BOARD OF CITY COMMISSIONERS PROCEEDINGS
FEBRUARY 1, 2021 AT 6:00 P.M.

The Board of City Commissioners of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session, Monday, February 1, 2021 at 6:00 p.m., pursuant to notice duly posted as prescribed by law at 2:26 p.m. on January 29, 2021. Mayor Bolt called the meeting to order. Upon roll call, the following members were in attendance.

Ed Bolt
Mayor

Daniel Matthews Commissioner Ward 1	Bob Weaver Commissioner Ward 2
Absent Commissioner Ward 3	Darren Rutherford Commissioner Ward 4-Vice Mayor
Absent Commissioner Ward 5	Ben Salter Commissioner Ward 6

ABSENT: Travis Flood, Mark Sehorn

INVOCATION — Youth Pastor Tanner Newman, Life.Church Shawnee

FLAG SALUTE

AGENDA ITEM NO. 1: Citizens Participation
(A three-minute limit per person)
(A twelve-minute limit per topic)

Mr. Rob Morris stated that the Shawnee Forward Small Business Relief Grant program has ended. He stated that Shawnee Forward gave a presentation at the Pottawatomie County Board of County Commissioners meeting today regarding the program. Mr. Morris questioned why Shawnee Forward was not on the agenda tonight to provide an update to the City of Shawnee Commission.

Mr. Morris then thanked Mr. Joe Vorndran for his motion at the Shawnee Forward Board meeting to remove the preference points from the Small Business Relief grant rubric for members of Shawnee Forward and Tecumseh Chamber of Commerce. He stated that the motion failed for lack of a second.

Mr. Jeremy Davidson with Shawnee Forward reported on Small Business Relief Grant funds distributed this week. He advised there were sixty-four total applications and thirty-three award recipients. He advised that $78,000.00 in additional funding would be needed to provide grants to the remaining applicants. Pottawatomie County offered to contribute $50,000.00 contingent upon the additional funding of $28,000.00 being received from the City of Shawnee and/or the City of Tecumseh. Mr. Davidson also advised that Shawnee Forward will ask to be on the next City Commission agenda to request the additional funding.

AGENDA ITEM NO. 2: Consider approval of Consent Agenda:

a. Acknowledge staff will proceed in the instant meeting with the opening and consideration of bids as set forth in Shawnee Airport Authority Agenda Item No. 2.

b. Minutes from the January 19, 2021 regular meeting.

c. Mayor's Appointments:

Shawnee Civic and Cultural Development Authority
Carl Packwood 2nd Full Term Expires: December 31, 2024
Reappointment

Lance Wortham 2nd Full Term Expires: December 31, 2024
Reappointment

Traffic Commission
Steve Reese 1st Full Term Expires: January 1, 2024
Replaces Travis Flood – Termed out

d. Lake Lease Transfers:

TRANSFERS:
Lot 2 Roewe Tract, 15513 Perry Rd
From: Deanna Bradley
To: Michael Kensell

A motion was made by Commissioner Weaver, seconded by Vice Mayor Rutherford, to approve the Consent Agenda Item Nos. 2 (a-d). Motion carried 5-0.

AYE: Weaver, Rutherford, Salter, Matthews, Bolt
NAY: None

AGENDA ITEM NO. 3: Presentation by Animal Control to present the Pet of the Week.

There was no Pet of the Week.

AGENDA ITEM NO. 4: Discussion and consideration of a contract with CEC Corporation for professional design services regarding the Independence Street Sidewalk Design Project from Kickapoo Street to Harrison Street.

City Engineer Seth Barkhimer explained Agenda Item Nos. 4, 5, and 6 are follow up items from the December 7, 2020 City Commission meeting where approval was given to begin negotiations with selected firms for professional design services for sidewalks.

Mr. Barkhimer advised that the proposed contract with CEC Corporation regarding the Independence Street Sidewalk Design Project from Kickapoo Street to Harrison Street is in the total amount of $99,736.00.

A motion was made by Commissioner Weaver, seconded by Commissioner Matthews, to approve a contract with CEC Corporation for professional design services regarding the Independence Street Sidewalk Design Project from Kickapoo Street to Harrison Street in the amount of $99,736.00. Motion carried 5-0.

AYE: Weaver, Matthews, Bolt, Rutherford, Salter
NAY: None

AGENDA ITEM NO. 5: Discussion and consideration of a contract with Crafton Tull for professional design services regarding the Highland Street Sidewalk Design Project from Harrison Street to Bryan Street.

City Engineer Seth Barkhimer provided a staff report. He explained the proposed contract is with Crafton Tull regarding the Highland Street Sidewalk Design Project from Harrison Street to Bryan Street in the total amount of $48,000.00.

A motion was made by Commissioner Weaver, seconded by Vice Mayor Rutherford, to approve a contract with Crafton Tull for professional design services regarding the Highland Street Sidewalk Design Project from Harrison Street to Bryan Street in the amount of $48,000.00. Motion carried 5-0.

AYE: Weaver, Rutherford, Salter, Matthews, Bolt
NAY: None

AGENDA ITEM NO. 6: Discussion and consideration of a contract with Olsson, Inc. for professional design services regarding the Kickapoo Street Sidewalk Design Project from Interstate 40 to MacArthur Street.

City Engineer Seth Barkhimer provided a staff report. He explained the proposed contract is with Olsson, Inc. regarding the Kickapoo Street Sidewalk Design Project from Interstate 40 to MacArthur Street in the total amount of $94,912.00.

A motion was made by Vice Mayor Rutherford, seconded by Commissioner Weaver, to approve a contract with Olsson, Inc. for professional design services regarding the Kickapoo Street Sidewalk Design Project from Interstate 40 to MacArthur Street in the amount of $94,912.00. Motion carried 5-0.

AYE: Rutherford, Weaver, Bolt, Salter, Matthews
NAY: None

AGENDA ITEM NO. 7: Consider a resolution canvassing the results of the Special Election conducted in the City of Shawnee, Oklahoma on the 12th day of January, 2021 for the approval of Ordinance No. 2697NS granting a franchise to ONE Gas, Inc., acting by and through its Oklahoma Natural Gas Company division, and its successors and assigns, for the sale, transportation and distribution of natural gas, and accepting the results of such

Special Election and declaring the measure as passed.

City Clerk Lisa Lasyone stated the proposed resolution is requested by Oklahoma Natural Gas Company and will acknowledge the certified election results.

Resolution No. 6625 was introduced.

A RESOLUTION CANVASSING THE RESULTS OF THE SPECIAL ELECTION CONDUCTED IN THE CITY OF SHAWNEE, OKLAHOMA ON THE 12TH DAY OF JANUARY, 2021 FOR THE APPROVAL OF ORDINANCE NO. 2697NS GRANTING A FRANCHISE TO ONE GAS, INC., ACTING BY AND THROUGH ITS OKLAHOMA NATURAL GAS COMPANY DIVISION, AND ITS SUCCESSORS AND ASSIGNS, FOR THE SALE, TRANSPORTATION AND DISTRIBUTION OF NATURAL GAS, AND ACCEPTING THE RESULTS OF SUCH SPECIAL ELECTION AND DECLARING THE MEASURE AS PASSED.

A motion was made by Commissioner Weaver, seconded by Commissioner Matthews, to approve a resolution canvassing the results of the Special Election conducted in the City of Shawnee, Oklahoma on the 12th day of January, 2021 for the approval of Ordinance No. 2697NS granting a franchise to ONE Gas, Inc., acting by and through its Oklahoma Natural Gas Company division, and its successors and assigns, for the sale, transportation and distribution of natural gas, and accepting the results of such Special Election and declaring the measure as passed. Motion carried 5-0.

AYE: Weaver, Matthews, Bolt, Rutherford, Salter
NAY: None

<u>AGENDA ITEM NO. 8:</u> Consider a resolution declaring certain items surplus property and authorizing the sale of said items at auction or disposal at the City of Shawnee's discretion.

Utilities Director Brad Schmidt provided a staff report. He stated that the items are no longer needed by the City.

Resolution No. 6626 was introduced.

A RESOLUTION DECLARING CERTAIN ITEMS OF PERSONAL PROPERTY SURPLUS AND NO LONGER NEEDED FOR CITY PURPOSES; DESCRIBING SAID ITEMS; AND AUTHORIZING

THE SALE OF SAID ITEMS BY AUCTION AND, IN THE EVENT ITEMS DO NOT SELL AT AUCTION, DISPOSAL AT THE CITY'S DISCRETION.

A motion was made by Commissioner Matthews, seconded by Vice Mayor Rutherford, to approve a resolution declaring certain items surplus property and authorizing the sale of said items at auction or disposal at the City of Shawnee's discretion. Motion carried 5-0.

AYE: Matthews, Rutherford, Salter, Weaver, Bolt
NAY: None

AGENDA ITEM NO. 9: Consider Bids:

a. Shawnee Splash Waterpark Pool Paint Project (Award)

Operations Director James Bryce announced that two bids were received and after review and consideration, it was Staff's recommendation to award the bid to Utility Maintenance Contactor of Wichita, Kansas in the total amount of $82,367.00. The amount includes the base bid of $62,350.00 and the alternate bid of $20,017.00 ($7.85 per square foot for 2,550 square feet).

A motion was made by Commissioner Weaver, seconded by Vice Mayor Rutherford, to accept Staff's recommendation and award the bid to Utility Maintenance Contractor in the total amount of $82,367.00. Motion carried 5-0.

AYE: Weaver, Rutherford, Salter, Matthews, Bolt,
NAY: None

AGENDA ITEM NO. 10: New Business (Any matter not known or which could not have been reasonably foreseen prior to the posting of the agenda.)

There was no New Business.

AGENDA ITEM NO. 11: Commissioners Comments

Commissioner Salter expressed excitement of all the construction in Shawnee. He said it is an indicator we are doing something right.

Vice Mayor Rutherford stated that he was glad to see the sidewalk projects moving forward

Commissioner Weaver stated he also was pleased to see all the construction around Shawnee.

Commissioner Matthews wished a happy birthday to Commissioner Weaver.
Commissioner Matthews mentioned Oklahoma House Bill 2839. He encouraged citizens to read the bill and reach out to their representatives. This bill would affect municipalities hiring Emergency Management staff.

Mayor Bolt mentioned his excitement for the sidewalk projects. He also encouraged citizens to vote in every election.

RECESS CITY COMMISSION MEETING BY THE POWER OF THE CHAIR TO CONVENE SHAWNEE AIRPORT AUTHORITY AND SHAWNEE MUNICIPAL AUTHORITY (6:31 P.M.)

RECONVENE CITY COMMISSION MEETING BY THE POWER OF THE CHAIR (6:39 P.M.)

AGENDA ITEM NO. 12: Consider an Executive Session to discuss the Municipal Judge's performance evaluation and employment contract pursuant to 25 O.S. § 307(B)(1) "Discussing the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of any individual salaried public officer or employee."

A motion was made by Vice Mayor Rutherford, seconded by Commissioner Weaver, to enter into an Executive Session to discuss the Municipal Judge's performance evaluation and employment contract pursuant to 25 O.S. § 307(B)(1) "Discussing the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of any individual salaried public officer or employee." Motion carried 5-0.

AYE: Rutherford, Weaver, Bolt, Salter, Matthews
NAY: None

COMMISSIONERS ENTERED INTO EXECUTIVE SESSION AT 6:40 P.M. WITH ALL MEMBERS PRESENT.

COMMISSIONERS RECONVENED FROM EXECUTIVE SESSION AT 7:12 P.M. WITH ALL MEMBERS PRESENT

AGENDA ITEM NO. 13: Consider matters discussed in Executive Session regarding the Municipal Judge's performance evaluation and employment contract pursuant to 25 O.S. § 307(B)(1) "Discussing the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of any individual salaried public officer or employee."

No action taken.

AGENDA ITEM NO. 14: Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (7:13 p.m.)

Ed Bolt

ED BOLT, MAYOR

THE CITY OF SHAWNEE
SEAL
OKLAHOMA

ATTEST:

Lisa Lasyone

LISA LASYONE, CMC, CITY CLERK