

AGENDA
SHAWNEE MUNICIPAL AUTHORITY
February 4, 2013 AT 6:30 P.M.
COMMISSION CHAMBERS AT CITY HALL
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

1. Consider approval of Consent Agenda:

a. Minutes from the January 22, 2013 meeting.

2. Consider Bids:

a. Kimberly Sewer Lift Station (Award)

3. New Business

(Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

4. Administrative Reports

5. Adjournment

Respectfully submitted

Donna Mayo, Deputy City Clerk

Shawnee Municipal Authority

1. a.

Meeting Date: 02/04/2013

Minutes

Submitted By: Donna Mayo, Administration

Department: Administration

Title of Item for Agenda

Minutes from the January 22, 2013 meeting.

Attachments

Minutes

THE TRUSTEES OF THE SHAWNEE MUNICIPAL AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN REGULAR SCHEDULED SESSION IN THE COMMISSION CHAMBERS AT CITY HALL, 9TH AND BROADWAY, SHAWNEE, OKLAHOMA, TUESDAY, JANUARY 22, 2013, FOLLOWING THE BOARD OF CITY COMMISSIONERS MEETING AT 6:30 P.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW. UPON ROLL CALL, A QUORUM WAS DECLARED WITH THE FOLLOWING MEMBERS IN ATTENDANCE:

PRESENT: Harrod, Hall, Winterringer, Smith

ABSENT: Stephens, Agee, Mainord

Call to Order

Declaration of a Quorum

AGENDA ITEM NO. 1: Consider approval of Consent Agenda

- a. Minutes from the January 7, 2013 meeting.
- b. Authorize staff to go out for bids on a sanitary sewer rehab project (various locations), budgeted amount of \$1,000,000.00.

A motion was made by Trustee Hall, seconded by Trustee Smith, to approve the Consent Agenda items 1(a-b). Motion carried 4-0.

AYE: Hall, Smith, Harrod, Winterringer

NAY: None

AGENDA ITEM NO. 2: Consider Bids:

- a. Kimberly Sewer Lift Station (Open)

<u>BIDDER</u>	<u>AMOUNT</u>
<u>JORDAN CONTRACTORS INC</u> Tecumseh, OK	<u>\$126,000</u>
<u>GARROW CONSTRUCTION</u> Sapulpa, OK	<u>\$133,600</u>

<u>TRI-STAR UTILITIES, INC</u> Independence, KS	<u>\$127,000</u>
<u>DOWNEY CONTRACTING LLC</u> Oklahoma City, OK	<u>\$169,682</u>
<u>WYNN CONSTRUCTION CO INC</u> Oklahoma City, OK	<u>\$134,908</u>

Interim Public Works Director Steve Nelms read the bids into the record and requested that the bid award be deferred to the next meeting to allow staff to review and check references.

A motion was made by Trustee Winterringer, seconded by Trustee Hall, to defer the bid award to the February 4, 2013 Shawnee Municipal Authority meeting. Motion carried 4-0.

AYE: Winterringer, Hall, Smith, Harrod

NAY: None

AGENDA ITEM NO. 3: New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no new business.

AGENDA ITEM NO. 4: Administrative Reports

Interim Director Steve Nelms reported on the recent replacement of 126 feet of water line at the treatment plant. Prior to the replacement of the line, the maximum flow was 5.5 mgd, now the flow is 8.5 mgd. We still need to replace another 110 feet of line for an approximate cost of \$20,000 which is an amount under the city manager authorization. To prevent the buildup in the line that had to be replaced, an annual inspection and cleaning, as needed, will be done.

Interim Director Nelms reported on the lakes water supply. Shawnee Twin Lake level is at 1,064.42 and Wes Watkins Reservoir level is at 1,066.30. The Drought Management Plan adopted last year requires Volunteer Water Restrictions to be triggered at 1,064. At this time, he advised there is still plenty of water in the lakes.

AGENDA ITEM NO. 5:

Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (7:32 p.m.)

ATTEST:

(SEAL)

JAMES HARROD, VICE MAYOR
CHAIRMAN

DONNA MAYO, DEPUTY CITY CLERK
SECRETARY

Shawnee Municipal Authority

2. a.

Meeting Date: 02/04/2013

Kimberly Sewer Lift

Submitted By: Donna Mayo, Administration

Department: Administration

Title of Item for Agenda

Kimberly Sewer Lift Station (Award)

Attachments

Kimberly Sewer Award

Steve Nelms
Interim Utility Director
405-273-1960

Lyndsay Pickens
Administrative Assistant
Phone: 405-273-1960
Fax: 405-878-1550



111 S. Kickapoo, Shawnee, OK 74801

Greg Price
Interim Plant Manager
405-878-1662

Brad Schmidt
Interim Systems Manager
405-878-1547

M E M O R A N D U M

To: City Commission
From: Steve Nelms, Interim Utility Director
CC: Brian McDougal, City Manager, Cindy Sementelli, Finance Director
Date: 1-30-13
Re: Kimberly Sewer Lift Station Rehab Award

After reviewing the bids staff would like to recommend awarding the Kimberly Lift Station Rehab project to the low bidder Jordan Construction for \$ 126,000. The budgeted amount was \$ 70,000 the additional \$ 56,000 will be taken out of the pipe bursting account.

BID TABULATION SHEET

KIMBERLY SEWER LIFT STATION

SMA 13-4

JANUARY 22, 2013

<u>BIDDER</u>	<u>AMOUNT</u>
<u>JORDAN CONTRACTORS INC</u> Tecumseh, OK	<u>126,000</u>
<u>GARROW CONSTRUCTION</u> Sapulpa, OK	<u>133,600</u>
<u>TRI-STAR UTILITIES, INC</u> Independence, KS	<u>127,000</u>
<u>DOWNEY CONTRACTING LLC</u> Oklahoma City, OK	<u>169,682</u>
<u>WYNN CONSTRUCTION CO INC</u> Oklahoma City, OK	<u>134,908</u>
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BIDDER'S LIST FOR
Kimberly Lift Station

Rehabilitation

DATE TO BE OPENED: January 22, 2013

Business Name: Jordan Contractors

Contact: Jimmy Jordan

Address: 123 South Broadway
Tecumseh, OK 74873

Telephone: (405) 598-2169 cell: (405) 550-9856

E-Mail: jordancontractors@gmail.com

Business Name: Ron Welcher Construction

Contact: Ron Welcher

Address: 3110 Frontier Road
Sapulpa, OK 74066

Telephone: (918) 637-0209

E-Mail: rwelcher1@cox.net

Business Name: Wynn Construction

Contact: Lisa Thomas

Address: 11901 North Eastern Avenue
Oklahoma City, OK 73131

Telephone: (405) 753-1120

E-Mail: tbahner@wynnconstruction.com

Business Name: Tri-Star Utilities

Contact: Ruth Hutchison

Address: PO Box 1012

Independence, KS 67301

Telephone: (620) 331-7159

E-Mail: indyunderground@cableone.net

Business Name: _____

Contact: _____

Address: _____

Telephone: _____

E-Mail: _____

Business Name: _____

Contact: _____

Address: _____

Telephone: _____

E-Mail: _____

Business Name: _____

Contact: _____

Address: _____

Telephone: _____

E-Mail: _____

Advertisement for Bids

It is the intention of the Shawnee Municipal Authority, Pottawatomie County, Oklahoma, to receive SEALED BIDS for the construction of the **Kimberly Sewer Lift Station** located approximately 800 feet east of Kimberly Street on the north side of Main Street in the City of Shawnee, per technical specifications and drawings.

BIDS mailed or hand carried must be received by 4:00 p.m. on Tuesday, January 22, 2013 at the office of the City of Shawnee City Clerk located in the City of Shawnee City Hall, 16 West 9th Street, Shawnee, Oklahoma 74801 or P.O. Box 1448 Shawnee, Oklahoma 74802-1448. Bids will be opened and read aloud and tabled in a public meeting of the City Commissioners of the City of Shawnee on Tuesday, January 22, 2013 at 6:30 p.m. All bids and bidders will be evaluated by LandRun Engineering and the Shawnee Municipal Authority and will be awarded to the best bidder or all will be rejected at the following regularly scheduled meeting.

All BIDS must include assurances that the following provisions will be complied with:

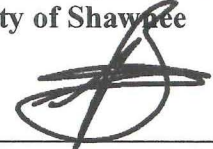
- **Equal opportunity Provisions** - Executive Order 11246, as amended, which assures non-discrimination;
- **Minority Business Enterprise and Women Business Enterprise** - provisions that encourage minority owned businesses and women owned businesses to bid on the project.
- **IMPORTANT**- Surety companies executing bonds must appear on the Treasury Department's most current list and be authorized to transact business in the State where the project is located.

The BID DOCUMENTS can be received electronically for \$25.00 or obtained in paper for \$100.00 per set picked up or \$110.00 per set sent via US mail by contacting LandRun Engineering at (405) 273-4222. Bidders **MUST** be on the official plan-holder's list in order to submit a valid bid for this project. In order to be on the list, the bidders must pay the plan fee to LandRun Engineering. Failure to be on the plan-holder's list or to pay the fee will result in the bid being invalid.

ATTEST: 

Phyllis Loftis, Secretary

Shawnee Municipal Authority
City of Shawnee


Brian E. McDougal, General Manager