



Office of the Recreation Manager

**Meeting Minutes
Parks and Recreation Committee
February 10, 2022 - 3:30pm
401 N Bell, Shawnee, OK 74801**

Committee Members

Travis Flood (Commissioner Seat) (Present)
Chad Payn (Present)
Sue Winterringer (Present)
Zach Foster (Present)
Jennifer Bell (Present)

AGENDA NO 1 Call to Order 3:32

AGENDA NO 2 Roll call and Declaration of a Quorum

Absent: None

Present: All

**AGENDA NO 3 Approval of minutes from the December 2021 and January 2022
meeting**

A motion was made to approve the December 9, 2021, minutes
by Zach Foster, seconded by Chad Payn. Motion carried 3-2.

AYE: Zach Foster, Chad Payn, Jennifer Bell.

NAY: None

ABSTAIN: Sue Winterringer and Travis Flood

A motion was made to approve the January 13, 2022, minutes by Travis Flood and seconded by Chad Payn. Motion carried 3-2.

AYE: Travis Flood, Chad Payn, Jennifer Bell

NAY: NONE

ABSTAIN: Zach Foster and Sue Winterringer

AGENDA NO 4 Parks Staff Update

Working on a fence and gate at the lakes. It will help with people driving off road and when staff needs to close the area due to high water or other reasons. Staff provided information on their mowing routes and other responsibilities as well as their staffing levels. The committee discussed the number of staff and responsibilities, maintenance deferral issues, and more. The parks department currently only has 13.5 staff. Staff has looked at less mowing/less maintenance solutions for the large green spaces. Staff believes that 15 additional staff would be ideal with the existing number of responsibilities. It does not include the new/updated parks that Shawnee is currently developing.

AGENDA NO 5 Recreation Staff Update

Staff has hired a new aquatics person—the details will be announced soon. They need help advertising the summer jobs available at Shawnee Splash. They will begin interviews for those positions during spring break. They must be 16 before they can work. Technology classes for seniors is starting to taper off, they're looking for new seniors to help. They're currently doing one on one appointments but hope to bring back classes in the spring. Pickleball 4-year anniversary is coming up—they will have an event to celebrate. Programming and maintenance for the pool is underway. They have an opening for a part-time recreation aid, the job posting closes soon. Wellness Wednesday focus continues to be popular. Fitness classes continue to grow. A craft club began in February and people come weekly to complete a craft.

AGENDA NO 6 Discussion of Committee Goals for 2022

Would like the city manager to join a meeting to discuss funding new staff and increasing utilization at the parks. Continue working on increasing

utilization of the parks. Possibly meet with Choctaw and Harrah for best practices.

AGENDA NO 7 New Business

NONE

AGENDA NO 8 Adjournment at 4:20 p.m.

Chair: Chad Pgv Date: 3-10-22