



Office of the Recreation Manager

SPECIAL CALL AGENDA MINUTES

Senior Citizens of Shawnee Board

FEBRUARY 27, 2020 – 10:30AM

SENIOR CENTER, 401 N BELL

Members in attendance:

Phyllis Croswell, Bill Haley, Ben Salter, John Belzer, Anna Brown, Bobbi Gaglia, Amy Riggins(Staff), and Kerri Foster (Staff)

1) Call to Order.

- a. Meeting was called to order by Phyllis Croswell at 10:36am.

2) Roll call and Declaration of a Quorum

- a. Members in attendance were: Phyllis Croswell, Amy Riggins (Staff), Kerri Foster (Staff), Bobbi Gaglia, Shirley Gregory, Ben Salter, Bill Haley, Anna Brown, and John Belzer.

3) Discussion and action on Pottawatomie County Senior one/cent sales tax purchases

- a. Amy Riggins (Staff) explained the Senior Funds provided from Pottawatomie County. She provided documentation to the board with the February 2020 balance and monthly allocation. She then outlined three possible purchase order requests.
- b. A motion was made by John Belzer to approve item #1, AJ Gill Billiard Supplies to recover material on two pool tables in preparation of March Pool Tournaments for the total of \$741.00. Shirley Gregory seconded the motion, and it was approved by a unanimous vote.

- c. A motion was made by John Belzer to approve item #2, Vyve Communications for monthly internet, WIFI, and cable for the total of \$220.00. Bill Haley seconded the motion, and it was approved by a unanimous vote.
- d. A motion was made by Shirley Gregory to approve #3, First Choice Coffee monthly purchase order for the amount of \$250.00. John Belzer seconded the motion, and it was approved by a unanimous vote.

4) Comments

- a. John Belzer commented a moment of thanks to Amy Riggins (Staff) for the well-organized documentation on the financial reports from the Pottawatomie County Senior Funds.

5) Adjournment

- a. Meeting was adjourned at 10:42am. The motion to adjourn by Anna Brown and seconded by John Belzer.

Respectfully submitted,

Kerri Foster

Recreation Manager

Phyllis Crosswell
10 March 2020