

THE TRUSTEES OF THE SHAWNEE CIVIC & CULTURAL DEVELOPMENT AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN A SPECIAL CALL SESSION, WEDNESDAY, FEBRUARY 2, 2022, IN THE CITY HALL COMMISSION CHAMBERS AT 10:35 A.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW AT 3:55 P.M. ON JANUARY 28, 2022. UPON ROLL CALL, A QUORUM WAS DECLARED WITH THE FOLLOWING MEMBERS IN ATTENDANCE:

PRESENT: Randy Gilbert, Chairman
Lance Wortham, Trustee
Tim Barrick, Trustee
Andrea Weckmueller-Behringer, Secretary
Carl Packwood, Trustee

ABSENT: None

Call to Order
Declaration of a Quorum

AGENDA ITEM NO. 1: Discussion, consideration, and possible action to enter into a contract with Dale Yerigan/IPRA (International Professional Rodeo Association) for the management of the International Finals Youth Rodeo (IFYR). *(Deferred from the December 16, 2021 Shawnee Civic and Cultural Development Authority meeting.)*

Chairman Gilbert provided a brief background of the contract with Mr. Dale Yerigan/IPRA (International Professional Rodeo Association).

Secretary Weckmueller-Behringer asked who would hold the responsibility of requesting additional materials. Chairman Gilbert explained Mr. Yerigan would work with the Heart of Oklahoma Exposition Center (Expo) to address these needs. It was suggested to add a clause specifically regarding material and setup needs to Section 2.

Regarding IPRA's participant insurance policy in Section 2. F., Chairman Gilbert explained the membership card each participant is required to obtain includes this insurance coverage. He stated the IFYR also carries general liability insurance coverage.

Regarding office space and RV parking provided to the IPRA staff detailed in Section 3, Chairman Gilbert explained that SCCDA pays for the RV parking fees for these staff members. The office space utilized during the event is located in the Grandstands of the Expo facility.

With regard to compensation in Section 7, Chairman Gilbert stated twenty-five percent (25%) was paid to Spectra the prior year. This amount is also industry standard for compensation on total new sponsorship revenue.

The Trustees discussed proper term limitations in Section 8. It was proposed that the term limitations be upon signage, February 2022 to February 2027 to include the next five (5) years of IFYR events.

Regarding the insurance requirements in Section 10, Mr. Yerigan explained the industry standard was One Million Dollars (\$1,000,000.00) per occurrence and Two Million Dollars (\$2,000,000.00) aggregate limit.

The Trustees discussed funding from the City of Shawnee and Pottawatomie County for assistance with the 2022 IFYR. They also discussed the responsibility of the contract if the Trust Authority dissolves in the future.

The Trustees agreed on the following changes to the proposed contract:

- Section 2 (Scope of Work) – the addition of Section 2. G. “Assume responsibility for communications between the Authority and the Expo regarding material needs and setup needs.”.
- Section 7 (Compensation) – twenty-five percent (25%) was added to complete the compensation amount of the total new sponsorship revenue.
- Section 8 (Term) – the term was amended to reflect the commencing date of the 17th day of February, 2022 and the concluding date of the 1st day of February, 2027.
- Section 10 (Insurance) – the general liability insurance coverage limit was amended to One Million Dollars (\$1,000,000.00) per occurrence and Two Million Dollars (\$2,000,000.00) aggregate limit.

A motion was made by Trustee Barrick, seconded by Secretary Weckmueller-Behringer, to defer the contract with IPRA (International Professional Rodeo Association) for the management of the International Finals Youth Rodeo (IFYR) to the February 17, 2022 Shawnee Civic and Cultural Development Authority meeting with the proposed changes to Sections 2, 7, 8, and 10. Motion carried 5-0

AYE: Barrick, Weckmueller-Behringer, Wortham, Packwood, Gilbert

NAY: None

AGENDA ITEM NO. 2:

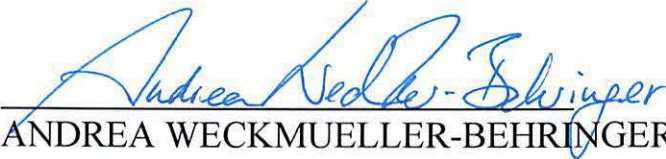
Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (11:19 a.m.)



RANDY GILBERT, CHAIRMAN

ATTEST:



ANDREA WECKMUELLER-BEHRINGER,
SECRETARY