ 211,137   | \$ 18,923          | 8.96%                  |

|                                   | Year To Date<br>FY 2021 | Year To Date<br>FY 2020 | Amount<br>Variance | Percentage<br>Variance |
|-----------------------------------|-------------------------|-------------------------|--------------------|------------------------|
| Use Tax Receipts (vs Prior Year): | \$ 1,458,596            | \$ 1,479,294            | \$ (20,698)        | -1.40%                 |



January 14, 2020

Prepared by Shawnee Finance Department

# December 2020 Budget Report

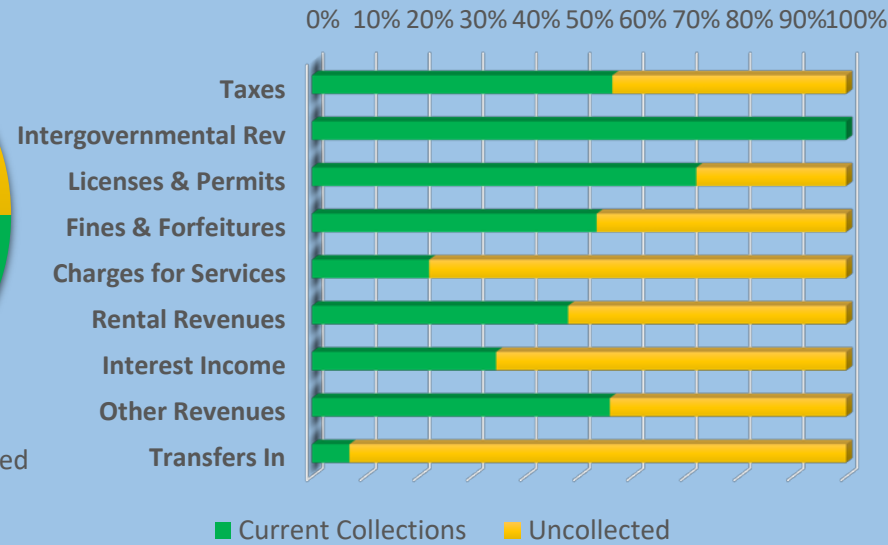
# General Fund

| Revenues Vs Expenditures Summary<br>2021 Actuals YTD |               |
|------------------------------------------------------|---------------|
| Revenues:                                            | 12,923,386.93 |
| Expenditures:                                        | 10,975,154.95 |
| Difference                                           | 1,948,231.98  |

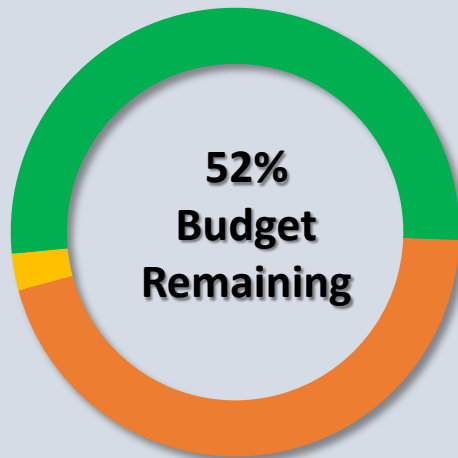
## Revenues:



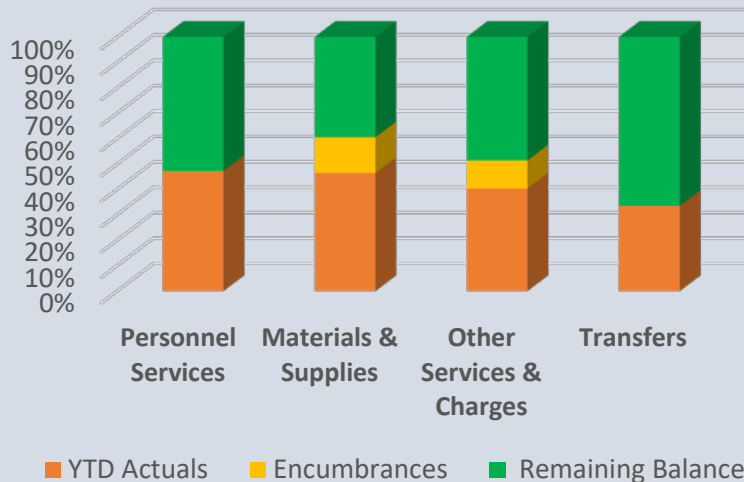
## Revenue by Source



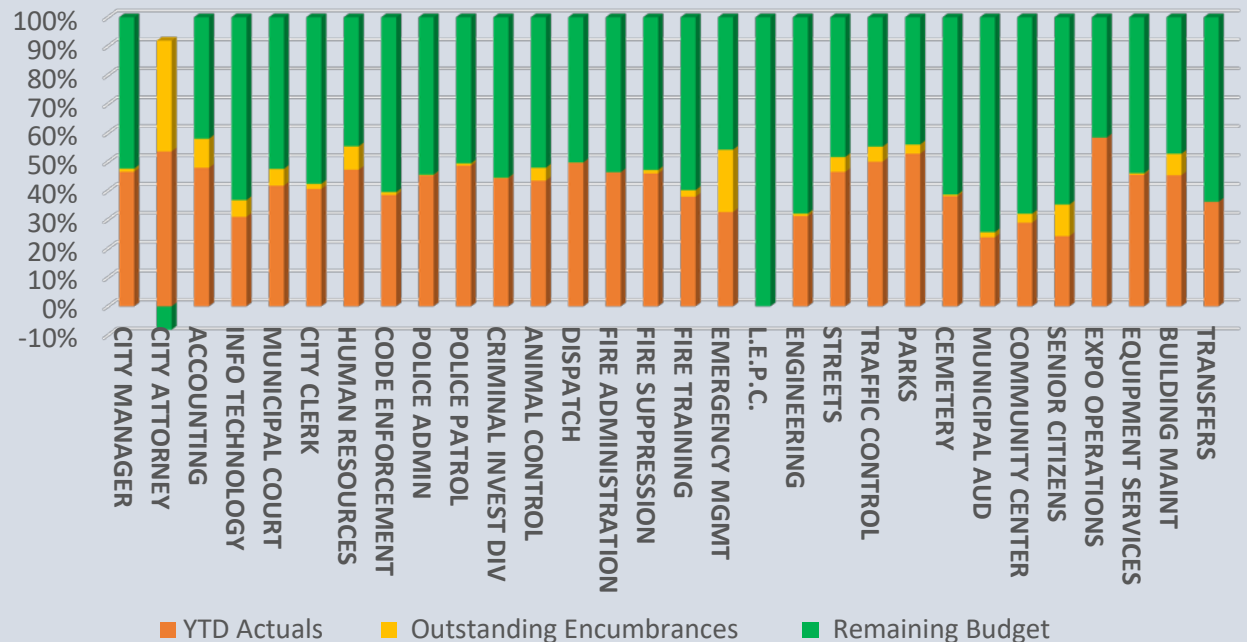
## Expenditures:



## Breakdown by Account Group



## Breakdown by Department

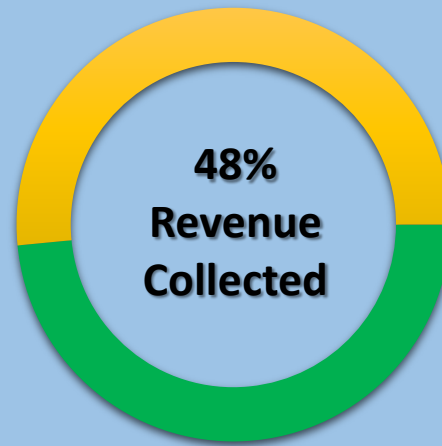




# Street & Alley Fund

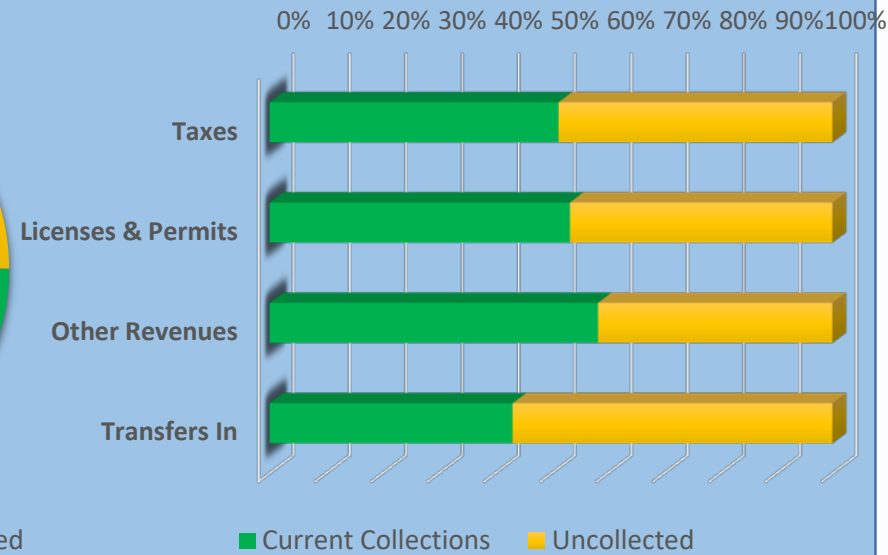
| Revenues Vs Expenditures Summary<br>2021 Actuals YTD |            |
|------------------------------------------------------|------------|
| Revenues:                                            | 215,677.65 |
| Expenditures:                                        | 214,527.25 |
| Difference                                           | 1,150.40   |

## Revenues:

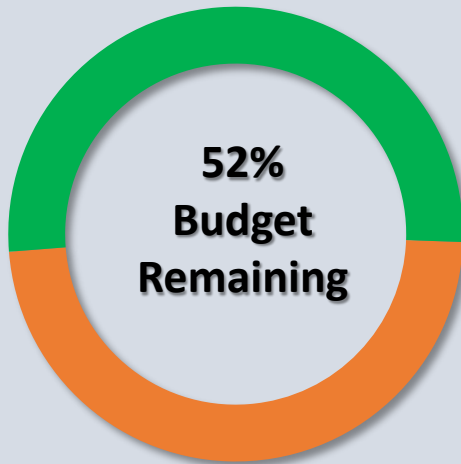


■ Current Collections ■ Uncollected

## Revenue by Source

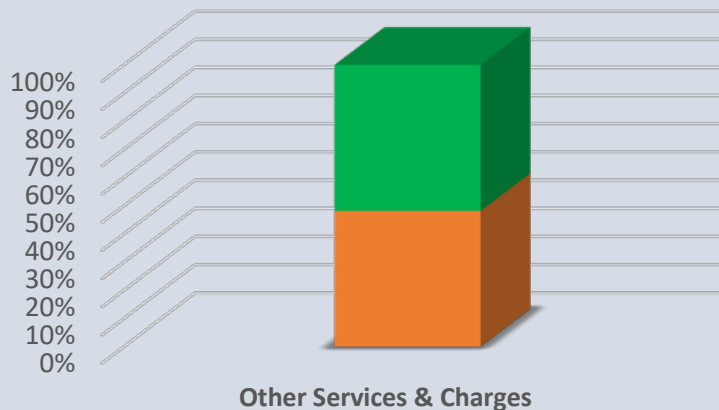


## Expenditures:



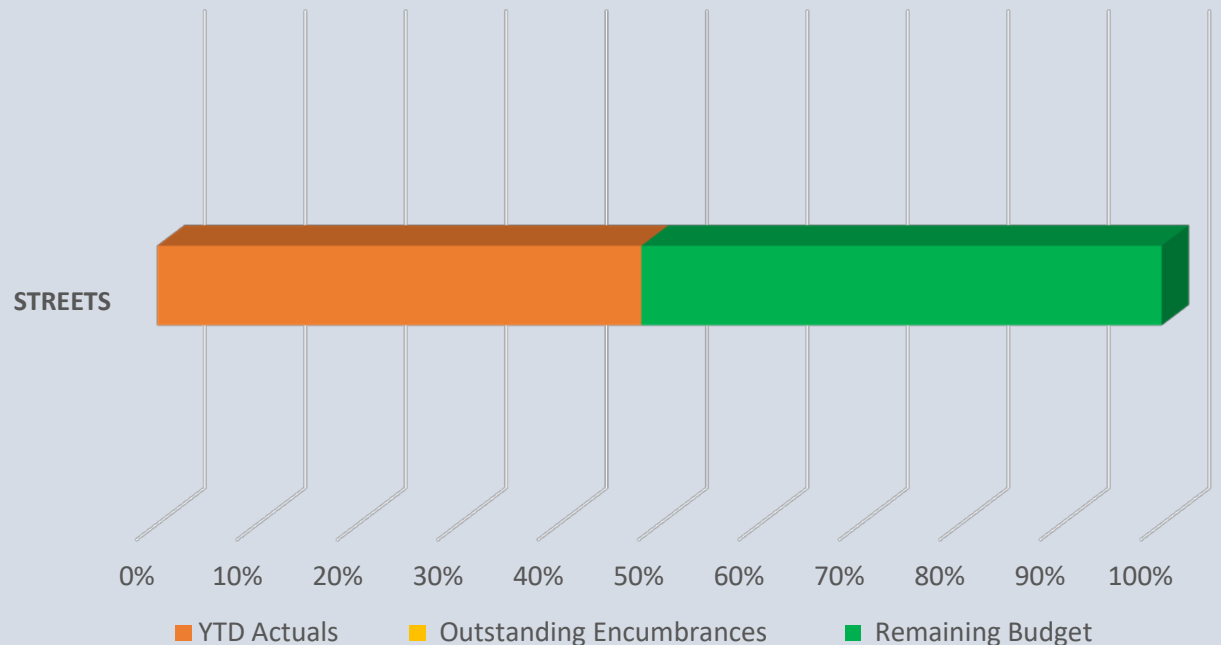
■ YTD Actuals ■ Encumbrances ■ Remaining Budget

## Breakdown by Account Group



■ YTD Actuals ■ Encumbrances ■ Remaining Balance

## Breakdown by Department



# E-911 Fund

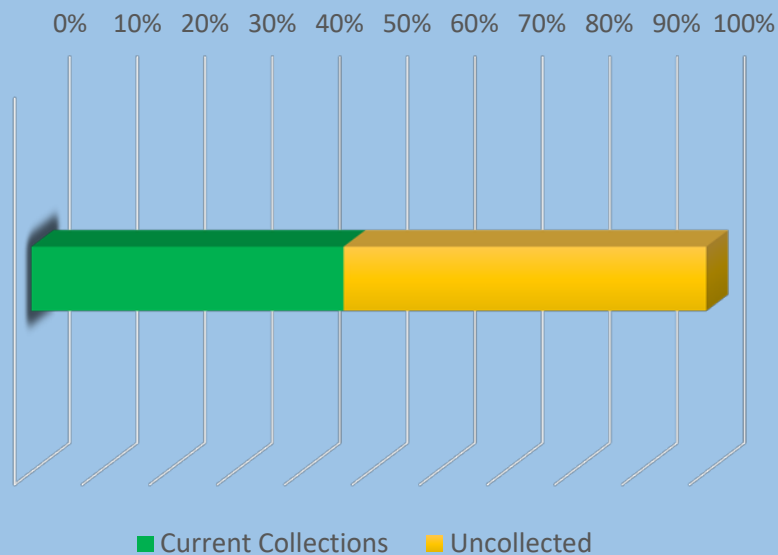
| Revenues Vs Expenditures Summary<br>2021 Actuals YTD |            |
|------------------------------------------------------|------------|
| Revenues:                                            | 140,989.12 |
| Expenditures:                                        | 98,478.40  |
| Difference                                           | 42,510.72  |

## Revenues:

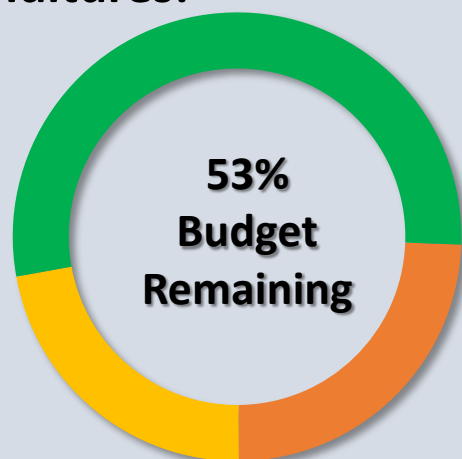


■ Current Collections ■ Uncollected

## Revenue by Source

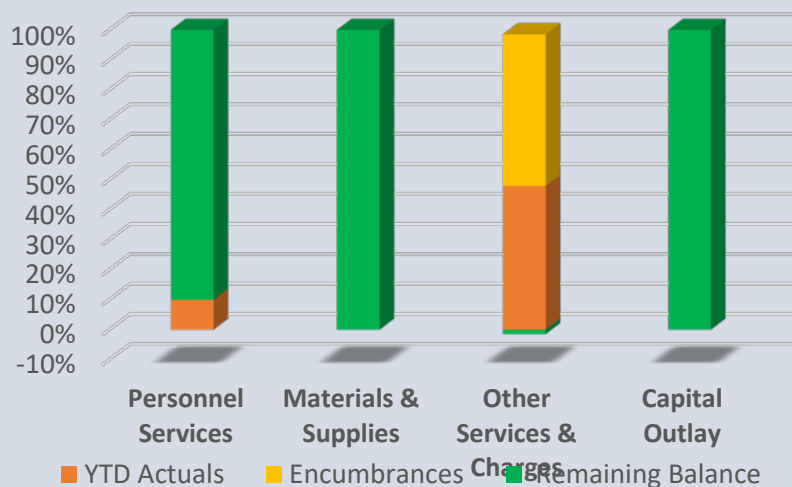


## Expenditures:

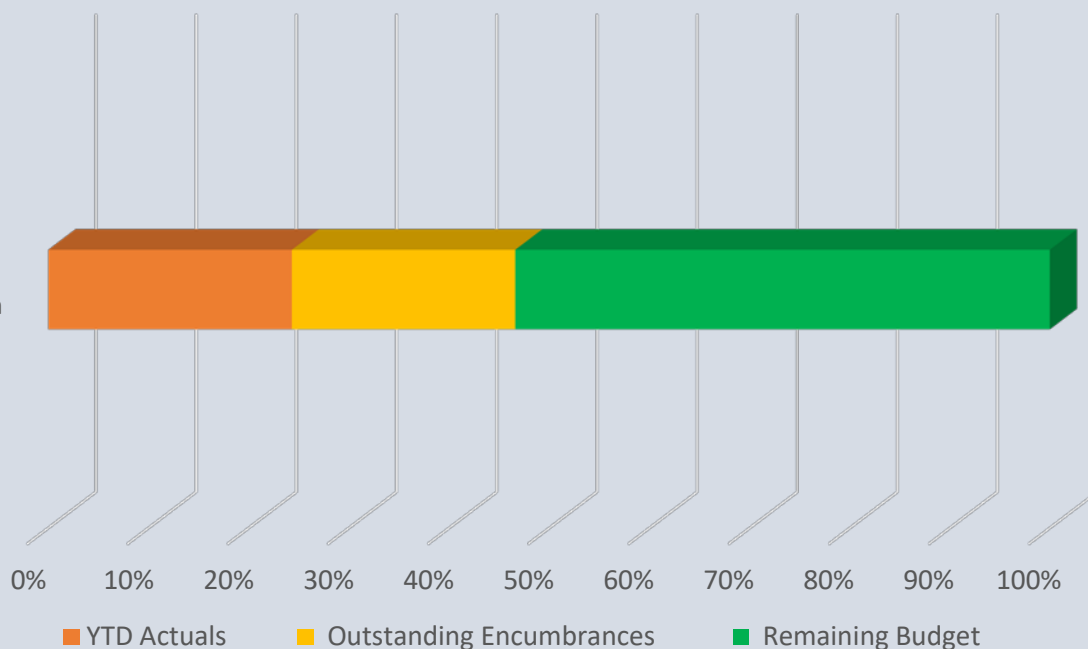


■ YTD Actuals ■ Encumbrances ■ Remaining Budget

## Breakdown by Account Group



## Breakdown by Department



# Revolving Oil & Gas Fund

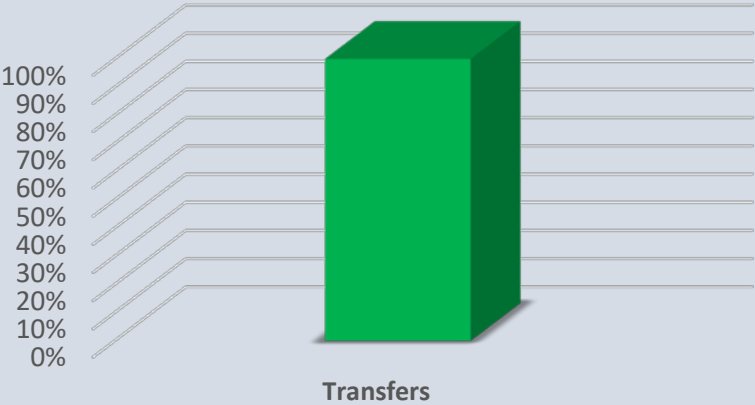
| Revenues Vs Expenditures Summary<br>2021 Actuals YTD |        |
|------------------------------------------------------|--------|
| Revenues:                                            | 250.00 |
| Expenditures:                                        | 0.00   |
| Difference                                           | 250.00 |

## Expenditures:



YTD Actuals    Encumbrances    Remaining Budget

## Breakdown by Account Group



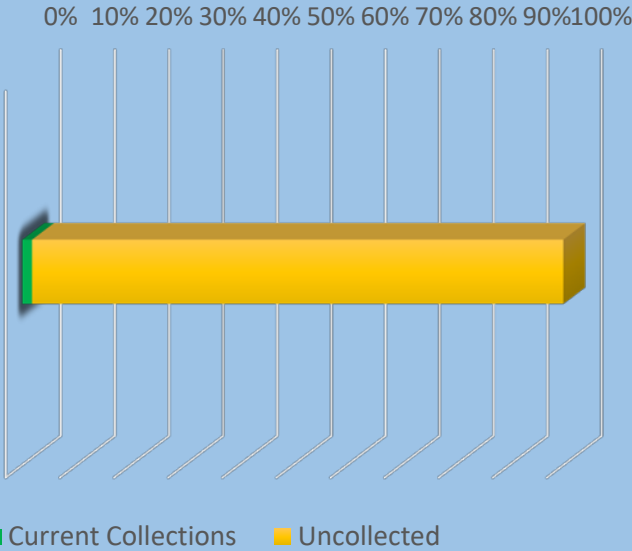
YTD Actuals    Encumbrances    Remaining Balance

## Revenues:



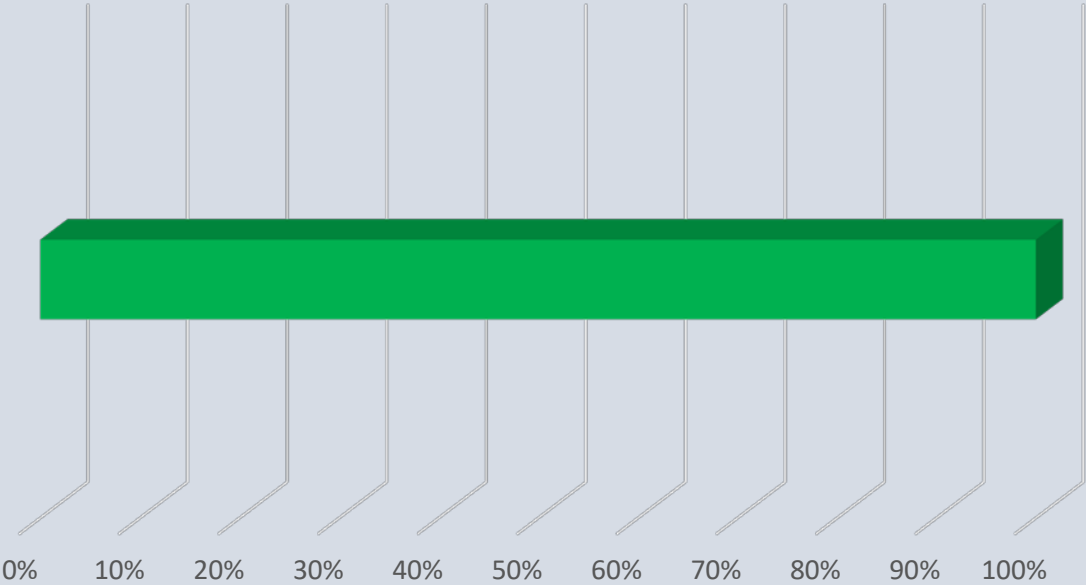
Current Collections    Uncollected

## Revenue by Source



Current Collections    Uncollected

## Breakdown by Department

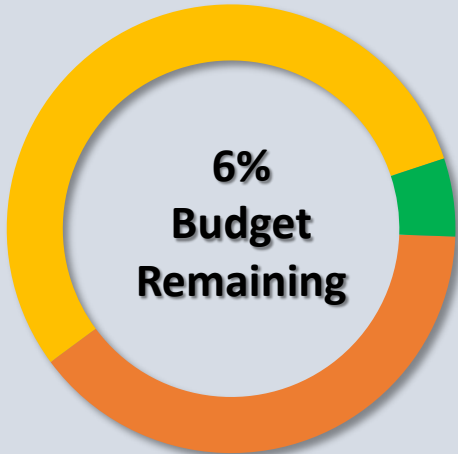


YTD Actuals    Outstanding Encumbrances    Remaining Budget

# Economic Development Fund

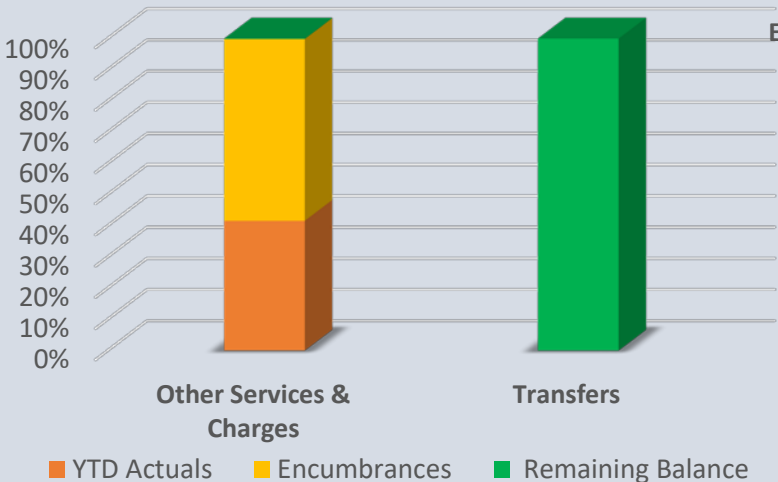
| Revenues Vs Expenditures Summary<br>2021 Actuals YTD |            |
|------------------------------------------------------|------------|
| Revenues:                                            | 168,535.26 |
| Expenditures:                                        | 107,248.50 |
| Difference                                           | 61,286.76  |

## Expenditures:

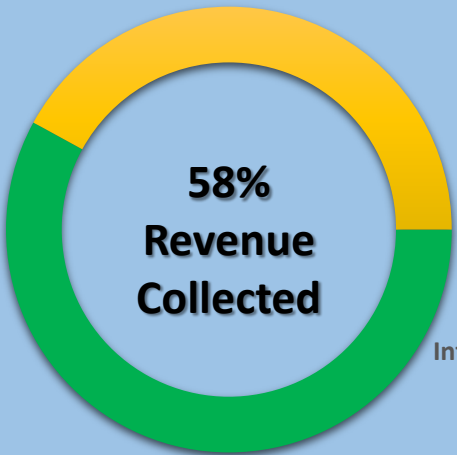


YTD Actuals    Encumbrances    Remaining Budget

## Breakdown by Account Group

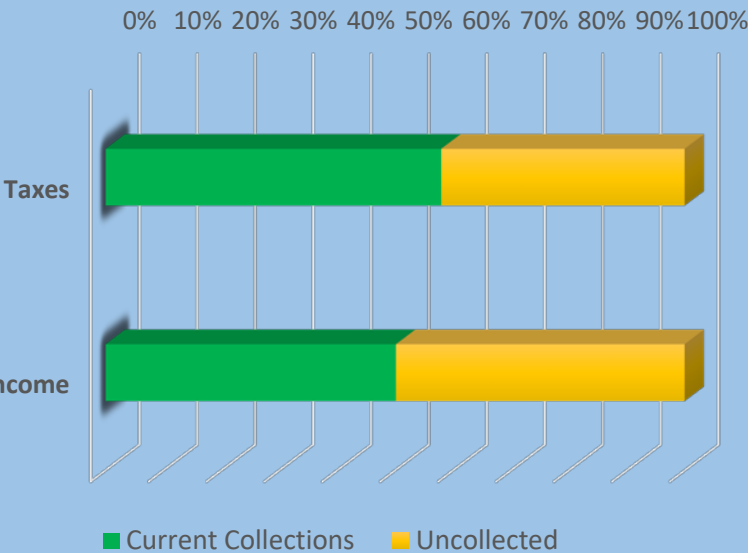


## Revenues:

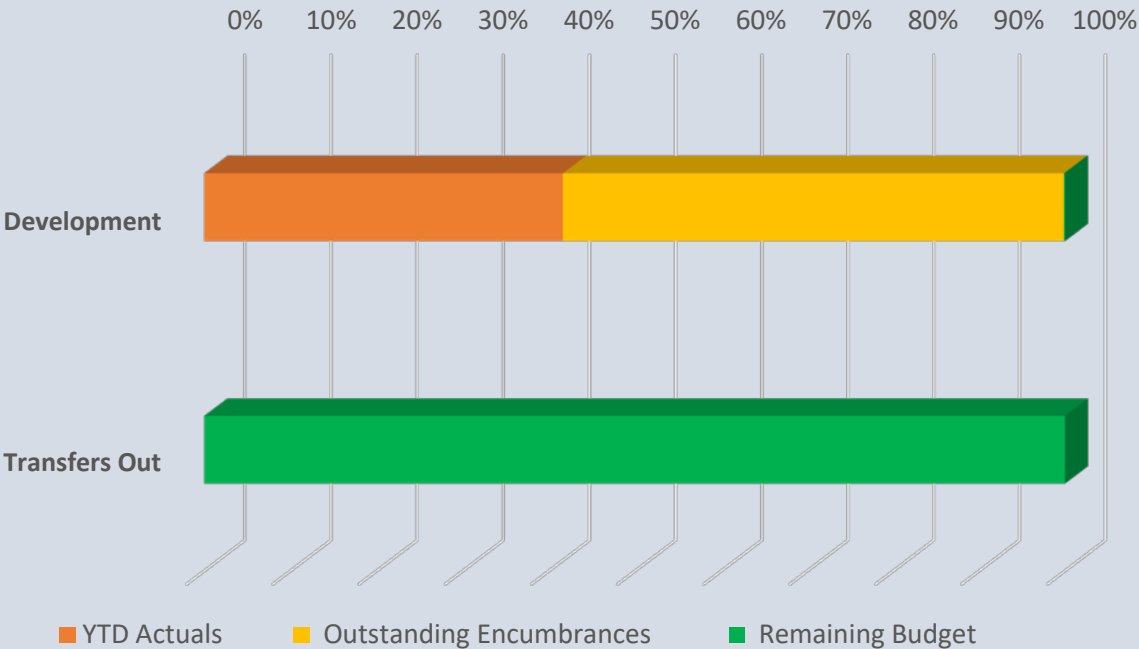


Current Collections    Uncollected

## Revenue by Source



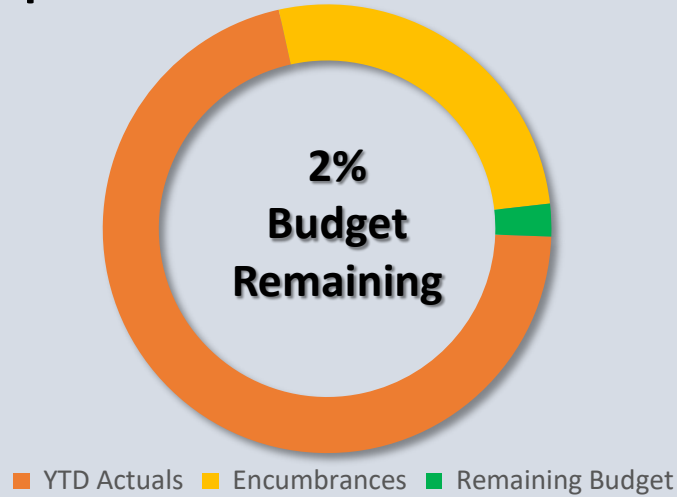
## Breakdown by Department



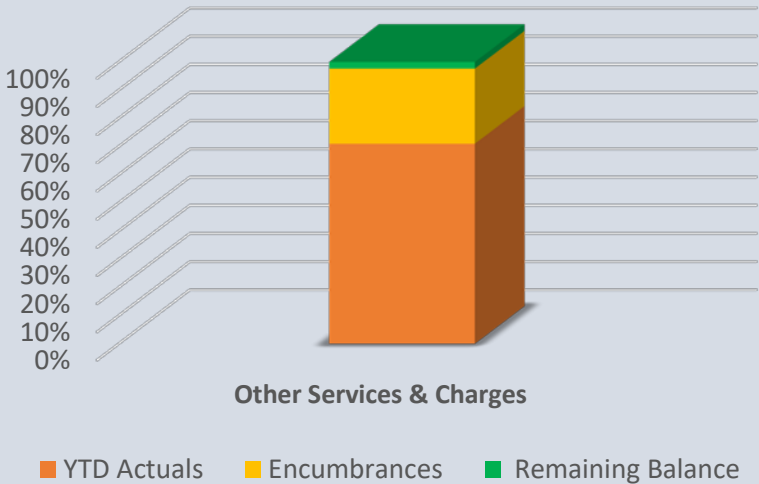
# Spay/Neuter Fund

| Revenues Vs Expenditures Summary<br>2021 Actuals YTD |            |
|------------------------------------------------------|------------|
| Revenues:                                            | 1,660.00   |
| Expenditures:                                        | 5,323.80   |
| Difference                                           | (3,663.80) |

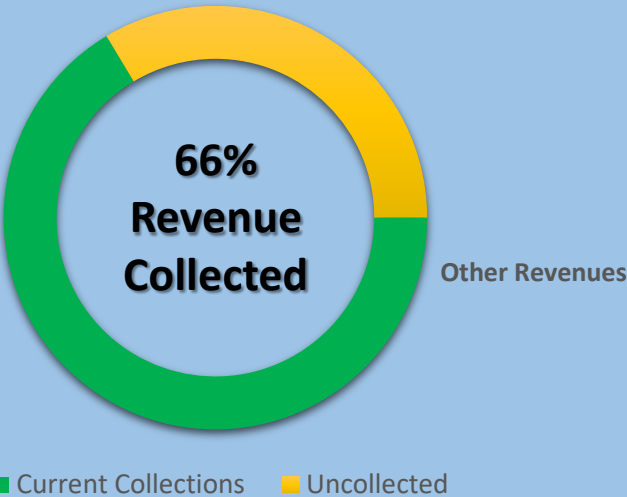
## Expenditures:



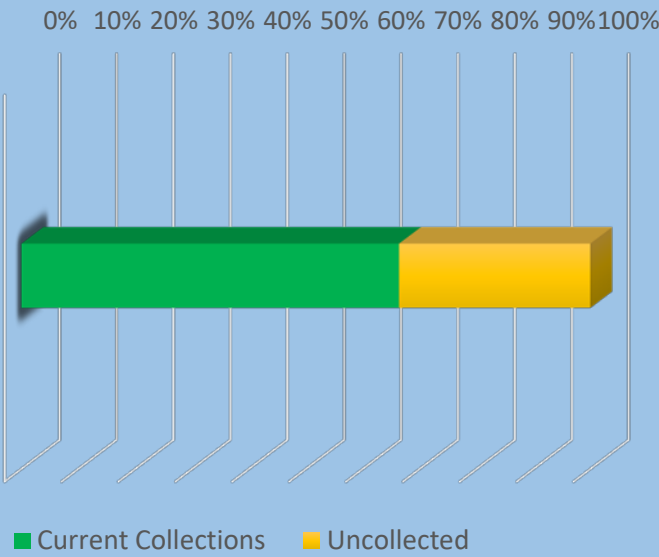
### Breakdown by Account Group



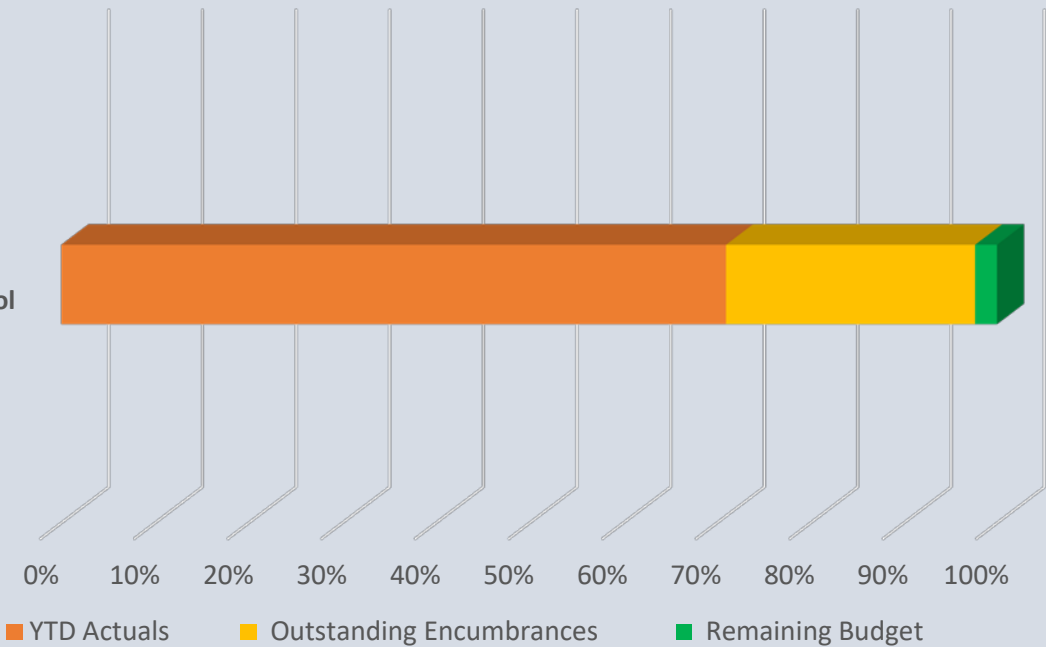
## Revenues:



### Revenue by Source



### Breakdown by Department

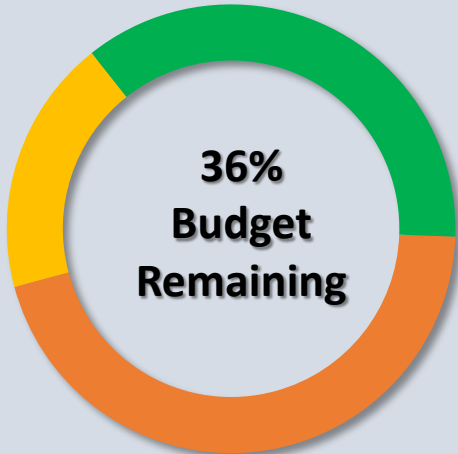




# Hotel/Motel Surcharge Fund

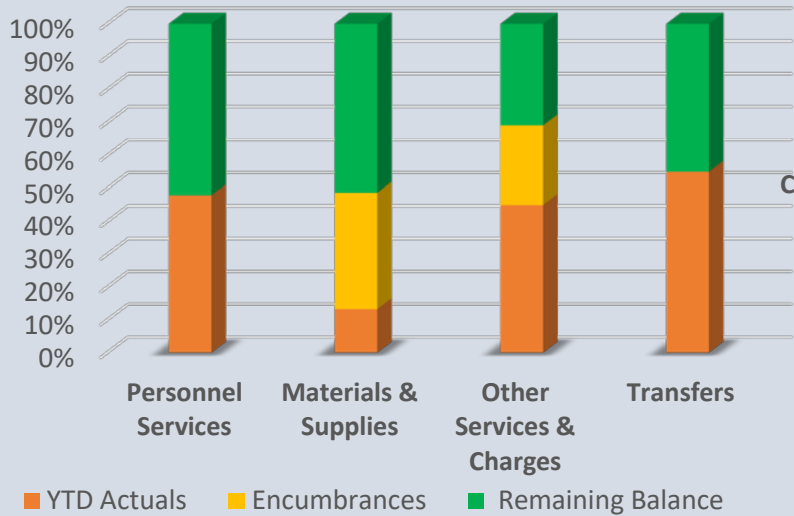
| Revenues Vs Expenditures Summary<br>2021 Actuals YTD |            |
|------------------------------------------------------|------------|
| Revenues:                                            | 237,610.74 |
| Expenditures:                                        | 195,577.68 |
| Difference                                           | 42,033.06  |

## Expenditures:



YTD Actuals   Encumbrances   Remaining Budget

### Breakdown by Account Group

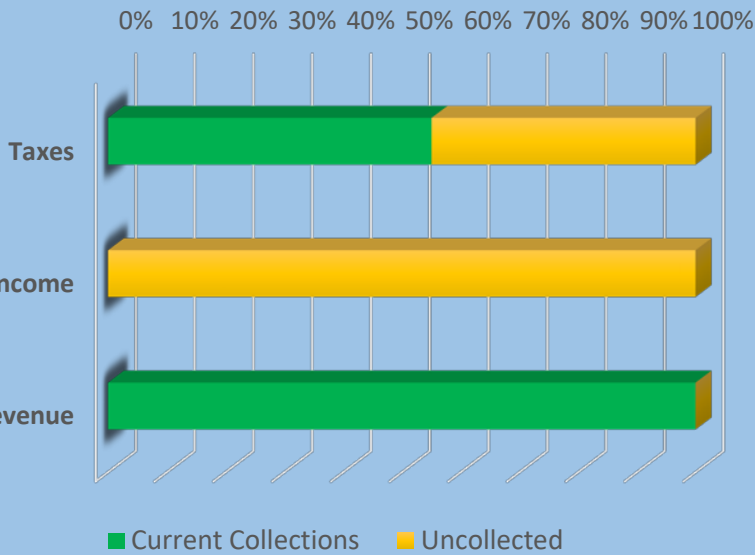


## Revenues:

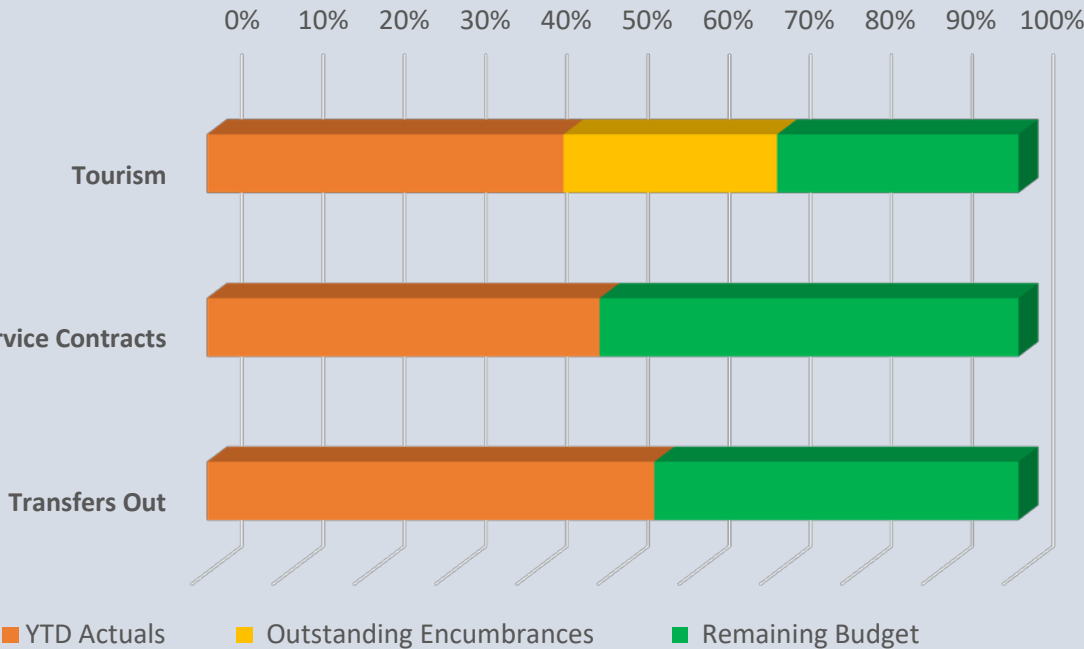


Current Collections   Uncollected

### Revenue by Source



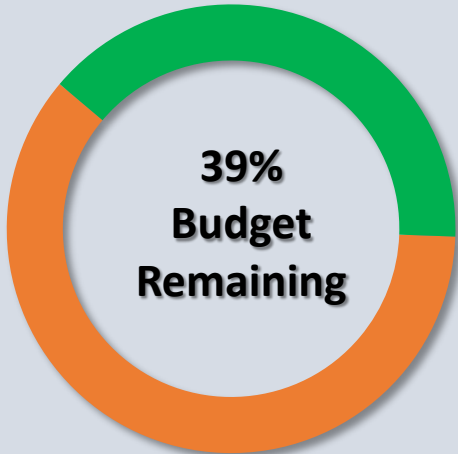
### Breakdown by Department



# Police Sales Tax Fund

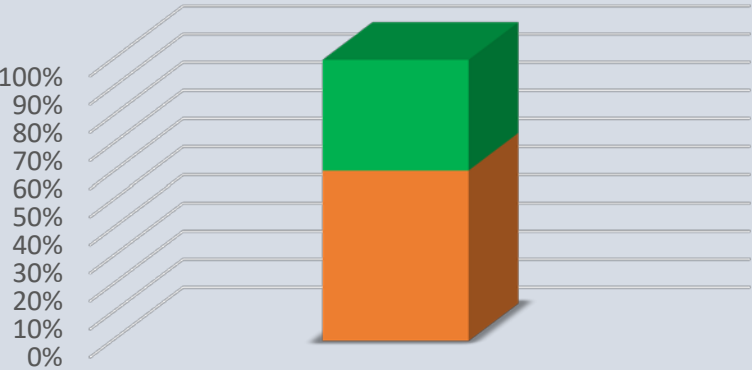
| Revenues Vs Expenditures Summary<br>2021 Actuals YTD |            |
|------------------------------------------------------|------------|
| Revenues:                                            | 210,668.99 |
| Expenditures:                                        | 210,668.99 |
| Difference                                           | 0.00       |

## Expenditures:



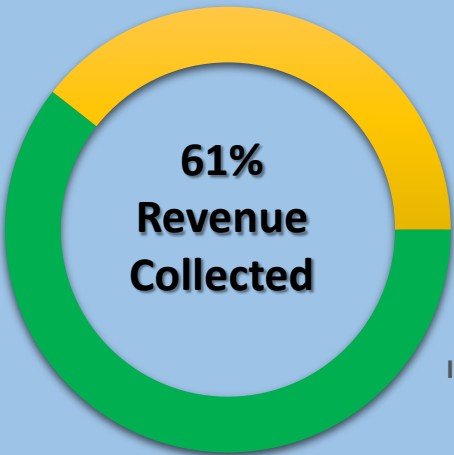
YTD Actuals    Encumbrances    Remaining Budget

## Breakdown by Account Group



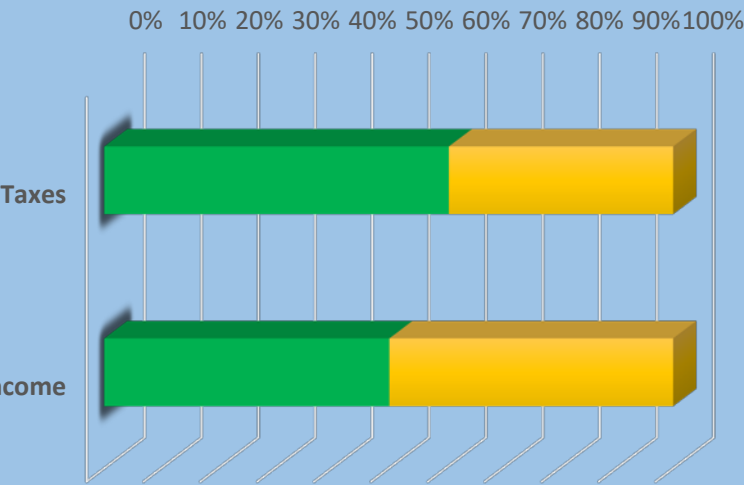
YTD Actuals    Encumbrances    Remaining Balance

## Revenues:



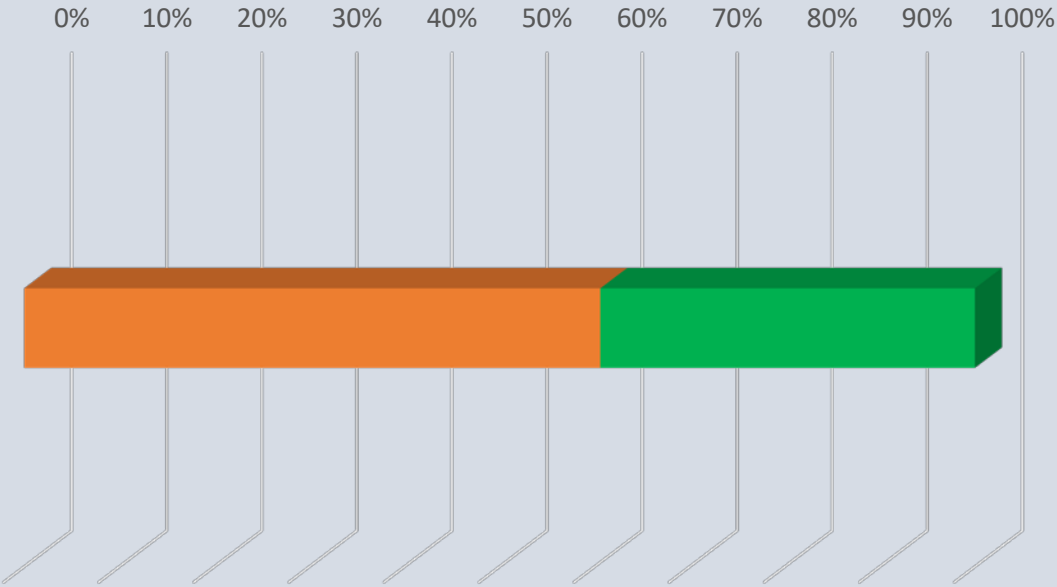
Current Collections    Uncollected

## Revenue by Source



Current Collections    Uncollected

## Breakdown by Department

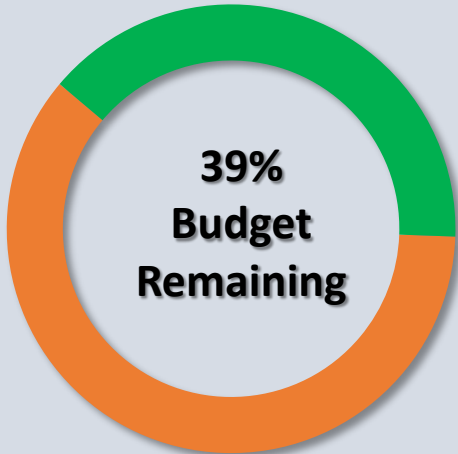


YTD Actuals    Outstanding Encumbrances    Remaining Budget

# Fire Sales Tax Fund

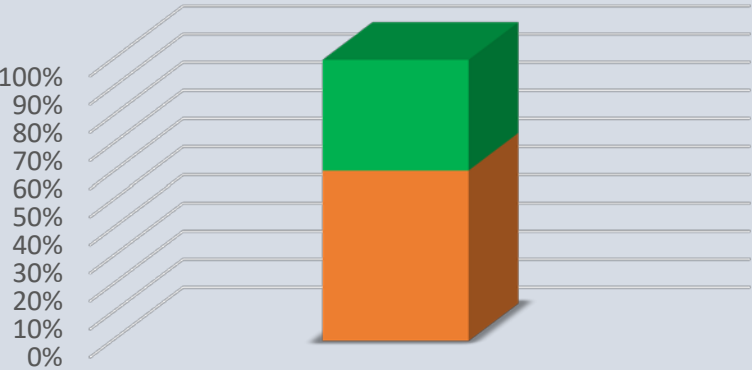
| Revenues Vs Expenditures Summary<br>2021 Actuals YTD |            |
|------------------------------------------------------|------------|
| Revenues:                                            | 210,668.99 |
| Expenditures:                                        | 210,668.99 |
| Difference                                           | 0.00       |

## Expenditures:



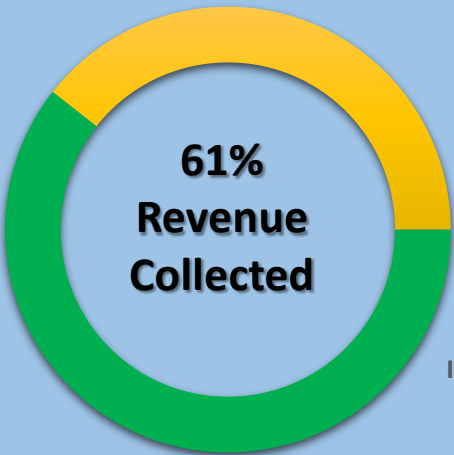
YTD Actuals   Encumbrances   Remaining Budget

## Breakdown by Account Group



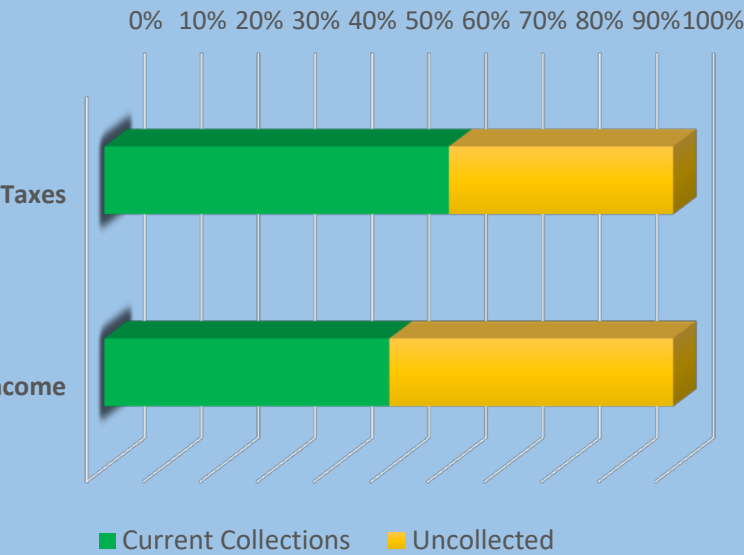
YTD Actuals   Encumbrances   Remaining Balance

## Revenues:

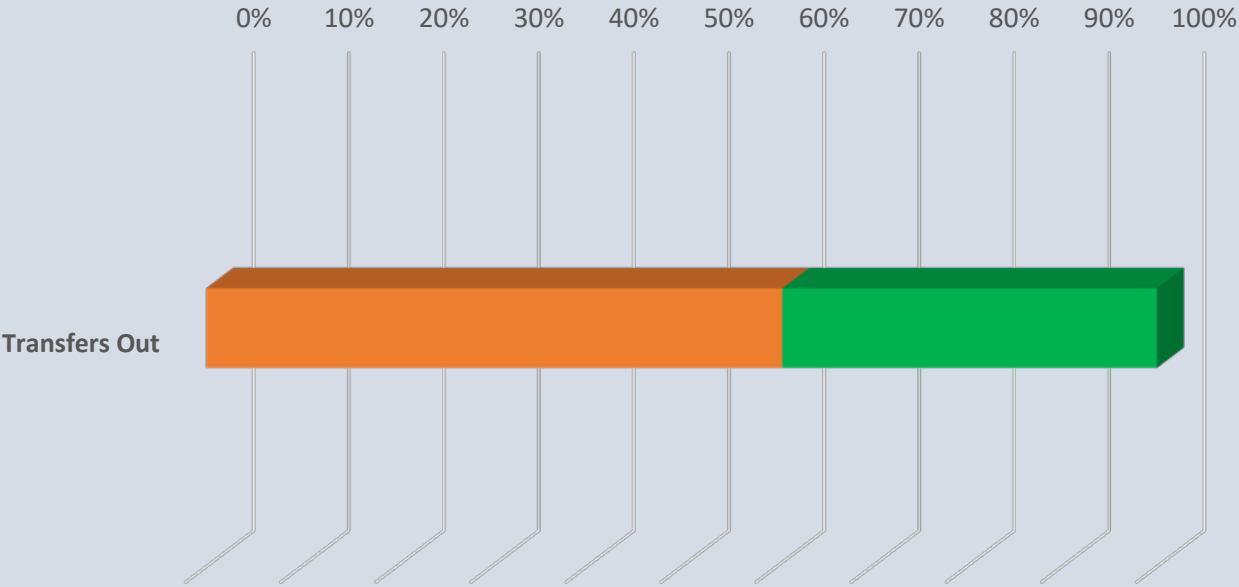


Current Collections   Uncollected

## Revenue by Source



## Breakdown by Department



YTD Actuals   Outstanding Encumbrances   Remaining Budget

# Tax Increment Finance Fund

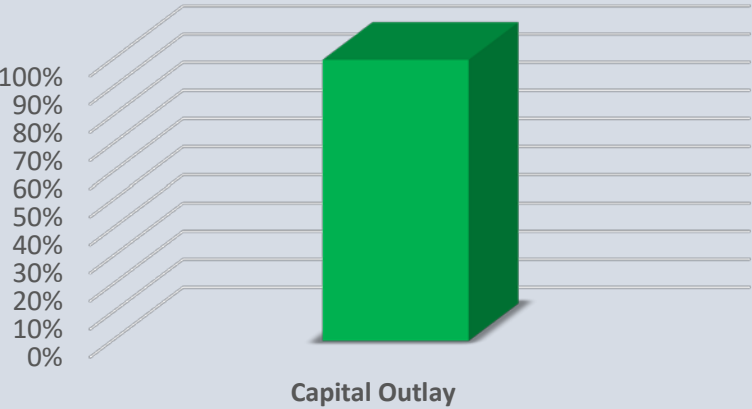
| Revenues Vs Expenditures Summary<br>2021 Actuals YTD |           |
|------------------------------------------------------|-----------|
| Revenues:                                            | 25,821.00 |
| Expenditures:                                        | 0.00      |
| Difference                                           | 25,821.00 |

## Expenditures:



YTD Actuals    Encumbrances    Remaining Budget

## Breakdown by Account Group



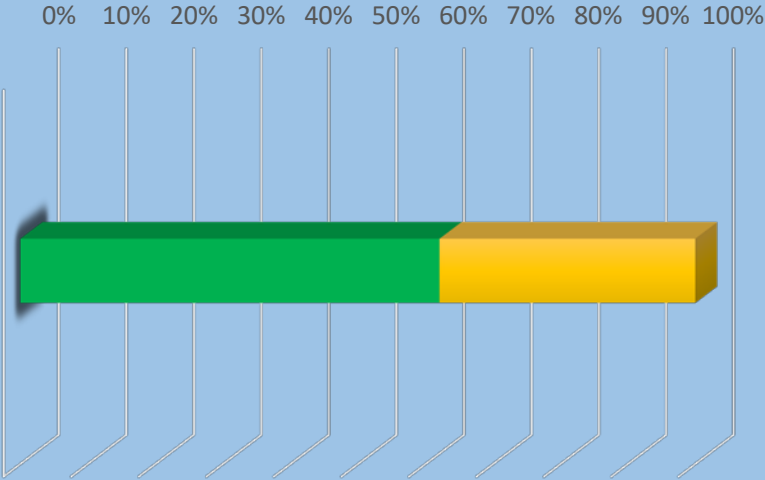
YTD Actuals    Encumbrances    Remaining Balance

## Revenues:



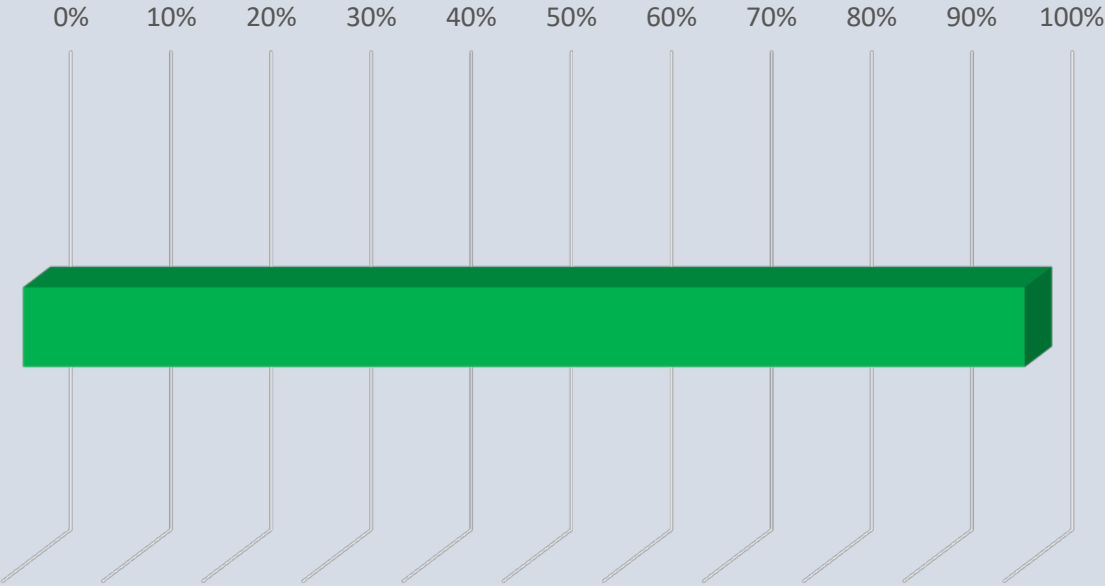
Current Collections    Uncollected

## Revenue by Source



Current Collections    Uncollected

## Breakdown by Department

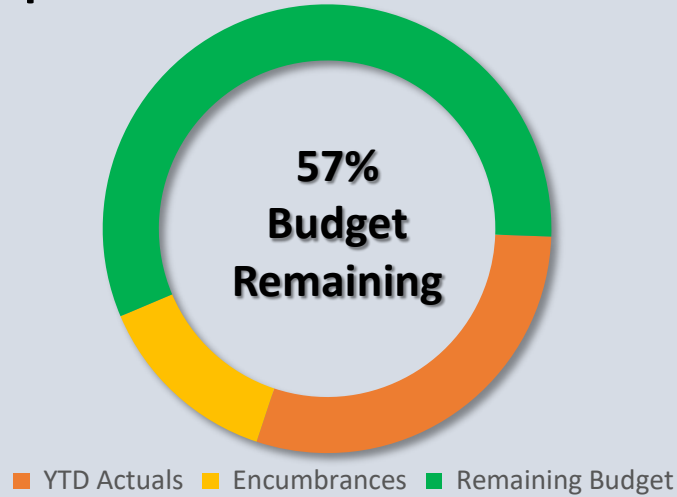


YTD Actuals    Outstanding Encumbrances    Remaining Budget

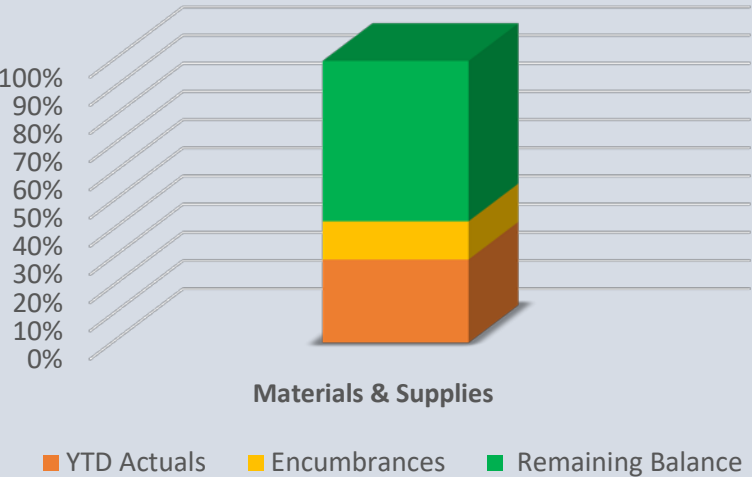
# Drug Forfeiture Fund

| Revenues Vs Expenditures Summary<br>2021 Actuals YTD |            |
|------------------------------------------------------|------------|
| Revenues:                                            | 0.38       |
| Expenditures:                                        | 3,543.95   |
| Difference                                           | (3,543.57) |

## Expenditures:



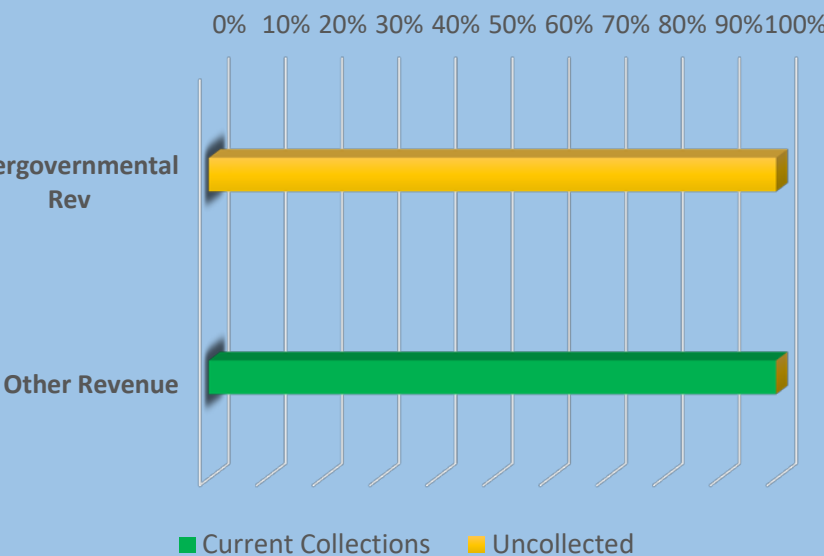
## Breakdown by Account Group



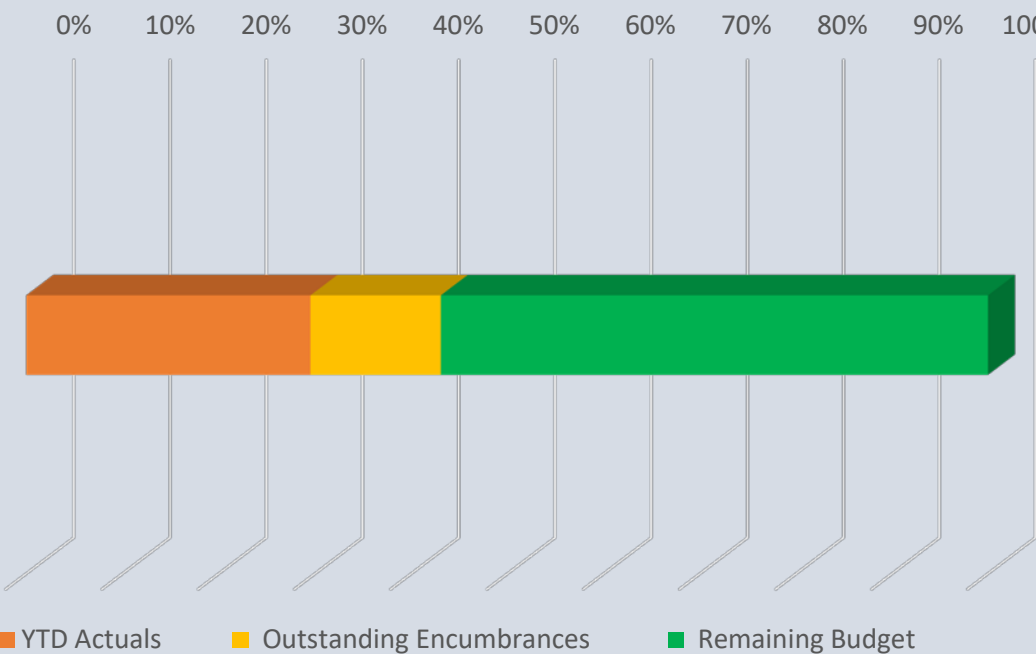
## Revenues:



## Revenue by Source



## Breakdown by Department

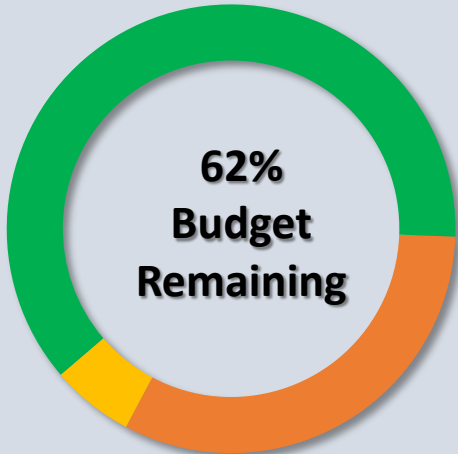




# CDBG Grants

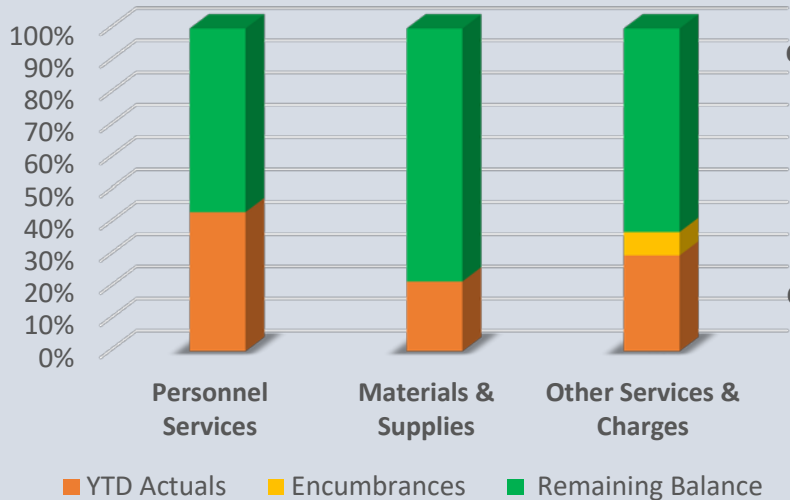
| Revenues Vs Expenditures Summary<br>2021 Actuals YTD |             |
|------------------------------------------------------|-------------|
| Revenues:                                            | 184,937.87  |
| Expenditures:                                        | 216,827.04  |
| Difference                                           | (31,889.17) |

## Expenditures:

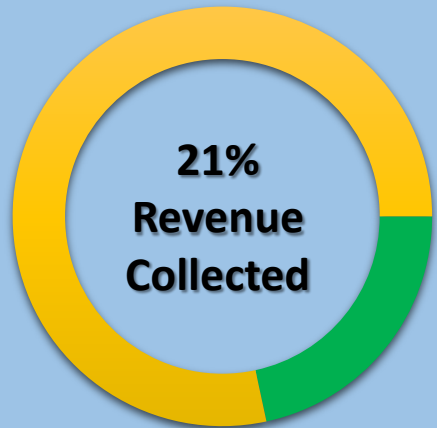


YTD Actuals    Encumbrances    Remaining Budget

## Breakdown by Account Group

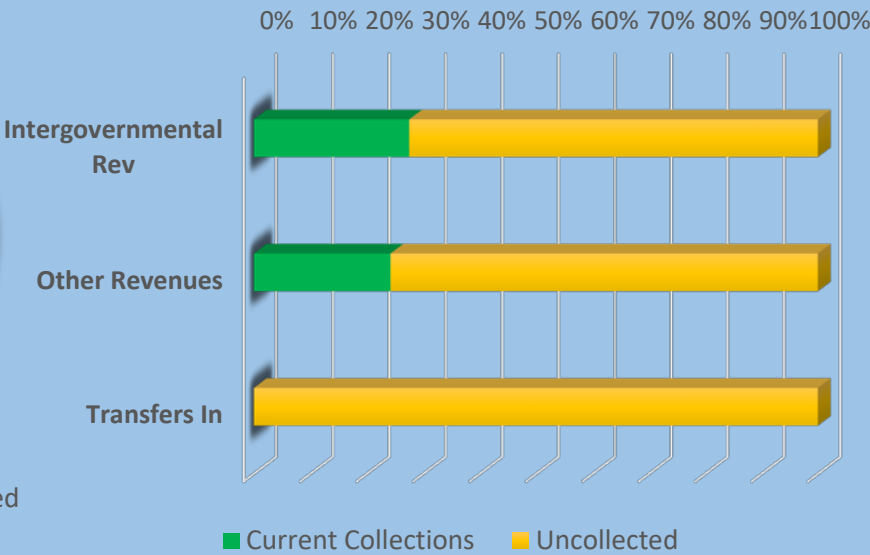


## Revenues:

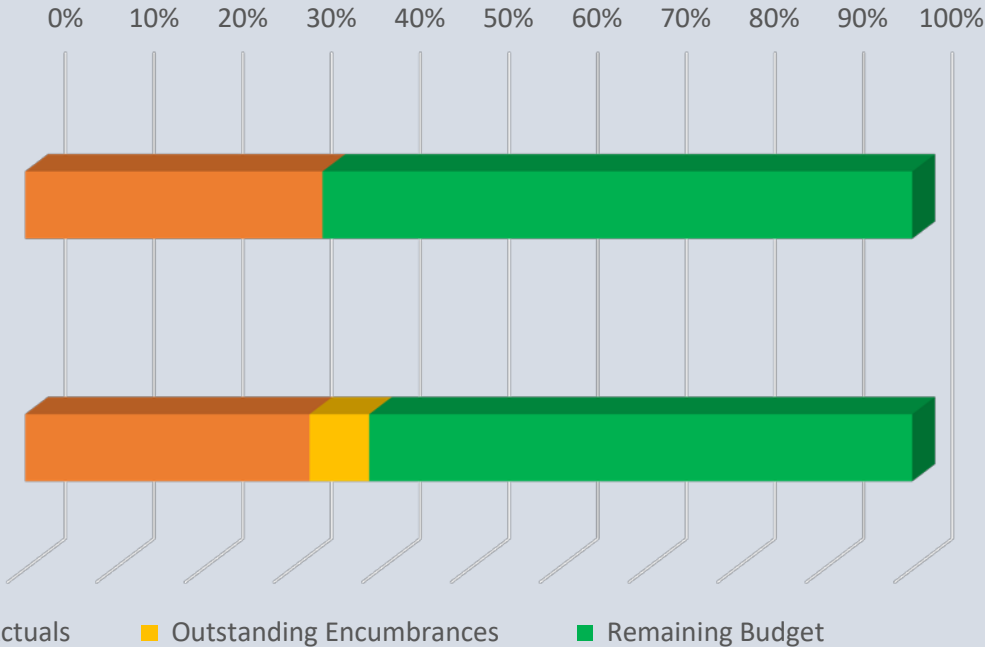


Current Collections    Uncollected

## Revenue by Source



## Breakdown by Department



# ODOC NSP Program

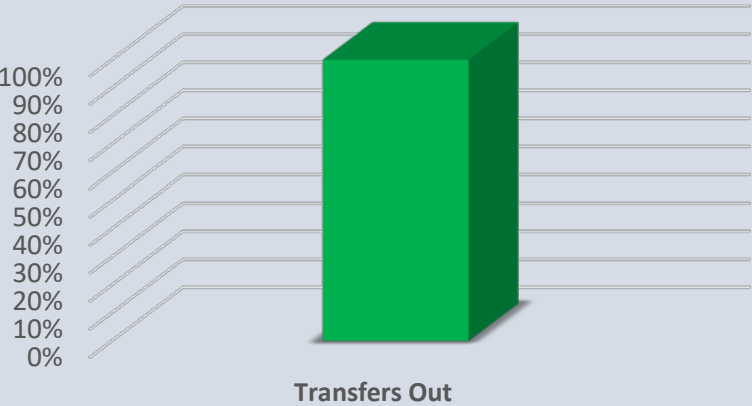
| Revenues Vs Expenditures Summary<br>2021 Actuals YTD |          |
|------------------------------------------------------|----------|
| Revenues:                                            | 4,790.80 |
| Expenditures:                                        | 0.00     |
| Difference                                           | 4,790.80 |

## Expenditures:



YTD Actuals    Encumbrances    Remaining Budget

## Breakdown by Account Group



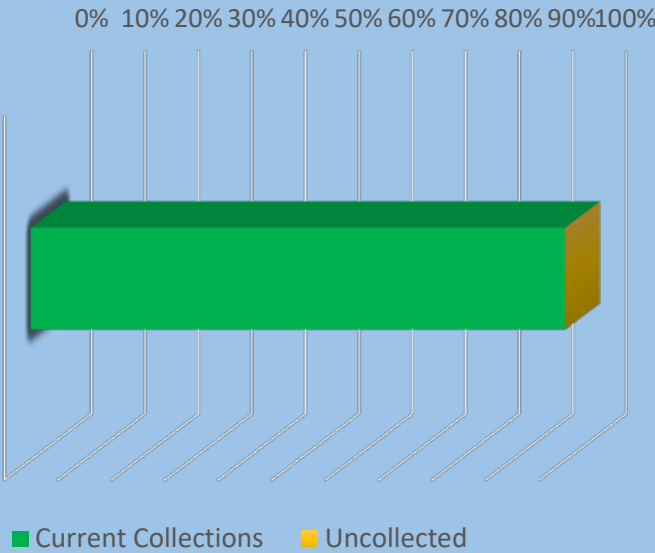
YTD Actuals    Encumbrances    Remaining Balance

## Revenues:

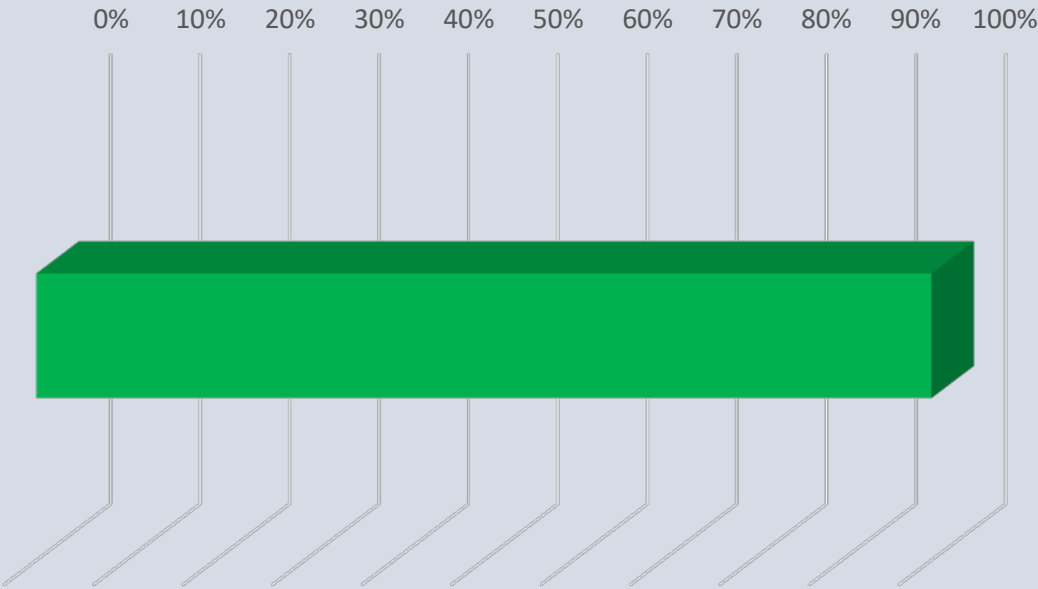


Current Collections    Uncollected

## Revenue by Source



## Breakdown by Department



YTD Actuals    Outstanding Encumbrances    Remaining Budget

# Home Rehab Program Income

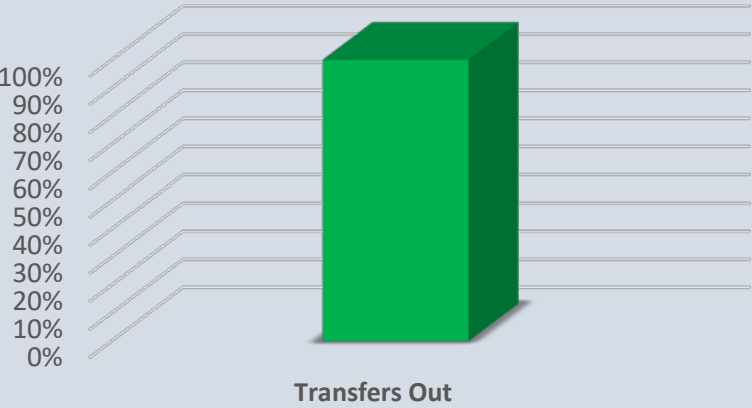
| Revenues Vs Expenditures Summary<br>2021 Actuals YTD |          |
|------------------------------------------------------|----------|
| Revenues:                                            | 3,283.92 |
| Expenditures:                                        | 0.00     |
| Difference                                           | 3,283.92 |

## Expenditures:



YTD Actuals    Encumbrances    Remaining Budget

## Breakdown by Account Group



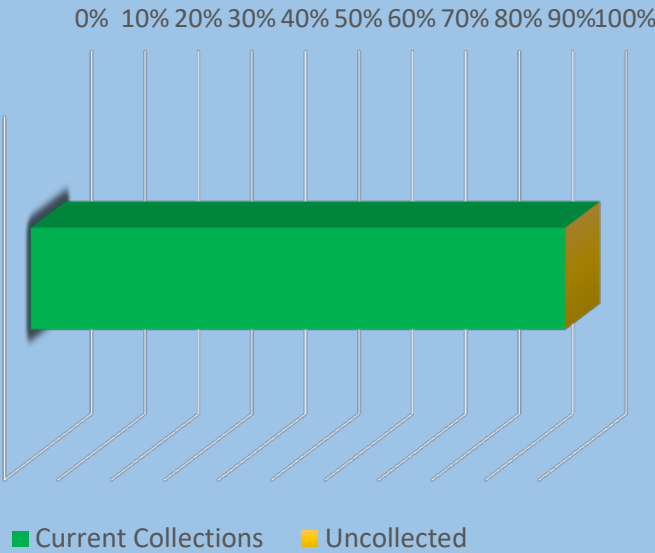
YTD Actuals    Encumbrances    Remaining Balance

## Revenues:

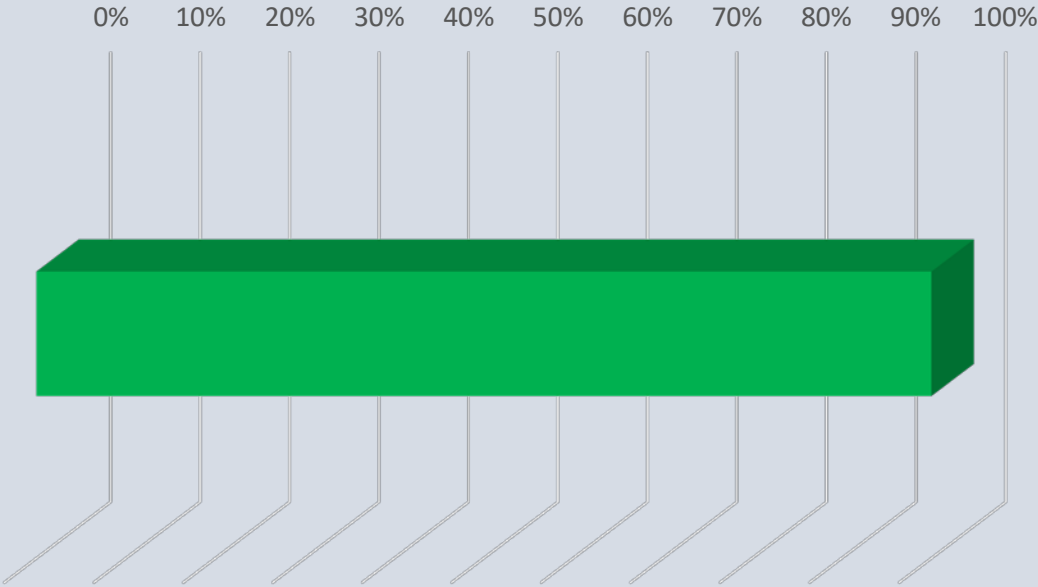


Current Collections    Uncollected

## Revenue by Source



## Breakdown by Department

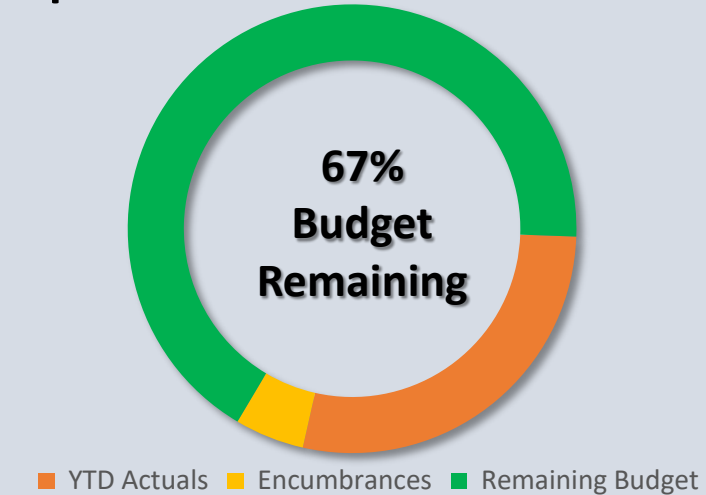


YTD Actuals    Outstanding Encumbrances    Remaining Budget

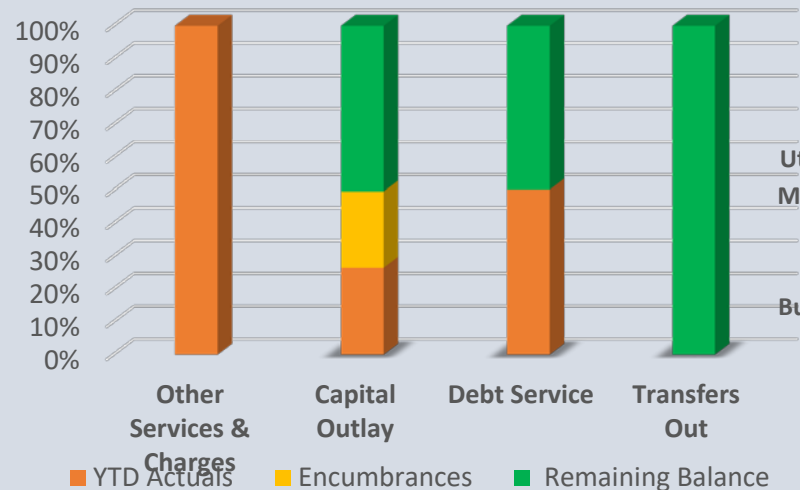
# Capital Improvement Fund

| Revenues Vs Expenditures Summary<br>2021 Actuals YTD |              |
|------------------------------------------------------|--------------|
| Revenues:                                            | 1,333,907.41 |
| Expenditures:                                        | 703,398.15   |
| Difference                                           | 630,509.26   |

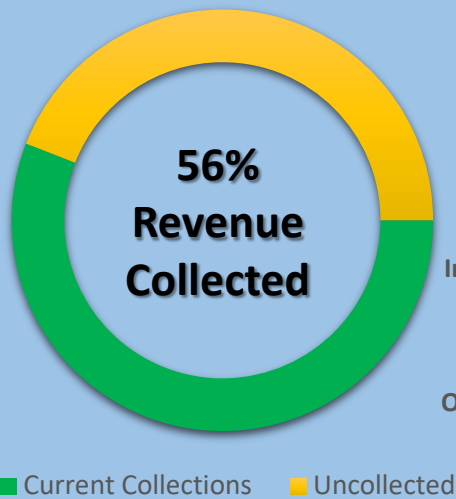
## Expenditures:



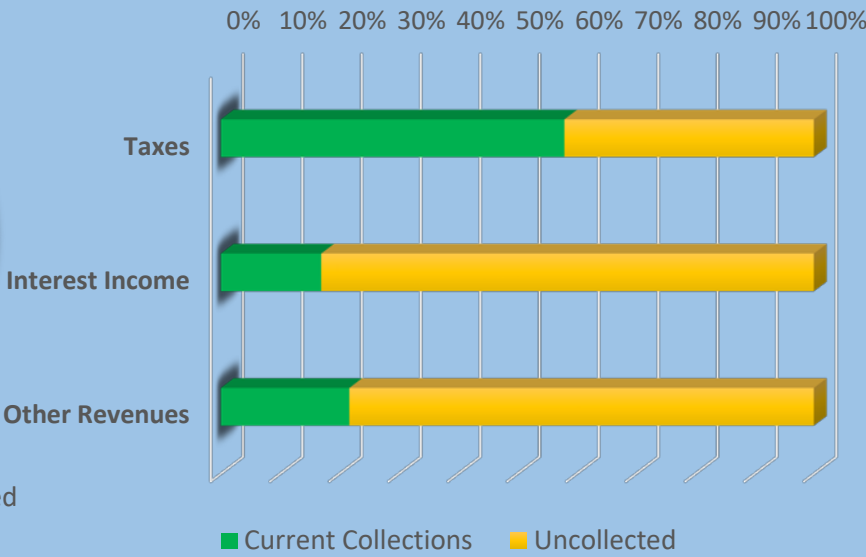
## Breakdown by Account Group



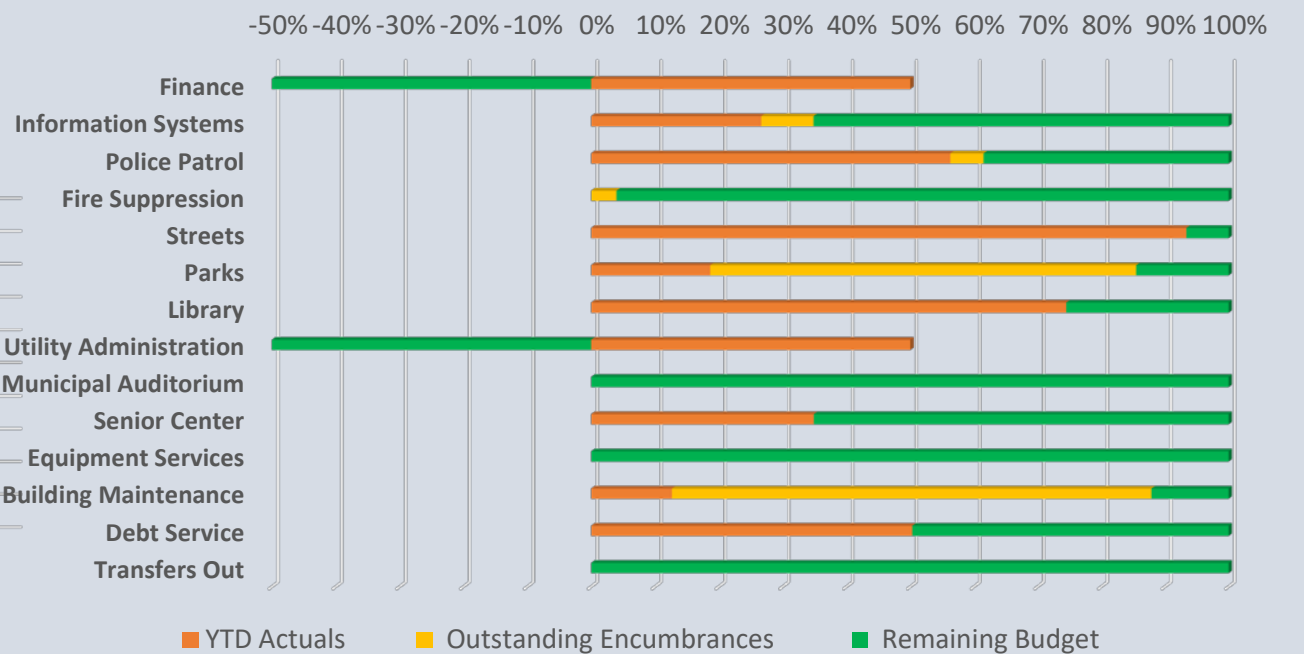
## Revenues:



## Revenue by Source



## Breakdown by Department

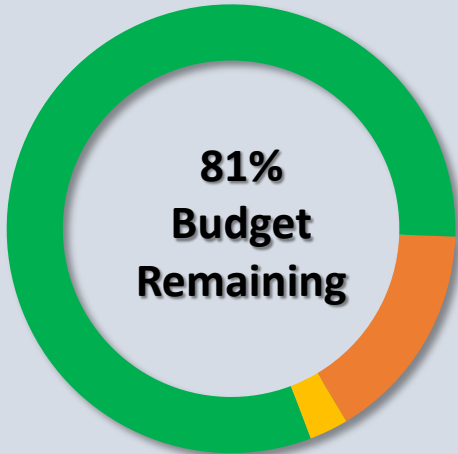


\* Finance and Utility Administration reflect bank service charges that are allocated by fund.

# Street Improvement Fund

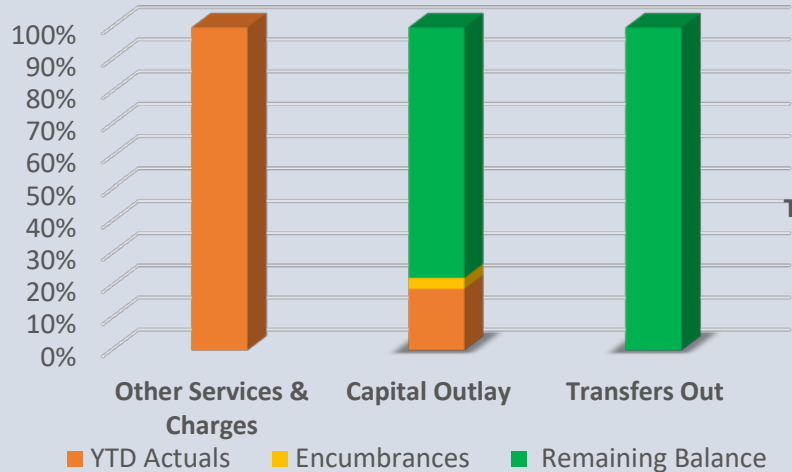
| Revenues Vs Expenditures Summary<br>2021 Actuals YTD |              |
|------------------------------------------------------|--------------|
| Revenues:                                            | 1,649,627.47 |
| Expenditures:                                        | 1,072,201.90 |
| Difference                                           | 577,425.57   |

## Expenditures:

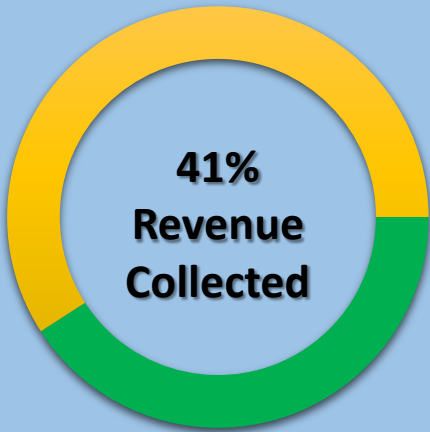


YTD Actuals    Encumbrances    Remaining Budget

## Breakdown by Account Group

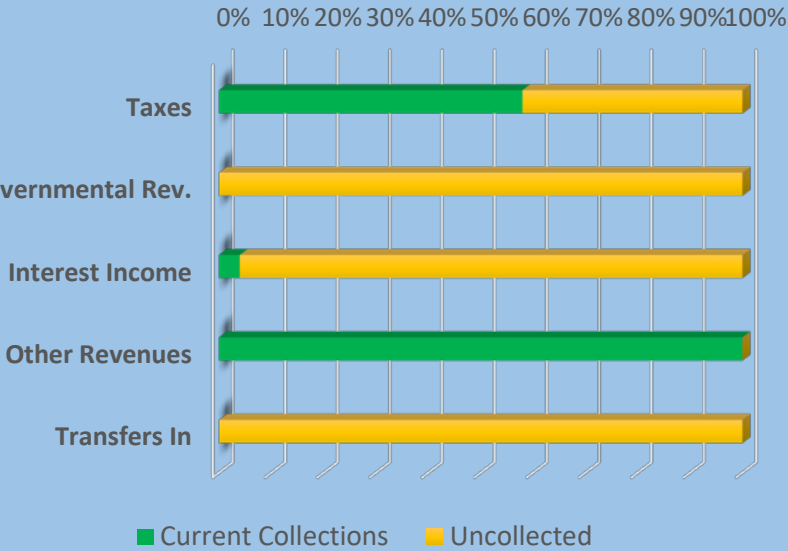


## Revenues:

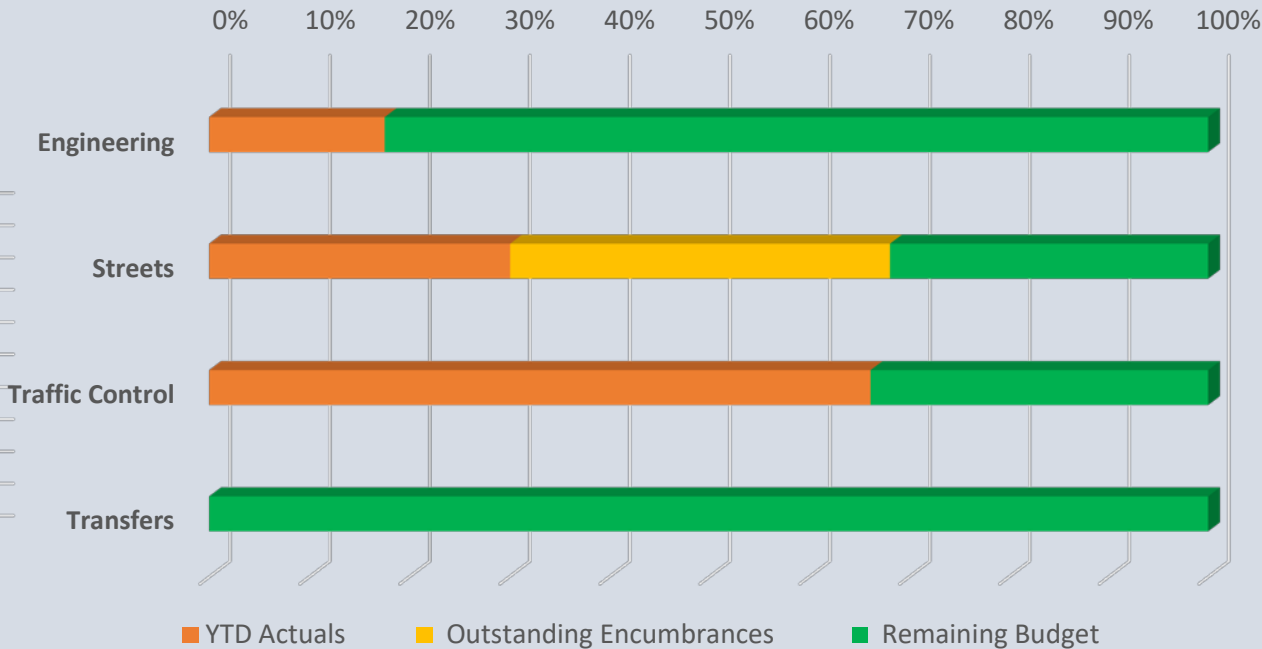


Current Collections    Uncollected

## Revenue by Source



## Breakdown by Department

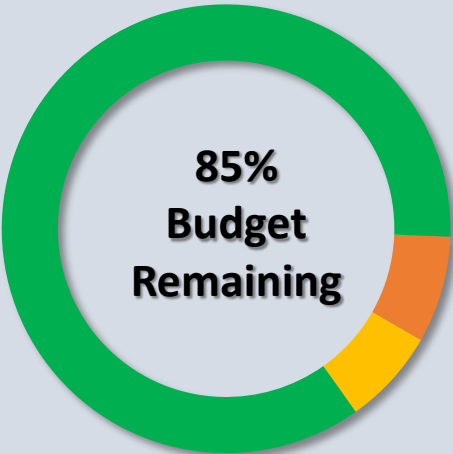




# 2018 Capital Improvement Fd

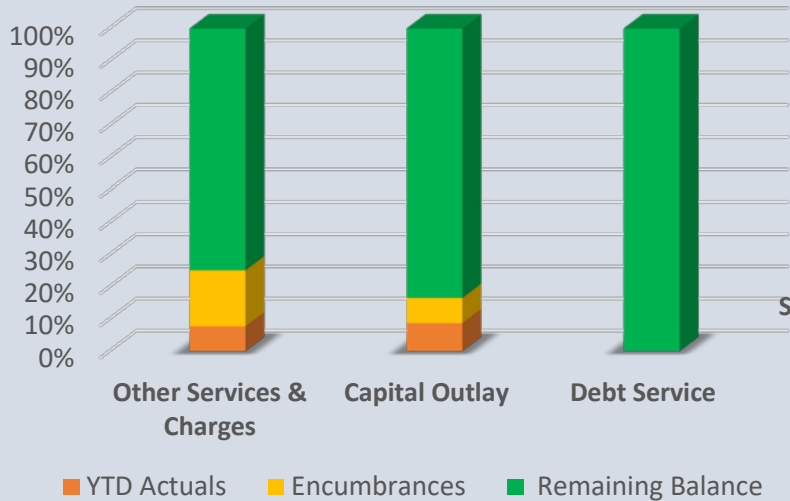
| Revenues Vs Expenditures Summary<br>2021 Actuals YTD |              |
|------------------------------------------------------|--------------|
| Revenues:                                            | 1,686,094.16 |
| Expenditures:                                        | 1,750,554.02 |
| Difference                                           | (64,459.86)  |

## Expenditures:



YTD Actuals   Encumbrances   Remaining Budget

### Breakdown by Account Group

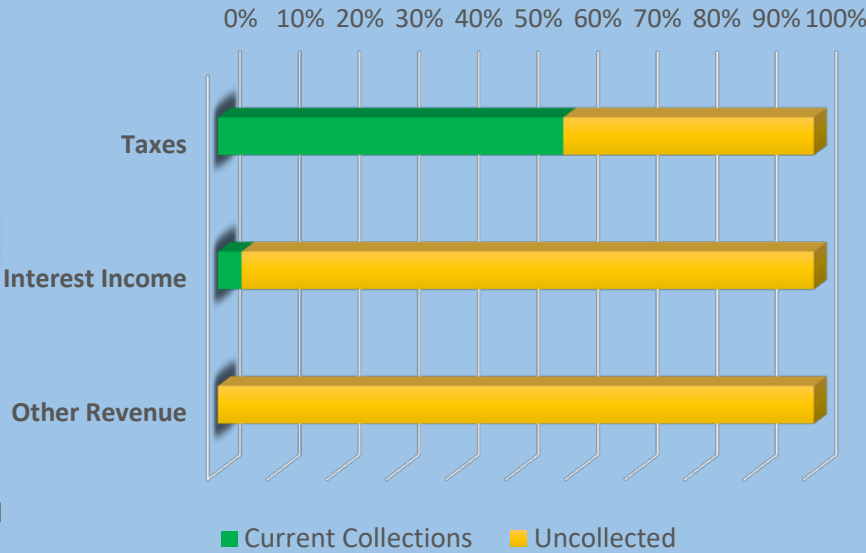


## Revenues:

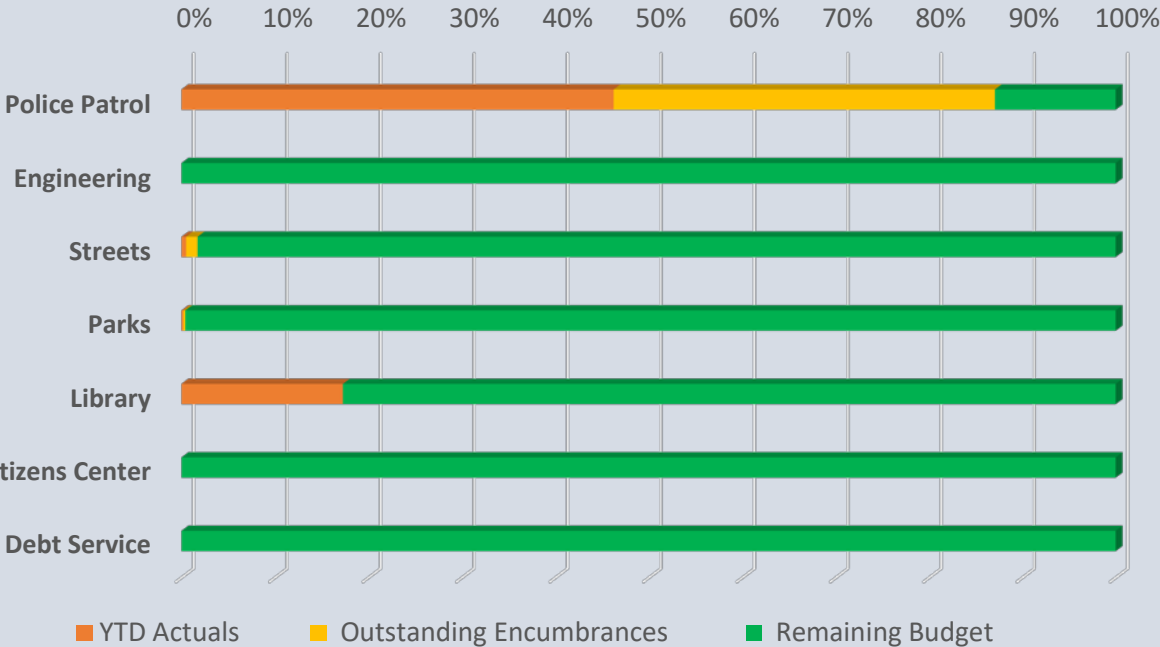


Current Collections   Uncollected

### Revenue by Source



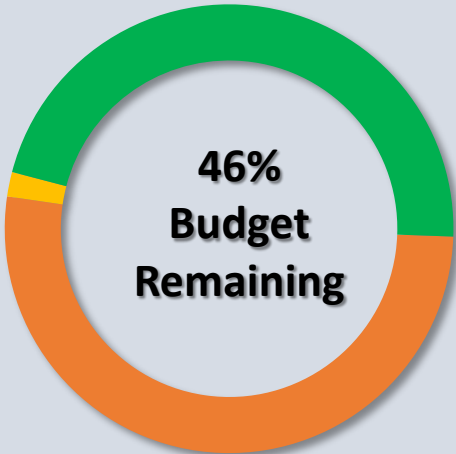
### Breakdown by Department



# Aquatic Center

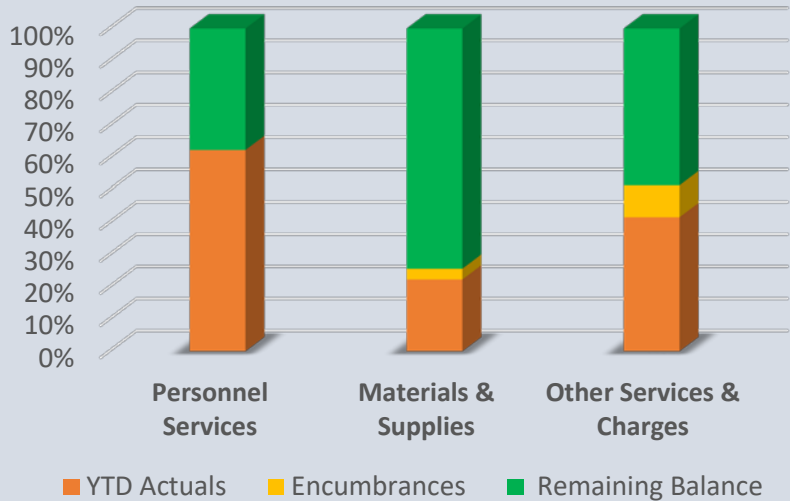
| Revenues Vs Expenditures Summary<br>2021 Actuals YTD |            |
|------------------------------------------------------|------------|
| Revenues:                                            | 200,708.59 |
| Expenditures:                                        | 183,384.66 |
| Difference                                           | 17,323.93  |

## Expenditures:



YTD Actuals   Encumbrances   Remaining Budget

### Breakdown by Account Group

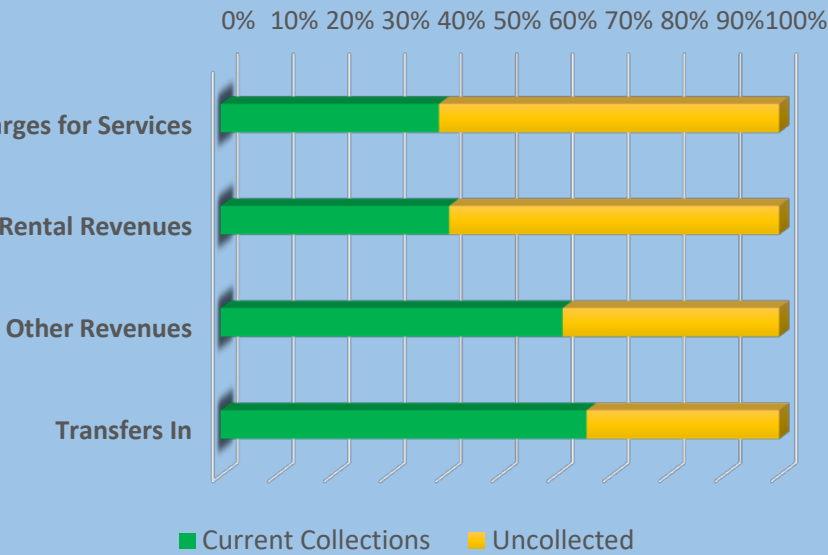


## Revenues:

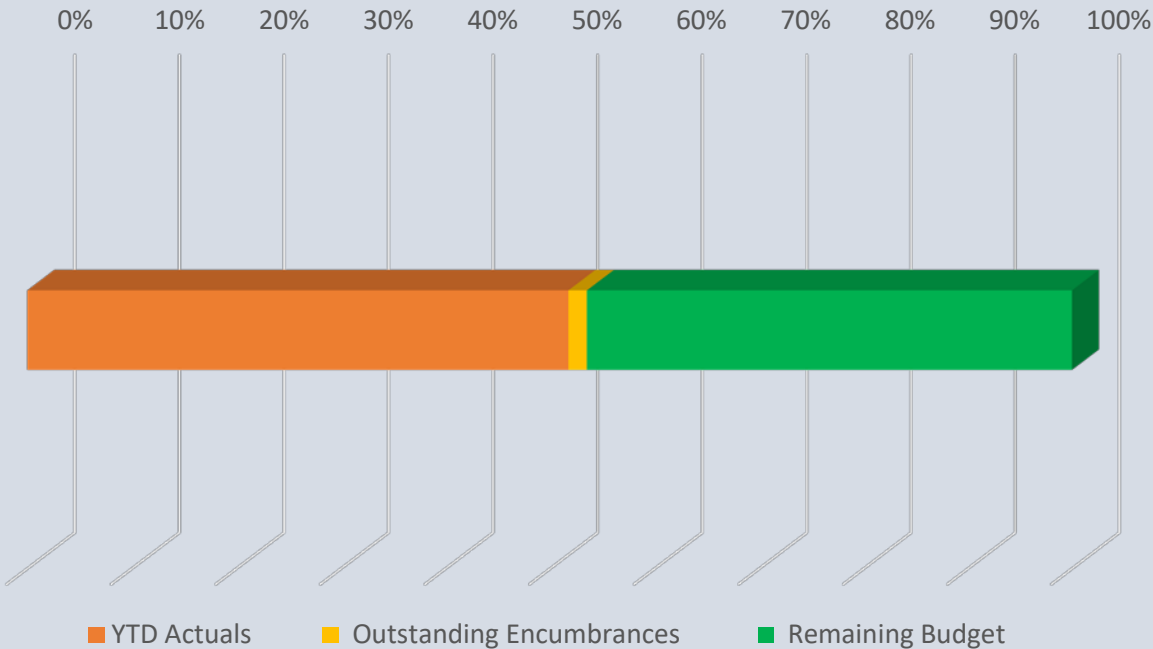


Current Collections   Uncollected

### Revenue by Source



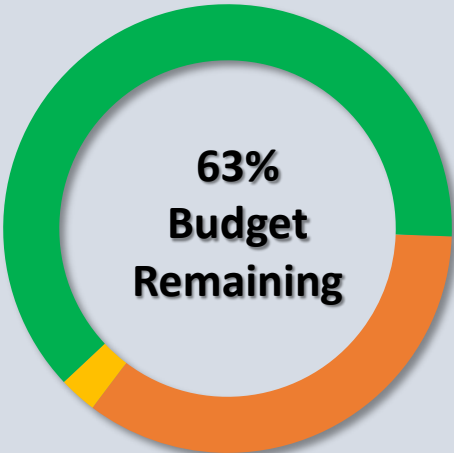
### Breakdown by Department



# Shawnee Municipal Authority

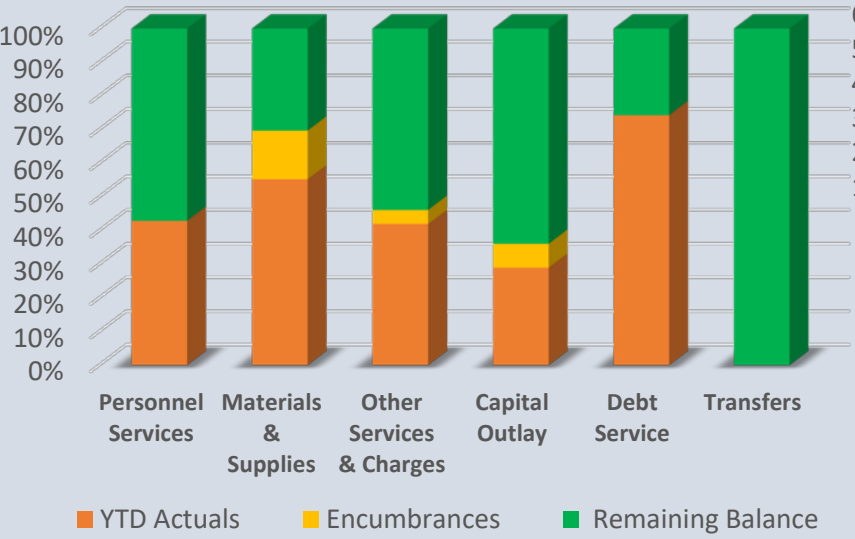
| Revenues Vs Expenditures Summary<br>2021 Actuals YTD |              |
|------------------------------------------------------|--------------|
| Revenues:                                            | 7,825,580.51 |
| Expenditures:                                        | 6,984,874.38 |
| Difference                                           | 840,706.13   |

## Expenditures:



YTD Actuals    Encumbrances    Remaining Budget

## Breakdown by Account Group

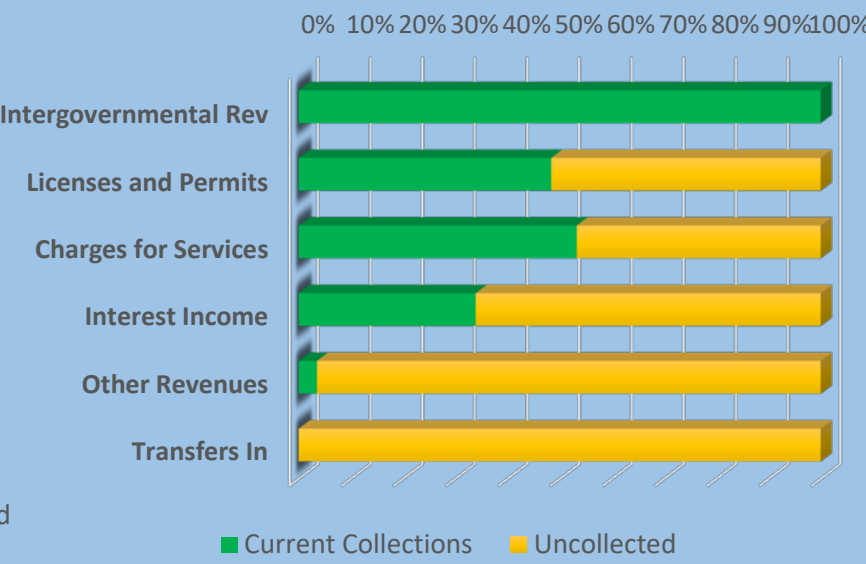


## Revenues:

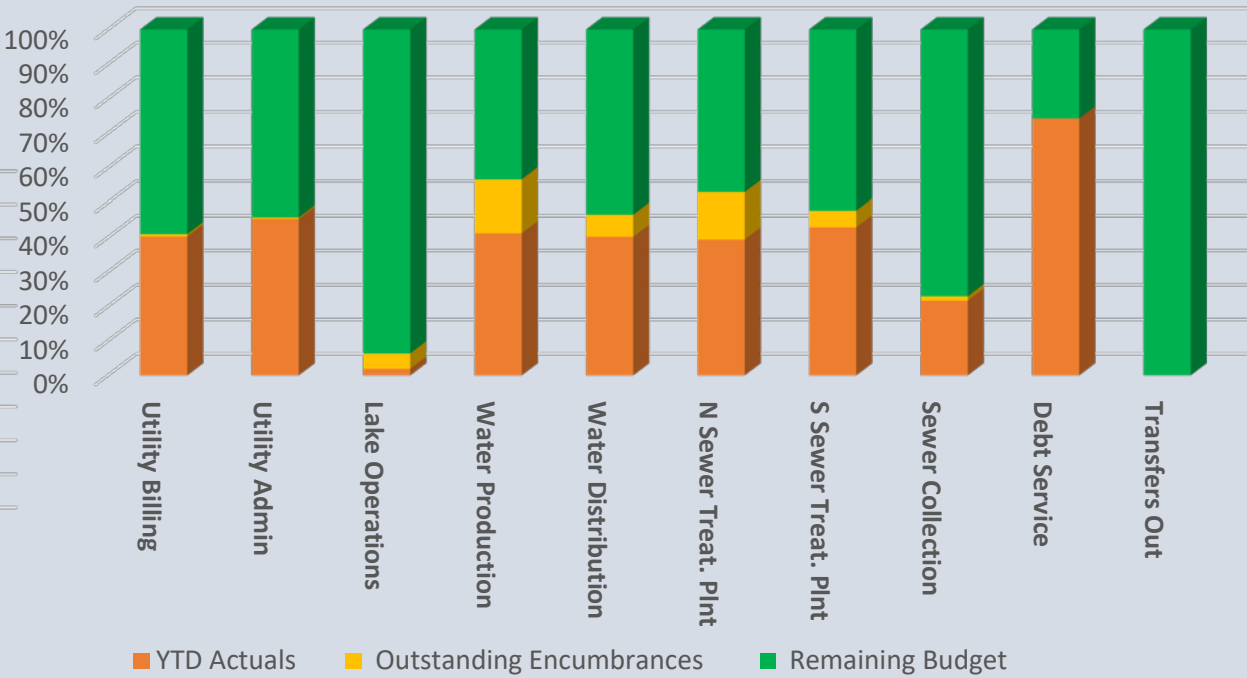


Current Collections    Uncollected

## Revenue by Source



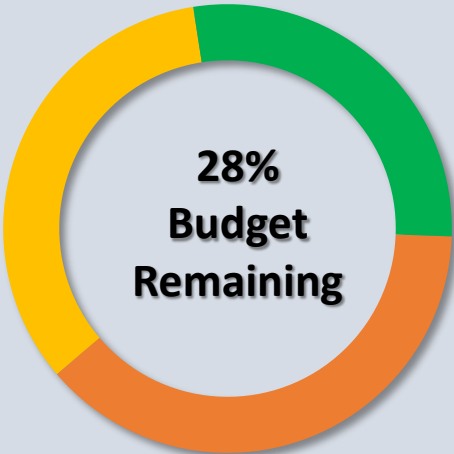
## Breakdown by Department



# Shawnee Airport Authority

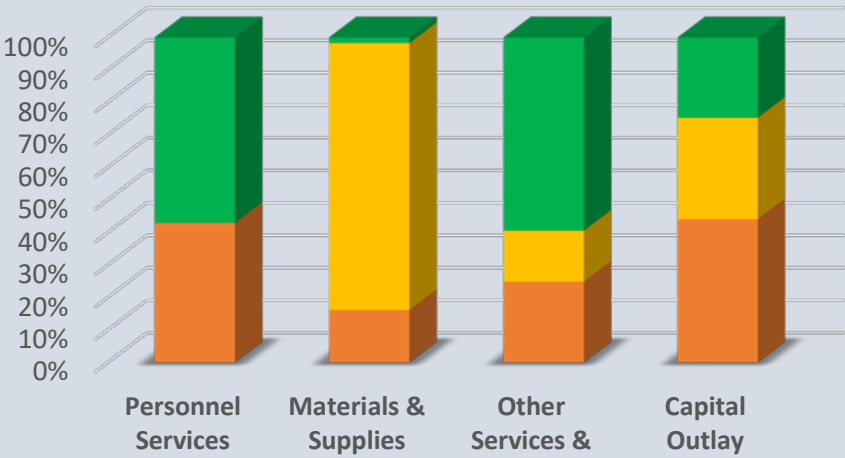
| Revenues Vs Expenditures Summary<br>2021 Actuals YTD |            |
|------------------------------------------------------|------------|
| Revenues:                                            | 661,626.04 |
| Expenditures:                                        | 623,496.93 |
| Difference                                           | 38,129.11  |

## Expenditures:



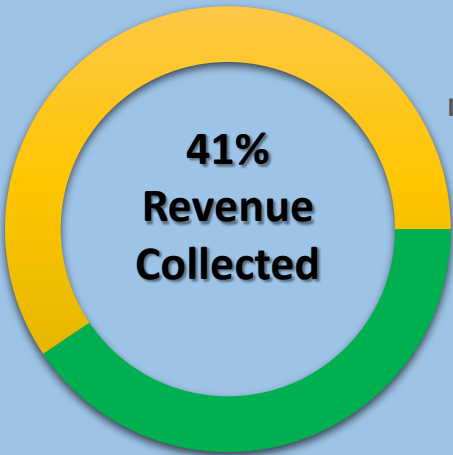
YTD Actuals    Encumbrances    Remaining Budget

## Breakdown by Account Group



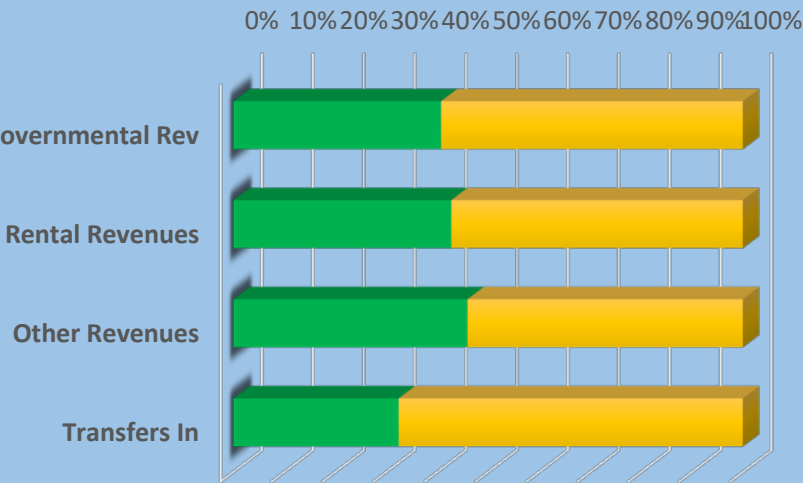
YTD Actuals    Encumbrances    Remaining Balance

## Revenues:



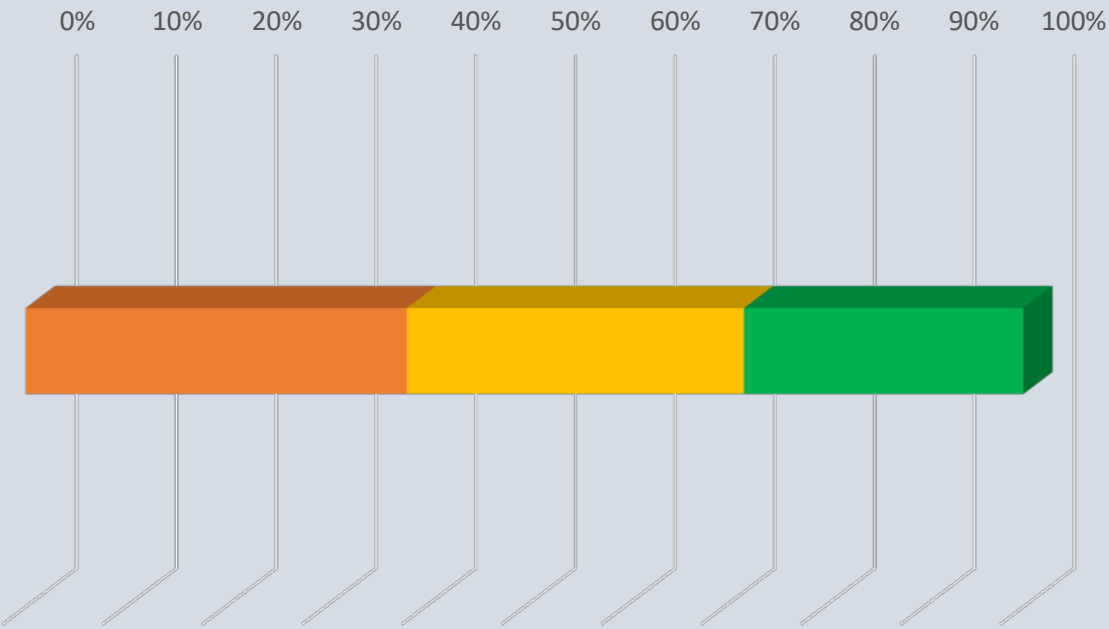
Current Collections    Uncollected

## Revenue by Source



Current Collections    Uncollected

## Breakdown by Department

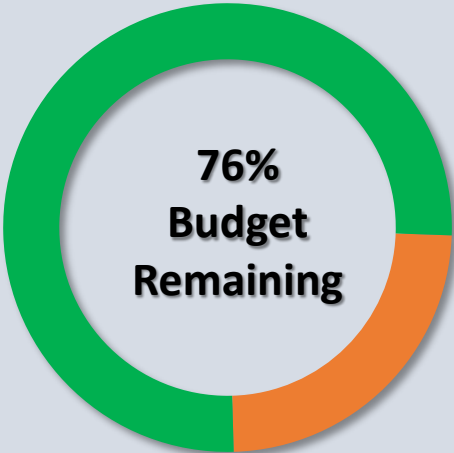


YTD Actuals    Outstanding Encumbrances    Remaining Budget

Workers' Compensation  
Self-Insurance Fund

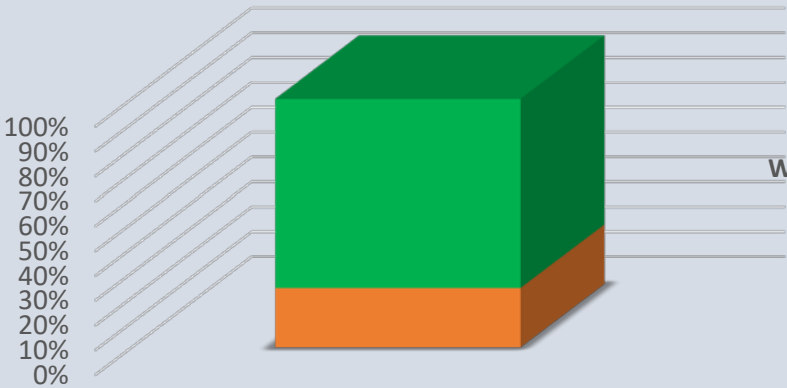
| Revenues Vs Expenditures Summary<br>2021 Actuals YTD |             |
|------------------------------------------------------|-------------|
| Revenues:                                            | 176,310.53  |
| Expenditures:                                        | 194,364.46  |
| Difference                                           | (18,053.93) |

Expenditures:



YTD Actuals    Encumbrances    Remaining Budget

Breakdown by Account Group



Other Services & Charges

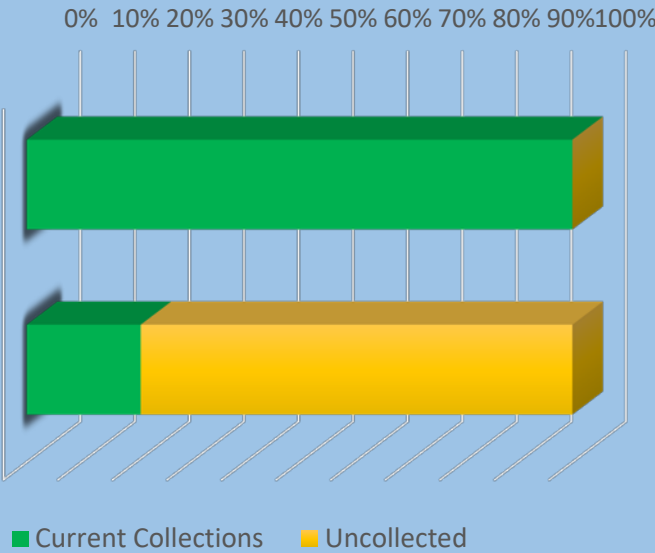
YTD Actuals    Encumbrances    Remaining Balance

Revenues:

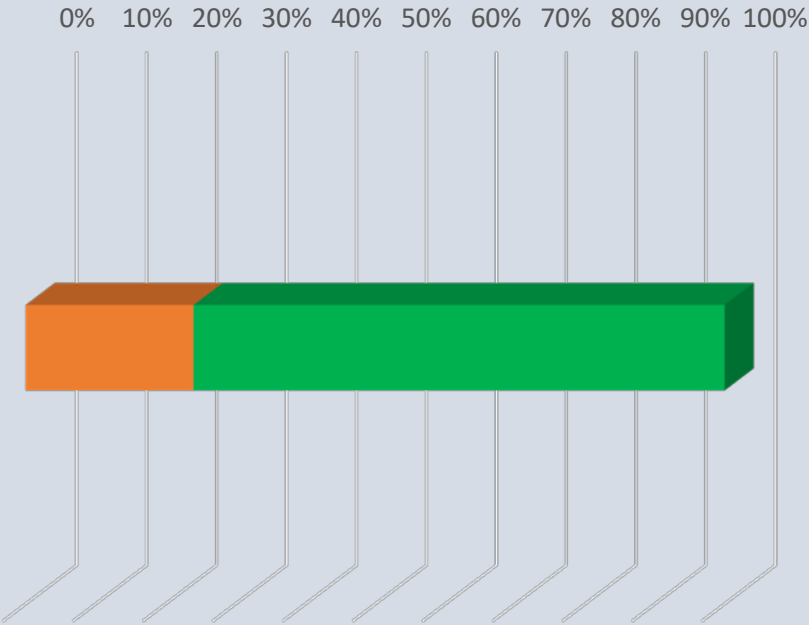


Current Collections    Uncollected

Revenue by Source



Breakdown by Department



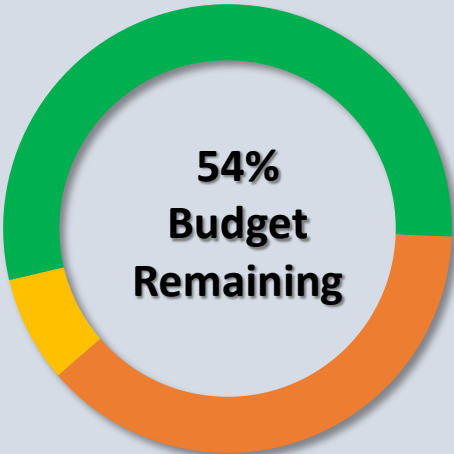
YTD Actuals    Outstanding Encumbrances    Remaining Budget



# Library Fund

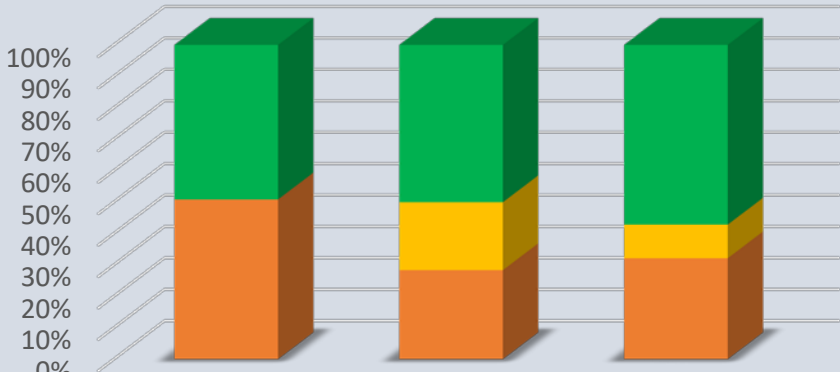
| Revenues Vs Expenditures Summary<br>2021 Actuals YTD |           |
|------------------------------------------------------|-----------|
| Revenues:                                            | 45,365.96 |
| Expenditures:                                        | 37,240.45 |
| Difference                                           | 8,125.51  |

## Expenditures:



YTD Actuals    Encumbrances    Remaining Budget

## Breakdown by Account Group



YTD Actuals    Encumbrances    Remaining Balance

## Revenues:



Current Collections    Uncollected

## Revenue by Source

0% 10% 20% 30% 40% 50% 60% 70% 80% 90% 100%

Other Revenue

Transfers In

Current Collections    Uncollected

## Breakdown by Department

0% 10% 20% 30% 40% 50% 60% 70% 80% 90% 100%



YTD Actuals    Outstanding Encumbrances    Remaining Budget

# Cemetery Perpetual Fund

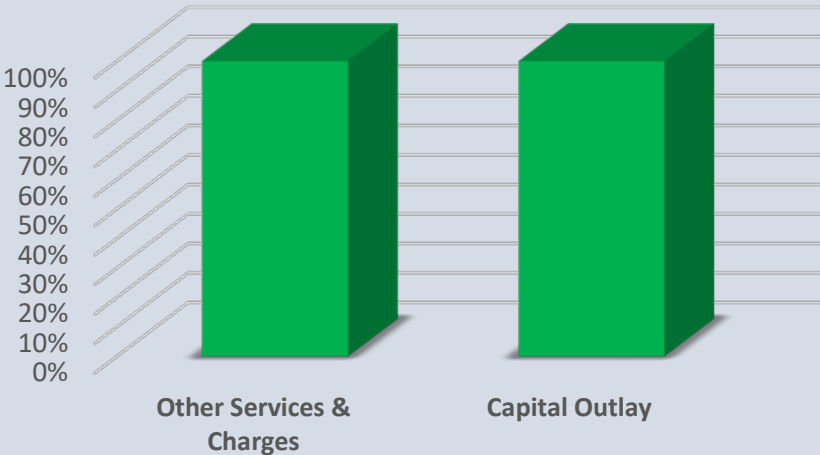
| Revenues Vs Expenditures Summary<br>2021 Actuals YTD |          |
|------------------------------------------------------|----------|
| Revenues:                                            | 4,266.24 |
| Expenditures:                                        | 0.00     |
| Difference                                           | 4,266.24 |

## Expenditures:



■ YTD Actuals ■ Encumbrances ■ Remaining Budget

## Breakdown by Account Group



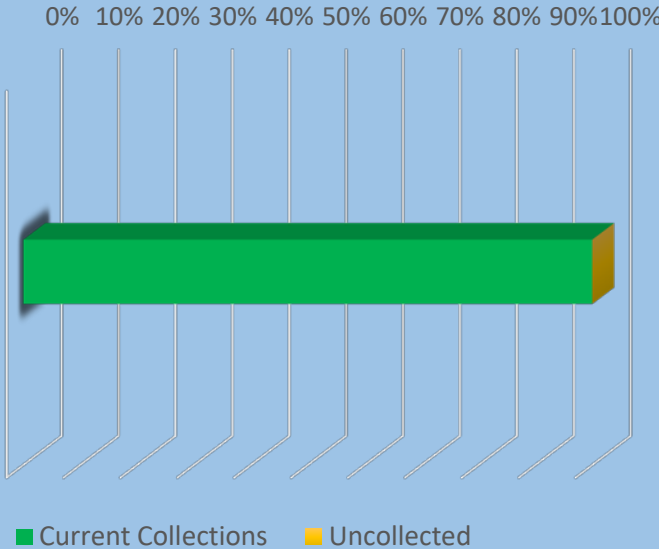
■ YTD Actuals ■ Encumbrances ■ Remaining Balance

## Revenues:

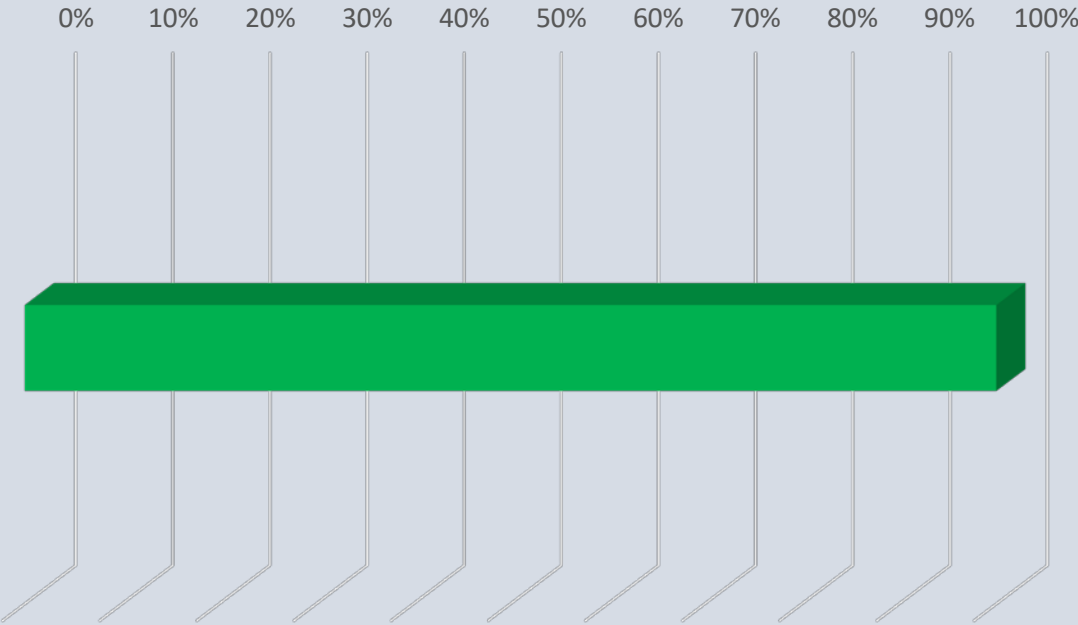


■ Current Collections ■ Uncollected

## Revenue by Source



## Breakdown by Department

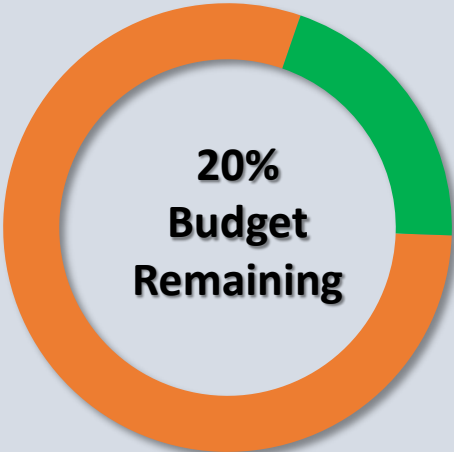


■ YTD Actuals ■ Outstanding Encumbrances ■ Remaining Budget

# Gifts & Contributions Fund

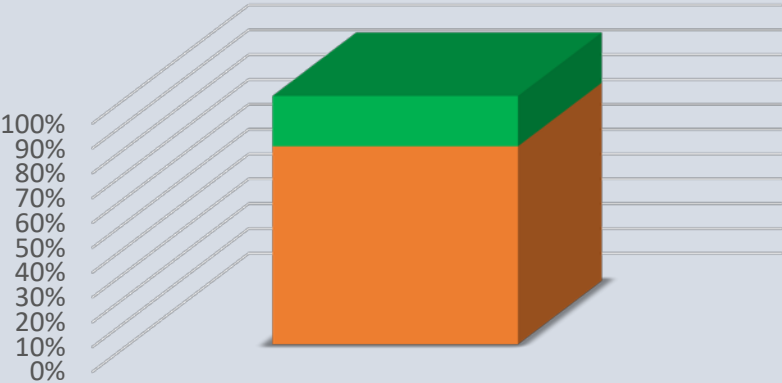
| Revenues Vs Expenditures Summary<br>2021 Actuals YTD |           |
|------------------------------------------------------|-----------|
| Revenues:                                            | 13,531.97 |
| Expenditures:                                        | 3,986.10  |
| Difference                                           | 9,545.87  |

## Expenditures:



■ YTD Actuals ■ Encumbrances ■ Remaining Budget

## Breakdown by Account Group



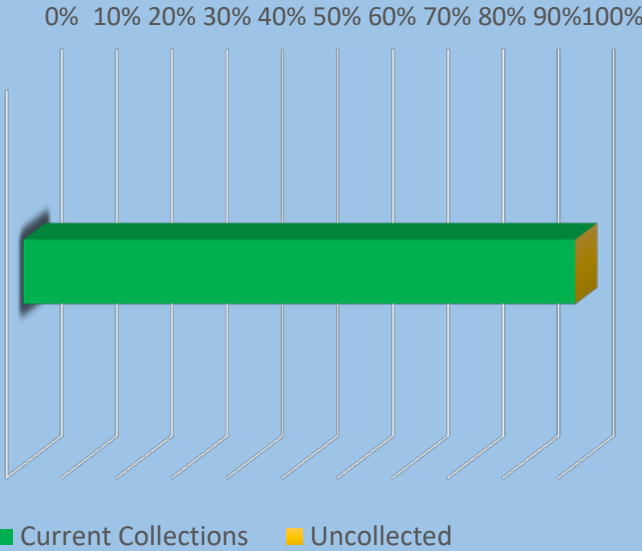
■ YTD Actuals ■ Encumbrances ■ Remaining Balance

## Revenues:

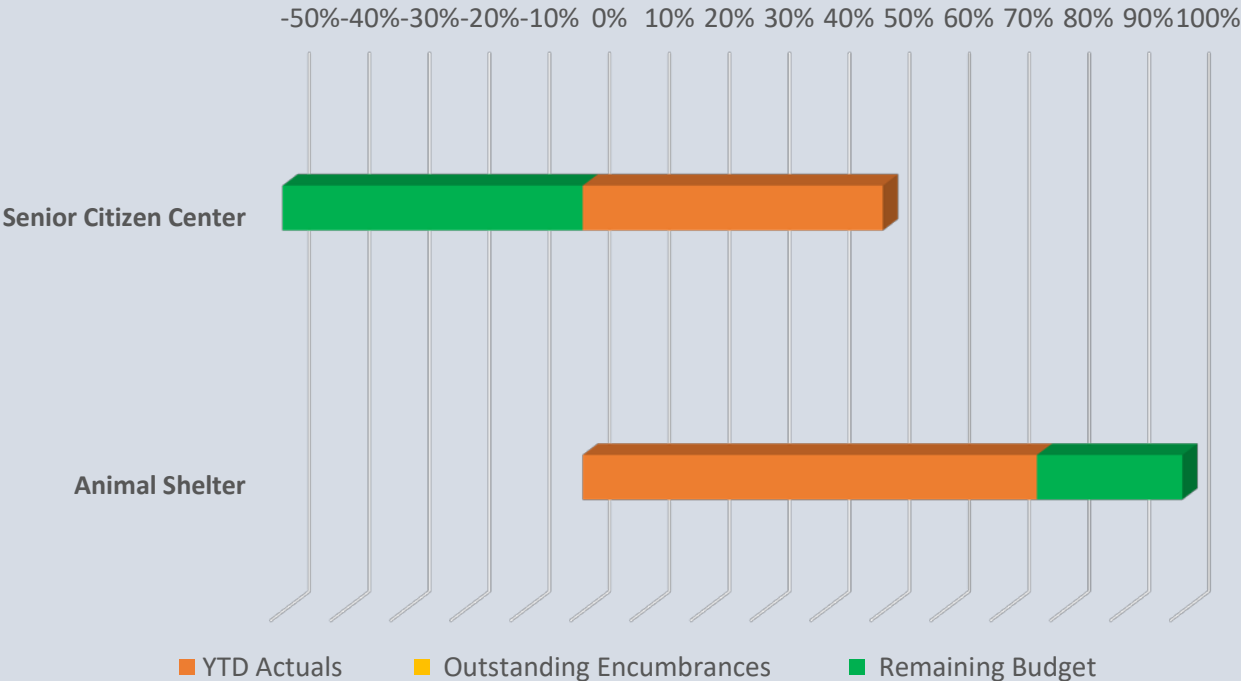


■ Current Collections ■ Uncollected

## Revenue by Source



## Breakdown by Department



# Sister Cities Fund

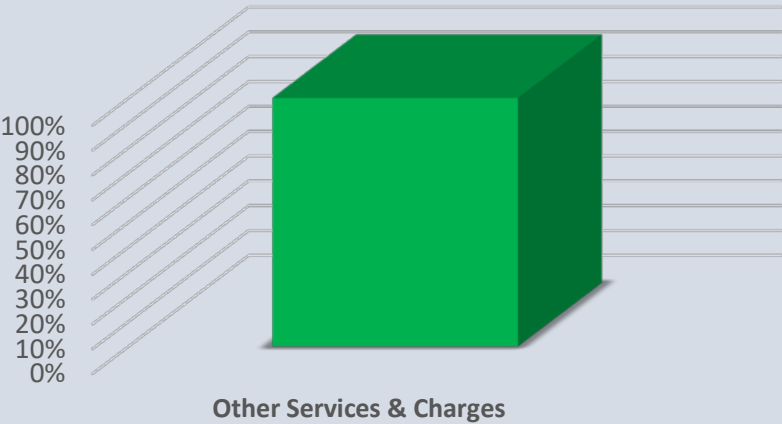
| Revenues Vs Expenditures Summary<br>2021 Actuals YTD |      |
|------------------------------------------------------|------|
| Revenues:                                            | 0.00 |
| Expenditures:                                        | 0.00 |
| Difference                                           | 0.00 |

## Expenditures:



■ YTD Actuals ■ Encumbrances ■ Remaining Budget

## Breakdown by Account Group



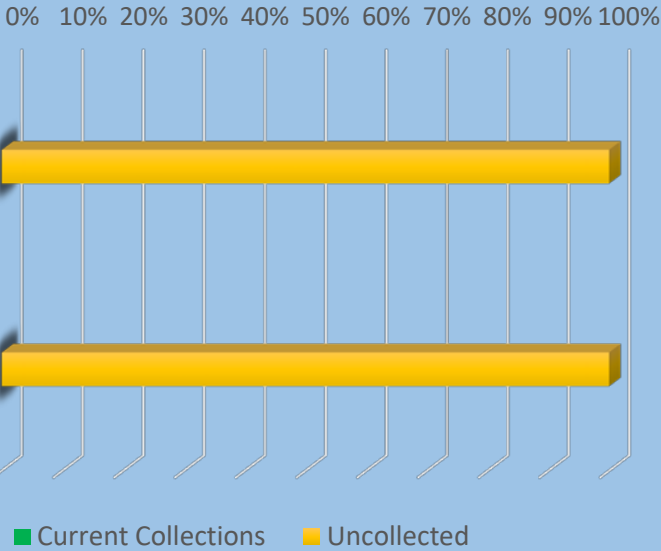
■ YTD Actuals ■ Encumbrances ■ Remaining Balance

## Revenues:

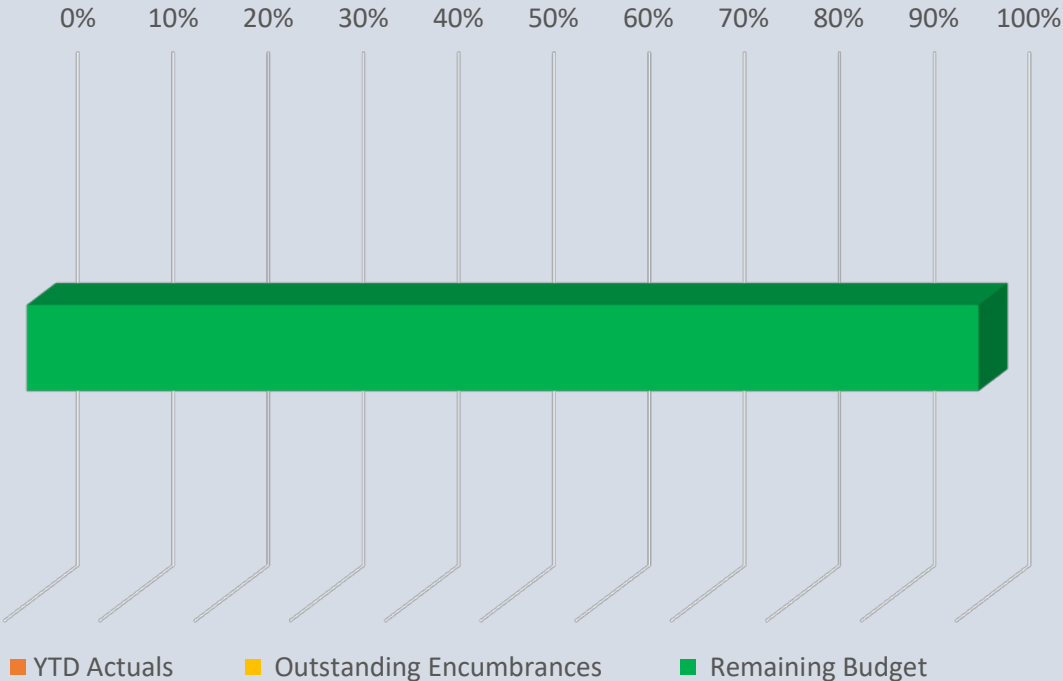


■ Current Collections ■ Uncollected

## Revenue by Source



## Breakdown by Department



# Numbers Behind the Graphs



## General Fund

### REVENUES:

#### *Breakdown by Source*

| Source                | Projected Revenue       | Current Collections     | Uncollected             |
|-----------------------|-------------------------|-------------------------|-------------------------|
| Taxes                 | 16,003,318.83           | 9,005,041.77            | 6,998,277.06            |
| Intergovernmental Rev | 2,800,423.80            | 2,842,409.31            | (41,985.51)             |
| Licenses & Permits    | 229,650.00              | 165,350.58              | 64,299.42               |
| Fines & Forfeitures   | 505,985.00              | 269,932.22              | 236,052.78              |
| Charges for Services  | 21,859.16               | 4,803.26                | 17,055.90               |
| Rental Revenues       | 162,020.00              | 77,776.50               | 84,243.50               |
| Interest Income       | 19,500.00               | 6,731.50                | 12,768.50               |
| Other Revenues        | 242,936.37              | 135,596.65              | 107,339.72              |
| Transfers In          | 5,907,138.72            | 415,745.14              | 5,491,393.58            |
| <b>Total</b>          | <b>\$ 25,892,831.88</b> | <b>\$ 12,923,386.93</b> | <b>\$ 12,969,444.95</b> |

## General Fund cont.

### EXPENDITURES:

#### *Breakdown by Account Group*

|                     | Personnel Services      | Materials and Supplies | Other Services & Charges | Transfers            | Total                   |
|---------------------|-------------------------|------------------------|--------------------------|----------------------|-------------------------|
| YTD Actuals         | 8,407,491.21            | 349,534.42             | 1,907,805.86             | 310,323.46           | \$ 10,975,154.95        |
| Encumbrances        | 14,734.30               | 106,017.85             | 523,894.16               | -                    | \$ 644,646.31           |
| Remaining Budget    | 9,421,412.34            | 297,337.73             | 2,300,043.73             | 614,445.90           | \$ 12,633,239.70        |
| <b>Total Budget</b> | <b>\$ 17,843,637.85</b> | <b>\$ 752,890.00</b>   | <b>\$ 4,731,743.75</b>   | <b>\$ 924,769.36</b> | <b>\$ 24,253,040.96</b> |

#### *Breakdown by Department*

| Department                      | YTD Actuals             | Encumbrances         | Remaining Budget        | Total Budget            |
|---------------------------------|-------------------------|----------------------|-------------------------|-------------------------|
| City Manager                    | 268,946.76              | 6,333.53             | 302,469.12              | \$ 577,749.41           |
| City Attorney                   | 127,943.13              | 91,405.67            | (19,348.80)             | \$ 200,000.00           |
| Accounting                      | 347,546.81              | 72,630.50            | 304,513.48              | \$ 724,690.79           |
| Information Systems             | 204,590.00              | 38,145.09            | 417,782.55              | \$ 660,517.64           |
| Municipal Court                 | 172,187.47              | 23,777.00            | 216,233.13              | \$ 412,197.60           |
| City Clerk                      | 138,575.44              | 5,987.06             | 196,571.96              | \$ 341,134.46           |
| Human Resources                 | 129,147.64              | 22,096.86            | 121,972.18              | \$ 273,216.68           |
| Code Enforcement                | 354,425.33              | 9,144.08             | 556,431.50              | \$ 920,000.91           |
| Police Administration           | 281,140.01              | 1,166.94             | 338,067.36              | \$ 620,374.31           |
| Police Patrol                   | 2,775,858.51            | 41,082.95            | 2,881,066.26            | \$ 5,698,007.72         |
| Criminal Investigation Division | 527,310.79              | 1,723.29             | 660,110.97              | \$ 1,189,145.05         |
| Animal Control                  | 84,873.85               | 8,608.63             | 101,533.71              | \$ 195,016.19           |
| Dispatch                        | 332,165.09              | 588.96               | 335,892.89              | \$ 668,646.94           |
| Fire Prevention                 | 294,248.08              | 200.00               | 340,381.10              | \$ 634,829.18           |
| Fire Suppression                | 2,260,196.60            | 58,888.84            | 2,597,587.37            | \$ 4,916,672.81         |
| Fire Training                   | 76,565.68               | 4,555.62             | 120,708.11              | \$ 201,829.41           |
| Emergency Management            | 110,215.64              | 72,771.56            | 154,781.20              | \$ 337,768.40           |
| L.E.P.C.                        |                         |                      | 1,000.00                | \$ 1,000.00             |
| Engineering                     | 85,725.14               | 2,300.00             | 186,274.06              | \$ 274,299.20           |
| Streets                         | 389,177.04              | 43,053.21            | 404,411.41              | \$ 836,641.66           |
| Traffic Control                 | 129,425.93              | 13,447.66            | 115,773.82              | \$ 258,647.41           |
| Parks                           | 434,577.36              | 25,931.08            | 362,028.17              | \$ 822,536.61           |
| Cemetery                        | 199,432.11              | 2,755.93             | 320,744.80              | \$ 522,932.84           |
| Municipal Auditorium            | 13,513.76               | 1,000.00             | 42,069.33               | \$ 56,583.09            |
| Community Center                | 12,065.49               | 1,295.62             | 28,309.95               | \$ 41,671.06            |
| Senior Citizens                 | 19,849.58               | 8,912.43             | 52,922.05               | \$ 81,684.06            |
| Expo Operations                 | 322,796.80              |                      | 230,203.20              | \$ 553,000.00           |
| Equipment Services              | 111,455.30              | 1,200.00             | 132,150.39              | \$ 244,805.69           |
| Building Maintenance            | 89,867.19               | 14,698.73            | 93,546.56               | \$ 198,112.48           |
| Transfers Out                   | 647,062.92              |                      | 1,142,266.44            | \$ 1,789,329.36         |
| Shared Costs (Allocated)        | 34,269.50               | 70,945.07            | (105,214.57)            | \$ -                    |
| <b>Total Budget</b>             | <b>\$ 10,975,154.95</b> | <b>\$ 644,646.31</b> | <b>\$ 12,633,239.70</b> | <b>\$ 24,253,040.96</b> |

## Street & Alley Fund

### REVENUES:

#### *Breakdown by Source*

| Source             | Projected Revenue    | Current Collections  | Uncollected          |
|--------------------|----------------------|----------------------|----------------------|
| Taxes              | 275,000.00           | 141,167.65           | 133,832.35           |
| Licenses & Permits | 1,500.00             | 800.00               | 700.00               |
| Other Revenues     | 6,360.00             | 3,710.00             | 2,650.00             |
| Transfers In       | 162,140.00           | 70,000.00            | 92,140.00            |
| <b>Total</b>       | <b>\$ 445,000.00</b> | <b>\$ 215,677.65</b> | <b>\$ 229,322.35</b> |

### Expenditures:

#### *Breakdown by Account Group*

|                     | Other Services & Charges | Total                |
|---------------------|--------------------------|----------------------|
| YTD Actuals         | 214,527.25               | \$ 214,527.25        |
| Encumbrances        | -                        | \$ -                 |
| Remaining Budget    | 230,472.75               | \$ 230,472.75        |
| <b>Total Budget</b> | <b>\$ 445,000.00</b>     | <b>\$ 445,000.00</b> |

#### *Breakdown by Department*

| Department   | YTD Actuals          | Outstanding Encumbrances | Remaining Budget     | Total Budget         |
|--------------|----------------------|--------------------------|----------------------|----------------------|
| Streets      | 214,527.25           | -                        | 230,472.75           | \$ 445,000.00        |
| <b>Total</b> | <b>\$ 214,527.25</b> | <b>\$ -</b>              | <b>\$ 230,472.75</b> | <b>\$ 445,000.00</b> |

## E-911 Fund

### REVENUES:

#### *Breakdown by Source*

| Source       | Projected Revenue    | Current Collections  | Uncollected          |
|--------------|----------------------|----------------------|----------------------|
| Taxes        | 305,000.00           | 140,989.12           | 164,010.88           |
| <b>Total</b> | <b>\$ 305,000.00</b> | <b>\$ 140,989.12</b> | <b>\$ 164,010.88</b> |

### Expenditures:

#### *Breakdown by Account Group*

|                     | Personal Services    | Materials & Supplies | Other Services & Charges | Capital Outlay      | Total               |
|---------------------|----------------------|----------------------|--------------------------|---------------------|---------------------|
| YTD Actuals         | 13,127.81            | -                    | 85,350.59                |                     | \$ 98,478.40        |
| Encumbrances        |                      |                      | 90,256.67                |                     | \$ 90,256.67        |
| Remaining Budget    | 118,872.19           | 5,000.00             | -2,607.26                | 95,000.00           | \$216,264.93        |
| <b>Total Budget</b> | <b>\$ 132,000.00</b> | <b>\$ 5,000.00</b>   | <b>\$ 173,000.00</b>     | <b>\$ 95,000.00</b> | <b>\$405,000.00</b> |

#### *Breakdown by Department*

| Department   | YTD Actuals         | Outstanding Encumbrances | Remaining Budget     | Total Budget         |
|--------------|---------------------|--------------------------|----------------------|----------------------|
| Dispatch     | 98,478.40           | 90,256.67                | 216,264.93           | \$ 405,000.00        |
| <b>Total</b> | <b>\$ 98,478.40</b> | <b>\$ 90,256.67</b>      | <b>\$ 216,264.93</b> | <b>\$ 405,000.00</b> |

## Revolving Oil & Gas Fund

### REVENUES:

#### *Breakdown by Source*

| Source             | Projected Revenue   | Current Collections | Uncollected         |
|--------------------|---------------------|---------------------|---------------------|
| Licenses & Permits | 13,750.00           | 250.00              | 13,500.00           |
| <b>Total</b>       | <b>\$ 13,750.00</b> | <b>\$ 250.00</b>    | <b>\$ 13,500.00</b> |

### Expenditures:

#### *Breakdown by Account Group*

|                     | Transfers            | Total                |
|---------------------|----------------------|----------------------|
| YTD Actuals         | -                    | \$ -                 |
| Encumbrances        | -                    | \$ -                 |
| Remaining Budget    | 310,729.00           | \$ 310,729.00        |
| <b>Total Budget</b> | <b>\$ 310,729.00</b> | <b>\$ 310,729.00</b> |

#### *Breakdown by Department*

| Department    | YTD Actuals | Outstanding<br>Encumbrances | Remaining Budget     | Total Budget         |
|---------------|-------------|-----------------------------|----------------------|----------------------|
| Transfers Out | -           | -                           | 310,729.00           | \$ 310,729.00        |
| <b>Total</b>  | <b>\$ -</b> | <b>\$ -</b>                 | <b>\$ 310,729.00</b> | <b>\$ 310,729.00</b> |



## Economic Development Fund

### REVENUES:

#### *Breakdown by Source*

| Source          | Projected Revenue    | Current Collections  | Uncollected          |
|-----------------|----------------------|----------------------|----------------------|
| Taxes           | 290,443.99           | 168,395.89           | 122,048.10           |
| Interest Income | 277.82               | 139.37               | 138.45               |
| <b>Total</b>    | <b>\$ 290,721.81</b> | <b>\$ 168,535.26</b> | <b>\$ 122,186.55</b> |

### Expenditures:

#### *Breakdown by Account Group*

|                     | Other Services & Charges | Transfers           | Total                |
|---------------------|--------------------------|---------------------|----------------------|
| YTD Actuals         | 107,248.50               |                     | \$ 107,248.50        |
| Encumbrances        | 150,147.90               | -                   | \$ 150,147.90        |
| Remaining Budget    | 356.4                    | 15,000.00           | \$ 15,356.40         |
| <b>Total Budget</b> | <b>\$ 257,752.80</b>     | <b>\$ 15,000.00</b> | <b>\$ 272,752.80</b> |

#### *Breakdown by Department*

| Department           | YTD Actuals          | Outstanding Encumbrances | Remaining Budget    | Total Budget         |
|----------------------|----------------------|--------------------------|---------------------|----------------------|
| Economic Development | 107,248.50           | 150,147.90               | 356.40              | \$ 257,752.80        |
| Transfers Out        | -                    | -                        | 15,000.00           | \$ 15,000.00         |
| <b>Total</b>         | <b>\$ 107,248.50</b> | <b>\$ 150,147.90</b>     | <b>\$ 15,356.40</b> | <b>\$ 272,752.80</b> |

## Spay/Neuter Fund

### REVENUES:

#### *Breakdown by Source*

| Source         | Projected Revenue  | Current Collections | Uncollected      |
|----------------|--------------------|---------------------|------------------|
| Other Revenues | 2,500.00           | 1,660.00            | 840.00           |
| <b>Total</b>   | <b>\$ 2,500.00</b> | <b>\$ 1,660.00</b>  | <b>\$ 840.00</b> |

### Expenditures:

#### *Breakdown by Account Group*

|                     | Other Services &<br>Charges | Total              |
|---------------------|-----------------------------|--------------------|
| YTD Actuals         | 5,323.80                    | \$ 5,323.80        |
| Encumbrances        | 2,000.00                    | \$ 2,000.00        |
| Remaining Budget    | 176.2                       | \$ 176.20          |
| <b>Total Budget</b> | <b>\$ 7,500.00</b>          | <b>\$ 7,500.00</b> |

#### *Breakdown by Department*

| Department     | YTD Actuals        | Outstanding<br>Encumbrances | Remaining<br>Budget | Total Budget       |
|----------------|--------------------|-----------------------------|---------------------|--------------------|
| Animal Control | 5,323.80           | 2,000.00                    | 176.20              | \$ 7,500.00        |
| <b>Total</b>   | <b>\$ 5,323.80</b> | <b>\$ 2,000.00</b>          | <b>\$ 176.20</b>    | <b>\$ 7,500.00</b> |

## Hotel/Motel Surcharge Fund

### REVENUES:

#### *Breakdown by Source*

| Source          | Projected Revenue    | Current Collections  | Uncollected          |
|-----------------|----------------------|----------------------|----------------------|
| Taxes           | 430,000.00           | 236,708.36           | 193,291.64           |
| Interest Income | 50.00                | -                    | 50.00                |
| Other Revenues  | -                    | 902.38               | (902.38)             |
| <b>Total</b>    | <b>\$ 430,050.00</b> | <b>\$ 237,610.74</b> | <b>\$ 192,439.26</b> |

### Expenditures:

#### *Breakdown by Account Group*

|                     | Personnel Services  | Materials and Supplies | Other Services & Charges | Transfers          | Total               |
|---------------------|---------------------|------------------------|--------------------------|--------------------|---------------------|
| YTD Actuals         | 47,703.52           | 956.70                 | 144,550.35               | 2,367.11           | \$195,577.68        |
| Encumbrances        | -                   | 2,553.42               | 77,434.42                | -                  | \$ 79,987.84        |
| Remaining Budget    | 51,740.94           | 3,689.88               | 99,173.23                | 1,932.89           | \$156,536.94        |
| <b>Total Budget</b> | <b>\$ 99,444.46</b> | <b>\$ 7,200.00</b>     | <b>\$321,158.00</b>      | <b>\$ 4,300.00</b> | <b>\$432,102.46</b> |

#### *Breakdown by Department*

| Department                  | YTD Actuals          | Outstanding Encumbrances | Remaining Budget     | Total Budget         |
|-----------------------------|----------------------|--------------------------|----------------------|----------------------|
| Tourism                     | 133,484.17           | 79,987.84                | 90,730.45            | \$ 304,202.46        |
| Community Service Contracts | 59,726.40            | -                        | 63,873.60            | \$ 123,600.00        |
| Transfers Out               | 2,367.11             | -                        | 1,932.89             | \$ 4,300.00          |
| <b>Total</b>                | <b>\$ 195,577.68</b> | <b>\$ 79,987.84</b>      | <b>\$ 156,536.94</b> | <b>\$ 432,102.46</b> |

## Police Sales Tax Fund

### REVENUES:

#### *Breakdown by Source*

| Source          | Projected Revenue    | Current Collections  | Uncollected          |
|-----------------|----------------------|----------------------|----------------------|
| Taxes           | 347,269.87           | 210,494.79           | 136,775.08           |
| Interest Income | 347.27               | 174.20               | 173.07               |
| <b>Total</b>    | <b>\$ 347,617.14</b> | <b>\$ 210,668.99</b> | <b>\$ 136,948.15</b> |

### Expenditures:

#### *Breakdown by Account Group*

|                     | Transfers            | Total                |
|---------------------|----------------------|----------------------|
| YTD Actuals         | 210,668.99           | \$ 210,668.99        |
| Encumbrances        | -                    | \$ -                 |
| Remaining Budget    | 136,948.15           | \$ 136,948.15        |
| <b>Total Budget</b> | <b>\$ 347,617.14</b> | <b>\$ 347,617.14</b> |

#### *Breakdown by Department*

| Department    | YTD Actuals          | Outstanding Encumbrances | Remaining Budget     | Total Budget         |
|---------------|----------------------|--------------------------|----------------------|----------------------|
| Transfers Out | 210,668.99           | -                        | 136,948.15           | \$ 347,617.14        |
| <b>Total</b>  | <b>\$ 210,668.99</b> | <b>\$ -</b>              | <b>\$ 136,948.15</b> | <b>\$ 347,617.14</b> |

## Fire Sales Tax Fund

### REVENUES:

#### *Breakdown by Source*

| Source          | Projected Revenue    | Current Collections  | Uncollected          |
|-----------------|----------------------|----------------------|----------------------|
| Taxes           | 347,269.87           | 210,494.79           | 136,775.08           |
| Interest Income | 347.27               | 174.20               | 173.07               |
| <b>Total</b>    | <b>\$ 347,617.14</b> | <b>\$ 210,668.99</b> | <b>\$ 136,948.15</b> |

### Expenditures:

#### *Breakdown by Account Group*

|                     | Transfers            | Total                |
|---------------------|----------------------|----------------------|
| YTD Actuals         | 210,668.99           | \$ 210,668.99        |
| Encumbrances        | -                    | \$ -                 |
| Remaining Budget    | 136,948.15           | \$ 136,948.15        |
| <b>Total Budget</b> | <b>\$ 347,617.14</b> | <b>\$ 347,617.14</b> |

#### *Breakdown by Department*

| Department    | YTD Actuals          | Outstanding Encumbrances | Remaining Budget     | Total Budget         |
|---------------|----------------------|--------------------------|----------------------|----------------------|
| Transfers Out | 210,668.99           | -                        | 136,948.15           | \$ 347,617.14        |
| <b>Total</b>  | <b>\$ 210,668.99</b> | <b>\$ -</b>              | <b>\$ 136,948.15</b> | <b>\$ 347,617.14</b> |



## Tax Increment Finance Fund

### REVENUES:

#### *Breakdown by Source*

| Source       | Projected Revenue   | Current Collections | Uncollected         |
|--------------|---------------------|---------------------|---------------------|
| Taxes        | 41,600.00           | 25,821.00           | 15,779.00           |
| <b>Total</b> | <b>\$ 41,600.00</b> | <b>\$ 25,821.00</b> | <b>\$ 15,779.00</b> |

### Expenditures:

#### *Breakdown by Account Group*

|                     | Capital Outlay      | Total               |
|---------------------|---------------------|---------------------|
| YTD Actuals         | -                   | \$ -                |
| Encumbrances        | -                   | \$ -                |
| Remaining Budget    | 41,600.00           | \$ 41,600.00        |
| <b>Total Budget</b> | <b>\$ 41,600.00</b> | <b>\$ 41,600.00</b> |

#### *Breakdown by Department*

| Department   | YTD Actuals | Outstanding Encumbrances | Remaining Budget    | Total Budget        |
|--------------|-------------|--------------------------|---------------------|---------------------|
| Planning     | -           | -                        | 41,600.00           | \$ 41,600.00        |
| <b>Total</b> | <b>\$ -</b> | <b>\$ -</b>              | <b>\$ 41,600.00</b> | <b>\$ 41,600.00</b> |

## Drug Forfeiture Fund

### REVENUES:

#### *Breakdown by Source*

| Source                | Projected Revenue  | Current Collections | Uncollected        |
|-----------------------|--------------------|---------------------|--------------------|
| Intergovernmental Rev | 4,000.00           | -                   | 4,000.00           |
| Other Revenue         | -                  | 0.38                | (0.38)             |
| <b>Total</b>          | <b>\$ 4,000.00</b> | <b>\$ 0.38</b>      | <b>\$ 3,999.62</b> |

### Expenditures:

#### *Breakdown by Account Group*

|                     | Materials and Supplies | Total               |
|---------------------|------------------------|---------------------|
| YTD Actuals         | 3,543.95               | \$ 3,543.95         |
| Encumbrances        | 1,624.40               | \$ 1,624.40         |
| Remaining Budget    | 6,831.65               | \$ 6,831.65         |
| <b>Total Budget</b> | <b>\$ 12,000.00</b>    | <b>\$ 12,000.00</b> |

#### *Breakdown by Department*

| Department    | YTD Actuals        | Outstanding Encumbrances | Remaining Budget   | Total Budget        |
|---------------|--------------------|--------------------------|--------------------|---------------------|
| Police Patrol | 3,543.95           | 1,624.40                 | 6,831.65           | \$ 12,000.00        |
| <b>Total</b>  | <b>\$ 3,543.95</b> | <b>\$ 1,624.40</b>       | <b>\$ 6,831.65</b> | <b>\$ 12,000.00</b> |

## CDBG Grants

### REVENUES:

#### *Breakdown by Source*

| Source                | Projected Revenue    | Current Collections  | Uncollected          |
|-----------------------|----------------------|----------------------|----------------------|
| Intergovernmental Rev | 656,000.00           | 180,744.43           | 475,255.57           |
| Other Revenues        | 17,315.00            | 4,193.44             | 13,121.56            |
| Transfers In          | 181,685.69           | -                    | 181,685.69           |
| <b>Total</b>          | <b>\$ 855,000.69</b> | <b>\$ 184,937.87</b> | <b>\$ 670,062.82</b> |

### Expenditures:

#### *Breakdown by Account Group*

|                     | Personnel Services   | Materials and Supplies | Other Services & Charges | Total                |
|---------------------|----------------------|------------------------|--------------------------|----------------------|
| YTD Actuals         | 52,112.35            | 108.51                 | 164,606.18               | \$ 216,827.04        |
| Encumbrances        | -                    | -                      | 40,170.00                | \$ 40,170.00         |
| Remaining Budget    | 68,366.45            | 391.49                 | 347,559.99               | \$ 416,317.93        |
| <b>Total Budget</b> | <b>\$ 120,478.80</b> | <b>\$ 500.00</b>       | <b>\$ 552,336.17</b>     | <b>\$ 673,314.97</b> |

#### *Breakdown by Department*

| Department          | YTD Actuals          | Outstanding Encumbrances | Remaining Budget     | Total Budget         |
|---------------------|----------------------|--------------------------|----------------------|----------------------|
| CDBG Administration | 25,175.79            | -                        | 49,974.58            | \$ 75,150.37         |
| CDBG Housing Rehab  | 191,651.25           | 40,170.00                | 366,343.35           | \$ 598,164.60        |
| <b>Total</b>        | <b>\$ 216,827.04</b> | <b>\$ 40,170.00</b>      | <b>\$ 416,317.93</b> | <b>\$ 673,314.97</b> |

## ODOC NSP Program

### REVENUES:

#### *Breakdown by Source*

| Source        | Projected Revenue | Current Collections | Uncollected          |
|---------------|-------------------|---------------------|----------------------|
| Other Revenue | -                 | 4,790.80            | (4,790.80)           |
| <b>Total</b>  | <b>\$ -</b>       | <b>\$ 4,790.80</b>  | <b>\$ (4,790.80)</b> |

### Expenditures:

#### *Breakdown by Account Group*

|                     | Transfers Out       | Total               |
|---------------------|---------------------|---------------------|
| YTD Actuals         | -                   | \$ -                |
| Encumbrances        |                     | \$ -                |
| Remaining Budget    | 89,198.34           | \$ 89,198.34        |
| <b>Total Budget</b> | <b>\$ 89,198.34</b> | <b>\$ 89,198.34</b> |

#### *Breakdown by Department*

| Department    | YTD Actuals | Outstanding Encumbrances | Remaining Budget    | Total Budget        |
|---------------|-------------|--------------------------|---------------------|---------------------|
| Transfers Out | -           | -                        | 89,198.34           | \$ 89,198.34        |
| <b>Total</b>  | <b>\$ -</b> | <b>\$ -</b>              | <b>\$ 89,198.34</b> | <b>\$ 89,198.34</b> |

## Home Rehab Program Income

### REVENUES:

#### *Breakdown by Source*

| Source        | Projected Revenue | Current Collections | Uncollected          |
|---------------|-------------------|---------------------|----------------------|
| Other Revenue | -                 | 3,283.92            | (3,283.92)           |
| <b>Total</b>  | <b>\$ -</b>       | <b>\$ 3,283.92</b>  | <b>\$ (3,283.92)</b> |

### Expenditures:

#### *Breakdown by Account Group*

|                     | Transfers Out       | Total               |
|---------------------|---------------------|---------------------|
| YTD Actuals         | -                   | \$ -                |
| Encumbrances        | -                   | \$ -                |
| Remaining Budget    | 92,487.35           | \$ 92,487.35        |
| <b>Total Budget</b> | <b>\$ 92,487.35</b> | <b>\$ 92,487.35</b> |

#### *Breakdown by Department*

| Department    | YTD Actuals | Outstanding Encumbrances | Remaining Budget    | Total Budget        |
|---------------|-------------|--------------------------|---------------------|---------------------|
| Transfers Out | -           | -                        | 92,487.35           | \$ 92,487.35        |
| <b>Total</b>  | <b>\$ -</b> | <b>\$ -</b>              | <b>\$ 92,487.35</b> | <b>\$ 92,487.35</b> |

## Capital Improvement Fund

### REVENUES:

#### *Breakdown by Source*

| Source          | Projected Revenue      | Current Collections    | Uncollected            |
|-----------------|------------------------|------------------------|------------------------|
| Taxes           | 2,250,940.54           | 1,305,067.98           | 945,872.56             |
| Interest Income | 6,153.07               | 1,043.52               | 5,109.55               |
| Other Revenues  | 128,011.13             | 27,795.91              | 100,215.22             |
| <b>Total</b>    | <b>\$ 2,385,104.74</b> | <b>\$ 1,333,907.41</b> | <b>\$ 1,051,197.33</b> |

### Expenditures:

#### *Breakdown by Account Group*

|                     | Other Services & Charges | Capital Outlay       | Debt Service           | Transfers            | Total                  |
|---------------------|--------------------------|----------------------|------------------------|----------------------|------------------------|
| YTD Actuals         | 718.36                   | 143,996.92           | 558,682.87             | -                    | \$ 703,398.15          |
| Encumbrances        | -                        | 125,883.13           | -                      | -                    | \$ 125,883.13          |
| Remaining Budget    | (718.36)                 | 273,119.95           | 551,861.25             | 861,000.00           | \$ 1,685,262.84        |
| <b>Total Budget</b> | <b>\$ -</b>              | <b>\$ 543,000.00</b> | <b>\$ 1,110,544.12</b> | <b>\$ 861,000.00</b> | <b>\$ 2,514,544.12</b> |

#### *Breakdown by Department*

| Department             | YTD Actuals          | Outstanding Encumbrances | Remaining Budget       | Total Budget           |
|------------------------|----------------------|--------------------------|------------------------|------------------------|
| Finance                | 30.85                | -                        | (30.85)                | \$ -                   |
| Information Systems    | 39,998.00            | 12,279.00                | 97,723.00              | \$ 150,000.00          |
| Police Patrol          | 38,784.00            | 3,600.00                 | 26,516.00              | \$ 68,900.00           |
| Fire Suppression       | -                    | 3,996.00                 | 96,504.00              | \$ 100,500.00          |
| Streets                | 28,012.30            | -                        | 1,987.70               | \$ 30,000.00           |
| Parks                  | 21,198.99            | 75,917.00                | 16,484.01              | \$ 113,600.00          |
| Library                | 7,450.00             | -                        | 2,550.00               | \$ 10,000.00           |
| Utility Administration | 687.51               | -                        | (687.51)               | \$ -                   |
| Municipal Auditorium   | -                    | -                        | 10,000.00              | \$ 10,000.00           |
| Senior Center          | 3,488.24             | -                        | 6,511.76               | \$ 10,000.00           |
| Equipment Services     | -                    | -                        | 10,000.00              | \$ 10,000.00           |
| Building Maintenance   | 5,065.39             | 30,091.13                | 4,843.48               | \$ 40,000.00           |
| Debt Service           | 558,682.87           | -                        | 551,861.25             | \$ 1,110,544.12        |
| Transfers Out          | -                    | -                        | 861,000.00             | \$ 861,000.00          |
| <b>Total</b>           | <b>\$ 703,398.15</b> | <b>\$ 125,883.13</b>     | <b>\$ 1,685,262.84</b> | <b>\$ 2,514,544.12</b> |



## Street Improvement Fund

### REVENUES:

#### *Breakdown by Source*

| Source                 | Projected Revenue      | Current Collections    | Uncollected            |
|------------------------|------------------------|------------------------|------------------------|
| Taxes                  | 2,541,384.36           | 1,473,463.78           | 1,067,920.58           |
| Intergovernmental Rev. | 1,000,000.00           | -                      | 1,000,000.00           |
| Interest Income        | 18,930.88              | 751.26                 | 18,179.62              |
| Other Revenues         | 175,412.43             | 175,412.43             | -                      |
| Transfers In           | 300,000.00             | -                      | 300,000.00             |
| <b>Total</b>           | <b>\$ 4,035,727.67</b> | <b>\$ 1,649,627.47</b> | <b>\$ 2,386,100.20</b> |

### Expenditures:

#### *Breakdown by Account Group*

|                     | Other Charges & Services | Capital Outlay         | Transfers              | Total                  |
|---------------------|--------------------------|------------------------|------------------------|------------------------|
| YTD Actuals         | 189.20                   | 1,072,012.70           | -                      | \$ 1,072,201.90        |
| Encumbrances        | -                        | 189,946.68             | -                      | \$ 189,946.68          |
| Remaining Budget    | (189.20)                 | 4,347,421.20           | 1,148,713.21           | \$ 5,495,945.21        |
| <b>Total Budget</b> | <b>\$ -</b>              | <b>\$ 5,609,380.58</b> | <b>\$ 1,148,713.21</b> | <b>\$ 6,758,093.79</b> |

#### *Breakdown by Department*

| Department      | YTD Actuals            | Outstanding Encumbrances | Remaining Budget       | Total Budget           |
|-----------------|------------------------|--------------------------|------------------------|------------------------|
| Engineering     | 888,556.22             | -                        | 4,170,824.36           | \$ 5,059,380.58        |
| Streets         | 150,566.68             | 189,946.68               | 159,486.64             | \$ 500,000.00          |
| Traffic Control | 33,079.00              | -                        | 16,921.00              | \$ 50,000.00           |
| Transfers Out   | -                      | -                        | 1,148,713.21           | \$ 1,148,713.21        |
| <b>Total</b>    | <b>\$ 1,072,201.90</b> | <b>\$ 189,946.68</b>     | <b>\$ 5,495,945.21</b> | <b>\$ 6,758,093.79</b> |

## 2018 Capital Improvement Fund

### REVENUES:

#### *Breakdown by Source*

| Source          | Projected Revenue       | Current Collections    | Uncollected             |
|-----------------|-------------------------|------------------------|-------------------------|
| Taxes           | 2,904,439.33            | 1,683,958.64           | 1,220,480.69            |
| Interest Income | 52,778.15               | 2,117.35               | 50,660.80               |
| Other Revenue   | 16,875,006.07           | 18.17                  | 16,874,987.90           |
| <b>Total</b>    | <b>\$ 19,832,223.55</b> | <b>\$ 1,686,094.16</b> | <b>\$ 18,146,129.39</b> |

### Expenditures:

#### *Breakdown by Account Group*

|                     | Other Services & Charges | Capital Outlay          | Debt Service           | Total                   |
|---------------------|--------------------------|-------------------------|------------------------|-------------------------|
| YTD Actuals         | 13,950.01                | 1,736,604.01            | -                      | \$ 1,750,554.02         |
| Encumbrances        | 31,325.00                | 1,546,974.50            | -                      | \$ 1,578,299.50         |
| Remaining Budget    | 134,724.99               | 16,526,169.64           | 2,740,798.33           | \$ 19,401,692.96        |
| <b>Total Budget</b> | <b>\$ 180,000.00</b>     | <b>\$ 19,809,748.15</b> | <b>\$ 2,740,798.33</b> | <b>\$ 22,730,546.48</b> |

#### *Breakdown by Department*

| Department             | YTD Actuals            | Outstanding Encumbrances | Remaining Budget        | Total Budget            |
|------------------------|------------------------|--------------------------|-------------------------|-------------------------|
| Police Patrol          | 1,689,748.09           | 1,492,139.50             | 472,716.56              | \$ 3,654,604.15         |
| Engineering            | -                      | -                        | 1,750,000.00            | \$ 1,750,000.00         |
| Streets                | 28,000.00              | 67,500.00                | 5,440,655.00            | \$ 5,536,155.00         |
| Parks                  | 17,950.00              | 18,660.00                | 8,906,379.00            | \$ 8,942,989.00         |
| Library                | 14,855.93              | -                        | 71,144.07               | \$ 86,000.00            |
| Senior Citizens Center | -                      | -                        | 20,000.00               | \$ 20,000.00            |
| Debt Service           | -                      | -                        | 2,740,798.33            | \$ 2,740,798.33         |
| <b>Total</b>           | <b>\$ 1,750,554.02</b> | <b>\$ 1,578,299.50</b>   | <b>\$ 19,401,692.96</b> | <b>\$ 22,730,546.48</b> |

## Aquatic Center

### REVENUES:

#### *Breakdown by Source*

| Source               | Projected Revenue    | Current Collections  | Uncollected          |
|----------------------|----------------------|----------------------|----------------------|
| Charges for Services | 102,500.00           | 40,132.50            | 62,367.50            |
| Other Revenues       | 12,000.00            | 4,917.15             | 7,082.85             |
| Interest Income      | 37,500.00            | 22,986.20            | 14,513.80            |
| Transfers In         | 202,366.73           | 132,672.74           | 69,693.99            |
| <b>Total</b>         | <b>\$ 354,366.73</b> | <b>\$ 200,708.59</b> | <b>\$ 153,658.14</b> |

### Expenditures:

#### *Breakdown by Account Group*

|                     | Personnel Services   | Materials and Supplies | Other Services & Charges | Total                |
|---------------------|----------------------|------------------------|--------------------------|----------------------|
| YTD Actuals         | 150,742.41           | 16,460.34              | 16,181.91                | \$ 183,384.66        |
| Encumbrances        | -                    | 2,458.23               | 3,795.00                 | \$ 6,253.23          |
| Remaining Budget    | 91,094.31            | 54,781.43              | 18,853.09                | \$ 164,728.83        |
| <b>Total Budget</b> | <b>\$ 241,836.72</b> | <b>\$ 73,700.00</b>    | <b>\$ 38,830.00</b>      | <b>\$ 354,366.72</b> |

#### *Breakdown by Department*

| Department   | YTD Actuals          | Outstanding Encumbrances | Remaining Budget     | Total Budget         |
|--------------|----------------------|--------------------------|----------------------|----------------------|
| Pool         | 183,384.66           | 6,253.23                 | 164,728.83           | \$ 354,366.72        |
| <b>Total</b> | <b>\$ 183,384.66</b> | <b>\$ 6,253.23</b>       | <b>\$ 164,728.83</b> | <b>\$ 354,366.72</b> |

## Shawnee Municipal Authority

### REVENUES:

#### *Breakdown by Source*

| Source                | Projected Revenue       | Current Collections    | Uncollected             |
|-----------------------|-------------------------|------------------------|-------------------------|
| Intergovernmental Rev | 68,609.89               | 68,609.89              | -                       |
| Licenses and Permits  | 25,460.00               | 12,319.00              | 13,141.00               |
| Charges for Services  | 14,254,668.00           | 7,592,908.29           | 6,661,759.71            |
| Interest Income       | 35,000.00               | 11,874.37              | 23,125.63               |
| Other Revenues        | 3,935,929.87            | 139,868.96             | 3,796,060.91            |
| Transfers In          | 1,979,713.21            | -                      | 1,979,713.21            |
| <b>Total</b>          | <b>\$ 20,299,380.97</b> | <b>\$ 7,825,580.51</b> | <b>\$ 12,473,800.46</b> |

### Expenditures:

#### *Breakdown by Account Group*

|                     | Personnel Services     | Materials and Supplies | Other Services & Charges | Capital Outlay         | Debt Service           | Transfers              | Total                   |
|---------------------|------------------------|------------------------|--------------------------|------------------------|------------------------|------------------------|-------------------------|
| YTD Actuals         | 1,268,783.33           | 384,979.31             | 2,936,288.15             | 652,925.85             | 1,741,897.74           | -                      | \$ 6,984,874.38         |
| Encumbrances        | -                      | 100,701.99             | 289,398.26               | 159,381.00             | -                      | -                      | \$ 549,481.25           |
| Remaining Budget    | 1,689,882.10           | 211,258.70             | 3,770,168.24             | 1,439,736.95           | 604,095.35             | 4,866,000.00           | \$ 12,581,141.34        |
| <b>Total Budget</b> | <b>\$ 2,958,665.43</b> | <b>\$ 696,940.00</b>   | <b>\$ 6,995,854.65</b>   | <b>\$ 2,252,043.80</b> | <b>\$ 2,345,993.09</b> | <b>\$ 4,866,000.00</b> | <b>\$ 20,115,496.97</b> |

#### *Breakdown by Department*

| Department                | YTD Actuals            | Outstanding Encumbrances | Remaining Budget        | Total Budget            |
|---------------------------|------------------------|--------------------------|-------------------------|-------------------------|
| Utility Billing           | 287,038.63             | 5,047.97                 | 421,672.20              | \$ 713,758.80           |
| Utility Administration    | 2,591,642.21           | 23,365.88                | 3,101,755.14            | \$ 5,716,763.23         |
| Lake Operations           | 3,075.97               | 7,350.00                 | 153,774.03              | \$ 164,200.00           |
| Water Production          | 618,311.54             | 232,669.41               | 651,646.80              | \$ 1,502,627.75         |
| Water Distribution        | 961,046.10             | 152,633.41               | 1,280,127.72            | \$ 2,393,807.23         |
| North Sewer Treatment Plt | 226,112.58             | 78,368.82                | 270,252.75              | \$ 574,734.15           |
| South Sewer Treatment Plt | 319,842.17             | 36,072.85                | 390,436.01              | \$ 746,351.03           |
| Sewer Collection          | 235,907.44             | 13,972.91                | 841,381.34              | \$ 1,091,261.69         |
| Debt Service              | 1,741,897.74           | -                        | 604,095.35              | \$ 2,345,993.09         |
| Transfers Out             | -                      | -                        | 4,866,000.00            | \$ 4,866,000.00         |
| <b>Total</b>              | <b>\$ 6,984,874.38</b> | <b>\$ 549,481.25</b>     | <b>\$ 12,581,141.34</b> | <b>\$ 20,115,496.97</b> |

## Shawnee Airport Authority

### REVENUES:

#### *Breakdown by Source*

| Source                | Projected Revenue      | Current Collections  | Uncollected          |
|-----------------------|------------------------|----------------------|----------------------|
| Intergovernmental Rev | 1,023,439.80           | 417,133.00           | 606,306.80           |
| Rental Revenues       | 284,002.70             | 121,451.30           | 162,551.40           |
| Other Revenues        | 131,850.00             | 60,581.74            | 71,268.26            |
| Transfers In          | 192,460.00             | 62,460.00            | 130,000.00           |
| <b>Total</b>          | <b>\$ 1,631,752.50</b> | <b>\$ 661,626.04</b> | <b>\$ 970,126.46</b> |

### Expenditures:

#### *Breakdown by Account Group*

|                     | Personnel Services   | Materials and Supplies | Other Services & Charges | Capital Outlay         | Total                  |
|---------------------|----------------------|------------------------|--------------------------|------------------------|------------------------|
| YTD Actuals         | 86,191.55            | 39,805.68              | 32,731.68                | 464,768.02             | \$ 623,496.93          |
| Encumbrances        | -                    | 202,253.36             | 20,646.81                | 328,723.88             | \$ 551,624.05          |
| Remaining Budget    | 114,391.14           | 4,290.96               | 78,118.51                | 260,330.10             | \$ 457,130.71          |
| <b>Total Budget</b> | <b>\$ 200,582.69</b> | <b>\$ 246,350.00</b>   | <b>\$ 131,497.00</b>     | <b>\$ 1,053,822.00</b> | <b>\$ 1,632,251.69</b> |

#### *Breakdown by Department*

| Department   | YTD Actuals          | Outstanding Encumbrances | Remaining Budget     | Total Budget           |
|--------------|----------------------|--------------------------|----------------------|------------------------|
| Airport      | 623,496.93           | 551,624.05               | 457,130.71           | \$ 1,632,251.69        |
| <b>Total</b> | <b>\$ 623,496.93</b> | <b>\$ 551,624.05</b>     | <b>\$ 457,130.71</b> | <b>\$ 1,632,251.69</b> |

## Workers' Compensation Self-Insurance Fund

### REVENUES:

#### *Breakdown by Source*

| Source         | Projected Revenue    | Current Collections  | Uncollected          |
|----------------|----------------------|----------------------|----------------------|
| Other Revenues | -                    | 7,078.23             | (7,078.23)           |
| Transfers In   | 809,683.00           | 169,232.30           | 640,450.70           |
| <b>Total</b>   | <b>\$ 809,683.00</b> | <b>\$ 176,310.53</b> | <b>\$ 633,372.47</b> |

### Expenditures:

#### *Breakdown by Account Group*

|                     | Other Services & Charges | Total                |
|---------------------|--------------------------|----------------------|
| YTD Actuals         | 194,364.46               | \$ 194,364.46        |
| Encumbrances        | -                        | \$ -                 |
| Remaining Budget    | 615,318.48               | \$ 615,318.48        |
| <b>Total Budget</b> | <b>\$ 809,682.94</b>     | <b>\$ 809,682.94</b> |

#### *Breakdown by Department*

| Department                         | YTD Actuals          | Outstanding Encumbrances | Remaining Budget     | Total Budget         |
|------------------------------------|----------------------|--------------------------|----------------------|----------------------|
| Workers' Comp Self- Insurance Fund | 194,364.46           |                          | 615,318.48           | \$ 809,682.94        |
| <b>Total</b>                       | <b>\$ 194,364.46</b> | <b>\$ -</b>              | <b>\$ 615,318.48</b> | <b>\$ 809,682.94</b> |



## Library Fund

### REVENUES:

#### *Breakdown by Source*

| Source        | Projected Revenue   | Current Collections | Uncollected         |
|---------------|---------------------|---------------------|---------------------|
| Other Revenue | -                   | 175.24              | (175.24)            |
| Transfers In  | 97,802.63           | 45,190.72           | 52,611.91           |
| <b>Total</b>  | <b>\$ 97,802.63</b> | <b>\$ 45,365.96</b> | <b>\$ 52,436.67</b> |

### Expenditures:

#### *Breakdown by Account Group*

|                     | Personnel Services  | Materials and Supplies | Other Services & Charges | Total               |
|---------------------|---------------------|------------------------|--------------------------|---------------------|
| YTD Actuals         | 16,283.96           | 1,240.98               | 19,715.51                | \$ 37,240.45        |
| Encumbrances        | -                   | 946.08                 | 6,562.11                 | \$ 7,508.19         |
| Remaining Budget    | 15,758.65           | 2,192.94               | 35,102.38                | \$ 53,053.97        |
| <b>Total Budget</b> | <b>\$ 32,042.61</b> | <b>\$ 4,380.00</b>     | <b>\$ 61,380.00</b>      | <b>\$ 97,802.61</b> |

#### *Breakdown by Department*

| Department   | YTD Actuals         | Outstanding Encumbrances | Remaining Budget    | Total Budget        |
|--------------|---------------------|--------------------------|---------------------|---------------------|
| Library      | 37,240.45           | 7,508.19                 | 53,053.97           | \$ 97,802.61        |
| <b>Total</b> | <b>\$ 37,240.45</b> | <b>\$ 7,508.19</b>       | <b>\$ 53,053.97</b> | <b>\$ 97,802.61</b> |

## Cemetery Perpetual Fund

### REVENUES:

#### *Breakdown by Source*

| Source       | Projected Revenue  | Current Collections | Uncollected        |
|--------------|--------------------|---------------------|--------------------|
| Transfers In | 4,000.00           | 4,266.24            | (266.24)           |
| <b>Total</b> | <b>\$ 4,000.00</b> | <b>\$ 4,266.24</b>  | <b>\$ (266.24)</b> |

### Expenditures:

#### *Breakdown by Account Group*

|                     | Other Services &<br>Charges | Capital Outlay      | Total               |
|---------------------|-----------------------------|---------------------|---------------------|
| YTD Actuals         | -                           | -                   | \$ -                |
| Encumbrances        | -                           | -                   | \$ -                |
| Remaining Budget    | 4,500.00                    | 20,000.00           | \$ 24,500.00        |
| <b>Total Budget</b> | <b>\$ 4,500.00</b>          | <b>\$ 20,000.00</b> | <b>\$ 24,500.00</b> |

#### *Breakdown by Department*

| Department   | YTD Actuals | Outstanding<br>Encumbrances | Remaining<br>Budget | Total Budget        |
|--------------|-------------|-----------------------------|---------------------|---------------------|
| Cemetery     |             |                             | 24,500.00           | \$ 24,500.00        |
| <b>Total</b> | <b>\$ -</b> | <b>\$ -</b>                 | <b>\$ 24,500.00</b> | <b>\$ 24,500.00</b> |

## Gifts & Contributions Fund

### REVENUES:

#### *Breakdown by Source*

| Source              | Projected Revenue   | Current Collections | Uncollected |
|---------------------|---------------------|---------------------|-------------|
| Gifts and Donations | 13,531.97           | 13,531.97           | -           |
| <b>Total</b>        | <b>\$ 13,531.97</b> | <b>\$ 13,531.97</b> | <b>\$ -</b> |

### Expenditures:

#### *Breakdown by Account Group*

|                     | Materials and Supplies | Total              |
|---------------------|------------------------|--------------------|
| YTD Actuals         | 3,986.10               | \$ 3,986.10        |
| Encumbrances        | -                      | \$ -               |
| Remaining Budget    | 1,013.90               | \$ 1,013.90        |
| <b>Total Budget</b> | <b>\$ 5,000.00</b>     | <b>\$ 5,000.00</b> |

#### *Breakdown by Department*

| Department            | YTD Actuals     | Outstanding Encumbrances | Remaining Budget | Total Budget    |
|-----------------------|-----------------|--------------------------|------------------|-----------------|
| Senior Citizen Center | 199.71          | -                        | (199.71)         | -               |
| Animal Shelter        | 3,786.39        | -                        | 1,213.61         | 5,000.00        |
| <b>Total</b>          | <b>3,786.39</b> | <b>-</b>                 | <b>1,013.90</b>  | <b>5,000.00</b> |

## Sister Cities Fund

### REVENUES:

#### *Breakdown by Source*

| Source        | Projected Revenue   | Current Collections | Uncollected         |
|---------------|---------------------|---------------------|---------------------|
| Other Revenue | 15,000.00           | -                   | 15,000.00           |
| Transfers In  | 15,000.00           | -                   | 15,000.00           |
| <b>Total</b>  | <b>\$ 30,000.00</b> | <b>\$ -</b>         | <b>\$ 30,000.00</b> |

### Expenditures:

#### *Breakdown by Account Group*

|                     | Other Services &<br>Charges | Total               |
|---------------------|-----------------------------|---------------------|
| YTD Actuals         | -                           | \$ -                |
| Encumbrances        | -                           | \$ -                |
| Remaining Budget    | 30,000.00                   | \$ 30,000.00        |
| <b>Total Budget</b> | <b>\$ 30,000.00</b>         | <b>\$ 30,000.00</b> |

#### *Breakdown by Department*

| Department    | YTD Actuals | Outstanding<br>Encumbrances | Remaining<br>Budget | Total Budget        |
|---------------|-------------|-----------------------------|---------------------|---------------------|
| Sister Cities | -           | -                           | 30,000.00           | \$ 30,000.00        |
| <b>Total</b>  | <b>\$ -</b> | <b>\$ -</b>                 | <b>\$ 30,000.00</b> | <b>\$ 30,000.00</b> |