

**MINUTES
AIRPORT ADVISORY BOARD
JANUARY 20, 2021
REGULARLY SCHEDULED MEETING
2202 NORTH AIRPORT DR
SHAWNEE, OK**

AIRPORT ADVISORY BOARD MEMBERS PRESENT

Mr. Barry Fogerty, Vice Chairman, Mr. Harmik DerSahakian, Mr. Scott Lee, Mr. Randall Rogers, Mr. Jim Smith, Mr. Blake White

OTHERS PRESENT

Mr. Darrin Lofton, Pacific Air Holdings/KSNL Aero
Mr. Rob Morris
Ms. Kathryn Parker, Airport Line Services Attendant
Ms. Bonnie Wilson, Airport Manager

I. DECLARATION OF A QUORUM

Six members of the Advisory Committee were noted as Present, the Vice Chairman Declared a Quorum.

II. CONSIDERATION AND APPROVAL OF MINUTES FROM DECEMBER 16, 2020 MEETING

A copy of the Minutes was included in the meeting agenda package.

Mr. Smith noted the omission of a guest's name under "Others Present" and requested an amendment in the form of a correction to the Minutes.

The Vice Chairman called for a Motion to Approve the Minutes as amended.

Mr. Rogers offered the Motion; Mr. DerSahakian provided a Second.

The Vice Chairman called the Question.

All Advisory Board members present voted to approve the Motion.

III. CITIZEN COMMENTS

No Citizen Comments were offered.

IV. DISCUSSION AND CONSIDERATION OF REQUEST FOR INDEPENDENT OPERATORS AGREEMENT – FLIGHT INSTRUCTION

Staff introduced a memo recommending execution of an Independent Operators Agreement with Mr. David Lane authorizing the provision of flight instruction services to aircraft owners based at or operating from the Shawnee Regional Airport under certain terms and conditions to be in accordance with the Minimum Standards.

Mr. Lee and Mr. White suggested that any final agreement include a requirement for General Liability insurance certificate providing coverage for Certified Flight Instruction.

The Vice Chairman called for a motion to approve the execution of an Independent Operators Agreement including a provision for the insurance certificate recommended by Misters Lee and White.

Mr. Lee offered the Motion; Mr. Smith provided a Second.

The Vice Chairman called the Question.

All members of the Advisory Board present voted to approve the Motion.

V. DISCUSSION AND CONSIDERATION OF SEATING BUDGET ADVISORY COMMITTEE

Staff introduced a memo to discuss forming a committee of Board members to work with staff to develop short, mid, and long-term budget recommendations for inclusion in requests made to the City of Shawnee and the Shawnee Airport Authority.

The Vice Chairman called for a motion to approve the formation of a Budget Advisory Committee.

Mr. DerSahakian offered the Motion; Mr. Rogers provided a Second.

The Vice Chairman called the Question.

All members of the Advisory Board present voted to approve the Motion.

The Vice Chairman noted that Mr. DerSahakian volunteered to serve as chairman of the committee and then asked for two additional volunteers.

Mr. Lee and Mr. Rogers volunteered to serve. Mr. DerSahakian indicated that he would seek a date and time for the initial meeting of the Committee.

VI. STAFF REPORT

Staff provided a report on current fuel price comparisons, and fuel sales at SNL. An additional chart demonstrating recent price increases within the local market area was also included in this month's staff report.

A summary of performance against budget to for the Fiscal Year to date was also presented.

VII. NEW BUSINESS

No New Business was presented.

VIII. BOARD COMMENTS

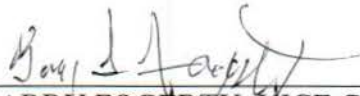
No Comments were offered.

IX. ADJOURNMENT

The Vice Chairman called for a Motion to Adjourn the meeting.

Mr. Lee made a Motion to Adjourn; Mr. DerSahakian provided a Second to the Motion.

The Vice Chairman called the Question and the Members of the Advisory Board present unanimously approved the Motion. The meeting was adjourned.

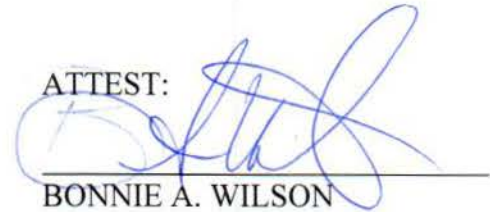


BARRY FOGERTY, VICE CHAIRMAN
For John Klaser, Chairman

2-24-21

DATE

ATTEST:



BONNIE A. WILSON

2/24/21

DATE