# AGENDA
# SHAWNEE MUNICIPAL AUTHORITY
# January 22, 2013 AT 6:30 P.M.
# COMMISSION CHAMBERS AT CITY HALL
# SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

1. Consider approval of Consent Agenda:

   a. Minutes from the January 7, 2013 meeting.

   b. Authorize staff to go out for bids on a sanitary sewer rehab project (various locations), budgeted amount of $1,000,000.

2. Consider Bids:

   a. Kimberly Sewer Lift Station (Open)

3. New Business

   (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

4. Administrative Reports

5. Adjournment

Respectfully submitted

Donna Mayo, Deputy City Clerk

**Shawnee Municipal Authority** **1. a.**

**Meeting Date:** 01/22/2013

Minutes

Submitted By: Donna Mayo, Administration

Department: Administration

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Title of Item for Agenda

Minutes from the January 7, 2013 meeting.

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Attachments

Minutes

THE TRUSTEES OF THE SHAWNEE MUNICIPAL AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN REGULAR SCHEDULED SESSION IN THE COMMISSION CHAMBERS AT CITY HALL, 9TH AND BROADWAY, SHAWNEE, OKLAHOMA, MONDAY, JANUARY 7, 2013, FOLLOWING THE BOARD OF CITY COMMISSIONERS MEETING AT 6:30 P.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW. UPON ROLL CALL, A QUORUM WAS DECLARED WITH THE FOLLOWING MEMBERS IN ATTENDANCE:

PRESENT: Stephens, Agee, Harrod, Mainord, Hall, Winterringer, Smith
ABSENT: None

Call to Order

Declaration of a Quorum

AGENDA ITEM NO. 1: Consider approval of Consent Agenda

a. Minutes from the December 17, 2012 meeting.

A motion was made by Trustee Harrod, seconded by Trustee Agee, to approve the Consent Agenda item 1(a). Motion carried 6-0-1.

AYE: Harrod, Agee, Mainord, Hall, Winterringer, Smith
NAY: Stephens

AGENDA ITEM NO. 2: Discussion, consideration and possible action to pay note to Arvest Bank for land located at Lots Five (5) and Six (6), YAHGNEE ADDITION, PHASE 1, a subdivision of a part of the Northwest Quarter (NW/4) of Section 32, Township 11 North, Range 4 East of the Indian Meridian, subject to existing zoning ordinances, rights-of-ways, encroachments that a survey may reveal and easements of record and less and except all oil, gas and minerals and oil, gas and mineral rights therein and thereunder; to the City of Shawnee, Pottawatomie County,

Oklahoma, according to the recorded plat thereof.

A motion was made by Trustee Hall, seconded by Trustee Harrod, to pay note to Arvest Bank for land located at Lots Five (5) and Six (6), YAHGNEE ADDITION, PHASE 1, a subdivision of a part of the Northwest Quarter (NW/4) of Section 32, Township 11 North, Range 4 East of the Indian Meridian, subject to existing zoning ordinances, rights-of-ways, encroachments that a survey may reveal and easements of record and less and except all oil, gas and minerals and oil, gas and mineral rights therein and thereunder; to the City of Shawnee, Pottawatomie County, Oklahoma, according to the recorded plat thereof. Motion carried 7-0.

AYE: Hall, Harrod, Mainord, Winterringer, Smith, Stephens, Agee
NAY: None

AGENDA ITEM NO. 3: Discussion, consideration and possible action to authorize staff to hire a contractor and purchase materials to replace transmission line between filters and clear well, not to exceed $40,000.00.

Public Works Interim Director Steve Nelms spoke regarding the need to replace 126 feet of the 30 inch water line that runs between the filters and the clear well. Mr. Nelms reports that the company hired to remove the calcium build-up in the line was unable to do so and that a replacement of the line was needed. He stated that the line will be inspected yearly in the future. A motion was made by Trustee Winterringer, seconded by Trustee Harrod, to authorize staff to hire a contractor and purchase materials to replace transmission line between filters and clear well, not to exceed $40,000.00. Motion carried 7-0.

AYE: Winterringer, Harrod, Mainord, Hall, Smith, Stephens, Agee
NAY: None

AGENDA ITEM NO. 4: New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no new business.

AGENDA ITEM NO. 5: Administrative Reports

There was no Administrative Reports.

AGENDA ITEM NO. 6: Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (7:16 p.m.)

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WES MAINORD
CHAIRMAN

ATTEST:

(SEAL)

_____
PHYLLIS LOFTIS, CMC
SECRETARY

**Shawnee Municipal Authority** **1. b.**

**Meeting Date:** 01/22/2013

Authorize bids

Submitted By: Donna Mayo, Administration

Department: Administration

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Title of Item for Agenda

Authorize staff to go out for bids on a sanitary sewer rehab project (various locations), budgeted amount of $1,000,000.

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Attachments

Sewer Rehad Bid Request

**Steve Nelms**
Interim Utility Director
405-273-1699

**Lyndsay Pickens**
Administrative Assistant
Phone: 405-273-1960
Fax: 405-878-1550

**Greg Price**
Special Projects Manager
405-878-1662

111 S. Kickapoo, Shawnee, OK 74801

# MEMORANDUM

To: City Commission
From: Steve Nelms, Interim Utility Director
CC: Brian McDougal, City Manager
Cindy Sementelli, Finance Director
Date: January 16, 2013
Re: Sanitary Sewer Rehab Project (Various Locations)

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Staff would like permission to go out for bids on a sanitary sewer rehab project (various locations), budgeted amount $1,000,000.

**Shawnee Municipal Authority** **2.**

**Meeting Date:** 01/22/2013

Consider Bids

Submitted By: Donna Mayo, Administration

Department: Administration

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Title of Item for Agenda

Consider Bids:

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**Shawnee Municipal Authority** **2. a.**

**Meeting Date:** 01/22/2013

Kimberly Sewer Lift Station

Submitted By: Donna Mayo, Administration

Department: Administration

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Title of Item for Agenda

Kimberly Sewer Lift Station (Open)

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Attachments

Notice to Bidders

Bidders List

# Advertisement for Bids

It is the intention of the Shawnee Municipal Authority, Pottawatomie County, Oklahoma, to receive SEALED BIDS for the construction of the **Kimberly Sewer Lift Station** located approximately 800 feet east of Kimberly Street on the north side of Main Street in the City of Shawnee, per technical specifications and drawings.

BIDS mailed or hand carried must be received by 4:00 p.m. on Tuesday, January 22, 2013 at the office of the City of Shawnee City Clerk located in the City of Shawnee City Hall, 16 West 9th Street, Shawnee, Oklahoma 74801 or P.O. Box 1448 Shawnee, Oklahoma 74802-1448. Bids will be opened and read aloud and tabled in a public meeting of the City Commissioners of the City of Shawnee on Tuesday, January 22, 2013 at 6:30 p.m. All bids and bidders will be evaluated by LandRun Engineering and the Shawnee Municipal Authority and will be awarded to the best bidder or all will be rejected at the following regularly scheduled meeting.

**All BIDS** must include assurances that the following provisions will be complied with:

- **Equal opportunity Provisions** - Executive Order 11246, as amended, which assures non-discrimination;
- **Minority Business Enterprise and Women Business Enterprise** - provisions that encourage minority owned businesses and women owned businesses to bid on the project.
- **IMPORTANT**- Surety companies executing bonds must appear on the Treasury Department's most current list and be authorized to transact business in the State where the project is located.

The BID DOCUMENTS can be received electronically for $25.00 or obtained in paper for $100.00 per set picked up or $110.00 per set sent via US mail by contacting LandRun Engineering at (405) 273-4222. Bidders **MUST** be on the official plan-holder's list in order to submit a valid bid for this project. In order to be on the list, the bidders must pay the plan fee to LandRun Engineering. Failure to be on the plan-holder's list or to pay the fee will result in the bid being invalid.

ATTEST:

THE CITY OF SHAWNEE SEAL OKLAHOMA

Phyllis Loftis, Secretary

**Shawnee Municipal Authority**
**City of Shawnee**

Brian E. McDougal, General Manager

BIDDER'S LIST FOR

Kimberly Lift Station

Rehabilitation

DATE TO BE OPENED: January 22, 2013

Business Name: Jordan Contractors

Contact: Jimmy Jordan

Address: 123 South Broadway

Tecumseh, OK 74873

Telephone: (405) 598-2169 cell: (405) 550-9856

E-Mail: jordancontractors@gmail.com

Business Name: Ron Welcher Construction

Contact: Ron Welcher

Address: 3110 Frontier Road

Sapulpa, OK 74066

Telephone: (918) 637-0209

E-Mail: rwelcher1@cox.net

Business Name: Wynn Construction

Contact: Lisa Thomas

Address: 11901 North Eastern Avenue

Oklahoma City, OK 73131

Telephone: (405) 753-1120

E-Mail: tbahner@wynnconstruction.com

Business Name: Tri-Star Utilities

Contact: Ruth Hutchison

Address: PO Box 1012

Independence, KS 67301

Telephone: (620) 331-7159

E-Mail: indyunderground@cableone.net

Business Name: _____

Contact: _____

Address: _____

_____

Telephone: _____

E-Mail: _____

Business Name: _____

Contact: _____

Address: _____

_____

Telephone: _____

E-Mail: _____

Business Name: _____

Contact: _____

Address: _____

_____

Telephone: _____

E-Mail: _____

Business Name: _____

Contact: _____

Address: _____

_____

Telephone: _____

E-Mail: _____