

PLANNING COMMISSION MINUTES

DATE: FEBRUARY 1ST, 2017

The Planning Commission of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in the Commission Chambers, at City Hall, 9th and Broadway, on Wednesday, February 1st, 2017 at 1:30 p.m., pursuant to notice duly posted as prescribed by law.

AGENDA ITEM NO.1:

Roll Call

Upon roll call the following members were present:

Present: Clinard, Bergsten, Cowen, Kienzle, Affentranger

Absent:

Meeting was called to Order.

AGENDA ITEM NO. 2:

Consideration of Approval of the minutes from the December 7th, 2016 Planning Commission Meeting

Chairman Bergsten asked if the Board had time to review the minutes and if there were any questions or comments. Commissioner Affentranger made a motion to approve, seconded by Commissioner Kienzle.

Motion passed:

AYE: Clinard, Bergsten, Cowen, Kienzle, Affentranger

NAY:

ABSTAIN:

AGENDA ITEM NO. 3:

Citizen's Participation

Chairman Bergsten opened the public portion of the meeting and announced that this is an open time for discussion for those with questions on topics not on the Agenda and asked if anyone would like to come forward. No one came forward and Chairman Bergsten closed the public portion of the meeting.

AGENDA ITEM NO. 4:

Consideration of approval for a fee-in-lieu of sidewalk construction for property located at 8331 N. Harrison Street, Shawnee, OK

Applicant: Redbud Development, LLC

Chairman Bergsten asked for the staff report. Justin Debruin presented the staff report. Mr. Debruin discussed the platting process with sidewalk construction. Justin Debruin informed the Commissioners that the property is located at the North Harrison Business Park Addition on Harrison Street. Mr. Debruin explained that the applicant originally planned to construct sidewalks but have submitted a letter to pay the fee-in-lieu of and the City Engineer has approved. Justin Debruin stated that staff recommends approval and he would answer any questions. Commissioner Clinard asked when the applicant would be required to pay the fee. Mr. Debruin explained that they would have to before Certificate of Occupancy is issued. Chairman Bergsten asked what fund the fees would go in to and how they were used. Justin Debruin mentioned the fees go into a budget for sidewalks in engineering department and it's typically used on sidewalk repairs or projects. Vice-Chairman Cowen asked if the City pays market rate for concrete or if they get a discount. Mr. Debruin stated he believed the City gets a discount but goes off market rate. Commissioner Affentranger asked if Universal Forest Products will put a sidewalk in or pay a fee-in-lieu of. Justin Debruin stated they would pay the fee-in-lieu of.

Commissioner Clinard asked why there are sidewalk requirements in that area. Mr. Debruin informed her that any development off an arterial street is required to construct a sidewalk. Commissioner Affentranger asked if a request was more centrally located in the city, if staff would not be as accepting of it. Justin Debruin agreed with the discretion to make that determination. Chairman Bergsten asked if there were any other questions. Vice-Chairman made a motion to approve, seconded by Commissioner Kienzle.

Motion passed:

AYE: Clinard, Bergsten, Cowen, Kienzle, Affentranger

NAY:

ABSTAIN:

AGENDA ITEM NO. 5:

Planning Director's Report

Justin Debruin passed out a list of current ongoing projects to Commissioners and discussed the status. Commissioner Clinard mentioned overspray on the Downtown properties from the streetscape project.

AGENDA ITEM NO. 6:

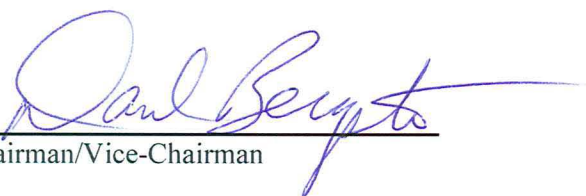
Commissioners Comments and/or New Business

Commissioners had discussions over codes, downtown properties, dilapidated structures, parked vehicles in front yards and upcoming conferences.

AGENDA ITEM NO. 7:

Adjournment

Meeting was adjourned.


Chairman/Vice-Chairman

Cheyenne Pettigrew
Planning Commission Secretary