

AGENDA
SHAWNEE MUNICIPAL AUTHORITY
January 21, 2014 AT 6:30 P.M.
COMMISSION CHAMBERS AT CITY HALL
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

1. Consider approval of Consent Agenda:

- a. Minutes from the December 16, 2013 meeting.
- b. Request an increase in the slip line quantities to finish the 24 inch sewer rehab project.
- c. Request re-award and extend the annual sewer rehab maintenance contract with Jordan Contractors as per current contract allows.

2. Consider Bids:

- a. Federal Street Bridge Waterline Replacement Project (Open)

3. New Business

(Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

4. Administrative Reports

5. Adjournment

Respectfully submitted

Phyllis Loftis, CMC, City Clerk

Shawnee Municipal Authority

1. a.

Meeting Date: 01/21/2014

Minutes

Submitted By: Donna Mayo, Administration

Department: Administration

Information

Title of Item for Agenda

Minutes from the December 16, 2013 meeting.

Attachments

Minutes

THE TRUSTEES OF THE SHAWNEE MUNICIPAL AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN REGULAR SCHEDULED SESSION IN THE COMMISSION CHAMBERS AT CITY HALL, 9TH AND BROADWAY, SHAWNEE, OKLAHOMA, MONDAY, DECEMBER 16, 2013, DURING THE BOARD OF CITY COMMISSIONERS MEETING AT 6:30 P.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW. UPON ROLL CALL, A QUORUM WAS DECLARED WITH THE FOLLOWING MEMBERS IN ATTENDANCE:

PRESENT: Agee, Harrod, Mainord, Hall, Winterringer, Smith

ABSENT: Stephens

Call to Order

Declaration of a Quorum

AGENDA ITEM NO. 1: Consider approval of Consent Agenda

a. Minutes from the December 2, 2013 regular meeting

A motion was made by Trustee Harrod, seconded by Trustee Winterringer, to approve the Consent Agenda item No. 1(a). Motion carried 6-0.

AYE: Harrod, Winterringer, Smith, Agee, Mainord, Hall

NAY: None

AGENDA ITEM NO. 2: New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no new business.

AGENDA ITEM NO. 3: Administrative Reports

There was no Administrative Reports.

AGENDA ITEM NO. 4: Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (7:28 p.m.)

WES MAINORD
CHAIRMAN

ATTEST:

PHYLLIS LOFTIS, CMC, CITY CLERK
SECRETARY

Shawnee Municipal Authority

1. b.

Meeting Date: 01/21/2014

24 inch sewer rehab project increase

Submitted By: Donna Mayo, Administration

Department: Administration

Information

Title of Item for Agenda

Request an increase in the slip line quantities to finish the 24 inch sewer rehab project.

Attachments

Memo 24 inch sewer line rehab project

Map of 24 inch sewer line extension

Steve Nelms
Utility Director
405-273-1960

Lyndsay Pickens
Administrative Assistant
Phone: 405-273-1960
Fax: 405-878-1550

Mayor
WES MAINORD



111 S. Kickapoo, Shawnee, OK 74801

Greg Price
Plant Manager
405-878-1662

Brad Schmidt
Maintenance Manager
405-878-1513

Commissioners
Pam Stephens
Linda Agee
James Harrod
Keith Hall
John Winterringer
Steve Smith

MEMORANDUM

To: Brian McDougal, City Manager.
From: Steve Nelms, Utility Director
CC: Mayor and City Commission Cindy Sementelli, Finance Director
Date: 1/14/2014
Re: Increase Quantities, Slip Line Project SMA-13-07

Nature of the Request: Staff is requesting authorization from the city commission allowing staff to increase the current 24" sewer slip line quantities an additional 1,050 LF. Raising the total estimated 24" sewer slip line LF to 4,820'.

Staff Analysis, Considerations: This would allow for the 24" RCP pipe that is located "under" the North Side's Sewer Plants Clarifier to be rehabbed with the completion of the project stopping at the head works of the plant. This is a proactive step to prevent the failure of the current 24" RCP sewer line that is located under the clarifier. If the current 24" RCP fails under the clarifier it will be nearly impossible to repair.

Recommendation: Staff is respectfully requesting the city commission approve the request.

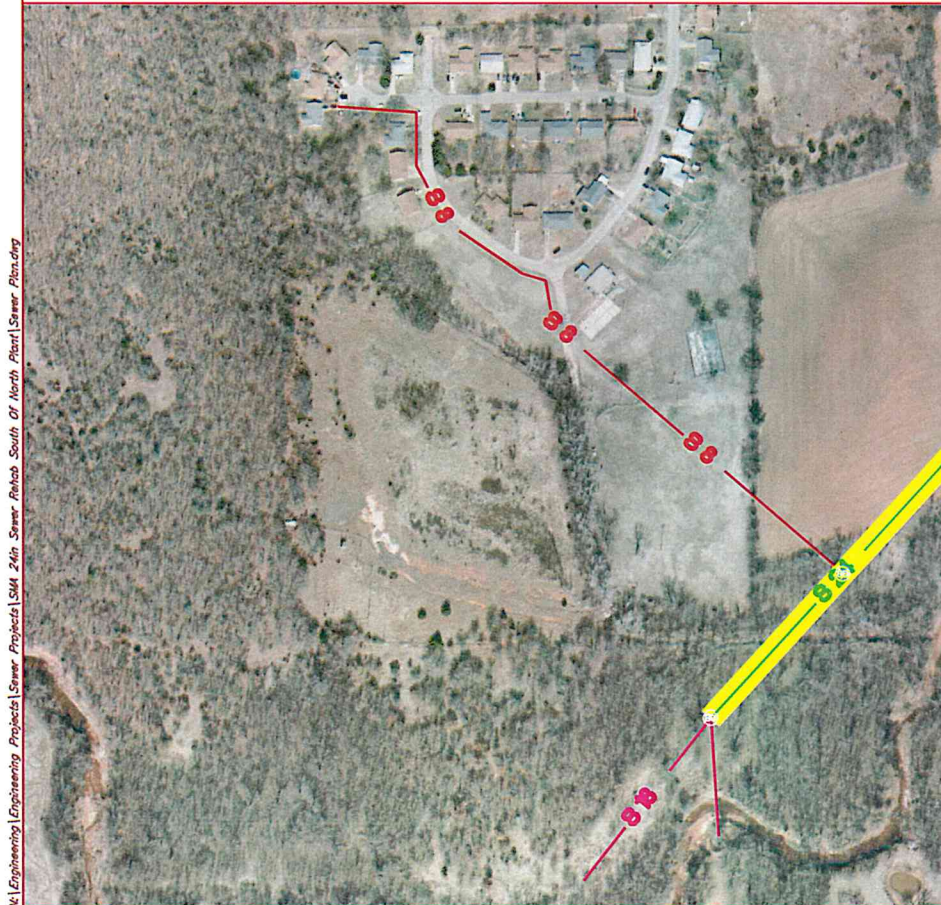
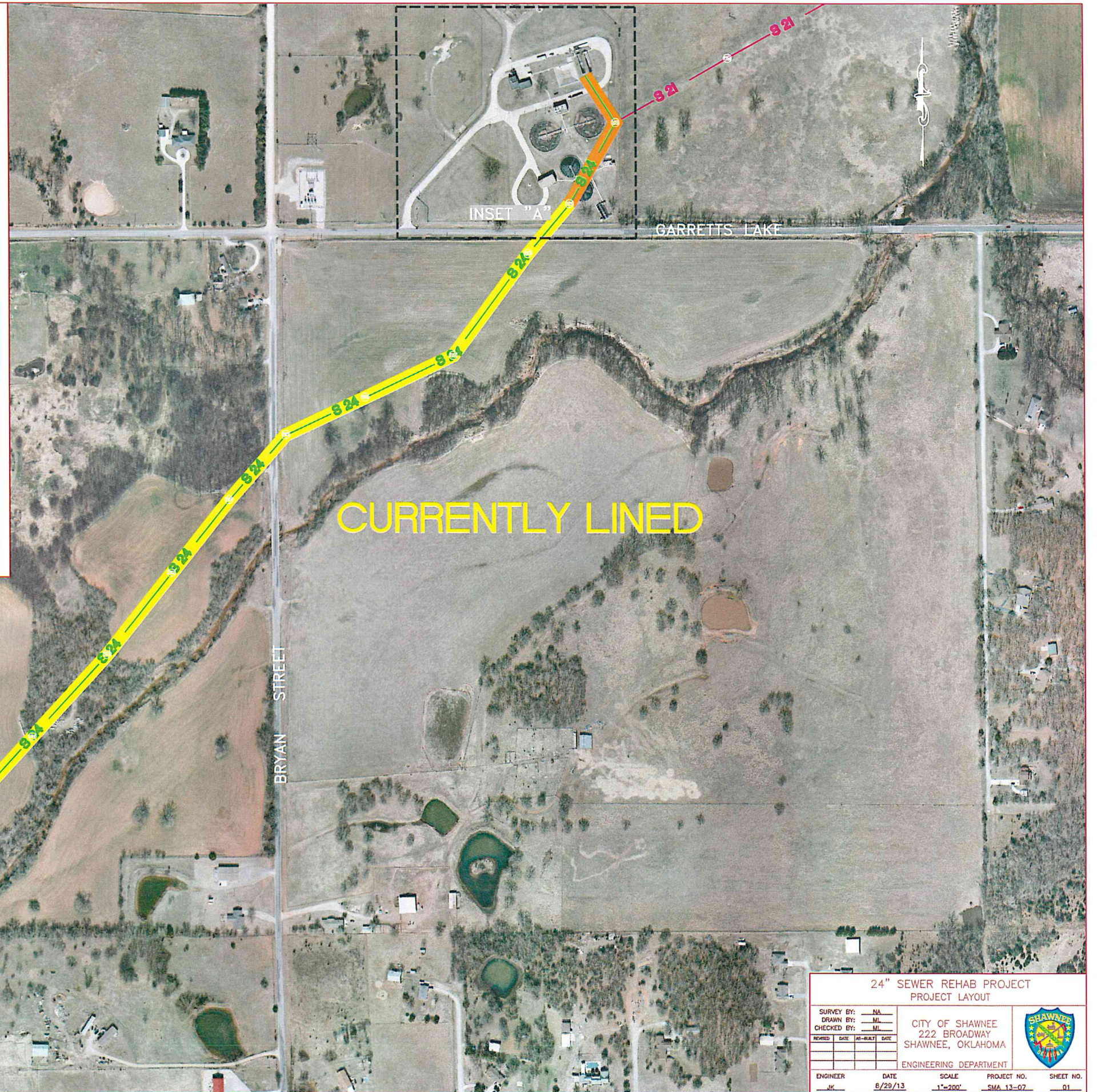
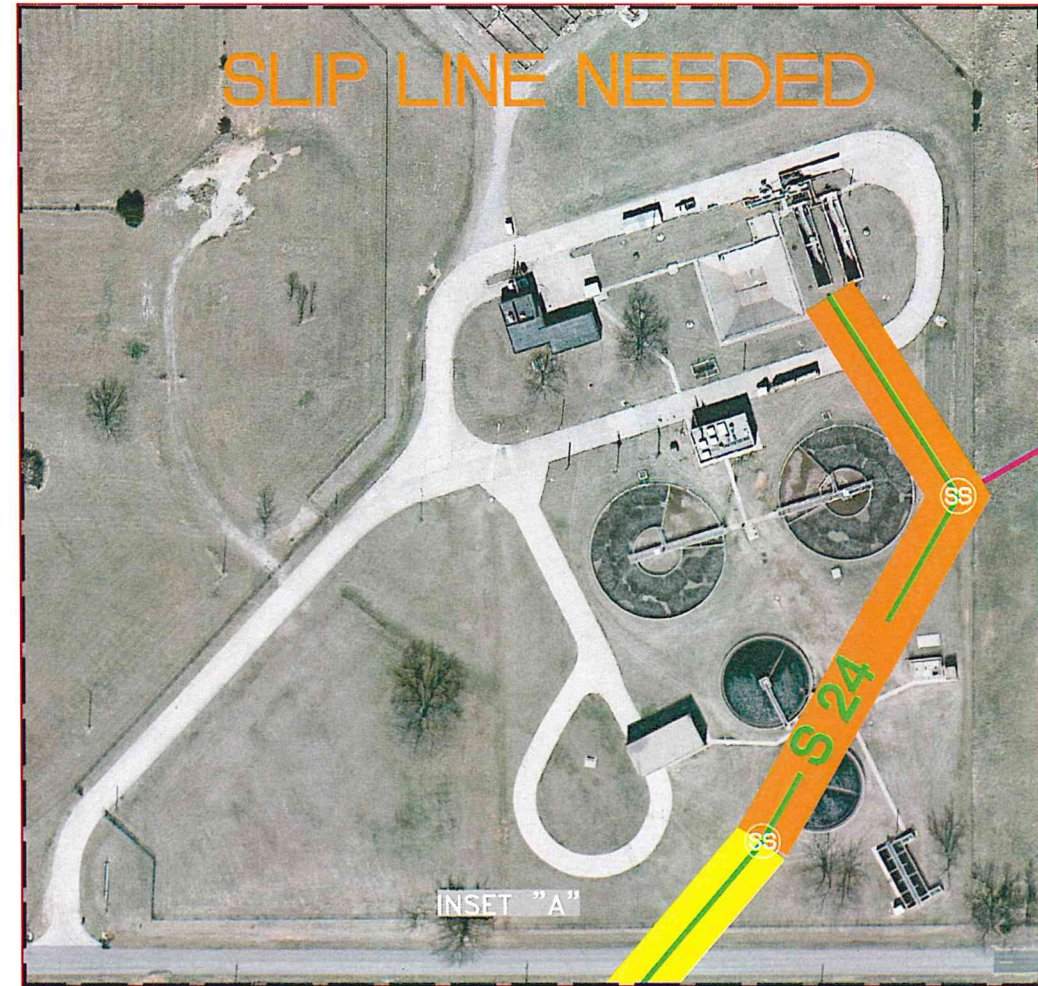
Budget Consideration:

Budgeted amount \$1,000,000

Encumbered Amount \$468,500

Estimated Increase \$159,000

New Estimated Total \$627,500



24" SEWER REHAB PROJECT PROJECT LAYOUT									
SURVEY BY: NA		DRAWN BY: MI		CHECKED BY: MI		CITY OF SHAWNEE 222 BROADWAY SHAWNEE, OKLAHOMA			
ENGINEER		DATE		SCALE		PROJECT NO.			
JK		8/29/13		1"=200'		SMA 13-07		SHEET NO. 01	

Shawnee Municipal Authority

1. c.

Meeting Date: 01/21/2014

Jordan Contractors Contract Extension

Submitted By: Donna Mayo, Administration

Department: Administration

Information

Title of Item for Agenda

Request re-award and extend the annual sewer rehab maintenance contract with Jordan Contractors as per current contract allows.

Attachments

Memo and contract information Jordan Contractors

Steve Nelms
Utility Director
405-273-1960

Lyndsay Pickens
Administrative Assistant
Phone: 405-273-1960
Fax: 405-878-1550

Mayor
WES MAINORD



111 S. Kickapoo, Shawnee, OK 74801

Greg Price
Plant Manager
405-878-1662

Brad Schmidt
Maintenance Manager
405-878-1513

Commissioners
Pam Stephens
Linda Agee
~~James Harrod~~
Keith Hall
John Winterringer
Steve Smith

MEMORANDUM

To: Brian McDougal, City Manager.
From: Steve Nelms, Utility Director
CC: Mayor and City Commission Cindy Sementelli, Finance Director
Date: 1/13/2014
Re: Re-Award Annual Sewer Rehab Maintenance Contract to Jordan Contractor.

Nature of the Request: Staff is requesting authorization from the city commission to extend and re-award the annual sanitary sewer rehab maintenance contract SMA-13-05 FY12/13 to Jordan Contractors. The sanitary sewer rehab is an annual maintenance project with the option of being extended if agreed to by contractor and owner. (See attached contract) If approved by the city commission staff will increase the current quantities of the contract an estimated eight to ten thousand linear feet.

Staff Analysis, Considerations: Staff is pleased with the work Jordan Contractors has completed thus far, and believes the current contract prices are competitive. Jordan Contractors has agreed to extend the current contract with the current quantities pricing.

Recommendation: Staff is requesting that the city commission approve the request.

Budget Consideration:

Budgeted \$ 1,000,000

Estimated Cost \$850,000-\$750,000

CONSTRUCTION AGREEMENT

THIS AGREEMENT, made this 8th day of MARCH, 2013.

by and between The SHAWNEE MUNICIPAL AUTHORITY, Hereinafter called
(name of owner or individual)
"OWNER" and, Jordan Contractors, Inc., doing business as an
(contractor name)

individual, or a partnership, or a corporation hereinafter called "CONTRACTOR":

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned:

1. The CONTRACTOR will commence and complete the following:

CONTRACT NO. SMA-13-05
SANITARY SEWER REHAB PROJECT
(VARIOUS LOCATIONS)

2. The CONTRACTOR will furnish all of the material, supplies, tools, equipment, labor and other services necessary for the construction and completion of the project described herein.
 3. The CONTRACTOR agrees that the work under the terms of this contract is an annual maintenance contract for the items of work let for bids, and that the contract may be extended for one additional year period if agreed upon by both the CONTRACTOR and the OWNER. Maintenance work governed by this contract will occur at various locations throughout the City of Shawnee as directed by the Engineer, and once CONTRACTOR is directed to perform a task at a specified location, then, he/she shall have two weeks to schedule the activity accordingly and is expected to be onsite within two weeks of notification to initiate the repair work.
 4. The CONTRACTOR agrees to perform all of the work described in the CONTRACT DOCUMENTS and comply with the terms therein for the sum of \$740,955.00 or as shown in the Bid Schedule.
- A. The term "CONTRACT DOCUMENTS" means and includes the following:
- A. Notice to Bidders
 - B. Information to Bidders
 - C. Bid form and Schedule
 - D. Bid Bond
 - E. Construction Agreement
 - F. Performance Bond
 - G. Statutory Bond
 - H. Maintenance Bond
 - I. Drawings prepared by Shawnee Municipal Authority.
 - J. Specifications prepared or issued by Shawnee Municipal Authority.
 - K. Addenda No. _____ Dated _____

5. The OWNER will pay the CONTRACTOR in partial payments as work is performed with final payment to be made upon the acceptance of the project by the Board of Trustees of the Shawnee Municipal Authority or Board of Commissioners of the City of Shawnee.
6. This Agreement shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors, and assigns. IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement in three (3) copies each of which shall be deemed an original on the date first above written.



ATTEST:

Phyllis Loftis
PHYLLIS LOFTIS, CITY CLERK

OWNER:

SHAWNEE MUNICIPAL AUTHORITY/
CITY OF SHAWNEE, BENEFICIARY

BY

NAME

Brian E. McDougal

TITLE

GENERAL MANAGER

(SEAL)

ATTEST:

BY

Sheila T. Jordan
(signature)

NAME

Sheila T Jordan
(typed)

TITLE

Secretary
(Secretary/Treasurer)

CONTRACTOR:

Jordan Contractors Inc
(name of firm)

BY

Jimmy N Jordan
(signature)

NAME

Jimmy N Jordan
(typed)

TITLE

President
(President/Vice President)

ADDRESS

123 S Broadway
Tecumseh Okla 74873

Bidder considers necessary for the performance or furnishing of the work at the Contract Price within the Contract Time and in accordance with the other terms and conditions of the Contract Documents, including specifically the provisions of examinations, investigations, explorations, tests, reports or similar information or data are or will be required by Bidder for such purposes.

- (e) Bidder has reviewed and checked all information on data shown or indicated on the contract documents with respect to existing facilities at or contiguous to the site and assumes responsibility for the accurate location of said facilities. No additional examinations, investigations, explorations, tests, reports or similar information or data in respect of said facilities are or will be required by Bidder in order to perform and furnish the work at the Contract Price, within the Contract Time and in accordance with the other terms and conditions of the Contract Documents, including specifically the provisions of Paragraph 4.3 of the General Conditions.
- (f) Bidder has correlated the results of all such observations, examinations, investigations, explorations, tests, reports, and studies with the terms and conditions of the Contract Documents.
- (g) Bidder has given Utility Director written notice of all conflicts, errors or discrepancies that it has discovered in the Contract Documents and written resolution thereof by Utility Director is acceptable to Bidder.
- (h) This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; Bidder has not directly or indirectly induced or solicited any other Bidder or submit a false or sham Bid; Bidder has not solicited or induced any person, firm or corporation to refrain from bidding; and Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or over Owner.
- (i) The undersigned bidder offers and proposes to furnish the materials, equipment, or other services hereinafter set forth, in the manner and under the conditions and in accordance with the specifications on file in the office of the City Clerk of the City Of Shawnee for the following prices (see attached address list for locations and estimated footage):

	Description	Qty No	Unit Price	Unit	Total Price
1.	Trenchless Sewer Rehab ("8" Gray SDR17)	11,040	\$ 55. ⁰⁰ / ₁₀₀	L.F.	\$ 607,200. ⁰⁰ / ₁₀₀
2.	Trenchless Sewer Rehab ("12" Gray SDR17)	200	\$ 65. ⁰⁰ / ₁₀₀	L.F.	\$ 13,000. ⁰⁰ / ₁₀₀
3.	Sewer Service Connection (Fused Saddles)	234	\$ 250. ⁰⁰ / ₁₀₀	EA.	\$ 58,500. ⁰⁰ / ₁₀₀
4.	Replace Manhole & Ring/Lid	1	\$ 2,200. ⁰⁰ / ₁₀₀	EA.	\$ 2,200. ⁰⁰ / ₁₀₀
5.	Manhole Rehab	1	\$ 150. ⁰⁰ / ₁₀₀	L.F.	\$ 150. ⁰⁰ / ₁₀₀
6.	Street Cut	100	\$ 80. ⁰⁰ / ₁₀₀	S.Y.	\$ 8,000. ⁰⁰ / ₁₀₀
7.	Television Inspection (Pre)	11,240	\$ 45. ⁰⁰ / ₁₀₀	L.F.	\$ 505,800. ⁰⁰ / ₁₀₀
8.	1 1/2 Crusher Run	1	\$ 25. ⁰⁰ / ₁₀₀	Ton	\$ 25. ⁰⁰ / ₁₀₀
9.	Point Repair	1	\$ 1,000. ⁰⁰ / ₁₀₀	EA.	\$ 1,000. ⁰⁰ / ₁₀₀
10.	Manhole Drop	1	\$ 300. ⁰⁰ / ₁₀₀	EA.	\$ 300. ⁰⁰ / ₁₀₀

Add all amounts from the Total Price column here →

Total Base Bid

\$ 740,955.⁰⁰/₁₀₀

Shawnee Municipal Authority

2. a.

Meeting Date: 01/21/2014

Federal Street Bridge Waterline Replacement

Submitted By: Donna Mayo, Administration

Department: Administration

Information

Title of Item for Agenda

Federal Street Bridge Waterline Replacement Project (Open)

Attachments

Notice to Bidders Federal Street Bridge Water Line Replacement

Bidders List Federal Street Bridge Water Line Replacement

NOTICE TO BIDDERS

Sealed bids will be received by the City of Shawnee, Oklahoma, City Hall, 16 West 9th – P.O. Box 1448, Shawnee, OK 74802-1448 up to 4:00 p.m., **Tuesday, January 21, 2014**, for:

BID: CONTRACT NO. SMA 14-04
SMA FEDERAL ST. BRIDGE WATERLINE REPLACEMENT PROJECT

Bidding Documents, Plans and Specifications are available to qualified bidders at the office of City Engineer, 222 North Broadway, Shawnee, OK 74802-1448. The fee for Plans and Specifications is \$50.00 per contract set and is non-refundable. No documents will be mailed unless the request is accompanied by an additional \$10.00 per set to cover mailing cost. **A Pre-Bid Conference is scheduled for Wednesday, January 8, 2014, at 1:30 p.m. in the Engineering Conference Room, 222 North Broadway, Shawnee, OK.**

Each bid shall be filed in a sealed envelope. On the front of each envelope shall be written the following words to the left of the address:

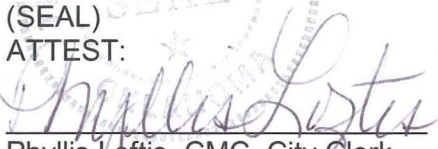
BID: CONTRACT NO. SMA 14-04
SMA FEDERAL ST. BRIDGE WATERLINE REPLACEMENT PROJECT
January 21, 2014

This project shall include provide and install 160 LF of 12" ductile iron waterline pipe. BIDDERS must obtain Bid Documents directly from the City of Shawnee in order for Bids to be acknowledged. The ORIGINAL COPY of each bid shall be filed with the City Clerk of the City of Shawnee, Oklahoma, together with a sworn anti-collusion affidavit in writing that the bidder has not entered into any agreement, expressed or implied, with any other bidder, or bidders, for the purpose of limiting the bid, or bidders, or parcel out to any bidder, or bidders or any other persons, any part of the contract or subject matter of the bid.

Each BIDDER shall attach to his/her BID filed with the City of Shawnee either a bidder's bond, a certified check, or a cashier's check made payable to the City of Shawnee, in an amount not less than five percent (5%) of the amount of bid as a guarantee of delivery of the service in full compliance with the specifications as issued by the City of Shawnee. Should the successful BIDDER fail to deliver the service in full compliance with the specifications within forty-five (45) days after acceptance of his/her bid, the bidder's bond, certified check or cashier's check deposited with his/her bid will be retained as and for liquidated damages. The deposit of each unsuccessful bidder will be returned when his/her bid is rejected.

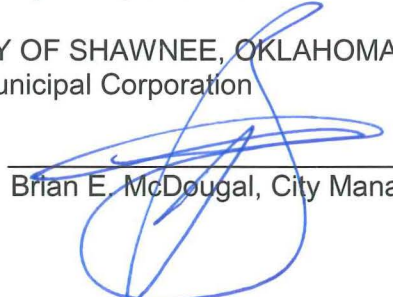
The bids filed with the City Clerk will be opened and considered by the Board of Commissioners at a Public Meeting in the City Hall, Shawnee, Oklahoma, at 6:30 p.m., **Tuesday, January 21, 2014**. The City of Shawnee reserves the right to reject any and all bids.

(SEAL)
ATTEST:


Phyllis Loftis, CMC, City Clerk

CITY OF SHAWNEE, OKLAHOMA
a Municipal Corporation

BY:


Brian E. McDougal, City Manager

CITY OF SHAWNEE
PLAN HOLDER'S LIST
CONTRACT NO. SMA 14-04
SMA FEDERAL ST. BRIDGE WATERLINE REPLACEMENT PROJECT

Business Name: DOWNEY CONTRACTING,LLC
Contact: GARY WYSSMANN
Address: 3217 NORTHEAST 63RD STREET
OKC, OK 73121
Telephone: 405-478-5277
Fax: 405-478-5269
Cell: _____
E-Mail: GWYSSMANN@DOWNEYCONTRACTING.COM
Paid for & Picked Up Specs: 12/19/13 CK #13317 (MAILED)

Business Name: REED CONSTRUCTION DATA
Contact: JOE SCHREMSE
Address: 30 TECHNOLOGY PARKWAY SOUTH, STE 100
NORCROSS, GA 30092
Telephone: _____
Fax: 800-303-8629
Cell: _____
E-Mail: _____
Paid for & Picked Up Specs: 1/7/14 CK 83358 & 83357 (MAILED)

Business Name: JORDAN CONTRACTORS
Contact: JIMMY JORDAN
Address: 123 S. BROADWAY
TECUMSEH, OK 74873
Telephone: 405-598-2169
Fax: 405-598-2160
Cell: 405-550-9856
E-Mail: JORDANCONTRACTORS@GMAIL.COM
Paid for & Picked Up Specs: 1/7/14 CK # 56080

Business Name: BREWER CONSTRUCTION OKALHOMA LLC
Contact: MIKE FOSHE
Address: 8301 SW 8TH
OKC, OK 73128
Telephone: 405-787-4962
Fax: 405-495-8972
Cell: 405-990-3618
E-Mail: MIKE.FOSHEE@CIXINET.NET
Paid for & Picked Up Specs: 1/8/14 CK #10889

Business Name: MCKEE EXCAVATION
Contact: RANDY MCKEE
Address: 10469 S. HIGHWAY 99
PRAGUE, OK 74864
Telephone: 405-567-3444
Fax: 405-567-0229
Cell: 405-567-7219
E-Mail: _____
Paid for & Picked Up Specs: DEBIT 1/8/14

Business Name: SAGEMILL CONSTRUCTION
Contact: RANCE MILLER
Address: 1208 S. DAWSON
MEEKER, OK 74855
Telephone: 918-810-4071
Fax: _____
Cell: _____
E-Mail: RANCE@SAGEMILL.NET
Paid for & Picked Up Specs: 1/8/14 CASH

Business Name: EPLAN ONLINE PLAN ROOM
Contact: JACOB CORBIN
Address: 4115 S. PROVIDENCE, SUITE 105
COLUMBIA, MO 65203
Telephone: (573)447-7130
Fax: (573)355-5405
Cell: _____
E-Mail: EPLAN@EPLANBIDDING.COM
Paid for & Picked Up Specs: 1/10/14 CK #11010

Business Name: _____
Contact: _____
Address: _____

Telephone: _____
Fax: _____
Cell: _____
E-Mail: _____
Paid for & Picked Up Specs: _____

Business Name: _____
Contact: _____
Address: _____

Telephone: _____
Fax: _____
Cell: _____
E-Mail: _____
Paid for & Picked Up Specs: _____