

THE TRUSTEES OF THE SHAWNEE CIVIC & CULTURAL DEVELOPMENT AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN A RESCHEDULED REGULAR SESSION IN THE COMMISSION CHAMBERS AT CITY HALL, 16 WEST 9TH STREET, SHAWNEE, OKLAHOMA, ON THURSDAY, FEBRUARY 17, 2022, AT 12:40 P.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW AT 10:15 A.M. ON FEBRUARY 16, 2022. UPON ROLL CALL, A QUORUM WAS DECLARED WITH THE FOLLOWING MEMBERS IN ATTENDANCE:

PRESENT: Lance Wortham, Trustee
Tim Barrick, Trustee, Vice Chairman
Andrea Weckmueller-Behringer, Secretary
Carl Packwood, Trustee

ABSENT: Randy Gilbert, Chairman

Call to Order
Declaration of a Quorum

AGENDA ITEM NO. 1: Consideration of approval of the December 16, 2021 regular meeting Minutes and the February 2, 2022 special meeting Minutes.

Secretary Weckmueller-Behringer noted an error in the December 16, 2021 Minutes regarding Agenda Item No. 4. The date listed in the motion was December 16, 2021, this date should be corrected to reflect January 20, 2022.

A motion was made by Secretary Weckmueller-Behringer, seconded by Trustee Wortham, to approve the December 16, 2021 regular meeting Minutes, with the date correction related to Agenda Item No. 4, and the February 2, 2022 special meeting Minutes. Motion carried 4-0.

AYE: Weckmueller-Behringer, Wortham, Barrick, Packwood
NAY: None

AGENDA ITEM NO. 5 WAS MOVED BEFORE AGENDA ITEM NO. 2 BY POWER OF THE VICE CHAIR.

AGENDA ITEM NO. 5:

Discussion, consideration, and possible action to enter into a contract with Dale Yerigan/IPRA (International Professional Rodeo Association) for the management of the International Finals Youth Rodeo (IFYR). *(Deferred from the February 2, 2022 Shawnee Civic and Cultural Development Authority Special Call meeting.)*

Secretary Weckmueller-Behringer explained that Section 7 of the contract should have stated "...the total *new* sponsorship revenue."

A motion was made by Secretary Weckmueller-Behringer, seconded by Trustee Packwood, to approve a contract with Dale Yerigan/IPRA (International Professional Rodeo Association) for the management of the International Finals Youth Rodeo (IFYR), with the correction to Section 7. Motion carried 4-0.

AYE: Weckmueller-Behringer, Packwood, Wortham, Barrick

NAY: None

AGENDA ITEM NO. 4 WAS MOVED BEFORE AGENDA ITEM NO. 2 BY POWER OF THE VICE CHAIR.

AGENDA ITEM NO. 4:

Discussion, consideration, and possible action on transferring all of the non-attached assets, to include the International Finals Youth Rodeo and IFYR assets of the Shawnee Civic and Cultural Development Authority to Pottawatomie County. (See attached list for assets.) *(Deferred from the December 16, 2021 Shawnee Civic and Cultural Development Authority regular meeting.)*

A motion was made by Trustee Packwood, seconded by Secretary Weckmueller-Behringer, to defer this item to the March 17, 2022 Shawnee Civic and Cultural Development Authority meeting. Motion carried 4-0.

AYE: Packwood, Weckmueller-Behringer, Wortham, Barrick

NAY: None

RECESS SHAWNEE CIVIC AND CULTURAL DEVELOPMENT
AUTHORITY MEETING BY THE POWER OF THE VICE CHAIR (12:47 P.M.)

RECONVENE SHAWNEE CIVIC AND CULTURAL DEVELOPMENT
AUTHORITY MEETING BY THE POWER OF THE VICE CHAIR (1:07 P.M.)

CHAIRMAN GILBERT ARRIVED AT 1:07 P.M.

AGENDA ITEM NO. 2:

Discussion, consideration, and possible
action on proposed invoices for the
International Finals Youth Rodeo
(IFYR)/Shawnee Civic and Cultural
Development Authority (SCCDA) with
Spectra Venue Management.

Chairman Gilbert explained the City of Shawnee approved funding for the 2022 International Finals Youth Rodeo (IFYR) in the amount of Fifty Thousand Dollars (\$50,000.00). Chairman Gilbert stated there were several outstanding invoices from the 2021 IFYR. These invoices included Central Disposal for trash services, Spectra for utility services, Shawnee News-Star for publications, and XYLO of Oklahoma, Inc. for pine shavings. Also owed to Spectra for the 2021 IFYR, was \$4,254.26 for food truck vendors. An additional Ten Thousand Dollar (\$10,000.00) deposit from the 2019 IFYR, owed to Spectra, was brought up during discussion.

Regarding the Spectra utility services, Chairman Gilbert stated that there was a discrepancy with the set-up of the 2021 IFYR with Spectra's involvement. Due to this discrepancy, Chairman Gilbert explained he had asked a former City Manager if the utility service invoice owed to Spectra could be waived since Spectra did not provide the necessary set-up service. Ms. Katy Fleming, General Manager of the Heart of Oklahoma Exposition Center (Expo), addressed the set-up discrepancy. After discussions, Ms. Fleming agreed to a fifty percent (50%) split of the utility service leaving \$10,066.76 owed by SCCDA.

Regarding the Shawnee News-Star invoice, Mr. Dale Yerigan reported the invoice had been paid.

Regarding the Central Disposal invoice, Ms. Fleming, stated Spectra had paid \$2,000.00 of the invoice leaving SCCDA \$3,812.60 owed to Central Disposal.

Regarding the XYLO invoice, Ms. Fleming stated Spectra would pay the XYLO invoice.

Regarding the 2019 IFYR deposit, a former City Manager had agreed to cover the outstanding bills for the 2019 IFYR due to SCCDA financial issues.

A motion was made by Trustee Packwood, seconded by Trustee Barrick, to pay the outstanding invoices as discussed in the total amount of \$18,133.63 (to include half of the Spectra utility services invoice for \$10,066.76, the remaining Central Disposal invoice for \$3,812.60, and \$4,254.26 for the food truck vendors). Motion carried 5-0.

AYE: Packwood, Barrick, Gilbert, Weckmueller-Behringer, Wortham
NAY: None

AGENDA ITEM NO. 3: Discussion regarding the mediation between the City of Shawnee, Pottawatomie County, and the Shawnee Civic and Cultural Development Authority.

City Attorney Joe Vorndran explained that a date needed to be set for mediation between the City of Shawnee, Pottawatomie County, and the Shawnee Civic and Cultural Development Authority (SCCDA). He noted the Mediator felt it was important for SCCDA to have legal representation at the meeting.

AGENDA ITEM NO. 6: New Business

There was no new business.

AGENDA ITEM NO. 7: Public Comments

Mr. Rob Morris spoke regarding Shawnee Civic and Cultural Development Authority finances.

Ms. Melissa Dennis spoke regarding the International Finals Youth Rodeo.

AGENDA ITEM NO. 8: Trustee Comments

The Trustees addressed the importance of communication between the Shawnee Civic and Cultural Development Authority, the City of Shawnee, and Pottawatomie County.

AGENDA ITEM NO. 9:

Adjournment

There being no further business to be considered, a motion was made by Trustee Packwood, seconded by Trustee Wortham, that the meeting be adjourned. Motion carried 5-0. (1:56 p.m.)

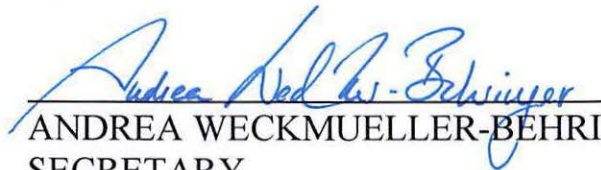
AYE: Packwood, Wortham, Barrick, Gilbert, Weckmueller-Behringer

NAY: None



RANDY GILBERT, CHAIRMAN

ATTEST:



ANDREA WECKMUELLER-BEHRINGER,
SECRETARY