

AGENDA
SHAWNEE MUNICIPAL AUTHORITY
February 3, 2014 AT 6:30 P.M.
COMMISSION CHAMBERS AT CITY HALL
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

1. Consider approval of Consent Agenda:

a. Minutes from the January 21, 2014 meeting.

2. Update on SMA Master Plan by Smith, Roberts and Baldischwiler.

3. Consider Bids:

a. Federal Street Bridge Waterline Replacement Project (Award)

4. New Business

(Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

5. Administrative Reports

6. Adjournment

Respectfully submitted

Phyllis Loftis, CMC, City Clerk

Shawnee Municipal Authority

1. a.

Meeting Date: 02/03/2014

Minutes

Submitted By: Donna Mayo, Administration

Department: Administration

Information

Title of Item for Agenda

Minutes from the January 21, 2014 meeting.

Attachments

Minutes

THE TRUSTEES OF THE SHAWNEE MUNICIPAL AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN REGULAR SCHEDULED SESSION IN THE COMMISSION CHAMBERS AT CITY HALL, 9TH AND BROADWAY, SHAWNEE, OKLAHOMA, TUESDAY, JANUARY 21, 2013, DURING THE BOARD OF CITY COMMISSIONERS MEETING AT 6:30 P.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW. UPON ROLL CALL, A QUORUM WAS DECLARED WITH THE FOLLOWING MEMBERS IN ATTENDANCE:

PRESENT: Agee, Harrod, Mainord, Winterringer, Smith

ABSENT: Stephens, Hall

Call to Order

Declaration of a Quorum

AGENDA ITEM NO. 1: Consider approval of Consent Agenda

- a. Minutes from the December 16, 2013 meeting.
- b. Request an increase in the slip line quantities to finish the 24 inch sewer rehab project.
- c. Request re-award and extend the annual sewer rehab maintenance contract with Jordan Contractors as per current contract allows.

A motion was made by Trustee Harrod, seconded by Trustee Smith, to approve the Consent Agenda item Nos. 1(a-c). Motion carried 5-0.

AYE: Harrod, Smith, Agee, Mainord, Winterringer

NAY: None

AGENDA ITEM NO. 2: Consider Bids:

- a. Federal Street Bridge Waterline Replacement Project (Open)

<u>BIDDER</u>	<u>AMOUNT</u>
Jordan Contractor's Inc. Tecumseh, OK	\$53,682.00
McKee Excavating, Inc. Prague, OK	\$80,862.00

Downey Contracting, LLC
Oklahoma City, OK

\$131,304.00

Public Works Director Steve Nelms read the bids into the record and requested that the bid award be deferred to the next meeting to allow staff to review and check references.

A motion was made by Trustee Harrod, seconded by Trustee Winterringer, to defer the bid award to the February 3, 2014 Shawnee Municipal Authority meeting. Motion carried 5-0.

AYE: Harrod, Winterringer, Smith, Agee, Mainord

NAY: None

AGENDA ITEM NO. 3:

New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no new business.

AGENDA ITEM NO. 4:

Administrative Reports

There was no Administrative Reports.

AGENDA ITEM NO. 5:

Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (7:19 p.m.)

WES MAINORD
CHAIRMAN

ATTEST:

PHYLLIS LOFTIS, CMC, CITY CLERK
SECRETARY

Shawnee Municipal Authority

2.

Meeting Date: 02/03/2014

Master Plan Update

Submitted By: Donna Mayo, Administration

Department: Administration

Information

Title of Item for Agenda

Update on SMA Master Plan by Smith, Roberts and Baldischwiler.

Shawnee Municipal Authority

3. a.

Meeting Date: 02/03/2014

Federal St Bridge Waterline Replacement

Submitted By: Donna Mayo, Administration

Department: Administration

Information

Title of Item for Agenda

Federal Street Bridge Waterline Replacement Project (Award)

Attachments

Federal Street Bridge

NOTICE TO BIDDERS

Sealed bids will be received by the City of Shawnee, Oklahoma, City Hall, 16 West 9th – P.O. Box 1448, Shawnee, OK 74802-1448 up to 4:00 p.m., **Tuesday, January 21, 2014**, for:

BID: CONTRACT NO. SMA 14-04
SMA FEDERAL ST. BRIDGE WATERLINE REPLACEMENT PROJECT

Bidding Documents, Plans and Specifications are available to qualified bidders at the office of City Engineer, 222 North Broadway, Shawnee, OK 74802-1448. The fee for Plans and Specifications is \$50.00 per contract set and is non-refundable. No documents will be mailed unless the request is accompanied by an additional \$10.00 per set to cover mailing cost. **A Pre-Bid Conference is scheduled for Wednesday, January 8, 2014, at 1:30 p.m. in the Engineering Conference Room, 222 North Broadway, Shawnee, OK.**

Each bid shall be filed in a sealed envelope. On the front of each envelope shall be written the following words to the left of the address:

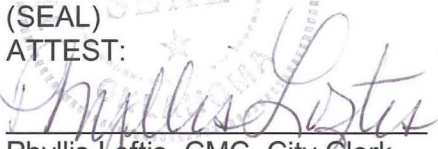
BID: CONTRACT NO. SMA 14-04
SMA FEDERAL ST. BRIDGE WATERLINE REPLACEMENT PROJECT
January 21, 2014

This project shall include provide and install 160 LF of 12" ductile iron waterline pipe. BIDDERS must obtain Bid Documents directly from the City of Shawnee in order for Bids to be acknowledged. The ORIGINAL COPY of each bid shall be filed with the City Clerk of the City of Shawnee, Oklahoma, together with a sworn anti-collusion affidavit in writing that the bidder has not entered into any agreement, expressed or implied, with any other bidder, or bidders, for the purpose of limiting the bid, or bidders, or parcel out to any bidder, or bidders or any other persons, any part of the contract or subject matter of the bid.

Each BIDDER shall attach to his/her BID filed with the City of Shawnee either a bidder's bond, a certified check, or a cashier's check made payable to the City of Shawnee, in an amount not less than five percent (5%) of the amount of bid as a guarantee of delivery of the service in full compliance with the specifications as issued by the City of Shawnee. Should the successful BIDDER fail to deliver the service in full compliance with the specifications within forty-five (45) days after acceptance of his/her bid, the bidder's bond, certified check or cashier's check deposited with his/her bid will be retained as and for liquidated damages. The deposit of each unsuccessful bidder will be returned when his/her bid is rejected.

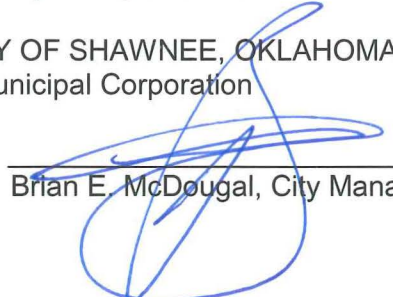
The bids filed with the City Clerk will be opened and considered by the Board of Commissioners at a Public Meeting in the City Hall, Shawnee, Oklahoma, at 6:30 p.m., **Tuesday, January 21, 2014**. The City of Shawnee reserves the right to reject any and all bids.

(SEAL)
ATTEST:


Phyllis Loftis, CMC, City Clerk

CITY OF SHAWNEE, OKLAHOMA
a Municipal Corporation

BY:


Brian E. McDougal, City Manager

CITY OF SHAWNEE
PLAN HOLDER'S LIST
CONTRACT NO. SMA 14-04
SMA FEDERAL ST. BRIDGE WATERLINE REPLACEMENT PROJECT

Business Name: DOWNEY CONTRACTING,LLC
Contact: GARY WYSSMANN
Address: 3217 NORTHEAST 63RD STREET
OKC, OK 73121
Telephone: 405-478-5277
Fax: 405-478-5269
Cell: _____
E-Mail: GWYSSMANN@DOWNEYCONTRACTING.COM
Paid for & Picked Up Specs: 12/19/13 CK #13317 (MAILED)

Business Name: REED CONSTRUCTION DATA
Contact: JOE SCHREMSE
Address: 30 TECHNOLOGY PARKWAY SOUTH, STE 100
NORCROSS, GA 30092
Telephone: _____
Fax: 800-303-8629
Cell: _____
E-Mail: _____
Paid for & Picked Up Specs: 1/7/14 CK 83358 & 83357 (MAILED)

Business Name: JORDAN CONTRACTORS
Contact: JIMMY JORDAN
Address: 123 S. BROADWAY
TECUMSEH, OK 74873
Telephone: 405-598-2169
Fax: 405-598-2160
Cell: 405-550-9856
E-Mail: JORDANCONTRACTORS@GMAIL.COM
Paid for & Picked Up Specs: 1/7/14 CK # 56080

Business Name: BREWER CONSTRUCTION OKALHOMA LLC
Contact: MIKE FOSHE
Address: 8301 SW 8TH
OKC, OK 73128
Telephone: 405-787-4962
Fax: 405-495-8972
Cell: 405-990-3618
E-Mail: MIKE.FOSHEE@CIXINET.NET
Paid for & Picked Up Specs: 1/8/14 CK #10889

Business Name: MCKEE EXCAVATION
Contact: RANDY MCKEE
Address: 10469 S. HIGHWAY 99
PRAGUE, OK 74864
Telephone: 405-567-3444
Fax: 405-567-0229
Cell: 405-567-7219
E-Mail: _____
Paid for & Picked Up Specs: DEBIT 1/8/14

Business Name: SAGEMILL CONSTRUCTION
Contact: RANCE MILLER
Address: 1208 S. DAWSON
MEEKER, OK 74855
Telephone: 918-810-4071
Fax: _____
Cell: _____
E-Mail: RANCE@SAGEMILL.NET
Paid for & Picked Up Specs: 1/8/14 CASH

Business Name: EPLAN ONLINE PLAN ROOM
Contact: JACOB CORBIN
Address: 4115 S. PROVIDENCE, SUITE 105
COLUMBIA, MO 65203
Telephone: (573)447-7130
Fax: (573)355-5405
Cell: _____
E-Mail: EPLAN@EPLANBIDDING.COM
Paid for & Picked Up Specs: 1/10/14 CK #11010

Business Name: _____
Contact: _____
Address: _____

Telephone: _____
Fax: _____
Cell: _____
E-Mail: _____
Paid for & Picked Up Specs: _____

Business Name: _____
Contact: _____
Address: _____

Telephone: _____
Fax: _____
Cell: _____
E-Mail: _____
Paid for & Picked Up Specs: _____

Steve Nelms
Utility Director
405-273-1960

Lyndsay Pickens
Administrative Assistant
Phone: 405-273-1960
Fax: 405-878-1550

Mayor
WES MAINORD



111 S. Kickapoo, Shawnee, OK 74801

Greg Price
Plant Manager
405-878-1662

Brad Schmidt
Maintenance Manager
405-878-1513

Commissioners
Pam Stephens
Linda Agee
James Harrod
Keith Hall
John Winterringer
Steve Smith

MEMORANDUM

To: Brian McDougal, City Manager.
From: Steve Nelms, Utility Director
CC: Mayor and City Commission Cindy Sementelli, Finance Director
Date: 1/27/2014
Re: Award Federal St. Bridge Waterline Replacement Project (Feb 3rd)

Nature of the Request: Staff is requesting that the City Commission award the Federal St. Bridge Waterline Replacement Project (SMA-14-04) to the lowest and best bidder, Jordan Contractors in the amount of \$53,682.

Staff Analysis, Considerations: After reviewing the bid tabulations staff would like to proceed with the request.

IT EM	Spec No.	DESCRIPTION	QNTY. NO.	UNIT	JORDAN CONTRACTORS UNIT PRICE	JORDAN CONTRACTORS TOTAL	MCKEE EXCAVATING UNIT PRICE	MCKEE EXCAVATING TOTAL	DOWNEY CONTRACTING UNIT PRICE	DOWNEY CONTRACTING TOTAL
1.	616	12" DIP WATERLINE - INSTALLED (1)(2)	202.00	L.F.	\$ 196.00	\$ 39,592.00	\$ 256.00	\$ 51,712.00	\$ 428.00	\$ 86,456.00
2.	616	12" X 8" REDUCER INSTALLED	1.00	EA.	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 576.00	\$ 576.00
3.	616	FIRE HYDRANT ASSEMBLY	1.00	EA.	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 7,947.00	\$ 7,947.00
4.	616	14" DIA. STEEL SLEEVE (3L.F.)(3)(4)	2.00	EA.	\$ 1,500.00	\$ 3,000.00	\$ 1,500.00	\$ 3,000.00	\$ 4,680.00	\$ 9,360.00
5.	230.02	SOLID SLAB SOD	30.00	S.Y.	\$ 3.00	\$ 90.00	\$ 5.00	\$ 150.00	\$ 20.00	\$ 600.00
6.	641	MOBILIZATION	1.00	L.S.	\$ 2,000.00	\$ 2,000.00	\$ 10,000.00	\$ 10,000.00	\$ 12,000.00	\$ 12,000.00
7.	880 (J)	CONSTRUCTION TRAFFIC CONTROL	1.00	L.S.	\$ 3,000.00	\$ 3,000.00	\$ 10,000.00	\$ 10,000.00	\$ 14,365.00	\$ 14,365.00
TOTAL AMOUNT OF BASE BID						\$ 53,682.00		\$ 80,862.00		\$ 131,304.00

Recommendation: Staff is recommending that the City Commission approve staff's request and award the Federal St. Bridge Waterline Replacement Project (SMA-14-04) to the lowest and best bidder, Jordan Contractors.

Budget Consideration; Budgeted \$1,000,000 Available Balance \$194,783