

A MEETING OF THE SHAWNEE
CIVIC AND CULTURAL DEVELOPMENT AUTHORITY
JANUARY 23, 2020 @ 12:30PM
HEART OF OKLAHOMA EXPOSITION CENTER

THE TRUSTEES OF THE SHAWNEE CIVIC AND CULTURAL DEVELOPMENT AUTHORITY WAS ORIGINALLY SCHEDULED TO HAVE THEIR REGULAR MEETING DATE THURSDAY, JANUARY 23, 2020 AT 12:30PM AT HEART OF OKLAHOMA EXPOSITION CENTER, PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW. NOTICE WAS FILED AT CITY HALL ON JANUARY 22, 2020 AT 10:09 AM.

AGENDA ITEM NO.1

CALL TO ORDER.

THE MEETING WAS CALLED TO ORDER AT 12:38PM BY CHAIRMAN RANDY GILBERT.

AGENDA ITEM NO.2

ROLL CALL

TRUSTEES PRESENT: MR. RANDY GILBERT
MR. LANCE WORTHAM
MR. CARL PACKWOOD
MR. TM BARRICK (ARRIVED @12:37PM)
MR. CHANCE ALLISON
MS. MEW-PALMER

TRUSTEES ABSENT: MR. KARL KOZEL

*GUESTS ALSO IN ATTENDANCE: SUZIE CAMPBELL W/ COUNTYWIDE NEWS & IFYR VOLUNTEER RENE UNDERWOOD AND CITY OF SHAWNEE FINANCE DIRECTOR ASHLEE NEEL

AGENDA ITEM NO.4

APPROVAL OF THE MINUTES FROM THE DEC 2019
REGULAR SCHEDULED MEETING.

THE MOTION MADE BY TRUSTEE WORTHAM, SECONDED BY TRUSTEE PACKWOOD TO APPROVE THE MINUTES FROM THE REGULAR SCHEDULED MEETING DEC 2019. -MOTION CARRIED.

AYE: PACKWOOD, GILBERT, WORTHAM, ALLISON, BARRICK
NAY: NONE
ABSTAIN: MEW-PALMER

AGENDA ITEM NO. 6

APPROVAL OF MONTHLY FINANCIAL REPORT

THE MOTION MADE BY TRUSTEE BARRICK, SECONDED BY TRUSTEE MEW-PALMER TO TABLE AGENDA ITEM NO. 6. -MOTION CARRIED.

AYE: PACKWOOD, GILBERT, WORTHAM, ALLISON, BARRICK, MEW-PALMER
NAY: NONE
ABSTAIN: NONE

AGENDA ITEM NO. 7

APPROVAL OF CLAIMS: GENERAL ACCOUNT AS
PRESENTED

THE MOTION WAS MADE BY TRUSTEE PACKWOOD, SECONDED BY TRUSTEE WORTHAM TO APPROVE THE CLAIMS FOR THE GENERAL ACCOUNT AS PRESENTED. -MOTION CARRIED.

AYE: PACKWOOD, BARRICK, GILBERT, WORTHAM, ALLISON, MEW-PALMER
NAY: NONE
ABSTAIN: NONE

General Claims:

Monthly: (Past Due Invoices)

- | | |
|--------------------------|------------|
| 1. Finley & Cook | \$1,392.54 |
| 2. First United Bank-SMG | \$131.99 |
| 3. Shawnee Feed Center | \$78.56 |

2019 Refund: (Cancelled Event- Pre-Paid)

- | | |
|---------------------------------------|----------|
| 1. Black Hawk Casino Christmas Refund | \$900.00 |
|---------------------------------------|----------|

AGENDA ITEM NO.8

APPROVAL OF CLAIMS: SPECIAL ACCOUNT AS
PRESENTED

THE MOTION MADE BY TRUSTEE WORTHAM, SECONDED BY TRUSTEE PACKWOOD TO APPROVE THE CLAIMS FOR THE SPECIAL ACCOUNT WITH THE ADDITION OF REIMBURSEMENT FOR YOUTH DIRECTOR IFYR 2020 COSTS TO RENE UNDERWOOD. -MOTION CARRIED.

AYE: PACKWOOD, BARRICK, GILBERT, WORTHAM, ALLISON, MEW-PALMER
NAY: NONE
ABSTAIN: NONE

Special Claims:

IFYR 2020: (Mileage Checks)

- | | |
|-----------------------|----------|
| 1. Kenlee Close | \$91.26 |
| 2. Will Thibodeaux | \$123.28 |
| 3. Aubrey Lee | \$82.01 |
| 4. Lily Jean Crickmar | \$167.63 |
| 5. Abigail Thomas | \$34.62 |

Add on:

IFYR 2020:

- | | |
|-------------------|----------|
| 1. Rene Underwood | \$310.39 |
|-------------------|----------|

AGENDA ITEM NO. 9

D, C, PA TO ENTER 2020 AGREEMENT WITH VANN &
ASSOCIATES FOR THE IFYR

THE MOTION WAS MADE TRUSTEE ALLISON, SECONDED BY TRUSTEE WORTHAM MADE THE MOTION TO GO INTO AN AGREEMENT WITH VANN & ASSOCIATES FOR THE 2020 IFYR. CITY MANAGER CHANCE ALLISON SAID HE WOULD GET WITH STEPHANIE MEILER-GIDEON TO START THE APPLICATION FOR FUNDING FROM THE CITY OF SHAWNEE TO HELP WITH THE IFYR-MOTION CARRIED.

AYE: PACKWOOD, GILBERT, WORTHAM, ALLISON, BARRICK, MEW-PALMER
NAY: NONE
ABSTAIN: NONE

AGENDA ITEM NO. 10

D, C, PA TO ENTER AN AGREEMENT WITH
SPECTRA AND THE CITY OF SHAWNEE FOR IFYR
2020

THE MOTION WAS MADE TRUSTEE PACKWOOD, SECONDED BY TRUSTEE BARRICK MADE THE MOTION TO GO INTO AN AGREEMENT OF PARTNERSHIP WITH SPECTRA AND THE CITY OF SHAWNEE FOR THE 2020 IFYR AS PRESENTED. -MOTION CARRIED.

AYE: PACKWOOD, GILBERT, WORTHAM, ALLISON, BARRICK, MEW-PALMER
NAY: NONE
ABSTAIN: NONE

AGENDA ITEM NO. 11

D, C, PA ON TO ACCEPT ENGAGEMENT LETTER
FROM CBEW FOR THE 2019 YEAR END AUDIT

THE MOTION WAS MADE TRUSTEE PACKWOOD, SECONDED BY TRUSTEE MEW-PALMER TO ACCEPT
ENGAGEMENT LETTER FROM CBEW FOR THE 2019 YEAR END AUDIT PRESENTED. -MOTION CARRIED.

AYE: PACKWOOD, GILBERT, WORTHAM, ALLISON, BARRICK, MEW-PALMER
NAY: NONE
ABSTAIN: NONE

AGENDA ITEM NO. 12

IFYR UPDATE

*RODEO JULY 12TH-17TH, 2020
*STEPHANIE SENT OUT PERSONNEL, STOCK, SPONSORSHIP, AND SOME VENDOR APPLICATIONS.
DEADLINE FOR APPLICATIONS IS MARCH 16TH, 2020.
*YOUTH DIRECTORS ATTENDED THE IFR 2020 IN GUTHRIE, OK-WORKED IN THE ARENA, TOURED AND
TOOK PICTURES WITH SHORTY'S HATTERY.

AGENDA ITEM NO. 13 & 14

COMMITTEE & ADMINISTRATIVE REPORTS

NONE

AGENDA ITEM NO. 15 & 16

OLD BUSINESS & NEW BUSINESS

NONE

AGENDA ITEM NO. 17

PUBLIC & TRUSTEE COMMENTS

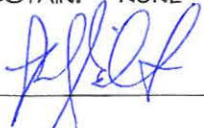
*RENE UNDERWOOD QUESTIONED IF RAM & CINCH WERE GOING TO STILL BE A PART OF THE IFYR.
*BUCKLES WILL HAVE "TOP 15 CONTESTANT" ON IT.
*RENE UNDERWOOD BROUGHT THE TOPIC OF HORSE HEALTH PAPERS & COGGINS TO THE
BOARD'S ATTENTION. CHAIRMAN RANDY GILBERT SAID HE WOULD SPEAK WITH THE STATE VETERINARIAN
ABOUT THE POLICY AND PROCEDURES.

AGENDA ITEM NO. 18

ADJOURNMENT @ 1:19PM

THE MOTION MADE BY TRUSTEE MEW-PALMER, SECONDED BY TRUSTEE BARRICK TO ADJOURN
THE MEETING. -MOTION CARRIED.

AYE: PACKWOOD, BARRICK, GILBERT, WORTHAM, ALLISON, MEW-PALMER
NAY: NONE
ABSTAIN: NONE



CHAIRMAN: MR. RANDY GILBERT



SECRETARY: MR. CHANCE ALLISON