AGENDA
SHAWNEE AIRPORT AUTHORITY
February 2, 2015 AT 6:30 P.M.
COMMISSION CHAMBERS AT CITY HALL
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

1. Consider approval of Consent Agenda:

   a. Minutes from the January 20, 2015 meeting.

   b. Airport Authority Board Minutes from the December 3, 2014 meeting.

2. New Business

   (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

3. Adjournment

Respectfully submitted

Phyllis Loftis, CMC, City Clerk

Shawnee Airport Authority **1. a.**

Meeting Date: 02/02/2015

SAA Minutes 1-20-2015

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Minutes from the January 20, 2015 meeting.

Attachments

SAA Minutes 1-20-2015

THE TRUSTEES OF THE SHAWNEE AIRPORT AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN REGULAR SCHEDULED SESSION IN THE COMMISSION CHAMBERS AT CITY HALL, 9TH AND BROADWAY, SHAWNEE, OKLAHOMA, TUESDAY, JANUARY 20, 2015, DURING THE BOARD OF CITY COMMISSIONERS MEETING AT 6:30 P.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW. UPON ROLL CALL, A QUORUM WAS DECLARED WITH THE FOLLOWING MEMBERS IN ATTENDANCE:

PRESENT: Agee, Harrod, Mainord, Hall, Shaw, Dykstra
ABSENT: Vogel

Call to Order

Declaration of a Quorum

AGENDA ITEM NO. 1: Consider approval of Consent Agenda

a. Minutes from the January 5, 2015 meeting.

b. Consider approval of a commercial lease between the Shawnee Airport Authority and Red Cloud Aviation.

A motion was made by Trustee Dykstra, seconded by Trustee Harrod, to approve Consent Agenda Item Nos. 1(a-b). Motion carried 6-0.

AYE: Dykstra, Harrod, Mainord, Hall, Shaw, Agee
NAY: None

AGENDA ITEM NO. 2: New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no New Business.

AGENDA ITEM NO. 3: Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (8:13 p.m.)

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WES MAINORD
CHAIRMAN

ATTEST:

____
PHYLILS LOFTIS, CMC, CITY CLERK
SECRETARY

Shawnee Airport Authority **1. b.**

Meeting Date: 02/02/2015

AAB Minutes 12-3-2014

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Airport Authority Board Minutes from the December 3, 2014 meeting.

Attachments

AAB Minutes 12-3-2014

MINUTES
AIRPORT ADVISORY BOARD MEETING DECEMBER 3RD, 2014, 5:30 P.M.
TERMINAL BUILDING
2202 AIRPORT DRIVE

CALL TO ORDER

Present – Kevin Huddleston, Harmik Dersahakian, Barry Fogerty, Will Smallwood, Pete Barger, Bert Humphreys

Others present – Keenan English – Assistant Airport Manager, Fred Treiber – Airport Supervisor, Cindy Sementelli – Finance Director, Scott Lee – Owner of Red Cloud Aviation

DECLARATION OF A QUORUM

ITEM ONE:
CONSIDERATION AND APPROVAL OF CONSENT AGENDA

1. Minutes from the October 15, 2014 meeting
2. Staff report

Mr. Humphreys motion to approve the consent agenda. Fogerty seconded the motion. Board unanimously approved the consent agenda.

ITEM TWO: SUB COMMITTEE REPORTS
Mr. Dersahakian suggested a new chairman for the Sub Committees. Mr. Huddleston agreed to look over committees and make suggestions at the next scheduled meeting.

ITEM THREE: DISCUSSION WITH RED CLOUD AVIATION REGARDING USE OF THE BODARD HANGAR
Scott Lee of Red Cloud Aviation explained his business plan to the Board in hopes of leasing the Bodard Hangar and operating a commercial business at Shawnee Regional Airport. He explained that he would like to perform aircraft maintenance, flight instruction, and aircraft management. Mr. Lee then took questions from the Board.

ITEM FOUR: DISCUSSION AND PRESENTATION OF FUTURE AIRPORT CAPITAL IMPROVEMENT PROJECTS
Mr. English proposed a 5-year capital improvement plan to the Board. The CIP involved taking the necessary steps to reach the goal of building T-Hangars by 2019. Mr. Humphrey's motioned to recommend adopting the CIP and to present it to the Shawnee Airport Authority. Mr. Smallwood seconded the motion. Board unanimously approved the CIP.

ITEM FIVE: DISCUSSION OF AN APPLICATION AND BUILDING SPECIFICATIONS FOR PRIVATE HANGAR DEVELOPERS
Mr. English presented an application and specifications for leasing land to private investors that would allow them to build box hangars. The Board deferred the item to the next meeting.

ITEM SIX: CONSIDERATION AND DISCUSSION OF A NEW LEASE FOR O'CONNOR FLYING SERVICE
Mr. Humphreys motioned to renew a lease with O'Connor Flying Service under the condition

that rate adjustments coincide with the Consumer Price Index for Housing. Mr. Smallwood seconded the motion. Board unanimously approved the lease.

ITEM SEVEN: BOARD COMMENTS
No Board comments

ITEM EIGHT: CITIZEN COMMENTS
No citizen comments

ITEM NINE: NEW BUSINESS
No new business

ITEM TEN: ADJOURNMENT
Board adjourned at 6:55 am.