

AGENDA
SHAWNEE MUNICIPAL AUTHORITY
February 17, 2015 AT 6:30 P.M.
COMMISSION CHAMBERS AT CITY HALL
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

All motions will be made in the affirmative. The fact that a commissioner makes or offers a second to a motion does not mean that the commissioner must vote in favor of passage.

1. Consider approval of Consent Agenda:
 - a. Minutes from the February 2, 2015 meeting.
 - b. Authorize staff to request bids for Shawnee Twin Lakes Office/Maintenance Building.
2. Consider Bids:
 - a. Emergency Generator Projects Contract No. SMA-15-04 (Open)
 - b. Tennessee Lift Station Rehabilitation Contract No. SMA-15-03 (Open)

3. New Business

(Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

4. Adjournment

Respectfully submitted

Phyllis Loftis, CMC, City Clerk

Shawnee Municipal Authority

1. a.

Meeting Date: 02/17/2015

SMA Minutes 2-2-2015

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Minutes from the February 2, 2015 meeting.

Attachments

SMA Minutes 2-2-2015

THE TRUSTEES OF THE SHAWNEE MUNICIPAL AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN REGULAR SCHEDULED SESSION IN THE COMMISSION CHAMBERS AT CITY HALL, 9TH AND BROADWAY, SHAWNEE, OKLAHOMA, MONDAY, FEBRUARY 2, 2015, DURING THE BOARD OF CITY COMMISSIONERS MEETING AT 6:30 P.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW. UPON ROLL CALL, A QUORUM WAS DECLARED WITH THE FOLLOWING MEMBERS IN ATTENDANCE:

PRESENT: Vogel, Agee, Harrod, Mainord, Hall, Shaw, Dykstra

ABSENT: None

Call to Order

Declaration of a Quorum

AGENDA ITEM NO. 1: Consider approval of Consent Agenda

- a. Minutes from the January 20, 2015 meeting.
- b. Recommendation to County Commission to appoint Steve Nelms as city's representative to PCDA Board.

A motion was made by Trustee Harrod, seconded by Trustee Hall, to approve Consent Agenda item Nos. 1(a-b). Motion carried 6-1.

AYE: Harrod, Hall, Dykstra, Vogel, Agee, Mainord

NAY: Shaw

AGENDA ITEM NO. 2: Consideration, discussion and possible action on agreement with the Lester, Loving & Davies, P.C. for legal services in connection with matters related to encroachment into the City of Shawnee's utility service areas by other entities.

City Attorney Mary Ann Karns gave a staff report on the item. She stated that in the event a future lawsuit is filed, it would first have to be approved by the Commission.

A motion was made by Trustee Hall, seconded by Trustee Harrod, to approve an agreement with the Lester, Loving & Davies, P.C. for legal services in

connection with matters related to encroachment into the City of Shawnee's utility service areas by other entities. Motion carried 5-2.

AYE: Hall, Harrod, Mainord, Vogel, Agee

NAY: Shaw, Dykstra

AGENDA ITEM NO. 3:

New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no New Business.

AGENDA ITEM NO. 4:

Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (7:13 p.m.)

WES MAINORD
CHAIRMAN

ATTEST:

LISA LASYONE, DEPUTY CITY CLERK
SECRETARY

Shawnee Municipal Authority

1. b.

Meeting Date: 02/17/2015

SMA Lake Bldg Memo

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Authorize staff to request bids for Shawnee Twin Lakes Office/Maintenance Building.

Attachments

Lake Bldg Memo

Mayor
WES MAINORD



The City of Shawnee
Office of the Director of Operations

P.O. Box 1448
Shawnee, Oklahoma 74802-1448
(405) 878-1529 Fax (405) 878-1593
www.ShawneeOK.org

Commissioners
GARY VOGEL
LINDA AGEE
JAMES HARROD
KEITH HALL
LESA SHAW
MICHEAL DYKSTRA

Date: February 12, 2015
To: Mayor and City Commissioners
From: James Bryce, Director of Operations
RE: Shawnee Lake Maintenance/Office Building Project

Nature of the Request:

Request to go out for bid on the Shawnee Lake Maintenance/Office Building Project.

Staff Analysis, Considerations:

In May of 2013 a large tornado touched down in the Shawnee Twin Lakes area destroying and damaging many homes. This tornado also wiped out everything at the Shawnee Lake 1 boat ramp area including the building that stored all of the equipment that was used at the Lake. To date everything that was damaged has been repaired and replaced except the building which has been in design. The building will have a 40' x 80' shop area to house the equipment needed at the lake with an attached office/storage/restroom area. Currently the boat and mowers have been stored in town and taken to the Lake when needed. The building is also used to store items need to repair buoys and buoy lines and items need by the officers that patrol the lake.

Recommendation:

It is staff's recommendation to do this project which will free up space in town taken up by Lake items and save time by not having to take equipment out daily to use.

Budget Consideration:

Project will be funded from the insurance money and funds from FEMA.

Insurance funds \$51,750.00

FEMA funds \$152,745.62

Totaling \$204,495.62

All operations at the Lake are under the SMA so funds for the building will come from their fund balance and be reimbursed with the insurance and FEMA monies.

Shawnee Municipal Authority

2. a.

Meeting Date: 02/17/2015

SMA Generator Bids

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Emergency Generator Projects Contract No. SMA-15-04 (Open)

Attachments

[Generator Bid Notice](#)

[SMA Generator Bid notice List](#)

[Generator Plan Room Holders List](#)

[Generator Plan Holders](#)

NOTICE TO BIDDERS

Sealed BIDS will be received by the Shawnee Municipal Authority/City of Shawnee, Beneficiary, at the City Clerk's office, 16 W. 9th Street, P.O. Box 1448, Shawnee, Oklahoma 74802-1448, until 4:00 p.m., Tuesday, February 17th, 2015 for:

CONTRACT NO. SMA-15-04 EMERGENCY GENERATOR PROJECTS

Instructions and BID documents are available at a cost of \$25.00 to qualified bidders at the office of the Utility Director, 111 S. Kickapoo, Shawnee, Oklahoma 74801.

A Pre-Bid meeting will be held at 3:00 pm, on Tuesday, February 3rd, 2015 at Public Works, 111 S. Kickapoo, Shawnee, OK 74801. The Pre-Bid meeting is not mandatory.

A BID FORM will be issued by the Shawnee Municipal Authority/City of Shawnee, Beneficiary. Each BID shall be filed in a sealed 12" x 15 1/2" envelope. On the front of each envelope shall be written the following words to the left of the address:

BID: CONTRACT NO. SMA-15-04 EMERGENCY GENERATOR PROJECTS

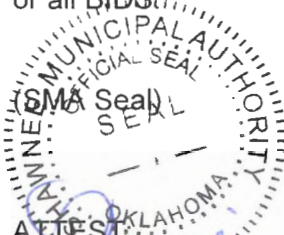
The purpose of this specification is to upgrade the Public Works Building with an emergency generator. BIDDERS must obtain Bid Documents directly from the Shawnee Municipal Authority/City of Shawnee, Beneficiary in order for Bids to be acknowledged.

The ORIGINAL BID shall be filed with the City Clerk of the City of Shawnee, together with a sworn anti-collusion affidavit in writing that the BIDDER has not entered into any agreement, expressed or implied, with any other bidder, or bidders, for the purpose of limiting the bid, or bidders or parcel out to any bidder, or bidders or any other persons, any part of the contract or subject matter of the bid.

The BIDS filed with the City Clerk will be opened and considered by the Board of City Commissioners at a Public Meeting in the City Hall Commission Chambers, at 16 W. 9th Street, Shawnee, Oklahoma, at 6:30 p.m., Tuesday, February 17th, 2015

Please call (405) 273-1960 and request for a Bid packet to be mailed to you.

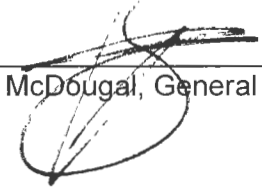
The Shawnee Municipal Authority /City of Shawnee, Beneficiary, reserves the right to reject any or all BIDS.



ATTEST:

Phyllis Loftis
Phyllis Loftis, Authority Secretary

SHAWNEE MUNICIPAL AUTHORITY
CITY OF SHAWNEE, BENEFICIARY
A MUNICIPAL CORPORATION

By: 
Brian E. McDougal, General Manager

Notice to Bidders Holder

Emergency Generator PWSC-SMA-15-04

Business Name: ALL PHASE ELECTRIC

Contact: CHARLIE THOMPSON

Email/phone: APEINCE94@SBCGLOBAL.NET/405-550-1601

Address: 901 N. HOBSON

SHAWNEE OK 74801

Business Name: MCCLAIN ELECTRIC

Contact: MARK MCCLAIN

Email/Phone: mark@mcclainelectrical.com/405-912-7300

Address: PO BOX 890216

OKC OK, 73189

Bid Plan Room Holders

Dodge Data & Analysis

Att: Plan Coordinator
3315 Central Avenue
Hot Springs AR 71913

Southwest Construction News & Services

2811 NW 36th St
OKC OK 73112

Bid News Plan Room

iSqt Plan Room C/O Triangle A&E
7201 N. Broadway
OKC OK 73116

Eplan Online Plan Room

4115 S. Providence Suite 105
Columbia MO 65203
EPLAN@EPLANBIDDING.COM

Construction Market Data Group LLC

30 Technology PKWY South, STE 100
Norcross, GA 30092

CITY OF SHAWNEE
PLAN HOLDER'S LIST
CONTRACT NO. SMA 15-04
EMERGENCY GENERATOR PWSC PROJECT

Business Name: ALL PHASE ELECTRIC
Contact: CHARLIE THOMPSON
Email/phone: APEINCE94@SBCGLOBAL.NET/405-550-1601
Address: 901 N. HOBSON
SHAWNEE OK 74801
Paid for & Picked Up Specs: 1/12/15 CHECK#5247

Business Name: MCCLAIN ELECTRIC
Contact: MARK MCCLAIN
Email/Phone: mark@mcclainelectrical.com/405-912-7300
Address: PO BOX 890216
OKC OK, 73189
Paid for & Picked Up Specs: 1/15/15 Check#42954

Business Name: Jordan Contractors
Contact: Jimmy Jordan
Email/Phone: Jordancontractors@gmail.com
Address: 123 S. Broadway
Tecumseh Ok 74873
Paid for & Picked Up Specs: 1/28/15 Check#60084

Business Name: Sagemill Construction
Contact: Martin Benn
Email/Phone: martin@sagemill.net
Address: 1208 South Dawson
Meeker Ok 74855
Paid for & Picked Up Specs: 2/3/15 check # 6251

Business Name: Libra Electric Company
Contact: John Dawes
Email/Phone: johndawes@libraelectric.net /405-949-9371
Address: 4634 Enterprise Dr
OKC Ok 73128
Paid for & Picked Up Specs: 2/3/15 check # 200676

Business Name: Evans Electric
Contact: David Keel
Email/Phone: jdkokc@goevans.com /405-659-0807
Address: 1536 S. Western Ave
OKC Ok 73109
Paid for & Picked Up Specs: 2/9/15 check # 40986

Shawnee Municipal Authority

2. b.

Meeting Date: 02/17/2015

SMA Tenn Lift Bids

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Tennessee Lift Station Rehabilitation Contract No. SMA-15-03 (Open)

Attachments

Tenn Notice

Tenn Notice List

Tenn Plan Room Holders List

Tenn Plan Holders List

NOTICE TO BIDDERS

Sealed BIDS will be received by the Shawnee Municipal Authority/City of Shawnee, Beneficiary, at the City Clerk's Office, 16 W. 9th Street, P.O. Box 1448, Shawnee, Oklahoma 74802-1448, until 4:00 p.m., Tuesday, February 17th, 2015 for:

**CONTRACT NO. SMA-15-03
TENNESSEE LIFT STATION
REHABILITATION**

Instructions and BID documents are available at a cost of \$25.00 to qualified bidders at the office of the Utility Director, 111 S. Kickapoo, Shawnee, Oklahoma 74801.

A Pre-Bid meeting will be held at 2:00 pm, on Tuesday, February 3rd, 2015 at the Public Works, 111 S. Kickapoo, Shawnee, OK 74801. The Pre-Bid meeting is not mandatory.

A BID FORM will be issued by the Shawnee Municipal Authority/City of Shawnee, Beneficiary. Each BID shall be filed in a sealed 12" x 15 1/2" envelope. On the front of each envelope shall be written the following words to the left of the address:

**BID: CONTRACT NO. SMA-15-03
TENNESSEE LIFT STATION
REHABILITATION**

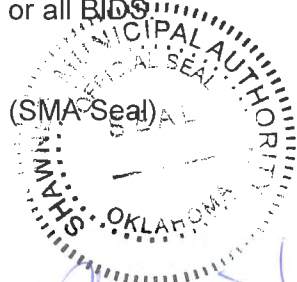
The purpose of this specification is to upgrade the TENNESSEE LIFT STATION in capacity and with new equipment. BIDDERS must obtain Bid Documents directly from the Shawnee Municipal Authority/City of Shawnee, Beneficiary in order for Bids to be acknowledged.

The ORIGINAL BID shall be filed with the City Clerk of the City of Shawnee, together with a sworn anti-collusion affidavit in writing that the BIDDER has not entered into any agreement, expressed or implied, with any other bidder, or bidders, for the purpose of limiting the bid, or bidders or parcel out to any bidder, or bidders or any other persons, any part of the contract or subject matter of the bid.

The BIDS filed with the City Clerk will be opened and considered by the Board of City Commissioners at a Public Meeting in the City Hall Commission Chambers, at 16 W. 9th Street, Shawnee, Oklahoma, at 6:30 p.m., Tuesday, February 17th, 2015.

Please call (405) 273-1960 and request for a Bid packet to be mailed to you.

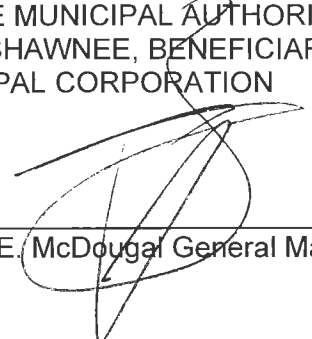
The Shawnee Municipal Authority /City of Shawnee, Beneficiary, reserves the right to reject any or all BIDS.



ATTEST:

Phyllis Loftis
Phyllis Loftis, Authority Secretary

SHAWNEE MUNICIPAL AUTHORITY
CITY OF SHAWNEE, BENEFICIARY
A MUNICIPAL CORPORATION

By: 
Brian E. McDougal General Manager

Notice to Bidders Holder

Tennessee Lift Station Rehab-SMA-15-04

Business Name: Jordan Contractors

Contact: Jimmy Jordan

Email/Phone: Jordancontractors@gmail.com

Address: 123 S. Broadway

Tecumseh Ok 74873

Bid Plan Room Holders

Dodge Data & Analysis

Att: Plan Coordinator
3315 Central Avenue
Hot Springs AR 71913

Southwest Construction News & Services

2811 NW 36th St
OKC OK 73112

Bid News Plan Room

iSqt Plan Room C/O Triangle A&E
7201 N. Broadway
OKC OK 73116

Eplan Online Plan Room

4115 S. Providence Suite 105
Columbia MO 65203
EPLAN@EPLANBIDDING.COM

Construction Market Data Group LLC

30 Technology PKWY South, STE 100
Norcross, GA 30092

CITY OF SHAWNEE
PLAN HOLDER'S LIST
CONTRACT NO. SMA 15-03
TENNESSEE LIFT STATION REHAB PROJECT

Business Name: All Phase Electric
Contact: Charlie Thompson
Email/phone: apeince94@sbcglobal.net/405-550-1601
Address: 901 N. Hobson
Shawnee OK 74801
Paid for & Picked Up Specs: 1/12/15 Cash

Business Name: JS Haren Co.
Contact: JS Haren
Email/Phone: bidding@jsharen.com/423-745-5000
Address: 1175 HWY 11 North
Athens TN 37303
Paid for & Picked Up Specs: 1/13/15 check#14852

Business Name: Edwards Equipment
Contact: Nichole Edwards
Email/Phone: nicholeellc14@gmail.com/405-990-5580
Address: 20010 N. Peebly Rd.
Luther Ok 73054
Paid for & Picked Up Specs: 1/16/15 check#10116

Business Name: Ron Welcher Construction
Contact: Ron Welcher
Email/Phone: rwelcher1@cox.net/918-637-0209
Address: 12933 Simmental
Sapulpa Ok 74066
Paid for & Picked Up Specs: 1/16/15 check#16582

Business Name: Jordan Contractors
Contact: Jimmy Jordan
Email/Phone: Jordancontractors@gmail.com
Address: 123 S. Broadway
Tecumseh Ok 74873
Paid for & Picked Up Specs: 1/16/15 Check#60081

Business Name: Ferral D. Howard Construction
Contact: Michael Howard
Email/Phone: mdhconstruction@gmail.com/580-221-8783
Address: PO Box 206
Lone Grove Ok 73443
Paid for & Picked Up Specs: 2/3/15 Check#2399

Business Name: Mkee Excavating
Contact: Randy McKee
Email/Phone: Mkeeexcavating@yahoo.com/405-567-3444
Address: 10469 S. HWY 99
Prague Ok 74864
Paid for & Picked Up Specs: 2/3/15 Check#1827

Business Name: Slattery Construction
Contact: Jim Slattery
Email/Phone: slatteryconst@att.net/580-334-7416
Address: 3230 Vista Ridge Rd
Woodward Ok 73801
Paid for & Picked Up Specs: 2/3/15 Check#3070

Business Name: Krapff Reynolds Construction
Contact: Fred L. Krapff
Email/Phone: fredkrcc@aol.com/405-733-9682/405-630-7306
Address: 2400 N.E. 4th
OKC Ok 73117
Paid for & Picked Up Specs: 2/3/15 Check#210922

Business Name: Evans Electric

Contact: David Keel

Email/Phone: jdkokc@goevans.com /405-659-0807

Address: 1536 S. Western Ave

OKC Ok 73109

Paid for & Picked Up Specs: 2/9/15 check # 40985