A MEETING OF THE SHAWNEE
CIVIC AND CULTURAL DEVELOPMENT AUTHORITY
FEBRUARY 14, 2017
12:30 P.M.
HEART OF OKLAHOMA EXPOSITION CENTER

THE TRUSTEES OF THE SHAWNEE CIVIC AND CULTURAL DEVELOPMENT AUTHORITY MET FOR A SPECIAL CALL MEETING THURSDAY, TUESDAY FEBRUARY 14, 2017 AT 2:00 PM AT HEART OF OKLAHOMA EXPOSITION CENTER, PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW. NOTICE WAS FILED AT CITY HALL ON 2/9/2017 AT 8:28 AM.

AGENDA ITEM NO.1 — CALL TO ORDER.

THE MEETING WAS CALLED TO ORDER AT 2:00 PM BY VICE CHAIRMAN MR. RANDY GILBERT.

AGENDA ITEM NO.2 — ROLL CALL.

TRUSTEES PRESENT:
MR. RANDY GILBERT
MR. KARL KOZEL
MR. TIM BARRICK
MR. LANCE WORTHAM
MR. JUSTIN ERICKSON
MRS. RACHEL MELOT

TRUSTEES ABSENT: MR. CARL PACKWOOD

AGENDA ITEM NO.3 — DECLARATION OF A QUORUM

CHAIRMAN MR. RANDY GILBERT, DECLARED A QUORUM.

AGENDA ITEM NO.4 — DISCUSSION CONSIDERATION AND POSSIBLE ACTION TO APPROVE 2017 SC&CDA OPERATING BUDGET.

NO ACTION TAKEN - TABLED UNTIL MARCH MEETING

AGENDA ITEM NO.5 — DISCUSSION CONSIDERATION AND POSSIBLE ACTION TO PURCHASE NEW TABLES & CHAIRS FOR THE CONFERENCE CENTER.

THE MOTION MADE BY TRUSTEE MELOT, SECONDED BY TRUSTEE KOZEL TO APPROVE THE PURCHASE OF NEW TABLES FOR THE CONFERENCE CENTER FROM MIGHT LITE, TABLES WILL BE PAID FOR WITH MATCHING FUNDS COMING FROM POTT COUNTY FUNDING FOR AVEDIS GRANT PROJECT. THE CHAIRS WILL BE REVISITED AT A LATER DATE AS WE ARE CLOSER TO DECISION WITH FLOORING. MOTION CARRIED.

AYE: GILBERT, MELOT, BARRICK, WORTHAM, ERICKSON, KOZEL
NAY: NONE
ABSTAIN:

AGENDA ITEM NO.6 — DISCUSSION CONSIDERATION AND POSSIBLE ACTION TO PURCHASE A PORTABLE STAGE SYSTEM FOR THE CONFERENCE CENTER.

NO ACTION TAKEN - TABLED UNTIL MARCH MEETING

AGENDA ITEM NO.7

DISCUSSION CONSIDERATION AND POSSIBLE ACTION TO PURCHASE A PORTABLE DANCE FLOOR FOR CONFERENCE CENTER.

THE MOTION MADE BY TRUSTEE WORTHAM, SECONDED BY TRUSTEE BARRICK TO APPROVE THE MONTHLY FINANCIAL REPORT AS PRESENTED. MOTION CARRIED.

AYE: GILBERT, MELOT, BARRICK, WORTHAM, ERICKSON, KOZEL
NAY: NONE
ABSTAIN:

AGENDA ITEM NO.8

DISCUSSION CONSIDERATION AND POSSIBLE ACTION TO APPROVE A CONCESSIONS CONTRACT WITH DROFFATS INC AS A 2YR CONTRACT ENDING DECEMBER 31, 2018.

NO ACTION TAKEN - TABLED UNTIL MARCH MEETING

AGENDA ITEM NO.9

DISCUSSION CONSIDERATION AND POSSIBLE ACTION TO APPROVE A CATERING CONTRACT WITH DROFFATS INC AS A 2YR CONTRACT ENDING DECEMBER 31, 2018.

NO ACTION TAKEN - TABLED UNTIL MARCH MEETING

AGENDA ITEM NO.10

DISCUSSION CONSIDERATION AND POSSIBLE ACTION ON PURCHASING A FRONT END LOADER/FORK LIFT FOR DAILY OPERATIONAL USE AT CONFERENCE CENTER.

NO ACTION TAKEN - TABLED UNTIL MARCH MEETING & COME BACK WITH BREAK DOWN ON NEW-VS-USED & A PRIORITY LIST OF TOP 3 EQUIPMENT NEEDS HERE.

AGENDA ITEM NO.11

ADJOURNMENT.

THE MOTION MADE BY TRUSTEE BARRICK, SECONDED BY TRUSTEE MELOT TO ADJOURN THE MEETING. - MOTION CARRIED.

AYE: GILBERT,MELOT, BARRICK, WORTHAM, ERICKSON, KOZEL
NAY:
ABSTAIN:

CHAIRMAN: MR. RANDY GILBERT

SECRETARY: MR. JUSTIN ERICSON