

AIRPORT ADVISORY BOARD
SHAWNEE REGIONAL AIRPORT
2202 AIRPORT DRIVE
SHAWNEE, OKLAHOMA
FEBRUARY 28, 2018 AT 5:30 P.M.

Regular Meeting ()
Special Meeting (X)
Emergency Meeting ()

Rescheduled Regular Meeting ()
Continued or Reconvened Mtg. ()

DATE	TIME	PLACE OF MEETING
February 28, 2018	5:30 P.M.	CONFERENCE ROOM SHAWNEE REGIONAL AIRPORT 22020 AIRPORT DRIVE SHAWNEE, OKLAHOMA

To be completed by person filing notice:

Name: BONNIE A. WILSON, CM
Title: AIRPORT MANAGER

Address: 22020 AIRPORT DRIVE
Shawnee, OK 74804

Phone: 405-878-1625

Filed in the office of the municipal clerk at 8:09 a.m. on the 26th day of February 2018.

Signed: Nacie Eck
Clerk

FOR CITY CLERK'S OFFICE USE ONLY

Date Notice released to news media: 2/26/18
Person filing Notice: Bonnie Wilson
Notice verified by: Nacie Eck

**AGENDA
AIRPORT ADVISORY BOARD**

SPECIAL CALL

FEBRUARY 28, 2018 5:30 PM

**SHAWNEE REGIONAL AIRPORT TERMINAL
2202 AIRPORT DR.
SHAWNEE, OK**

CALL TO ORDER

DECLARATION OF A QUORUM

ITEM ONE: Consideration and Approval of the Consent Agenda.

1. Approval of Minutes from the October 18, 2017 Meeting

ITEM TWO: Citizen Comments

ITEM THREE: Discussion and Consideration of Airport Conference Room Fee Schedule

ITEM FIVE: Discussion and Consideration of Lease Terms and Conditions.

ITEM SEVEN: Staff Report

1. Fuel Prices
2. Fuel Sales
3. Fiscal Year Budget
4. Airport Operations and Management Report

ITEM EIGHT: Board Comments

ITEM NINE: New Business

ITEM TEN: Adjournment

MINUTES
AIRPORT ADVISORY BOARD MEETING OCTOBER 25 2017, 5:30 P.M.
TERMINAL BUILDING
2202 AIRPORT DRIVE

CALL TO ORDER Smallwood, Smith, Fogerty, Huddleston, Humphreys,
ABSENT – Klaser, Freeman

DECLARATION OF A QUORUM

ITEM ONE: Consideration and approval of the consent agenda.

1. Minutes from the August 16, 2017 meeting

Humphrey's motioned to approve consent agenda. Fogerty seconded the motion. Board unanimously approved the motion.

ITEM TWO: Citizen Comments - No citizen comments

ITEM THREE: Authorization of a lease assignment and assumption agreement between O'Connor Flying Service, Inc. and Fly OK Air, LLC.

Humphrey's motioned to approve item three. Fogerty seconded the motion. Board unanimously approved the motion.

ITEM FOUR: Discussion and consideration of a lease extension of Vyve Broadband's call center lease.

Fogerty motioned to approve item four. Humphreys seconded the motion. Board unanimously approved the motion.

ITEM FIVE: Discussion and consideration of allowing tenant, Kurt McPherson to place two portable T-hangars on airport property.

The board came to a consensus that the portable T-hangars could be placed on airport property for a fee as long as there was a clause the obligated the Lessee to paint or maintain the T-hangars in accordance to the Airport Manager's satisfaction.

ITEM SIX: Discussion and consideration of an updated five year Capital Improvement Plan to submit to the FAA.

Humphrey's motioned to approve item six. Freeman seconded the motion. Board unanimously approved the motion.

ITEM SEVEN: Staff report –. English updated board on a few ongoing projects and new information.

ITEM EIGHT: Board Comments - Freeman suggested staff look at replacing or adding airport street signage at strategic locations such as highway 177, Kickapoo street, I-40, etc

ITEM NINE: New Business – No new business.

ITEM TEN: Adjournment – Board adjourned at 6:47pm.

Kevin Huddleston, Chairman



February 28, 2018
Staff Report

1. Current Fuel Prices

Shawnee Regional Airport

JET A		100LL – AVGAS	
Full Service	Self Service	Full Service	Self Service
\$3.48/gal	\$3.48/gal	\$4.68/gal	\$ 4.48/gal

100 NM Radius Average Prices

JET A		100LL - AVGAS	
Full Service	Self Service	Full Service	Self Service
\$4.11/gal	\$2.99/gal	\$4.62/gal	\$3.95/gal

National Averages

JET A	\$4.85	AVGAS	\$4.65
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	Jet A	100LL
NC	\$4.45	\$5.03
NE	\$4.75	\$5.33
NW	\$4.71	\$5.51
SC	\$4.39	\$4.94
SE	\$4.71	\$5.10
SW	\$4.91	\$5.48

2. FY 2017/2018 Fuel Sales

JET A	Oct. – Dec. 2017	Oct. – Dec 2016
Gallons Sold	6,437.14	7,249.05
Revenue	\$22,990.82	\$22,389.50
AVGAS		
Gallons Sold	\$9,248.21	\$8,410.90
Revenue	\$37,881.52	\$32,146.45

3. FY 2017/2018 Budget Information Summary

	Actual FY/T/D	Budget
Operational Revenues	\$303,969.00	\$639,836
Operational Expenses	\$395,202.82	\$540,151
Variance	(\$91,233.82)	\$99,685.00
<i>Detailed Report Provided as Attachments 1 & 2</i>		

Airport Operations and Management Report

1. Aged Receivables Report
 - 1.1. Hangar Tenants - One Over 60 Days; Two Over 90 Days
 - 1.2. Land Tenant - One Over 120 Days
Detailed Report Provided as Attachment 3
2. Annual Insurance Renewal
 - 2.1. Banc First – Airport General Liability - Annual Premium Estimate \$2,800
3. FAA
 - 3.1. Land Release / Sale of Land - Under Final Review by FAA
 - 3.2. Capital Improvement Plan – Filed with FAA/Accepted as Filed
Summary Provided as Attachment 4
 - 3.3. FAASeminar Team Seminars
March 15, 2018 -- Owner Maintenance/Preventative Maintenance and Accident Avoidance
April 19, 2018 -- Automatic Dependent Surveillance – Broadcast (ADS-B)
Future Topics – Radio Communications with Air Traffic Control
4. Taxiway / T-Hangar Project Update
 - 4.1. Request for Modification to Design at FAA
Exhibits Provided as Attachment 5
5. Fly OK Air – Initial Quarter Report
 - 5.1. Based Aircraft – 3; Active Students - 12
6. Pacific Air Holdings – Parking Lot Construction and Fence Line Relocation
Exhibit Provided as Attachment 6
7. Apron / Taxiway Repairs
Exhibit Provided as Attachment 7
8. Enterprise Rental Car Lease Line Designation
Exhibit Provided as Attachment 8
9. Conference Room Rental
Prior Action Provided as Attachment 9

Attachment 1

511-SHAWNEE AIRPORT AUTHORITY
FINANCIAL SUMMARY[illegible]

C I T Y O F S H A W N E E
FINANCIAL STATEMENT - UNAUDITED
AS OF: FEBRUARY 16TH, 2018

511-SHAWNEE AIRPORT AUTHORITY
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	BUDGET
<u>INTERGOVERNMENTAL REV.</u>							
4101 FEDERAL GRANT REVENUE	68,850.00	0.00	0.00	8,048.00	0.00	60,802.00	11.69
4102 STATE GRANT REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL INTERGOVERNMENTAL REV.	68,850.00	0.00	0.00	8,048.00	0.00	60,802.00	11.69
<u>LICENSES & PERMITS</u>							
4249 OTHER PERMITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL LICENSES & PERMITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>RENTAL REVENUES</u>							
4600 RENTAL REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4625 AIRPORT RENTAL REVENUE	135,000.00	11,608.23	0.00	90,759.43	0.00	44,240.57	67.23
4626 T-HANGAR RENTAL REVENUE	70,786.00	5,814.25	0.00	46,894.00	0.00	23,892.00	66.25
4627 FBO SHARE OF HANGAR REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4695 WATER TOWER RENTAL	74,000.00	0.00	0.00	0.00	0.00	74,000.00	0.00
4699 OTHER RENTAL REVENUE	0.00	0.00	0.00	190.70	0.00	(190.70)	0.00
TOTAL RENTAL REVENUES	279,786.00	17,422.48	0.00	137,844.13	0.00	141,941.87	49.27
<u>INTEREST INCOME</u>							
4701 INTEREST INCOME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL INTEREST INCOME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>OTHER REVENUES</u>							
4803 OIL & GAS ROYALTIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4804 OIL & LUB SALES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4809 SALE OF SURPLUS PROPERTY	0.00	0.00	0.00	292.50	0.00	(292.50)	0.00
4813 SALE OF REAL PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4825 REFUNDS & REIMBURSEMENTS	1,000.00	0.00	0.00	159.45	0.00	840.55	15.95
4835 FUEL FLOWAGE FEE	200.00	0.00	0.00	83.52	0.00	116.48	41.76
4836 FUEL SALES	283,500.00	4,841.78	0.00	153,561.42	0.00	129,938.58	54.17
4850 EVENT REVENUES	6,500.00	0.00	0.00	680.00	0.00	5,820.00	10.46
4860 FLY-IN DONATIONS	0.00	0.00	0.00	3,300.00	0.00	(3,300.00)	0.00
4870 INTERDEPARTMENTAL REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUES	291,200.00	4,841.78	0.00	158,076.89	0.00	133,123.11	54.28
<u>TRANSFERS IN</u>							
4901 TRANSFER FROM GEN FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4904 TRANSFER FROM STREET IMPROV	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4905 TRANSFER FROM ECON DEVLPT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4950 TRANSFER FROM CAPITAL IMPROV	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4951 TRANSFER FROM STREET IMPRV	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4960 CONTRIBUTED CAPITAL REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*** TOTAL REVENUES ***	639,836.00	22,264.26	0.00	303,969.02	0.00	335,866.98	47.51

C I T Y O F S H A W N E E
FINANCIAL STATEMENT - UNAUDITED
AS OF: FEBRUARY 16TH, 2018

511-SHAWNEE AIRPORT AUTHORITY
AIRPORT

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	BUDGET
<u>PERSONAL SERVICES</u>							
5-0120-5101 REGULAR SALARIES	103,970.00	4,688.48	0.00	71,662.88	0.00	32,307.12	68.93
5-0120-5102 OVERTIME	600.00	0.00	0.00	570.13	0.00	29.87	95.02
5-0120-5103 PART TIME SALARIES	15,000.00	1,708.80	0.00	11,612.35	0.00	3,387.65	77.42
5-0120-5104 LONGEVITY	1,332.00	28.80	0.00	639.20	0.00	692.80	47.99
5-0120-5105 SKILLS INCENTIVES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5-0120-5106 EDUCATIONAL INCENTIVES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5-0120-5111 FICA	7,496.00	376.81	0.00	5,063.67	0.00	2,432.33	67.55
5-0120-5112 MEDICARE	1,753.00	88.12	0.00	1,184.23	0.00	568.77	67.55
5-0120-5113 HEALTH INSURANCE	13,899.00	401.52	0.00	7,737.40	0.00	6,161.60	55.67
5-0120-5114 LIFE INSURANCE	196.00	4.23	0.00	57.01	0.00	138.99	29.09
5-0120-5115 OMRF RETIREMENT	9,057.00	406.34	0.00	5,794.28	0.00	3,262.72	63.98
5-0120-5118 ICMA RETIREMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5-0120-5120 ACA FEES-CITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5-0120-5140 TUITION ASSISTANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5-0120-5145 UNEMPLOYMENT COMPENSAT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5-0120-5150 OTHER BENEFITS	5,520.00	0.00	0.00	2,760.00	0.00	2,760.00	50.00
5-0120-5155 WORKER'S COMPENSATION	4,463.00	371.95	0.00	2,975.60	0.00	1,487.40	66.67
TOTAL PERSONAL SERVICES	163,286.00	8,075.05	0.00	110,056.75	0.00	53,229.25	67.40
<u>MATERIALS AND SUPPLIES</u>							
5-0120-5201 OFFICE & COMPUTER SUPP	1,000.00	0.00	0.00	385.25	0.00	614.75	38.53
5-0120-5203 FOOD & KITCHEN SUPPLIE	900.00	0.00	0.00	357.31	300.00	242.69	73.03
5-0120-5205 CLOTHING	0.00	0.00	0.00	280.00	0.00 (	280.00)	0.00
5-0120-5210 FUEL, OIL & LUBRICANTS	4,000.00	0.00	0.00	3,116.28	662.90	220.82	94.48
5-0120-5215 CHEMICALS	300.00	0.00	0.00	0.00	0.00	300.00	0.00
5-0120-5216 MEDICAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5-0120-5217 LOW LEAD 100 OCTANE FU	140,000.00	0.00	0.00	79,380.30	0.00	60,619.70	56.70
5-0120-5218 JET A FUEL	70,000.00	0.00	0.00	61,292.62	0.00	8,707.38	87.56
5-0120-5220 TOOLS & MINOR EQUIPMEN	500.00	0.00	0.00	0.00	0.00	500.00	0.00
5-0120-5224 EQUIP. PARTS & SUPPLIE	3,000.00	0.00	0.00	3,582.93	0.00 (	582.93)	119.43
5-0120-5230 STREET MAINT. MATERIAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5-0120-5250 OTHER MATERIALS&SUPPLI	500.00	0.00	0.00	521.84	0.00 (	21.84)	104.37
TOTAL MATERIALS AND SUPPLIES	220,200.00	0.00	0.00	148,916.53	962.90	70,320.57	68.07

C I T Y O F S H A W N E E
FINANCIAL STATEMENT - UNAUDITED
AS OF: FEBRUARY 16TH, 2018

511-SHAWNEE AIRPORT AUTHORITY
AIRPORT

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	BUDGET

OTHER SERVICES & CHARGES							
5-0120-5301 EQUIP. MAINT. CONTRACT	7,000.00	300.00	0.00	3,432.50	0.00	3,567.50	49.04
5-0120-5302 REPAIR & MAINT. - BLDG	25,000.00	0.00	0.00	22,131.66	2,724.75	143.59	99.43
5-0120-5303 REPAIR & MAINT. - EQUI	2,000.00	0.00	0.00	6,427.86	0.00 (	4,427.86)	321.39
5-0120-5304 REPAIR & MAINT.-VEHICL	1,000.00	0.00	0.00	743.73	506.82 (	250.55)	125.06
5-0120-5309 REPAIR & MAINT. - OTHE	2,500.00	0.00	0.00	2,584.00	456.76 (	540.76)	121.63
5-0120-5310 LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5-0120-5311 AUDITING SERVICES	3,500.00	0.00	0.00	4,695.76	0.00 (	1,195.76)	134.16
5-0120-5317 MEDICAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5-0120-5319 OTHER PROFESSIONAL SER	2,000.00	0.00	0.00	2,140.61	365.00 (	505.61)	125.28
5-0120-5320 NATURAL GAS	10,000.00	0.00	0.00	4,722.95	0.00	5,277.05	47.23
5-0120-5321 ELECTRICITY	40,000.00	0.00	0.00	32,997.41	0.00	7,002.59	82.49
5-0120-5325 TELEPHONE	5,000.00	0.00	0.00	2,798.15	0.00	2,201.85	55.96
5-0120-5326 PAGERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5-0120-5328 COPY USAGE EXPENSE	50.00	0.00	0.00	0.39	0.00	49.61	0.78
5-0120-5329 POSTAGE & SHIPPING	100.00	0.00	0.00	186.54	0.00 (	86.54)	186.54
5-0120-5335 TEMPORARY LABOR SERVIC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5-0120-5336 JANITORIAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5-0120-5339 OTHER CONTRACTUAL SERV	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
5-0120-5340 TRAINING CONFERENCES	325.00	0.00	0.00	438.99	0.00 (	113.99)	135.07
5-0120-5341 OTHER TRAINING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5-0120-5347 MEMBERSHIPS & DUES	350.00	0.00	0.00	350.00	0.00	0.00	100.00
5-0120-5348 FILING FEES & PERMITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5-0120-5349 BOOKS & SUBSCRIPTIONS	300.00	0.00	0.00	289.39	0.00	10.61	96.46
5-0120-5350 SOFTWARE PURCHASES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5-0120-5351 SOFTWARE SUPPORT CNTRC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5-0120-5353 LEGAL ADVERTISING	300.00	0.00	0.00	0.00	0.00	300.00	0.00
5-0120-5354 PRINTING	100.00	0.00	0.00	0.00	0.00	100.00	0.00
5-0120-5355 INSURANCE	22,000.00	0.00	0.00	20,455.33	0.00	1,544.67	92.98
5-0120-5357 EQUIPMENT RENTAL	500.00	0.00	0.00	175.00	0.00	325.00	35.00
5-0120-5360 ELECTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5-0120-5370 EVENT PURCHASE EXPENSE	15,000.00	0.00	0.00	23,830.17	0.00 (	8,830.17)	158.87
5-0120-5378 MISC. OTHER SERV. & CH	2,500.00	1,427.63	0.00	3,471.30	0.00 (	971.30)	138.85
5-0120-5380 JET FUEL TRUCK RENTAL	7,140.00	0.00	0.00	0.00	0.00	7,140.00	0.00
5-0120-5393 ADVERTISING & PROMOTIO	9,000.00	0.00	0.00	4,357.80	419.20	4,223.00	53.08
5-0120-5399 CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER SERVICES & CHARGES	156,665.00	1,727.63	0.00	136,229.54	4,472.53	15,962.93	89.81

			CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	BUDGET
<u>CAPITAL OUTLAY</u>									
5-0120-5420	CAPITAL OUTLAY - BLDGS		76,500.00	0.00	0.00	9,735.78	82,531.11 (	15,766.89)	120.61
5-0120-5450	CAPITAL OUTLAY-EQUIPME		23,000.00	0.00	0.00	13,250.00	0.00	9,750.00	57.61
5-0120-5460	AIRPORT IMPROVEMENTS-1		0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY			99,500.00	0.00	0.00	22,985.78	82,531.11 (	6,016.89)	106.05
<u>DEPRECIATION</u>									
5-0120-5701	DEPRECIATION EXPENSE		0.00	0.00	0.00	0.00	0.00	0.00	0.00
5-0120-5799	CAPITAL OUTLAY - CONTR		0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL DEPRECIATION			0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>EXP CATEGORY 0</u>									
5-0120-5099	GAIN OR LOSS ON SALE		0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXP CATEGORY 0			0.00	0.00	0.00	0.00	0.00	0.00	0.00
** TOTAL AIRPORT			639,651.00	9,802.68	0.00	418,188.60	87,966.54	133,495.86	79.13

C I T Y O F S H A W N E E
 FINANCIAL STATEMENT - UNAUDITED
 AS OF: FEBRUARY 16TH, 2018

511-SHAWNEE AIRPORT AUTHORITY
 SHARED COSTS (ALLOCATED)

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	BUDGET
<u>PERSONAL SERVICES</u>							
5-5040-5199 RESERVED FOR COMP ABSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
 <u>DEPRECIATION</u>							
5-5040-5701 DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL DEPRECIATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
 ** TOTAL SHARED COSTS (ALLOCATED)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	=====	=====	=====	=====	=====	=====	=====
 *** TOTAL EXPENDITURES ***	639,651.00	9,802.68	0.00	418,188.60	87,966.54	133,495.86	79.13
	=====	=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

WARNING 2 RESTRICTED ACCOUNT(S) OMITTED FROM THIS REPORT

*** END OF REPORT ***

CITY OF SHAWNEE

CAPITAL OUTLAY BUDGET REPORT

FUND	ACCOUNT	PROJECT	LINE	DESCRIPTION	BUDGET	ACTUAL	ENCUMBRANCES	BALANCE
<u>SHAWNEE AIRPORT AUTHORITY</u>								
AIRPORT								
CAPITAL OUTLAY - BLDGS/IMPRV								
511	5-0120-5420	820	0120-01	TAXI APRON DESIGN	76,500.00	9,735.78	82,531.11	-15,766.89
		TOTAL		CAPITAL OUTLAY - BLDGS/IMPRV	76,500.00	9,735.78	82,531.11	-15,766.89
CAPITAL OUTLAY-EQUIPMENT								
511	5-0120-5450	820	0120-01	TAXI APRON DESIGN	76,500.00	0.00	0.00	76,500.00
511	5-0120-5450	820	0120-51	SECURITY LIGHTING	8,000.00	0.00	0.00	8,000.00
511	5-0120-5450	820	0120-52	CAB AND CHASIS AVGAS TRUCK	15,000.00	13,250.00	0.00	1,750.00
		TOTAL		CAPITAL OUTLAY-EQUIPMENT	99,500.00	13,250.00	0.00	86,250.00
		TOTAL		AIRPORT	176,000.00	22,985.78	82,531.11	70,483.11
		TOTAL		SHAWNEE AIRPORT AUTHORITY	176,000.00	22,985.78	82,531.11	70,483.11

02-14-2018 1:23 PM
 CUSTOMER SET: 11 AIRPORT
 BALANCE AS OF : 2/14/2018 (Current Balance)
 BALANCE BASED ON ITEM DATE
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 AGED BY: DUE DATE
 CUSTOMER CLASS: All
 CUTOFF AGE: NO CUTOFF SELECTED
 BALANCES: All Balances

ACCOUNTS RECEIVABLE
 AGING REPORT

PAGE: 1

Attachment 3

CUSTOMER#	NAME		CURRENT	30 DAYS	60 DAYS	90 DAYS	OVER 120	** TOTAL **
1001	AIR FLITE INC	STATUS: A	0.00	0.00	0.00	0.00	0.00	0.00
1002	AIR FLITE, INC /FUEL	STATUS: A	0.00	0.00	0.00	0.00	0.00	0.00
1003	VYVE BROADBAND, LLC	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1004	OKLAHOMA JETWORKS	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1005	BEST BUY EYE GLASSES	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1006	BROWN DERBY	STATUS: A	0.00	0.00	0.00	0.00	0.00	0.00
1008	CONTINENTAL BARBERIN	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1009	ECONOMIC DEVELOPMENT	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1010	HAND CRAFTED WOODWOR	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1011	JOHNSON'S SNOBALL	STATUS: A	0.00	0.00	0.00	0.00	0.00	0.00
1012	KICKAPOO STREET CAR	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1013	LIGHTNING INDUSTRIES	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1014	OKLAHOMA BAPTIST UNI	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1015	OKLAHOMA NATURAL GAS	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1016	SHAWNEE ALANO CLUB	STATUS: A	0.00	0.00	0.00	0.00	0.00	0.00
1017	SHAWNEE LITTLE THEAT	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1018	SHAWNEE PITT STOP	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1020	TJT HOLDINGS, LLC	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1021	BALL, GREG	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1023	BRIGGS, LARRY	STATUS: A	0.00	0.00	0.00	0.00	0.00	0.00
1024	BROCKET, MARK	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1025	COLORADO RETIREMENT	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1026	DEROSIER, GARY	STATUS: A	0.00	0.00	0.00	0.00	0.00	0.00
1027	PATE, DON	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1028	EDWARDS, SCOTT	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1029	RONALD ELROD ATTY AT	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1030	BAIRD, ERIC	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1031	MURPHY, FLOYD	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1032	PREFERRED MNGT - AN	STATUS: A	0.00	0.00	0.00	0.00	0.00	0.00
1034	HALL, MICHAEL	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1035	SHARP, JERRY	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1037	MARTIN, JIMMY	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1038	JONES, WAYNE	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1039	WALKER, LARRY	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1040	MATHERLY MECHANICAL	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1041	O'CONNOR FLYING SERV	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1042	OKLAHOMA JETWORKS	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1043	PHILLIPS, WILLIAM	STATUS: A	0.00	0.00	0.00	0.00	0.00	0.00
1044	POTT CO SHERIFF	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1045	REGIONAL AIR, INC	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1049	MAGEE, MICHAEL	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1050	L E THOMPSON	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1051	TOOLE, TERRY	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1052	HAMMOND, TRENT "BUDD	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00

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ACCOUNTS RECEIVABLE
 AGING REPORT

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CUSTOMER#	NAME		CURRENT	30 DAYS	60 DAYS	90 DAYS	OVER 120	** TOTAL **
1102	SMITH, LARRY	STATUS: A	0.00	0.00	0.00	0.00	0.00	0.00
1103	MCKEY, MELVIN	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1104	WAVE TECHNOLOGIES, I	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1105	PITMAN, MARVIN	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1106	LATHROP, JERRY	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1107	THOMPSON, MICHAEL C	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1108	BANCFIRST	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1109	ROBERTS, DWIGHT	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1111	ROBERTS, DWIGHT	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1112	HUDSON, MITCHELL	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1113	MULKEY, RANDY	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1115	SMITH, STEVE	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1116	METRO MART INC	STATUS: A	0.00	0.00	0.00	0.00	0.00	0.00
1117	KUPER, ALVIN	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1118	GOULD, RON	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1119	STRIKER MANAGEMENT C	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1120	BROWN, CECIL	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1121	NHQ CIVIL AIR PATROL	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1122	BLACKABY, ELTON	STATUS: A	0.00	0.00	0.00	0.00	0.00	0.00
1123	TJT HOLDINGS, LLC	STATUS: A	0.00	0.00	0.00	0.00	0.00	0.00
1124	GORDON COOPER ATS -	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1125	WEWOKA FIRST UNITED	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1126	OK DEPARTMENT OF PUB	STATUS: A	772.14	0.00	0.00	0.00	0.00	772.14
1127	FOURNIER, LOUIS	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1128	INCREDIBLE INFLATABL	STATUS: A	0.00	0.00	0.00	0.00	0.00	0.00
1129	BRANTLEY, DAMON	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1130	TJT HOLDINGS, LLC	STATUS: A	0.00	0.00	0.00	0.00	0.00	0.00
1131	SHAWNEE LUBE, LLC	STATUS: A	0.00	0.00	0.00	0.00	0.00	0.00
1132	VYVE BROADBAND, LLC	STATUS: A	0.00	0.00	0.00	0.00	0.00	0.00
1133	STEVE QUISENBERRY db	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1134	VYVE BROADBAND, LLC	STATUS: A	200.00	0.00	0.00	0.00	0.00	200.00
1135	PREFERRED MNGT - AN	STATUS: A	0.00	0.00	0.00	0.00	0.00	0.00
1136	MCCARLEY, KENDEL	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1137	R & L MOBILE HOMES I	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1138	SWINNEY, MARTY	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1140	CROWDER, COLTON	STATUS: A	0.00	0.00	0.00	0.00	0.00	0.00
1141	KUDOS SUPPLY INC	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1142	BOTT, DAVID	STATUS: A	0.00	0.00	0.00	0.00	0.00	0.00
1143	LISTER, JIM	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1144	YUNT, DAVID	STATUS: A	0.00	0.00	0.00	0.00	0.00	0.00
1145	WATSON, CHRISTOPHER	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1146	GONZALES, PABLO	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1147	CIVIL AIR PATROL NHQ	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1148	TEMPLETON, RODNEY	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00

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CUSTOMER#	NAME		CURRENT	30 DAYS	60 DAYS	90 DAYS	OVER 120	** TOTAL **
1053	COLE, HEATHER	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1054	CONSOLIDATED HELIFLI	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1055	ROACH, BRAD & LORI	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1056	AIR FLITE, INC/HANGAR	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1057	MARSHALL, BRUCE & PA	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1058	NORTHSTAR AEROSPACE	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1059	YMCA	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1060	AMERICAN LEGION	STATUS: A	400.00CR	0.00	0.00	0.00	0.00	400.00CR
1061	REACT EMS	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1062	GORDON COOPER ATS	STATUS: A	86.00CR	0.00	0.00	0.00	0.00	86.00CR
1063	OKLAHOMA BAPTIST UNI	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1064	BROWN, GARY	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1065	HOCKER, PHILLIP	STATUS: A	0.00	0.00	0.00	0.00	0.00	0.00
1068	CUSTOM ROCK & STONE	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1069	KELSAY, DAVID	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1070	POSEY, A R	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1071	GOHR, ERIC	STATUS: A	0.00	0.00	0.00	0.00	0.00	0.00
1072	CHANDLER USA	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1073	DONNELLY, MITCH	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1074	HAIGHT, KEENAN	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1075	STEVE QUISENBERRY db	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1076	SHANNON, ROBERT	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1077	SEEBACH, JEFF	STATUS: A	0.00	0.00	0.00	0.00	0.00	0.00
1078	BIRKS, BOB	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1079	SHAWNEE LUBE, LLC	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1080	KLINE, CAROL	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1081	ISOM, LARRY	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1083	ABILEZ, RUBEN	STATUS: A	137.00	137.00	137.00	0.00	0.00	411.00
1084	GIBSON, NORMAN	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1085	MARTIN AIRCRAFT, LLC	STATUS: A	192.50	0.00	0.00	0.00	0.00	192.50
1086	AIRFLITE BULK	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1087	DOUBLE H PAINTING	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1088	HEATH, LARRY	STATUS: A	6.00CR	0.00	0.00	0.00	0.00	6.00CR
1089	COLLINS, JAY	STATUS: A	0.00	0.00	0.00	0.00	0.00	0.00
1090	DAVIS, VI	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1091	LOCHMAN, MARTY	STATUS: A	0.00	0.00	0.00	0.00	0.00	0.00
1092	SLIDE & GRIND SK8 SH	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1093	STRANGE, BUD	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1094	VEAZEY, JIM	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1096	CLAY, JOEL	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1097	ROY, DENNIS	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1099	BUSTOS, RICHARD	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1100	TAHERI, JIM	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1101	CRAWFORD, ROBERT	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00

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ACCOUNTS RECEIVABLE AGING REPORT

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CUSTOMER#	NAME		CURRENT	30 DAYS	60 DAYS	90 DAYS	OVER 120	** TOTAL **
1149	BRANTLEY & BRANTLEY	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1150	FAA EMPLOYEE CREDIT	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1152	KENT, FRED	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1153	KNIGHT, TROY	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1154	RACKLEY, HARVEY	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1155	BOWLES, JACK	STATUS: A	150.00	0.00	0.00	0.00	0.00	150.00
1157	PRATT, KIM	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1158	SEMPLE, DARRELL	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1159	SEMPLE, DARRELL	STATUS: A	0.00	0.00	0.00	0.00	0.00	0.00
1160	NEW GENERATION AVIAT	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1161	OKLAHOMA AVIATION LL	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1162	ENTERPRISE HOLDINGS,	STATUS: A	33.00CR	0.00	0.00	0.00	0.00	33.00CR
1163	ROGERS, R J	STATUS: A	0.00	0.00	0.00	0.00	0.00	0.00
1164	KLASER, JOHN	STATUS: A	802.00CR	0.00	0.00	0.00	0.00	802.00CR
1167	RED DIRT PLANT FARM,	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1168	HAHN, LARRY	STATUS: A	0.00	0.00	0.00	0.00	0.00	0.00
1171	AIR MEDICAL GROUP HO	STATUS: A	0.00	0.00	0.00	0.00	0.02	0.02
1172	MCPHERSON, CURT	STATUS: A	0.00	0.00	0.00	0.00	0.00	0.00
1173	BUTCHER, MICHAEL	STATUS: A	0.00	0.00	0.00	0.00	0.00	0.00
1174	DAVIES, DENNIS	STATUS: A	0.00	0.00	0.00	0.00	0.00	0.00
1175	GARDNER, JOHN	STATUS: A	0.00	0.00	0.00	0.00	0.00	0.00
1176	HEAVENLY GRIND, BRET	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1177	LEWIS RV CENTER	STATUS: A	0.00	0.00	0.00	0.00	0.00	0.00
1181	HEATH, LARRY	STATUS: A	0.00	0.00	0.00	0.00	0.00	0.00
1183	SCISSORTAIL SKYDIVIN	STATUS: A	0.00	0.00	0.00	0.00	0.00	0.00
1184	DERSAHAKIAN, HARMIK	STATUS: A	802.00CR	0.00	0.00	0.00	0.00	802.00CR
1186	AG AVIATION SERVICES	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1187	MARTIN, RICHARD	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1188	LEE, SCOTT	STATUS: A	762.00	0.00	0.00	0.00	0.00	762.00
1191	CHADDON, TROY	STATUS: A	0.00	0.00	0.00	0.00	0.00	0.00
1192	GOUIN, RICHARD	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
1193	CAVAZOS, DAVID	STATUS: A	0.00	0.00	0.00	0.00	0.00	0.00
1194	HEON, DAVID	STATUS: A	137.00	137.00	137.00	137.00	0.00	548.00
1196	WHITEHEAD, SHELTON	STATUS: A	137.00	137.00	130.00	130.00	0.00	534.00
1197	BIRCH, MICHAEL	STATUS: A	390.00CR	0.00	0.00	0.00	0.00	390.00CR
1198	UTTER, RAY	STATUS: A	800.00CR	0.00	0.00	0.00	0.00	800.00CR
1199	HG COFFEE CO, LLC	STATUS: A	0.00	0.00	0.00	0.00	0.00	0.00
1200	ALLIED ASSET MANAGEM	STATUS: A	915.00	3,156.36	0.00	0.00	0.00	4,071.36
1201	DELTA WINGS EQUIPMEN	STATUS: A	320.00CR	0.00	0.00	0.00	0.00	320.00CR
1202	ELLIOTT, WESLEY	STATUS: A	0.00	0.00	0.00	0.00	0.00	0.00
1203	STULTS, CURT	STATUS: A	0.00	0.00	0.00	0.00	0.00	0.00
1204	WELCH, FRANK	STATUS: A	208.34	208.34	208.34	208.34	1,875.06	2,708.42
1206	MORGAN, JOEL	STATUS: A	0.00	0.00	0.00	0.00	0.00	0.00
1207	BRYAN, JR., ROBERT M	STATUS: A	0.00	0.00	0.00	0.00	0.00	0.00

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A C C O U N T S R E C E I V A B L E
A G I N G R E P O R T

CUSTOMER#	NAME		CURRENT	30 DAYS	60 DAYS	90 DAYS	OVER 120	** TOTAL **
1208	MCMILLEN, GENE W	STATUS: A	0.00	0.00	0.00	0.00	0.00	0.00
1209	STAFFORD, BRUCE A	STATUS: A	0.00	0.00	0.00	0.00	0.00	0.00
1210	FLYOKAIR LLC	STATUS: I	0.00	0.00	0.00	0.00	0.00	0.00
4121	STURGILL, BRIAN	STATUS: A	3.50CR	0.00	0.00	0.00	0.00	3.50CR
TEST		STATUS: A	500.00CR	0.00	0.00	0.00	500.00	0.00
181 ACCOUNTS IN REPORT			531.52CR	3,775.70	612.34	475.34	2,375.08	6,706.94

02-14-2018 1:23 PM
CUSTOMER SET: 11 AIRPORT
BALANCE AS OF : 2/14/2018 (Current Balance)
BALANCE BASED ON ITEM DATE
AGING DATE: 2/14/2018
AGED BY: DUE DATE
CUSTOMER CLASS: All
CUTOFF AGE: NO CUTOFF SELECTED
BALANCES: All Balances

A C C O U N T S R E C E I V A B L E
A G I N G R E P O R T

PAGE: 6

===== TRANSACTION CODE TOTALS =====

CODE	DESCRIPTION	AMOUNT
11-4600	T-HANGAR CREDIT	500.00
11-4625	AIRPORT RENTAL REVENUE	4,295.56
11-4626	T-HANGAR RENTAL REVENUE	2,897.50
11-BCC	BALANCE CONVERSION CREDIT	350.00CR
11-CM	T-HANGAR CREDIT	586.00CR
11-FUEL	FUEL	3,156.38
11-P	A/R PAYMENT	3,206.50CR
*** CODE TOTALS ***		6,706.94

SELECTION CRITERIA

REPORT OPTIONS

CUSTOMER SET 11-AIRPORT

AGING OPTIONS

BALANCE AS OF	2/14/2018 (Current Balance)
BALANCE BASED ON	ITEM DATE
AGE AGAINST DATE	2/14/2018
AGING BASED ON	DUE DATE
AGING TO INCLUDE	NO CUTOFF SELECTED

REPORT DETAILS

REPORT SEQUENCE	CUSTOMER #
GROUP BY CLASS	NO
GROUP BY STATUS	NO
PRINT DETAILS	NO
PRINT PAID ITEMS	NO
EXCLUDE ZERO BALANCES	NO
PRINT G/L TOTALS	NO
BALANCE SELECTION	All Balances
CUSTOMER CLASS	All
CUSTOMER STATUS	All

** END OF REPORT **

5 Year Capital Improvement Plan (CIP)

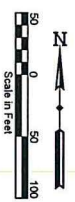
Attachment 4

Shawnee Regional Airport (SNL), Shawnee, Oklahoma						CIP START YEAR: 2019			
2016 Entitlement Balance (Expires FY19) 2017 Entitlement Balance (Expires FY20) \$3,130 2018 Entitlement Balance (Expires FY21) \$150,000 2019 Entitlement (for planning purposes through 2023)						Instructions Show all planned projects (not just AIP funded projects) For AIP-MY, show est. cost in initial year & list project in following year(s) w/ \$0 Submit CIP to the ADO as a PDF file dated with signature.			
Fed FY	Entitlement Available	Funding Source	ODO Project Component/Phase	Estimated Cost	Funding Plan				
					Entitlement	Additional AIP	Other	Match	
2019	\$153,130	Local	Construct Building (10-Unit T-Hanger) - Local Funding	\$400,000				\$400,000	
	\$153,130	Remaining Funds	2019 Annual Subtotals:	\$400,000				\$400,000	
2020	\$303,130	AIP	ODO 1A - Rehabilitate Runway 17-35	\$848,125	\$303,130		\$460,182	\$84,813	
		AIP	ODO 1B - Rehabilitate Taxiway	\$168,724		\$12,033	\$139,818	\$16,873	
			Includes \$450,000 State Grant and \$150,000 loan of 2021 NPE funds from State						
		Remaining Funds	2020 Annual Subtotals:	\$1,016,849	\$303,130	\$12,033	\$600,000	\$101,686	
2021	\$150,000	AIP	Rollover Funds - Return 2021 NPE to State	\$150,000	\$150,000				
		Remaining Funds	2021 Annual Subtotals:	\$150,000	\$150,000				
2022	\$150,000	AIP	Rollover Funds						
	\$150,000	Remaining Funds	2022 Annual Subtotals:						
2023	\$300,000	AIP	ODO 2 - Extend Taxiway	\$339,750	\$300,000	\$5,775		\$33,975	
		AIP	ODO 3 - Improve Airport Drainage (Design)	\$60,000		\$54,000		\$6,000	
		Remaining Funds	2023 Annual Subtotals:	\$ 399,750	\$ 300,000	\$ 59,775		\$ 39,975	
5 Year CIP Totals:				\$1,966,599	\$753,130	\$71,808	\$600,000	\$541,661	

SPONSOR SIGNATURE: _____

DATE: 11/09/2017

Attachment 5



35

2

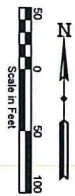
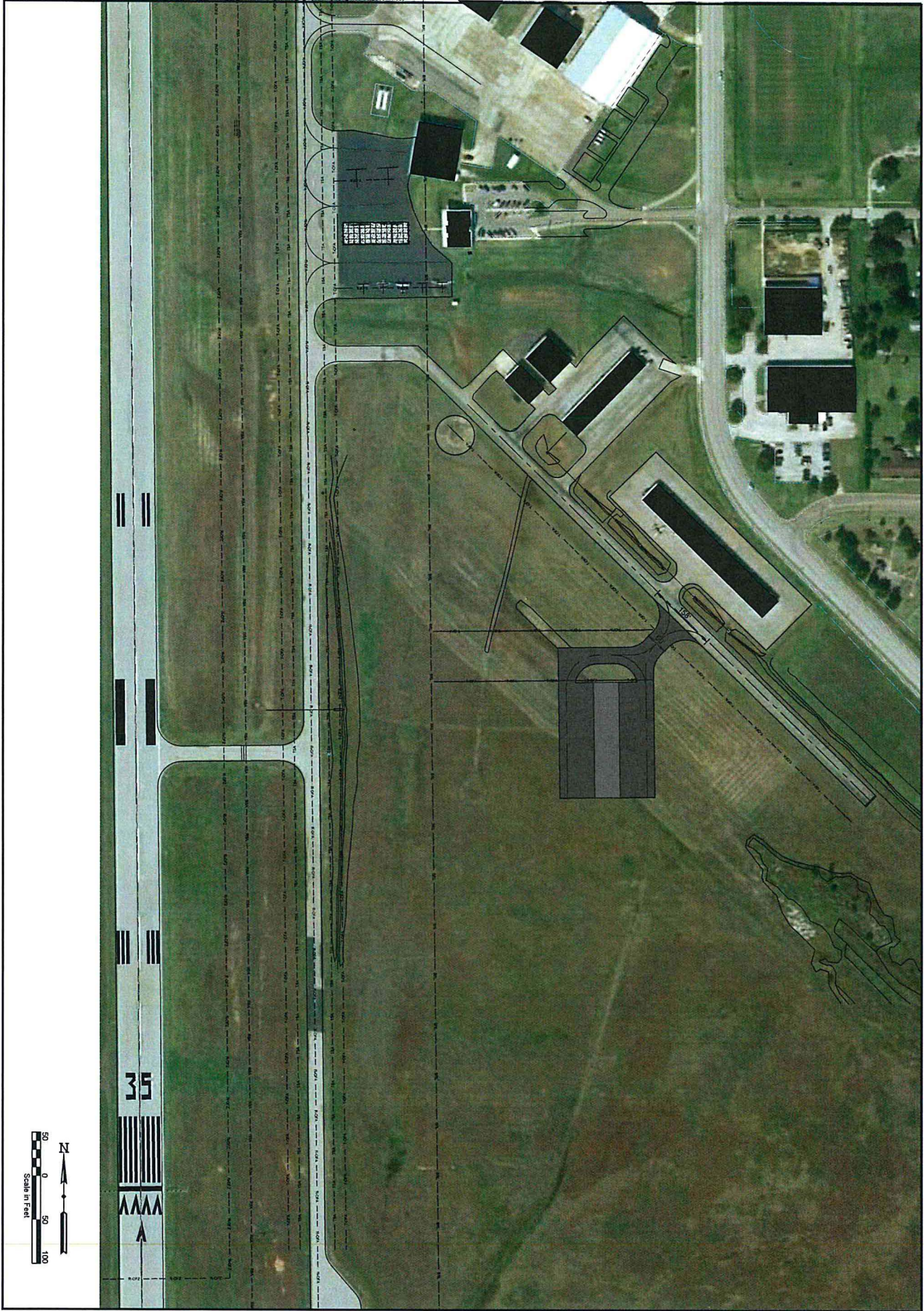
GENERAL LAYOUT -
NEW FILET

PROJECT NO.	13125
DRAWN BY	03/20/18
CHECKED BY	03/20/18
DATE	03/20/18

CITY OF SHAWNEE, OKLAHOMA
SHAWNEE REGIONAL AIRPORT (SNL)
SHAWNEE, OK

LOCHNER
13439 Broadway Ext. | Suite 101 | Oklahoma City, Oklahoma 73114
P 405.748.6651 | www.hwlochner.com

This document is preliminary in nature and is not a final signed and sealed document.



2

GENERAL LAYOUT -
ROUND FILET

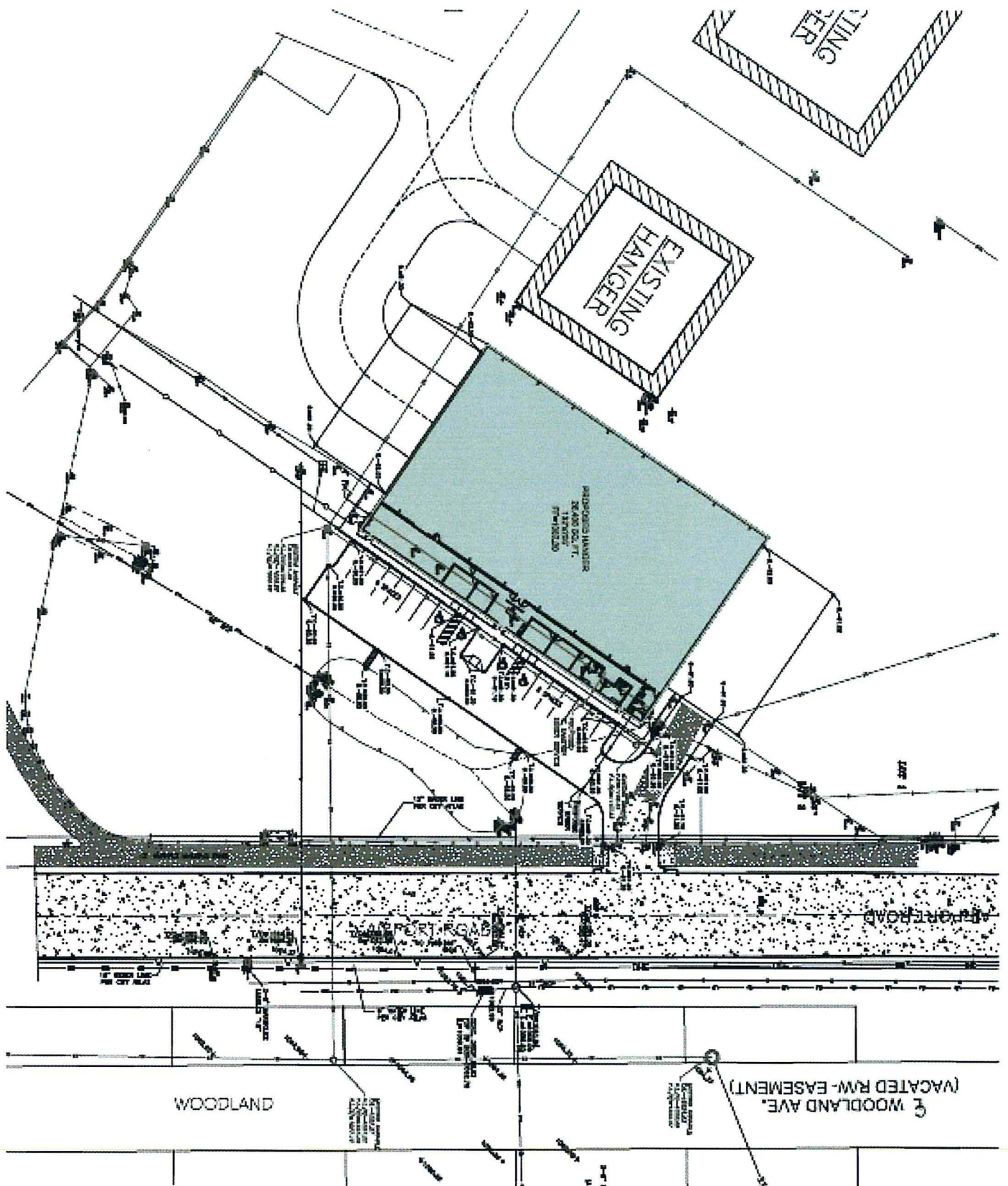
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DRAWN BY	AD
CHECKED BY	AD
DATE	02/08/2018
REVISIONS	01/02/2018
DATE	

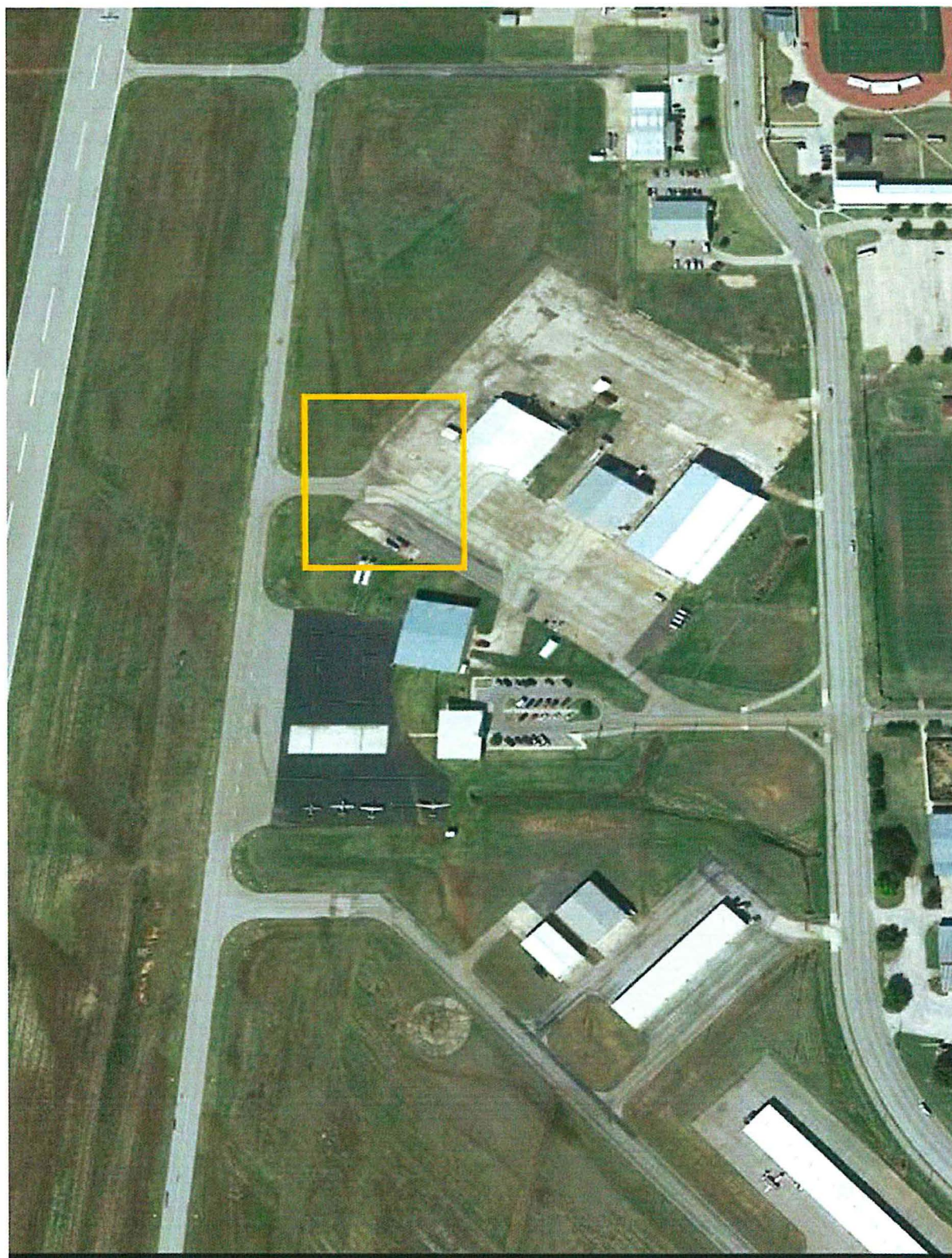
CITY OF SHAWNEE, OKLAHOMA
SHAWNEE REGIONAL AIRPORT (SNL)
SHAWNEE, OK

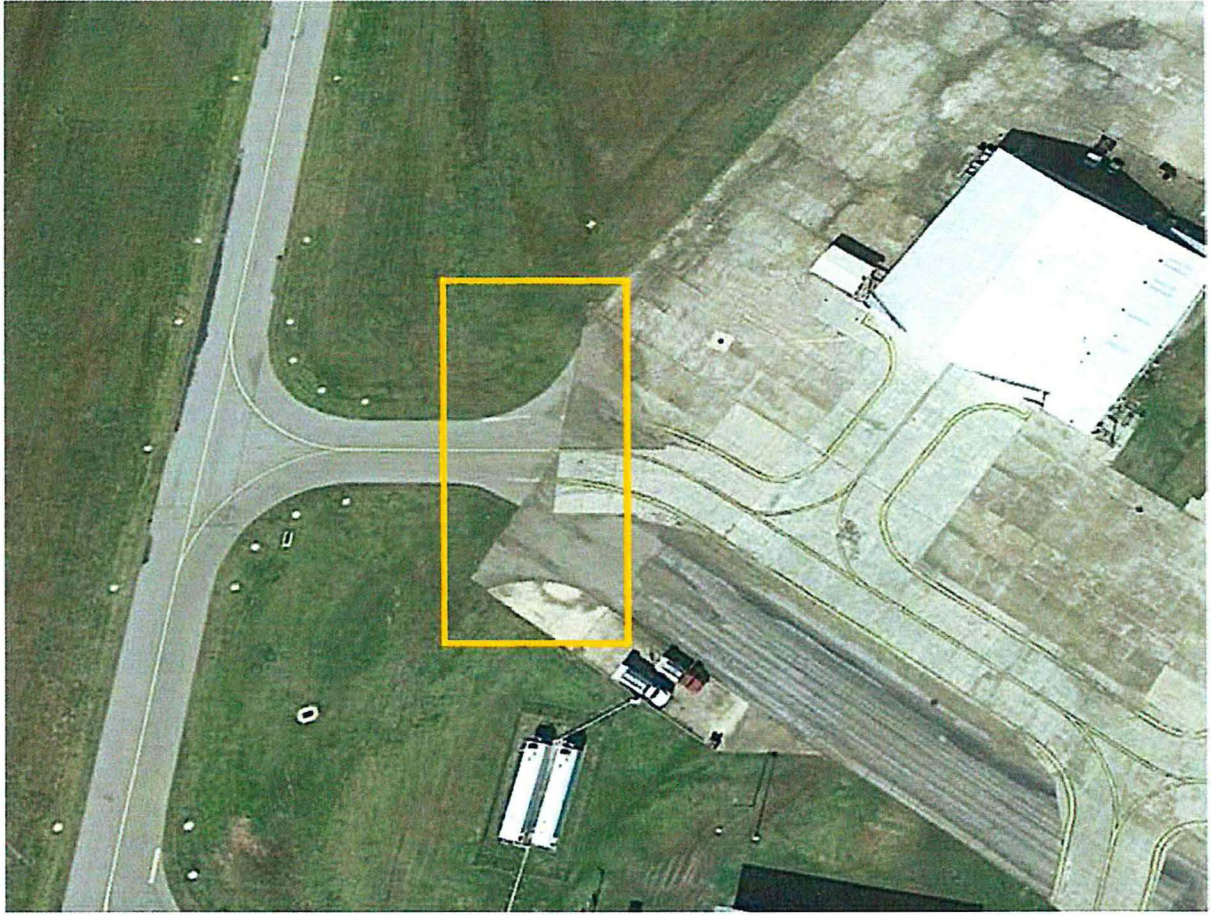
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13439 Broadway Ext. | Suite 101 | Oklahoma City, Oklahoma 73114
P 405.748.6651 | www.hwlochner.com

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preliminary in
nature and is not a
final signed and
sealed document.









AIRPORT DRIVE

①

②

TERMINAL

- ① 20 SPACES RESERVED FOR ENTERPRISE (3,240 S.F.)
- ② 5 SPACES RESERVED FOR ENTERPRISE (810 S.F.)

MINUTES
AIRPORT ADVISORY BOARD MEETING SEPTEMBER 21, 2011, 5:30 P.M.
TERMINAL BUILDING
2202 AIRPORT DRIVE

ROLL CALL

PRESENT: Mike Adcock, Harmik DerSahakian, Terry Toole, Mike Langley, Bob Weaver

ABSENT: Jack Barrett, Dick Romine

OTHERS PRESENT: Rex Hennen-Assistant Airport Manager, Fred Treiber-Staff, Chris Vandever- New Generation Aviation, Pacer Hill-New Generation Aviation

DECLARATION OF A QUORUM

ITEM ONE: Consider and approve Consent Agenda.
Member Toole requested a Fuel Sales P&L statement for FY2010-2011.

Motion to approve Consent Agenda – Consent agenda approved unanimously.

ITEM TWO: SUB COMMITTEE REPORTS

Business/Events Committee: Member DerSahakian reported that a flight school has been looking at the possibility of locating to Shawnee Regional Airport. Preliminary investigation has been taken place by the potential business. Progress will be reported as more information comes available.

Staff reported that the October 15 “Pilots & Pancakes Fly-in” event planning has progressed well. \$3,000 in sponsorships has been obtained. Still need \$4,500 more to meet the proposed budget for the event. Several board members made sponsorship pledges and also volunteered to request sponsorships from area businesses.

ITEM THREE: CONSIDER REQUEST FROM NEW GENERATION AVIATION TO LEASE THE BODARD HANGAR FOR A START-UP AIRCRAFT MAINTENANCE AND FLIGHT TRAINING OPERATION.

Chris Vandever and Pacer Hill presented a proposal to the board outlining their business plan and proposed customer base for the business. After discussion the board recommended that Mr. Vandever complete the “Application for a Commercial Use Permit for Aeronautical Activities Provided at the Shawnee Municipal Airport” form. The board also directed staff to negotiate a lease agreement with Mr. Vandever and present to the board at the next meeting for action.

ITEM FOUR: DISCUSS REQUEST BY THE CONVENTION VISITORS BUREAU TO PAINT THE “GET AWAY AND PLAY” LOGO ON A HANGAR WALL

Member DerSahakian reported that Gordona Rowell with the CVB requested that the airport consider allowing them to paint their logo on the west wall of the bulk hangar next to the terminal. He also suggested that it may be possible to sell spots on the hangar to local industries to allow them to have their logos painted on the hangar as well. Staff indicated that off-site advertising is prohibited by city code and that in order to allow this practice, special permission from the City Commission or a code change would likely have to take place. The CVB logo would be permitted since it is an entity supported through tax revenue and would be promoting the City of Shawnee as a whole. Member DerSahakian will meet with the CVB to continue the discussion.

ITEM FIVE: CONSIDER FEE SCHEDULE FOR RENTAL OF TERMINAL CONFERENCE ROOM

The board discussed the fee schedule presented by staff and recommended that the schedule be used as a guide for the next 6 months. The board also suggested that staff use their best judgment in regards to the requirement and collection of cleaning deposits.

ITEM SIX: DISCUSS AIRPORT RESTAURANT STATUS

Staff reported that two entities have expressed a serious interest in opening a restaurant at the airport. Staff has requested that each entity prepare a business plan and proposal, by the first week of October, indicating the type of restaurant, anticipated customer base, building needs, etc..., The Business Committee will then be presented the proposals and make a recommendation to the Board as to which entity the airport should work with.

ITEM SEVEN: NEW BUSINESS

Staff passed out a proposed list of pilot supplies from Wing Aero Products, Inc. that the airport could have available for sale to the flying public. The distributor will provide a display case at no cost for the products. The board recommended that staff discuss the logistics of tracking inventory and sales with the City's Finance Department prior to moving forward with this endeavor.

ITEM EIGHT: BOARD COMMENTS

Member DerSahakian expressed concern about runway safety since the removal of Taxiway C.

ITEM NINE: ADJOURNMENT

Board unanimously voted to adjourn meeting 7:23 p.m.

Minutes Approved October 26, 2011

SHAWNEE REGIONAL AIRPORT CONFERENCE ROOM RENTAL

Facility Rental Fees

Aviation Organizations*		Private/Commerical*		Government
Non Profit	Private	Non Profit	Private	City Related Boards/Activities
No Charge	\$25.00/hr	No Charge	\$25.00/hr	No Charge

*A \$25 cleaning deposit is required. If the facility is left in a neat and orderly condition, the deposit will be refunded.

Application Policies

Meeting room shall be available, in hourly blocks of time, from 7:00 a.m. to 6:00 p.m. Time reserved/paid must include setup and cleanup time.

Meeting room will not be available on legal holidays.

Meeting room may be reserved six months in advance.

Application for meeting room shall be made at the Shawnee Regional Airport Administration offices on weekdays, except holidays, between the hours of 8:00 a.m. and 5:00 p.m.

A completed application form is required at least two weeks before the date requested.

Meeting room fees shall be paid at least two weeks prior to the scheduled use. Meeting room rates are set by the City Council.

Fees shall be refunded only if cancellation is received at least one week prior to the scheduled use. The City reserves the right to cancel use of the facility up to one week prior to scheduled use if a City need, use or purpose should arise.

Failure to comply with any rule or regulation governing use of the meeting room is cause for denial of any future use of the facility.

User Rules/Regulations

Reservation/rental of the Shawnee Regional Airport Conference Room does not include Flight Planning Room or Pilots Lounge.

Airport staff has jurisdiction over Airport facility at all times.

Meeting room must be completely unoccupied by 6:00 P.M.

Meeting room shall not be used for purposes prohibited by City Ordinance, or by State or Federal Law.

Permission to use meeting rooms shall not be constructed as an endorsement of the policies, beliefs, or programs of the user.

Neither the name, nor address of Shawnee Regional Airport shall be used as a mailing address for meeting room users.

Consumption, sale, or use of alcoholic beverages, or tobacco products, is prohibited anywhere within the General Aviation Center.

No fee shall be charged, nor donation solicited, nor membership required as a condition for entry without the prior written permission of the Facilities Operations Manager.

Food service in the meeting room is limited to drinks and snacks, unless prior approval is given by the Facilities Operations Manager.

The setup and cleanup of the meeting room is the responsibility of the organization using the room. Airport staff will inspect the room before and after the event, and failure to return the room to the condition in which it was found may result in denial of any future usage of the Shawnee Regional Airport Conference Room.



REVISED

SHAWNEE REGIONAL AIRPORT CONFERENCE ROOM RENTAL POLICY AND PROCEDURES

Facility Rental Fees

1. Government, Education Institutions, Non-Profit and Not-For-Profit Organizations – No Charge
2. Based Tenants – One Reservation Per Calendar Month at No Charge; Additional Rentals Each Month - \$25/ Hour
3. Private/Commercial Entities - \$25/ Hour.
4. A \$25 cleaning deposit may be required for reservations that include catering. If the facility is left in a neat and orderly condition, the deposit will be refunded.

Reservation and Utilization Policies

1. General Provisions.
 - a. The Conference Room shall not be used for purposes prohibited by City Ordinance, or by State or Federal Law.
 - b. Confirmation of a Reservation for the Conference Room shall not be constructed as an endorsement of the policies, beliefs, or programs of the user.
 - c. Consumption, sale, or use of alcoholic beverages, or tobacco products, is prohibited anywhere within the Shawnee Regional Airport Terminal.
 - d. No fee shall be charged, nor donation solicited, nor membership required as a condition for entry without the prior written permission of the Shawnee Regional Airport Manager.
 - i. Such permission will not be unreasonably withheld in the case of commercial, for profit type meetings and events.

- e. Neither the name, nor address of Shawnee Regional Airport shall be used as a mailing address for Conference Room users without the prior permission of the Airport Manager.

2. Reservations.

- a. The Conference Room may be reserved up to six months in advance. The Conference Room may or may not be available on holidays observed by the City of Shawnee at the discretion of Airport Staff.
- b. Reservations must be in hourly blocks of time, beginning at 7:00 a.m. through 9:00 p.m. The setup and cleanup of the Conference Room is the responsibility of the organization using the room. Reserved Time must include setup and cleanup time.
- c. Airport staff will inspect the room before and after the event, and failure to return the room to the condition in which it was found may result in denial of any future usage of the Shawnee Regional Airport Conference Room.

3. Application to Reserve.

- a. An application to Reserve the Conference room shall be made no later than five business days in advance of the date(s) requested.
- b. Applications may be filed via email, or in person at the Shawnee Regional Airport Administration offices between the hours of 8:00 a.m. and 5:00 p.m.

4. Payment of Fees.

- a. Based Tenants may request fee amounts be added to their monthly invoice for rent and other services provided by the Shawnee Regional Airport.
 - b. All others must provide a commercial check or money order for the full amount of the fees and any deposit prior to the scheduled date and time of the Reservation.
-

5. Cancellations.

- a. Fees shall be refunded only if cancellation is received at least one calendar week prior to the scheduled use.
- b. The City of Shawnee, and the Airport Advisory Board reserve the right to cancel use of the facility up to one week prior to scheduled use if a City of Shawnee or Airport Advisory Board need, use or purpose should arise.

6. Meeting room rates are set by the City Commission and are subject to change from time to time.

- a. Fees for existing Reservations will be honored.

7. Unscheduled / Non-Reserved Use.

- a. Nothing in this Policy or the associated Procedures is intended to restrict the short term (less than one hour) casual use of the Conference Room by airport customers.
- b. Airport customers seeking to use the Conference Room under these conditions will be advised by Airport Staff of any scheduled events, and requested to limit their use of the Conference Room to less than one hour.

8. Flight Planning Room or Pilot's Lounge.

- a. Nothing in this Policy or the associated Procedures is intended to apply to the Flight Planning Room or Pilot's Lounge.

9. Failure to comply with any rule or regulation governing use of the Conference Room may be cause for denial of any future request for a Reservation or use of the facility.



Shawnee Regional Airport Conference Room Reservation Request

Please complete the form below and send it to (ALIAS EMAIL).
Confirmation of Reservation will be provided by return email.

Meeting Title			Hosting Organization	
Type of Organization				
Government, Education Institution, Non-Profit, Not-For-Profit, Private Commercial				
Requested Dates				
From	To	Start Time	End Time	Number of Attendees
Primary Contact Name		Contact Telephone	Email Address	
Secondary Contact Name		Contact Telephone	Email Address	
Aircraft Services Requested				
No. and Type of Aircraft			Estimated Fuel Request	
Other Ground Services Requested				

REVISED

**SHAWNEE REGIONAL AIRPORT CONFERENCE ROOM
RENTAL POLICY AND PROCEDURES**

Facility Rental Fees

Aviation Organizations*		Private/Commerical*		Government
Non-Profit	Private	Non-Profit	Private	City-Related-Boards/Activities
No-Charge	\$25.00/hr	No-Charge	\$25.00/hr	No-Charge

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~~a. and 5:00 p.m.~~

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~~Neither the name, nor address of Shawnee Regional Airport shall be used as a mailing address for meeting room users.~~

c. Consumption, sale, or use of alcoholic beverages, or tobacco products, is prohibited anywhere within the ~~General Aviation Center~~ Shawnee Regional Airport Terminal.

d. No fee shall be charged, nor donation solicited, nor membership required as a condition for entry without the prior written permission of the ~~Facilities-Operations~~ Shawnee Regional Airport Manager.

i. ~~Food service~~ Such permission will not be unreasonably withheld in the case of commercial, for profit type meetings and snacks, unless events.

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Conference Room Reservation Request

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<u>Type of Organization</u>				
Government, Education Institution, Non-Profit, Not-For-Profit, Private Commercial				
<u>Requested Dates</u>				
<u>From</u>	<u>To</u>	<u>Start Time</u>	<u>End Time</u>	<u>Number of Attendees</u>
<u>Primary Contact Name</u>		<u>Contact Telephone</u>	<u>Email Address</u>	
<u>Secondary Contact Name</u>		<u>Contact Telephone</u>	<u>Email Address</u>	
<u>Aircraft Services Requested</u>				
<u>No. and Type of Aircraft</u>			<u>Estimated Fuel Request</u>	
<u>Other Ground Services Requested</u>				