AGENDA
SHAWNEE MUNICIPAL AUTHORITY
January 20, 2015 AT 6:30 P.M.
COMMISSION CHAMBERS AT CITY HALL
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

1. Consider approval of Consent Agenda:

   a. Minutes from the January 5, 2015 meeting

   b. Authorize staff to solicit bids to install a natural gas backup generator at the South Side Sewer Plant.

2. New Business

   (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

3. Consider an Executive Session for discussion of potential claims, litigation or other options regarding encroachment into the City's utility service area by other entities as authorized by 25 O.S. §307(B)(4).

4. Consider matters discussed in Executive Session regarding potential claims, litigation or other options regarding encroachment into the City's utility service area by other entities as authorized by 25 O.S. §307(B)(4).

5. Adjournment

Respectfully submitted

Phyllis Loftis, CMC, City Clerk

Shawnee Municipal Authority **1. a.**

Meeting Date: 01/20/2015

SMA Minutes

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Minutes from the January 5, 2015 meeting

Attachments

SMA 1-5-2015 Minutes

THE TRUSTEES OF THE SHAWNEE MUNICIPAL AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN REGULAR SCHEDULED SESSION IN THE COMMISSION CHAMBERS AT CITY HALL, 9TH AND BROADWAY, SHAWNEE, OKLAHOMA, MONDAY, JANUARY 5, 2015, DURING THE BOARD OF CITY COMMISSIONERS MEETING AT 6:30 P.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW. UPON ROLL CALL, A QUORUM WAS DECLARED WITH THE FOLLOWING MEMBERS IN ATTENDANCE:

PRESENT: Vogel, Agee, Harrod, Mainord, Hall, Shaw
ABSENT: Dykstra

Call to Order

Declaration of a Quorum

AGENDA ITEM NO. 1: Consider approval of Consent Agenda

a. Minutes from the December 15, 2014 meeting

A motion was made by Trustee Hall, seconded by Trustee Harrod, to approve the Consent Agenda item No. 1(a). Motion carried 5-1.

AYE: Hall, Harrod, Mainord, Vogel, Agee
NAY: Shaw

AGENDA ITEM NO. 2: New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no New Business.

AGENDA ITEM NO. 3: Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (7:33 p.m.)

_____
WES MAINORD
CHAIRMAN

ATTEST:

_____

LISA LASYONE, DEPUTY CITY CLERK
SECRETARY

Shawnee Municipal Authority **1. b.**

Meeting Date: 01/20/2015

Generator Request

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Authorize staff to solicit bids to install a natural gas backup generator at the South Side Sewer Plant.

Attachments

SMA Generator Memo

Steve Nelms
Utility Director
405-273-1960

Lyndsay Pickens
Administrative Assistant
Phone: 405-273-1960
Fax: 405-878-1550

Mayor
WES MAINORD

111 S. Kickapoo, Shawnee, OK 74801

Brad Schmidt
Deputy Utility Director
405-878-1513

Commissioners
Gary Vogel
Linda Agee
James Harrod
Keith Hall
Lesa Shaw
Micheal Dykstra

MEMORANDUM

To: Justin Erickson, Interim City Manager.
From: Steve Nelms, Utility Director
CC: Mayor and City Commission Cindy Sementelli, Finance Director
Date: January 20th, 2015
Re: Back Up Generator, South Side Sewer Plant (1/20/2015)

Nature of the Request: Staff is respectfully requesting authorization to solicit bids to install a natural gas backup generator that will supply back up power to the South Side Sewer Plant. (i.e. Engineered plans are currently being developed)

Staff Analysis, Considerations: The South Side Sewer Plant currently does not have a backup power supply to run the sewer plant in the event of utility power loss. The proposed backup generator his highly recommended by ODEQ. During ODEQ plant inspection on 12/09/2014 ODEQ questioned staff as to why there is not a backup gen for the Sewer Plant; staff responded with, the backup power generator has been budgeted for this year.

Recommendation: Staff recommends approval of the request.

Budget Consideration:

$ 75,000 was budgeted for this project in FY 14/15 capital budget.

Shawnee Municipal Authority **3.**

Meeting Date: 01/20/2015

Consider Exec Session Encroachment

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Consider an Executive Session for discussion of potential claims, litigation or other options regarding encroachment into the City's utility service area by other entities as authorized by 25 O.S. §307(B)(4).

Shawnee Municipal Authority **4.**

Meeting Date: 01/20/2015

Exec Session Encroachment

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Consider matters discussed in Executive Session regarding potential claims, litigation or other options regarding encroachment into the City's utility service area by other entities as authorized by 25 O.S. §307(B)(4).