

AMENDED

AGENDA

BOARD OF CITY COMMISSIONERS

MAY 15, 2023 AT 6:00 PM

COMMISSION CHAMBERS AT CITY HALL

16 WEST 9TH STREET

SHAWNEE, OKLAHOMA

Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body. Under certain circumstances, items are deferred to a future date or stricken from the agenda entirely.

CALL TO ORDER

DECLARATION OF A QUORUM

INVOCATION

FLAG SALUTE

1. Recognition of City of Shawnee Emergency Response Personnel, Community Partners, and Volunteers.
2. Citizens Participation (A three-minute limit per person)
(A twelve-minute limit per topic)
3. Consider approval of Consent Agenda:
 - a. Acknowledge staff will proceed in the instant meeting with the opening and consideration of bids as set forth in Item No. 19.
 - b. Minutes from the April 17, 2023 regular meeting, the April 17, 2023 special call meeting, and the April 27, 2023 special call meeting.
 - c. Acknowledge the following minutes and reports:
 - Planning Commission Minutes from the April 5, 2023, regular meeting.
 - License Payment Report for April 2023.
 - Project Payment Report for April 2023.
 - d. Lake Lease Transfers:

Magnino Tract Lot 1, 16500 Archery Range Rd
From: David Teel
To: David Teel and Karla Ann Jennings

Eckel Tract Lot 5, 15309 Eckel Rd
From: Floyd and Delma Murphy
To: Murphy 2015 Revocable Trust

- e. Approve renewal of the following agreements for Fiscal Year 2023-2024:
 - Agreement with Pioneer Library System for Library Services, Facilities, and Maintenance.
 - f. Acceptance of grant from the State of Oklahoma American Rescue Plan Act (ARPA) for water and wastewater projects.
 - g. Acknowledge the Management Agreement with Global Spectrum, LP d/b/a Spectra Venue Management (now known as OVG360) for Fiscal Year 2023-2024 for management services of the Heart of Oklahoma Exposition Center.
 - h. Acknowledge the Contract for Solid Waste Collection, Recycling, and Disposal Services with Central Disposal for Fiscal Year 2023-2024.
 - i. Acknowledge the Agreement with Pottawatomie County Historical Society for Fiscal Year 2023-2024.
4. Presentation of the Pet of the Month by Animal Control.
 5. Mayor's Proclamation(s)
 - a. National Police Week - May 14-20, 2023
 - b. National Public Works Week - May 21-27, 2023
 - c. National Emergency Medical Services Week - May 21-27, 2023
 - d. Health Week 2023 - May 27-June 3, 2023
 6. Ratification of the Declaration of the Mayor of the City of Shawnee declaring an emergency within the City limits and such additional territory as may be described herein, authorizing the actions of the City Manager pursuant to State

Laws and the Municipal Code of the City of Shawnee.

7. Presentation of the Five-Year Capital Improvement Plan.
8. Public Hearing for the City of Shawnee Proposed Budget for Fiscal Year 2023-2024.
9. Consideration of a contract between the City of Shawnee and Freese and Nichols, Inc. for professional services regarding the Clearpond Road Culvert Replacement Project.
10. Consideration of the following budget amendments for Fiscal Year 2022 – 2023:
 - a. Fund 302 - Street Improvement Fund in the amount of \$94,010 to fund a professional services agreement for the Clearpond Road Culvert Replacement Project.
11. Consideration and approval of an application for AmeriCorps Vista volunteers based in the Community Development Department.
12. Public hearing of a request to rezone from I-2 (Light Industrial District) and R-1 (Single-Family Residential District) to A-1 (Rural Agricultural District) on property located at 1804 West Dewey Street.
Case No. RZ06-23 | Applicant: Larry LeRay
(Deferred from April 17, 2023 City Commission Meeting.)
(Applicant withdrew application.)
13. Public hearing of a request to rezone from C-1 (Neighborhood Commercial District) to C-3 (Highway Commercial District) on property located at 1320 North Harrison Avenue.
Case No. RZ04-23 | Applicant: Nathan Furgeson
14. Consideration of an ordinance to rezone from C-1 (Neighborhood Commercial District) to C-3 (Highway Commercial District) on property located at 1320 North Harrison Avenue.
Case No. RZ04-23 | Applicant: Nathan Furgeson
15. Public hearing of a request to rezone from A-1 (Rural Agricultural District) to C-1 (Neighborhood Commercial District) on property located at 15301 Highway 102.

Case No. RZ07-23 | Applicant: Greg White

16. Consideration of an ordinance to rezone from A-1 (Rural Agricultural District) to C-1 (Neighborhood Commercial District) on property located at 15301 Highway 102.

Case No. RZ07-23 | Applicant: Greg White

17. Consideration of a request for a Preliminary Plat, Shawnee Twin Lakes, Lake No. 2, of approximately 1,754.59 acres.

Case No. PPL03-23 | Applicant: City of Shawnee, Oklahoma

18. Consideration of a request for a Final Plat, Shawnee Twin Lakes, Lake No. 2, of approximately 1,754.59 acres.

Case No. FPL03-23 | Applicant: City of Shawnee, Oklahoma

19. Consider Bid(s):

- a. Demolition and Clearing of 623 Kickapoo Spur "The Cinderella Hotel" (Open)

20. Acknowledge Monthly Sales Tax Report.

21. Administrative Report(s):

- a. 2023 Shawnee Community Survey - Andrea Weckmueller-Behringer, City Manager

- b. April 19, 2023 Tornado Recovery - Rachelle Erickson, Emergency Manager

22. New Business (Any matter not known or which could not have been reasonably foreseen prior to the posting of the agenda.)

23. Commissioners Comments

24. Adjournment

Respectfully submitted,

Lisa Lasyone, CMC, City Clerk

The City of Shawnee encourages participation from its citizens in public meetings. If

participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting, and necessary accommodations will be made. (ADA 28 CFR 36)



Certificate of Recognition

ON THIS 15TH DAY OF MAY, 2023

TO EMERGENCY RESPONSE PERSONNEL,

COMMUNITY PARTNERS, AND VOLUNTEERS

ON BEHALF OF THE CITY OF SHAWNEE TO ACKNOWLEDGE THE

**Selfless dedication and commitment to serving our community
after the significant damage caused by the April 19, 2023 tornado**

ED BOLT, MAYOR

LISA LASYONE, CITY CLERK

**BOARD OF CITY COMMISSIONERS
AND THE BOARD OF TRUSTEES OF THE SHAWNEE AIRPORT AUTHORITY
AND THE SHAWNEE MUNICIPAL AUTHORITY
CITY OF SHAWNEE
SPECIAL CALLED SESSION
APRIL 17, 2023**

The Board of City Commissioners of the City of Shawnee and the Board of Trustees of the Shawnee Airport Authority and the Shawnee Municipal Authority met in Special Called Session at the Shawnee Commission Chambers, 16 West 9th Street, Shawnee, Oklahoma at 8:30 a.m. on the 17th day of April, 2023, pursuant to notice duly posted as prescribed by law. Mayor Bolt presided and called the meeting to order. The following members were in attendance and a quorum was declared.

Ed Bolt
Mayor/Chairman

Daniel Matthews
Commissioner Ward 1/Trustee

Cami Engles
Commissioner Ward 2/Trustee

Travis Flood
Commissioner Ward 3/Trustee

Darren Rutherford
Commissioner Ward 4-Vice Mayor/Trustee

Absent
Commissioner Ward 5/Trustee

Lauren Richter
Commissioner Ward 6/Trustee

Absent: Mark Sehorn

The Call for said meeting was entered upon the records by the City Clerk, said Call being as follows

NOTICE OF A CALLED SPECIAL SESSION OF THE BOARD OF CITY
COMMISSIONERS OF THE CITY OF SHAWNEE AND THE BOARD OF TRUSTEES
OF THE SHAWNEE AIRPORT AUTHORITY AND THE SHAWNEE MUNICIPAL
AUTHORITY, OKLAHOMA

You and each of you are hereby notified that by virtue of a call issued by me on this 7th day of April, 2023, a Special Called Session will be held of the Board of Commissioners of the City of Shawnee and the Board of Trustees of the Shawnee Airport Authority and the Shawnee Municipal Authority, Oklahoma in the City Commission Chambers, 16 West 9th Street, Shawnee, Oklahoma at 8:30 a.m. on the 17th day of April, 2023, and you are hereby notified to be present at said meeting.

The purpose of said meeting will be for presentation, review, and discussion of City governance, community needs, strategic goals, programs, projects, and priorities for the City Commission, Shawnee Airport Authority, and Shawnee Municipal Authority to develop a strategic plan.

Witness my hand this 7th day of April, 2023.

(SEAL)

ATTEST:

/s/ Lisa Lasyone

LISA LASYONE, CMC
CITY CLERK

/s/ Andrea Weckmueller-Behringer

ANDREA WECKMUELLER-BEHRINGER
CITY MANAGER

STATE OF OKLAHOMA, COUNTY OF POTTAWATOMIE, SS.

I received this notice on the 7th day of April, 2023 at 4:05 p.m., and executed the same by delivering a true and correct copy thereof to the Mayor and to each of the Commissioners of the Board of City Commissioners for the City of Shawnee and the Board of Trustees of the Shawnee Airport Authority and the Shawnee Municipal Authority, Oklahoma as follows:

An email verification was not received from Mayor Ed Bolt via e-mail.

An email verification was received from Commissioner Daniel Matthews via e-mail at 8:31 a.m. on April 12, 2023.

An email verification was received from Commissioner Cami Engles via e-mail at 6:17 p.m. on April 13, 2023.

An email verification was received from Commissioner Travis Flood via e-mail at 10:06 a.m. on April 9, 2023.

An email verification was not received from Vice Mayor Darren Rutherford via email.

An email verification was not received from Commissioner Mark Sehorn via email.

An email verification was received from Commissioner Lauren Richter via e-mail at 8:19 p.m. on April 7, 2023.

/s/ Lisa Lasyone

LISA LASYONE, CMC
CITY CLERK

CALL FOR SPECIAL SESSION OF THE SHAWNEE BOARD OF CITY COMMISSIONERS OF THE CITY OF SHAWNEE AND THE BOARD OF TRUSTEES OF THE SHAWNEE AIRPORT AUTHORITY AND THE SHAWNEE MUNICIPAL AUTHORITY, OKLAHOMA TO BE HELD ON THE 17TH DAY OF APRIL, 2023 AT 8:30 A.M. AT THE CITY COMMISSION CHAMBERS, 16 WEST NINTH STREET, SHAWNEE, OKLAHOMA. THE PURPOSE OF SAID MEETING WILL BE FOR PRESENTATION, REVIEW, AND DISCUSSION OF CITY GOVERNANCE, COMMUNITY NEEDS, STRATEGIC GOALS, PROGRAMS, PROJECTS, AND PRIORITIES FOR THE CITY COMMISSION, SHAWNEE AIRPORT AUTHORITY, AND SHAWNEE MUNICIPAL AUTHORITY TO DEVELOP A STRATEGIC PLAN.

By virtue of the authority vested in me by Section 4, Article IV of the Charter of the City of Shawnee, Oklahoma, a Special Session of the Board of City Commissioners of the City of Shawnee, and the Board of Trustees of the Shawnee Airport Authority and the Shawnee Municipal Authority, Oklahoma is hereby called to meet at the City Commission Chambers, 16 West 9th Street, Shawnee, Oklahoma at 8:30 a.m. on the 17 day of April, 2023 for presentation, review, and discussion of City governance, community needs, strategic goals, programs, projects, and priorities for the City Commission, Shawnee Airport Authority, and Shawnee Municipal Authority to develop a strategic plan.

Witness my hand on this 7th day of April, 2023.

/s/ Andrea Weckmueller-Behringer
ANDREA WECKMUELLER-BEHRINGER
CITY MANAGER

(SEAL)

ATTEST:

/s/ Lisa Lasyone
LISA LASYONE, CMC
CITY CLERK

THE BOARD OF CITY COMMISSIONERS AND THE TRUSTEES OF THE SHAWNEE AIRPORT AUTHORITY AND THE SHAWNEE MUNICIPAL AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN SPECIAL CALLED SESSION IN THE SHAWNEE COMMISSION CHAMBERS, 16 WEST 9TH STREET, SHAWNEE, OKLAHOMA AT 8:30 A.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW. MAYOR BOLT PRESIDED AND CALLED THE MEETING TO ORDER. THE FOLLOWING MEMBERS WERE IN ATTENDANCE.

CALL TO ORDER AT 8:42 A.M.

PRESENT AT ROLL CALL: Bolt, Matthews, Engles, Flood, Rutherford, Richter

ABSENT AT ROLL CALL: Sehorn

DECLARATION OF A QUORUM

NO. 1: Public Presentation, review, and discussion of City governance, community needs, strategic goals, programs, projects, and priorities for the City Commission, Shawnee Airport Authority, and Shawnee Municipal Authority to develop a strategic plan.

Dr. Scott Willingham with Strategic Government Resources (SGR) facilitated the meeting. The meeting included, but was not limited to:

- An introduction to the visioning process
- Good governance talk with Good Governance Polarity Scale
- Summary of Advance Interviews
- Summary of the Community Survey
- Pre-Visioning Activities
- Pillars
- Mile Markers

NO. 2: ADJOURNMENT

There being no further business to be considered, the meeting was adjourned by power of the Chair at 4:54 p.m.

ED BOLT, MAYOR

(SEAL)

ATTEST:

LISA LASYONE, CMC, CITY CLERK

DRAFT

BOARD OF CITY COMMISSIONERS PROCEEDINGS

APRIL 17, 2023 AT 6:00 PM

The Board of City Commissioners of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 16 West 9th Street, Shawnee, Oklahoma on, Monday, April 17, 2023 at 6:00 PM, pursuant to notice duly posted as prescribed by law at 4:57 p.m. on Thursday, April 13, 2023. Mayor Bolt presided and Mr. Benny Wahpepah and Mr. Brandon Wahpepah called the meeting to order. Upon roll call, the following members were in attendance.

Ed Bolt
Mayor

Daniel Matthews
Commissioner Ward 1

Cami Engles
Commissioner Ward 2

Travis Flood
Commissioner Ward 3

Darren Rutherford
Commissioner Ward 4 - Vice Mayor

Mark Sehorn
Commissioner Ward 5

Lauren Richter
Commissioner Ward 6

ABSENT: None

CALL TO ORDER

DECLARATION OF A QUORUM

INVOCATION

FLAG SALUTE

1. Presentation of Certificate of Recognition for Shawnee High School Swim Teams' State Championship Win.

The Mayor presented a Certificate of Recognition to the Shawnee High School Swim Team.

2. Presentation of Certificate of Recognition for Shawnee Heavyweight Wrestling State Championship Win.

The Mayor presented a Certificate of Recognition to Mr. Logan Cash, Shawnee Heavyweight Wrestling State Champion.

3. Presentation of Certificate of Recognition for 2022-2023 State Mathematics

Championship Win.

The Mayor presented a Certificate of Recognition to the Jefferson Elementary Mathematics Team.

4. Presentations of Certificates of Recognition for Shawnee Regional Airport Staff.

The Mayor presented Certificates of Recognition to Shawnee Regional Airport Staff Mr. Matthew Lovelace, Ms. Kathryn Parker and Mr. Steve Miller.

By Power of the Chair, moved Agenda Item Nos. 8 and 9 before Agenda Item No. 5.

5. Citizens Participation (A three-minute limit per person)
(A twelve-minute limit per topic)

Mr. James Thomas, Mr. Fred Turner, Ms. Debra Waterman, Mr. Troy Cook, Mr. Rick Young, Ms. Shelley Bryd, and Ms. Vicky Bryan spoke during Citizens Participation.

6. Consider approval of Consent Agenda:

a. Minutes from the March 20, 2023 regular meeting.

b. Acknowledge the following minutes and reports:

- Shawnee Beautification, Parks, and Recreation Committee Minutes from the February 16, 2023 regular meeting.
- Shawnee Beautification, Parks, and Recreation Committee Minutes from the March 2, 2023 special call meeting.
- Board of Adjustment Minutes from the December 15, 2022 regular

meeting.

- Planning Commission Minutes from the March 1, 2023 regular meeting.
- License Payment Report for March 2023.
- Project Payment Report for March 2023.

A motion was made by Commissioner Matthews, seconded by Commissioner Flood, to approve Consent Agenda Item Nos. 6(a-b) . Motion Carried 7-0-0.

AYE: Matthews, Flood, Engles, Richter, Rutherford, Sehorn, Bolt

NAY: None

ABSTAIN: None

7. Presentation of the Pet of the Month by Animal Control.

Animal Control Officer Theresa Touchet introduced Ginger, a three- to four-month old Dutch Shepherd mix.

8. Mayor's Proclamation(s):

a. "National Donate Life Month", April 2023

Ms. Heather Dean accepted the Mayor's Proclamation for "National Donate Life Month" from Mayor Bolt.

b. "Fair Housing Month", April 2023

Community Development Director Rian Harkins accepted the Mayor's Proclamation for "Fair Housing Month" from Mayor Bolt.

c. "Arbor Day", April 28, 2023

Girl Scout Troop 240 accepted the Mayor's Proclamation for "Arbor Day" from Mayor Bolt.

d. "Loyalty Day", May 1, 2023

Mayor Bolt presented and read the proclamation for "Loyalty Day".

9. Introduction of Shawnee 2023 student/teacher delegation for exchange trip to Nikaho, Japan.

Adult Delegate

Jessica Brown - Chairman

Amy Wiley - Grove School Teacher

Student Delegates

Gavin Grant - Grove School

Reese Rawdon - Grove School

Lilli Ann Rollins - Grove School

Chole Scott - Grove School

Daisey Neely - Shawnee Middle School

Olivia Ramirez - North Rock Creek

Sister Cities Chairman Jessica Brown introduced each of the Shawnee 2023 adult and student delegates for the exchange trip to Nikaho, Japan.

10. Presentation of the Fiscal Year 2021-2022 Annual Comprehensive Financial Report and Single Audit Report.

Finance Director Lindsey McNabb-Fox introduced Mr. Jake Winkler, CPA with Arledge & Associates. Mr. Winkler reported an unmodified opinion was given for both the Annual Comprehensive Financial Report (ACFR) and the Single Audit Report for Fiscal Year ended June 30, 2022. There were no findings.

11. Presentation of the Fiscal Year 2023-2024 Proposed Budget.

Finance Director Lindsey McNabb-Fox presented the proposed budget for Fiscal Year 2023-2024.

RECESS CITY COMMISSION MEETING BY POWER OF THE CHAIR AT 7:22 P.M.

RECONVENE CITY COMMISSION MEETING BY POWER OF THE CHAIR AT 7:36 P.M.

12. Consideration of an ordinance amending certain portions of Chapter 2, Article II "Administration" of the Code of ordinances of the City of Shawnee, relating to Citizen Participation.

City Attorney Joe Vorndran provided a Staff report. The proposed ordinance language includes a provision to eliminate the ceding of time from one public commenter to another. The Commissioners asked questions to Staff.

A motion was made by Vice Mayor Rutherford, seconded by Commissioner Sehorn, to approve an ordinance amending certain portions of Chapter 2, Article II "Administration" of the Code of ordinances of the City of Shawnee, relating to Citizen Participation.

Ordinance No. 2784NS was introduced

AN ORDINANCE OF THE CITY OF SHAWNEE, OKLAHOMA AMENDING CERTAIN PORTIONS OF CHAPTER 2, ARTICLE II "ADMINISTRATION"; AND ALSO PROVIDING FOR SEVERABILITY, CODIFICATION, REPEALER, AND DECLARING AN EMERGENCY.

Motion Carried 6-0-1.

AYE: Rutherford, Sehorn, Engles, Flood, Matthews, Bolt

NAY: None

ABSTAIN: Richter

Ordinance No. 2784NS was adopted by the City Commission.

A motion was made by Commissioner Matthews, seconded by Vice Mayor Rutherford, to approve the emergency clause related to Ordinance No. 2784NS. Motion Carried 6-0-1.

AYE: Matthews, Rutherford, Engles, Flood, Sehorn, Bolt

NAY: None

ABSTAIN: Richter

13. Consideration of suspension of the agreement between the City of Shawnee and Shawnee Forward relating to economic development services.

City Manager Andrea Weckmueller-Behringer advised that the due to resent resignations of both the Executive Director and the Economic Development Lead,

Shawnee Forward Board of Directors has expressed a concern that its organization may be unable at this time to effectively meet the requirements of the existing agreement. The Shawnee Forward Board believes it would be prudent to suspend the balance of the existing agreement as they undergo a refocus of economic development activities and search for individuals to fill the vital openings.

A motion was made by Commissioner Matthews, seconded by Commissioner Engles, to approve the suspension of the agreement between the City of Shawnee and Shawnee Forward relating to economic development services. Motion Carried 7-0-0.

AYE: Matthews, Engles, Flood, Richter, Rutherford, Sehorn, Bolt

NAY: None

ABSTAIN: None

14. Consideration of a Professional Services Agreement with Devox Project Management Group for the Infill Housing Palette.

Community Development Director Rian Harkins provided a Staff report.

A motion was made by Commissioner Engles, seconded by Commissioner Flood, to approve a Professional Services Agreement with Devox Project Management Group for the Infill Housing Palette. Motion Carried 7-0-0.

AYE: Engles, Flood, Matthews, Richter, Rutherford, Sehorn, Bolt

NAY: None

ABSTAIN: None

15. Consideration of a Task Order in accordance with the agreement between the City of Shawnee and Burns and McDonnell Engineering Company, Inc. for Water System Improvements along Marie Drive.

Director of Engineering Seth Barkhimer provided a Staff report. He advised that this item includes water line replacement and street repairs associated with construction along Marie Drive in the College View Addition. He stated that the project scope included the survey, final design and bidding. The amount of the Task Order is Sixty-Eight Thousand Three Hundred Dollars (\$68,300.00).

A motion was made by Commissioner Matthews, seconded by Commissioner Engles, to approve a Task Order in accordance with the agreement between the City of Shawnee and Burns and McDonnell Engineering Company, Inc. for Water System Improvements along Marie Drive. Motion Carried 7-0-0.

AYE: Matthews, Engles, Flood, Richter, Rutherford, Sehorn, Bolt
NAY: None
ABSTAIN: None

16. Public hearing to rezone property located at 1804 West Dewey Street from I-2 (Light Industrial District) and R-1 (Single-Family Residential District) to A-1 (Rural Agricultural District). Case Number RZ06-23, Applicant: Larry LeRay.

Community Development Director Rian Harkins advised that the applicant requested that the rezoning request be deferred for one month. Staff recommends the deferral of both Agenda Item Nos. 16 and 17 to the May 15, 2023 City Commission meeting.

A motion was made by Commissioner Flood, seconded by Commissioner Matthews, to defer the item to the May 15, 2023 City Commission meeting. Motion Carried 7-0-0.

AYE: Flood, Matthews, Engles, Richter, Rutherford, Sehorn, Bolt
NAY: None
ABSTAIN: None

17. Consideration of an ordinance to rezone property located at 1804 West Dewey Street from I-2 (Light Industrial District) and R-1 (Single-Family Residential District) to A-1 (Rural Agricultural District). Case Number RZ06-23, Applicant: Larry LeRay.

A motion was made by Commissioner Matthews, seconded by Commissioner Flood, to defer the item to the May 15, 2023 City Commission meeting. Motion Carried 7-0-0.

AYE: Matthews, Flood, Engles, Richter, Rutherford, Sehorn, Bolt
NAY: None
ABSTAIN: None

18. Consideration of a resolution authorizing Mayor Ed Bolt to cast a ballot for the 2023 Oklahoma Municipal Assurance Group (OMAG) Election of Three Trustees.

A motion was made by Commissioner Flood, seconded by Commissioner Engles, to approve a resolution authorizing Mayor Ed Bolt to cast a ballot for the 2023 Oklahoma Municipal Assurance Group (OMAG) Election of Three Trustees.

Resolution No. 6697 was introduced.

A RESOLUTION AUTHORIZING AND DIRECTING ED BOLT, MAYOR, AN AUTHORIZED AGENT OF THE CITY OF SHAWNEE, OKLAHOMA, TO CAST VOTES FOR TRUSTEES OF THE OKLAHOMA MUNICIPAL ASSURANCE GROUP TO FILL EXPIRING TERMS OF TRUSTEES.

Motion Carried 7-0-0.

AYE: Flood, Engles, Matthews, Richter, Rutherford, Sehorn, Bolt

NAY: None

ABSTAIN: None

19. Consideration of a Memorandum of Understanding and Lease Agreement to continue use of the Shawnee Rescue Mission as a Homeless Resource Center (HRC).

Community Development Director Rian Harkins explained that in 2022, the City was offered the Shawnee Rescue Mission building to be used for Homeless Resource Center. The proposed Memorandum of Understanding (MOU) and Lease Agreement would allow for continued use of the Shawnee Rescue Mission building.

A motion was made by Commissioner Sehorn, seconded by Commissioner Matthews, to approve a Memorandum of Understanding and Lease Agreement to continue use of the Shawnee Rescue Mission as a Homeless Resource Center (HRC). Motion Carried 7-0-0.

AYE: Sehorn, Matthews, Engles, Flood, Richter, Rutherford, Bolt

NAY: None

ABSTAIN: None

20. Consideration of a resolution approving and adopting the Sub-Recipient Section 3 Plan to comply with requirements of the Housing and Urban Development Act of 1968 for all grant recipients and sub-recipients of CDBG-CV funding.

Community Development Director Rian Harkins advised that based upon the United State Department of Housing and Urban Development (HUD) regulations, the Oklahoma Department of Commerce (ODOC) requires all sub-recipients of the Community Development Block Grant (CDBG) - Coronavirus (CVS) relief grants

to have a current Section 3 Plan adopted in order to complete a Release of Funds.

A motion was made by Commissioner Matthews, seconded by Commissioner Engles, to approve a resolution approving and adopting the Sub-Recipient Section 3 Plan to comply with requirements of the Housing and Urban Development Act of 1968 for all grant recipients and sub-recipients of CDBG-CV funding.

Resolution No. 6698 was introduced.

A RESOLUTION APPROVING AND ADOPTING THE SUB-RECIPIENT SECTION 3 PLAN TO COMPLY WITH REQUIREMENTS OF THE HOUSING AND URBAN DEVELOPMENT ACT OF 1968 FOR ALL GRANT RECIPIENTS AND SUBRECIPIENTS OF CDBG-CV FUNDING.

Motion Carried 7-0-0.

AYE: Matthews, Engles, Flood, Richter, Rutherford, Sehorn, Bolt

NAY: None

ABSTAIN: None

COMMISSIONER MATTHEWS LEFT 8:16 P.M.

21. Consider an amendment to the Agreement between the City of Shawnee and Community Market of Pottawatomie County relating to CDBG-CV2 Grant Nutrition Assistance.

Community Development Director Rian Harkins advised that this item is a proposed amendment to the Agreement with Community Market using the Community Development Block Grant (CDBG) - Coronavirus (CVS) funds.

A motion was made by Vice Mayor Rutherford, seconded by Commissioner Flood, to approve an amendment to the Agreement between the City of Shawnee and Community Market of Pottawatomie County relating to CDBG-CV2 Grant Nutrition Assistance. Motion Carried 6-0-0.

AYE: Rutherford, Flood, Engles, Richter, Sehorn, Bolt

NAY: None

ABSTAIN: None

COMMISSIONER MATTHEWS RETURNED 8:19 P.M.

22. Consideration of an ordinance to detach the following described property from

the City of Shawnee located within Pottawatomie County, State of Oklahoma, to-wit: Tract A beginning at the southwest corner (SW/C of the NE/4) of said Section 20; Thence N89°38'02"E a distance of 991.85 feet; Thence N00°55'45"W a distance of 660.00 feet; Thence N89°38'00"E a distance of 1650.41 feet; Thence N00°44'54"W a distance of 100.00 feet; Thence S89°38'00"W a distance of 1366.00 feet; Thence N00°44'54"W a distance of 558.83 feet; Thence S89°41 '47"W a distance of 1271.74 feet; Thence S00°38'31"E a distance of 1320.19 feet to the Point of Beginning; and Tract B beginning at the southeast corner (SE/C) of said NE/4; Thence N00°44'54"W a distance of 760.00 feet to the Point of Beginning; Thence S89°38'00"W a distance of 1366.00 feet; Thence N00°44'54"W a distance of 558.83 feet; Thence N89°41 '47"E a distance of 619.02 feet; Thence S00°44'54"E a distance of 508.15 feet; Thence N89°38'00"E a distance of 696.98 feet; Thence N00°44'54"W a distance of 180.00 feet; Thence N89°38'00"E a distance of 50.00 feet; Thence S00°44'54"E a distance of 230.00 feet to the Point of Beginning and Tract C Beginning at the Southeast Comer (SE/C) of said NE/4; Thence N00°44'54"W a distance of 990.00 feet to the Point of Begnning; Thence S89°38'00"W a distance of 50.00 feet; Thence S00°44'54"E a distance of 180.00 feet; Thence S89°38'00"W a distance of 696.98 feet; Thence N00°44'54"W a distance of 508.15 feet; Thence N89°41 '47"E a distance of 746.99 feet; Thence S00°44'54"E a distance of 327.33 feet to the Point of Begnning. Applicant: George Martin Knox, Cerina Stiles, Louis H. Cox and Emily J. Cox (*Deferred from March 20, 2023 City Commission meeting.*)

City Attorney Joe Vorndran provided a Staff report. He advised that after having completed the review, Staff, based upon internal precedent and not based upon any definitive law, has made the determination that the Petition for Detachment is sufficient and recommends approval of the item.

A motion was made by Commissioner Matthews, seconded by Commissioner Sehorn, to approve an ordinance to detach the following described property from the City of Shawnee located within Pottawatomie County, State of Oklahoma, to-wit: Tract A beginning at the southwest corner (SW/C of the NE/4) of said Section 20; Thence N89°38'02"E a distance of 991.85 feet; Thence N00°55'45"W a distance of 660.00 feet; Thence N89°38'00"E a distance of 1650.41 feet; Thence N00°44'54"W a distance of 100.00 feet; Thence S89°38'00"W a distance of 1366.00 feet; Thence N00°44'54"W a distance of 558.83 feet; Thence S89°41 '47"W a distance of 1271.74 feet; Thence S00°38'31"E a distance of 1320.19 feet to the Point of Beginning; and Tract B beginning at the southeast corner (SE/C) of said NE/4; Thence N00°44'54"W a distance of 760.00 feet to the Point of

Beginning; Thence S89°38'00"W a distance of 1366.00 feet; Thence N00°44'54"W a distance of 558.83 feet; Thence N89°41 '47"E a distance of 619.02 feet; Thence S00°44'54"E a distance of 508.15 feet; Thence N89°38'00"E a distance of 696.98 feet; Thence N00°44'54"W a distance of 180.00 feet; Thence N89°38'00"E a distance of 50.00 feet; Thence S00°44'54"E a distance of 230.00 feet to the Point of Beginning and Tract C Beginning at the Southeast Comer (SE/C) of said NE/4; Thence N00°44'54"W a distance of 990.00 feet to the Point of Beginning; Thence S89°38'00"W a distance of 50.00 feet; Thence S00°44'54"E a distance of 180.00 feet; Thence S89°38'00"W a distance of 696.98 feet; Thence N00°44'54"W a distance of 508.15 feet; Thence N89°41 '47"E a distance of 746.99 feet; Thence S00°44'54"E a distance of 327.33 feet to the Point of Beginning.

Ordinance No. 2785NS was introduced.

AN ORDINANCE AMENDING THE BOUNDARIES OF THE CITY OF SHAWNEE, OKLAHOMA, BY DE-ANNEXING/DETACHING CERTAIN PROPERTY WITHIN THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY; AND ALSO PROVIDING FOR SEVERABILITY, CODIFICATION, REPEALER, AND DECLARING AN EMERGENCY.

Motion Carried 7-0-0.

AYE: Matthews, Sehorn, Engles, Flood, Richter, Rutherford, Bolt

NAY: None

ABSTAIN: None

Ordinance No. 2785NS was adopted by the City Commission.

A motion was made by Commissioner Matthews, seconded by Commissioner Engles, to approve the emergency clause relating to Ordinance No. 2785NS.

Motion Carried 7-0-0.

AYE: Matthews, Engles, Flood, Richter, Rutherford, Sehorn, Bolt

NAY: None

ABSTAIN: None

23. Consideration of the following budget amendments for Fiscal Year 2022 – 2023:

- a. Fund 010 - Grant Fund - to account for the receipt of two grant awards - Crisis Intervention Team grant for \$173,600.00 and Edward Byrne Memorial grant for \$21,824.00.

Finance Director Lindsey McNabb-Fox provided Staff reports.

A motion was made by Commissioner Engles, seconded by Commissioner Flood, to approve the budget amendment listed in Agenda Item No. 23(a). Motion Carried 7-0-0.

AYE: Engles, Flood, Matthews, Richter, Rutherford, Sehorn, Bolt

NAY: None

ABSTAIN: None

24. Consider Bid(s):

- a. Highland Street Sidewalk Improvements (Award)

Director of Engineering Seth Barkhimer announced that five (5) bids were received. Staff recommends awarding the bid to EMC Services, Oklahoma City, Oklahoma in the total amount of One Million One Hundred Eight Thousand Seventy Dollars (\$1,108,070.00).

A motion was made by Commissioner Flood, seconded by Vice Mayor Rutherford, to award the bid to EMC Services in the total amount of One Million One Hundred Eight Thousand Seventy Dollars (\$1,108,070.00). Motion Carried 7-0-0.

AYE: Flood, Rutherford, Engles, Matthews, Richter, Sehorn, Bolt

NAY: None

ABSTAIN: None

- 25. Consideration of an Agreement with Smith Roberts Baldischwiler, LLC (SRB) for construction management and inspection services for Highland Street Sidewalk Improvement project.

Director of Engineering Seth Barkhimer advised that Staff is recommending approval of a contract with Smith Roberts Baldischwiler, LLC (SRB) for construction management and inspection services of the Highland Street Sidewalk

Improvement Project.

A motion was made by Commissioner Sehorn, seconded by Commissioner Engles, to approve an Agreement with Smith Roberts Baldischwiler, LLC (SRB) for construction management and inspection services for Highland Street Sidewalk Improvement project. Motion Carried 7-0-0.

AYE: Sehorn, Engles, Flood, Matthews, Richter, Rutherford, Bolt

NAY: None

ABSTAIN: None

26. Acknowledge Monthly Sales Tax Report.

Finance Director Lindsey McNabb-Fox reported sales tax is up Two Million Seven Hundred One Thousand Nine Hundred Seventy Dollars (\$2,701,970.00) or Thirteen Point Seven Percent (13.7%), over the projected budget year-to-date. She stated that use tax collections are up One Hundred Thirty-Four Thousand One Hundred Sixty-Five Dollars (\$134,165.00) or Four Point Eight Percent (4.8%), above the projected budget year-to-date.

27. Administrative Report(s):

a. Major Public Park Improvements - Seth Barkhimer, Director of Engineering

Director of Engineering Seth Barkhimer provided a presentation on Major Public Park Improvements. He discussed items that included:

- 2018 Sales Tax
- Planning for Parks
- Current Contract and Schedule of KidSpace and Woodland Park projects
- KidSpace Final Design
- Woodland Veterans Park Final Design

b. 2018 Half-Cent Sales Tax - Quarterly Update - Lindsey McNabb-Fox, Finance Director

Finance Director Lindsey McNabb-Fox provided a presentation on the 2018 Half-Cent Sales Tax - Quarterly Update. She discussed items that included:

- 2018 Sales Tax Election
- Investment Updates
- Investment Updates - Third Quarter

c. 2023 Proposed City Charter Amendments - Andrea Weckmueller-Behringer, City Manager

City Manager Andrea Weckmueller-Behringer provided a presentation on the 2023 Proposed City Charter Amendments. She discussed items that included:

- City Charter
- Ward Specific Voting
- Competitive Bidding
- Swearing-In of Mayor and Commissioners
- Qualifications of City Employees
- Conflict of Interest Policy for Commissioners and City Employees/Officers
- Twin Lakes Regulation
- Cemetery Perpetual Care Fund

28. New Business (Any matter not known or which could not have been reasonably foreseen prior to the posting of the agenda.)

There was no new business.

29. Commissioners Comments

The Mayor and Commissioners congratulated the Shawnee Swim Team, Shawnee Wrestler Logan Cash, Jefferson Elementary Mathematics Team, Airport Staff and the Sister Cities delegates.

Commissioner Matthews commented on homelessness, the Strategic Planning meeting, Staff reports and presentations.

Commissioner Engles commented on the Strategic Planning meeting, the audit and the upcoming Charter election vote.

Commissioner Flood commented on the Strategic Planning meeting.

Vice Mayor Rutherford commented on the Strategic Planning meeting.

Commissioner Sehorn commented on the sidewalk improvements and the efforts the Finance Departments puts in to keep the Commission informed of the City's financial health.

Commissioner Richter commented on Strategic Planning meeting, the ARPA items and the Citywide clean-up event. She also welcomed the new Assistant City Manager Danny Vise, Jr.

Mayor Bolt commented on Strategic Planning meeting, the Staff updates, sales tax and the KidSpace Park Project. He also welcomed the new Assistant City Manager Danny Vise, Jr.

RECESS CITY COMMISSION MEETING BY THE POWER OF THE CHAIR
TO CONVENE SHAWNEE AIRPORT AUTHORITY AND SHAWNEE
MUNICIPAL AUTHORITY (9:11 P.M.)

RECONVENE CITY COMMISSION MEETING BY THE POWER OF THE
CHAIR (9:18 P.M.)

30. Consideration, discussion, and possible action to enter into executive session to hold confidential communications between the City Commission of the City of Shawnee and its counsel concerning the settling of certain claims in pending litigation (City of Shawnee v. Purdue Pharma, L.P., et al., 19-op-46155-DAP, pending in the United States District Court for the Northern District of Ohio, and related litigation), including potential resolution of certain claims against Walmart, Walgreens, CVS, Teva, and Allergan, related to lawsuits against pharmaceutical supply chain participants of opioid prescription drugs, and taking appropriate action in open session, including possible authorization to settle claims, the disclosure of which may seriously impair the litigation if known by public disclosure as allowed by 25 O.S. § 307(B)(4).

A motion was made by Commissioner Sehorn, seconded by Vice Mayor Rutherford, to enter into executive session to hold confidential communications between the City Commission of the City of Shawnee and its counsel concerning the settling of certain claims in pending litigation (City of Shawnee v. Purdue Pharma, L.P., et al., 19-op-46155-DAP, pending in the United States District Court for the Northern District of Ohio, and related litigation), including potential resolution of certain claims against Walmart, Walgreens, CVS, Teva, and

Allergan, related to lawsuits against pharmaceutical supply chain participants of opioid prescription drugs, and taking appropriate action in open session, including possible authorization to settle claims, the disclosure of which may seriously impair the litigation if known by public disclosure as allowed by 25 O.S. § 307(B)(4). Motion Carried 7-0-0.

AYE: Sehorn, Rutherford, Engles, Flood, Matthews, Richter, Bolt

NAY: None

ABSTAIN: None

COMMISSION ENTERED INTO EXECUTIVE SESSION AT 9:21 P.M. WITH ALL MEMBERS PRESENT.

COMMISSION RECONVENED FROM EXECUTIVE SESSION AT 9:33 P.M. WITH ALL MEMBERS PRESENT.

31. Consider approving Participation in the Walgreens Settlement Agreement dated December 9, 2022, the Retailer State-Subdivision Agreement as it pertains to the Walgreens Settlement Agreement, and the State Back-Stop Agreement applicable to the Walgreens Settlement Agreement, as recommended by Todd Court and Tony G. Puckett, McAfee Taft, legal counsel for the City of Shawnee and other litigating Oklahoma subdivisions, including approval of Resolution No. 6699, and authorize the Mayor of the City of Shawnee to execute the Subdivision Participation Form for the City of Shawnee's participation in the Walgreens Settlement Agreement.

City Attorney Joe Vorndran advised that Agenda Item Nos. 31, 32, 33, 34, and 35 relate to distributors and opioid litigation.

A motion was made by Commissioner Flood, seconded by Commissioner Matthews, to approve the participation in the Walgreens Settlement Agreement dated December 9, 2022, the Retailer State-Subdivision Agreement as it pertains to the Walgreens Settlement Agreement, and the State Back-Stop Agreement applicable to the Walgreens Settlement Agreement, as recommended by Todd Court and Tony G. Puckett, McAfee Taft, legal counsel for the City of Shawnee and other litigating Oklahoma subdivisions, including approval of Resolution No. 6699, and authorize the Mayor of the City of Shawnee to execute the Subdivision Participation Form for the City of Shawnee's participation in the Walgreens Settlement Agreement.

Resolution No. 6699 was introduced.

A RESOLUTION TO APPROVE PARTICIPATION IN WALGREENS SETTLEMENT AGREEMENT.

Motion Carried 7-0-0.

AYE: Flood, Matthews, Engles, Richter, Rutherford, Sehorn, Bolt

NAY: None

ABSTAIN: None

32. Consider approving Participation in the Walmart Settlement Agreement November 22, 2022, the Retailer State-Subdivision Agreement as it pertains to the Walmart Settlement Agreement, and the State Back-Stop Agreement applicable to the Walmart Settlement Agreement, as recommended by Todd Court and Tony G. Puckett, McAfee Taft, legal counsel for the City of Shawnee and other litigating Oklahoma subdivisions, including approval of Resolution No. 6700, and authorize the Mayor of the City of Shawnee to execute the Subdivision Participation Form for the City of Shawnee's participation in the Walmart Settlement Agreement.

A motion was made by Commissioner Flood, seconded by Commissioner Engles, to approve participation in the Walmart Settlement Agreement November 22, 2022, the Retailer State-Subdivision Agreement as it pertains to the Walmart Settlement Agreement, and the State Back-Stop Agreement applicable to the Walmart Settlement Agreement, as recommended by Todd Court and Tony G. Puckett, McAfee Taft, legal counsel for the City of Shawnee and other litigating Oklahoma subdivisions, including approval of Resolution No. 6700, and authorize the Mayor of the City of Shawnee to execute the Subdivision Participation Form for the City of Shawnee's participation in the Walmart Settlement Agreement.

Resolution No. 6700 was introduced.

A RESOLUTION TO APPROVE PARTICIPATION IN WALMART SETTLEMENT AGREEMENT.

Motion Carried 7-0-0.

AYE: Flood, Engles, Matthews, Richter, Rutherford, Sehorn, Bolt

NAY: None

ABSTAIN: None

33. Consider approving Participation in the CVS Settlement Agreement dated December 9, 2022, and the Retailer State-Subdivision Agreement as it pertains to the CVS Settlement Agreement, and the State Back-Stop Agreement applicable to the CVS Settlement Agreement, as recommended by Todd Court and Tony G. Puckett, McAfee Taft, legal counsel for the City of Shawnee and other litigating Oklahoma subdivisions, including approval of Resolution No. 6701, and authorize the Mayor of the City of Shawnee to execute the Subdivision Participation Form for the City of Shawnee's participation in the CVS Settlement Agreement..

A motion was made by Commissioner Matthews, seconded by Commissioner Flood, to approve participation in the CVS Settlement Agreement dated December 9, 2022, and the Retailer State-Subdivision Agreement as it pertains to the CVS Settlement Agreement, and the State Back-Stop Agreement applicable to the CVS Settlement Agreement, as recommended by Todd Court and Tony G. Puckett, McAfee Taft, legal counsel for the City of Shawnee and other litigating Oklahoma subdivisions, including approval of Resolution No. 6701, and authorize the Mayor of the City of Shawnee to execute the Subdivision Participation Form for the City of Shawnee's participation in the CVS Settlement Agreement.

Resolution No. 6701 was introduced.

A RESOLUTION TO APPROVE PARTICIPATION IN CVS SETTLEMENT AGREEMENT.

Motion Carried 7-0-0.

AYE: Matthews, Flood, Engles, Richter, Rutherford, Sehorn, Bolt

NAY: None

ABSTAIN: None

34. Consider approving Participation in the Allergan Settlement Agreement dated November 22, 2022, and the Allergan State-Subdivision Agreement and the Allergan State Back-Stop Agreement, as recommended by Todd Court and Tony G. Puckett, McAfee Taft, legal counsel for the City of Shawnee and other litigating Oklahoma subdivisions, including approval of Resolution No. 6702, and authorize the Mayor of the City of Shawnee to execute the Subdivision Participation Form for the City of Shawnee's participation in the Allergan Settlement Agreement.

A motion was made by Commissioner Engles, seconded by Commissioner Sehorn, to approve participation in the Allergan Settlement Agreement dated November 22, 2022, and the Allergan State-Subdivision Agreement and the Allergan State Back-Stop Agreement, as recommended by Todd Court and Tony G. Puckett, McAfee Taft, legal counsel for the City of Shawnee and other litigating Oklahoma subdivisions, including approval of Resolution No. 6702, and authorize the Mayor of the City of Shawnee to execute the Subdivision Participation Form for the City of Shawnee's participation in the Allergan Settlement Agreement.

Resolution No. 6702 was introduced.

A RESOLUTION TO APPROVE PARTICIPATION IN ALLERGAN SETTLEMENT AGREEMENT.

Motion Carried 7-0-0.

AYE: Engles, Sehorn, Flood, Matthews, Richter, Rutherford, Bolt

NAY: None

ABSTAIN: None

35. Consider approving Participation in the Teva Settlement Agreement dated November 22, 2022, and the Teva State-Subdivision Agreement and the Teva State Back-Stop Agreement, as recommended by Todd Court and Tony G. Puckett, McAfee Taft, legal counsel for the City of Shawnee and other litigating Oklahoma subdivisions, including approval of Resolution No. 6703, and authorize the Mayor of the City of Shawnee to execute the Subdivision Participation Form for the City of Shawnee's participation in the Teva Settlement Agreement.

A motion was made by Vice Mayor Rutherford, seconded by Commissioner Matthews, to approve participation in the Teva Settlement Agreement dated November 22, 2022, and the Teva State-Subdivision Agreement and the Teva State Back-Stop Agreement, as recommended by Todd Court and Tony G. Puckett, McAfee Taft, legal counsel for the City of Shawnee and other litigating Oklahoma subdivisions, including approval of Resolution No. 6703, and authorize the Mayor of the City of Shawnee to execute the Subdivision Participation Form for the City of Shawnee's participation in the Teva Settlement Agreement.

Resolution No. 6703 was introduced.

A RESOLUTION TO APPROVE PARTICIPATION IN TEVA SETTLEMENT AGREEMENT.

Motion Carried 7-0-0.

AYE: Rutherford, Matthews, Engles, Flood, Richter, Sehorn, Bolt

NAY: None

ABSTAIN: None

36. Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (9:44 p.m.)

ED BOLT
MAYOR

LISA LASYONE, CMC
CITY CLERK

DRAFT

BOARD OF CITY COMMISSIONERS PROCEEDINGS

APRIL 27, 2023 AT 12:00 PM

The Board of City Commissioners of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Special Called Session in the Commission Chambers at City Hall, 16 West 9th Street, Shawnee, Oklahoma on, Thursday, April 27, 2023 at 12:00 PM, pursuant to notice duly posted as prescribed by law at 12:00 p.m. on Tuesday, April 25, 2023. Vice Mayor Rutherford presided and called the meeting to order. Upon roll call, the following members were in attendance.

Absent
Mayor

Daniel Matthews
Commissioner Ward 1

Cami Engles
Commissioner Ward 2

Travis Flood
Commissioner Ward 3

Darren Rutherford
Commissioner Ward 4 - Vice Mayor

Mark Sehorn
Commissioner Ward 5

Absent
Commissioner Ward 6

ABSENT: Ed Bolt and Lauren Richter

CALL TO ORDER

DECLARATION OF A QUORUM

INVOCATION

FLAG SALUTE

1. Consideration of a budget amendment for Fiscal Year 2022-2023 for Fund 001 to fund an operational shortfall due to the April 19, 2023, storm event with sales and use tax revenues exceeding budget estimates.

Finance Director Lindsey McNabb-Fox explained the proposed budget amendment will begin the debris removal process caused by the April 19, 2023 storm event.

A motion was made by Commissioner Flood, seconded by Commissioner Matthews, to approve a budget amendment for Fiscal Year 2022-2023 for Fund 001 to fund an operational shortfall due to the April 19, 2023, storm event with sales and use tax revenues exceeding budget estimates. Motion Carried 5-0-0.

AYE: Engles, Flood, Matthews, Rutherford, Sehorn

NAY: None
ABSTAIN: None

2. Consideration of a contract with DRC Emergency Services for debris removal.

City Manager Andrea Weckmueller-Behringer provided a staff report on Agenda Item Nos. 2 and 3 regarding storm debris removal and monitoring. Exhibit 'A' of the contract has been handed out to Commissioners for review.

A motion was made by Commissioner Matthews, seconded by Commissioner Sehorn, to approve a contract with DRC Emergency Services for debris removal. Motion Carried 5-0-0.

AYE: Engles, Flood, Matthews, Rutherford, Sehorn
NAY: None
ABSTAIN: None

3. Consideration of a contract with Debris Tech for debris removal monitoring.

City Manager Andrea Weckmueller-Behringer explained the Federal Emergency Management Agency (FEMA) requirements regarding debris removal monitoring.

A motion was made by Commissioner Engles, seconded by Commissioner Flood, to approve a contract with Debris Tech for debris removal monitoring. Motion Carried 5-0-0.

AYE: Engles, Flood, Matthews, Rutherford, Sehorn
NAY: None
ABSTAIN: None

4. Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (12:20 p.m.)

DARREN RUTHERFORD
VICE MAYOR

ATTEST:

KACIE ECK, CMC
SENIOR DEPUTY CITY CLERK

REGULAR PLANNING COMMISSION MINUTES

DATE: April 5, 2023

The Planning Commission of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in person for a regular meeting on April 5, 2023, at 1:30 p.m., according to notice duly posted as prescribed by law.

Chair Reese called the meeting to order at 1:30 p.m. Community Development Director, Rian Harkins, called roll and stated a quorum was present.

The following Commissioners were present:

Present: Walker, Johnson, Reese, Barrett, Porter, Rowell

Absent: Mew-Palmer,

Item 1. Approval of Minutes – Regular Meeting

Consideration of approval of the minutes from the regular meeting of March 1, 2023. Chair Reese asked for questions or corrections to the minutes. City Planner, Rachel Clyne, advised the Commissioners that a revision to the minutes that had been published with the agenda was necessary. The amended minutes were on the dais, and copies were available for the public.

Commissioner Walker made a motion to **Approve** the amended minutes as presented, which Commissioner Johnson seconded.

Motion **passed 6-0-0**.

Aye: Walker, Johnson, Reese, Barrett, Porter, Rowell

Nay: None

Abstain: None

Item 2. Case No. RZ06-23 – Public hearing and consideration of a request to rezone from I-2 (Light Industrial District) and R-1 (Single-Family Residential District) to A-1 (Rural Agricultural District) on property located at 1804 W. Dewey Street.

Planner Clyne explained to the Planning Commissioners that the applicant for case number RZ06-23 had recently contacted staff about a pending sale of the subject property. The applicant asked to defer the rezoning's public hearing to the May Planning Commission meeting.

Staff recommended that the Planning Commission recommend to the City Commission **DEFERRAL** of Case No. RZ06-23 to the May 3, 2023, Planning Commission regular meeting.

Commissioner Walker made a motion to recommend the **Deferral** of Case No. RZ06-23, which Commissioner Porter seconded.

Motion **passed 6-0-0**.

Aye: Walker, Johnson, Reese, Barrett, Porter, Rowell

Nay: None

Abstain: None

It was noted the application would be on the agenda of the City Commission at its regular meeting on April 17, 2023, at 6:00 p.m.

Item 3. Community Development Update

Director Harkins addressed the Commissioners with information that the drawings for the Santa Fe Depot had been sent to the Oklahoma SHPO for review, and staff was waiting for feedback. Next, Harkins discussed the recent open house to discuss the draft scenarios for the Twin Lakes Master Plan. He stated that good comments from the public had been received and advised the boards from that meeting were available on the City's website.

Director Harkins reminded everyone that the citywide clean-up was on April 15, 2023, which coincides with the Love Your Block (LYB) clean-up event. Harkins stated the Infill Housing Palette contract was to be considered at the April 17, 2023, City Commission meeting. Lastly, he advised the UDC project was ongoing with discussions about consolidating some zoning districts.

Item 4. Planning Commissioners' Comments

Commissioner Porter thanked staff for their efforts. No other comments were made.

Item 5. Adjournment

The meeting adjourned at 1:39 p.m.



Chair/Vice-Chair



City Planner



Entity Payment Report

04/01/2023 - 04/30/2023

Payment Date	Name	Payment Type	Receipt #	Payment Amount
4/28/2023	DOOHICKIES, LLC	Cash	2129	50.00
4/28/2023	DOOHICKIES, LLC	Cash	2128	50.00
4/28/2023	PRO TECH MECHANICAL	IBX CC	2125	100.00
4/28/2023	KASEY MILLER	IBX CC	2127	776.00
4/28/2023	ANDERSON ELECTRIC	IBX CC	2126	75.00
4/27/2023	BLACK STAR SERVICES LLC	Check	2124	100.00
4/27/2023	WACHTER, INC	Check	2123	75.00
4/27/2023	STATEWIDE PLUMBING	IBX CC	2122	100.00
4/26/2023	CRIPPLE CREEK PLUMING INC	Check	2120	150.00
4/26/2023	DOLLAR TREE #07778	Check	2118	15.00
4/26/2023	GOFORTH PLUMBING & MECHANICAL, LLC	IBX CC	2119	100.00
4/26/2023	CENTRY TREE CARE LLC	IBX CC	2121	25.00
4/25/2023	FRESH LEAVES LAWN & TREE SERVICE	Cash	2117	25.00
4/25/2023	MORALES TREE SERVICE	Cash	2116	25.00
4/25/2023	AIM HEAT & AIR LLC	Check	2114	75.00
4/25/2023	TRAVELIN TRIMMERS	Cash	2113	75.00

4/25/2023	ANH CONSTRUCTION LLC	Check	2111	25.00
4/25/2023	ANH CONSTRUCTION LLC	Check	2110	75.00
4/25/2023	VETERAN PLUMBING SERVICES, LLC	IBX CC	2108	75.00
4/25/2023	ROLLER'S ELECTRIC	IBX CC	2115	75.00
4/25/2023	5-C ELECTRICAL, LLC	IBX CC	2107	100.00
4/25/2023	JT'S TREE & CRANE	IBX CC	2109	25.00
4/25/2023	ION DEVELOPER LLC	IBX CC	2112	100.00
4/24/2023	TRAVELIN TRIMMERS	Cash	2105	25.00
4/24/2023	KNIGHT LANDSCAPING SERVICES	Cash	2104	25.00
4/24/2023	SPENCER HEAT & AIR LLC	Check	2103	75.00
4/24/2023	BRYAN J PFEIFF	Check	2102	15.00
4/24/2023	HUBERT WICKLINE	Check	2101	15.00
4/24/2023	KATHRYN E BROWN	Check	2100	15.00
4/24/2023	PRESTON HUCKS	Check	2099	15.00
4/24/2023	TARA L TURNER	Check	2098	15.00
4/24/2023	ARES HOLDINGS, LLC CMS/NEXTECH	Check	2097	75.00
4/24/2023	PATRIOT POWER SERVICES LLC	IBX CC	2094	75.00
4/24/2023	KENNY CO ELECTRIC LLC	IBX CC	2106	100.00
4/24/2023	SKIPPER AND SONS ELECTRIC, INC	IBX CC	2096	100.00
4/24/2023	BIZZY B'S YARD SOLUTIONS	IBX CC	2095	25.00
4/19/2023	BOB'S ELECTRIC	Check	2090	75.00
4/19/2023	TRANQUILO, LLC	IBX CC	2091	1,500.00

4/19/2023	TRANQUILO, LLC	IBX CC	2092	1,500.00
4/19/2023	LONGEVITY FOOT MASSAGE	IBX CC	2093	50.00
4/18/2023	PHI PLUMBING CO, LLC	IBX CC	2084	100.00
4/18/2023	ARROW SIGN CO	IBX CC	2088	75.00
4/18/2023	COOL DADDY'S HEAT AND AIR	IBX CC	2089	75.00
4/18/2023	SOLAR POWER OF OKLAHOMA	IBX CC	2086	75.00
4/18/2023	PHI PLUMBING CO, LLC	IBX CC	2085	75.00
4/18/2023	ENLISTED ELECTRIC LLC	IBX CC	2087	100.00
4/17/2023	GENERATOR SUPERCENTER OF OKLAHOMA	Check	2083	75.00
4/17/2023	AIRCO SERVICE	Check	2082	75.00
4/17/2023	BIG B WOLF ELECTRIC LLC	Check	2081	100.00
4/17/2023	JENELLE COX	Check	2079	776.00
4/17/2023	IBC	IBX CC	2080	100.00
4/14/2023	2 BROKE HIPPIES & FRIENDS LLC	Cash	2078	50.00
4/13/2023	ADAM'S LAWNCARE AND PEST CONTROL	Cash	2077	25.00
4/13/2023	360 REFRIGERATION, LLC	IBX CC	2076	75.00
4/12/2023	MICHAEL TURK	Check	2075	776.00
4/12/2023	NFUZE LLC dba NFUZE AT SHAWNEE	Cash	2074	1,500.00
4/12/2023	NFUZE LLC dba NFUZE AT SHAWNEE	Cash	2073	1,500.00
4/12/2023	NFUZE LLC dba NFUZE AT SHAWNEE	Cash	2072	50.00
4/12/2023	AIR KNOCK OUT LLC	IBX CC	2071	100.00
4/11/2023	GOFORTH PLUMBING & MECHANICAL	Check	2068	75.00

	LLC			
4/11/2023	SPAETH, INC	IBX CC	2069	75.00
4/11/2023	C FORD ELECTRIC, LLC	IBX CC	2070	100.00
4/10/2023	JULIE & APRIL HUSKINS	Check	2067	776.00
4/10/2023	CUSTOM PLUMBING BY CHRIS	IBX CC	2065	100.00
4/10/2023	MCM ELECTRICAL LLC	IBX CC	2066	100.00
4/5/2023	VANDYCK MECHANICAL LLC	Check	2064	100.00
4/5/2023	VANDYCK MECHANICAL LLC	Check	2063	100.00
4/5/2023	ROBERT'S PLACE ON WHEELS	Check	2062	50.00
4/5/2023	GREGORY & MARY BETH TREECE	Check	2061	776.00
4/5/2023	ELLEN CHIDESTER	Check	2060	776.00
4/4/2023	DOVE ELECTRICAL	Check	2059	100.00
4/3/2023	PAMELA STREET	Check	2058	776.00
4/3/2023	JOE BAKER ELECTRIC	Cash	2057	100.00
4/3/2023	ROBERT LINDLEY AND JANET LINDLEY	Check	2056	776.00
4/3/2023	ROBERT LINDLEY AND JANET LINDLEY	Check	2055	776.00
4/3/2023	KATHERINE STINE	Check	2054	15.00
4/3/2023	AAA LANDSCAPE INC	Check	2053	75.00
4/3/2023	JEANNE LEOPARD	Check	2052	15.00
				17,354.00

Total Records: 78

5/2/2023



Monthly - City Clerk

04/01/2023 - 04/30/2023

Permit #	Permit Date	Permit Type	Parcel Address	Applicant Name	Description	Project Cost	Square Feet	Total Fees
20230523	4/28/2023	B - Accessory Structure	1208 TURNBERRY CIR	RED ROCK LANDSCAPE & DESIGN LLC	NEW INSTALLATION	62,000	420	\$93.75
20230501	4/26/2023	B - Accessory Structure	213 W 36TH ST	KENNETH BAUER	ACCESSORY STRUCTURE	0	0	
20230498	4/26/2023	B - Accessory Structure	2202 N AIRPORT DR	ENTERPRISE RENT A CAR	MOVE ON	0	0	
20230452	4/13/2023	B - Accessory Structure	34407 BELCHER RD	FIRESTORM		9,600	720	\$157.50
20230423	4/7/2023	B - Accessory Structure	31814 WESTLAKE RD	GLEN LEA	NEW CONSTRUCTION	225,782	2,400	\$514.50
20230421	4/6/2023	B - Accessory Structure	307 E FRANKLIN	NATHAN HODGES	NEW CONSTRUCTION	24,000	520	\$115.00
20230528	4/28/2023	B - Commercial - Remodel	4901 N KICKAPOO AVE	AR COMMERCIAL ROOFING	RE-ROOF	270,000	0	\$54.50
20230522	4/28/2023	B - Commercial - Remodel	3954 N KICKAPOO AVE	KALIES ENTERPRISES	REMODEL SUITES 1-3	0	0	
20230496	4/26/2023	B - Commercial - Remodel	3929 N KICKAPOO SUITE C	RUSS GAMMILL	INTERIOR REMODEL	45,000	1,536	\$388.50
20230487	4/25/2023	B - Commercial - Remodel	1922 E MAIN	ABSENTEE SHAWNEE HOUSING AUTHORITY	REMODEL	16,400	1,405	
20230477	4/19/2023	B - Commercial - Remodel	5110 N HARRISON AVE	ROB ELLIOT		250,000	1,450	\$367.00
20230446	4/12/2023	B - Commercial - Remodel	700 N TUCKER AVE	JAMESON HAN	REMODEL	150,000	3,223	

20230442	4/11/2023	B - Commercial - Remodel	121 W 45TH ST	KEITH SHAW CMS, INC	REMODEL / ADD ON	470,000	2,272	
20230441	4/11/2023	B - Commercial - Remodel	517 W UNIVERSITY ST	LINGO CONSTRUCTION	REMODEL	208,675	4,404	\$1,105.50
20230440	4/11/2023	B - Commercial - Remodel	2505 OVAL DR	LINGO CONSTRUCTION	REMODEL	728,750	11,880	\$2,974.50
20230424	4/7/2023	B - Commercial - Remodel	304 E MACARTHUR ST	JAKE CLANIN	OFFICE CONVERSION	20,000	0	\$29.50
20230444	4/12/2023	B - Residential - New	6203 RIVERGATE DR	GREG BROWN HOMES	NEW CONSTRUCTION	302,500	2,290	\$1,216.13
20230443	4/12/2023	B - Residential - New	205 SHAVANO ST	GREG BROWN HOMES	NEW CONSTRUCTION	368,000	2,670	\$1,296.88
20230431	4/10/2023	B - Residential - New	116 N BRYAN	OM3 CONSTRUCTION LLC	NEW CONSTRUCTION	203,000	1,106	
20230465	4/14/2023	B - Residential - Remodel	1126 N PHILADELPHIA AVE	SEABORN CONSTRUCTION	REPAIR / REPLACE	1,600	0	\$29.50
20230408	4/3/2023	B - Residential - Remodel	1831 N PARK	ACTS 29 ROOFING	ROOFING	10,000	1,890	\$29.50
20230493	4/25/2023	B - Roof Redeck	1623 E 11TH ST	777 ROOFING & CONSTRUCTION, LLC	ROOD RE-DECK	0	0	\$54.50
20230416	4/5/2023	B - Solar Panels	1813 HUNTERS RIDGE	SMALL TOWN SOLAR	NEW INSTALLATION	46,000	398	\$89.08
20230409	4/3/2023	B - Solar Panels	16608 HIGHWAY 102	EIGHTTWENTY	NEW INSTALLATION	78,000	1,022	\$221.68
20230430	4/10/2023	B - Storm Shelter	1713 REGENCY CT	CHARLA CASH	NEW INSTALLATION	3,600	32	\$29.50
20230419	4/6/2023	B - Storm Shelter	2205 BENT TREE RD	GROUND ZERO	NEW INSTALLATION	3,395	32	\$29.50
20230529	4/28/2023	E - Electrical	619 N BEARD	RODGERS ELECTRIC	FIRE DAMAGE	0	0	\$54.50
20230521	4/27/2023	E - Electrical	3954 N KICKAPOO AVE	BLACK STAR SERVICES	bcw / misc work	0	0	\$104.50
20230505	4/27/2023	E - Electrical	1214 N BEARD AVE	5-C ELECTRIC LLC	METER RESET	0	0	\$54.50
20230502	4/26/2023	E - Electrical	2202 N AIRPORT DR	RETHFORD ELECTRIC	INSTALL 50 AMP 240 VOLT RECEPTACLE	0	0	\$54.50
20230495	4/26/2023	E -	604 W	MISTER SPARKY	SERVICE CHANGE OUT	0	0	\$54.50

		Electrical	WALLACE ST	PINNACLE HOME SERVICES				
20230494	4/26/2023	E - Electrical	4110 N CHAPMAN AVE	MISTER SPARKY PINNACLE HOME SERVICES	SERVICE CHANGE OUT	0	0	\$54.50
20230491	4/25/2023	E - Electrical	1202 MONROE DR	BARNETT ELECTRICAL, HEATING & AIR	REPAIR	0	0	\$104.50
20230489	4/25/2023	E - Electrical	3929 N KICKAPOO SUITE A	BIG WOLF ELECTRIC, LLC	RE-WIRE	0	0	\$54.50
20230488	4/25/2023	E - Electrical	1802 N BROADWAY	GARYS ELECTRICAL SERVICE	NEW RISER AND WEATHERHEAD	0	0	\$54.50
20230485	4/24/2023	E - Electrical	1530 N PARK	SKIPPER AND SONS ELECTRIC	METER BASE REPAIR	0	0	\$54.50
20230481	4/19/2023	E - Electrical	101 E DUNBAR	ELECTRICAL AND MECHANICAL SOLUTIONS LLC	NEW SERVICE	0	0	\$54.50
20230478	4/19/2023	E - Electrical	3929 N KICKAPOO SUITE C	BIG B WOLF ELECTRIC	MISC WIRING	0	0	\$54.50
20230474	4/19/2023	E - Electrical	1533 N MCKINLEY AVE	BOBS ELECTRIC	COOLER HOOK UP	0	0	\$54.50
20230472	4/18/2023	E - Electrical	1110 N DRAPER AVE	ENLISTED ELECTRIC	NEW SERVICE	0	0	\$54.50
20230471	4/17/2023	E - Electrical	4832 MARKETPLACE BOULEVARD SUTIE 600	PATRICKS ELECTRIC	NEW CONSTRUCTION	0	0	\$54.50
20230470	4/17/2023	E - Electrical	2528 E BRADLEY ST	KEVIN LARRISON	NEW INSTALLATION	0	0	\$54.50
20230466	4/14/2023	E - Electrical	1414 N PHILADELPHIA	GROVE ELECTRICAL SOLUTIONS	200 AMP NEW SERVICE	0	0	\$104.50
20230449	4/12/2023	E - Electrical	805 N LOUISA	LARRISON ELECTRIC	NEW INSTALLATION	0	0	\$54.50
20230448	4/12/2023	E - Electrical	1300 NOTTINGHAM CIR	LARRISON ELECTRIC	NEW INSTALLATION	0	0	\$54.50
20230445	4/12/2023	E - Electrical	1836 N KICKAPOO AVE	ROBERTS AND SONS HVAC	NEW INSTALLATION	0	0	\$54.50
20230436	4/10/2023	E - Electrical	1019 N MCKINLEY	MCM ELECTRICAL LLC	NEW SERVICE - 200 AMP	0	0	\$104.50
20230422	4/7/2023	E - Electrical	112 E DEWEY ST	SELECT SERVICE ELECTRIC	RESTORE SERVICE	0	0	\$54.50
20230417	4/5/2023	E -	1813 HUNTERS	SMALL TOWN	NEW INSTALLATION	0	0	\$54.50

		Electrical	RIDGE	SOLAR				
20230414	4/4/2023	E - Electrical	29 PAM DR	DOVE ELECTRICAL	add on	0	0	\$54.50
20230407	4/3/2023	E - Electrical	109 S BRYAN	SHIINE SOLAR LLC	NEW INSTALLATION	0	0	\$54.50
20230405	4/3/2023	E - Electrical	3904 N POTTENGER AVE	WILSON ELECTRIC	REPLACE 100AMP PANEL	0	0	\$54.50
20230404	4/3/2023	E - Electrical	4901 N KICKAPOO SUITE 1606	ALL PHASE ELECTRIC, INC	BRANCH CIRCUIT WIRING	0	0	\$54.50
20230402	4/3/2023	E - Electrical	806 N UNION	LINE ELECTRIC & LIGHTING LLC	NEW SERVICE	0	0	\$54.50
20230503	4/26/2023	F - Burn Permit	2802 N BROADWAY	JIM VANANTWERP	BURN PERMIT	0	0	\$29.50
20230484	4/24/2023	F - Burn Permit	1427 E WALNUT	TAMAS LEHMANN	BURN PERMIT	0	0	\$29.50
20230473	4/18/2023	F - Burn Permit	33904 LAKE RD	BOBBY HOLMES	BURN PERMIT	0	0	\$29.50
20230413	4/4/2023	F - Burn Permit	33909 LAKE RD	LINDA NOWLIN	BURN PERMIT	0	0	\$29.50
20230410	4/4/2023	F - Burn Permit	613 E 10TH ST	KATE JOYCE	BURN PERMIT	0	0	\$29.50
20230527	4/28/2023	M - Mechanical	4439 N KICKAPOO AVE Suites	PRO TECH MECHANICAL	REPLACE	0	0	\$54.50
20230509	4/27/2023	M - Mechanical	4420 N KICKAPOO AVE	PERSONAL PLUMBING	TORNADO REPLACEMENTS	0	0	\$464.50
20230461	4/13/2023	M - Mechanical	1402 NOTTINGHAM PL	SUNBELT HEATING AND AIR CONDITIONING, INC	CHANGE OUT	0	0	\$104.50
20230460	4/13/2023	M - Mechanical	2500 BRADFORD CT	AIR COMFORT SOLUTIONS	REPLACE CONDENSER	0	0	\$84.50
20230453	4/13/2023	M - Mechanical	806 E GRANT	360 REFRIGERATION, LLC	CHANGE OUT	0	0	\$54.50
20230437	4/11/2023	M - Mechanical	1019 N MCKINLEY	AIR KNOCK OUT LLC	CHANGE OUT	0	0	\$104.50
20230434	4/10/2023	M - Mechanical	1316 E INDEPENDENCE ST	AC DOCTORS LLC	NEW SYSTEM	0	0	\$64.50
20230415	4/5/2023	M - Mechanical	1911 N KICKAPOO	A - TEAM HEATING AND COOLING	NEW SYSTEM	0	0	\$104.50
20230464	4/14/2023	O - Curb	69 CROWN	TRIPLE E	DRIVEWAY	0	0	\$50.00

		Cut, Driveway and Sidewalk	POINT	CONCRETE				
20230526	4/28/2023	O - Demolition and Moving	25 W KEN DEL DR	ART JILLSON GENERAL CONSTRUCTION	DEMOLITION	0	0	\$50.00
20230492	4/25/2023	O - Demolition and Moving	907 E INDEPENDENCE	MCKEYS BOBCAT SERVICE	DEMO PERMIT	0	0	\$50.00
20230486	4/24/2023	O - Demolition and Moving	3914 N KICKAPOO AVE	MEIER AND SON DEMOLITION, LLC	DEMOLITION	0	0	
20230482	4/24/2023	O - Demolition and Moving	4900 N HARRISON AVE	LASSITER CONSTRUCTION	DEMOLITION	0	0	\$50.00
20230463	4/13/2023	O - Demolition and Moving	1820 W MIDLAND ST	KW SERVICES, LLC	DEMOLITION	0	0	\$50.00
20230490	4/25/2023	O - Paving Cut and Boring	125 W MACARTHUR	CODE RED UNDERGROUND	ROAD BORE	0	0	
20230480	4/19/2023	O - Paving Cut and Boring	1414 MADISON AVE	TSU ONE	BORE	0	0	
20230479	4/19/2023	O - Paving Cut and Boring	1412 MADISON AVE	TSU ONE	BORE	0	0	
20230447	4/12/2023	O - Paving Cut and Boring		B&H CONSTRUCTION	ROAD BORE	0	0	
20230439	4/11/2023	O - Paving Cut and Boring	1700 N HARRISON	ARIAS UTILITY LLC	ROAD BORE	0	0	
20230425	4/7/2023	O - Paving Cut and Boring	4700 N KICKAPOO AVE	B&H CONSTRUCTION	street cut	0	0	
20230411	4/4/2023	O - Paving Cut and Boring	1113 INVERNESS CIR	MCKEYS BOBCAT SERVICE INC	MCKEYSBOBCAT@YAHOO.COM	0	0	\$60.00
20230520	4/27/2023	O - Sign	2615 N KICKAPOO	COFFEIT SIGN CO., INC	REPLACE EXISTING	1,800	22	\$50.00
20230483	4/26/2023	O - Sign	3929 N KICKAPOO SUITE C	ARROW SIGN CO	WALL SIGN	2,000	48	\$50.00
20230458	4/13/2023	O - Sign	196 SHAWNEE MALL DR	INSIGNIA SIGNS, INC	WALL SIGN	1,500	108	\$50.00
20230457	4/13/2023	O - Sign	196 SHAWNEE	INSIGNIA SIGNS.	WALL SIGN	1,100	30	\$50.00

			MALL DR	INC				
20230456	4/13/2023	O - Sign	196 SHAWNEE MALL DR	INSIGNIA SIGNS, INC	TEMPORARY	150	100	\$50.00
20230455	4/13/2023	O - Sign	196 SHAWNEE MALL DR	INSIGNIA SIGNS, INC	REFACE	1,975	132	\$50.00
20230454	4/13/2023	O - Sign	196 SHAWNEE MALL DR	INSIGNIA SIGNS, INC	REFACE	1,975	390	\$50.00
20230429	4/7/2023	O - Sign	302 N BROADWAY	ACURA NEON, INC	REPLACE EXISTING	13,500	63	\$50.00
20230428	4/7/2023	O - Sign	4901 N KICKAPOO	REBEL SIGN COMPANY	WALL SIGN	7,400	68	\$50.00
20230427	4/7/2023	O - Sign	4901 N KICKAPOO	REBEL SIGN COMPANY	WALL SIGN	7,400	68	\$50.00
20230426	4/7/2023	O - Sign	22 W MAIN ST SUITE B	METRO SIGN CORPORATION	WALL SIGN	8,000	66	\$50.00
20230406	4/3/2023	O - Sign	4832 MARKETPLACE BOULEVARD	SIGN WORKS	40' PYLON	90,000	600	\$50.00
20230525	4/28/2023	P - Plumbing	717 N TUCKER	PHI PLUMBING & MECHANICAL CO, LLC	RESIDENTIAL REMODEL	0	0	\$104.50
20230524	4/28/2023	P - Plumbing	4009 N KICKAPOO	STANLEY PLUMBING	GAS METER RESET	0	0	\$54.50
20230512	4/27/2023	P - Plumbing	1805 N PARK	ROTO ROOTER	WATER SERVICE AND HOT WATER TANK REPLACE	0	0	\$54.50
20230510	4/27/2023	P - Plumbing	705 N KICKAPOO	CATUS SERVICE PROS		0	0	
20230508	4/27/2023	P - Plumbing	801 S KICKAPOO	STATEWIDE PLUMBING	NEW INSTALLATION	0	0	
20230504	4/27/2023	P - Plumbing	1922 E MAIN	CS PLUMBING	MISCELLANEOUS	0	0	\$54.50
20230499	4/26/2023	P - Plumbing	1701 W SLOVER ST	STANLEY PLUMBING SERVICE LLC	GAS METER RESET	0	0	
20230476	4/19/2023	P - Plumbing	415 N FLORENCE	DALES PLUMBING	SEWER LINE	0	0	\$54.50
20230475	4/19/2023	P - Plumbing	1211 N MARKET	DALES PLUMBING	SEWER LINE	0	0	\$54.50
20230469	4/17/2023	P - Plumbing	935 N UNION	DALES PLUMBING	SEWERLINE	0	0	\$429.50
20230468	4/17/2023	P - Plumbing	2813 N KICKAPOO	DALES PLUMBING	WATER SERVICE	0	0	\$54.50
20230467	4/17/2023	P - Plumbing	2528 E BRADLEY ST	LIBERTY PLUMBING AND GAS	GAS LINE	0	0	\$54.50
20230462	4/13/2023	P -	616 S MARKET	ALL ABOUT	GAS TEST	0	0	\$54.50

		Plumbing	AVE	PLUMBING				
20230459	4/13/2023	P - Plumbing	1726 W MIDLAND	AIRCO SERVICE	CHANGE OUT	0	0	\$54.50
20230451	4/12/2023	P - Plumbing	1300 NOTTINGHAM CIR	LIBERTY PLUMBING & GAS	NEW INSTALLATION	0	0	\$54.50
20230450	4/12/2023	P - Plumbing	805 N LOUISA	LIBERTY PLUMBING & GAS	NEW INSTALLATION	0	0	\$54.50
20230438	4/11/2023	P - Plumbing	1017 N BROADWAY	FREDDIES PLUMBING AND HEATHING	MISCELLANEOUS	0	0	\$54.50
20230432	4/10/2023	P - Plumbing	1937 N PARK	COMPLETE PLUMBING	WATER SERVICE LINE REPLACEMENT	0	0	\$54.50
20230420	4/6/2023	P - Plumbing	601 N PARK	DALES PLUMBING	SEWER LINE	0	0	\$54.50
20230418	4/5/2023	P - Plumbing	2107 N MINNESOTA	AQUA PLUMBING SERVICES	EXTEND SERVICE	0	0	\$154.50
20230412	4/4/2023	P - Plumbing	1604 N MARKET	JIMMY CHILDERS	REPLACE	0	0	\$54.50
20230403	4/3/2023	P - Plumbing	1819 N PARK	FRONTIER PLBG	PRESSURE TEST	0	0	\$54.50
20230401	4/3/2023	P - Plumbing	517 W FRANKLIN	DALES PLUMBING	SEWER LINE REPLACE	0	0	\$54.50
20230506	4/27/2023	PC - Lot Merge	510 S KICKAPOO AVE	SOUTHERN POINTE COMMUNITY, LLC	LOT MERGE	0	0	\$75.00
20230507	4/27/2023	PC - Lot Split	510 S KICKAPOO AVE	SOUTHERN POINTE COMMUNITY, LLC	LOT SPLIT	0	0	\$75.00
20230500	4/26/2023	PC - Lot Split	4218 N HARRISON AVE	WILMA JEAN SMITH	LOT SPLIT	0	0	\$75.00
20230433	4/10/2023	PC - Plat - Final		CITY OF SHAWNEE	FINAL PLAT	0	0	
20230435	4/10/2023	PC - Plat - Preliminary		CITY OF SHAWNEE	PRELIMINARY PLAT	0	0	
								\$14,456.02

Total Records: 120

5/2/2023

Community
Development
Department



222 N Broadway
Shawnee, OK 74801
405-878-1666
cosinspections@shawneeok.org

Shawnee Twin Lakes Cabin Site Leases Summary Report – For Renewals & Transfers

Date: 4/17/2023	License No.: 5715
Type:	☐ Renewal ☒ Transfer
Commission Meeting Date:	05/15/2023
Property Address	16500 Archery Range Rd
Lake Site Location	Magnino Tract Lot 1
Lease Dates	05/15/2023 - 05/14/2053
Lease Fee	\$776.00
Inspection Fee	\$75.00 Applicable: ☒ Yes ☐ No
Lessee (Transfer To)	
Name(s)	David J Teel & Karla Ann Jennings
Address	16500 Archery Range Rd, Shawnee, OK 74801
Email	davidteedw@gmail.com; karla16504@att.net
Phone	405.550.6876 / 405.642.4133
Current Lessee (Transfer From)	
Name(s)	David Teel
Address	16500 Archery Range Rd, Shawnee, OK 74801
Email	davidteedw@gmail.com
Phone	405.550.6876
Inspection Information	
Inspection Required	☒ Yes ☐ No
DEQ Report on File	☒ Yes ☐ No
Type of Septic	☒ Conventional ☐ Aerobic
Last Inspected / Pumped	03/24/2023
Miscellaneous Comments	
Fees Collected	\$1851.00 - Cash - Rec 2029



Cabin Site Lease

PLEASE READ CAREFULLY

THIS LEASE IS NOT TRANSFERABLE AND IS SUBJECT TO CANCELLATION BY THE CITY FOR ANY VIOLATIONS OF THE TERMS THEREOF AS MORE SPECIFICALLY SET FORTH IN SECTION 16-326 OF THE SHAWNEE MUNICIPAL CODE:

LEASE # 5715 **TRACT NAME** Magnino **LOT #** 1

STATE OF OKLAHOMA, POTTAWATOMIE COUNTY, SS:

This Lease was made and entered into in duplicate this date of 05/15/2023 by and between the CITY OF SHAWNEE, a municipal Corporation, PARTY OF THE FIRST PART, and

DAVID TEEL & KARLA ANN JENNINGS,
16500 ARCHERY RANGE RD
SHAWNEE, OK 74801

PARTY OF THE SECOND PART.

WITNESSETH: That the first party in consideration of the sum of **\$776.00** dollars for **2023**, does hereby acknowledge receipt of the applicable rental fee, and other good and valuable considerations, does by these presents demise, lease and let unto the second party the following described real estate situated on, and part of the site, owned by the first party as a City Reservoir and known as Shawnee Twin lake No. 1, in the County of Pottawatomie State of Oklahoma, to-wit:

16500 ARCHERY RANGE RD

TO HAVE AND TO HOLD SAME UNTO the second party for a term of thirty (30) years from the date hereof.

IT IS FURTHER mutually understood and agreed by and between the parties hereto as follows:

The said party of the second part shall and will and does hereby agree to pay to the first party annual lease payments as set forth in "Exhibit A", payable yearly in advance. The City shall retain the right to adjust the lease rate schedule at the termination of the original 30-year lease or at such time that a transfer is approved in accordance with Section 16-321 of the Shawnee Municipal Code (hereafter "SMC").

That at the expiration of the primary term hereof, the lessee shall have the right and option to renew said lease for an additional period of thirty (30) years under the terms and conditions set forth in Section 16-321 SMC. There is no limit to the number of times a lease can be renewed.

The premises of all lots leased by the City shall at all times be kept clean and maintained in a sanitary condition by the lessee. There is a 25-foot lakeshore buffer that extends landward of the ordinary high water mark on all leased lots for the purpose of watershed protection. This area shall not be used by the general public, except during an emergency situation. Within this buffer, leaseholders are encouraged to preserve existing native vegetation. Docks and other approved structures may be located within the buffer area. Fertilizers and other chemicals shall not be used within the buffer area. All other applicable City regulations and rules apply.

That in addition to the possession of the property so leased, the lessee shall have the right and privilege of a site for a boat house and boat dock on the land owned by the City adjoining and immediately in front of a lot leased, which said boat house shall be erected and maintained by and at the cost of the lessee on ground not to exceed

an area of thirty (30) feet by thirty (30) feet, which said boat house shall never be used as a place of human habitation, and which said boat house or boat dock shall conform to the provisions of Section 16-325 SMC, and that said boat dock or boat house shall be the private property of the lessee, who shall have the right of ingress and egress to and from the same, subject to the rights of the public as set forth herein. The lessee shall agree to keep said lot and boat house and dock in a clean and sanitary condition, and to maintain the same in a safe condition, and the City as lessor shall in no manner be liable to lessee for any damages suffered by lessee to said lot or boat house or dock, or the improvements thereon on account of the rise and fall of the water line of said lake, or for the enlargement or decrease by the City of the size of said lake, or on account of any rules or regulation that may hereafter be adopted by lessor, governing the regulations of said lake, and lessee agrees to hold the lessor free and harmless from all damages suffered by him or by any other person, on account of personal injuries or loss of property that may incur upon said lot, boat house, or boat dock.

That the lessee agrees to lease the premises **AS IS** from the lessor with the knowledge and understanding that the lessor does not guarantee access to lots. Should the Lessee determine that an access road is necessary to reach his/her lot from a road already in existence, lessee agrees to use his/her own funds to create said access road. Lessee further agrees that upon access road completion it shall not be a private road, but rather, will be available for public use, including, but not limited to, allowing neighbor lots to connect to it to improve access to their lots or to allow joint access to bordering lots upon the one access road. The location of any access road to be constructed by the lessee must be approved by the City Engineer of the City of Shawnee prior to the beginning of construction.

That should the lessee construct any building or other structure, said construction will be in accordance with City of Shawnee development regulations. Lessee agrees that prior to commencing construction on any structure on the leased premises he/she will obtain an approved building permit from the City.

That lessee is solely responsible for determining the flood elevation on the leased premises and is required to satisfy lessor that prior to any construction on the leased premises the determination of the flood elevation has been done correctly and that any structure or building to be constructed on the leased premises be above the flood elevation. **LESSOR EXPRESSLY MAKES NO WARRANTIES OR REPRESENTATIONS AS TO SAFETY FROM FLOODING ON THE LEASED PREMISES AND LESSEE EXPRESSLY RELEASES THE LESSOR FROM ANY LIABILITY DUE TO FLOOD DAMAGE, BOTH PERSONAL AND PROPERTY, OCCURRING ON THE LEASED PREMISES FROM ANY CAUSE OR CONDITION.**

That all sanitary facilities to be constructed on the premises shall be wholly contained on the leased premises. Sanitary facilities, include, but are not limited to, septic tanks and lateral lines.

All septic systems and waste disposal systems on leased lake lots shall be inspected and subject to the standards set forth in Chapter 16 SMC. The leaseholder shall have sixty (60) days to correct any defects found in the system. Corrections not made within the allotted time shall be grounds for the City to cancel the lease of the leaseholder.

That no lease shall be assigned or sublet, but lessee may at any time during the term of his/her lease, sell and transfer to other parties the improvements on the lot leased by him/her.

That in the event of the sale of the improvements by the lessee, the transfer shall not become effective until approved by the Board of Commissioners of the City of Shawnee at a regular or adjourned meeting held for that purpose and the City as lessor reserves the right to reject and disapprove any transfer when in its opinion it would be to the best interests of the City and its inhabitants to do so. If the transfer is approved, a new lease shall be entered into between the purchaser and the City, and a transfer charge is hereby fixed and established in the sum of one-thousand dollars (\$1000.00) to be paid to the City prior to said transfer in accordance with Section 16-322 SMC.

That the lessee shall be the owner of all improvements which may be placed by him or her, said improvements including cabins or other buildings and boat houses constitute personal property and lessee shall have the right to remove same from the lot at the termination of the lease, subject to the following: whenever a lease has been cancelled by the City as provided herein or by ordinance, the lessee or owner of said improvements shall remove the same within sixty (60) days of the date of the said cancellation of the lease and upon failure to do so, said improvements shall revert to and become the property of the City of Shawnee. And it shall have the right, without further notice or demand to take immediate possession of all said improvements and these will belong to the first party or its assigns, as liquidated damages for the non-fulfillment of the lease by the lessee and for the use and rental thereof.

That the said second party does hereby release the City of Shawnee of any claim or claims for damages by reason of the cancellation of the said lease aforesaid.

That the second party shall at all times during the term of this lease be subject to and does hereby agree to abide by and conform to any rules, regulations or ordinances now in force, or that may hereafter be adopted by the City of Shawnee, governing the regulation of said lake and within the described premises, as to fishing, hunting, boating and other recreational activities upon and around said water reservoir, and to conform to and abide by all further rules, regulations and ordinances now in force, or that hereafter may be adopted by the City of Shawnee, Oklahoma, governing the regulations of said premises and lake.

The City Commission may upon a showing of intentional disregard for the terms of the lease and this division of other city ordinance pertaining to the lake, cancel the city lease upon 30 days notice to the lessee by mailing a copy of such notice to the lessee at his/her last known address. If a lease is cancelled either by the city or the lessee of a city-owned lot prior to the expiration of the lease term, the lessee shall pay the city an early termination fee of \$1,000 in exchange for a release of liability from the remaining term.

That this lease shall be binding upon the representatives, heirs, and assigns and successors in interest of the parties hereto.

It is understood by the parties hereto that a failure to comply with the terms of said Cabin Site Lease shall constitute a misdemeanor and any person, firm, or corporation convicted of such violation shall be punished by a fine not exceeding five hundred dollars (\$500.00) plus costs, or imprisonment for a term not exceeding thirty (30) days, or by such fine and imprisonment.

IN WITNESS WHEREOF, party of the first part has caused its name to be affixed hereto by the Mayor of the City of Shawnee, Oklahoma, and attested by the City Clerk, and the party of the second part hereunto affixed his/her name the day and year first above written.

CITY OF SHAWNEE, OKLAHOMA
A Municipal Corporation,

BY: _____

MAYOR
PARTY OF THE FIRST PART

ATTEST:

CITY CLERK

PARTY OF THE SECOND PART

PARTY OF THE SECOND PART

Community
Development
Department



222 N Broadway
Shawnee, OK 74801
405-878-1666
cosinspections@shawneeok.org

Shawnee Twin Lakes Cabin Site Leases Summary Report – For Renewals & Transfers

Date: 3.30.2023	License No.: 5726
Type:	☐ Renewal ☒ Transfer
Commission Meeting Date:	05/15/2023
Property Address	15309 Eckel Rd
Lake Site Location	Eckel Tract Lot 5
Lease Dates	05/15/2023 - 05/14/2053
Lease Fee	\$776.00
Inspection Fee	\$75.00 Applicable: ☒ Yes ☐ No
Lessee (Transfer To)	
Name(s)	Murphy 2015 Revocable Trust
Address	15309 Eckel Rd, Shawnee, OK 74801
Email	eotfishcamp@gmail.com
Phone	405.640.5950
Current Lessee (Transfer From)	
Name(s)	Floyd & Delma Murphy
Address	15309 Eckel Rd, Shawnee, OK 74801
Email	eotfishcamp@gmail.com
Phone	405.640.5950
Inspection Information	
Inspection Required	☒ Yes ☐ No
DEQ Report on File	☒ Yes ☐ No
Type of Septic	☐ Conventional ☒ Aerobic
Last Inspected / Pumped	1/10/2020
Miscellaneous Comments	
Fees Collected	\$1851.00 Ck 2679 Rec #2049



Cabin Site Lease

PLEASE READ CAREFULLY

THIS LEASE IS NOT TRANSFERABLE AND IS SUBJECT TO CANCELLATION BY THE CITY FOR ANY VIOLATIONS OF THE TERMS THEREOF AS MORE SPECIFICALLY SET FORTH IN SECTION 16-326 OF THE SHAWNEE MUNICIPAL CODE:

LEASE # 5726 TRACT NAME Eckel LOT # 5

STATE OF OKLAHOMA, POTTAWATOMIE COUNTY, SS:

This Lease was made and entered into in duplicate this date of 05/15/2023 by and between the CITY OF SHAWNEE, a municipal Corporation, PARTY OF THE FIRST PART, and

MURPHY 2015 REVOCABLE TRUST,
15309 ECKEL RD
SHAWNEE, OK 74801

PARTY OF THE SECOND PART.

WITNESSETH: That the first party in consideration of the sum of **\$776.00** dollars for **2023**, does hereby acknowledge receipt of the applicable rental fee, and other good and valuable considerations, does by these presents demise, lease and let unto the second party the following described real estate situated on, and part of the site, owned by the first party as a City Reservoir and known as Shawnee Twin lake No. 1, in the County of Pottawatomie State of Oklahoma, to-wit:

15309 ECKEL RD

TO HAVE AND TO HOLD SAME UNTO the second party for a term of thirty (30) years from the date hereof.

IT IS FURTHER mutually understood and agreed by and between the parties hereto as follows:

The said party of the second part shall and will and does hereby agree to pay to the first party annual lease payments as set forth in "Exhibit A", payable yearly in advance. The City shall retain the right to adjust the lease rate schedule at the termination of the original 30-year lease or at such time that a transfer is approved in accordance with Section 16-321 of the Shawnee Municipal Code (hereafter "SMC").

That at the expiration of the primary term hereof, the lessee shall have the right and option to renew said lease for an additional period of thirty (30) years under the terms and conditions set forth in Section 16-321 SMC. There is no limit to the number of times a lease can be renewed.

The premises of all lots leased by the City shall at all times be kept clean and maintained in a sanitary condition by the lessee. There is a 25-foot lakeshore buffer that extends landward of the ordinary high water mark on all leased lots for the purpose of watershed protection. This area shall not be used by the general public, except during an emergency situation. Within this buffer, leaseholders are encouraged to preserve existing native vegetation. Docks and other approved structures may be located within the buffer area. Fertilizers and other chemicals shall not be used within the buffer area. All other applicable City regulations and rules apply.

That in addition to the possession of the property so leased, the lessee shall have the right and privilege of a site for a boat house and boat dock on the land owned by the City adjoining and immediately in front of a lot leased, which said boat house shall be erected and maintained by and at the cost of the lessee on ground not to exceed

an area of thirty (30) feet by thirty (30) feet, which said boat house shall never be used as a place of human habitation, and which said boat house or boat dock shall conform to the provisions of Section 16-325 SMC, and that said boat dock or boat house shall be the private property of the lessee, who shall have the right of ingress and egress to and from the same, subject to the rights of the public as set forth herein. The lessee shall agree to keep said lot and boat house and dock in a clean and sanitary condition, and to maintain the same in a safe condition, and the City as lessor shall in no manner be liable to lessee for any damages suffered by lessee to said lot or boat house or dock, or the improvements thereon on account of the rise and fall of the water line of said lake, or for the enlargement or decrease by the City of the size of said lake, or on account of any rules or regulation that may hereafter be adopted by lessor, governing the regulations of said lake, and lessee agrees to hold the lessor free and harmless from all damages suffered by him or by any other person, on account of personal injuries or loss of property that may incur upon said lot, boat house, or boat dock.

That the lessee agrees to lease the premises **AS IS** from the lessor with the knowledge and understanding that the lessor does not guarantee access to lots. Should the Lessee determine that an access road is necessary to reach his/her lot from a road already in existence, lessee agrees to use his/her own funds to create said access road. Lessee further agrees that upon access road completion it shall not be a private road, but rather, will be available for public use, including, but not limited to, allowing neighbor lots to connect to it to improve access to their lots or to allow joint access to bordering lots upon the one access road. The location of any access road to be constructed by the lessee must be approved by the City Engineer of the City of Shawnee prior to the beginning of construction.

That should the lessee construct any building or other structure, said construction will be in accordance with City of Shawnee development regulations. Lessee agrees that prior to commencing construction on any structure on the leased premises he/she will obtain an approved building permit from the City.

That lessee is solely responsible for determining the flood elevation on the leased premises and is required to satisfy lessor that prior to any construction on the leased premises the determination of the flood elevation has been done correctly and that any structure or building to be constructed on the leased premises be above the flood elevation. **LESSOR EXPRESSLY MAKES NO WARRANTIES OR REPRESENTATIONS AS TO SAFETY FROM FLOODING ON THE LEASED PREMISES AND LESSEE EXPRESSLY RELEASES THE LESSOR FROM ANY LIABILITY DUE TO FLOOD DAMAGE, BOTH PERSONAL AND PROPERTY, OCCURRING ON THE LEASED PREMISES FROM ANY CAUSE OR CONDITION.**

That all sanitary facilities to be constructed on the premises shall be wholly contained on the leased premises. Sanitary facilities, include, but are not limited to, septic tanks and lateral lines.

All septic systems and waste disposal systems on leased lake lots shall be inspected and subject to the standards set forth in Chapter 16 SMC. The leaseholder shall have sixty (60) days to correct any defects found in the system. Corrections not made within the allotted time shall be grounds for the City to cancel the lease of the leaseholder.

That no lease shall be assigned or sublet, but lessee may at any time during the term of his/her lease, sell and transfer to other parties the improvements on the lot leased by him/her.

That in the event of the sale of the improvements by the lessee, the transfer shall not become effective until approved by the Board of Commissioners of the City of Shawnee at a regular or adjourned meeting held for that purpose and the City as lessor reserves the right to reject and disapprove any transfer when in its opinion it would be to the best interests of the City and its inhabitants to do so. If the transfer is approved, a new lease shall be entered into between the purchaser and the City, and a transfer charge is hereby fixed and established in the sum of one-thousand dollars (\$1000.00) to be paid to the City prior to said transfer in accordance with Section 16-322 SMC.

That the lessee shall be the owner of all improvements which may be placed by him or her, said improvements including cabins or other buildings and boat houses constitute personal property and lessee shall have the right to remove same from the lot at the termination of the lease, subject to the following: whenever a lease has been cancelled by the City as provided herein or by ordinance, the lessee or owner of said improvements shall remove the same within sixty (60) days of the date of the said cancellation of the lease and upon failure to do so, said improvements shall revert to and become the property of the City of Shawnee. And it shall have the right, without further notice or demand to take immediate possession of all said improvements and these will belong to the first party or its assigns, as liquidated damages for the non-fulfillment of the lease by the lessee and for the use and rental thereof.

That the said second party does hereby release the City of Shawnee of any claim or claims for damages by reason of the cancellation of the said lease aforesaid.

That the second party shall at all times during the term of this lease be subject to and does hereby agree to abide by and conform to any rules, regulations or ordinances now in force, or that may hereafter be adopted by the City of Shawnee, governing the regulation of said lake and within the described premises, as to fishing, hunting, boating and other recreational activities upon and around said water reservoir, and to conform to and abide by all further rules, regulations and ordinances now in force, or that hereafter may be adopted by the City of Shawnee, Oklahoma, governing the regulations of said premises and lake.

The City Commission may upon a showing of intentional disregard for the terms of the lease and this division of other city ordinance pertaining to the lake, cancel the city lease upon 30 days notice to the lessee by mailing a copy of such notice to the lessee at his/her last known address. If a lease is cancelled either by the city or the lessee of a city-owned lot prior to the expiration of the lease term, the lessee shall pay the city an early termination fee of \$1,000 in exchange for a release of liability from the remaining term.

That this lease shall be binding upon the representatives, heirs, and assigns and successors in interest of the parties hereto.

It is understood by the parties hereto that a failure to comply with the terms of said Cabin Site Lease shall constitute a misdemeanor and any person, firm, or corporation convicted of such violation shall be punished by a fine not exceeding five hundred dollars (\$500.00) plus costs, or imprisonment for a term not exceeding thirty (30) days, or by such fine and imprisonment.

IN WITNESS WHEREOF, party of the first part has caused its name to be affixed hereto by the Mayor of the City of Shawnee, Oklahoma, and attested by the City Clerk, and the party of the second part hereunto affixed his/her name the day and year first above written.

CITY OF SHAWNEE, OKLAHOMA
A Municipal Corporation,

BY: _____

MAYOR
PARTY OF THE FIRST PART

ATTEST:

CITY CLERK



PARTY OF THE SECOND PART

PARTY OF THE SECOND PART

AGREEMENT FOR LIBRARY SERVICES, FACILITIES AND MAINTENANCE

2023-2024

This Agreement is made and entered into this _____ day of _____, 2023, by and between the Pioneer Library System (“**Pioneer**”) and the City of Shawnee (the “**City**”) to set forth all rights and obligations of the parties with respect to the Shawnee Public Library.

WITNESSETH:

WHEREAS, Pioneer is a multi-county library system organized under 65 O.S § 4-101 et seq. operating public libraries in Cleveland, McClain and Pottawatomie Counties; and

WHEREAS, Shawnee has been a member of the library system operated by Pioneer since April 5, 1976; and

WHEREAS, Shawnee is located within Pottawatomie County (the “**County**”) and the voters of the County have approved ad valorem millage authorized by Art. X, Section 10A of the Oklahoma Constitution to support library services provided by Pioneer, including the 6 mill levy approved May 13, 2008; and

WHEREAS, the City owns real property located at 101 N. Philadelphia, Shawnee, Oklahoma, upon which the Shawnee Public Library Central is located; and

WHEREAS, Pioneer has agreed to provide all services necessary to operate the Shawnee Public Library in conformance with the standards promulgated by the Oklahoma Department of Libraries at the site owned by the City (the “**Shawnee Public Library**”); and

WHEREAS, the City, consistent with its budgetary responsibilities and budgeted funds available, will include estimated appropriations within its 2023-2024 fiscal year budget for all expenses it is obligated to pay in connection with this agreement; and

WHEREAS, the parties wish to update and refine the delineation of the duties each has assumed with respect to provision of library services for the Shawnee Public Library.

NOW, THEREFORE, in consideration of the mutual promises contained herein, and upon the conditions and under the terms stated herein, the parties agree as follows:

A. Pioneer Library System’s Obligations. Pioneer shall:

1. Provide a collection of materials and programming services at the Shawnee Public Library to meet the information and recreational reading needs of the residents of Cleveland, McClain, and Pottawatomie Counties, including, particularly, the residents of Shawnee, Oklahoma.

2. Provide local and administrative staff to plan and implement library services in accordance with standards promulgated by the Oklahoma Department of Libraries. Said staff shall be employed by Pioneer, not the City of Shawnee. Further Pioneer staff shall not be considered to be employees of the City, and employees of the City shall not be considered to be employees of Pioneer. Pioneer will, in its sole discretion, employ and hire such staff as it deems advisable for the operation of the Shawnee Public Library. All decisions regarding the supervision, compensation, promotion and discharge of such employees shall be made solely by Pioneer. Pioneer hereby agrees to waive any possible claims to any retirement benefits or deferred compensation for its employees and any other benefits available to qualified employees of the City. Pioneer shall maintain worker's compensation insurance for all of its employees working at the Shawnee Public Library in accordance with the applicable law of the State of Oklahoma.
3. Provide trained library staff to implement library services, including but not limited to, reference services, technology and training, reading guidance, library programs and administrative services.
4. Provide a collection of materials to include, but not limited to, both fiction and nonfiction and present the collection in a variety of formats to be determined by Pioneer. The collection will include materials for customers of all ages, including children, teens, and adults.
5. Provide library services to include, but not be limited to, programming determined by library floor space, staff availability and community need.
6. Provide library services to include but not be limited to, sharing of materials among Pioneer, the Shawnee Public Library, and the other branch libraries within the Pioneer Library System and libraries outside the Pioneer Library System, and regularly scheduled delivery of library materials and business communications among the Pioneer administrative and branch locations.
7. Pioneer will provide regular, continuous staff training in the areas of library automation systems, reading guidance, reference services, programming and customer service, and other library and community services.
8. Provide electronic systems for circulation and cataloging of materials and for communication among the branch libraries and administrative staff.
9. Establish hours of operation at the Shawnee Public Library in compliance with standards set by the Oklahoma Department of Libraries in consultation with the City.
10. Pioneer shall own all materials and equipment purchased by Pioneer which shall remain the property of Pioneer. Pioneer shall insure the property it owns in such amounts and on such terms as determined by Pioneer and shall maintain liability insurance covering claims in amounts not less than the limits of liability for governmental entities under the Oklahoma Governmental Tort Claims Act. Pioneer shall provide the City with a certificate documenting that it holds personal property insurance and liability insurance as provided herein. Said documentation shall be provided to the City annually upon renewal of this agreement.

11. By December 31 of each year, Pioneer shall provide to the City a list of all building and/or property improvements Pioneer is requesting the City to make. The City may provide funding for said improvements as authorized by budgeted appropriations for said purposes.
12. Provide all technology Pioneer determines to be necessary, including internet access and computers, at no cost to the City to operate and maintain.
13. Provide to the City security monitoring service a list of all Pioneer personnel who will respond to the monitoring service's contact that security might have been breached. If Pioneer determines that it needs a security guard, Pioneer shall pay for that service and pay the costs of operating the video surveillance system at no cost to the City.
14. Make a good faith effort to minimize all operation and maintenance costs to be paid for by the City.
15. Pioneer shall provide notice to the City of any damages to the real and personal property and need for repairs. Any repairs that require immediate action such as, but not limited to, sewer backups, water leaks or roof leaks, require notice to be given to the City within twenty-four (24) hours. For those repairs not requiring immediate action, Pioneer shall provide notice to the City within fourteen (14) days. Pioneer shall have a duty to use reasonable care to discover any damage or need for repairs to the library.
16. Comply with all ordinances of the City, laws of the State of Oklahoma, and laws of the United States of America relating or pertaining in any manner to this Agreement.

B. The City of Shawnee's Obligations.

1. The City will appoint at least one member to the Pioneer Board of Trustees as provided by Oklahoma Law.
2. The City, consistent with its budgetary responsibilities and dependent upon the availability of budgeted funds, shall provide a suitable building at the Shawnee Public Library in which the library services may be provided in an appropriate, easily accessible location with sufficient paved parking adjacent to the library building, central heat and air conditioning with temperature control, electricity to meet lighting, climate control and technology needs, carpeting and appropriate hard surface flooring, public restrooms, exterior signage and lighting, furnishings and equipment appropriate to building design and library function, and related equipment for security of the facility and patrons. Access to the building will comply with State and Federal guidelines for handicapped accessibility and safety, as may be amended from time to time. The term "suitable building" as used herein shall mean a building or facility that meets current established guidelines and does not require the City to meet any new or modified requirements established subsequent to the date of this agreement.
3. The City shall be responsible for the monthly utilities and maintenance associated with the building. Maintenance and operations consist of maintaining the interior and exterior of the building, the furnishings which are owned by the City and located inside and outside of the building, the grounds

on which the building is located, and the paved parking areas. Utilities, operations and maintenance covered by this Agreement include:

- a. Telephone services including a listing in the local phone directory, but excluding long distance calls
- b. City cable by franchise agreement
- c. Electric service
- d. Lawn/landscaping service
- e. Custodial services
- f. Building maintenance (including all furniture, fixtures and equipment purchased by the City)
- g. Electronic security system and monthly monitoring
- h. Water, sewer, trash service

The City shall consult with Pioneer periodically about the scope and character of these services.

4 The land, building, and the furniture and fixtures purchased by the City shall remain the property of the City. The City shall purchase and maintain in full force and effect suitable insurance policies as follows: all-risk property insurance covering the real and personal property it owns in an amount not less than the replacement cost of the property, and on such terms as determined by the City. The City shall maintain liability insurance covering claims in amounts not less than the limits of liability for governmental entities under the Oklahoma Governmental Tort Claims Act. A schedule of such policies of insurance then in force and effect shall be provided to Pioneer annually upon contract renewal. Additionally, the City shall be responsible for its own negligence in accordance with State law, including but not limited to, the Governmental Tort Claims Act.

5. The City shall, in its complete discretion, make all decisions regarding the need for capital improvements to be made and funds for those purposes. Capital improvements are any improvements made to maintain the facility in the condition it was on the date of this agreement, normal wear and tear excepted. The City shall not be responsible for capital improvements necessitated by "Tenant Misuse". The term "Tenant Misuse" will not include ordinary wear and tear on the premises, but will mean any act that causes damages to the premises or any part thereof and that arises out of uses of the premises not permitted by the terms of this Agreement or that is caused by negligent or willful acts of Pioneer, its employees, agents, contractors, invitees, customers or users.

6 The City reserves the right to conduct non-profit events or meetings of its choosing on the premises during each year and every year of the term hereof. The City shall consult with Pioneer as to the scheduling of such events or meetings. No events to be sponsored and conducted by the City shall conflict with events scheduled by Pioneer before the City's request for use. The City's use of the premises shall be subject to the rules, regulations, hours of operation and/or policies adopted by Pioneer pertaining to the premises. The City and Pioneer may agree to additional hours of operation for events or meetings upon prior written agreement.

C. Mutual Agreement

The parties to this Agreement understand and agree that the Shawnee Public Library and all furniture, fixtures and equipment purchased by the City shall be owned exclusively by the City.

D. Use of Premises for Purpose Stated

Pioneer covenants that during the term, the premises shall be used primarily for library and educational related purposes as stated above.

E. Redecoration and Remodeling

Pioneer will have the right and privilege, subject to prior written approval of the City, to perform nonstructural redecoration and remodeling, at Pioneer's own cost, to the premises from time-to-time as it will see fit.

F. Non-Discrimination

Pioneer represents and agrees it is Pioneer's policy, and shall remain Pioneer's policy, to operate the Premises so as not to discriminate against any employee or applicant for employment because of race, creed, color, religion, sex, sexual orientation, national origin, age, citizenship status, veteran status, or disability, including but not limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship.

G. Assignment

Pioneer may not assign this agreement, or any portion thereof, or any part of Pioneer's rights hereunder without prior written approval by the City. No additional tenants will be allowed without modification to this Agreement.

H. Destruction of Premises

In the event the premises should be partially destroyed (less than twenty percent (20%) as a result of fire or other casualty, regardless of the cause, then the City will, at its sole cost and expense, promptly, and in any event within thirty (30) days after receipt of insurance proceeds, or within such longer period of time as may be necessary for the City to comply with public competitive bidding laws, commence to build or replace the same in as good condition as prior to such casualty or, if the City is unable to commence such rebuilding or replacement within thirty (30) days then as promptly thereafter as possible. In the event the premises should be substantially (twenty percent (20%) or more) destroyed as a result of fire or other casualty, regardless of the cause, or should it be untenable and unfit for occupancy at any time during the Term of this Agreement, then, the City, subject to availability of

sufficient insurance proceeds for such purposes, may, in its complete discretion, build, rebuild or replace the premises.

I. Force Majeure

Failure in performance by either party hereunder shall not be deemed a default or breach hereunder and the non-occurrence of any condition hereunder shall not give rise to any right otherwise provided herein when such failure or non-occurrence is due to war, insurrection; strikes; lock outs; riots; floods; earthquakes; fires; acts of God; acts of the public enemy; epidemics; quarantine restrictions; freight embargoes; lack of transportation; governmental restrictions; unusually severe weather or any other causes beyond control, and without the fault, of the party claiming an extension of time to perform.

J. Term

The term of this agreement shall be July 1, 2023, through June 30, 2024, and shall be renewable annually upon the written consent of both parties.

K. Termination for Default

This agreement may be terminated by either party upon sixty (60) days prior written notice should either party fail substantially to perform in accordance with the agreement terms through no fault of the party initiating the termination after due notice and thirty (30) days within which to correct the fault.

L. Termination

This Agreement may be terminated with or without cause upon giving 180 days written notice to the other party.

M. Redelivery of Premises

Pioneer will, at the termination of this Agreement, or any extension thereof, peacefully quit, surrender and deliver up to the City, its successors or assigns, the premises in good condition, with the exception of usual wear and tear.

N. Whole Agreement and Amendments

This written Agreement between the City and Pioneer constitutes the entire understanding between the parties and no other documents or oral discussions shall modify this written Agreement. Should it become the desire of both parties to amend this Agreement, such agreement shall be in writing and must be signed by both parties in order to have legal effect.

O. Entire Agreement

It is intended by the parties that this Agreement will supersede, nullify and void any previous agreements, contracts and supplements thereto between the parties herein or their predecessors and interests.

P. Non-Waiver

The failure of either party, at any time or times hereafter, to require strict performance by the other party of any provision of the Agreement will not constitute a waiver or affect or diminish any right of any party thereafter to demand strict compliance and performance of the Agreement. Any suspension or waiver by the party of a default of any condition under this Agreement will not suspend, constitute a waiver or affect any other default by the other party.

Q. Severability

If any one or more of the covenants, agreements or provisions of this Agreement shall be determined by a court of competent jurisdiction to be invalid, the invalidity of such covenants, agreements and provisions shall in no way affect the validity or effectiveness of the remainder of this Agreement and this Agreement shall continue in force to the fullest extent permitted by law.

R. Notices

For the purpose of notice given under this Agreement, the parties may be notified as follows:

City: City of Shawnee
Attention: Andrea Weckmueller-Behringer, City Manager
16 W. 9th St.
Shawnee, OK 74801
Telephone: (405) 878-1601
Facsimile: (405) 214-4249
Email: Andrea.Weckmueller-Behringer@shawneeok.org

Pioneer: Pioneer Library System
Attention: Lisa Wells, Executive Director
300 Norman Center Court
Norman, OK 73072
Telephone: (405) 801-4500
Facsimile: (405) 801-4516
Email: lwells@pioneerlibrarysystem.org

This Agreement reflects all terms of the agreement between the parties. It may not be amended or modified in any way except by an instrument in writing signed by all parties.

IN WITNESS WHEREOF, Pioneer Library System and the City of Shawnee have executed and entered into this Agreement as of the day and year first written above.

ATTEST:

CITY CLERK

CITY OF SHAWNEE:

MAYOR

PIONEER LIBRARY SYSTEM

CHAIR, BOARD OF TRUSTEES

ATTEST:

CORPORATE SECRETARY

REVIEWED AS TO FORM AND LEGALITY:

CITY ATTORNEY



City Manager Department
16 W. 9th St.
Shawnee, OK 74801
ShawneeOK.org

Date: May 15, 2023
To: Board of City Commissioners
From: Andrea Weckmueller-Behringer, City Manager
Subject: Acceptance of grant from the State of Oklahoma American Rescue Plan Act (ARPA) for water and wastewater projects.

Background: \$9,931,194 in ARPA funding from the State of Oklahoma was designated to the City of Shawnee through state legislation for exclusive use for water and wastewater capital projects. These funds will be disbursed through a grant from the Oklahoma Water Resources Board (OWRB).

At their March 21, 2023 Board meeting, OWRB approved the City of Shawnee's grant request for these ARPA funds and has requested that the attached ARPA Grant Agreement be executed.

It is important to note that the state legislation provides for up to 4% of the grant allocation to remain with OWRB for administrative costs associated with servicing the program. That reduces the City's share by approximately \$397,000, which brings the funding available for capital projects to \$9,534,194.

Financial Impact: Add \$9,534,194 to Fund 304, American Rescue Plan Fund

Attachments: Approval Letter, Executed Board Order, Grant Agreement

Staff Recommendation: Acceptance of the grant



OKLAHOMA

Water Resources Board

March 23, 2023

Mr. Ed Bolt, Mayor
The City of Shawnee, Oklahoma
P O Box 1448
Shawnee, OK 74802

Re: Notice of American Rescue Plan Act (ARPA) Grant Approval and Commitment of Funds --
OWRB ARPA Grant No. ARP-23-0015-DPG; The City of Shawnee, Oklahoma, Pottawatomie
County

Dear Mr. Bolt:

We are pleased to formally notify you that on March 21, 2023 the Oklahoma Water Resources Board (OWRB) approved your request for an American Rescue Plan Act ("ARPA") grant. With this approval, and subject to limitations, requirements and points of understanding set out below, the Board has committed funds to be made available to you for purposes of the project subject of this ARPA grant.

Approval of the The City of Shawnee, Oklahoma grant request is based on the proposed project which shall be to replace over 2,500 linear feet of water lines and 7,500 linear feet of sewer lines as more fully described in the grant application submitted to OWRB. The approval was made subject to the terms of the enclosed ARPA Grant Agreement which is to be signed, attested and returned prior to disbursement of ARPA grant funds. It is our understanding that funding of this project, estimated at \$9,931,194.00, is being secured as follows:

<u>Sources of Funds (Est.)</u>		<u>Uses of Funds (Est.)</u>	
OWRB ARPA Grant:	\$9,931,194.00	ARPA Admin. Fee:	\$397,247.76
		Project:	\$9,533,946.24
Total	<u>\$9,931,194.00</u>	Total	<u>\$9,931,194.00</u>

As you know, any grant funds made available may be utilized and expended solely and exclusively for purposes of paying costs directly related to the project for which grant approval has been given and for no other purpose. Such funds may not be used, for example, to retire any existing and unrelated indebtedness or to operate and maintain any utility system. ***The applicable OWRB Grant Rules, applicable Federal laws, and applicable State laws must be complied with at all times during the course of the project.***

Please take the following steps immediately in order to enable us to encumber funds for your project. Without this documentation your funds are not encumbered:

1. Sign, attest and return to our office immediately the enclosed ARPA Grant Agreement. Return only the original Grant Agreement. The OWRB Board Order attached to the Grant Agreement is for your records.
2. Complete the enclosed EFT Form with voided check and return to our office immediately. The FEIN number on the EFT Form needs to match the entity applying for the grant (i.e. Authority or Town/City).

Prior to OWRB's release and disbursement of grant funds the following information if applicable or not already provided:

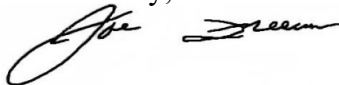
1. A copy of the project plans and specifications must be provided to OWRB Staff for review and comments when you submit them to the Department of Environmental Quality for approval.
2. The Affidavit of Publication should be submitted with the Bid Tabulation. ***In order to avoid further Board Action, the Affidavit of Publication must match the plans and specifications as provided to OWRB Staff.***
3. A copy of the construction permit when issued by the Department of Environmental Quality;
4. A resume or background information for the proposed inspector for this project, and a copy of the inspector's agreement, if applicable;
5. A copy of the engineering services contract;
6. A copy of the successful bidder's contract documents (detailed list enclosed);
7. A copy of the notice to proceed with construction;
8. Also, please note that OWRB Staff should be included in the pre-construction conference, project progress meetings, and at the final inspection.

All reimbursement invoices for eligible project activities must be received by August 31, 2026 unless extended in writing by the Board.

Prior to and during the construction period you are required to comply with the requirements of all applicable federal and state statutory provisions and all Oklahoma Water Resources Board rules, regulations and applicable ARPA grant policies.

Should you have any questions regarding this notification and letter of commitment, please feel free to contact our Federal Grants Administrator, Jordan Johnson at 405-530-8820.

Sincerely,



Joe Freeman, Chief
Financial Assistance Division

Enclosure as stated

Cc: Andrea Weckmueller-Behringer, City Manager

**BEFORE THE OKLAHOMA WATER RESOURCES BOARD
STATE OF OKLAHOMA**

IN THE MATTER OF AMERICAN RESCUE PLAN ACT (ARPA))
GRANT APPLICATION NO. ARP-23-0015-DPG)
IN THE NAME OF THE CITY OF SHAWNEE, OKLAHOMA,)
POTTAWATOMIE COUNTY, OKLAHOMA.)

ORDER APPROVING ARPA GRANT APPLICATION

This matter came on for consideration before the Oklahoma Water Resources Board on the 21st day of March 2023. The Board finds that since the application for this grant has been identified by the legislature under Senate Bill 13, has met the eligibility requirements for this grant, and that since sufficient funds are available, the grant application for an amount not to exceed \$9,931,194.00 should be approved for the following purpose and subject to the following conditions:

Conditions:

1. The amount of the ARPA grant shall not exceed \$9,931,194.00, including up to 4% administrative fee allocated by statute to the OWRB.
2. ARPA grant funds shall be accounted for separately with a federally insured financial institution.
3. The project shall be to replace over 2,500 linear feet of water lines and 7,500 linear feet of sewer lines. Applicant is authorized to request the ARPA grant funds only for cost incurred for eligible expenses for the purposes of completing such project.
4. Furthermore, prior to and during the construction period, The City of Shawnee, Oklahoma is required to comply with the requirements of all applicable federal and state statutory provisions, all applicable ARPA regulations, and the Oklahoma Water Resources Board ARPA Grant Agreement, Board rules, regulations and grant policies. The Board Staff is authorized to determine what additional conditions may be necessary in order to assure compliance with the applicable requirements.
5. The Board's Staff is authorized to approve future modifications or additions to the project purposes and uses of funds approved herein, provided such modifications or additions will not materially or adversely affect the grant.

SO ORDERED this 21st day of March 2023, in regular and open meeting of the Oklahoma Water Resources Board.

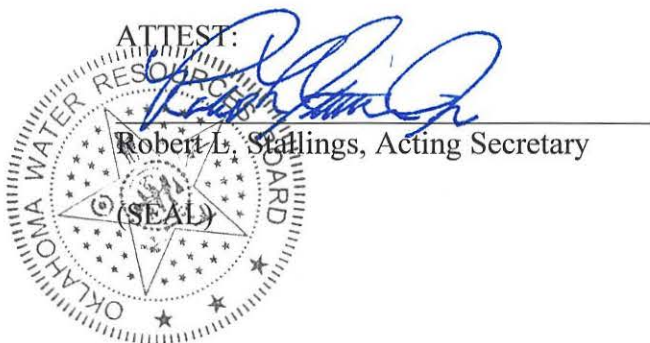
OKLAHOMA WATER RESOURCES BOARD



Matt Muller, Chairman

ATTEST:


Robert L. Stallings, Acting Secretary



**OKLAHOMA WATER RESOURCES BOARD
AMERICAN RESCUE PLAN ACT GRANT AGREEMENT
between The City of Shawnee, Oklahoma, Pottawatomie County
and Oklahoma Water Resources Board**

I, Mr. Ed Bolt, duly authorized Mayor of the The City of Shawnee, Oklahoma, Pottawatomie County (hereinafter "Recipient"), do hereby accept and acknowledge said grant according to the terms of this American Rescue Plan Act ("ARPA" or the "Act") Grant Agreement.

In accepting said grant, Recipient duly acknowledges and agrees in all regards and respects that the Oklahoma Water Resources Board (the "Board") is a Subrecipient of a grant made available under the Act from the United States Treasury and the Recipient is a secondary subrecipient of such grant and, as such, Recipient must and shall comply with the requirements of all applicable federal and state statutory provisions and all Board rules, regulations and ARPA applicable grant policies including but not limited to: American Rescue Plan Act, Public Law No. 117-2 (March 11, 2021), 2 CFR 200 et seq, local, state and federal labor laws, and other relevant provisions in the list attached hereto as "**Attachment 2**". Without limiting the generality of the foregoing, the applicant agrees as follows:

1. **Description of approved project.** This grant has been approved by the Board for Recipient's project which is to replace over 2,500 linear feet of water lines and 7,500 linear feet of sewer lines as well as other related expenses (the "Project"), as provided in the Board's Order Approving ARPA Award attached hereto as "**Attachment 1**" and incorporated by reference herein.
2. **Determination of amount of grant and assurance of adequate funding.** The amount of this grant shall not exceed the amount of Nine million, nine hundred and thirty one thousand, one hundred and ninety four dollars only (\$9,931,194.00). This amount will be reduced by up to 4% for statutory administrative fees. The Recipient shall ensure that adequate funding is in place to complete the Project. In the event that this grant alone, is for any reason insufficient to complete the Project, the Recipient shall obtain or make available and apply other funds (including without limitation, by incurring loans or obtaining other grants) in an aggregate amount necessary to ensure completion of the Project.
3. **Creation and maintenance of separate accounting.** As a prerequisite to receiving grant money from the Board, Recipient shall establish and maintain separate accounting for said ARPA funds in a federally insured account.
4. **Expenditure of money in grant account only for authorized Project purposes.** The Board shall disburse proceeds of the grant to the Recipient only for incurred eligible project costs dated from March 3, 2021 and after in accordance with ARPA procedures. The Recipient shall submit certified requests for disbursement of funds proceeds to the Board

OWRB ARPA Grant Agreement
Grant No. ARP-23-0015-DPG

on ARP-271 forms. The requests shall be accompanied by such invoices or other documentation as may be required by the Board to demonstrate that such amounts have been incurred by or on behalf of the Recipient for the payment of project costs. Upon approval by the Board Staff, the Board shall provide for disbursement of that portion of the funds to the Recipient in an expeditious and timely manner. The Recipient covenants and agrees that all disbursements of funds received shall be immediately and expeditiously transferred or paid out, as appropriate, for payment of Project costs as specified by the Recipient on the corresponding ARP-271 form.

5. **Expiration of Approval.** All reimbursement invoices for eligible project activities must be received by the Board by August 31, 2026 unless extended in writing by the Board. If an acceptable reimbursement request is not received on or before August 31, 2026, and there is no notice of extension by the Board then the approval of this grant shall expire, and no further grant funds will be released to Recipient.
6. **Deobligation of unexpended grant money.** Upon completion of the project, the Recipient agrees to provide to the Board with a copy of a certification in such form as is acceptable to the Board regarding completion of the project and quantification of any unexpended funds. Thereafter, the Board will de-obligate any such unexpended funds.
7. **Single Audit.** If a Single Audit is required, Subrecipient will submit a copy of the audit report to the State of Oklahoma within 9 months from the end of Subrecipient's fiscal year. For fiscal years ending on or after December 25, 2015, a Single Audit is required if the subrecipient expends \$750,000 or more in Federal assistance during its fiscal year and must be conducted in accordance with 2 CFR Chapter I, Chapter II, Part 200, Subpart F.
8. **Record Retention.** The Recipient agrees to maintain and make available to the State of Oklahoma and/or US Department of Treasury, upon request, all documents, and financial records sufficient to establish compliance with ARPA, including but not limited to those examples of records described in Attachment 2. Recipient shall maintain and retain its financial records, supporting documents, statistical records, and all other records pertinent to this Grant for seven (7) years after all funds have been expended, and longer if any litigation, claims, or audit is started before the end of that seven (7) year period; in which case, records must be retained until all litigation, claims, or audit findings involving the records have been resolved and final action has been taken. If the U.S. Department of Treasury requests transfer of any of Recipient's records to it, Recipient must collect and transmit all required records to Treasury within the time allowed by Treasury in the request and in the format required in section 2 CFR § 200.336 of the Uniform Guidance (as defined in Attachment 2).
9. **Remedies.** In the event of non-compliance, the OWRB has the authority to withhold disbursements of grant funds pending correction of the non-compliance, terminate the grant, recover from the Recipient grant funds expended by the Recipient for anything other than approved Project costs, or other remedies available by law.

OWRB ARPA Grant Agreement
Grant No. ARP-23-0015-DPG

10. **SAM.Gov Registration.** Recipient is registered with the U.S System for Award Management (SAM) and confirms that the Data Universal Numbering System (DUNS) number or Unique Entity Identifier (UEI) listed is the correct such number for the Recipient as of the date hereof.

11. **Federal Requirements.** The Recipient may be subject to additional requirements as may be directed by OWRB in accordance with ARPA and associated procedures for implementing provisions of the Act.

In consideration of the Recipient's agreement to these terms and conditions, Recipient has entered and signed this American Rescue Plan Act Grant Agreement this ____ day of _____, 20____.

**The City of Shawnee, Oklahoma,
Pottawatomie County, Oklahoma**

By: _____
Mr. Ed Bolt, Mayor

ATTEST:

By: _____

Title: _____

(BOARD SEAL)

ATTACHMENT 1

OWRB BOARD ORDER APPROVING AWARD
OF AMERICAN RESCUE PLAN ACT GRANT
[Following pages]

**PLEASE RETAIN THE FOLLOWING
BOARD ORDER FOR YOUR RECORDS**

ATTACHMENT 2

Recipient confirms understanding it is a Recipient of State Fiscal Recovery Funds, and agrees to comply with applicable federal compliance, reporting, and contract requirements, including but not limited to:

FEDERAL LAWS

American Rescue Plan Act, Public Law No. 117-2 (March 11, 2021), as amended.

2 CFR 200 *et seq.* Specific sections include but are not limited to:

- the property standards found in 2 CFR § 200.310 through 2 CFR § 200.316 if applicable,
- the procurement standards found in 2 CFR §200.317 through 2 CFR §200.327
- financial monitoring and reporting requirements found in 2 CFR§ 200.328 to 2 CFR§ 200.330 regarding oversight of information and information collection
- record retention found in Section 2 CFR §200.334 through 2 CFR §200.338
- audit requirements found in Sections 2 CFR §200.500 through 2 CFR §200.520

US Department of Treasury Final Rule, Coronavirus State and Local Fiscal Recovery Funds, 87 Fed. Reg. 4338, January 27, 2022 and all other applicable federal rules, policies, guidance, procedures, and directives including Reporting and Compliance Guidance, as may be amended.

In accordance with 2 CFR 200.501(a), the recipient hereby agrees to obtain a single audit from an independent auditor, if their organization expends \$750,000 or more in total Federal funds in their fiscal year.

Uniform Guidance (2 CFR Part 200), including Uniform Administrative Requirements, Cost Principles, and Audit Requirements.

Davis Bacon Act, 40 U.S.C. §3141 and related Regulations for projects \$10 million or over
For projects over \$10 million (based on expected total cost):

a. A recipient may provide a certification that, for the relevant project, all laborers and mechanics employed by contractors and subcontractors in the performance of such project are paid wages at rates not less than those prevailing, as determined by the U.S. Secretary of Labor in accordance with subchapter IV of chapter 31 of title 40, United States Code (commonly known as the “Davis-Bacon Act”), for the corresponding classes of laborers and mechanics employed on projects of a character similar to the contract work in the civil subdivision of the State (or the District of Columbia) in which the work is to be performed, or by the appropriate State entity pursuant to a corollary State prevailing-wage-in-construction law (commonly known as “baby Davis-Bacon Acts”). If such certification is not provided, a recipient must provide a project employment and local impact report detailing:

The number of employees of contractors and sub-contractors working on the project;

The number of employees on the project hired directly and hired through a third party;

The wages and benefits of workers on the project by classification; and
Whether those wages are at rates less than those prevailing.¹⁹
Recipients must maintain sufficient records to substantiate this information upon request.

Applicable US Department of Treasury guidance (as may be amended from time to time).

STATE LAWS

The Oklahoma Competitive Bidding Act of 1974, 61 Okla. Stat. §101 *et seq.*

The Oklahoma Consultant Act 61 Okla. Stat. §60 *et seq.* regarding procurement of engineering and architectural services for the Project.

EXAMPLES OF RECORDS TO BE RETAINED

- a. General ledger and subsidiary ledgers used to account for (a) the receipt of grant payments and (b) the disbursements from such payments to meet eligible expenses
- b. Budget records;
- c. Payroll, time records, human resource records to support costs incurred for payroll expenses related to the Grant.
- d. Receipts of purchases made related to the Grant;
- e. Contracts and subcontracts entered into using grant payments and all documents related to such contracts;
- f. Grant agreements and grant subaward agreements entered into using grant payments and all documents related to such awards;
- g. All documentation of reports, audits, and other monitoring of contractors, including subcontractors, and grant recipient and subrecipients;
- h. All documentation supporting the performance outcomes of contracts, subcontracts, grant awards, and grant recipient subawards;
- i. All internal and external email/electronic communications related to use of grant payments; and
- j. All investigative files and inquiry reports involving grant payments.



City Manager Department
16 W. 9th St.
Shawnee, OK 74801
ShawneeOK.org

Date: May 15, 2023
To: Board of City Commissioners
From: Andrea Weckmueller-Behringer, City Manager
Subject: Acknowledge the Management Agreement with Global Spectrum, LP d/b/a Spectra Venue Management (now known as OVG360) for Fiscal Year 2023-2024 for management services of the Heart of Oklahoma Exposition Center.

Background: In accordance with the Management Agreement with Global Spectrum, LP d/b/a Spectra Venue Management (now known as Oak View Group), effective August 1, 2019, City staff is requesting that the agreement be acknowledged for Fiscal Year 2023-2024. Funds have been budgeted for Fiscal Year 2023-2024.

Financial Impact: Proposed FY 2023-2024 Budget of \$883,948, General Fund, Expo Center, Other Contractual Services - 001-5-1210-53390

Attachments: Spectra Contract 08-01-2019

Staff Recommendation: Approval of this item

MANAGEMENT AGREEMENT

between

CITY OF SHAWNEE, OKLAHOMA

and

**GLOBAL SPECTRUM, L.P.
d/b/a SPECTRA VENUE MANAGEMENT**

Dated: Effective as of August 1, 2019

MANAGEMENT AGREEMENT

This Management Agreement is made as of the 1st day of August 1, 2019 ("**Effective Date**"), by and between the City of Shawnee, Oklahoma, an Oklahoma Municipal Corporation ("**City**"), and Global Spectrum, LP, a Delaware limited partnership d/b/a Spectra Venue Management ("**Manager**").

RECITALS

WHEREAS, City owns the Heart of Oklahoma Exposition Center with 152,400 square feet of exhibition space (the "**Expo Center**"), and a fifty-two (52) acre fairgrounds on which the Expo Center is located, which includes an outdoor arena seating 7,500, a 19,200 square foot indoor arena seating 1,000 and an RV park (collectively, the "**Facilities**"); and

WHEREAS, the City desires to engage Manager to manage and operate the Facilities on behalf and for the benefit of the City, and Manager desires to accept such engagement, pursuant to the terms and conditions contained herein; and

NOW THEREFORE, for and in consideration of the foregoing, the mutual covenants and promises hereinafter set forth and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties, intending to be legally bound, hereby agree as follows:

ARTICLE 1 DEFINITIONS

Section 1.1. Definitions. For purposes of this Agreement, the following terms have the meanings referred to in this Section:

Affiliate: a person or company that directly or indirectly, through one or more intermediaries, controls or is controlled by, or is under common control with, a specified person or company.

Agreement: shall mean this Management Agreement, together with all schedules and exhibits attached hereto (each of which are incorporated herein as an integral part of this Agreement).

Capital Expenditures: all expenditures for building additions, alterations, repairs or improvements and for purchases of additional or replacement furniture, machinery, or equipment, where the cost of such expenditure is greater than \$5,000 and the depreciable life of the applicable item is, according to generally accepted accounting principles, is in excess of five (5) years.

City: shall have the meaning given to such term in the opening paragraph of this Agreement.

Commercial Rights: naming rights, pouring rights, advertising, sponsorships, the branding of food and beverage products for resale, premium seating (including suites, club seats and party suites) and memorial gifts at or with respect to the Facilities and owned or controlled by the City.

Contribution: shall have the meaning given to such term in Section 11.3 below.

CPI: the "Consumer Price Index" for the local Shawnee area, as published by the United States Department of Labor, Bureau of Labor Statistics or such other successor or similar index.

Effective Date: shall have the meaning given to such term in the opening paragraph of this Agreement.

Emergency Repair: the repair of a condition which, if not performed immediately, creates an imminent danger to persons or property and/or an unsafe condition at the Facilities threatening persons or property.

Event Account: a separate interest-bearing account in the name of the City and under the City's Federal ID number in a local qualified public depository, to be designated by the City, where advance ticket sale revenue is deposited by Manager.

Event of Force Majeure: an act of God, fire, earthquake, hurricane, flood, riot, civil commotion, terrorist act, terrorist threat, storm, washout, wind, lightning, landslide, explosion, epidemic, inability to obtain materials or supplies, accident to machinery or equipment, any law, ordinance, rule, regulation, or order of any public or military authority stemming from the existence of economic or energy controls, hostilities or war, a labor dispute which results in a strike or work stoppage affecting the Facilities or services described in this Agreement, or any other cause or occurrence outside the reasonable control of the party claiming an inability to perform and which by the exercise of due diligence could not be reasonably prevented or overcome.

Existing Contracts: Service Contracts, Revenue Generating Contracts, and other agreements relating to the day-to-day operation of the Facilities existing as of the Effective Date, as set forth on Exhibit B attached hereto.

EXPO: shall mean Shawnee Civic and Cultural Development Authority.

Facilities: shall have the meaning given to such term in the Recitals to this Agreement, and shall be deemed to include the entire EXPO grounds property, including the Expo Center, the 7,500 seat outdoor arena, the 19,200 square foot indoor arena, and the RV park, as such areas are identified on Schedule 1 hereto.

FF&E: furniture, fixtures and equipment to be procured for use at the Facilities.

Fixed Management Fee: the fixed monthly fee the City shall pay to Manager under this Agreement, as more fully described in Section 3.1 of this Agreement.

Food and Beverage Services: shall have the meaning given to such term in Section 13.1 hereof.

General Manager: the employee of Manager acting as the full-time on-site general manager of the Facilities.

Incentive Fee: the contingent fee the City shall pay to Manager under this Agreement, if earned, as more fully described in Section 3.2 below.

Initial Term: shall have the meaning given to such term in Section 4.1 of this Agreement.

Laws: federal, state, local and municipal laws, statutes, rules, regulations and ordinances.

Legacy Events: shall be identified as the Pottawatomie County Free Fair, the Pottawatomie County Junior Livestock Show and the International Finals Youth Rodeo.

Management-Level Employees: the General Manager, Assistant General Manager, Business Manager (or employees with different titles performing similar functions), and any department head employed by Manager to perform services at the Facilities (including, if applicable, employees performing the function of the Director of Operations, Director of Sales and Marketing, Director of Security, Finance Director and Event Manager).

Manager: shall have the meaning given to such term in the opening paragraph of this Agreement.

Marketing Plan: a plan for the advertising and promotion of the Facilities and Facilities events, which may contain but not be limited to the following elements: (i) market research, (ii) market position, (iii) marketing objectives, (iv) marketing strategies, (v) booking priorities, (vi) targeted events - local, regional, national and international, (vii) targeted meetings, conventions and trade shows, (viii) industry advertising campaign, (ix) internal and external support staff, (x) advertising opportunities at the local, regional and national level, (xi) attendance at various trade shows, conventions and seminars, (xii) incentive formulas for multiple event presenters, (xiii) suite and club seat sales, (xiv) merchandising and retail, (xv) food and beverage, (xvi) a plan for the sale of commercial rights, including without limitation naming rights, pouring rights, advertising signage, sponsorships (including event sponsorships), branding of food and beverage products for resale, premium seating (including but not limited to suites and club seats), and memorial gifts, (xvii) a plan regarding national, regional and local public relations and media relations, (xviii)

development of an in-house advertising agency, and (xix) policies regarding the use of trade/barter.

Net Operating Income/Loss: shall mean the amount by which Revenue exceeds Operating Expenses (resulting in Net Operating Income), or by which Operating Expenses exceed Revenue (resulting in Net Operating Loss), in the applicable time period.

Net Operating Income/Loss Benchmark: shall mean a loss of 497,680. For any Operating Years of less than a full 12-months, the Net Operating Income/Loss Benchmark shall be prorated based on the actual number of days elapsed in such Operating Year out of 365.

Operating Account: a separate interest-bearing account in the name of the City and under the City's Federal ID number in a local qualified public depository, to be designated by the City, where Revenue is deposited and from which Operating Expenses are paid.

Operating Budget: a line item budget for the Facilities that includes a projection of Revenues and Operating Expenses, presented on a monthly and annual basis.

Operating Expenses: all expenses incurred by Manager in connection with its operation, promotion, maintenance and management of the Facilities, and in connection with the provision of Food and Beverage Services and the marketing and sale of Commercial Rights, including but not limited to the following: (i) employee payroll, benefits, relocation costs (for Spectra employees relocating to the Shawnee area to work on-site at the Facility, as opposed to any Facility employees relocating away from the Shawnee area), severance costs, bonus and related costs, (ii) cost of operating supplies, including general office supplies, (iii) advertising, marketing, group sales, and public relations costs, (iv) cleaning expenses, (v) data processing costs, (vi) dues, subscriptions and membership costs, (vii) the Fixed Management Fee, (viii) printing and stationary costs, (ix) postage and freight costs, (x) equipment rental costs, (xi) minor repairs, maintenance, and equipment servicing, not including expenses relating to performing capital improvements or repairs, (xii) security expenses, (xiii) telephone and communication charges, (xiv) travel and entertainment expenses of Manager employees, (xv) cost of employee uniforms and identification, (xvi) exterminator, snow and trash removal costs, if applicable (xvii) computer, software, hardware and training costs, (xviii) parking expenses, (xix) utility expenses, (xx) office expenses, (xxi)) audit and accounting fees, (xxii) legal fees, (xxiii) all bond and insurance costs, including but not limited to personal property, liability, and worker's compensation insurance, (xxiv) commissions and all other fees payable to third parties (e.g. commissions relating to food, beverage and merchandise concessions services and commercial rights sales), (xxv) cost of complying with any Laws, (xxvi) costs incurred by Manager to settle or defend any claims asserted against Manager arising out of its operations at the Facilities on behalf of City; (xxvii) amount of any deductible or self-insured retention under insurance policies; (xxviii) costs incurred under Service Contracts and other agreements relating to Facilities operations, (xxviii) all costs relating to the provision of the Food and Beverage Services, including costs of goods, labor, licensing and insurance costs; and (xxix) Taxes.

The term "Operating Expenses" does not include debt service on the Facilities, Capital Expenditures, Transition Costs, property taxes, insurance on the Facilities of contents within the Facilities owned by City, or the Incentive Fee, all of which costs shall be borne by City.

Operating Year: each twelve (12) month period during the Term commencing on July 1 and ending on June 30, except the initial Operating Year shall commence on August 1, 2019 and end on June 30, 2020.

Operations Manual: document to be developed by Manager which shall contains terms regarding the management and operation of the Facilities, including detailed policies and procedures to be implemented in operating the Facilities, as agreed upon by both the City and the Manager.

Revenue: all revenues generated by Manager's operation of the Facilities, including but not limited to event ticket proceeds income, rental and license fee income, merchandise income, gross food and beverage income, gross income from any sale of Commercial Rights, gross service income, equipment rental fees, box office income, and miscellaneous operating income, but shall not include event ticket proceeds held by Manager in trust for a third party and paid to such third party.

Revenue Generating Contracts: vendor, concessions and merchandising agreements, user/rental agreements, booking commitments, licenses, and all other contracts or agreements generating revenue for the Facilities and entered into in the ordinary course of operating the Facilities.

Service Contracts: agreements for services to be provided in connection with the operation of the Facilities, including without limitation agreements for ticketing, web development and maintenance, computer support services, FF&E purchasing services, engineering services, electricity, steam, gas, fuel, general maintenance, HVAC maintenance, telephone, staffing personnel including guards, ushers and ticket-takers, extermination, elevators, stage equipment, fire control panel and other safety equipment, snow removal and other services which are deemed by Manager to be either necessary or useful in operating the Facilities.

Taxes: any and all governmental assessments, franchise fees, excises, license and permit fees, levies, charges and taxes, of every kind and nature whatsoever, which at any time during the Term may be assessed, levied, or imposed on, or become due and payable out of or in respect of, (i) activities conducted on behalf of the City at the Facilities, including without limitation the sale of concessions, the sale of tickets, and the performance of events (such as any applicable sales and/or admissions taxes, use taxes, excise taxes, occupancy taxes, employment taxes, and withholding taxes), or (ii) any payments received from any holders of a leasehold interest or license in or to the Facilities, from any guests, or from any others using or occupying all or any part of the Facilities.

Term: shall have the meaning given to such term in Section 4.1 of this Agreement.

“Transition Budget” shall mean the budget reflecting anticipated Transition Costs attached hereto as Exhibit E.

“Transition Costs” shall mean the out-of-pocket costs incurred, or to be incurred, by Manager in connection with its activities related to the transition of management of the Facilities to Manager, as set forth in the Transition Budget.

ARTICLE 2 SCOPE OF SERVICES

Section 2.1 Engagement.

(a) City hereby engages Manager during the Term to act as the sole and exclusive manager and operator of the Facilities, subject to and as more fully described in this Agreement, and, in connection therewith, to perform the services described in Exhibit A attached hereto.

(b) Manager hereby accepts such engagement, and shall perform the services described herein, subject to the limitations expressly set forth in this Agreement and in the Operations Manual.

Section 2.2 Limitations on Manager’s Duties. Manager’s obligations under this Agreement are contingent upon and subject to the City making available, in a timely fashion, the funds budgeted for and/or reasonably required by Manager to carry out such obligations during the Term. Manager shall not be considered to be in breach or default of this Agreement, and shall have no liability to the City or any other party, in the event Manager does not perform any of its obligations hereunder due to failure by the City to timely provide such funds.

ARTICLE 3 COMPENSATION

Section 3.1 Fixed Management Fee. In consideration of Manager’s performance of its services hereunder, City shall pay Manager a Fixed Management Fee. Beginning on the Effective Date and continuing through the first (1st) Operating Year, the Fixed Management Fee shall be Ten Thousand Dollars (\$10,000) per month. Beginning in the second (2nd) Operating Year, the Fixed Management Fee shall be increased over the Fixed Management Fee from the previous Operating Year in accordance with the percentage increase in the CPI over the previous twelve (12) month period Year (i.e., the difference, expressed as a percentage, between the value of the CPI published most recently prior to the commencement of the preceding Operating Year and the value of the CPI published most recently prior to the commencement of the Operating Year for

which the CPI adjustment will apply). If in any year the CPI decreases, the Fixed Management Fee for that year shall remain flat (and shall not increase or decrease). The Fixed Management Fee shall be payable to Manager in advance, beginning on the Effective Date, and payable on the first (1st) day of each month thereafter (prorated as necessary for any partial months). Manager shall be entitled to pay itself such amount from the Operating Account.

Section 3.2 Incentive Fee. In addition to the Fixed Management Fee, Manager shall be entitled to receive an Incentive Fee each full or partial Operating Year of the Term, subject to Section 3.3 below. The Incentive Fee shall be comprised of both a qualitative based fee ("**Qualitative Fee**") and a quantitative based fee ("**Financial Fee**"), as follows:

- (a) Qualitative Fee. Manager shall be eligible to earn a Qualitative Fee of up to twenty five thousand dollars (\$25,000) in each Operating Year (pro-rated for any Operating Years of less than a full 12 months based on the actual number of days elapsed in such Operating Year out of 365). The Qualitative Fee shall be determined by the City, in its reasonable and good faith discretion, based on its evaluation of Manager's performance each Operating Year in each of the following five (5) performance areas (with each area given an equal weighting):

- Community Involvement
- Innovative Sales and Marketing
- Repairs and Maintenance
- Results of Customer Service Surveys
- Stakeholder/Tenant Relationships

Financial Fee. Manager shall be entitled to receive twenty percent (20%) of the improvement each Operating Year in actual Net Operating Loss in such Operating Year over the Net Operating Loss Benchmark. There shall be no cap or maximum limit on the amount of the Financial Fee.

The Incentive Fee earned by Manager (both the Qualitative Fee and Financial Fee) shall be paid to Manager no later than ninety (90) days following the end of each Operating Year.

Section 3.3 Transition Costs. Promptly following the Effective Date (or prior to the Effective Date, as applicable), Manager shall do all things reasonably necessary to transition from the current management of the Facilities to the commencement of its management services hereunder. The City shall reimburse Manager for the Transition Costs from the Contribution (as set forth in Section 11.3 below), in accordance with the Transition Budget. Manager shall invoice the City for such costs, and the City shall pay such costs within thirty (30) days of its receipt of each such invoice. Each invoice to be provided by Manager shall be accompanied by reasonable back-up documentation evidencing the incurrence of the Transition Costs. In lieu of invoicing the City for such costs, Manager may deduct and setoff such costs from the Contribution.

Section 3.4 Late Payments. Manager shall have the right to assess interest on any payments of the fees described in this Section that are not made when due. Such interest shall accrue at the rate of twelve percent (12%) per annum.

ARTICLE 4

TERM; TERMINATION

Section 4.1 Term. The initial term of this Agreement (the “**Initial Term**”) shall be for four (4) years and eleven (11) months, beginning on the Effective Date and ending on June 30, 2024. Following the Initial Term, this Agreement may be renewed by the City for an additional five (5) year period, subject to the City providing written notice of such renewal to the Manager no later than March 31, 2024. The Initial Term plus any such renewal period is referred to herein as the “**Term**”.

Section 4.2 Termination. This Agreement may be terminated:

(a) subject to Section 4.3(a) below, by City upon ninety (90) days’ written notice to Manager in the event of a permanent closure of the Facilities, the fact of which is certified by the City in writing to Manager;

(b) by either party upon thirty (30) days written notice, if the other party fails to perform or comply with any of the material terms, covenants, agreements or conditions hereof, and such failure is not cured during such thirty (30) day notification period, provided, however, if such failure cannot reasonably be cured within such thirty (30) day period, then a longer period of time shall be afforded to cure such breach, up to a total of ninety (90) days, provided that the party in default is diligently seeking a cure and the non-defaulting party is not irreparably harmed by the extension of the cure period; or

(c) by either party immediately by written notice upon the other party being judged bankrupt or insolvent, or if any receiver or trustee of all or any part of the business property of the other party shall be appointed and shall not be discharged within one hundred twenty (120) days after appointment, or if either party shall make an assignment of its property for the benefit of creditors or shall file a voluntary petition in bankruptcy or insolvency, or shall apply for bankruptcy under the bankruptcy or insolvency Laws now in force or hereinafter enacted, Federal, State or otherwise, or if such petition shall be filed against either party and shall not be dismissed within one hundred twenty (120) days after such filing.

Section 4.3 Effect of Termination

(a) In the event this Agreement is terminated by the City pursuant to Section 4.2(a), the City shall reimburse Manager for any actual ordinary and necessary expenses incurred by Manager in withdrawing from the provision of services hereunder following such

termination. Such ordinary and necessary expenses shall include costs associated with (i) severance pay, not to exceed six (6) months, for each of Manager's Management-Level Employees, (ii) reasonable household relocation expenses for Manager's Management-Level Employees, to the extent any of such individuals had previously relocated to the Facilities (or its surrounding areas) in connection with this Agreement and (iii) other reasonable costs actually incurred by Manager in withdrawing from the provision of services hereunder, such as those incurred in connection with the termination and/or assignment of Service Contracts, Revenue Generating Contracts, or other contracts or leases entered into by Manager pursuant to this Agreement. The City's payment of such expenses will occur only after Manager has provided reasonable evidence of the incurrence of such expenses. Except for the reimbursement of the above stated expenses, Manager shall have no other right or remedy, at law or in equity, against the City for a termination pursuant to Section 4.2(a), except that, in the event the Facilities re-opens at any time during the Term, this Agreement shall, at the option of Manager, once again become effective and Manager shall manage and operate the Facilities under the terms hereof, except that the Term shall be extended for a period of time in which the Facilities was closed.

(b) Upon termination or expiration of this Agreement for any reason (i) Manager shall promptly discontinue the performance of all services hereunder, (ii) City shall promptly pay Manager all fees due Manager up to the date of termination or expiration (subject to proration if the Term ends other than at the end of the Operating Year), (iii) City shall pay to Manager all Operating Expenses incurred by Manager through the end of the Term that have not previously been paid, including costs of accrued but unused vacation time and other end of employment payments due to Manager's employees whose employment is being terminated Manager, (iv) Manager shall make available to the City all data, electronic files, documents, procedures, reports, estimates, summaries, and other such information and materials with respect to the Facilities as may have been accumulated by Manager in performing its obligations hereunder, whether completed or in process, and (iv) without any further action on part of Manager or City, the City shall, or shall cause the successor Facilities manager to, assume all obligations arising after the date of such termination or expiration, under any Service Contracts, Revenue Generating Contracts, booking commitments and any other Facilities agreements entered into by Manager in furtherance of its duties hereunder. Any obligations of the parties that are specifically intended to survive expiration or termination of this Agreement shall survive expiration or termination hereof.

In the event this Agreement is terminated early by the City under Section 4.2(b) above due to an uncured breach by Manager, the City may setoff and deduct from amounts owed to Manager under Section 4.3(b) above any actual, documented damages incurred by the City as a direct result of Manager's breach. The City shall provide reasonable evidence of such damages to Manager prior to setting off and withholding such amounts.

ARTICLE 5

OWNERSHIP; USE OF THE FACILITIES; CITY RIGHTS

Section 5.1 Ownership of Facilities, Data, Equipment and Materials. The City will at all times retain ownership of the Facilities, including but not limited to real estate, technical equipment, furniture, displays, fixtures and similar property, including improvements made during the Term, at the Facilities. Any data, equipment or materials furnished by the City to Manager or acquired by Manager as an Operating Expense shall remain the property of the City, and shall be returned to the City when no longer needed by Manager to perform under this Agreement. Notwithstanding the above, City shall not have the right to use any third party software licensed by Manager for general use by Manager at the Facilities and other facilities managed by Manager, the licensing fee for which is proportionately allocated and charged to the Facilities as an Operating Expense; such software may be retained by Manager upon expiration or termination hereof. Furthermore, the City recognizes that the Operations Manual to be developed and used by Manager hereunder is proprietary to Manager, and shall belong to Manager at the end of the Term; City shall not use or maintain copies thereof upon the end of the Term.

Section 5.2 Right of Use by Manager. The City hereby gives Manager the right and license to use the Facilities, and Manager accepts such right of use, for the purpose of performing the services herein specified, including the operation and maintenance of all physical and mechanical facilities necessary for, and related to, the operation, maintenance and management of the Facilities. The City shall provide Manager with a sufficient amount of suitable office space in the Facilities and with such office equipment as is reasonably necessary to enable Manager to perform its obligations under this Agreement. In addition, the City shall make available to Manager, at no cost, parking spaces adjacent to the Facilities for all of Manager's full-time employees and for the Facilities' event staff.

Section 5.3 Observance of Agreements. The City agrees to pay, keep, observe and perform all payments, terms, covenants, conditions and obligations under any leases, bonds, debentures, loans and other financing and security agreements to which the City is bound in connection with its ownership of the Facilities.

Section 5.4 Use by the City. Subject to availability, the City shall have the right to use the Facilities or any part thereof rent-free for meetings, seminars, training classes or other non-commercial uses, provided that the City shall promptly reimburse Manager, for deposit into the Operating Account, for any out-of-pocket expenses incurred by Manager (such as the cost of ushers, ticket-takers, set-up and take-down personnel, security expenses and other expenses) in connection with such use. Such non-commercial use of the Facilities by the City shall (i) not compete with or conflict with the dates previously booked by Manager for paying events, (ii) not consist of normally touring attractions (such as concerts and family shows), and (iii) be booked in advance upon reasonable notice to Manager pursuant to the Facilities' approved booking policies. Upon request of the City, Manager shall provide to the City a list of available dates for City use of the Facilities. To the extent that Manager has an opportunity to book a revenue-producing event

on a date which is otherwise reserved for use by the City, Manager may propose alternative dates for the City's event, and the City shall use best efforts to reschedule its event to allow Manager to book the revenue-producing event. For purposes of calculating Manager's Incentive Fee, Manager shall receive a "paper" credit for an amount equal to the difference between the published Facilities rate and the rate (if any) charged to the City for such use of the Facilities.

Section 5.5 Use by/for Legacy Events. Subject to availability of the Facility, the Legacy Events shall have the right to use the Facilities or any part thereof rent-free for up to 7 days each per Operating Year. Each Legacy Event shall contact Manager and mutually agree upon a date in advance of each event.

ARTICLE 6 PERSONNEL

Section 6.1 Generally. All Facilities staff and other personnel shall be engaged or hired by Manager, and shall be employees, agents or independent contractors of Manager (or an Affiliate thereof), and not of the City. Manager shall select, in its sole discretion but subject to City's right to approve the Operating Budget, the number, function, qualifications, and compensation, including salary and benefits, of its employees and shall control the terms and conditions of employment (including without limitation termination thereof) relating to such employees. Manager agrees to use reasonable and prudent judgment in the selection and supervision of such personnel. The City specifically agrees that Manager shall be entitled to pay its employees, as an Operating Expense, bonuses and benefits in accordance with Manager's then current employee manual, which may be modified by Manager from time to time in its sole discretion. A copy of Manager's current employee manual shall be provided to the City upon request. City shall pay all accrued but unused vacation time to its employees whose employment with City is terminating and whose employment with Manager is commencing.

Section 6.2 General Manager. Personnel engaged by Manager will include an individual with managerial experience in similar facilities to serve as a full-time on-site General Manager of the Facilities. Hiring of the General Manager by Manager shall require the prior approval of the City, which approval shall not be unreasonably withheld or delayed; provided, however, in the event of a vacancy in the General Manager position, Manager may, upon notice to the City, temporarily fill such position with an interim General Manager for up to ninety (90) days without the necessity of obtaining the City's approval. The General Manager will have general supervisory responsibility for Manager and will be responsible for day-to-day operations of the Facilities, supervision of employees, and management and coordination of all activities associated with events taking place at the Facilities.

Section 6.3 Non-Solicitation/Non-Hiring. During the Term and for a period of one (1) year after the end of the Term, neither City nor any of its Affiliates shall solicit for employment, or hire the General Manager. The City acknowledges that Manager will spend a considerable amount

of time identifying, hiring and training the General Manager, and that Manager will suffer substantial damages, the exact amount of which would be difficult to quantify, if the City were to breach the terms of this Section by hiring, or soliciting for employment, any of the General Manager. Accordingly, in the event of a breach or anticipated breach of this Section by the City, Manager shall be entitled (in addition to any other rights and remedies which Manager may have at law or in equity, including money damages) to equitable relief, including an injunction to enjoin and restrain the City from continuing such breach, without the necessity of posting a bond.

ARTICLE 7 OPERATING BUDGET

Section 7.1 Establishment of Operating Budget. The parties shall work together on developing a mutually agreeable Operating Budget for the first (1st) Operating Year, with the goal of finalizing such budget no later than the Effective Date. Manager agrees that at least 60 days prior to the commencement of each subsequent Operating Year in respect of such year, it will prepare and submit to the City its proposed Operating Budget for such year. Each annual Operating Budget shall include Manager's good faith projection of Revenues and Operating Expenses, presented on a monthly and annual basis, for the upcoming Operating Year. The City agrees to provide Manager with all information in its possession necessary to enable Manager to prepare each Operating Budget.

Section 7.2 Approval of Operating Budget. Each annual Operating Budget shall be subject to the review and approval of the City, which approval shall not be unreasonably withheld or delayed. In order for the City to fully evaluate and analyze such budgets or any other request by Manager relating to income and expenses, Manager agrees to provide to the City such reasonable financial information relating to the Facilities as may be requested by the City from time to time. If extraordinary events occur during any Operating Year that could not reasonably be contemplated at the time the corresponding Operating Budget was prepared, Manager may submit an amendment to such budget for review and approval by the City (which approval shall not be unreasonably withheld or delayed). If the City fails to approve any annual Operating Budget (or any proposed amendment thereto), the City shall promptly provide Manager the specific reasons therefor and its suggested modifications to Manager's proposed Operating Budget or amendment in order to make it acceptable. The parties shall then engage in good faith discussions and use reasonable commercial efforts to attempt to resolve the matter to the mutual satisfaction of the parties, including, if applicable, negotiation of a mutually acceptable modification to the economic terms of this Agreement to enable the Manager to achieve the compensation contemplated by its proposed Operating Budget.

Section 7.3 Adherence to Operating Budget. Manager shall use all reasonable efforts to manage and operate the Facilities in accordance with the Operating Budget. However, City acknowledges that notwithstanding the Manager's experience and expertise in relation to the operation of facilities similar to the Facilities, the projections contained in each Operating Budget are subject to and may be affected by changes in financial, economic and other conditions and circumstances beyond the Manager's control, and Manager shall have no

liability if the numbers within the Operating Budget are not achieved. Manager agrees to notify the City within 30 days of any significant change or variance in the bottom line number in the Operating Budget, and any material increase in total Facilities expenses from that provided for in the Operating Budget. In either such case and if requested by City, Manager agrees to work with City to develop and implement a plan (or changes to the then current plan) to limit Operating Expense to be incurred in the remaining months of such Operating Year with the goal of achieving the Operating Budget.

ARTICLE 8 PROCEDURE FOR HANDLING INCOME

Section 8.1 Event Account. Manager shall deposit as soon as practicable following receipt, in the Event Account, all revenue received from ticket sales and similar event-related revenues which Manager receives in contemplation of, or arising from, an event, pending completion of the event. Such monies will be held in escrow for the protection of ticket purchasers, the City and Manager, to provide a source of funds as required for payments to performers and for payments of direct incidental expenses in connection with the presentation of events that must be paid prior to or contemporaneously with such events. Promptly following completion of such events, Manager shall transfer all funds remaining in the Event Account, including any interest accrued thereon, into the Operating Account. Bank service charges, if any, on such account(s) shall be deducted from interest earned.

Section 8.2 Operating Account. Except as provided in Section 8.1, all Revenue derived from operation of the Facilities shall be deposited by Manager into the Operating Account as soon as practicable upon receipt (but not less often than once each business day). The specific procedures (and authorized individuals) for making deposits to and withdrawals from such account shall be set forth in the Operations Manual, but the parties specifically agree that Manager shall have authority to sign checks and make withdrawals from such account, subject to the limitations of this Agreement, without needing to obtain the co-signature of a City employee or representative.

ARTICLE 9 FUNDING

Section 9.1 Source of Funding. Manager shall pay all items of expense for the operation, maintenance, supervision and management of the Facilities from the funds in the Operating Account, which Manager may access periodically for this purpose. The Operating Account shall be funded with amounts generated by operation of the Facilities (as described in Article 8 above), or otherwise made available by the City. To ensure sufficient funds are available in the Operating Account, City will deposit in the Operating Account, on or before the Effective Date, the budgeted or otherwise approved expenses for the month beginning on the Effective Date. The City shall thereafter, on or before the 1st day of each succeeding month following the Effective Date, deposit

(or allow to remain) in the Operating Account the budgeted or otherwise approved expenses for each such month. Manager shall have no liability to the City or any third party in the event Manager is unable to perform its obligations hereunder, or under any third party contract entered into pursuant to the terms hereof, due to the fact that sufficient funds are not made available to Manager to pay such expenses in a timely manner.

Section 9.2 Advancement of Funds. Under no circumstances shall Manager be required to pay for or advance any of its own funds to pay for any Operating Expenses. In the event that, notwithstanding the foregoing, Manager agrees to advance its own funds to pay Operating Expenses, City shall promptly reimburse Manager for the full amount of such advanced funds, plus interest at a rate to be mutually agreed.

ARTICLE 10

FISCAL RESPONSIBILITY; REPORTING

Section 10.1 Records. Manager agrees to keep and maintain, at its office in the Facilities, separate and independent records, in accordance with generally accepted accounting principles, devoted exclusively to its operations in connection with its management of the Facilities. Such records (including without limitation books, ledgers, journals, accounts, reports, invoices and equipment purchase and maintenance records) shall contain all entries reflecting the business operations of Manager under this Agreement. The City or its authorized agent shall have the right to audit and inspect such records from time to time during the Term, upon reasonable notice to Manager and during Manager's ordinary business hours.

Section 10.2 Monthly Financial Reports. Manager agrees to provide to the City, within thirty (30) days after the end of each month during the Term, financial reports for the Facilities including a balance sheet, aging report on accounts receivable, and statement of revenues and expenditures (budget to actual) for such month and year to date in accordance with generally accepted accounting principles, provided however the first financial statement Manager shall provide shall be within thirty (30) days following the second (2nd) month of the Term, and shall cover the first two (2) months of the Term. In addition, starting with the second (2nd) month of the Term, Manager agrees to provide to the City a summary of bookings for each such month, and separate cash receipts and disbursements reports for each event held at the Facilities during such month. Additionally, Manager shall submit to the City, or shall cause the applicable public depository utilized by Manager to submit to the City, on a monthly basis, copies of all bank statements concerning the Event Account and the Operating Account.

Section 10.3 Audit. Manager agrees to provide to the City, within one hundred twenty (120) days following the end of each Operating Year, a certified audit report on the accounts and records as kept by Manager for the Facilities. Costs associated with obtaining such certified audit report shall be an Operating Expense of the Facilities. Such audit shall be performed by an external auditor approved by the City, and shall be conducted in accordance with generally accepted auditing standards.

ARTICLE 11
CAPITAL IMPROVEMENTS; MANAGER CONTRIBUTION

Section 11.1 Schedule of Capital Expenditures. Manager shall annually, at the time of submission of the annual Operating Budget to the City, provide to the City a schedule of proposed capital improvements to be made at the Facilities, for the purpose of allowing the City to consider such projects and to prepare and update a long-range Capital Expenditure budget. As part of the schedule of improvements the Manager shall provide a prioritization of such improvements with the Manager's best estimate as to the scheduling of such improvements on a year by year basis for the ten (10) years following the annual report.

Section 11.2 Responsibility for Capital Expenditures. The City shall be solely responsible for all Capital Expenditures at the Facilities; provided, however, the City shall be under no obligation to make any Capital Expenditures proposed by Manager, and provided further that Manager shall have no liability for any claims, costs or damages arising out of a failure by the City to make any Capital Expenditures. Notwithstanding the foregoing, Manager shall have the right (but not the obligation), upon notice to the City, to make Capital Expenditures at the Facilities for Emergency Repairs. In such event, the City shall promptly reimburse Manager for the Emergency Repairs cost of such Capital Expenditure.

Section 11.3 Manager Contribution. Manager hereby agrees to contribute three hundred fifty thousand dollars (\$350,000) (the "Contribution") to be used by the City solely for the following purposes: (a) to fund the Transition Expenses, (b) towards the creation of a fund designed to develop, attract and fund events at the Facilities, and/or (c) for other mutually agreed upgrades and revenue-generating improvements at the Facilities. The Contribution shall be made no later than September 30, 2019. The Contribution shall be amortized on a straight line basis over a seven (7) year period (at the rate of 1/84 per month), commencing on the Effective Date. In the event this Agreement terminates or expires prior to the full seven (7) year amortization period (regardless of the reason for expiration or termination, and specifically including if such expiration or termination is due to a breach, default or bankruptcy event by or affecting Manager, or if the Initial Term is not extended for any reason), the City shall within thirty (30) days of such expiration or termination pay to Manager the unamortized amount of the Contribution. Such payment shall be made unconditionally, without setoff or deduction.

ARTICLE 12
FACILITIES CONTRACTS; TRANSACTIONS WITH AFFILIATES

Section 12.1 Existing Contracts. The City shall provide to Manager, on or before the Effective Date, copies of all Existing Contracts. Manager shall administer and assure compliance with such Existing Contracts.

Section 12.2 Execution of Contracts. Manager shall have the right to enter into Service Contracts, Revenue Generating Contracts and other contracts related to the operation of the Facilities, as agent on behalf of the City. Any such material agreements shall contain standard indemnification and insurance obligations on the part of each vendor, licensee or service provider, as is customary for the type of services or obligations being provided or performed by such parties.

Section 12.3 Transactions with Affiliates. In connection with its obligations hereunder relating to the purchase or procurement of services for the Facilities (including without limitation food and beverage services, ticketing services, Commercial Rights sales, web design services and graphic design services), Manager may purchase or procure such services, or otherwise transact business with, an Affiliate of Manager, provided that the prices charged and services rendered by such Affiliate are competitive with those obtainable from any unrelated parties rendering comparable services. Manager shall, at the request of the City, provide reasonable evidence establishing the competitive nature of such prices and services, including, if appropriate, competitive bids from other persons seeking to render such services at the Facilities.

ARTICLE 13

FOOD AND BEVERAGE SERVICES

Section 13.1 Generally. Manager shall have the sole and exclusive right to manage and perform, and Manager hereby agrees to manage and perform, all food and beverage concession and catering service at the Facility ("**Food and Beverage Service**"). Manager may engage sub-contractors to sell food and beverages at the Facility when approved in writing by the City.

Section 13.2 Concession and Catering Areas. Manager shall have the exclusive right to use (or permit a third party to use, as applicable) the concession stands, novelty stands, customer serving locations, food preparation areas, vendor commissaries, kitchen and warehouse facilities, and other food service related areas of the Facilities, together with the improvements, equipment and personal property upon or within such areas, for the purpose of providing the Food and Beverage Service (and providing other duties required of Manager hereunder). The City shall provide, at no cost to Manager, all smallwares and equipment reasonably required by Manager to perform the Food and Beverage Service.

Section 13.3 Food and Beverage Duties. In connection with its management and provision of the Food and Beverage Service, Manager shall:

- (a) Develop and implement all necessary policies and procedures for the food and beverage operations;
- (b) Engage and oversee employees necessary to perform the Food and Beverage Services;

(c) Manage the Food and Beverage Service in compliance with and subject to all federal, state and local laws, ordinances and regulations (including, without limitation, health and sanitation codes and regulations with respect to the sanitation and purity of the food and beverage products for sale);

(d) Arrange for all minor repairs and routine maintenance to the equipment used in the operation of the Food and Beverage Service;

(e) Keep the food and beverage facilities and equipment neat, clean and in a sanitary condition;

(f) Undertake appropriate advertising, marketing and promotion of the food and beverage offerings at the Facilities;

(g) Develop menus, portions, brands, prices, themes and marketing approaches. Manager shall be entitled to set the prices for such items for sale, but Manager agrees to confer with the City Contract Administrator and take the City's views into account prior to setting (or changing) such prices; and

(h) Order, stock, prepare, pay for (as an Operating Expense) and sell appropriate foods and beverages.

Section 13.4 Alcohol Licenses and Permits. Manager agrees to apply for all appropriate alcohol licenses and permits, subject to applicable law. The City shall provide reasonable assistance to Manager in such regard. At the end of the Term, Manager shall without charge to City relinquish its rights in, or terminate (as applicable), the alcohol licenses and permits for the Facility.

Section 13.5 Food and Beverage Revenue and Expenses. All revenue to the Facility from operation of the Food and Beverage Service shall be deemed to be Revenue, and shall be deposited by Manager into the Operating Account. All expenses incurred in connection with the provision of the Food and Beverage Service shall be Operating Expenses, payable by Manager with funds from the Operating Account.

ARTICLE 14

AGREEMENT MONITORING AND GENERAL MANAGER

Section 14.1 Contract Administrator. Each party shall appoint a contract administrator who shall monitor such party's compliance with the terms of this Agreement. Manager's contract administrator shall be its General Manager at the Facilities, unless Manager notifies City of a substitute contract administrator in writing. City shall notify Manager of the name of its contract administrator within thirty (30) days of execution hereof. Any and all references in this Agreement requiring Manager or City participation or approval shall mean the participation or approval of

such party's contract administrator.

ARTICLE 15 INDEMNIFICATION

Section 15.1 Indemnification by Manager. Manager agrees to defend, indemnify and hold harmless the City and its officials, directors, officers, employees, agents, successors and assigns against any claims, causes of action, costs, expenses (including reasonable attorneys' fees) liabilities, or damages (collectively, "**Losses**") suffered by such parties and arising out of or in connection with any (a) negligent act or omission, or intentional misconduct, or failure to comply with Laws, on the part of Manager or any of its employees or agents in the performance of its obligations under this Agreement, or (b) breach by Manager of any of its representations, covenants or agreements made herein.

Section 15.2 Indemnification by the City. City agrees to defend, indemnify and hold harmless Manager, its parent, subsidiary and affiliate companies, and each of their respective directors, officers, employees, agents, successors and assigns, against any Losses suffered by such parties, arising out of or in connection with (a) any negligent act or omission, or intentional misconduct, or failure to comply with Laws, on the part of City or any of its employees or agents in the performance of its obligations under this Agreement, (b) a breach by City of any of its representations, covenants or agreements made herein, including without limitation City's obligation to pay any budgeted or otherwise approved expenses in a timely manner, (c) failure by City to pay any amounts due by City or to otherwise perform any obligations of City under any third party contracts, licenses or agreements entered into by Manager in furtherance of its duties hereunder as authorized hereby; (d) any environmental condition at the Facilities or on or under the premises on which the Facilities is located not caused by Manager, its employees or agents, (e) any structural defect with respect to the Facilities, (f) the fact that any time prior to, as of, or after the date hereof the Facilities is not or has not been in compliance with all Laws, including, but not limited to, the Americans With Disabilities Act as it now exists and as it may be amended in the future by statute or judicial interpretation, (g) any act or omission carried out by Manager at or pursuant to the direction or instruction of City, its agents or employees, (h) any claims relating to the Facilities or its operations accruing or caused by occurrences prior to the Effective Date or following termination or expiration of this Agreement, and (i) any withdrawal liability for a share of unfunded vested benefits under multiemployer plans (as that term is defined in 4001(a)(3) of the Employee Retirement Income Security Act of 1974, as amended).

Section 15.3 Conditions to Indemnification. With respect to each separate matter brought by any third party against which a party hereto ("Indemnitee") is indemnified by the other party ("Indemnitor") under this Article 15, the Indemnitor shall be responsible, at its sole cost and expense, for controlling, litigating, defending and/or otherwise attempting to resolve, through counsel of its choice, any proceeding, claim, or cause of action underlying such matter, except that (a) the Indemnitee may, at its option, participate in such defense or resolution at its expense and through counsel of its choice; (b) the Indemnitee may, at its option, assume control of such

defense or resolution if the Indemnitor does not promptly and diligently pursue such defense or resolution, provided that the Indemnitor shall continue to be obligated to indemnify the Indemnitee hereunder in connection therewith; and (c) neither Indemnitor nor Indemnitee shall agree to any settlement without the other's prior written consent (which shall not be unreasonably withheld or delayed). In any event, Indemnitor and Indemnitee shall in good faith cooperate with each other and their respective counsel with respect to all such actions or proceedings, at the Indemnitor's expense. With respect to each and every matter with respect to which any indemnification may be sought hereunder, upon receiving notice pertaining to such matter, Indemnitee shall promptly (and in no event more than twenty (20) days after any third party litigation is commenced asserting such claim) give reasonably detailed written notice to the Indemnitor of the nature of such matter and the amount demanded or claimed in connection therewith.

Section 15.4 Survival. The obligations of the parties contained in this Article 15 shall survive the termination or expiration of this Agreement.

Section 15.5 Legal Costs. Notwithstanding the other provisions of this Agreement, if legal costs are being incurred by the Manager or the City that are not covered by insurance for a third party claim in respect of which the City is claiming indemnity from the Manager, such legal costs will be considered an Operating Expense unless and until liability of the Manager pursuant to this Agreement is conclusively established by a court of competent jurisdiction with respect to the underlying claim on which the Manager's obligation to indemnify is based. In the event that the liability of the Manager is so conclusively determined, then such legal costs shall be considered as costs of the Manager (and not Operating Expenses) and covered by the indemnity given by the Manager to the City hereunder and the parties shall adjust between them in respect of such legal costs.

ARTICLE 16 INSURANCE

Section 16.1 Types and Amount of Coverage. Manager agrees to obtain insurance coverage in the manner and amounts as set forth in Exhibit D, attached hereto, and shall provide to the City promptly following the Effective Date a certificate of certificates of insurance evidencing such coverage. Manager shall maintain such referenced insurance coverage at all times during the Term, and will not make any material modification or change from these specifications without the prior approval of the City. Each insurance policy shall include a requirement that the insurer provide Manager and the City at least thirty (30) days written notice of cancellation or material change in the terms and provisions of the applicable policy. The cost of all such insurance shall be an Operating Expense.

Section 16.2 Rating; Additional Insureds. All insurance policies shall be issued by insurance companies rated no less than A VIII in the most recent "Bests" insurance guide, and licensed in the State of Oklahoma or as otherwise agreed by the parties. All such policies shall be in such form and contain such provisions as are generally considered standard for the type of insurance involved. The commercial general liability policy, automobile liability insurance policy and umbrella or excess liability policy to be obtained by Manager hereunder shall name City as an additional insured. The workers compensation policy to be obtained by Manager hereunder shall contain a waiver of all rights of subrogation against the City. Manager shall require that all third-party users of the Facilities, including without limitation third-party licensees, ushers, security personnel and concessionaires, provide certificates of insurance evidencing insurance appropriate for the types of activities in which such user is engaged. If Manager subcontracts any of its obligations under this Agreement, Manager shall require each such subcontractor to secure insurance that will protect against applicable hazards or risks of loss as and in the minimum amounts designated herein, and name Manager and the City as additional insureds.

ARTICLE 17

REPRESENTATIONS, WARRANTIES AND COVENANTS

Section 17.1 Manager Representations and Warranties. Manager hereby represents, warrants and covenants to City as follows:

(a) that it has the full legal right, power and authority to enter into this Agreement and to grant the rights and perform the obligations of Manager herein, and that no third party consent or approval is required to grant such rights or perform such obligations hereunder; and

(b) that this Agreement has been duly executed and delivered by Manager and constitutes a valid and binding obligation of Manager, enforceable in accordance with its terms, except as such enforceability may be limited by bankruptcy, insolvency, reorganization or similar Laws affecting creditors' rights generally or by general equitable principles.

(c) that Manager will comply with all Laws applicable to its management of the Facilities, provided that Manager shall not be required to undertake any compliance activity, nor shall Manager have any liability under this Agreement therefor, if such activity requires any Capital Expenditure.

Section 17.2 City Representations, Warranties and Covenants. City represents, warrants and covenants to Manager as follows:

(a) that it has the full legal right, power and authority to enter into this Agreement and to grant the rights and perform the obligations of City herein, and that no other third party consent or approval is required to grant such rights or perform such obligations hereunder.

(b) that this Agreement has been duly executed and delivered by City and constitutes a valid and binding obligation of City, enforceable in accordance with its terms, except as such enforceability may be limited by bankruptcy, insolvency, reorganization or similar laws affecting creditors' rights generally or by general equitable principles.

(c) that the Facilities is, as of the Effective Date, in compliance in all respects with all applicable Laws relating to the construction, use and operation of the Facilities (including, without limitation, Title III of the American with Disabilities Act), and that there exist no structural defects or unsound operating conditions at the Facilities.

ARTICLE 18 MISCELLANEOUS

Section 18.1 PCI Compliance. Manager agrees to comply with all current Payment Card Industry Data Security Standards ("PCI Standards") and guidelines that may be published from time to time by Visa, MasterCard or other associations as they relate to the physical storage of credit card data. For PCI Standards compliance purposes, City will provide on a segmented network, an appropriate number of wired data connections to the Internet for point of sale devices to be used by Manager and any contractors at the Facilities. City shall be responsible for the security of its network, including, without limitation, applicable PCI-DSS compliance, and for procuring and installing point of sale (POS) payment systems that are compliant with the latest PCI-DSS requirements. If at any time either party determines that card account number or other information has been compromised, such party will notify the other immediately and assist in providing notification to the proper parties as deemed necessary.

Section 18.2 No Discrimination. Manager agrees that it will not discriminate against any employee or applicant for employment for work under this Agreement because of race, religion, color, sex, disability, national origin, ancestry, physical handicap, or age, and will take affirmative steps to ensure that applicants are employed, and employees are treated during employment, without regard to race, religion, color, sex, disability, national origin, ancestry, physical handicap, or age.

Section 18.3 Use of Facilities Names and Logos. Manager shall have the right to use throughout the Term (and permit others to use in furtherance of Manager's obligations hereunder), for no charge, the name and all logos of the Facilities, on Manager's stationary, in its advertising of the Facilities, and whenever conducting business of the Facilities; provided, that Manager shall take all prudent and appropriate measures to protect the intellectual property rights of the City relating to such logos. All intellectual property rights in any Facilities logos developed by the Manager or the City shall be and at all times remain the sole and exclusive property of the City. Manager agrees to execute any documentation requested by the City from time to time to establish, protect or convey any such intellectual property rights.

Section 18.4 Facilities Advertisements. The City agrees that in all advertisements placed by the City for the Facilities or events at the Facilities, whether such advertisements are in print, on radio, television, the internet or otherwise, it shall include a designation that the Facilities is a "Managed by Spectra".

Section 18.5 Force Majeure; Casualty Loss.

(a) Neither party shall be liable or responsible to the other party for any delay, loss, damage, failure or inability to perform under this Agreement due to an Event of Force Majeure, provided that the party claiming failure or inability to perform provides written notice to the other party within thirty (30) days of the date on which such party gains actual knowledge of such Event of Force Majeure. Notwithstanding the foregoing, in no event shall a party's failure to make payments due hereunder be excusable due to an Event of Force Majeure.

(b) In the event of damage or destruction to a material portion of the Facilities by reason of fire, storm or other casualty loss that renders the Facilities (or a material portion thereof) untenable, the City shall use reasonable efforts to remedy such situation. If notwithstanding such efforts, such damage or destruction is expected to render the Facilities (or a material portion thereof) untenable for a period estimated by an architect selected by the City at Manager's request, of at least one hundred eighty (180) days from the date of such fire, storm or other casualty loss, either party may terminate this Agreement upon written notice to the other, provided that (i) the City shall pay to Manager its costs of withdrawing from services hereunder, as described in Section 4.3(a) above, and (ii) in the event the Facilities once again becomes tenable at any time during the Term, this Agreement shall, at the option of Manager, once again become effective and Manager shall manage and operate the Facilities under the terms hereof, except that the Term shall be extended for a period of time in which the Facilities was closed.

Section 18.6 Assignment; Binding on Successors and Assigns. Neither party may assign this Agreement without the prior written consent of the other, which consent shall not be unreasonably withheld or delayed, except that either party may, without the prior written consent of the other party but upon at least 30 days' written notice to the other party, assign this Agreement in connection with a sale, merger or other business combination involving all or substantially all of its assets or equity interests, and Manager may further assign this Agreement to an Affiliate where such assignment is intended to accomplish an internal corporate purpose of Manager as opposed to materially and substantially altering the method of delivery of services to City. Any purported assignment in contravention of this Section shall be void. This Agreement is binding on successors and permitted assigns of the parties.

Section 18.7 Notices. All notices required or permitted to be given pursuant to this Agreement shall be in writing and delivered personally or sent by registered or certified mail, return receipt requested, or by generally recognized, prepaid, overnight air courier services, to the

address and individual set forth below. All such notices to either party shall be deemed to have been provided when delivered, if delivered personally, three (3) days after mailed, if sent by registered or certified mail, or the next business day, if sent by generally recognized, prepaid, overnight air courier services.

If to the City:

City of Shawnee
16 West 9th Street
Shawnee, OK 74801-6812
Attn: City Manager

With a copy to:

Stuart & Clover, PLLC
130 North Broadway, Ste. 100
Shawnee, OK 74801
Attn: Joe Vorndran

If to Manager:

Spectra Venue Management
150 Rouse Blvd.
Philadelphia, PA 19112
Attn: President

With a copy to:

Spectra General Counsel
150 Rouse Blvd.
Philadelphia, Pennsylvania 19112

The designation of the individuals to be so notified and the addresses of such parties set forth above may be changed from time to time by written notice to the other party in the manner set forth above.

Section 18.8 Severability. If a court of competent jurisdiction determines that any term of this Agreement is invalid or unenforceable to any extent under applicable law, the remainder of this Agreement (and the application of this Agreement to other circumstances) shall not be affected thereby, and each remaining term shall be valid and enforceable to the fullest extent permitted by law.

Section 18.9 Entire Agreement. This Agreement (including the exhibits attached hereto) contains the entire agreement between the parties with respect to the subject matter hereof, and supersedes and replaces all prior negotiations, correspondence, conversations, agreements, and understandings concerning the subject matter hereof. Accordingly, the parties agree that no deviation from the terms hereof shall be predicated upon any prior representations, agreements or understandings, whether oral or written.

Section 18.10 Governing Law. The Agreement is entered into under and pursuant to, and is to be construed and enforceable in accordance with, the laws of the State of Oklahoma, without regard to its conflict of laws principles.

Section 18.11 Amendments. Neither this Agreement nor any of its terms may be changed or modified, waived, or terminated (unless as otherwise provided hereunder) except by an

instrument in writing signed by an authorized representative of the party against whom the enforcement of the change, waiver, or termination is sought.

Section 18.12 Waiver; Remedies. No failure or delay by a party hereto to insist on the strict performance of any term of this Agreement, or to exercise any right or remedy consequent to a breach thereof, shall constitute a waiver of any breach or any subsequent breach of such term. No waiver of any breach hereunder shall affect or alter the remaining terms of this Agreement, but each and every term of this Agreement shall continue in full force and effect with respect to any other then existing or subsequent breach thereof. The remedies provided in this Agreement are cumulative and not exclusive of the remedies provided by law or in equity.

Section 18.13 Relationship of Parties. Manager and City acknowledge and agree that they are not joint venturers, partners, or joint owners with respect to the Facilities, and nothing contained in this Agreement shall be construed as creating a partnership, joint venture or similar relationship between City and Manager. In operating the Facilities, entering into contracts, accepting reservations for use of the Facilities, and conducting financial transactions for the Facilities, Manager acts on behalf of and as agent for City (but subject to the limitations on Manager's authority as set out in this Agreement), with the fiduciary duties required by law of a party acting in such capacity.

Section 18.14 No Third Party Beneficiaries. Other than the indemnitees listed in Sections 15.1 and 15.2 hereof (who are third party beneficiaries solely with respect to the indemnification provisions in such sections), there are no intended third party beneficiaries under this Agreement, and no third party shall have any rights or make any claims hereunder, it being intended that solely the parties hereto (and the aforementioned indemnitees with respect to the indemnification provisions hereof) shall have rights and may make claims hereunder.

Section 18.15 Attorneys Fees. If any suit or action is instituted by either party hereunder, including all appeals, the prevailing party in such suit or action shall be entitled to recover reasonable attorney fees and expenses from the non-prevailing party, in addition to any other amounts to which it may be entitled.

Section 18.16 Limitation on Damages. In no event shall either party be liable or responsible for any consequential, indirect, incidental, punitive, or special damages (including, without limitation, lost profits) whether based upon breach of contract or warranty, negligence, strict tort liability or otherwise, and each party's liability for damages or losses hereunder shall be strictly limited to direct damages that are actually incurred by the other party, provided that the foregoing shall not limit or restrict any claim by Manager for the management fees described herein upon a breach or default of this Agreement by City.

Section 18.17 Counterparts; Facsimile and Electronic Signatures. This Agreement may be executed in counterparts, each of which shall constitute an original, and all of which together shall constitute one and the same document. This Agreement may be executed by the parties and

transmitted by facsimile or electronic transmission, and if so executed and transmitted, shall be effective as if the parties had delivered an executed original of this Agreement.

IN WITNESS WHEREOF, each party hereto has caused this Management Agreement to be executed on behalf of such party by an authorized representative as of the date first set forth above.

CITY OF SHAWNEE

GLOBAL SPECTRUM, L.P.,
d/b/a Spectra Venue Management

By: Global Spectrum, LLC, its general
partner

By: Chance Allison
Name: Chance Allison
Its: Acting City Manager

By: [Signature]
Name: Brian Rottenberg
Its: President

SCHEDULE 1
MAP DEFINING AREAS UNDER MANAGER'S MANAGEMENT

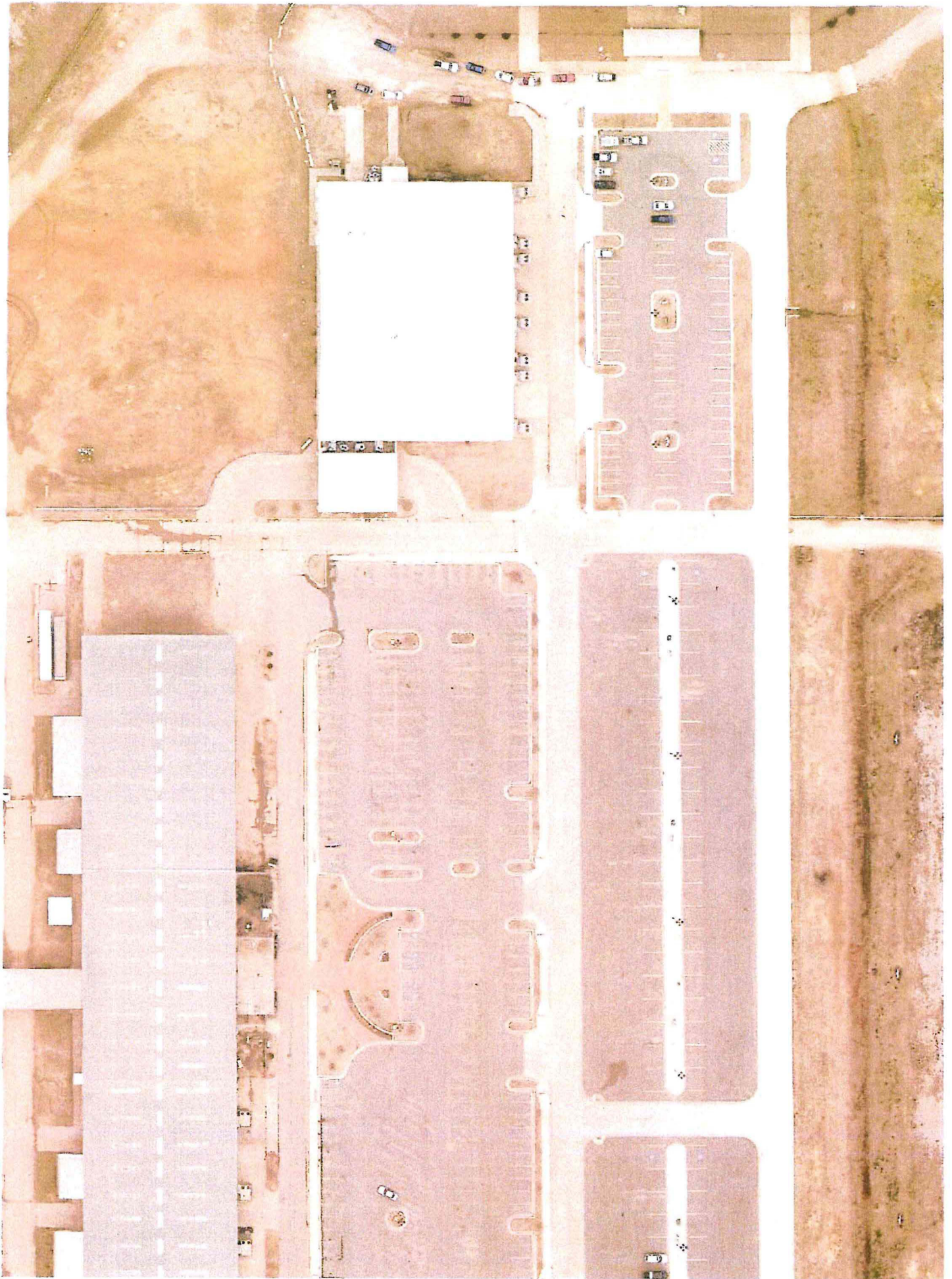


EXHIBIT A MANAGER DUTIES

Manager's obligations under the Agreement shall consist of the following obligations, all of which are subject to the terms hereof and the controls and restrictions in the Operations Manual:

(a) Manage all aspects of the Facilities in accordance with the Operations Manual and the terms of this Agreement, including but not limited to managing purchasing, payroll, fire prevention, security, crowd control, routine repairs, preventative maintenance, janitorial services, promotions, advertising, energy conservation, security, box office, admission procedures, snow removal and landscaping, parking (if applicable), and general user services.

(b) In consultation with the City and subject to the City's approval, establish and adjust prices, rates and rate schedules for user, license, concessions, occupancy, and advertising agreements, and booking commitments. Manager may deviate from the established rate schedule when entering into any such agreements if determined by Manager, using its reasonable business judgment, to be necessary or appropriate with respect to the specific situation.

(c) Subject to Section 12.2, procure, negotiate, execute, administer and assure compliance with Service Contracts, Revenue Generating Contracts, and other contracts related to the operation of the Facilities.

(d) Require that all material vendors and licensees of the Facilities execute vendor/license agreements containing standard indemnification and insurance obligations on the part of each such vendor/licensee.

(e) Provide standard form advertising and sponsorship contracts and user/rental agreements for use at or with respect to the Facilities. Manager shall submit such form agreements to the City for review and comment, and the parties shall work together to finalize such forms. Once finalized, Manager shall use such forms in furtherance of its duties hereunder, and shall not materially deviate from the terms contained in such forms without obtaining the prior approval of the City (which shall not be unreasonably withheld). Manager's sole responsibility with regard to providing legal advice or assistance hereunder shall be to provide such standard form contracts.

(f) Operate and maintain the Facilities, including the equipment utilized in connection with its operation and any improvements made during the term of this Agreement, in the condition received, normal wear and tear excepted.

(g) Arrange for and otherwise book events at the Facilities in accordance with a booking schedule to be developed by Manager.

(h) Hire or otherwise engage, pay, supervise, and direct all personnel Manager deems necessary for the operation of the Facilities in accordance with Article 6 of the Agreement, and conduct staff planning, retention and training programs as determined to be necessary by Manager in its sole discretion, or as required by Law.

(i) Maintain detailed, accurate and complete financial and other records of all its activities under this Agreement in accordance with generally accepted accounting principles, which records shall be made available to the City upon request, in accordance with Section 10.1 of the Agreement.

(j) Submit to the City in a timely manner financial and other reports detailing Manager's activities in connection with the Facilities, as set forth in Section 10.2 of the Agreement.

(k) Prepare a proposed annual Operating Budget and submit such proposed budget to the City, both in accordance with Article 7 of the Agreement.

(l) Pay all Operating Expenses and other expenses incurred in connection with the operation, maintenance, supervision and management of the Facilities from the Operating Account or with funds otherwise made available by the City.

(m) Secure, or assist the City (or any other third party, as applicable) to secure, all licenses and permits necessary for the operation and use of the Facilities for the specific events to be held therein, and for the general occupancy of the Facilities, including without limitation all necessary food and liquor licenses, and renewals thereof. The City shall cooperate in this process to the extent reasonably required. All costs associated with this process shall be Operating Expenses.

(n) Collect, deposit and hold in escrow in the Event Account any ticket sale revenues which it receives in the contemplation of or arising from an event pending the completion of the event, as more fully described in Section 8.1 of the Agreement.

(o) Collect in a timely manner and deposit in the Operating Account all Revenue, as more fully described in Section 8.2 of the Agreement.

(p) Subject to the City making available sufficient funds in a timely manner, pay all Taxes.

(q) Plan, prepare, implement, coordinate and supervise all public relations and other promotional programs for the Facilities.

(r) Prepare, maintain and implement on a regular basis, subject to the City's approval, a Marketing Plan for the Facilities.

(s) Market and sell Commercial Rights at or in connection with the Facility.

(t) On an annual basis, cause a written inventory to be taken of all furniture, fixtures, office equipment, supplies, tools and vehicles at the Facilities, and deliver a written report of the foregoing to City. Manager shall document all major damage to, or loss in, such inventory during the Term as soon as such damage or loss is discovered by Manager, and Manager shall promptly notify City of any such damage or loss.

(u) Purchase, on behalf of the City and with City funds, and maintain during the Term, all materials, tools, machinery, equipment and supplies necessary for the operation of the Facilities. Manager and the City shall jointly conduct an initial inventory of FF&E at the Facilities within thirty (30) days of the Effective Date, and Manager shall thereafter, on an annual basis within thirty (30) days of the start of each Operating Year, conduct an inventory of FF&E at the Facilities, noting for the City which items were removed due to loss, damage or irrelevance.

(v) As agent for the City, manage risk management and Facilities insurance needs, as more fully described in Article 16 of the Agreement.

(w) Make and be responsible for all routine and minor repairs, maintenance, preventative maintenance, and equipment servicing. Manager shall be responsible for ensuring that all repairs, replacements, and maintenance shall be of a quality and class at least equal to that of the item being repaired, replaced or maintained. Any replacement of an item in inventory, or any new item added to the inventory, which is paid for by the City, shall be deemed the property of the City.

(x) Cause such other acts and things to be done with respect to the Facilities, as determined by Manager in its reasonable discretion to be necessary for the management and operation of the Facilities following the Effective Date.

**EXHIBIT B
EXISTING CONTRACTS**

2019 Contracted Events
as of June 13th 2019

2 Sisters Flea Market	August 2 nd - 3 rd	\$385 per day + \$4 Tables/\$.50 Chairs
Muskogee Cat Show	August 3 rd - 4 th	\$385 per day + \$200 AC if used + \$4 Tables/\$.50 Chairs + Security (not our \$)
Community Renewal Conference	August 9 th - 10 th	\$125 per day Tables/Chairs @ \$NC
C&L Antique Arms	August 9 th - 11 th	\$865 per day + \$4 Tables/\$.50 Chairs
Comic Con	August 17 th - 18 th	\$865 per day + \$25 per booth charge *If we do ticket sales 12% w/ Building @ \$NC
Labor Day Boer Goat Sale	Aug 30 th - 31 st	\$385 per day + \$4 Tables/\$.50 Chairs + Pipe & Drape @ \$2 per ft + PA System @ \$60 per day + \$85 Announcers Stand/Sale Ring (one time chrg) + Pens \$5 per pen (one time chrg) + Security (not our \$)
OK Quarter Horse Show	Aug 31 st - Sept 1 st	Bid \$2,860.00
Baptist Campers	Sept 10 th - 11 th	RV per rig per night \$16 + GSW use \$125 (one time chrg)
2 Sisters Flea Market	Sept 13 th - 14 th	\$385 per day + \$4 Tables/\$.50 Chairs

Bully's Unlimited	Sept 21 st	\$522.50 Bldg Rental + \$4 Tables/\$.50 Chairs + (2) 5 row bleachers \$60 each + Security (not our \$)
HERPS Reptile Show	Sept 14 th - 15 th	\$865 per day + \$4 Tables/\$.50 Chairs
Central OK Com. Action Band.	Sept 27 th	\$345 + \$4 Tables/\$.50 Chairs + Screen/Projector \$300 if used
National British White	Sept 27 th - 28 th	\$715 per day + \$125 per day + \$60 PA System (per day) + \$25 per pen (40 expected) + \$5 per 10 ft Tie Rail
Monkey Business Sale	Oct 3 rd - 5 th	\$865 per day + \$4 Tables/\$.50 Chairs
2 Sisters Flea Market	Oct 4 th - 5 th	\$385 per day + \$4 Tables/\$.50 Chairs
Good SAMSRV Rally	Oct 6 th - 12 th	RV per rig per night \$17 Conf Center, GSW, Otto Krause ALL INCLUDED @ \$NC
Girls Night Out Hog Show	Oct 12 th	\$385 per day + \$200 AC/Heat if used + \$4 Tables/\$.50 Chairs + \$5 per pen (one time chrg) + \$60 5 row bleachers + Security (not our \$)
OK Quarter Horse Show	Oct 12 th - 13 th	Bid \$2,860.00

Boxer Club of Oklahoma	Oct 17 th - 18 th	Each Sec of Otto Krause is Quoted \$ wise in case + PA System \$60 per day + \$4 Tables/\$.50 Chairs + Pens \$5 each + Stage @ \$NC + RV Rentals @ \$25 per night
Seminole Kennel Club	Oct 19 th - 20 th	*Same as Above
Circle L Productions	Oct 19 th - 20 th	Barn Sections Quoted \$ + Stalls @ \$10 per stall + PA System @ \$60 per day
2 Sisters Craft Show	Oct 19 th - 20 th	\$605 per day + \$4 Tables/\$.50 Chairs + 10x10 booth set up \$25 each
Maria Garcia Quinceanera	Oct 26 th	\$605 per day + \$150 set up clean up + \$ Dance Floor if Needed
Triangle Horse Sale	Oct 24 th - 26 th	Bid "Attached"
2 Sisters Flea Market	Nov 1 st - 2 nd	\$385 per day + \$4 Tables/\$.50 Chairs
NBHA District Finals	Nov 2 nd - 3 rd	\$1100 Bldg Charge + \$10 per stall + \$NC Announcers Stand + PA System @ \$60 per day
Trivia & Tapas	Nov 7 th	\$605 Bldg Charge + (2) Screens @ \$NC + \$4 Tables/\$.50 Chairs + Stage, Pipe & Drape, Podium, Wireless Mic ALL @ \$NC

Alpaca Blast Off	Nov 7 th - 10 th	\$345 Bldg Charge + Screen in Conf C @ \$NC + \$695 per day (+\$330 if used) + \$125 if needed + Tables/Chairs @ \$NC + PA System @ \$NC + Screen use in Barn @ \$NC + \$5 per pen set by us
Outlaw Motor Sports	Nov 8 th - 9 th	\$715 per day + \$495 if used + \$220 if used + \$4 Tables/\$.50 Chairs + (2) 5 row bleachers \$60 each + if 1 day race \$500 Fence Fee + \$125 per day Tractor use + \$200 per day Water Truck
Board of Realtors	Nov 15 th	\$345 Bldg Charge + \$4 Tables/\$.50 Chairs
Sassafras	Nov 15 th - 16 th	\$385 per day + \$4 Tables/\$.50 Chairs
Jones Team Roping	Nov 16 th - 17 th	\$1430 Per Day Bid
2 Sisters Craft Show	Nov 23 rd - 24 th	\$605 per day + \$4 Tables/\$.50 Chairs + 10x10 booth set up \$25 each
Outlaw Motor Sports	Nov 8 th - 9 th	\$715 per day + \$495 if used + \$220 if used + \$4 Tables/\$.50 Chairs + (2) 5 row bleachers \$60 each + if 1 day race \$500 Fence Fee + \$125 per day Tractor use + \$200 per day Water Truck
Black Hawk Party	Dec 6 th - 7 th	Bid \$900 + Dance Floor \$40 or \$120

Jones Team Roping	Dec 7 th - 8 th	\$1430 Per Day Bid
Outlaw Motor Sports	Dec 13 th - 14 th	\$715 per day + \$495 if used + \$220 if used + \$4 Tables/\$.50 Chairs + (2) 5 row bleachers \$60 each + if 1 day race \$500 Fence Fee + \$125 per day Tractor use + \$200 per day Water Truck
OK Poultry Federation	Dec 14 th	\$125 Bldg Charge \$350 Bldg Charge \$150 Bldg Charge *Depends on which Area wanted + Tables/Chairs @ \$NC + Security (not our \$)
G&S Promotions	Dec 21 st - 22 nd	\$775 Bldg Charge + \$4 Tables/\$.50 Chairs
Jones Team Roping	Dec 28 th - Jan 1 st	\$1430 Per Day Bid (only roping 2 days)

2021 Contracted Events
as of June 13th 2019

Jones Team Roping	Dec 31 st - Jan 2 nd	\$1430 Per Day Bid
Jones Team Roping	Jan 16 th - 17 th	\$1430 Per Day Bid
Jones Team Roping	Feb 13 th - 14 th	\$1430 Per Day Bid
Jones Team Roping	March 20 th - 21 st	\$1430 Per Day Bid
Jones Team Roping	April 17 th - 18 th	\$1430 Per Day Bid
IFYR 2021	July 11 th - 16 th	*SC&CDA Event*
Jones Team Roping	Nov 13 th - 14 th	\$1430 Per Day Bid
Jones Team Roping	Dec 4 th - 5 th	\$1430 Per Day Bid

2022 Contracted Events
as of June 13th 2019

Jones Team Roping	Dec 31 st - Jan 2 nd	\$1430 Per Day Bid
Jones Team Roping	Jan 15 th - 16 th	\$1430 Per Day Bid
Jones Team Roping	Feb 12 th - 13 th	\$1430 Per Day Bid
Jones Team Roping	March 19 th - 20 th	\$1430 Per Day Bid
Jones Team Roping	April 9 th - 10 th	\$1430 Per Day Bid
IFYR 2022	July 10 th - 15 th	*SC&CDA Event*
Jones Team Roping	Nov 12 th - 13 th	\$1430 Per Day Bid
Jones Team Roping	Dec 3 rd - 4 th	\$1430 Per Day Bid

2023 Contracted Events
as of June 13th 2019

Jones Team Roping	Dec 31 st - Jan 1 st	\$1430 Per Day Bid
IFYR 2023	July 9 th - 14 th	*SC&CDA Event*

2024 Contracted Events
as of June 13th 2019

Jones Team Roping	Dec 31 st - Jan 1 st	\$1430 Per Day Bid
IFYR 2024	July 7 th - 12 th	*SC&CDA Event*

EXHIBIT C

INTENTIONALLY OMITTED

EXHIBIT D INSURANCE

At all times during this Agreement, Manager shall maintain the following insurance coverage:

(a) commercial general liability insurance, including products and completed operations, bodily injury and property damage liability, contractual liability, independent contractors' liability and personal and advertising injury liability against claims occurring on, in, or about the Facilities, or otherwise arising under this Agreement;

(b) umbrella or excess liability insurance;

(c) commercial automobile liability insurance, including coverage for the operation of owned, leased, hired and non-owned vehicles;

(d) workers compensation and employer's liability insurance as shall be required by and be in conformance with the laws of the State of Oklahoma;

(e) professional liability insurance and self-insured employment practices liability coverage;

(f) employment practices liability insurance;

(g) pollution liability; and

(h) crime coverage.

Such liability insurance shall be maintained in the following minimum amounts throughout the Term:

Commercial General Liability

\$1,000,000 per occurrence

\$1,000,000 personal and advertising injury

\$1,000,000 products-completed operations aggregate

Umbrella or Excess Liability

\$5,000,000 per occurrence and aggregate

Automobile Liability

\$1,000,000 per accident (PI and PD combined single limit)

\$1,000,000 uninsured/underinsured motorist

Workers Compensation

Workers Compensation: Statutory

Employer's Liability: \$100,000 each accident-bodily injury by accident

\$500,000 policy limit-bodily injury by disease

\$100,000 each employee-bodily injury by disease

Professional Liability/Errors & Omissions (Claims Made basis)

\$1,000,000 each occurrence/aggregate

Employment Practices Liability Insurance (Claims Made basis)

\$1,000,000

Pollution Liability (Claims Made basis)

\$1,000,000

Crime Insurance

Coverage on all on-site Manager employees. Limit: \$500,000.00

EXHIBIT E
TRANSITION COSTS



Spectra
Heart of Oklahoma Exposition Center
Estimated Management Transition Expenses

<u>Personnel Related Expenses</u>		
<u>Relocation</u>		\$25,000
General Manager	\$25,000	
<u>Travel</u>		\$1,950
GM/Director Candidates Interview Trips	2	
Cost Per Trip (2 days/1 night)	\$975	
<u>Recruitment Cost</u>		\$9,000
Cost per Background Check	\$50	
Number of Checks	150	
Recruitment Ad Placements	\$1,500	
Total Personnel Related Expenses		<u>\$35,950</u>

<u>Corporate/Regional Travel Expenses</u>		
<u>Corporate Travel Expenses per Trip (based upon 2 nights/3 days):</u>		
	\$	
Airfare	\$350	
Transportation (\$50 per day)	\$150	
Hotel (\$125 per night)	\$250	
Expenses (\$75 per day)	<u>\$225</u>	
Total Estimated Cost per Trip	\$975	
<u>Estimated # of Trips</u>	<u>#</u>	<u>\$</u>
Regional VP/Operations	5	\$4,875
Facility Accounting	2	\$1,950
Human Resources	2	\$1,950
Food & Beverage	3	\$2,925
Sales & Marketing	<u>2</u>	<u>\$1,950</u>
Total Corporate Trips	14	\$13,650
Total Travel Expenses		<u>\$13,650</u>
TOTAL TRANSITION EXPENSES.....		\$49,600



City Clerk Department
16 W. 9th St.
Shawnee, OK 74801
ShawneeOK.org

Date: May 15, 2023
To: Board of City Commissioners
From: Lisa Lasyone, City Clerk
Subject: Acknowledge the Contract for Solid Waste Collection, Recycling, and Disposal Services with Central Disposal for Fiscal Year 2023-2024.

Background: In accordance with the Contract for Solid Waste Collection, Recycling and Disposal Services entered on July 1, 2020, City staff is requesting that the contract be acknowledged for Fiscal Year 2023-2024. Central Disposal has provided the citizens and residents of the City of Shawnee with exceptional service. Funds have been budgeted for Fiscal Year 2023-2024.

Financial Impact: Estimated expenditure in Fiscal Year 2023-2024 of \$2,759,780.00 from the Shawnee Municipal Authority, Utility Administration, Other Contractual Services, 501-5-1010-53390

Attachments: Contract

Staff Recommendation: Approval of the item

CONTRACT
FOR
SOLID WASTE COLLECTION, RECYCLING AND
DISPOSAL SERVICES

This contract, made and entered into this 15th day of July, 2020, by and between the City of Shawnee/Shawnee Municipal Authority, a public Authority in which the Shawnee Municipal Authority holds the beneficial interest, hereinafter referred to as "CITY/AUTHORITY" and

CENTRAL DISPOSAL, LLC

4650 NORTH HARRISON

SHAWNEE OKLAHOMA 74804

Hereinafter referred to as "CONTRACTOR."

WHEREAS, the CONTRACTOR did on the 2nd day of March, 2020, submit a proposal pursuant to a Request for Proposals as approved by the Trustees of the CITY/AUTHORITY to collect, remove, and dispose of all residential solid waste within the City of Shawnee, and to perform other such work as may be incidental thereto, for the period from July 1, 2020, through June 30, 2030, inclusive; all of the expense of every nature and kind incurred in collection, removing and disposing of said solid waste to be paid by CONTRACTOR.

NOW, THEREFORE, in consideration of the following mutual agreements and covenants herein contained, it is understood and agreed by and between CONTRACTOR and CITY/AUTHORITY that:

- I. The term of this contract is from July 1, 2020 to June 30, 2030. Divided into ten (10) periods as follows:
 - Period 1 - July 1, 2020 to June 30, 2021
 - Period 2 - July 1, 2021 to June 30, 2022
 - Period 3 - July 1, 2022 to June 30, 2023
 - Period 4 - July 1, 2023 to June 30, 2024
 - Period 5 - July 1, 2024 to June 30, 2025
 - Period 6 - July 1, 2025 to June 30, 2026
 - Period 7 - July 1, 2026 to June 30, 2027
 - Period 8 - July 1, 2027 to June 30, 2028
 - Period 9 - July 1, 2028 to June 30, 2029
 - Period 10 - July 1, 2029 to June 30, 2030

At the end of each period of the contract, the CITY/AUTHORITY has the sole discretion to continue the contract for the succeeding period of the contract or to discontinue the contract with no penalty upon thirty (30) day written notice to the CONTRACTOR.

- II. The above referenced Proposal, the Request for Proposals, General and Special Conditions, Performance, Payment and Guarantee Bonds are expressly made a part of this Contract – Page 1

contract by reference as though fully set out verbatim herein with the following clarifications:

1. Section 1.1(c) of the General and Special Conditions shall be amended to define Bulk Waste as *“Bulk Waste - Stoves, refrigerators, water tanks, washing machines, furniture and other waste materials other than construction debris, dead animals, hazardous waste or stable matter with weights or volumes greater than those allowed for bins or containers, as the case may be; provided that the monthly volume to be placed for curbside collection cannot be greater than 3 cubic yards. Bulk waste items which typically contain refrigerants such as Freon will not be accepted unless the person disposing of such items provides the CONTRACTOR with an acceptable written certification that the refrigerant has been removed in accordance with the procedures established under E.P.A.'s CFC Recycling and Disposal Rule of 1993 (40 CFR 82.156 (g) or (h)).”*

2. Section 1.1(aa) of the General and Special Conditions shall be added to define Yard Waste as *“Yard Waste - grass clippings, leaves, tree limbs and other yard waste materials other than dirt and construction debris provided that the volume of yard waste to be collected curbside weekly cannot exceed 8 Bags and/or Bundles weighing no more than 35 pounds per Bag or Bundle.*

3. CONTRACTOR may charge customers for lost or destroyed poly carts, provided that the charge for the replacement poly carts does not exceed the actual cost paid by CONTRACTOR.

- III. The CITY/AUTHORITY agrees to pay and the CONTRACTOR agrees to accept, in full consideration for the performance of the CONTRACTOR'S obligations, compensation to be computed at the unit prices set forth in the Schedule of Quotes.

This contract covers the Basic Residential Services as set forth in the Request for Proposals and in the Schedule of Quotes.

- IV. This contract constitutes the entire agreement and understanding between the parties hereto, and shall not be modified, altered, changed, or amended in any respect unless in writing and signed by both parties hereto.

Should the CITY/AUTHORITY participate with the CONTRACTOR in any cost reduction programs, efficiency studies or studies of innovative methods or equipment or take any action that results in cost savings for the CONTRACTOR, the CITY/AUTHORITY shall receive rate decreases equal to a minimum of fifty percent (50%) of the saving realized by the CONTRACTOR.

- V. CITY/AUTHORITY, CONTRACTOR, and JAMES MICHAEL ADCOCK consistent with past practice, agree to waive the CONTRACTORS bonding requirements contained in Section 3 of the General and Specific Conditions, and extend the obligations of that certain Guarantee of Performance entered into by the Parties on June 30, 2011 through the term of this Contract for Solid Waste Collection, Recycling and Disposal Services. The above referenced Guarantee of Performance is expressly made a part of this contract by reference as though fully set out verbatim herein.

CONTRACTOR shall conform to all laws, ordinances, rules and regulations applicable to this contract.

VI.

CONTRACTOR shall indemnify; save and hold harmless the CITY/AUTHORITY, the City, their officers, employees and agents from all claims, suits or actions of whatever kind or character made upon or brought against the City or CITY/AUTHORITY, their officers, employees or agents, for or on account of any injuries or damage received or sustained by any party or parties by or from the acts of said CONTRACTOR or its servants, agents, employees and subcontractors, in doing the work and rendering the services herein contracted for, or by or in consequence of any negligence in operations or any improper equipment or material used, or by or on account of any act or omission of CONTRACTOR or servants, agents, employees or subcontractors and also from all claims of damage for infringement of any patent in fulfilling this contract. This indemnity shall include attorney's fees and costs and all other costs and expenses incurred in the defense of any suit.

VII. CONTRACTOR shall not assign this contract to another party, company, partnership or corporation without specific approval in writing from the CITY/AUTHORITY.

VIII. If CONTRACTOR changes ownership, name, etc., then the CITY/AUTHORITY shall have the option to re-bid the contract immediately if CITY/AUTHORITY so desires.

IX. CONTRACTOR shall pay all just claims due for the payment of all employees and mechanics for labor that shall be performed, for the payment of all material and equipment furnished, and for the payment of material, equipment and facilities rented which is actually used or rented in the performance of this contract.

CONTRACTOR shall submit evidence satisfactory to the CITY/AUTHORITY that all payrolls, equipment, materials or facility bills, and other indebtedness pertaining to the performance of this contract have been paid.

X. In the event that it shall become impossible or unlawful for CONTRACTOR to continue the performance of this contract by reason of an Act of God, an Act of the Legislature herein after passed, or by Act of the City or CITY/AUTHORITY or by reason of a final order by the court of record in proceedings not instituted by or acquiesced in by the CONTRACTOR, directly or indirectly, and not due to any negligence upon the CONTRACTOR, the CONTRACTOR shall not be liable for damage for consequences arising solely out of such impossibility.

XI. This contract shall not constitute a franchise or an exclusive right to collect solid waste within the corporate limits of the City of Shawnee.

XII. This contract shall be governed by the laws of the State of Oklahoma both as to interpretation and performance.

In witness whereof, we, the contracting parties, by our duly authorized agents, hereto affix our signatures and seals at Shawnee, Oklahoma, this 15th day of July, 2020.



(SEAL)
ATTEST:

Lisa Lasyone
Lisa Lasyone, CMC
City Clerk

CITY/AUTHORITY

By: W. Chance Allison
W. Chance Allison
City Manager

CENTRAL DISPOSAL, LLC

By: Sam M. Adcock
Printed Name: Sam-Mark Adcock
Title: Member / owner

(SEAL)
ATTEST:

Secretary

(SEAL)
ATTEST:

Secretary

Sam M. Adcock
JAMES MICHAEL ADCOCK



City Clerk Department
16 W. 9th St.
Shawnee, OK 74801
ShawneeOK.org

Date: May 15, 2023
To: Board of City Commissioners
From: Andrea Weckmueller-Behringer, City Manager
Subject: Acknowledge the Agreement with Pottawatomie County Historical Society for Fiscal Year 2023-2024.

Background: In accordance with the Agreement between the City of Shawnee Board of Commissioners and the Pottawatomie County Historical Society, entered on March 2, 2020, City staff is requesting that the agreement be acknowledged for Fiscal Year 2023-2024.

Financial Impact: Expenditure of \$10,000 in Fiscal Year 2023-2024 from Fund 106-5-0140-53390

Attachments: Agreement

Staff Recommendation: Approval of the item

AGREEMENT BETWEEN THE CITY OF SHAWNEE AND
THE POTTAWATOMIE COUNTY HISTORICAL SOCIETY

This Agreement ("Agreement") is made and entered into this ____ day of March, 2020, is between the City of Shawnee, an Oklahoma municipal corporation hereinafter referred to as "CITY", and the Pottawatomie County Historical Society, an Oklahoma not-for-profit corporation hereinafter referred to as "MUSEUM".

WITNESSETH

WHEREAS, the CITY promotes and supports tourism in the City of Shawnee in order to benefit the local economy and the CITY's citizens, and

WHEREAS, the MUSEUM has a facility commonly known as the Pottawatomie County Museum—Paul and Ann Milburn Center, which is a tourist destination that attracts many visitors each year to the City of Shawnee, and

NOW, THEREFORE, in consideration of the mutual covenants and promises herein contained, the parties hereby agree as follows:

1. MUSEUM agrees to provide the CITY a tourist destination at the Pottawatomie County Museum—Paul and Ann Milburn Center with regularly scheduled operating hours and events.
2. MUSEUM agrees to provide and furnish a full-time fundraising and marketing staff member to measurably enhance the visibility of tourism activities, and to measurably increase donor and fund-raising opportunities.
3. MUSEUM agrees to work towards self-sustainability by developing a fund-raising plan, among other policies and procedures, using best practices through training and other materials provided by the Oklahoma Center for Nonprofits, and any other highly esteemed resource to wit.
4. MUSEUM agrees to provide and furnish tourism activities to commence on the 31st day of March, 2020, and to continue until the 30th day of June, 2024.
5. In consideration for the tourism activities provided by MUSEUM, the CITY agrees to compensate MUSEUM as follows:
 - a. A one-time lump sum payment of \$150,000.00 due upon execution of this Agreement;
 - b. An annual fee of \$50,000.00 due by March 31, 2020;
 - c. An annual fee of \$40,000.00 due by March 31, 2021;
 - d. An annual fee of \$30,000.00 due by March 31, 2022;
 - e. An annual fee of \$20,000.00 due by March 31, 2023;
 - f. An annual fee of \$10,000.00 due by March 31, 2024;
 - f. No annual fee shall be due by CITY to MUSEUM thereafter.

6. MUSEUM acknowledges and agrees to provide adequate utilities, temperature-controlled heating and cooling systems, restrooms, furnishings and equipment appropriate for building design, property insurance, and general liability insurance suitable for the use of space.
7. MUSEUM agrees that it will submit a clean, unmodified audit of its financials and be prepared to substantiate the services rendered pursuant to this Agreement on March 31st annually for review by the CITY's Community Service Contract Review Committee.
8. MUSEUM agrees to furnish CITY with copies of all of MUSEUM's minutes.
9. MUSEUM hereby indemnifies CITY and agrees to hold CITY harmless from and against any loss, damage, or claim arising from the operation of MUSEUM and for any insurance premiums owed by MUSEUM or for any tax liability now or later determined to be due and owing by MUSEUM. Upon receipt of notice of a suit or proceeding filed against CITY or MUSEUM, MUSEUM shall give CITY written notice of such suit or proceeding within ten (10) days of receipt of such notice and shall cooperate with CITY in its defense of any such suit or proceeding.
10. This Agreement terminates automatically on June 30, 2024.
11. This Agreement may be terminated by either party upon thirty (30) days written notice prior to the end of the contract period. If the Agreement is terminated before the end of the contract year, which begins and ends on March 31st annually, then the amount owed by CITY shall be prorated accordingly.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the date and year first above written.

WITNESS our hands this 6th day of March, 2020.

POTTAWATOMIE COUNTY
HISTORICAL SOCIETY



PRESIDENT

ATTEST:



SECRETARY/NOTARY



APPROVED by the Mayor and City Commissioners of the City of Shawnee this 6th
day of March, 2020.

ATTEST

Lisa Laszone
LISA LASYONE, CMC
CITY CLERK

THE CITY OF SHAWNEE, OKLAHOMA
A Municipal Corporation

Chance Allison
CHANCE ALLISON
CITY MANAGER

APPROVED as to form and legality this 12 day of March, 2020.

Joseph M. Vorndran
JOSEPH M. VORNDRAN
CITY ATTORNEY



Proclamation

“National Police Week”

Whereas, in 1962, United States President John F. Kennedy signed the first proclamation designating May 15th as Peace Officers Memorial Day and Police Week to remember and honor the service and sacrifice of law enforcement officers throughout our Nation; and

Whereas, it is paramount for our community to understand the important role and responsibility our federal, state, county, local, and Tribal police departments play in maintaining public safety, and recognizing the importance of cooperation with them as crucial for delivering effective law and order; and

Whereas, the community acknowledges our law enforcement officers steadfast work each day to guard and protect the life, property, and freedoms of the women, men, and children of our community; and

Whereas, we recognize the sacrifice made by our law enforcement officers and their families, to serve our community in the highest regard with courage and dedication as they encounter unknown and dangerous situations, day and night, for the peace and safety of our community; and

Whereas, in honor of the courageous men and women, both past and present, who have served with commitment, dedication, devotion, and endless hours throughout each year we applaud and thank you for your service to our community and ultimately to our Nation.

Now, therefore I, Ed Bolt, Mayor of the City of Shawnee, Oklahoma by the authority vested in me, do hereby proclaim the week of May 15 - 21, 2023, to be

“National Police Week”

In the City of Shawnee, Oklahoma
Dated this 15th day of May, 2023

Ed Bolt, Mayor

Lisa Lasyone, CMC, City Clerk



Proclamation

“National Public Works Week”

Whereas, public works professionals focus on infrastructure, facilities, and services that are of vital importance to sustainable and resilient communities, and to the public health, high quality of life, and well-being of the people of Shawnee, Oklahoma; and

Whereas, these infrastructure, facilities, and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation’s transportation, water supply, water treatment, solid waste systems, public buildings, and other facilities essential for our citizens; and

Whereas, it is in the public interest for the citizens, civic leaders, and children in the City of Shawnee to gain knowledge of and to maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and

Whereas, the year 2023 marks the 63rd annual National Public Works Week sponsored by the American Public Works Association; and

Whereas, the City of Shawnee urges all citizens to join with representatives of the American Public Works Association and government agencies in activities, events and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

Now, therefore I, Ed Bolt, Mayor of the City of Shawnee, Oklahoma by the authority vested in me, do hereby proclaim the week of May 21 - 27, 2023, to be

“National Public Works Week”

In the City of Shawnee, Oklahoma
Dated this 15th day of May, 2023

Ed Bolt, Mayor

Lisa Lasyone, CMC, City Clerk



Proclamation

“National Emergency Services Week”

Whereas, emergency medical services are a vital public service; and

Whereas, the members of emergency medical services teams are ready to provide life-saving care to those in need 24 hours a day, seven days a week; and

Whereas, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

Whereas, emergency medical services has grown to fill a gap by providing important out-of-hospital care, including preventative medicine, follow-up care, and access to telemedicine; and

Whereas, the emergency medical services system consists of first responders, emergency medical technicians, paramedics, emergency medical dispatchers, firefighters, police officers, educators, administrators, pre-hospital nurses, emergency nurses, emergency physicians, trained members of the public, and other out of hospital medical care providers; and

Whereas, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their life-saving skills; and

Whereas, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week.

Now, therefore I, Ed Bolt, Mayor of the City of Shawnee, Oklahoma by the authority vested in me, do hereby proclaim the week of May 21 - 27, 2023, to be

“National Emergency Services Week”

In the City of Shawnee, Oklahoma
Dated this 15th day of May, 2023

Ed Bolt, Mayor

Lisa Lasyone, CMC, City Clerk



Proclamation

“Health Week 2023”

Whereas, the week of May 27 – June 3, 2023, is the annual Health Week which celebrates healthy fun and fitness activities for the whole family throughout our community; and

Whereas, Avedis Foundation and its Healthweek partners, Shawnee Parks and Recreation, Shawnee YMCA, StrongHer, Gateway to Prevention, Oklahoma Baptist University, Community Renewal, Citizen Potawatomi Nation, Pottawatomie Go (POGO), and Shawnee Youth Coalition are committed to improving the health, wellness, and quality of life for the people of Shawnee, Pottawatomie County, and its surrounding communities; and

Whereas, our actions, including good nutrition and physical activity, affect the health and well-being of our families, friends, and neighbors; and

Whereas, mental health is essential to everyone’s overall health and well-being; and

Whereas, eating more balanced meals and snacks can positively impact negative health outcomes for kids and their families; and

Whereas, physical activity results in significant health benefits and improved quality of life for people of all ages; and

Whereas, dedicating a week to wellness inspires lifelong patterns of healthy living and improves the quality life in our community; and

Whereas, the City of Shawnee encourages everyone who lives, works, and plays in Shawnee to participate in family-friendly activities through this city-wide celebration of health and wellness of its community members.

Now, therefore I, Ed Bolt, Mayor of the City of Shawnee, Oklahoma by the authority vested in me, do hereby proclaim the week of May 27 – June 3, 2023, to be

“Health Week 2023”

In the City of Shawnee, Oklahoma
Dated this 15th day of May, 2023

Ed Bolt, Mayor

Lisa Lasyone, CMC, City Clerk



City Clerk Department
16 W. 9th St.
Shawnee, OK 74801
ShawneeOK.org

Date: May 15, 2023
To: Board of City Commissioners
From: Andrea Weckmueller-Behringer, City Manager
Subject: Ratification of the Declaration of the Mayor of the City of Shawnee declaring an emergency within the City limits and such additional territory as may be described herein, authorizing the actions of the City Manager pursuant to State Laws and the Municipal Code of the City of Shawnee.

Background: On April 19, 2023, the City of Shawnee was impacted by an EF2 tornado that affected several neighborhoods, Shawnee High School, Shawnee Regional Airport, Oklahoma Baptist University, and one of the City's busiest commercial corridors.

In addition to the City of Shawnee disaster declaration, the State of Oklahoma followed suit on April 20, 2023. On April 24, 2023, a Presidential federal disaster declaration was signed as well. All of these declarations are necessary for potential state and federal reimbursement of disaster-related costs.

Financial Impact: (Unknown at this time)

Attachments: Emergency Declaration

Staff Recommendation: Approval of the item

DECLARATION OF THE MAYOR OF THE CITY OF SHAWNEE DECLARING AN EMERGENCY WITHIN THE CITY LIMITS AND SUCH ADDITIONAL TERRITORY AS MAY BE DESCRIBED HEREIN, AUTHORIZING THE ACTIONS OF THE CITY MANAGER PURSUANT TO STATE LAWS AND THE MUNICIPAL CODE OF THE CITY OF SHAWNEE

WHEREAS, Chapter 11, Section 11 -29 of the City of Shawnee Code of Ordinances and Title 21 Section 1321.1 *et al.* of the Oklahoma Statutes empowers the Mayor of the City of Shawnee to proclaim a state of emergency when the City of Shawnee is threatened by a local emergency that affects the life, health, property or the public peace; and

WHEREAS, severe weather and torrential rain, including hail, wind, and multiple tornadoes beginning April 19, 2023, caused damage to public and private properties and utilities, including stormwater drainage systems, above-ground lines, and roads within the Pottawatomie County, causing an undue hardship on the citizens of this County, including the citizens of the City of Shawnee; and

WHEREAS, the event is consistent with the definition of "*disaster*" as defined by Section 683.3 of the Oklahoma Emergency Management Act of 2003, as amended; and

WHEREAS, the event is consistent with the definition of "*disaster*" as defined in Section 11-27 of Chapter 11 of the Code of the City of Shawnee; and

WHEREAS, Section 683.3 states that a "state of emergency" shall be deemed to exist whenever, by reason of a disaster, such state of emergency is legally proclaimed by proper authority as provided in this article and that "such state of emergency shall continue [in the affected areas] until terminated by proclamation of proper authority as provided in this article"; and

WHEREAS, Section 11-29(a) of Chapter 11 of the Code of the City of Shawnee provides that the Mayor, after finding that a disaster exists which affects life, health, property or the public peace, may proclaim a state of emergency in the area affected; and

WHEREAS, the Mayor of the City of Shawnee does hereby find that conditions affecting public order, life, health, property or the public peace have arisen within the City of Shawnee caused by severe weather including tornadoes;

NOW THEREFOR IT IS HEREBY PROCLAIMED that a local emergency now exists in the entirety of the City of Shawnee, State of Oklahoma;

I HEREBY DIRECT that the City Emergency Operations Plan be implemented; and

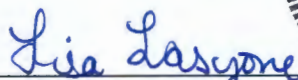
I DO FURTHER DIRECT that public notice of this proclamation and state of emergency shall be given by the City Clerk and to as many local news media outlets as may be practical.

IT IS FURTHER PROCLAIMED AND ORDERED that the Mayor of the City of Shawnee is empowered to evoke the powers enumerated in Chapter 20, Section 20.4 of the City of Shawnee Code of Ordinances; and

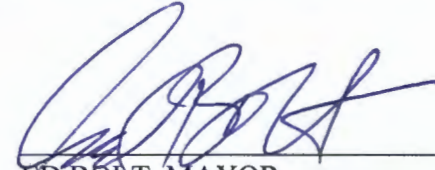
IT IS FURTHER PROCLAIMED AND ORDERED that this state of emergency shall continue for a period of seven (7) days.

Dated: April 20, 2022

ATTEST: (SEAL)


LISA LASZYONE, CMC, CITY CLERK




ED BOLT, MAYOR



Finance Department
16 W. 9th St.
Shawnee, OK 74801
ShawneeOK.org

Date: May 15, 2023
To: Board of City Commissioners
From: Lindsey McNabb-Fox, Finance Director
Subject: Presentation of the Five-Year Capital Improvement Plan.

Background: On December 19, 2022, the City of Shawnee Board of Commissioners approved a resolution setting forth a Capital Improvement Plan (CIP) policy. This CIP policy is specifically designed to guide long-term capital improvement planning for the City of Shawnee, and it was written to support the following important activities:

- Alignment with overall City goals and objectives regarding the physical and economic development of the community,
- Preservation and renewal of City assets in support of core services,
- Consistent decision-making related to capital improvements,
- Promotion of financial stability and long-term financial capacity to meet capital improvement needs, and
- Effective communication of the City's priorities to the community at large.

Putting the CIP policy into action, City staff developed a comprehensive Capital Improvement Plan that covers Fiscal Years 2024 through 2028 in detail, as well as provides an early snapshot of the subsequent five years - Fiscal Years 2029 through 2033.

All capital improvements included in the coming fiscal year, have also been incorporated into the proposed Fiscal Year 2023-2024 Operating Budget. The attached CIP document provides a high-level overview of each capital project that was selected for inclusion. Additional project details can be obtained from the City's Capital Improvement Plan 2024-2028 Dashboard:

<https://cityofshawneeok.maps.arcgis.com/apps/dashboards/d1f571c818ea499093b26f41f0a8b4e7> or bit.ly/ShawneeCIP

Financial Impact: Anticipated project costs by fund are shown in the attachment

Attachments: Shawnee 2024-2028 Capital Improvement Plan

Staff Recommendation: No action needed - For information only



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May 11, 2023

Honorable Mayor, City Commissioners, and Fellow Residents of the City of Shawnee:

Following months of preparation and cross-departmental teamwork, I am pleased to present to you the comprehensive Fiscal Year 2024-2028 Capital Improvement Plan.

On December 19, 2022, the City of Shawnee Board of Commissioners approved a resolution setting forth a Capital Improvement Plan (CIP) policy. This CIP policy is specifically designed to guide long-term capital improvement planning for the City of Shawnee, and it was written to support the following important activities:

- Alignment with overall City goals and objectives regarding the physical and economic development of the community,
- Preservation and renewal of City assets in support of core services,
- Consistent decision-making related to capital improvements,
- Promotion of financial stability and long-term financial capacity to meet capital improvement needs, and
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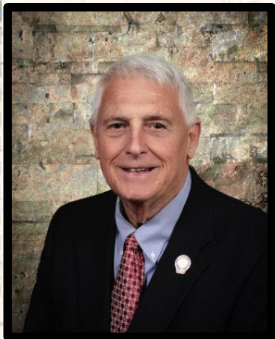
<https://cityofshawneeok.maps.arcgis.com/apps/dashboards/d1f571c818ea499093b26f41f0a8b4e7> or bit.ly/ShawneeCIP

As part of the Fiscal Year 2023-2024 Budget, the CIP makes strategic investments in the City's assets and our community's built environment. Prepared and ready, we now look forward to a successful year, full of meaningful activities and projects, and strategic renewal.

Sincerely,



Andrea Weckmueller-Behringer, AICP, GISP, RAS
City Manager



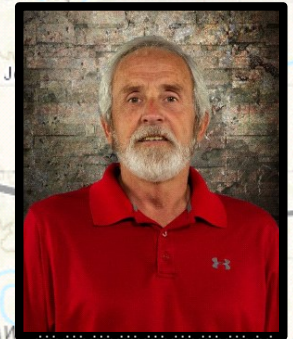
Ed Bolt
Mayor



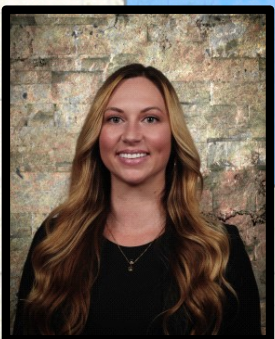
Lauren Richter
Commissioner
Ward 6



Daniel Matthews
Commissioner
Ward 1



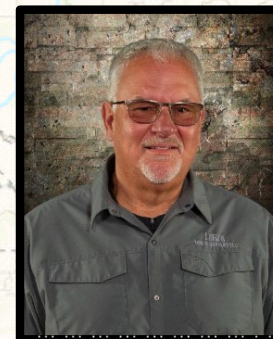
Mark Sehorn
Commissioner
Ward 5



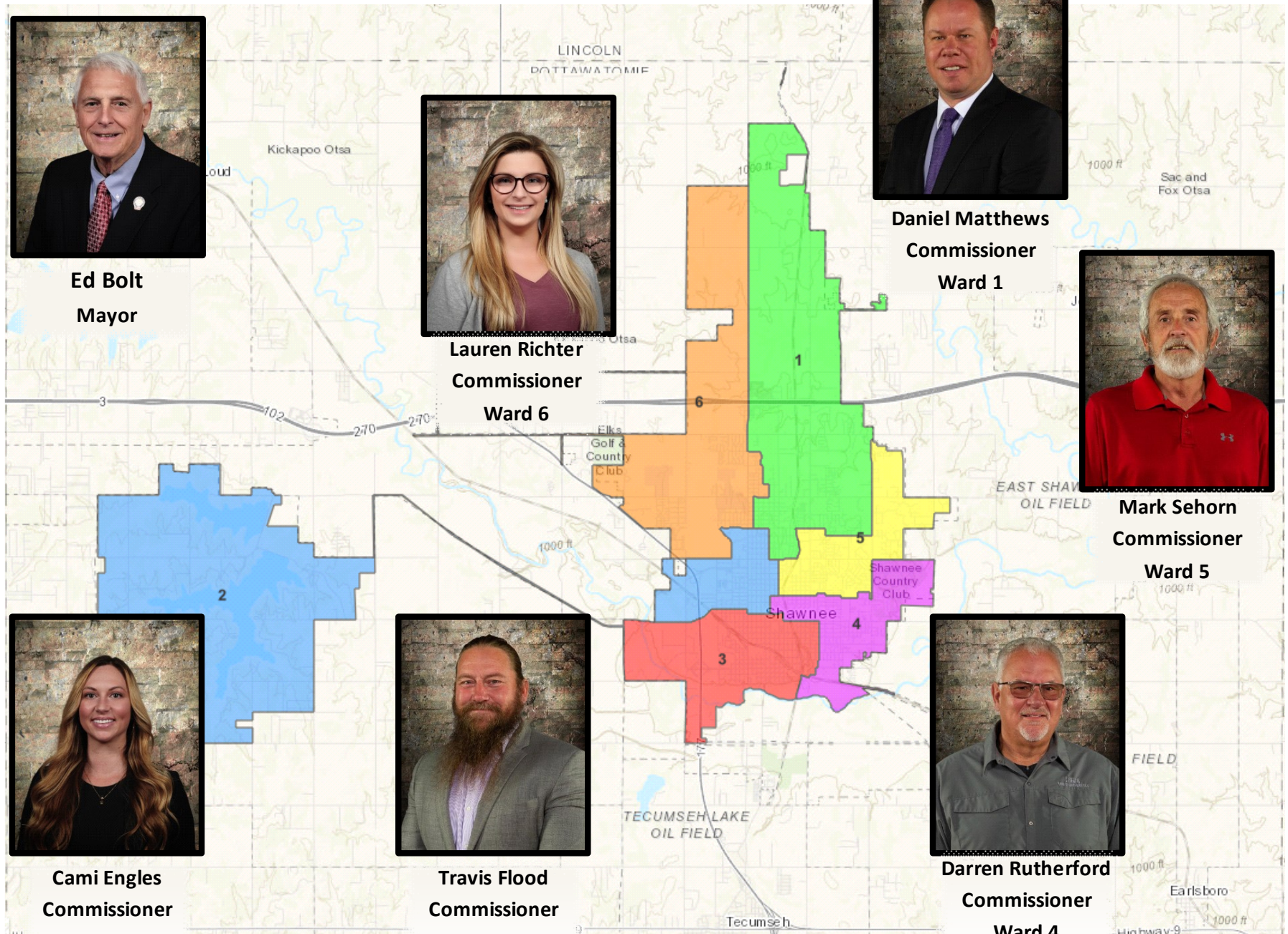
Cami Engles
Commissioner
Ward 2



Travis Flood
Commissioner
Ward 3



Darren Rutherford
Commissioner
Ward 4



City Mission & Values

Mission

Serve the community, strive for progress and support and improve the quality of life
Serve – Strive – Improve

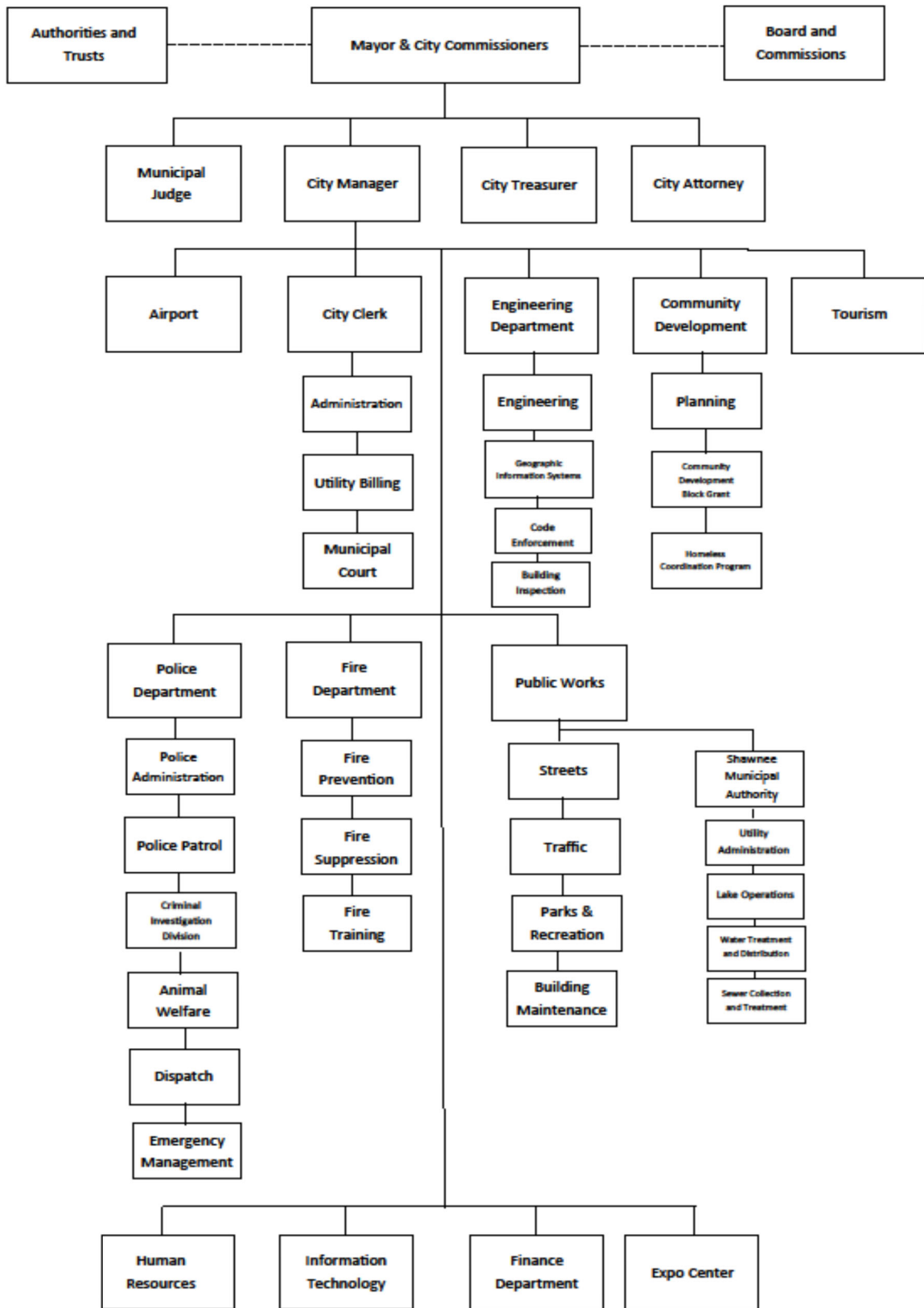
Vision

Shawnee features small town values and charm with big city amenities and is the center of commerce, education, and culture for Pottawatomie County and the surrounding area. Shawnee is a place of family and community with optimism for the future. Shawnee is on a path of continuous improvement that will result in a more prosperous, healthier, attractive, and connected community. Shawnee collaborates with all governments and organizations and strives to be a trusted and transparent partner.

Core Values

Transparency * Collaboration * Pride
Wellness * Fiscal Responsibility * Customer Service
Continual Progress * Strategic Focus * Safety

City of Shawnee Organization Chart



ABOUT SHAWNEE

General Information

The City of Shawnee is a vibrant and growing community that strives to maintain its rich history, cultural diversity, and family-oriented appeal, while continually adapting to the evolving needs of its citizens. The City strives to provide exceptional amenities to its growing population, and endeavors to embody what a great community should be – family-friendly, welcoming, informed, invested, and responsible.



Shawnee is located 35 miles east of Oklahoma City and has a population of almost 32,000. The City serves as a regional hub for the surrounding communities and is the county seat for Pottawatomie County, which has a population of approximately 72,000.

Incorporated in 1894, the City of Shawnee adopted its first Charter in 1908 to establish the basic structure of the City's organization, powers, function, and essential procedures. Since 1930, Shawnee has operated under a managerial form of government. The City Board of Commissioners passes all ordinances, appoints the City Attorney, City Judge and City Treasurer,

and also appoints a City Manager. The City Manager is responsible for overseeing the day- to-day operations of the government, implementing policy established by the City Commission, and appointing the heads of the various departments. The City Commission is purely representative in form, and its power is derived directly from the people.

History

Shawnee has a long and rich history of settlement, development, and expansion. Since its initial conception, Shawnee has frequently been a center of industrial progress that fueled its development and expansion. Along the way, many familiar and historic places in Shawnee were built. A great number of these historic buildings, thoroughfares, and features still exist as sources of pride and benchmarks for the opportunities and possibilities that Shawnee is capable of. We are building upon a legacy, not building over it.

The area surrounding Shawnee was settled after the Civil War by a number of tribes that the federal government had removed to Indian Territory. The Sac and Fox were originally deeded land in the immediate area but were soon followed by the Kickapoo, Shawnee, and Potawatomi Indians. Members of the tribes continue to reside today in and around Shawnee. It was opened to settlement in the Land Run of September 22, 1891.



West Main Street

About Shawnee (cont.)

The quarter section of land on which the original city was built was entered by Henry G. Beard, in 1892. Mr. Beard entered into an agreement with the promoters of the Choctaw, Oklahoma & Gulf Railroad Company, to build through his farm, and in consideration he gave the railway company one-half his claim of one hundred and sixty acres. The railroad was accordingly built through his farm, and the City of Shawnee began its existence as a thriving, growing, and expanding commercial center when the first train arrived.

West Main Street is an excellent example of many Main Street communities that emerged in the late 19th century as part of the westward movement. Choosing not to organize its activity around a central square, as did many towns in New England, the South, and upper-Midwest, Shawnee represents a distinctly western model of urban development. Depending on railroad lines for its economic health, Shawnee's Main Street became the focal point for commercial, manufacturing, and entertainment activity beginning in 1895. Shawnee's early economic success was developed around the railroad industry. The Santa Fe Train Depot (still extant), with its unique architecture, serves as a visible reminder of the City's dependence on the train.



Capital Improvement Plan Policy

City of Shawnee

Capital Improvement Plan Policy

1. Purpose

In order to promote consistency and continuity in decision making related to capital improvement planning and to set the general parameters within which capital spending decisions are made, the following policy is established for the City's Capital Improvement Plan (CIP). As a matter of general policy, the goals of the CIP are to:

- A. Consistently make decisions related to capital improvement aligned with overall City goals and objectives regarding the physical and economic development of the community, asset management, and the provision of public services.
- B. Promote financial stability and focus attention on the City's long-term financial capacity to meet capital needs.
- C. Effectively communicate the City's priorities and plans for undertaking capital projects to internal and external stakeholders.

2. Definitions

Capital Planning. At least every other year, the City Manager shall submit a five-year capital improvement plan (CIP) to the Mayor and Commissioners. The CIP shall seek to assure the adequate condition and sustainability of the City's infrastructure, facilities, and capital investments. The CIP should also address the City Commission's priorities as well as federal and state mandates. In addition, estimated capital needs for a further five-year period shall be included to facilitate long-term capital planning. [*Resolution 6652 – March 7, 2022*]

Capital Expenditure. A capital expenditure is the cost of new construction, renovation, acquisition or capital maintenance of City infrastructure, facilities, or other capital investments, to ensure the continuation of service, enhance operations, and promote economic development. The City will make efforts to fund capital expenditures through an increase in General Fund spending and commitment of "non-recurring" revenue sources. As a target, the City will work to budget two (2.0) to five (5.0) percent of the General Fund for capital expenditures each year. [*Resolution 6652 – March 7, 2022*]

The City of Shawnee has a separate Capital Assets Policy that further defines a Capital Asset and provides guidance for uniform control and accountability over the City's assets.

Capital Project. Notwithstanding the definition of capital expenditure or capital asset as established for capital budgeting and accounting purposes, a capital project shall be defined for the purposes for the CIP as follows:

A capital project is an outlay that results in the acquisition of, or addition to, a capital asset with an anticipated useful life of not less than five (5) years and meets the capital project threshold as defined in the next section below. This definition includes, but is not limited to, capital projects undertaken to:

- Acquire new or expand existing physical facilities or infrastructure.
- Acquire large scale renewal, improvement, or replacement of physical facilities or infrastructure that is not routine maintenance. Renewal and improvement expenditures are those that improve an asset's productivity, significantly extend its useful life, or change the character of the asset.
- Acquire major pieces of equipment, vehicles, and other capital stock, including expenditures when aggregated or consolidated into a single project.
- Procure engineering or architectural studies and services related to public improvements.
- Acquire land or make improvements to land.

Capital Project Threshold. The capitalization threshold, or minimum value of an asset at the time of acquisition, is generally established as follows:

- Infrastructure - \$50,000
- Facilities and Land - \$50,000
- Vehicles - \$20,000
- Machinery & Equipment - \$20,000

Projects meeting the above definition and threshold shall be eligible for consideration and inclusion in the bi-annually updated CIP. Any and all expenditures meeting the criteria for fixed assets as defined by the City's Capital Asset Policy shall continue to be budgeted and accounted for as capital expenditures, however, will not be eligible for inclusion in the CIP unless they meet the above definitions of a capital project and threshold. Staff questions regarding the definition of a capital project should contact the Finance Department.

Facilities. Permanent structures erected above ground, together with fixtures attached to and forming a permanent part of the building, for the purpose of sheltering persons or personal property. The cost of buildings includes all labor, materials, and professional services required to construct the building, and any other costs to put the building into its intended use.

Facility improvements. Major repairs, renovations, or additions made to a building that increase the future service potential of the building and benefit future periods. The buildings and the improvements become one and are inseparable. Examples of building improvements include major repairs, renovations, or additions such as addition of a new wing or a new air conditioning system.

Infrastructure. Long-lived capital assets that normally can be preserved for a significantly greater number of years than most capital assets and that are normally stationary in nature. These include roads, sidewalks, bike paths, bridges, buildings, drainage systems, water systems, sewer systems, etc.

Land. An inexhaustible asset that has an unlimited life and therefore is not depreciated.

Land improvements. Betterments, improvements, and site preparations that ready land for its intended use. Like the land itself, these improvements are inexhaustible and therefore not depreciated. Some examples of land improvements would be excavation, filling, grading, demolition of existing buildings, and removal or relocation of other property (telephone or power lines).

Life cycle cost. The total cost of an asset over its life cycle including initial capital costs, maintenance costs, operating costs, and the asset's residual value at the end of its life.

Useful life. The period over which a capital or infrastructure asset has utility to the City in performing the function for which it was intended.

3. Capital Improvement Planning and Implementation

The CIP is a proposed schedule for the expenditure of funds to maintain, acquire, or construct necessary capital projects over the next five-year period. This plan provides the public, residents, and stakeholders transparent information on how the City plans to address significant capital needs. The Board of Commissioners adopts the City's five-year CIP on a bi-annual basis. The plan is reviewed annually and revised based on current community needs, asset conditions, available resources, and funding opportunities.

The CIP process generally precedes the budget process and is used to develop the capital project portion of the annual budget. Approval of the CIP by the Board of Commissioners does not equate to a final approval of all projects contained within the plan. With approval of the CIP, the Board of Commissioners acknowledge that the projects contained in the plan represent a reasonable interpretation of the anticipated needs for the City and that projects contained in the first year of the CIP are suitable for inclusion for the current fiscal year's budget. The Board of Commissioners will adopt the CIP after at least one public hearing is held during a public meeting of the Board of Commissioners. Once adopted, implementation of the projects listed in the Capital Improvement Plan shall follow City Purchasing Policies.

The CIP may be amended by the Board of Commissioners as recommended by the City Manager and after a public hearing is held during a public meeting of the Board of Commissioners. Amendments may include any change to the CIP such as the addition of a new project, change in the priority of a project, change in the proposed commencement year, or adjustment of the estimated project costs.

4. Developing the Capital Improvement Plan

Identify Needs. The first step in capital planning is to identify needs by recognizing and categorizing the City’s capital assets and developing a capital asset life cycle for major capital assets. The capital asset life cycle includes costs to operate, maintain, administer, and renew or replace the capital asset. This will assist in identifying the need and schedule for capital asset replacement or major renewal. In addition, the City will use information such as development projections, strategic plans, comprehensive plans, facility master plans, and regional plans to assist in identifying present and future service needs that require capital infrastructure or equipment.

Determine financial impacts. When developing the multi-year capital plan, the full extent of the capital project will be considered, to include the following:

- The scope and timing of a planned project.
- Any potential revenues gained from the completed project.
- Adjusted cost projections based on anticipated inflation for projects spanning more than one year.
- A clear estimate of all major components required to implement a project, including land acquisition needs, design, construction, contingency, and post-construction costs.
- The quantification of ongoing life cycle costs associated with each project and identification of the sources of funding for those costs.

Prioritize capital requests. Capital projects will receive a higher priority based on their alignment with key factors that provide a benefit to the community. The criteria for priority consideration are listed below. Along with the criteria are either clarifying questions, marked with a C, or varying degree questions, marked with a V. Clarifying questions further define the criteria and if a project answers any of these questions with a “yes”, it will meet the stated criteria. Varying degree questions will be further prioritized based on how closely the project aligns to that criterion.

- Meets a policy goal or fulfills a strategic objective of the Board of Commissioners.
 - Does the project directly align with a strategic objective of the Board of Commissioners? – C
 - Is the project identified in a recent land use or other study? – C
 - Is the project a specific request of the Board of Commissioners? – V
 - Is the project a specific request of a neighborhood group or other local organization? – V
 - Does the project assist in reducing the annual operating budget? – V
- Is required under a state or federal mandate, law, or regulation.
 - Will the City incur a fine or penalty if this project is not complete? – V
 - What is the deadline for the City to be in compliance? – V
- Mitigates or eliminates a known health or safety hazard.
 - Is the health or safety hazard identified in a plan or study? – C

- Does the project completely eliminate or reduce the hazard? – V
- Maintains and improves the delivery of public services to a significant portion of the population.
 - Does the project significantly impact the entire city, over half the population, or a single neighborhood? – V
- Spurs economic development.
 - Does the project add to the tax base? – C
 - Does the project create employment opportunities? – C
 - Does the project stabilize or revitalize a neighborhood? – C
- Improves the quality or useful life of existing infrastructure.
 - Is the existing infrastructure significantly past its useful life? – C
 - Is the existing infrastructure beyond repair or does the cost of the repair outweigh the cost of replacement? – C
- Includes other funding sources such as state or federal grant funds.
 - Is the project funded by a federal or state grant? – C
 - Does the grant require a City match and at what percentage? – V
 - Are there other government or private entities willing to share in the project cost? – V

5. Allocating Resources to the Capital Improvement Plan

The City recognizes that an effective capital funding strategy requires consideration of a broad mix of funding mechanisms, including but not limited to pay-as-you-go, grants, and debt. The City will maintain a balanced mix of financing sources without excessive reliance on any one source.

Pay-as-You-Go Financing. Refers to the use of current financial resources to fund capital projects, including current revenues, fund balances, grants, and donations.

Pay-as-You-Use Financing. Refers to the issuance of various debt instruments to fund capital projects.

In considering which funding method to utilize for particular projects, the City shall strive to match benefit streams to cost streams as closely as possible over the anticipated useful life of the project and across constituency groups to achieve inter-generational and intra-jurisdictional equity respectively in project financing arrangements.

Regarding intergovernmental grants and private donations, the City will seek to leverage such resources whenever available, provided, those capital projects identified are consistent with capital improvement plans and City priorities, and whose operating impact have been documented in operating budget forecasts.

6. CIP Submission and Review

Departments. In order to evaluate the merits of capital project requests and to allow each project due process in evaluations, capital projects proposed shall be accompanied, at a minimum, by the following information:

- Project title, physical description, and definition of scope
- Demonstration/justification of need
- List of alternative options considered
- Risk assessment
- Project schedule
- Capital cost estimate
- Statement of impact on the operating budget
- Relationship to other planned projects
- Department's priority ranking of the project
- Recommended/anticipated funding sources

Each project shall be described such that development phases are delineated as separate stages of the project, such as land acquisition, design, and construction, and each phase may span beyond a single year.

Finance Department. The Finance Department will establish forms, instructions, deadlines, and procedures for project submittal and review.

City Management. In consultation with department heads and the Finance department, the City Manager's Office will prioritize projects and submit the Capital Improvement Plan with funding recommendations for consideration to the Board of Commissioners.

7. Progress Reporting

City staff will provide a bi-annual update to the Board of Commissioners on the implementation progress of the Capital Improvement Plan.

Capital Improvement Fund 301

The Capital Improvement Fund accounts for the purchase of capital equipment and construction of facilities, economic development, or debt service. The fund's major funding source is sales tax.

City of Shawnee

FY 2024-2028 Capital Improvement Plan

301 - CAPITAL IMPROVEMENT FUND

Project Title	FY2024	FY2025	FY 2026	FY 2027	FY 2028	FY29-33
Animal Welfare Facility	\$307,800	\$0	\$0	\$0	\$0	\$0
Boy Scout Park Splash Pad Repair	\$20,000	\$0	\$0	\$0	\$0	\$0
Cascade System Replacement	\$0	\$0	\$88,000	\$0	\$0	\$0
Cemetery Office Remodel	\$55,000	\$55,000	\$0	\$0	\$0	\$0
Cemetery UTV Purchase	\$25,000	\$0	\$0	\$0	\$0	\$0
City Hall HVAC Replacement	\$0	\$175,000	\$0	\$0	\$0	\$0
City Hall Roof Replacement	\$0	\$250,000	\$0	\$0	\$0	\$0
Code Enforcement Fleet Replacement	\$50,000	\$50,000	\$50,000	\$0	\$0	\$0
Comprehensive Plan Review and Update	\$0	\$0	\$0	\$175,000	\$0	\$0
Deadfall Removal	\$80,000	\$0	\$0	\$0	\$0	\$0
Desktop Computer Replacement	\$71,200	\$72,000	\$73,000	\$74,000	\$75,000	\$400,000
Extrication Equipment Replacement	\$0	\$72,000	\$0	\$0	\$0	\$0

Project Title	FY2024	FY2025	FY 2026	FY 2027	FY 2028	FY29-33
Fire Fleet Replacement - Command	\$0	\$80,000	\$0	\$0	\$0	\$0
Fire Fleet Replacement - Engine	\$0	\$0	\$900,000	\$0	\$0	\$0
Fire Fleet Replacement - Ladder	\$0	\$0	\$0	\$0	\$1,500,000	\$0
Fire Fleet Replacement - Squad	\$375,000	\$0	\$0	\$0	\$0	\$0
Housing Needs Study	\$0	\$50,000	\$50,000	\$0	\$0	\$0
Kayak Dock Area Improvements	\$220,000	\$0	\$0	\$0	\$0	\$0
Lake Patrol Boat Dock	\$100,000	\$0	\$0	\$0	\$0	\$0
Laptop Computer Replacement	\$46,000	\$47,000	\$48,000	\$49,000	\$50,000	\$250,000
Lot Re-Activation	\$25,000	\$50,000	\$100,000	\$100,000	\$100,000	\$500,000
Mower Replacement	\$0	\$20,000	\$0	\$0	\$0	\$0
Mower Replacement	\$0	\$20,000	\$0	\$0	\$0	\$0
Network File Storage Replacement and Expansion	\$0	\$30,000	\$0	\$0	\$40,000	\$100,000
Outdoor Warning Siren Addition	\$26,890	\$0	\$0	\$0	\$0	\$0
Park / Cemetery Land Purchase	\$101,500	\$0	\$0	\$0	\$0	\$0
Parks Fleet Replacement	\$60,000	\$0	\$0	\$0	\$0	\$0
Parks Fleet Replacement	\$60,000	\$0	\$0	\$0	\$0	\$0
Police Fleet Replacement	\$217,065	\$227,920	\$239,320	\$251,290	\$263,850	\$1,500,000
PPE Replacement	\$118,930	\$94,052	\$95,950	\$118,300	\$136,680	\$747,419

Project Title	FY2024	FY2025	FY 2026	FY 2027	FY 2028	FY29-33
SCBA Replacement	\$118,000	\$126,000	\$135,000	\$0	\$0	\$0
Streets Equipment Building	\$180,000	\$0	\$0	\$0	\$0	\$0
Streets Equipment Purchase - Volumetric Concrete Truck	\$425,000	\$0	\$0	\$0	\$0	\$0
Streets Fleet Replacement	\$0	\$90,000	\$0	\$0	\$0	\$0
Streets Fleet Replacement	\$0	\$90,000	\$0	\$0	\$0	\$0
Streets Fleet Replacement - Tandem	\$0	\$200,000	\$0	\$0	\$0	\$0
Streets Fleet Replacement - Tandem	\$0	\$0	\$200,000	\$0	\$0	\$0
Survey of Lake #1 - Lots and Rights-of-Way	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000	\$0
Switch Replacement	\$27,000	\$66,000	\$13,000	\$0	\$66,000	\$200,000
Tractor Replacement	\$50,000	\$0	\$0	\$0	\$0	\$0
Traffic Fleet Replacement	\$0	\$70,000	\$0	\$0	\$0	\$0
Traffic Fleet Replacement - Bucket Truck	\$0	\$0	\$150,000	\$0	\$0	\$0
Wood Chipper Purchase	\$35,000	\$0	\$0	\$0	\$0	\$0
Total	\$2,874,385	\$2,014,972	\$2,222,270	\$847,590	\$2,311,530	\$3,697,419

Total record count: 43

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Animal Welfare Facility					
Project Category	Public Safety					
Department	0640 - ANIMAL WELFARE	Ongoing Project				
Project in Ward	Not Applicable					
Project Description Construct a new animal welfare facility.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	0
Facilities	307,800	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$307,800	\$0	\$0	\$0	\$0	\$0

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Boy Scout Park Splash Pad Repair					
Project Category	Parks & Rec					
Department	0940 - PARKS	Approved Project				
Project in Ward	Ward 4					
Project Description Repair the splash pad system components at Boy Scout Park.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$20,000	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$20,000	\$0	\$0	\$0	\$0	\$0

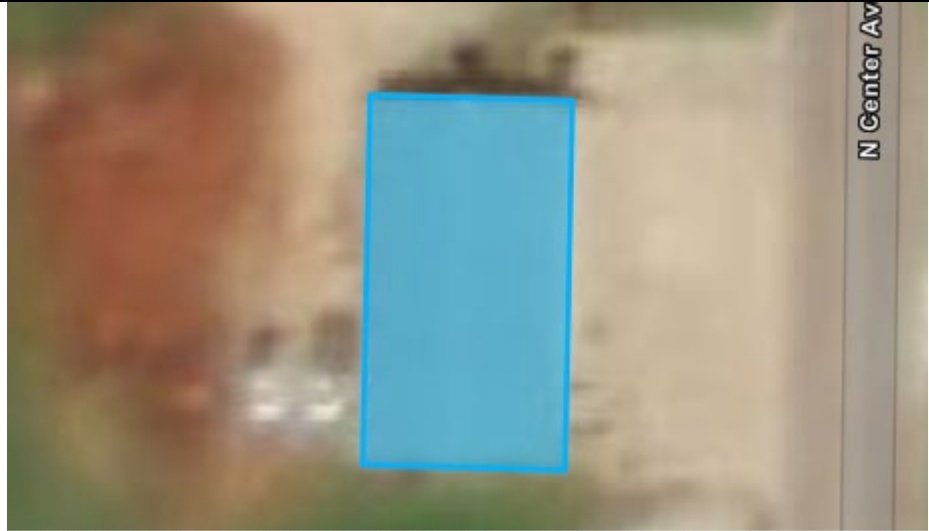
City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Cascade System Replacement					
Project Category	Public Safety					
Department	0720 - FIRE SUPPRESSION	Approved Project				
Project in Ward	Not Applicable					
Project Description Replace the Three-Phase, 6000-PSI breathing air cascade system.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$88,000	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$0	\$0	\$88,000	\$0	\$0	\$0

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Cemetery Office Remodel		
Project Category	Parks & Rec, Public Facilities		
Department	0950 - CEMETERY	Approved Project	
Project in Ward	Ward 3		
Project Description			
Remodel the interior and exterior of the Fairview Cemetery office.			

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	55,000	55,000	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$55,000	\$55,000	\$0	\$0	\$0	\$0

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Cemetery UTV Purchase					
Project Category	Parks & Rec					
Department	0950 - CEMETERY	Approved Project				
Project in Ward	Not Applicable					
Project Description Purchase a Utility Task Vehicle (UTV) for spraying and traversing the cemetery.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	25,000	0	0	0	0	0
Infrastructure	0	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$25,000	\$0	\$0	\$0	\$0	\$0

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	City Hall HVAC Replacement		 Maxar, Microsoft Esri Community Maps Contributors, Texas P... Powered by Esri			
Project Category	Public Facilities					
Department	4020 - BUILDING MAINTENANCE	Approved Project				
Project in Ward	Not Applicable					
Project Description Replace and update the HVAC system at Shawnee City Hall.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	175,000	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$0	\$175,000	\$0	\$0	\$0	\$0

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	City Hall Roof Replacement		 Maxar, Microsoft Esri Community Maps Contributors, Texas P... Powered by Esri			
Project Category	Public Facilities					
Department	4020 - BUILDING MAINTENANCE	Approved Project				
Project in Ward	Not Applicable					
Project Description Replace the roof at Shawnee City Hall.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	250,000	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$0	\$250,000	\$0	\$0	\$0	\$0

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Code Enforcement Fleet Replacement					
Project Category	Code Enforcement					
Department	0520 - CODE ENFORCEMENT, INSPECTIONS, & PERMITTING	Approved Project				
Project in Ward	Not Applicable					
Project Description Replace 1 high-mileage Code Enforcement truck per year, inclusive of in-cab and external equipment.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	50,000	50,000	50,000	0	0	0
Infrastructure	0	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$50,000	\$50,000	\$50,000	\$0	\$0	\$0

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Comprehensive Plan Review and Update		
Project Category	Community Development		
Department	0510 - COMMUNITY DEVELOPMENT	Approved Project	
Project in Ward	Not Applicable		
Project Description Review and update the City of Shawnee Comprehensive Plan to reflect the latest growth and development trends.			

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	175,000	0	0
Total	\$0	\$0	\$0	\$175,000	\$0	\$0

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Deadfall Removal					
Project Category	Streets/Traffic					
Department	0920 - STREETS	Approved Project				
Project in Ward	Ward 3					
Project Description Remove accumulated deadfall and debris at Lake Road bridge.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	80,000	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$80,000	\$0	\$0	\$0	\$0	\$0

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Desktop Computer Replacement					
Project Category	IT - Equipment					
Department	0230 - INFORMATION TECHNOLOGY	Approved Project				
Project in Ward	Not Applicable					
Project Description Replace up to 36 desktop computers per year to accommodate a 5-year replacement cycle.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$71,200	\$72,000	\$73,000	\$74,000	\$75,000	\$400,000
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$71,200	\$72,000	\$73,000	\$74,000	\$75,000	\$400,000

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Extrication Equipment Replacement					
Project Category	Public Safety					
Department	0720 - FIRE SUPPRESSION	Approved Project				
Project in Ward	Not Applicable					
Project Description Replace existing auto-extrication equipment.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$72,000	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$0	\$72,000	\$0	\$0	\$0	\$0

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Fire Fleet Replacement - Command					
Project Category	Public Safety					
Department	0720 - FIRE SUPPRESSION	Approved Project				
Project in Ward	Not Applicable					
Project Description Replace the Command vehicle.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	80,000	0	0	0	0
Infrastructure	0	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$0	\$80,000	\$0	\$0	\$0	\$0

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Fire Fleet Replacement - Engine	
Project Category	Public Safety	
Department	0720 - FIRE SUPPRESSION	Approved Project
Project in Ward	Not Applicable	
Project Description		
Replace the Engine 3 vehicle. Currently, delivery of this type of vehicle can take up to 36-40 months.		



	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	900,000	0	0	0
Infrastructure	0	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$0	\$0	\$900,000	\$0	\$0	\$0

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Fire Fleet Replacement - Ladder	
Project Category	Public Safety	
Department	0720 - FIRE SUPPRESSION	Approved Project
Project in Ward	Not Applicable	
Project Description Replace the Ladder 1 vehicle. Currently, delivery of this type of vehicle can take up to 40-48 months.		



	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	1,500,000	0
Infrastructure	0	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$1,500,000	\$0

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Fire Fleet Replacement - Squad					
Project Category	Public Safety					
Department	0720 - FIRE SUPPRESSION	Approved Project				
Project in Ward	Not Applicable					
Project Description Replace the Squad 1 vehicle. Currently, delivery of this type of vehicle can take up to 30 months.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	375,000	0	0	0	0	0
Infrastructure	0	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$375,000	\$0	\$0	\$0	\$0	\$0

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Housing Needs Study					
Project Category	Community Development					
Department	0510 - COMMUNITY DEVELOPMENT	Approved Project				
Project in Ward	Not Applicable					
Project Description Undertake a citywide housing needs study to assess Shawnee's housing market, housing stock, and housing needs. Engage the community and gather their housing experiences, preferences, priorities, and policy options for the future.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	50,000	50,000	0	0	0
Total	\$0	\$50,000	\$50,000	\$0	\$0	\$0

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Kayak Dock Area Improvements		 Maxar, Microsoft Esri Community Maps Contributors, Texas P... Powered by Esri			
Project Category	Parks & Rec, Public Facilities					
Department	0940 - PARKS	Approved Project				
Project in Ward	Ward 2					
Project Description						
Improve the area adjacent to the Shawnee Twin Lakes #2 kayak dock to include Americans with Disabilities Act (ADA) compliant sidewalks and parking as well as drainage.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	220,000	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$220,000	\$0	\$0	\$0	\$0	\$0

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Lake Patrol Boat Dock		 Maxar, Microsoft Esri Community Maps Contributors, Texas P... Powered by Esri			
Project Category	Public Safety					
Department	0620 - POLICE PATROL	Ongoing Project				
Project in Ward	Ward 2					
Project Description Add a Police Patrol boat dock on Shawnee Twin Lake #1.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	100,000	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$100,000	\$0	\$0	\$0	\$0	\$0

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Laptop Computer Replacement		
Project Category	IT - Equipment		
Department	0230 - INFORMATION TECHNOLOGY	Approved Project	
Project in Ward	Not Applicable		
Project Description Replace up to 14 laptop computers per year to accommodate a 3-year replacement cycle.			

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$46,000	\$47,000	\$48,000	\$49,000	\$50,000	\$250,000
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$46,000	\$47,000	\$48,000	\$49,000	\$50,000	\$250,000

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Lot Re-Activation					
Project Category	Community Development					
Department	0510 - COMMUNITY DEVELOPMENT	Approved Project				
Project in Ward	Not Applicable					
Project Description Clear property liens on vacant land or dilapidated buildings in exchange for the acquisition and re-activation of lots.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	25,000	50,000	100,000	100,000	100,000	500,000
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$25,000	\$50,000	\$100,000	\$100,000	\$100,000	\$500,000

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Mower Replacement					
Project Category	Parks & Rec					
Department	0940 - PARKS	Approved Project				
Project in Ward	Not Applicable					
Project Description Replace Unit 5232, a 2019 Kubota zero turn mower.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$20,000	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$0	\$20,000	\$0	\$0	\$0	\$0

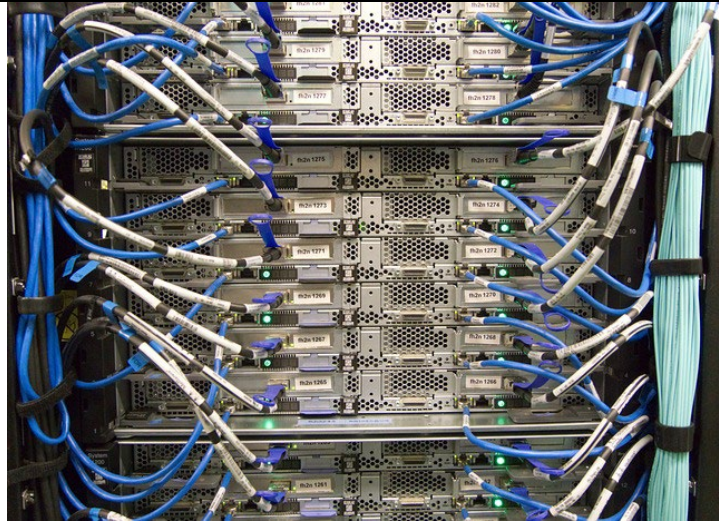
City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Mower Replacement					
Project Category	Parks & Rec					
Department	0940 - PARKS	Approved Project				
Project in Ward	Not Applicable					
Project Description Replace Unit 5231, a 2019 Kubota zero turn mower.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$20,000	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$0	\$20,000	\$0	\$0	\$0	\$0

City of Shawnee

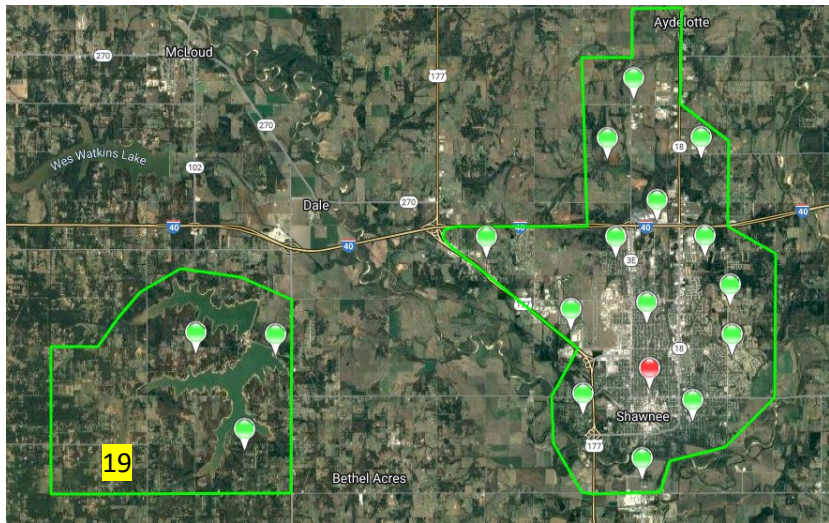
FY 2024-2028 Capital Improvement Plan

Project Title	Network File Storage Replacement and Expansion		
Project Category	IT - Equipment		
Department	0230 - INFORMATION TECHNOLOGY	Approved Project	
Project in Ward	Not Applicable		
Project Description Replace older network file storage components and add additional network file storage for the Police Department.			

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$30,000	\$0	\$0	\$40,000	\$100,000
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$0	\$30,000	\$0	\$0	\$40,000	\$100,000

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Outdoor Warning Siren Addition					
Project Category	Public Safety					
Department	0740 - EMERGENCY MANAGEMENT	Approved Project				
Project in Ward	Ward 2					
Project Description						
Add an outdoor warning siren at 16400 Walker Road to complete citywide coverage.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$26,890	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$26,890	\$0	\$0	\$0	\$0	\$0

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Park / Cemetery Land Purchase					
Project Category	Parks & Rec					
Department	0940 - PARKS	Approved Project				
Project in Ward	Ward 3					
Project Description						
Purchase land directly adjacent to KidSpace Park and Fairview Cemetery.						

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Parks Fleet Replacement					
Project Category	Parks & Rec					
Department	0940 - PARKS	Approved Project				
Project in Ward	Not Applicable					
Project Description Replace Asset #2903, a 1992 1/2-ton truck.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	60,000	0	0	0	0	0
Infrastructure	0	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$60,000	\$0	\$0	\$0	\$0	\$0

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Parks Fleet Replacement					
Project Category	Parks & Rec					
Department	0940 - PARKS	Approved Project				
Project in Ward	Not Applicable					
Project Description Replace Asset #2916, a 2000 1-ton truck.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	60,000	0	0	0	0	0
Infrastructure	0	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$60,000	\$0	\$0	\$0	\$0	\$0

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Police Fleet Replacement					
Project Category	Public Safety					
Department	0620 - POLICE PATROL	Approved Project				
Project in Ward	Not Applicable					
Project Description Replace 5 Dodge Charger police sedans per year with comparable police-rated vehicles, inclusive of in-cab and external equipment.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	217,065	227,920	239,320	251,290	263,850	1,500,000
Infrastructure	0	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$217,065	\$227,920	\$239,320	\$251,290	\$263,850	\$1,500,000

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	PPE Replacement					
Project Category	Public Safety					
Department	0720 - FIRE SUPPRESSION	Approved Project				
Project in Ward	Not Applicable					
Project Description Replace structural and dual certification personal protective equipment (PPE) gear. Current shipping times range from 8-10 months.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$118,930	\$94,052	\$95,950	\$118,300	\$136,680	\$747,419
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$118,930	\$94,052	\$95,950	\$118,300	\$136,680	\$747,419

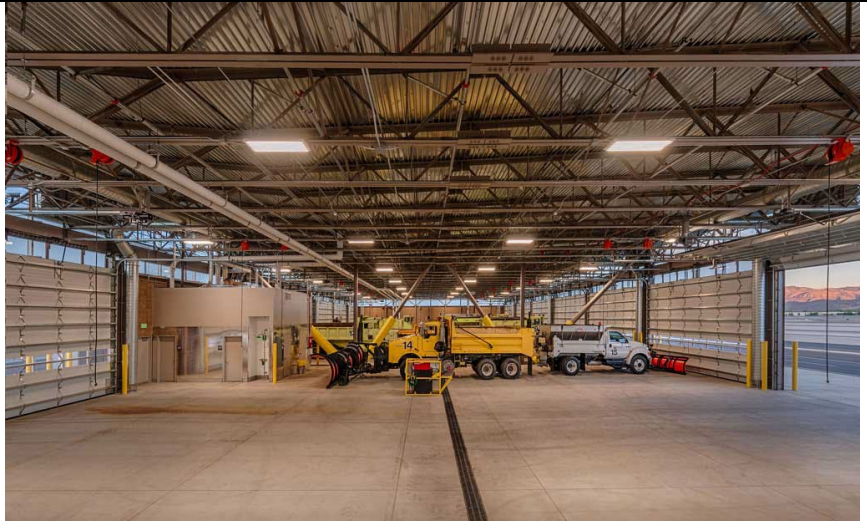
City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	SCBA Replacement					
Project Category	Public Safety					
Department	0720 - FIRE SUPPRESSION	Approved Project				
Project in Ward	Not Applicable					
Project Description Replace one-third of all Self-Contained Breathing Apparatus (SCBA) per year.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$118,000	\$126,000	\$135,000	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$118,000	\$126,000	\$135,000	\$0	\$0	\$0

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Streets Equipment Building					
Project Category	Streets/Traffic					
Department	0920 - STREETS	Approved Project				
Project in Ward	Not Applicable					
Project Description Construct a building to consolidate the snow removal equipment and protect it from the elements. This building will be located in the vicinity of the material barns at the Public Works yard.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	0
Facilities	150,000	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	30,000	0	0	0	0	0
Total	\$180,000	\$0	\$0	\$0	\$0	\$0

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Streets Equipment Purchase - Volumetric Concrete Truck					
Project Category	Streets/Traffic					
Department	0920 - STREETS	Approved Project				
Project in Ward	Not Applicable					
Project Description Purchase a volumetric concrete truck to mix variable amounts of concrete at job sites.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$425,000	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$425,000	\$0	\$0	\$0	\$0	\$0

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Streets Fleet Replacement					
Project Category	Streets/Traffic					
Department	0920 - STREETS	Approved Project				
Project in Ward	Not Applicable					
Project Description Replace Unit 1712, a 2001 service truck.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	90,000	0	0	0	0
Infrastructure	0	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$0	\$90,000	\$0	\$0	\$0	\$0

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Streets Fleet Replacement					
Project Category	Streets/Traffic					
Department	0920 - STREETS	Approved Project				
Project in Ward	Not Applicable					
Project Description Replace Unit 2118, a 2003 vehicle.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	90,000	0	0	0	0
Infrastructure	0	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$0	\$90,000	\$0	\$0	\$0	\$0

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Streets Fleet Replacement - Tandem					
Project Category	Streets/Traffic					
Department	0920 - STREETS	Approved Project				
Project in Ward	Not Applicable					
Project Description Replace Unit 1480, a 1991 tandem.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	200,000	0	0	0	0
Infrastructure	0	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$0	\$200,000	\$0	\$0	\$0	\$0

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Streets Fleet Replacement - Tandem					
Project Category	Streets/Traffic, Vehicle					
Department	0920 - STREETS	Approved Project				
Project in Ward	Not Applicable					
Project Description Replace Unit 1591, a 2002 tandem.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	200,000	0	0	0
Infrastructure	0	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$0	\$0	\$200,000	\$0	\$0	\$0

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Survey of Lake #1 - Lots and Rights-of-Way					
Project Category	Parks & Rec, Public Facilities, Utilities, Streets/Traffic, Twin Lakes - Covers multiple categories					
Department	0810 - ENGINEERING	Approved Project				
Project in Ward	Ward 2					
Project Description Survey the lots, easements, and rights-of-way at the Shawnee Twin Lakes #1.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	80,000	80,000	80,000	80,000	80,000	0
Total	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000	\$0

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Switch Replacement		
Project Category	IT - Equipment		
Department	0230 - INFORMATION TECHNOLOGY	Approved Project	
Project in Ward	Not Applicable		
Project Description Replace switches that are more than 10 years old to avoid failure and prolonged network outages. Current shipping times range from 6-12 months.			

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$27,000	\$66,000	\$13,000	\$0	\$66,000	\$200,000
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$27,000	\$66,000	\$13,000	\$0	\$66,000	\$200,000

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Tractor Replacement					
Project Category	Parks & Rec					
Department	0940 - PARKS	Approved Project				
Project in Ward	Not Applicable					
Project Description Replace 1981 John Deere tractor for right-of-way and lakeside maintenance.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$50,000	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$50,000	\$0	\$0	\$0	\$0	\$0

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Traffic Fleet Replacement					
Project Category	Streets/Traffic					
Department	0930 - TRAFFIC CONTROL	Approved Project				
Project in Ward	Not Applicable					
Project Description Replace 2012 3/4-ton service truck.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	70,000	0	0	0	0
Infrastructure	0	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$0	\$70,000	\$0	\$0	\$0	\$0

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Traffic Fleet Replacement - Bucket Truck					
Project Category	Streets/Traffic					
Department	0930 - TRAFFIC CONTROL	Approved Project				
Project in Ward	Not Applicable					
Project Description Replace 2006 bucket truck.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	150,000	0	0	0
Infrastructure	0	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$0	\$0	\$150,000	\$0	\$0	\$0

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Wood Chipper Purchase					
Project Category	Parks & Rec					
Department	0940 - PARKS	Approved Project				
Project in Ward	Not Applicable					
Project Description Purchase wood chipper to dispose of vegetation debris and tree limbs on City properties.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$35,000	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$35,000	\$0	\$0	\$0	\$0	\$0

Street Improvement Fund 302

The Street Improvement Fund accounts for the construction or major reconstruction of street projects, economic development or debt service. The fund's major funding source is sales tax.

City of Shawnee

FY 2024-2028 Capital Improvement Plan

302 - STREET IMPROVEMENT FUND

Project Title	FY2024	FY2025	FY 2026	FY 2027	FY 2028	FY29-33
45th Street Widening (Phase 2)	\$0	\$0	\$0	\$0	\$0	\$9,650,000
Belcher Road Bridge Rehabilitation or Replacement	\$0	\$150,000	\$325,000	\$0	\$0	\$3,000,000
Bell Street Reconstruction and Widening (Phase 1)	\$	\$760,000	\$0	\$0	\$0	\$0
Bell Street Reconstruction and Widening (Phase 2)	\$0	\$80,000	\$1,000,000	\$	\$0	\$0
Clearpond Road Culvert Replacement	\$605,000	\$0	\$0	\$0	\$0	\$0
Daley Lane, Nix Allen Road, and Terrell Road Overlay	\$0	\$0	\$0	\$0	\$400,000	\$0
Elbert Drive Overlay	\$0	\$0	\$0	\$0	\$0	\$200,000
Federal Street and Center Street Reconstruction	\$0	\$910,000	\$0	\$0	\$0	\$0
Garrett's Lake Road Reconstruction and Widening	\$0	\$0	\$0	\$0	\$0	\$7,550,000
Harrison Avenue and Farrall Street Sidewalk Project	\$0	\$0	\$0	\$0	\$0	\$1,200,000

Project Title	FY2024	FY2025	FY 2026	FY 2027	FY 2028	FY29-33
Homer Lane Road Bridge Rehabilitation or Replacement	\$0	\$0	\$0	\$0	\$0	\$3,450,000
Independence Street Reconstruction	\$0	\$0	\$0	\$450,000	\$0	\$0
Katie Drive Reconstruction	\$230,000	\$0	\$0	\$0	\$0	\$0
Kickapoo Avenue (North) Resurfacing and Widening	\$0	\$0	\$0	\$0	\$0	\$5,050,000
Kickapoo Spur and Pottenger Avenue Storm Sewer Replacement	\$175,000	\$0	\$0	\$0	\$0	\$0
Leo Street Reconstruction	\$0	\$0	\$50,000	\$1,000,000	\$0	\$0
Main Street Bridge Replacement	\$1,800,000	\$0	\$0	\$0	\$0	\$0
McKinley Avenue Bridge Replacement	\$0	\$0	\$0	\$0	\$0	\$2,300,000
Northridge Storm Sewer Replacement	\$100,000	\$0	\$0	\$0	\$0	\$0
Shawnee Twin Lakes - Roads Resurfacing and Widening	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,500,000
Sign Machine Purchase	\$25,000	\$0	\$0	\$0	\$0	\$0
Streets Equipment Purchase - Asphalt Machine	\$150,000	\$0	\$0	\$0	\$0	\$0
Traffic Signal Control Cabinet Replacement	\$150,000	\$0	\$0	\$0	\$0	\$0

Project Title	FY2024	FY2025	FY 2026	FY 2027	FY 2028	FY29-33
Traffic Signal Control Communications Upgrade	\$160,000	\$0	\$0	\$0	\$0	\$0
Union Street Resurfacing and Widening	\$0	\$0	\$0	\$320,000	\$1,700,000	\$0
Wallace Street Sidewalk Project	\$0	\$160,000	\$500,000	\$0	\$0	\$0
Westech Road Overlay	\$0	\$0	\$0	\$0	\$0	\$750,000
Total	\$3,695,000	\$2,360,000	\$2,175,000	\$2,070,000	\$2,400,000	\$34,650,000

Total record count: 27

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	45th Street Widening (Phase 2)					
Project Category	Streets/Traffic					
Department	0920 - STREETS	Future Project				
Project in Ward	Ward 1					
Project Description Reconstruct and widen 45th Street. This second phase extends from west of Union Avenue to Bryan Avenue.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	9,000,000
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	300,000
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	350,000
Total	\$0	\$0	\$0	\$0	\$0	\$9,650,000

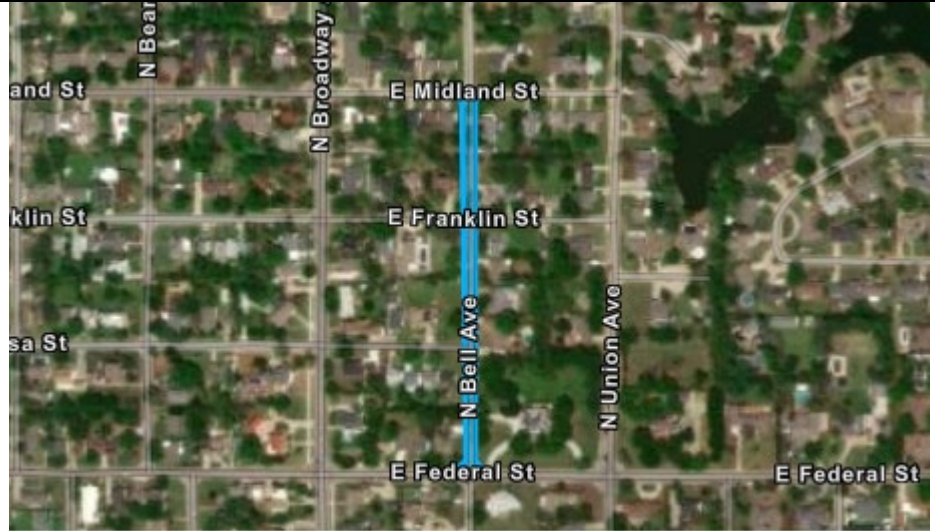
City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Belcher Road Bridge Rehabilitation or Replacement		 Maxar, Microsoft Esri Community Maps Contributors, Texas P... Powered by Esri			
Project Category	Streets/Traffic					
Department	0920 - STREETS	Approved Project				
Project in Ward	Ward 2					
Project Description Rehabilitate or replace the Belcher Road bridge over the Shawnee Twin Lakes #1 spillway, which was constructed in 1960 and consists of eight 40-foot steel girder spans.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	3,000,000
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	150,000	325,000	0	0	0
Total	\$0	\$150,000	\$325,000	\$0	\$0	\$3,000,000

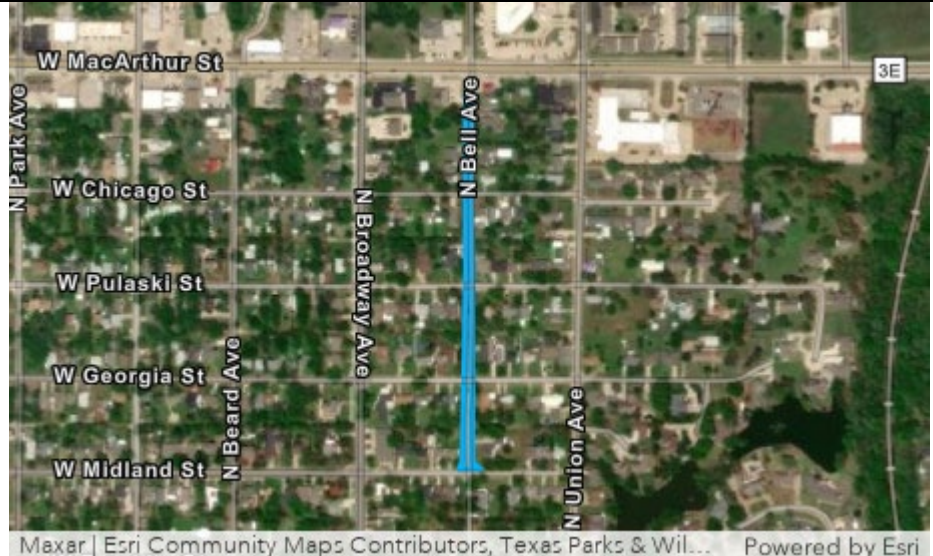
City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Bell Street Reconstruction and Widening (Phase 1)		 Maxar Esri Community Maps Contributors, Texas Parks & Wil... Powered by Esri			
Project Category	Streets/Traffic					
Department	0920 - STREETS	Approved Project				
Project in Ward	Ward 1					
Project Description Reconstruct and widen Bell Street, from Midland Street to Federal Street.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure		700,000	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services		60,000	0	0	0	0
Total	\$	\$760,000	\$0	\$0	\$0	\$0

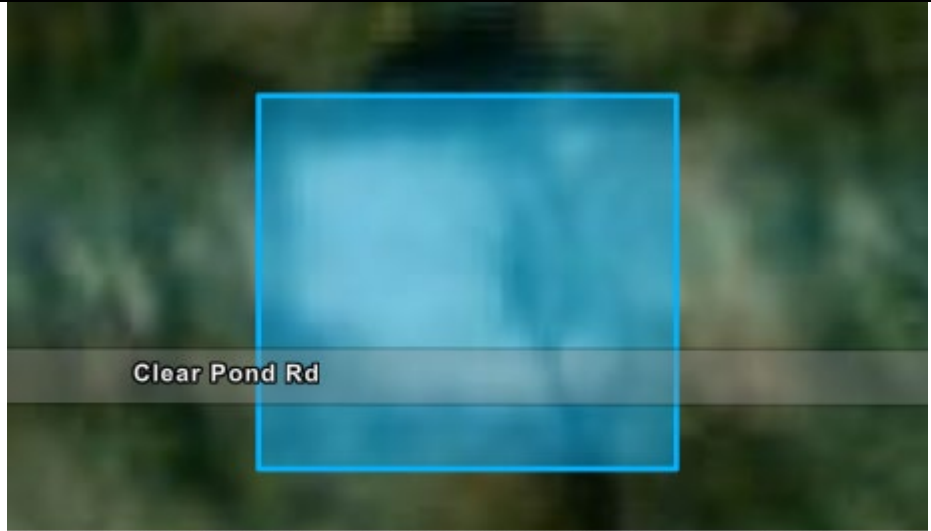
City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Bell Street Reconstruction and Widening (Phase 2)					
Project Category	Streets/Traffic					
Department	0920 - STREETS	Approved Project				
Project in Ward	Ward 1					
Project Description Reconstruct and widen Bell Street, from Highland Street to Midland Street.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	1,000,000		0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	80,000	0	0	0	0
Total	\$0	\$80,000	\$1,000,000	\$	\$0	\$0

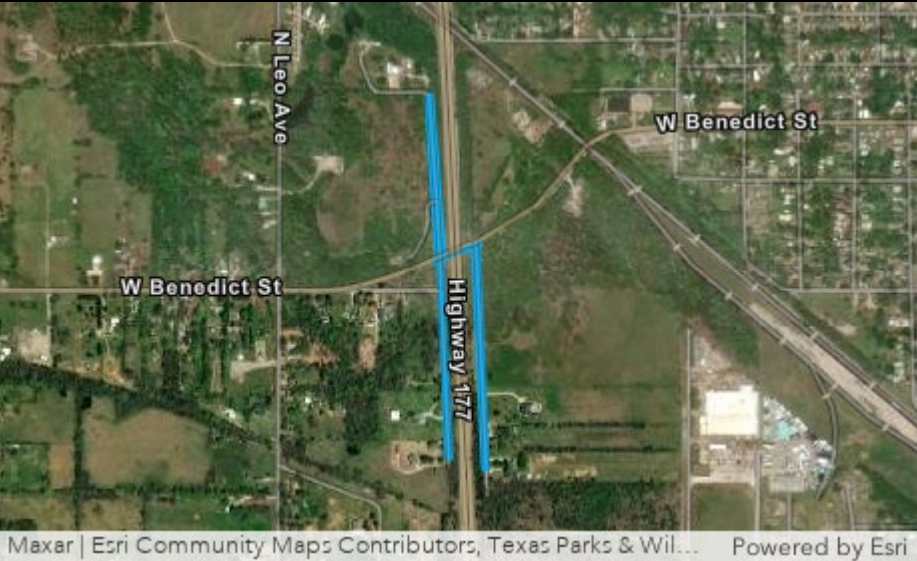
City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Clearpond Road Culvert Replacement					
Project Category	Streets/Traffic					
Department	0920 - STREETS	Approved Project				
Project in Ward	Ward 2					
Project Description Replace failed culvert under Clearpond Road leading to Shawnee Twin Lakes #1. Remove the corrugated metal pipe (CMP) tinhorn, stabilize the base, and construct a reinforced concrete box (RCB) structure on a geotechnically designed base.						
Maxar, Microsoft Esri Community Maps Contributors, Texas P... Powered by Esri						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	500,000	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	105,000	0	0	0	0	0
Total	\$605,000	\$0	\$0	\$0	\$0	\$0

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Daley Lane, Nix Allen Road, and Terrell Road Overlay					
Project Category	Streets/Traffic					
Department	0920 - STREETS	Approved Project				
Project in Ward	Ward 2, Ward 3					
Project Description Overlay existing gravel roads with asphalt.						
Maxar Esri Community Maps Contributors, Texas Parks & Wil... Powered by Esri						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	400,000	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$400,000	\$0

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Elbert Drive Overlay					
Project Category	Streets/Traffic					
Department	0920 - STREETS	Future Project				
Project in Ward	Ward 1					
Project Description Overlay existing gravel road with asphalt, from MacArthur Street to north end of roadway.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	200,000
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$200,000

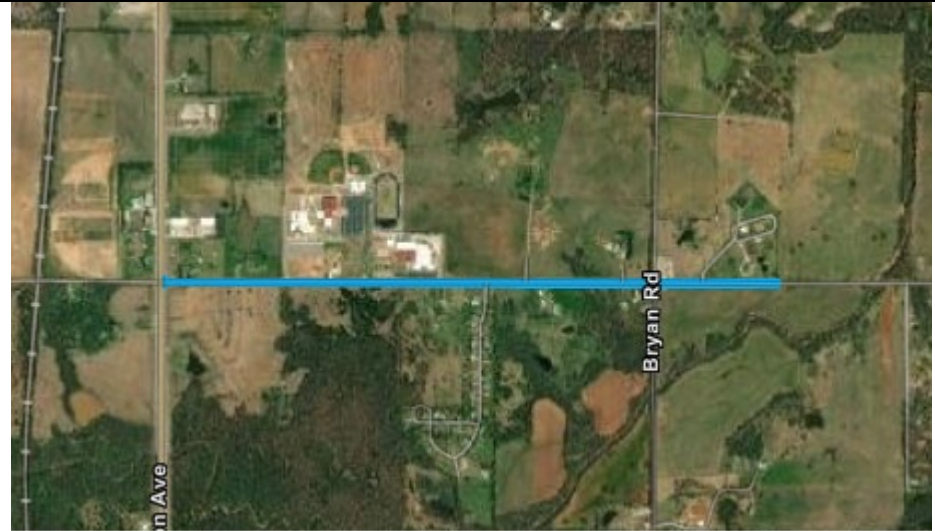
City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Federal Street and Center Street Reconstruction					
Project Category	Streets/Traffic					
Department	0920 - STREETS	Approved Project				
Project in Ward	Ward 1, Ward 5					
Project Description Reconstruct Federal Street and Center Street, from Harrison Avenue to Oak Hill Road.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	825,000	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	85,000	0	0	0	0
Total	\$0	\$910,000	\$0	\$0	\$0	\$0

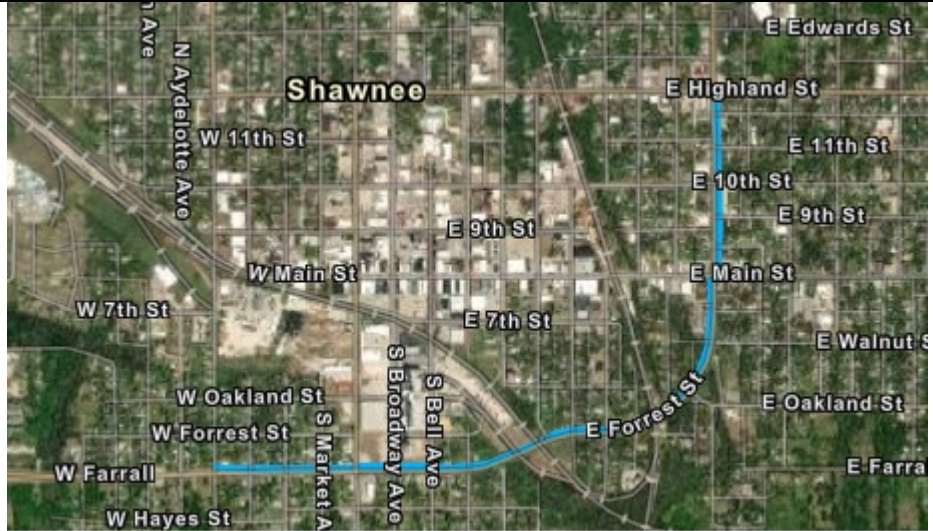
City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Garrett's Lake Road Reconstruction and Widening					
Project Category	Streets/Traffic					
Department	0920 - STREETS	Future Project				
Project in Ward	Ward 1					
Project Description Reconstruct and widen Garrett's Lake Road, from Harrison Avenue east to the City limits.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	7,000,000
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	200,000
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	350,000
Total	\$0	\$0	\$0	\$0	\$0	\$7,550,000

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Harrison Avenue and Farrall Street Sidewalk Project					
Project Category	Streets/Traffic					
Department	0810 - ENGINEERING	Future Project				
Project in Ward	Ward 3					
Project Description Add pedestrian facilities along the Harrison and Farrall Street corridor, from the Harrison and Highland intersection to the Kickapoo and Farrall intersection.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	1,000,000
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	200,000
Total	\$0	\$0	\$0	\$0	\$0	\$1,200,000

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Homer Lane Road Bridge Rehabilitation or Replacement		 Maxar, Microsoft Esri Community Maps Contributors, Texas P... Powered by Esri			
Project Category	Streets/Traffic					
Department	0920 - STREETS	Future Project				
Project in Ward	Ward 2					
Project Description						
Rehabilitate or replace the Homer Lane Road bridge over the canal that connects Shawnee Twin Lakes #1 and #2; the bridge was constructed in 1981 and consists of 35-foot steel I-beam spans.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	3,000,000
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	450,000
Total	\$0	\$0	\$0	\$0	\$0	\$3,450,000

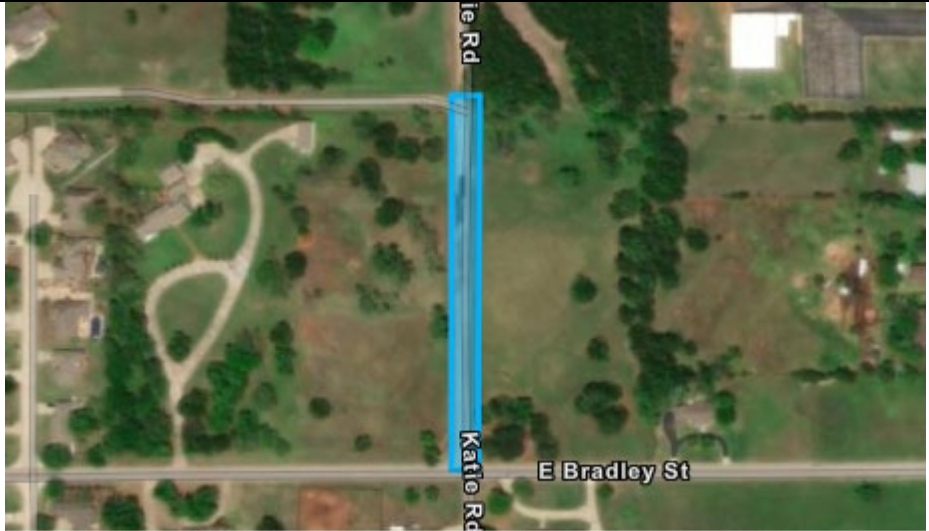
City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Independence Street Reconstruction					
Project Category	Streets/Traffic					
Department	0920 - STREETS	Approved Project				
Project in Ward	Ward 5					
Project Description Reconstruct Independence Street, from east of Arapaho Drive to Bryan Avenue.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	400,000	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	50,000	0	0
Total	\$0	\$0	\$0	\$450,000	\$0	\$0

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Katie Drive Reconstruction					
Project Category	Streets/Traffic					
Department	0920 - STREETS	Approved Project				
Project in Ward	Ward 1					
Project Description Reconstruct Katie Drive, from Bradley Street north to the end of public right-of-way.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	200,000	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	30,000	0	0	0	0	0
Total	\$230,000	\$0	\$0	\$0	\$0	\$0

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Kickapoo Avenue (North) Resurfacing and Widening					
Project Category	Streets/Traffic					
Department	0920 - STREETS	Future Project				
Project in Ward	Ward 1, Ward 6					
Project Description Resurface and widen Kickapoo Street, from the Shawnee Mall to Garrett's Lake Road.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	4,500,000
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	150,000
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	400,000
Total	\$0	\$0	\$0	\$0	\$0	\$5,050,000

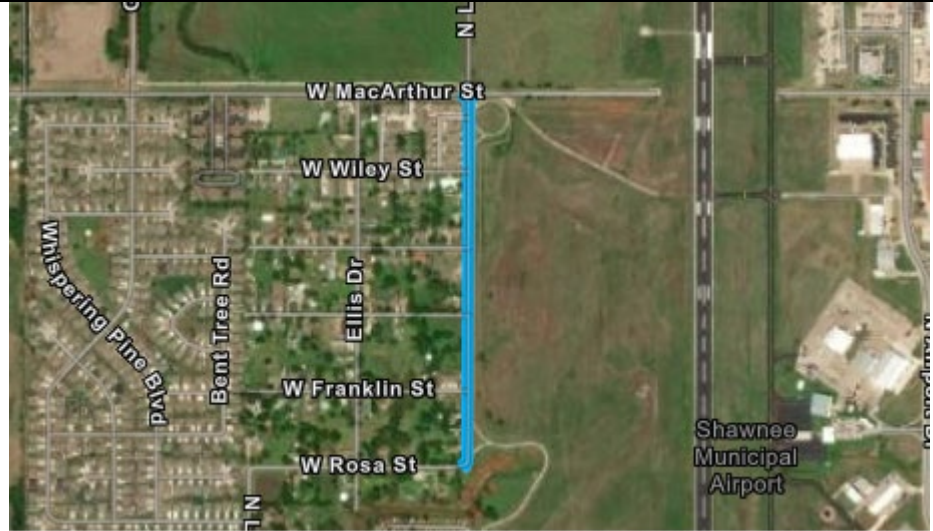
City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Kickapoo Spur and Pottenger Avenue Storm Sewer Replacement		 Maxar, Microsoft Esri Community Maps Contributors, Texas P... Powered by Esri			
Project Category	Stormwater					
Department	0920 - STREETS	Approved Project				
Project in Ward	Ward 2					
Project Description Remove and replace the failing storm sewer system at the intersection of Kickapoo Spur and Pottenger Avenue.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	175,000	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$175,000	\$0	\$0	\$0	\$0	\$0

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Leo Street Reconstruction					
Project Category	Streets/Traffic					
Department	0920 - STREETS	Approved Project				
Project in Ward	Ward 6					
Project Description Reconstruct and widen Leo Street, from Rosa Street to MacArthur Street.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	1,000,000	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	50,000	0	0	0
Total	\$0	\$0	\$50,000	\$1,000,000	\$0	\$0

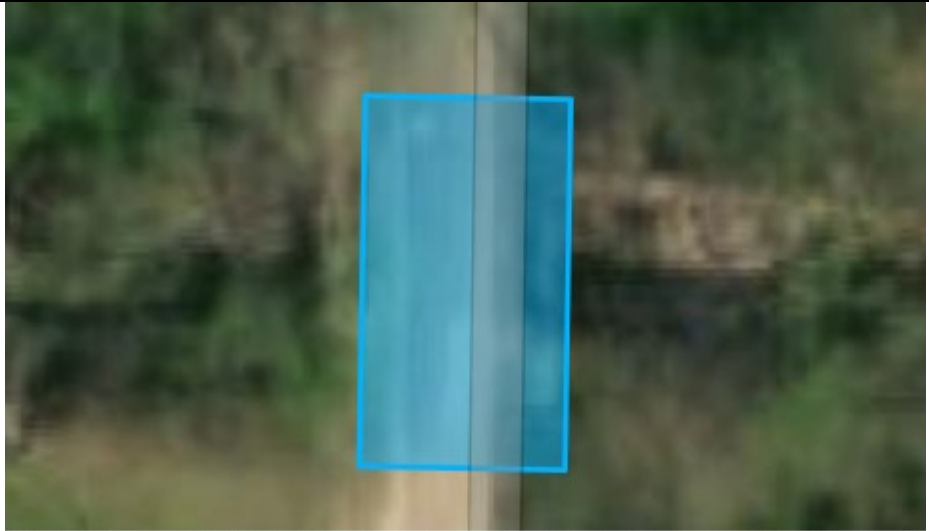
City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Main Street Bridge Replacement		 Maxar, Microsoft Esri Community Maps Contributors, Texas P... Powered by Esri			
Project Category	Streets/Traffic					
Department	0920 - STREETS	Ongoing Project				
Project in Ward	Ward 3					
Project Description Remove and replace the Main Street bridge over Shawnee Creek, just west of Tucker Ave.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	1,800,000	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$1,800,000	\$0	\$0	\$0	\$0	\$0

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	McKinley Avenue Bridge Replacement					
Project Category	Streets/Traffic					
Department	0920 - STREETS	Future Project				
Project in Ward	Ward 3					
Project Description Remove and replace the McKinley Avenue bridge over Shawnee Creek, just south of Main St.						
Maxar, Microsoft Esri Community Maps Contributors, Texas P... Powered by Esri						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	2,000,000
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	300,000
Total	\$0	\$0	\$0	\$0	\$0	\$2,300,000

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Northridge Storm Sewer Replacement					
Project Category	Stormwater					
Department	0920 - STREETS	Approved Project				
Project in Ward	Ward 1					
Project Description Remove and replace the failing storm sewer system from Northridge Road west to the edge of Northridge Section 6.						
Maxar, Microsoft Esri Community Maps Contributors, Texas P... Powered by Esri						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	100,000	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$100,000	\$0	\$0	\$0	\$0	\$0

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Shawnee Twin Lakes - Roads Resurfacing and Widening					
Project Category	Streets/Traffic					
Department	0920 - STREETS	Approved Project				
Project in Ward	Ward 2					
Project Description Resurface and widen select gravel and asphalt roadways at the Shawnee Twin Lakes; surface treatments will be based on existing roadway conditions and previous treatments.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	300,000	300,000	300,000	300,000	300,000	1,500,000
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,500,000

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Sign Machine Purchase					
Project Category	Streets/Traffic					
Department	0930 - TRAFFIC CONTROL	Approved Project				
Project in Ward	Not Applicable					
Project Description Purchase a larger-capacity sign machine.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$25,000	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$25,000	\$0	\$0	\$0	\$0	\$0

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Streets Equipment Purchase - Asphalt Machine					
Project Category	Streets/Traffic					
Department	0920 - STREETS	Approved Project				
Project in Ward	Not Applicable					
Project Description Purchase an asphalt laying machine to increase in-house capacity to resurface neighborhood roadways.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$150,000	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$150,000	\$0	\$0	\$0	\$0	\$0

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Traffic Signal Control Cabinet Replacement					
Project Category	Streets/Traffic					
Department	0930 - TRAFFIC CONTROL	Approved Project				
Project in Ward	Not Applicable					
Project Description Continue traffic signal control cabinet replacement program.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$150,000	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$150,000	\$0	\$0	\$0	\$0	\$0

City of Shawnee

FY 2024-2028 Capital Improvement Plan

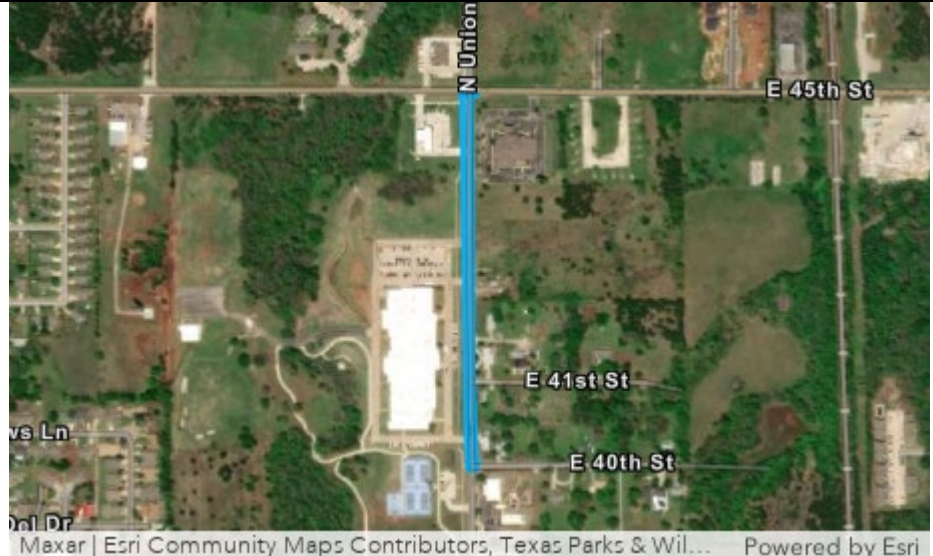
Project Title	Traffic Signal Control Communications Upgrade	
Project Category	Streets/Traffic	
Department	0930 - TRAFFIC CONTROL	Approved Project
Project in Ward	Ward 1, Ward 2, Ward 3, Ward 4, Ward 5, Ward 6	
Project Description Extend fiber-based communication to existing traffic signal control cabinets to replace current cellular modems, and upgrade remote viewing software at the City's Traffic Operations Center.		



	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$70,000	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	20,000	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	70,000	0	0	0	0	0
Total	\$160,000	\$0	\$0	\$0	\$0	\$0

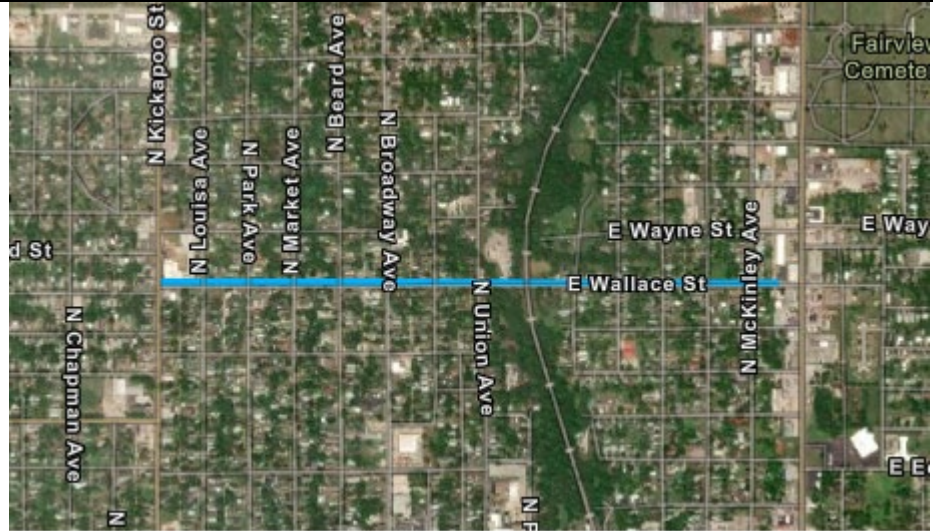
City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Union Street Resurfacing and Widening					
Project Category	Streets/Traffic					
Department	0920 - STREETS	Approved Project				
Project in Ward	Ward 1					
Project Description Resurface and widen Union Street, from 45th Street to 40th Street.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	1,700,000	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	100,000	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	220,000	0	0
Total	\$0	\$0	\$0	\$320,000	\$1,700,000	\$0

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Wallace Street Sidewalk Project					
Project Category	Streets/Traffic					
Department	0810 - ENGINEERING	Approved Project				
Project in Ward	Ward 2, Ward 4, Ward 5					
Project Description Add a pedestrian facility on the north side of Wallace Street, from Kickapoo Street to Harrison Street.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	500,000	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	50,000	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	110,000	0	0	0	0
Total	\$0	\$160,000	\$500,000	\$0	\$0	\$0

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Westtech Road Overlay					
Project Category	Streets/Traffic					
Department	0920 - STREETS	Future Project				
Project in Ward	Ward 6					
Project Description Overlay existing gravel road with asphalt, from Kickapoo Avenue west to the City limits.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	750,000
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$750,000

2018 Capital Improvement Fund 303

The 2018 Capital Improvement Fund accounts for the addition half-cent sales tax that was passed in June 2018. The proceeds are to be used for capital improvements, specifically public safety, parks and public facilities and streets.

City of Shawnee

FY 2024-2028 Capital Improvement Plan

303 - 2018 CAPITAL IMPROVEMENT FUND

Project Title	FY2024	FY2025	FY 2026	FY 2027	FY 2028	FY29-33
Auditorium / Senior Center Gym Floor Replacement	\$110,000	\$0	\$0	\$0	\$0	\$0
Auditorium / Senior Center Roof Replacement	\$975,000	\$0	\$0	\$0	\$0	\$0
Auditorium / Senior Center Stage Floor Repair	\$50,000	\$0	\$0	\$0	\$0	\$0
Heart of Oklahoma Expo Center Enhancements and Remodel	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$0
Highland Sidewalk Project	\$1,110,000	\$0	\$0	\$0	\$0	\$0
Library HVAC Replacement #1	\$25,000	\$0	\$0	\$0	\$0	\$0
Library HVAC Replacement #2	\$25,000	\$0	\$0	\$0	\$0	\$0
Library Restroom Remodel	\$50,000	\$0	\$0	\$0	\$0	\$0
Library Roof Replacement	\$0	\$150,000	\$0	\$0	\$0	\$0
Santa Fe Depot Roof and Remodel	\$338,280	\$0	\$0	\$0	\$0	\$0
Station #3 Remodel	\$2,000,000	\$0	\$0	\$0	\$0	\$0
Woodland Veterans Park Update	\$4,400,000	\$0	\$0	\$0	\$0	\$0
Total	\$9,183,280	\$250,000	\$100,000	\$100,000	\$100,000	\$0

Total record count: 12

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Auditorium / Senior Center Gym Floor Replacement		 Maxar, Microsoft Esri Community Maps Contributors, Texas P... Powered by Esri			
Project Category	Parks & Rec, Public Facilities					
Department	1120 - RECREATION	Approved Project				
Project in Ward	Ward 3					
Project Description Replace the gym floor at the Auditorium / Senior Center.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	110,000	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$110,000	\$0	\$0	\$0	\$0	\$0

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Auditorium / Senior Center Roof Replacement		 Maxar, Microsoft Esri Community Maps Contributors, Texas P... Powered by Esri			
Project Category	Public Facilities					
Department	1120 - RECREATION	Approved Project				
Project in Ward	Ward 3					
Project Description Replace the roof at the Auditorium / Senior Center.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	975,000	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$975,000	\$0	\$0	\$0	\$0	\$0

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Auditorium / Senior Center Stage Floor Repair		 Maxar, Microsoft Esri Community Maps Contributors, Texas P... Powered by Esri			
Project Category	Parks & Rec, Public Facilities					
Department	1120 - RECREATION	Approved Project				
Project in Ward	Ward 3					
Project Description Repair the stage floor at the Auditorium / Senior Center.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	50,000	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$50,000	\$0	\$0	\$0	\$0	\$0

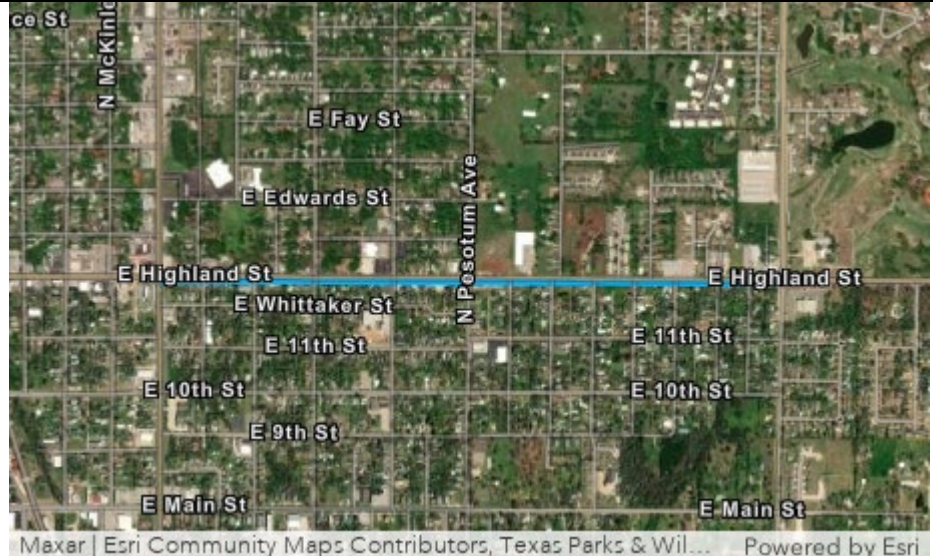
City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Heart of Oklahoma Expo Center Enhancements and Remodel					
Project Category	Public Facilities					
Department	1210 - EXPO CENTER	Ongoing Project				
Project in Ward	Ward 6					
Project Description Continue facility updates at the Shawnee Heart of Oklahoma Expo Center.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	100,000	100,000	100,000	100,000	100,000	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$0

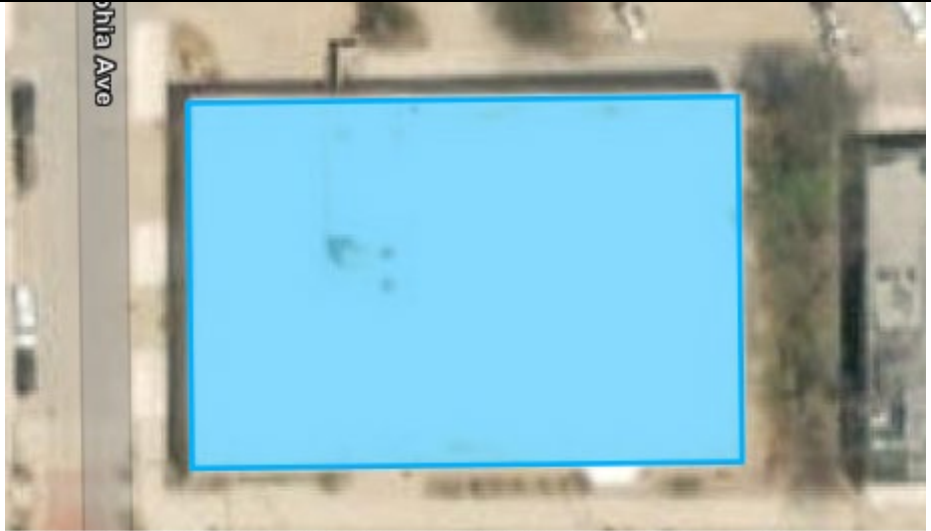
City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Highland Sidewalk Project					
Project Category	Streets/Traffic					
Department	0810 - ENGINEERING	Ongoing Project				
Project in Ward	Ward 3, Ward 4					
Project Description Add pedestrian facility on the south side of Highland Street, from Harrison Street to Bryan Street.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	1,000,000	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	110,000	0	0	0	0	0
Total	\$1,110,000	\$0	\$0	\$0	\$0	\$0

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Library HVAC Replacement #1		 Maxar, Microsoft Esri Community Maps Contributors, Texas P... Powered by Esri			
Project Category	Public Facilities					
Department	1110 - LIBRARY	Approved Project				
Project in Ward	Ward 3					
Project Description Replace HVAC unit at the Shawnee Public Library.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	25,000	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$25,000	\$0	\$0	\$0	\$0	\$0

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Library HVAC Replacement #2					
Project Category	Public Facilities					
Department	1110 - LIBRARY	Approved Project				
Project in Ward	Ward 3					
Project Description Replace HVAC unit at the Shawnee Public Library.						
Maxar, Microsoft Esri Community Maps Contributors, Texas P... Powered by Esri						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	25,000	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$25,000	\$0	\$0	\$0	\$0	\$0

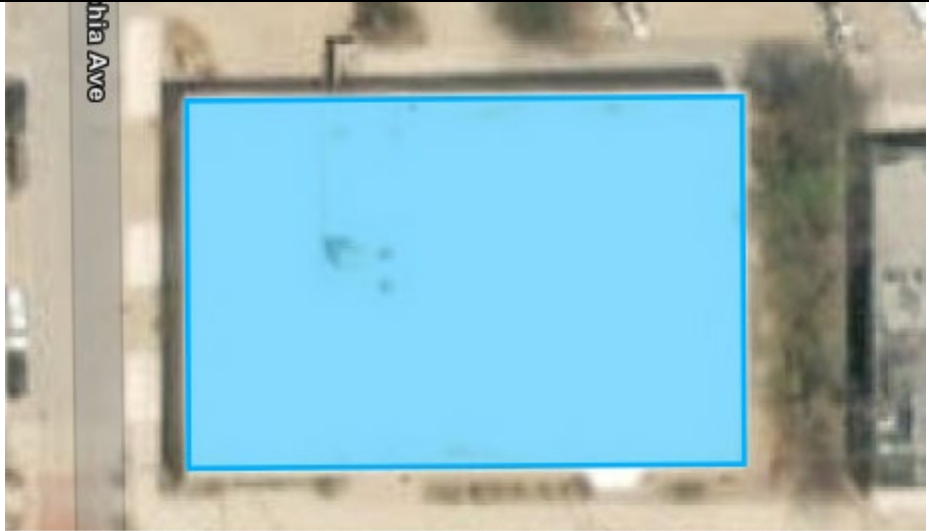
City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Library Restroom Remodel		 Maxar, Microsoft Esri Community Maps Contributors, Texas P... Powered by Esri			
Project Category	Public Facilities					
Department	1110 - LIBRARY	Approved Project				
Project in Ward	Ward 3					
Project Description Remodel restrooms at the Shawnee Public Library to update and reduce vandalism.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	50,000	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$50,000	\$0	\$0	\$0	\$0	\$0

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Library Roof Replacement		 Maxar, Microsoft Esri Community Maps Contributors, Texas P... Powered by Esri			
Project Category	Public Facilities					
Department	1110 - LIBRARY	Approved Project				
Project in Ward	Ward 3					
Project Description Replace the roof at the Shawnee Public Library.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	150,000	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$0	\$150,000	\$0	\$0	\$0	\$0

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Santa Fe Depot Roof and Remodel					
Project Category	Public Facilities					
Department	0510 - COMMUNITY DEVELOPMENT	Ongoing Project				
Project in Ward	Ward 3					
Project Description Rehabilitate or replace the Santa Fe Depot roof and remodel the Depot's interior.						
Maxar, Microsoft Esri Community Maps Contributors, Texas P... Powered by Esri						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	338,280	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$338,280	\$0	\$0	\$0	\$0	\$0

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Station #3 Remodel					
Project Category	Public Safety					
Department	0720 - FIRE SUPPRESSION	Ongoing Project				
Project in Ward	Ward 1					
Project Description Remodel and upgrade Fire Station #3.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	1,800,000	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	200,000	0	0	0	0	0
Total	\$2,000,000	\$0	\$0	\$0	\$0	\$0

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Woodland Veterans Park Update					
Project Category	Parks & Rec					
Department	0940 - PARKS	Ongoing Project				
Project in Ward	Ward 3					
Project Description Update Woodland Veterans Park (WVP) to include new playgrounds, restrooms, an amphitheater, tennis and pickleball courts, arts area, food truck area, and increased parking.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	4,400,000	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$4,400,000	\$0	\$0	\$0	\$0	\$0

Street Improvement
Fund 302
&
2018 Capital Improvement
Fund 303

City of Shawnee

FY 2024-2028 Capital Improvement Plan

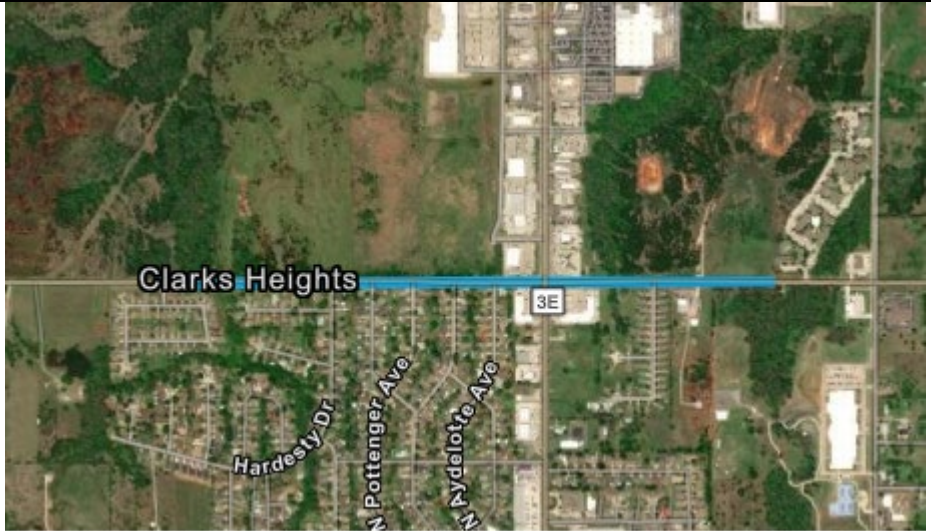
302 - STREET IMPROVEMENT FUND, 303 - 2018 CAPITAL IMPROVEMENT FUND, OTHER FUNDING

Project Title	FY2024	FY2025	FY 2026	FY 2027	FY 2028	FY29-33
45th Street Widening (Phase 1)	\$580,000	\$6,210,000	\$2,550,000	\$0	\$0	\$0
Kickapoo Avenue (South) Reconstruction and Widening	\$0	\$0	\$0	\$0	\$0	\$0
Seal Coat, Overlay or Panel Replacement Project	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$7,500,000
Total	\$2,080,000	\$7,710,000	\$4,050,000	\$1,500,000	\$1,500,000	\$7,500,000

Total record count: 3

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	45th Street Widening (Phase 1)		 Maxar Esri Community Maps Contributors, Texas Parks & Wil... Powered by Esri			
Project Category	Streets/Traffic					
Department	0920 - STREETS	Ongoing Project				
Project in Ward	Ward 1, Ward 6					
Project Description Reconstruct and widen 45th Street. This first phase extends from Burning Wood Drive to west of Union Avenue.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	6,000,000	2,500,000	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	500,000	100,000	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	80,000	110,000	50,000	0	0	0
Total	\$580,000	\$6,210,000	\$2,550,000	\$0	\$0	\$0

City of Shawnee

FY 2024-2028 Capital Improvement Plan

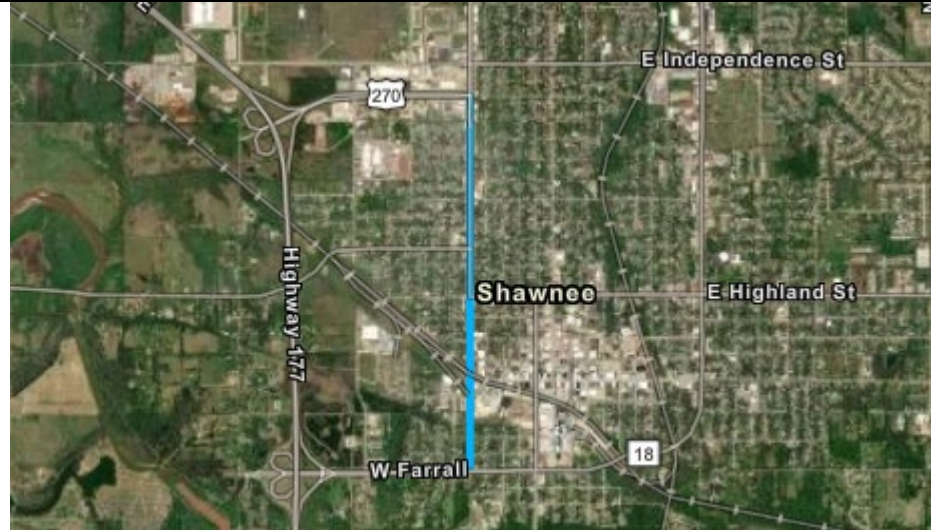
Project Title	Seal Coat, Overlay or Panel Replacement Project		
Project Category	Streets/Traffic		
Department	0920 - STREETS	Approved Project	
Project in Ward	Ward 1, Ward 2, Ward 3, Ward 4, Ward 5, Ward 6		
Project Description			
Provide routine maintenance activities, including crack seals, pothole fills, pavement patches, pressure pave, overlays, panel replacements, striping and pavement markings, and curb repair.			

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	7,500,000
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$7,500,000



City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Kickapoo Avenue (South) Reconstruction and Widening		 Earthstar Geographics Texas Parks & Wildlife, Esri, HERE, Gar... Powered by Esri			
Project Category	Streets/Traffic					
Department	0920 - STREETS	Ongoing Project				
Project in Ward	Not Applicable					
Project Description Reconstruct and widen Kickapoo Avenue, from the Kickapoo Spur to Farrall Street. (This is an Oklahoma Department of Transportation-sponsored project.)						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$0

American Rescue Plan Fund 304

Federal American Rescue Plan Act (ARPA) funds were received through a direct allocation from the U.S. Treasury, as well as through a non-competitive and a competitive grant application for State ARPA funds.

City of Shawnee

FY 2024-2028 Capital Improvement Plan

304 - AMERICAN RESCUE PLAN FUNDS

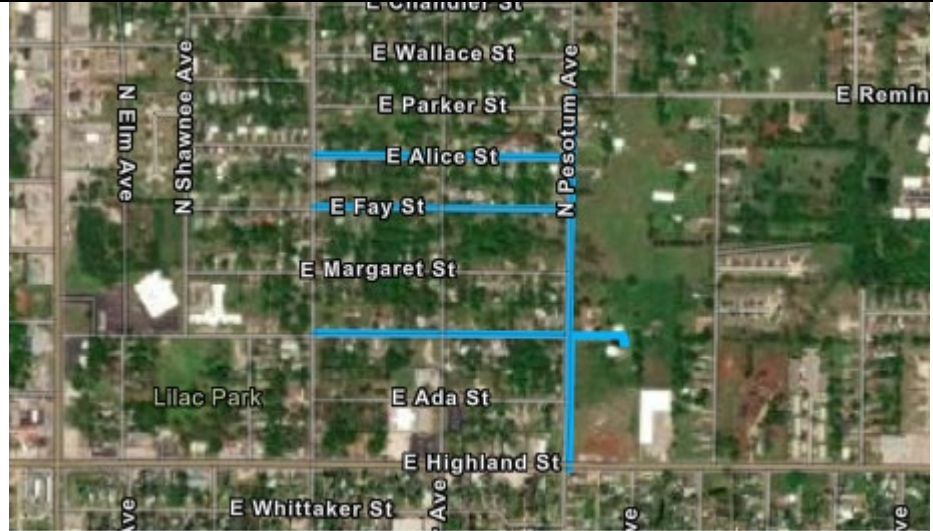
Project Title	FY2024	FY2025	FY 2026	FY 2027	FY 2028	FY29-33
Edwards, Fay, Alice, and Pesotum Water Line Project (ARPA-funded)	\$1,720,000	\$600,000	\$0	\$0	\$0	\$0
Hayes Street Water Line Project (ARPA-funded)	\$30,000	\$595,000	\$0	\$0	\$0	\$0
Highland Street Water Line Project (ARPA-funded)	\$150,000	\$1,740,000	\$0	\$0	\$0	\$0
Hoffman's Addition Water Line Project (ARPA-funded)	\$1,650,000	\$1,050,000	\$0	\$0	\$0	\$0
Independence Street and Center Avenue Water Line Project (ARPA-funded)	\$2,950,000	\$0	\$0	\$0	\$0	\$0
Lowe's Water Line Loop Project (ARPA-funded)	\$520,000	\$0	\$0	\$0	\$0	\$0
Marie Drive Water Line Project (ARPA-funded)	\$295,000	\$225,000	\$0	\$0	\$0	\$0
Midland Addition Water Line Project (ARPA-funded)	\$25,000	\$435,000	\$0	\$0	\$0	\$0

Project Title	FY2024	FY2025	FY 2026	FY 2027	FY 2028	FY29-33
Park Street Water Line Project (ARPA-funded)	\$2,600,000	\$0	\$0	\$0	\$0	\$0
Sewer Pipe Bursting (ARPA Funded)	\$1,145,000	\$0	\$0	\$0	\$0	\$0
Thomson Heights Addition Water Line Project (ARPA-funded)	\$2,100,000	\$375,000	\$0	\$0	\$0	\$0
Total	\$13,185,000	\$5,020,000	\$0	\$0	\$0	\$0

Total record count: 11

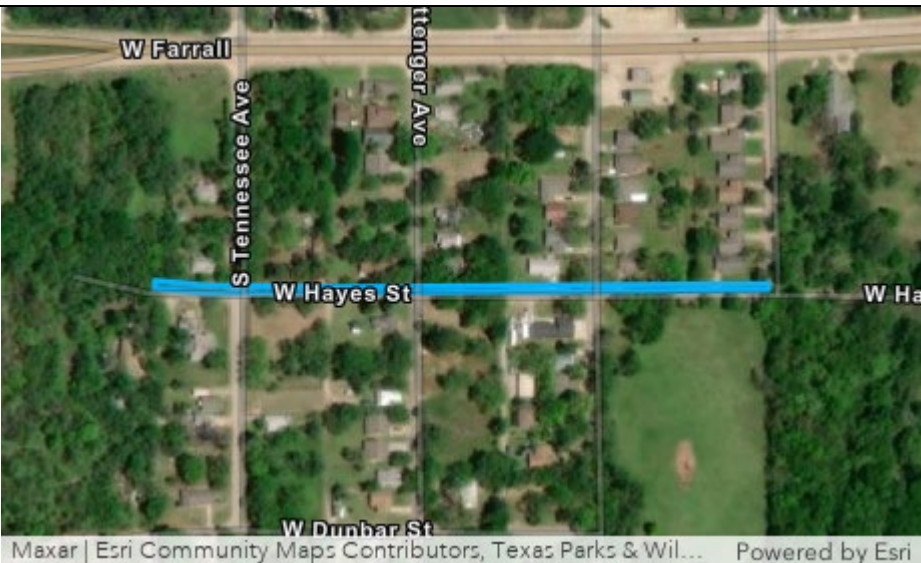
City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Edwards, Fay, Alice, and Pesotum Water Line Project (ARPA-funded)					
Project Category	Utilities					
Department	1040 - WATER DISTRIBUTION	Approved Project				
Project in Ward	Ward 4					
Project Description Replace and upsize waterlines to increase availability and reliability of water in the area.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	1,500,000	600,000	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	220,000	0	0	0	0	0
Total	\$1,720,000	\$600,000	\$0	\$0	\$0	\$0

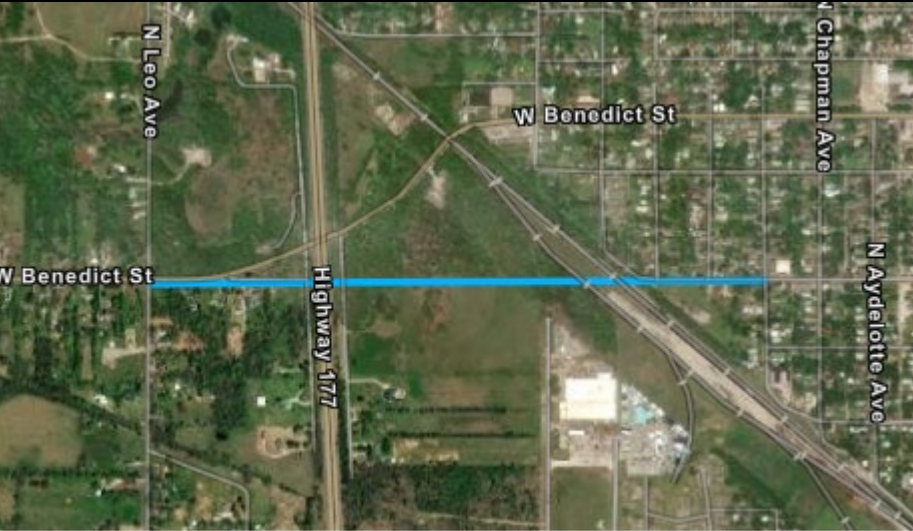
City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Hayes Street Water Line Project (ARPA-funded)		 Maxar Esri Community Maps Contributors, Texas Parks & Wil... Powered by Esri			
Project Category	Utilities					
Department	1040 - WATER DISTRIBUTION	Approved Project				
Project in Ward	Ward 3					
Project Description Replace and upsize waterlines to increase availability and reliability of water in the area. (West of Aydelotte Ave.)						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	550,000	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	30,000	45,000	0	0	0	0
Total	\$30,000	\$595,000	\$0	\$0	\$0	\$0

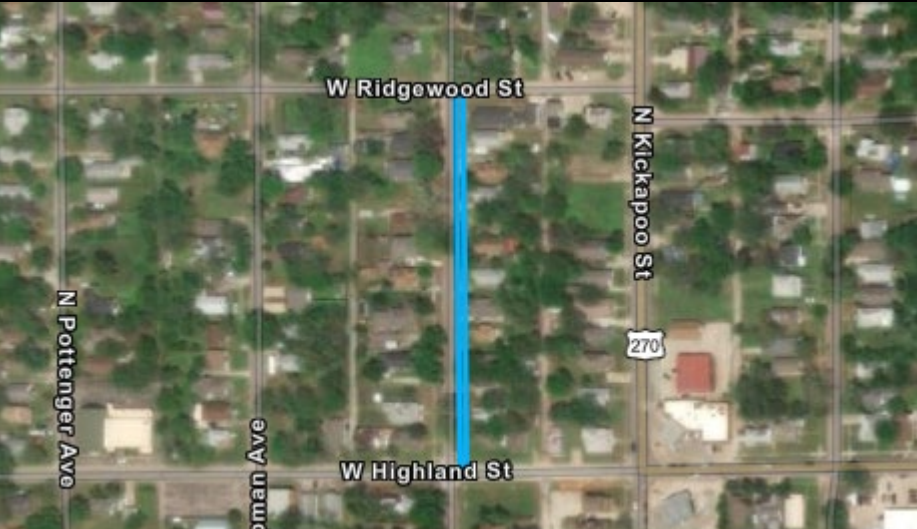
City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Highland Street Water Line Project (ARPA-funded)					
Project Category	Utilities					
Department	1040 - WATER DISTRIBUTION	Approved Project				
Project in Ward	Ward 3					
Project Description Replace and upsize waterlines to increase availability and reliability of water in the area. (N Pottenger Ave. to N Leo Ave.)						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	1,700,000	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	50,000	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	100,000	40,000	0	0	0	0
Total	\$150,000	\$1,740,000	\$0	\$0	\$0	\$0

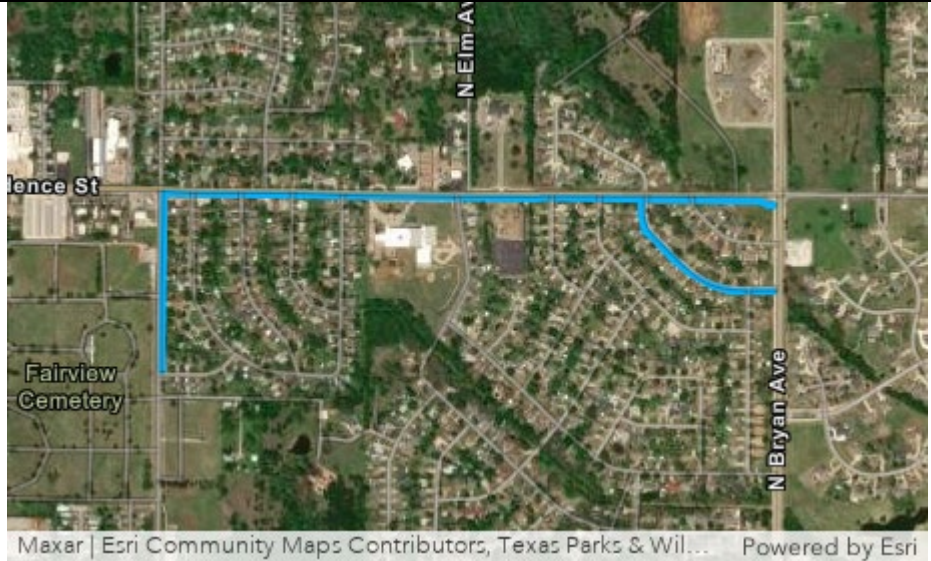
City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Hoffman's Addition Water Line Project (ARPA-funded)					
Project Category	Utilities					
Department	1040 - WATER DISTRIBUTION	Approved Project				
Project in Ward	Ward 3					
Project Description Replace and upsize waterlines to increase availability and reliability of water in the area. (Aydelotte Ave., from Ridgewood St. to Highland St.)						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	1,500,000	1,000,000	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	150,000	50,000	0	0	0	0
Total	\$1,650,000	\$1,050,000	\$0	\$0	\$0	\$0

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Independence Street and Center Avenue Water Line Project (ARPA-funded)					
Project Category	Utilities					
Department	1040 - WATER DISTRIBUTION	Approved Project				
Project in Ward	Ward 5					
Project Description Replace and upsize waterlines to increase availability and reliability of water in the area.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	2,800,000	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	150,000	0	0	0	0	0
Total	\$2,950,000	\$0	\$0	\$0	\$0	\$0

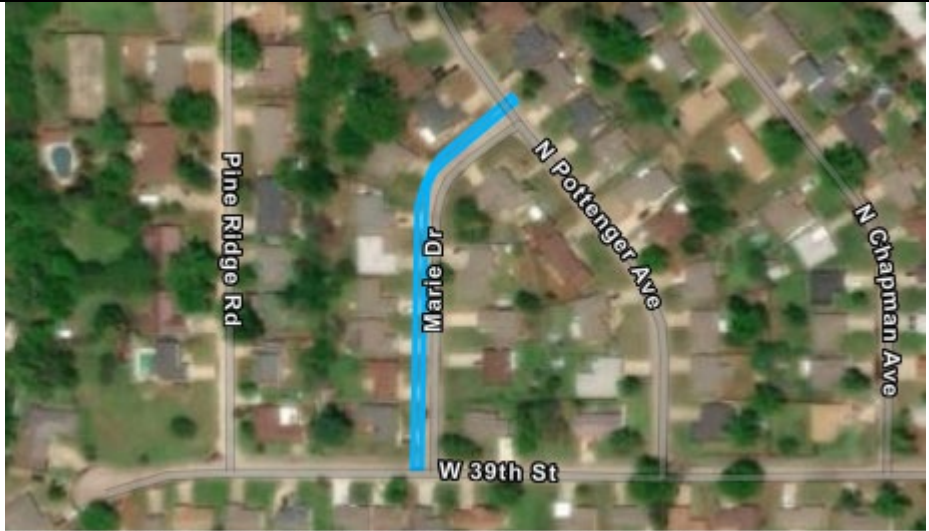
City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Lowe's Water Line Loop Project (ARPA-funded)					
Project Category	Utilities					
Department	1040 - WATER DISTRIBUTION	Approved Project				
Project in Ward	Ward 1					
Project Description Replace a segment of waterline and extend the existing waterline to create a loop. The project is designed to increase availability and reliability of water in the area and eliminate repetitive main breaks caused by water hammering.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	450,000	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	70,000	0	0	0	0	0
Total	\$520,000	\$0	\$0	\$0	\$0	\$0

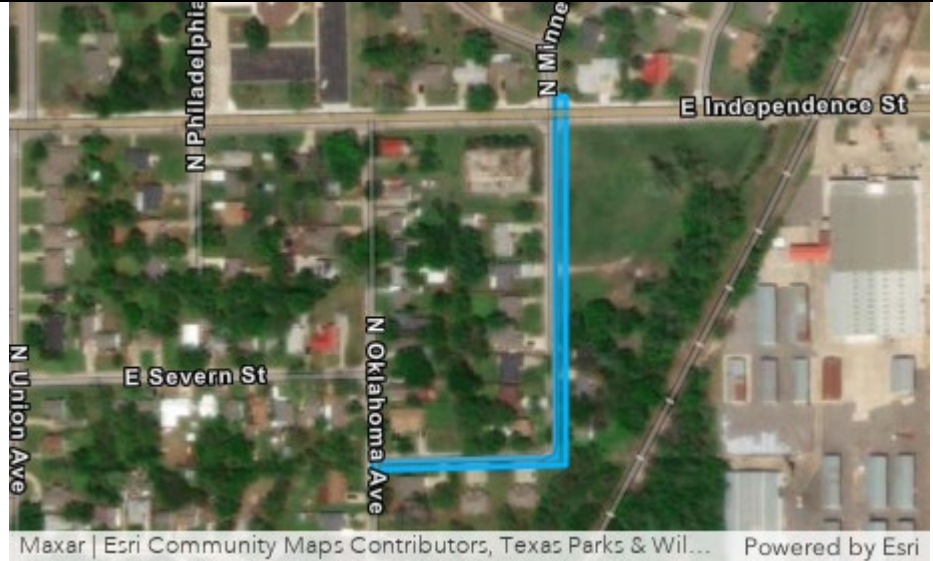
City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Marie Drive Water Line Project (ARPA-funded)		 Maxar Esri Community Maps Contributors, Texas Parks & Wil... Powered by Esri			
Project Category	Utilities					
Department	1040 - WATER DISTRIBUTION	Approved Project				
Project in Ward	Ward 6					
Project Description Replace and upsize waterlines to increase availability and reliability of water in the area. (39th St. to Pottenger Ave.)						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	225,000	225,000	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	70,000	0	0	0	0	0
Total	\$295,000	\$225,000	\$0	\$0	\$0	\$0

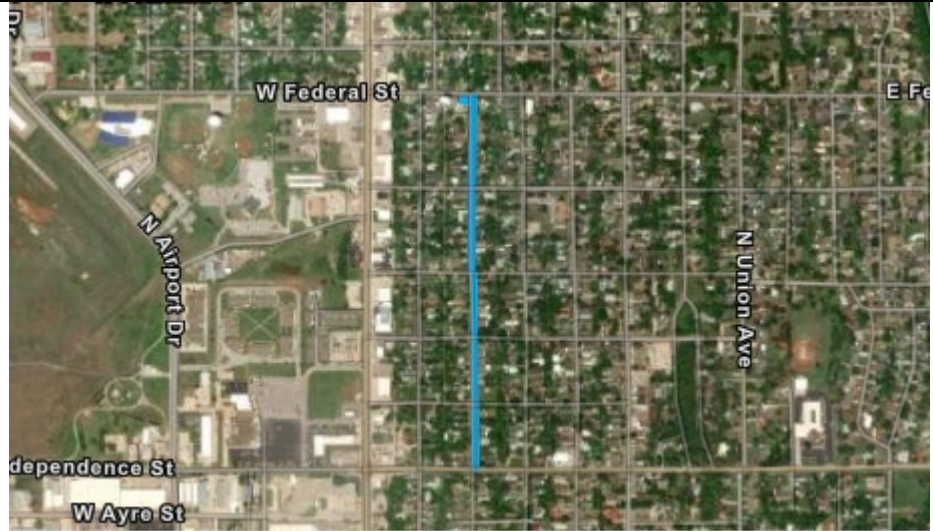
City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Midland Addition Water Line Project (ARPA-funded)					
Project Category	Utilities					
Department	1040 - WATER DISTRIBUTION	Approved Project				
Project in Ward	Ward 5					
Project Description Extend the existing waterline to create a loop. The project is designed to increase availability and reliability of water in the area.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	400,000	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	25,000	35,000	0	0	0	0
Total	\$25,000	\$435,000	\$0	\$0	\$0	\$0

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Park Street Water Line Project (ARPA-funded)					
Project Category	Utilities					
Department	1040 - WATER DISTRIBUTION	Approved Project				
Project in Ward	Ward 2					
Project Description Replace and upsize waterlines to increase availability and reliability of water in the area. (Federal St. to Independence St.)						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	2,500,000	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	100,000	0	0	0	0	0
Total	\$2,600,000	\$0	\$0	\$0	\$0	\$0

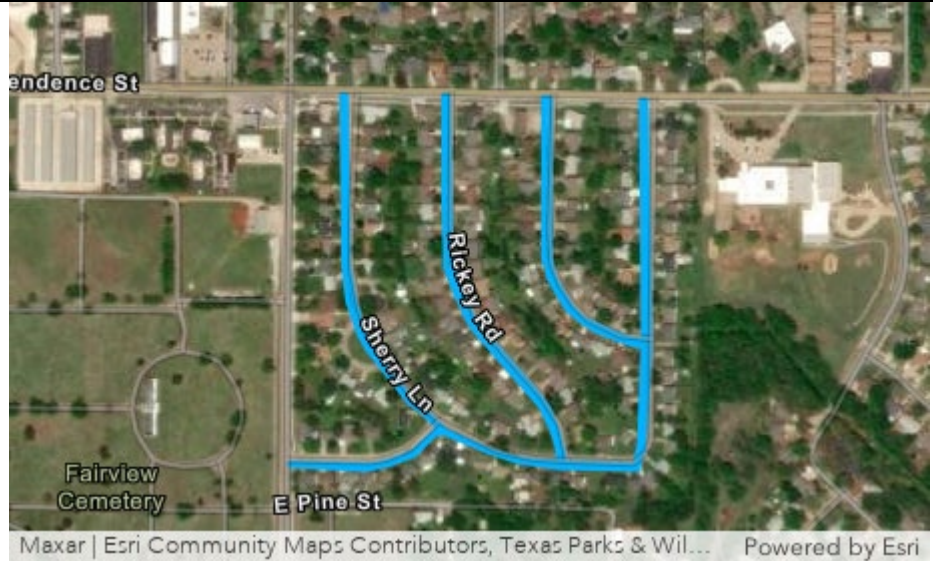
City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Sewer Pipe Bursting (ARPA Funded)					
Project Category	Utilities					
Department	1070 - SEWER COLLECTION	Approved Project				
Project in Ward	Ward 1, Ward 2, Ward 3, Ward 4, Ward 6					
Project Description Replace 7,500 feet of key sewer mains identified in the City's application for State ARPA funds, using pipe bursting or trenchless sewer repair.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	1,100,000	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	45,000	0	0	0	0	0
Total	\$1,145,000	\$0	\$0	\$0	\$0	\$0

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Thomson Heights Addition Water Line Project (ARPA-funded)					
Project Category	Utilities					
Department	1040 - WATER DISTRIBUTION	Approved Project				
Project in Ward	Ward 5					
Project Description Replace and upsize waterlines to increase availability and reliability of water in the area.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	2,000,000	315,000	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	100,000	60,000	0	0	0	0
Total	\$2,100,000	\$375,000	\$0	\$0	\$0	\$0

Shawnee Municipal Authority

Fund 501

The Shawnee Municipal Authority Fund accounts for the construction or major reconstruction of water and sewer capital projects. The fund's major funding sources are water, sewer, and sanitation user charges.

City of Shawnee

FY 2024-2028 Capital Improvement Plan

501 - SHAWNEE MUNICIPAL AUTHORITY

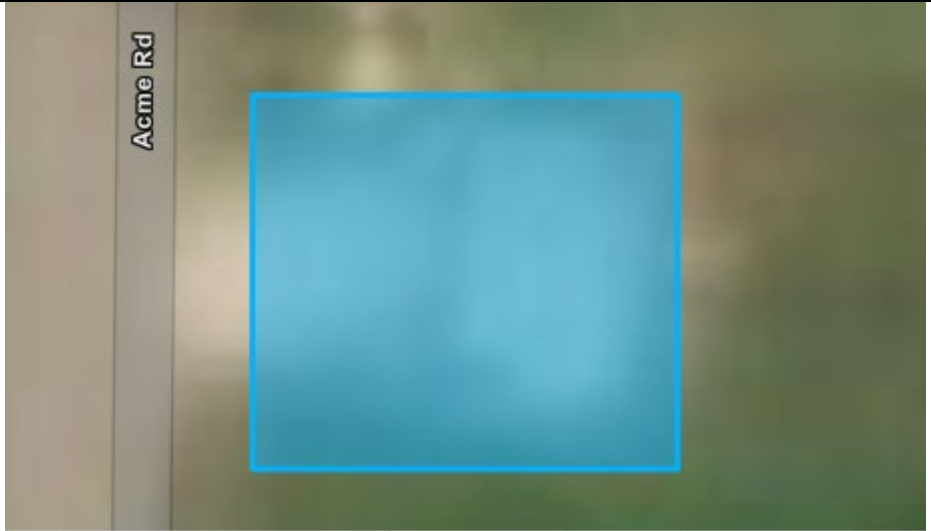
Project Title	FY2024	FY2025	FY 2026	FY 2027	FY 2028	FY29-33
Acme Road Lift Station Upgrade	\$200,000	\$0	\$0	\$0	\$0	\$0
Annual Sewer Pipe Bursting	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$5,000,000
Broadway Avenue Water Line Project	\$0	\$0	\$0	\$0	\$0	\$875,000
Drive-through Kiosk for Utility Billing	\$0	\$57,913	\$13,077	\$13,077	\$13,077	\$65,385
Equipment Trailer Purchase	\$45,000	\$0	\$0	\$0	\$0	\$0
Georgia Street Lift Station Upgrade	\$0	\$200,000	\$0	\$0	\$	\$0
Golden Acres Water Line Loop Project	\$0	\$0	\$0	\$0	\$0	\$1,030,000
Independence Street Water Line Project	\$0	\$0	\$0	\$930,000	\$0	\$0
MacArthur Street Water Line Project	\$0	\$0	\$1,830,000	\$0	\$0	\$0
Public Works Administration Building Renovation	\$50,000	\$0	\$0	\$0	\$0	\$0
Pulaski Street Water Line Project	\$0	\$0	\$0	\$510,000	\$490,000	\$0

Project Title	FY2024	FY2025	FY 2026	FY 2027	FY 2028	FY29-33
Shawnee Twin Lakes Dams Rehabilitation	\$40,000	\$2,050,000	\$0	\$0	\$0	\$0
Wallace Street and Union Avenue Water Line Project	\$0	\$0	\$0	\$0	\$0	\$2,160,000
Walnut Street Water Line Project	\$0	\$0	\$0	\$460,000	\$470,000	\$0
Wastewater Treatment Plant Updates	\$35,000,000	\$25,000,000	\$15,000,000	\$0	\$0	\$0
Water Treatment Plant Update	\$4,000,000	\$0	\$0	\$0	\$0	\$0
Total	\$40,335,000	\$28,307,913	\$17,843,077	\$2,913,077	\$1,973,077	\$9,130,385

Total record count: 16

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Acme Road Lift Station Upgrade					
Project Category	Utilities					
Department	1070 - SEWER COLLECTION	Approved Project				
Project in Ward	Ward 6					
Project Description Upgrade of existing lift station east of Acme Road.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	150,000	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	50,000	0	0	0	0	0
Total	\$200,000	\$0	\$0	\$0	\$0	\$0

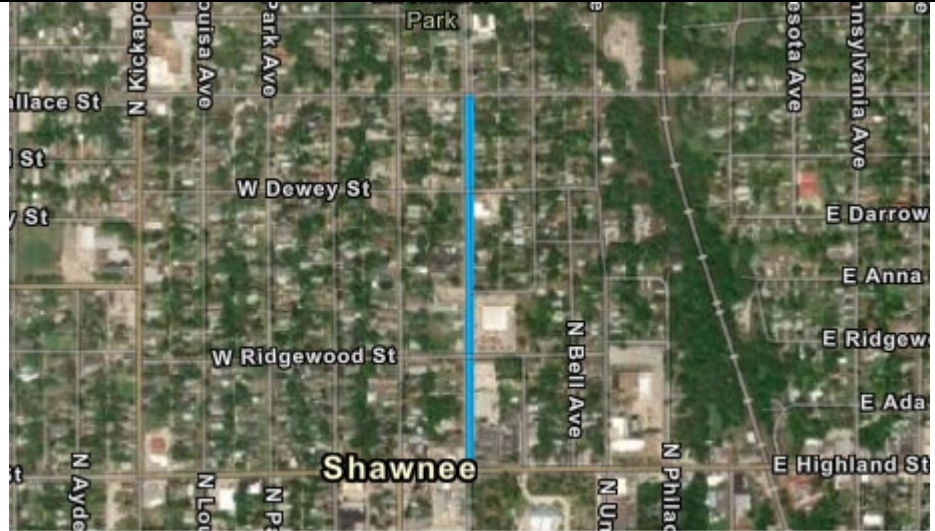
City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Annual Sewer Pipe Bursting					
Project Category	Utilities					
Department	1070 - SEWER COLLECTION	Approved Project				
Project in Ward	Ward 1, Ward 2, Ward 3, Ward 4, Ward 5, Ward 6					
Project Description Replace key sewer mains identified in the City's asset management system, using pipe bursting or trenchless sewer repair.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$5,000,000

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Broadway Avenue Water Line Project					
Project Category	Utilities					
Department	1040 - WATER DISTRIBUTION	Future Project				
Project in Ward	Ward 3, Ward 4					
Project Description Replace and upsize waterlines to increase availability and reliability of water in the area. (Highland St. to Wallace St.)						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	800,000
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	75,000
Total	\$0	\$0	\$0	\$0	\$0	\$875,000

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Drive-through Kiosk for Utility Billing					
Project Category	Utilities					
Department	0310 - UTILITY BILLING	Approved Project				
Project in Ward	Not Applicable					
Project Description Install a kiosk to replace the current drive-through window at City Hall to allow customers to access their utility account, check their balance, and pay their bill anytime.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$35,836	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	9,000	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	13,077	13,077	13,077	13,077	65,385
Total	\$0	\$57,913	\$13,077	\$13,077	\$13,077	\$65,385

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Equipment Trailer Purchase					
Project Category	Utilities					
Department	1010 - UTILITY ADMINISTRATION	Approved Project				
Project in Ward	Not Applicable					
Project Description Purchase two new equipment trailers to more efficiently respond to utility repairs.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$45,000	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$45,000	\$0	\$0	\$0	\$0	\$0

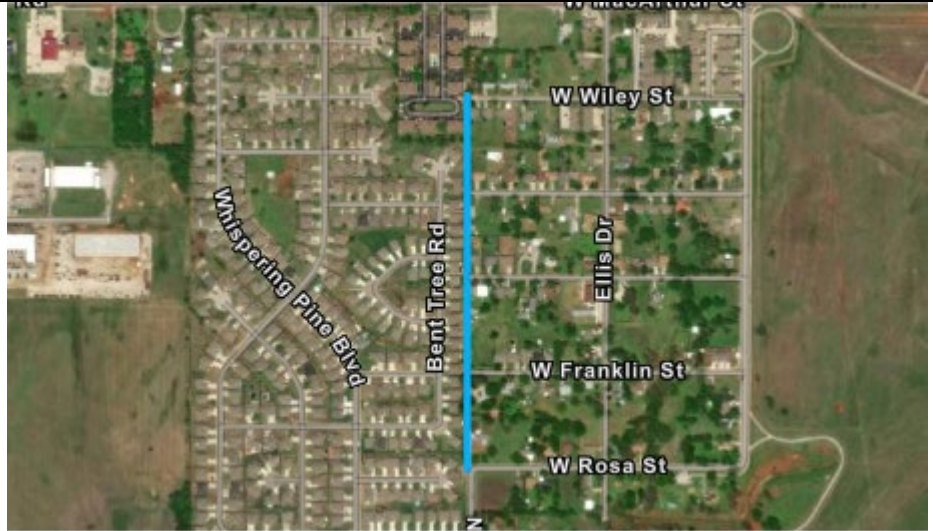
City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Georgia Street Lift Station Upgrade		 Maxar, Microsoft Esri Community Maps Contributors, Texas P... Powered by Esri			
Project Category	Utilities					
Department	1070 - SEWER COLLECTION	Approved Project				
Project in Ward	Ward 1					
Project Description Upgrade the existing lift station west of Georgia Street to submersible pumps.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	150,000	0	0		0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	50,000	0	0	0	0
Total	\$0	\$200,000	\$0	\$0	\$	\$0

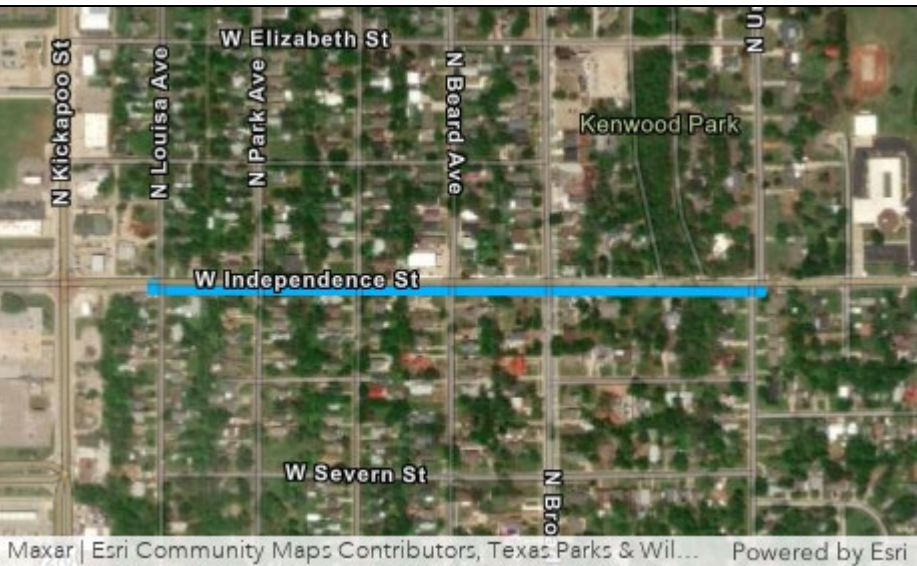
City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Golden Acres Water Line Loop Project		 Maxar Esri Community Maps Contributors, Texas Parks & Wil... Powered by Esri			
Project Category	Utilities					
Department	1040 - WATER DISTRIBUTION	Future Project				
Project in Ward	Ward 6					
Project Description Connect existing dead-end segments to create a loop. The project is designed to increase availability and reliability of water in the area and eliminate repetitive maintenance activities required to flush dead-end hydrants.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	850,000
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	100,000
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	80,000
Total	\$0	\$0	\$0	\$0	\$0	\$1,030,000

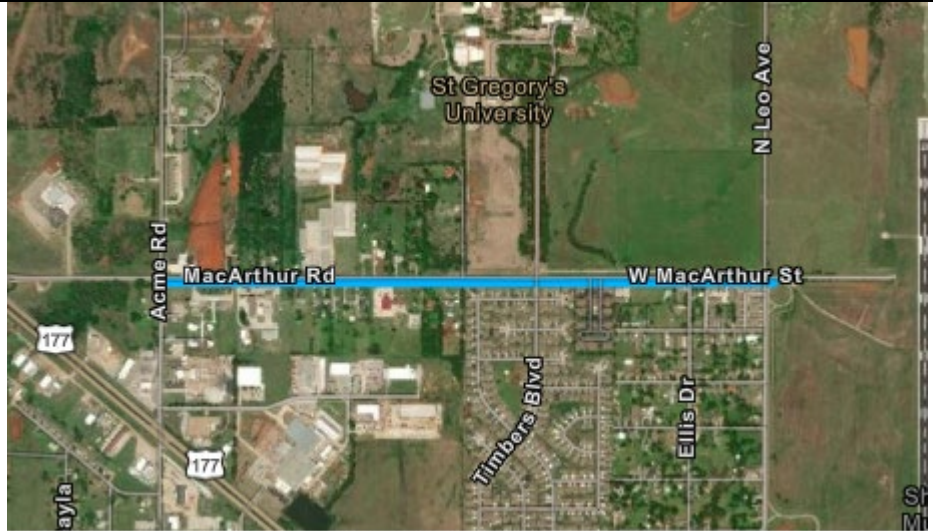
City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Independence Street Water Line Project					
Project Category	Utilities					
Department	1040 - WATER DISTRIBUTION	Approved Project				
Project in Ward	Ward 2					
Project Description Replace and upsize waterlines to increase availability and reliability of water in the area. (Union Ave. to Louisa Ave.)						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	850,000	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	80,000	0	0
Total	\$0	\$0	\$0	\$930,000	\$0	\$0

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	MacArthur Street Water Line Project		 Maxar Esri Community Maps Contributors, Texas Parks & Wil... Powered by Esri			
Project Category	Utilities					
Department	1040 - WATER DISTRIBUTION	Approved Project				
Project in Ward	Ward 6					
Project Description Replace and upsize waterlines to increase availability and reliability of water in the area. (Acme Rd. to Leo St.)						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	1,700,000	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	130,000	0	0	0
Total	\$0	\$0	\$1,830,000	\$0	\$0	\$0

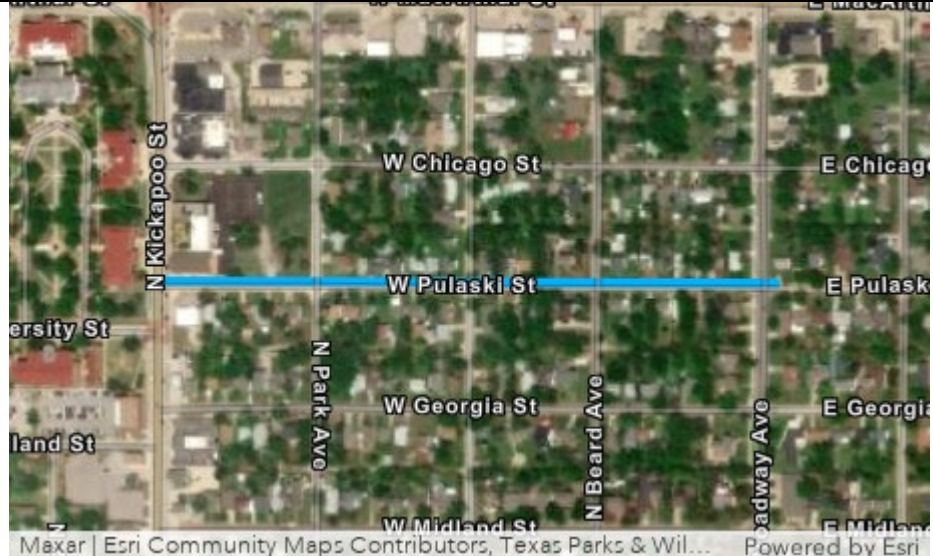
City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Public Works Administration Building Renovation		 Maxar, Microsoft Esri Community Maps Contributors, Texas P... Powered by Esri			
Project Category	Public Facilities, Utilities					
Department	1010 - UTILITY ADMINISTRATION	Approved Project				
Project in Ward	Ward 3					
Project Description Renovate the interior of the Public Works administrative building, focusing primarily on the restrooms.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	50,000	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$50,000	\$0	\$0	\$0	\$0	\$0

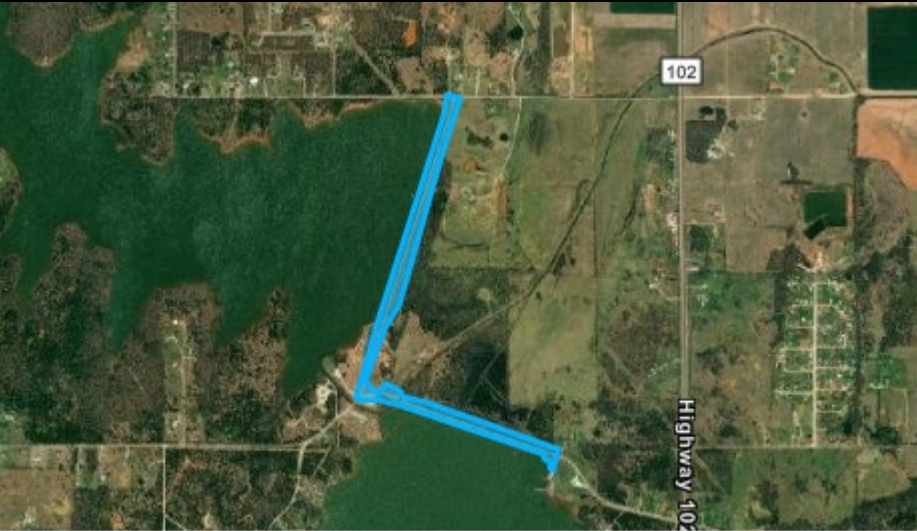
City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Pulaski Street Water Line Project					
Project Category	Utilities					
Department	1040 - WATER DISTRIBUTION	Approved Project				
Project in Ward	Ward 1, Ward 6					
Project Description Replace and upsize waterlines to increase availability and reliability of water in the area. (Broadway Ave. to Kickapoo Ave.)						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	450,000	450,000	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	60,000	40,000	0
Total	\$0	\$0	\$0	\$510,000	\$490,000	\$0

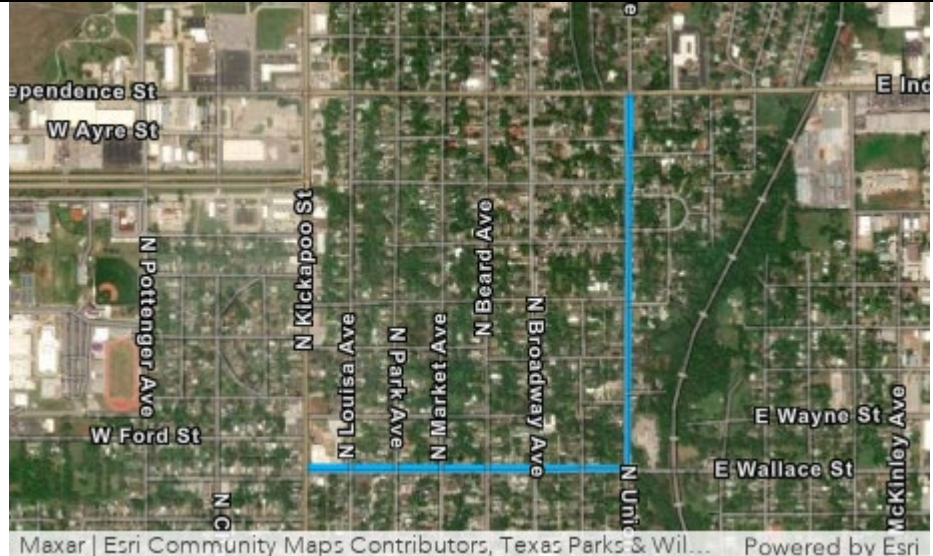
City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Shawnee Twin Lakes Dams Rehabilitation		 Maxar Texas Parks & Wildlife, Esri, HERE, Garmin, SafeGraph, ... Powered by Esri			
Project Category	Public Safety, Utilities, Streets/Traffic, Twin Lakes - Covers multiple categories					
Department	0810 - ENGINEERING	Ongoing Project				
Project in Ward	Ward 2					
Project Description Address issues identified in annual lake dam inspections.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	2,000,000	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	40,000	50,000	0	0	0	0
Total	\$40,000	\$2,050,000	\$0	\$0	\$0	\$0

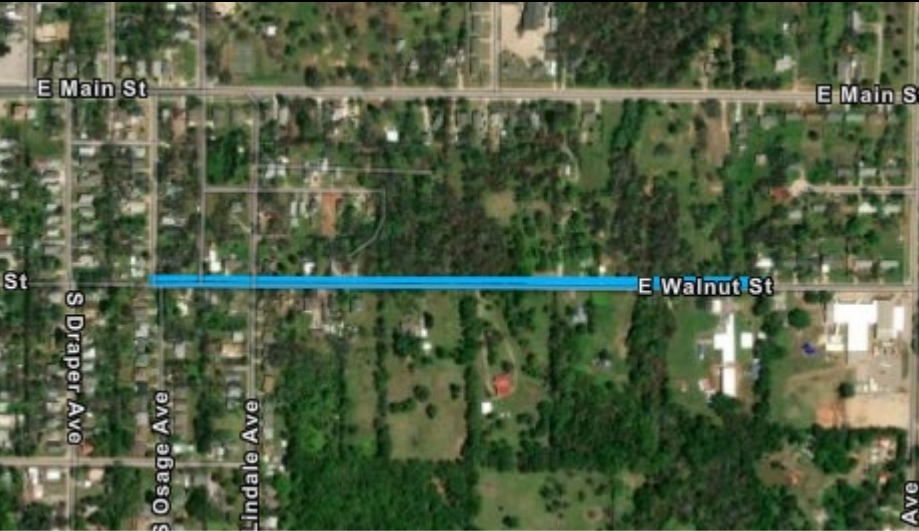
City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Wallace Street and Union Avenue Water Line Project					
Project Category	Utilities					
Department	1040 - WATER DISTRIBUTION	Future Project				
Project in Ward	Ward 2, Ward 4, Ward 5					
Project Description Replace and upsize waterlines to increase availability and reliability of water in the area.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	2,000,000
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	160,000
Total	\$0	\$0	\$0	\$0	\$0	\$2,160,000

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Walnut Street Water Line Project		 Maxar Esri Community Maps Contributors, Texas Parks & Wil... Powered by Esri			
Project Category	Utilities					
Department	1040 - WATER DISTRIBUTION	Approved Project				
Project in Ward	Ward 4					
Project Description Replace a segment of waterline and extend the existing waterline to create a loop. The project is designed to increase availability and reliability of water in the area. (West of Bryan Ave. to Osage Ave.)						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	400,000	450,000	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	60,000	20,000	0
Total	\$0	\$0	\$0	\$460,000	\$470,000	\$0

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Wastewater Treatment Plant Updates					
Project Category	Utilities					
Department	1010 - UTILITY ADMINISTRATION	Ongoing Project				
Project in Ward	Not Applicable					
Project Description Convert the Southside Wastewater Treatment Plant into a large lift station, construct a cross-town force-main, and construct a new Northside Wastewater Treatment Plant to enhance the facility's treatment process and capacity.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	33,000,000	23,500,000	14,000,000	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	2,000,000	1,500,000	1,000,000	0	0	0
Total	\$35,000,000	\$25,000,000	\$15,000,000	\$0	\$0	\$0

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Water Treatment Plant Update					
Project Category	Utilities					
Department	1010 - UTILITY ADMINISTRATION	Ongoing Project				
Project in Ward	Not Applicable					
Project Description Construct a new Water Treatment Plant process building to enhance the facility's treatment process and capacity.						
Maxar Esri Community Maps Contributors, Texas Parks & Wil... Powered by Esri						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	3,750,000	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	250,000	0	0	0	0	0
Total	\$4,000,000	\$0	\$0	\$0	\$0	\$0

Shawnee Airport Authority

Fund 511

The Shawnee Airport Authority Fund accounts for the construction or major reconstruction of airport facility projects. The fund's major funding source include rental revenues and federal grants for capital projects.

City of Shawnee

FY 2024-2028 Capital Improvement Plan

511 - SHAWNEE AIRPORT AUTHORITY

Project Title	FY2024	FY2025	FY 2026	FY 2027	FY 2028	FY29-33
Airport Drainage Improvement	\$968,685	\$0	\$0	\$0	\$0	\$0
Hangar 14 East Overhead Door Rehabilitation / Replacement	\$50,000	\$0	\$0	\$0	\$0	\$0
Hangar 14 West Overhead Door Rehabilitation / Replacement	\$50,000	\$0	\$0	\$0	\$0	\$0
Taxilane Reconstruction	\$161,667	\$1,307,200	\$0	\$0	\$161,667	\$0
Total	\$1,230,352	\$1,307,200	\$0	\$0	\$161,667	\$0

Total record count: 4

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Airport Drainage Improvement					
Project Category	Stormwater					
Department	0120 - AIRPORT	Ongoing Project				
Project in Ward	Ward 6					
Project Description Correct sinkholes in the airport area of operations and perform drainage improvements in the airfield areas to prevent continuous erosion and preserve the safety areas at the Shawnee Regional Airport.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	893,685	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	75,000	0	0	0	0	0
Total	\$968,685	\$0	\$0	\$0	\$0	\$0

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Hangar 14 East Overhead Door Rehabilitation / Replacement		 Maxar, Microsoft Esri Community Maps Contributors, Texas P... Powered by Esri			
Project Category	Shawnee Regional Airport - Hangar					
Department	0120 - AIRPORT	Approved Project				
Project in Ward	Ward 6					
Project Description Rehabilitate or replace east overhead hangar door. Two options are being considered:1. Rehabilitate electrical motors, upgrade circuitry, and replace supporting cable system.2. Replace existing motor, circuitry, and cable system.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	50,000	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$50,000	\$0	\$0	\$0	\$0	\$0

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Hangar 14 West Overhead Door Rehabilitation / Replacement		 Maxar, Microsoft Esri Community Maps Contributors, Texas P... Powered by Esri			
Project Category	Shawnee Regional Airport - Hangar					
Department	0120 - AIRPORT	Approved Project				
Project in Ward	Ward 6					
Project Description						
Rehabilitate or replace west overhead hangar door. Two options are being considered: 1. Rehabilitate electrical motors, upgrade circuitry, and replace supporting cable system. 2. Replace existing motor, circuitry, and cable system.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	0	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	50,000	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0
Total	\$50,000	\$0	\$0	\$0	\$0	\$0

City of Shawnee

FY 2024-2028 Capital Improvement Plan

Project Title	Taxilane Reconstruction					
Project Category	Shawnee Regional Airport - Aircraft Taxilanes					
Department	0120 - AIRPORT	Approved Project				
Project in Ward	Ward 6					
Project Description Reconstruct various taxilanes that grant access to existing publicly owned hangar buildings.						
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY29-33
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	0	0	0	0	0	0
Infrastructure	0	1,207,200	0	0	0	0
Facilities	0	0	0	0	0	0
Facility Improvements	0	0	0	0	0	0
Land	0	0	0	0	0	0
Land Improvements	0	0	0	0	0	0
Professional Services	161,667	100,000	0	0	161,667	0
Total	\$161,667	\$1,307,200	\$0	\$0	\$161,667	\$0



Finance Department
16 W. 9th St.
Shawnee, OK 74801
ShawneeOK.org

Date: May 15, 2023
To: Board of City Commissioners
From: Lindsey McNabb-Fox, Finance Director
Subject: Public Hearing for the City of Shawnee Proposed Budget for Fiscal Year 2023-2024.

Background: On April 17, 2023, the proposed Fiscal Year 2023-2024 Budget was presented to the City Board of Commissioners, and the budget was made available for review on the City of Shawnee website and at City Hall.

In accordance with Title 11 of the Oklahoma Statutes, Chapter 1, Section 17, this agenda item provides the formal public hearing on the proposed budget. Notice of the date, time, and location of the public hearing was published in the Shawnee News-Star on May 6, 2023, along with a copy of the proposed budget summary.

This public hearing is an opportunity for members of the community to provide input on the proposed budget.

Financial Impact: None

Attachments: FY23-24 Proposed Budget Summary w Affidavit, FY 2024 Proposed Budget

Staff Recommendation: Conduct public hearing

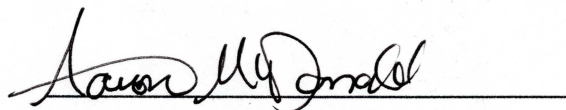
Affidavit of Publication

The Shawnee News-Star
1725 N. Kickapoo, Suite 101
Shawnee, OK 74804
405.273.4200

State of Oklahoma
County of Pottawatomie

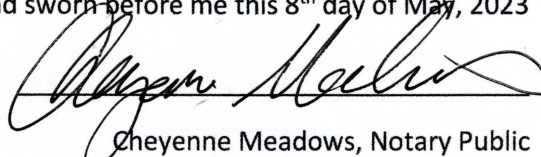
I, Aaron McDonald, of lawful age, being duly sworn upon oath, deposes and says that I am an Advertising Account Executive of The Shawnee News-Star, a Daily publication that is a "legal newspaper" as that phrase is defined in 25 O.S 106 for the City of Shawnee, for the County of Pottawatomie, in the State of Oklahoma, and that the attachment hereto contains a true and correct copy of what was actually published in said legal newspaper on the following dates:

City of Shawnee – Notice of Public Hearing
Publish Date(s): May 6th, 2023
Publishing Fee: \$222.60

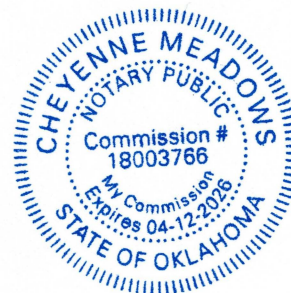


Aaron McDonald, Account Executive

Signed and sworn before me this 8th day of May, 2023



Cheyenne Meadows, Notary Public
My commission expires: April 12, 2026
Commission No. 18003766



Notice of Public Hearing
City of Shawnee, Oklahoma
Shawnee Municipal Authority
Shawnee Airport Authority
Proposed Budget Summary*
Fiscal Year 2023-2024

	001	010	101	102	104	105	106	107	108	112	190	191	301	302	303	304	306	350	501	502	503	504	511	601	701	702	709	
Description	General Fund	Grant Fund	Street & Alley Fund	E 911 Fund	Economic Development Fund	Stay/Neuter Fund	Hotel/Motel Surcharge Fund	Police Sales Tax Fund	Fire Sales Tax Fund	Tax Increment Fund	COBG Grant Fund	COBG-CV-ODOC Fund	Capital Improvement Fund	Street Improvement Fund	2018 Capital Improvement Fund	American Rescue Plan Fund	2023 Capital Improvement Fund	Aquatic Center Fund	Shawnee Municipal Authority	Water System Capital Imprv Fund	Wastewater Capital Imprv Fund	Meter Maintenance Fund	Shawnee Airport Authority	Workers Compensation Self-Insurance Fund**	Library Fund	Cemetery Perpetual Care Fund	Sister Cities Fund	Total
ESTIMATED REVENUES & BUDGETARY FUND BALANCE																												
1 Beginning Budgetary Fund Balance	6,163,342	29,000	-	350,651	158,739	-	543,042	-	-	670,000	-	-	2,796,094	4,538,704	14,551,529	7,238,085	350,000	-	4,731,584	-	-	-	355,872	-	-	183,173	42,500	42,662,315
2 Taxes	20,470,390	-	263,900	280,000	367,212	-	474,500	459,131	459,131	120,000	-	-	2,645,889	3,213,101	3,672,115	-	3,672,115	-	-	-	-	-	-	-	-	-	-	36,317,483
3 Intergovernmental	444,000	269,500	-	-	-	-	-	-	-	-	828,557	164,872	-	111,500	-	11,000,000	-	-	-	-	-	-	825,001	-	-	-	-	13,763,430
4 License and Permits	492,000	-	2,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	28,025	-	-	-	-	-	-	-	-	522,025
5 Fines and Forfeitures	479,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	478,000
6 Gifts and Donations	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
7 Charges for Services	238,234	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	127,000	15,409,315	-	-	850,000	-	-	-	-	-	16,624,549
8 Rental Revenues	49,100	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	14,000	-	-	-	-	523,961	-	-	-	-	567,061
9 Interest Income	86,600	-	-	-	-	-	-	-	-	-	-	-	2,000	2,500	1,500	-	-	-	-	-	-	-	-	-	-	-	-	91,600
10 Other Revenues	322,000	-	6,360	-	-	2,200	-	-	-	-	13,200	-	-	-	-	-	45,000	280,000	-	4,000,000	75,000,000	-	346,250	-	-	4,000	-	80,019,010
11 Transfers In	5,473,262	-	187,000	-	-	-	-	-	-	-	-	-	-	-	-	-	1,163,458	208,448	4,772,115	910,000	1,240,000	-	230,230	724,484	85,000	-	-	14,968,967
TOTAL	34,219,928	318,500	479,200	630,651	525,951	2,200	1,017,542	459,131	459,131	790,000	841,757	164,872	5,603,983	7,865,805	18,225,144	18,238,085	5,165,573	394,448	25,221,039	4,910,000	76,240,000	850,000	2,381,314	724,484	85,000	187,173	42,500	206,962,470
APPROPRIATIONS:																												
1 Administration	1,589,350	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,968	-	-	-	1,591,338
2 Accounting	717,156	-	-	-	-	-	-	-	-	-	-	-	2,000	-	-	-	-	-	-	-	-	-	-	2,978	-	-	-	722,134
3 Information Systems	596,740	-	-	-	-	-	-	-	-	-	-	-	221,700	-	-	-	-	-	-	-	-	-	-	1,965	-	-	-	619,425
4 City Clerk	415,655	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,489	-	-	-	-	417,344
5 Municipal Court	498,228	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,965	-	-	-	-	499,213
6 Utility Billing	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	827,768	-	-	-	5,413	-	-	-	-	533,201
7 Human Resources	478,833	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,489	-	-	-	-	478,322
8 Community Development	414,829	29,000	-	-	-	-	-	-	-	-	828,430	164,872	25,000	-	338,280	-	-	-	-	-	-	-	-	8,162	-	-	-	1,608,593
9 Police Department and Emergency Management	11,397,219	273,500	-	276,000	-	2,200	-	-	-	-	-	-	748,861	-	-	-	-	-	-	-	-	-	442,371	-	-	-	-	13,140,152
10 Fire Department	6,757,402	-	-	-	-	-	-	-	-	-	-	-	722,382	-	2,000,000	-	-	-	-	-	-	-	166,638	-	-	-	-	9,646,400
11 Engineering	438,738	-	-	-	-	-	-	-	-	-	-	-	88,000	-	-	-	-	-	-	-	-	-	1,489	-	-	-	-	529,227
12 Code Enforcement	1,001,373	-	-	-	-	-	-	-	-	-	-	-	70,000	-	-	-	-	-	-	-	-	-	3,475	-	-	-	-	1,074,848
13 Public Works	1,462,512	-	470,000	-	-	-	-	-	-	-	-	-	535,000	2,842,000	3,580,000	13,185,000	-	9,268,576	4,906,000	76,239,000	-	43,526	-	-	-	-	112,531,614	
14 Parks, Culture and Recreation	1,691,786	16,000	-	-	-	-	-	-	-	-	-	-	713,500	-	1,282,500	-	-	377,448	-	-	-	-	27,417	81,928	-	-	-	4,190,577
15 Expo Center	928,948	-	-	-	-	-	-	-	-	-	-	-	-	-	100,000	-	-	-	-	-	-	-	-	-	-	-	-	1,028,948
16 Building Maintenance	339,564	-	-	-	-	-	-	-	-	-	-	-	23,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	372,677
17 Tourism	-	-	-	-	-	-	485,274	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	11,083	-	-	-	-	466,267
18 Economic Development	-	-	-	-	295,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	295,000
19 Sister Cities	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	42,500	-	42,500
20 Airport	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,053,111	1,965	-	-	-	2,055,066
21 Contingency Reserve	596,000	-	8,900	-	-	-	9,400	-	-	-	-	-	279,443	-	3,118,569	-	8,900	-	415,000	-	-	-	42,000	-	-	-	-	1,681,450
22 Debt Service	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	431,793	-	-	-	-	-	6,688,562
23 Transfers Out	696,948	-	-	-	-	-	-	459,131	459,131	-	-	-	500,000	600,000	-	-	3,672,115	-	7,873,468	-	-	-	-	-	-	-	-	14,260,783
TOTAL	30,007,510	318,500	478,900	276,000	295,000	2,200	474,674	459,131	459,131	-	828,430	164,872	3,929,866	3,442,000	10,419,349	13,185,000	3,672,115	385,948	21,243,569	4,906,000	76,239,000	431,793	2,095,111	724,484	83,576	-	42,500	174,564,660
ENDING BUDGETARY FUND BALANCE RESERVE	4,211,418	-	360	354,651	230,651	-	542,868	-	-	790,000	13,327	-	1,674,117	4,423,605	7,865,795	5,053,085	1,513,458	8,500	3,977,470	4,000	1,000	418,207	286,303	-	1,424	187,173	-	31,497,811
Percent of Ending Fund Balance/Annual Expenses	14.93%	0.00%	0.08%	128.50%	78.29%	0.00%	114.37%	0.00%	0.00%	N/A	1.61%	0.00%	42.60%	128.52%	74.92%	38.32%	41.21%	2.20%	18.72%	0.08%	0.00%	96.85%	13.66%	0.00%	1.70%	N/A	0.00%	18.04%
Impact to Fund Balance - Gain/Loss	(1,851,924)	(29,000)	360	4,000	72,212	-	(174)	-	-	120,000	13,327	-	(1,061,977)	(114,899)	(6,745,734)	(2,185,000)	1,163,458	8,500	(754,114)	4,000	1,000	418,207	(69,989)	-	1,424	4,000	(42,500)	(11,164,504)

This Summary documents the preliminary budgeted estimates of Revenues and Appropriations for the funds of the City of Shawnee, Oklahoma, including its Authorities, for the budget period July 1, 2023 through June 30, 2024, as identified on May 3, 2023.

* Not included in the summary are funds with no activity: 103 - Oil & Gas Revenue, 113 - Drug Forfeiture, 192 - ESG ODOC Fund, 201 - Debt Service, 706 - Gifts and Contributions

** The Workers Compensation Self-Insurance Fund - 601, reflects "Transfers In" from other funds. The associated expense in other funds is reflected within the division where the payroll occurs, and is therefore not shown in the general "Transfers Out" expenditure line.

For a downloadable PDF, visit <http://www.ShawneeOK.org>

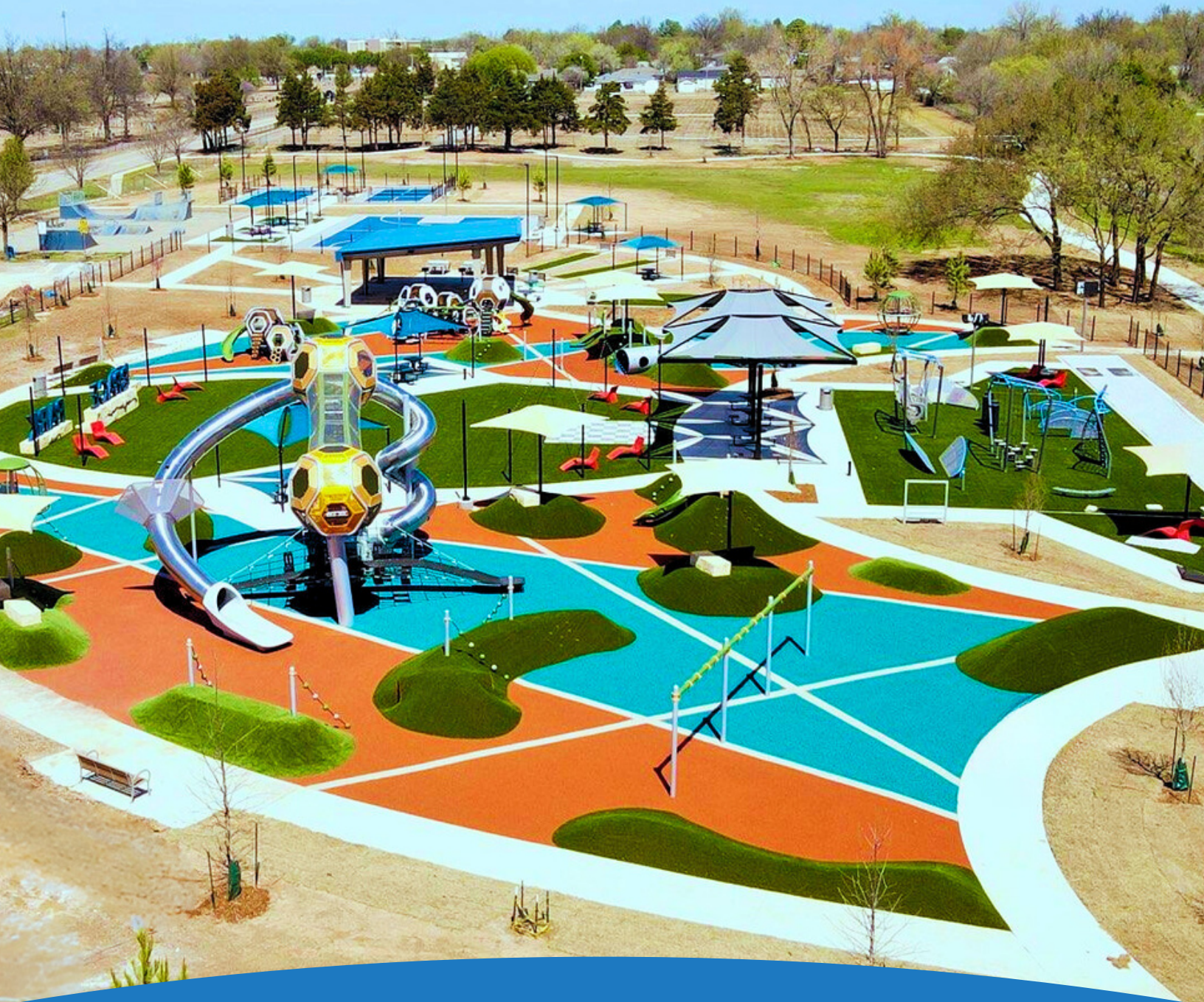
A public hearing will be held on the Preliminary Budget Summary of Revenues and Appropriations in the City Commission Chamber at City Hall, 16 West 9th Street, Shawnee, Oklahoma, at 6:00 p.m. on May 15, 2023.

Andrea Weckmueller-Behringer, City Manager

(Seal)

Attest:

s/s Lisa Lasyone, City Clerk



Fiscal Year 2024 Proposed Budget

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April 13, 2022

Honorable Mayor, City Commissioners, and Fellow Residents of the City of Shawnee:

The City of Shawnee's annual budget is our largest and most significant policy document, and its development is one of the most important and challenging responsibilities of the City Manager. Following months of preparation and cross-departmental teamwork, I am pleased to present to you the recommended Fiscal Year 2023-2024 Budget. The process leading up to its creation invited honest conversations about the critical functions we perform, the identification and closure of existing gaps, the areas of desired improvement, and the financial groundwork for future growth. This budget demonstrates our City's commitment to high-level community priorities and shared values.

In accordance with the City's Municipal Code, Section 2-96, and in compliance with Title 11 of the Oklahoma Statutes, Chapter 1, Section 17, the City of Shawnee operates under an annual budget. Spanning July 1, 2023, through June 30, 2024, the City's budget has been prepared using best practices and techniques recommended by the Governmental Accounting Standards Board (GASB). The budget is adopted at the fund level and is prepared by fund and department. In general, appropriations lapse at the end of the fiscal year, although appropriations for capital projects may be excepted and carried forward. Within the best practices and regulatory framework as well as the financial policies adopted by the City Commission, the Fiscal Year 2023-2024 Budget again demonstrates the City's progress towards attaining financial resiliency, securing sustainable City growth, and enhancing the community's quality of life.

The City of Shawnee encompasses a general government component as well as two public trusts, specifically the Shawnee Municipal Authority and the Shawnee Airport Authority. The general government supports administration, code enforcement, community development, engineering, financial management, municipal court, parks and recreation, public safety, streets and traffic, and tourism. The Shawnee Airport Authority oversees capital improvements, maintenance, and operation of the Shawnee Regional Airport. Last but not least, the Shawnee Municipal Authority is comprised of administration, wastewater collection, two wastewater treatment plants, water distribution, and one water treatment plant.

The Fiscal Year 2023-2024 Budget continues the path set by the three preceding years. General Fund revenues were again estimated conservatively and represent a nine (9) percent increase over the Fiscal Year 2022-2023 Original Budget. This growth stems from the average in actual tax receipts for the most recent three years. Revenue projections for other funds are also based on the analysis of historical data.

It is of particular importance to note that the Fiscal Year 2023-2024 Budget was developed in close collaboration with each City department as well as guided by the "Budgeting and Financial Planning Policies", which were adopted by the City Commission on March 7, 2022. These policies specifically set the following framework:

- The City will not borrow from any external source to fund ongoing operations.



- Excess Fund Balances should not be used to support ongoing operations but may be budgeted to fund one-time expenditures.
- Each City fund should include a Contingency Reserve of no less than two (2.0) percent of the fund's budgeted operating expenditures.
- Specifically, the General Fund must maintain Operating Reserves at the beginning of each fiscal year in the amount of no less than fourteen (14.0) percent and no more than twenty (20.0) percent of the total General Fund budget. Other funds that also support personnel or operating expenditures must maintain operating reserves at a target level of five (5.0) to twenty (20.0) percent of the total budgeted expenditures.

Maintaining the required operating reserves and contingency reserves, has resulted in a conservative position budget which is accompanied by multiple high priority capital improvements:

- The five (5) full- and part-time airport employees encumber 28.6 percent of the Shawnee Airport Authority's operating budget. With a total of fifty-two (52) positions, employee costs account for 21.2 percent of the Shawnee Municipal Authority's operating budget. In support of critical general government activities, four new positions are proposed for a total of two-hundred-forty-five (245) full- and part-time employees, which encumber 72.4 percent of the General Fund operating budget; these new positions include an Assistant Engineer, a Residential Building Inspector, a Special Events and Volunteer Supervisor, and an Animal Welfare Officer. A total of four (4) positions are in various other funds for a total of three hundred six (306) full- and part-time positions across all funds.

Four additional new position requests from various departments had been received. These requests are on hold until further operating funds can be secured.

- Accounting for a combined total of over \$100 million, the majority of top priority capital requests from each one of the general government City departments as well as the Shawnee Airport Authority and Shawnee Municipal Authority have been accommodated within the Fiscal Year 2023-2024 Budget, including the following planned improvements, most of which have already begun*:
 - Wastewater treatment plant updates* (continue through 2024-2025)
 - Water treatment plan update*
 - Water and wastewater line replacements* (ARPA-funded; continue through 2024-2025)
 - Woodland Veterans Park reconstruction*
 - Roadway panel replacements and overlays (continue into FY 2024-2025)
 - Kickapoo Avenue widening*
 - Main Street Bridge replacement*
 - Highland Street sidewalk*
 - Twin Lakes dam repair*
 - 45th Street Phase 1 design and right-of-way*
 - New animal shelter*



- Boat dock for Shawnee Twin Lakes patrol*
- Airport improvements
- Public safety gear replacements
- Replacement vehicles for fire, police, and public works
- Information Technology upgrades and routine equipment replacement
- Additional major equipment replacement

Noteworthy is the fact that, as part of the new Capital Improvement Plan process instituted City-wide, additional capital needs have already been identified and prioritized for implementation in subsequent years.

- Lastly, the Fiscal Year 2023-2024 Budget also includes the continuation of consultant service agreements which had begun in previous years:
 - Unified Development Code (final phase and close-out)
 - Phase 2 of the Twin Lakes Survey

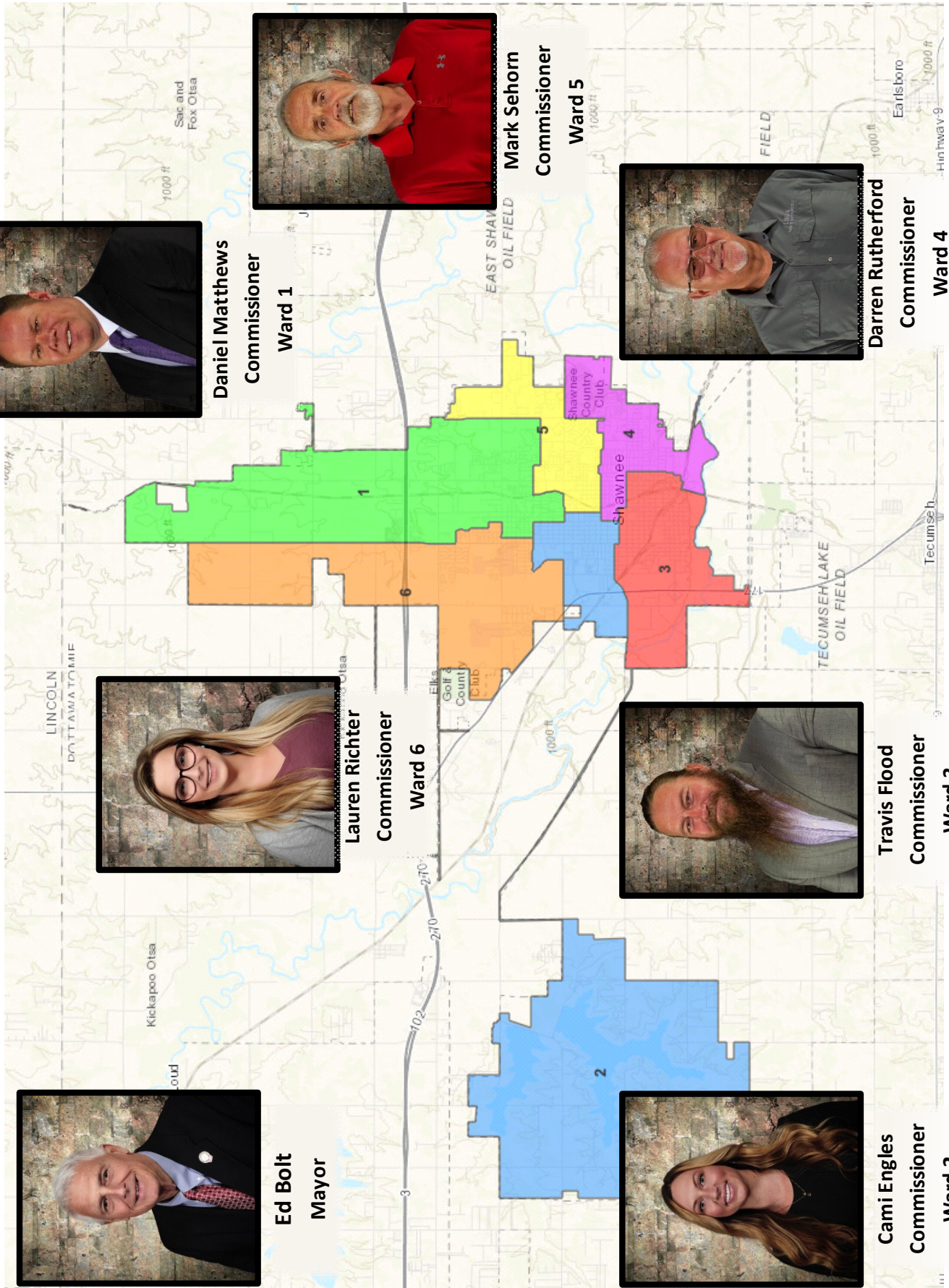
In closing, I would like to thank the departments and department directors for their work on this year's budget. Shawnee continues to have a solid foundation, which is due in large part to a common understanding of our financial policies all through the organization. All departments came together under the guidance of Ms. Lindsey McNabb-Fox, the City's Finance Director, and made choices that were difficult, as they put the good of the organization over the interests of specific departments.

As a result, this Fiscal Year 2023-2024 Budget makes strategic investments in our future, maintains services to follow the community's growth, and anticipates financial uncertainties. Prepared and ready, we now look forward to a successful year, full of meaningful activities and projects, and strategic renewal.

Sincerely,



Andrea Weckmueller-Behringer, AICP, GISP, RAS
City Manager



City Mission & Values

Mission

Serve the community, strive for progress and support and improve the quality of life
Serve –
Strive – Improve

Vision

Shawnee features small town values and charm with big city amenities and is the center of commerce, education, and culture for Pottawatomie County and the surrounding area. Shawnee is a place of family and community with optimism for the future. Shawnee is on a path of continuous improvement that will result in a more prosperous, healthier, attractive, and connected community. Shawnee collaborates with all governments and organizations and strives to be a trusted and transparent partner.

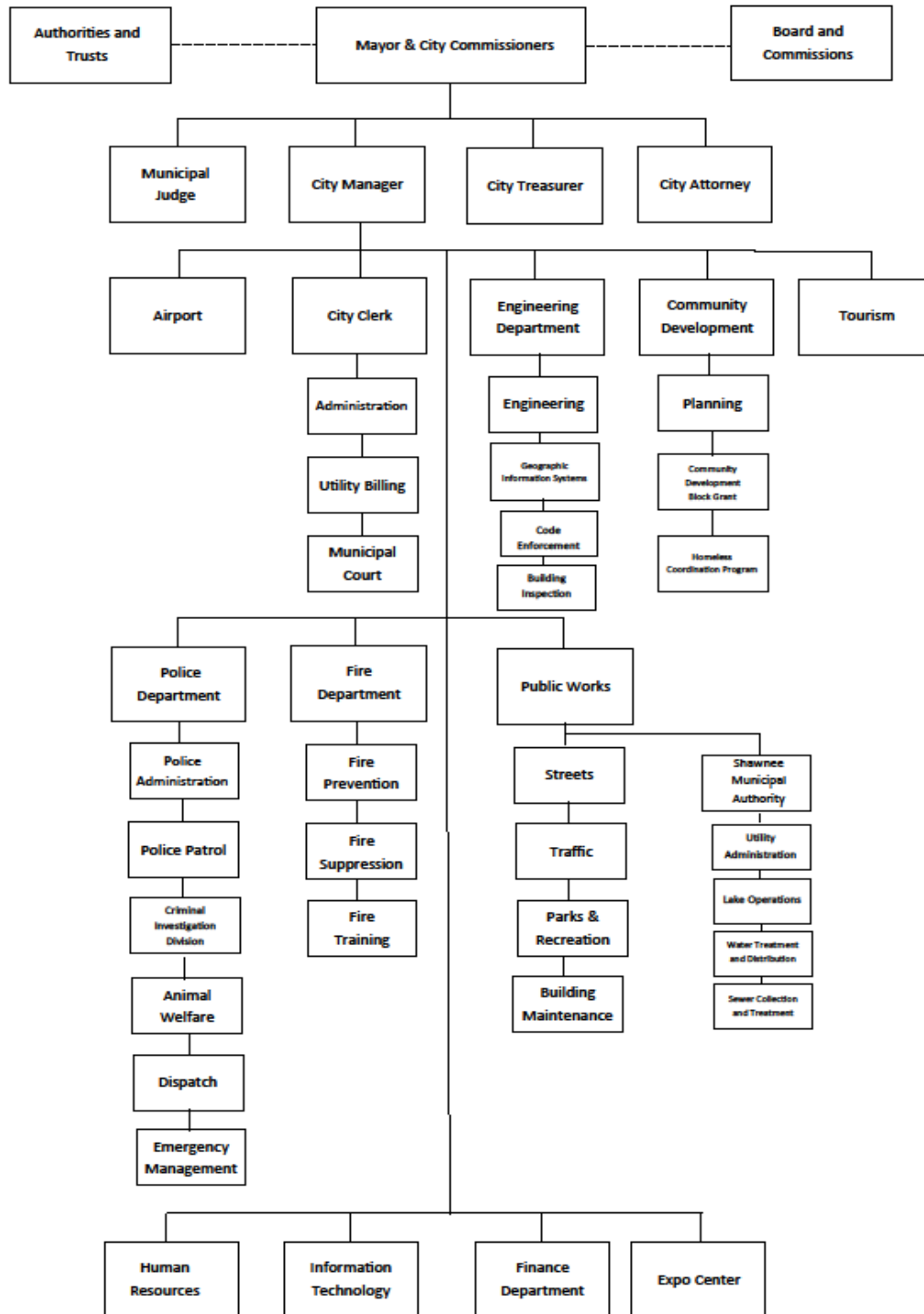
Core Values

Transparency * Collaboration * Pride
Wellness * Fiscal Responsibility * Customer Service
Continual Progress * Strategic Focus * Safety

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Organizational Chart

City of Shawnee Organization Chart



Updated February 8, 2023



About Shawnee

General Information

The City of Shawnee is a vibrant and growing community that strives to maintain its rich history, cultural diversity, and family-oriented appeal, while continually adapting to the evolving needs of its citizens. The City strives to provide exceptional amenities to its growing population, and endeavors to embody what a great community should be – family-friendly, welcoming, informed, invested, and responsible.



Shawnee is located 35 miles east of Oklahoma City and has a population of almost 32,000. The City serves as a regional hub for the surrounding communities and is the county seat for Pottawatomie County, which has a population of approximately 72,000.

Incorporated in 1894, the City of Shawnee adopted its first Charter in 1908 to establish the basic structure of the City's organization, powers, function, and essential procedures. Since 1930, Shawnee has operated under a managerial form of government. The City Board of Commissioners passes all ordinances, appoints the City Attorney, City Judge and City Treasurer, and also appoints a City Manager. The City Manager is responsible for overseeing the day- to-day operations of the government, implementing policy established by the City Commission, and appointing the heads of the various departments. The City Commission is purely representative in form, and its power is derived directly from the people.

History

Shawnee has a long and rich history of settlement, development, and expansion. Since its initial conception, Shawnee has frequently been a center of industrial progress that fueled its development and expansion. Along the way, many familiar and historic places in Shawnee were built. A great number of these historic buildings, thoroughfares, and features still exist as sources of pride and benchmarks for the opportunities and possibilities that Shawnee is capable of. We are building upon a legacy, not building over it.

The area surrounding Shawnee was settled after the Civil War by a number of tribes that the federal government had removed to Indian



About Shawnee

Territory. The Sac and Fox were originally deeded land in the immediate area but were soon followed by the Kickapoo, Shawnee, and Potawatomi Indians. Members of the tribes continue to reside today in and around Shawnee. It was opened to settlement in the Land Run of September 22, 1891. The quarter section of land on which the original city was built was entered by Henry G. Beard, in 1892. Mr. Beard entered into an agreement with the promoters of the Choctaw, Oklahoma & Gulf Railroad Company, to build through his farm, and in consideration he gave the railway company one-half his claim of one hundred and sixty acres. The railroad was accordingly built through his farm, and the City of Shawnee began its existence as a thriving, growing, and expanding commercial center when the first train arrived.

West Main Street is an excellent example of many Main Street communities that emerged in the late 19th century as part of the westward movement. Choosing not to organize its activity around a central square, as did many towns in New England, the South, and upper-Midwest, Shawnee represents a distinctly western model of urban development. Depending on railroad lines for its economic health, Shawnee's Main Street became the focal point for commercial, manufacturing, and entertainment activity beginning in 1895. Shawnee's early economic success was developed around the railroad industry. The Santa Fe Train Depot (still extant), with its unique architecture, serves as a visible reminder of the City's dependence on the train.



Budget Calendar

02/01/2023 Department Heads begin formulating budget requests

02/28/2023 Budget Proposals Due - Operating & Capital Improvements

3/1-31/2023 Departments meet with Finance & City Manager's Office

04/01/2023 Finalize Budget

04/17/2023 Introduce Proposed Budget to City Commission

05/15/2023 Budget Public Hearing

Presentation of the 5-year Capital Improvement Project Plan

06/20/2023 Budget Adoption

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Fund Descriptions

General Fund	The General Fund is the City's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund. The most significant operating revenue is sales tax.
Grant Fund	The Grant Fund is responsible for recording and expending certain grants received by the City.
Street & Alley Fund	The Street & Alley Fund covers the operation of streetlights for the City of Shawnee
E-911 Fund	The E-911 Fund assists in maintaining the operations of the City's 911 emergency services through dedicated taxes.
Economic Development Fund	The Economic Development Fund provides for the City of Shawnee's economic development activities through a dedicated sales tax. This includes contracts for economic development.
Spay/Neuter Fund	The Spay and Neuter Fund provides for the spaying and neutering of animals in the care of Animal Welfare.
Hotel/Motel Surcharge Fund	The Hotel/Motel Fund accounts for the collection of the City's hotel/motel surcharge, used to encourage, promote and foster tourism.
Police Sales Tax Fund	The Police Sales Tax Fund accounts for the 1/16 cent of a one-cent dedicated sales tax revenue for police officers.
Fire Sales Tax Fund	The Fire Sales Tax Fund accounts for the 1/16 cent of a one-cent dedicated sales tax revenue for firefighters.
Tax Incremental Finance Fund	The Tax Increment Financing Fund receives property tax collected in the downtown Tax Increment Financing District to be used for the revitalization of downtown Shawnee.
CDBG Grants	The CDBG Grant Funds account for federal funds received by the City and expenditures related to the operation of this program with a focus on home
Capital Improvement Fund	The Capital Improvement Fund accounts for the purchase of capital equipment and construction of facilities, economic development, or debt service. The funds major funding source is sales tax.
Street Improvement Fund	The Street Improvement Fund accounts for the construction or major reconstruction of street projects, economic development or debt service. The funds major funding source is sales tax.
2018 Capital Improvement Fund	The 2018 Capital Improvement Fund accounts for the addition half-cent sales tax that was passed in June 2018. The proceeds are to be used for capital improvements, specifically public safety, parks and public facilities and streets.
American Rescue Plan Fund	The American Rescue Plan Fund consists of federal funds received under the federal American Rescue Plan passed in 2021.
2023 Capital Improvement Fund	The 2023 Capital Improvement Fund accounts for the additional half-cent sales tax that was passed in January 2023 to be used for infrastructure projects.



Fund Descriptions

Aquatic Fund	The Aquatic Fund is the main operating fund for the city pool and is funded through pool fees and a General Fund subsidy.
Workers' Compensation Self-Insurance Fund	The Workers' Compensation Self-Insurance Fund accounts for workers' compensation insurance services provided to other departments on a cost reimbursement basis.
Library Fund	The Library Fund accounts for the maintenance of the city library. The main funding source is a General Fund transfer.
Cemetery Perpetual Care Fund	The Cemetery Perpetual Fund accounts for the continuing care and maintenance as well as future capital investments of the City owned cemetery funded with fees restricted by external sources.
Sister Cities Fund	The Sister Cities Fund accounts for the activities carried out under the Sister Cities program with Nikaho, Japan.
Shawnee Municipal Authority	The Shawnee Municipal Authority accounts for the City's water, sewer, and sanitation operations. The major funding source is user charges.
Water Systems Capital Improvement Fund	This fund is to account for the water systems capital projects.
Wastewater Systems Capital Improvement Fund	This fund is to account for the wastewater systems capital projects.
Meter Maintenance Fund	This fund is to account for meter maintenance throughout the City.
Shawnee Airport Authority	The Shawnee Airport Authority fund provides for the operation of the City of Shawnee Municipal Airport. The main revenue sources include rental revenues and federal grants for capital projects.

Fund Matrix

	Governmental	Enterprise	Major	Nonmajor
General Fund	X		X	
Grant Fund	X			X
Street & Alley Fund	X			X
E-911 Fund	X			X
Economic Development Fund	X			X
Spay/Neuter Fund	X			X
Hotel/Motel Surcharge Fund	X			X
Police Sales Tax Fund	X			X
Fire Sales Tax Fund	X			X
Tax Incremental Finance Fund	X			X
CDBG Grants	X			X
Capital Improvement Fund	X		X	
Street Improvement Fund	X		X	
2018 Capital Improvement Fund	X		X	
American Rescue Plan Fund	X		X	
2023 Capital Improvement Fund	X		X	
Aquatic Fund	X			X
Workers' Compensation Self-Insurance Fund	X			X
Library Fund	X			X
Cemetery Perpetual Care Fund	X			X
Sister Cities Fund	X			X
Shawnee Municipal Authority		X	X	
Water System Capital Improvement Fund		X		X
Wastewater System Capital Improvement Fund		X		X
Meter Maintenance Fund		X		X
Shawnee Airport Authority		X	X	

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Notice of Public Hearing City of Shawnee, Oklahoma Shawnee Municipal Authority Shawnee Airport Authority Proposed Budget Summary*																															
Fiscal Year 2023-2024																															
		001	010	101	102	104	105	106	107	108	112	190	191	301	302	303	304	306	350	501	502	503	504	511	601	701	702	709			
	Description	General Fund	Grant Fund	Street & Alley Fund	E 911 Fund	Economic Development Fund	Spay/Neuter Fund	Hotel/Motel Surcharge Fund	Police Sales Tax Fund	Fire Sales Tax Fund	Tax Increment Fund	COBG Grant Fund	COBG-ODOC Fund	Capital Improvement Fund	Street Improvement Fund	2018 Capital Improvement Fund	American Rescue Plan Fund	2023 Capital Improvement Fund	Aquatic Center Fund	Shawnee Municipal Authority	Water System Capital Improv Fund	Wastewater Capital Improv Fund	Meter Maintenance Fund	Shawnee Airport Authority	Workers Compensation Self-Insurance Fund**	Library Fund	Cemetery Perpetual Care Fund	Sister Cities Fund	Total		
ESTIMATED REVENUES & BUDGETARY FUND BALANCE	1 Beginning Budgetary Fund Balance	6,163,342	29,000	-	350,661	198,739	-	543,042	-	-	670,000	-	-	2,756,094	4,538,704	14,561,529	7,230,086	390,000	-	4,731,564	-	-	-	355,872	-	-	183,173	42,500	42,682,315		
	2 Taxes	20,470,390	-	283,900	280,000	367,212	-	474,500	459,131	459,131	120,000	628,557	164,872	2,845,889	3,213,101	3,672,115	11,000,000	3,672,115	-	-	-	-	935,001	-	-	-	-	-	36,317,463		
	3 Intergovernmental	444,000	285,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	28,025	-	-	-	-	-	-	-	13,763,430		
	4 License and Permits	482,000	-	2,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	522,025		
	5 Fines and Penalties	476,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	476,000		
	6 Gifts and Donations	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
	7 Charge for Services	238,234	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	127,000	15,409,315	-	850,000	-	-	-	-	-	16,624,549		
	8 Rental Revenues	49,100	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	14,000	-	-	-	-	523,961	-	-	-	587,061		
	9 Interest Income	85,600	-	-	-	-	-	-	-	-	-	-	-	-	2,000	2,500	1,500	-	-	45,000	280,000	4,000,000	75,000,000	346,250	-	-	4,000	-	91,600		
	10 Other Revenues	322,000	-	6,360	-	-	2,200	-	-	-	-	-	13,200	-	-	-	-	-	1,163,458	208,448	4,772,115	910,000	1,240,000	-	230,230	724,484	85,000	-	-	80,019,010	
	11 Transfers In	5,479,262	-	187,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	14,988,987	
TOTAL		34,219,928	318,500	479,260	630,661	525,951	2,200	1,017,542	459,131	459,131	790,000	847,757	164,872	5,603,983	7,866,805	18,225,144	18,230,086	5,185,573	394,448	25,221,039	4,910,000	76,240,000	850,000	2,381,314	724,484	85,000	187,173	42,500	206,062,470		
APPROPRIATIONS:	1 Administration	1,593,350	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,988	-	-	-	1,591,338		
	2 Accounting	717,156	-	-	-	-	-	-	-	-	-	-	-	2,000	-	-	-	-	-	-	-	-	-	-	2,978	-	-	-	722,134		
	3 Information Systems	595,740	-	-	-	-	-	-	-	-	-	-	-	221,700	-	-	-	-	-	-	-	-	-	-	1,985	-	-	-	819,425		
	4 City Clerk	415,955	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,489	-	-	-	417,344		
	5 Municipal Court	488,228	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,986	-	-	-	489,213		
	6 Utility Billing	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	627,788	-	-	-	-	5,413	-	-	833,201		
	7 Human Resources	476,833	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,489	-	-	-	478,322		
	8 Community Development	414,829	29,000	-	-	-	-	-	-	-	-	-	628,430	164,872	25,000	-	338,280	-	-	-	-	-	-	-	8,182	-	-	-	1,808,593		
	9 Police Department and Emergency Management	11,397,219	275,500	-	276,000	-	2,200	-	-	-	-	-	-	-	748,861	-	2,000,000	-	-	-	-	-	-	-	-	442,371	-	-	-	13,140,152	
	10 Fire Department	6,757,402	-	-	-	-	-	-	-	-	-	-	-	-	722,362	-	-	-	-	-	-	-	-	-	-	186,636	-	-	-	9,646,400	
	11 Engineering	438,736	-	-	-	-	-	-	-	-	-	-	-	-	89,000	-	-	-	-	-	-	-	-	-	1,489	-	-	-	529,227		
	12 Code Enforcement	1,001,373	-	-	-	-	-	-	-	-	-	-	-	-	70,000	-	-	-	-	-	-	-	-	-	3,475	-	-	-	1,074,846		
	13 Public Works	1,463,512	-	470,000	-	-	-	-	-	-	-	-	-	-	535,000	2,842,000	3,580,000	13,185,000	-	377,448	9,289,576	4,906,000	76,239,000	-	-	27,417	81,926	-	11,253,614		
	14 Parks, Culture and Recreation	1,691,786	16,000	-	-	-	-	-	-	-	-	-	-	-	713,500	-	1,382,500	-	-	-	-	-	-	-	-	-	-	-	-	4,190,577	
	15 Expo Center	529,946	-	-	-	-	-	-	-	-	-	-	-	-	-	-	100,000	-	-	-	-	-	-	-	-	-	-	-	-	1,028,946	
	16 Building Maintenance	338,594	-	-	-	-	-	-	465,274	-	-	-	-	-	23,000	-	-	-	-	-	-	-	-	-	-	993	-	-	-	372,677	
	17 Tourism	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	466,267	
	18 Economic Development	-	-	-	-	-	295,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	295,000	
	19 Sister Cities	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	42,500	
	20 Airport	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,055,086	
	21 Contingency Reserve	598,000	-	-	-	-	-	-	9,400	-	-	-	-	-	-	-	-	-	-	-	8,500	-	-	-	-	-	-	-	-	-	2,053,111
	22 Debt Service	-	-	-	-	-	-	-	-	-	-	-	-	-	279,443	-	-	-	-	-	2,666,747	-	-	-	42,000	-	1,660	-	-	1,081,450	
	23 Transfers Out	686,946	-	-	-	-	-	-	-	459,131	459,131	-	-	-	500,000	600,000	3,118,569	-	3,672,115	-	7,873,458	-	-	-	-	-	-	-	-	-	6,689,552
TOTAL		30,007,510	318,500	479,260	276,000	295,000	2,200	474,674	459,131	459,131	-	628,430	164,872	3,929,886	3,442,000	10,419,348	13,185,000	3,672,115	395,948	21,243,569	4,906,000	76,239,000	437,793	2,095,111	724,484	83,576	-	42,500	174,584,680		
ENDING BUDGETARY FUND BALANCE RESERVE		4,211,418	-	360	354,661	230,951	-	542,868	-	-	790,000	13,327	-	1,874,117	4,423,805	7,885,795	5,053,086	1,513,458	8,500	3,977,470	4,000	1,000	418,207	286,203	-	1,424	187,173	-	31,487,811		
Percent of Ending Fund Balance/Annual Expenses		14.03%	0.00%	0.08%	128.50%	78.29%	0.00%	114.37%	0.00%	0.00%	N/A	1.61%	0.00%	42.60%	128.52%	74.92%	38.32%	41.21%	2.20%	18.72%	0.08%	0.00%	96.85%	13.66%	0.00%	1.70%	N/A	0.00%	18.04%		
Impact to Fund Balance - (Gain/Loss)		(1,951,924)	(29,000)	360	4,000	72,212	-	(174)	-	-	120,000	13,327	-	(1,081,977)	(114,899)	(6,745,734)	(2,185,000)	1,163,458	8,500	(754,114)	4,000	1,000	418,207	(63,689)	-	1,424	4,000	(42,500)	(11,164,504)		

This Summary documents the preliminary budgeted estimates of Revenues and Appropriations for the funds of the City of Shawnee, Oklahoma, including its Authorities, for the budget period July 1, 2023 through June 30, 2024, as identified on May 3, 2023.

* Not included in the summary are funds with no activity: 103 - Oil & Gas Revenue, 113 - Drug Forfeiture, 192 - ESG ODOC Fund, 201 - Debt Service, 706 - Gifts and Contributions

** The Workers Compensation Self Insurance Fund - 601, reflects "Transfers In" from other funds. The associated expense in other funds is reflected within the division where the payroll occurs, and is therefore not shown in the general "Transfers Out" expenditure line.

For a downloadable PDF, visit <http://www.ShawneeOK.org>

A public hearing will be held on the Preliminary Budget Summary of Revenues and Appropriations in the City Commission Chamber at City Hall, 16 West 9th Street, Shawnee, Oklahoma, at 6:00 p.m. on May 15, 2023.

Andrea Weckmueller-Behringer, City Manager

(Seal)

Attest:

s/s Lisa Lasoyne, City Clerk

GENERAL FUND

General Fund Summary

Fund Description

The General Fund is the City's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund. The most significant operating revenue is sales tax.

General Fund Divisions

City Manager	Engineering
City Attorney	Streets
Expo Operation	Traffic Control
Finance	Parks
Information Technology	Cemetery
Municipal Court	Municipal Auditorium
City Clerk	Community Center
Community Development	Senior Center
Code Enforcement	Equipment Services
Police Administration	Building Maintenance
Police Patrol	Transfers Out
Criminal Investigations Division	
Animal Welfare	
Dispatch	
Emergency Management	
Fire Administration	
Fire Suppression	
Fire Training	

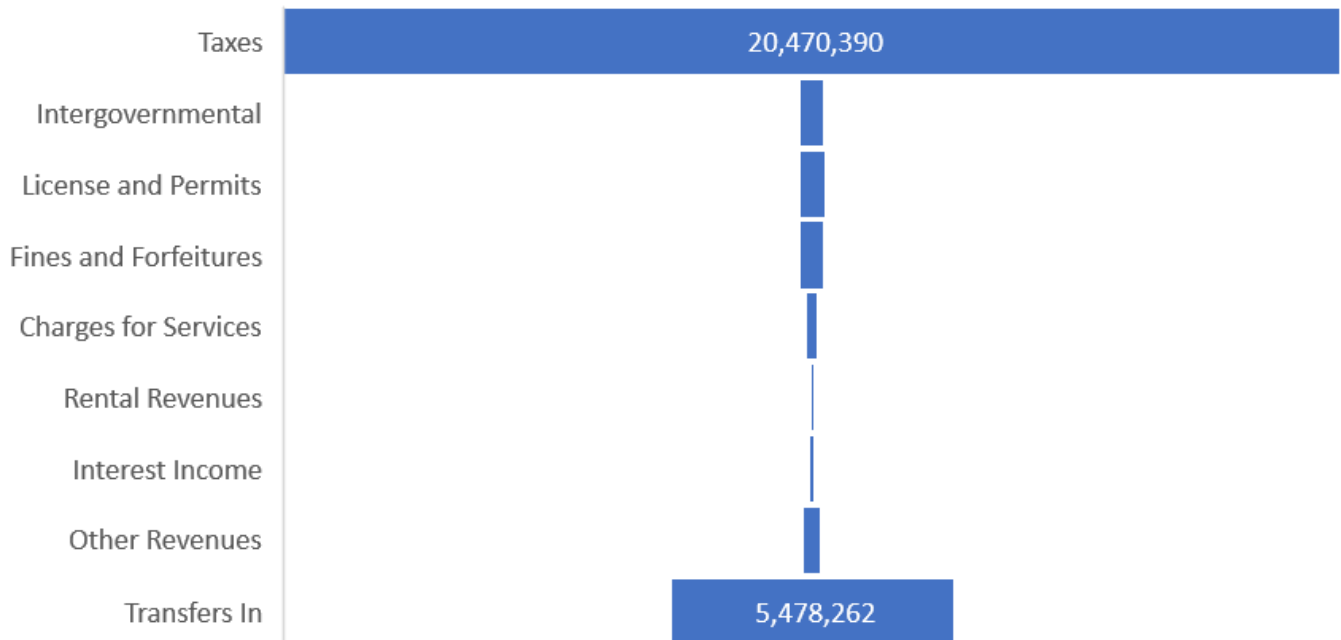
General Fund Summary

	2021-2022 Actual	2022-2023 Original Budget	2022-2023 Amended Budget	2023-2024 Proposed Budget	Amended FY23 vs Proposed FY24
Beginning Fund Balance	7,004,830	4,669,203	5,226,998	6,163,342	
Revenues					
Taxes	20,065,996	18,697,723	19,841,178	20,470,390	3.2%
Intergovernmental	531,592	537,000	537,000	444,000	-17.3%
License and Permits	485,237	403,000	403,000	492,000	22.1%
Fines and Forfeitures	499,481	420,000	420,000	476,000	13.3%
Charges for Services	14,234	8,234	201,284	238,234	18.4%
Rental Revenues	57,675	55,200	55,200	49,100	-11.1%
Interest Income	15,607	9,700	9,700	85,600	782.5%
Other Revenues	357,199	113,000	113,000	322,000	185.0%
Transfers In	3,524,164	5,205,908	7,205,908	5,478,262	-24.0%
Total General Fund Revenues	32,556,016	30,118,968	34,013,268	34,218,928	0.6%
Expenditures					
Administration	910,906	1,504,843	1,644,118	2,185,350	32.9%
Accounting	585,021	794,438	794,438	717,156	-9.7%
Information Systems	537,068	586,577	580,577	595,740	2.6%
City Clerk	325,142	361,023	368,523	415,855	12.8%
Municipal Court	375,554	432,964	432,964	488,228	12.8%
Human Resources	369,512	407,852	542,352	476,833	-12.1%
Engineering	363,101	318,671	325,926	438,738	34.6%
Code Enforcement	337,322	913,551	916,151	1,001,373	9.3%
Community Development	556,737	722,198	798,848	414,829	-48.1%
Police Department and Emergency Management	9,539,391	9,431,873	9,567,069	11,397,219	19.1%
Fire Department	6,009,907	6,455,949	6,705,860	6,757,402	0.8%
Public Works	1,147,866	1,283,135	1,296,305	1,462,512	12.8%
Parks, Culture and Recreation	1,366,264	1,547,589	1,572,769	1,691,786	7.6%
Expo Center	803,503	696,500	1,221,500	928,948	-24.0%
Building Maintenance	279,213	257,898	283,858	338,594	19.3%
Transfers Out	988,594	723,500	798,670	696,948	-12.7%
Total Expenditures	24,495,100	26,438,560	27,849,926	30,007,510	7.7%
Ending Budgetary Fund Balance Reserves	8,060,915	3,680,409	6,163,342	4,211,418	
Percent of Ending Fund Balance/Annual Expenditures*	32.91%	13.92%	22.13%	14.03%	
*Policy on Operating Reserves in the General Fund is 14-20%					

General Fund Revenues

	2021-2022 Actual	2022-2023 Original Budget	2022-2023 Amended Budget	2023-2024 Proposed Budget	Amended FY23 vs Proposed FY24
Taxes	20,065,996	18,697,723	19,841,178	20,470,390	3.2%
Intergovernmental	531,592	537,000	537,000	444,000	-17.3%
License and Permits	485,237	403,000	403,000	492,000	22.1%
Fines and Forfeitures	499,481	420,000	420,000	476,000	13.3%
Charges for Services	14,234	8,234	201,284	238,234	18.4%
Rental Revenues	57,675	55,200	55,200	49,100	-11.1%
Interest Income	15,607	9,700	9,700	85,600	782.5%
Other Revenues	357,199	113,000	113,000	322,000	185.0%
Transfers In	3,524,164	5,205,908	7,205,908	5,478,262	-24.0%
Total General Fund Revenues	25,551,186	25,449,765	28,786,270	28,055,586	-2.5%

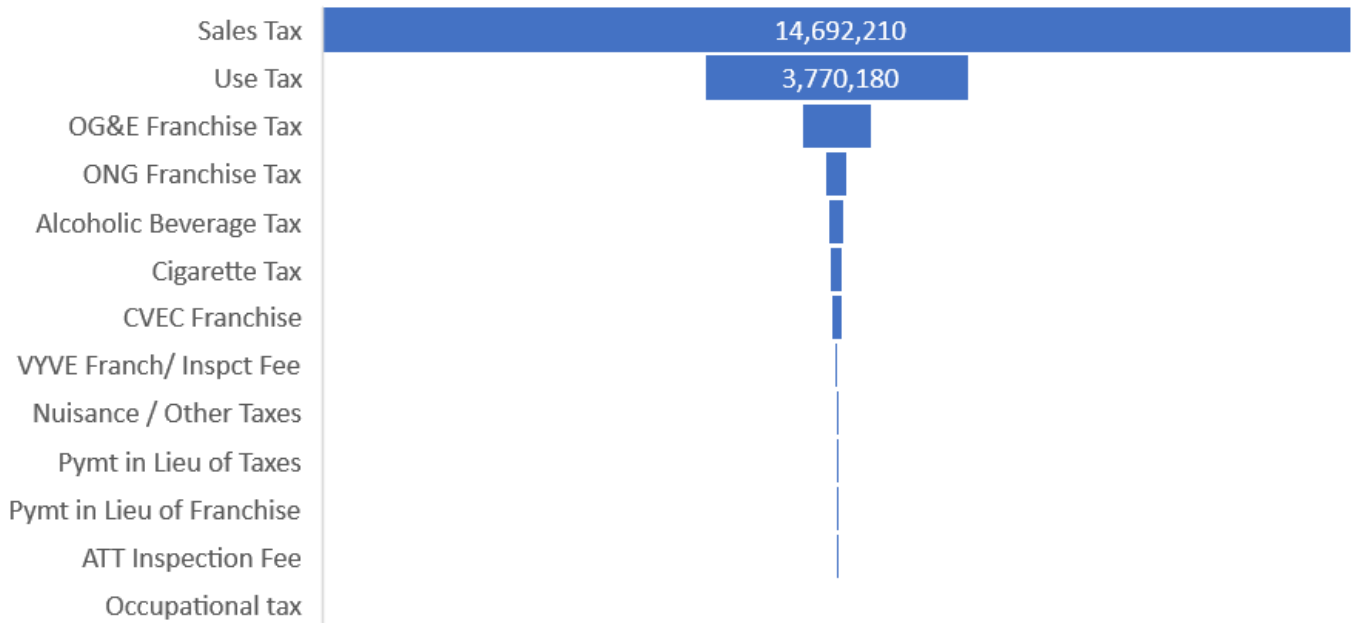
FY 2023-2024 Proposed Budget



Tax Revenue Breakdown

	2021-2022 Actual	2022-2023 Original Budget	2022-2023 Amended Budget	2023-2024 Proposed Budget	Amended FY23 vs Proposed FY24
Sales Tax	14,632,421	13,534,545	14,678,000	14,692,210	0.1%
Use Tax	3,243,592	3,320,179	3,320,179	3,770,180	13.6%
OG&E Franchise Tax	1,021,530	925,000	925,000	1,000,000	8.1%
ONG Franchise Tax	447,106	310,000	310,000	310,000	0.0%
Alcoholic Beverage Tax	218,569	200,000	200,000	215,000	7.5%
Cigarette Tax	189,405	150,000	150,000	180,000	20.0%
CVEC Franchise	156,111	130,000	130,000	160,000	23.1%
VYVE Franch/ Inspct Fee	48,810	50,000	50,000	50,000	0.0%
Nuisance / Other Taxes	42,471	35,000	35,000	35,000	0.0%
Pymt in Lieu of Taxes	28,178	27,000	27,000	27,000	0.0%
Pymt in Lieu of Franchise	20,147	16,000	16,000	16,000	0.0%
ATT Inspection Fee	17,655	-	-	15,000	0.0%
Occupational tax	-	-	-	-	0.0%
Total General Fund Revenues	20,065,996	18,697,723	19,841,178	20,470,390	3.2%

FY 2023-2024 Proposed Budget



General Fund Expenditure Summary

	2021-2022	2022-2023	2022-2023	2023-2024	Amended FY23 vs
	Actual	Original Budget	Amended Budget	Proposed Budget	Proposed FY24
Administration	910,906	1,504,843	1,644,118	2,185,350	32.9%
Accounting	585,021	794,438	794,438	717,156	-9.7%
Information Systems	537,068	586,577	580,577	595,740	2.6%
City Clerk	325,142	361,023	368,523	415,855	12.8%
Municipal Court	375,554	432,964	432,964	488,228	12.8%
Human Resources	369,512	407,852	542,352	476,833	-12.1%
Engineering	363,101	318,671	325,926	438,738	34.6%
Code Enforcement	337,322	913,551	916,151	1,001,373	9.3%
Community Development	556,737	722,198	798,848	414,829	-48.1%
Police Department and Emergency Management	9,539,391	9,431,873	9,567,069	11,397,219	19.1%
Fire Department	6,009,907	6,455,949	6,705,860	6,757,402	0.8%
Public Works	1,147,866	1,283,135	1,296,305	1,462,512	12.8%
Parks, Culture and Recreation	1,366,264	1,547,589	1,572,769	1,691,786	7.6%
Expo Center	803,503	696,500	1,221,500	928,948	-24.0%
Building Maintenance	279,213	257,898	283,858	338,594	19.3%
Transfers Out	988,594	723,500	798,670	696,948	-12.7%
Total Expenditures	24,495,100	26,438,560	27,849,926	30,007,510	7.7%



GENERAL FUND DEPARTMENT EXPENDITURES

Administration Department

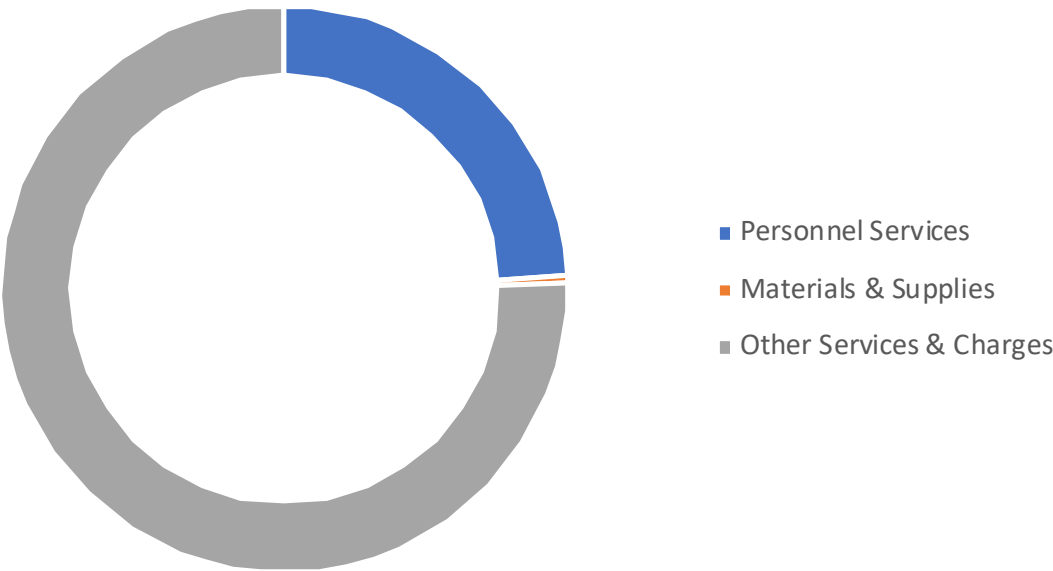
The Administration Department is made up of the City Manager and City Attorney division.

Expenditure Summary by Account Type

	2021-2022	2022-2023	2022-2023	2023-2024	Amended FY23 vs
	Actual	Original Budget	Amended Budget	Proposed Budget	Proposed FY24
Personnel Services	405,547	377,181	513,906	530,736	3.3%
Materials & Supplies	2,704	6,100	16,100	7,900	-50.9%
Other Services & Charges	502,655	1,121,562	1,114,112	1,646,714	47.8%
Total	910,906	1,504,843	1,644,118	2,185,350	32.9%

Position Count FY 2024 = 4

FY 2023-2024 Proposed Budget



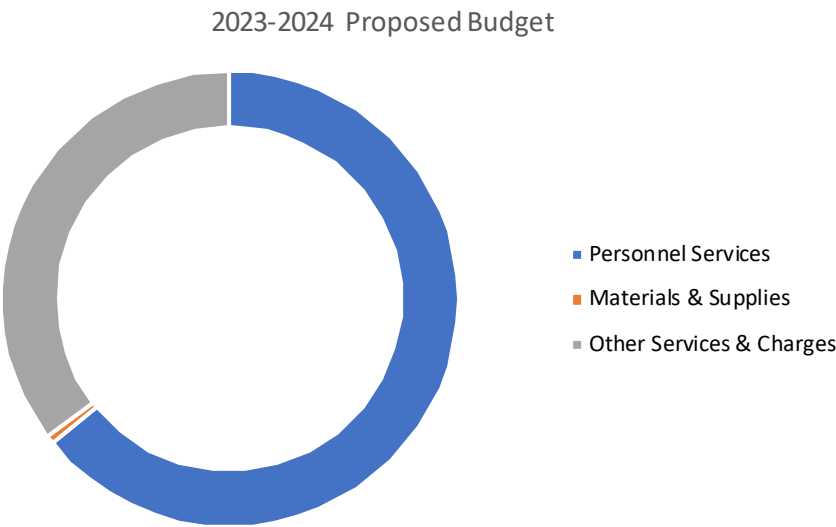
Accounting Department

The Finance Department handles all the financial accountability for the City of Shawnee. Key functions include accounting for expenditures, assets and liabilities and preparing and administering the annual budget. Finance also monitors the annual capital budgeting process and works with auditors in preparing and presenting the annual audit.

Expenditure Summary by Account Type

	2021-2022	2022-2023	2022-2023	2023-2024	Amended FY23 vs
	Actual	Original Budget	Amended Budget	Proposed Budget	Proposed FY24
Personnel Services	352,853	523,438	509,438	445,656	-12.5%
Materials & Supplies	3,757	3,500	4,500	3,500	-22.2%
Other Services & Charges	228,411	267,500	280,500	268,000	-4.5%
Total	585,021	794,438	794,438	717,156	-9.7%

Position Count FY 2024 = 6



General Fund

Information System Department

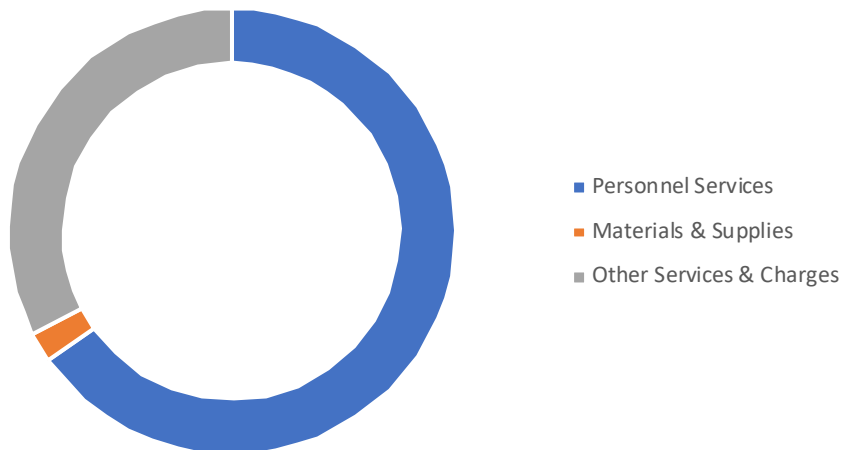
The Information Technology division oversees the operation, maintenance, deployment, and utilization of all City of Shawnee computers, technical and peripheral equipment, software, web sites, embedded systems, and many other aspects of technology use within the City.

Expenditure Summary by Account Type

	2021-2022 Actual	2022-2023 Original Budget	2022-2023 Amended Budget	2023-2024 Proposed Budget	Amended FY23 vs Proposed FY24
Personnel Services	339,146	386,319	386,319	388,970	0.7%
Materials & Supplies	9,310	13,600	13,600	12,600	-7.4%
Other Services & Charges	188,612	186,658	180,658	194,170	7.5%
Total	537,068	586,577	580,577	595,740	2.6%

Position Count FY 2024 = 4

2023-2024 Proposed Budget



General Fund

City Clerk Department

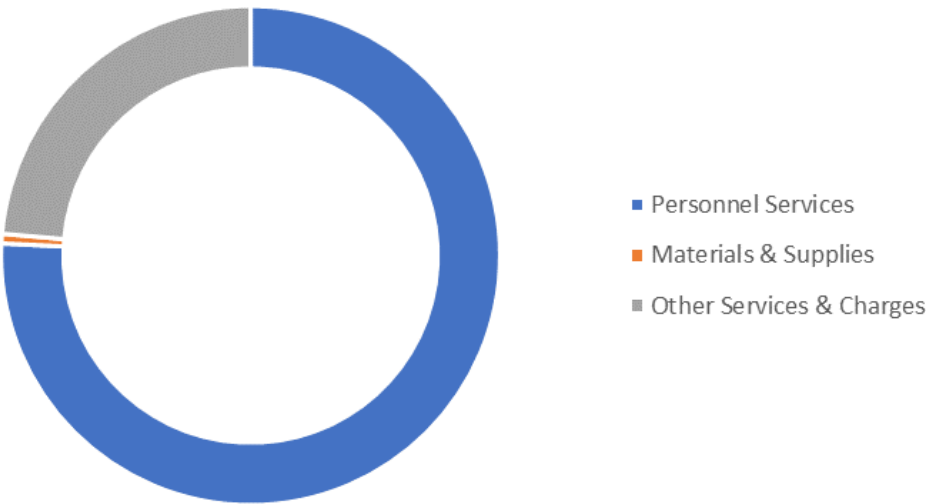
The City Clerk is appointed by the City Manager, is the official custodian of City Records, serves as Clerk to the Board of Commissioners, prepares the agendas and minutes for the Board of Commissioners, Shawnee Airport Authority and Shawnee Municipal Authority, attends all Board of Commissioners meetings and keeps a record of all the proceedings, signs and attests all ordinances or other acts of the Commission.

Expenditure Summary by Account Type

	2021-2022	2022-2023	2022-2023	2023-2024	Amended FY23 vs
	Actual	Original Budget	Amended Budget	Proposed Budget	Proposed FY24
Personnel Services	281,638	293,687	290,687	315,123	8.4%
Materials & Supplies	2,262	2,000	2,000	2,600	30.0%
Other Services & Charges	41,242	65,336	75,836	98,132	29.4%
Total	325,142	361,023	368,523	415,855	12.8%

Position Count FY 2024 = 3

2023-2024 Proposed Budget



General Fund

Municipal Court Department

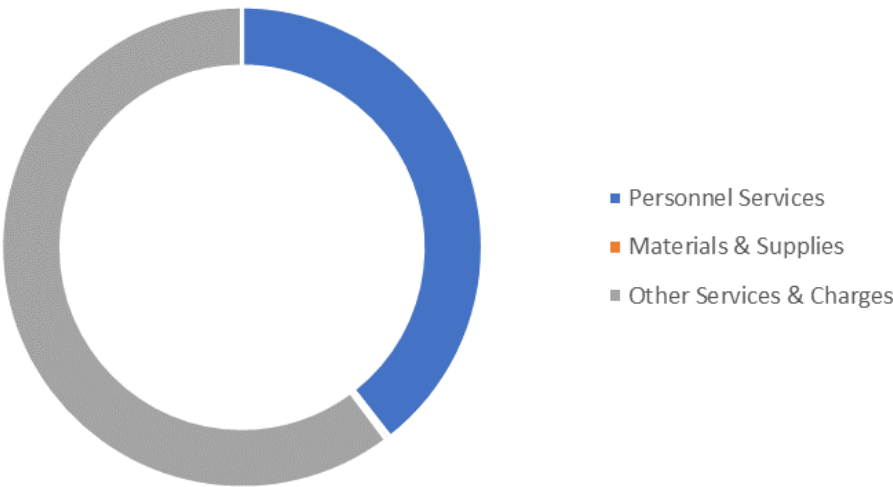
The Municipal Court hears cases regarding the violation of municipal code, collects fines and fees, and works with the community to offer community service for offenders.

Expenditure Summary by Account Type

	2021-2022	2022-2023	2022-2023	2023-2024	Amended FY23 vs
	Actual	Original Budget	Amended Budget	Proposed Budget	Proposed FY24
Personnel Services	206,509	165,254	165,254	192,618	16.6%
Materials & Supplies	497	1,500	1,500	1,500	0.0%
Other Services & Charges	168,548	266,210	266,210	294,110	10.5%
Total	375,554	432,964	432,964	488,228	12.8%

Position Count FY 2024 = 4

2023-2024 Proposed Budget



General Fund

Human Resources Department

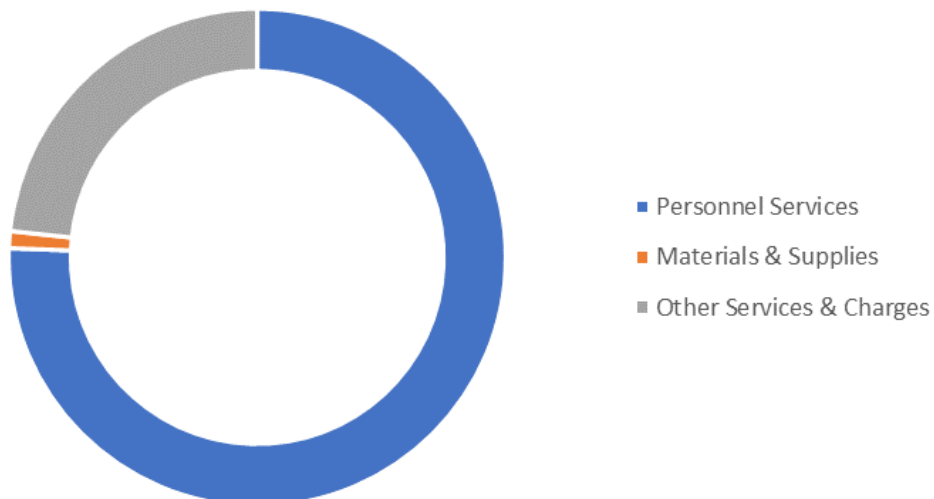
Human Resources handles recruitment and staffing, organizational and employee development, compensation and benefits, human resource management, labor relations, and equal employment opportunities.

Expenditure Summary by Account Type

	2021-2022	2022-2023	2022-2023	2023-2024	Amended FY23 vs
	Actual	Original Budget	Amended Budget	Proposed Budget	Proposed FY24
Personnel Services	295,832	282,681	422,211	360,470	-14.6%
Materials & Supplies	1,150	17,150	14,420	5,260	-63.5%
Other Services & Charges	72,529	108,021	105,721	111,103	5.1%
Total	369,512	407,852	542,352	476,833	-12.1%

Position Count FY 2024 = 3

2023-2024 Proposed Budget



General Fund

Engineering Department

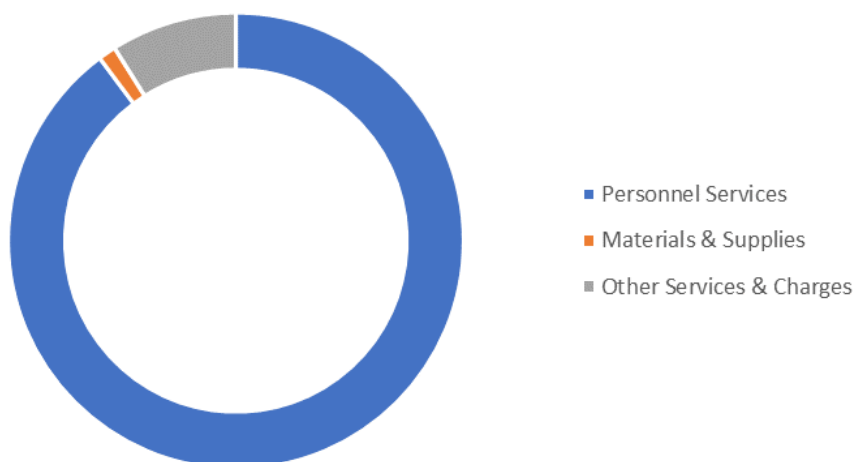
The Engineering provides administration and technical review of public and private improvements within the City. The department oversees, plans, and carries out City-initiated infrastructure projects, while ensuring private development is done in accordance with adopted standards, codes, and practices. The key function of the department is to ensure public well-being by identifying safety and functional deficiencies in proposed, and existing infrastructure. Using that information, Engineering helps create corrective solutions.

Expenditure Summary by Account Type

	2021-2022	2022-2023	2022-2023	2023-2024	Amended FY23 vs
	Actual	Original Budget	Amended Budget	Proposed Budget	Proposed FY24
Personnel Services	267,714	256,181	256,181	393,968	53.8%
Materials & Supplies	3,147	5,100	5,580	5,500	-1.4%
Other Services & Charges	92,239	57,390	64,165	39,270	-38.8%
Total	363,101	318,671	325,926	438,738	34.6%

Position Count FY 2024 = 4

2023-2024 Proposed Budget



Code Enforcement Department

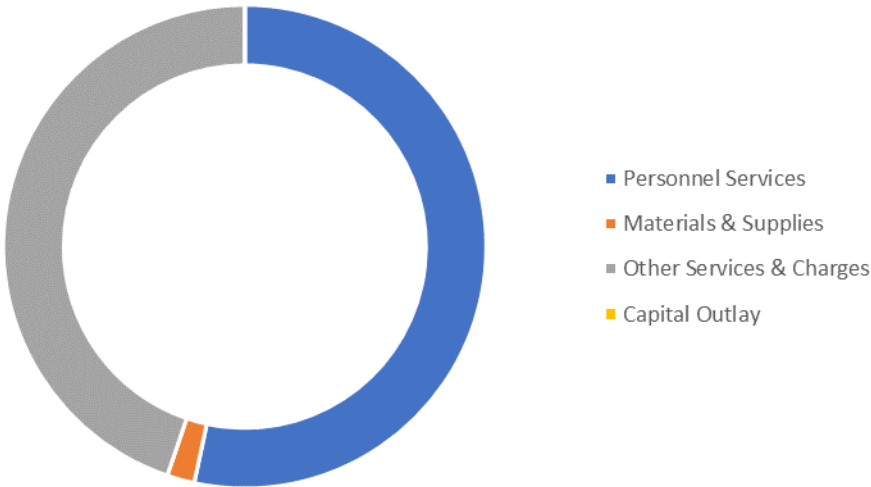
The Code Enforcement administers and enforces all building codes and ordinances adopted by the City. This includes field inspections, plan checking and public information as related to new construction and the responsibility of issuing permits and ensuring safe buildings.

Expenditure Summary by Account Type

	2021-2022	2022-2023	2022-2023	2023-2024	Amended FY23 vs
	Actual	Original Budget	Amended Budget	Proposed Budget	Proposed FY24
Personnel Services	195,511	445,401	448,001	534,423	19.3%
Materials & Supplies	3,433	15,900	15,900	18,400	15.7%
Other Services & Charges	138,128	452,250	452,250	448,550	-0.8%
Total	337,072	913,551	916,151	1,001,373	9.3%

Position Count FY 2024 = 8

2023-2024 Proposed Budget



Police and Emergency Management Department

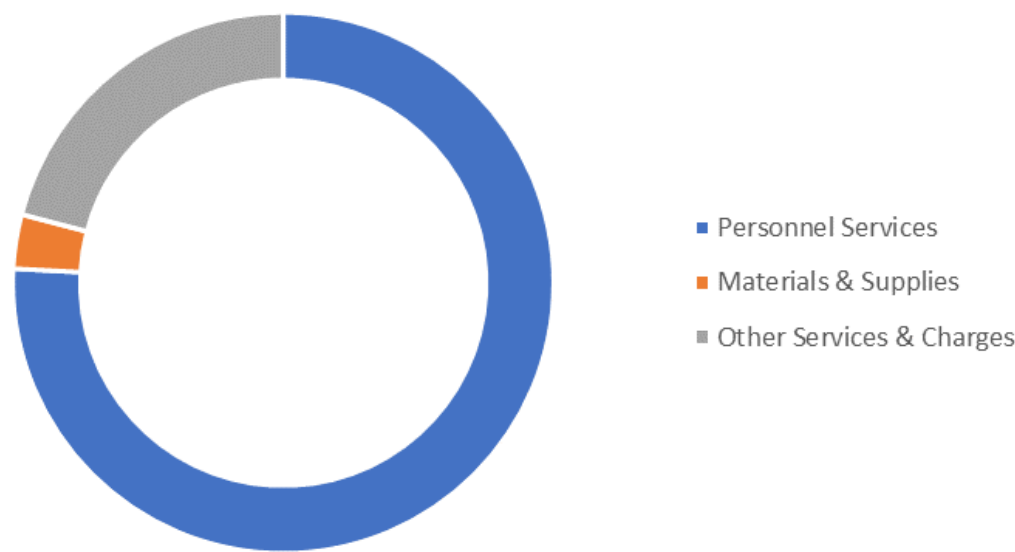
This department is responsible for the police administration, police patrol, criminal investigations, animal welfare, dispatch and emergency management.

Expenditure Summary by Account Type

	2021-2022	2022-2023	2022-2023	2023-2024	Amended FY23 vs
	Actual	Original Budget	Amended Budget	Proposed Budget	Proposed FY24
Personnel Services	8,423,076	8,350,144	8,350,144	8,643,589	3.5%
Materials & Supplies	389,763	306,000	341,210	368,936	8.1%
Other Services & Charges	726,552	775,729	861,579	2,384,695	176.8%
Total	9,539,391	9,431,873	9,552,933	11,397,219	19.3%

Position Count FY 2024 = 95.5

2023-2024 Proposed Budget



Community Development Department

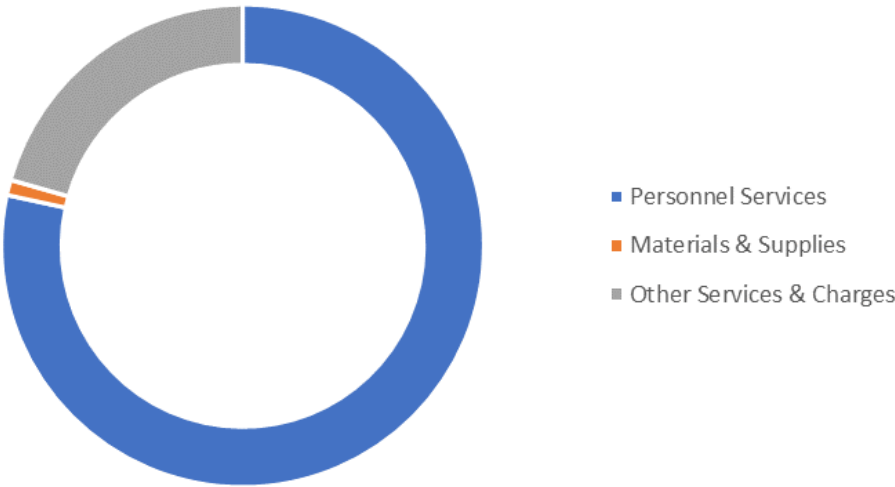
The mission of the Community Development division is to work toward creating a high quality of life within the community. This consists of processing applications for land development, including environmental assessment, architectural and landscaping review and commercial sign requests.

Expenditure Summary by Account Type

	2021-2022	2022-2023	2022-2023	2023-2024	Amended FY23 vs
	Actual	Original Budget	Amended Budget	Proposed Budget	Proposed FY24
Personnel Services	361,288	327,058	357,058	325,164	-8.9%
Materials & Supplies	10,572	3,940	46,590	4,240	-90.9%
Other Services & Charges	184,876	391,200	395,200	85,425	-78.4%
Total	556,737	722,198	798,848	414,829	-48.1%

Position Count FY 2024 = 3

2023-2024 Proposed Budget



General Fund

Fire Department

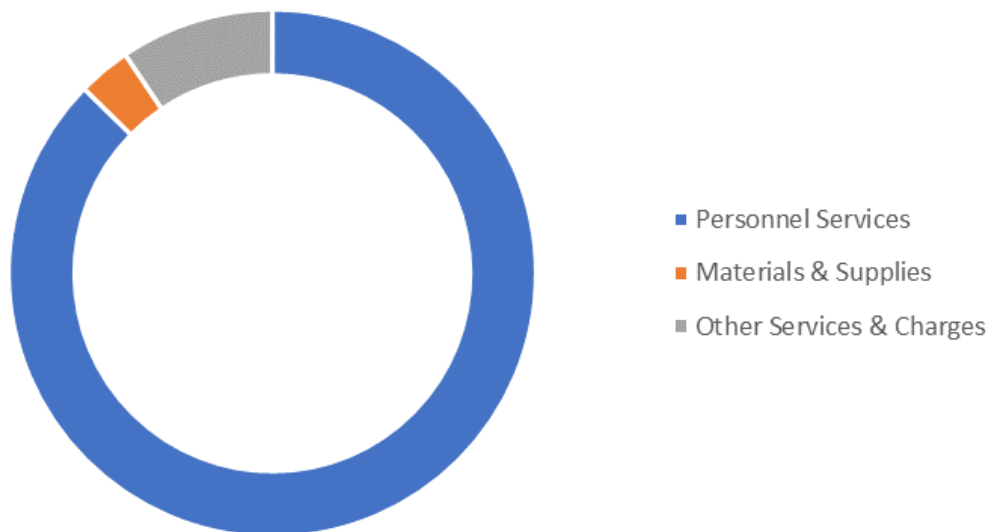
The Fire department consists of Fire administration, Fire suppression and Fire training.

Expenditure Summary by Account Type

	2021-2022	2022-2023	2022-2023	2023-2024	Amended FY23 vs
	Actual	Original Budget	Amended Budget	Proposed Budget	Proposed FY24
Personnel Services	5,414,106	5,686,980	5,870,912	5,902,138	0.5%
Materials & Supplies	156,438	191,701	215,580	218,201	1.2%
Other Services & Charges	439,363	577,268	619,368	637,063	2.9%
Total	6,009,907	6,455,949	6,705,860	6,757,402	0.8%

Position Count FY 2024 = 58

2023-2024 Proposed Budget



General Fund

Public Works Department

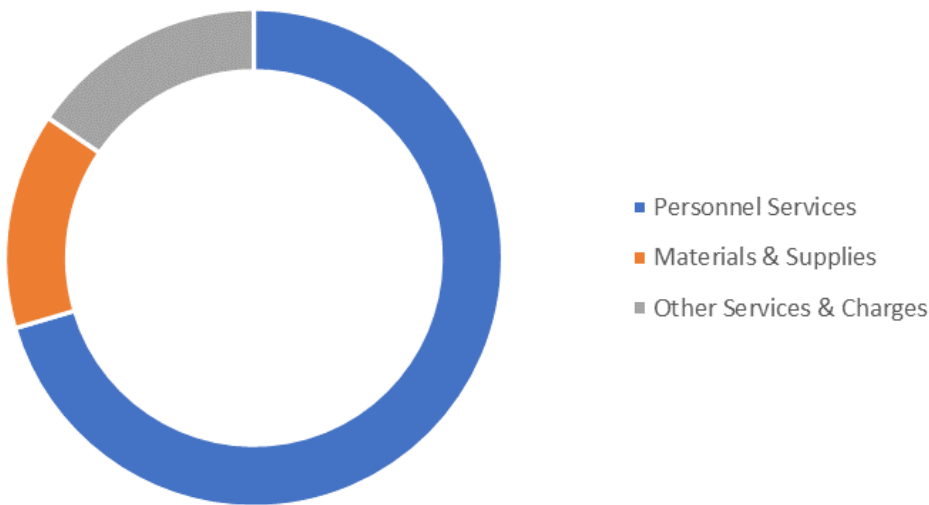
The Public Works department in the General Fund is responsible for streets and traffic control.

Expenditure Summary by Account Type

	2021-2022	2022-2023	2022-2023	2023-2024	Amended FY23 vs
	Actual	Original Budget	Amended Budget	Proposed Budget	Proposed FY24
Personnel Services	793,072	904,763	906,453	1,030,340	13.7%
Materials & Supplies	176,906	171,700	180,180	205,800	14.2%
Other Services & Charges	177,888	206,672	209,672	226,372	8.0%
Total	1,147,866	1,283,135	1,296,305	1,462,512	12.8%

Position Count FY 2024 = 17

2023-2024 Proposed Budget



General Fund

Parks, Culture and Recreation Department

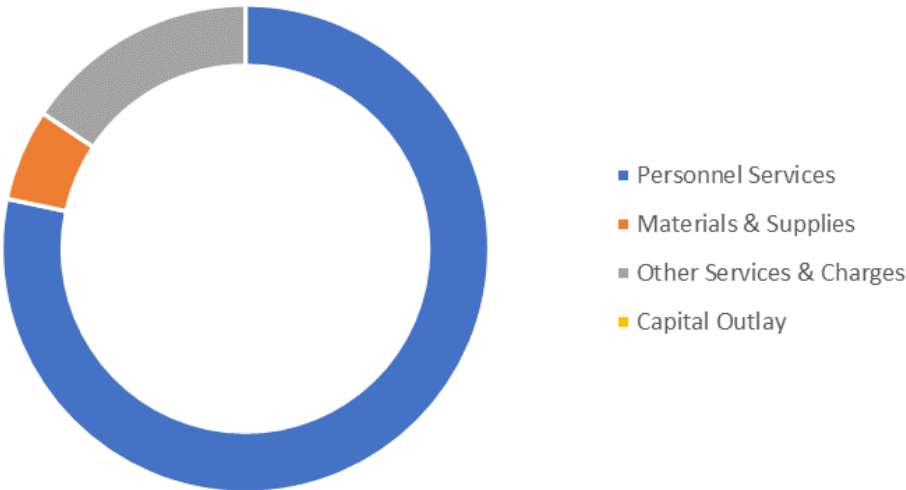
The parks, culture and recreation department is responsible for the parks, recreating and cemetery within the City.

Expenditure Summary by Account Type

	2021-2022	2022-2023	2022-2023	2023-2024	Amended FY23 vs
	Actual	Original Budget	Amended Budget	Proposed Budget	Proposed FY24
Personnel Services	872,078	995,576	1,012,396	1,324,523	30.8%
Materials & Supplies	92,870	100,550	108,910	102,950	-5.5%
Other Services & Charges	259,316	271,463	271,463	264,313	-2.6%
Capital Outlay	142,000	180,000	180,000	-	-100.0%
Total	1,366,264	1,547,589	1,572,769	1,691,786	7.6%

Position Count FY 2024 = 17

2023-2024 Proposed Budget



General Fund

Expo Center

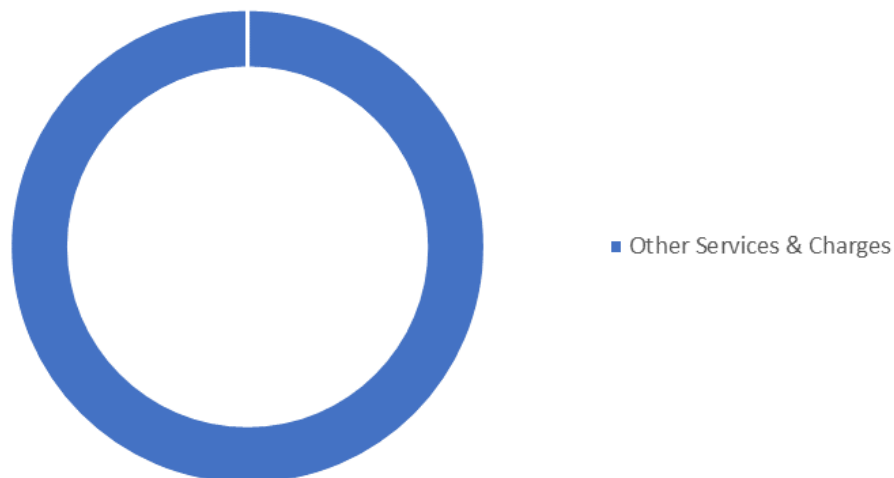
The division provides for the operation of the Heart of Oklahoma Expo Center through the funding of the City contract with OVG360, the management company for the Expo Center.

Expenditure Summary by Account Type

	2021-2022	2022-2023	2022-2023	2023-2024	Amended FY23 vs
	Actual	Original Budget	Amended Budget	Proposed Budget	Proposed FY24
Other Services & Charges	803,503	696,500	1,221,500	928,948	-24.0%
Total	803,503	696,500	1,221,500	928,948	-24.0%

Position Count FY 2024 = 0

2023-2024 Proposed Budget



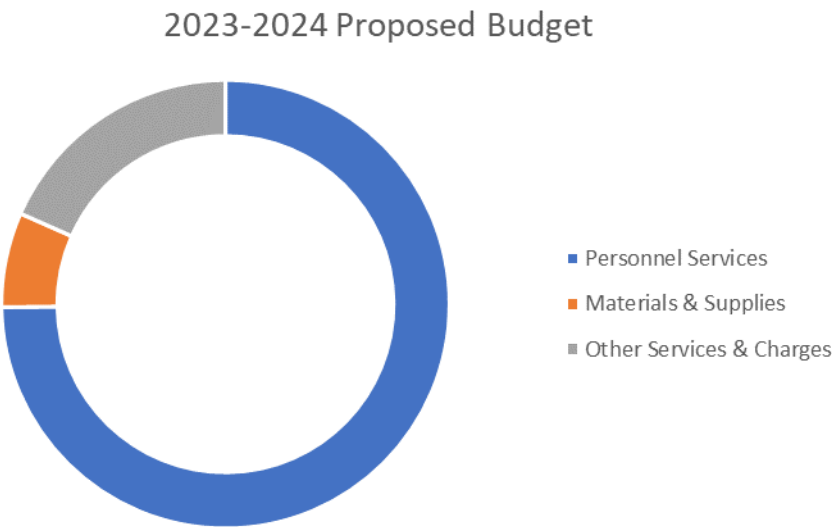
Building Maintenance Department

The Building Maintenance is responsible for maintaining City facilities including City Hall. This includes minor repairs and remodels.

Expenditure Summary by Account Type

	2021-2022	2022-2023	2022-2023	2023-2024	Amended FY23 vs
	Actual	Original Budget	Amended Budget	Proposed Budget	Proposed FY24
Personnel Services	155,686	134,808	134,808	253,204	87.8%
Materials & Supplies	18,999	23,175	42,675	23,175	-45.7%
Other Services & Charges	104,527	99,915	106,375	62,215	-41.5%
Total	279,213	257,898	283,858	338,594	19.3%

Position Count FY 2024 = 5



General Fund

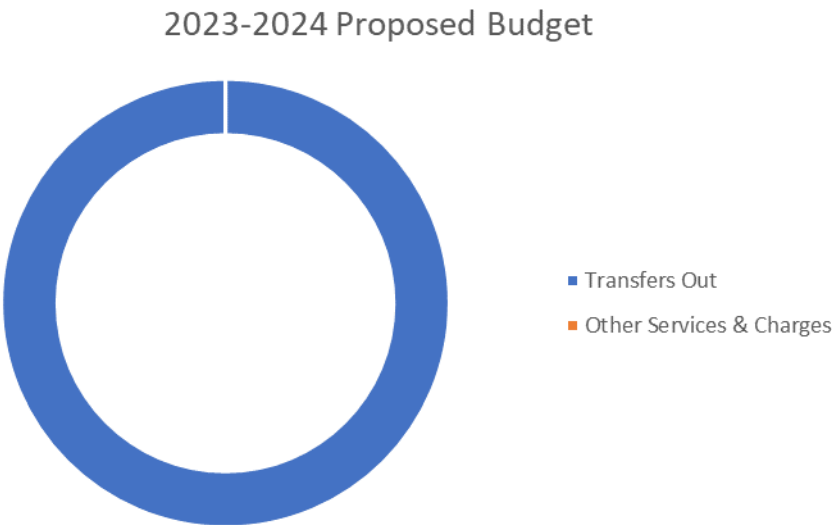
Transfers Out

The Transfers division allows for funds to be legally transferred for appropriate usage and best allocation of resources.

Expenditure Summary by Account Type

	2021-2022	2022-2023	2022-2023	2023-2024	Amended FY23 vs
	Actual	Original Budget	Amended Budget	Proposed Budget	Proposed FY24
Transfers Out	727,797	723,500	798,670	696,948	-12.7%
Other Services & Charges	260,797	-	-	-	0.0%
Total	988,594	723,500	798,670	696,948	-12.7%

Position Count FY 2024 = 0



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GRANT FUND

Grant Fund

Fund Balances

	2021-2022	2022-2023	2022-2023	2023-2024
	Actual	Original Budget	Amended Budget	Proposed Budget
Beginning Fund Balance	-	-	-	\$29,000
Revenues	-	-	-	\$289,500
Expenditures	-	-	-	\$318,500
Ending Fund Balance	-	-	-	-

Grant Fund

The Grant Fund is responsible for recording and expending certain grants received by the City.

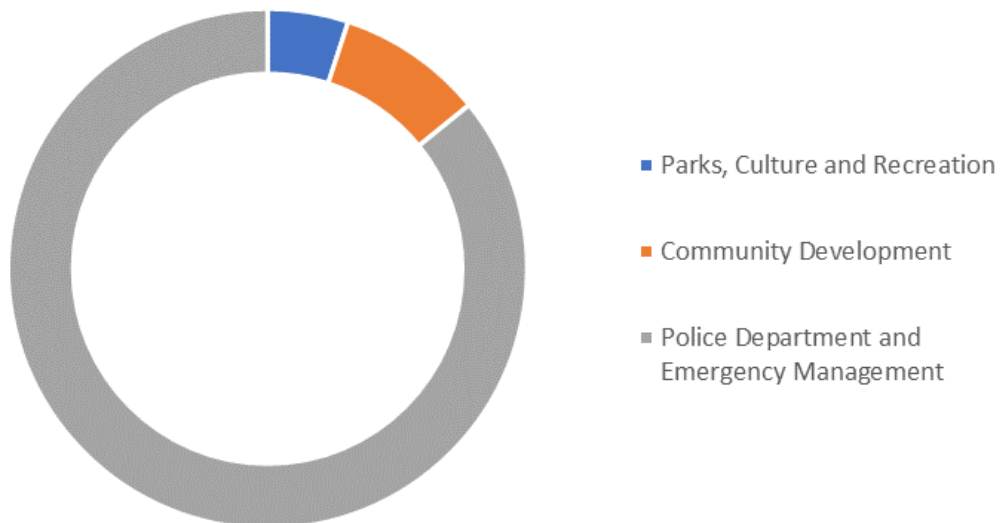
Revenues

	2021-2022 Actual	2022-2023 Original Budget	2022-2023 Amended Budget	2023-2024 Proposed Budget	Amended FY23 vs Proposed FY24
Intergovernmental	-	-	-	289,500	0.0%
Total	-	-	-	289,500	0.0%

Expenditure Summary by Department

	2021-2022 Actual	2022-2023 Original Budget	2022-2023 Amended Budget	2023-2024 Proposed Budget	Amended FY23 vs Proposed FY24
Parks, Culture and Recreation	-	-	-	16,000	0.0%
Community Development	-	-	-	29,000	0.0%
Police Department and Emergency Management	-	-	-	273,500	0.0%
Total	-	-	-	318,500	0.0%

2023-2024 Proposed Budget



STREET & ALLEY FUND

Street & Alley Fund

Fund Balances

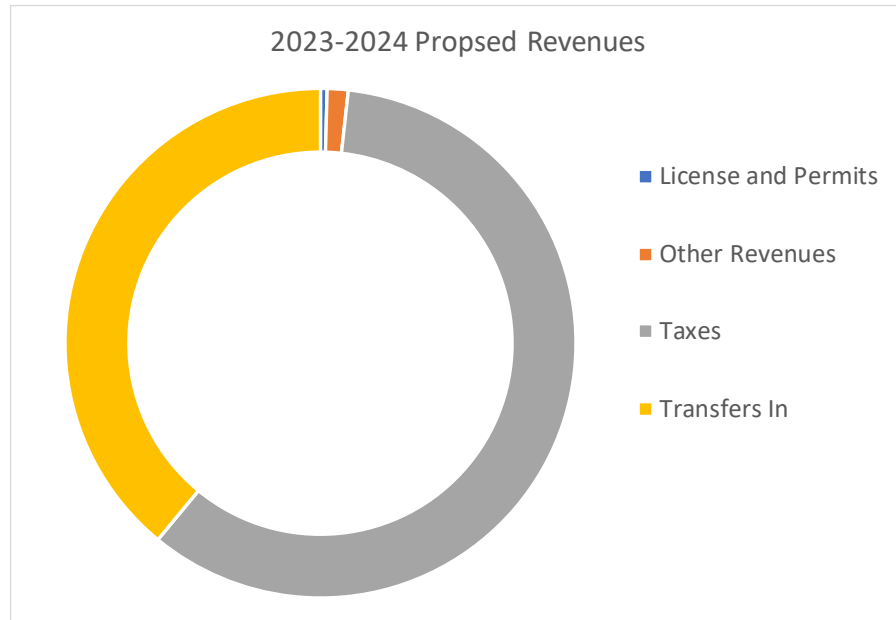
	2021-2022	2022-2023	2022-2023	2023-2024
	Actual	Original Budget	Amended Budget	Proposed Budget
Beginning Fund Balance	-	-	-	-
Revenues	\$472,591	\$454,260	\$454,260	\$479,260
Expenditures	\$472,338	\$453,900	\$453,900	\$478,900
Ending Fund Balance	\$254	\$360	\$360	\$360

Street & Alley Fund

The Street & Alley Fund covers the operation of traffic lights for the City of Shawnee streets and thoroughfares through dedicated taxes.

Revenues

	2021-2022	2022-2023	2022-2023	2023-2024	Amended FY23 vs
	Actual	Original Budget	Amended Budget	Proposed Budget	Proposed FY24
License and Permits	-	2,000	2,000	2,000	0.0%
Other Revenues	6,360	6,360	6,360	6,360	0.0%
Taxes	304,591	283,900	283,900	283,900	0.0%
Transfers In	161,640	162,000	162,000	187,000	15.4%
Total	472,591	454,260	454,260	479,260	5.5%



Expenditure Summary by Department

	2021-2022	2022-2023	2022-2023	2023-2024	Amended FY23 vs
	Actual	Original Budget	Amended Budget	Proposed Budget	Proposed FY24
Public Works	472,338	453,900	453,900	478,900	5.5%
Total	472,338	453,900	453,900	478,900	5.5%

E-911 Fund

E-911 Fund

Fund Balances

	2021-2022	2022-2023	2022-2023	2023-2024
	Actual	Original Budget	Amended Budget	Proposed Budget
Beginning Fund Balance	\$283,683	\$150,000	\$350,500	\$350,651
Revenues	\$287,036	\$280,000	\$280,000	\$280,000
Expenditures	253,100	\$279,849	\$279,849	\$276,000
Ending Fund Balance	\$272,619	\$150,151	\$350,651	\$354,651

E-911 Fund

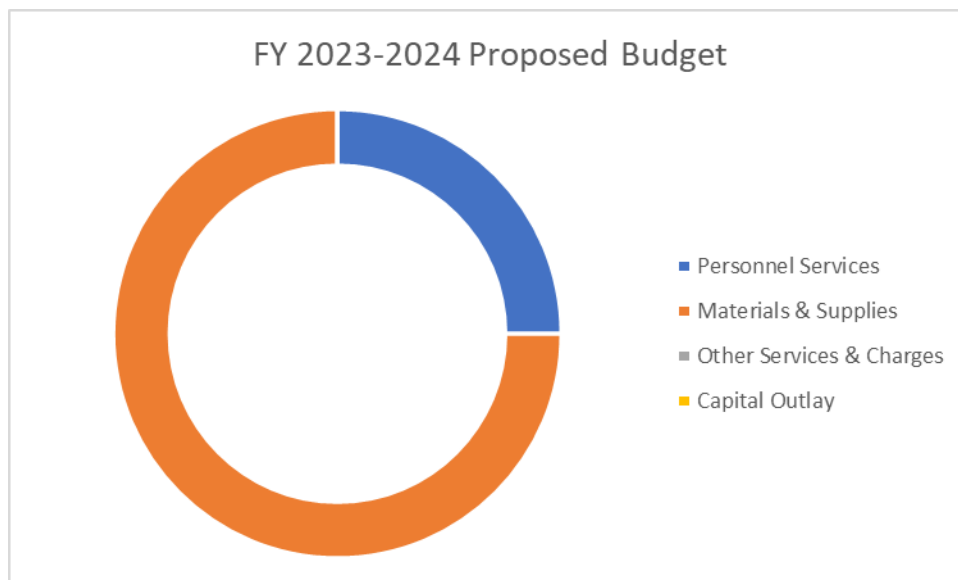
The E-911 Fund assists in maintaining the operations of the City's 911 emergency services through dedicated taxes.

Revenues

	2021-2022 Actual	2022-2023 Original Budget	2022-2023 Amended Budget	2023-2024 Proposed Budget	Amended FY23 vs Proposed FY24
Taxes	287,036	280,000	280,000	280,000	0.0%
Total	287,036	280,000	280,000	280,000	0.0%

Expenditure Summary by Account Type

	2021-2022 Actual	2022-2023 Original Budget	2022-2023 Amended Budget	2023-2024 Proposed Budget	Amended FY23 vs Proposed FY24
Personnel Services	32,586	70,018	48,027	69,013	43.7%
Materials & Supplies	3,466	4,000	4,000	-	-100.0%
Other Services & Charges	217,048	205,831	219,772	206,987	-5.8%
Capital Outlay	-	-	8,050	-	-100.0%
Total	253,100	279,849	279,849	276,000	-1.4%



Economic Development Fund

Economic Development Fund

Fund Balances

	2021-2022	2022-2023	2022-2023	2023-2024
	Actual	Original Budget	Amended Budget	Proposed Budget
Beginning Fund Balance	\$126,902	\$100,000	\$115,375	\$158,739
Revenues	\$365,811	\$338,364	\$338,364	\$367,212
Expenditures	\$307,496	\$295,000	\$295,000	\$295,000
Ending Fund Balance	\$185,217	\$143,364	\$158,739	\$230,951

Economic Development Fund

The Economic Development Fund provides for the City of Shawnee's economic development activities through a dedicated sales tax. This includes contracts for economic development .

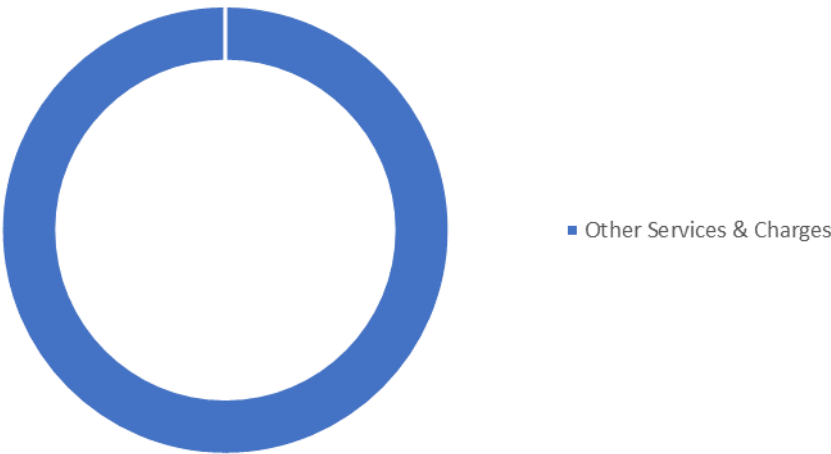
Revenues

	2021-2022	2022-2023	2022-2023	2023-2024	Amended FY23 vs
	Actual	Original Budget	Amended Budget	Proposed Budget	Proposed FY24
Taxes	365,811	338,364	338,364	367,212	8.5%
Total	365,811	338,364	338,364	367,212	8.5%

Expenditure Summary by Account Type

	2021-2022	2022-2023	2022-2023	2023-2024	Amended FY23 vs
	Actual	Original Budget	Amended Budget	Proposed Budget	Proposed FY24
Other Services & Charges	307,496	295,000	295,000	295,000	0.0%
Total	307,496	295,000	295,000	295,000	0.0%

2023-2024 Proposed Budget



Spay/Neuter Fund

Spay/Neuter Fund

Fund Balances

	2021-2022	2022-2023	2022-2023	2023-2024
	Actual	Original Budget	Amended Budget	Proposed Budget
Beginning Fund Balance	-	-	-	-
Revenues	\$2,825	\$2,200	\$2,200	\$2,200
Expenditures	\$4,577	\$2,200	\$2,200	\$2,200
Ending Fund Balance	(\$1,752)	-	-	-

Spay/Neuter Fund

The Spay and Neuter Fund provides for the spaying and neutering of animals in the care of Animal Welfare.

Revenues

	2021-2022	2022-2023	2022-2023	2023-2024	Amended FY23 vs
	Actual	Original Budget	Amended Budget	Proposed Budget	Proposed FY24
Other Revenues	2,825	2,200	2,200	2,200	0.0%
Total	2,825	2,200	2,200	2,200	0.0%

Expenditure Summary by Account Type

	2021-2022	2022-2023	2022-2023	2023-2024	Amended FY23 vs
	Actual	Original Budget	Amended Budget	Proposed Budget	Proposed FY24
Other Services & Charges	4,577	2,200	2,200	2,200	0.0%
Total	4,577	2,200	2,200	2,200	0.0%

Hotel/Motel Surcharge Fund

Hotel/Motel Surcharge Fund

Fund Balances

	2021-2022	2022-2023	2022-2023	2023-2024
	Actual	Original Budget	Amended Budget	Proposed Budget
Beginning Fund Balance	\$461,940	\$400,000	\$693,574	\$543,042
Revenues	\$602,858	\$475,000	\$475,000	\$474,500
Expenditures	\$433,354	\$625,532	\$625,532	\$474,674
Ending Fund Balance	\$661,444	\$249,468	\$543,042	\$542,868

Hotel/Motel Surcharge Fund

The Hotel/Motel Fund accounts for the collection of the City’s hotel/motel surcharge, used to encourage, promote and foster tourism.

Revenues

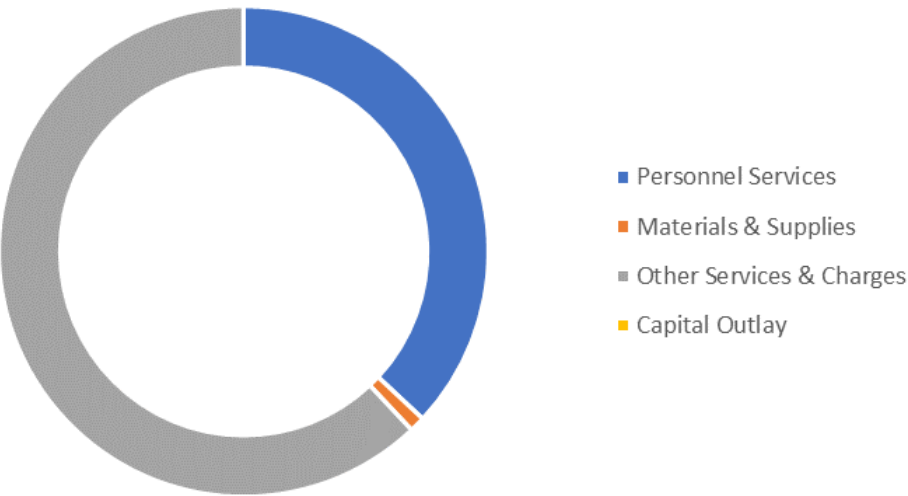
	2021-2022	2022-2023	2022-2023	2023-2024	Amended FY23 vs
	Actual	Original Budget	Amended Budget	Proposed Budget	Proposed FY24
Taxes	602,858	475,000	475,000	474,500	-0.1%
Total	602,858	475,000	475,000	474,500	-0.1%

Expenditure Summary by Account Type

	2021-2022	2022-2023	2022-2023	2023-2024	Amended FY23 vs
	Actual	Original Budget	Amended Budget	Proposed Budget	Proposed FY24
Personnel Services	180,795	169,487	169,487	175,389	3.5%
Materials & Supplies	1,956	4,860	32,860	4,860	-85.2%
Other Services & Charges	243,257	421,185	418,870	294,425	-29.7%
Capital Outlay	7,346	30,000	4,315	-	-100.0%
Total	433,354	625,532	625,532	474,674	-24.1%

Position count FY 2024 = 2

FY 2023-2024 Proposed Budget



Police Sales Tax Fund

Police Sales Tax Fund

Fund Balances

	2021-2022	2022-2023	2022-2023	2023-2024
	Actual	Original Budget	Amended Budget	Proposed Budget
Beginning Fund Balance	-	-	-	-
Revenues	\$457,263	\$422,954	\$422,954	\$459,131
Expenditures	\$457,471	\$422,954	\$422,954	\$459,131
Ending Fund Balance	(\$208)	-	-	-

Police Sales Tax Fund

The Police Sales Tax Fund accounts for the 1/16 cent of a one-cent dedicated sales tax revenue for police officers.

Revenues

	2021-2022	2022-2023	2022-2023	2023-2024	Amended FY23 vs
	Actual	Original Budget	Amended Budget	Proposed Budget	Proposed FY24
Taxes	457,263	422,954	422,954	459,131	8.6%
Total	457,263	422,954	422,954	459,131	8.6%

Expenditure Summary by Account Type

	2021-2022	2022-2023	2022-2023	2023-2024	Amended FY23 vs
	Actual	Original Budget	Amended Budget	Proposed Budget	Proposed FY24
Transfers Out	457,471	422,954	422,954	459,131	8.6%
Total	457,471	422,954	422,954	459,131	8.6%

Fire Sales Tax Fund

Fire Sales Tax Fund

Fund Balances

	2021-2022	2022-2023	2022-2023	2023-2024
	Actual	Original Budget	Amended Budget	Proposed Budget
Beginning Fund Balance	-	-	-	-
Revenues	\$457,263	\$422,954	\$422,954	\$459,131
Expenditures	\$457,471	\$422,954	\$422,954	\$459,131
Ending Fund Balance	(\$208)	-	-	-

Fire Sales Tax Fund

The Fire Sales Tax Fund accounts for the 1/16 cent of a one-cent dedicated sales tax revenue for firefighters.

Revenues

	2021-2022 Actual	2022-2023 Original Budget	2022-2023 Amended Budget	2023-2024 Proposed Budget	Amended FY23 vs Proposed FY24
Taxes	457,263	422,954	422,954	459,131	8.6%
Total	457,263	422,954	422,954	459,131	8.6%

Expenditure Summary by Account Type

	2021-2022 Actual	2022-2023 Original Budget	2022-2023 Amended Budget	2023-2024 Proposed Budget	Amended FY23 vs Proposed FY24
Transfers Out	457,471	422,954	422,954	459,131	8.6%
Total	457,471	422,954	422,954	459,131	8.6%

Tax Increment Financing Fund

Tax Increment Financing Fund

Fund Balances

	2021-2022	2022-2023	2022-2023	2023-2024
	Actual	Original Budget	Amended Budget	Proposed Budget
Beginning Fund Balance	\$449,063	\$650,000	\$550,000	\$670,000
Revenues	\$200,937	\$120,000	\$120,000	\$120,000
Expenditures	-	-	-	-
Ending Fund Balance	\$650,000	\$770,000	\$670,000	\$790,000

Tax Increment Financing Fund

The Tax Increment Financing Fund receives property tax collected in the downtown Tax Increment Financing District to be used for the revitalization of downtown Shawnee.

Revenues

	2021-2022	2022-2023	2022-2023	2023-2024	Amended FY23 vs
	Actual	Original Budget	Amended Budget	Proposed Budget	Proposed FY24
Taxes	200,937	120,000	120,000	120,000	0.0%
Total	200,937	120,000	120,000	120,000	0.0%

Expenditure Summary by Account Type

	2021-2022	2022-2023	2022-2023	2023-2024	Amended FY23 vs
	Actual	Original Budget	Amended Budget	Proposed Budget	Proposed FY24
Total	-	-	-	-	0.0%

CDBG Grant Fund

CDBG Grant Fund

Fund Balances

	2021-2022	2022-2023	2022-2023	2023-2024
	Actual	Original Budget	Amended Budget	Proposed Budget
Beginning Fund Balance	-	-	-	-
Revenues	\$173,500	\$763,263	\$1,125,137	\$841,757
Expenditures	\$154,809	\$563,786	\$925,660	\$828,430
Ending Fund Balance	\$18,692	\$199,477	\$199,477	\$13,327

CDBG Grant Fund

The CDBG Grant Fund account for federal funds received by the City and expenditures related to the operation of this program with a focus on home rehabilitation.

Revenues

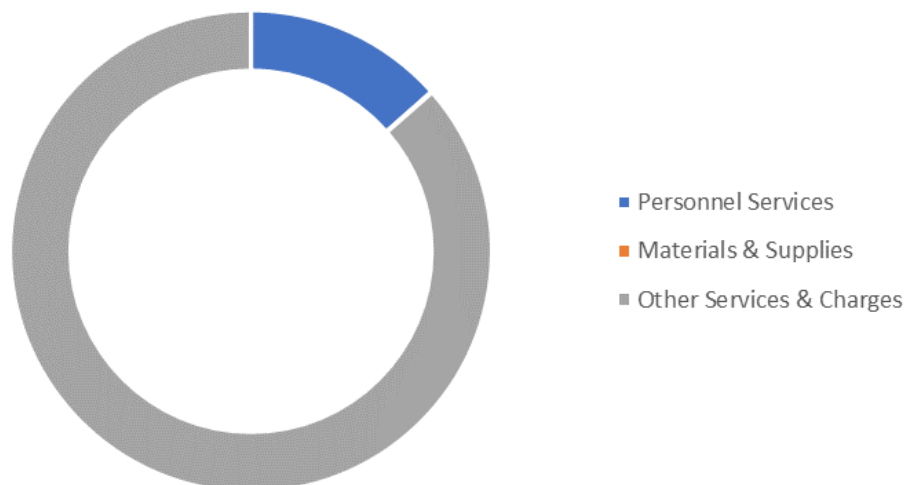
	2021-2022 Actual	2022-2023 Original Budget	2022-2023 Amended Budget	2023-2024 Proposed Budget	Amended FY23 vs Proposed FY24
Intergovernmental	139,106	750,063	1,111,937	828,557	-25.5%
Other Revenues	34,394	13,200	13,200	13,200	0.0%
Total	173,500	763,263	1,125,137	841,757	-25.2%

Expenditure Summary by Account Type

	2021-2022 Actual	2022-2023 Original Budget	2022-2023 Amended Budget	2023-2024 Proposed Budget	Amended FY23 vs Proposed FY24
Personnel Services	66,295	94,789	94,789	111,702	17.8%
Materials & Supplies	87	500	500	500	0.0%
Other Services & Charges	88,427	468,497	830,371	716,228	-13.7%
Total	154,809	563,786	925,660	828,430	-10.5%

Position Count FY 2024 = 1

FY 2023-2024 Proposed Budget



CDBG-CV-ODOC Fund

Fund Balances

	2021-2022	2022-2023	2022-2023	2023-2024
	Actual	Original Budget	Amended Budget	Proposed Budget
Beginning Fund Balance	-	-	-	-
Revenues	-	\$1,112,013	\$1,112,013	\$164,872
Expenditures	\$44,665	\$1,112,013	\$1,112,013	\$164,872
Ending Fund Balance	(\$44,665)	-	-	-

CDBG-CV-ODOC

The CDBG-CV2 - ODOC Grant Fund account for federal funds received by the City and expenditures related to the operation of this program with a focus on mortgage and utility assistance.

Revenues

	2021-2022	2022-2023	2022-2023	2023-2024	Amended FY23 vs
	Actual	Original Budget	Amended Budget	Proposed Budget	Proposed FY24
Intergovernmental	-	1,112,013	1,112,013	164,872	-85.2%
Total	-	1,112,013	1,112,013	164,872	-85.2%

Expenditure Summary by Account Type

	2021-2022	2022-2023	2022-2023	2023-2024	Amended FY23 vs
	Actual	Original Budget	Amended Budget	Proposed Budget	Proposed FY24
Personnel Services	4,494	62,944	62,944	-	-100.0%
Materials & Supplies	137	-	-	-	0.0%
Other Services & Charges	40,035	1,049,069	1,049,069	164,872	-84.3%
Total	44,665	1,112,013	1,112,013	164,872	-85.2%

Capital Improvement Fund

Capital Improvement Fund

Fund Balances

	2021-2022	2022-2023	2022-2023	2023-2024
	Actual	Original Budget	Amended Budget	Proposed Budget
Beginning Fund Balance	\$1,171,702	\$719,907	\$3,809,516	\$2,756,094
Revenues	\$4,005,497	\$3,344,225	\$6,593,012	\$2,847,889
Expenditures	\$1,566,507	\$2,623,349	\$3,836,918	\$3,929,866
Ending Fund Balance	\$2,438,990	\$720,877	\$2,756,094	\$1,674,117

Capital Improvement Fund

The Capital Improvement Fund accounts for the purchase of capital equipment and construction of facilities, economic development, or debt service. The fund's major funding source is sales tax.

Revenues

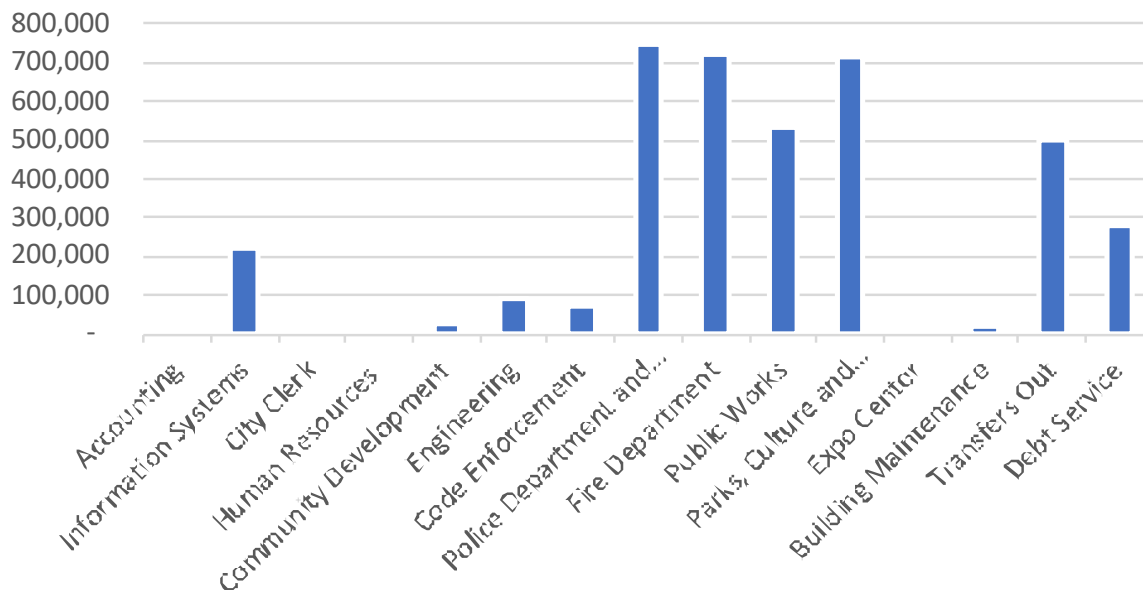
	2021-2022	2022-2023	2022-2023	2023-2024	Amended FY23 vs
	Actual	Original Budget	Amended Budget	Proposed Budget	Proposed FY24
Interest Income	(1,237)	2,000	2,000	2,000	0.0%
Taxes	2,835,032	2,622,318	2,781,496	2,845,889	2.3%
Total	2,833,795	2,624,318	2,783,496	2,847,889	2.3%

Capital Improvement Fund

Expenditure Summary by Department

	2021-2022	2022-2023	2022-2023	2023-2024	Amended FY23 vs
	Actual	Original Budget	Amended Budget	Proposed Budget	Proposed FY24
Accounting	-	2,000	2,000	2,000	0.0%
Information Systems	72,159	308,800	308,800	221,700	-28.2%
City Clerk	-	44,767	44,767	-	-100.0%
Human Resources	-	-	-	-	0.0%
Community Development	-	50,000	50,000	25,000	-50.0%
Engineering	-	117,250	117,250	89,000	-24.1%
Code Enforcement	2,116	6,000	6,000	70,000	1066.7%
Police Department and Emergency Management	101,900	630,801	804,125	748,861	-6.9%
Fire Department	51,342	216,732	329,420	722,362	119.3%
Public Works	34,004	75,000	192,113	535,000	178.5%
Parks, Culture and Recreation	118,723	117,000	927,444	713,500	-23.1%
Expo Center	41,818	-	-	-	0.0%
Building Maintenance	20,958	-	-	23,000	0.0%
Transfers Out	572,700	500,000	500,000	500,000	0.0%
Debt Service	550,787	550,999	550,999	279,443	-49.3%
Total	1,566,507	2,619,349	3,832,918	3,929,866	2.5%

FY 2023-2024 Proposed Budget



Street Improvement Fund

Street Improvement Fund

Fund Balances

	2021-2022	2022-2023	2022-2023	2023-2024
	Actual	Original Budget	Amended Budget	Proposed Budget
Beginning Fund Balance	\$2,833,057	\$4,931,167	\$3,936,638	\$4,538,704
Revenues	\$3,200,830	\$3,763,182	\$3,939,532	\$3,327,101
Expenditures	\$1,101,720	\$3,329,816	\$3,337,466	\$3,442,000
Ending Fund Balance	\$4,931,167	\$9,127,714	\$4,538,704	\$4,423,805

Street Improvement Fund

The Street Improvement Fund accounts for the construction or major reconstruction of street projects, economic development or debt service. The funds major funding source is sales tax.

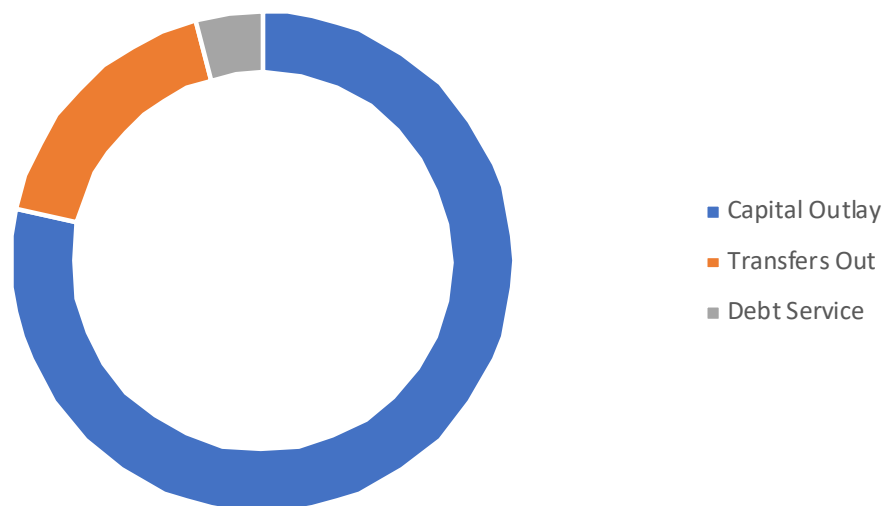
Revenues

	2021-2022 Actual	2022-2023 Original Budget	2022-2023 Amended Budget	2023-2024 Proposed Budget	Amended FY23 vs Proposed FY24
Interest Income	(12)	2,500	2,500	2,500	0.0%
Intergovernmental	-	800,000	800,000	111,500	-86.1%
Taxes	3,200,842	2,960,682	3,137,032	3,213,101	2.4%
Total	3,200,830	3,763,182	3,939,532	3,327,101	-15.5%

Expenditure Summary by Account Type

	2021-2022 Actual	2022-2023 Original Budget	2022-2023 Amended Budget	2023-2024 Proposed Budget	Amended FY23 vs Proposed FY24
Capital Outlay	472,770	2,582,816	2,590,466	2,695,000	4.0%
Transfers Out	500,000	600,000	600,000	600,000	0.0%
Debt Service	129,950	147,000	147,000	147,000	0.0%
Total	1,102,720	3,329,816	3,337,466	3,442,000	3.1%

FY 2023-2024 Proposed Budget



2018 Capital Improvement Fund

2018 Capital Improvement Fund

Fund Balances

	2021-2022	2022-2023	2022-2023	2023-2024
	Actual	Original Budget	Amended Budget	Proposed Budget
Beginning Fund Balance	\$9,221,397	-	\$13,995,980	\$14,551,529
Revenues	\$3,662,577	\$22,385,136	\$23,555,136	\$3,673,615
Expenditures	\$264,158	\$21,784,087	\$22,999,587	\$10,419,349
Ending Fund Balance	\$16,282,393	\$22,986,186	\$14,551,529	\$7,805,795

2018 Capital Improvement Fund

The 2018 Capital Improvement Fund accounts for a 10-year half-cent sales tax that was passed in June 2018. The proceeds are to be used for capital improvements, specifically public safety, parks and public facilities and streets.

Revenues

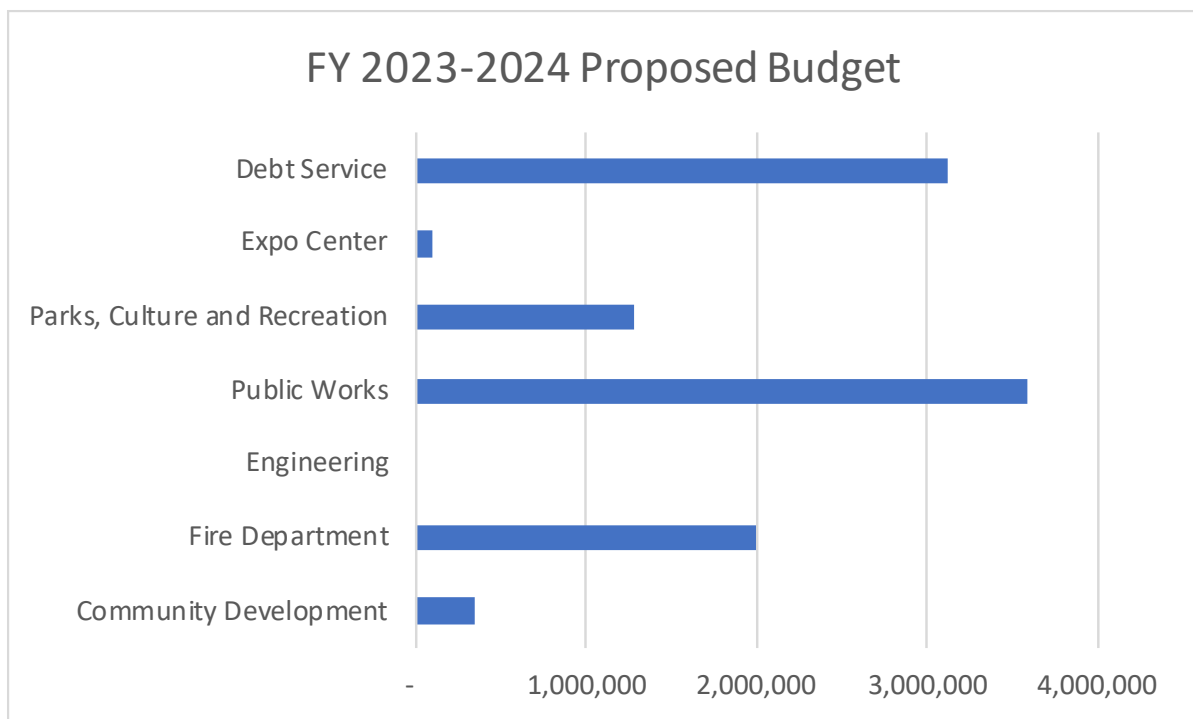
	2021-2022 Actual	2022-2023 Original Budget	2022-2023 Amended Budget	2023-2024 Proposed Budget	Amended FY23 vs Proposed FY24
Interest Income	4,216	1,500	1,500	1,500	0.0%
Other Revenues	256	19,000,000	19,970,000	-	-100.0%
Taxes	3,658,105	3,383,636	3,583,636	3,672,115	2.5%
Total	3,662,577	22,385,136	23,555,136	3,673,615	-84.4%



2018 Capital Improvement Fund

Expenditure Summary by Department

	2021-2022	2022-2023	2022-2023	2023-2024	Amended FY23 vs
	Actual	Original Budget	Amended Budget	Proposed Budget	Proposed FY24
Community Development	-	365,280	365,280	338,280	-7.4%
Fire Department	-	2,758,348	2,803,848	2,000,000	-28.7%
Engineering	-	3,380,000	3,380,000	-	-100.0%
Public Works	126,594	3,113,000	3,113,000	3,580,000	15.0%
Parks, Culture and Recreation	-	8,044,000	9,214,000	1,282,500	-86.1%
Expo Center	137,564	1,000,000	1,000,000	100,000	-90.0%
Debt Service	-	3,123,459	3,123,459	3,118,569	-0.2%
Total	264,158	21,784,087	22,999,587	10,419,349	-54.7%



American Rescue Plan Fund

American Rescue Plan Fund

Fund Balances

	2021-2022	2022-2023	2022-2023	2023-2024
	Actual	Original Budget	Amended Budget	Proposed Budget
Beginning Fund Balance	-	-	\$3,138,085	\$7,238,085
Revenues	-	\$4,100,000	\$4,100,000	\$11,000,000
Expenditures	\$3,500	\$3,115,250	\$3,115,250	\$13,185,000
Ending Fund Balance	(\$3,500)	\$984,750	\$7,238,085	\$5,053,085

American Rescue Plan Fund

The American Rescue Plan Fund accounts for federal funds received under the American Rescue Plan Act passed in 2021.

Revenues

	2021-2022	2022-2023	2022-2023	2023-2024	Amended FY23 vs
	Actual	Original Budget	Amended Budget	Proposed Budget	Proposed FY24
Intergovernmental	-	4,100,000	4,100,000	11,000,000	168.3%
Total	-	4,100,000	4,100,000	11,000,000	168.3%

Expenditure Summary by Account Type

	2021-2022	2022-2023	2022-2023	2023-2024	Amended FY23 vs
	Actual	Original Budget	Amended Budget	Proposed Budget	Proposed FY24
Capital Outlay	3,500	3,115,250	3,115,250	13,185,000	323.2%
Total	3,500	3,115,250	3,115,250	13,185,000	323.2%

2023 Capital Improvement Fund

2023 Capital Improvement Fund

Fund Balances

	2021-2022	2022-2023	2022-2023	2023-2024
	Actual	Original Budget	Amended Budget	Proposed Budget
Beginning Fund Balance	-	-	-	\$350,000
Revenues	-	-	-	\$4,835,573
Expenditures	-	-	-	\$3,672,115
Ending Fund Balance	-	-	-	\$1,513,458

2023 Capital Improvement Fund

The 2023 Capital Improvement Fund accounts for the additional half-cent sales tax that was passed in January 2023 to be used for infrastructure projects.

Revenues

	2021-2022 Actual	2022-2023 Original Budget	2022-2023 Amended Budget	2023-2024 Proposed Budget	Amended FY23 vs Proposed FY24
Taxes	-	-	-	3,672,115	0.0%
Transfers In	-	-	-	1,163,458	0.0%
Total	-	-	-	4,835,573	0.0%

Expenditure Summary by Account Type

	2021-2022 Actual	2022-2023 Original Budget	2022-2023 Amended Budget	2023-2024 Proposed Budget	Amended FY23 vs Proposed FY24
Transfers Out	-	-	-	3,672,115	0.0%
Total	-	-	-	3,672,115	0.0%

Aquatic Center Fund

Aquatic Center Fund

Fund Balances

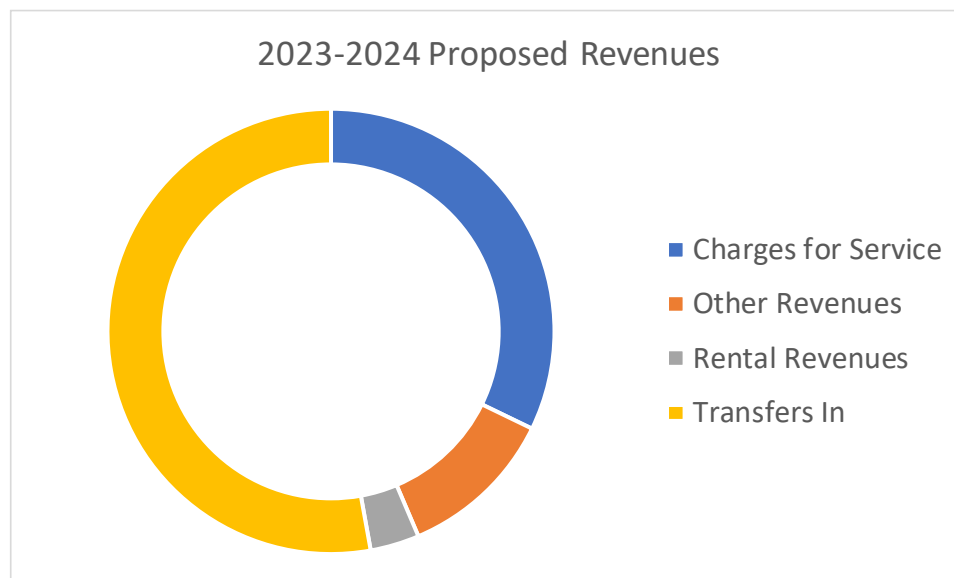
	2021-2022	2022-2023	2022-2023	2023-2024
	Actual	Original Budget	Amended Budget	Proposed Budget
Beginning Fund Balance	-	-	-	-
Revenues	\$453,482	\$437,500	\$512,670	\$394,448
Expenditures	\$387,280	\$437,369	\$512,539	\$385,948
Ending Fund Balance	\$66,202	\$131	\$131	\$8,500

Aquatic Center Fund

The Aquatic Fund is the main operating fund for the city pool and is funded through pool fees and a General Fund subsidy.

Revenues

	2021-2022 Actual	2022-2023 Original Budget	2022-2023 Amended Budget	2023-2024 Proposed Budget	Amended FY23 vs Proposed FY24
Charges for Service	151,286	127,000	127,000	127,000	0.0%
Other Revenues	63,913	45,000	45,000	45,000	0.0%
Rental Revenues	23,710	14,000	14,000	14,000	0.0%
Transfers In	214,573	251,500	326,670	208,448	-36.2%
Total	453,482	437,500	512,670	394,448	-23.1%



Expenditure Summary by Account Type

	2021-2022 Actual	2022-2023 Original Budget	2022-2023 Amended Budget	2023-2024 Proposed Budget	Amended FY23 vs Proposed FY24
Personnel Services	263,499	298,952	354,122	215,631	-39.1%
Materials & Supplies	66,167	85,200	84,100	94,600	12.5%
Capital Outlay	4,290	-	-	-	0.0%
Other Services & Charges	53,324	53,216	74,316	75,716	1.9%
Total	387,280	437,369	512,539	385,948	-24.7%

Position Count FY 2024 = 1



Workers Comp Self-Insurance Fund

Workers Comp Self Insurance Fund

Fund Balances

	2021-2022	2022-2023	2022-2023	2023-2024
	Actual	Original Budget	Amended Budget	Proposed Budget
Beginning Fund Balance	-	-	-	-
Revenues	\$382,369	\$673,026	\$673,026	\$724,484
Expenditures	\$377,613	\$673,025	\$673,025	\$724,484
Ending Fund Balance	\$4,756	-	-	-

Workers Comp Self-Insurance Fund

The Workers' Compensation Self-Insurance Fund accounts for workers' compensation insurance services provided to other departments on a cost reimbursement basis.

Revenues

	2021-2022 Actual	2022-2023 Original Budget	2022-2023 Amended Budget	2023-2024 Proposed Budget	Amended FY23 vs Proposed FY24
Transfers In	382,369	673,026	673,026	724,484	7.6%
Total	382,369	673,026	673,026	724,484	7.6%

Expenditure Summary by Account Type

	2021-2022 Actual	2022-2023 Original Budget	2022-2023 Amended Budget	2023-2024 Proposed Budget	Amended FY23 vs Proposed FY24
Other Services & Charges	26,388	673,025	673,025	724,484	7.6%
Total	26,388	673,025	673,025	724,484	7.6%

Library Fund

Library Fund

Fund Balances

	2021-2022	2022-2023	2022-2023	2023-2024
	Actual	Original Budget	Amended Budget	Proposed Budget
Beginning Fund Balance	-	-	-	-
Revenues	\$118,787	\$85,000	\$85,000	\$85,000
Expenditures	\$122,293	\$84,136	\$84,136	\$83,576
Ending Fund Balance	(\$3,506)	\$864	\$864	\$1,424

Library Fund

The Library Fund accounts for the maintenance of the city library. The main funding source is a General Fund transfer.

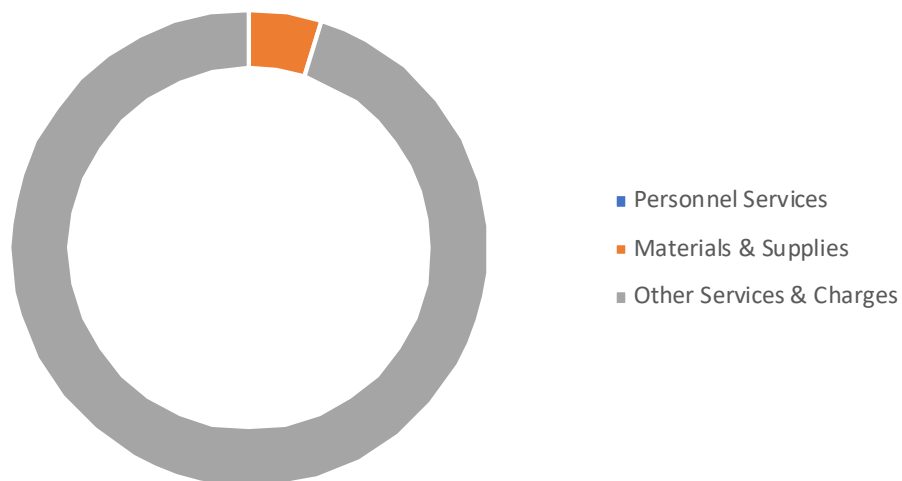
Revenues

	2021-2022 Actual	2022-2023 Original Budget	2022-2023 Amended Budget	2023-2024 Proposed Budget	Amended FY23 vs Proposed FY24
Transfers In	118,787	85,000	85,000	85,000	0.0%
Total	118,787	85,000	85,000	85,000	0.0%

Expenditure Summary by Account Type

	2021-2022 Actual	2022-2023 Original Budget	2022-2023 Amended Budget	2023-2024 Proposed Budget	Amended FY23 vs Proposed FY24
Personnel Services	33,184	-	-	-	0.0%
Materials & Supplies	5,422	4,100	4,100	4,100	0.0%
Other Services & Charges	83,686	80,036	80,036	79,476	-0.7%
Total	122,293	84,136	84,136	83,576	-0.7%

FY 2023-2024 Proposed Budget



Cemetery Perpetual Care Fund

Cemetery Perpetual Care Fund

Fund Balances

	2021-2022	2022-2023	2022-2023	2023-2024
	Actual	Original Budget	Amended Budget	Proposed Budget
Beginning Fund Balance	\$98,610	\$130,000	\$179,173	\$188,173
Revenues	\$4,528	\$4,000	\$4,000	\$4,000
Expenditures	-	-	-	-
Ending Fund Balance	\$103,138	\$134,000	\$183,173	\$187,173

Cemetery Perpetual Care Fund

The Cemetery Perpetual Care Fund accounts for the continuing care and maintenance as well as future capital investments of the City owned cemetery funded with fees restricted by external sources.

Revenues

	2021-2022	2022-2023	2022-2023	2023-2024	Amended FY23 vs
	Actual	Original Budget	Amended Budget	Proposed Budget	Proposed FY24
Other Revenues	4,528	4,000	4,000	4,000	0.0%
Total	4,528	4,000	4,000	4,000	0.0%

Sister Cities Fund

Sister Cities Fund

Fund Balances

	2021-2022	2022-2023	2022-2023	2023-2024
	Actual	Original Budget	Amended Budget	Proposed Budget
Beginning Fund Balance	-	-	-	\$42,500
Revenues	\$0	\$42,500	\$42,500	\$0
Expenditures	\$0	\$42,500	\$42,500	\$42,500
Ending Fund Balance	(\$3,506)	\$0	\$0	\$0

Sister Cities Fund

The Sister Cities Fund accounts for the activities carried out under the Sister Cities program with Nikaho, Japan.

Revenues

	2021-2022 Actual	2022-2023 Original Budget	2022-2023 Amended Budget	2023-2024 Proposed Budget	Amended FY23 vs Proposed FY24
Other Revenues	-	-	-	-	0.0%
Total	-	-	-	-	0.0%

Expenditure Summary by Account Type

	2021-2022 Actual	2022-2023 Original Budget	2022-2023 Amended Budget	2023-2024 Proposed Budget	Amended FY23 vs Proposed FY24
Personnel Services	-	-	-	-	0.0%
Materials & Supplies	-	-	-	-	0.0%
Other Services & Charges	-	42,500	42,500	42,500	0.0%
Total	-	42,500	42,500	42,500	0.0%

Shawnee Municipal Authority

Shawnee Municipal Authority Operating Fund

Shawnee Municipal Authority Operating

Fund Balances

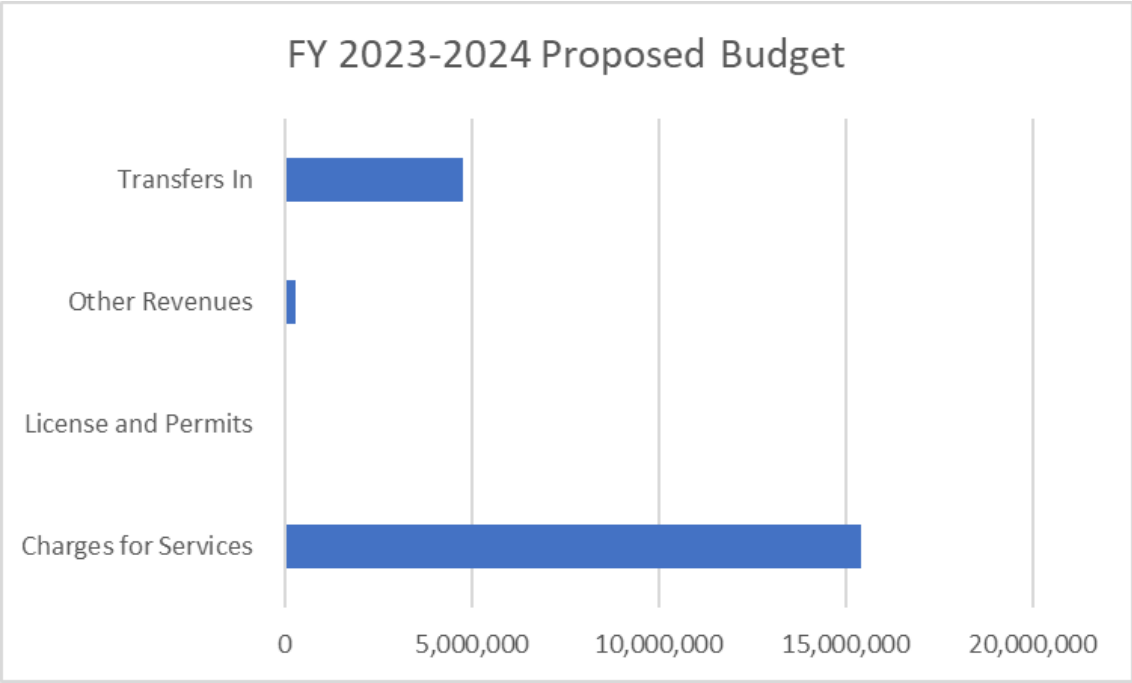
	2021-2022	2022-2023	2022-2023	2023-2024
	Actual	Original Budget	Amended Budget	Proposed Budget
Beginning Fund Balance	\$685,279	\$2,859,721	\$6,912,990	\$4,731,584
Revenues	\$23,317,409	\$38,832,017	\$121,961,896	\$20,489,455
Expenditures	\$14,089,698	\$36,819,599	\$124,143,302	\$21,243,569
Ending Fund Balance	\$9,912,990	\$2,872,139	\$4,731,584	\$3,977,470

Shawnee Municipal Authority Operating

The Shawnee Municipal Authority accounts for the City's water, sewer, and sanitation operations. The major funding source is user charges.

Revenues

	2021-2022	2022-2023	2022-2023	2023-2024	Amended FY23 vs
	Actual	Original Budget	Amended Budget	Proposed Budget	Proposed FY24
Charges for Services	15,281,997	15,423,992	16,005,116	15,409,315	-3.7%
License and Permits	42,698	28,025	28,025	28,025	0.0%
Other Revenues	6,878,227	20,280,000	104,828,755	280,000	-99.7%
Transfers In	1,114,487	1,100,000	1,100,000	4,772,115	333.8%
Total	23,317,409	36,832,017	121,961,896	20,489,455	-83.2%



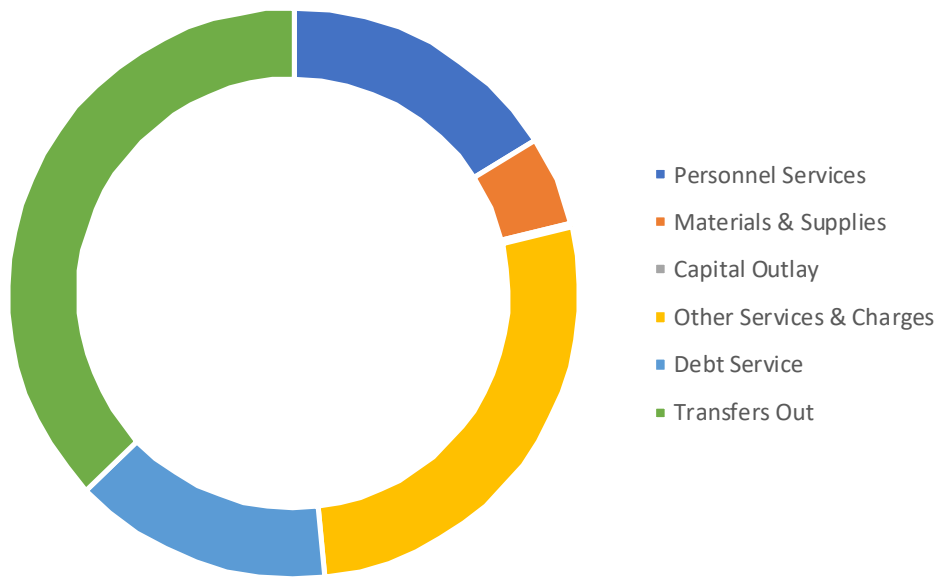
Shawnee Municipal Authority Operating

Expenditure Summary by Account Type

	2021-2022	2022-2023	2022-2023	2023-2024	Amended FY23 vs
	Actual	Original Budget	Amended Budget	Proposed Budget	Proposed FY24
Personnel Services	2,777,398	2,983,952	3,087,141	3,390,826	9.8%
Materials & Supplies	823,866	978,200	984,121	1,075,950	9.3%
Capital Outlay	382,766	1,314,000	105,261,445	40,000	-100.0%
Other Services & Charges	4,946,850	25,005,197	5,089,271	5,734,588	12.7%
Debt Service	2,563,179	2,178,250	3,168,275	3,128,747	-1.2%
Transfers Out	2,595,638	4,360,000	6,553,050	7,873,458	20.1%
Total	14,089,698	36,819,599	124,143,302	21,243,569	-82.9%

Position Count FY 2024 = 52

FY 2023-2024 Proposed Budget



Water System Capital Projects Fund

Water System Capital Projects Fund

Fund Balances

	2021-2022	2022-2023	2022-2023	2023-2024
	Actual	Original Budget	Amended Budget	Proposed Budget
Beginning Fund Balance	-	-	-	-
Revenues	-	-	-	\$4,910,000
Expenditures	-	-	-	\$4,906,000
Ending Fund Balance	-	-	-	\$4,000

Water System Capital Projects Fund

This fund accounts for the water infrastructure projects.

Revenues

	2021-2022	2022-2023	2022-2023	2023-2024	Amended FY23 vs
	Actual	Original Budget	Amended Budget	Proposed Budget	Proposed FY24
Other Revenues	-	-	-	4,000,000	0.0%
Transfer In	-	-	-	910,000	0.0%
Total	-	-	-	4,910,000	0.0%

Expense Breakdown by Account Type

	2021-2022	2022-2023	2022-2023	2023-2024	Amended FY23 vs
	Actual	Original Budget	Amended Budget	Proposed Budget	Proposed FY24
Capital Outlay	-	-	-	4,906,000	0.0%
Total	-	-	-	4,906,000	0.0%

Wastewater System Capital Projects Fund

Wastewater System Capital Projects Fund

Fund Balances

	2021-2022	2022-2023	2022-2023	2023-2024
	Actual	Original Budget	Amended Budget	Proposed Budget
Beginning Fund Balance	-	-	-	-
Revenues	-	-	-	\$76,240,000
Expenditures	-	-	-	\$76,239,000
Ending Fund Balance	-	-	-	\$1,000

Wastewater System Capital Projects Fund

This fund accounts for the wastewater infrastructure projects.

Revenues

	2021-2022 Actual	2022-2023 Original Budget	2022-2023 Amended Budget	2023-2024 Proposed Budget	Amended FY23 vs Proposed FY24
Other Revenues	-	-	-	75,000,000	0.0%
Transfer In	-	-	-	1,240,000	0.0%
Total	-	-	-	76,240,000	0.0%

Expense Breakdown by Account Type

	2021-2022 Actual	2022-2023 Original Budget	2022-2023 Amended Budget	2023-2024 Proposed Budget	Amended FY23 vs Proposed FY24
Capital Outlay	-	-	-	76,239,000	0.0%
Total	-	-	-	76,239,000	0.0%

Meter Maintenance Fund

Meter Maintenance Fund

Fund Balances

	2021-2022	2022-2023	2022-2023	2023-2024
	Actual	Original Budget	Amended Budget	Proposed Budget
Beginning Fund Balance	-	-	-	-
Revenues	-	-	-	\$850,000
Expenditures	-	-	-	\$431,793
Ending Fund Balance	-	-	-	\$418,207

Meter Maintenance Fund

This fund charges a fee to maintain meters in the ground and account for debt service.

Revenues

	2021-2022 Actual	2022-2023 Original Budget	2022-2023 Amended Budget	2023-2024 Proposed Budget	Amended FY23 vs Proposed FY24
Charges for Service	-	-	-	850,000	0.0%
Total	-	-	-	850,000	0.0%

Expense Breakdown by Account Type

	2021-2022 Actual	2022-2023 Original Budget	2022-2023 Amended Budget	2023-2024 Proposed Budget	Amended FY23 vs Proposed FY24
Debt Service	-	-	-	431,793	0.0%
Total	-	-	-	431,793	0.0%

Shawnee Airport Authority

Shawnee Airport Authority

Fund Balances

	2021-2022	2022-2023	2022-2023	2023-2024
	Actual	Original Budget	Amended Budget	Proposed Budget
Beginning Fund Balance	\$305,220	\$331,606	\$446,950	\$355,872
Revenues	\$814,190	\$957,290	\$971,790	\$2,025,442
Expenditures	\$672,461	\$1,048,368	\$1,062,868	\$2,095,111
Ending Fund Balance	\$446,950	\$240,528	\$355,872	\$286,203

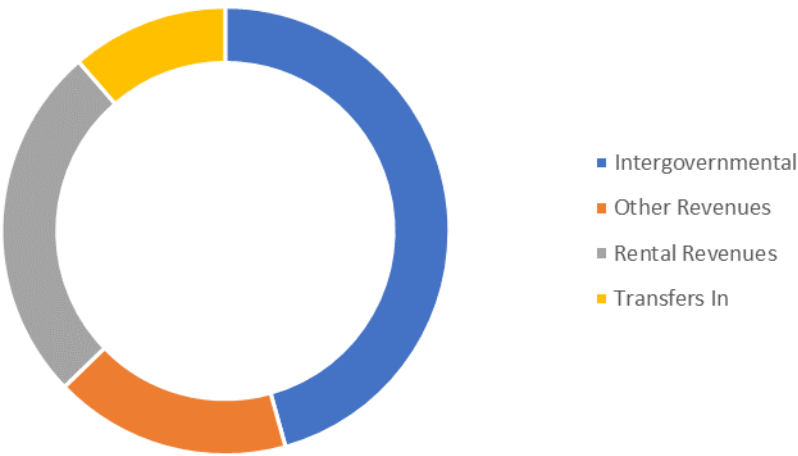
Shawnee Airport Authority

The Shawnee Airport Authority fund provides for the operation of the City of Shawnee Municipal Airport. The main revenue sources include rental revenues and federal grants for capital projects.

Revenues

	2021-2022	2022-2023	2022-2023	2023-2024	Amended FY23 vs
	Actual	Original Budget	Amended Budget	Proposed Budget	Proposed FY24
Intergovernmental	-	90,000	97,000	925,001	853.6%
Other Revenues	336,309	346,250	353,750	346,250	-2.1%
Rental Revenues	305,526	296,040	296,040	523,961	77.0%
Transfers In	172,355	225,000	225,000	230,230	2.3%
Total	814,191	957,290	971,790	2,025,442	108.4%

2023-2024 Proposed Budget

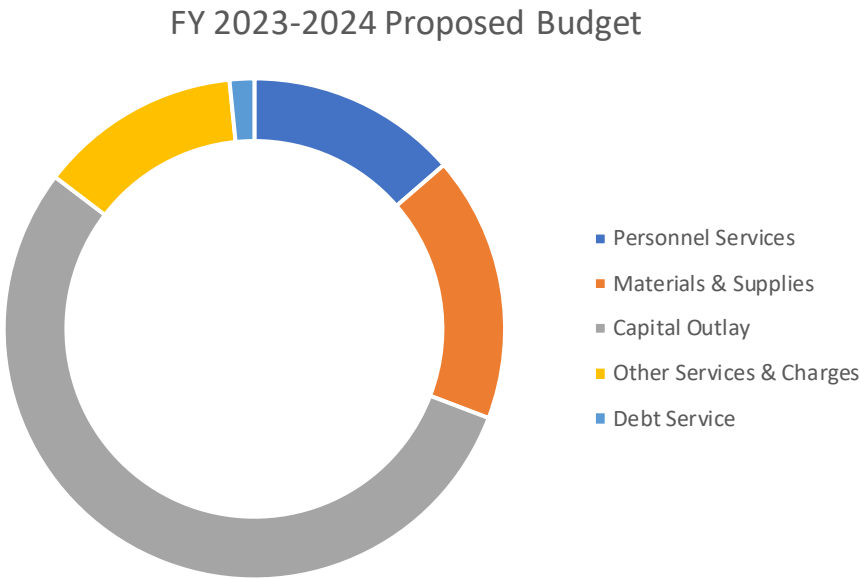


Shawnee Airport Authority

Expense Breakdown by Account Type

	2021-2022	2022-2023	2022-2023	2023-2024	Amended FY23 vs
	Actual	Original Budget	Amended Budget	Proposed Budget	Proposed FY24
Personnel Services	236,917	269,954	269,954	285,790	5.9%
Materials & Supplies	257,380	360,200	360,200	359,400	-0.2%
Capital Outlay	27,049	138,600	138,600	1,143,485	725.0%
Other Services & Charges	113,765	246,237	260,737	273,060	4.7%
Debt Service	37,350	33,376	33,376	33,376	0.0%
Total	672,461	1,048,368	1,062,868	2,095,111	97.1%

Position Count FY 2024 = 4



Personnel

Full-time Equivalent Employees

General Fund	FY 2022	FY 2023	FY 2024
City Manager	4.5	3	4
Accounting	6	6	6
Information Systems	4	4	4
Municipal Court	3	3.5	4
City Clerk	3	3	3
Human Resources	3	3	3
Planning	3	4	3
Code Enforcement	5	7	8
Police Administration	7	6	6.5
Police Patrol	58	61	63
Criminal Investigations Division	12	11	11
Animal Control	3	3	4
Dispatch	14	12.5	13
Fire Admin	5	5	5
Fire Suppression	49	48	50
Fire Training	2	1	2
Emergency Management	1	1	1
Engineering	2.5	3	4
Streets	12	14	14
Traffic Control	3	3	3
Parks	11.5	14	14
Cemetery	5	4	3
Community Center	1.5	0	0
Senior Center	1.5	0	0
Library	1	0	0
Municipal Auditorium	1.5	1	6.5
Building Maintenance	3	3	5
General Fund Total	225	224	240
Hotel/Motel			
Tourism	2	2	2
Hotel/Motel Total	2	2	2
CDBG Grants			
CDBG	1	1	1
CDBG Grants Total	1	1	1
Aquatic Center			
Pool	2	2	1
Aquatic Center Total	2	2	1

Full-time Equivalent Employees

Shawnee Municipal Authority	FY 2022	FY 2023	FY 2024
Utility Billing	4	4	4
Utility Administration	4	4	4
Water Production	8	8	8
Water Distribution	7	10	13
North Sewer Treatment Plant	6	6	6
South Sewer Treatment Plant	7	7	7
Sewer Collection	7	10	10
Total SMA	43	49	52
Shawnee Airport Authority			
Airport	3	3.5	4
Total SAA	3	3.5	4
Total Full Time Equivalent Employees	276	281.5	300

Capital Improvement Plan Policy

City of Shawnee

Capital Improvement Plan Policy

1. Purpose

In order to promote consistency and continuity in decision making related to capital improvement planning and to set the general parameters within which capital spending decisions are made, the following policy is established for the City's Capital Improvement Plan (CIP). As a matter of general policy, the goals of the CIP are to:

- A. Consistently make decisions related to capital improvement aligned with overall City goals and objectives regarding the physical and economic development of the community, asset management, and the provision of public services.
- B. Promote financial stability and focus attention on the City's long-term financial capacity to meet capital needs.
- C. Effectively communicate the City's priorities and plans for undertaking capital projects to internal and external stakeholders.

2. Definitions

Capital Planning. At least every other year, the City Manager shall submit a five-year capital improvement plan (CIP) to the Mayor and Commissioners. The CIP shall seek to assure the adequate condition and sustainability of the City's infrastructure, facilities, and capital investments. The CIP should also address the City Commission's priorities as well as federal and state mandates. In addition, estimated capital needs for a further five-year period shall be included to facilitate long-term capital planning. [*Resolution 6652 – March 7, 2022*]

Capital Expenditure. A capital expenditure is the cost of new construction, renovation, acquisition or capital maintenance of City infrastructure, facilities, or other capital investments, to ensure the continuation of service, enhance operations, and promote economic development. The City will make efforts to fund capital expenditures through an increase in General Fund spending and commitment of "non-recurring" revenue sources. As a target, the City will work to budget two (2.0) to five (5.0) percent of the General Fund for capital expenditures each year. [*Resolution 6652 – March 7, 2022*]

The City of Shawnee has a separate Capital Assets Policy that further defines a Capital Asset and provides guidance for uniform control and accountability over the City's assets.

Capital Project. Notwithstanding the definition of capital expenditure or capital asset as established for capital budgeting and accounting purposes, a capital project shall be defined for the purposes for the CIP as follows:

A capital project is an outlay that results in the acquisition of, or addition to, a capital asset with an anticipated useful life of not less than five (5) years **and** meets the capital project threshold as defined in the next section below. This definition includes, but is not limited to, capital projects undertaken to:

- Acquire new or expand existing physical facilities or infrastructure.
- Acquire large scale renewal, improvement, or replacement of physical facilities or infrastructure that is not routine maintenance. Renewal and improvement expenditures are those that improve an asset's productivity, significantly extend its useful life, or change the character of the asset.
- Acquire major pieces of equipment, vehicles, and other capital stock, including expenditures when aggregated or consolidated into a single project.
- Procure engineering or architectural studies and services related to public improvements.
- Acquire land or make improvements to land.

Capital Project Threshold. The capitalization threshold, or minimum value of an asset at the time of acquisition, is generally established as follows:

- Infrastructure - \$50,000
- Facilities and Land - \$50,000
- Vehicles - \$20,000
- Machinery & Equipment - \$20,000

Projects meeting the above definition and threshold shall be eligible for consideration and inclusion in the bi-annually updated CIP. Any and all expenditures meeting the criteria for fixed assets as defined by the City's Capital Asset Policy shall continue to be budgeted and accounted for as capital expenditures, however, will not be eligible for inclusion in the CIP unless they meet the above definitions of a capital project and threshold. Staff questions regarding the definition of a capital project should contact the Finance Department.

Facilities. Permanent structures erected above ground, together with fixtures attached to and forming a permanent part of the building, for the purpose of sheltering persons or personal property. The cost of buildings includes all labor, materials, and professional services required to construct the building, and any other costs to put the building into its intended use.

Facility improvements. Major repairs, renovations, or additions made to a building that increase the future service potential of the building and benefit future periods. The buildings and the improvements become one and are inseparable. Examples of building improvements include major repairs, renovations, or additions such as addition of a new wing or a new air conditioning system.

Infrastructure. Long-lived capital assets that normally can be preserved for a significantly greater number of years than most capital assets and that are normally stationary in nature. These include roads, sidewalks, bike paths, bridges, buildings, drainage systems, water systems, sewer systems, etc.

Land. An inexhaustible asset that has an unlimited life and therefore is not depreciated.

Land improvements. Betterments, improvements, and site preparations that ready land for its intended use. Like the land itself, these improvements are inexhaustible and therefore not depreciated. Some examples of land improvements would be excavation, filling, grading, demolition of existing buildings, and removal or relocation of other property (telephone or power lines).

Life cycle cost. The total cost of an asset over its life cycle including initial capital costs, maintenance costs, operating costs, and the asset's residual value at the end of its life.

Useful life. The period over which a capital or infrastructure asset has utility to the City in performing the function for which it was intended.

3. Capital Improvement Planning and Implementation

The CIP is a proposed schedule for the expenditure of funds to maintain, acquire, or construct necessary capital projects over the next five-year period. This plan provides the public, residents, and stakeholders transparent information on how the City plans to address significant capital needs. The Board of Commissioners adopts the City's five-year CIP on a bi-annual basis. The plan is reviewed annually and revised based on current community needs, asset conditions, available resources, and funding opportunities.

The CIP process generally precedes the budget process and is used to develop the capital project portion of the annual budget. Approval of the CIP by the Board of Commissioners does not equate to a final approval of all projects contained within the plan. With approval of the CIP, the Board of Commissioners acknowledge that the projects contained in the plan represent a reasonable interpretation of the anticipated needs for the City and that projects contained in the first year of the CIP are suitable for inclusion for the current fiscal year's budget. The Board of Commissioners will adopt the CIP after at least one public hearing is held during a public meeting of the Board of Commissioners. Once adopted, implementation of the projects listed in the Capital Improvement Plan shall follow City Purchasing Policies.

The CIP may be amended by the Board of Commissioners as recommended by the City Manager and after a public hearing is held during a public meeting of the Board of Commissioners. Amendments may include any change to the CIP such as the addition of a new project, change in the priority of a project, change in the proposed commencement year, or adjustment of the estimated project costs.

4. Developing the Capital Improvement Plan

Identify Needs. The first step in capital planning is to identify needs by recognizing and categorizing the City's capital assets and developing a capital asset life cycle for major capital assets. The capital asset life cycle includes costs to operate, maintain, administer, and renew or replace the capital asset. This will assist in identifying the need and schedule for capital asset replacement or major renewal. In addition, the City will use information such as development projections, strategic plans, comprehensive plans, facility master plans, and regional plans to assist in identifying present and future service needs that require capital infrastructure or equipment.

Determine financial impacts. When developing the multi-year capital plan, the full extent of the capital project will be considered, to include the following:

- The scope and timing of a planned project.
- Any potential revenues gained from the completed project.
- Adjusted cost projections based on anticipated inflation for projects spanning more than one year.
- A clear estimate of all major components required to implement a project, including land acquisition needs, design, construction, contingency, and post-construction costs.
- The quantification of ongoing life cycle costs associated with each project and identification of the sources of funding for those costs.

Prioritize capital requests. Capital projects will receive a higher priority based on their alignment with key factors that provide a benefit to the community. The criteria for priority consideration are listed below. Along with the criteria are either clarifying questions, marked with a C, or varying degree questions, marked with a V. Clarifying questions further define the criteria and if a project answers any of these questions with a "yes", it will meet the stated criteria. Varying degree questions will be further prioritized based on how closely the project aligns to that criterion.

- Meets a policy goal or fulfills a strategic objective of the Board of Commissioners.
 - Does the project directly align with a strategic objective of the Board of Commissioners? – C
 - Is the project identified in a recent land use or other study? – C
 - Is the project a specific request of the Board of Commissioners? – V
 - Is the project a specific request of a neighborhood group or other local organization? – V
 - Does the project assist in reducing the annual operating budget? – V
- Is required under a state or federal mandate, law, or regulation.
 - Will the City incur a fine or penalty if this project is not complete? – V
 - What is the deadline for the City to be in compliance? – V
- Mitigates or eliminates a known health or safety hazard.
 - Is the health or safety hazard identified in a plan or study? – C

- Does the project completely eliminate or reduce the hazard? – V
- Maintains and improves the delivery of public services to a significant portion of the population.
 - Does the project significantly impact the entire city, over half the population, or a single neighborhood? – V
- Spurs economic development.
 - Does the project add to the tax base? – C
 - Does the project create employment opportunities? – C
 - Does the project stabilize or revitalize a neighborhood? – C
- Improves the quality or useful life of existing infrastructure.
 - Is the existing infrastructure significantly past its useful life? – C
 - Is the existing infrastructure beyond repair or does the cost of the repair outweigh the cost of replacement? – C
- Includes other funding sources such as state or federal grant funds.
 - Is the project funded by a federal or state grant? – C
 - Does the grant require a City match and at what percentage? – V
 - Are there other government or private entities willing to share in the project cost? – V

5. Allocating Resources to the Capital Improvement Plan

The City recognizes that an effective capital funding strategy requires consideration of a broad mix of funding mechanisms, including but not limited to pay-as-you-go, grants, and debt. The City will maintain a balanced mix of financing sources without excessive reliance on any one source.

Pay-as-You-Go Financing. Refers to the use of current financial resources to fund capital projects, including current revenues, fund balances, grants, and donations.

Pay-as-You-Use Financing. Refers to the issuance of various debt instruments to fund capital projects.

In considering which funding method to utilize for particular projects, the City shall strive to match benefit streams to cost streams as closely as possible over the anticipated useful life of the project and across constituency groups to achieve inter-generational and intra-jurisdictional equity respectively in project financing arrangements.

Regarding intergovernmental grants and private donations, the City will seek to leverage such resources whenever available, provided, those capital projects identified are consistent with capital improvement plans and City priorities, and whose operating impact have been documented in operating budget forecasts.

6. CIP Submission and Review

Departments. In order to evaluate the merits of capital project requests and to allow each project due process in evaluations, capital projects proposed shall be accompanied, at a minimum, by the following information:

- Project title, physical description, and definition of scope
- Demonstration/justification of need
- List of alternative options considered
- Risk assessment
- Project schedule
- Capital cost estimate
- Statement of impact on the operating budget
- Relationship to other planned projects
- Department's priority ranking of the project
- Recommended/anticipated funding sources

Each project shall be described such that development phases are delineated as separate stages of the project, such as land acquisition, design, and construction, and each phase may span beyond a single year.

Finance Department. The Finance Department will establish forms, instructions, deadlines, and procedures for project submittal and review.

City Management. In consultation with department heads and the Finance department, the City Manager's Office will prioritize projects and submit the Capital Improvement Plan with funding recommendations for consideration to the Board of Commissioners.

7. Progress Reporting

City staff will provide a bi-annual update to the Board of Commissioners on the implementation progress of the Capital Improvement Plan.

Budgeting and Financial Plan Policy

City of Shawnee

Budgeting and Financial Planning Policies

- 1. Municipal Budget Act.** With the adoption of Resolution 4855, the City of Shawnee began using and complying with the Municipal Budget Act (Title 11, Oklahoma Statutes, Sections 17-201 through 17-218) for its budget process on April 21, 1980. The City will continue to follow the provisions and requirements of the Municipal Budget Act in its annual budgeting process.
- 2. Balanced Budget.** Under Title 11, OS, Section 17-206, the budget of expenditures for a fund may not exceed the estimated revenues, including budgeted fund balance, for the fund.
- 3. Scope of Budget.** The annual budget shall estimate revenues and make appropriations for spending on all funds estimated to be available to the City during the fiscal year.
- 4. Borrowing for Operations.** The City will not borrow from any external source to fund ongoing operations.
- 5. Fund Balance.** Fund Balance should not be budgeted as revenue to support ongoing operations in the annual budget. Fund Balance may be budgeted to fund one-time expenditures such as capital projects. Fund balance may be drawn upon for cash flow needs and may be used as revenue if other revenue sources in total fall short of the estimate used in the adopted budget.
- 6. Reserves.** To provide cash flow, to meet unexpected needs, and to minimize the disruption caused by decreases in revenues over the course of a fiscal year, City operating funds should maintain two types of reserves: contingency and operating reserve.
 - a. Contingency Reserve.** Each City fund should include an appropriation adequate to fund a Contingency Reserve of a targeted amount of two (2.0) percent of the fund's budgeted expenditures. As needs arise, appropriations may be transferred from the Contingency Reserve account within legal and procedural limitations on transfers. The Municipal Budget Act specifies that no more than ten (10.0) percent of the total budget may be budgeted for miscellaneous purposes. This account is considered a miscellaneous purpose under the Municipal Budget Act because, when initially budgeted, it is unknown for what the Contingency Reserve will be used.
 - b. Operating Reserve.** Operating Reserve is the fund balance carried forward into the next fiscal year that is not budgeted. Each city fund will maintain an Operating Reserve, although the requirements for Operating Reserve differ depending on the type of fund.

General Fund: The General Fund shall maintain operating reserves at the beginning of each fiscal year in the amount of no less than fourteen (14.0) percent and no more than twenty (20.0) percent of the total General Fund budget for that fiscal year. This equates to maintaining approximately two months of expenditures in operating reserves. The Govern-

ment Finance Officers Association (GFOA) recommends a minimum of two months' worth of expenditures be maintained in Operating Reserve. General Fund operating reserves should be counter cyclical; reserve requirements are higher when the financial condition of the City is better so that operating reserves may be drawn down should the financial condition worsen. If the operating reserve falls outside of the above stated range, the City Manager will recommend appropriate action to address the situation. Should Operating Reserve fall below the minimum level, it will be the goal of the City to restore the Operating Reserve back to the minimum level within two years. Should the Operating Reserve exceed the recommended maximum level, the City Manager may recommend it be used to fund one-time expenditures, such as capital projects.

- i. **Other Funds:** Any fund that supports personnel or other ongoing operating expenditures shall maintain operating reserves at a target level of five (5.0) to twenty (20.0) percent of the total budgeted expenditures of the fund for the ensuing fiscal year. For the purposes of this section, "budgeted expenditures" means total budgeted expenditures and budgeted transfers to other funds for the ensuing fiscal year.
 - c. **Reporting requirements:** The City Manager shall notify the Mayor and Commissioners of reserve and contingency levels for all funds in the proposed budget. The City Treasurer shall include levels and any drawdowns for the General Fund, Shawnee Municipal Authority Fund, and the Shawnee Airport Authority Fund in the monthly financial report to the Commission.
- 7. Performance-based Budget.** The City Manager shall develop and present a budget that includes meaningful measures of the performance of City government in meeting its various service demands. In allocating funds, the City Manager shall take into account the validity of the measures and the ability of departments to meet the expected level of performance in the proposed budget.
- 8. Annual Budget Book.** In addition to the annual budget adopted by the City Commission, the City shall make available an Annual Budget Book on the City's website. This book shall include such additional information as may be useful to residents, including information on programs, performance and staffing levels.
- 9. Appropriations for Fiscal Year.**
- a. **Level of control.** The annual budget shall be filed with the State Auditor and Inspector as required by Title 11, OS, Section 17-209, to the level of specificity required by Title 11, OS, Section 17-213. The annual budget shall make appropriations specific to the fund, department, and general character of expenditure. Funds may be encumbered in accordance with Title 62, OS, Section 310.2 and the City Charter and Code, provided that the unexpended and unencumbered balance of the appropriation as a whole is not exceeded.
 - b. **Transfers.** The Oklahoma Municipal Budget Act (Title 11, OS, Section 17- 201 et. seq) provides for certain transfers of unexpended and unencumbered appropriations by the chief executive officer or designee as authorized by the governing body. In order to streamline the process and decrease delays in processing, the following procedure is put in place:

- i. The City Manager may authorize transfers of any unexpended and unencumbered appropriation, or any portion thereof, from one account class (categories of budget as described in the Municipal Budget Act) to another within the same department, or from one department to another within the same fund, except that no appropriation for debt service or other appropriation required by law or ordinance may be reduced below the minimum required.
 - ii. The City Manager may designate the Assistant City Manager to authorize transfers.
 - iii. The Finance Director may authorize transfers between account classes within any department within the same fund.
 - iv. The City Treasurer will include all transfer-based adjustments to the budget which were made in the prior month, in the monthly financial reports to the Commission.
- c. **Lapsed appropriations.** The fiscal year ends on June 30th. State law, under Title 62, OS, Section 310.4, provides a 90-day period from June 30th to September 30th where claims for payment for goods or services ordered in the previous fiscal year can be made against appropriations from the prior fiscal year. After that time, no further claims can be made against prior year appropriations.

10. Budget Amendments. The annual budget shall be amended in accordance with Title 11, OS, Section 17-216.

- a. The governing body may amend the budget to make supplemental appropriations to any fund up to the amount of additional revenues which are available for current expenditures for the fund, due to:
 - i. Revenues received or to be received from sources not anticipated in the budget for that year;
 - ii. Revenues received or to be received from anticipated sources but in excess of the budget estimates therefor; or
 - iii. Unexpended and unencumbered fund balances on hand at the end of the preceding fiscal year which had not been anticipated or appropriated in the budget.
 - iv. Any appropriation authorizing the creation of an indebtedness shall be governed by the applicable provisions of Article 10 of the Oklahoma Constitution.
- b. If at any time during the budget year it appears probable that revenues available will be insufficient to meet the amount appropriated, or that due to unforeseen emergencies there is temporarily

insufficient money in a particular fund to meet the requirements of appropriation for the fund, then the governing body shall take action as it deems necessary. For that purpose, it may amend the budget to reduce one or more appropriations, it may amend the budget to appropriate fund balance operating reserves, or it may amend the budget to transfer money from one fund to another fund, but no appropriation for debt service may be reduced and no appropriation may be reduced by more than the amount of the unencumbered and unexpended balance thereof. No transfer shall be made from the debt service fund to any other fund, except as may be permitted by the terms of the bond issue or applicable law.

c. As provided in this section, a budget amendment authorizing supplemental appropriations or a decrease in the total appropriation of funds shall be adopted at a meeting of the governing body and filed with the municipal clerk and the State Auditor and Inspector.

Any amendment to the budget of any fund to recognize and appropriate fund balance shall state the reason for the amendment and the estimated impact upon reserve levels.

11. Long-Term Planning. The City Manager shall, at least every other year, prepare and transmit to the Mayor and Commissioners a forecast of City revenues and expenditures for the ensuing five years, and the major financial policy issues likely to be addressed in that five-year period.

12. Decentralization. The City Manager shall make every effort to involve departments in the preparation of the proposed budget and to give managers maximum legal flexibility in encumbering and expending funds once the budget is adopted. See e.g., Title 62, OS, Section 310.2.

13. Capital Expenditure. A capital expenditure is the cost of new construction, renovation, acquisition or capital maintenance of City infrastructure, facilities, or other capital investments, to ensure the continuation of service, enhance operations, and promote economic development. The City will make efforts to fund capital expenditures through an increase in General Fund spending and commitment of “non-recurring” revenue sources. As a target, the City will work to budget two (2.0) to five (5.0) percent of the General Fund for capital expenditures each year.

14. Capital Planning. At least every other year, the City Manager shall submit a five-year capital improvement plan (CIP) to the Mayor and Commissioners. The CIP shall seek to assure the adequate condition and sustainability of the City’s infrastructure, facilities, and capital investments. The CIP should also address the City Commission’s priorities as well as federal and state mandates. In addition, estimated capital needs for a further five-year period shall be included to facilitate long-term capital planning.

15. Interest and Investment Income. Interest and investment income earned by each fund shall be deposited in the same fund. All interest and investment income shall have the same purpose as that of the fund.

16. Revenues. The City must be sensitive to the balance between the need for services and the City's ability to continually support those services.

a. **Mix of Revenues.** The City should strive to maintain a diversified mix of revenues in order to balance the sources of revenue amongst taxpayers and to provide ongoing stability and predictability. The City will strive to keep a total revenue mix that encourages growth and keeps Shawnee economically competitive and a city of choice for people to live in and do business.

b. **Charges for Services.** As much as is reasonably possible, City services that provide direct benefit should be supported by fees and charges in order to provide maximum flexibility in use of general City taxes so as to meet the cost of services of broader public benefit. Fees should recover full costs, including all direct costs, capital costs, department overhead, and Citywide overhead. Departments that impose fees or service charges should prepare and periodically update cost-of-service studies for such services.

17. Personnel Costs. The primary operational expense of a municipality is personnel. The Annual Budget shall include a summary of the number of employees both by fund and by department.

The City Manager shall implement reasonable financial control measures to limit the risk of personnel costs exceeding the allocations provided in the adopted budget.

Glossary

Glossary

Definitions in quotes are taken directly from the Municipal Budget Act.

1. **Account** - An entity for recording specific revenues or expenditures, or for grouping related or similar classes of revenues and expenditures and recording them within a fund or department.
2. **Account class** - A category of expenditures used in the budget and based on the Municipal Budget Act. Specifically, Personal Services, Other Services and Charges, Materials and Supplies, Capital Outlay, Debt Service and Transfers.
3. **Appropriated fund balance** - Any fund balance appropriated for a fund for the budget year.
4. **Appropriation** - An authorization to expend or encumber revenues and fund balance of a fund.
5. **Budget** - A plan of financial operations for a fiscal year, including an estimate of proposed expenditures for given purposes and the proposed means for financing them.
6. **Budget summary** - A tabular listing of revenues by source and expenditures by fund and by department within each fund for the budget year.
7. **Budget year** - The fiscal year for which a budget is prepared or being prepared.
8. **Capital project** - A project to acquire, develop, improve, or maintain City infrastructure, facilities, and/or capital assets (long-term investments held for a period of more than one year).
9. **Chief executive officer** - The mayor of an aldermanic city or a strong-mayor-council city, the mayor of a town, or the city manager or chief administrative officer as it may be defined by applicable law, charter, or ordinance.
10. **Current year** - The year in which the budget is prepared and adopted, or the fiscal year immediately preceding the budget year.
11. **Contingency** - A specific account that is budgeted that is for unanticipated expenditures.

12. **Deficit** - The excess of a fund's current liabilities and encumbrances over its current financial assets as reflected by its books of account.
13. **Department** - A functional unit within a fund which carries on a specific activity, such as a fire department or a police department within a general fund.
14. **Estimated revenue** - The amount of revenues estimated to be received during the budget year in each fund for which a budget is prepared.
15. **Fiscal year** - The annual period for reporting fiscal operations which begins and ends on dates as the Legislature provides or as provided by law.
16. **Fund** - An independent fiscal and accounting entity with a self-balancing set of accounts to record cash and other financial resources, together with all liabilities, which are segregated for the purpose of carrying on specific activities or attaining certain objectives.
17. **Fund balance** - The excess of a fund's current financial assets over its current liabilities and encumbrances, as reflected by its books of account.
18. **Governing body** - The city council of a city, the board of trustees of a town, or the legislative body of a municipality as it may be defined by applicable law or charter provision.
19. **Immediate prior fiscal year** - The year preceding the current year.
20. **Operating reserve** - That portion of the fund balance which has not been appropriated in a budget year.
21. **Municipality** - Any incorporated city or town.



Engineering Department
222 N. Broadway Ave.
Shawnee, OK 74801
ShawneeOK.org

Date: May 15, 2023
To: Board of City Commissioners
From: Seth Barkhimer, Director of Engineering
Subject: Consideration of a contract between the City of Shawnee and Freese and Nichols, Inc. for professional services regarding the Clearpond Road Culvert Replacement Project.

Background: In March of 2023, a culvert on Clearpond Road, about one quarter-mile west of Highway 102, collapsed during a storm event. Leading up to that collapse, Public Works had spent a considerable amount of time and material attempting to maintain the existing culvert; it had required recurring maintenance work orders in 2018, 2020, and 2021, not including the additional work orders for roadway surfacing in that same area during the same time frame. The culvert had settling problems due to the saturated environment in which it sits. The area surrounding the culvert often stays saturated due to the proximity to the lake and the consistent presence of beavers in the channel. The incremental settling created a dip in the road that eventually led to the structure's collapse earlier this year.

The culvert itself had been replaced as recent as May of 2015, when the Streets Department removed and replaced the (2) 72"x40' corrugated metal pipes. Considering the extent of the latest maintenance efforts and the recency of the previous replacement, staff thought it prudent to reconstruct the culvert in a more durable manner. Staff recommends a geotechnical study and bid package be put together for the complete replacement of the culvert and overtopping roadway. The attached proposal is a professional services agreement with Freese and Nichols, Inc. (FNI), and it includes:

- Survey
- Geotechnical
- Design
- Construction Administration
- Record Drawings

The design services will take place on an accelerated schedule, given the condition of the current structure; construction is expected to begin by the end of the year. Staff has reviewed FNI's proposal for \$94,010 and recommends approval.

Financial Impact: \$94,010, funded from Capital Outlay - Streets, 302-5-0920-54800

Attachments: City of Shawnee OK Clearpond Road - Contract

Staff Recommendation: Approval of the contract

PROFESSIONAL SERVICES AGREEMENT

STATE OF OKLAHOMA §

COUNTY OF OKLAHOMA §

This Agreement is entered into by City of Shawnee, Oklahoma (Client) and Freese and Nichols, Inc. (FNI). In consideration of FNI providing professional services for Client and Client utilizing these services, the parties hereby agree:

- I. **EMPLOYMENT OF FNI:** In accordance with the terms of this Agreement, Client agrees to employ and compensate FNI to perform professional services in connection with the Project. The Project is described as **Clearpond Road – Culvert Replacement**.
- II. **SCOPE OF SERVICES:** FNI shall render professional services in connection with the Project as set forth in Attachment A – Scope of Services and Attachment D – Clients Responsibilities which are attached to and made a part of this Agreement.
- III. **COMPENSATION:** Client agrees to pay FNI for all Basic professional services rendered under this Agreement. FNI shall perform professional services under this Agreement for a lump sum fee of \$64,450. Client agrees to pay FNI for all Special professional services rendered under this Agreement for time and materials in accordance with Attachment C – Compensation which is attached and made a part of this Agreement. FNI shall perform professional services under this Agreement for a not to exceed fee of \$29,560. This brings the total contract fee to \$94,010.
- IV. **TERMS AND CONDITIONS OF AGREEMENT:** The Terms and Conditions of Agreement, as set forth in Attachment TC – Terms and Conditions of Agreement, shall govern the relationship between the Client and FNI.
- V. **GOVERNING LAW; VENUE:** This Agreement shall be administered and interpreted under the laws of the State of Oklahoma. Venue of any legal proceeding involving this Agreement shall be in Oklahoma County, Oklahoma.
- VI. **EFFECTIVE DATE:** The effective date of this Agreement is 5/8/2023.

Nothing in this Agreement shall be construed to give any rights or benefits under this Agreement to anyone other than the Client and FNI. All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of the Client and FNI and not for the benefit of any other party. This Agreement constitutes the entire agreement between the Client and FNI and supersedes all prior written or oral understandings.

This Agreement is executed in two counterparts. IN TESTIMONY HEREOF, Agreement executed:

CITY OF SHAWNEE, OKLAHOMA

By: _____
Name: _____
Title: _____
Date: _____
Attest: _____

FRESE AND NICHOLS, INC.

By: *Brandon Huxford*
Name: Brandon Huxford
Title: Principal/Vice President
Date: 5/4/2023
Attest: *Jennifer Wasinger*

TERMS AND CONDITIONS OF AGREEMENT

1. **DEFINITIONS:** As used herein: (1) City refers to the party named as such in the Agreement between the City and FNI; (2) FNI refers to Freese and Nichols, Inc., its employees and agents, and its subcontractors and their employees and agents; and (3) Services refers to the professional services performed by FNI pursuant to the Agreement.
2. **INFORMATION FURNISHED BY CITY:** City will assist FNI by placing at FNI's disposal all available information pertinent to the Project including previous reports and any other data relative to design or construction of the Project. FNI shall have no liability for defects or negligence in the Services attributable to FNI's reliance upon or use of data, design criteria, drawings, specifications, or other information furnished by City. To the fullest extent permitted by law, City agrees to indemnify and hold FNI harmless from any and all claims and judgments, and all losses, costs, and expenses arising therefrom. FNI shall disclose to City, prior to use thereof, defects or omissions in the data, design criteria, drawings, specifications, or other information furnished by City to FNI that FNI may reasonably discover in its review and inspection thereof.
3. **STANDARD OF CARE:** The standard of care for all professional Services performed or furnished by FNI under this Agreement will be the skill and care ordinarily used by members of the subject profession practicing under the same or similar license and circumstances at the same time and in the same locality. FNI makes no warranties, express or implied, under this Agreement or otherwise, in connection with any Services performed or furnished by FNI.
4. **INSURANCE:** FNI shall provide City with certificates of insurance with the following minimum coverage:

Commercial General Liability

\$2,000,000 General Aggregate

Automobile Liability (Any Auto)

\$1,000,000 Combined Single Limit

Workers' Compensation

As required by Statute

Professional Liability

\$3,000,000 Annual Aggregate

5. **CHANGES:** City, without invalidating the Agreement, may order changes within the general scope of the Services required by the Agreement by altering, adding, and/or deducting from the Services to be performed. If any such change under this clause causes an increase or decrease in FNI's cost or the time required for the performance of any part of the Services, an equitable adjustment will be made by mutual agreement and the Agreement will be modified in writing accordingly.

FNI will make changes to the drawings, specifications, reports, documents, or other deliverables as requested by City. However, when such changes differ from prior comments, directions, instructions, or approvals given by City or are due to causes not solely within the control of FNI, FNI shall be entitled to additional compensation and time required for performance of such changes to the Services authorized under this Agreement.

6. **OPINION OF PROBABLE CONSTRUCTION COSTS:** No fixed limit of project construction cost shall be established as a condition of the Agreement, unless agreed upon in writing and signed by the parties hereto. If a fixed limit is established, FNI shall be permitted to include contingencies for design, bidding, and price escalation in the construction contract documents to make reasonable adjustments in the scope of the Project to adjust the project construction cost to the fixed limit. Such contingencies may include bid allowances, alternate bids, or other methods that allow FNI to determine what materials, equipment, component systems, and types of construction are to be

included in the construction contract documents. Fixed limits, if any, shall be increased by the same amount as any increase in the contract price after execution of the construction contract.

FNI will furnish an opinion of probable construction or program cost based on present day pricing, but does not guarantee the accuracy of such estimates. Opinions of probable cost, financial evaluations, feasibility studies, economic analyses of alternate solutions, and utilitarian considerations of operations and maintenance costs prepared by FNI hereunder will be made on the basis of FNI's experience and qualifications and represent FNI's judgment as an experienced and qualified design professional. It is recognized, however, that FNI does not have control over the cost of labor, material, equipment, or services furnished by others or over market conditions or contractors' methods of determining prices. Accordingly, FNI cannot and does not warrant or represent that bids or cost proposals will not vary from the City's project budget or from any estimate or opinion of probable construction or program cost prepared by or agreed to by FNI.

7. **PAYMENT:** Progress payments may be requested by FNI based on the amount of Services completed. Payment for the Services of FNI shall be due and payable upon submission of a statement for Services to City and in acceptance of the Services as satisfactory by City. Statements for Services shall not be submitted more frequently than monthly. Any applicable taxes imposed upon Services, expenses, and charges by any governmental body after the execution of this Agreement will be added to FNI's compensation.

If City fails to make any payment due FNI for Services, expenses, and charges within 30 days after receipt of FNI's statement for Services therefore, the amounts due FNI will be increased at the rate of 1 percent per month from said 30th day, and, in addition, FNI may, after giving 7 days' written notice to City, suspend Services under this Agreement until FNI has been paid in full for all amounts due for Services, expenses, and charges.

If FNI's Services are delayed or suspended by City or are extended for more than 60 days through no fault of FNI, FNI shall be entitled to equitable adjustment of rates and amounts of compensation to reflect reasonable costs incurred by FNI in connection with such delay or suspension and reactivation and the fact that the time for performance under this Agreement has been revised.

8. **OWNERSHIP OF DOCUMENTS:** All drawings, reports, data, and other project information developed in the execution of the Services provided under this Agreement shall be the property of City upon payment of FNI's fees for Services. FNI may retain copies for record purposes. City agrees such documents are not intended or represented to be suitable for reuse by City or others. Any reuse by City or by those who obtained said documents from City without written verification or adaptation by FNI, will be at the City's sole risk and without liability or legal exposure to FNI, or to FNI's independent associates or consultants. To the fullest extent permitted by law, City shall indemnify and hold harmless FNI and FNI's independent associates and consultants from all claims, damages, losses, and expenses including attorneys' fees arising out of or resulting therefrom. Any such verification or adaptation will entitle FNI to further reasonable compensation. FNI may reuse all drawings, report data, and other project information in the execution of the Services provided under this Agreement in FNI's other activities. Any reuse by FNI will be at FNI's sole risk and without liability or legal exposure to City, and FNI shall indemnify and hold harmless City from all claims, damages, losses, and expenses including reasonable attorneys' fees arising out of or resulting therefrom.
9. **TERMINATION:** The obligation to provide Services under this Agreement may be terminated by either party upon 10 days' written notice. In the event of termination, FNI will be paid for all Services rendered and reimbursable expenses incurred to the date of termination and, in addition, all reimbursable expenses directly attributable to termination.

10. **CONSTRUCTION REPRESENTATION:** If required by the Agreement, FNI will furnish construction representation according to the defined scope for these Services. FNI will observe the progress and the quality of work to determine in general if the work is proceeding in accordance with the construction contract documents. In performing these Services, FNI will report any observed deficiencies to City, however, it is understood that FNI does not guarantee the contractor's performance, nor is FNI responsible for the supervision of the contractor's operation and employees. FNI shall not be responsible for the contractor's means, methods, techniques, sequences, or procedures of construction or the safety precautions and programs incident to the work of the contractor. FNI shall not be responsible for the acts or omissions of any person (except its own employees or agents) at the project site or otherwise performing any of the work of the Project. If City designates a resident project representative that is not an employee or agent of FNI, the duties, responsibilities, and limitations of authority of such resident project representative will be set forth in writing and made a part of this Agreement before the construction phase of the Project begins.
11. **GENERAL CONDITIONS OF THE CONSTRUCTION CONTRACT:** City agrees to include provisions in the general conditions of the construction contract that name FNI: (1) as an additional insured and in any waiver of subrogation rights with respect to such liability insurance purchased and maintained by the contractor for the Project (except workers' compensation and professional liability policies); and (2) as an indemnified party in the indemnification provisions where the City is named as an indemnified party.
12. **POLLUTANTS AND HAZARDOUS WASTES:** It is understood and agreed that FNI has neither created nor contributed to the creation or existence of any hazardous, radioactive, toxic, irritant, pollutant, or otherwise dangerous substance or condition at the project site, if any, and its compensation hereunder is in no way commensurate with the potential risk of injury or loss that may be caused by exposures to such substances or conditions. The parties agree that in performing the Services required by this Agreement, FNI does not take possession or control of the subject site, but acts as an invitee in performing the Services, and is not therefore responsible for the existence of any pollutant present on or migrating from the site. Further, FNI shall have no responsibility for any pollutant during clean-up, transportation, storage or disposal activities.
13. **SUBCONTRACTS:** If, for any reason and at any time during the progress of providing Services, City determines that any subcontractor for FNI is incompetent or undesirable, City shall notify FNI accordingly and FNI shall take immediate steps for cancellation of such subcontract. Subletting by subcontractors shall be subject to the same regulations. Nothing contained in the Agreement shall create any contractual relation between any subcontractor and City.
14. **PURCHASE ORDERS:** If a purchase order is used to authorize FNI's Services, only the terms, conditions, and instructions typed on the face of the purchase order shall apply to this Agreement. Should there be any conflict between the purchase order and the terms of this Agreement, then this Agreement shall prevail and be determinative of the conflict.
15. **CONSEQUENTIAL DAMAGES:** In no event shall FNI be liable in contract, tort, strict liability, warranty, or otherwise for any special, indirect, incidental, or consequential damages (such as loss of product, loss of use of equipment or systems, loss of anticipated profits or revenue, non-operation or increased expense of operation), arising out of, resulting from, or in any way related to this Agreement or the Project.
16. **ARBITRATION:** No arbitration, arising out of or relating to this Agreement, involving one party to this Agreement may include the other party to this Agreement without their approval.

17. **SUCCESSORS AND ASSIGNMENTS:** City and FNI and the partners, successors, executors, administrators, and legal representatives of each are hereby bound to the other party to this Agreement and to the partners, successors, executors, administrators, and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement.

Neither City nor FNI shall assign, sublet, or transfer any rights under or interest in (including, but without limitation, moneys that may become due or moneys that are due) this Agreement without the written consent of the other, except to the extent that any assignment, subletting, or transfer is mandated by law or the effect of this limitation may be restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement. Nothing contained in this paragraph shall prevent FNI from employing such independent associates and consultants as FNI may deem appropriate to assist in the performance of Services hereunder.

Attachment A, Scope of Services Clearpond Road – Culvert Replacement

The scope set forth herein defines the work to be performed by FNI in completing the project. Both the Client and FNI have attempted to clearly define the work to be performed and address the needs of the Project.

OBJECTIVE

The project objective is the design of a culvert replacement structure along Clearpond Road, approximately 1,500 feet west of SH-102. The project will include construction of a concrete box structure and the reconstruction in-kind of a two-lane asphalt roadway. The proposed box structure will have, at minimum, equivalent flow area to the existing 2–60-inch corrugated metal pipes (CMP's). The proposed structure will be sized using available Stream Stats data and conceptual drainage area delineation and sizing with HY-8 as a check to determine whether the existing CMP's are sized appropriately. Environmental permitting and documentation are assumed to not be needed for this project. Geotechnical investigations will be performed to determine the appropriate level of stabilization for the structure. Geotechnical and structural design will be performed to design the proposed structure and/or its support structure. It is assumed the Client will provide construction inspection services. This contract does not include hydrologic/hydraulic modeling. Topographic survey will be performed but easement and document generation are not included as part of this contract as it appears that improvements will be within present R/W.

WORK TO BE PERFORMED

Basic Services

- Task 1. Conceptual Design (30%)
- Task 2. Final Design (90% & Final)
- Task 3. Bid Phase
- Task 4. Record Drawings

Special Services

- Task 5. Construction Phase
- Task 6. Survey
- Task 7. Geotechnical Exploration
- Task 8. Additional Services

BASIC SERVICES

TASK 1. CONCEPTUAL DESIGN (30%).

The Conceptual Design shall be submitted to the Client per the approved Project Schedule.

The purpose of the conceptual design is for FNI to identify, develop, communicate through the defined deliverables, and recommend the design concept that successfully addresses the design problem, and to obtain the Client's endorsement of this concept.

FNI will develop the conceptual design for the culvert replacement as follows.

1.1. Data Collection & Assessment

- In addition to data obtained from the Client, FNI will research and make efforts to obtain pertinent information to aid in coordination of the proposed improvements with any planned future improvements that may influence the project. FNI will also identify and seek to obtain data for existing conditions that may impact the project including; utilities, City Master Plans, and property ownership information.
- Site Visit – FNI will perform a site visit to verify survey data collected for the location of above ground appurtenances, drainage patterns and infrastructure, current issues, and other site-specific existing conditions.
- FNI will perform a Quality Assurance review of the various subconsultant's work products and will assess factors that contributed or may have contributed to the failure of the existing crossing, such as the pipe material, subgrade conditions, corrosion, etc.

1.2. The Conceptual Design package shall include the following:

- Design Recommendation Memo that will outline the conceptual recommended foundation design of proposed RCB for approval by the Client. It will also discuss the contributing factors for the failure of the existing crossing and measures that are recommended to mitigate the potential for a similar failure of the reconstructed crossing. The purpose of the memo is to get approval for design concept prior to proceeding with detailed design.
- Proposed typical sections which outline the proposed improvements. Typical sections shall include existing and proposed R/W and existing and proposed lane widths.
- Develop a project horizontal and vertical layout of the proposed roadway and culvert.
- Evaluate needed headwall geometry and modifications to existing drainage infrastructure to convey positive drainage adjacent to the proposed roadway and structure. Hydrology and Hydraulic storm calculations will not be performed with this contract and culvert sizing is to be based on available Stream Stats data and conceptual drainage area delineation and sizing using HY-8. Proposed culvert size will be an ODOT Standard detail size. A brief summary of the design process will be added to the above mentioned Design Recommendation Memo.
- Develop conceptual cross-sections to determine construction tie-back limits.

- 30% Conceptual plans to include:
 - Title Sheet
 - Typical Sections
 - Roadway Plan and Profile sheets
 - Culvert Plan and Profile sheets
 - Conceptual Cross Sections
 - Estimate of probable construction cost
- 1.3. Submit the half-size (11x17) plan set, and Construction Cost Estimate to Client.
- 1.4. Attend meeting with Client to review the Conceptual Plan comments (1 meeting)

ASSUMPTIONS

- Attend Meeting with Client to review Conceptual Plan comments for Plan-in-hand meeting (1 meeting)
- Plans will be developed per ODOT Standards and Specifications.
- Utility Coordination will be handled by the Client using the Conceptual plan submittal showing the relative location of below ground utilities.
- Environmental Services are assumed to not be needed as part of this project. FNI performance of environmental services can be added through amendment.

DELIVERABLES

- A. Design Recommendation Memo (digital PDF)
- B. Conceptual Plans (digital PDF)
- C. Opinion of Probable Construction Cost (OPCC)

TASK 2. FINAL DESIGN (90% & FINAL)

Final plans shall be submitted to the Client per the approved Project Schedule. Following discussion and approval of the Preliminary Design through the 30% working submittal, FNI will develop the Final design of the infrastructure as follows:

- 2.1. Development of 90% Design Drawings shall include the following:
- Updated Roadway Typical Sections to include dimensions and slope annotations
 - Updated horizontal and vertical project geometry based on Client desired adjustments
 - Advance roadway and culvert plan and profile sheets to include TOC/TOS, contours, and other pertinent plan information.
 - Develop geotechnical/structural detailing for the chosen stabilization method.

- Develop detailed project grading plan denoting limits of construction with major and minor contour labels.
 - Miscellaneous details
 - 90% Plans to include:
 - Title Sheet
 - General Notes
 - Pay Quantity Summary and notes
 - Horizontal Control
 - Typical Sections
 - Removal Sheets
 - Roadway Plan and Profile sheets
 - Culvert Plan and Profile sheets
 - Cross-sections
 - Grading Plan
 - Structural Details
 - Miscellaneous Details
- 2.2. Prepare Opinion of Probable Construction Cost Estimate (OPCC).
 - 2.3. Prepare Project Manual (Spec Book).
 - 2.4. Submit digital PDF half-size (11x17) plan set, project manual and Construction Cost Estimate to the Client for review.
 - 2.5. Attend meeting with Client to review the 90% Plan comments (1 meeting)
 - 2.6. Upon approval of the 90% Plan submittal, FNI shall revise and submit Final Plans (100%) to the Client per the approved Project Schedule in digital PDF format. If required, additional hard copies of the plan set can be generated as an additional service.
 - 2.7. FNI shall submit a Final design estimate of probable construction cost with the Final plan submittal.
 - 2.8. Upon completion of the design package, FNI will prepare the MicroStation (.DGN) files for delivery to the Client. Including design files and sheet files.

ASSUMPTIONS

- Plan submittals (90% and Final) will be handled through digital PDF files with hard copies supplied as needed (up to 2 copies).

DELIVERABLES

- A. 90% Plan Submittal and Project Manual (digital PDF and hard copies)
- B. Final (100%) Plan Submittal and Project Manual (digital PDF and hard copies)
- C. Opinion of Probable Construction Cost (OPCC)

D. Final CAD files in .DGN format

TASK 3. BID PHASE

- 3.1. FNI will provide two (2) half-size (11x17) copies of the plan set along with a digital PDF for Client use during the bidding process. Additional copies will be provided as requested at additional cost.
- 3.2. At Client request, FNI will assist Client in responding to Requests for Information. Pre-qualification of all prospective bidders, tabulating and analyzing bids, reviewing qualifications, recommending award of contracts, and issuing a list of eligible bidders prior to the bid opening would be additional services.
- 3.3 FNI will assist in coordinating and attending the Pre-bid meeting.
- 3.4. FNI will generate a digital PDF of the conformed Issued for Construction Drawings to be distributed by the Client to the contractor as needed. Printed sets of documents can be provided as an additional service.

TASK 4. RECORD DRAWINGS

- 4.1. FNI shall prepare record drawings at the conclusion of construction from information submitted by the inspector and/or Contractor. The drawings shall be submitted as two (2) half-size (11x17) sets of plans and one CD of As-Built Plans in digital PDF format.

ASSUMPTIONS

- Construction Phase services other than preparation of Record Drawings or as defined in Task 8 are not included in this scope but can be provided as an additional service at the request of the Client.

DELIVERABLES

- A. Record Drawings – two (2) half-size (11x17) set of plans and one thumb drive (digital PDF)

SPECIAL SERVICES

TASK 5. CONSTRUCTION PHASE

Upon completion of the bid or negotiation phase services, FNI will proceed with the performance of construction phase services as described below. FNI will endeavor to protect Client in providing these services however, it is understood that FNI does not guarantee the Contractor's performance, nor is FNI responsible for supervision of the Contractor's operation and employees. FNI shall not be responsible for the means, methods, techniques, sequences, or procedures of construction selected by the Contractor, or any safety precautions and programs relating in any way to the condition of the premises, the work of the Contractor or any Subcontractor. FNI shall not be responsible for the acts or omissions of any person (except its own employees or agents) at the Project site or otherwise performing any of the work of the Project.

- 5.1. Attend pre-construction conference with the Contractor(s) and Client to answer plan questions during the meeting. All meeting prep work, organization and agendas, and leading of the meeting to be performed by the Client.
- 5.2. Interpret the drawings and specifications for Client and Contractor(s). Assist Client in minor constructability questions and give recommendation(s) to Client concerning changes. Investigations, analyses, and studies requested by the Contractor(s) and approved by the Client, for substitutions of equipment and/or materials or deviations from the drawings and specifications is an additional service.
- 5.3 Perform up to 2 site visits to evaluate the status of construction. Formal reports will not be generated but any observations will be reported back to the Client designated project manager. Site Visits in excess of the above number can be added at the Client's request through supplemental.

TASK 6. SURVEY

FNI will provide survey services in accordance with the below:

- 6.1. Limits of Survey – per attached exhibit 300 feet east and west of the culvert along Clearpond Road and 100 feet upstream and downstream of the culvert along creek.
 1. Utilize provided alignment to complete topographic surveying support within the attached limits of surveying support
 - a. Full topographic data will be obtained within the limits of survey (attached)
 - b. OKIE ticket will be submitted to aid in the location of underground utilities
 - c. Current Statutory Right of Way will be shown along the section line at the approximate centerline of the existing road
 - d. City of Shawnee atlas sheets will be obtained and utilized to locate public utilities (sewer, storm, water) and to verify pipe sizes and materials, if available
 2. Benchmarks/control points will be established outside of the proposed limits of construction at each end of the project

3. Utilize benchmarks as available and referenced to the Oklahoma State Plan Coordinate System South Zone (3502) and North American Vertical Datum (NAVD 88)
4. Review by Professional Land Surveyor
5. Provide CAD file and field notes used to complete the surveying support services

TASK 7. GEOTECHNICAL EXPLORATION

FNI will contract with a geotechnical engineer to provide geotechnical exploration services in accordance with the below:

- 7.1. After contacting the CALL OKIE service and clearing the site of utilities, advance two (2) borings along the existing roadway using a truck-mounted drilling rig. Borings will be located on both sides of the existing crossing. The bores will drill through the existing pavement to collect intermittent samples and perform downhole testing. The pavement thickness will be recorded to the nearest half-inch. Water levels will be measured, and the boreholes will remain open for a period of up to 48 hours. At completion, the boreholes will be backfilled, and the pavement surface patched with cold-set asphalt compound. It is assumed that traffic control is not required since the roadway is closed due to the crossing failure.
- 7.2. Laboratory testing will be performed on representative samples to classify the subsurface stratigraphy and develop geotechnical engineering parameters for the proposed design.
- 7.3. The exploration will be summarized in a Geotechnical Data Report (GDR) provided in PDF format. This report will not include interpretations or recommendations.
- 7.4. One or more project memoranda, addressed to FNI, will be prepared that will include the following interpretations and recommendations:
 1. A general discussion on the existing roadway crossing and the likely causes for the observed failure.
 2. A discussion of regional geology as it pertains to the site and a summary of the engineering analysis of the subsurface stratigraphy.
 3. Recommended parameters for use during design of the crossing replacement.

TASK 8. ADDITIONAL SERVICES.

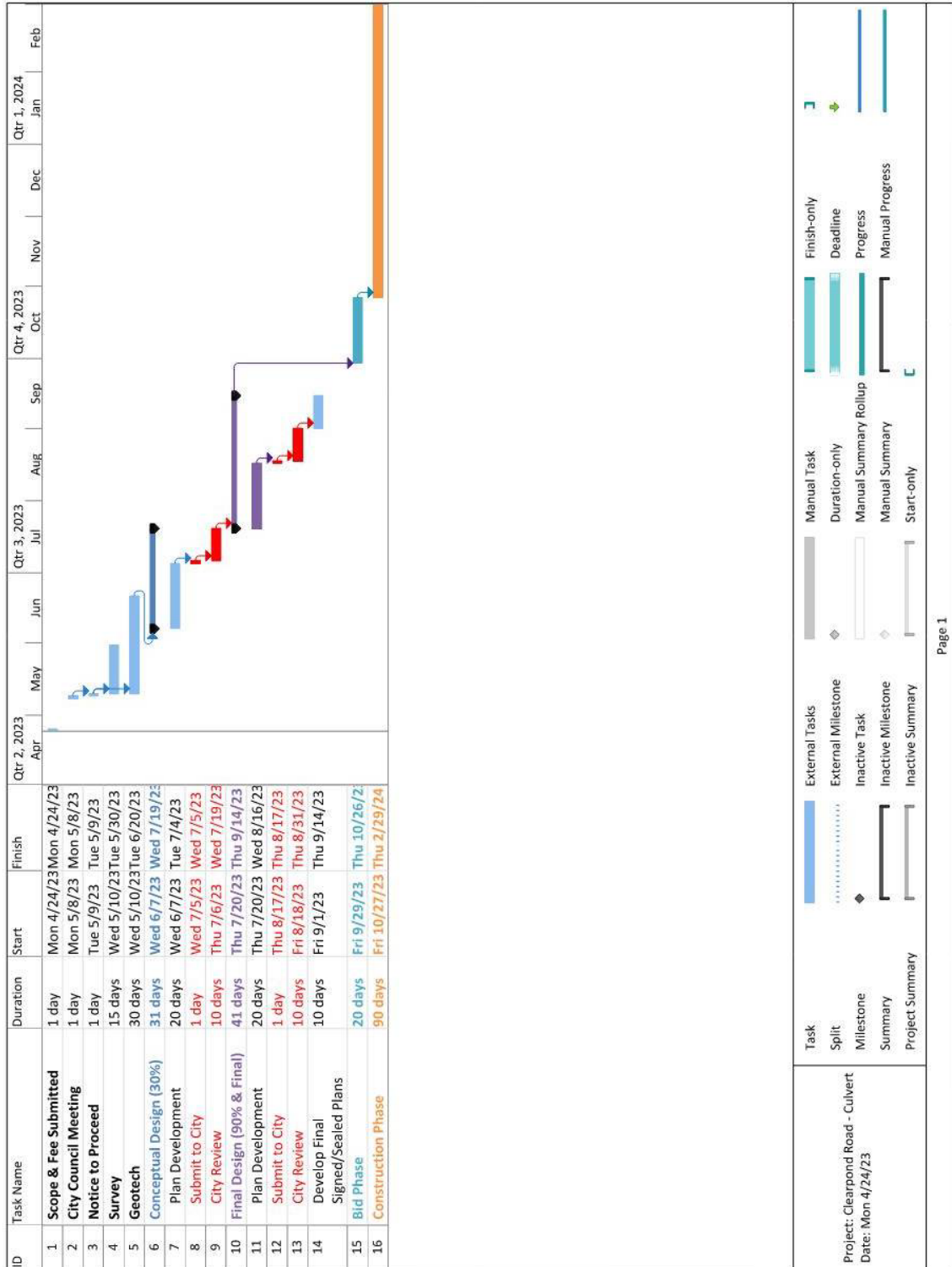
ADDITIONAL SERVICES NOT INCLUDED IN THE EXISTING SCOPE OF SERVICES

Additional Services not included in the existing Scope of Services – Client and FNI agree that the following services are beyond the Scope of Services described in the tasks above. However, FNI can provide these services, if needed, upon the Client's written request. Any additional amounts paid to FNI as a result of any material change to the Scope of the Project shall be agreed upon in writing by both parties before the services are performed. These additional services include the following:

- Services related to development of the Client's project financing and/or budget.
- Performance of miscellaneous and supplemental services related to the project as requested by the Client.
- Traffic control services or traffic devices for the performance of the fieldwork.
- Obtaining additional survey.
- Hydraulic modeling and/or detailed hydraulic calculations.
- GIS mapping services or assistance with these services.
- Providing services to investigate existing conditions or facilities, or to make measured drawings thereof, or to verify the accuracy of drawings or other information furnished by Client.
- Providing renderings, model and mock-ups requested by the Client.
- Providing consultation concerning the replacement of any Work damaged by fire or other cause during the construction and providing services as may be required in connection with the replacement of such Work.
- Investigations involving consideration of operation, maintenance and overhead expenses, and the preparation of rate schedules, earnings and expense statements, feasibility studies, appraisals, evaluations, assessment schedules, and material audits or inventories required for certification of force account construction performed by Client.
- Preparing applications and supporting documents for government grants, loans, or planning advances and providing data for detailed applications.
- Providing shop, mill, field or laboratory inspection of materials and equipment. Observe factory tests of equipment at any site remote to the project or observing tests required as a result of equipment failing the initial test.
- Preparing Operation and Maintenance Manuals or conducting operator training.
- Preparing data and reports for assistance to Client in preparation for hearings before regulatory agencies, courts, arbitration panels or any mediator, giving testimony, personally or by deposition, and preparations therefore before any regulatory agency, court, arbitration panel or mediator.
- Assisting Client in preparing for, or appearing at litigation, mediation, arbitration, dispute review boards, or other legal and/or administrative proceedings in the defense or prosecution of claims disputes with Contractor(s).
- Assisting Client in the defense or prosecution of litigation in connection with or in addition to those services contemplated by this Agreement. Such services, if any, shall be furnished by FNI on a fee basis negotiated by the respective parties outside of and in addition to this Agreement.
- Providing environmental support services including the design and implementation of ecological baseline studies, environmental monitoring, impact assessment and analyses, permitting assistance, and other assistance required to address environmental issues.
- Performing investigations, studies, and analysis of work proposed by construction contractors to correct defective work.
- Design, contract modifications, studies or analysis required to comply with local, State, Federal or other regulatory agencies that become effective after the date of this Agreement.
- Services required to resolve bid protests or to rebid the projects for any reason.
- Visits to the site in excess of the number of trips included in the above scope for periodic site visits, coordination meetings, or contract completion activities.

- Any services required as a result of default of the contractor(s) or the failure, for any reason, of the contractor(s) to complete the work within the contract time.
- Providing services after the completion of the construction phase not specifically listed in the above scope.
- Providing services made necessary because of unforeseen, concealed, or differing site conditions or due to the presence of hazardous substances in any form.
- Providing value engineering studies or reviews of cost savings proposed by construction contractors after bids have been submitted.
- Preparing statements for invoicing or other documentation for billing other than for the standard invoice for services attached to this professional services Agreement.
- Provide follow-up professional services during Contractor's warranty period.
- Preparing environmental investigations or studies. Preparing environmental permit applications or documents that may be needed in support of environmental permits.

Attachment B, Schedule Clearpond Road – Culvert Replacement



**Attachment C, Fee Schedule
Clearpond Road – Culvert Replacement**

**FEE SCHEDULE SUMMARY
Clearpond Road – Culvert Replacement**

BASIC SERVICES (LS)

Task 1: Conceptual Design	\$	31,000
Task 2: Final Design (90% & Final)	\$	29,650
Task 3: Bid Phase	\$	2,750
Task 4: Record Drawings	\$	1,050

BASIC SERVICES (LUMP SUM) \$ 64,450

SPECIAL SERVICES

Task 5: Construction Phase (CPM)	\$	4,800
Task 6: Survey (LS)	\$	8,160
Task 7: Geotechnical (Unit Price)	\$	16,600

SPECIAL SERVICES \$ 29,560

PROJECT TOTAL \$ 94,010

Attachment C, Compensation Clearpond Road – Culvert Replacement

Compensation to FNI for the Basic Services described in attachment A scope of services shall be a lump sum of sixty-four thousand four hundred and fifty Dollars (\$64,450). Compensation to FNI for tasks 5, 6, 7 in attachment A scope of services shall be computed on the basis of the Schedule of Charges but shall not exceed twenty-nine thousand five hundred and sixty dollars (\$29,560), for a total fee of ninety-four thousand and ten dollars (\$94,010). If FNI sees the Scope of Services changing so that additional services are needed, including but not limited to those services described as Additional Services in Attachment A, FNI will notify the Client for Client's approval before proceeding. Additional Services shall be computed based on the Schedule of Charges.

COMPENSATION

<u>Position</u>	<u>Hourly Rate</u>	
	<u>Min</u>	<u>Max</u>
Professional 1	80	156
Professional 2	95	156
Professional 3	113	244
Professional 4	113	278
Professional 5	177	305
Professional 6	196	370
Construction Manager 1	86	101
Construction Manager 2	86	153
Construction Manager 3	122	153
Construction Manager 4	141	196
Construction Manager 5	162	232
Construction Manager 6	223	275
Construction Representative 1	71	86
Construction Representative 2	80	86
Construction Representative 3	98	144
Construction Representative 4	101	162
CAD Technician/Designer 1	61	119
CAD Technician/Designer 2	98	147
CAD Technician/Designer 3	135	196
Corporate Project Support 1	55	119
Corporate Project Support 2	68	171
Corporate Project Support 3	80	315
Intern / Coop	43	74

Rates for In-House Services and Equipment

<u>Mileage</u>	<u>Bulk Printing and Reproduction</u>		<u>Equipment</u>	
Standard IRS Rates		<u>B&W</u>	<u>Color</u>	
	Small Format (per copy)	\$0.10	\$0.25	Valve Crew Vehicle (hour) \$75
	Large Format (per sq. ft.)			Pressure Data Logger (each) \$200
<u>Technology Charge</u>	Bond	\$0.25	\$0.75	Water Quality Meter (per day) \$100
\$8.50 per hour	Glossy / Mylar	\$0.75	\$1.25	Microscope (each) \$150
	Vinyl / Adhesive	\$1.50	\$2.00	Pressure Recorder (per day) \$100
				Ultrasonic Thickness Gauge (per day) \$275
	Mounting (per sq. ft.)	\$2.00		Coating Inspection Kit (per day) \$275
	Binding (per binding)	\$0.25		Flushing / Cfactor (each) \$500
				Backpack Electrofisher (each) \$1,000
				<u>Survey Grade</u> <u>Standard</u>
				Drone (per day) \$200 \$100
				GPS (per day) \$150 \$50

OTHER DIRECT EXPENSES:

Other direct expenses are reimbursed at actual cost times a multiplier of 1.10. They include outside printing and reproduction expense, communication expense, travel, transportation and subsistence away from the FNI office. For other miscellaneous expenses directly related to the work, including costs of laboratory analysis, test, and other work required to be done by independent persons other than staff members, these services will be billed at a cost times a multiplier of 1.05. For Resident Representative services performed by non-FNI employees and CAD services performed in-house by non-FNI employees where FNI provides workspace and equipment to perform such services, these services will be billed at cost times a multiplier of 2.0. This markup approximates the cost to FNI if an FNI employee was performing the same or similar services.

These ranges and/or rates will be adjusted annually in February. Last updated 2023.

Attachment D, Clients Responsibilities Clearpond Road – Culvert Replacement

As the Client will serve as a conduit for information, the Client shall provide information pertaining to applicable studies, data, city policies and ordinances, other relevant planning studies by Shawnee area agencies. If data is required from other public agencies, the Client will assist in making requests for such data.

The Client shall perform the following tasks:

- A. Coordinate and securing of meeting locations, times and necessary materials.
- B. Review and comment on Consultant materials and recommendations.
- C. Publish all public meeting notices, including all notices required in the newspaper.
- D. Make all requests to other public agencies (if necessary) for data and/or assistance, as may be appropriate and relevant for data.
- E. Provide FNI with current base mapping of City and extra-territorial jurisdictions in GIS (ESRI shapefile) or electronic format (DWG, DGN, DXF).
- F. Designate in writing a person to act as Client's representative with respect to the services to be rendered under this AGREEMENT. Such person shall have contract authority to transmit instructions, receive information, interpret and define Client's policies and decisions with respect to FNI's services for the Project.
- G. Assist FNI by placing at FNI's disposal all available information pertinent to the Project including previous reports and any other data relative to execution of the Project.
- H. Arrange for access to and make all provisions for FNI to enter upon public and private property as required for FNI to perform services under this AGREEMENT.
- I. Examine all studies, reports, sketches, drawings, specifications, proposals and other documents presented by FNI, obtain advice of an attorney, insurance counselor and other consultants as Client deems appropriate for such examination and render in writing decisions pertaining thereto within a reasonable time so as not to delay the services of FNI.
- J. Furnish approvals and permits from all governmental authorities having jurisdiction over the Project and such approvals and consents from others as may be necessary for completion of the Project.
- K. Bear all costs incident to compliance with the requirements of this Attachment D.
- L. Notify FNI in writing of the request to perform additional and/or "optional" services at the added cost to the overall contract.



Finance Department
16 W. 9th St.
Shawnee, OK 74801
ShawneeOK.org

Date: May 15, 2023
To: Board of City Commissioners
From: Lindsey McNabb-Fox, Finance Director
Subject: Fund 302 - Street Improvement Fund in the amount of \$94,010 to fund a professional services agreement for the Clearpond Road Culvert Replacement Project.

Background: Due to a storm event in March 2023, a culvert on Clearpond Road collapsed. The Engineering Department has identified the need for a complete reconstruction and replacement of the culvert. This budget amendment is to fund the professional services agreement for the design of this project. The amount for appropriation is as follows:

- \$94,010 - Street Improvement Fund - Capital Outlay - Streets

The additional appropriation will be funded by sales tax collections which exceeded the projected budget estimates in the Street Improvement Fund.

Financial Impact: See Budget Amendment

Attachments: Budget Amendment - 302 Street Improvement Fund

Staff Recommendation: Approval of the item

City of Shawnee
2022-2023 Budget Amendment
Street Improvement Fund

Estimated Revenue, Fund Balance, or Transfers IN

Fund Number	Account Number	Project Code	Line Item	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
302	40010			Sales Tax Revenue	3,137,031.56	94,010.00	3,231,041.56
							-
				Total	3,137,031.56	94,010.00	3,231,041.56

Appropriations

Fund Number	Account Number	Project Code	Line Item	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
302	5-0920-54800			Capital Outlay - Streets	2,043,802.00	94,010.00	2,137,812.00
							-
							-
							-
							-
							-
					-	-	-
					2,043,802.00	94,010.00	2,137,812.00

Approved by the City Commission this

Explanation of Budget Amendment:
 To fund a professional services agreement for the Clearpond Road Culvert Replacement project with Sales Tax revenues exceeding budget estimates.

Approved:

Mayor _____
 Attest: _____

City Clerk _____

Posted By _____ Date _____ BA# _____ Pkt.# _____



Community Development Department
16 West 9th Street
Shawnee, OK 74801
shawneeok.org

Date: May 15, 2023
To: Board of City Commissioners
From: Rian Harkins, Community Development Director
Subject: Consideration and approval of an application for AmeriCorps Vista volunteers based in the Community Development Department.

Background: This request is for the City Commission to grant approval to apply for two (2) AmeriCorps VISTA volunteers to assist with the Homeless Program. The deadline for submission is June 7, 2023. The proposed VISTA project aligns with the 2023 AmeriCorps focus areas of 1) Priority Populations: Areas of Deep Poverty, Rural Communities, and Indian Country, 2) Economic Opportunity, 3) Healthy Futures, and 4) Education. The VISTA project will assist in the development of:

- Innovative low-to-moderate housing solutions.
- Cultivating partnerships with employers to provide “second chance” employment for people with criminal backgrounds.
- Engagement with area tribal governments to combat the disparity between the general population and the homeless population.

The VISTA members will contribute to the goals of the project through activities such as:

- Developing a Shared Housing initiative.
- Assisting in the increase of low-income housing stock.
- Developing relationships with employers for felon-friendly jobs.
- Engaging the community and volunteers over the course of two years.

The Homeless Program Coordinator will provide direction, oversight, and expertise. Program volunteers are available to assist with the project.

Financial Impact: No financial impacts are anticipated. The VISTA program pays a stipend to each VISTA member and covers additional expenses such as training, a health benefit, a Segal AmeriCorps Education Award/cash stipend upon successful completion of service, and travel or relocation costs.

Attachments: Americorps Vista Concept Paper

Staff Recommendation: Approval of the application

AMERICORPS VISTA CONCEPT PAPER

CITY OF SHAWNEE, OKLAHOMA HOMELESS PROGRAM

Executive Summary

The City of Shawnee Homeless Program's mission is to work in partnership with local programs and service providers, striving together to improve quality of life by developing community members', business', and visitors' awareness, understanding, and participation in a comprehensive strategy to solve homelessness in Shawnee, Oklahoma. The proposed VISTA project aligns with the 1) Priority Populations: Areas of Deep Poverty, Rural Communities, and Indian Country, 2) Economic Opportunity, 3) Healthy Futures, and 4) Education focus areas. The VISTA project will seek to develop creative low-to-moderate housing solutions, cultivate partnerships with employers for "second chance" employment for people with criminal backgrounds, engage area Tribes to combat the disparity between general population and homeless population, and expects to benefit 600-800 individuals and families. Two VISTA members will contribute to the goals of the project by performing activities such as developing a Shared Housing initiative, increasing low-income housing stock, developing relationships with employers for felon-friendly jobs, and engaging community and volunteers over the course of two years.

Need

Unmet Poverty-Related Community Needs

Poverty is one of the most significant root causes of homelessness. One study showed that experiencing poverty as a child was a strong predictor of homelessness as an adult. The City of Shawnee, Oklahoma has a higher poverty rate and the highest per-capita homeless rate in the State of Oklahoma. The poverty rate of Shawnee is 18.5%, compared to 15.6% for the State of Oklahoma, and 11.6% nationwide. The homeless rate in Shawnee is 2.7%, compared to 0.09% for the State of Oklahoma, and 0.18% nationwide. The primary reasons for this include:

Housing. There is a severe affordable living crisis in the City of Shawnee, Oklahoma and across the nation. The most affected are those living in poverty, with a lack of housing that low-income individuals and families can afford. The causes of this crisis include a decrease in the supply of low-cost housing combined with increasing rent. Contributing factors include stagnant wage increases for low-income earners and a lack of transportation. Approximately 5735 people of Shawnee's roughly 31,000 population pay more than half of their income towards housing, putting them at risk of housing instability, eviction, and homelessness. Once homeless, the ability to re-attain housing is nearly impossible. Though Rapid-Rehousing, Permanent Supportive Housing, Public Housing, and Vouchers are proven means to assist low-income individuals and families, there is simply

not enough affordable housing stock. In addition to increasing the number of affordable housing units, innovative solutions, such as Shared Housing, are needed.

Employment. Low-income individuals and families are typically unemployed or underemployed. Factors that contribute to this include slow or stagnant wage growth in low-income jobs, limited education, gaps in employment, criminal record, unreliable transportation, unstable housing, poor health, and disabilities. In addition, Covid-19 related job losses are continuing to rise. Job loss accounts for 35% of individuals becoming homeless. Those experiencing homelessness face many obstacles to finding and maintaining employment, including the stability that housing provides, an address for applications, limited access to internet and phone for job searches and communications from potential employers, loss/theft of ID and Social Security card, the stigma of homelessness, challenges with personal grooming, and poor credit history. In addition, many individuals who experience homelessness are unable to work because of a disability.

Healthcare. Health and homelessness are inextricably linked, with homelessness being closely connected to declines in physical and mental well-being. In fact, homelessness is recognized as a serious public health issue by WHO, and there is a dedicated ICD-10 code specifically for it. Healthcare issues can be the cause, or be exacerbated by, homelessness. Though job loss is the primary cause of homelessness, it is most often preceded by a significant illness or injury. The sick and the vulnerable become homeless, and the homeless become more sick and more vulnerable. Covid-19 has drastically increased the number of people falling into poverty or experiencing homelessness. According to HUD, people experiencing homelessness are more than twice as likely to have a disability than the general population. This population also experiences higher rates of illness, and chronic conditions, such as diabetes, heart disease, Hepatitis C, epilepsy, cancer, asthma, rheumatoid diseases, and HIV/AIDS occur up to 29 times more in the homeless population. In addition, those experiencing homelessness die an average of 2 decades sooner than the general population. Those with covid-19 are 30-50% more likely to die. Depression and substance abuse often develop in response to the stress of homelessness. Preventative care and treatment are difficult to access for those experiencing homelessness, resulting in chronic conditions not being treated and minor ailments becoming major problems. People who are unhoused use the ER 4 times more than other low-income residents. A lack of housing makes it nearly impossible to receive healthcare, fully engage in treatment, or recuperate from illness or injury.

Domestic Violence. Youth, single adults, and families often become homeless as a result of fleeing domestic violence. One out of 4 women are homeless because of domestic violence, making up a third of the homeless population, with half of their children being under age 5. Youth become homeless due to violence in the home, sexual abuse, traumatic experiences in the home, and sex trafficking. Once they have fled the violence, lack of economic resources, rental history, and poor credit can be a significant barrier to housing. In addition to their housing situation, survivors of violence need supportive services to help them process and heal from their experiences.

BIPOC/Racial Disparities. Black, Indigenous, and People of Color (BIPOC) minority groups experience homelessness at higher rates than whites. Nationwide, Native Americans make up 1.5% of the population and account for 2.8% of the homeless population. In Shawnee, Oklahoma, there is a significant disparity in homelessness amongst Native Americans, which make up 15% of the general population and accounts for 31% of the homeless population. African Americans account for 4% of Shawnee's general population while representing 8% of the homeless population. Historically, these populations have been denied rights and socioeconomic opportunities and systemic inequity has resulted in an overrepresentation of poverty and deep poverty. Since poverty is a predictor of homelessness, it is not a surprise that these groups are overrepresented in the homeless population as well. People of color still live in concentrated neighborhoods with high poverty rates, high crime rates, limited access to healthcare, nutritious food, and economic opportunities, and they lack the ability to move to neighborhoods without these issues. Children of color are more likely to experience homelessness, affecting school attendance and academic achievement, than their white peers.

Incarceration. People experiencing homelessness have high rates of arrest and release, or "revolving door effect." Being homeless results in being more likely to be arrested, due to enforcement of offences such as sleeping in public spaces, panhandling, public urination, and other low-level offences. When they cannot pay their fines, they are arrested again on a warrant, and the cycle continues. Those who have been imprisoned one time are 7 times more likely to become homeless after release, and those who have been incarcerated two times are 13 times more likely to become homeless. Racial disparity is seen in Oklahoma incarceration rates, with African Americans making up 8% of the general population and accounting for 27% of those in prison, and Native Americans making up 9.4% of the general population but accounting for 11.5% of those in prison. The higher rate of incarceration significantly affects an individual's ability

to obtain housing and employment, keeping people from successfully passing background checks.

Related Impact on Beneficiary Communities

Homelessness is a complicated problem with many issues that are interrelated. A solution in one area may also assist in another area. The proposed project addresses several of these issues, their intersections, and is focused on individuals and families who are low-income, homeless, and/or part of racial communities and will benefit them in key areas:

Housing. One of the primary project goals is to increase housing options for low-income, homeless, and/or BIPOC individuals and families by:

- Increasing the number of available low-income units
- Implementing transitional housing to provide stability
- Exploring and implementing innovative housing solutions, such as Shared Housing, tiny homes, container-based housing
- Reducing or removing barriers to housing for low-income and homeless individuals and families
- Creating and implementing supportive services to help ensure continued housing stability
- Implementing homeless diversion programs, such as rent and utility assistance, combined with supportive services
- Implementing Permanent Supportive Housing and Housing First initiatives
- Working to create fair housing laws that prevent discrimination

Employment. Employment is necessary for gaining and maintaining housing and providing necessities, such as food, clothing, and transportation. A project goal is to increase employment options for low-income, homeless, and/or BIPOC individuals and families by:

- Reducing or removing barriers to employment
- Creating a “second chance” employment program to help those with criminal histories gain and maintain employment
- Working with existing employers and targeting new employers for second chance employment
- Supplying housing or transitional housing to provide stability needed to work
- Working with area employers and technical schools to create training and job placement programs
- Educating employers about EEOC recommendations concerning criminal backgrounds and assisting them with creating new policies
- Improving access to services, such as childcare and transportation

- Providing supportive services to employees with significant mental health issues or disabilities and their employers to maintain employment

Healthcare. Since healthcare and homelessness are intimately linked, the project seeks to increase health and healthcare options for low-income, homeless, and/or BIPOC individuals and families by:

- Increasing access to preventative healthcare
- Helping individuals and families attain insurance, Medicaid, or SSI/SSDI
- Reducing or removing barriers to preventative healthcare
- Supplying housing or transitional housing to provide stability needed to engage in healthcare services and maintain health
- Implementing Permanent Supportive Housing for those with severe health, mental health, substance abuse issues

Domestic Violence. Domestic violence victims often face barriers to housing and employment as a result. A project goal is to assist individuals and families who have experienced domestic violence by:

- Removing or reducing barriers to housing
- Removing or reducing barriers to employment
- Supplying housing or transitional housing to provide stability
- Improving access to services, such as childcare and transportation
- Providing supportive services to assist with healing from trauma
- Working to create fair housing laws that prevent discrimination

BIPOC/Racial Disparities. Decreasing long-standing racial disparities experienced by BIPOC individuals and families in the community, especially for those who are low-income or homeless, is a project goal. This will be accomplished by:

- Working closely with area tribes to prevent and reduce homelessness in the Native American population
- Removing or reducing economic barriers for BIPOC
- Improving access to education, training, and job placement
- Working with local law enforcement and the courts to reduce the cycle of arrests and incarceration
- Working to create fair housing laws that prevent discrimination

Incarceration. Since a criminal history can be a significant barrier to housing and employment, affecting low-income, homeless, and/or BIPOC individuals and families at a higher rate, an objective of the program is to assist those with criminal backgrounds by:

- Working with law enforcement, local courts, and jails to interrupt the arrest and release cycle
- Reducing or removing barriers to housing and employment
- Working with existing employers and targeting new employers for second chance employment
- Educating landlords about criminal histories and helping them set appropriate guidelines
- Supplying housing or transitional housing to provide stability needed to work
- Educating employers about EEOC recommendations concerning criminal backgrounds and assisting them with creating new policies
- Working to create fair housing laws that prevent discrimination

Reasons for Unmet Needs

Shawnee has not historically had a homeless program, resulting in a lack of homeless services or coordination of entities that provide minimal services. City leadership recognized this gap and instituted a Homeless Program in 2022. The Program is in its infancy with only one paid employee and several volunteers. The purpose of the program is to facilitate a community-wide, strategic response to homelessness in Shawnee, Oklahoma. Specific unmet needs in the community include:

Housing. Shawnee, Oklahoma is experiencing a severe affordable living crisis. This is a multi-faceted issue, resulting from:

- Not enough low-income housing units. Emphasis has been placed on building high-end rentals, high-end real estate, and commercial projects with very little housing options being created for low-to-moderate income individuals and families.
- Increasing housing prices and stagnant wages. In Shawnee, a fulltime worker earning \$13.50/hour would need to work 60 hours per week to afford a one-bedroom apartment at fair market rent. That means a person working at the minimum wage of \$7.25/hour would have to work over 112 hours per week.
- High poverty rate. Poverty results in not having enough resources to cover basic necessities, such as housing, food, childcare, healthcare, transportation, and education. Those living in poverty are extremely susceptible to homelessness.
- Housing discrimination based on income, rental history, credit, and race.

Employment. There are several issues that contribute to a lack of employment in Shawnee, Oklahoma, including:

- **Criminal history.** There are almost no employers in Shawnee that will consider an individual with a criminal background, regardless of type or age of conviction. Most employers do not take into consideration the age or type of conviction, compared to the type of work, having a blanket denial policy. For example, one individual in

Shawnee was convicted of Statutory Rape when he turned 18 because his girlfriend was still 16. He is now 45 years old and cannot get a job because of his background.

- **Transportation.** Those living in poverty often do not have access to reliable transportation or the money to afford fuel. Shawnee does not have any type of public transportation, making it difficult for individuals to reliably get to jobs. In Shawnee, most jobs are in the newer commercial districts and homeless services are in the distressed downtown 4 miles away. In addition, Shawnee lacks sidewalks and bike lanes that enable people to walk or ride bikes safely.
- **Education.** Limited education and lack of training contribute to the inability to get a job or one that pays more than minimum wage. The Shawnee school district is ranked in the bottom 50% of Oklahoma school districts (based on math and reading testing) and has a graduation rate of 80%, compared to 89% for the State of Oklahoma. Only 18% of the Shawnee population has attained a bachelor's degree, compared with 24% in Oklahoma, and more than 30% nationwide.
- **Childcare.** The need for affordable childcare is a significant barrier to employment in Shawnee. There are very few options, having long waitlists, for those living in poverty. This creates a considerable financial burden that often keeps mothers out of the workforce, creating an inescapable cycle.

Healthcare. Low-income and homeless individuals have difficulty accessing healthcare in Shawnee because:

- **Insurance.** Individuals working low paying jobs most often do not have medical insurance coverage yet make just enough to be ineligible to receive expanded Medicaid coverage or other forms of assistance. Individuals experiencing homelessness often do not have insurance.
- **Lack of funds.** Limited funds results in the inability to cover copays for visits and medication.
- **Transportation.** Lack of reliable transportation and public transit make it difficult to access healthcare.
- **Providers.** Limited providers that accept Medicaid. Those without insurance access the ER for problems that could have been taken care of in primary care.
- **Discrimination.** Many low-income and homeless individuals have experienced discrimination from providers, resulting in inadequate care.
- **Fear.** Many low-income and homeless individuals are afraid to access healthcare because their situation is embarrassing, or they are afraid that it will result in DHS or police involvement.
- **Rigid clinic policies.** Often, clinics have rigid no call/no show policies that make it difficult for those focused on survival.
- **Phone.** Without a phone, it is difficult to make appointments and receive information from providers.

Domestic Violence. There are two domestic violence shelters that service, Shawnee. However, their focus is immediate safety, resulting in a gap of assistance for housing, jobs, and other necessary services that will assist them in gaining stability for themselves and their family.

Racial Disparities. Several issues revolve around BIPOC/racial issues, including:

- City and tribal governments not working together
- Long-standing racial inequity
- Concentrated neighborhoods for racial groups
- No community engagement or education concerning racial inequality
- Increasing pressure on schools to not teach about racial issues

Incarceration. The “revolving door” effect of arrest and release has not been addressed in Shawnee or Pottawatomie County. Police officers are often called to deal with social services issues, but they only have law-enforcement tools, resulting in arrest. The public is not educated about the legality or constitutionality of creating anti-homeless laws, nor about what is illegal concerning homelessness.

Relation of Program to AmeriCorps VISTA Priorities

The proposed project relates to four primary programming priorities outlined in the AmeriCorps VISTA Program Guidance for 2023, including Priority Populations (areas of deep poverty, rural communities, and Indian country), Economic Opportunity, Healthy Futures, and Education. The entire purpose of Shawnee Homeless Program proposed project is in-line with the VISTA priorities of addressing poverty and creating pathways out of poverty and homelessness for individuals, families, and the community in the following key areas:

Priority Populations

Areas of Deep Poverty. Shawnee, Oklahoma has an 18.5% poverty rate, compared to 15.6% for the State of Oklahoma, 11.6% nationwide. Out of a population of 31,00, 5735 people pay more than half of their income towards housing, putting them at risk of housing instability, eviction, and homelessness. More than 90% of students in the Shawnee School district qualify for free or reduced lunch programs. The proposed project’s focus is on those who are experiencing deep poverty and/or homelessness.

Rural Communities. Shawnee, Oklahoma is a small city that serves as a regional hub for the surrounding predominantly rural area. It is also the County Seat for Pottawatomie County which is designated as a rural county and serves the primarily rural counties of Lincoln and Seminole. Those living in rural areas are

significantly older than their urban counterparts, resulting in a need for increased access to healthcare. However, rural citizens have limited access to preventative healthcare, and rural hospitals are shutting down at an increasing rate, especially since the Covid-19 pandemic began. Rural residents have mortality rates 3 times higher than those in urban areas, and chronic conditions like diabetes and heart disease are more prevalent. Rural citizens lack access to needs, such as roads, internet, and affordable housing. They have lower incomes and higher poverty rates. The proposed project will work to meet the needs of rural citizens, specifically in the areas of housing, education, economic opportunity, and healthcare.

Indian Country. Native Americans experience homelessness at higher rates than whites. In Shawnee, there is a significant disparity in homelessness amongst Native Americans, which make up 15% of the general population and accounts for 31% of the homeless population. A priority of the project is to decrease long-standing racial disparities, especially for those who are low-income or homeless, by working closely with area tribes to prevent and reduce homelessness in the Native American population. In addition, the project will collaborate with area tribes to help reduce economic barriers experienced by tribal members, improve access to education, training, and job placement, and reduce the cycle of arrests and incarceration.

Economic Opportunity

Housing. A fundamental goal of the project is to assist individuals into, or helping them remain in safe, affordable housing. A significant number of first-time homelessness is due to the continued effects of COVID-19 related unemployment. The project will not only focus on helping individuals and families attain housing from homelessness but employ strategies to prevent homelessness in the first place, including rent and utility assistance, legal help, and advocacy. The program will also seek to create innovative housing solutions for low-income and homeless individuals and families.

Employment/Workforce Development. One focus of the program is improving or creating job skills training programs that lead to increased employment by working with area employers and technical schools to create training and job placement programs. Resumes, job search, application, and interview skills training is also a priority. Additionally, the program will educate and engage employers about EEOC recommendations concerning criminal backgrounds and assisting them with creating new policies that help give people a second chance at employment.

Federal Benefit access. A goal of the project is to increase awareness of, and access, to benefit programs such as the Supplemental Nutrition Assistance Program (SNAP), Special Supplemental Nutrition Program for Women, Infants, and Children (WIC), and expanded Medicaid for adults. The project will assist individuals and families with applications for insurance, Medicaid, and SSI/SSDI through collaboration with organizations such as DHS and Social Security.

Healthy Futures. Since homelessness and healthcare are inextricably linked, the proposed project will help meet health needs for low-income and homeless individuals by assisting with:

Access to Healthcare. The project will focus on connecting individuals with mental health services, preventative healthcare, health education, and substance abuse recovery services. It will help low-income and homeless individuals attain insurance, Medicaid, or SSDI benefits so that they can access healthcare. In addition, it will focus on removing other barriers to healthcare, including transportation and lack of providers. By ensuring that they are able to access preventative medicine, this population will have improved health status.

Education. Homelessness has a significant negative impact on education. One study showed that experiencing poverty as a child was a strong predictor of homelessness as an adult (Harvard, 2023). The instability of not having a place to live, or being constantly uprooted due to shelter stay limits, disrupts a child's education, leaving them significantly behind their peers. Homeless students are more likely to miss school, repeat a grade, have behavior problems at school, experience developmental delays, and show high rates of mobility and family separation (USICH, 2018). All these risk factors adversely affect school performance and limit potential opportunities to escape poverty. Estimates are that 3-6 months of education are lost with every move and that children experiencing homelessness are four times more likely to show slow development and two times more likely to have learning disabilities (USICH, 2019). The difference between high-income and low-income students is evidenced by a 6000 hour learning gap by the time they reach sixth grade (Lim, 2019). Homelessness also affects a child's social development and self-esteem. Since many who are experiencing homelessness do not have access to adequate healthcare, these children have four times as many respiratory infections and five times as many stomach infections. This means that children experiencing homelessness are more apt to miss more days of school than their peers. Children of color are more likely to experience housing disruptions and changes in school attendance. Without the exposure to consistent education, children are significantly more likely to stay in the cycle of poverty and homelessness as adults.

Housing. Housing is the key to stability for children, allowing them to grow and develop. When a child is housed, they experience less stress, making it easier to concentrate on education. They miss less days of school and perform better on schoolwork. Children who have a stable home and education are less likely to continue the cycle of poverty in adulthood.

- Housing improves cognitive, developmental, and mental health.
- Housing improves attendance and graduation rates, and lowers dropout and violence rates
- Housing improves academic achievement, raising math and reading test scores.
- Housing decreases learning loss

Collaboration. Identifying children experiencing homelessness and connecting them to resources that help provide stability, mentoring, and educational assistance is critical to their educational success. The proposed project is dedicated to working in partnership with other organizations to help meet the needs of individuals and families. These partnerships include Big Brothers/Big Sisters, Community Renewal, after school programs, and area schools.

Strengthening Communities

Involvement of Target Groups. People with lived experience (PWLE) are considered experts, having unique insight into challenges and needs experienced by their population. “Nothing about us without us” is a slogan that has deep meaning for the project. Partnership and collaboration with people who have live experience, at all levels and all phases of the project, is one of the most effective ways to create lasting community transformation. The project will actively recruit a diverse advisory group comprised of low-income income, homeless, and previously incarcerated, individuals, as well as those from the community and service organizations who seek to be a part of the solution.

Long-term Sustainability

Ensuring the long-term sustainability of the project is essential. The project will be based on the foundation of the Homelessness in Shawnee Roundtable, comprised of more than 40 organizations who provide services for those living in poverty and those experiencing homelessness. Long-term sustainability will be accomplished by:

- Having a long-term vision, beginning with 5 years and 10 years down the road
- Creating a sustainability plan
- Developing partnerships with various stakeholders and advocates early in the project
- Community involvement, ensuring ownership and support that will be ongoing
- Volunteer engagement
- Strong communication strategy and community advocacy

- Creating inventory of resources

Summary of Project

Housing. For the homeless population, housing is the foundation of finding and keeping a job, education, and healthcare. Access to safe, stable housing literally saves lives. The United States Interagency Council on Homelessness (USICH, 2019) writes that “housing as a core social determinant of personal health and well-being.” Though the focus areas of this project are not linear, all portions revolve around the security that stable housing provides, making other segments of the project a possibility and ensuring sustainability. Lack of stable housing has been found to:

- Have a detrimental effect on family’s ability to attend to basic needs (Cunningham, 2016)
- Cause depression, anxiety, and substance abuse issues (Cunningham, 2016; Harvard University, 2023)
- Affect a child’s education, caused by frequent school moves, high absenteeism, and decreased academic success (Cunningham, Harwood, & Hall, 2010)
- Increase child neglect and abuse (Cunningham, Pergamit, Baum, & Luna, 2015)
- Have damaging effects on learning, behavior, and health across the lifespan, and affects is directly related to mental health problems, developmental delays, and poor cognitive outcomes for children (Harvard University, 2023; USICH, 2018)
- Results in trauma that has ongoing negative effects (USICH, 2018)

Housing is vital.

- Decreases economic stress and food insecurity, keeps families together, decreases domestic violence, decreases substance abuse and alcohol dependence, decreases mental health crises, and improves school performance for children (Cutuli, J. J., & Herbers, J. E., 2018; HUD, 2023).
- Stable housing is vital for people to address their challenges and pursue their goals USICH, 2019).
- Housing is healthcare (NHCHC, 2019)

Therefore, the primary focus will be on increasing housing options for low-income and homeless individuals and families. This includes exploring, developing, and implementing innovative ideas for housing in partnership with local stakeholders, educating and encouraging landlords about accepting 3rd party payment assistance, communicating the community, and creating community buy-in and involvement with the project.

Employment. Increasing access to employment, especially for those with criminal histories, is vital to breaking the cycle of poverty and homelessness.

- Many people do not have skills to compete for the higher-skilled jobs employers are struggling to fill and end up working in low-paying jobs (Lim, 2019)
- Formerly incarcerated people have a 27% unemployment rate in the US, impeding reentry and increasing recidivism (White House, 2022)

- Formerly incarcerated people that are able to find work make 53% of the US medium worker's wage (Wang & Bertram, 2022)
- Studies show that those experiencing homelessness want to work, but face barriers to employment, such as the stigma of homelessness, gaps in employment, physical/mental health, lack of skills, disability, lack of address, lack of ID, and trauma (NAEH, 2013)

Supportive services, including childcare, transportation, job training, and placement programs are needed so people can work.

- About one third of children have a family where no parent has a full-time, year-round job, which limits access to healthcare and other resources (Annie E. Casey Foundation, 2023)
- Creating more opportunities gives people the chance to actualize their potential and attain better paying jobs (Lim, 2019)

This portion of the project deals with reducing barriers to employment, educating employers, encouraging second chance work options, developing and instituting a support system for employers and employees, working with employers and technical schools to create needed programs and job placement opportunities, and creating a network of support services to keep people on the job.

Healthcare. Because of the inextricable link between homelessness/poverty and healthcare.

- Poor health is a primary cause of homelessness (NHCHC, 2019)
- Homelessness creates new health problems and exacerbates others (NHCHC, 2019)
- Recovery and healing are impacted by homelessness (NHCHC, 2019)
- Homelessness is a public health issue (Donovan & Shinseki, 2013).

The third portion of the project will endeavor to connect people with resources for insurance/Medicaid/SSI/SSDI, educating and encouraging primary care clinics about the need to accept Medicaid, accept patients without a state ID, and alter policies, such as no-show.

Special Groups. In addition to assisting those in poverty and experiencing homelessness with housing and employment, special attention will be paid on people exiting domestic violence, BIPOC, and those living with the stamp of incarceration on their heads.

VISTA Involvement. The AmeriCorps VISTA members will be utilized to expand the speed, scale, impact, and resource-leveraging ability of the Shawnee Homeless Program initiatives. They will aid in strengthen efforts, multiplying partnerships within the community, securing cash and in-kind resources that will not only help the project at this stage but ensure sustainability in the long run, recruiting and managing volunteers, and

addressing specific local needs. The focus of the VISTA members will be on building interventions and programs that address the root problems of homelessness and poverty and create pathways out that interrupt the cycle.

Organizational Capacity

Past Work and Impact

The City of Shawnee instituted a Homeless Program in 2022. The purpose of the Homeless Program is to facilitate a community-wide, strategic response to homelessness. Though the Homeless Program is in its infancy with only one paid employee and several volunteers, it has accomplished much in its existence, including:

- Reducing homelessness by **30%** in one year, despite a lack of resources
 - Served 435 clients
 - Exited 331 clients from the program, including
 - 68 into permanent housing
 - 38 into temporary housing
 - 15 into rehab
- Opening a Homeless Resource Center (HRC) just five months into the program, usually a multi-year undertaking. Several organizations have come on board to offer their services at the HRC, including DHS, Pott County Health Department, Red Rock Behavioral Health, Job Corps, and more. In addition, the HRC offers case management, ID services, computer and Wi-Fi access, a safe place out of the elements, job search/resume/interview skills assistance, and more.
 - Provided referrals for clothing, shelter, mail service, IDs, medical, psych, domestic violence, housing, and rehab.
 - Assisted with rental and utility deposits, medication, food, transportation, job searches, and clothing needs.
- Successfully operated four large-scale winter warming stations with community involvement, ensuring that people experiencing homelessness did not suffer from cold-weather related injury or death
- Stabilized and utilized a HUD ESG-CV grant
- Created a cohesive group of more than 40 organizations, coming together in a united effort to work on homelessness
- Began tackling hygiene issues through use of porta-potties, drastically cutting down on human waste and improving the health of vulnerable citizens
- Operated a shower trailer that provide more than 700 showers, helping people maintain health, dignity, and get jobs
- Collaborated on a laundry service that ensured that people had clean clothes, also significantly decreasing the amount of cast-off clothing

- Established an aggressive public education campaign to teach the public about homelessness and tackle common stereotypes
- Gathered statistics that will help us identify gaps in the system and focus our efforts in the appropriate areas
- Organized an art sale that allowed homeless artists to sell their artwork
- Focused on building relationships and tailoring services for the needs of individual clients

Plan for Managing the Project

Supervision. The Homeless Program Coordinator and the Community Development Director for the City of Shawnee will provide volunteer and program supervision.

Recruitment. The Homeless Program Coordinator will create a candidate profile and write a job description. It will be posted on the City of Shawnee website, Indeed, social media, newspaper, and at local colleges.

Volunteers Needed. Two VISTA members will contribute to the goals of the project by performing activities such as developing a Shared Housing initiative, increasing low-income housing stock, developing relationships with employers for felon-friendly jobs, and engaging community and volunteers over the course of two years.

Staff and Volunteer Involvement

The Homeless Program Coordinator will provide direction, oversight, and expertise. Program volunteers are available to assist with the project.

Resources Available

A desk with computer and phone will be provided in the Homeless Program office. Additional supplies will be provided as needed, including office supplies, signage, PR materials, etc. to ensure the success of the project.

References

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White House. (2022). Incarceration to employment: a comprehensive strategy to expand employment opportunities for formerly incarcerated persons. *The White House*. Incarceration-to-Employment-Strategy.pdf (whitehouse.gov)



Community Development Department

16 W. 9th St.
Shawnee, OK 74801
ShawneeOK.org

Date: May 15, 2023
To: Board of City Commissioners
From: Rian Harkins, Community Development Director
Subject: Public hearing of a request to rezone from I-2 (Light Industrial District) and R-1 (Single-Family Residential District) to A-1 (Rural Agricultural District) on property located at 1804 West Dewey Street.
Case No. RZ06-23 | Applicant: Larry LeRay
(Deferred from April 17, 2023 City Commission Meeting.)
(Applicant withdrew application.)

Background: The applicant's representative contacted City staff on May 2, 2023, requesting that the application be withdrawn.

No further action is required.

Financial Impact: N/A

Attachments:

Staff Recommendation: N/A



Community Development Department
16 W. 9th St.
Shawnee, OK 74801
ShawneeOK.org

Date: May 15, 2023
To: Board of City Commissioners
From: Rian Harkins, Community Development Director
Subject: Public hearing of a request to rezone from C-1 (Neighborhood Commercial District) to C-3 (Highway Commercial District) on property located at 1320 North Harrison Avenue. Case No. RZ04-23 | Applicant: Nathan Furgeson

Background: The subject property is located at 1320 N Harrison Avenue. The request is to rezone the property from C-1 (Neighborhood Commercial District) to C-3 (Highway Commercial District). The property adjacent to the north is zoned C-1 (Neighborhood Commercial District). To the east is the Shawnee Fairview Cemetery. To the southeast, the land is zoned C-3 (Highway Commercial District), and the land to the south and west is zoned C-1 (Neighborhood Commercial District).

The Comprehensive Plan Future Land Use Map (FLUM) indicates the subject property has the land use designation of Mixed Use. The Comprehensive Plan defines Mixed Use as areas for economic performance and opportunities for social interaction by locating diverse and complementary uses in close proximity. Suggested uses are higher-density housing, major commercial, office, and service uses. According to the Land Use Compatibility Scale of the Comprehensive Plan, Low-density Commercial, such as uses associated with C-1, has a ranking of three (3). However, the scale assigns Heavy-density Commercial, such as uses associated with C-3, with a ranking of five (5), which is a more appropriate zoning district.

Findings and Facts:

- The subject property is located along a commercially zoned strip of N. Harrison Avenue, which is an arterial street.
- The request, if approved, increases conformance with the Comprehensive Plan.
- The proper notification for a public hearing was given.

Options:

- Approval of Case No. RZ04-23 to rezone the subject property from C-1 (Neighborhood Commercial District) to C-3 (Highway Commercial District) as requested by the applicant.
- Denial of the application for RZ04-23 to rezone the subject property.
- Deferral of Case No. RZ04-23 with a request for additional and specific information to a certain date.

Financial Impact: N/A

Attachments: STAFF RZ04-23, RZ04-23 Application, RZ04-23 Notice to PUBLISH, RZ04-23 Record of Action

Staff Recommendation: Approval of Case No. RZ04-23 to rezone the subject property from C-1 (Neighborhood Commercial District) to C-3 (Highway Commercial District), based upon the factors outlined in the staff report and the recommendation of the Planning Commission.



Planning Commission Meeting – 5.3.2023 – City of Shawnee, Oklahoma

Staff Report | RZ04-23 | C-1 to C-3 | 1320 N. Harrison Ave.

Date: 4.15.2023

To: Shawnee Planning Commission

From: Rachel Clyne, City Planner

Subject: **Staff Report** - Public hearing and consideration of a request to rezone from C-1 (Neighborhood Commercial District) to C-3 (Automotive Commercial District) for property located at 1320 N. Harrison Avenue.
Case No. **RZ04-23** | Applicant: Nathan Ferguson

Background

The subject property is located at 1320 N Harrison Avenue. The request is to rezone the property from C-1 (Neighborhood Commercial District) to C-3 (Automotive Commercial District).

Discussion

The subject property is zoned C-1 (Neighborhood Commercial District). The property adjacent to the north is zoned C-1 (Neighborhood Commercial District). To the east is the Shawnee Fairview Cemetery. To the southeast, the land is zoned C-3 (Automotive Commercial District), and the land to the south and west is zoned C-1 (Neighborhood Commercial District).

The Comprehensive Plan Future Land Use Map (FLUM) indicates the subject property has the land use designation of Mixed Use. The Comprehensive Plan defines Mixed Use as areas for economic performance and opportunities for social interaction by locating diverse and complementary uses in close proximity. Suggested uses are higher-density housing, major commercial, office, and service uses.

According to the Land Use Compatibility Scale of the Comp Plan, Low-density Commercial, such as uses associated with C-1, has a ranking of three (3). However, the scale ranks Heavy-density Commercial, such as uses associated with C-3, as a five (5), a more appropriate zoning district.

Referencing the City of Shawnee Zoning Code (Code) DIVISION 15. - Amendments; Procedures. Section 22-645. – Planning commission recommendation required. This section gives authority to the Planning Commission to make changes (amendments) to the official Zoning Map. *"...be amended, supplemented, changed, modified, or repealed by ordinance, but no change shall be made until the planning commission, after notice and public hearing, files with the city commission a report and recommendation on the proposed change."*

Staff completed the required public hearing notifications for this application. All property owners within 300' from the perimeter of the subject property were mailed a public hearing notification letter. Additionally, a notice of a public hearing was published in The County Democrat weekly newspaper. A sign providing details and contact information was placed on the subject property.

Findings and Facts:

- The subject property is located along a Commercially zoned strip of N. Harrison Avenue, an arterial street.
- The request, if approved, increases the conformance with the Comprehensive Plan.
- The proper notification for a public hearing was served.

Recommendation Options:

- Recommending Approval of Case No. RZ04-23 to rezone the subject property from C-1 (Neighborhood Commercial District) to C-3 (Automotive Commercial District) as requested by the applicant.
- Recommending Denial of the application for RZ04-23 to rezone the subject property.
- Recommending Deferral Case No. RZ04-23 with a request for additional and specific information to a certain date.

Recommendation: Based on the Findings and Facts, staff recommends that the Planning Commission recommend to the City Commission **APPROVAL** of **RZ04-23** to rezone the subject property from C-1 (Neighborhood Commercial District) to C-3 (Automotive Commercial District).

This rezoning application will be heard at the City Commission meeting on Monday, May 15, 2023, at 6:00 pm.

PLANNING COMMISSION APPLICATION



City of Shawnee Planning Department

222 N. Broadway
Shawnee, OK 74801
(405) 878-1616 Fax (405) 878-1587
www.ShawneeOK.org

For Office Use Only	
Case Number:	<u>R704-23</u>
Project Number:	
Date Filed:	<u>1/30/23</u> <u>- RC</u>
Planning Commission Secretary	

REQUEST:

☒ Rezoning
 ☐ Rezoning w/Conditional Use Permit
☐ Conditional Use Permit
 ☐ Planned Unit Development

I, the undersigned, do hereby respectfully make application and petition to the City Commission to amend the zoning map, and to change the zoning district of the Shawnee area, from C-1 District to C-3 AUTOMOTIVE District, as hereinafter requested, and in support of this application, the following facts are shown:

PROPERTY LOCATION (STREET ADDRESS): 1320 N HARRISON

LEGAL DESCRIPTION: (SEE ATTACHED)

PROPERTY OWNER (S): G. RANDY & JOYE E COWDEN

PROPERTY AGENT (APPLICANT): NATHAN FERGUSON

APPLICANT'S ADDRESS: 1902 KADE RD

CITY: SHAWNEE STATE: OK ZIP: 74804

EMAIL ADDRESS: RANDY@HNTAN.COM

TELEPHONE NUMBER: (405) 414-0489 CONTACT NUMBER: (405) 414-0489

DIMENSIONS OF PROPERTY: AREA: _____ WIDTH: _____
LENGTH: _____ FRONTAGE: _____

CURRENT ZONING: C-1 CURRENT USE: STORAGE

PROPOSED ZONING: C-3 PROPOSED USE: AUTOMOTIVE

With the filing of this application, I acknowledge that I have been informed of off-street parking, fencing and paving requirements in regard to the zoning I have requested as witnessed by my signature.

COMPLETED APPLICATION AND ALL CORRESPONDING DOCUMENTS MUST BE RECEIVED 30 DAYS PRIOR TO MEETING TO MAKE THE AGENDA.

[Signature]
SIGNATURE OF APPLICANT

FOR STAFF USE ONLY

REZONING &/OR C.U.P FEE \$ 280.00

RECEIPT NO. _____

PLANNED UNIT DEVELOPMENT FEE \$ 550.00

NOTIFICATION SIGN \$ 50.00

PLANNING COMMISSION ACTION: _____ DATE: _____

CITY COMMISSION ACTION: _____ DATE: _____

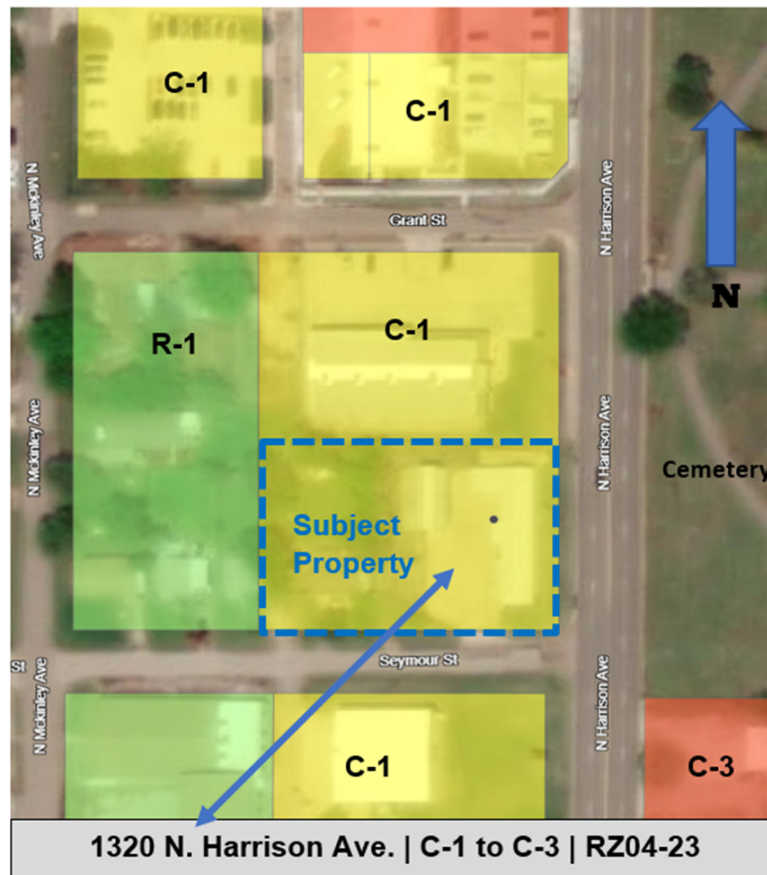
PLACE ON ZONING MAP: _____ ORDINANCE NO.: _____

Publish April 7, 2023
Amended - NOTICE OF PUBLIC HEARING
Rezoning Request (RZ04-23)

It is hereby noticed that the City of Shawnee Planning Commission will hold a public hearing on May 3, 2023, at 1:30 p.m. in the Commission Chambers at City Hall, 16 W. 9th St, Shawnee, OK. The City of Shawnee City Commission will hold a public hearing on May 15, 2023, at 6:00 p.m. in the Commission Chambers at City Hall. The Planning Commission and City Commission will consider a rezoning request (**RZ04-23**) to rezone from C-1 (Neighborhood Commercial District) to C-3 (Automotive Commercial District) on a parcel located at 1320 N. Harrison Ave. and described as:

Lots Twenty (20), Twenty-one (21), Twenty-two (22), Twenty-three (23), Twenty-four (24) and Twenty-five (25), Block Thirty-six (36), BEVERLY HILLS ADDITION, to the City of Shawnee, Pottawatomie County, Oklahoma, according to the recorded plat thereof, LESS AND EXCEPT a tract described as beginning at the Southeast corner of Lot 25; thence West 20 feet; thence N44°51"E a distance of 28.80 feet to a point on the East line of said Lot; thence South 20 feet to the point of beginning.

Public hearings will be held at the above times and dates. All residents and parties in interest shall have an opportunity to be heard regarding the request above.



RECORD OF ACTION

DATE: MAY 4, 2023

TO: Mayor and Board of City Commissioners -- City of Shawnee, OK

FROM: Rachel Clyne, City Planner

SUBJECT: Record of Action by Planning Commission

=====

CASE NO: RZ04-23 REQUEST: REZONING From C-1 to C-3

Applicant: NATHAN FERGUSON

Subject Property Address: 1320 N. HARRISON AVE.

Legal Description: LOTS 20-25, BLOCK 36, BEVERLY HILLS ADDITION

Current Zoning: C-1 Requested Zoning: C-3

Staff Recommendation: Approval

=====

Planning Commission Meeting Date: MAY 3, 2023

PC Recommendation: Approval

Conditions: na

Vote: 7 -- 0 -- 0

Members Present: 7

Members:	Motion	2 nd	Aye	Nay	Abstain	Comments
WALKER			X			
PORTER			X			
JOHNSON	Approve		X			
REESE (CHAIR)			X			
MEW-PALMER		X	X			
BARRETT			X			
ROWELL			X			

ORDINANCE NO. _____

AN ORDINANCE CONCERNING THE ZONING CLASSIFICATION OF THE FOLLOWING DESCRIBED PROPERTY LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, TO-WIT: LOTS TWENTY (20), TWENTY-ONE (21), TWENTY-TWO (22), TWENTY-THREE (23), TWENTY-FOUR (24) AND TWENTY-FIVE (25), BLOCK THIRTY-SIX (36), BEVERLY HILLS ADDITION, TO THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, ACCORDING TO THE RECORDED PLAT THEREOF, LESS AND EXCEPT A TRACT DESCRIBED AS BEGINNING AT THE SOUTHEAST CORNER OF LOT 25; THENCE WEST 20 FEET; THENCE N44°51"E A DISTANCE OF 28.80 FEET TO A POINT ON THE EAST LINE OF SAID LOT; THENCE SOUTH 20 FEET TO THE POINT OF BEGINNING.

FROM ZONING CLASSIFICATION C-1 (NEIGHBORHOOD COMMERCIAL DISTRICT) TO C-3 (HIGHWAY COMMERCIAL DISTRICT), AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SHAWNEE ACCORDINGLY.

WHEREAS, pursuant to notice duly given as required by law, a public hearing conducted by the Board of Commissioners of the City of Shawnee, Oklahoma on the 15th day of May 2023, upon an application to rezone certain properties located in the City of Shawnee, Oklahoma, from zoning classification C-1 (Neighborhood Commercial District) to C-3 (Highway Commercial District).

WHEREAS, the Planning Commission of the City of Shawnee has conducted one or more public hearings on said application pursuant to notice as required by law and has submitted its final report and recommendation upon said application to the Board of Commissioners; and,

WHEREAS, it appears to be in the best interest of the City of Shawnee and the inhabitants thereof for said properties to be rezoned to C-3 (Highway Commercial District).

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA:

SECTION 1: That the following described property located in the City of Shawnee, Oklahoma, to-wit: LOTS TWENTY (20), TWENTY-ONE (21), TWENTY-TWO (22), TWENTY-THREE (23), TWENTY-FOUR (24) AND TWENTY-FIVE (25), BLOCK THIRTY-SIX (36), BEVERLY HILLS ADDITION, TO THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, ACCORDING TO THE RECORDED PLAT THEREOF, LESS AND EXCEPT A TRACT DESCRIBED AS BEGINNING AT THE SOUTHEAST CORNER OF LOT 25; THENCE WEST 20 FEET; THENCE N44°51"E A DISTANCE OF 28.80 FEET TO A POINT ON THE EAST LINE OF SAID LOT; THENCE SOUTH 20 FEET TO THE POINT OF BEGINNING.

FROM ZONING CLASSIFICATION C-1 (NEIGHBORHOOD COMMERCIAL DISTRICT) TO C-3 (HIGHWAY COMMERCIAL DISTRICT), AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SHAWNEE ACCORDINGLY.

PASSED AND APPROVED this ____ day of _____, 2023.

(SEAL)

ATTEST:

ED BOLT, MAYOR

LISA LASYONE, CMC, CITY CLERK

Approved as to form and legality this ____ day of _____, 2023.

JOSEPH M. VORNDRAN,
CITY ATTORNEY



Community Development Department
16 W. 9th St.
Shawnee, OK 74801
ShawneeOK.org

Date: May 15, 2023
To: Board of City Commissioners
From: Rian Harkins, Community Development Director
Subject: Public hearing of a request to rezone from A-1 (Rural Agricultural District) to C-1 (Neighborhood Commercial District) on property located at 15301 Highway 102.
Case No. RZ07-23 | Applicant: Greg White

Background: The subject property is located at 15301 Hwy 102 and contains the Lakeview Church of Christ. The request is to rezone the property from A-1 (Rural Agricultural District) to C-1 (Neighborhood Commercial District). The property is surrounded by A-1 (Rural Agricultural District) on all sides. However, there are commercially zoned parcels located approximately one-quarter mile to the north, across Belcher Road, and approximately one-quarter mile to the south. The applicant is representing a local church that wishes to install an electronic reader board sign. According to the Shawnee Code of Ordinances, Section 3-191(a), such a sign is only allowed on property with commercial zoning. C-1 (Neighborhood Commercial District) is the least intense commercial zoning district and would allow the church to have an electronically changeable message board.

The Comprehensive Plan Future Land Use Map (FLUM) indicates the subject property has the land use designation of Mixed Use. According to the Land Use Compatibility Scale of the Comprehensive Plan, Low-density Commercial, such as uses associated with C-1, has a ranking of three (3) when crossed with the Mixed Use land designation. The rezoning request, if granted, would be in conformance with the Comprehensive Plan.

Findings and Facts:

- The subject property is located along a State Highway, which is appropriate for limited commercial uses.
- The request, if approved, increases conformance with the Comprehensive Plan.
- The proper notification for a public hearing was given.

Options:

- Approval of Case No. RZ07-23 to rezone the subject property from A-1 (Rural Agricultural District) to C-1 (Neighborhood Commercial District) as requested by the applicant.
- Denial of the application for RZ07-23 to rezone the subject property.
- Deferral of Case No. RZ07-23 with a request for additional and specific information to a certain date.

Financial Impact: N/A

Attachments: STAFF RZ07-23 , RZ07-23 Application, RZ07-23 Notice to PUBLISH, RZ07-23 Record of Action

Staff Recommendation: Approval of Case No. RZ03-27 to rezone the subject property from A-1 (Rural Agricultural District) to C-1 (Neighborhood Commercial District), based upon the factors outlined in the staff report and the recommendation of the Planning Commission.



Planning Commission Meeting – 5.3.2023 – City of Shawnee, Oklahoma

Staff Report | RZ07-23 | A-1 to C-1 | 15301 Hwy 102

Date: 4.25.2023

To: Shawnee Planning Commission

From: Rachel Clyne, City Planner

Subject: **Staff Report** - Public hearing and consideration of a request to rezone from A-1 (Rural Agricultural District) to C-1 (Neighborhood Commercial District) for property located at 15301 Hwy 102.
Case No. **RZ07-23** | Applicant: Greg White

Background

The subject property is located at 15301 Hwy 102 and contains the Lakeview Church of Christ. The request is to rezone the property from A-1 (Rural Agricultural District) to C-1 (Neighborhood Commercial District).

Discussion

The subject property is zoned A-1 (Rural Agricultural District). The property is surrounded by A-1 (Rural Agricultural District) on all sides. However, there are commercially zoned parcels located approximately one-quarter mile to the north, across Belcher Road, and approximately one-quarter mile to the south. The applicant is representing a local church that wishes to install an electronic reader board sign. According to the Shawnee Code of Ordinances, Section 3-191(a), such a sign is only allowed on property with commercial zoning. C-1 (Neighborhood Commercial District) is the least intense commercial zoning district and would allow the church to have an electronically changeable message board.

The Comprehensive Plan Future Land Use Map (FLUM) indicates the subject property has the land use designation of Mixed Use. According to the Land Use Compatibility Scale of the Comp Plan, Low-density Commercial, such as uses associated with C-1, has a ranking of three (3) when crossed with the Mixed Use land designation. The rezoning request, if granted, would be in conformance with the Comprehensive Plan.

Referencing the City of Shawnee Zoning Code (Code) DIVISION 15. - Amendments; Procedures. Section 22-645. – Planning commission recommendation required. This section gives authority to the Planning Commission to make changes (amendments) to the official Zoning Map. *"...be amended, supplemented, changed, modified, or repealed by ordinance, but no change shall be made until the planning commission, after notice and public hearing, files with the city commission a report and recommendation on the proposed change."*

Staff completed the required public hearing notifications for this application. All property owners within 300' from the perimeter of the subject property were mailed a public hearing notification letter. Additionally, a notice of a public

hearing was published in The County Democrat weekly newspaper. A sign providing details and contact information was placed on the subject property.

Findings and Facts:

- The subject property is located along a State Highway, which is appropriate for limited commercial uses.
- The request, if approved, increases the conformance with the Comprehensive Plan.
- The proper notification for a public hearing was served.

Recommendation Options:

- Recommending Approval of Case No. RZ07-23 to rezone the subject property from A-1 (Rural Agricultural District) to C-1 (Neighborhood Commercial District) as requested by the applicant.
- Recommending Denial of the application for RZ07-23 to rezone the subject property.
- Recommending Deferral Case No. RZ07-23 with a request for additional and specific information to a certain date.

Recommendation: Based on the Findings and Facts, staff recommends that the Planning Commission recommend to the City Commission **APPROVAL** of **RZ07-23** to rezone the subject property from A-1 (Rural Agricultural District) to C-1 (Neighborhood Commercial District).

This rezoning application will be heard at the City Commission meeting on Monday, May 15, 2023, at 6:00 pm.

PLANNING COMMISSION APPLICATION



City of Shawnee
Community Development
Department

16 W. 9th Street
Shawnee, OK 74801
(405) 878-1672
www.ShawneeOK.org

For Office Use Only

Case Number: P207-23
Project Number: _____
Date Filed: 4/3/2023
R. Clyde
Planning Commission Secretary

REQUEST:

☒ Rezoning
☐ Conditional Use Permit
☐ Rezoning w/Conditional Use Permit
☐ Planned Unit Development

PROPERTY LOCATION (STREET ADDRESS): 15301 HWY 102 Shawnee, Ok. 74801

LEGAL DESCRIPTION: _____

PROPERTY OWNER(S): LakeView Church of Christ

PROPERTY APPLICANT: Greg White

APPLICANT'S ADDRESS: 15301 HWY 102

CITY: Shawnee STATE: Oklahoma ZIP: 74801

EMAIL ADDRESS: lakeviewshawnee@gmail.com

TELEPHONE NUMBER: (405) 275-2922 CONTACT NUMBER: (405) 550-5116

DIMENSIONS OF PROPERTY: AREA: 10.2 acres WIDTH: 600 feet
LENGTH: 753 feet FRONTAGE: 753 feet

CURRENT ZONING: Agricultural **CURRENT USE:** Community Church

PROPOSED ZONING: Commercial **PROPOSED USE:** Community Church

With the filing of this application, I acknowledge that I have been informed of off-street parking, fencing and paving requirements in regard to the zoning I have requested as witnessed by my signature.

COMPLETED APPLICATION AND ALL CORRESPONDING DOCUMENTS MUST BE RECEIVED 30 DAYS PRIOR TO MEETING TO MAKE THE AGENDA.

[Signature]
SIGNATURE OF APPLICANT

FOR STAFF USE ONLY

REZONING &/OR C.U.P FEE \$ 280.00
RECEIPT NO. _____

PLANNED UNIT DEVELOPMENT FEE \$ 550.00
NOTIFICATION SIGN \$ 50.00

PLANNING COMMISSION ACTION: _____ **DATE:** _____

CITY COMMISSION ACTION: _____ **DATE:** _____

PLACE ON ZONING MAP: _____ **ORDINANCE NO.:** _____

Publish April 7, 2023
NOTICE OF PUBLIC HEARING
Rezoning Request (RZ07-23)

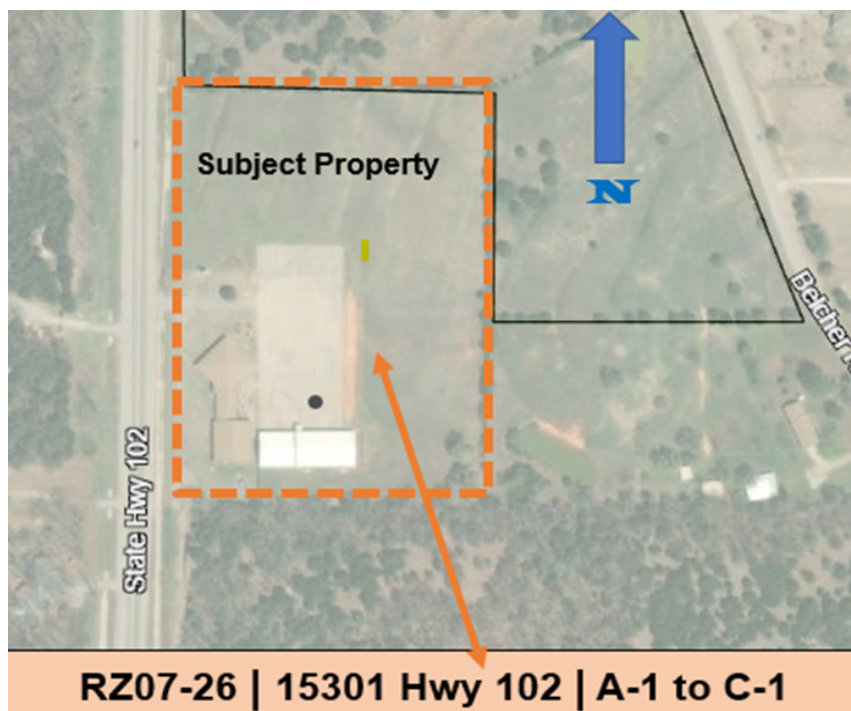
It is hereby noticed that the City of Shawnee Planning Commission will hold a public hearing on May 3, 2023, at 1:30 p.m. in the Commission Chambers at City Hall, 16 W. 9th St, Shawnee, OK. The City of Shawnee City Commission will hold a public hearing on May 15, 2023, at 6:00 p.m. in the Commission Chambers at City Hall. The Planning Commission and City Commission will consider a rezoning request (**RZ07-23**) to rezone from A-1 (Rural Agricultural District) to C-1 (Neighborhood Commercial District) on a parcel located at 15301 Hwy 102 and described as:

A tract of land in the Southwest Quarter (SW/4) of the Northwest Quarter (NW/4) of Section 13, Township 10 North, Range 2 East of the Indian Meridian in Pottawatomie County, Oklahoma. Described as follows:

Beginning at the Southwest Corner (SW/c) of said Southwest Quarter (SW/4) of the Northwest Quarter (NW/4) of Section 13; thence East 592.5 feet, thence North 378 feet, thence West 607 feet to a point on the West line of said Southwest Quarter (SW/4) of the Northwest Quarter (NW/4) thence South 0° 45' East along said West line a distance of 378.4 feet to the point of beginning. Tract contains 5.2 Acres, more or less. The West 50 feet of the above described property is reserved for Highway # 102 Right-of-Way.

A tract of land described as beginning at a point 378.4 feet North of the Southwest corner of the Northwest Quarter of Section Thirteen (13), Township Ten (10) North, Range Two (2) East of the Indian Meridian; thence East 608.76 feet; thence North 357.78 feet; thence West 608.76 feet; thence South 357.78 feet to the point of beginning, containing 5.0 acres, more or less, Pottawatomie County, Oklahoma.

Public hearings will be held at the above times and dates. All residents and parties in interest shall have an opportunity to be heard regarding the request above.



RECORD OF ACTION

DATE: MAY 4, 2023

TO: Mayor and Board of City Commissioners -- City of Shawnee, OK

FROM: Rachel Clyne, City Planner

SUBJECT: Record of Action by Planning Commission

=====

CASE NO: RZ07-23 REQUEST: Rezoning From A-1 to C-1

Applicant: GREG WHITE

Subject Property Address: 15301 Hwy 102

Legal Description: TION, R2E, S13

Current Zoning: A-1 Requested Zoning: C-1

Staff Recommendation: Approval

=====

Planning Commission Meeting Date: MAY 3, 2023

PC Recommendation: Approval

Conditions: na

Vote: 7 -- 0 -- 0

Members Present: 7

Members:	Motion	2 nd	Aye	Nay	Abstain	Comments
WALKER			X			
PORTER			X			
JOHNSON	Approve		X			
REESE (CHAIR)			X			
MEW-PALMER		X	X			
BARRETT			X			
ROWELL			X			

ORDINANCE NO. _____

AN ORDINANCE CONCERNING THE ZONING CLASSIFICATION OF THE FOLLOWING DESCRIBED PROPERTY LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, TO-WIT: A TRACT OF LAND IN THE SOUTHWEST QUARTER (SW/4) OF THE NORTHWEST QUARTER (NW/4) OF SECTION 13, TOWNSHIP 10 NORTH, RANGE 2 EAST OF THE INDIAN MERIDIAN IN POTTAWATOMIE COUNTY, OKLAHOMA. DESCRIBED AS FOLLOWS: BEGINNING AT THE SOUTHWEST CORNER (SW/C) OF SAID SOUTHWEST QUARTER (SW/4) OF THE NORTHWEST QUARTER (NW/4) OF SECTION 13; THENCE EAST 592.5 FEET, THENCE NORTH 378 FEET, THENCE WEST 607 FEET TO A POINT ON THE WEST LINE OF SAID SOUTHWEST QUARTER (SW/4) OF THE NORTHWEST QUARTER (NW/4) THENCE SOUTH 0° 45' EAST ALONG SAID WEST LINE A DISTANCE OF 378.4 FEET TO THE POINT OF BEGINNING. TRACT CONTAINS 5.2 ACRES, MORE OR LESS; THE WEST 50 FEET OF THE ABOVE DESCRIBED PROPERTY IS RESERVED FOR HIGHWAY # 102 RIGHT-OF-WAY; ALSO A TRACT OF LAND DESCRIBED AS BEGINNING AT A POINT 378.4 FEET NORTH OF THE SOUTHWEST CORNER OF THE NORTHWEST QUARTER OF SECTION THIRTEEN (13), TOWNSHIP TEN (10) NORTH, RANGE TWO (2) EAST OF THE INDIAN MERIDIAN; THENCE EAST 608.76 FEET; THENCE NORTH 357.78 FEET; THENCE WEST 608.76 FEET; THENCE SOUTH 357.78 FEET TO THE POINT OF BEGINNING, CONTAINING 5.0 ACRES, MORE OR LESS, POTTAWATOMIE COUNTY, OKLAHOMA.

FROM ZONING CLASSIFICATION A-1 (RURAL AGRICULTURAL DISTRICT) TO C-1 (NEIGHBORHOOD COMMERCIAL DISTRICT), AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SHAWNEE ACCORDINGLY.

WHEREAS, pursuant to notice duly given as required by law, a public hearing conducted by the Board of Commissioners of the City of Shawnee, Oklahoma on the 15th day of May 2023, upon an application to rezone certain properties located in the City of Shawnee, Oklahoma, from zoning classification A-1 (Rural Agricultural District) to C-1 (Neighborhood Commercial District).

WHEREAS, the Planning Commission of the City of Shawnee has conducted one or more public hearings on said application pursuant to notice as required by law and has submitted its final report and recommendation upon said application to the Board of Commissioners; and,

WHEREAS, it appears to be in the best interest of the City of Shawnee and the inhabitants thereof for said properties to be rezoned to C-1 (Neighborhood Commercial District).

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA:

SECTION 1: That the following described property located in the City of Shawnee, Oklahoma, to-wit: A TRACT OF LAND IN THE SOUTHWEST QUARTER (SW/4) OF THE NORTHWEST QUARTER (NW/4) OF SECTION 13, TOWNSHIP 10 NORTH, RANGE 2 EAST OF THE INDIAN MERIDIAN IN POTTAWATOMIE COUNTY, OKLAHOMA. DESCRIBED AS FOLLOWS: BEGINNING AT THE SOUTHWEST CORNER (SW/C) OF SAID SOUTHWEST QUARTER (SW/4) OF THE NORTHWEST QUARTER (NW/4) OF SECTION 13; THENCE EAST 592.5 FEET, THENCE NORTH 378 FEET, THENCE WEST 607 FEET TO A POINT ON THE WEST LINE OF SAID SOUTHWEST QUARTER (SW/4) OF THE NORTHWEST QUARTER (NW/4) THENCE SOUTH 0° 45' EAST ALONG SAID WEST LINE A DISTANCE OF 378.4 FEET TO THE POINT OF BEGINNING. TRACT CONTAINS 5.2 ACRES, MORE OR LESS; THE WEST 50 FEET OF THE ABOVE DESCRIBED PROPERTY IS RESERVED FOR HIGHWAY # 102 RIGHT-OF-WAY; ALSO A TRACT OF LAND DESCRIBED AS BEGINNING AT A POINT 378.4 FEET NORTH OF THE SOUTHWEST CORNER OF THE NORTHWEST QUARTER OF SECTION THIRTEEN (13), TOWNSHIP TEN (10) NORTH, RANGE TWO (2) EAST OF THE INDIAN MERIDIAN; THENCE EAST 608.76 FEET; THENCE NORTH 357.78 FEET; THENCE WEST 608.76 FEET; THENCE SOUTH 357.78 FEET TO THE POINT OF BEGINNING, CONTAINING 5.0 ACRES, MORE OR LESS, POTTAWATOMIE COUNTY, OKLAHOMA.

FROM ZONING CLASSIFICATION A-1 (RURAL AGRICULTURAL DISTRICT) TO C-1 (NEIGHBORHOOD COMMERCIAL DISTRICT), AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SHAWNEE ACCORDINGLY.

PASSED AND APPROVED this ____ day of _____, 2023.

(SEAL)
ATTEST:

ED BOLT, MAYOR

LISA LASYONE, CMC, CITY CLERK

Approved as to form and legality this ____ day of _____, 2023.

JOSEPH M. VORNDRAN,
CITY ATTORNEY

DRAFT



Community Development Department
16 W. 9th St.
Shawnee, OK 74801
ShawneeOK.org

Date: May 15, 2023
To: Board of City Commissioners
From: Rian Harkins, Community Development Director
Subject: Consideration of a request for a Preliminary Plat, Shawnee Twin Lakes, Lake No. 2, of approximately 1,754.59 acres.
Case No. PPL03-23 | Applicant: City of Shawnee, Oklahoma

Background: The subject property is located in Township 10 North, Range 2 East, and part of Sections 2, 3, 4, 8, 9, 10, and 11. The Preliminary Plat includes approximately 1,754.59 acres. The property is zoned A-1 (Rural Agricultural District). The Preliminary Plat of the Shawnee Twin Lakes – Lake No. 2 subdivision was completed to define the boundaries of the land located within the city limits of Shawnee, Oklahoma.

Discussion, Findings, and Facts:

- Staff has reviewed the document for accuracy and finds it sufficient.
- The Preliminary and Final Plat applications are submitted together for expediency.
- The City Engineer is satisfied with the Preliminary Plat as submitted.

Options:

- Approval of Case No. PPL03-23, for the Preliminary Plat, Shawnee Twin Lakes, Lake No. 2, as requested by the applicant.
- Denial of the application for Case No. PPL03-23
- Deferral of Case No. PPL03-23 with a request for additional and specific information to a certain date.

Financial Impact: N/A

Attachments: STAFF PPL03-23, PPL03-23 Prelim Plat, PPL03-23 Record of Action

Staff Recommendation: Approval of Case No. PPL03-23 for the Preliminary Plat, Shawnee Twin Lakes, Lake No. 2, based upon the factors outlined in the staff report and the recommendation of the Planning Commission.



Planning Commission Meeting – 5.3.2023 – City of Shawnee, Oklahoma

Preliminary Plat Application | PPL03-23 | Twin Lakes, Lake No. 2

=====

To: Shawnee Planning Commission
From: Rachel Clyne, City Planner
Date: April 27, 2023
Subject: **Staff Report** – Consideration of a request for a Preliminary Plat, Shawnee Twin Lakes, Lake No. 2, of approximately 1,754.59 acres.
Case No. **PPL03-23** | Applicant: City of Shawnee

=====

Background: The subject property is located in Township 10 North, Range 2 East, and part of Sections 2, 3, 4, 8, 9, 10, and 11. The Preliminary Plat includes approximately 1,754.59 acres. The property is zoned A-1 (Rural Agricultural District). The Preliminary Plat of the Shawnee Twin Lakes – Lake No. 2 subdivision was completed to define the boundaries of the land located within the city limits of Shawnee, Oklahoma.

Discussion: Findings and Facts:

- Staff has reviewed the document for accuracy and finds it sufficient.
- The Preliminary and Final Plat applications are submitted together for expediency.
- The City Engineer is satisfied with the Preliminary Plat as submitted.

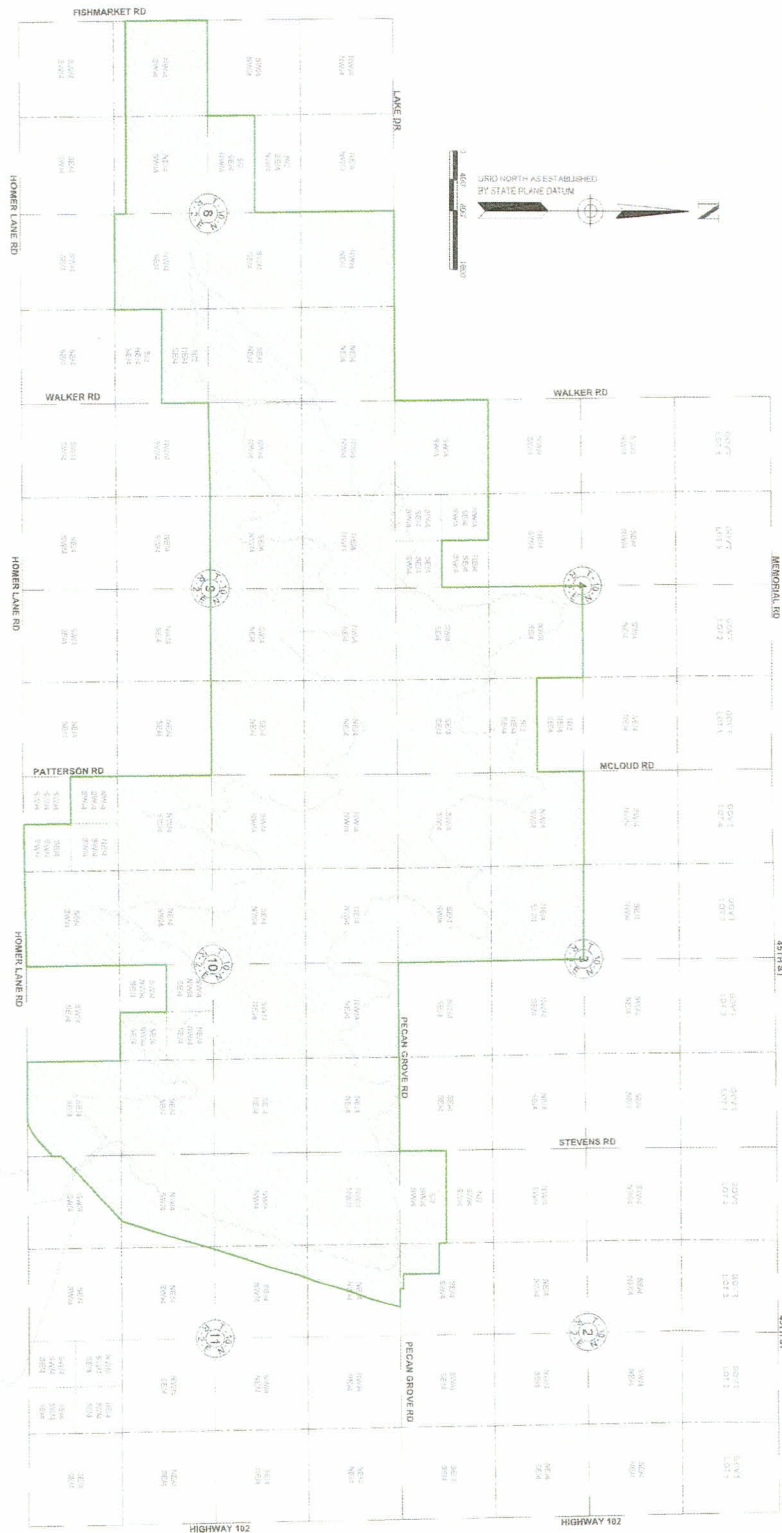
Staff Recommendation Options:

- Recommending Approval of Case No. PPL03-23, for the Preliminary Plat, Shawnee Twin Lakes, Lake No. 2, as requested by the applicant.
- Recommending Denial of the application for Case No. PPL02-23
- Recommending Deferral of Case No. PPL03-23 with a request for additional and specific information to a certain date.

Recommendation: Based on the Findings and Facts, staff recommends that the Planning Commission recommend to the City Commission **APPROVAL** of **PPL03-23** for the Preliminary Plat, Shawnee Twin Lakes, Lake No. 2.

This application will be heard at the City Commission meeting on Monday, May 15, 2023, at 6:00 p.m. in the City Hall Commission Chambers.

SHAWNEE TWIN LAKES - LAKE NO. 2
PART OF SECTIONS 2, 3, 4, 8, 9, 10 AND 11, T10N-R2E, 11M.
CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OK



LEGEND

SECTION LINE	_____
JUNCTION LINE	_____
SIXTENTH LINE	_____
ALLOID SECTION LINE	_____
AERONAUTICAL LINE	_____
CORRECTION LINE	_____

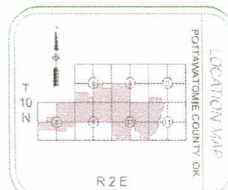
SHEET
1 OF 11

REVISION		BY	DATE
FIELD DATE: 02/20/23		SURVEY BY: TJW	
FINAL DATE: 04/04/23		DRAWN BY: TJW	
SCALE: 1"=500'		REVIEWED BY: SDC	
ELS JOB NUMBER: 2022.73			

PRELIMINARY PLAT

SHAWNEE TWIN LAKES - LAKE NO. 2

PART OF SECTIONS 2, 3, 4, 8, 9, 10 AND 11, T10N-R2E, I.M.
CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OK



ELEVATION
LAND SURVEYING
2501 29th St.
OAKLAND, CA 94612
706-432-3341

TANNER & WEST/ART
PROFESSIONAL LAND SURVEYORS
CA 00524 EFTB# 06-000203

RECORD OF ACTION

DATE: MAY 4, 2023

TO: Mayor and Board of City Commissioners -- City of Shawnee, OK

FROM: Rachel Clyne, City Planner

SUBJECT: Record of Action by Planning Commission

CASE NO: PPL03-23 REQUEST: PRELIMINARY PLAT -
SHAWNEE TWIN LAKES - LAKE #2

Applicant: CITY OF SHAWNEE, OK

Subject Property Address: _____

Legal Description: TION, R2E, SECTIONS 2, 3, 4, 8, 9, 10, and 11

Current Zoning: A-1 Requested Zoning: —

Staff Recommendation: Approval

Planning Commission Meeting Date: MAY 3, 2023

PC Recommendation: Approval

Conditions: na

Vote: 7 -- 0 -- 0

Members Present: 7

Members:	Motion	2 nd	Aye	Nay	Abstain	Comments
WALKER			X			
PORTER			X			
JOHNSON		X	X			
REESE (CHAIR)			X			
MEW-PALMER			X			
BARRETT			X			
ROWELL	Approve		X			



Community Development Department
16 W. 9th St.
Shawnee, OK 74801
ShawneeOK.org

Date: May 15, 2023
To: Board of City Commissioners
From: Rian Harkins, Community Development Director
Subject: Consideration of a request for a Final Plat, Shawnee Twin Lakes, Lake No. 2, of approximately 1,754.59 acres.
Case No. FPL03-23 | Applicant: City of Shawnee, Oklahoma

Background: The subject property is located in Township 10 North, Range 2 East, and part of Sections 2, 3, 4, 8, 9, 10, and 11. The Final Plat includes approximately 1,754.59 acres. The property is zoned A-1 (Rural Agricultural District). The Final Plat of the Shawnee Twin Lakes – Lake No. 2 subdivision was completed to define the boundaries of the land located within the city limits of Shawnee, Oklahoma.

Findings and Facts:

- Staff has reviewed the document for accuracy and finds it sufficient.
- The Preliminary and Final Plat applications are submitted together for expediency.
- The City Engineer is satisfied with the Final Plat as submitted.

Options:

- Approval of Case No. FPL03-23, for the Final Plat, Shawnee Twin Lakes, Lake No. 2, as requested by the applicant.
- Denial of the application for Case No. FPL03-23
- Deferral of Case No. FPL03-23 with a request for additional and specific information to a certain date.

Financial Impact: N/A

Attachments: STAFF FPL03-23, Shawnee Lake No. 2 - FINAL PLAT, FPL03-23 Record of Action

Staff Recommendation: Approval of Case No. FPL03-23 for the Final, Shawnee Twin Lakes, Lake No. 2, based upon the factors outlined in the staff report and the recommendation of the Planning Commission.



Planning Commission Meeting – 5.3.2023 – City of Shawnee, Oklahoma

Final Plat Application | FPL03-23 | Twin Lakes, Lake No. 2

=====

To: Shawnee Planning Commission
From: Rachel Clyne, City Planner
Date: April 27, 2023
Subject: **Staff Report** – Consideration of a request for a Final Plat, Shawnee Twin Lakes, Lake No. 2, of approximately 1,754.59 acres.
Case No. **FPL03-23** | Applicant: City of Shawnee

=====

Background: The subject property is located in Township 10 North, Range 2 East, and part of Sections 2, 3, 4, 8, 9, 10, and 11. The Final Plat includes approximately 1,754.59 acres. The property is zoned A-1 (Rural Agricultural District). The Final Plat of the Shawnee Twin Lakes – Lake No. 2 subdivision was completed to define the boundaries of the land located within the city limits of Shawnee, Oklahoma.

Discussion: Findings and Facts:

- Staff has reviewed the document for accuracy and finds it sufficient.
- The Preliminary and Final Plat applications are submitted together for expediency.
- The City Engineer is satisfied with the Final Plat as submitted.

Staff Recommendation Options:

- Recommending Approval of Case No. FPL03-23, for the Final Plat, Shawnee Twin Lakes, Lake No. 2, as requested by the applicant.
- Recommending Denial of the application for Case No. FPL02-23
- Recommending Deferral of Case No. FPL03-23 with a request for additional and specific information to a certain date.

Recommendation: Based on the Findings and Facts, staff recommends that the Planning Commission recommend to the City Commission **APPROVAL** of **FPL03-23** for the Final Plat, Shawnee Twin Lakes, Lake No. 2.

This application will be heard at the City Commission meeting on Monday, May 15, 2023, at 6:00 p.m. in the City Hall Commission Chambers.

FINAL PLAT
OF
SHAWNEE TWIN LAKES - LAKE NO. 2
PART OF SECTIONS 2, 3, 4, 8, 9, 10 AND 11, T10N-R2E, I.M.
CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OK

ELEVATION
LAND SURVEYING
8501 SW 15TH ST
OKLAHOMA CITY, OK 73128
405-493-9583
TANNER J. WENTWORTH
PROFESSIONAL LAND SURVEYOR #1871
C.A. #624 EXPIRES 06-30-2024

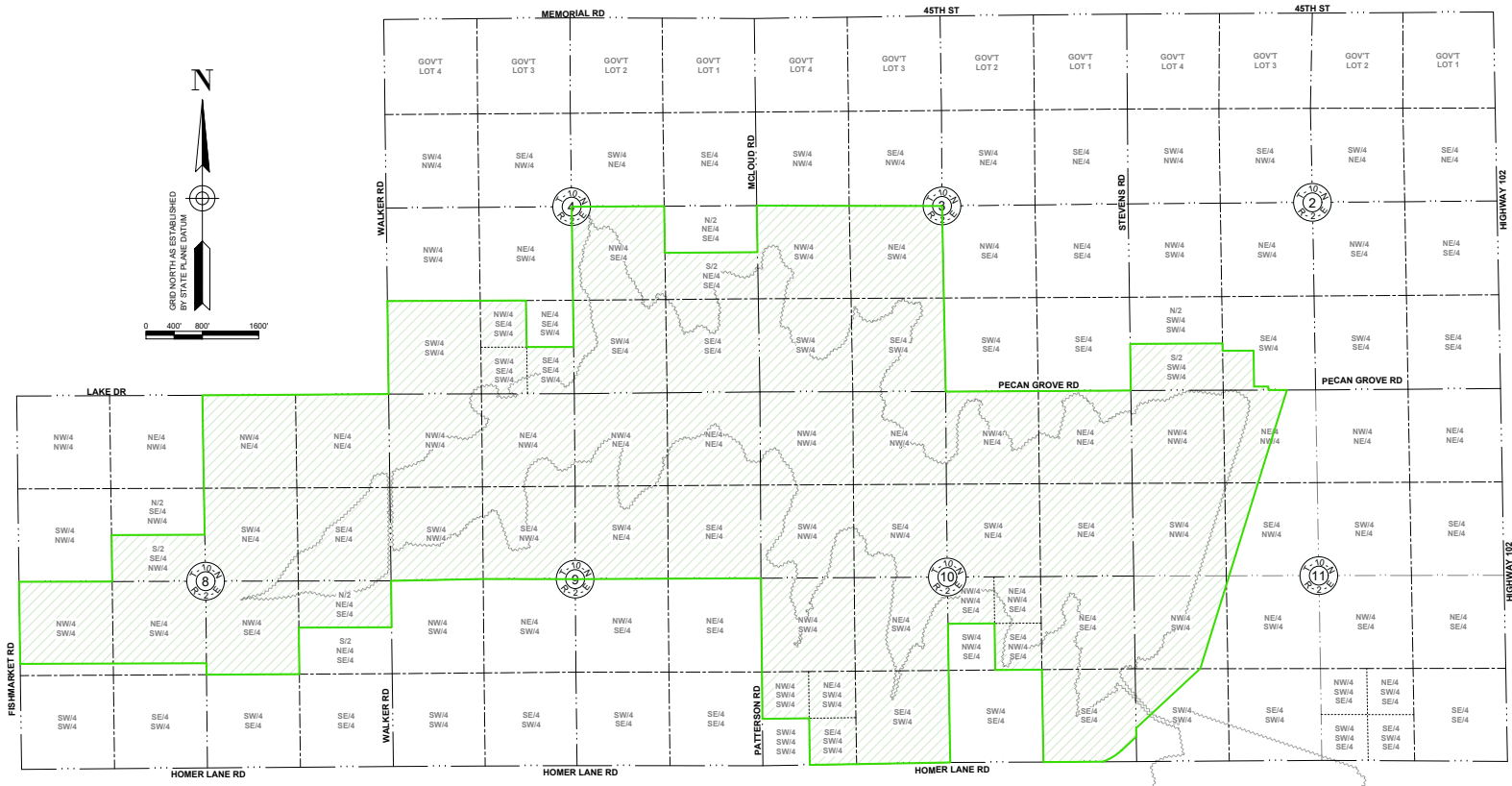
LOCATION MAP
POTTAWATOMIE COUNTY, OK
R 2 E
T 10 N

FINAL PLAT
SHAWNEE TWIN LAKES - LAKE NO. 2
PART OF SECTIONS 2, 3, 4, 8, 9, 10 AND 11, T10N-R2E, I.M.
CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OK

REVISION	BY	DATE

FIELD DATE: 02/20/23	SURVEY BY: T.J.W.
FINAL DATE: 04/04/23	DRAWN BY: T.J.W.
SCALE: 1"=800'	REVIEWED BY: SOC
ELS JOB NUMBER: 2022.73	

SHEET
1 OF 11



LEGEND

SECTION LINE

QUARTER LINE

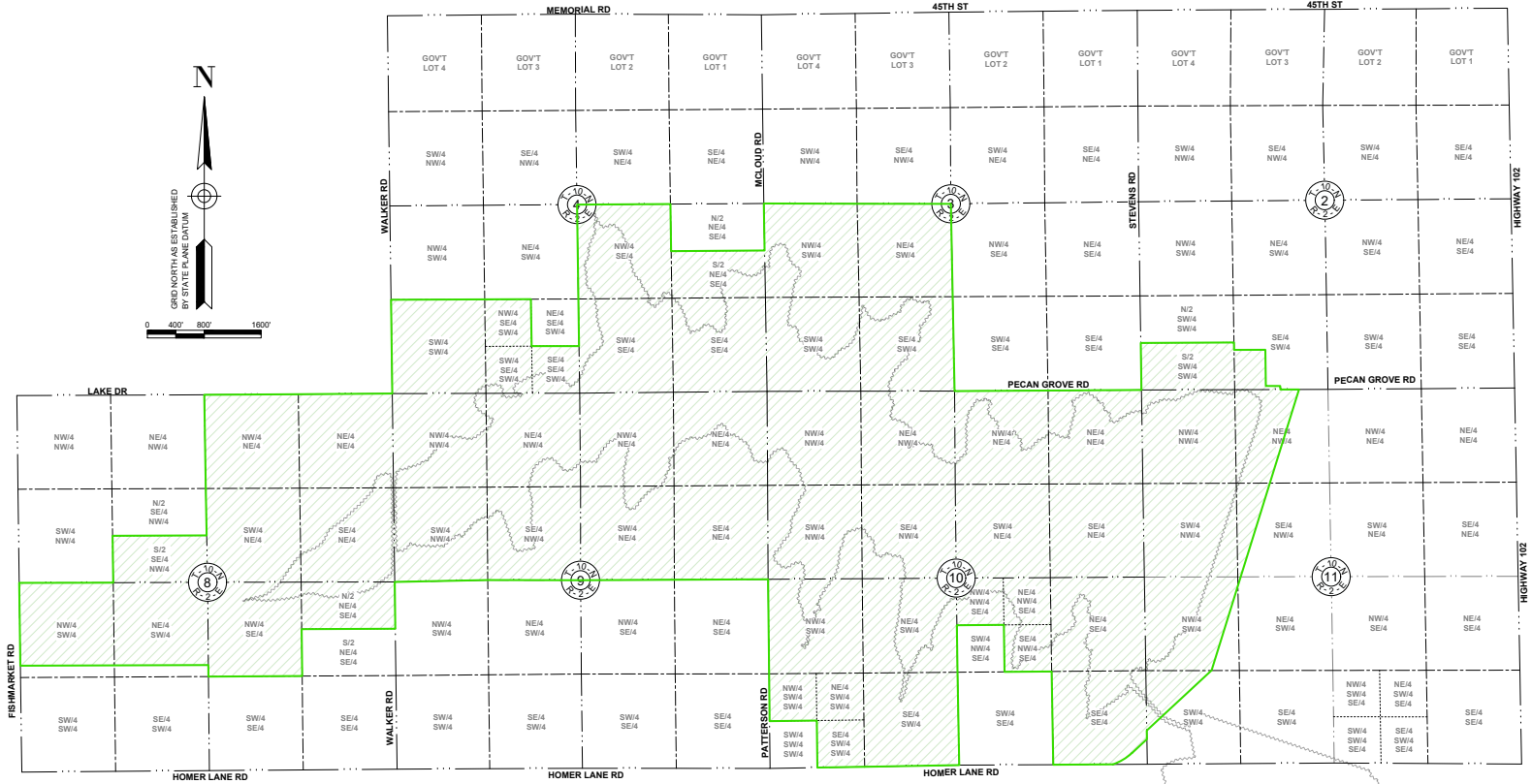
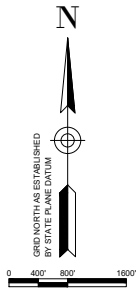
SIXTEENTH LINE

ALIQUOT SECTION LINE

APPROX. WATER EDGE

SUBJECT PROPERTY LINE

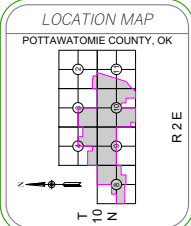
PRELIMINARY PLAT
OF
SHAWNEE TWIN LAKES - LAKE NO. 2
PART OF SECTIONS 2, 3, 4, 8, 9, 10 AND 11, T10N-R2E, I.M.
CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OK



LEGEND

- SECTION LINE
- QUARTER LINE
- SIXTEENTH LINE
- ALIQUOT SECTION LINE
- APPROX. WATER EDGE
- SUBJECT PROPERTY LINE

ELEVATION
LAND SURVEYING
8501 SW 15TH ST
OKLAHOMA CITY, OK 73128
405-493-9583
TANNER J. WENTWORTH
PROFESSIONAL LAND SURVEYOR #1871
C.A. #624 EXPIRES 06-30-2024

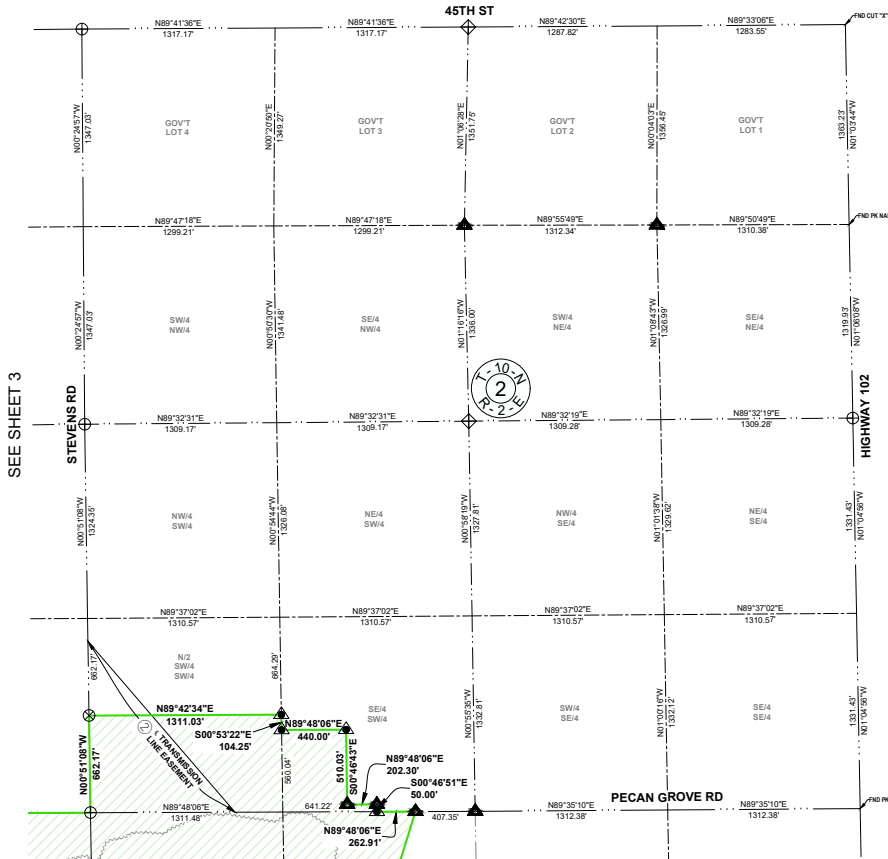
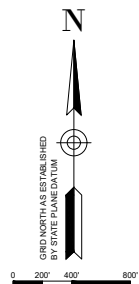


PRELIMINARY PLAT
SHAWNEE TWIN LAKES - LAKE NO. 2
PART OF SECTIONS 2, 3, 4, 8, 9, 10 AND 11, T10N-R2E, I.M.
CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OK

REVISION	BY	DATE

FIELD DATE: 02/20/23	SURVEY BY: T.J.W.
FINAL DATE: 04/04/23	DRAWN BY: T.J.W.
SCALE: 1"=800'	REVIEWED BY: SOC
ELS JOB NUMBER: 2022.73	

SHEET
1 OF 11



SURVEYOR'S NOTES

- FIELD WORK WAS COMPLETED BETWEEN SEPTEMBER 20, 2022 AND FEBRUARY 20, 2023.
- THERE IS A 33' STATUTORY RIGHT-OF-WAY ON EACH SIDE OF ALL SECTION LINES.
- NO UTILITIES OF ANY KIND WERE RESEARCHED, LOCATED OR SHOWN ON THIS SURVEY.

LEGEND

SECTION LINE	---	FOUND 1/2" IRON PIN	▲
QUARTER LINE	- - - - -	SET 1/2" IRON PIN W/ PLASTIC CAP	▲
SIXTEENTH LINE	- - - - -	FOUND 3/8" IRON PIN	▲
ALIQUOT SECTION LINE	- - - - -	FOUND 5/8" IRON PIN	▲
SUBDIVISION LOT LINE	- - - - -	FOUND 3/4" IRON PIN	▲
CENTERLINE OF HIGHWAY	CL	FOUND 1" O.D. PIPE	▲
APPROX. WATER EDGE	~~~~~	FOUND MAG NAIL	▲
SUBJECT PROPERTY LINE	---	SET MAG NAIL W/ SHINER	▲
PROPERTY CORNER (AS NOTED)	●	CALCULATED POINT (NOTHING SET)	▲

The following items refer to documents found by the surveyor during the survey that affect the subject property in Section 2, Township 10 North, Range 2 East of the Indian Meridian, Pottawatomie County, Oklahoma.

The survey was prepared without the benefit of a title commitment and the surveyor makes no guarantee that all easements or encumbrances affecting the subject property are shown hereon.

Reference #	Recording Information	Document Description	Blanket	Plotted	Note
1	Book 312 Page 267	Right-of-Way in favor of Deep Rock Oil Corporation	Yes	No	A
2	Book 338 Page 339	Easement in favor of Oklahoma Gas and Electric Company	No	Yes	B

Note: Surveyor's Comments

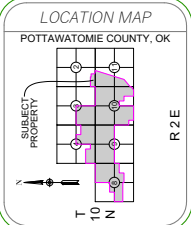
A Right-of-Way in favor of Deep Rock Oil Corporation is blanket over the W/2 SW/4 of Section 2, Township 10 North, Range 2 East of the I.M., Pottawatomie County, OK.

B Easement in favor of Oklahoma Gas and Electric Company is a centerline type description and does not have a clearly defined width.

ELEVATION
LAND SURVEYING

8501 SW 15TH ST
OKLAHOMA CITY, OK 73128
405-483-9383

TANNER J. WENTWORTH
PROFESSIONAL LAND SURVEYOR #1871
C.A. #624 EXPIRES 06-30-2024

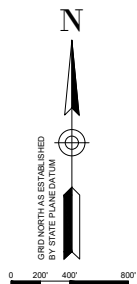


FINAL PLAT

SHAWNEE TWIN LAKES - LAKE NO. 2

PART OF SECTIONS 2, 3, 4, 8, 9, 10 AND 11, T10N-R2E, 1M.
CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OK

REVISION	BY	DATE	SURVEY BY:	TJW
			FINAL DATE:	04/04/23
			DRAWN BY:	TJW
			SCALE:	1"=400'
			REVIEWED BY:	SDC
			ELS JOB NUMBER:	2022.73

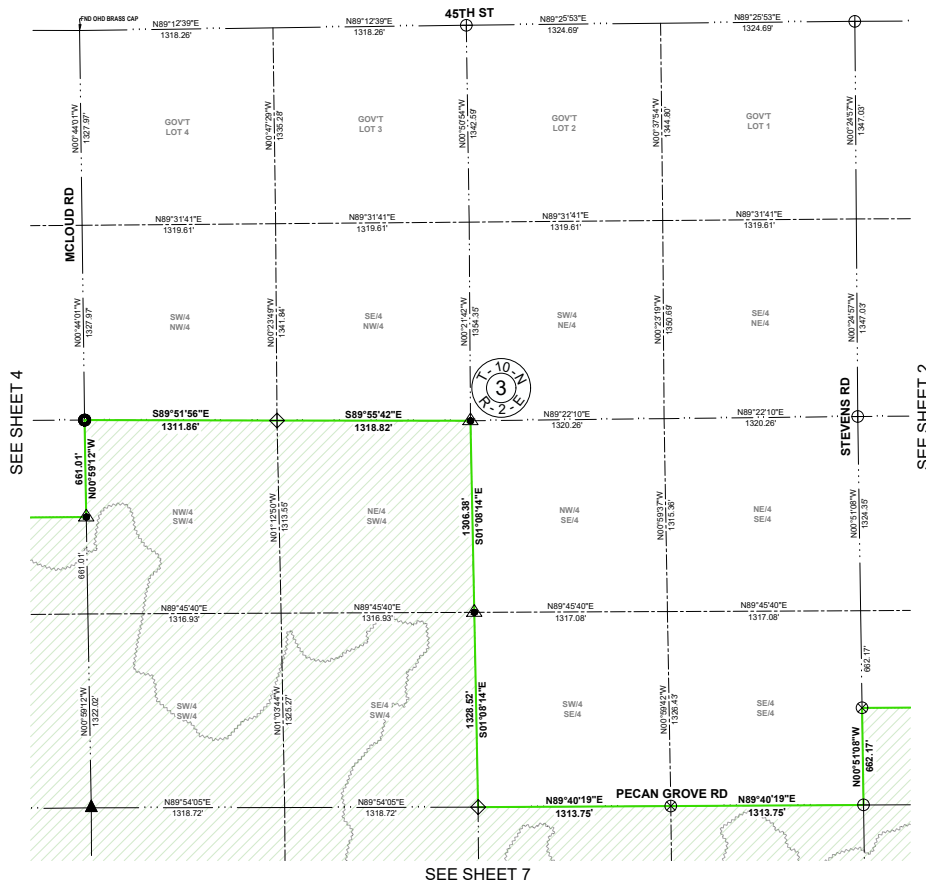


SURVEYOR'S NOTES

- FIELD WORK WAS COMPLETED BETWEEN SEPTEMBER 20, 2022 AND FEBRUARY 20, 2023.
- THERE IS A 33' STATUTORY RIGHT-OF-WAY ON EACH SIDE OF ALL SECTION LINES.
- NO UTILITIES OF ANY KIND WERE RESEARCHED, LOCATED OR SHOWN ON THIS SURVEY.

LEGEND

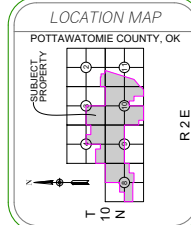
SECTION LINE	---	FOUND 1/2" IRON PIN	▲
QUARTER LINE	- - - - -	SET 1/2" IRON PIN W/ PLASTIC CAP	▲
SIXTEENTH LINE	- - - - -	FOUND 3/8" IRON PIN	▲
ALIQUOT SECTION LINE	- - - - -	FOUND 5/8" IRON PIN	▲
SUBDIVISION LOT LINE	- - - - -	FOUND 3/4" IRON PIN	▲
CENTERLINE OF HIGHWAY	CL	FOUND 1" O.D. PIPE	▲
APPROX. WATER EDGE	~~~~~	FOUND MAG NAIL	●
SUBJECT PROPERTY LINE	---	SET MAG NAIL W/ SHINER	●
PROPERTY CORNER (AS NOTED)	●	CALCULATED POINT (NOTHING SET)	▲



ELEVATION
LAND SURVEYING

8501 SW 15TH ST
OKLAHOMA CITY, OK 73128
405-483-9383

TANNER J. WENTWORTH
PROFESSIONAL LAND SURVEYOR #1871
C.A. #624 EXPIRES 06-30-2024



FINAL PLAT

SHAWNEE TWIN LAKES - LAKE NO. 2

PART OF SECTIONS 2, 3, 4, 8, 9, 10 AND 11, T10N-R2E, 1M.
CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OK

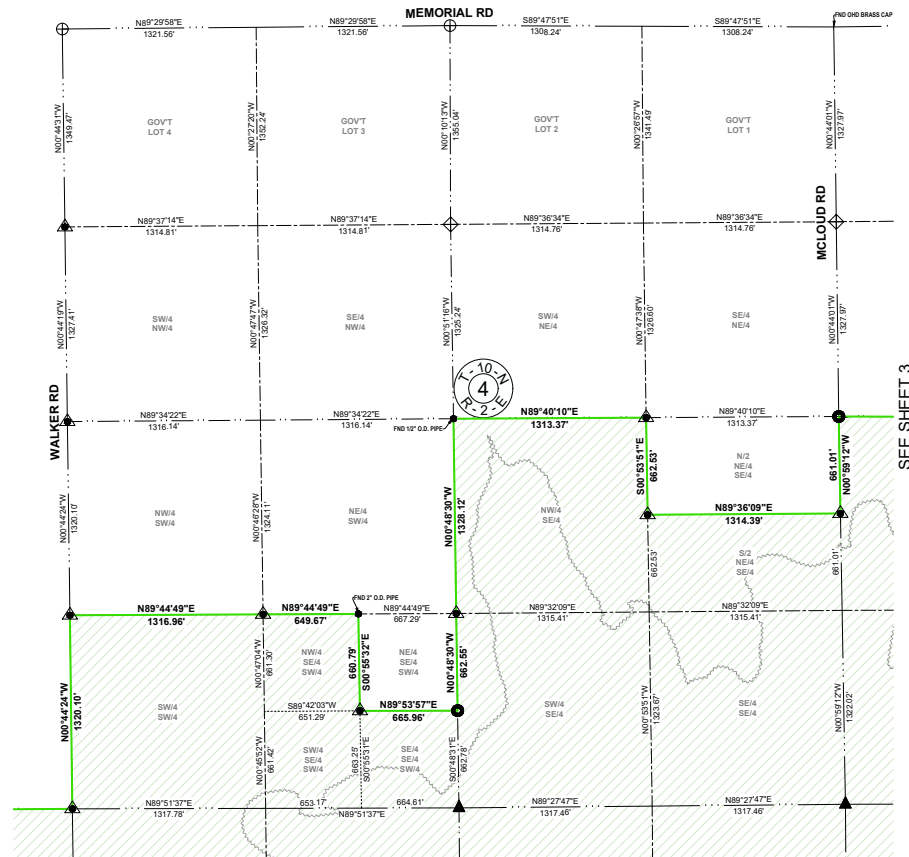
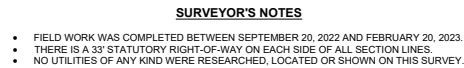
REVISION	BY	DATE

FIELD DATE: 02/20/23	SURVEY BY: T.J.W.
FINAL DATE: 04/04/23	DRAWN BY: T.J.W.
SCALE: 1"=400'	REVIEWED BY: SOC
ELS JOB NUMBER: 2022.73	

SHEET
3 OF 11

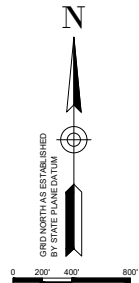
The following items refer to documents found by the surveyor during the survey that affect the subject property in Section 3, Township 10 North, Range 2 East of the Indian Meridian, Pottawatomie County, Oklahoma. The survey was prepared without the benefit of a title commitment and the surveyor makes no guarantee that all easements or encumbrances affecting the subject property are shown hereon.

Reference #	Recording Information	Document Description	Blanket	Plotted	Note
1	Book 307 Page 504	Right-of-Way in favor of Deep Rock Oil Corporation	Yes	No	A
Note	Surveyor's Comments				
A	Right-of-Way in favor of Deep Rock Oil Corporation is blanket over the SE1/4 of Section 3, Township 10 North, Range 2 East of the 1M., Pottawatomie County, OK.				



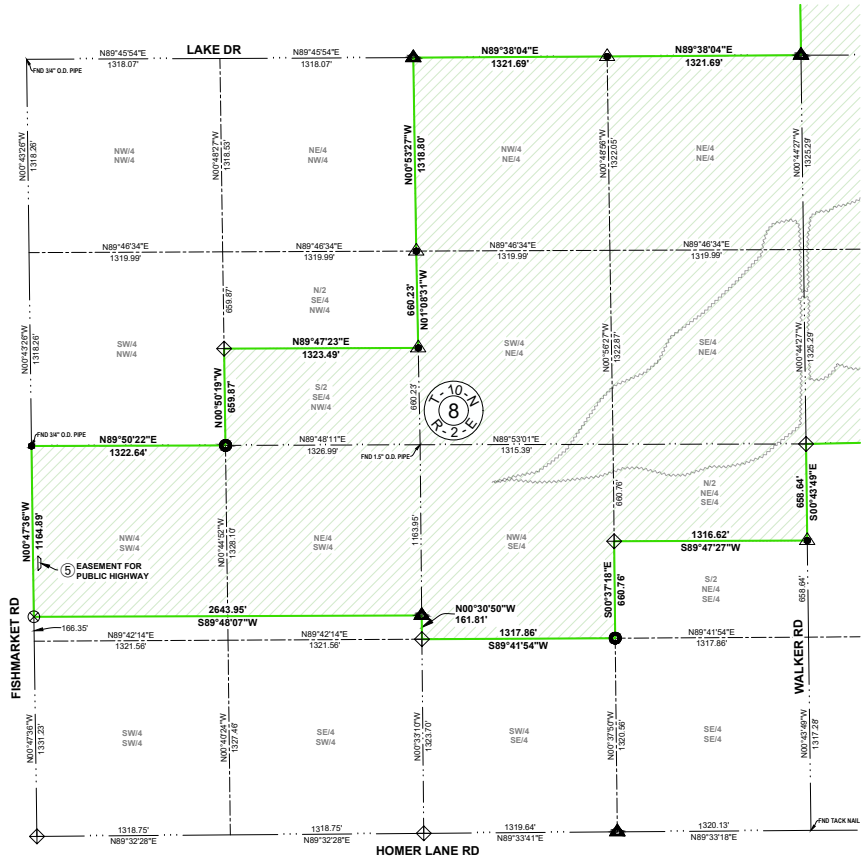
SEE SHEET 3

SHEET
4 OF 11



- SURVEYOR'S NOTES**
- FIELD WORK WAS COMPLETED BETWEEN SEPTEMBER 20, 2022 AND FEBRUARY 20, 2023.
 - THERE IS A 33' STATUTORY RIGHT-OF-WAY ON EACH SIDE OF ALL SECTION LINES.
 - NO UTILITIES OF ANY KIND WERE RESEARCHED, LOCATED OR SHOWN ON THIS SURVEY.

LEGEND	
SECTION LINE	FOUND 1/2" IRON PIN
QUARTER LINE	SET 1/2" IRON PIN W/ PLASTIC CAP
SIXTEENTH LINE	FOUND 3/8" IRON PIN
ALIQUOT SECTION LINE	FOUND 5/8" IRON PIN
SUBDIVISION LOT LINE	FOUND 3/4" IRON PIN
CENTERLINE OF HIGHWAY	FOUND 1" O.D. PIPE
APPROX. WATER EDGE	FOUND MAG NAIL
SUBJECT PROPERTY LINE	SET MAG NAIL W/ SHINER
PROPERTY CORNER (AS NOTED)	CALCULATED POINT (NOTHING SET)



SEE SHEET 6

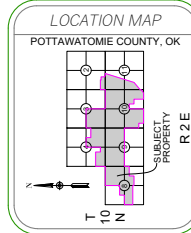
The following items refer to documents found by the surveyor during the survey that affect the subject property in Section 8, Township 10 North, Range 2 East of the Indian Meridian, Pottawatomie County, Oklahoma. The survey was prepared without the benefit of a title commitment and the surveyor makes no guarantee that all easements or encumbrances affecting the subject property are shown hereon.

Reference #	Recording Information	Document Description	Blanket	Plotted	Note
1	Book 116 Page 461	Right-of-Way in favor of The Prairie Pipe Line Company	Yes	No	A
2	Book 116 Page 465	Right-of-Way in favor of The Prairie Pipe Line Company	Yes	No	B
3	Book 116 Page 475	Right-of-Way in favor of The Prairie Pipe Line Company	Yes	No	C
4	Book 159 Page 317	Right-of-Way in favor of The Prairie Pipe Line Company	Yes	No	D
5	198900005139	Easement in favor of Pottawatomie County	No	Yes	

Note	Surveyor's Comments
A	Right-of-Way in favor of The Prairie Pipe Line Company is blanket over the SE1/4 NW1/4 of Section 8, Township 10 North, Range 2 East of the I.M., Pottawatomie County, OK.
B	Right-of-Way in favor of The Prairie Pipe Line Company is blanket over the N1/2 SE1/4 of Section 8, Township 10 North, Range 2 East of the I.M., Pottawatomie County, OK.
C	Right-of-Way in favor of The Prairie Pipe Line Company is blanket over the NE1/4 SW1/4 of Section 8, Township 10 North, Range 2 East of the I.M., Pottawatomie County, OK.
D	Right-of-Way in favor of Independent Pipe Line Company is blanket over the SW1/4 of Section 8, Township 10 North, Range 2 East of the I.M., Pottawatomie County, OK.

REVISION		BY	DATE
FIELD DATE: 02/20/23		SURVEY BY: T.J.W.	
FINAL DATE: 04/04/23		DRAWN BY: T.J.W.	
SCALE: 1"=400'		REVIEWED BY: SOC	
ELS JOB NUMBER: 2022.73			

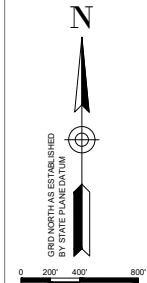
ELEVATION
LAND SURVEYING
8501 SW 15TH ST
OKLAHOMA CITY, OK 73128
405-465-9583
TANNER J. WENTWORTH
PROFESSIONAL LAND SURVEYOR #1871
C.A. #6524 EXPIRES 06-30-2024



FINAL PLAT

SHAWNEE TWIN LAKES - LAKE NO. 2

PART OF SECTIONS 2, 3, 4, 8, 9, 10 AND 11, T10N-R2E, I.M.
CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OK

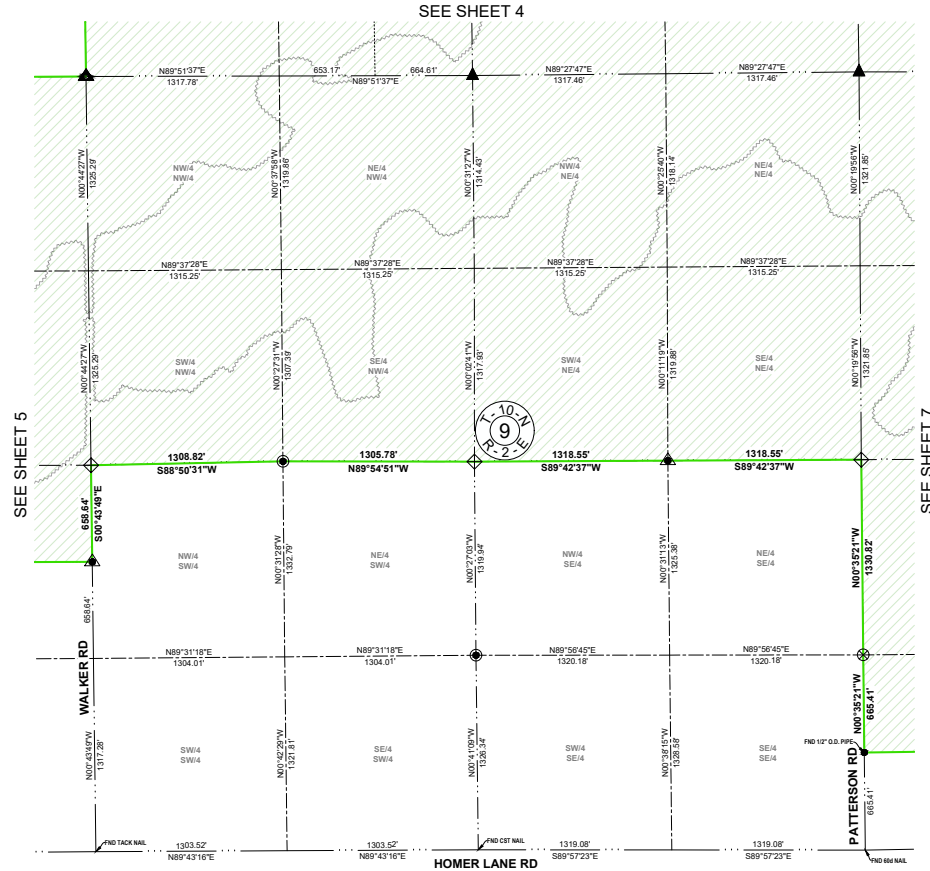


SURVEYOR'S NOTES

- FIELD WORK WAS COMPLETED BETWEEN SEPTEMBER 20, 2022 AND FEBRUARY 20, 2023.
- THERE IS A 33' STATUTORY RIGHT-OF-WAY ON EACH SIDE OF ALL SECTION LINES.
- NO UTILITIES OF ANY KIND WERE RESEARCHED, LOCATED OR SHOWN ON THIS SURVEY.

LEGEND

SECTION LINE	---	FOUND 1/2" IRON PIN	▲
QUARTER LINE	- - - - -	SET 1/2" IRON PIN W/ PLASTIC CAP	▲
SIXTEENTH LINE	- - - - -	FOUND 3/8" IRON PIN	▲
ALIQUOT SECTION LINE	- - - - -	FOUND 5/8" IRON PIN	▲
SUBDIVISION LOT LINE	- - - - -	FOUND 3/4" IRON PIN	▲
CENTERLINE OF HIGHWAY	CL	FOUND 1" O.D. PIPE	▲
APPROX. WATER EDGE	~~~~~	FOUND MAG NAIL	▲
SUBJECT PROPERTY LINE	---	SET MAG NAIL W/ SHINER	▲
PROPERTY CORNER (AS NOTED)	●	CALCULATED POINT (NOTHING SET)	▲



The following items refer to documents found by the surveyor during the survey that affect the subject property in Section 9, Township 10 North, Range 2 East of the Indian Meridian, Pottawatomie County, Oklahoma. The survey was prepared without the benefit of a title commitment and the surveyor makes no guarantee that all easements or encumbrances affecting the subject property are shown hereon.

Reference #	Recording Information	Document Description	Blanket	Plotted	Note
1	Book 307 Page 514	Right-of-Way in favor of Deep Rock Oil Corporation	Yes	No	A
Note	Surveyor's Comments				
A	Right-of-Way in favor of Deep Rock Oil Corporation is blanket over the SE1/4 NE1/4 of Section 9, Township 10 North, Range 2 East of the 1.M., Pottawatomie County, OK.				

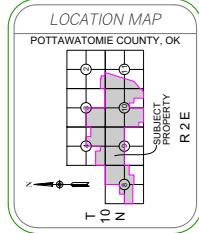
REVISION	BY	DATE

FIELD DATE: 02/20/23	SURVEY BY: T.J.W.
FINAL DATE: 04/04/23	DRAWN BY: T.J.W.
SCALE: 1"=400'	REVIEWED BY: SOC
ELS JOB NUMBER: 2022.73	

ELEVATION
LAND SURVEYING

8501 SW 15TH ST
OKLAHOMA CITY, OK 73128
405-453-9383

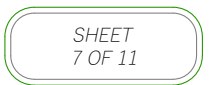
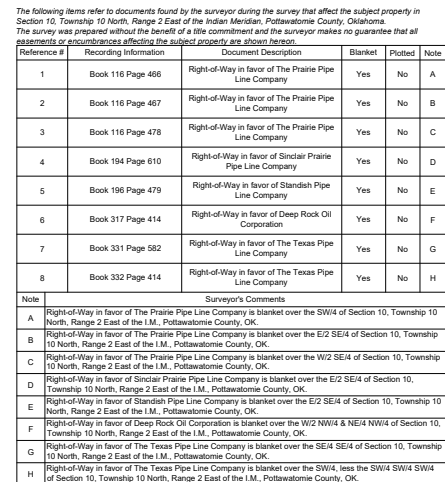
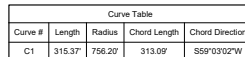
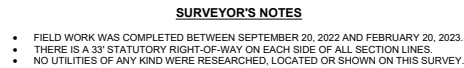
TANNER J. WENTWORTH
PROFESSIONAL LAND SURVEYOR #1871
C.A. #624 EXPIRES 06-30-2024

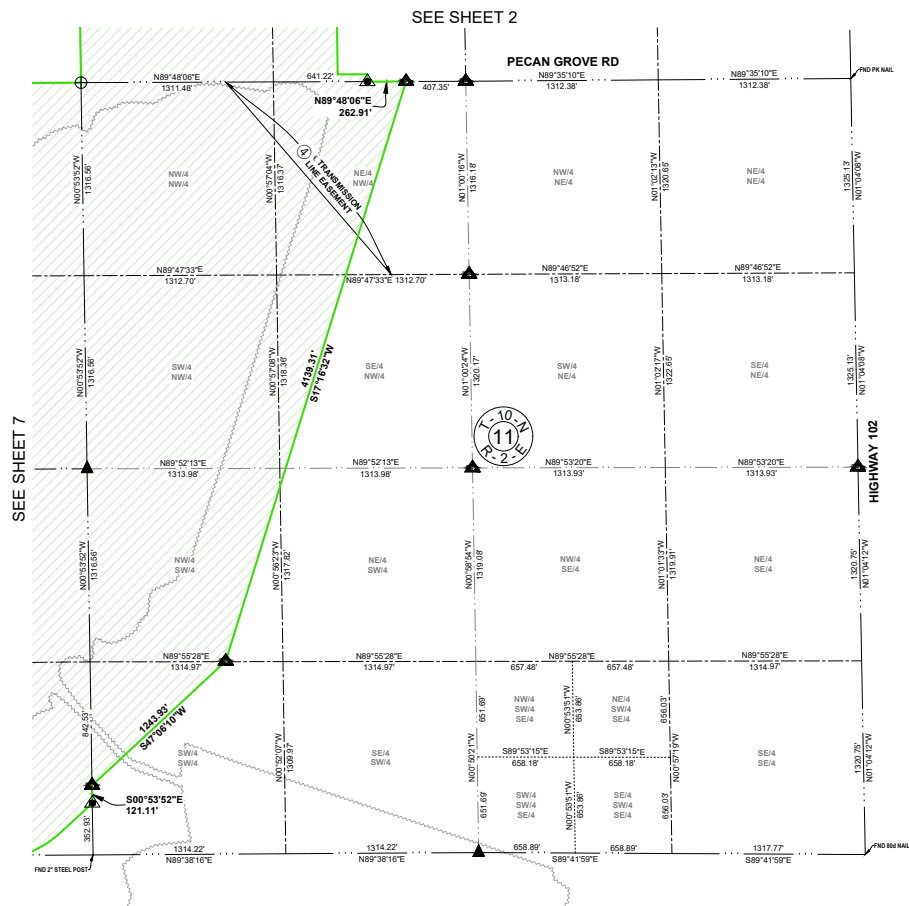


FINAL PLAT

SHAWNEE TWIN LAKES - LAKE NO. 2

PART OF SECTIONS 2, 3, 4, 8, 9, 10 AND 11, T10N-R2E, 1.M.
CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OK





- FIELD WORK WAS COMPLETED BETWEEN SEPTEMBER 20, 2022 AND FEBRUARY 20, 2023.
- THERE IS A 33' STATUTORY RIGHT-OF-WAY ON EACH SIDE OF ALL SECTION LINES.
- NO UTILITIES OF ANY KIND WERE RESEARCHED, LOCATED OR SHOWN ON THIS SURVEY.

SECTION LINE		FOUND 1/2" IRON PIN	SET 1/2" IRON PIN W PLASTIC CAP
QUARTER LINE		FOUND 3/8" IRON PIN	
SIXTEENTH LINE		FOUND 5/8" IRON PIN	
ALIQUOT SECTION LINE		FOUND 3/4" IRON PIN	
SUBDIVISION LOT LINE		FOUND 1" O.D. PIPE	
CENTERLINE OF HIGHWAY		FOUND MAG NAIL	
APPROX. WATER EDGE		SET MAG NAIL W SHINER	
SUBJECT PROPERTY LINE		CALCULATED POINT (NOTHING SET)	
PROPERTY CORNER (AS NOTED)			

Reference #	Recording Information	Document Description	Blanket	Plotted	Notes
1	Book 196 Page 475	Right-of-Way in favor of Standish Pipe Line Company	Yes	No	A
2	Book 196 Page 510	Right-of-Way in favor of Sinclair Prairie Pipe Line Company	Yes	No	B
3	Book 332 Page 115	Right-of-Way in favor of The Texas Pipe Line Company	Yes	No	C
4	Book 338 Page 323	Easement in favor of Oklahoma Gas and Electric Company	No	Yes	D
Note					
Surveyor's Comments					
A	Right-of-Way in favor of Standish Pipe Line Company is blanket over the SW1/4 & SW1/4 SE1/4 of Section 11, Township 10 North, Range 2 East of the 1M., Pottawatomie County, OK.				
B	Right-of-Way in favor of Sinclair Prairie Pipe Line Company is blanket over the SW1/4 & SW1/4 SE1/4 of Section 11, Township 10 North, Range 2 East of the 1M., Pottawatomie County, OK.				
C	Right-of-Way in favor of The Texas Pipe Line Company is blanket over the SW1/4 SE1/4 & SW1/4 of Section 11, Township 10 North, Range 2 East of the 1M., Pottawatomie County, OK.				
D	Easement in favor of Oklahoma Gas and Electric Company is a centerline type description and does not have a clearly defined width.				

LOCATION MAP
POTTAWATOMIE COUNTY, OK

The map shows a grid of townships and ranges. Township 10 North is labeled 'T 10 N' and Range 2 East is labeled 'R 2 E'. A shaded area indicates the subject property. A north arrow is located in the bottom left corner.

FINAL PLAT

SHAWNEE TWIN LAKES - LAKE NO. 2

PART OF SECTIONS 2, 3, 4, 8, 9, 10 AND 11, T10N-R2E, 1M.
CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OK

REVISION		BY	DATE

FIELD DATE: 02/20/23	SURVEY BY: TJW
FINAL DATE: 04/04/23	DRAWN BY: TJW
SCALE: 1"=400'	REVIEWED BY: SDC

ELS JOB NUMBER: 2022.73

SHEET
8 OF 11

SECTION 2
TOWNSHIP 10 NORTH - RANGE 2 EAST
INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OK
RECORD LEGAL DESCRIPTION

THE SOUTH HALF OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER (S/2 SW/4 SW/4) OF SECTION TWO (2), TOWNSHIP TEN (10) NORTH, RANGE TWO (2) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA.

AND

A STRIP OR PARCEL OF LAND LOCATED IN THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER (SE/4 SW/4) OF SECTION TWO (2), TOWNSHIP TEN (10) NORTH, RANGE TWO (2) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA, MORE FULLY DESCRIBED AS FOLLOWS: BEGINNING AT THE SOUTHWEST CORNER OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER (SE/4 SW/4) OF SAID SECTION TWO (2); THENCE NORTH A DISTANCE OF 580 FEET; THENCE EAST A DISTANCE OF 440 FEET; THENCE SOUTH A DISTANCE OF 510 FEET; THENCE EAST A DISTANCE OF 220 FEET; THENCE SOUTH A DISTANCE OF 50 FEET; THENCE WEST A DISTANCE OF 660 FEET TO THE POINT OF BEGINNING.

SECTION 3
TOWNSHIP 10 NORTH - RANGE 2 EAST
INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OK
RECORD LEGAL DESCRIPTION

THE SOUTHWEST QUARTER (SW/4) OF SECTION THREE (3), TOWNSHIP TEN (10) NORTH, RANGE TWO (2) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA.

SECTION 4
TOWNSHIP 10 NORTH - RANGE 2 EAST
INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OK
RECORD LEGAL DESCRIPTION

THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER (SE/4 SE/4);

AND

THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER (SW/4 SE/4);

AND

THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER (NW/4 SE/4);

AND

THE SOUTH HALF OF THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER (S/2 NE/4 SE/4);

ALL IN SECTION FOUR (4), TOWNSHIP TEN (10) NORTH, RANGE TWO (2) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA.

AND

THE SOUTH HALF OF THE SOUTHWEST QUARTER (S/2 SW/4) OF SECTION FOUR (4), TOWNSHIP TEN (10) NORTH, RANGE TWO (2) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA.
LESS AND EXCEPT THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE/4 SE/4 SW/4) OF SAID SECTION FOUR (4).

SECTION 8
TOWNSHIP 10 NORTH - RANGE 2 EAST
INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OK
RECORD LEGAL DESCRIPTION

THE NORTH SEVENTY (70) ACRES OF THE NORTH HALF OF THE SOUTHWEST QUARTER (N/2 SW/4) OF SECTION EIGHT (8), TOWNSHIP TEN (10) NORTH, RANGE TWO (2) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA.

AND

THE SOUTH HALF OF THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER (S/2 SE/4 NW/4) OF SECTION EIGHT (8), TOWNSHIP TEN (10) NORTH, RANGE TWO (2) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA.

AND

THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER (NW/4 SE/4);

AND

THE NORTH HALF OF THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER (N/2 NE/4 SE/4);

LESS AND EXCEPT ONE (1) SQUARE ACRE OUT OF THE NORTHEAST CORNER OF THE SOUTHEAST QUARTER (SE/4);

ALL IN SECTION EIGHT (8), TOWNSHIP TEN (10) NORTH, RANGE TWO (2) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA.

AND

THE NORTHEAST QUARTER (NE/4) OF SECTION EIGHT (8), TOWNSHIP TEN (10) NORTH, RANGE TWO (2) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA.

AND

ONE (1) ACRE OF LAND IN SQUARE SHAPE IN THE NORTHEAST CORNER OF THE SOUTHEAST QUARTER (SE/4) OF SECTION EIGHT (8), TOWNSHIP TEN (10) NORTH, RANGE TWO (2) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA.

SECTION 9
TOWNSHIP 10 NORTH - RANGE 2 EAST
INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OK
RECORD LEGAL DESCRIPTION

THE EAST HALF OF THE NORTHEAST QUARTER (E/2 NE/4) OF SECTION NINE (9), TOWNSHIP TEN (10) NORTH, RANGE TWO (2) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA.

AND

THE WEST HALF OF THE NORTHEAST QUARTER (W/2 NE/4) OF SECTION NINE (9), TOWNSHIP TEN (10) NORTH, RANGE TWO (2) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA.

AND

THE NORTHWEST QUARTER (NW/4) OF SECTION NINE (9), TOWNSHIP TEN (10) NORTH, RANGE TWO (2) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA.

SECTION 10
TOWNSHIP 10 NORTH - RANGE 2 EAST
INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OK
RECORD LEGAL DESCRIPTION

THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER (NE/4 SE/4) OF SECTION TEN (10), TOWNSHIP TEN (10) NORTH, RANGE TWO (2) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA.

AND

THE EAST HALF OF THE NORTHEAST QUARTER (E/2 NE/4);

LESS AND EXCEPT A FIVE ACRE TRACT DESCRIBED AS THE WEST HALF OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER OF THE NORTHEAST QUARTER (W/2 NW/4 NE/4 NE/4);

ALL IN SECTION TEN (10), TOWNSHIP TEN (10) NORTH, RANGE TWO (2) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA.

AND

THE EAST HALF OF THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER (E/2 NW/4 SE/4) OF SECTION TEN (10), TOWNSHIP TEN (10) NORTH, RANGE TWO (2) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA.

AND

THE WEST HALF OF THE NORTHEAST QUARTER (W/2 NE/4) OF SECTION TEN (10), TOWNSHIP TEN (10) NORTH, RANGE TWO (2) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA.

AND

THE SOUTHWEST QUARTER (SW/4);

LESS AND EXCEPT THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER (SW/4 SW/4 SW/4);

ALL IN SECTION TEN (10), TOWNSHIP TEN (10) NORTH, RANGE TWO (2) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA.

AND

THE NORTHWEST QUARTER (NW/4) OF SECTION TEN (10), TOWNSHIP TEN (10) NORTH, RANGE TWO (2) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA.

AND

THE WEST HALF OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER OF THE NORTHEAST QUARTER (W/2 NW/4 NE/4 NE/4) OF SECTION TEN (10), TOWNSHIP TEN (10) NORTH, RANGE TWO (2) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA.

AND

THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER (NW/4 NW/4 SE/4) OF SECTION TEN (10), TOWNSHIP TEN (10) NORTH, RANGE TWO (2) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA.

AND

A STRIP OF LAND 80 FEET IN WIDTH EXTENDING 40 FEET ON EACH SIDE OF THE FOLLOWING DESCRIBED CENTER LINE: BEGINNING AT A POINT ON THE EAST LINE OF SECTION TEN (10), TOWNSHIP TEN (10) NORTH, RANGE TWO (2) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA, AT A POINT 383 FEET NORTH OF THE SOUTHEAST CORNER OF SAID SECTION; THENCE S 48°21' W ON A TANGENT A DISTANCE OF 332.6 FEET TO A POINT OF CURVATURE; THENCE RIGHT ON AN 8°00' CURVE AT A DEFLECTION ANGLE OF 41°11' A DISTANCE OF 514.8 FEET TO A POINT OF TANGENCY WITH THE SOUTH LINE OF SAID SECTION AT A POINT 721 FEET WEST OF THE SOUTHEAST CORNER OF SAID SECTION.

AND

THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER (SE/4 SE/4) OF SECTION TEN (10), TOWNSHIP TEN (10) NORTH, RANGE TWO (2) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA.

LESS AND EXCEPT A STRIP OF LAND 80 FEET IN WIDTH EXTENDING 40 FEET ON EACH SIDE OF THE FOLLOWING DESCRIBED CENTER LINE:

BEGINNING AT A POINT ON THE EAST LINE OF SECTION TEN (10), TOWNSHIP TEN (10) NORTH, RANGE TWO (2) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA, AT A POINT 383 FEET NORTH OF THE SOUTHEAST CORNER OF SAID SECTION;

THENCE S 48°21' W ON A TANGENT A DISTANCE OF 332.6 FEET TO A POINT OF CURVATURE;

THENCE RIGHT ON AN 8°00' CURVE AT A DEFLECTION ANGLE OF 41°11' A DISTANCE OF 514.8 FEET TO A POINT OF TANGENCY WITH THE SOUTH LINE OF SAID SECTION AT A POINT 721 FEET WEST OF THE SOUTHEAST CORNER OF SAID SECTION.

AND

LESS AND EXCEPT THAT CERTAIN TRACT OF LAND IN THE SOUTHEAST CORNER OF SAID SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER (SE/4 SE/4) OF SECTION TEN (10), TOWNSHIP TEN (10) NORTH, RANGE TWO (2) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA, BEING IN A TRIANGULAR SHAPE, JUST SOUTH OF HIGHWAY.

SECTION 11
TOWNSHIP 10 NORTH - RANGE 2 EAST
INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OK
RECORD LEGAL DESCRIPTION

THE SOUTHWEST QUARTER (SW/4) OF SECTION ELEVEN (11), TOWNSHIP TEN (10) NORTH, RANGE TWO (2) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA.

AND

THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER (SW/4 SW/4 SE/4) OF SECTION ELEVEN (11), TOWNSHIP TEN (10) NORTH, RANGE TWO (2) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA.

AND

THE SOUTH HALF OF THE NORTHWEST QUARTER (S/2 NW/4) OF SECTION ELEVEN (11), TOWNSHIP TEN (10) NORTH, RANGE TWO (2) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA.

LESS AND EXCEPT A TRACT OF LAND LOCATED IN THE SOUTH HALF OF THE NORTHWEST QUARTER (S/2 NW/4) OF SECTION ELEVEN (11), TOWNSHIP TEN (10) NORTH, RANGE TWO (2) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA DESCRIBED MORE FULLY AS FOLLOWS:

BEGINNING AT THE POINT THAT IS 1366.7 FEET SOUTH OF THE ONE-FOURTH SECTION CORNER BETWEEN SECTION TWO (2) AND SECTION ELEVEN (11), TOWNSHIP TEN (10) NORTH, RANGE TWO (2) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA;

THENCE SOUTH ALONG THE EAST LINE OF THE NORTHWEST QUARTER (NW/4) OF SAID SECTION ELEVEN (11), APPROXIMATELY, TO THE SOUTH LINE OF SAID NORTHWEST QUARTER (NW/4);

THENCE WEST FOR A DISTANCE OF 1271.5 FEET;

THENCE THRU A DEFLECTION ANGLE RIGHT OF 107°44' AND FOR A DISTANCE OF 1362.7 FEET, APPROXIMATELY TO THE NORTH LINE OF THE SOUTH HALF OF SAID NORTHWEST QUARTER (S/2 NW/4);

THENCE EAST FOR A DISTANCE OF 841.5 FEET APPROXIMATELY TO THE POINT OF BEGINNING.

AND

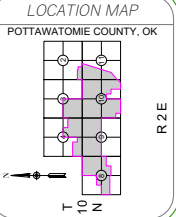
A TRACT OF LAND LOCATED IN THE NORTH HALF OF THE NORTHWEST QUARTER (N/2 NW/4) OF SECTION ELEVEN (11), TOWNSHIP TEN (10) NORTH, RANGE TWO (2) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA DESCRIBED MORE FULLY AS FOLLOWS: BEGINNING AT THE NORTHWEST CORNER OF SECTION ELEVEN (11), TOWNSHIP TEN (10) NORTH, RANGE TWO (2) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA;

THENCE EAST FOR A DISTANCE OF 2215.5 FEET;

THENCE THRU A DEFLECTION ANGLE OF 107°54' TO THE RIGHT AND FOR A DISTANCE OF 1396 FEET APPROXIMATELY TO THE SOUTH LINE OF THE NORTH HALF OF THE NORTHWEST QUARTER (N/2 NW/4) OF SAID SECTION ELEVEN (11);

THENCE WEST ALONG THE SOUTH LINE OF THE NORTH HALF OF SAID NORTHWEST QUARTER (N/2 NW/4) FOR A DISTANCE OF 1778.8 FEET APPROXIMATELY TO THE WEST LINE OF SAID SECTION ELEVEN (11);

THENCE NORTH FOR A DISTANCE OF 1314.3 FEET APPROXIMATELY, TO THE POINT OF BEGINNING.



FINAL PLAT

SHAWNEE TWIN LAKES - LAKE NO. 2

PART OF SECTIONS 2, 3, 4, 8, 9, 10 AND 11, T10N-R2E, 1M.
CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OK

REVISION	BY	DATE	SURVEY BY: T.J.W.	DRAWN BY: T.J.W.	REVIEWED BY: SDC	ELS JOB NUMBER: 2022.73
			FIELD DATE: 02/20/23	FINAL DATE: 04/02/23	SCALE: 1"=400'	

SHEET
9 OF 11

LEGAL DESCRIPTION

A TRACT OF LAND LYING IN SECTIONS TWO (2), THREE (3), FOUR (4), EIGHT (8), NINE (9), TEN (10), AND ELEVEN (11), TOWNSHIP TEN (10) NORTH, RANGE TWO (2) EAST OF THE INDIAN MERIDIAN, CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, SAID TRACT BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHEAST CORNER OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER (SE4 SW/4) OF SAID SECTION TEN (10);

THENCE S 89°02'29" W ON THE SOUTH LINE OF THE SOUTHEAST QUARTER OF SAID SOUTHWEST QUARTER (SE4 SW/4) A DISTANCE OF 1330.17 FEET TO THE SOUTHEAST CORNER OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SAID SOUTHWEST QUARTER (SE4 SW/4 SW/4);

THENCE S 89°02'29" W ON THE SOUTH LINE OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SAID SOUTHWEST QUARTER (SE4 SW/4 SW/4) A DISTANCE OF 665.08 FEET TO THE SOUTHWEST CORNER OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SAID SOUTHWEST QUARTER (SE4 SW/4 SW/4);

THENCE N 00°42'40" W ON THE WEST LINE OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SAID SOUTHWEST QUARTER (SE4 SW/4 SW/4) A DISTANCE OF 662.47 FEET TO THE SOUTHEAST CORNER OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SAID SOUTHWEST QUARTER (NW4 SW/4 SW/4);

THENCE S 89°15'41" W ON THE SOUTH LINE OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SAID SOUTHWEST QUARTER (NW4 SW/4 SW/4) A DISTANCE OF 663.66 FEET TO THE SOUTHWEST CORNER OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SAID SOUTHWEST QUARTER (NW4 SW/4 SW/4);

THENCE N 00°35'21" W ON THE WEST LINE OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SAID SOUTHWEST QUARTER (NW4 SW/4 SW/4) A DISTANCE OF 665.41 FEET TO THE SOUTHWEST CORNER OF THE NORTHWEST QUARTER OF SAID SOUTHWEST QUARTER (NW4 SW/4);

THENCE N 00°35'21" W ON THE WEST LINE OF THE NORTHWEST QUARTER OF SAID SOUTHWEST QUARTER (NW4 SW/4) A DISTANCE OF 1330.82 FEET TO THE SOUTHEAST CORNER OF THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER (NE4 NE/4) OF SAID SECTION NINE (9);

THENCE S 89°42'37" W ON THE SOUTH LINE OF THE SOUTHEAST QUARTER OF SAID NORTHEAST QUARTER (SE4 NE/4) A DISTANCE OF 1318.55 FEET TO THE SOUTHEAST CORNER OF THE SOUTHWEST QUARTER OF SAID NORTHEAST QUARTER (SW/4 NE/4);

THENCE S 89°42'37" W ON THE SOUTH LINE OF THE SOUTHWEST QUARTER OF SAID NORTHEAST QUARTER (SW/4 NE/4) A DISTANCE OF 1318.55 FEET TO THE SOUTHEAST CORNER OF THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER (SE4 NW/4) OF SAID SECTION NINE (9);

THENCE N 89°44'51" W ON THE SOUTH LINE OF THE SOUTHEAST QUARTER OF SAID NORTHWEST QUARTER (SE4 NW/4) A DISTANCE OF 1305.78 FEET TO THE SOUTHEAST CORNER OF THE SOUTHWEST QUARTER OF SAID NORTHWEST QUARTER (SW/4 NW/4);

THENCE S 89°50'31" W ON THE SOUTH LINE OF THE SOUTHWEST QUARTER OF SAID NORTHWEST QUARTER (SW/4 NW/4) A DISTANCE OF 1308.82 FEET TO THE NORTHWEST CORNER OF THE NORTH HALF OF THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER (N/2 NE/4 SE/4) OF SAID SECTION EIGHT (8);

THENCE S 00°43'49" E ON THE EAST LINE OF THE NORTH HALF OF THE NORTHEAST QUARTER OF SAID SOUTHEAST QUARTER (N/2 NE/4 SE/4) A DISTANCE OF 658.64 FEET TO THE SOUTHEAST CORNER OF THE NORTH HALF OF THE NORTHEAST QUARTER OF SAID SOUTHEAST QUARTER (N/2 NE/4 SE/4);

THENCE S 89°47'27" W ON THE SOUTH LINE OF THE NORTH HALF OF THE NORTHEAST QUARTER OF SAID SOUTHEAST QUARTER (N/2 NE/4 SE/4) A DISTANCE OF 1316.62 FEET TO THE NORTHWEST CORNER OF THE SOUTH HALF OF THE NORTHEAST QUARTER OF SAID SOUTHEAST QUARTER (S/2 NE/4 SE/4);

THENCE S 00°37'18" E ON THE WEST LINE OF THE SOUTH HALF OF THE NORTHEAST QUARTER OF SAID SOUTHEAST QUARTER (S/2 NE/4 SE/4) A DISTANCE OF 660.76 FEET TO THE SOUTHEAST CORNER OF THE NORTHWEST QUARTER OF SAID SOUTHEAST QUARTER (NW/4 SE/4);

THENCE S 89°41'54" W ON THE SOUTH LINE OF THE NORTHWEST QUARTER OF SAID SOUTHEAST QUARTER (NW/4 SE/4) A DISTANCE OF 1317.86 FEET TO THE NORTHWEST CORNER OF THE SOUTHWEST QUARTER OF SAID SOUTHEAST QUARTER (SW/4 SE/4);

THENCE N 00°30'50" W ON THE WEST LINE OF THE NORTHWEST QUARTER OF SAID SOUTHEAST QUARTER (NW/4 SE/4) A DISTANCE OF 161.81 FEET;

THENCE S 89°48'07" W A DISTANCE OF 2643.86 FEET TO A POINT ON THE WEST LINE OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER (NW/4 SW/4) OF SAID SECTION EIGHT (8);

THENCE N 00°47'36" W ON THE WEST LINE OF THE NORTHWEST QUARTER OF SAID SOUTHWEST QUARTER (NW/4 SW/4) A DISTANCE OF 1164.89 FEET TO THE NORTHWEST CORNER OF THE NORTHWEST QUARTER OF SAID SOUTHWEST QUARTER (NW/4 SW/4);

THENCE N 89°50'22" E ON THE NORTH LINE OF THE NORTHWEST QUARTER OF SAID SOUTHWEST QUARTER (NW/4 SW/4) A DISTANCE OF 1322.64 FEET TO THE SOUTHWEST CORNER OF THE SOUTH HALF OF THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER (S/2 SE/4 NW/4) OF SAID SECTION EIGHT (8);

THENCE N 00°50'19" W ON THE WEST LINE OF THE SOUTH HALF OF THE SOUTHEAST QUARTER OF SAID NORTHWEST QUARTER (S/2 SE/4 NW/4) A DISTANCE OF 659.87 FEET TO THE NORTHWEST CORNER OF THE SOUTH HALF OF THE SOUTHEAST QUARTER OF SAID NORTHWEST QUARTER (S/2 SE/4 NW/4);

THENCE N 89°47'23" E ON THE NORTH LINE OF THE SOUTH HALF OF THE SOUTHEAST QUARTER OF SAID NORTHWEST QUARTER (S/2 SE/4 NW/4) A DISTANCE OF 1323.49 FEET TO THE SOUTHEAST CORNER OF THE NORTH HALF OF THE SOUTHEAST QUARTER OF SAID NORTHWEST QUARTER (N/2 SE/4 NW/4);

THENCE N 01°08'31" W ON THE EAST LINE OF THE NORTH HALF OF THE SOUTHEAST QUARTER OF SAID NORTHWEST QUARTER (N/2 SE/4 NW/4) A DISTANCE OF 680.23 FEET TO THE SOUTHWEST CORNER OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER (NW/4 NE/4) OF SAID SECTION EIGHT (8);

THENCE N 00°52'27" E ON THE WEST LINE OF THE NORTHWEST QUARTER OF SAID NORTHEAST QUARTER (NW/4 NE/4) A DISTANCE OF 1318.80 FEET TO THE NORTHWEST CORNER OF THE SOUTHEAST QUARTER OF SAID NORTHEAST QUARTER (NW/4 NE/4);

THENCE N 89°38'04" E ON THE NORTH LINE OF THE NORTHWEST QUARTER OF SAID NORTHEAST QUARTER (NW/4 NE/4) A DISTANCE OF 1321.69 FEET TO THE NORTHWEST CORNER OF THE NORTHEAST QUARTER OF SAID NORTHEAST QUARTER (NE/4 NE/4);

THENCE N 89°38'04" E ON THE NORTH LINE OF THE NORTHEAST QUARTER OF SAID NORTHEAST QUARTER (NE/4 NE/4) A DISTANCE OF 1321.69 FEET TO THE SOUTHWEST CORNER OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER (SW/4 SW/4) OF SAID SECTION FOUR (4);

THENCE N 00°44'24" W ON THE WEST LINE OF THE SOUTHWEST QUARTER OF SAID SOUTHWEST QUARTER (SW/4 SW/4) A DISTANCE OF 1320.10 FEET TO THE NORTHWEST CORNER OF THE SOUTHWEST QUARTER OF SAID SOUTHWEST QUARTER (SW/4 SW/4);

THENCE N 89°44'49" E ON THE NORTH LINE OF THE SOUTHWEST QUARTER OF SAID SOUTHWEST QUARTER (SW/4 SW/4) A DISTANCE OF 1316.96 FEET TO THE NORTHWEST CORNER OF THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SAID SOUTHWEST QUARTER (NW/4 SE/4 SW/4);

THENCE N 89°44'49" E ON THE NORTH LINE OF THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SAID SOUTHWEST QUARTER (NW/4 SE/4 SW/4) A DISTANCE OF 649.67 FEET TO THE NORTHWEST CORNER OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SAID SOUTHWEST QUARTER (NW/4 SE/4 SW/4);

THENCE S 00°55'32" E ON THE EAST LINE OF THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SAID SOUTHWEST QUARTER (NW/4 SE/4 SW/4) A DISTANCE OF 680.79 FEET TO THE SOUTHWEST CORNER OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SAID SOUTHWEST QUARTER (NE/4 SE/4 SW/4);

THENCE N 89°53'57" E ON THE SOUTH LINE OF THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SAID SOUTHWEST QUARTER (NE/4 SE/4 SW/4) A DISTANCE OF 665.96 FEET TO THE SOUTHEAST CORNER OF THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SAID SOUTHWEST QUARTER (NE/4 SE/4 SW/4);

THENCE N 00°48'30" W ON THE EAST LINE OF THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SAID SOUTHWEST QUARTER (NE/4 SE/4 SW/4) A DISTANCE OF 662.55 FEET TO THE SOUTHWEST CORNER OF THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER (NW/4 SE/4) OF SAID SECTION FOUR (4);

THENCE N 00°48'30" W ON THE WEST LINE OF THE NORTHWEST QUARTER OF SAID SOUTHEAST QUARTER (NW/4 SE/4) A DISTANCE OF 1328.12 FEET TO THE NORTHWEST CORNER OF THE NORTHWEST QUARTER OF SAID SOUTHEAST QUARTER (NW/4 SE/4);

THENCE N 89°40'10" E ON THE NORTH LINE OF THE NORTHWEST QUARTER OF SAID SOUTHEAST QUARTER (NW/4 SE/4) A DISTANCE OF 1313.37 FEET TO THE NORTHWEST CORNER OF THE NORTH HALF OF THE NORTHEAST QUARTER OF SAID SOUTHEAST QUARTER (N/2 NE/4 SE/4);

THENCE S 00°53'51" E ON THE WEST LINE OF THE NORTH HALF OF THE NORTHEAST QUARTER OF SAID SOUTHEAST QUARTER (N/2 NE/4 SE/4) A DISTANCE OF 662.53 FEET TO THE SOUTHWEST CORNER OF THE NORTH HALF OF THE NORTHEAST QUARTER OF SAID SOUTHEAST QUARTER (N/2 NE/4 SE/4);

THENCE N 89°36'09" E ON THE SOUTH LINE OF THE NORTH HALF OF THE NORTHEAST QUARTER OF SAID SOUTHEAST QUARTER (N/2 NE/4 SE/4) A DISTANCE OF 1314.39 FEET TO THE SOUTHEAST CORNER OF THE NORTH HALF OF THE NORTHEAST QUARTER OF SAID SOUTHEAST QUARTER (N/2 NE/4 SE/4);

THENCE N 00°59'12" W ON THE EAST LINE OF THE NORTH HALF OF THE NORTHEAST QUARTER OF SAID SOUTHEAST QUARTER (N/2 NE/4 SE/4) A DISTANCE OF 661.01 FEET TO THE NORTHWEST CORNER OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER (NW/4 SW/4) OF SAID SECTION THREE (3);

THENCE S 89°51'56" E ON THE NORTH LINE OF THE NORTHWEST QUARTER OF SAID SOUTHWEST QUARTER (NW/4 SW/4) A DISTANCE OF 1311.86 FEET TO THE NORTHWEST CORNER OF THE NORTHEAST QUARTER OF SAID SOUTHWEST QUARTER (NE/4 SW/4);

THENCE S 89°55'42" E ON THE NORTH LINE OF THE NORTHEAST QUARTER OF SAID SOUTHWEST QUARTER (NE/4 SW/4) A DISTANCE OF 1313.75 FEET TO THE NORTHWEST CORNER OF THE NORTHEAST QUARTER OF SAID NORTHEAST QUARTER (NE/4 NE/4);

THENCE S 01°08'14" E ON THE EAST LINE OF THE NORTHEAST QUARTER OF SAID SOUTHWEST QUARTER (NE/4 SW/4) A DISTANCE OF 1306.38 FEET TO THE NORTHEAST CORNER OF THE SOUTHEAST QUARTER OF SAID SOUTHWEST QUARTER (SE/4 SW/4);

THENCE S 01°08'14" E ON THE EAST LINE OF THE SOUTHEAST QUARTER OF SAID SOUTHWEST QUARTER (SE/4 SW/4) A DISTANCE OF 1328.52 FEET TO THE NORTHWEST CORNER OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER (NW/4 NE/4) OF SAID SECTION TEN (10);

THENCE N 89°40'19" E ON THE NORTH LINE OF THE NORTHWEST QUARTER OF SAID NORTHEAST QUARTER (NW/4 NE/4) A DISTANCE OF 1313.75 FEET TO THE NORTHWEST CORNER OF THE NORTHEAST QUARTER OF SAID NORTHEAST QUARTER (NE/4 NE/4);

THENCE N 89°40'19" E ON THE NORTH LINE OF THE NORTHEAST QUARTER OF SAID NORTHEAST QUARTER (NE/4 NE/4) A DISTANCE OF 1313.75 FEET TO THE SOUTHWEST CORNER OF THE SOUTH HALF OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER (S/2 SW/4 SW/4) OF SAID SECTION TWO (2);

THENCE N 00°51'08" E ON THE WEST LINE OF THE SOUTH HALF OF THE SOUTHWEST QUARTER OF SAID SOUTHWEST QUARTER (S/2 SW/4 SW/4) A DISTANCE OF 662.17 FEET TO THE NORTHWEST CORNER OF THE SOUTH HALF OF THE SOUTHWEST QUARTER OF SAID SOUTHWEST QUARTER (S/2 SW/4 SW/4);

THENCE N 89°42'34" E ON THE NORTH LINE OF THE SOUTH HALF OF THE SOUTHWEST QUARTER OF SAID SOUTHWEST QUARTER (S/2 SW/4 SW/4) A DISTANCE OF 661.03 FEET TO THE NORTHEAST CORNER OF THE SOUTH HALF OF THE SOUTHWEST QUARTER OF SAID SOUTHWEST QUARTER (S/2 SW/4 SW/4);

THENCE S 00°53'22" E ON THE EAST LINE OF THE SOUTH HALF OF THE SOUTHWEST QUARTER OF SAID SOUTHWEST QUARTER (S/2 SW/4 SW/4) A DISTANCE OF 104.25 FEET;

THENCE N 89°48'06" E A DISTANCE OF 440.00 FEET;

THENCE S 00°46'43" E A DISTANCE OF 510.03 FEET;

THENCE N 89°48'06" E A DISTANCE OF 202.30 FEET;

THENCE S 00°46'51" E A DISTANCE OF 50.00 FEET TO A POINT ON THE SOUTH LINE OF THE SOUTHEAST QUARTER OF SAID SOUTHWEST QUARTER (SE/4 SW/4);

THENCE N 89°48'06" E ON THE SOUTH LINE OF THE SOUTHEAST QUARTER OF SAID SOUTHWEST QUARTER (SE/4 SW/4) A DISTANCE OF 262.91 FEET;

THENCE S 17°16'32" W A DISTANCE OF 4139.31 FEET;

THENCE S 47°01'10" W A DISTANCE OF 1243.93 FEET TO A POINT ON THE EAST LINE OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER (SE/4 SE/4) OF SAID SECTION TEN (10);

THENCE S 00°53'52" E ON THE EAST LINE OF THE SOUTHEAST QUARTER OF SAID SOUTHEAST QUARTER (SE/4 SE/4) A DISTANCE OF 121.11 FEET TO A POINT ON THE SOUTH RIGHT-OF-WAY OF HOMER LANE ROAD;

THENCE S 47°06'10" W ON THE SOUTH RIGHT-OF-WAY OF HOMER LANE ROAD A DISTANCE OF 285.38 FEET TO A POINT OF CURVATURE;

THENCE ON THE SOUTH RIGHT-OF-WAY OF HOMER LANE ROAD ON A CURVE TO THE RIGHT HAVING A RADIUS OF 756.20 FEET (SAID CURVE SUBTENDED BY A CHORD WHICH BEARS S 59°03'02" W A DISTANCE OF 313.09 FEET) FOR AN ARC DISTANCE OF 315.37 FEET TO A POINT ON THE SOUTH LINE OF THE SOUTHEAST QUARTER OF SAID SOUTHEAST QUARTER (SE/4 SE/4);

THENCE S 89°43'01" W ON THE SOUTH LINE OF THE SOUTHEAST QUARTER OF SAID SOUTHEAST QUARTER (SE/4 SE/4) A DISTANCE OF 839.30 FEET TO THE SOUTHWEST CORNER OF THE SOUTHEAST QUARTER OF SAID SOUTHEAST QUARTER (SE/4 SE/4);

THENCE N 00°59'25" W ON THE WEST LINE OF THE SOUTHEAST QUARTER OF SAID SOUTHEAST QUARTER (SE/4 SE/4) A DISTANCE OF 1311.93 FEET TO THE SOUTHWEST CORNER OF THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER OF SAID SOUTHEAST QUARTER (SE/4 NW/4 SE/4);

THENCE S 89°30'57" W ON THE SOUTH LINE OF THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER OF SAID SOUTHEAST QUARTER (SE/4 NW/4 SE/4) A DISTANCE OF 662.24 FEET TO THE SOUTHWEST CORNER OF THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER OF SAID SOUTHEAST QUARTER (SE/4 NW/4 SE/4);

THENCE N 00°46'52" W ON THE WEST LINE OF THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER OF SAID SOUTHEAST QUARTER (SE/4 NW/4 SE/4) A DISTANCE OF 660.95 FEET TO THE NORTHEAST CORNER OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SAID SOUTHEAST QUARTER (SW/4 NW/4 SE/4);

THENCE S 89°36'35" W ON THE NORTH LINE OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SAID SOUTHEAST QUARTER (SW/4 NW/4 SE/4) A DISTANCE OF 661.80 FEET TO THE NORTHWEST CORNER OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SAID SOUTHEAST QUARTER (SW/4 NW/4 SE/4);

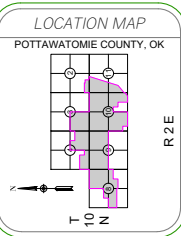
THENCE S 00°44'33" E ON THE WEST LINE OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SAID SOUTHEAST QUARTER (SW/4 NW/4 SE/4) A DISTANCE OF 661.84 FEET TO THE NORTHWEST CORNER OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER (SE/4 SW/4) OF SAID SECTION TEN (10);

THENCE S 01°05'02" E ON THE EAST LINE OF THE SOUTHEAST QUARTER OF SAID SOUTHWEST QUARTER (SE/4 SW/4) A DISTANCE OF 1307.31 FEET TO THE **POINT OF BEGINNING**.

SUBJECT PROPERTY CONTAINS A TOTAL OF **1,754.59 ACRES** AS DESCRIBED.

THE BASIS OF BEARING FOR THIS SURVEY IS OKLAHOMA STATE PLANE SYSTEM, NAD-83/2011, OKLAHOMA SOUTH ZONE, U.S. SURVEY FEET.
LEGAL DESCRIPTION WAS PREPARED ON APRIL 4, 2023 BY OR UNDER THE DIRECT SUPERVISION OF **TANNER J. WENTWORTH #1871**.

ELEVATION
LAND SURVEYING
8601 SW 15TH ST
OKLAHOMA CITY, OK 73128
405-450-9189
TANNER J. WENTWORTH
PROFESSIONAL LAND SURVEYOR #1871
C.A. #624 EXPIRES 06-30-2024



FINAL PLAT
SHAWNEE TWIN LAKES - LAKE NO. 2
PART OF SECTIONS 2, 3, 4, 8, 9, 10 AND 11, T10N-R2E, 1M.
CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OK

REVISION	BY	DATE	SURVEY BY: T.J.W.	FIELD DATE: 02/02/23	DRAWN BY: T.J.W.	REVIEWED BY: SOC	ELS JOB NUMBER: 2022.73

SHEET
10 OF 11

KNOW ALL MEN BY THESE PRESENTS:

They further certify that they are the owners of and the only persons, firms or companies who has any right, title or interest to the land included in the above mentioned Final Plat, and they do hereby dedicate all street rights-of-way and utility easements as shown on said Final Plat to the use of the public, for public streets, public drainage and public utilities for their heirs, executors, administrators, successors and assigns forever and have caused the same to be released from all encumbrances so that title is clear.

CITY OF SHAWNEE

Name: _____

Title: _____

Before me, the undersigned, a notary public in and for said County and State on this _____ day of _____, 2023, personally appeared _____, to me known to be the identical person who subscribed the name of the maker thereof to the foregoing instrument and duly acknowledged to me that he executed the same as his free and voluntary act and deed and as the free and voluntary act and deed for the uses and purposes therein set forth. Given under my hand and seal the day and year last above written.

Witness my hand and seal this _____ day of _____, 2023.

My Commission Expires: _____
Notary Public

I, _____, Community Development Director for the City of Shawnee, hereby certify that the City of Shawnee Planning Commission duly approved the Final Plat of SHAWNEE TWIN LAKES - LAKE NO. 2, an addition to the City of Shawnee, Pottawatomie County, Oklahoma at a meeting the _____ day of _____, 2023.

Community Development Director

I, _____, City Clerk of the City of Shawnee, Pottawatomie County, Oklahoma, hereby certify that I have examined the records of said City and find that all deferred payments on unmatured installments upon special assessment have been paid in full and that there are no special assessment procedures now pending against the land shown on the Final Plat of SHAWNEE TWIN LAKES - LAKE NO. 2, in addition to the City of Shawnee, Pottawatomie County, Oklahoma.

Signed by the City Clerk this _____ day of _____, 2023.

City Clerk

Be it resolved by the Commission of the City of Shawnee that the dedication shown on the Final Plat of SHAWNEE TWIN LAKES - LAKE NO. 2, an addition to the City of Shawnee, Pottawatomie County, Oklahoma is hereby accepted.

Adopted by the Commission of the City of Shawnee this _____ day of _____, 2023.

City Clerk _____ Mayor _____

I, _____, do hereby certify that I am the duly qualified and acting County Treasurer of Pottawatomie County and that the tax records of said county show that all taxes for the year 2022 and prior years are paid on the Final Plat of SHAWNEE TWIN LAKES - LAKE NO. 2, an addition to the City of Shawnee, Pottawatomie County, Oklahoma, and that the required statutory security has been deposited in the offices of the County Treasurer guaranteeing the current year's taxes.

In witness thereof said County Treasurer has caused this instrument to be executed this ____ day of _____, 2023.

County Treasurer

The undersigned, a duly qualified and lawfully bonded abstractor of titles in and for Pottawatomie County and the State of Oklahoma, hereby certify that the records of said county show that the Title to the land shown on the Final Plat of SHAWNEE TWIN LAKES - LAKE NO. 2, an addition to the City of Shawnee, Pottawatomie County, Oklahoma is vested in the City of Shawnee, on the _____ day of _____, 2023, that there are no actions pending or judgments of any nature in any court or on file with the clerk of said county, that the taxes are paid for the year 2022 and prior years, that there are no outstanding tax sales certificates against said land and no tax deeds are issued to any person, that there are no liens, or other encumbrances of any kind against the land included in the Final Plat, except mortgages, rights-of-way, easements, and mineral conveyances of record.

In witness thereof, said Bonded Abstractor has caused this instrument to be executed this ____ day of _____, 2023.

Title Company Name

Signature _____

STATE OF OKLAHOMA)
) SS
COUNTY OF _____)

Before me, the undersigned, a notary public in and for said County and State on this _____ day of _____, 2023, personally appeared _____, to me known to be the identical person who subscribed the name of the maker thereof to the foregoing instrument and duly acknowledged to me that he executed the same as his free and voluntary act and deed and as the free and voluntary act and deed for the uses and purposes therein set forth. Given under my hand and seal the day and year last above written.

Witness my hand and seal this _____ day of _____, 2023.

My Commission Expires: _____
Notary Public

I, Tanner J. Wentworth, a Professional Land Surveyor in the State of Oklahoma, do hereby certify that the Final Plat of SHAWNEE TWIN LAKES - LAKE NO. 2, an addition to the City of Shawnee, Pottawatomie County, Oklahoma, represents a careful survey made under my supervision on the 4th day of April, 2023, and that the plat of survey is an accurate representation of said survey and that all monuments shown hereon actually exist.

I further certify that this plat of survey meets the Oklahoma Minimum Standards for the Practice of Land Surveying as adopted by the Oklahoma State Board of Registration for Professional Engineers and Land Surveyors.

Witness my hand and seal this _____ day of _____, 2023.

Tanner J. Wentworth
Professional Land Surveyor #1871

STATE OF OKLAHOMA)
) SS
COUNTY OF _____)

Before me, the undersigned, a notary public in and for said County and State on this ____ day of _____, 2023, personally appeared Tanner J. Wentworth, to me known to be the identical person who executed the above instrument and acknowledged to me that he executed that same as his free and voluntary act and deed. Given under my hand and seal the day and year last above written.

Witness my hand and seal this _____ day of _____, 2023.

My Commission Expires: _____
Notary Public

OWNER'S NOTARY	CITY CLERK	COUNTY TREASURER	ABSTRACTOR	ABSTRACTOR'S NOTARY	SURVEYOR	SURVEYOR'S NOTARY



RECORD OF ACTION

DATE: MAY 4, 2023

TO: Mayor and Board of City Commissioners -- City of Shawnee, OK

FROM: Rachel Clyne, City Planner

SUBJECT: Record of Action by Planning Commission

=====

CASE NO: FPL03-23 REQUEST: FINAL PLAT

SHAWNEE TWIN LAKES- LAKE No. 2

Applicant: CITY OF SHAWNEE, OK

Subject Property Address: _____

Legal Description: T10N, R2E, SECTIONS 2, 3, 4, 8, 9, 10, and 11

Current Zoning: A-1 Requested Zoning: -

Staff Recommendation: Approval

=====

Planning Commission Meeting Date: MAY 3, 2023

PC Recommendation: Approval

Conditions: na

Vote: 7 -- 0 -- 0

Members Present: 7

Members:	Motion	2 nd	Aye	Nay	Abstain	Comments
WALKER		X	X			
PORTER			X			
JOHNSON	Approve		X			
REESE (CHAIR)			X			
MEW-PALMER			X			
BARRETT			X			
ROWELL			X			

Publish in the Shawnee News Star on Dates: April, 24, 2023, May, 1, 2023, and May, 8, 2023

NOTICE TO BIDDERS:

SEALED PROPOSALS must be hand delivered to the City of Shawnee (City Clerk's Office) at 16 W. 9th St., Shawnee, OK 74801-6812, AND WILL NOT BE ACCEPTED AFTER 4:00 p.m. ON MONDAY, MAY 15, 2023. The scheduled bid opening date is MONDAY, MAY 15, 2023. Proposals will be publicly read aloud at the Board Meeting held at 6:00 p.m., Central Time at the City of Shawnee at 16 W. 9th St., Shawnee, OK, for the work listed below.

DEMOLITION AND CLEARING OF 623 KICKAPOO SPUR
"The Cinderella Hotel"

Each separate proposal shall be accompanied by a Certified or Cashier's Check or Bid Bond equal to 5% of the bid made payable to the order of the City of Shawnee, as a proposal guaranty. Proposal checks will be held or returned by the City.

Bid Specifications, forms of proposal, and contracts may be examined at, and acquired from

Shawnee City Hall Annex
222 N Broadway
Shawnee, OK 74802
COsinspections@shawneeok.org
405-878-1666

Hardcopy Documents	\$ 25.00
Digital Documents by email	\$ Free after registration as a plan holder;

No refunds will be made on the above cost. The cost of the bidding document will be borne by prospective bidder. Bidder must be on the City's official plan holder's list in order to receive addendums and submit a bid.

Upon award of contract to a successful bidder, the contract will be completely and correctly executed by the contractor and returned to the City within ten (10) working days from the date of award. The City will have thirty (30) working days from the date of award to complete its execution of the contract.

The City of Shawnee hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business programs will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, sex, religion or national origin in consideration for an award.

The City of Shawnee reserves the right to reject any and all proposals.

The City of Shawnee will accept questions prior to May 9, 2023, at 4:00 PM. Any question responses will be made available to all plan holders.

By: 
City Manager

Contractor_____

PROPOSALS MUST BE RECEIVED BY MONDAY,
May 15, 2023 AT 4:00 P.M.

CONTRACT BID DOCUMENTS

CITY OF SHAWNEE

DEMOLITION AND CLEARING OF 623 KICKAPOO SPUR
“The Cinderella Hotel”

BID OPENING:
MONDAY, MAY 15, 2023 AT 6:00 P.M.

16 West 9th Street
Shawnee, OK 74801-6812
Telephone: (405) 878-1760

PREPARED BY:

City of Shawnee
Engineering Department

CITY OF SHAWNEE
16 West 9th Street SHAWNEE, OK 74801-6812

STAPLE BID BOND TO BACK OF PROPOSAL

BIDS WILL BE OPENED AT THE CITY COMMISSION MEETING AT 6:00 P.M. ON
MONDAY, MAY 15, 2023 AT CITY HALL, SHAWNEE

BIDS WILL BE RECEIVED UNTIL THE 4:00 P.M. ON MONDAY MAY 15, 2023 AT
THE LOCATION STATED IN THE NOTICE TO CONTRACTORS

CITY: SHAWNEE
COUNTY: POTTAWATOMIE
DESCRIPTION: DEMOLITION
LOCATION: 623 KICKAPOO SPUR

AMOUNT OF CONTRACT GUARANTEE: FIVE PERCENT (5%) OF THE BID.

NOTE: PROPOSAL SHOULD BE FILLED OUT WITH PEN AND INK. UNIT PRICES MUST BE SHOWN IN
NUMERALS FOR EACH ITEM LISTED IN THIS PROPOSAL.

NOTICE: ***ENCLOSE YOUR COMPLETED, PRINTED SCHEDULE OF BID ITEMS IN THE
SEALED ENVELOPE WITH YOUR BID DOCUMENT.

SIGN: CONTRACTOR'S PERFORMANCE RECORD
BUSINESS RELATIONSHIP AFFIDAVIT
NON-COLLUSION BIDDING CERTIFICATION
STATUS VERIFICATION SYSTEM AFFIDAVIT

ALL PAPERS BOUND WITH OR STAPLED TO THIS PROPOSAL FORM ARE NECESSARY
PARTS THEROF AND MUST NOT BE DETACHED.

THIS PROPOSAL ISSUED TO:

BID RIGGING IS A SERIOUS CRIME. IF YOU HAVE ANY INFORMATION CONCERNING COLLUSIVE
BIDDING, EVEN A REQUEST TO SUBMIT A COMPLIMENTARY BID, PLEASE CALL THE OKLAHOMA
ATTORNEY GENERAL'S OFFICE AT TELE. NO 405-521-3921.

CITY OF SHAWNEE

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Publish in the Shawnee News Star on Dates: April, 25, 2023, May, 2, 2023, and May, 9, 2023

NOTICE TO BIDDERS:

SEALED PROPOSALS must be hand delivered to the City of Shawnee (City Clerk's Office) at 16 W. 9th St., Shawnee, OK 74801-6812, AND WILL NOT BE ACCEPTED AFTER 4:00 p.m. ON MONDAY, MAY 15, 2023. The scheduled bid opening date is MONDAY, MAY 15, 2023. Proposals will be publicly read aloud at the Board Meeting held at 6:00 p.m., Central Time at the City of Shawnee at 16 W. 9th St., Shawnee, OK, for the work listed below.

DEMOLITION AND CLEARING OF 623 KICKAPOO SPUR
"The Cinderella Hotel"

Each separate proposal shall be accompanied by a Certified or Cashier's Check or Bid Bond equal to 5% of the bid made payable to the order of the City of Shawnee, as a proposal guaranty. Proposal checks will be held or returned by the City.

Bid Specifications, forms of proposal, and contracts may be examined at, and acquired from

Shawnee City Hall Annex
222 N Broadway
Shawnee, OK 74802
COInspections@shawneeok.org
405-878-1666

Hardcopy Documents	\$ 25.00
Digital Documents by email	\$ Free after registration as a plan holder;

No refunds will be made on the above cost. The cost of the bidding document will be borne by prospective bidder. Bidder must be on the City's official plan holder's list in order to receive addendums and submit a bid.

Upon award of contract to a successful bidder, the contract will be completely and correctly executed by the contractor and returned to the City within ten (10) working days from the date of award. The City will have thirty (30) working days from the date of award to complete its execution of the contract.

The City of Shawnee hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business programs will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, sex, religion or national origin in consideration for an award.

The City of Shawnee reserves the right to reject any and all proposals.

The City of Shawnee will accept questions prior to May 9, 2023, at 4:00 PM. Any question responses will be made available to all plan holders.

By: _____
City Manager

CITY OF SHAWNEE
CONTRACT REQUIREMENTS

DEMOLITION AND CLEARING OF 623 KICKAPOO SPUR
“The Cinderella Hotel”

RATES FOR LIQUIDATED DAMAGES FOR THIS PROJECT WILL BE \$500.00 PER CALENDAR DAY.

CONTRACT TIME ALLOTTED FOR THIS PROJECT IS 60 CALENDAR DAYS.

DISADVANTAGE BUSINESS ENTERPRISES: REQUIRED PARTICIPATION IS 0.00 %.

BIDS WILL BE CONSIDERED NON-RESPONSIVE AND MAY NOT BE READ IF ANY OF
THE FOLLOWING THINGS ARE DONE:

- (A) Any unit price is left blank.
- (B) Any change in the unit price or the total amount that is not acknowledged by initials of the person signing the bid adjacent to each such change or alteration.
- (C) Proposal not signed in black or blue ink by the individual in a sole proprietorship, one or more members of a partnership or a duly authorized officer of a corporation.
- (D) Proposals containing any omission.
- (E) Alterations of Proposal. Additions to the Proposal. All papers bound with or attached to proposal forms are necessary parts thereof and must not be detached.
- (F) Conditions not called for.
- (G) Conditional or alternate bids unless called for.
- (H) A clause in which the bidder reserves the right to accept or reject a Contract awarded to him.
- (I) Incomplete bids.
- (J) More than one proposal from an individual, firm, partnership, joint venture or corporation whether under the same or different name.

UNBALANCED BIDS: The City will not allow any unbalancing of unit bid prices. In this regard, the unit price bid per item shall not be less than the invoice price to the Contractor. If, in their sole opinion, the City deems the bid to be unbalanced, they reserve the right to reject such a bid.

ADDENDA TO THE CONTRACT: Any addendum form is part of this contract. The original contract documents remain in full force and effect, except as modified by addenda which shall take precedence over any contrary or conflicting provisions in the prior documents.

Each addendum must be acknowledged by signing the Receipt of Transmission sheet of the addendum. Return as instructed on the addendum transmittal form prior to submittal of your bid.

DETAILED BID FORM

DEMOLITION AND CLEARING OF 623 KICKAPOO SPUR
"The Cinderella Hotel"

Detailed bids shown below shall reflect all related project costs including, but not limited to, equipment, materials, labor, overhead and profit for demolition and removal of associated materials. Contractor is responsible for verifying quantities.

BASE BID

<u>Pay Item</u>	<u>Estimated Quantity</u>	<u>Unit</u>	<u>Item</u>	<u>Unit Price</u>	<u>Item Total</u>
1.	1	LSUM	Mobilization (SP)		
				Dollars	\$ _____ \$ _____
(Dollars per unit written)					
2.	1	LSUM	Asbestos & Environmental Remediation		
				Dollars	\$ _____ \$ _____
(Dollars per unit written)					
3.	1	LSUM	Building Demolition & Debris Removal		
				Dollars	\$ _____ \$ _____
(Dollars per unit written)					

BASE BID SUBTOTAL (Sum of Items 1-3)

_____ Dollars \$ _____
(Dollars per unit written)

ADD ALTERNATE

4.	1	LSUM	Slab, Footing, Paving & Associated Structural removal		
				Dollars	\$ _____ \$ _____
(Dollars per unit written)					
5.	1	LSUM	Grading, Excavation & Backfill		
				Dollars	\$ _____ \$ _____
6.	1	LSUM	Erosion Control & Permanent Stabilization		
				Dollars	\$ _____ \$ _____

ADD ALTERNATE BID SUBTOTAL (Sum of Items 4-6)

_____ Dollars \$ _____
(Dollars per unit written)

BID TOTAL (Sum of BASE BID and ADD ALTERNATE)

_____ Dollars \$ _____

CITY OF SHAWNEE
CONTRACTOR'S PERFORMANCE RECORD

DEMOLITION AND CLEARING OF 623 KICKAPOO SPUR
"The Cinderella Hotel"

Submitted by _____,
A Corporation
A Co-partnership
An Individual

Principal Office

(Address & Phone)

The Signatory of this questionnaire guarantees the truth and accuracy of all statements and of all answers to interrogatories hereinafter made.

1. What projects has your organization now under way?

Value of Work Completed	Value of Work to Be Completed	Class of Work	Being Performed for Whom

2. What equipment do you propose to use on this contract?

Qty	Item	Description, Size, Capacity, Etc.	Year of Service	Present Location

CITY OF SHAWNEE
CONTRACTORS PERFORMANCE RECORD (CONT.)

DEMOLITION AND CLEARING OF 623 KICKAPOO SPUR
“The Cinderella Hotel”

The Contractor is aware that:

“The City will not allow the Contractor to sublet, sell, assign, or otherwise dispose of the Contract, or any portion thereof, or any of the Contractor’s rights, title, or interests therein without the written or electronic consent of the City Manager or their authorized representative. The Contractor shall perform at least 50 percent of the Contract amount, based on the Contract unit prices, using its own organization, unless the Contract allows a greater percentage.”

Dated, this _____ day of _____, 20____

By (Print): _____

Signature: _____

Title of Person Signing _____

Name of Organization _____

Subscribed and sworn to before me this _____ day of _____, 20____

Notary Public _____

My Commission Expires _____

CITY OF SHAWNEE
BUSINESS RELATIONSHIPS AFFIDAVIT

DEMOLITION AND CLEARING OF 623 KICKAPOO SPUR
“The Cinderella Hotel”

STATE OF OKLAHOMA)
)SS
COUNTY OF _____)

_____, of lawful age, being duly sworn, on oath says that he or she is the agent authorized by the bidder to submit the attached bid. Affiant further states that the nature of any partnership, or other business relationship presently in effect, of which existed within one (1) year prior to the date of this statement with the architect, engineer, or other party to the project is as follows:

Affiant further states that any such business relationship presently in effect of which existed within one (1) year prior to the date of this statement between any officer or director of the bidding company and any officer or director of the architectural or engineering firm or other party to the project is as follows:

Affiant further states that the names of all persons having any such business relationships and the positions they hold with their respective companies or firms are as follows:

(If none of the business relationships herein above mentioned exist, affiant should so state.)

(Signature of Affiant)

Subscribed and sworn to before me this _____ day of _____, 20____

Notary Public _____

My Commission Expires _____

CITY OF SHAWNEE
NON-COLLUSION BIDDING CERTIFICATION

DEMOLITION AND CLEARING OF 623 KICKAPOO SPUR
“The Cinderella Hotel”

STATE OF OKLAHOMA)
) SS
COUNTY _____)

A. For purposes of competitive bids, I certify:

1. I am the duly authorized agent of _____, the bidder submitting the competitive bid which is attached to this statement, for the purpose of certifying the facts pertaining to the existence of collusion among bidders and between bidders and state officials or employees, as well as facts pertaining to the giving or offering of things of value to government personnel in return for special consideration in the letting of any contract pursuant to the bid to which this statement is attached;
2. I am fully aware of the facts and circumstances surrounding the making of the bid to which this statement is attached and has been personally and directly involved in the proceedings leading to the submission of such bid; and
3. Neither the bidder nor anyone subject to the bidder’s direction or control has been a party to the following:
 - a. Any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding;
 - b. Any collusion with any City official or employee as to quantity, quality or price in the prospective contract, or as to any other terms of such prospective contract; and
 - c. Any discussions between bidders and any City official concerning exchange of money or other thing of value for special consideration in the letting of a contract.

B. I certify, if awarded the contract, whether competitively bid or not, that neither the Contractors nor anyone subject to the Contractor’s direction or control has paid, given, or donated or agreed to pay, give, or donate to any officer or employee of the City of Shawnee any money or other thing of value, either directly or indirectly, in procuring the contract to which this statement is attached.

Certified this _____ day of _____, 20__.

(Signature)

(Print Name)

(Position in the Company)

DEMOLITION AND CLEARING OF 623 KICKAPOO SPUR
“The Cinderella Hotel”

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CONTRACT

THIS CONTRACT AND AGREEMENT made and entered into this _____, 2023, between the City of Shawnee, (hereinafter called the "City"), and _____ acting as an independent contractor (hereinafter called the "Contractor").

WITNESSETH, That for and in consideration of the payment to be made as hereafter set forth, the Contractor hereby agrees to furnish all tools, equipment, materials, and labor to demolish and complete:

DEMOLITION AND CLEARING OF 623 KICKAPOO SPUR "The Cinderella Hotel"

as shown on the Attachment A Exhibit and bid by said Contractor, for the respective estimated quantities (the "Proposal"); each of which is made a part hereof as though copied in full herein; and with the Special Provisions attached hereto; and to the entire satisfaction of the City of Shawnee.

It is agreed and understood between the parties hereto that the Contractor agrees to accept and the City agrees to pay for the work at the price stipulated in the Proposal, such payment to be in lawful money of the United States and the payment shall be made at the time and in the manner set forth in the Specifications.

The City's cost of this project is estimated to be: _____

The Contractor agrees, for the consideration above expressed, to begin work on the date designated by the Engineer. Time is of the essence of this Contract. The Contract time and rates of liquidated damages applicable to this Contract are set forth in contract provisions which are part of this Contract.

It is further agreed that the Contractor shall execute and file good and sufficient performance, defect, and statutory bond with the City of Shawnee as required by law, and that said contractor shall comply with the Oklahoma Workmen's Compensation Law and shall file a Certificate of Workman's Compensation Insurance, then he shall file with the City of Shawnee a copy of the order authorizing him to carry his own insurance.

In Witness Whereof, the Mayor, City of Shawnee, or his authorized designee, pursuant to an award of contract made by or under the direction of the City of Shawnee and pursuant to City vested in him by the City of Shawnee, has hereunto subscribed his name, and the said Contractor has properly executed the same.

Signed, sealed and delivered at Shawnee, Oklahoma, the day and year first set forth.

Approved as to form:

By: _____
Mayor – City of Shawnee Date

By: _____
An Individual – A Member of the Firm – Vice-President Date

Secretary of Corporation

ACKNOWLEDGEMENT

STATE OF OKLAHOMA }
 }SS.
COUNTY OF _____}

This instrument was acknowledged before me on _____, _____

Notary Public

(SEAL)

My commission expires: _____

CITY OF SHAWNEE
CONTRACT AFFIDAVIT

DEMOLITION AND CLEARING OF 623 KICKAPOO SPUR
"The Cinderella Hotel"
CITY OF SHAWNEE

STATE OF OKLAHOMA)
) SS
COUNTY _____)

_____, of lawful age, being first duly sworn, on oath says:

1. (s)he is the duly authorized agent of _____, the contractor under the contract which is attached to this statement, for the purpose of certifying the facts pertaining to the giving of things of value to government personnel in order to procure said contract;
2. (s) he is fully aware of the facts and circumstances surrounding the making of the contract to which this statement is attached and has been personally and directly involved in the proceedings leading to the procurement of said contract; and
3. neither the contractor nor anyone subject to the contractor's direction or control has paid, given or donated or agreed to pay, give or donate to any officer or employee of the City of Shawnee any money or other thing of value, either directly or indirectly, in procuring the contract to which this statement is attached.

(Signature of Affiant)

(Name & Title)

Subscribed and sworn to before this _____ day of _____, 20____.

Notary Public _____

My Commission expires: _____

CITY OF SHAWNEE
AUTHORIZATION FOR WAIVER AND DISCLOSURE OF TAX INFORMATION

DEMOLITION AND CLEARING OF 623 KICKAPOO SPUR
"The Cinderella Hotel"

Pursuant to Title 68 O.S. 1990 Supp., 205 (c)(17), the undersigned contractor hereby gives the Oklahoma Tax Commission expressed permission to provide the City of Shawnee information to determine that the undersigned is in compliance with all applicable tax laws. The Tax Commission is authorized to provide the City of Shawnee a statement reflecting the status of contractor's payment history and any delinquency as it relates to sales, use, franchise, withholding, income and motor fuel taxes.

It is understood that any information provided by the Tax Commission is subject to audit and does not include any reports not yet due or not received as of the date of the Oklahoma Tax Commission signature.

Answer the following questions:

1. Do you have employees subject to income tax withholding? Yes___No___
2. Did you bring material from out of state into Oklahoma? Yes___No___
3. Period of the contract: From_____To_____
4. Have you held previous contracts with the City of Shawnee? Yes___No___
5. FEI Number: _____

The FEI number shall be furnished when the contract documents are signed.

Name of Contractor

Authorized Signature

Street Address

SEAL

City, State, Zip Code

For Official Use Only

Contractor is in Compliance? Yes___No___

OTC Signature

Date

CITY OF SHAWNEE

CHANGE ORDERS OR ADDENDA

DEMOLITION AND CLEARING OF 623 KICKAPOO SPUR
“The Cinderella Hotel”

If this contract is governed by the Oklahoma Public Competitive Bidding Act of 1974, then Section 121 of that Act addresses statutory limitations on change orders and addenda. Specifically, 61 O.S. §121 states as follows:

A. Change orders or addenda to public construction contracts of One Million Dollars (\$1,000,000.00) or less shall not exceed a fifteen percent (15%) cumulative increase in the original contract amount.

B. Change orders or addenda to public construction contracts of over One Million Dollars (\$1,000,000.00) shall not exceed the greater of One Hundred Fifty Thousand Dollars (\$150,000.00) or a ten percent (10%) cumulative increase in the original contract amount.

C. Change orders or cumulative change orders which exceed the limits of subsection A or B of this section shall require a readvertising for bids on the incomplete portions of the contract.

D. All change orders shall be formally approved by the governing body of the awarding public agency and the reasons for approval recorded in the permanent records of the governing body. The governing body of a municipality or technology center may delegate approval of change orders up to Forty Thousand Dollars (\$40,000.00) or ten percent (10%) of any contract, whichever is less, to the chief administrative officer of the municipality or technology center or their designee, with any approved change orders reported to the governing body at the next regularly scheduled meeting.

E. All change orders for shall contain a unit price and total for each of the following items:

1. All materials with cost per item;
2. Itemization of all labor with number of hours per operation and cost per hour;
3. Itemization of all equipment with the type of equipment, number of each type, cost per hour for each type, and number of hours of actual operation for each type;
4. Itemization of insurance cost, bond cost, social security, taxes, workers' compensation, employee fringe benefits and overhead cost; and
5. Profit for the contractor.

F. If a construction contract contains unit pricing, and the change order pertains to the unit price, the change order will not be subject to subsection A or B of this section.

G. When the unit price change does not exceed Ten Thousand Dollars (\$10,000.00), the unit price change order computation may be based on an acceptable unit price basis in lieu of cost itemization as required in paragraphs 1, 2, 3, 4 and 5 of subsection H of this section.

H. Alternates or add items bid with the original bid and contained in the awarded contract as options of the awarding public agency shall not be construed as change orders under the provisions of the Public Competitive Bidding Act of 1974.

PERFORMANCE BOND

BOND NO.

KNOW ALL MEN BY THESE PRESENTS:

That _____, whose principal or home office mailing address and telephone number are:
Street/P. O. Box _____ City, State, Zip
Code _____
Telephone (____) _____ as Principal, and
_____ corporation organized in the State of _____, and authorized to transact a commercial surety business in the State of Oklahoma, whose principal or home office mailing address is
Street/P. O. Box _____, City,
State, Zip Code _____,
as Surety, are held and firmly bound unto the City of Shawnee, in the penal sum of not less than _____ (\$ _____) in lawful money of the United States of America, said sum being equal to the estimated contract price, for the payment of which well and truly to be made, we bind ourselves and each of us, our heirs, executors, administrators, trustees, successors and assigns, jointly and severally by these presents.

DATED this _____ day of _____, 20____.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT:

WHEREAS, said Principal entered into a written Contract with the City of Shawnee dated _____, 20____, for the construction or performance of:

PROJECT: DEMOLITION AND CLEARING OF 623 KICKAPOO SPUR
"The Cinderella Hotel"

COUNTY: POTTAWATOMIE

DESCRIPTION: Demolition and Clearing of 623 Kickapoo Spur

(hereinafter the "Project") all in compliance with the Project plans, specifications and related documents, including all amendments or changes thereto, which documents are on file in the principal office of the City of Shawnee and are incorporated herein by reference.

NOW, THEREFORE, if the Principal shall properly and promptly complete the construction Project according to all the contract documents, including all subsequent amendments, changes, addenda, time extensions, alterations and supplemental agreements thereto, then this obligation shall become null and void, otherwise to remain in full force and effect.

In the event the Principal is declared by the City of Shawnee to be in default and the Principal's right to proceed with the Project work is terminated by the City of Shawnee or by a court of competent jurisdiction, the Surety shall have the duty to assume and complete all the Contract work and material requirements, including all the amendments, changes, addenda, time extensions, alterations and supplemental agreements thereto. In the event the Surety fully performs its obligations hereunder the City of Shawnee acknowledges that by law the Surety is subrogated to all the Principal's rights arising out of the Contract, including all

deferred payments, retained percentage and credits due and owing to the Principal at the time of default and termination or to thereafter become due and owing under the contract documents. The City of Shawnee may at its option offset against the contract earnings any indebtedness or liability which the Principal might have to the City of Shawnee arising out of the bonded Project including but not limited to liquidated damages, site rental, progressive estimate overpayments and the like. After the Surety has been made whole, the City of Shawnee may offset against any remaining contract earnings any indebtedness or liability of the Principal arising out of other contracts and dealings.

No quantity overruns, changes in the work, or alterations in or amendments to the contract work or documents, whether accomplished by change order, addenda or supplemental agreement, and no deviations in the plan or mode or procedure specified in the Contract shall have the effect of releasing the Surety from all or any part of its obligations hereunder.

IN WITNESS WHEREOF, the Principal has caused this document to be executed in its name by a duly authorized officer, agent or representative, and the Surety has caused this document to be executed in its name by an authorized attorney-in-fact or corporate officer, effective as of the day and year first above written.

THE COMMISSION ON THIS BOND IS BEING PAID TO: _____
_____.

ATTEST: (Corporation)
[SEAL]

Secretary of the Corporation

PRINCIPAL

By: _____
Individual Proprietor/
Partner/Authorized Officer

SURETY

By: _____
Authorized Attorney-in-Fact or
an Authorized Officer of Surety

SUBSCRIBED by the Principal's representative before me, a Notary Public, on this _____ day of _____, 20____.

Notary Public in and for the
State of _____

My Commission Expires:

[SEAL]

STATUTORY PAYMENT BOND

BOND NO. _____

KNOW ALL MEN BY THESE PRESENTS:

That _____, whose principal or home office mailing address and telephone number are:

Street/P. O. Box _____

City, State, Zip Code _____

Telephone (_____) _____, as Principal, and

_____ a corporation organized in the State of _____, and authorized to transact a commercial surety business in the State of Oklahoma, whose principal or home office mailing address is

Street/P. O. Box _____

City, State, Zip Code _____

as Surety, are held and firmly bound unto the State of Oklahoma and the City of Shawnee, in the penal sum of not less than _____

_____ (\$ _____) in lawful money of the United States of America, said sum being equal to the estimated contract price, for the payment of which well and truly to be made, we bind ourselves and each of us, our heirs, executors, administrators, trustees, successors and assigns, jointly and severally by these presents.

DATED this _____ day of _____, 20____.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT:

WHEREAS, said Principal entered into a written Contract with the City of Shawnee dated _____, 20____, for the construction or performance of:

PROJECT: DEMOLITION AND CLEARING OF 623 KICKAPOO SPUR
"The Cinderella Hotel"

COUNTY: POTTAWATOMIE

DESCRIPTION: Demolition and Clearing of 623 Kickapoo Spur

(hereinafter the "Project") all in compliance with the Project plans, specifications and related contract documents, including all amendments or changes thereto, which documents are on file in the principal office of the City of Shawnee and are incorporated herein by reference.

NOW, THEREFORE, if the Principal shall (1) pay all Project indebtednesses incurred by said Principal and his/her/its subcontractors and materialmen for all labor, material, rental of machinery or equipment and repair of and parts for equipment as are used and consumed in the performance of the contract; and (2) pay all (a) state and local taxes accruing as a result of the contract, (b) liquidated damages and site rental as may be provided for in the contract documents, and (c) any indebtedness of the Principal to the City

of Shawnee arising out of overpayments of progressive estimates, then this obligation shall be null and void, otherwise to remain in full force and effect.

The intent of the Principal and Surety is that this Statutory Payment Bond, including the benefits or coverages provided herein, all notice requirements and all suit limitations, shall be construed, governed and controlled by Title 61, Oklahoma Statutes, Sections 1 and 2, as those statutes exist on the effective date of the Contract, even though the language of this bond may be more or less restrictive than required by statute.

For value received the Surety agrees that no quantity overruns, changes in the work, or alterations in or amendments to the contract work or documents, whether accomplished by change order, addenda or supplemental agreement, and no deviations in the plan or mode or procedure specified in the Contract shall have the effect of releasing the Surety from all or any part of its obligations hereunder.

IN WITNESS WHEREOF, the Principal has caused this document to be executed in its name by a duly authorized officer, agent or representative, and the Surety has caused this document to be executed in its name by an authorized attorney-in-fact or corporate officer, effective as of the day and year first above written.

THE COMMISSION ON THIS BOND IS BEING PAID TO: _____
_____.

ATTEST: (Corporation)
[SEAL]

Secretary of the Corporation

PRINCIPAL

By: _____
Individual/Proprietor/Partner/Authorized Officer

SURETY

By: _____
Authorized Attorney-in-Fact or an Authorized
Officer of Surety

SUBSCRIBED before me, a Notary Public, by the Principal's representative on this ____ day of _____, 20__

Notary Public in and for the
State of _____

My Commission Expires:

[SEAL]



Base Bid

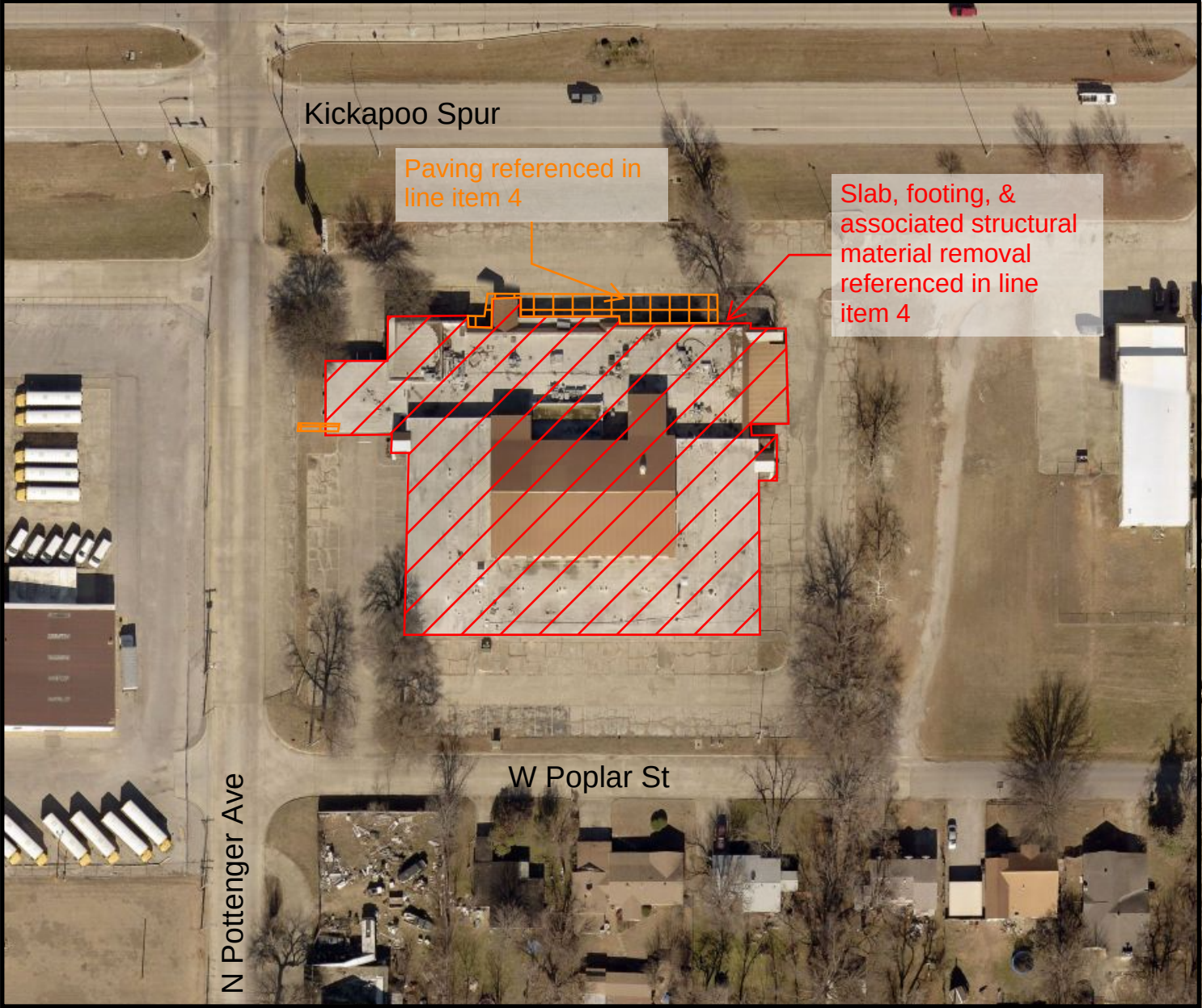
ITEM	QUANTITY	UNIT	ITEM	PAY ITEM NOTE
1	1	LSUM	MOBILIZATION	
2	1	LSUM	ASBESTOS & ENVIRONMENTAL REMEDIATION	d
3	1	LSUM	BUILDING DEMOLITION & DEBRIS REMOVAL	a, b, c, h, & i

PAY ITEM NOTES:

- a. Removal of pylon sign to be included in item.
- b. Waste disposal shall be taken to an approved solid waste disposal site.
- c. All dead trees, shrubs, brush will be removed where required and trimmings removed.
- d. Environmental report included in bidder's packet.
- e. Slab, footings, paving and wall removal shall include any structural material and shall be removed, to the extent possible. Walls shall be broken down 3' below ground level and these areas will be backfilled. Water shall be pumped out prior to backfilling.
- f. The site must be made level to a mowable condition with proper drainage. No low area will be approved. Fill where required.
- g. Seeding or Solid slab sod.
- h. This item does not include the concrete slab or footing, but includes capping utilities at grade level.
- i. This item includes the capping of existing utility stubs.

GENERAL NOTES:

- 1. All costs in connection with the work, including furnishing of all materials, supplies and appurtenances, providing all demolition equipment and tools, and performing all necessary labor to fully complete the work, shall be included in the unit price named in the bid proposal.
- 2. Payment will be made when all demolition, site clearance, debris removal, utility capping, final grading and clean up of the entire site is completed, inspected and approved.
- 3. The contractor shall comply with the codes and ordinances of the City of Shawnee and all applicable laws of the State of Oklahoma. Demolition permits will be required, but no permit fees will be assessed.
- 4. During demolition or clearance, streets and alleys open to traffic will be kept clear of debris, dirt, trash etc.
- 5. Any items required for demolition per the intent of this bid, but not included shall be considered incidental and included within the bid price of the provided items.



Alternate 1

ITEM	QUANTITY	UNIT	ITEM	PAY ITEM NOTE
4	1	LSUM	SLAB, FOOTING, PAVING & ASSOCIATED STRUCTURAL REMOVAL	e
5	1	LSUM	GRADING, EXCAVATION & BACKFILL	f
6	1	LSUM	EROSION CONTROL & PERMANENT STABILIZATION	g

Demolition and Clearing of 623 Kickapoo Spur
"The Cinderella Hotel"

Attachment 'A' Exhibit



OKLAHOMA

April 24, 2023

Plan Holder's List			
CITY OF SHAWNEE - Cinderella Hotel Demolition			
	Name of Company	Contact Info (Phone and Email)	Representative Name
1	American Demolition	918.241.1100 americandemoestimates@gmail.com	Bud Sorrels
2	Midwest Wrecking Co	405.478.8833 bryanh@midwestwreckingco.com	Bryan Harris
3	Backlund Demolition	251.370.2995 morrisbye@yahoo.com	Morris Bye
4	Veir National	903.809.1555 chester.grace@veirnational.com	Chester Grace
5	AHI Asbestos Handlers Inc	918.836.5585 john@asbestoshandlers.com	John Malloy
6	Five Star Demolition	918.682.3013 madisonfivestar@yahoo.com	Tiffany Farris
7	Veit Usa	763.204.6162 / 612.946.0858 josh.barzowaki@veitusa.com	Joshn Barzowski
8	Tec-An Inc	405.681.7076 don@tec-an.com	Don Nist
9	Total Demolition Services, LLC	405.562.2994 terry@totaldemoservice.com	Terry Branstetter
10	K & M Dirt Service	405.664.8533 duane@kmwrecking.org	Duane Allen
11	Arbor Transport	405.308.5651 arbortransport@gmail.com	Kenneth Pittenger



Finance Department
16 W. 9th St.
Shawnee, OK 74801
ShawneeOK.org

Date: May 15, 2023
To: City Commission
From: Lindsey McNabb-Fox, Finance Director
Subject: May 2023 Sales and Use Tax Deposit

Background: The Oklahoma Tax Commission (the “OTC”) collects and enforces collection of sales and use taxes, including special earmarked taxes such as alcohol and tobacco, for the entities responsible for remitting taxes to the City of Shawnee. Entities with monthly tax liabilities exceeding \$2,500 are required to remit tax estimates each month by the 20th; in addition, entities are required to report their final tax collections for the previous month along with a final payment of taxes for the previous month on the 20th. To summarize, tax collections remitted to the City of Shawnee by the OTC in May consists of April estimates and March final reported collections. Any taxes collected for months prior to March will include accrued late penalties and interest.

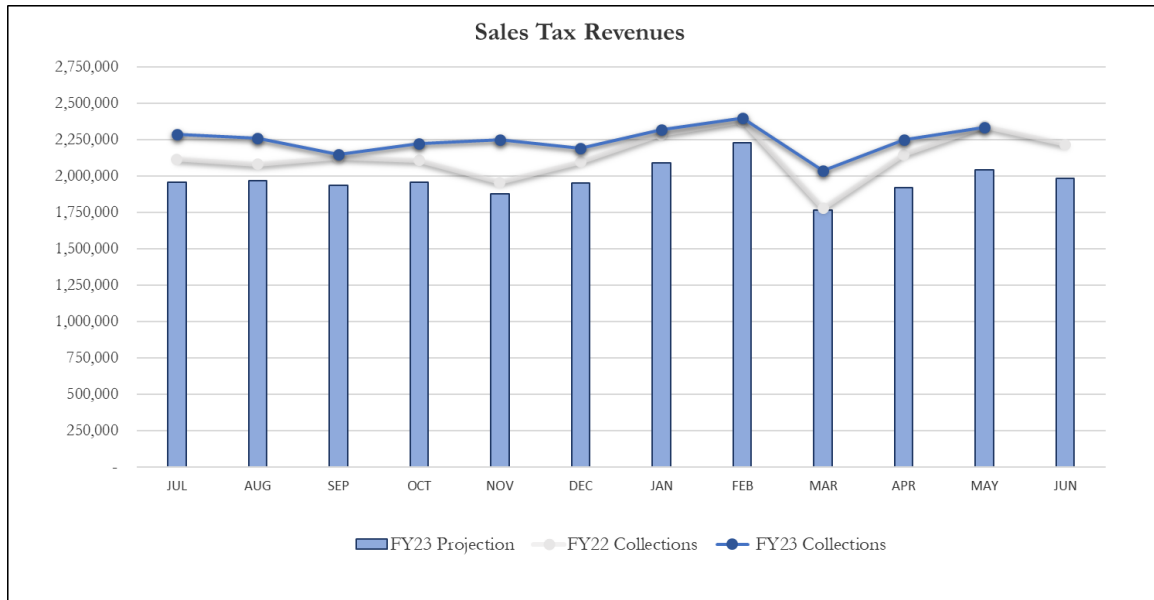
- Sales Tax Collection Allocated by Fund - The May sales tax deposit was \$2,332,203.91 including interest of \$2,205.15, to be allocated as follows:

<u>Fund</u>	<u>Allocation</u>
General Fund	\$ 1,332,687.95
2018 Capital Improvements Fund	333,171.99
Capital Improvements Fund	258,208.30
Street Improvements Fund	291,525.49
Economic Development Fund	33,317.20
Police Sales Tax Fund	41,646.49
Fire Sales Tax Fund	41,646.49
Total Sales Taxes Collected	<u>\$ 2,332,203.91</u>

- Finance Department Report - Sales and use tax collections totaled \$2,539,791.11 for May 2023. Sales tax projections are based on an average of the most recent three years of sales tax

history. For the year, sales tax collections are up \$2,991,522 or 13.8%, over the projected budget year-to-date. Use tax collections are up \$208,882 or 6.9%, above the projected budget year-to-date.

○ Fiscal Year 2023 Sales Tax Collections and Performance:

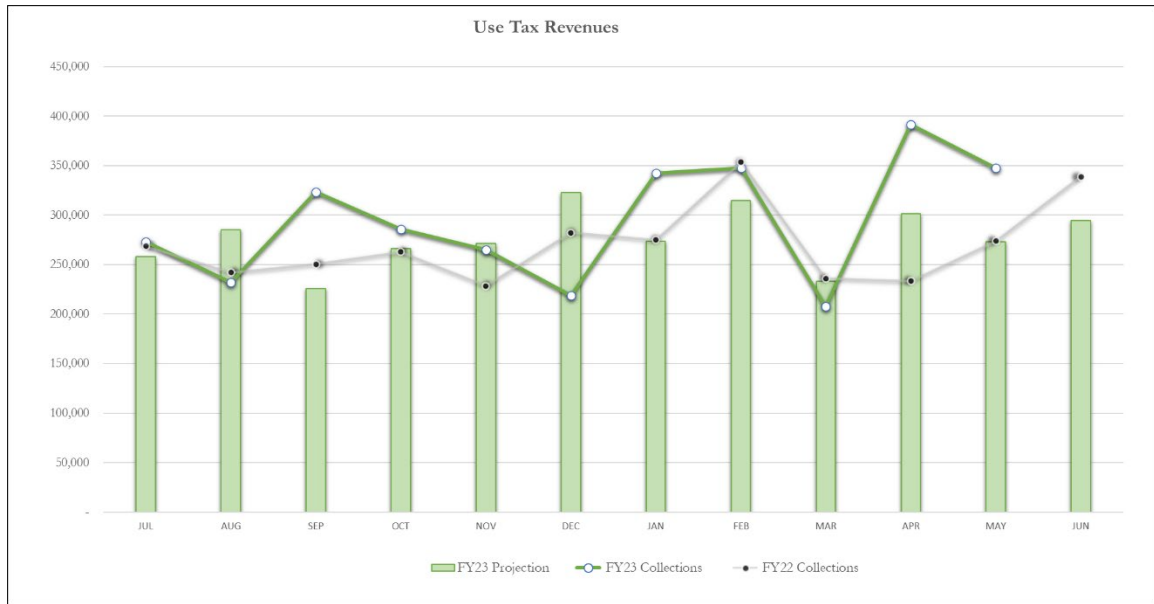


	Projected Budget	Actual	Amount Variance	Percentage Variance
Sales Tax Receipts - May 2023	\$ 2,042,651	\$ 2,332,204	\$ 289,552	14.18%
Sales Tax Receipts (year-to-date):	\$ 21,700,154	\$ 24,691,676	\$ 2,991,522	13.79%

	May 2022	May 2023	Amount Variance	Percentage Variance
Sales Tax Receipts (vs Prior Year):	\$ 2,340,040	\$ 2,332,204	\$ (7,836)	-0.33%

	Year To Date FY 2022	Year To Date FY 2023	Amount Variance	Percentage Variance
Sales Tax Receipts (vs Prior Year):	\$ 23,403,667	\$ 24,691,676	\$ 1,288,009	5.50%

○ Fiscal Year 2023 Use Tax Collections and Performance:



	Projected Budget	Actual	Amount Variance	Percentage Variance
Use Tax Receipts (May 2023):	\$ 272,829	\$ 347,545	\$ 74,716	27.39%
Use Tax Receipts (year-to-date):	\$ 3,025,532	\$ 3,234,413	\$ 208,882	6.90%

	May 2022	May 2023	Amount Variance	Percentage Variance
Use Tax Receipts (vs Prior Year):	\$ 273,877	\$ 347,545	\$ 73,668	26.90%

	Year To Date FY 2022	Year To Date FY 2023	Amount Variance	Percentage Variance
Use Tax Receipts (vs Prior Year):	\$ 2,906,373	\$ 3,234,413	\$ 328,040	11.29%

- Fiscal Year 2023 – General Fund Sales & Use Tax – Above Projections:

General Fund Projections (year-to-date)

Sales Tax Above/(Below) Projections:	\$	1,709,441
Use Tax Above/(Below) Projections:	\$	208,882

Appropriated:

Aquatic Supervisor	\$	(55,170)
Part-time Rec Aide		(16,820)
Retiree Health Insurance		(134,500)
PIO Officer - salary & supplies		(119,787)
Election costs & education materials		(11,500)
Annual increase for CM & ACM		(26,938)
Security services at Shawnee Splash		(20,000)
Other Misc Items - 10.17.22		(10,450)
Vehicle Repair & Maint		(80,850)
Fuel, Oil & Lubricants		(103,890)
Fire Dept Operational Review		(38,550)
Expo Center		(525,000)
Emergency Mgmt Contracts		(530,000)
Total Appropriated	\$	(1,673,455)

Total Unappropriated:	\$	244,868
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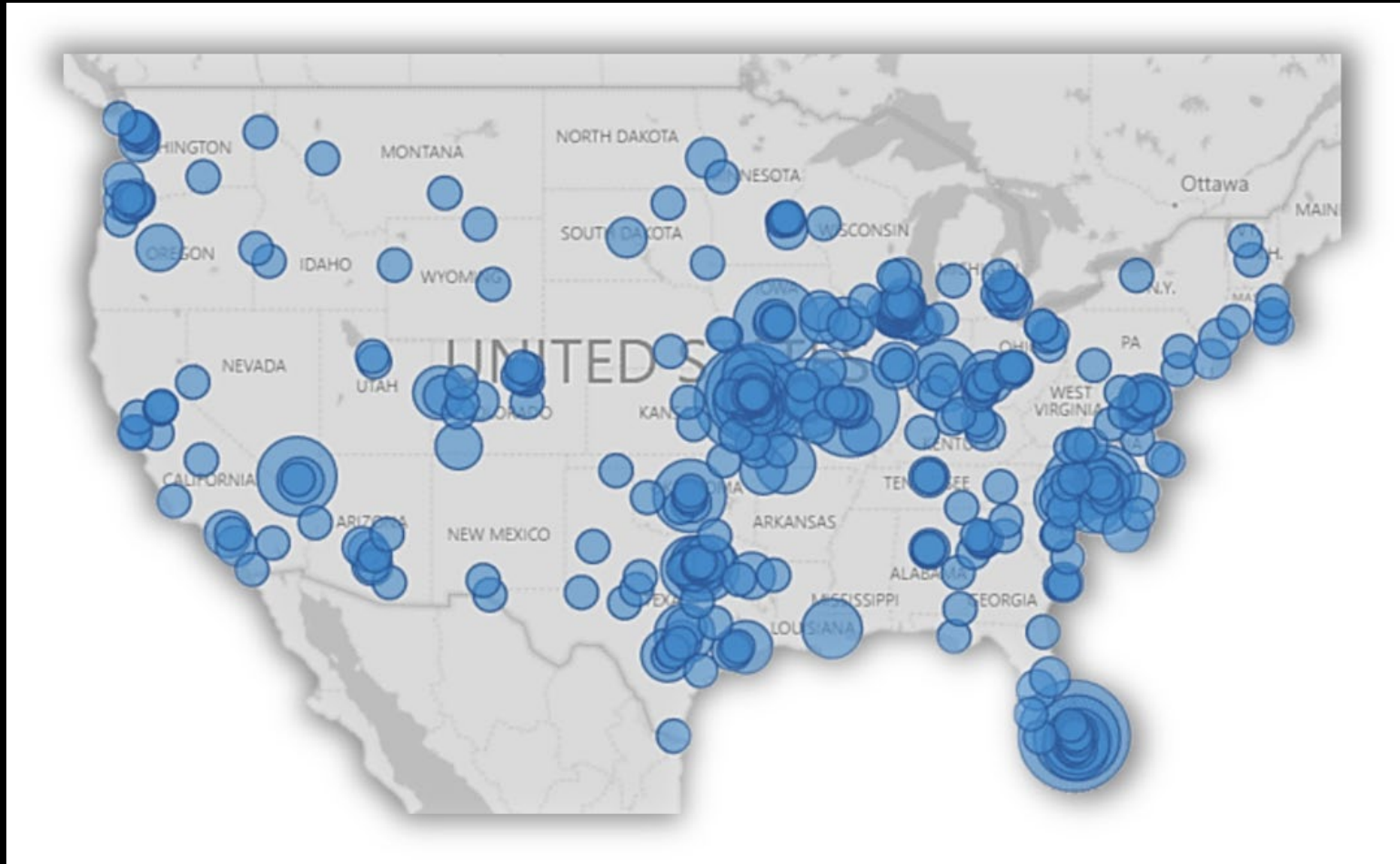
2023 Shawnee Community Survey

Prepared by



May 2023

ETC Institute is a National Leader in Market Research for Local Governments



More than 3,000,000 persons surveyed since 2006
for more than 1,000 cities in 49 States

Agenda

- Purpose and Methodology
- Bottom Line Upfront
- Major Findings
- Summary
- Questions

Purpose

- To objectively assess resident satisfaction with the delivery of City services
- To compare the City's performance to other communities
- To help determine investment priorities in the community

Methodology

- Survey Description
 - 7-page survey
 - took approximately 15 minutes to complete
- Method of Administration
 - Administered in February and March of 2023
 - Mailed to random sample of households in the City
 - Residents given the option of completing the survey by mail or online
- Sample size:
 - 431 residents completed the survey from all across the community
- Confidence level: 95%
- Margin of error: +/- 4.7%

Bottom Line Summary

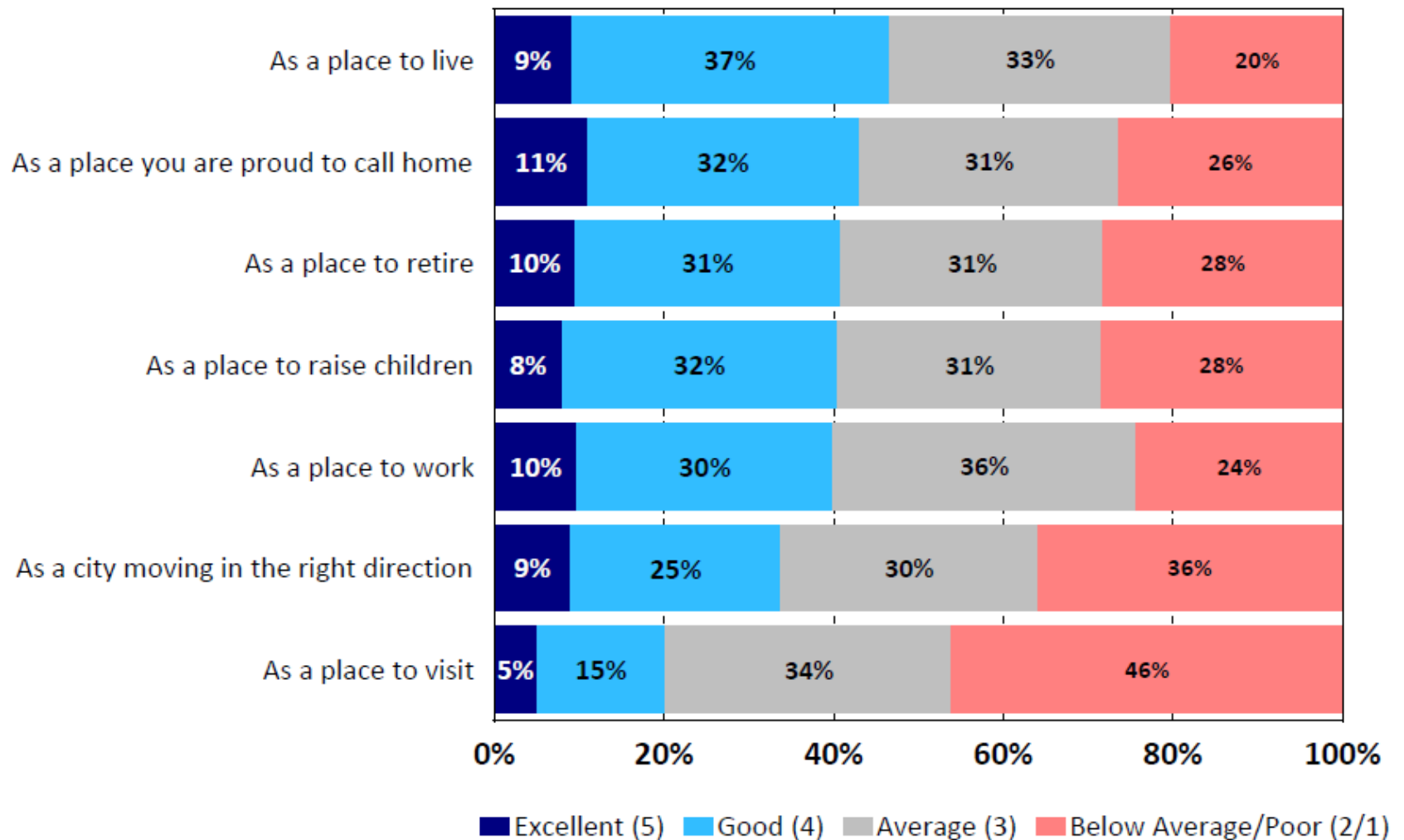
- **Residents Generally Have a Positive Perception of the City**
 - 80% rated City as an “excellent,” “good” or “average” place to live
 - 73% were satisfied or neutral about overall quality of life in Shawnee
- **Several Public Safety Services Were Higher in Shawnee**
 - Emergency preparedness rated 10% above U.S. and 16% above Texas
 - Police response time rated 4% above the U.S. and 11% above Texas
 - Fire services significantly higher than the U.S. and Texas
- **Highest Priorities for Additional Investment**
 - Reduce homelessness
 - Improve water and sewer systems
 - Maintain city streets and sidewalks
 - Manage traffic and congestion
 - Enforce local codes and improve community appearance

Major Finding #1

Many residents have a
neutral perception of the City

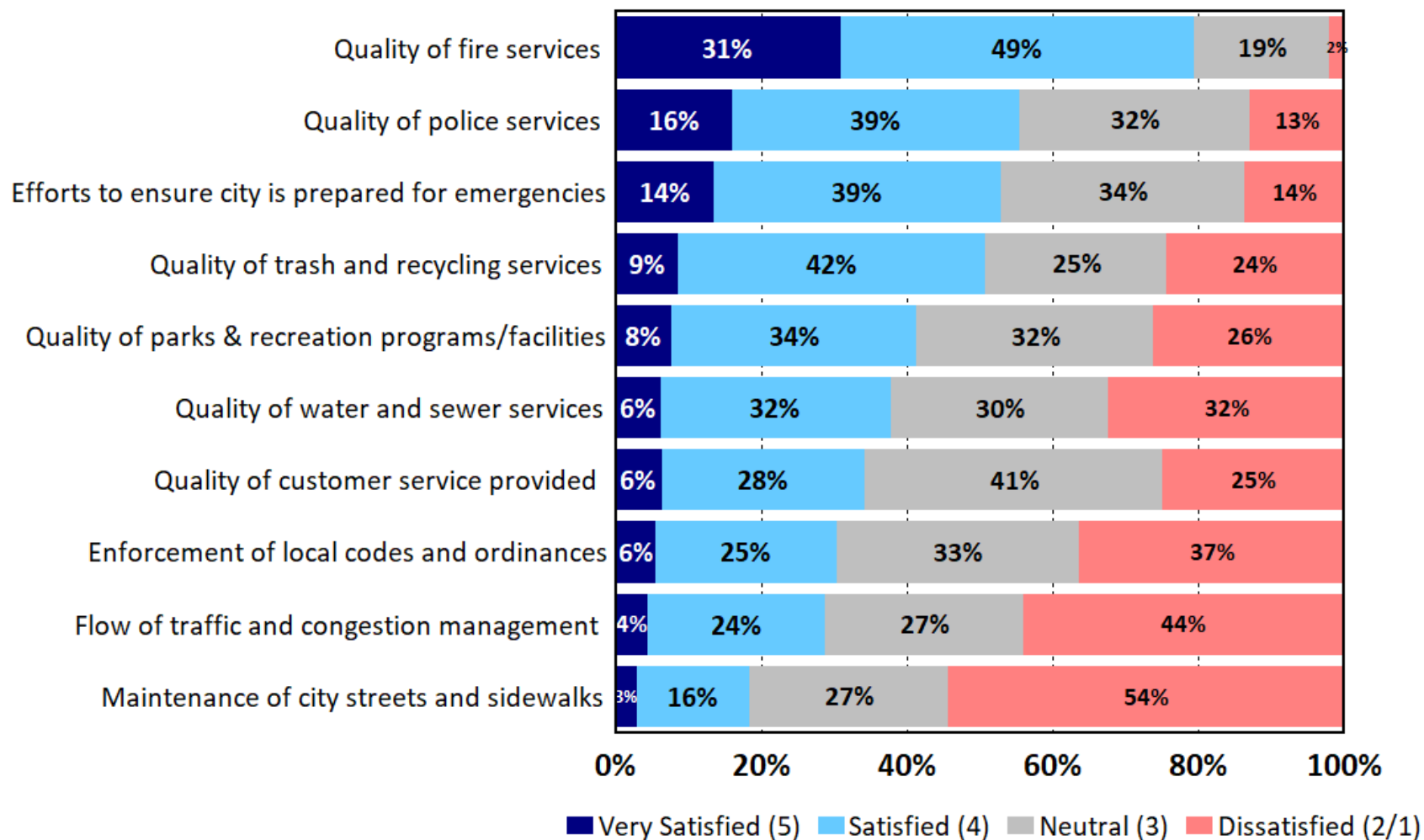
Q1. Overall Ratings of the City

by percentage of respondents who rated the item as a 1 to 5 on a 5-point scale (excluding "don't know")



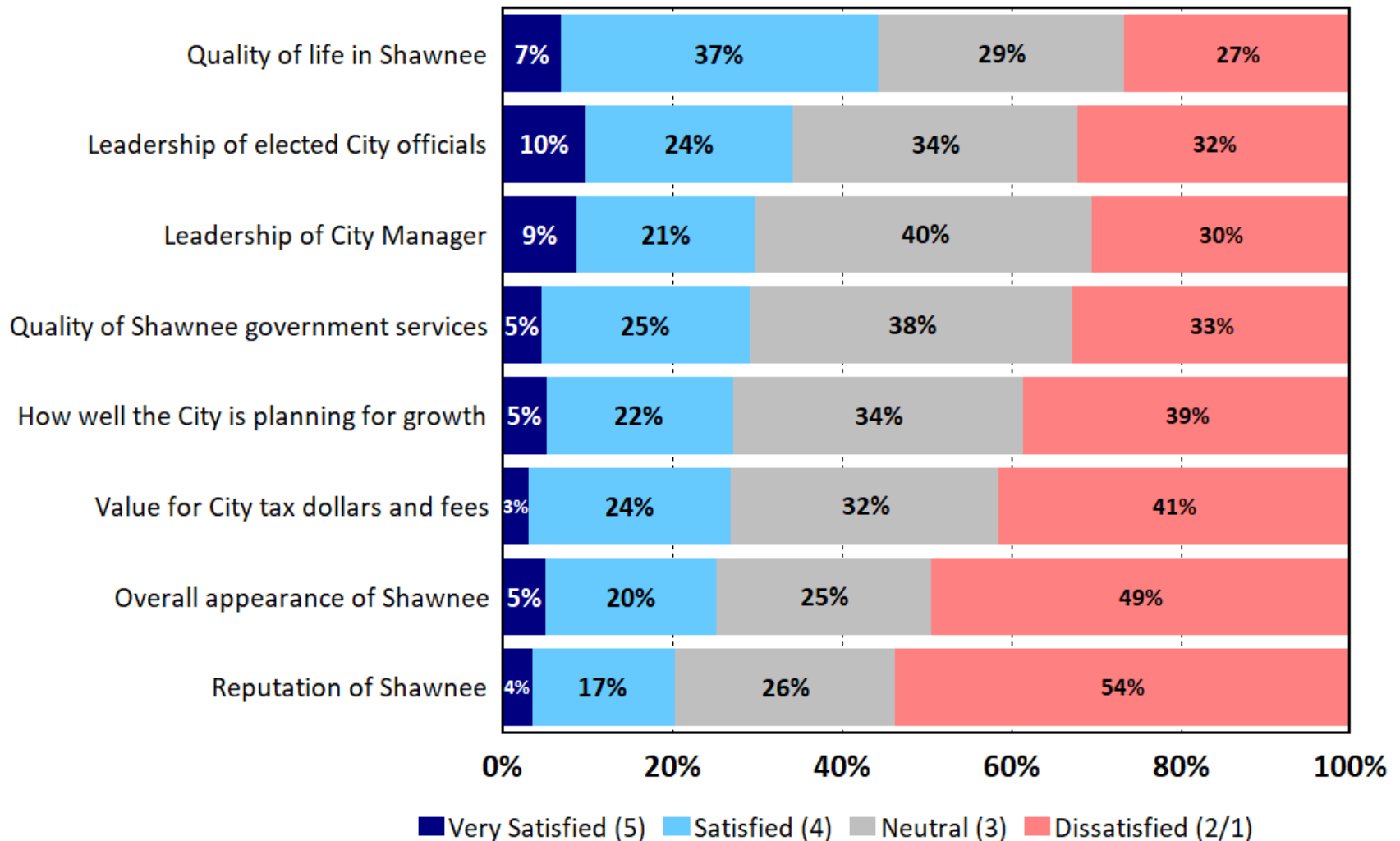
Q2. Overall Satisfaction with Major Categories of City Services

by percentage of respondents who rated the item as a 1 to 5 on a 5-point scale (excluding "don't know")



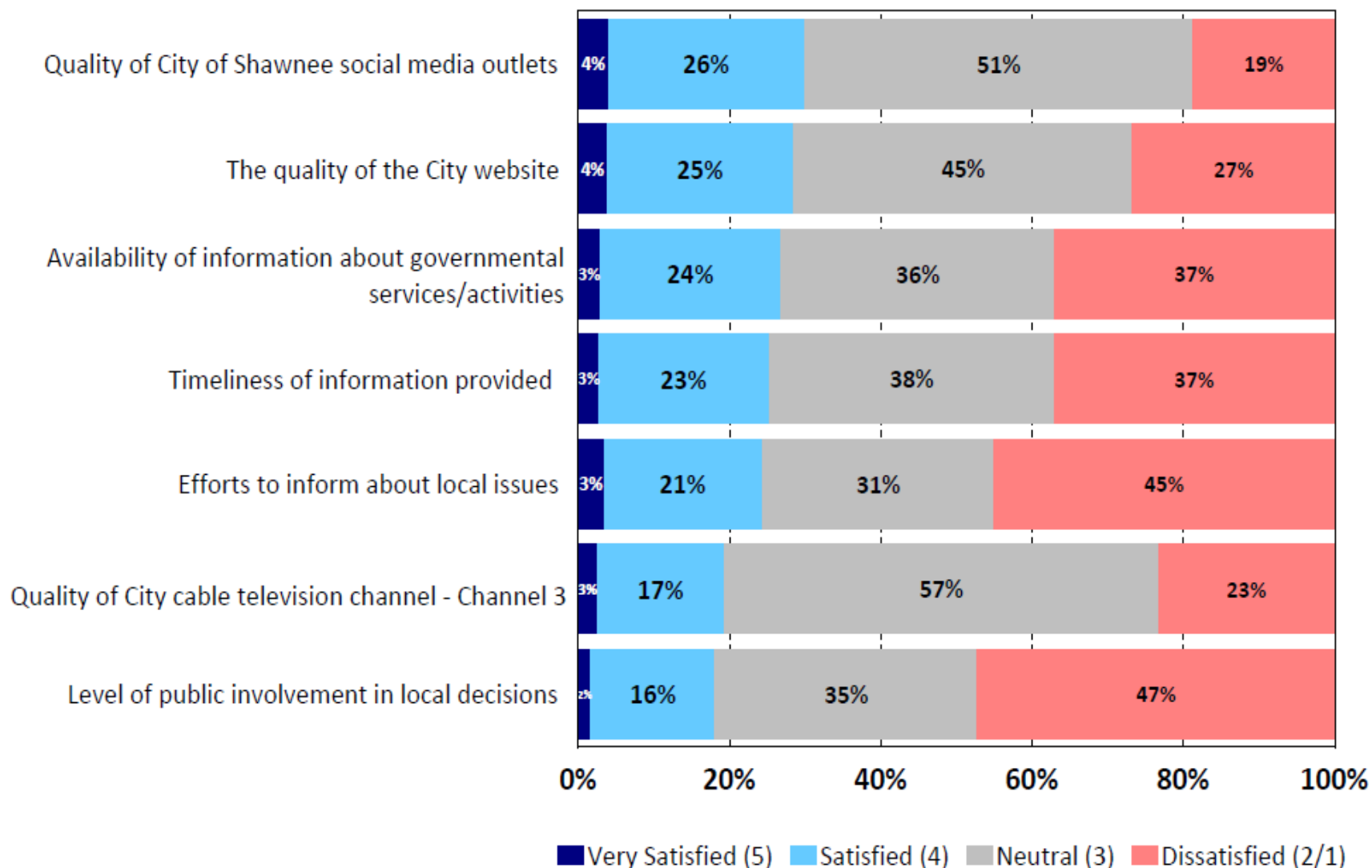
Q5. Satisfaction with Items That Influence Residents' Perception of the Community

by percentage of respondents who rated the item as a 1 to 5 on a 5-point scale (excluding "don't know")



Q25. Satisfaction with Public Information Services

by percentage of respondents who rated the item as a 1 to 5 on a 5-point scale (excluding "don't know")



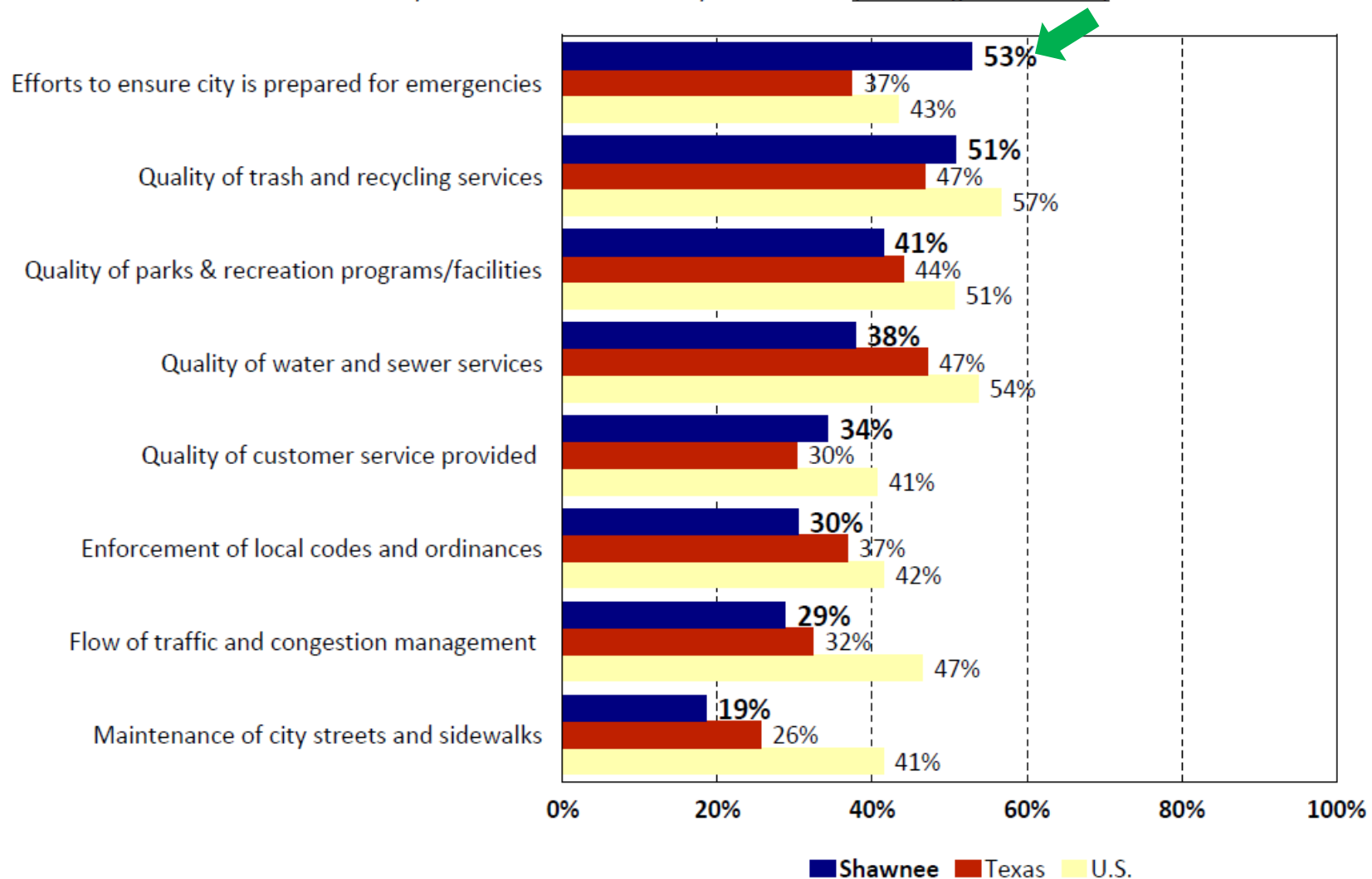
Major Finding #2

Comparison to
Texas and National Averages

Satisfaction with Major Categories of City Services

Shawnee vs. Texas vs. the U.S.

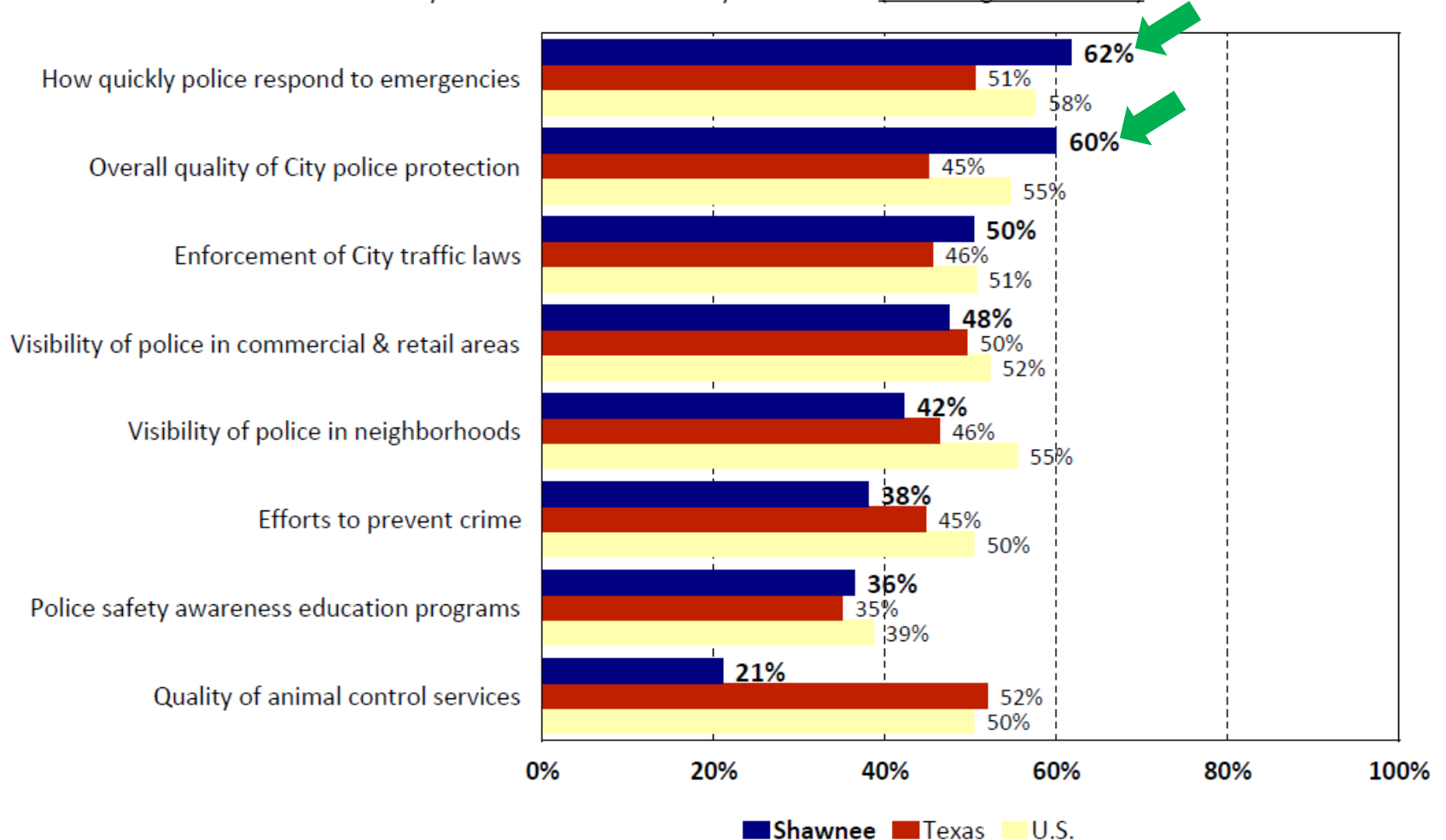
by percentage of respondents who rated the item 4 or 5 on a 5-point scale
where 5 was "very satisfied" and 1 was "very dissatisfied" (excluding don't knows)



Satisfaction with Police Services/Emergency Management/Animal Welfare

Shawnee vs. Texas vs. the U.S.

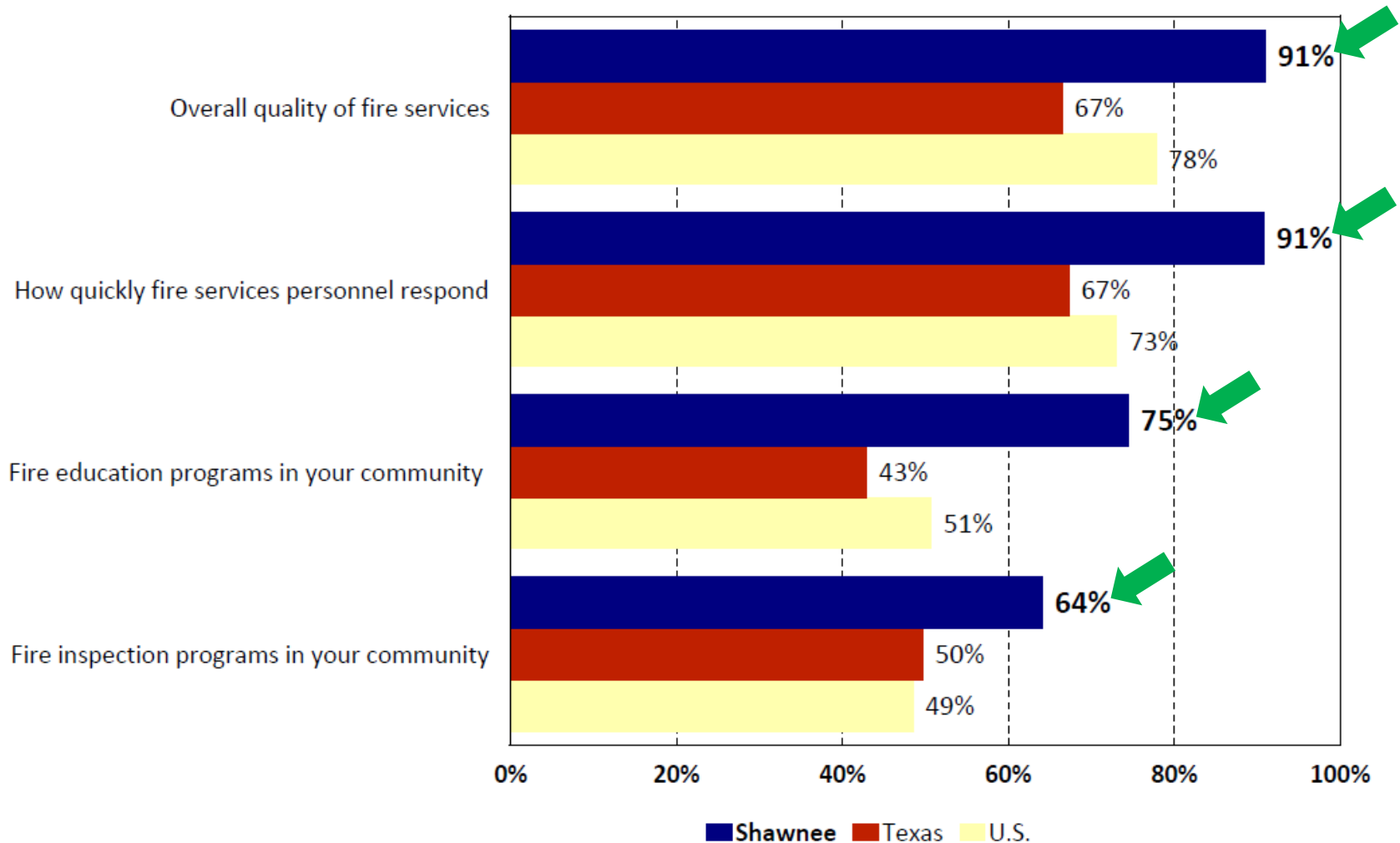
by percentage of respondents who rated the item 4 or 5 on a 5-point scale where 5 was "very satisfied" and 1 was "very dissatisfied" (excluding don't knows)



Satisfaction with Fire Services

Shawnee vs. Texas vs. the U.S.

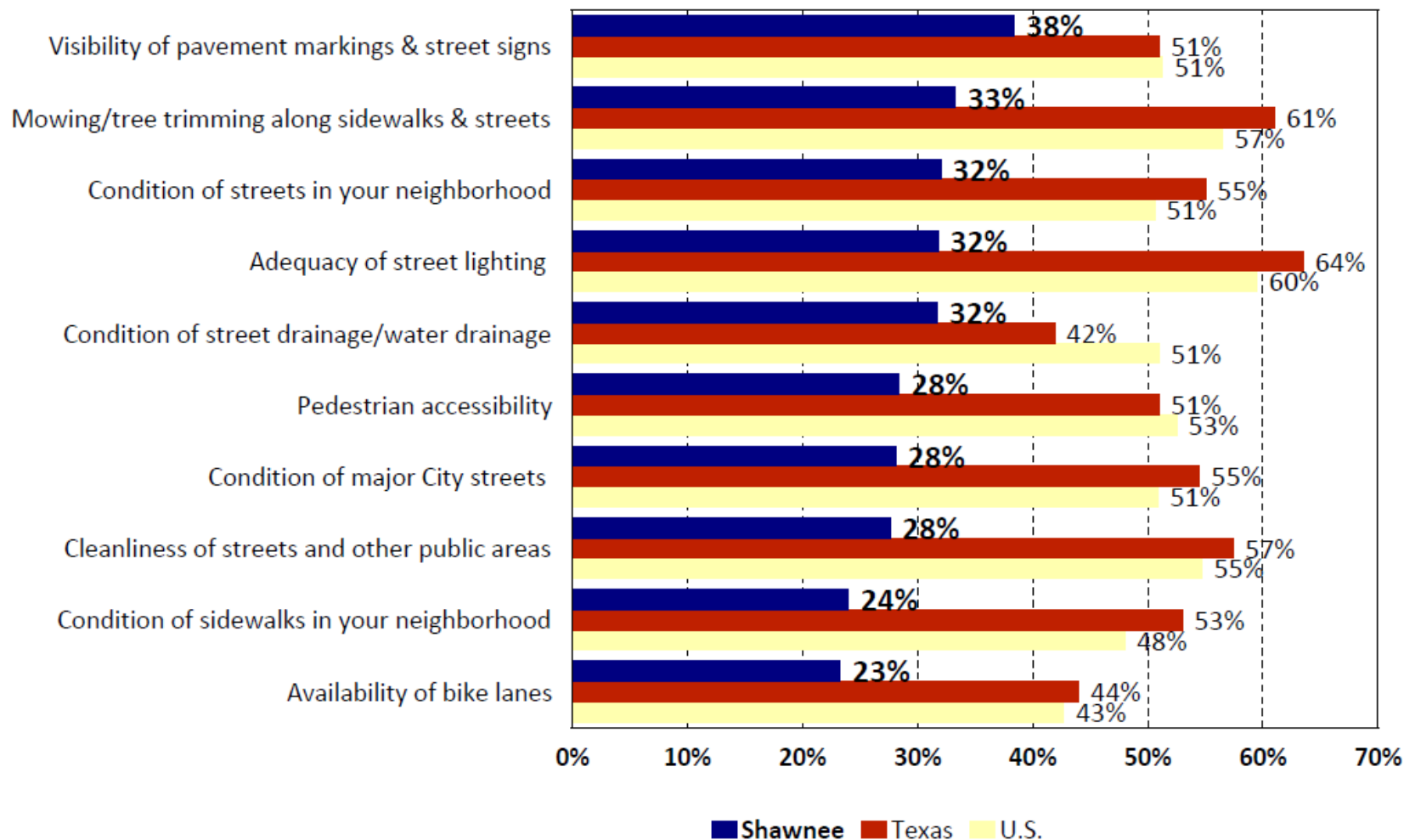
by percentage of respondents who rated the item 4 or 5 on a 5-point scale
where 5 was "very satisfied" and 1 was "very dissatisfied" (excluding don't knows)



Satisfaction with Streets and Traffic

Shawnee vs. Texas vs. the U.S.

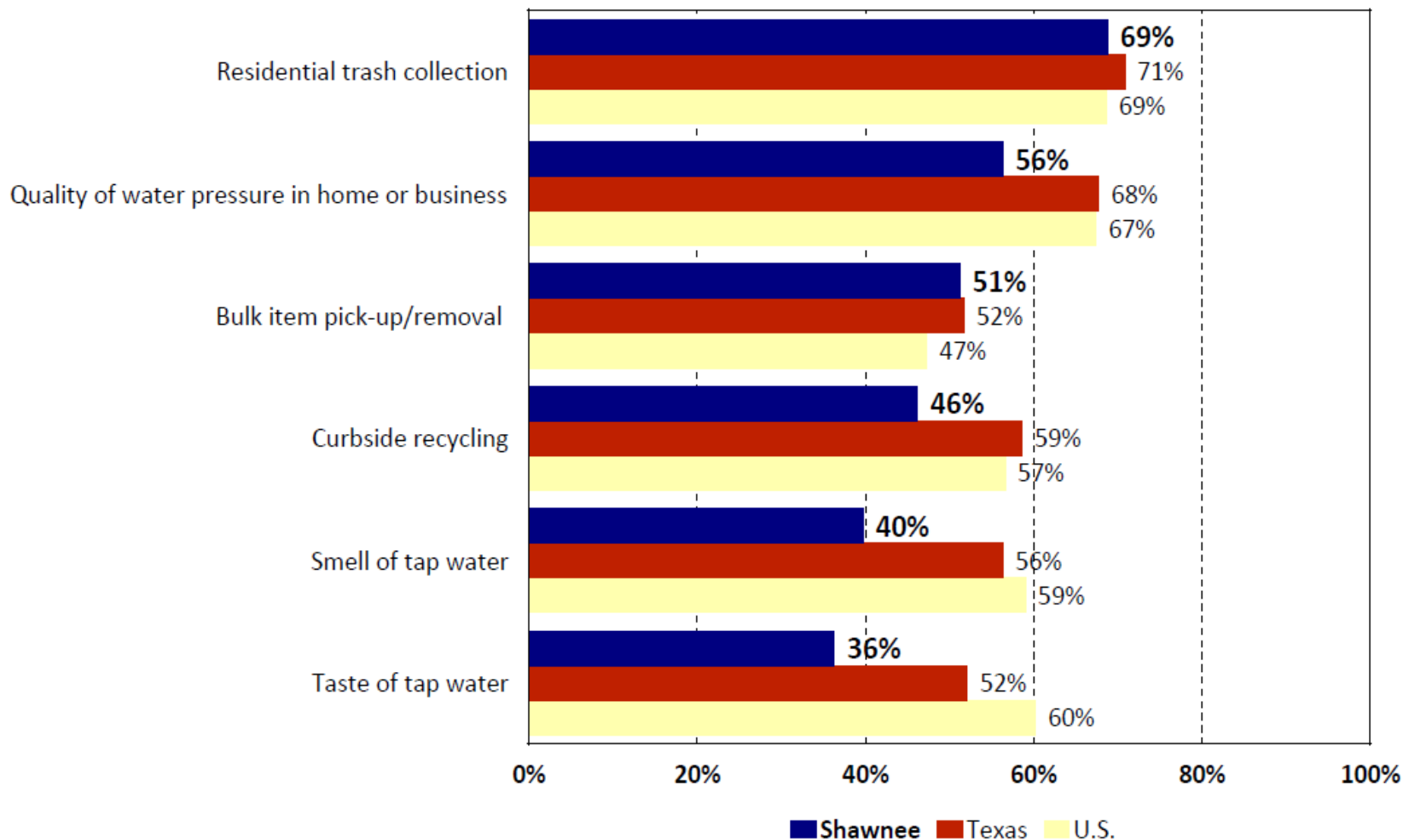
by percentage of respondents who rated the item 4 or 5 on a 5-point scale
where 5 was "very satisfied" and 1 was "very dissatisfied" (excluding don't knows)



Satisfaction with Trash Services and Water/Sewer Utilities

Shawnee vs. Texas vs. the U.S.

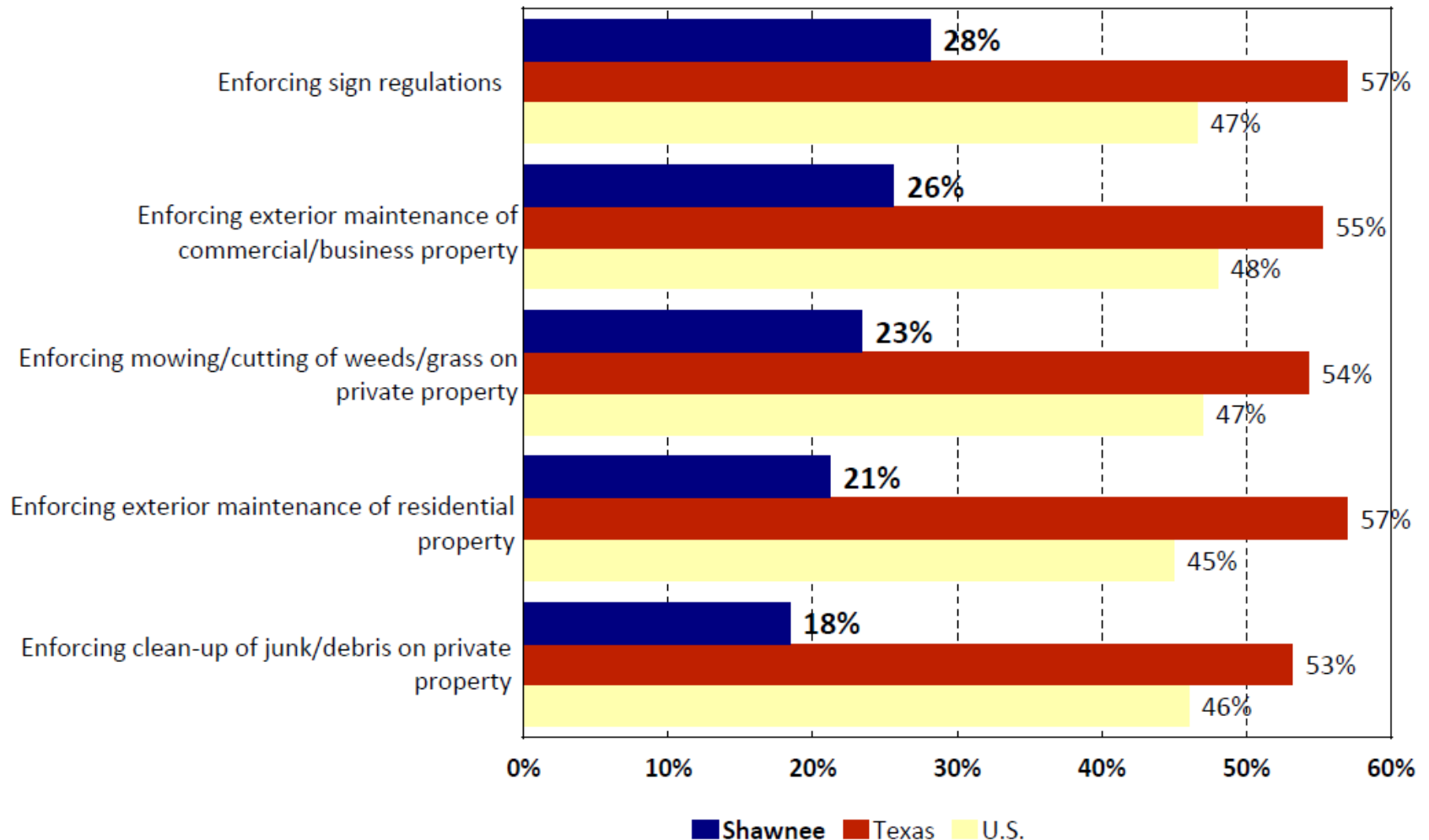
by percentage of respondents who rated the item 4 or 5 on a 5-point scale
where 5 was "very satisfied" and 1 was "very dissatisfied" (excluding don't knows)



Satisfaction with Code Enforcement

Shawnee vs. Texas vs. the U.S.

by percentage of respondents who rated the item 4 or 5 on a 5-point scale
where 5 was "very satisfied" and 1 was "very dissatisfied" (excluding don't knows)



Major Finding #3

Priorities for
Investment

Importance-Satisfaction Rating

City of Shawnee, OK

Major Categories of City Services

Category of Service	Most Important %	Most Important Rank	Satisfaction %	Satisfaction Rank	Importance-Satisfaction Rating	I-S Rating Rank
<u>Very High Priority (IS >.20)</u>						
Maintenance of city streets and sidewalks	65%	1	19%	10	0.5273	1
Flow of traffic and congestion management	40%	2	29%	9	0.2827	2
Quality of water and sewer services	34%	3	38%	6	0.2133	3
Enforcement of local codes and ordinances	30%	5	30%	8	0.2102	4
<u>High Priority (IS .10 - .20)</u>						
Quality of parks & recreation programs/facilities	25%	6	41%	5	0.1483	5
Quality of police services	30%	4	56%	2	0.1353	6
<u>Medium Priority (IS <.10)</u>						
Efforts to ensure city is prepared for emergencies	19%	7	53%	3	0.0885	7
Quality of customer service provided	13%	9	34%	7	0.0841	8
Quality of trash and recycling services	15%	8	51%	4	0.0733	9
Quality of fire services	8%	10	80%	1	0.0154	10

Importance-Satisfaction Rating

City of Shawnee, OK

Public Safety

Category of Service	Most Important %	Most Important Rank	Satisfaction %	Satisfaction Rank	Importance-Satisfaction Rating	I-S Rating Rank
<u>Very High Priority (IS >.20)</u>						
Efforts by Shawnee police to prevent crime	40%	1	38%	13	0.2499	1
<u>High Priority (IS .10 - .20)</u>						
Quality of animal control services	23%	4	21%	15	0.1801	2
Visibility of police in neighborhoods	29%	2	42%	12	0.1676	3
Animal Welfare's enforcement of relevant ordinances	17%	7	21%	16	0.1328	4
Emergency preparedness	19%	5	46%	10	0.1034	5
Overall quality of City police protection	25%	3	60%	7	0.1004	6
<u>Medium Priority (IS <.10)</u>						
Visibility of police in commercial & retail areas	18%	6	48%	9	0.0924	7
Enforcement of City traffic laws	16%	8	50%	8	0.0785	8
Police safety awareness education programs	9%	11	36%	14	0.0547	9
Animal Welfare's pet adoption & rescue efforts	9%	10	43%	11	0.0532	10
How quickly police respond to emergencies	10%	9	62%	6	0.0379	11
9-1-1 service provided by operators	7%	13	68%	4	0.0214	12
Fire inspection programs in your community	6%	16	64%	5	0.0205	13
Fire education programs in your community	8%	12	75%	3	0.0196	14
How quickly fire services personnel respond	6%	15	91%	2	0.0054	15
Overall quality of fire services	6%	14	91%	1	0.0054	16

Importance-Satisfaction Rating

City of Shawnee, OK

Parks and Recreation

Category of Service	Most Important %	Most Important Rank	Satisfaction %	Satisfaction Rank	Importance-Satisfaction Rating	I-S Rating Rank
<u>Very High Priority (IS >.20)</u>						
Quality of facilities at Shawnee parks	44%	1	46%	3	0.2395	1
Number of walking/biking trails in Shawnee	30%	3	32%	12	0.2031	2
<u>High Priority (IS .10 - .20)</u>						
Senior citizen programs in Shawnee	26%	4	40%	5	0.1533	3
Quality of maintenance of Shawnee parks	34%	2	57%	2	0.1464	4
Quality of walking/biking trails in Shawnee	20%	5	38%	7	0.1256	5
<u>Medium Priority (IS <.10)</u>						
Availability of meeting spaces	14%	6	37%	8	0.0897	6
Quality of outdoor athletic fields in Shawnee	12%	7	33%	11	0.0789	7
Quality of fishing at Shawnee Twin Lakes	9%	8	33%	10	0.0621	8
Quality of camping at Shawnee Twin Lakes	6%	10	23%	13	0.0468	9
Quality of outdoor aquatic facilities in Shawnee	6%	11	42%	4	0.0342	10
Ease of access to city parks	8%	9	67%	1	0.0272	11
Quality of kayaking at Shawnee Twin Lakes	3%	13	36%	9	0.0198	12
Quality of boating at Shawnee Twin Lakes	3%	12	40%	6	0.0193	13

Importance-Satisfaction Rating

City of Shawnee, OK

Streets and Traffic

Category of Service	Most Important %	Most Important Rank	Satisfaction %	Satisfaction Rank	Importance-Satisfaction Rating	I-S Rating Rank
<u>Very High Priority (IS >.20)</u>						
Condition of major streets in Shawnee	43%	1	28%	8	0.3063	1
<u>High Priority (IS .10 - .20)</u>						
Quality of roadway repair	24%	3	18%	13	0.1950	2
Condition of streets in your neighborhood	28%	2	32%	4	0.1911	3
Adequacy of street lighting in Shawnee	23%	4	32%	5	0.1562	4
Condition of street drainage/water drainage	21%	5	32%	6	0.1462	5
Management of traffic flow	19%	7	27%	10	0.1393	6
Timing of traffic signals	21%	6	35%	2	0.1380	7
Cleanliness of streets and other public areas	15%	8	28%	9	0.1108	8
Speed of roadway repair	13%	10	18%	14	0.1091	9
Condition of sidewalks in your neighborhood	14%	9	24%	11	0.1072	10
<u>Medium Priority (IS <.10)</u>						
Pedestrian accessibility	13%	11	28%	7	0.0945	11
Visibility of pavement markings & street signs	11%	12	38%	1	0.0671	12
Availability of bike lanes	9%	13	23%	12	0.0660	13
Mowing/tree trimming along sidewalks & streets	8%	14	33%	3	0.0527	14

Importance-Satisfaction Rating

City of Shawnee, OK

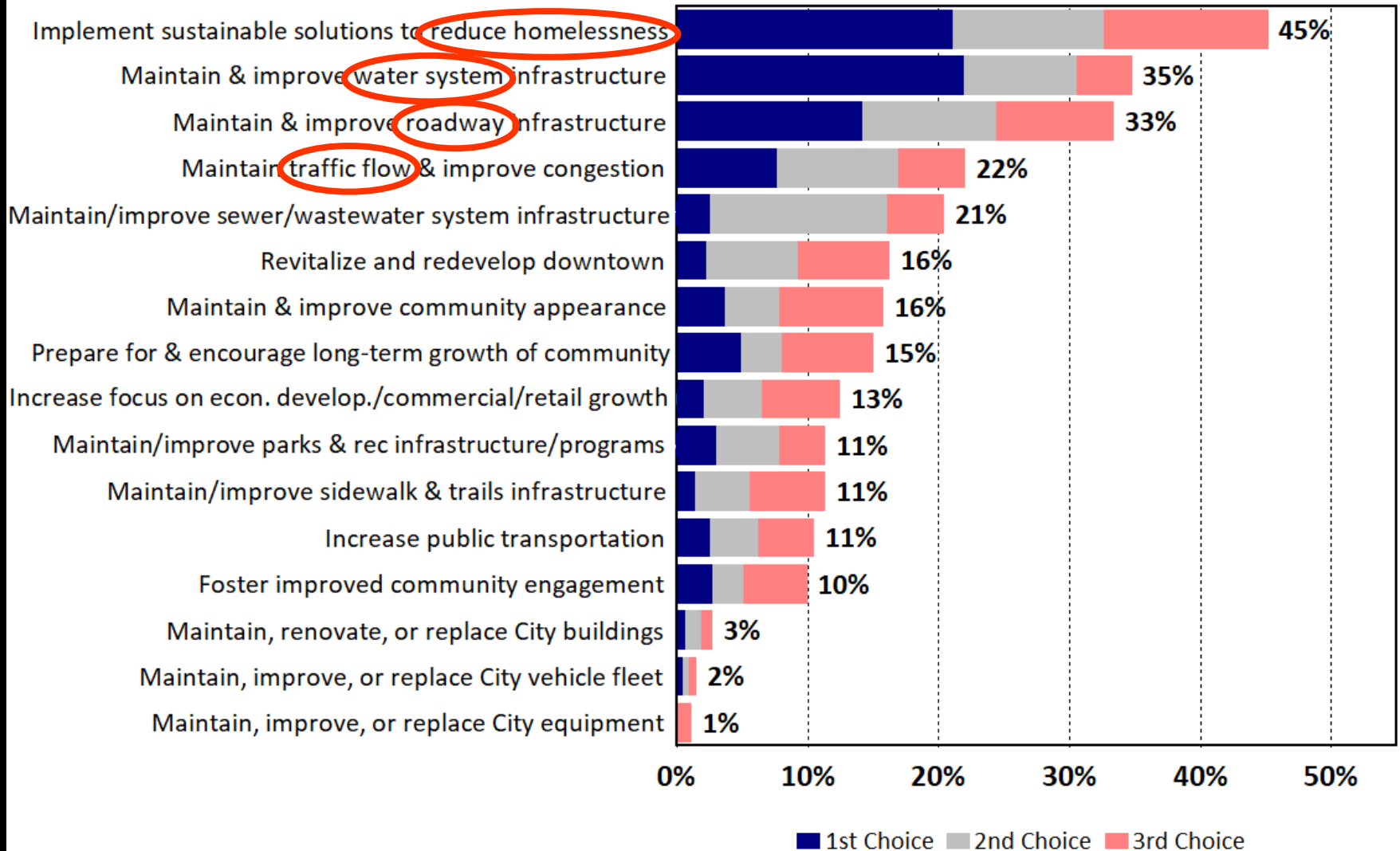
Code Enforcement

Category of Service	Most Important %	Most Important Rank	Satisfaction %	Satisfaction Rank	Importance-Satisfaction Rating	I-S Rating Rank
<u>Very High Priority (IS >.20)</u>						
Enforcing clean-up of junk/debris on private property	60%	1	18%	6	0.4863	1
Removal or demolition of dilapidated structures	54%	2	18%	7	0.4390	2
Enforcing mowing/cutting of weeds/grass on private property	36%	3	23%	4	0.2773	3
Enforcing exterior maintenance of residential property	26%	4	21%	5	0.2065	4
<u>High Priority (IS .10 - .20)</u>						
City efforts to remove abandoned/inoperative vehicles	21%	5	24%	3	0.1590	5
Enforcing exterior maintenance of commercial/business property	19%	6	26%	2	0.1414	6
<u>Medium Priority (IS <.10)</u>						
Enforcing sign regulations	9%	7	28%	1	0.0647	7

Other Significant Findings

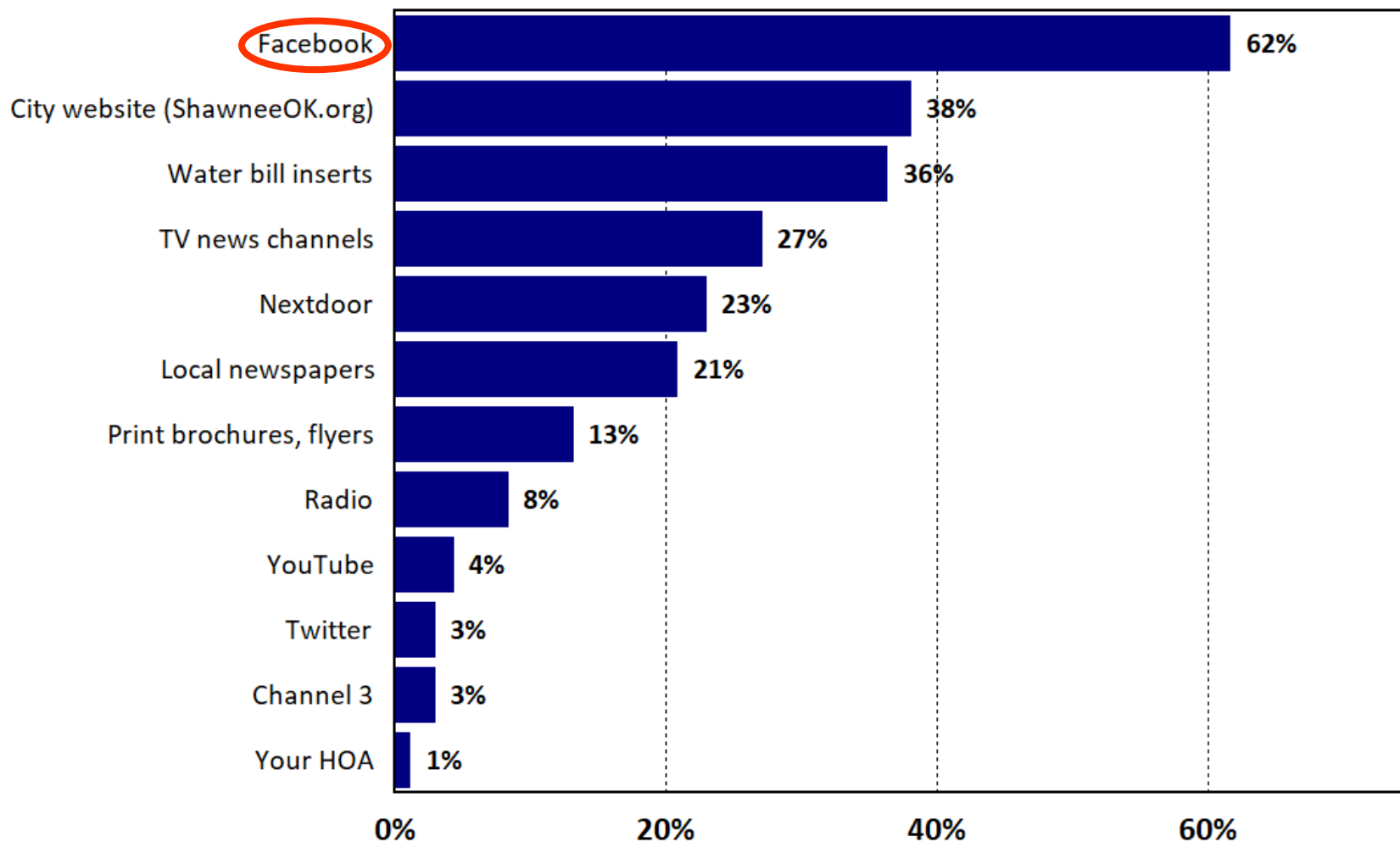
Q39. Most Important City Projects and Initiatives

by percentage of respondents who selected the item as one of their top three choices



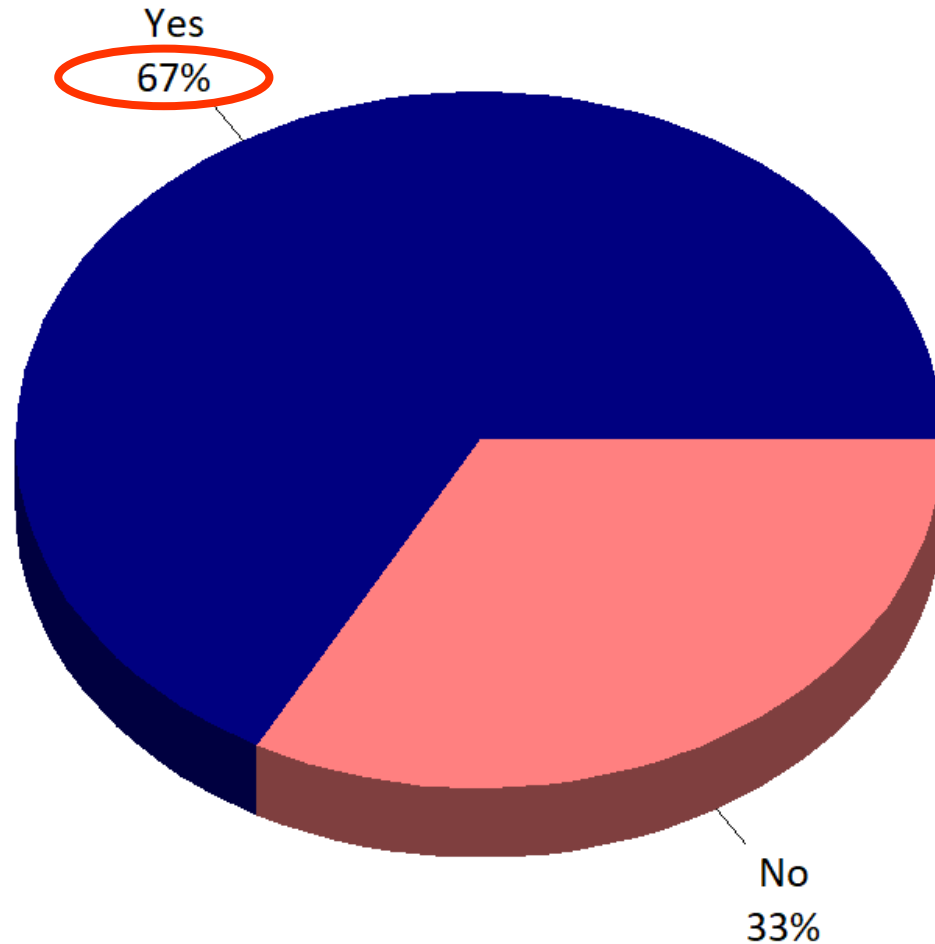
Q26. Sources From Which Respondents Currently Get Information About the City of Shawnee

by percentage of respondents (multiple selections could be made)



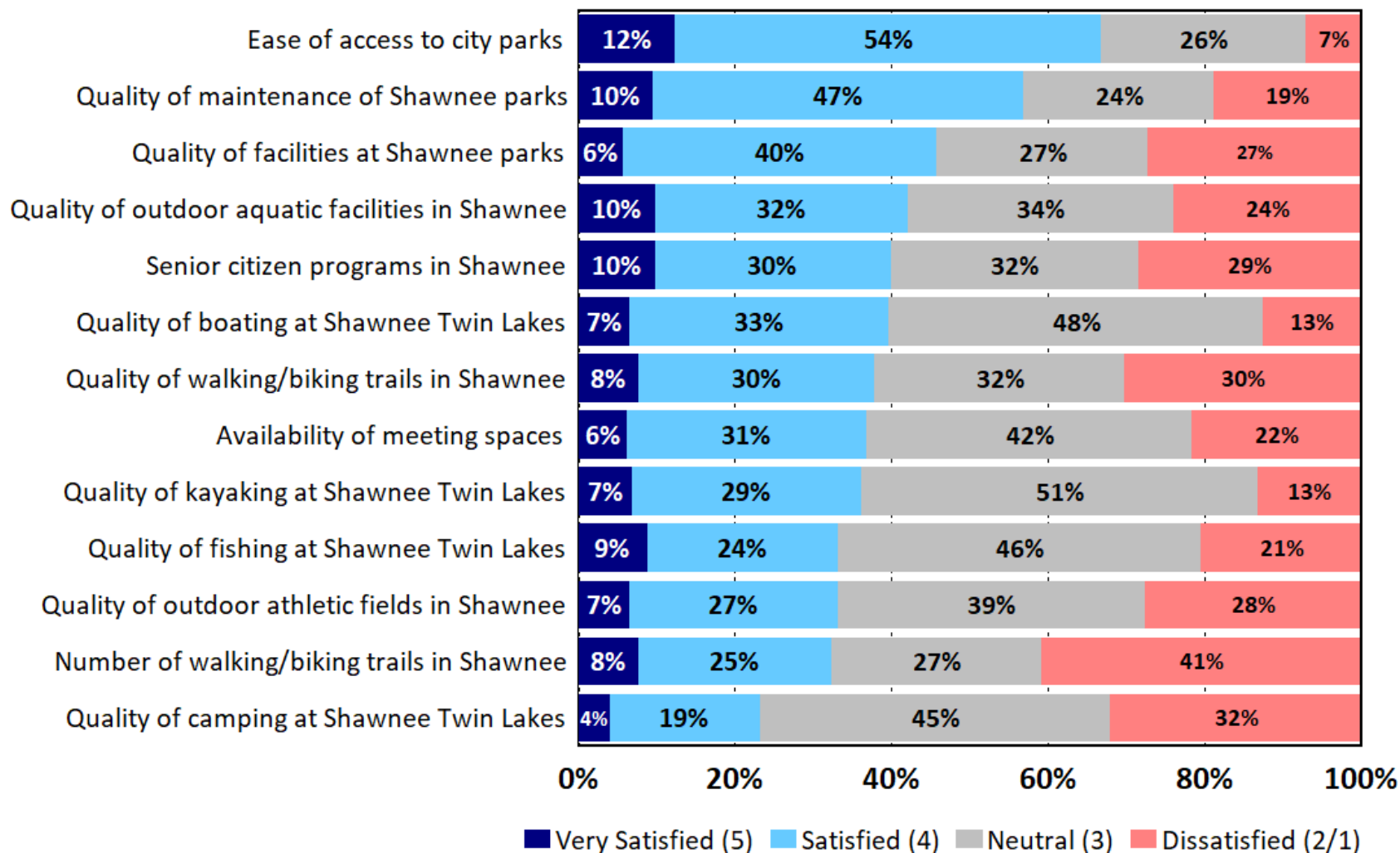
Q11. Have you or anyone in your family visited a Shawnee park or recreational facility in the last 12 months?

by percentage of respondents (excluding "not provided")



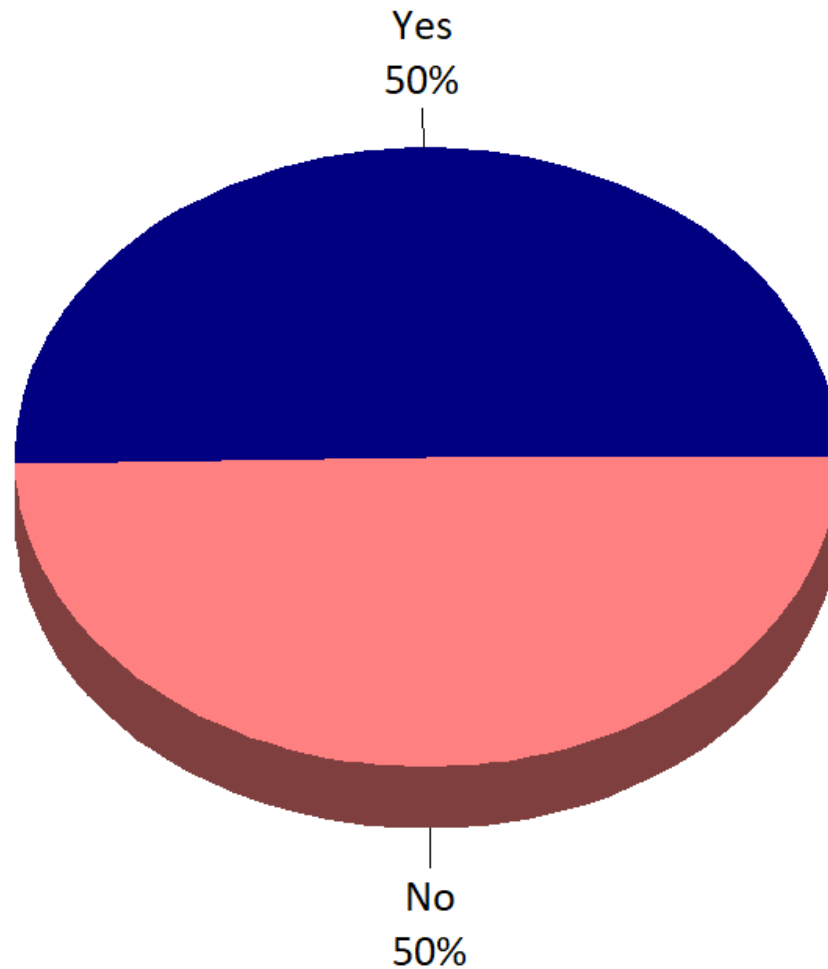
Q11b. Satisfaction with Parks and Recreation

by percentage of respondents who answered "yes" to Question 11 and rated the item as a 1 to 5 on a 5-point scale
(excluding "don't know")



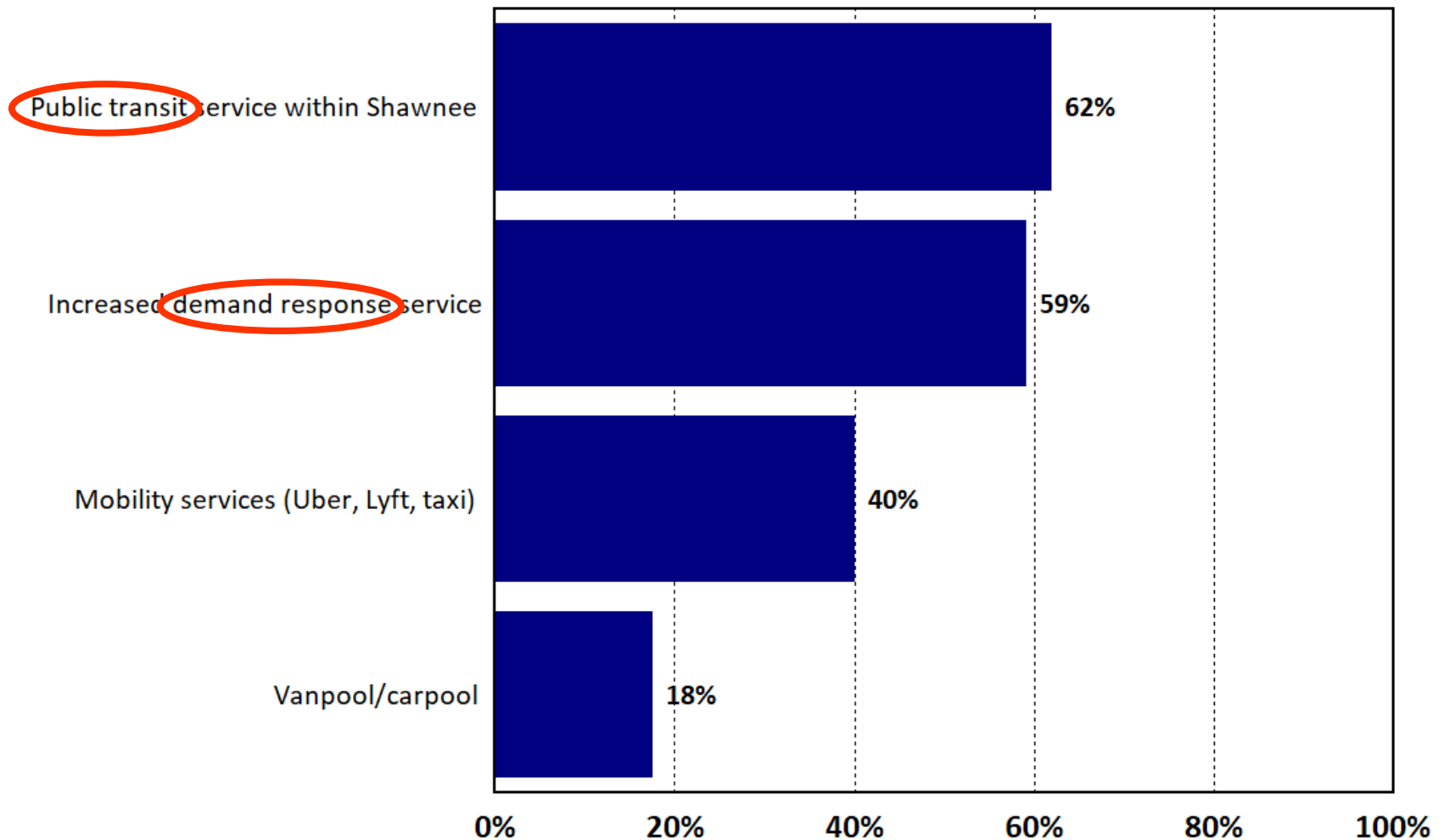
Q11a. Have you or anyone in your family visited Shawnee Twin Lakes in the last 12 months for recreational purposes?

by percentage of respondents who answered "yes" to Question 11



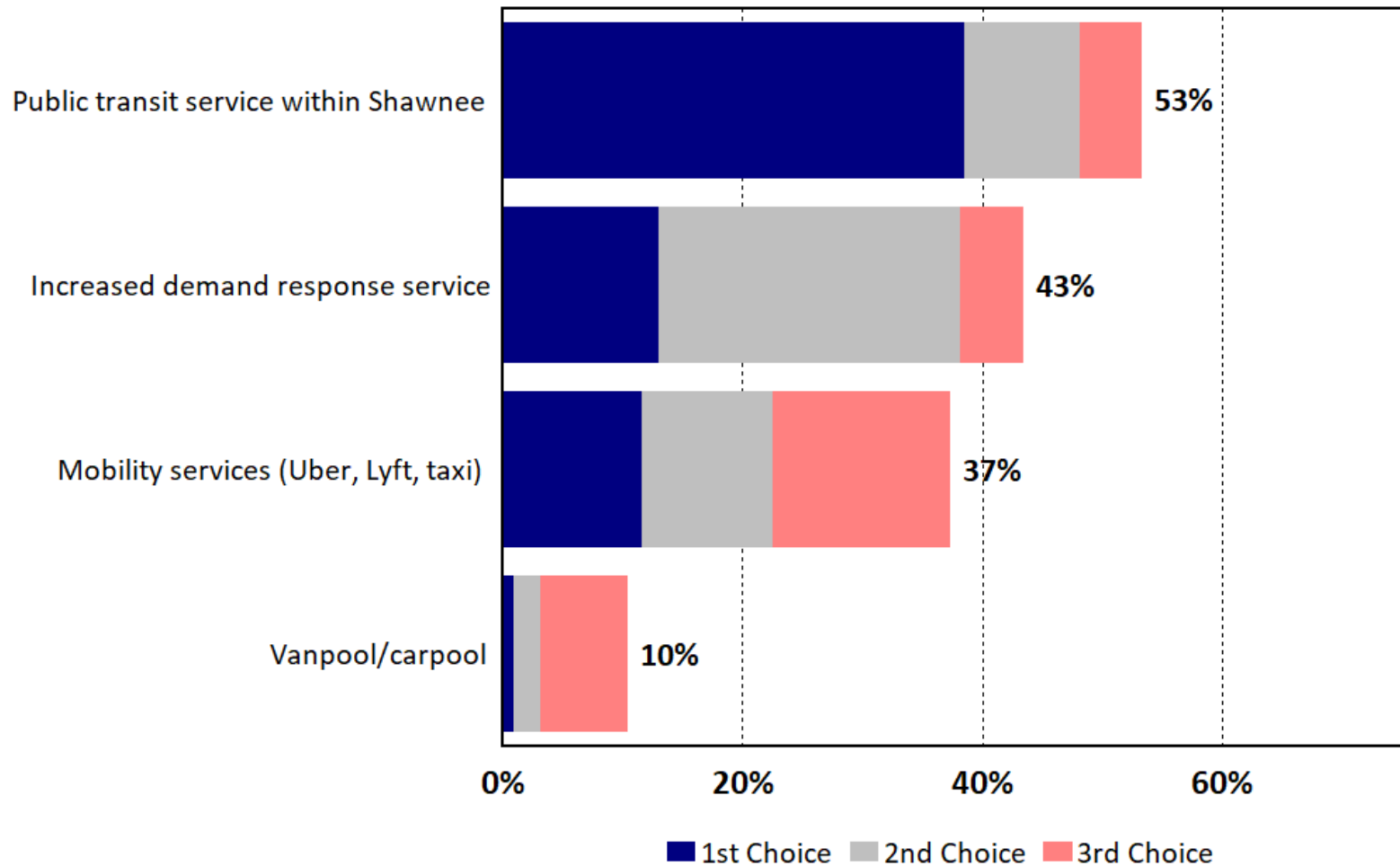
Q22. City Facilitation of Transportation Alternatives That Respondents Would Support

by percentage of respondents (multiple selections could be made)



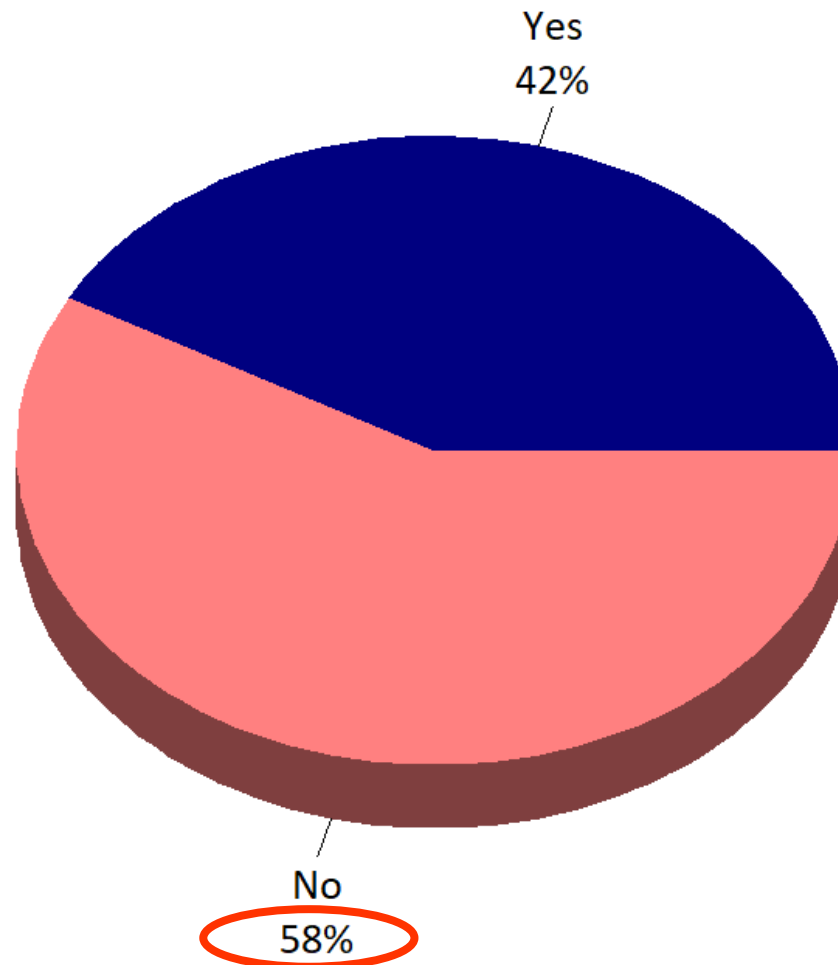
Q23. Transportation Alternatives That Respondents Would Use

by percentage of respondents who selected the item as one of their top three choices



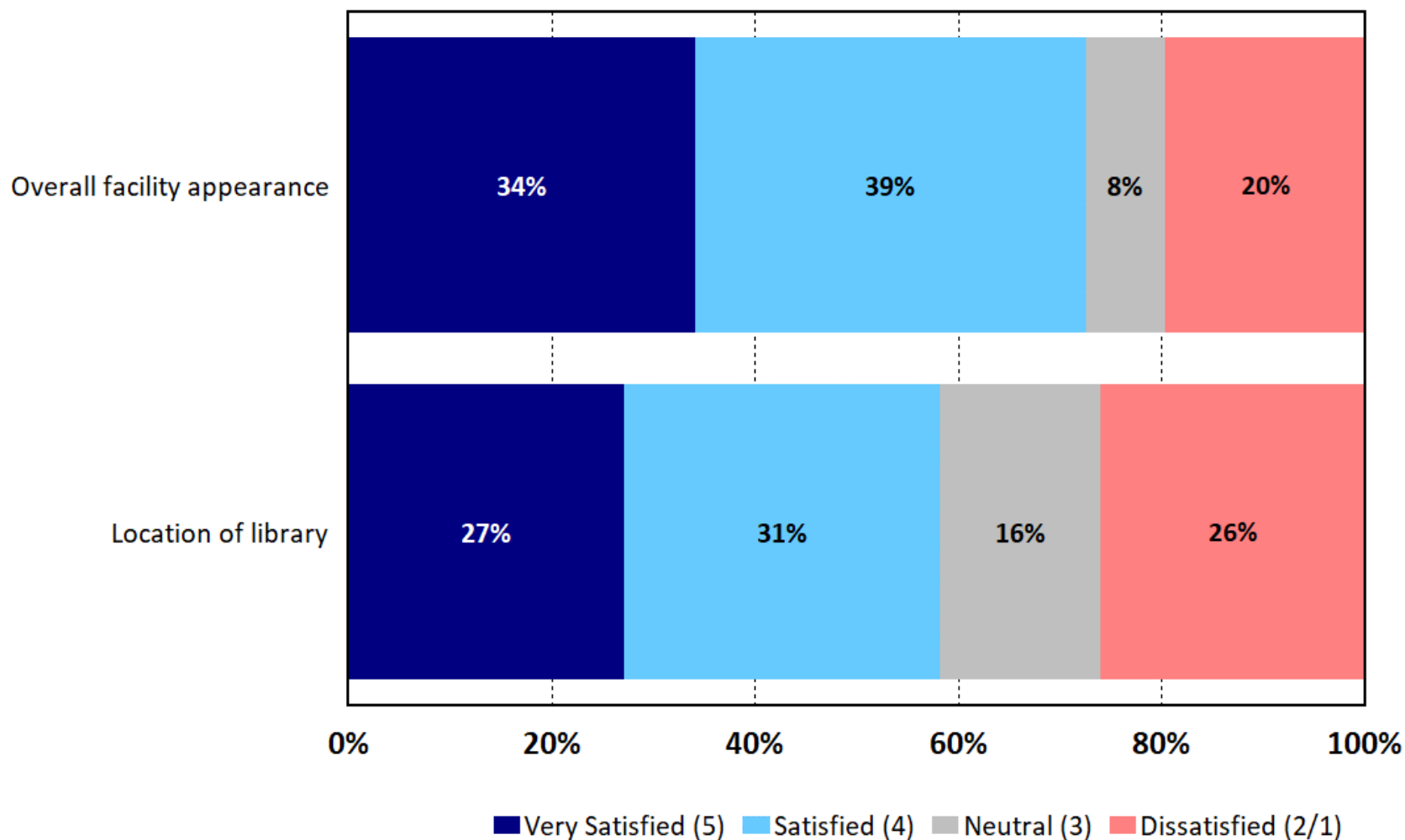
Q21. Have you or anyone in your family visited the Shawnee Public Library in the last 12 months?

by percentage of respondents (excluding "not provided")



Q21a. Satisfaction with Library Services

by percentage of respondents who rated the item as a 1 to 5 on a 5-point scale (excluding "don't know")



Bottom Line Summary

- **Residents Generally Have a Positive Perception of the City**
 - 80% rated City as an “excellent,” “good” or “average” place to live
 - 73% were satisfied or neutral about overall quality of life in Shawnee
- **Several Public Safety Services Were Higher in Shawnee**
 - Emergency preparedness rated 10% above U.S. and 16% above Texas
 - Police response time rated 4% above the U.S. and 11% above Texas
 - Fire services significantly higher than the U.S. and Texas
- **Highest Priorities for Additional Investment**
 - Reduce homelessness
 - Improve water and sewer systems
 - Maintain city streets and sidewalks
 - Manage traffic and congestion
 - Enforce local codes and improve community appearance

City Commission Q & A



2023 City of Shawnee Community Survey Findings Report

Presented to the City of Shawnee,
Oklahoma

May 2023



ETC
INSTITUTE
Page 576 of 735

Contents

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Section 2: Benchmarking Analysis	52
Section 3: Importance-Satisfaction Analysis	65
Section 4: Tabular Data.....	73
Section 5: Survey Instrument.....	133



Executive Summary

2023 City of Shawnee Community Survey

Executive Summary



Purpose

ETC Institute administered a community survey for the City of Shawnee in February and March of 2023. The survey was administered as part of the City's effort to assess citizen satisfaction with the quality of services. The information gathered from the survey will be used to help the City improve existing programs and services and help determine long-range planning and investment decisions. This is the first community survey ETC Institute has administered for the City of Shawnee.

Methodology

A seven-page survey was mailed to a random sample of households in the City. The mailed survey included a postage-paid return envelope and a cover letter. The cover letter explained the purpose of the survey, encouraged residents to return their surveys in the mail, and provided a link to an online survey for those that preferred to complete the survey on the internet.

The goal was to receive at least 400 completed surveys. This goal was met, with a total of 431 households completing a survey. The results for the random sample of 431 households have a 95% level of confidence with a precision of at least +/- 4.7%.

Interpretation of “Don’t Know” Responses. The percentage of “don’t know” responses has been excluded from many of the graphs in this report to assess satisfaction with residents who had used City services and to facilitate valid comparisons with other communities in the benchmarking analysis. Since the number of “don’t know” responses often reflects the utilization and awareness of City services, the percentage of “don’t know” responses has been included in the tabular data in Section 4 of this report. When the “don’t know” responses have been excluded, the text of this report will indicate that the responses have been excluded with the phrase “who had an opinion.”

This report contains the following:

- a summary of the methodology for administering the survey and major findings
- charts showing the overall results of the survey (Section 1)
- benchmarking data that show how the results for the City of Shawnee compare to residents in other communities (Section 2)
- Importance-Satisfaction analysis that identifies priorities for investment (Section 3)
- tabular data showing the overall results for all questions on the survey (Section 4)
- a copy of the cover letter and survey instrument (Section 5)

2023 City of Shawnee Community Survey

Executive Summary



Overall Ratings of the City

Forty-seven percent (47%) of the residents surveyed, *who had an opinion*, rated Shawnee as an “excellent” or “good” place to live; 33% rated the City as “average,” and 20% rated the City as a “below average” or “poor” place to live. Forty-three percent (43%) of residents surveyed *who had an opinion* rated Shawnee “excellent” or “good” as a place they are proud to call home.

Perceptions of the City

Forty-four percent (44%) of the residents surveyed, *who had an opinion*, were “very satisfied” or “satisfied” with the quality of life in Shawnee; 29% were “neutral” and 27% were “dissatisfied” or “very dissatisfied” with quality of life in the City.

Overall Satisfaction with City Services

The major categories of City services that had the highest levels of satisfaction, based upon the combined percentage of “very satisfied” and “satisfied” responses among residents who had an opinion, were: quality of fire services (80%), quality of police services (56%), efforts to ensure the city is prepared for emergencies (53%), and quality of trash and recycling services (51%).

Based on the sum of their top three choices, the major categories of City services that residents thought should receive the most emphasis over the next two years were: 1) maintenance of City streets and sidewalks, 2) flow of traffic and congestion management, and 3) quality of water and sewer services. Additionally, nearly two-thirds (66%) of the residents surveyed are in favor of the City spending additional taxpayer money to support the priorities they identified as most important.

Satisfaction with Specific City Services

Police Services/Emergency Management/Animal Welfare. The highest levels of satisfaction with police related services, based upon the combined percentage of “very satisfied” and “satisfied” responses among residents who had an opinion, were: 9-1-1 service provided by operators (68%), how quickly police respond to emergencies (62%), and overall quality of City police protection (60%).

Fire Services. The highest levels of satisfaction with fire services, based upon the combined percentage of “very satisfied” and “satisfied” responses among residents who had an opinion, were: overall quality of fire services (91%) and how quickly fire services personnel respond to emergencies (91%).

Based on the sum of their top three choices, the public safety services that residents thought should receive the most emphasis over the next two years were: 1) efforts to prevent crime, 2) visibility of police in neighborhoods, and 3) quality of City police protection. Sixty-one percent (61%) of residents are in favor of the City spending additional taxpayer money to support the priorities they identified as most important.

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Parks and Recreation. The highest levels of satisfaction with parks and recreation services, based upon the combined percentage of “very satisfied” and “satisfied” responses among residents who had an opinion, were: ease of access to City parks (67%), quality of maintenance of Shawnee parks (57%), quality of facilities at Shawnee parks (46%), and quality of outdoor aquatic facilities in Shawnee (42%).

Based on the sum of their top three choices, the parks and recreation services that residents thought should receive the most emphasis over the next two years were: 1) quality of facilities at Shawnee parks, 2) quality of maintenance of Shawnee parks, and 3) number of walking/biking trails in Shawnee. Sixty-one percent (61%) of residents are in favor of the City spending additional taxpayer money to support the priorities they identified as most important.

Streets and Traffic. The highest levels of satisfaction with streets and traffic, based upon the combined percentage of “very satisfied” and “satisfied” responses among residents who had an opinion, were: visibility of pavement markings and street signs (38%), timing of traffic signals (35%), mowing/tree trimming along sidewalks and streets (33%), and condition of neighborhood streets (32%).

Based on the sum of their top three choices, the categories of streets and traffic that residents thought should receive the most emphasis over the next two years were: 1) condition of major streets, 2) condition of neighborhood streets, and 3) quality of roadway repair. Sixty-seven percent (67%) of residents are in favor of the City spending additional taxpayer money to support the priorities they identified as most important.

Trash Services and Water/Sewer Utilities. The highest levels of satisfaction with trash services and water/sewer utilities, based upon the combined percentage of “very satisfied” and “satisfied” responses among residents who had an opinion, were: residential trash collection (69%), quality of water pressure in the home or business (56%), and bulk item pick-up/removal (51%).

Code Enforcement. The highest levels of satisfaction with code enforcement services, based upon the combined percentage of “very satisfied” and “satisfied” responses among residents who had an opinion, were: enforcing sign regulations (28%), enforcing exterior maintenance of commercial/business property (26%), and City efforts to remove abandoned/inoperative vehicles (24%).

Based on the sum of their top three choices, the code enforcement services that residents thought should receive the most emphasis over the next two years were: 1) enforcing clean-up of junk/debris on private property, 2) removal or demolition of dilapidated structures, and 3) enforcing mowing/cutting of weeds/grass on private property. Fifty-three percent (53%) of residents are in favor of the City spending additional taxpayer money to support the priorities they identified as most important.

Public Information Services. The highest levels of satisfaction with public information services, based upon the combined percentage of “very satisfied” and “satisfied” responses among residents who had an opinion, were: quality of City social media outlets (30%), quality of the City website (29%), and availability of information about governmental services/activities (27%).

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Customer Service. Thirty-eight percent (38%) of respondents indicated they had contacted the City with a question, problem, or complaint during the past year. Of those who contacted the city, the highest levels of satisfaction with customer service, based upon the combined percentage of “very satisfied” and “satisfied” responses among residents who had an opinion, were: courteousness of staff (58%) and how quickly staff responded to requests (45%).

Other Findings

- Sixty-seven percent (67%) of residents overall feel “very safe” or “safe” walking alone in their neighborhood during the day; 61% feel safe in business areas of the City during the day, and 57% of residents feel safe in other public areas of the City.
- The most frequently mentioned sources that residents use to get information about the City are: Facebook (62%), the City website (38%), and water bill inserts (36%).
- When asked about their satisfaction with various establishments and opportunities in Shawnee, 47% *who had an opinion* were “very satisfied” or “satisfied” with the quality of businesses/service establishments, and 47% were satisfied with shopping opportunities in Shawnee.
- Ninety-three percent (93%) of residents *who had an opinion* indicated safety and security was “very important” or “important” in their decision to live in Shawnee. Other reasons that respondents indicated were “very important” or “important” were: affordability of housing (84%), types of housing (82%), quality of public schools (82%), and employment opportunities (75%).
- Based on the sum of their top three choices, the City projects and initiatives that residents thought were most important were: 1) implementing sustainable solutions to reduce homelessness, 2) maintaining and improving water system infrastructure, and 3) maintaining and improving roadway infrastructure.

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Investment Priorities

Recommended Priorities for the Next Two Years. In order to help the City identify investment priorities for the next two years, ETC Institute conducted an Importance-Satisfaction (I-S) analysis. This analysis examined the importance that residents placed on each City service and the level of satisfaction with each service. By identifying services of high importance and low satisfaction, the analysis identified which services will have the most impact on overall satisfaction with City services over the next two years. If the City wants to improve its overall satisfaction rating, the City should prioritize investments in services with the highest Importance-Satisfaction (I-S) ratings. Details regarding the methodology for the analysis are provided in the Section 3 of this report.

Overall Priorities for the City by Major Category. This analysis reviewed the importance of and satisfaction with major categories of City services. This analysis was conducted to help set the overall priorities for the City. Based on the results of this analysis, the major services that are recommended as the top priorities for investment over the next two years in order to raise the City's overall satisfaction rating are listed below:

- Maintenance of city streets and sidewalks (I-S Rating = 0.5273)
- Flow of traffic and congestion management (I-S Rating = 0.2827)
- Quality of water and sewer services (I-S Rating = 0.2133)
- Enforcement of city codes and ordinances (I-S Rating = 0.2102)

The table below shows the Importance-Satisfaction rating for all 10 major categories of City services that were rated.

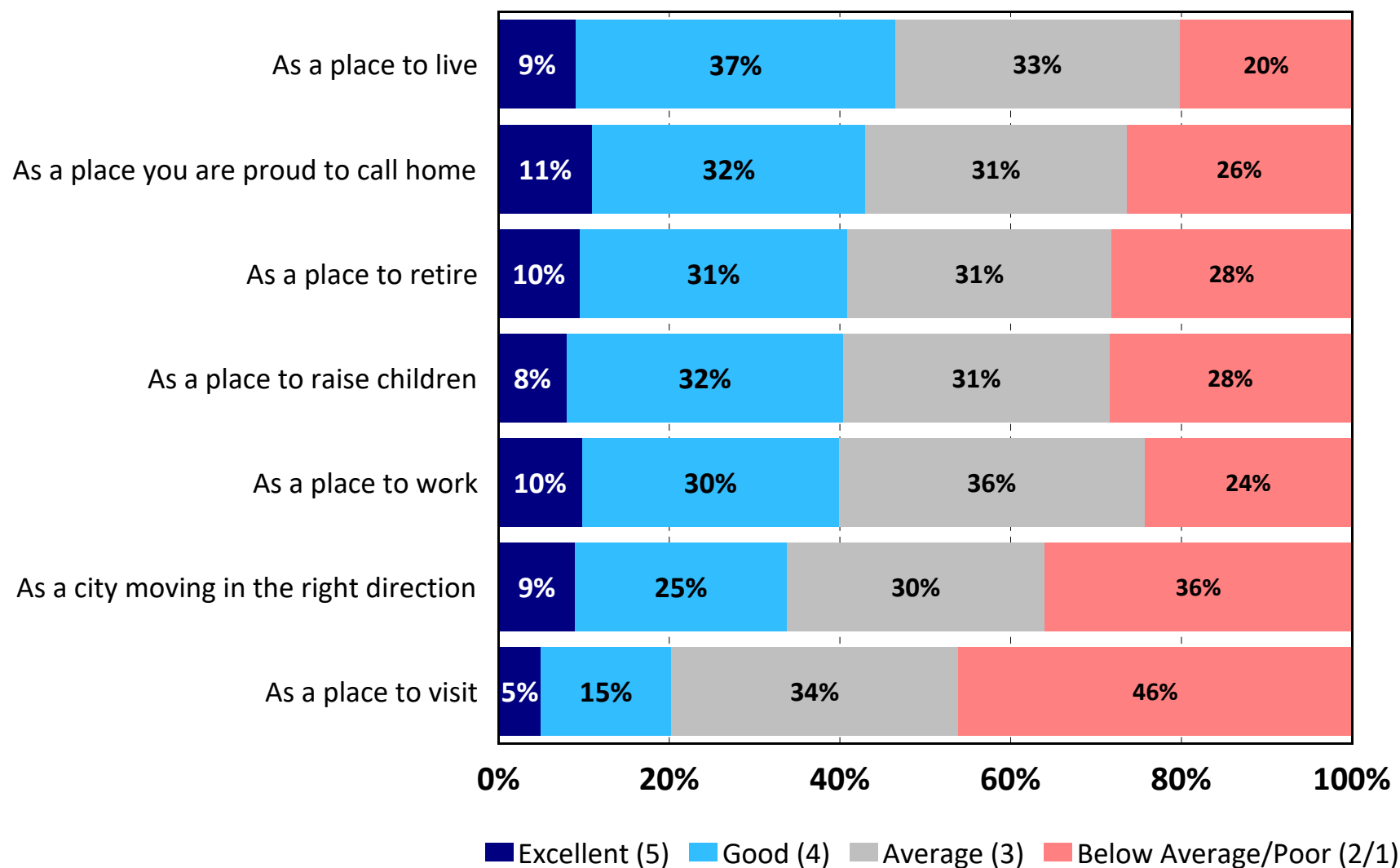
Importance-Satisfaction Rating City of Shawnee, OK Major Categories of City Services						
Category of Service	Most Important %	Most Important Rank	Satisfaction %	Satisfaction Rank	Importance-Satisfaction Rating	I-S Rating Rank
Very High Priority (IS >.20)						
Maintenance of city streets and sidewalks	65%	1	19%	10	0.5273	1
Flow of traffic and congestion management	40%	2	29%	9	0.2827	2
Quality of water and sewer services	34%	3	38%	6	0.2133	3
Enforcement of local codes and ordinances	30%	5	30%	8	0.2102	4
High Priority (IS .10 - .20)						
Quality of parks & recreation programs/facilities	25%	6	41%	5	0.1483	5
Quality of police services	30%	4	56%	2	0.1353	6
Medium Priority (IS <.10)						
Efforts to ensure city is prepared for emergencies	19%	7	53%	3	0.0885	7
Quality of customer service provided	13%	9	34%	7	0.0841	8
Quality of trash and recycling services	15%	8	51%	4	0.0733	9
Quality of fire services	8%	10	80%	1	0.0154	10



Charts and Graphs

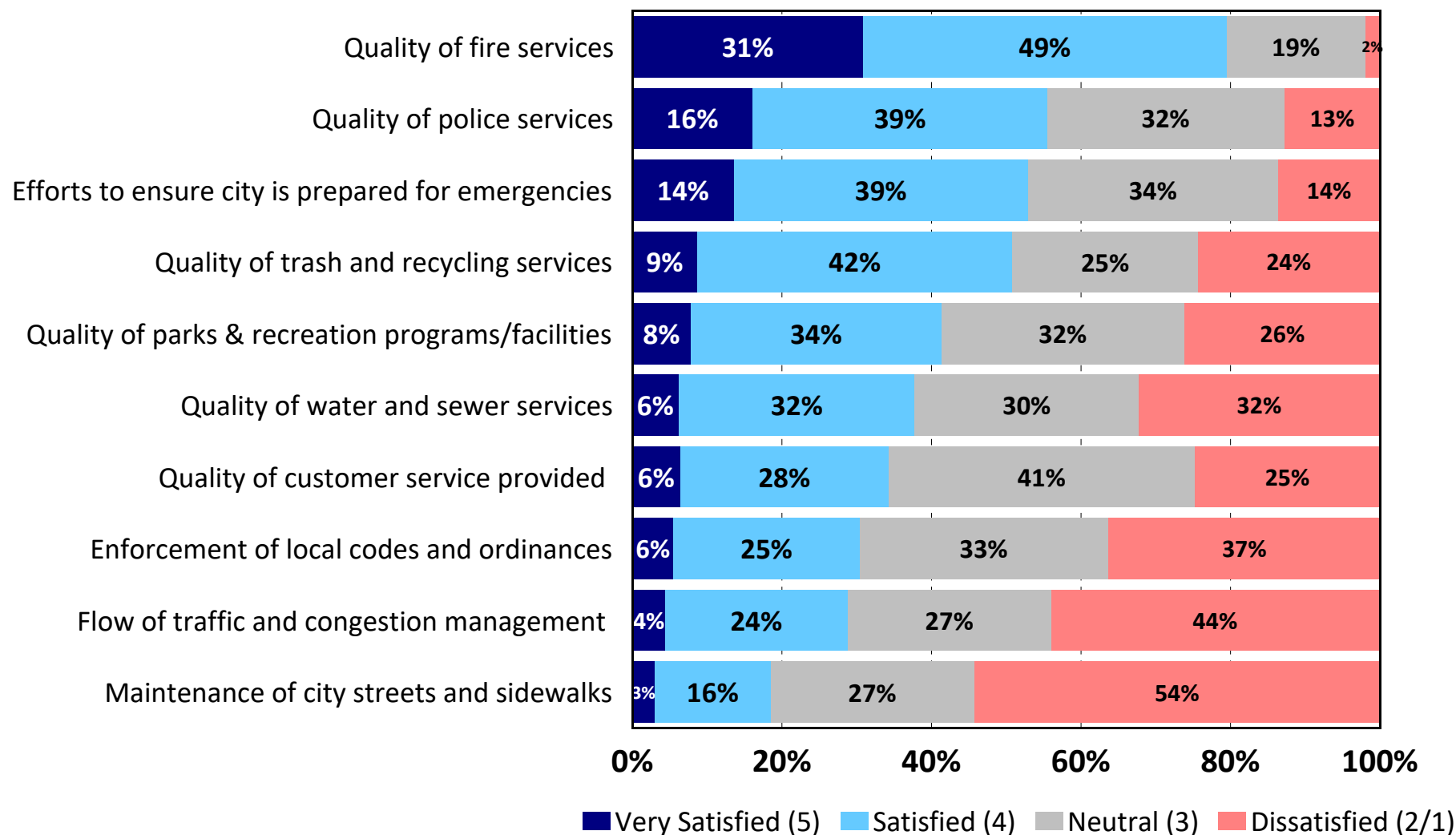
Q1. Overall Ratings of the City

by percentage of respondents who rated the item as a 1 to 5 on a 5-point scale (excluding “don't know”)



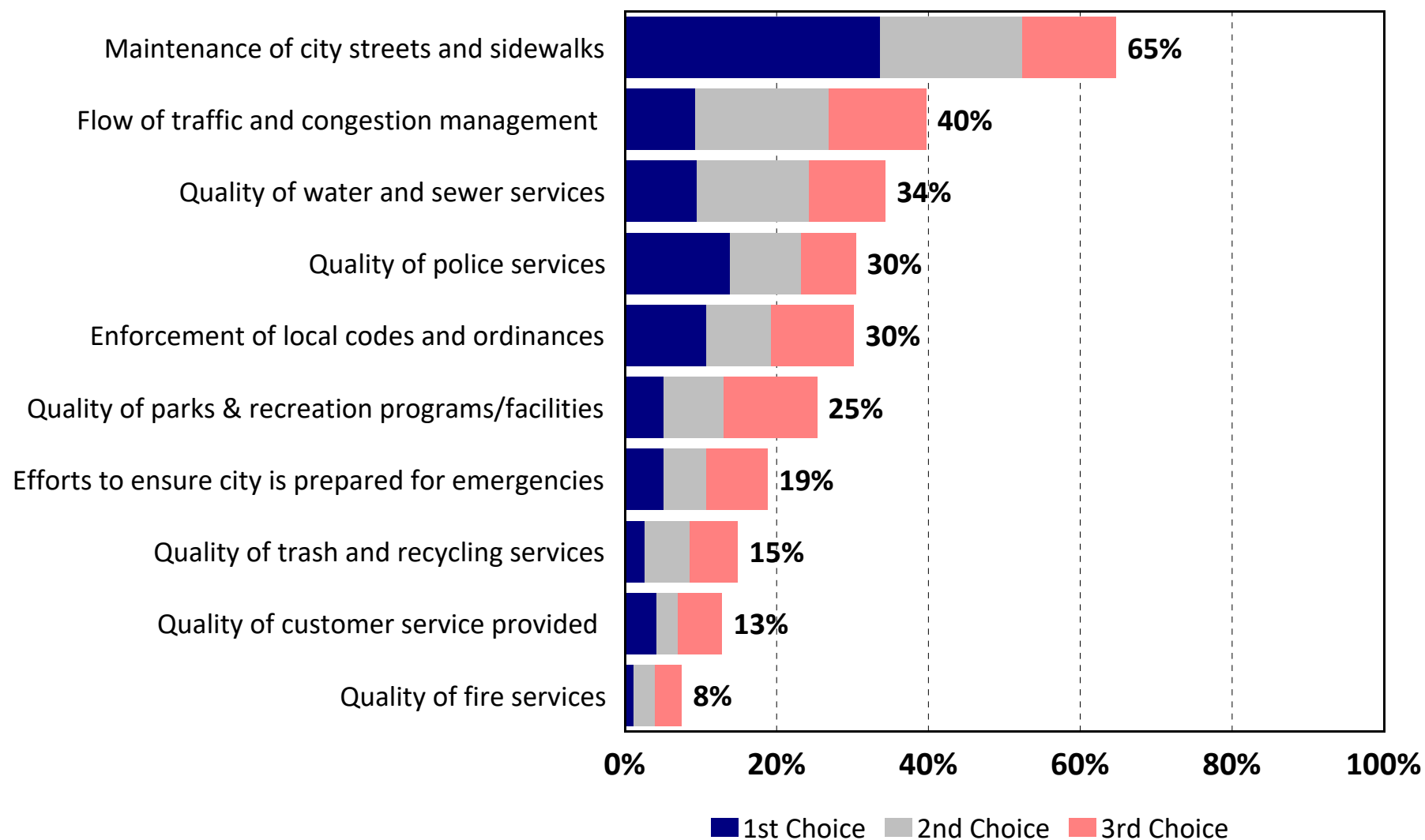
Q2. Overall Satisfaction with Major Categories of City Services

by percentage of respondents who rated the item as a 1 to 5 on a 5-point scale (excluding “don't know”)



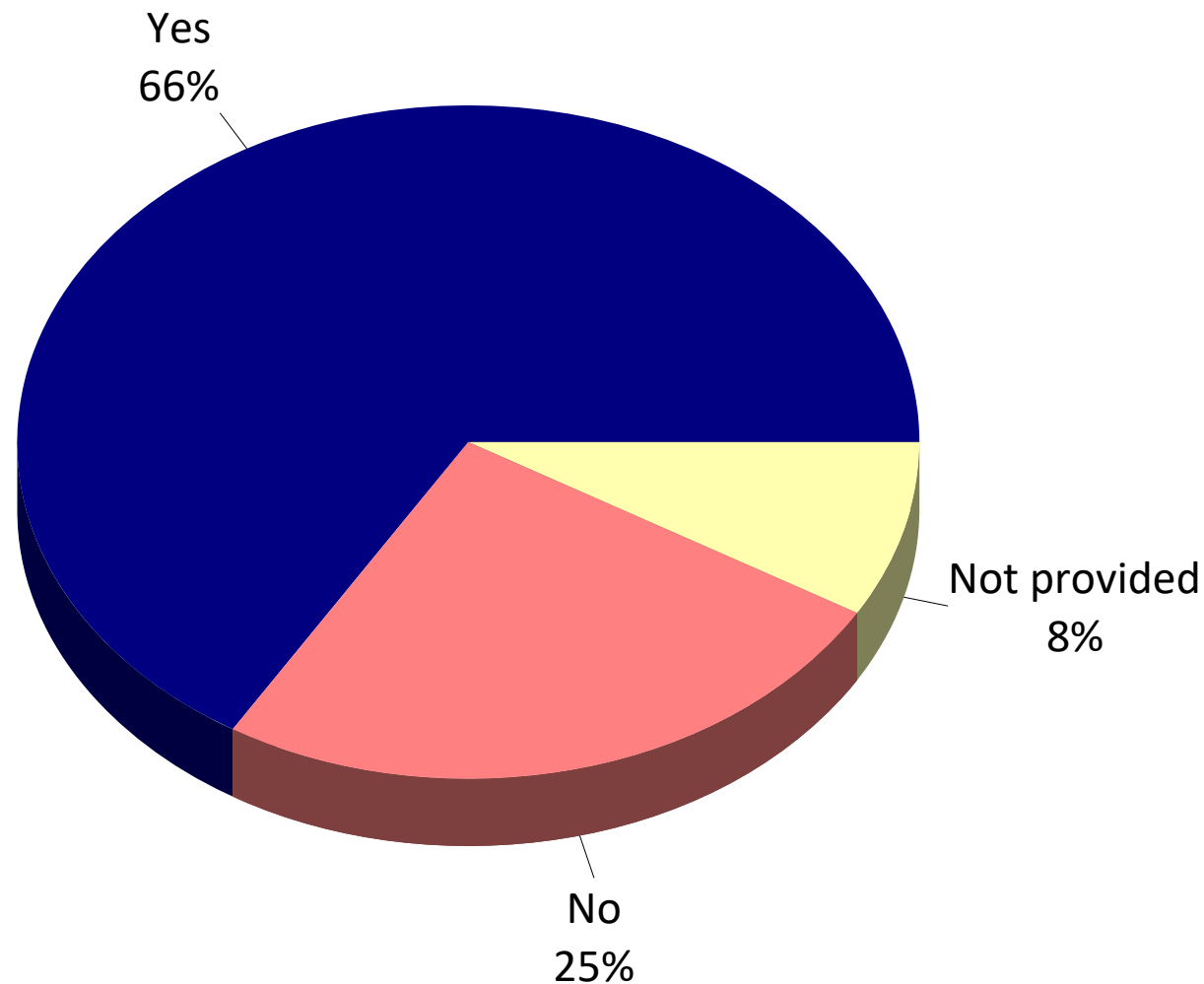
Q2. City Services That Should Receive the Most Emphasis Over the Next Two Years

by percentage of respondents who selected the item as one of their top three choices



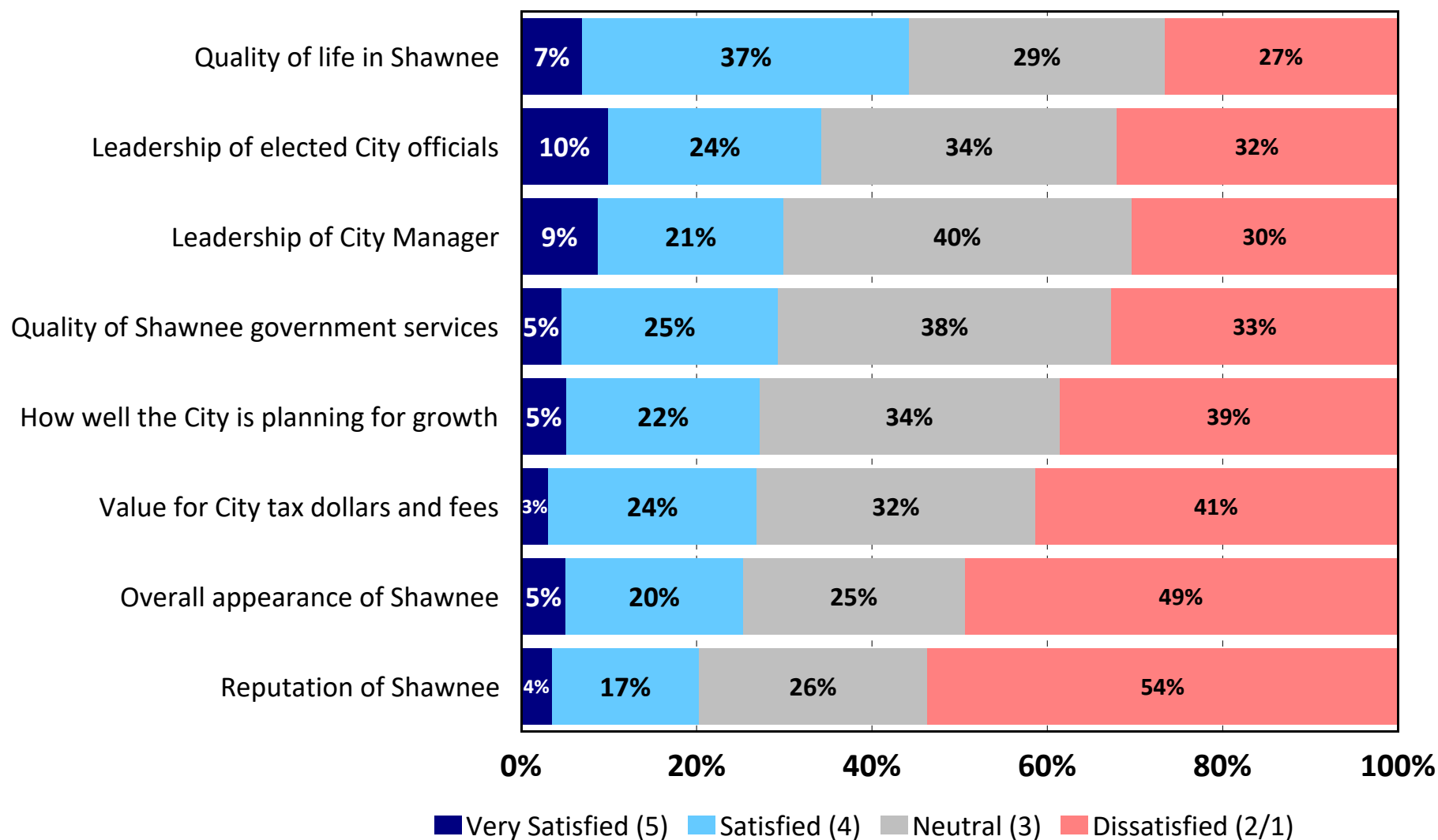
Q4. Would you support the City spending additional taxpayer money to support the priorities you have identified in Question 3?

by percentage of respondents



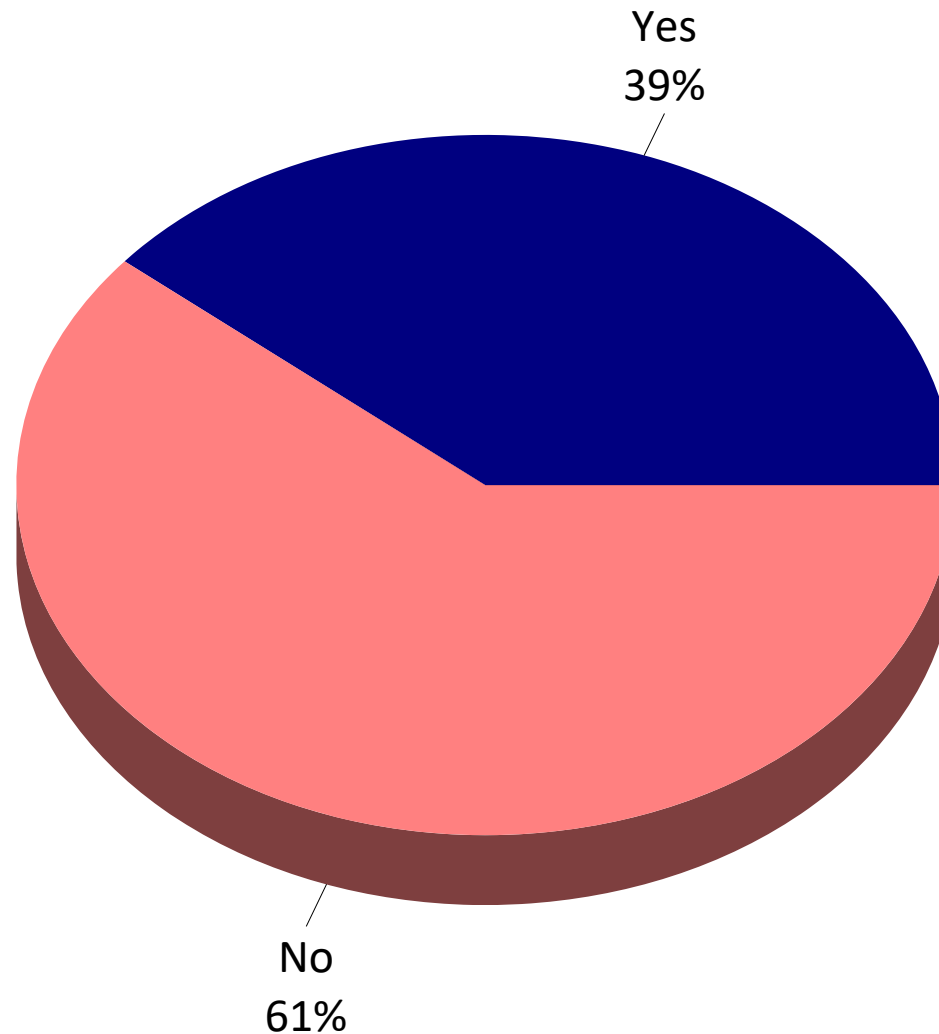
Q5. Satisfaction with Items That Influence Residents' Perception of the Community

by percentage of respondents who rated the item as a 1 to 5 on a 5-point scale (excluding "don't know")



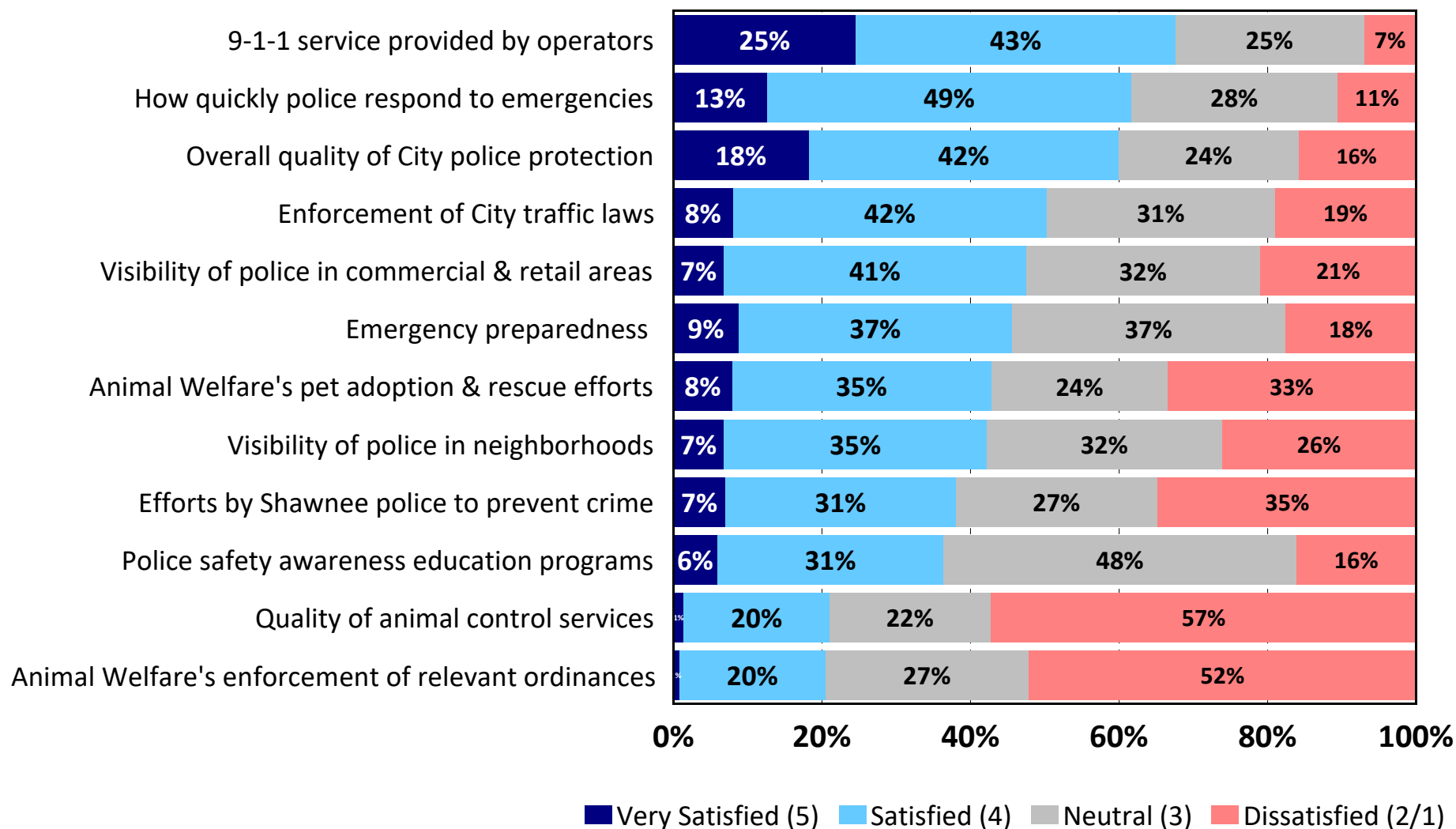
Q6. Have you or anyone in your family had contact with the Shawnee Police Department in the last 12 months?

by percentage of respondents (excluding “not provided”)



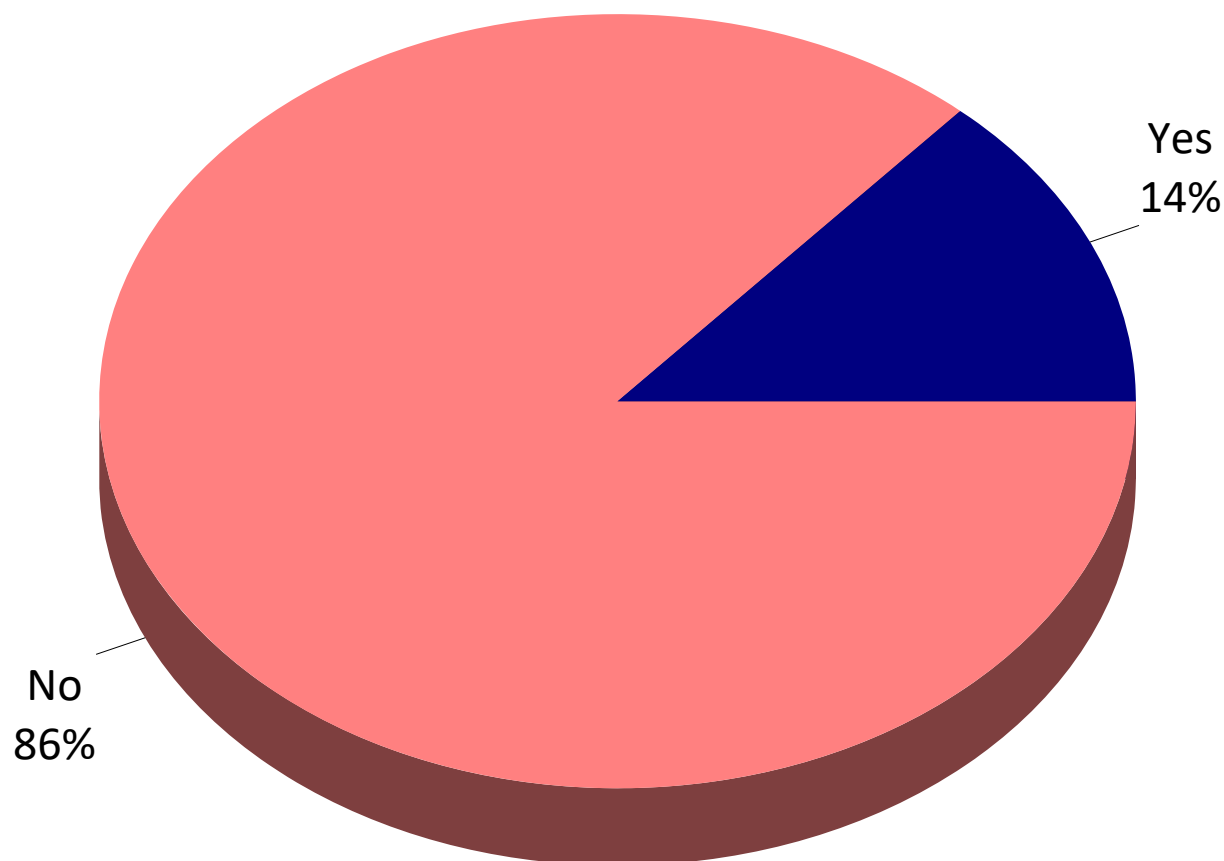
Q6a. Satisfaction with Police Services/Emergency Management/Animal Welfare

by percentage of respondents who rated the item as a 1 to 5 on a 5-point scale (excluding “don't know”)



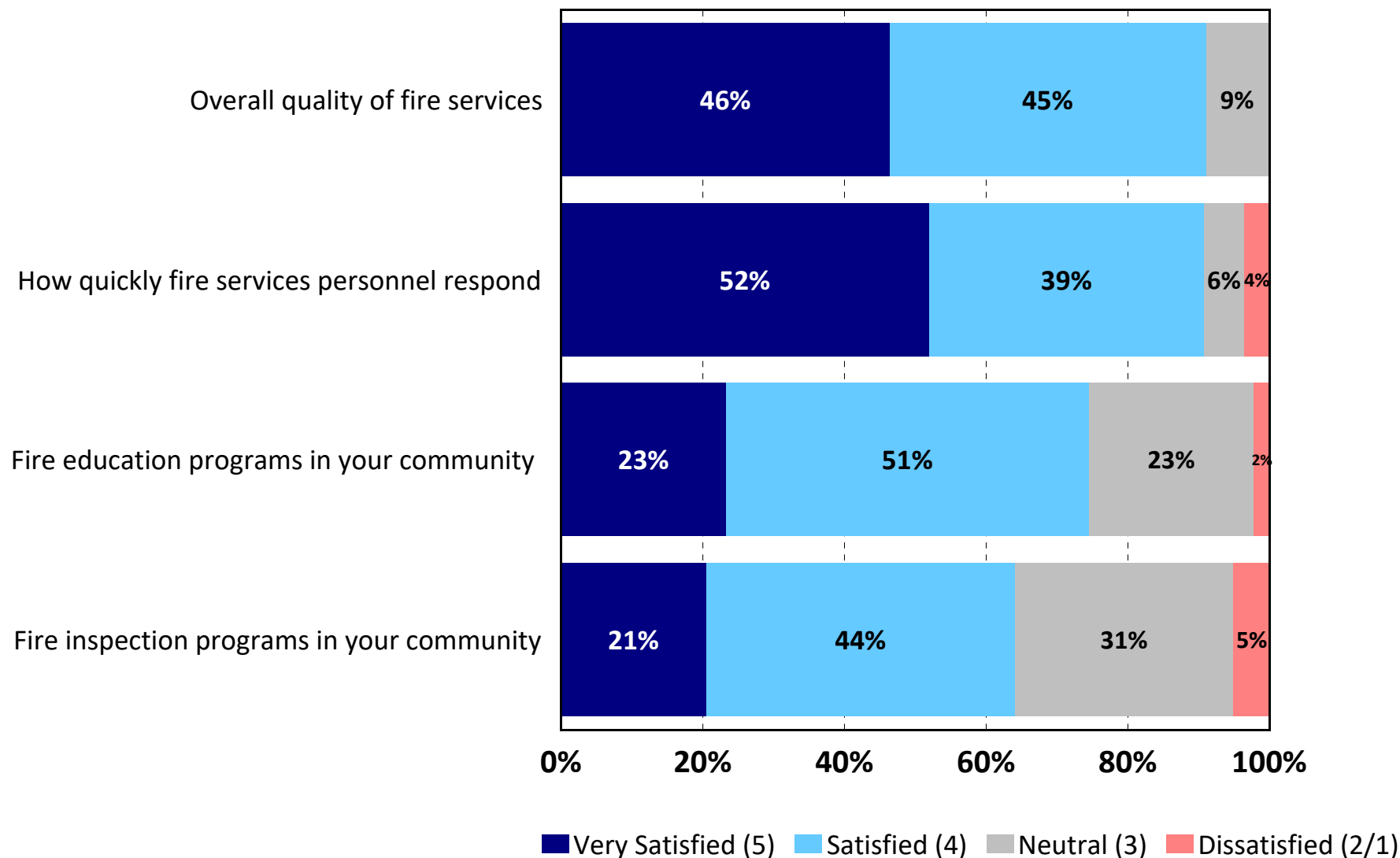
Q7. Have you or anyone in your family had contact with the Shawnee Fire Department in the last 12 months?

by percentage of respondents (excluding “not provided”)



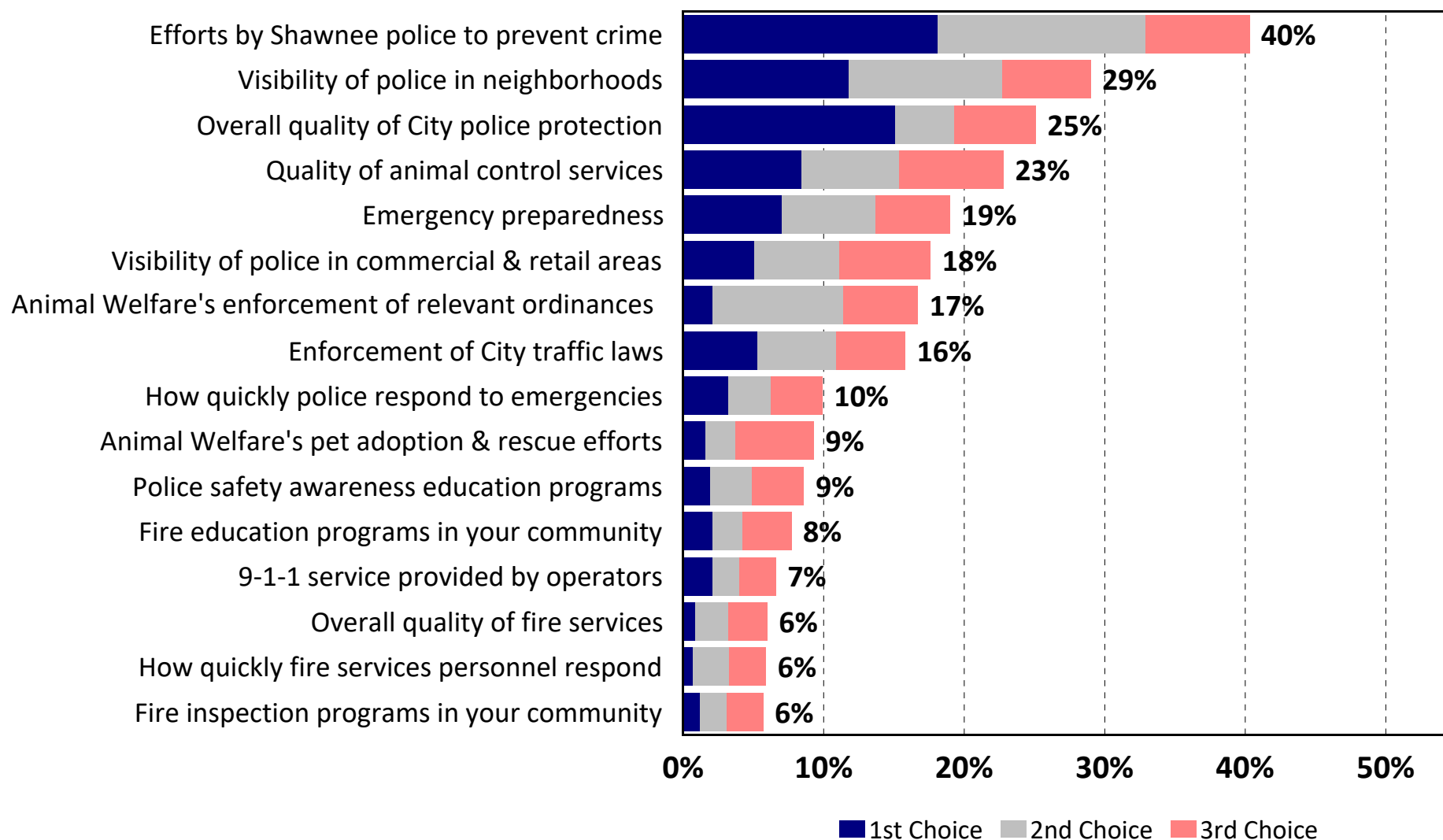
Q7a. Satisfaction with Fire Services

by percentage of respondents who rated the item as a 1 to 5 on a 5-point scale (excluding “don't know”)



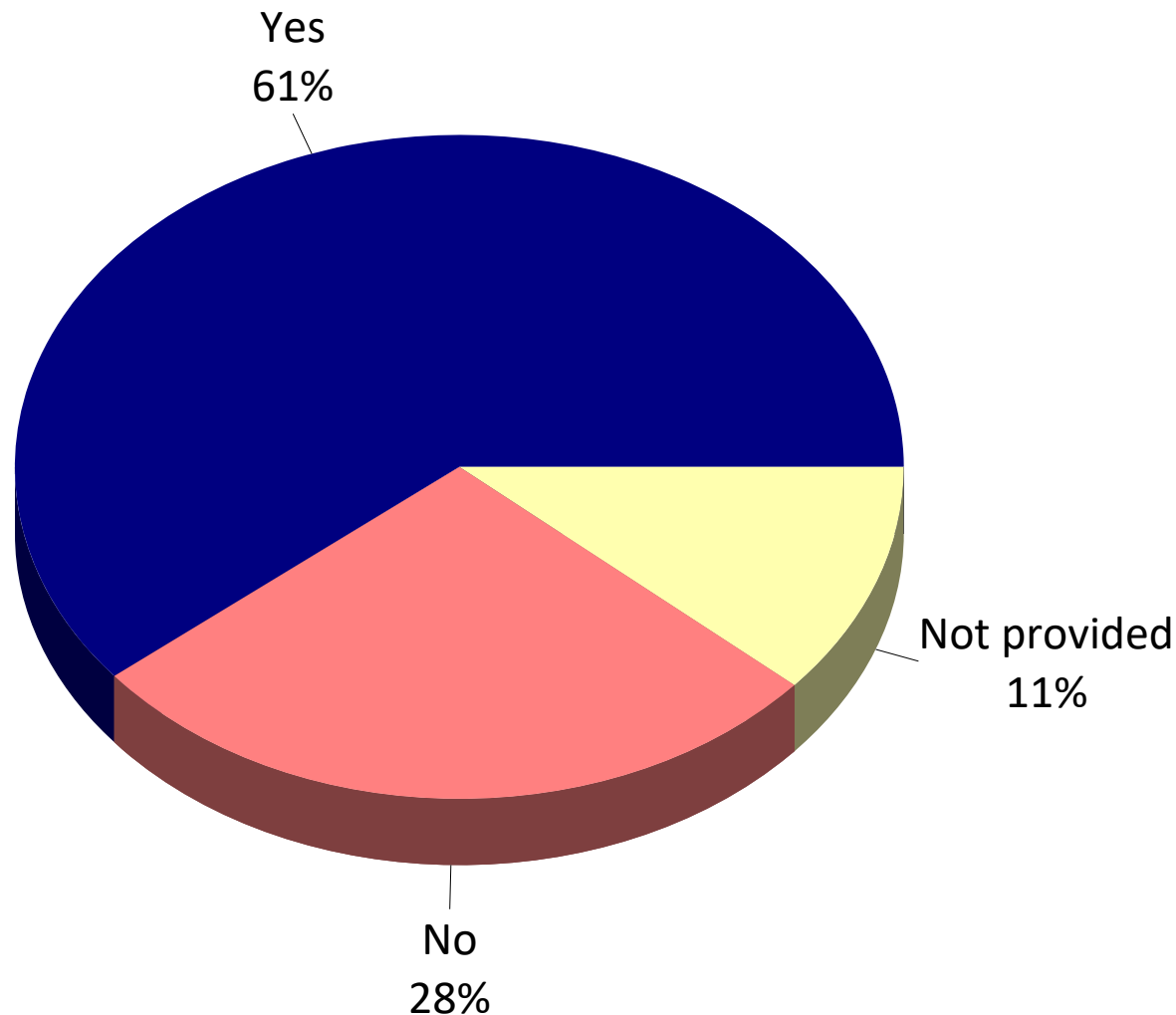
Q8. Public Safety Services That Should Receive the Most Emphasis Over the Next Two Years

by percentage of respondents who selected the item as one of their top three choices



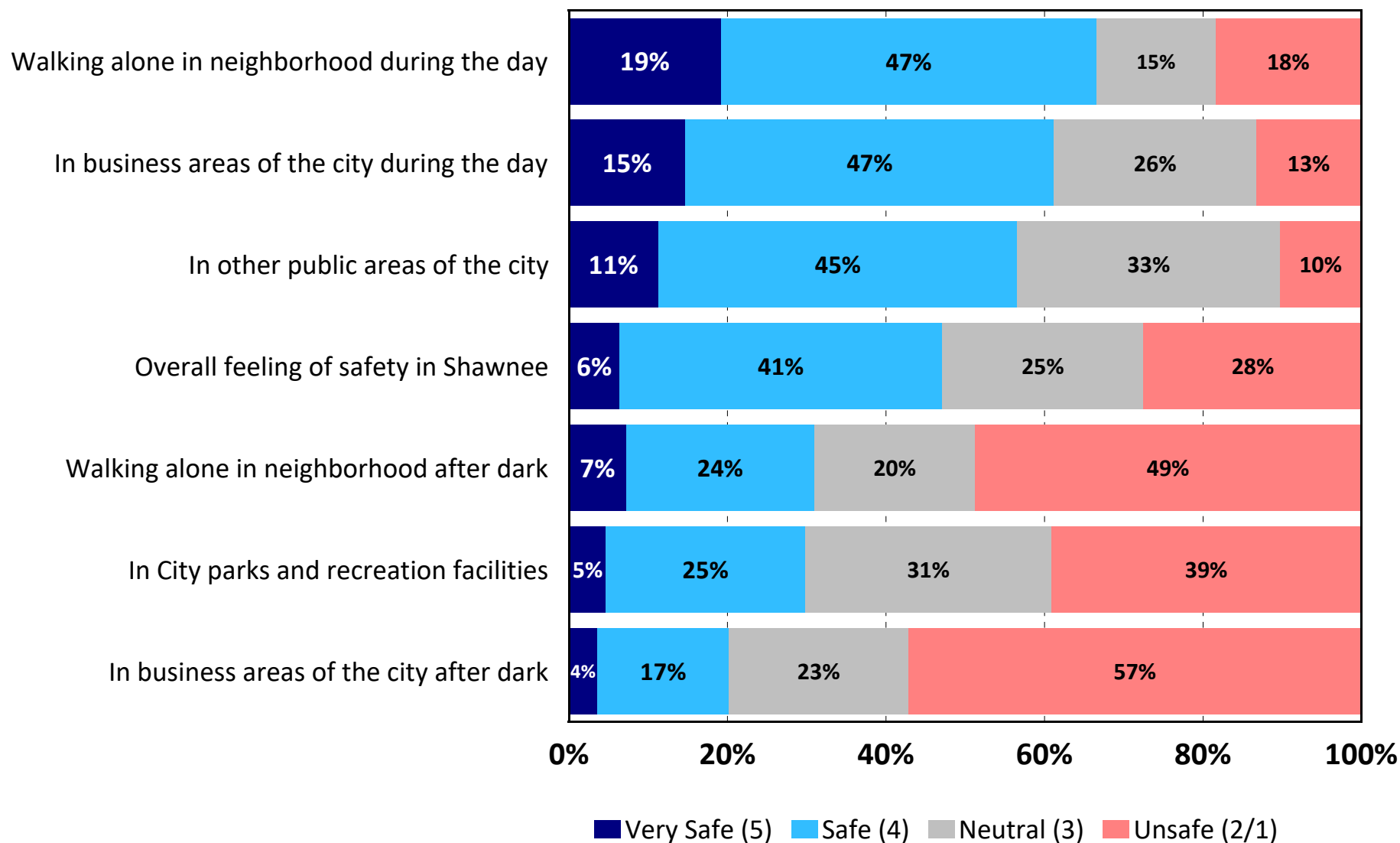
Q9. Would you support the City spending additional taxpayer money to support the priorities you have identified in Question 8?

by percentage of respondents



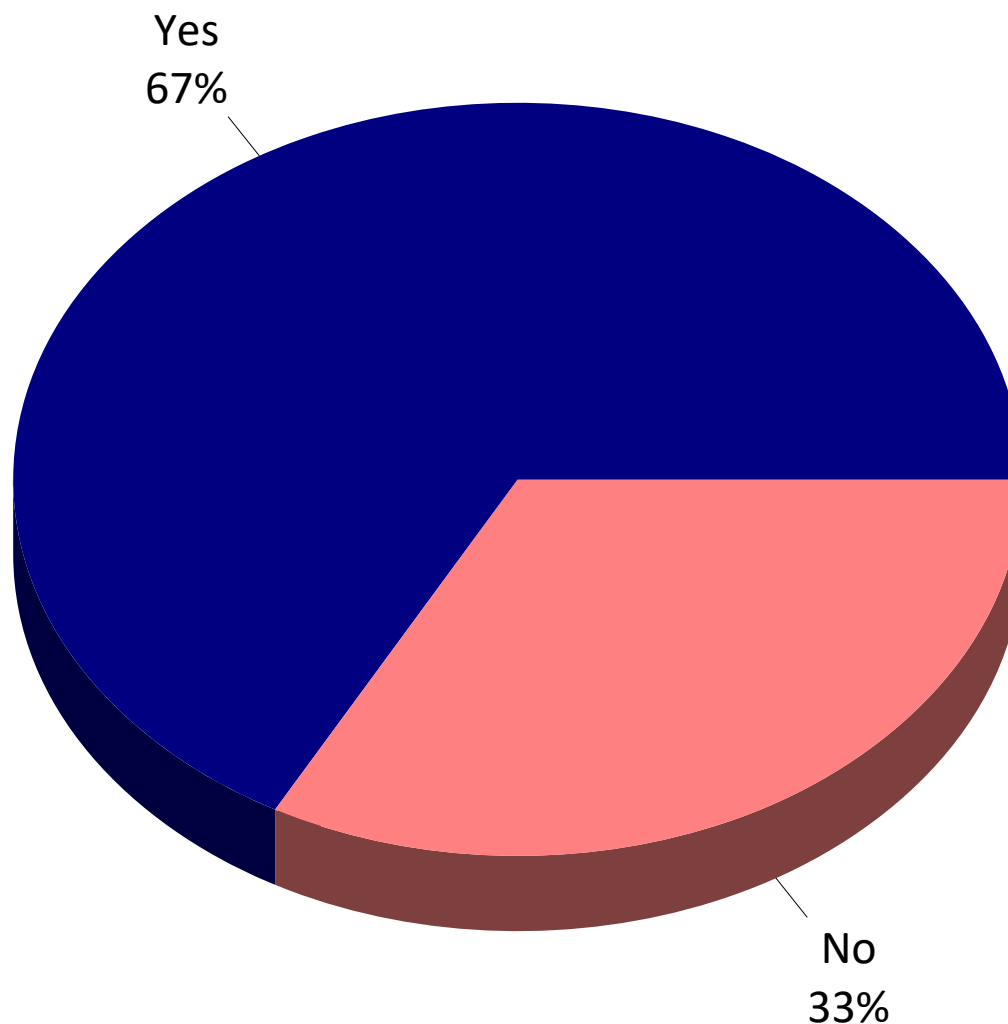
Q10. Perceptions of Safety in the Following Situations

by percentage of respondents who rated the item as a 1 to 5 on a 5-point scale (excluding “don't know”)



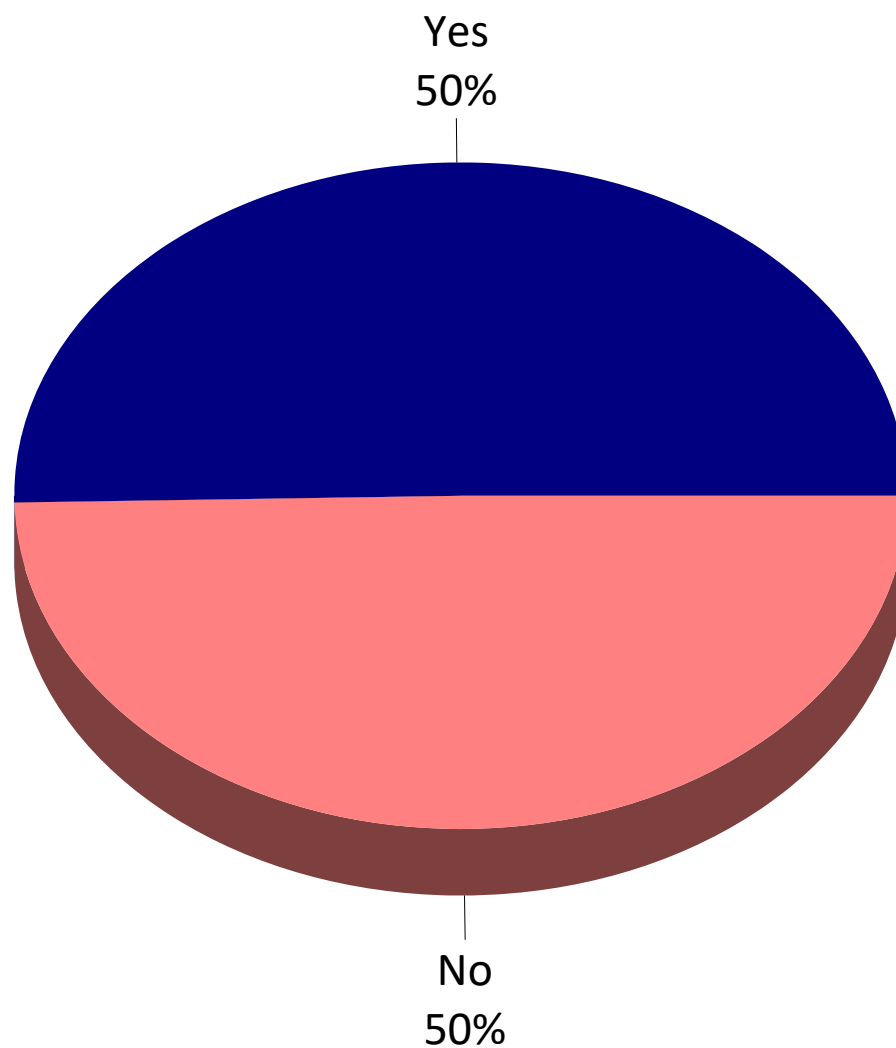
Q11. Have you or anyone in your family visited a Shawnee park or recreational facility in the last 12 months?

by percentage of respondents (excluding “not provided”)



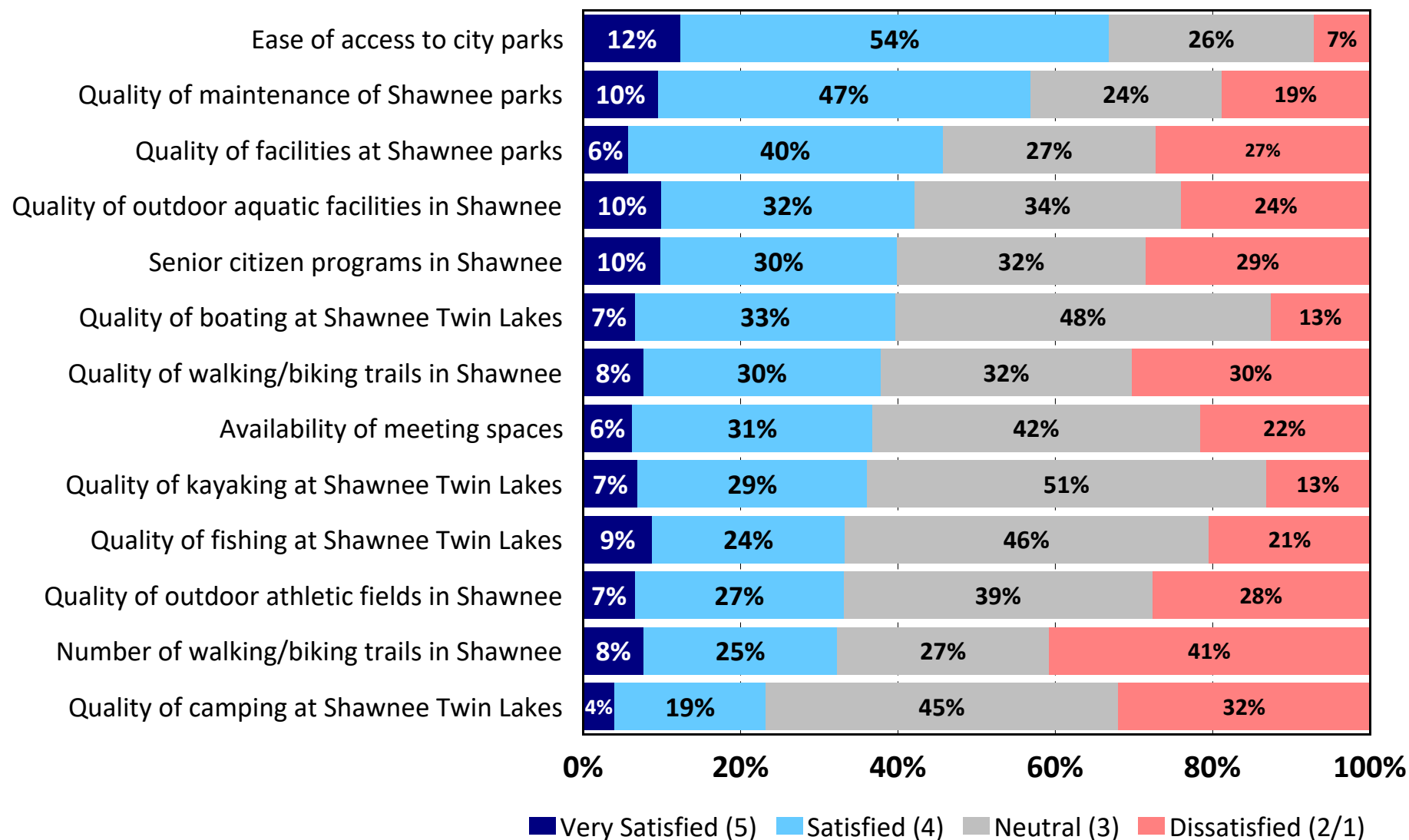
Q11a. Have you or anyone in your family visited Shawnee Twin Lakes in the last 12 months for recreational purposes?

by percentage of respondents who answered “yes” to Question 11



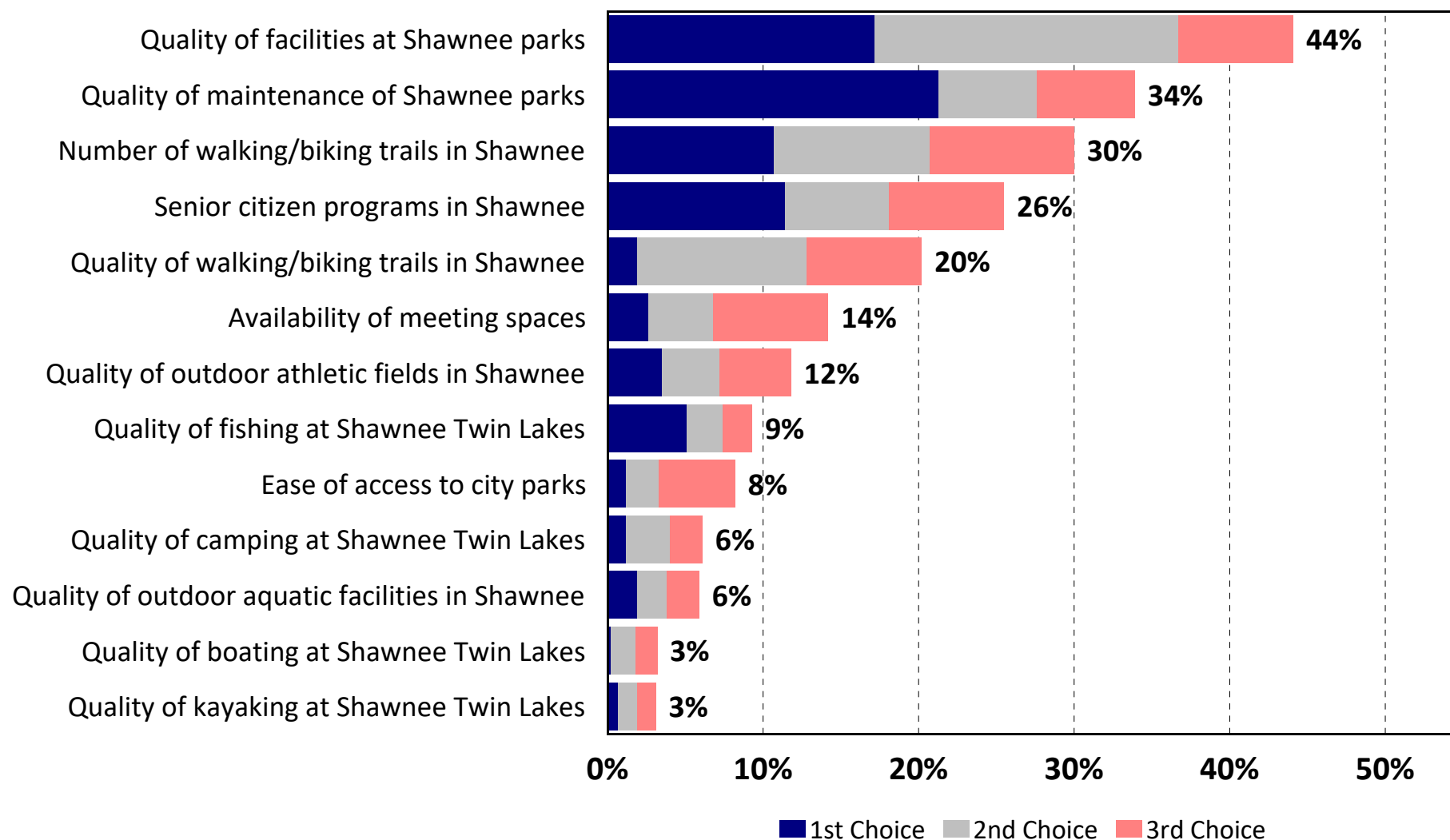
Q11b. Satisfaction with Parks and Recreation

by percentage of respondents who answered “yes” to Question 11 and rated the item as a 1 to 5 on a 5-point scale
(excluding “don't know”)



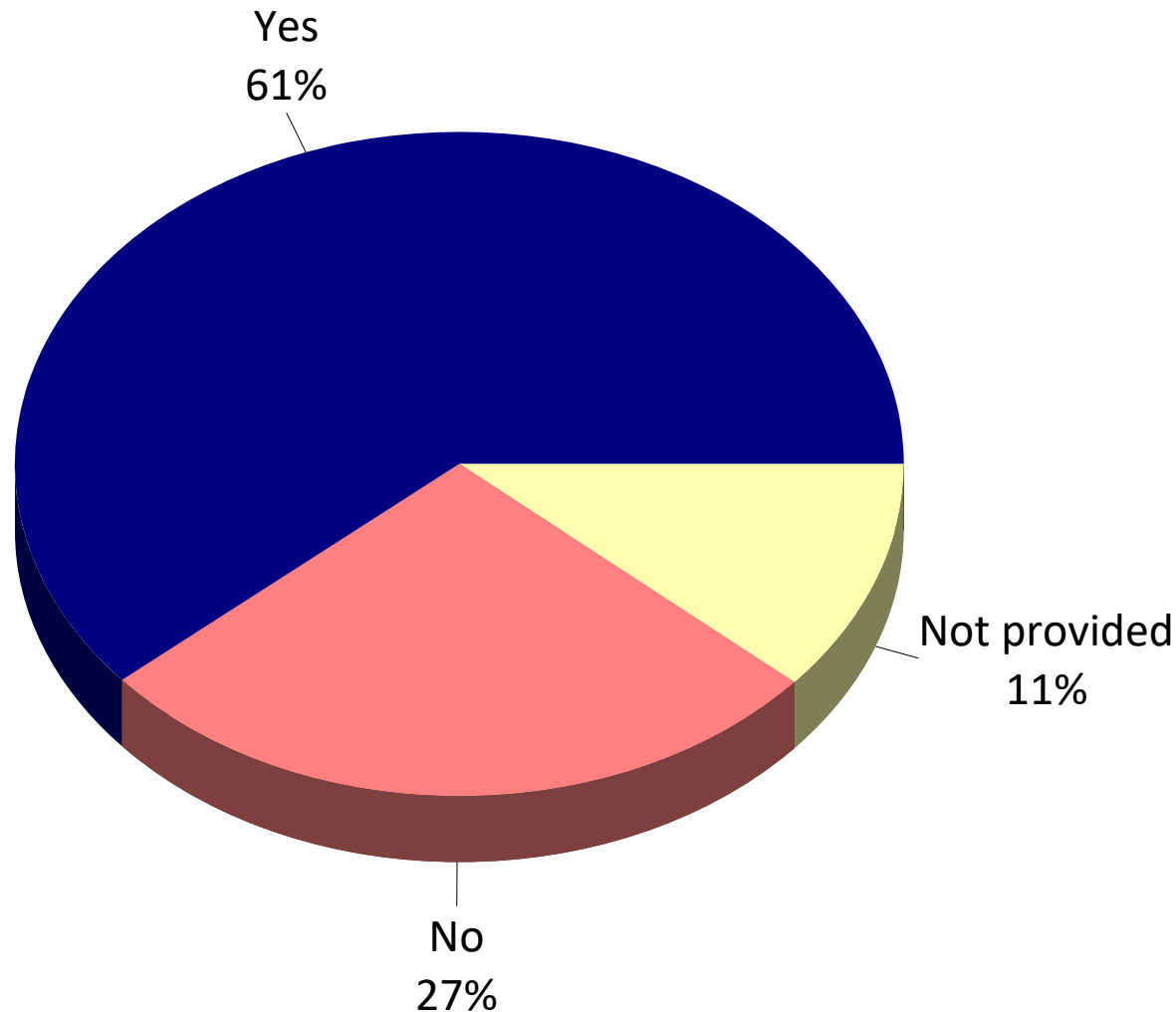
Q12. Parks and Recreation Services That Should Receive the Most Emphasis Over the Next Two Years

by percentage of respondents who selected the item as one of their top three choices



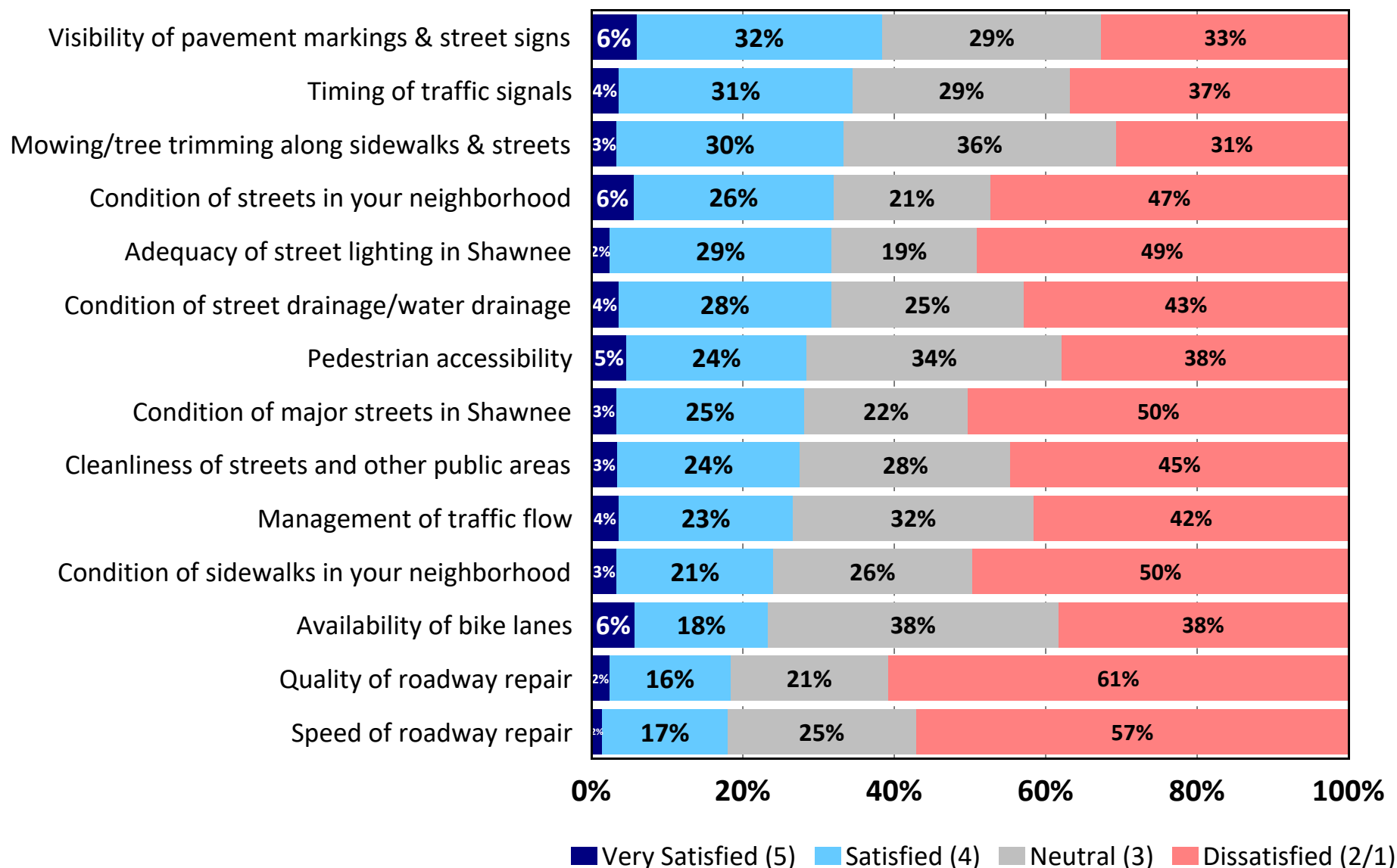
Q13. Would you support the City spending additional taxpayer money to support the priorities you have identified in Question 12?

by percentage of respondents



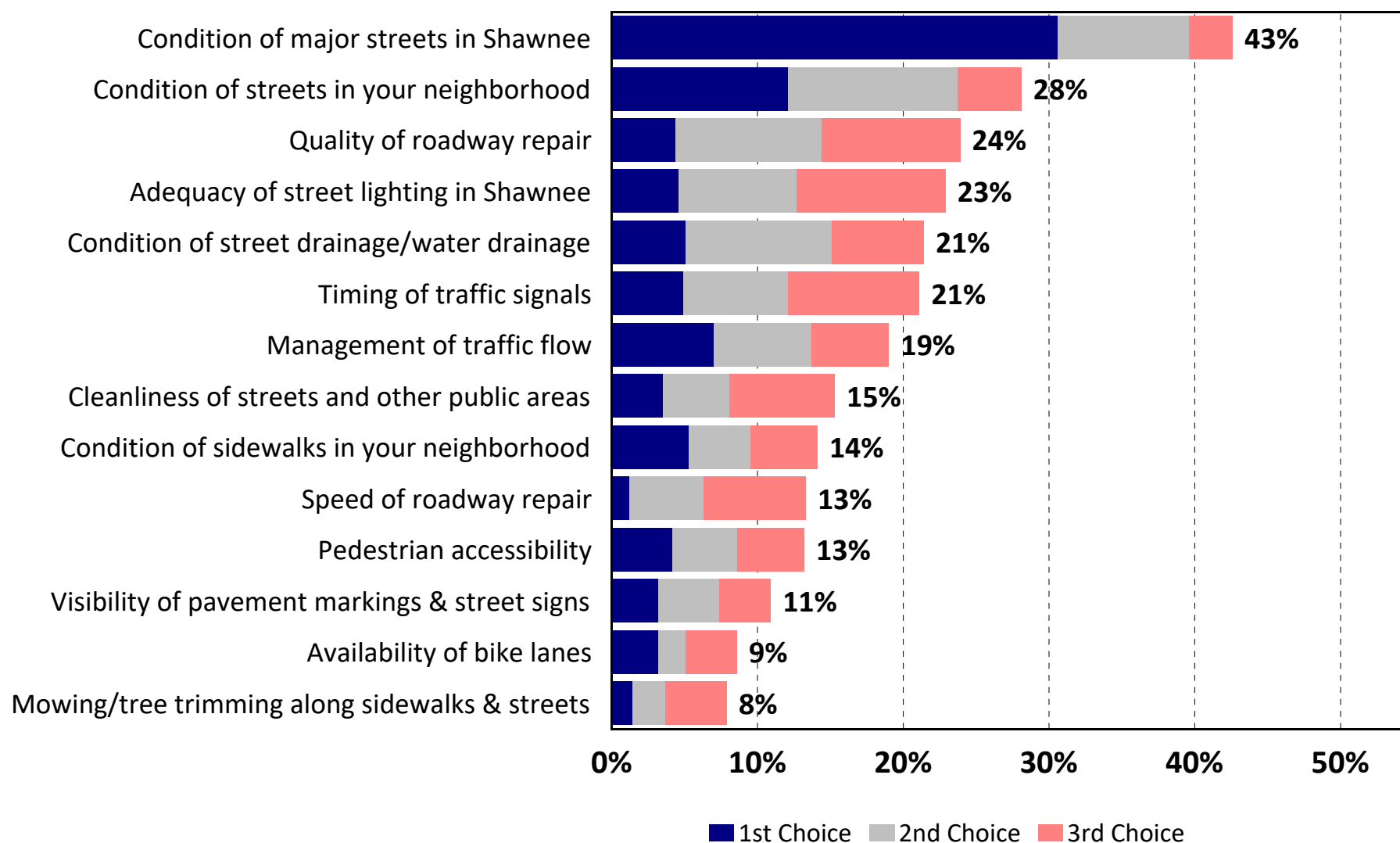
Q14. Satisfaction with Streets and Traffic

by percentage of respondents who rated the item as a 1 to 5 on a 5-point scale (excluding “don't know”)



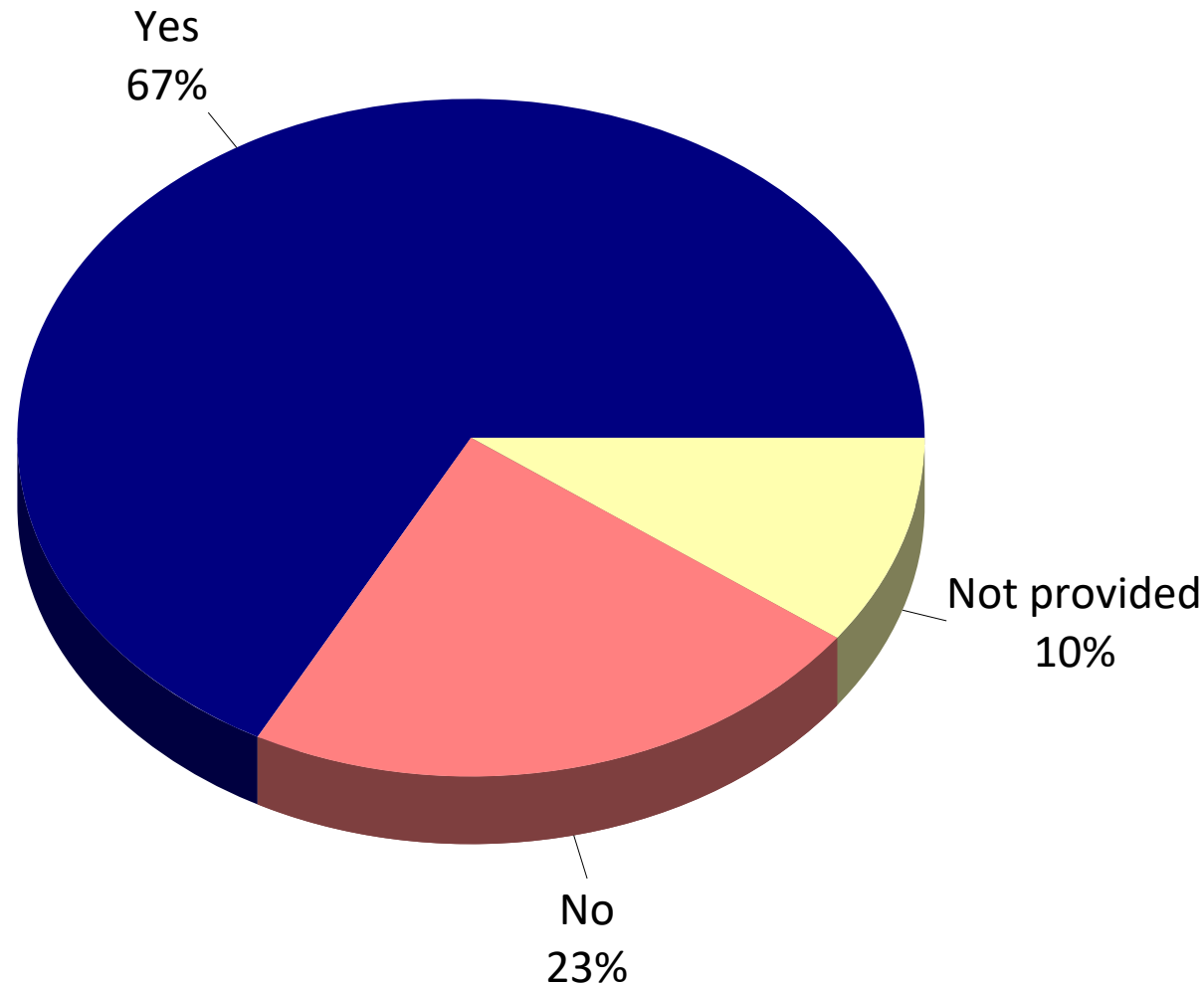
Q15. Categories of Streets and Traffic That Should Receive the Most Emphasis Over the Next Two Years

by percentage of respondents who selected the item as one of their top three choices



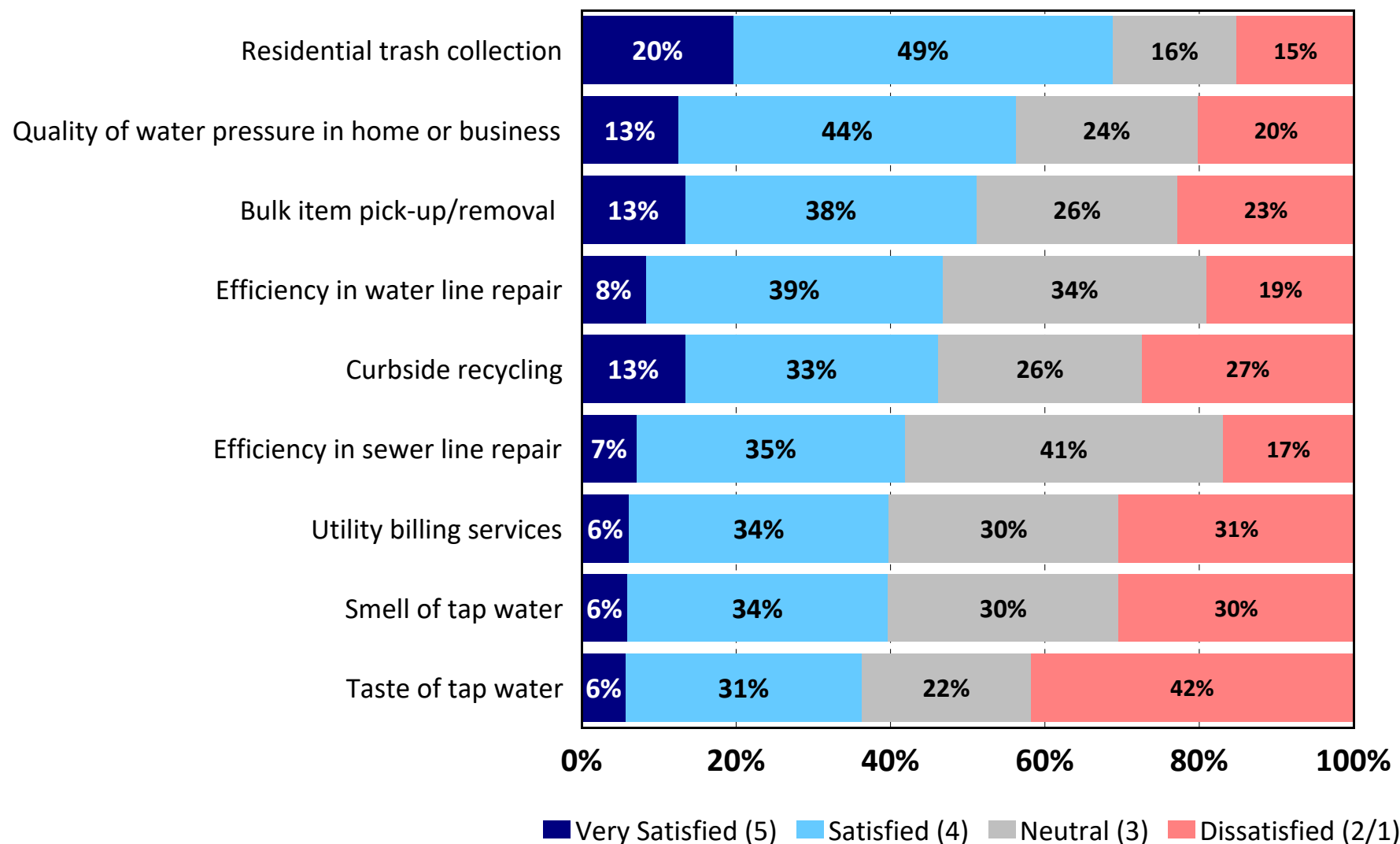
Q16. Would you support the City spending additional taxpayer money to support the priorities you have identified in Question 15?

by percentage of respondents



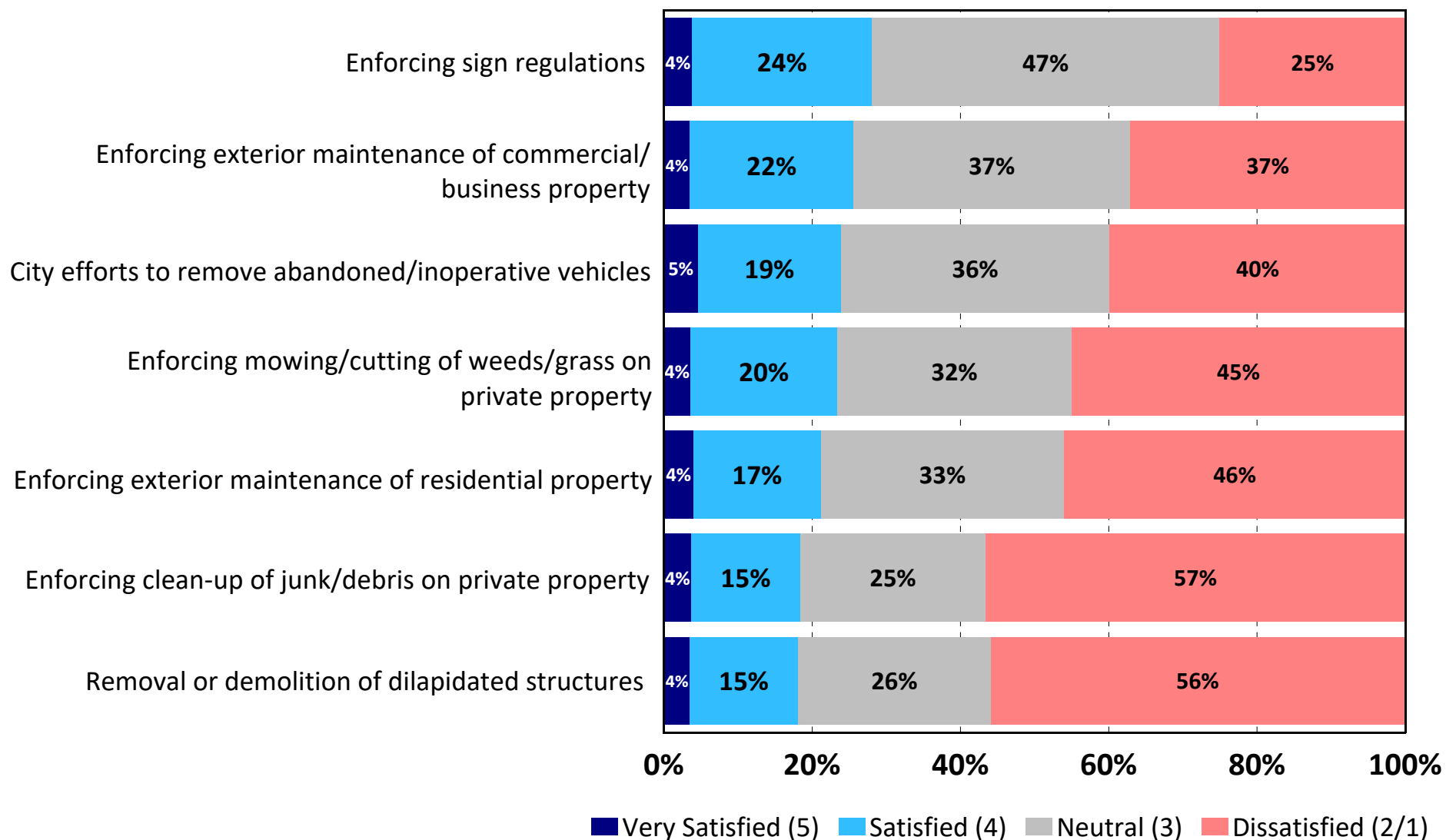
Q17. Satisfaction with Trash Services and Water/Sewer Utilities

by percentage of respondents who rated the item as a 1 to 5 on a 5-point scale (excluding “don't know”)



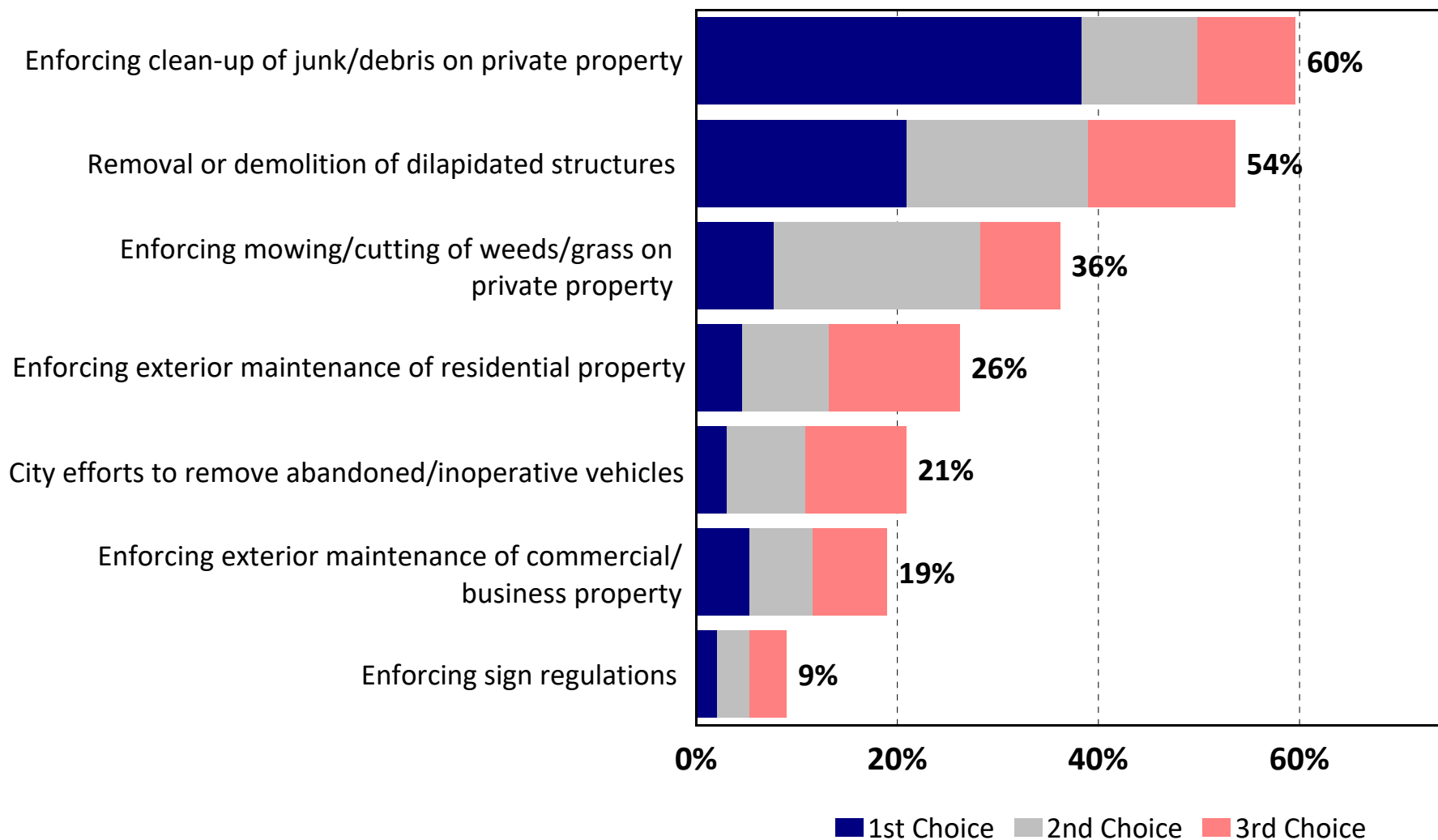
Q18. Satisfaction with Code Enforcement

by percentage of respondents who rated the item as a 1 to 5 on a 5-point scale (excluding “don't know”)



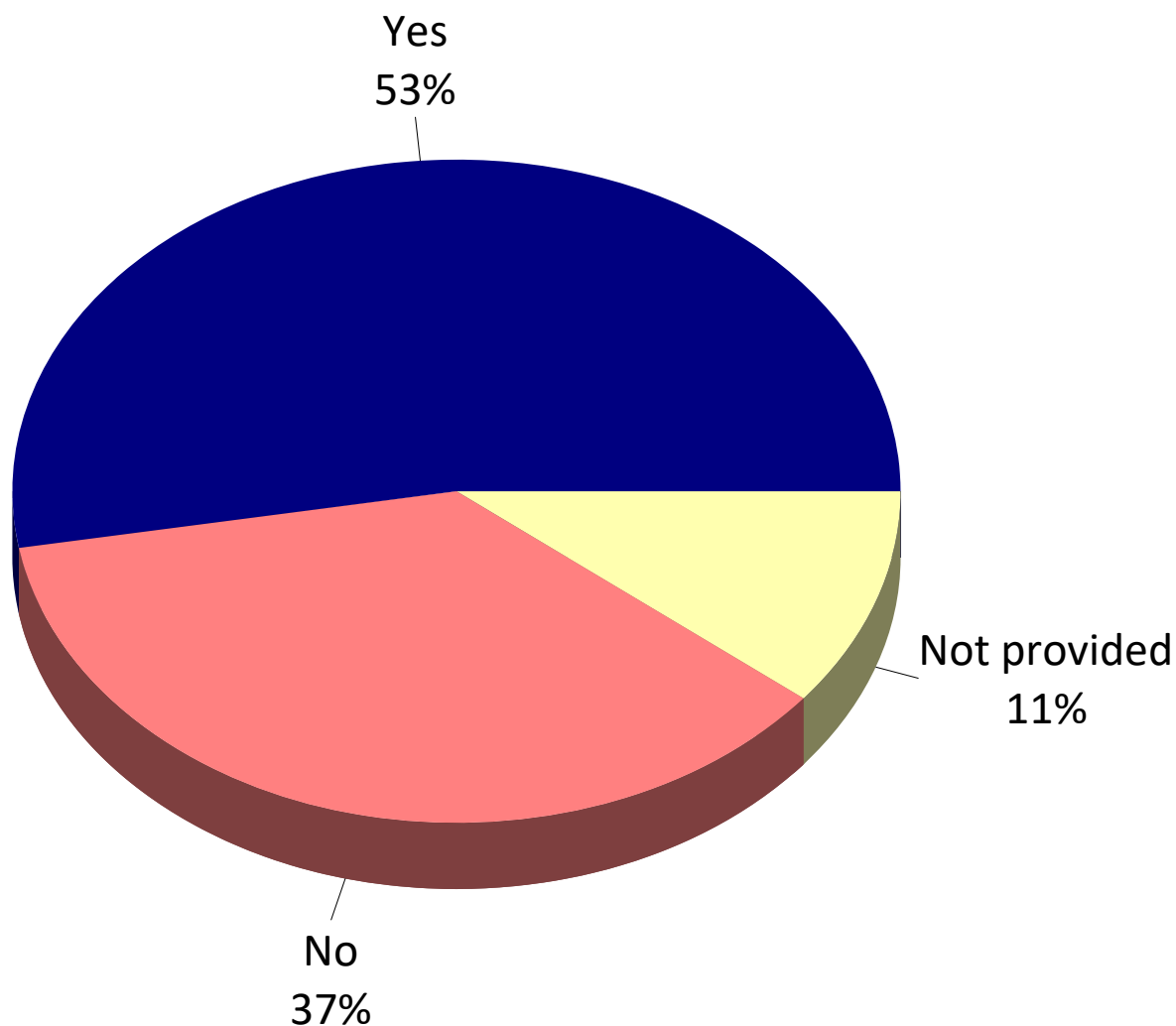
Q19. Code Enforcement Services That Should Receive the Most Emphasis Over the Next Two Years

by percentage of respondents who selected the item as one of their top three choices



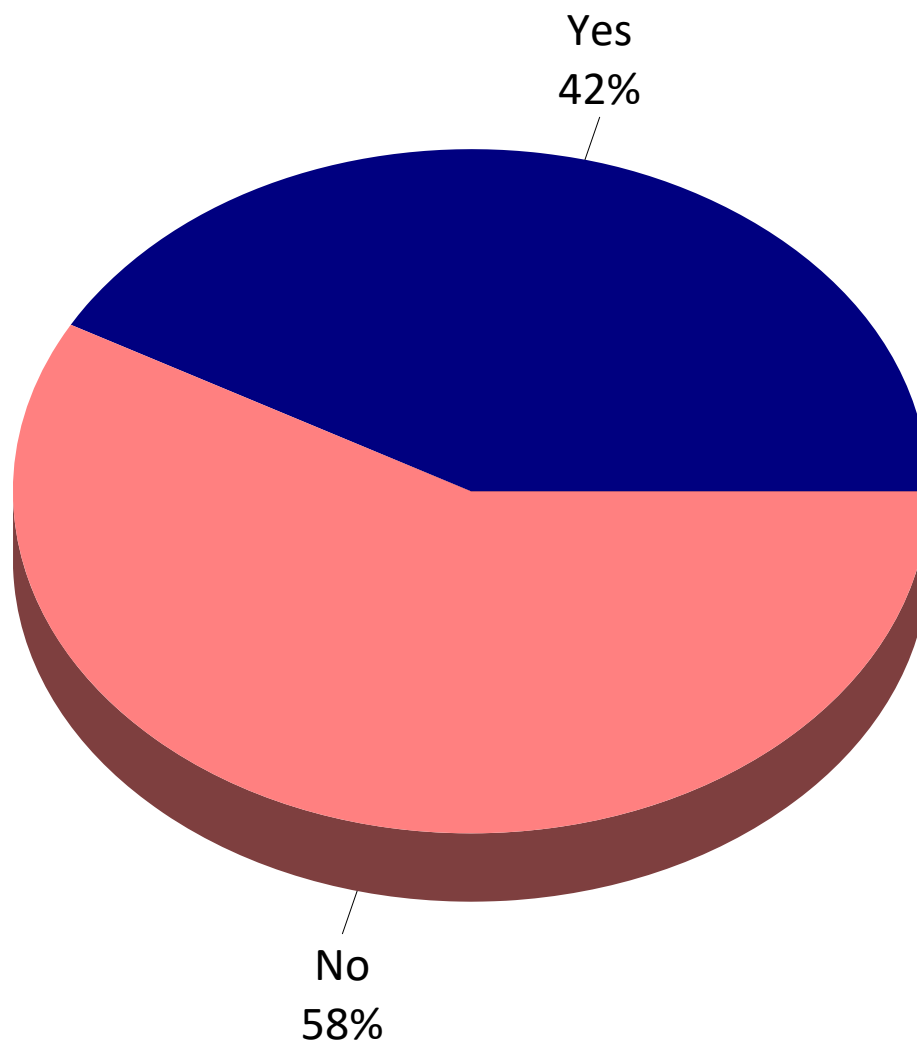
Q20. Would you support the City spending additional taxpayer money to support the priorities you have identified in Question 19?

by percentage of respondents



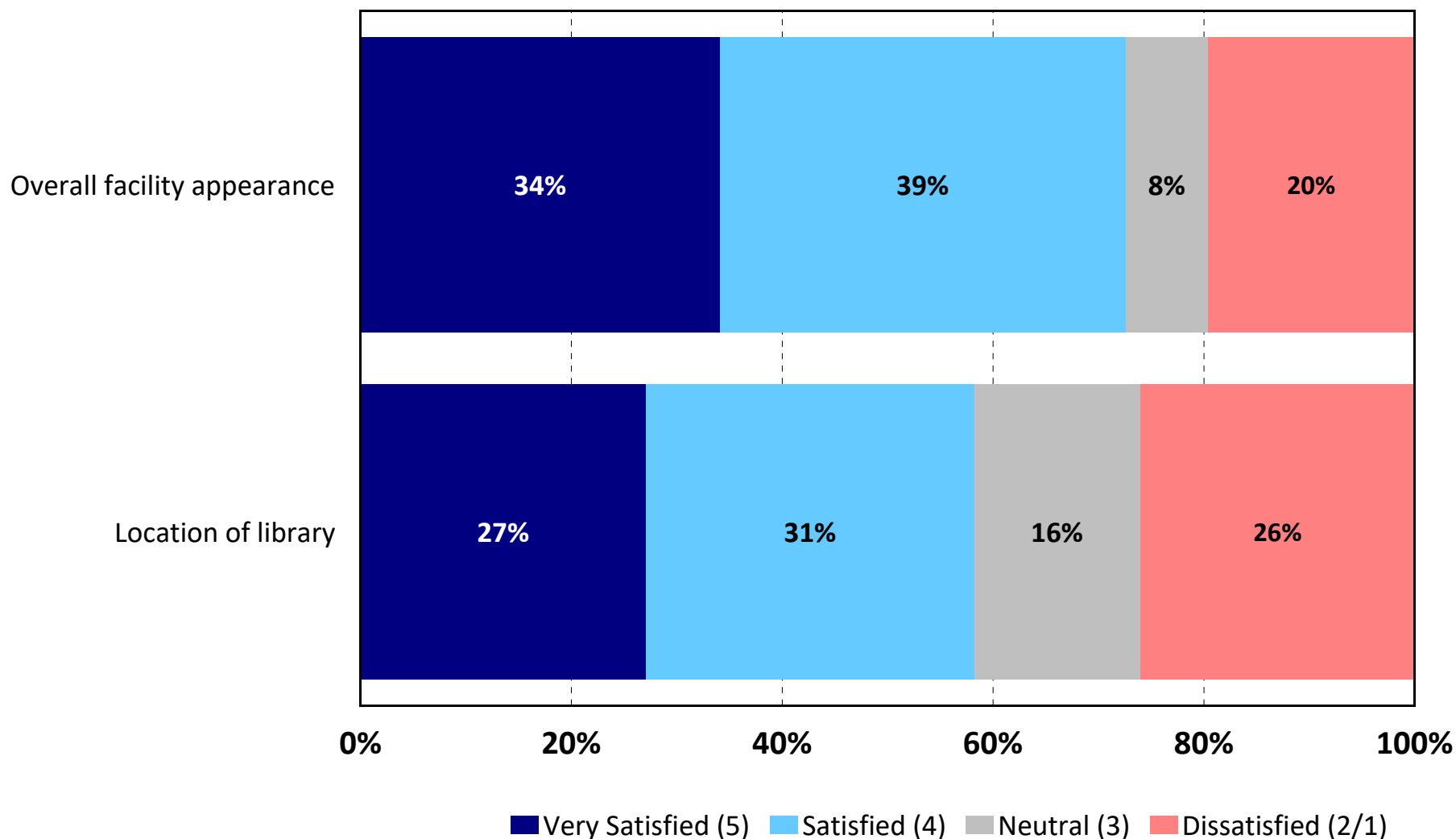
Q21. Have you or anyone in your family visited the Shawnee Public Library in the last 12 months?

by percentage of respondents (excluding “not provided”)



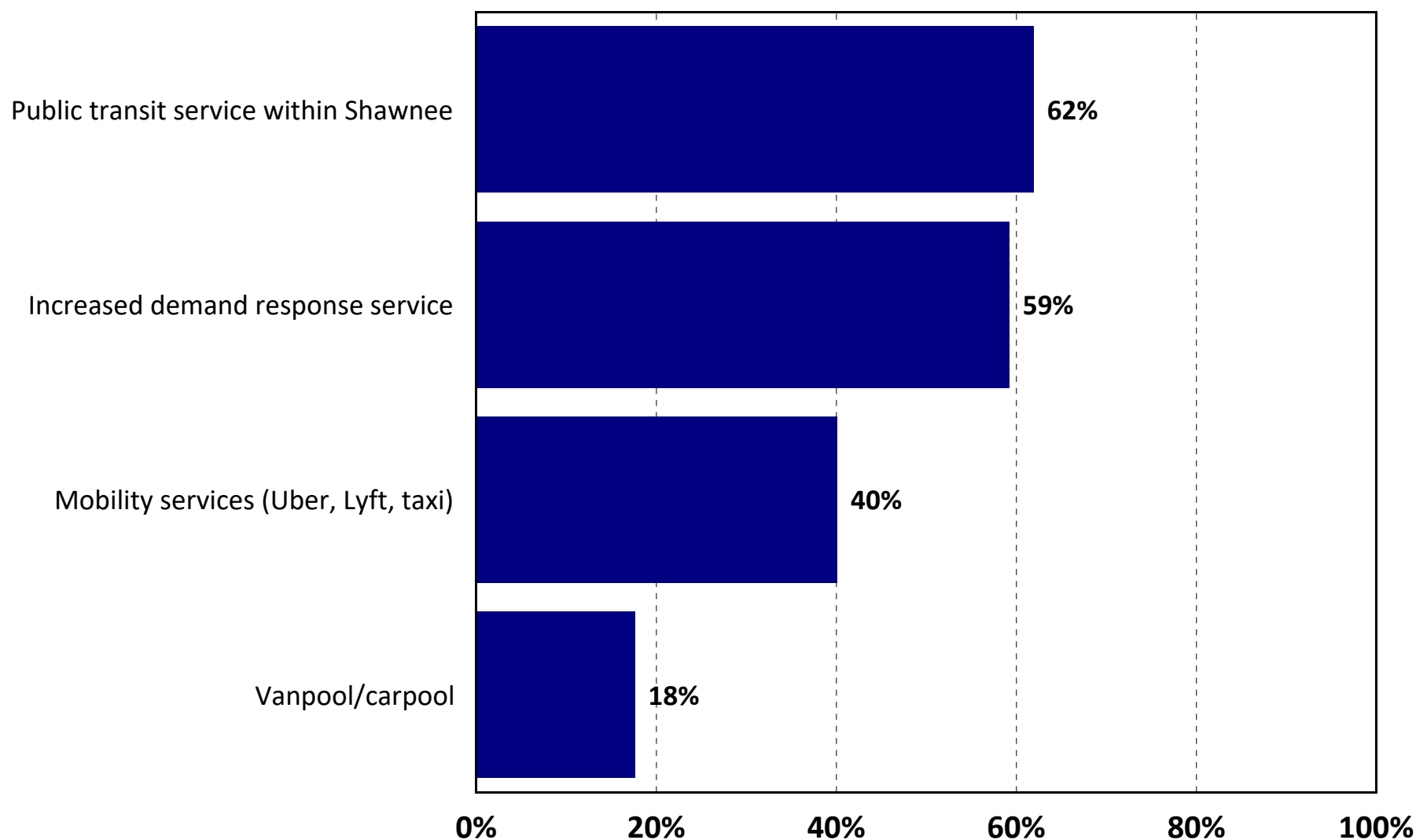
Q21a. Satisfaction with Library Services

by percentage of respondents who rated the item as a 1 to 5 on a 5-point scale (excluding “don't know”)



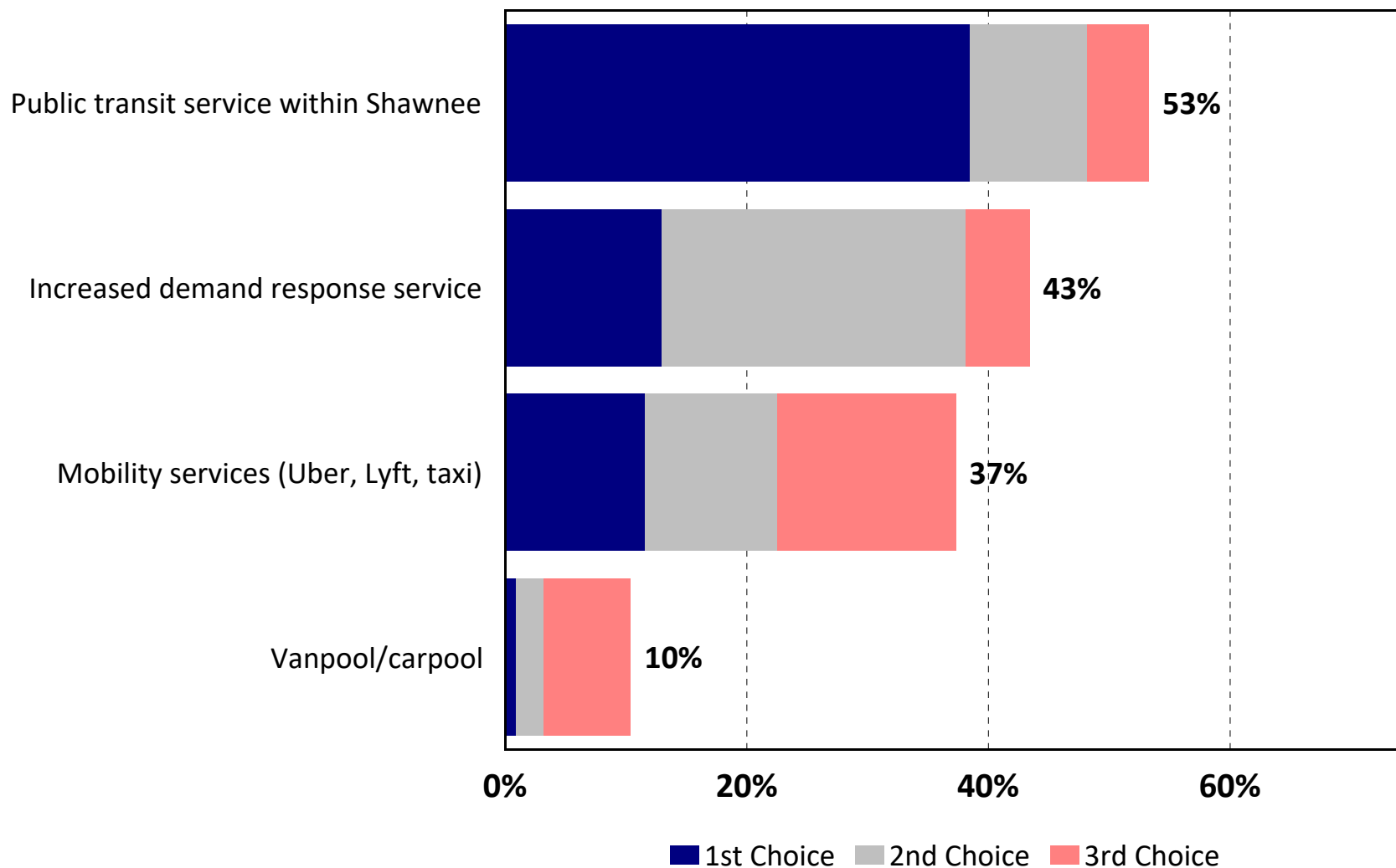
Q22. City Facilitation of Transportation Alternatives That Respondents Would Support

by percentage of respondents (multiple selections could be made)



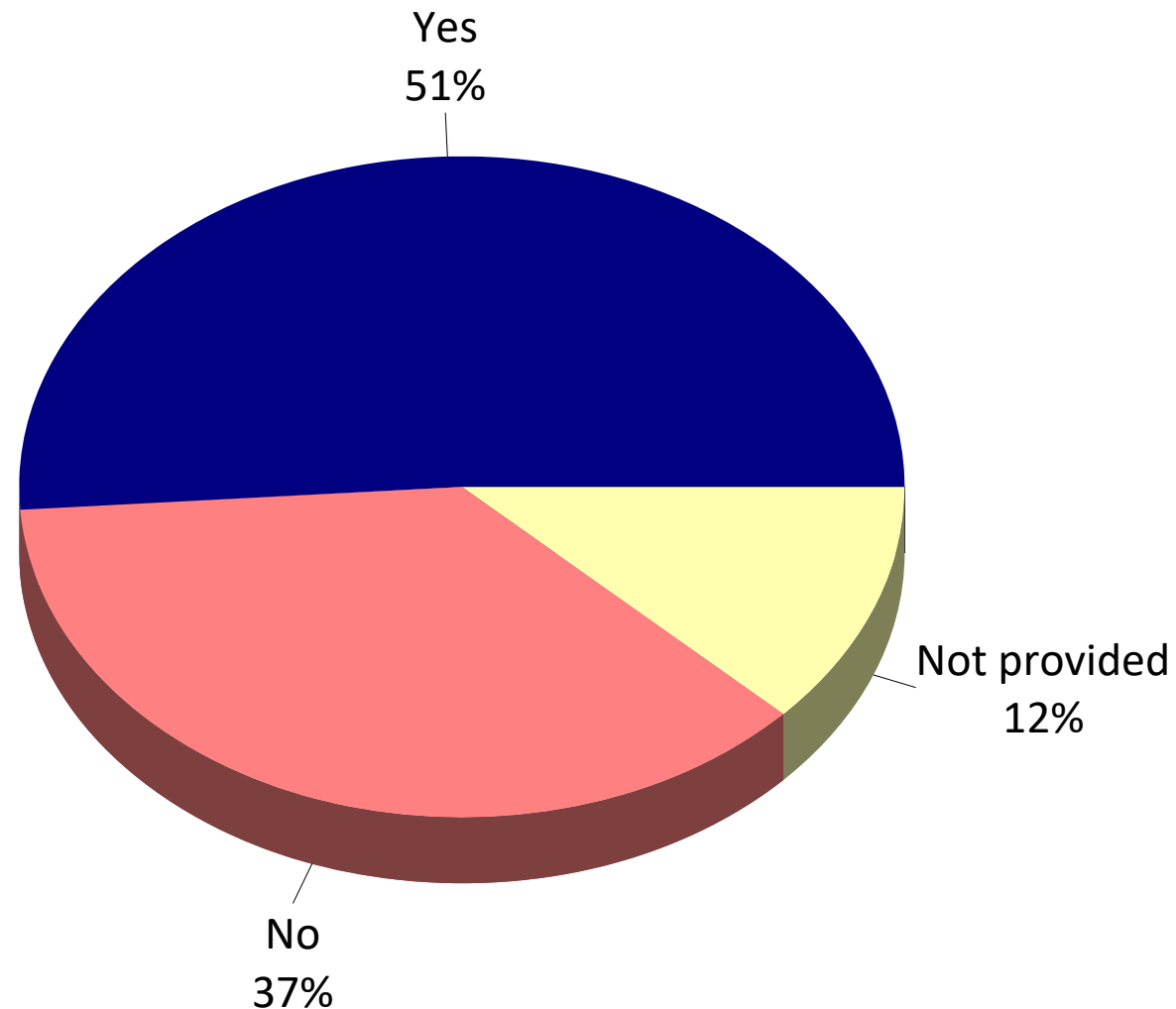
Q23. Transportation Alternatives That Respondents Would Use

by percentage of respondents who selected the item as one of their top three choices



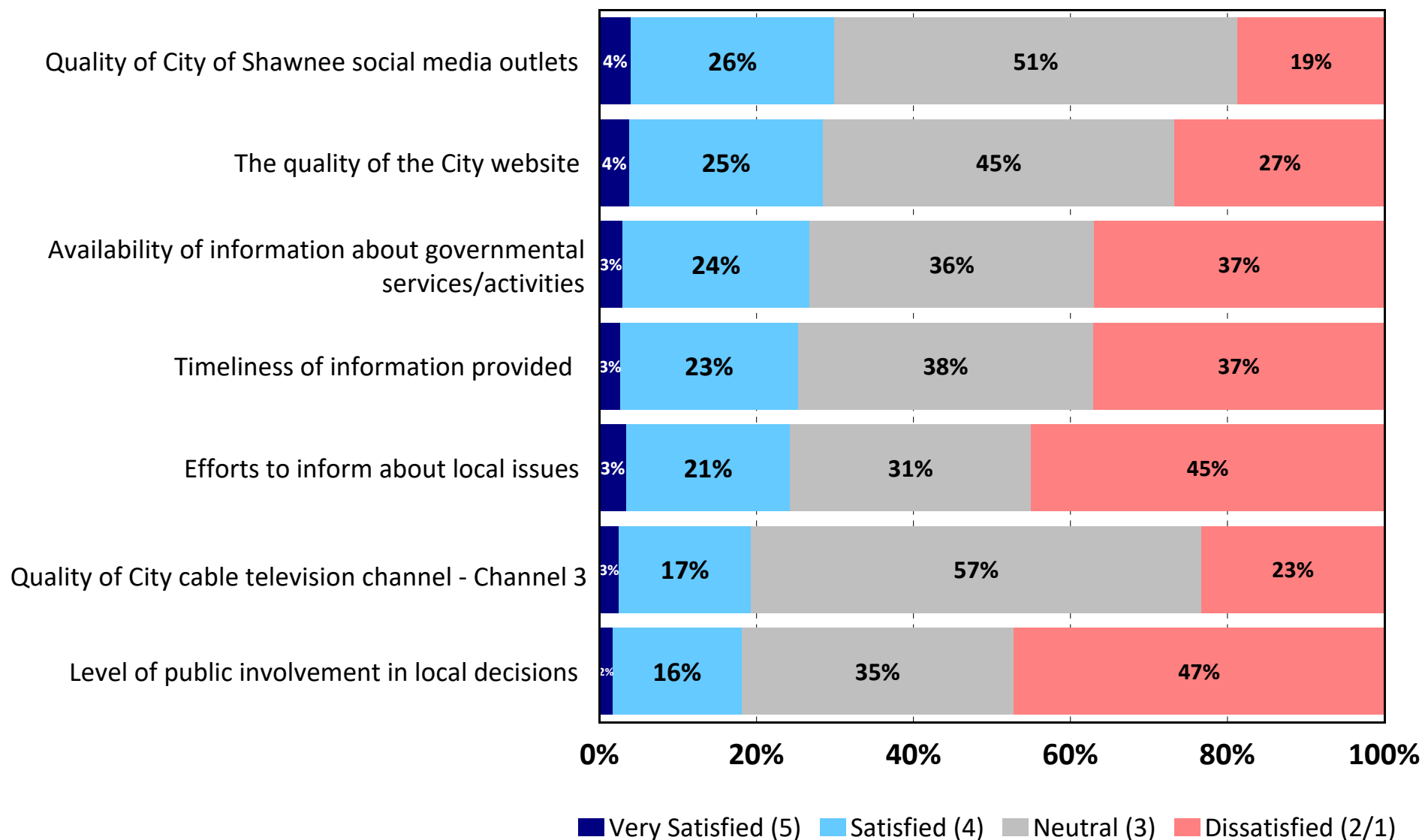
Q24. Would you support the City spending additional taxpayer money to support the priorities you have identified in Question 23?

by percentage of respondents



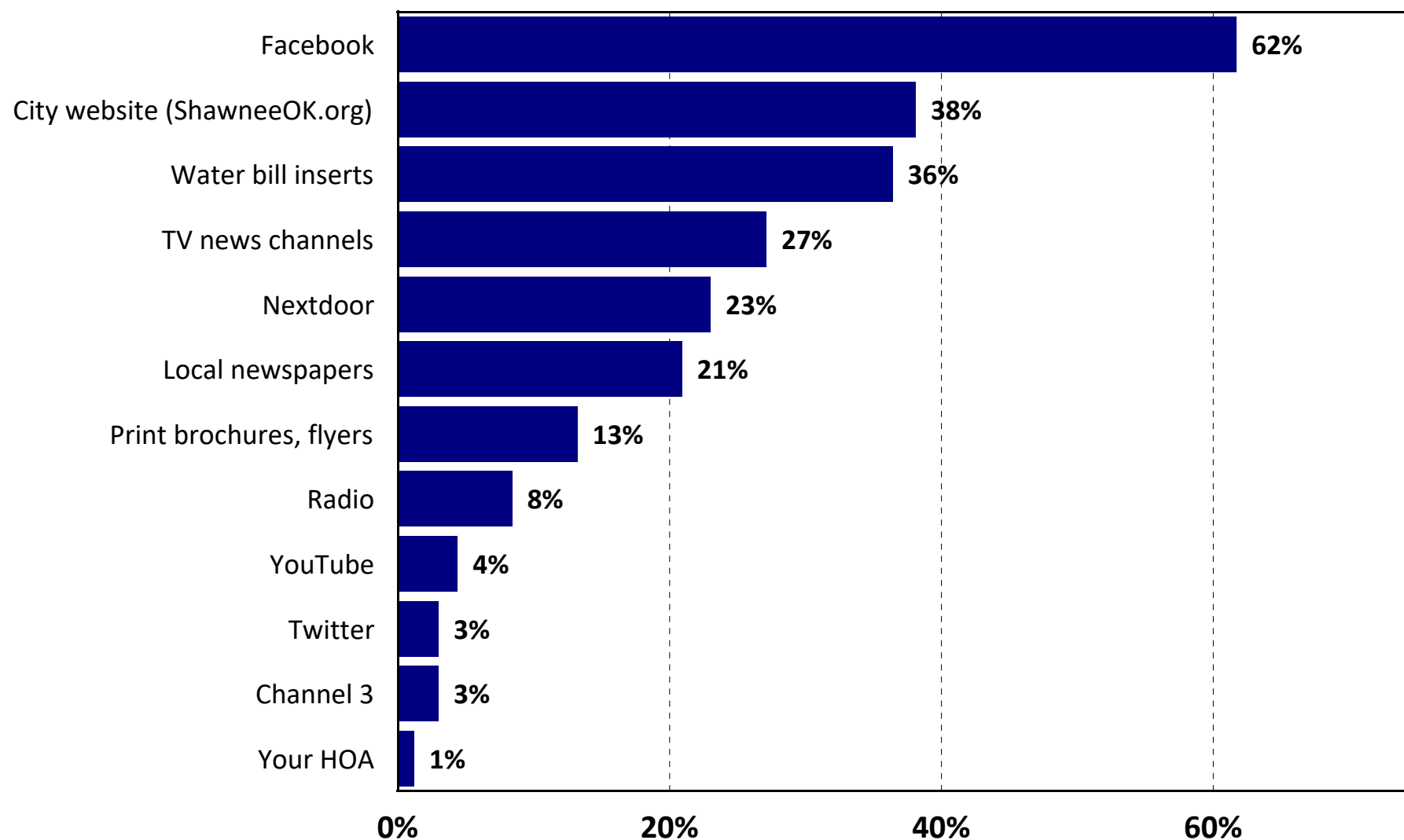
Q25. Satisfaction with Public Information Services

by percentage of respondents who rated the item as a 1 to 5 on a 5-point scale (excluding “don't know”)



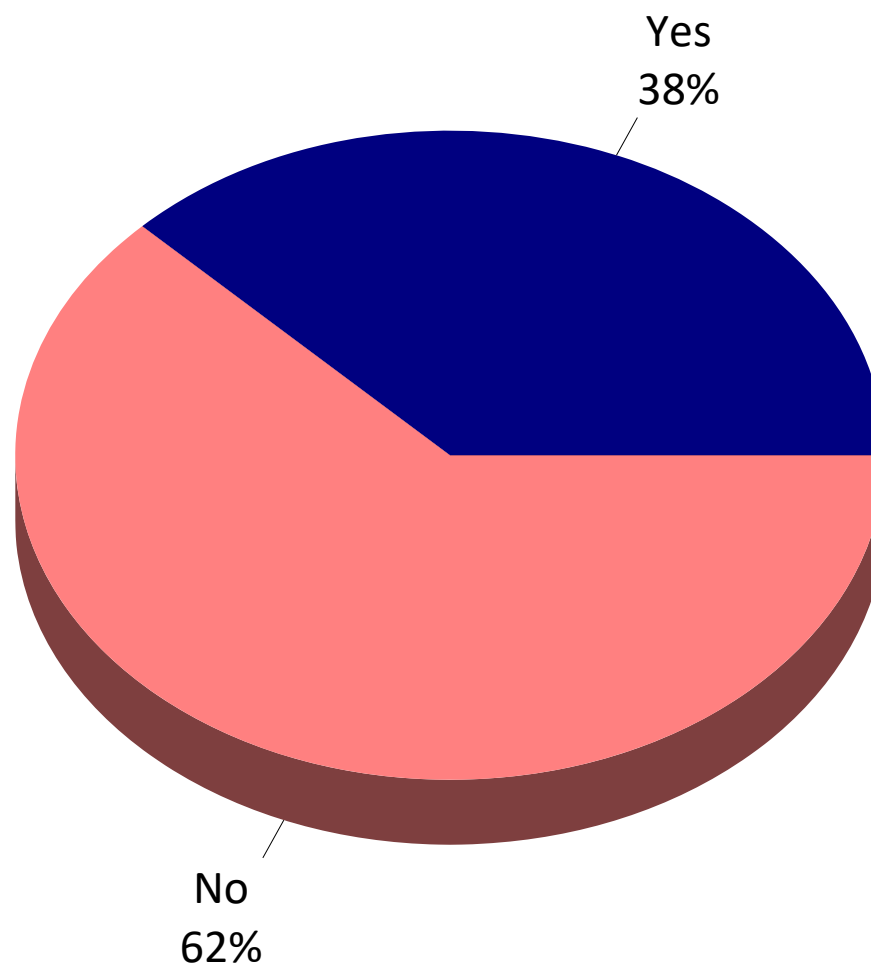
Q26. Sources From Which Respondents Currently Get Information About the City of Shawnee

by percentage of respondents (multiple selections could be made)



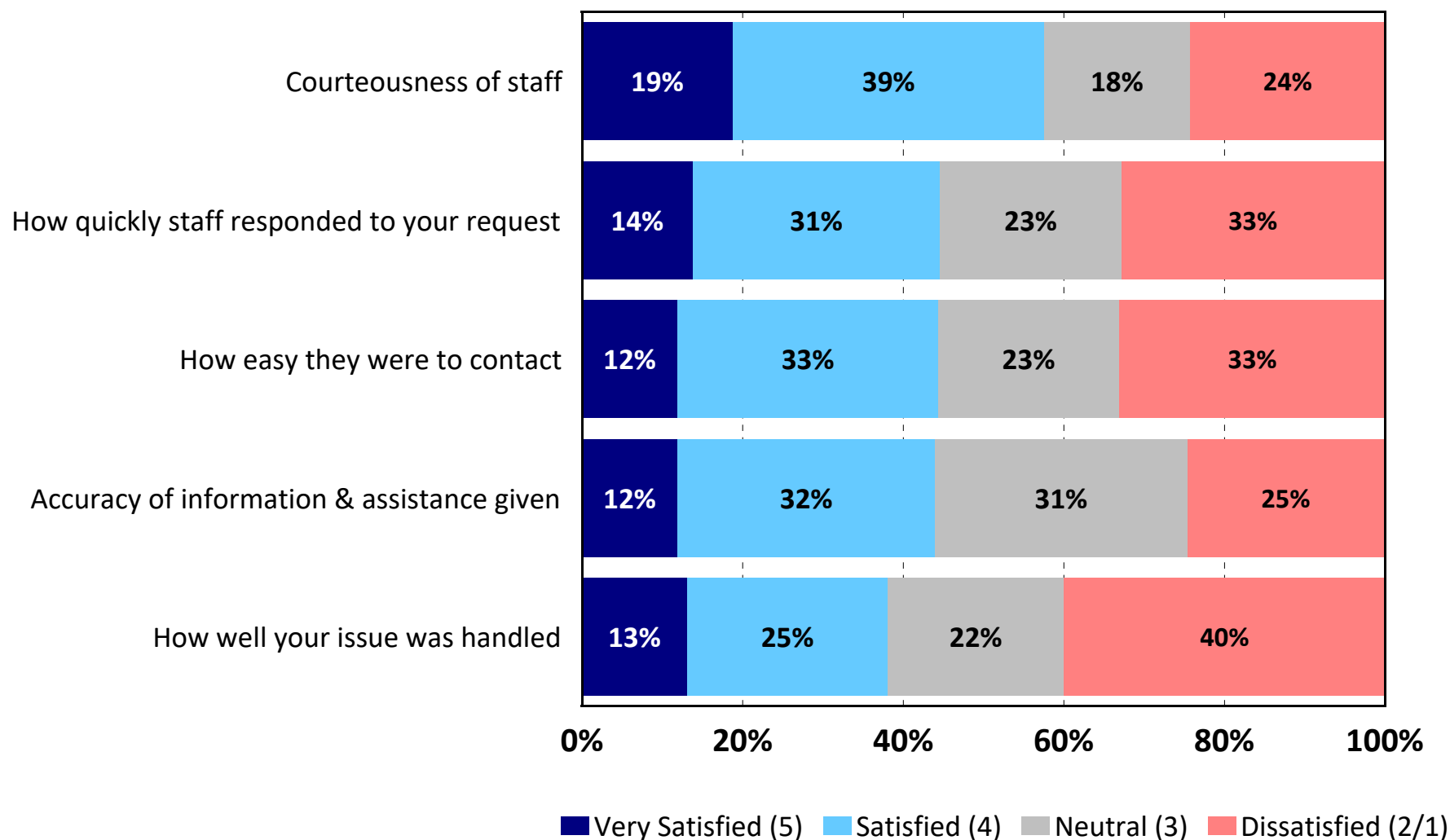
Q27. Have you or anyone in your family contacted the City of Shawnee with a question, problem, or complaint during the past year?

by percentage of respondents (excluding “not provided”)



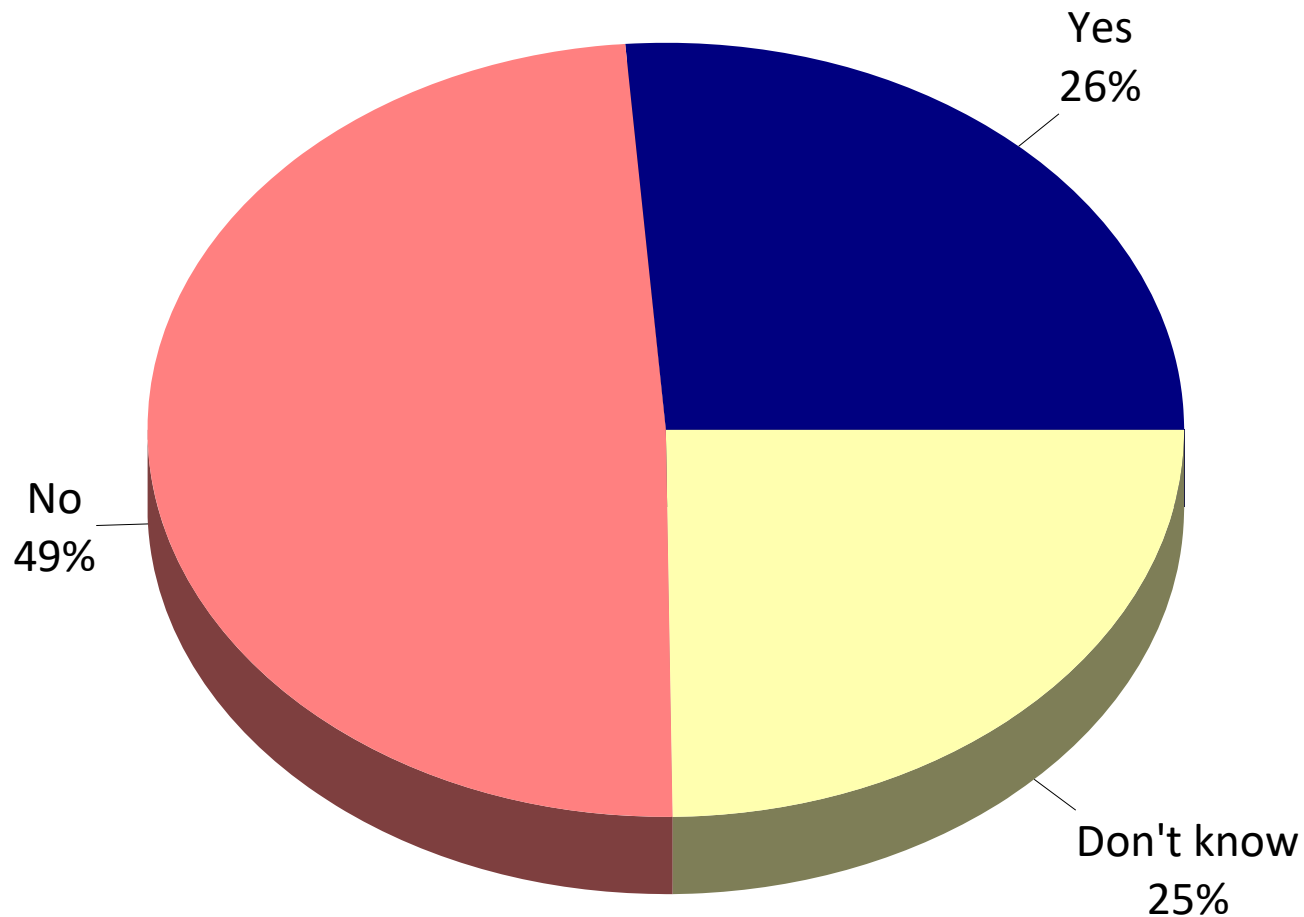
Q27a. Satisfaction with Various Aspects of Customer Service from City of Shawnee Employees

by percentage of respondents who answered “yes” to Question 27 and rated the item as a 1 to 5 on a 5-point scale
(excluding “don't know”)



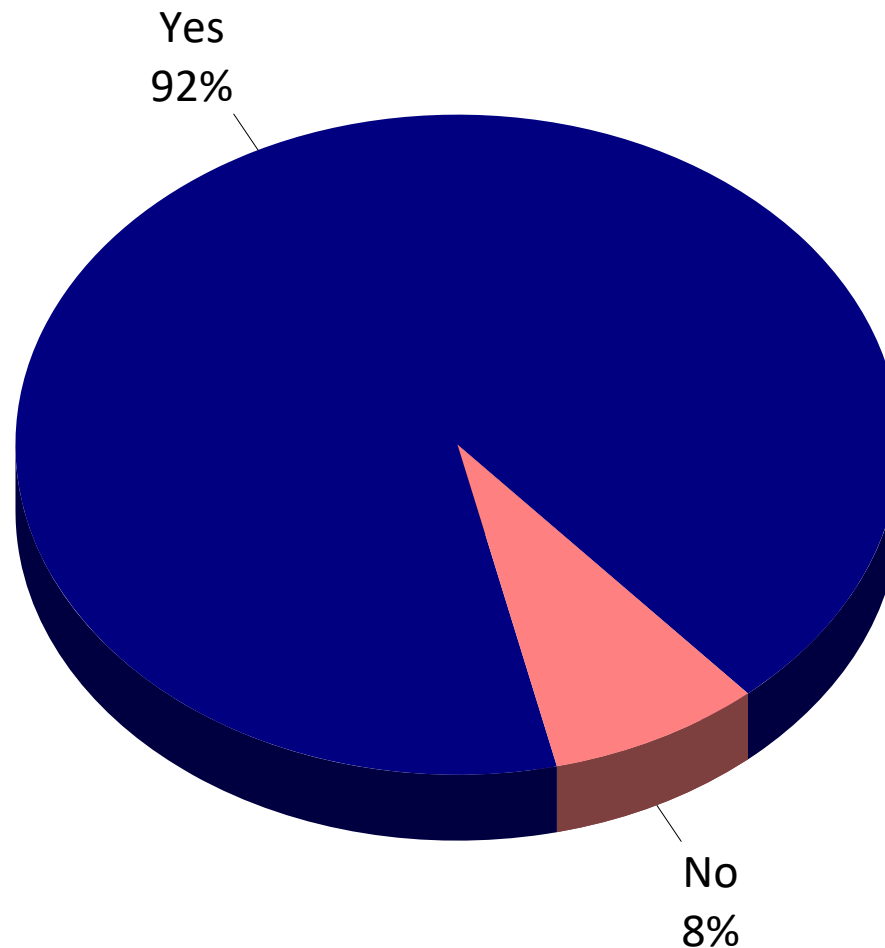
Q28. Thinking about the services and infrastructure the City provides/maintains, do you feel that you are getting your money's worth for your tax dollars?

by percentage of respondents



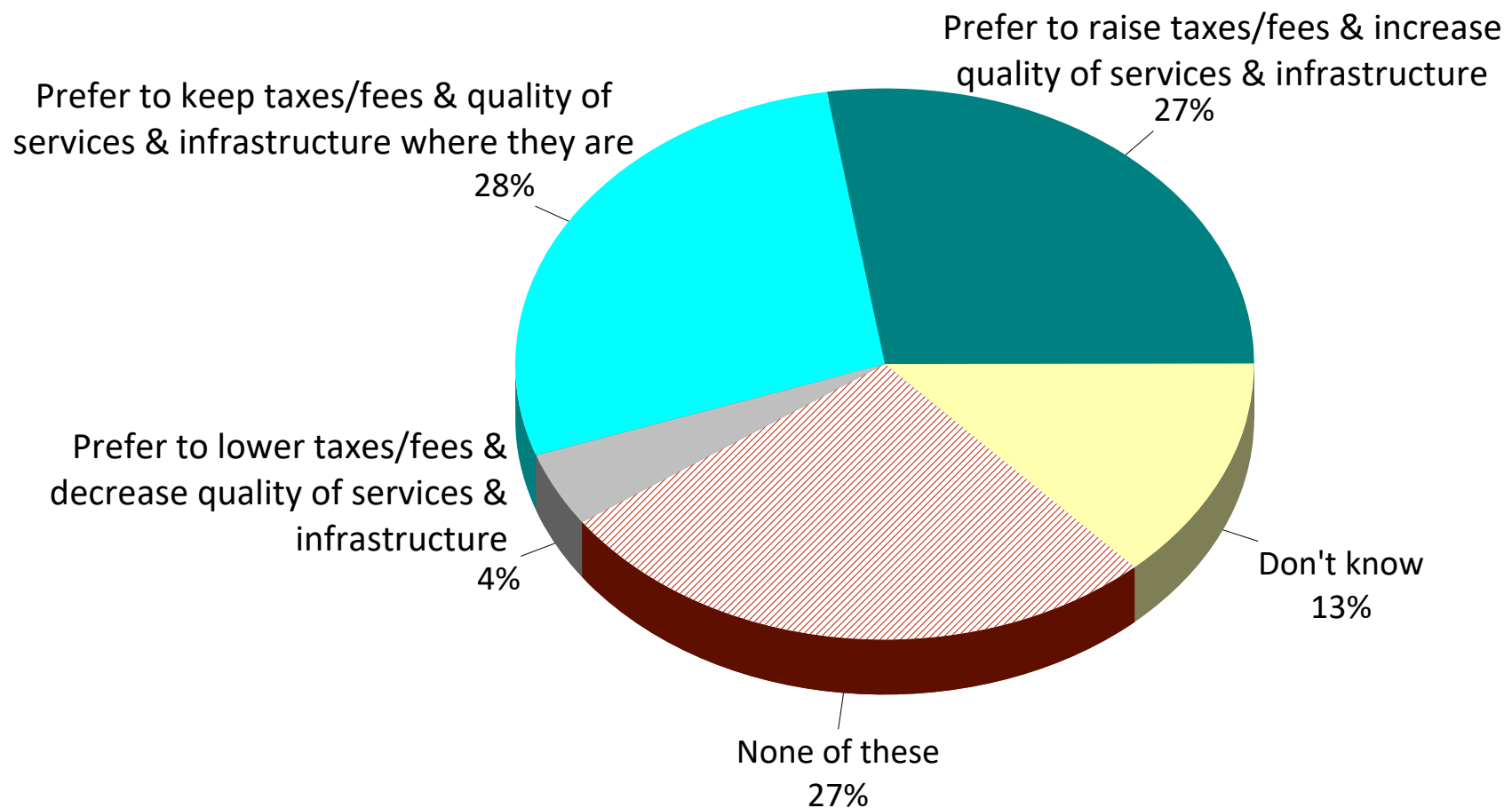
Q29. Are you aware that Shawnee is primarily funded through a portion of your sales taxes and other fees collected in the City and that your shopping dollars matter to the sustainability of City services and infrastructure?

by percentage of respondents (excluding “not provided”)



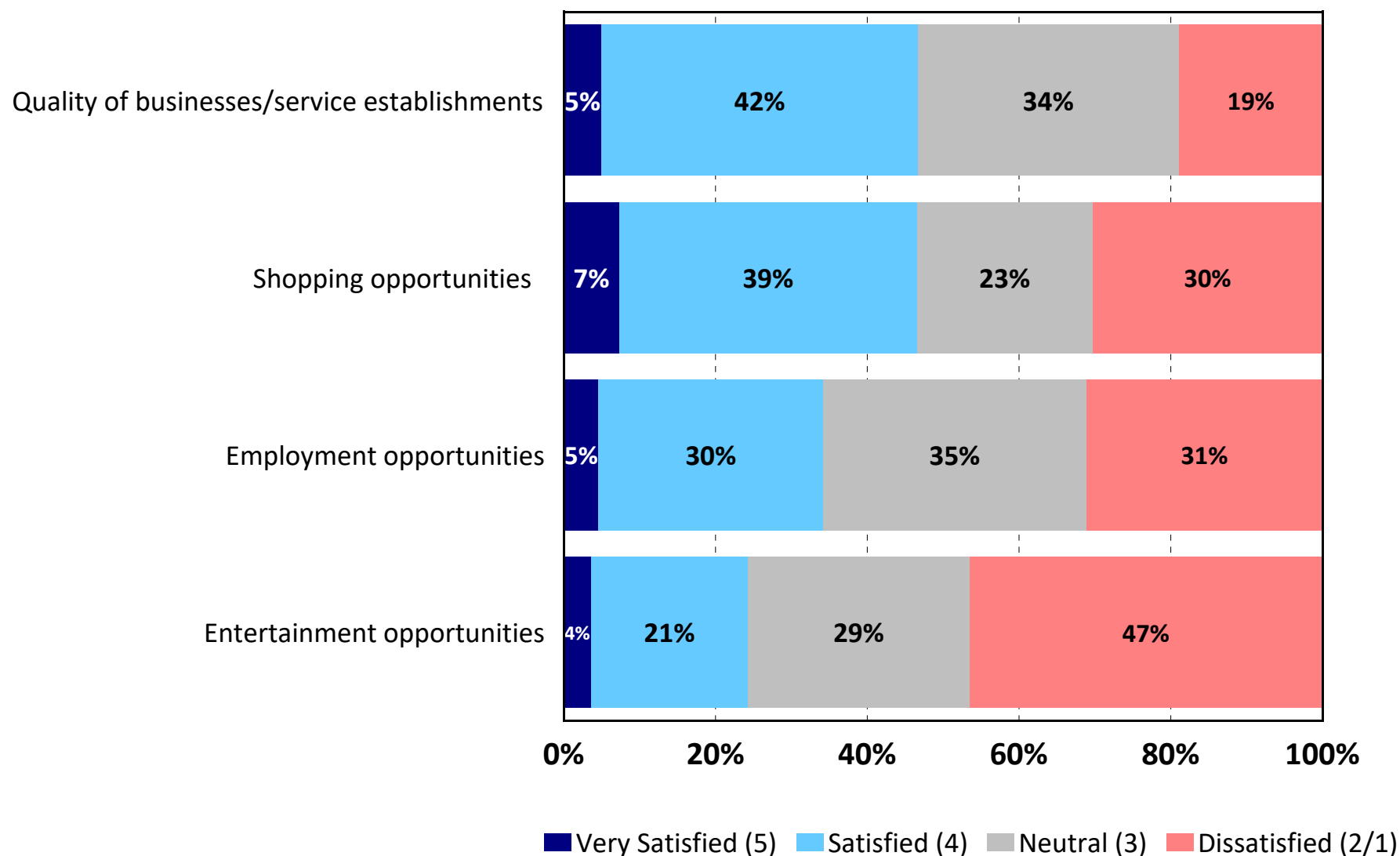
Q30. Considering all of the services and infrastructure the City of Shawnee provides and maintains, and the taxes/fees you pay, which of the following statements comes closest to your view?

by percentage of respondents



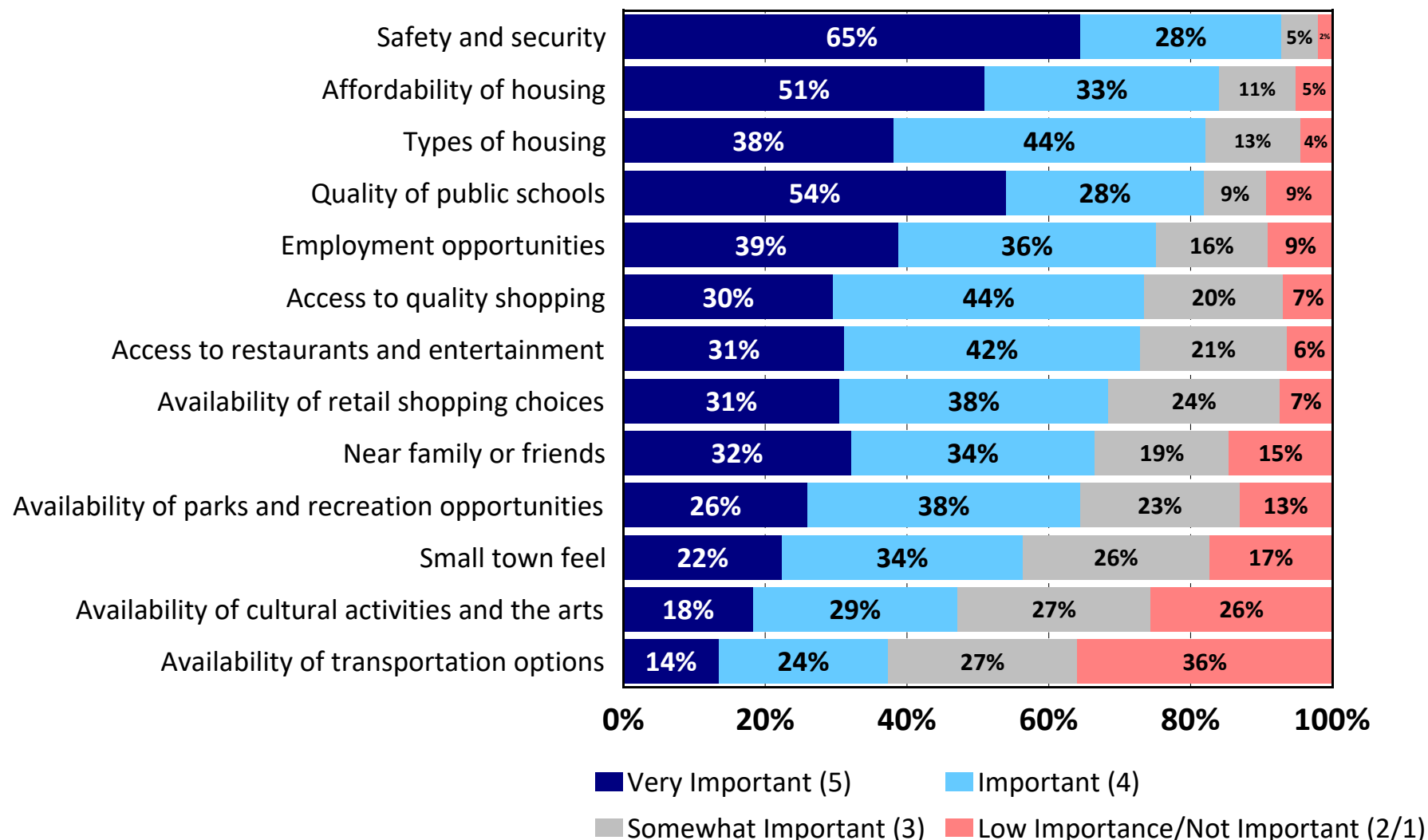
Q31. Satisfaction with the Following in the City of Shawnee

by percentage of respondents who rated the item as a 1 to 5 on a 5-point scale (excluding “don't know”)



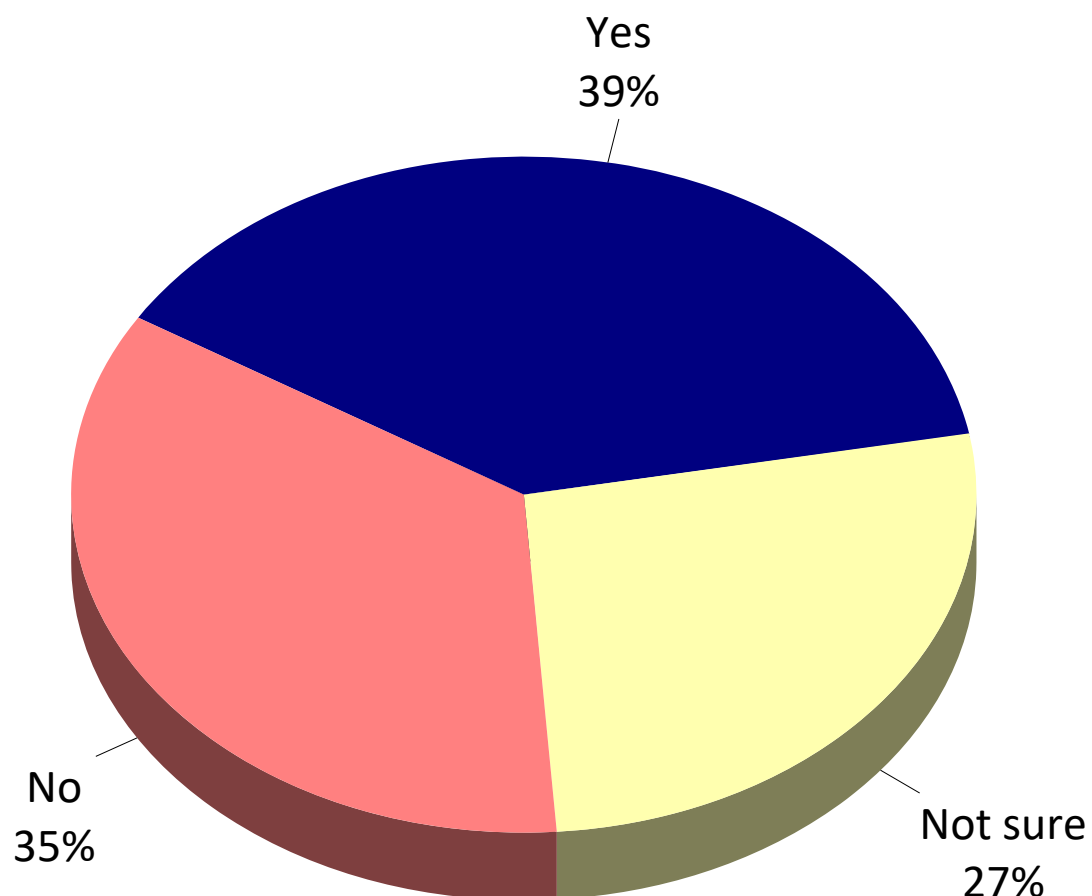
Q32. Importance of Various Reasons in Respondents' Decision to Live in Shawnee

by percentage of respondents who rated the item as a 1 to 5 on a 5-point scale (excluding "don't know")



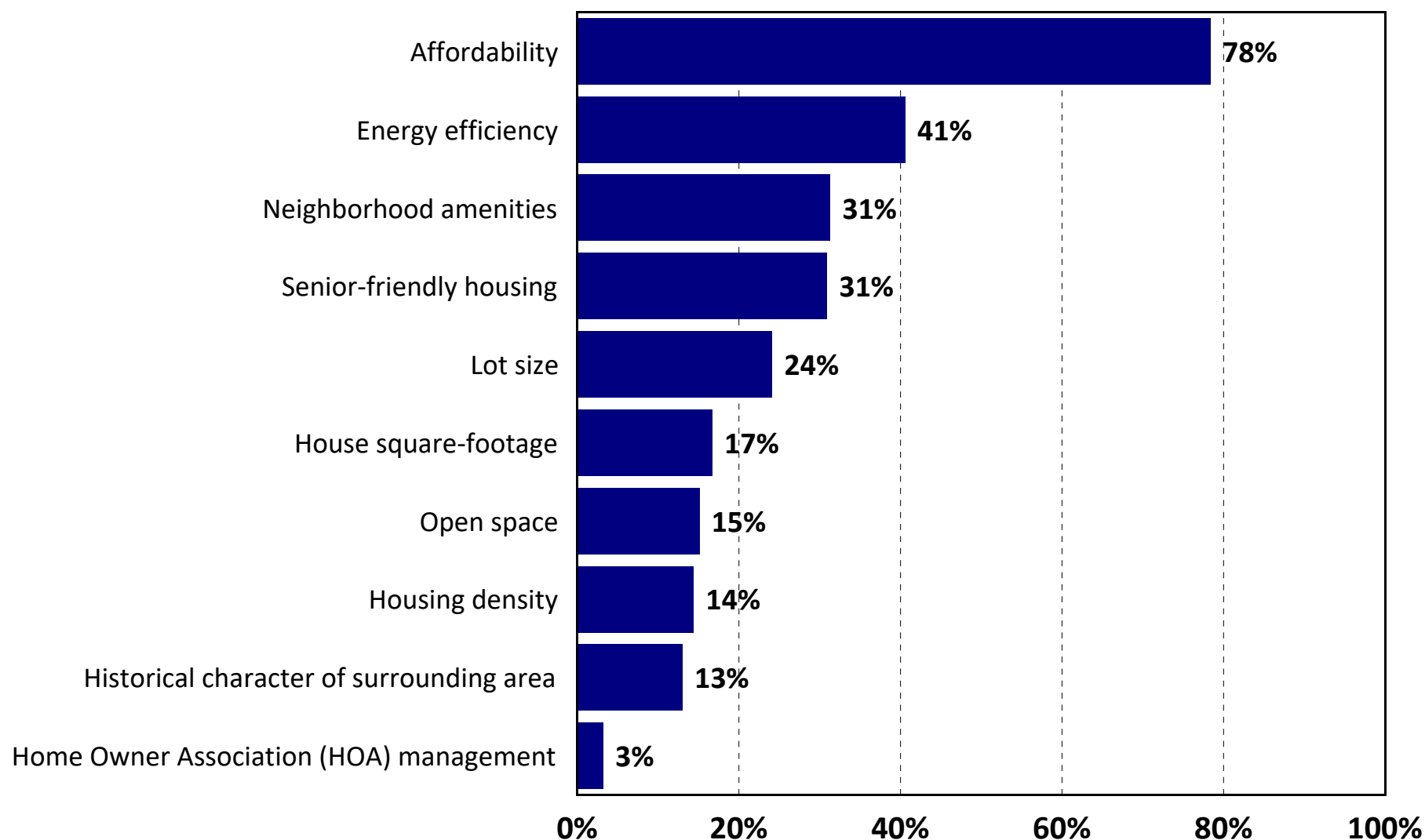
Q33. Are you satisfied with the quality and affordability of housing in Shawnee?

by percentage of respondents



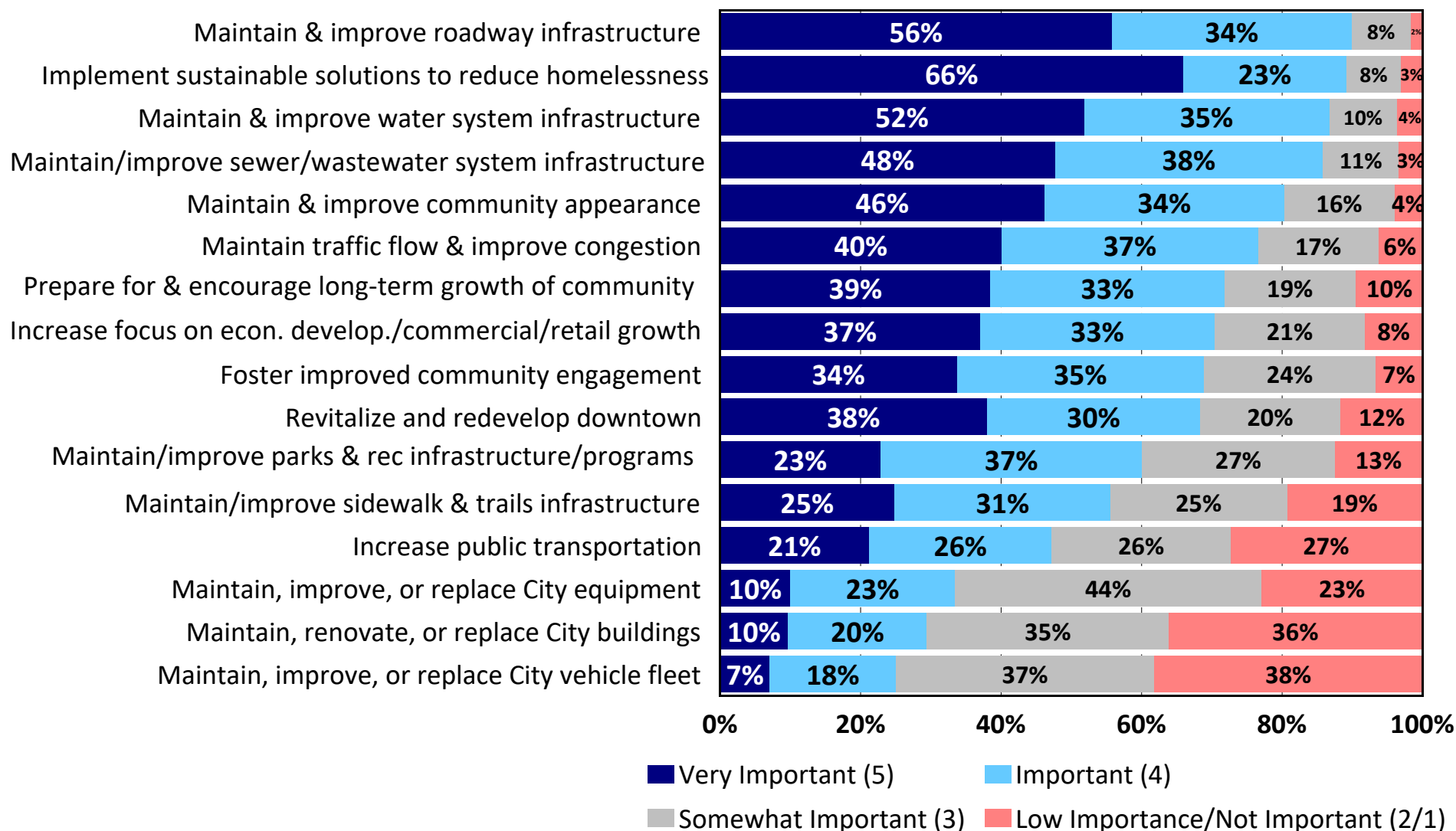
Q34. Three Factors That Are Most Important to Consider Regarding New Housing Development

by percentage of respondents (up to three selections could be made)



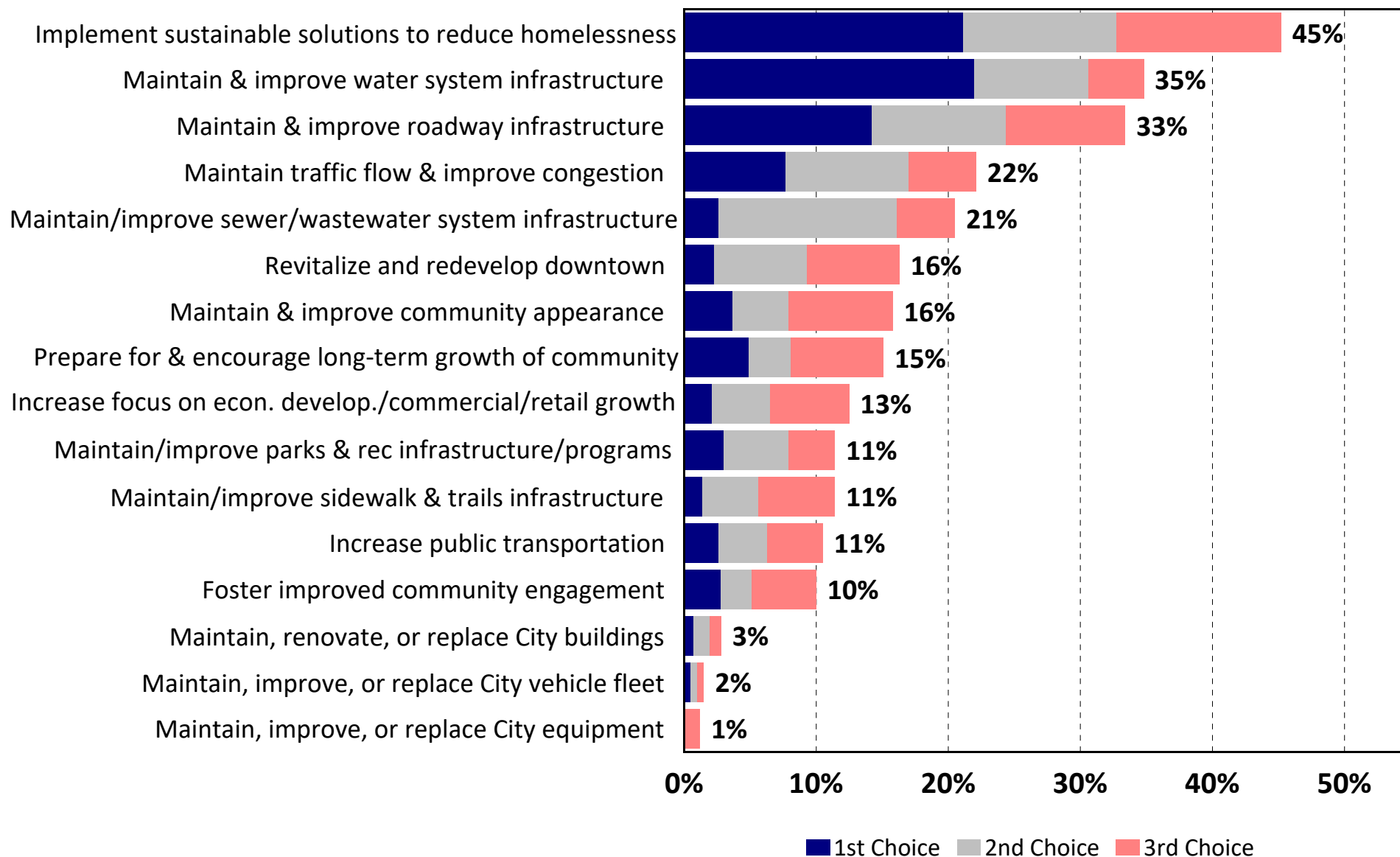
Q38. Importance of the Following City Projects and Initiatives Over the Next Five Years

by percentage of respondents who rated the item as a 1 to 5 on a 5-point scale (excluding “don't know”)



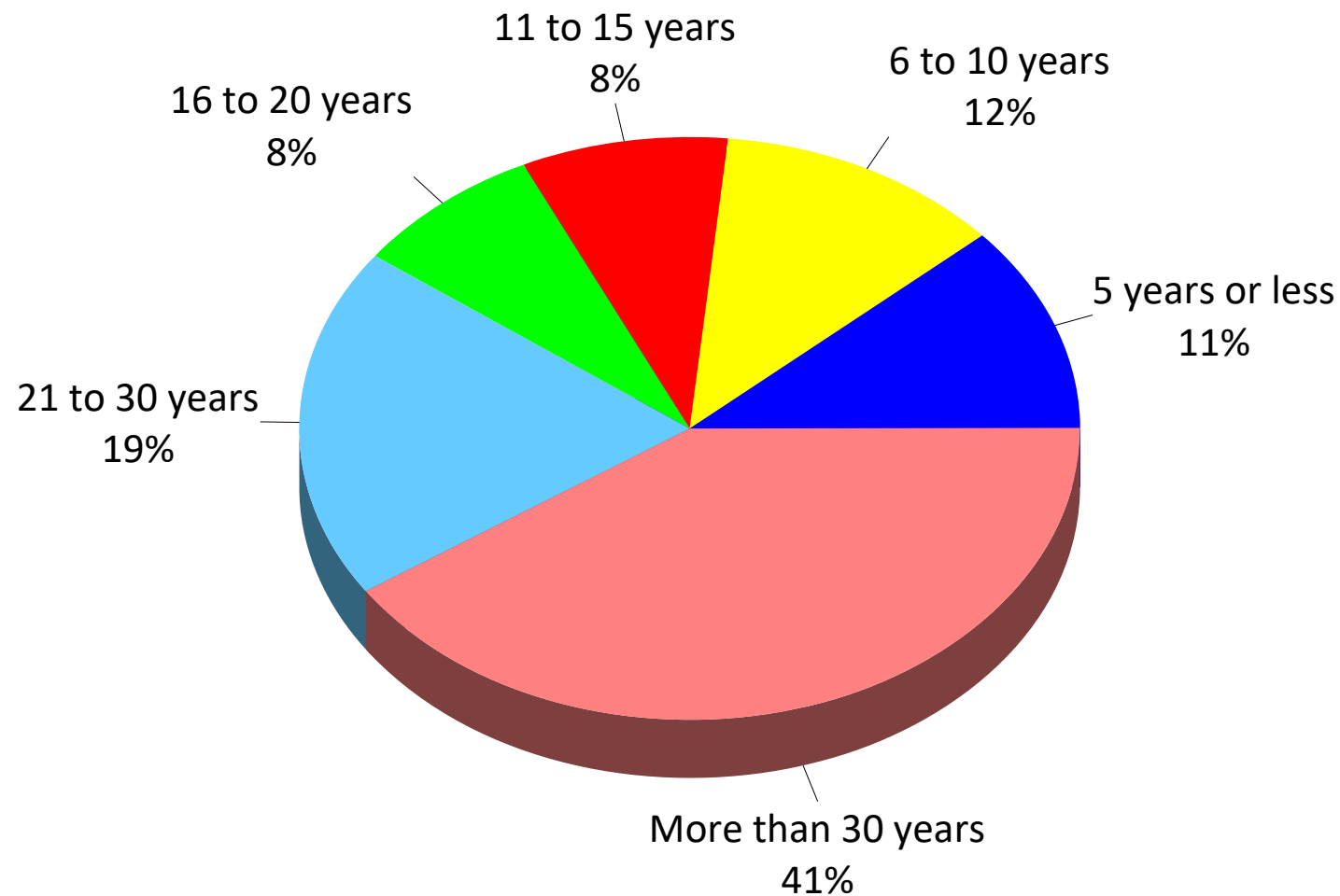
Q39. Most Important City Projects and Initiatives

by percentage of respondents who selected the item as one of their top three choices



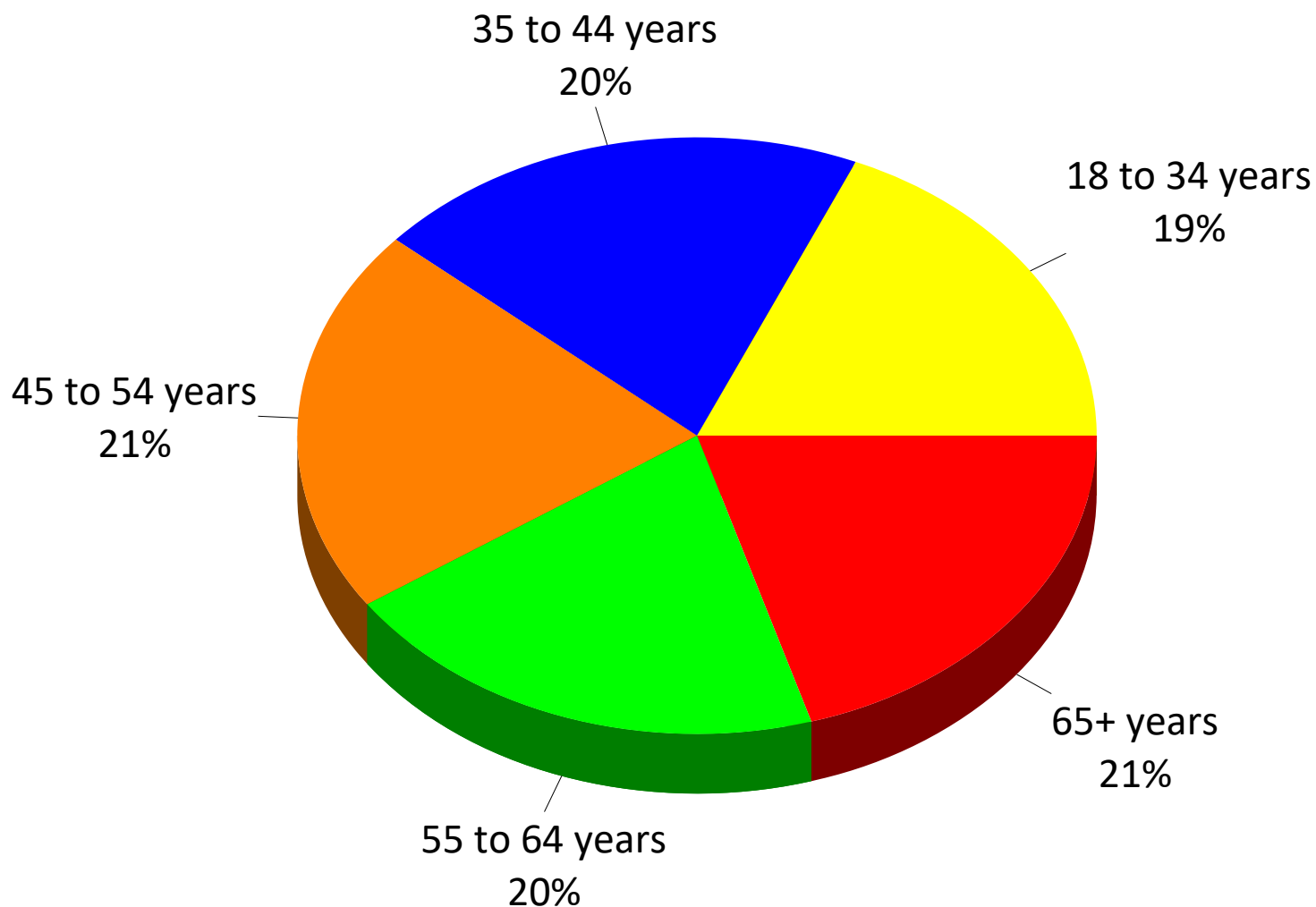
Q40. Demographics: Approximately how many years have you lived in Shawnee?

by percentage of respondents (excluding “not provided”)



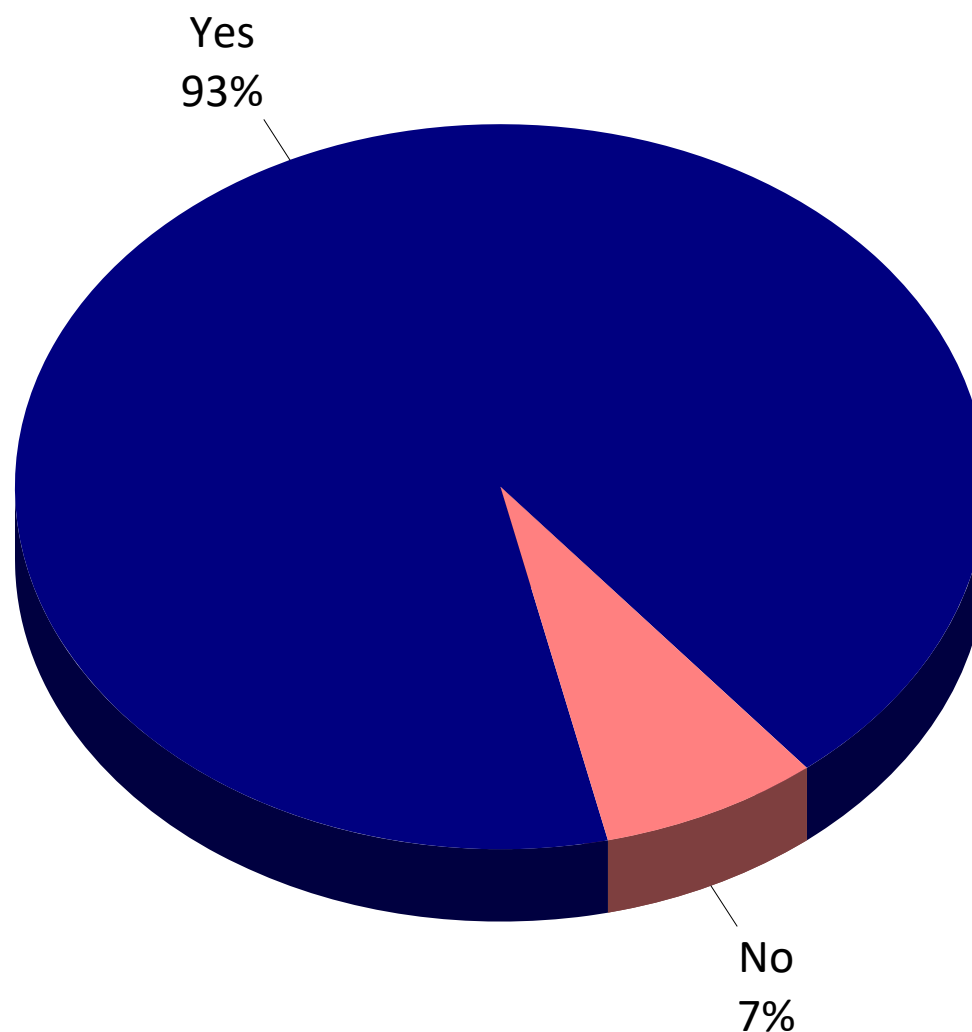
Q41. Demographics: What is your age?

by percentage of respondents (excluding “not provided”)



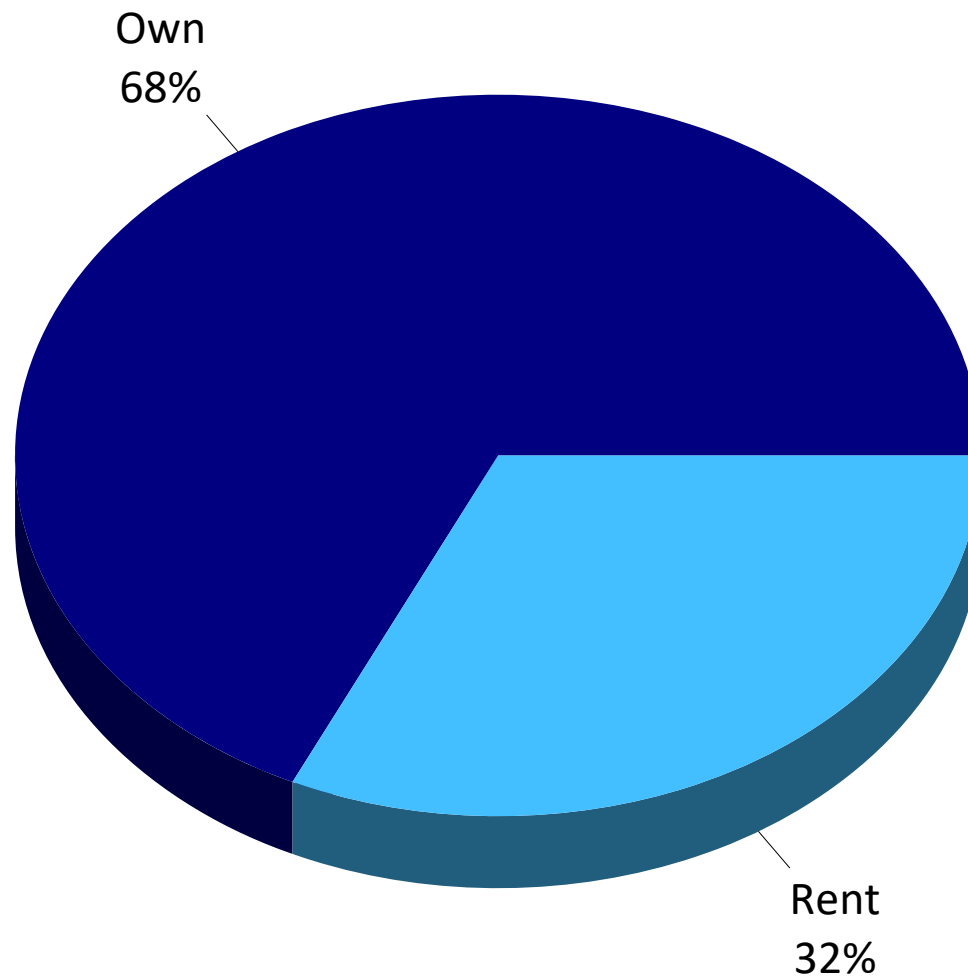
Q42. Are you registered to vote?

by percentage of respondents (excluding “not provided”)



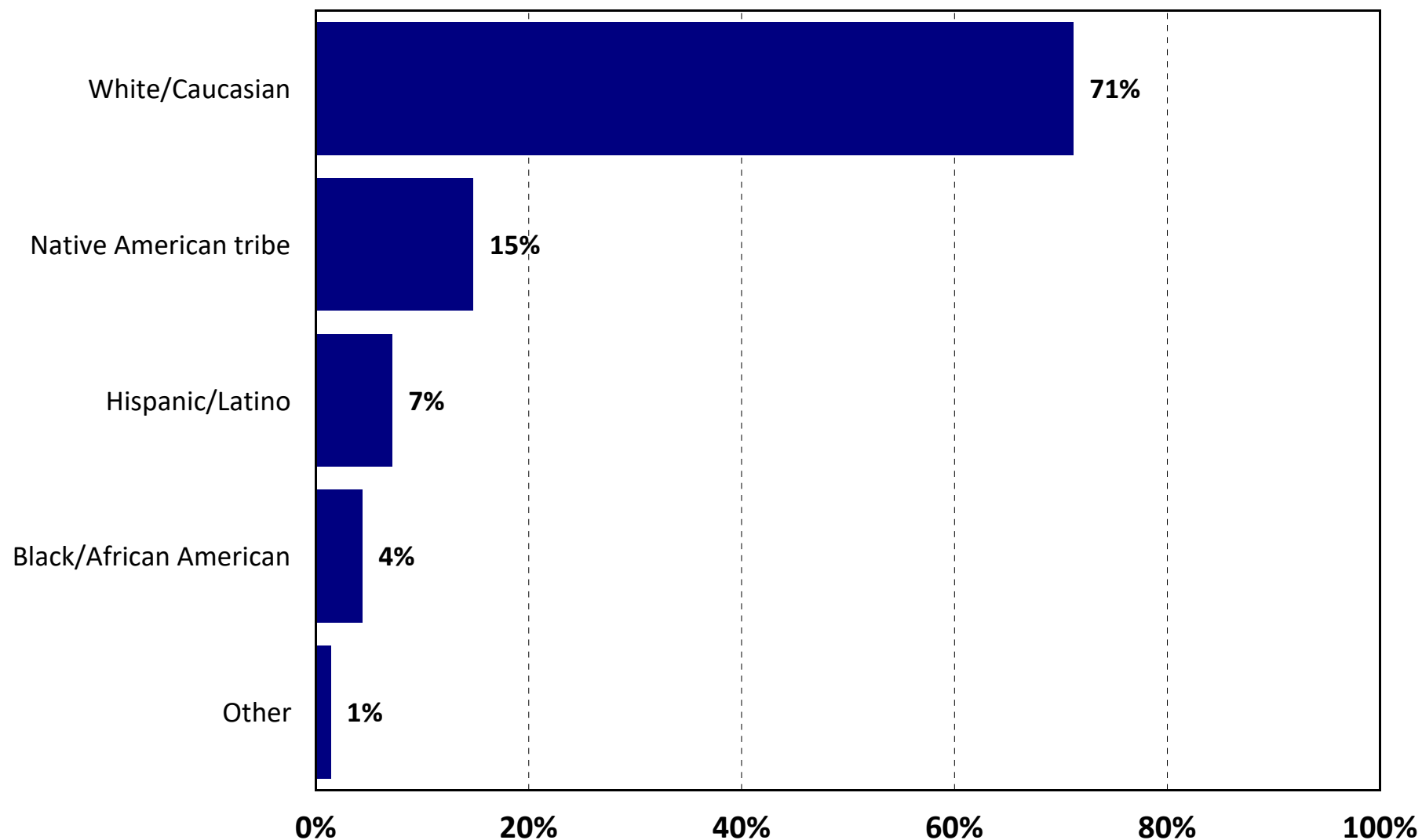
Q43. Demographics: Do you own or rent your current residence?

by percentage of respondents (excluding “not provided”)



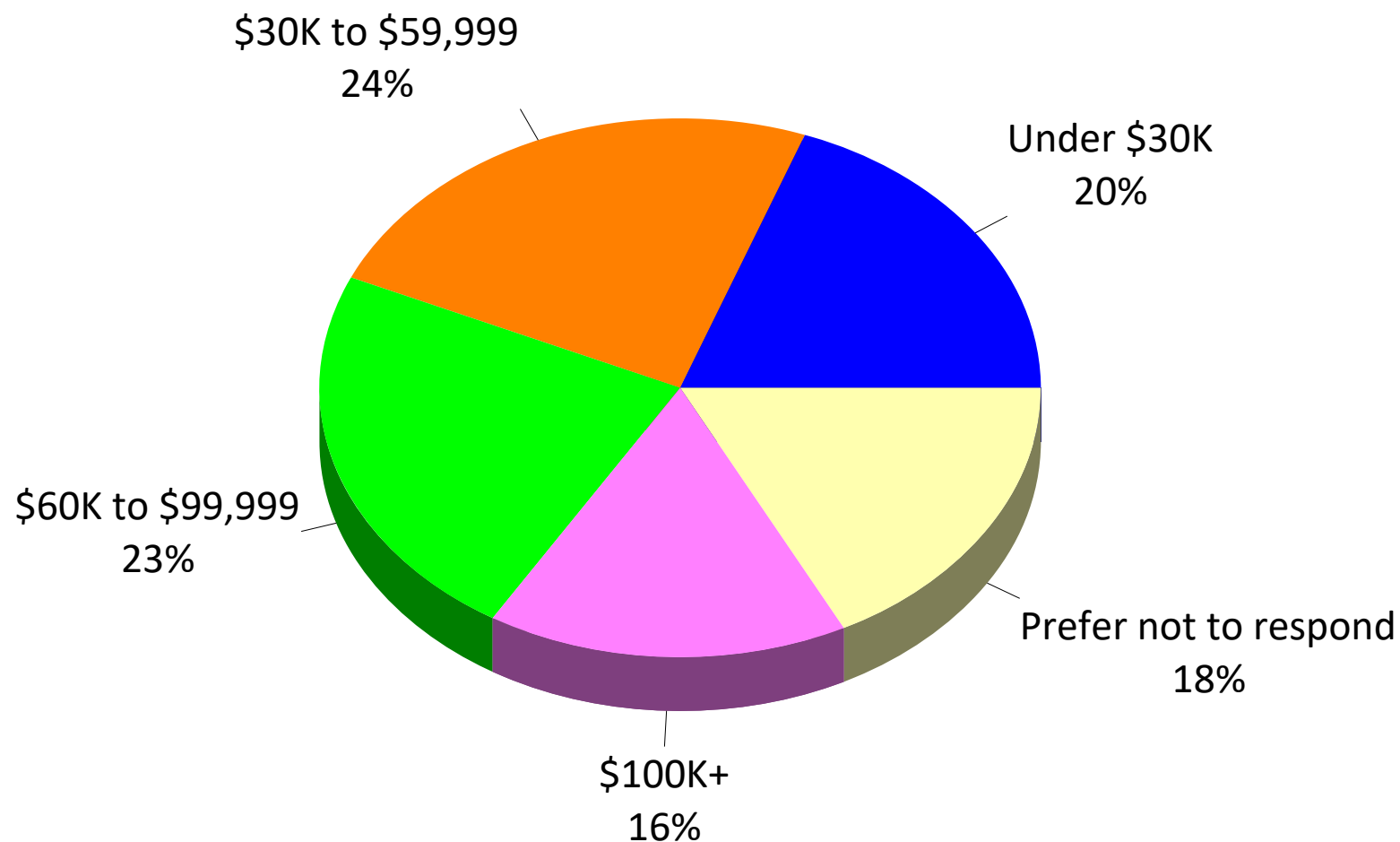
Q44. Demographics: Race/Ethnicity

by percentage of respondents (multiple selections could be made)



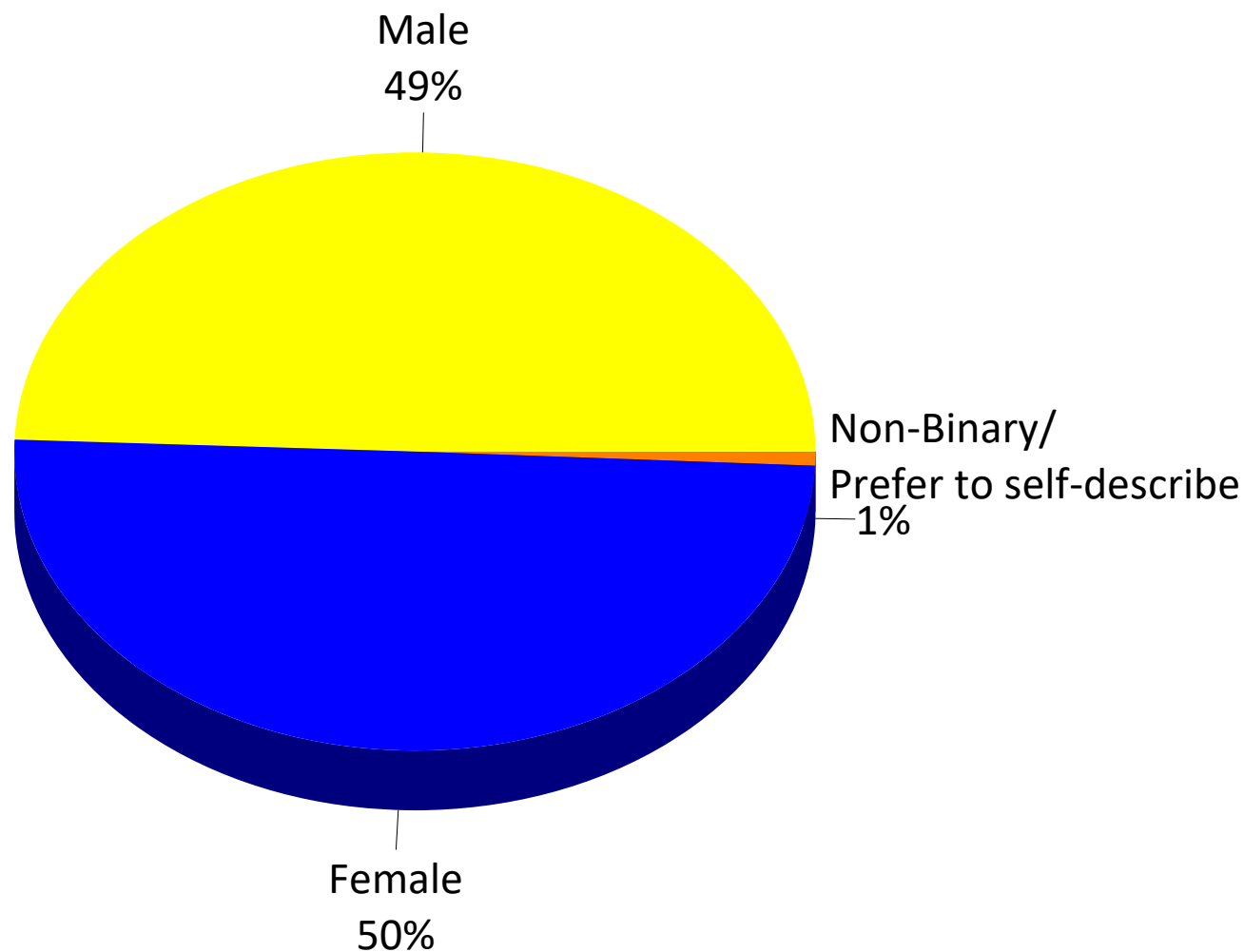
Q45. Demographics: Total Household Income

by percentage of respondents



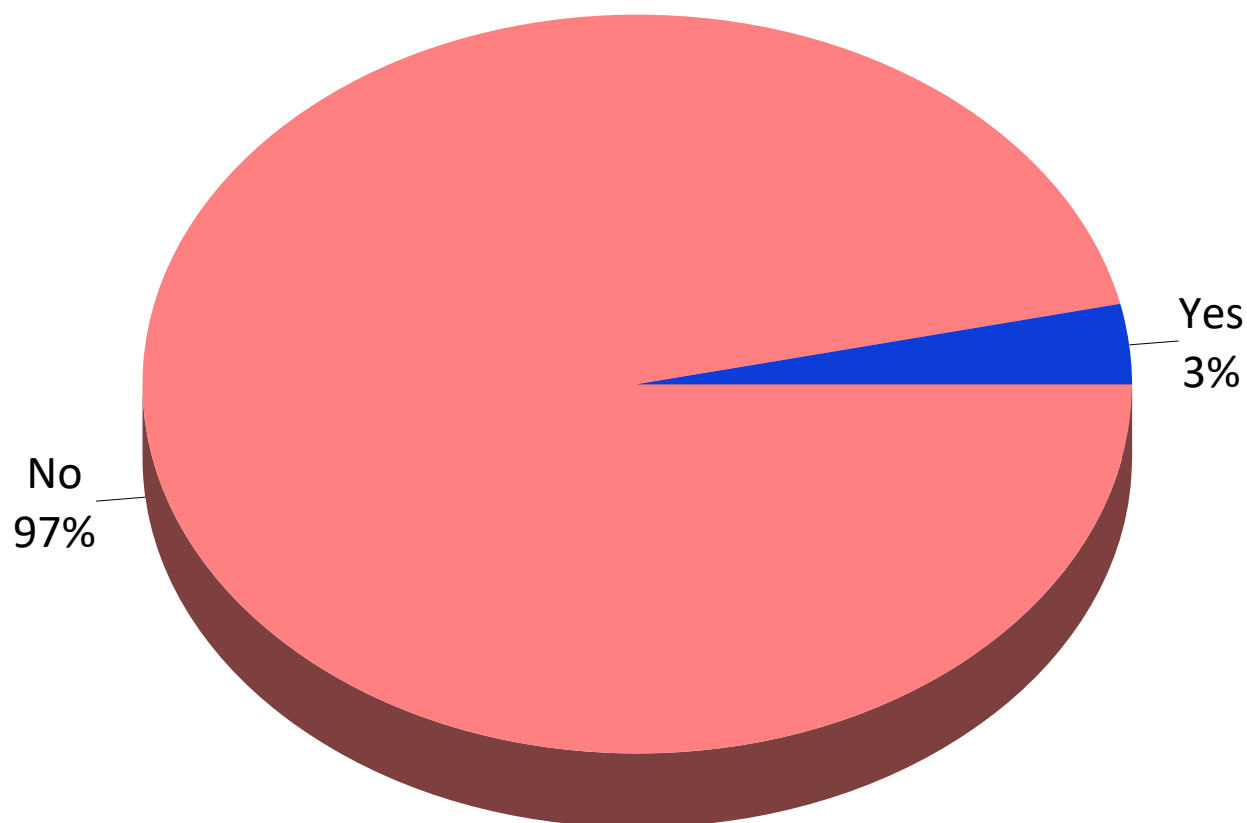
Q46. Demographics: Gender

by percentage of respondents (excluding “not provided”)



Q29. Demographics: Are you or any members of your family of Hispanic, Spanish, or Latino/a/x ancestry?

by percentage of respondents





Benchmarking Analysis

Benchmarking Analysis



Overview

ETC Institute's *DirectionFinder*® program was originally developed in 1999 to help community leaders use statistically valid community survey data as a tool for making better decisions. Since November 1999, the survey has been administered in more than 500 cities and counties in 49 states. Most participating communities conduct the survey on an annual or biennial basis.

This report contains benchmarking data from two sources: (1) a national survey that was administered by ETC Institute during the fall of 2021 to a random sample of over 9,000 residents in the continental United States and (2) a survey that was administered by ETC Institute during the fall of 2021 to a random sample of residents living in the state of Texas.

The charts on the following pages show how the results for the City of Shawnee compare to the national average and the Texas average. The blue bar shows the results for the City of Shawnee. The red bar shows the average from communities in the state of Texas that administered the *DirectionFinder*® survey during the fall of 2021. The yellow bar shows the results of a national survey that was administered by ETC Institute to a random sample of more than 9,000 U.S. residents during the fall of 2021.

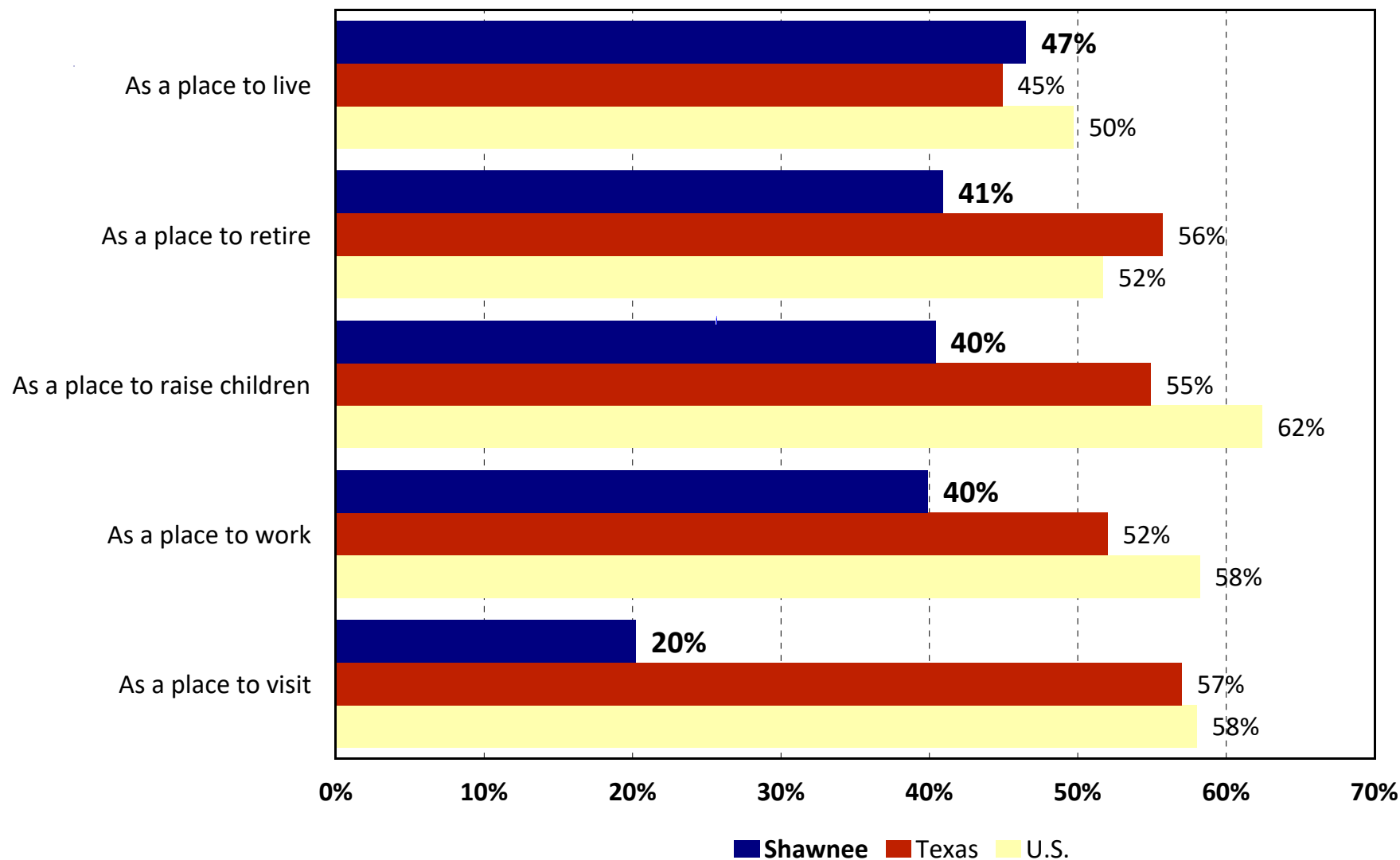
National Benchmarks

Note: The benchmarking data contained in this report is protected intellectual property. Any reproduction of the benchmarking information in this report by persons or organizations not directly affiliated with the City of Shawnee, Oklahoma is not authorized without written consent from ETC Institute.

Overall Ratings of the Community

Shawnee vs. Texas vs. the U.S.

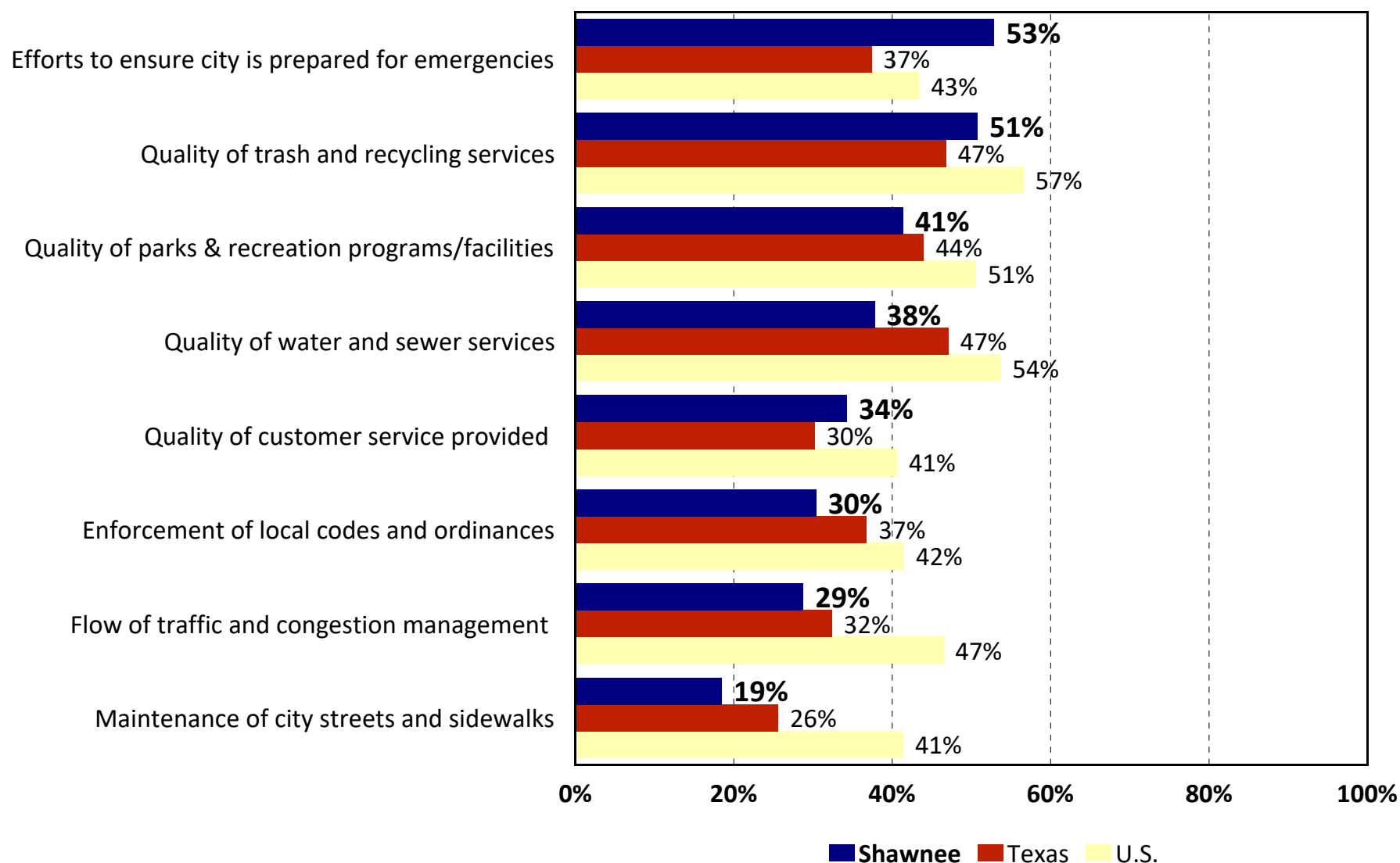
by percentage of respondents who rated the item 4 or 5 on a 5-point scale
where 5 was "excellent" and 1 was "poor" (excluding don't knows)



Satisfaction with Major Categories of City Services

Shawnee vs. Texas vs. the U.S.

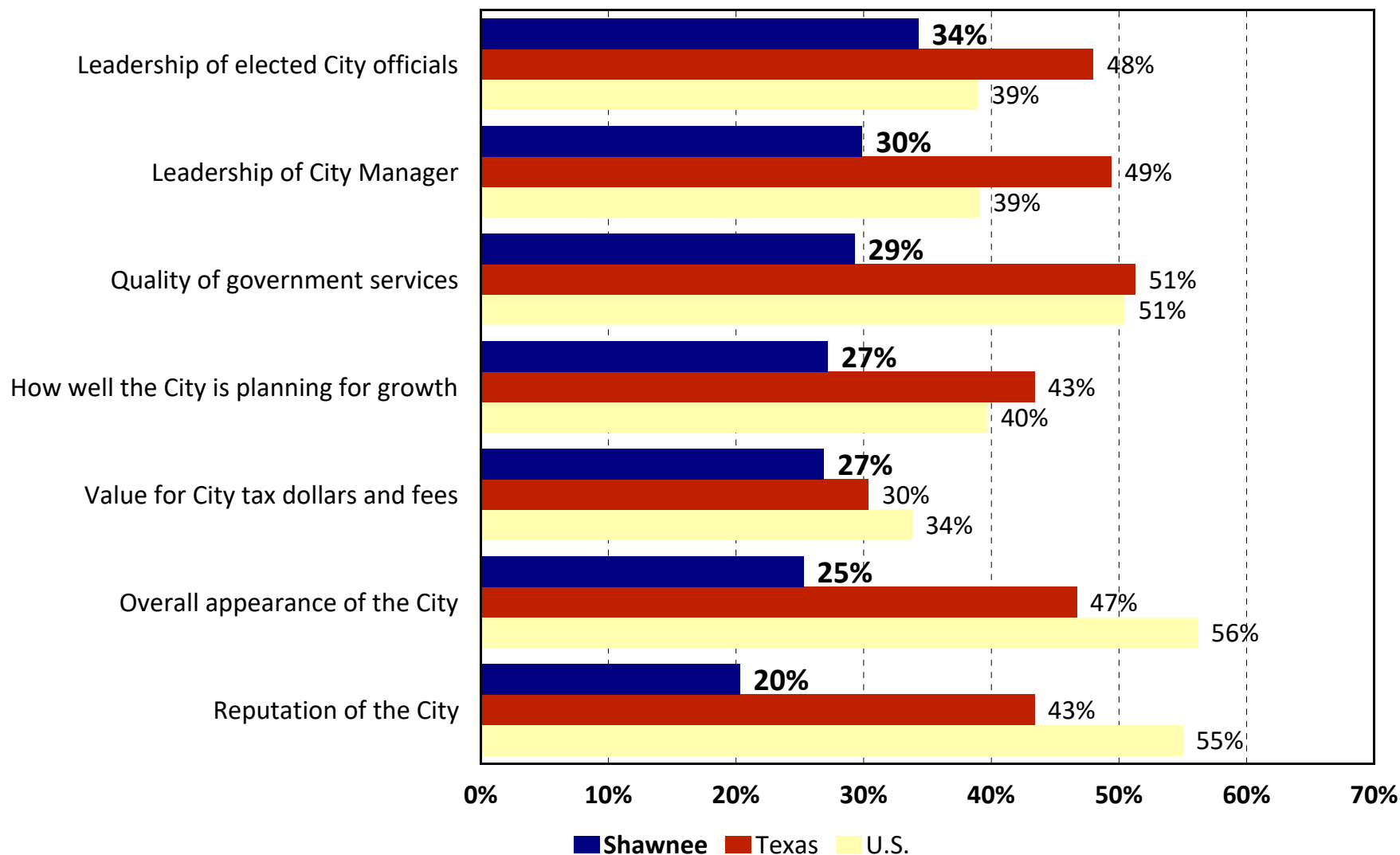
by percentage of respondents who rated the item 4 or 5 on a 5-point scale
where 5 was "very satisfied" and 1 was "very dissatisfied" (excluding don't knows)



Satisfaction with Perceptions of the City

Shawnee vs. Texas vs. the U.S.

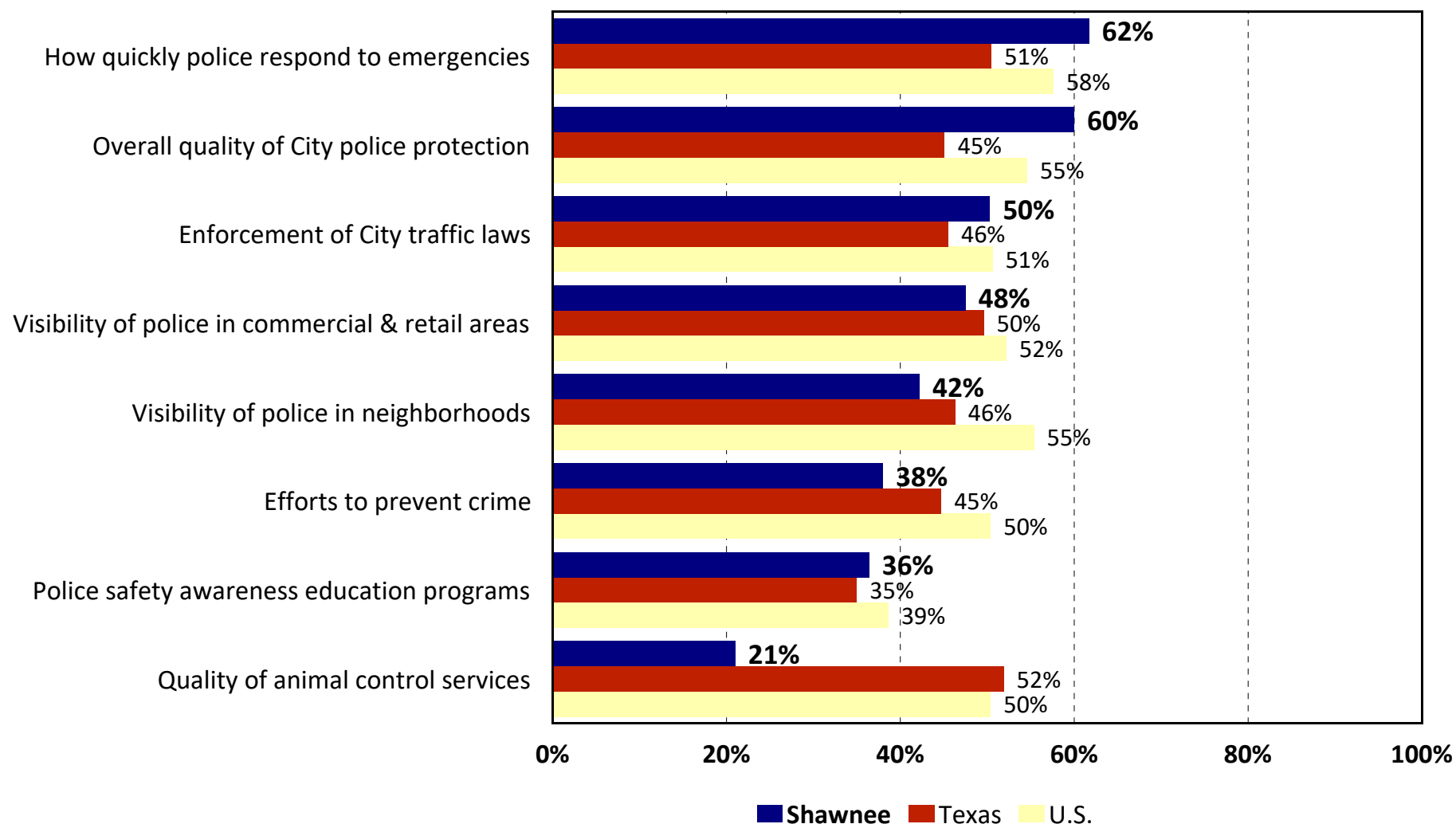
by percentage of respondents who rated the item 4 or 5 on a 5-point scale
where 5 was "very satisfied" and 1 was "very dissatisfied" (excluding don't knows)



Satisfaction with Police Services/Emergency Management/Animal Welfare

Shawnee vs. Texas vs. the U.S.

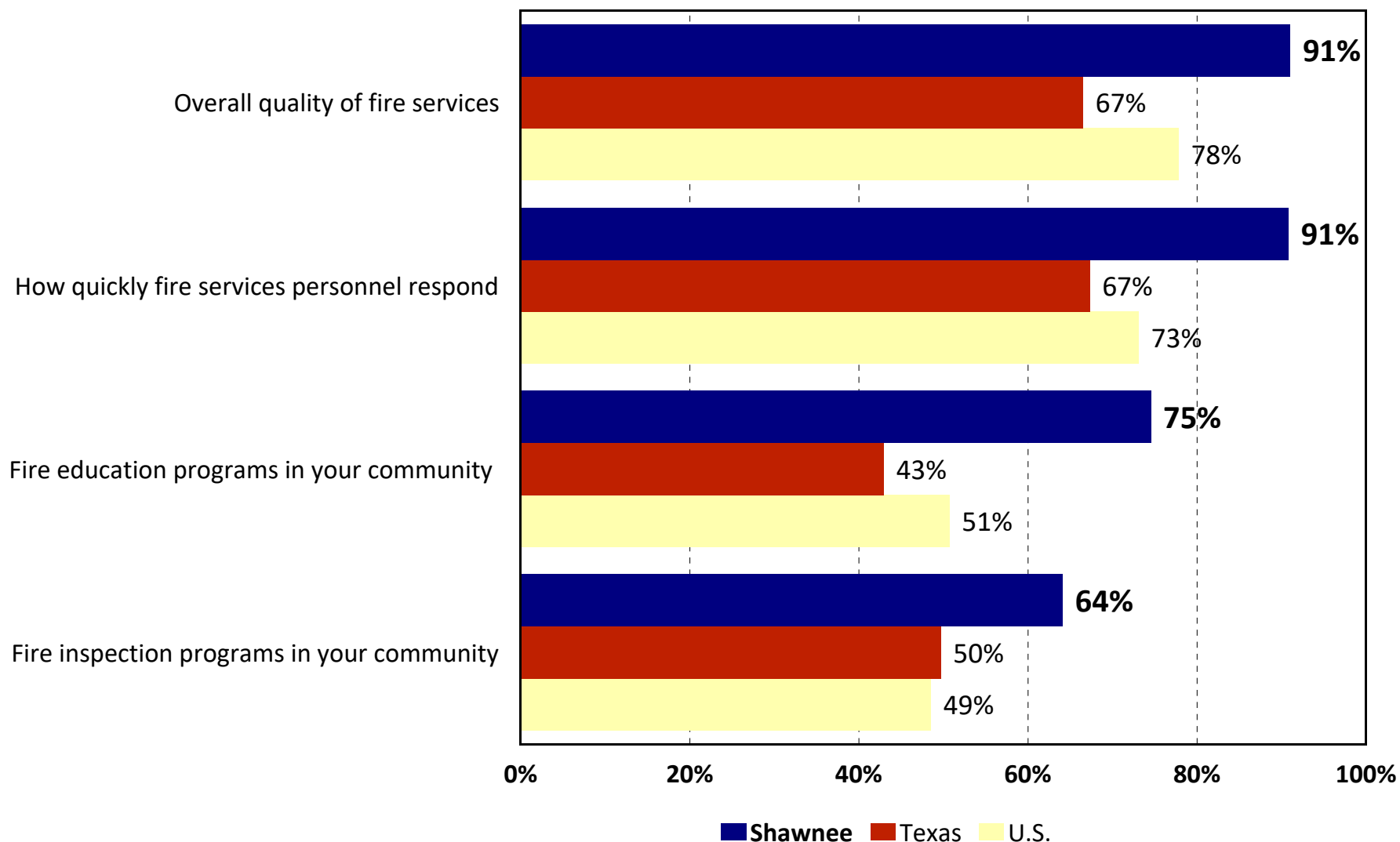
by percentage of respondents who rated the item 4 or 5 on a 5-point scale
where 5 was "very satisfied" and 1 was "very dissatisfied" (excluding don't knows)



Satisfaction with Fire Services

Shawnee vs. Texas vs. the U.S.

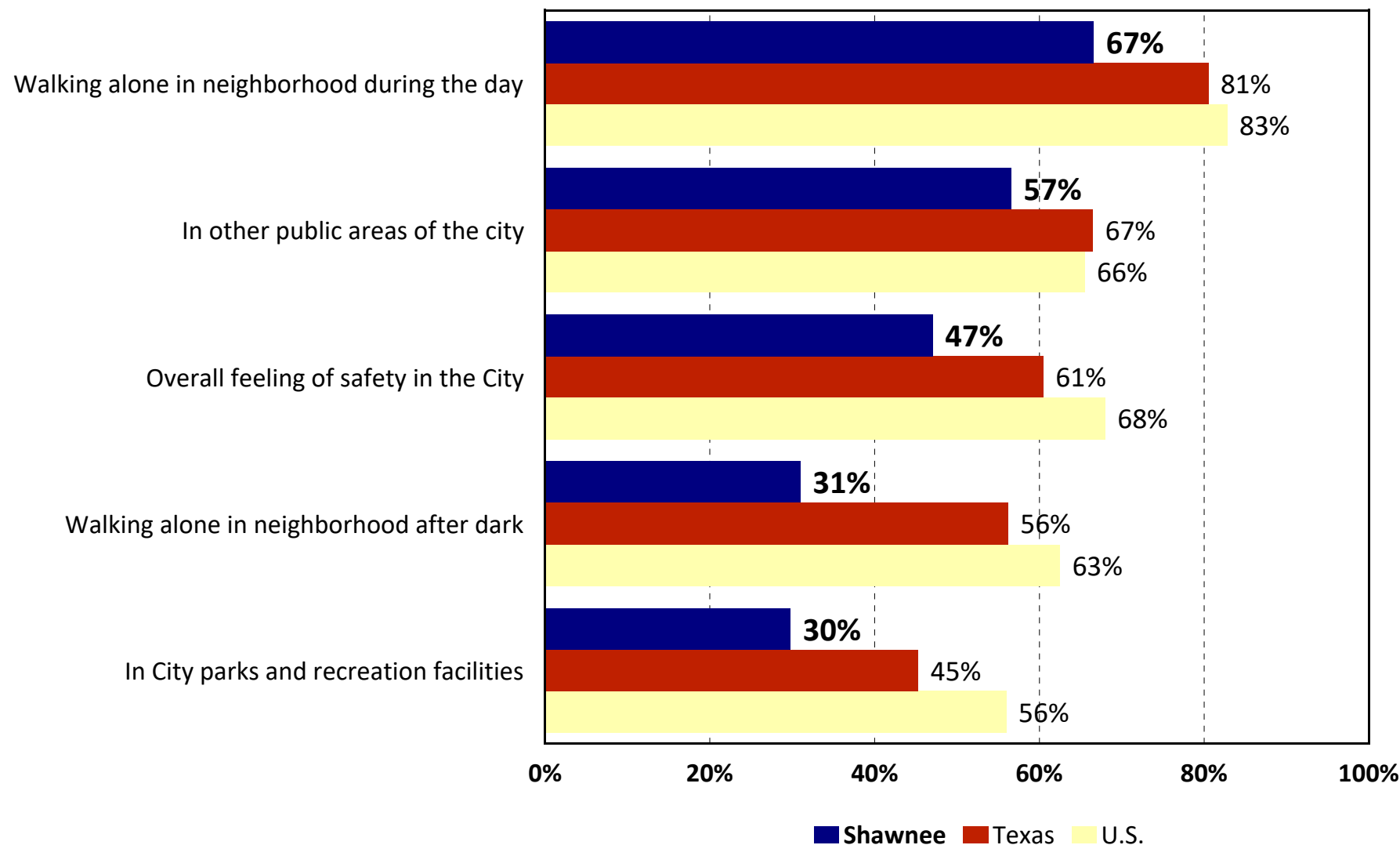
by percentage of respondents who rated the item 4 or 5 on a 5-point scale
where 5 was "very satisfied" and 1 was "very dissatisfied" (excluding don't knows)



Perceptions of Safety in the Following Situations

Shawnee vs. Texas vs. the U.S.

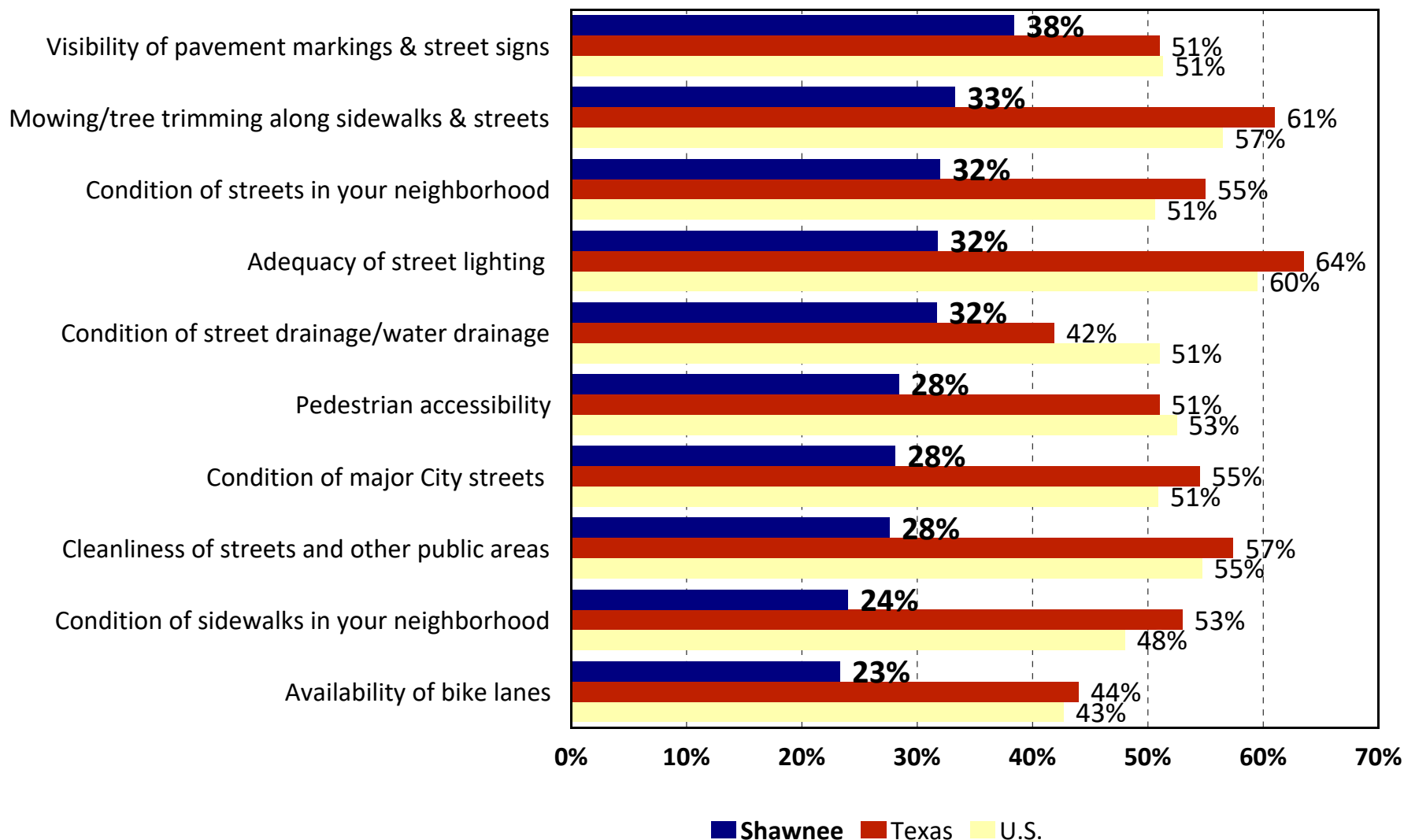
by percentage of respondents who rated the item 4 or 5 on a 5-point scale
where 5 was "very safe" and 1 was "very unsafe" (excluding don't knows)



Satisfaction with Streets and Traffic

Shawnee vs. Texas vs. the U.S.

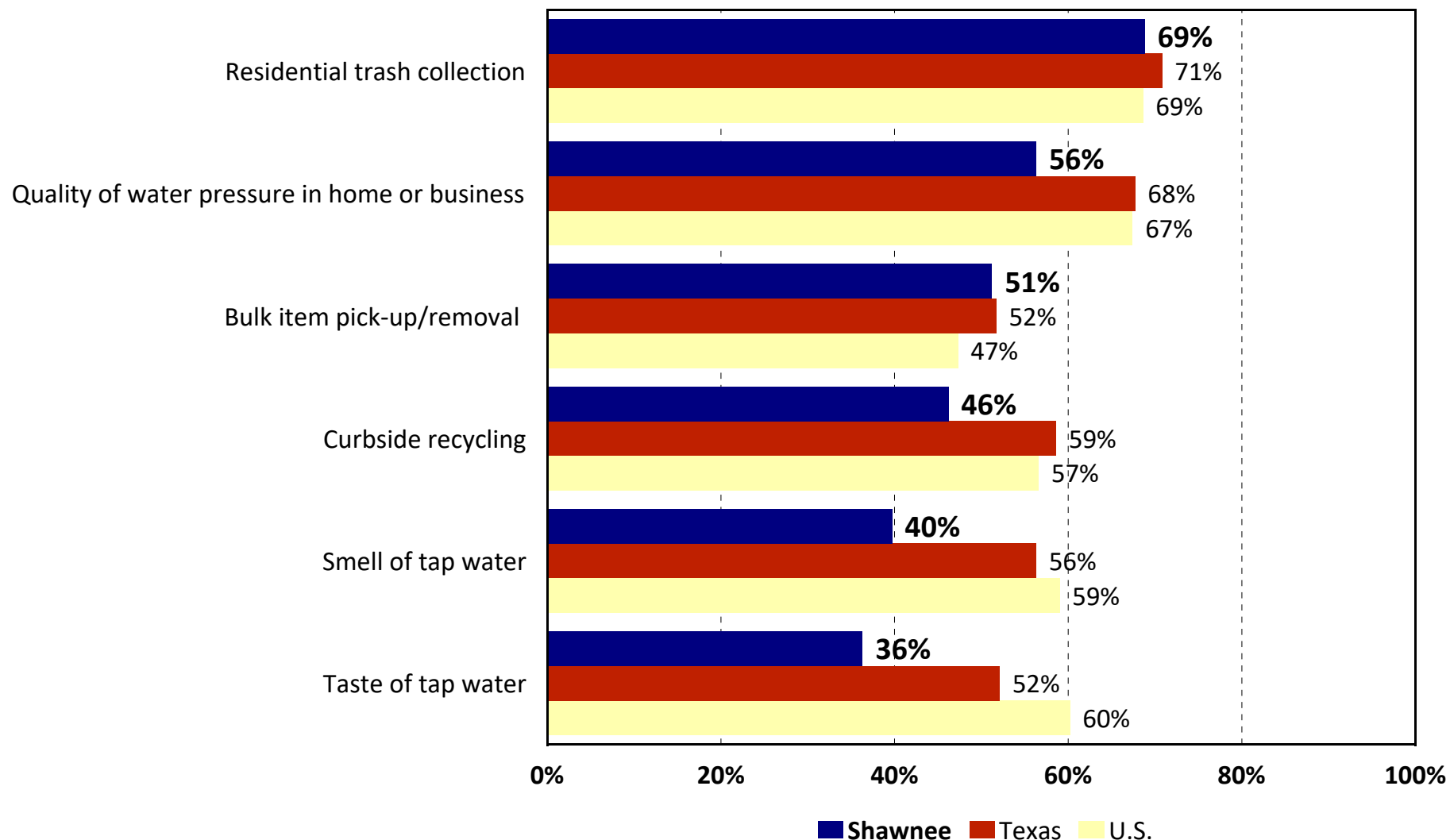
by percentage of respondents who rated the item 4 or 5 on a 5-point scale
where 5 was "very satisfied" and 1 was "very dissatisfied" (excluding don't knows)



Satisfaction with Trash Services and Water/Sewer Utilities

Shawnee vs. Texas vs. the U.S.

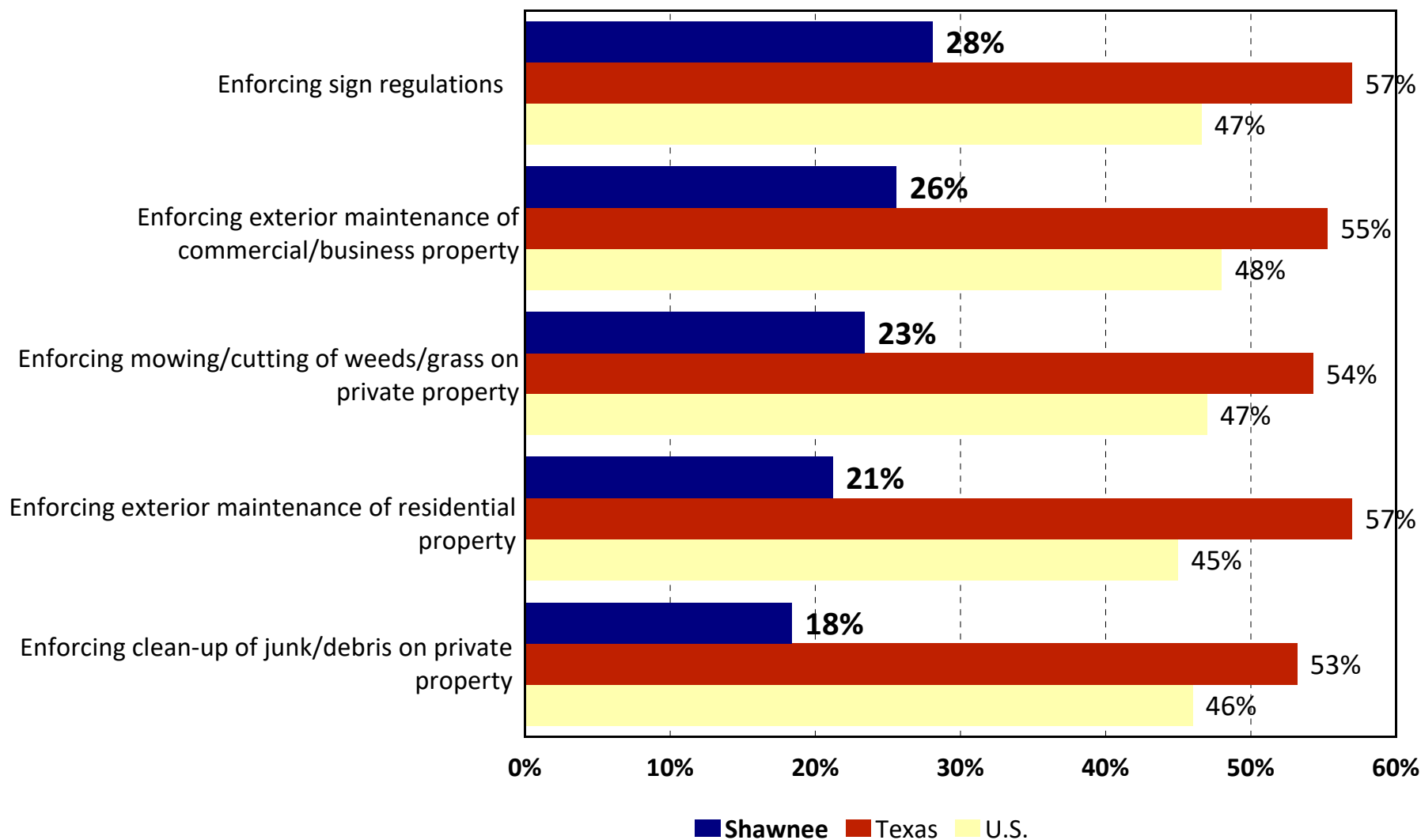
by percentage of respondents who rated the item 4 or 5 on a 5-point scale
where 5 was "very satisfied" and 1 was "very dissatisfied" (excluding don't knows)



Satisfaction with Code Enforcement

Shawnee vs. Texas vs. the U.S.

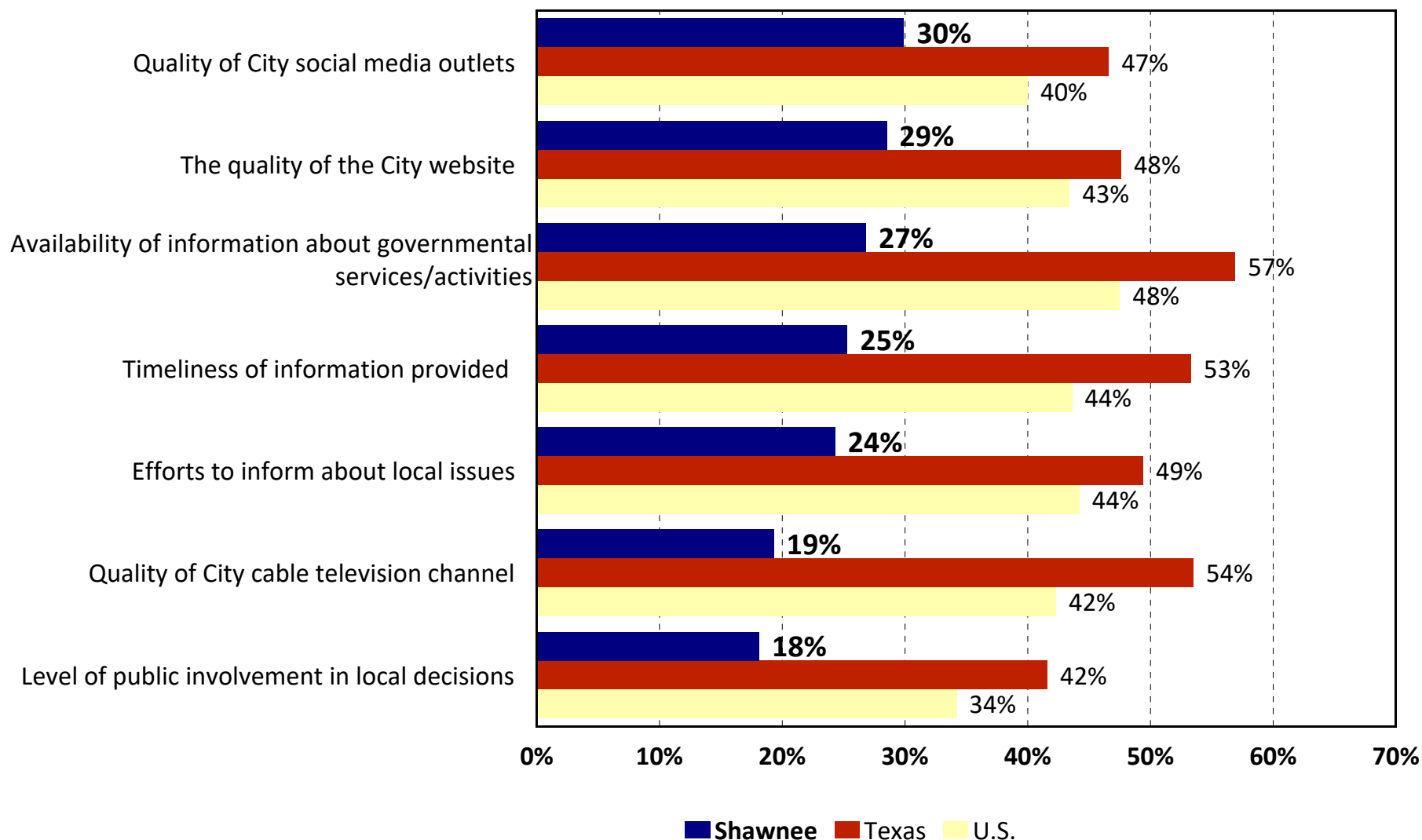
by percentage of respondents who rated the item 4 or 5 on a 5-point scale
where 5 was "very satisfied" and 1 was "very dissatisfied" (excluding don't knows)



Satisfaction with Public Information Services

Shawnee vs. Texas vs. the U.S.

by percentage of respondents who rated the item 4 or 5 on a 5-point scale
where 5 was "very satisfied" and 1 was "very dissatisfied" (excluding don't knows)





Importance- Satisfaction Analysis

Importance-Satisfaction Analysis



Overview

Today, community leaders have limited resources which need to be targeted to activities that are of the most benefit to their citizens. Two of the most important criteria for decision making are (1) to target resources toward services of the highest importance to citizens; and (2) to target resources toward those services where citizens are the least satisfied.

The Importance-Satisfaction (I-S) rating is a unique tool that allows public officials to better understand both of these highly important decision-making criteria for each of the services they are providing. The Importance-Satisfaction (I-S) rating is based on the concept that public agencies will maximize overall customer satisfaction by emphasizing improvements in those areas where the level of satisfaction is relatively low, and the perceived importance of the service is relatively high.

The rating is calculated by summing the percentage of responses for items selected as the first, second, and third most important services for the City to emphasize over the next two years. The sum is then multiplied by 1 minus the percentage of respondents who indicated they were positively satisfied with the City's performance in the related area (the sum of the ratings of 4 and 5 on a 5-point scale excluding "don't know" responses). "Don't know" responses are excluded from the calculation to ensure the satisfaction ratings among service categories are comparable.

$$\text{I-S Rating} = \text{Importance} \times (1 - \text{Satisfaction})$$

Example of the Calculation

Respondents were asked to identify the major categories of City services that were most important to emphasize over the next two years. Nearly two-thirds (64.7%) of the respondent households selected *"maintenance of city streets and sidewalks"* as one of the most important services for the City to emphasize.

With regard to satisfaction, 18.5% of respondents surveyed rated *"maintenance of city streets and sidewalks"* as a "4" or "5" on a 5-point scale (where "5" means "Very Satisfied") excluding "don't know" responses. The I-S rating was calculated by multiplying the sum of the most important percentages by one minus the sum of the satisfaction percentages. In this example, 64.7% was multiplied by 81.5% (1-0.185). This calculation yielded an I-S rating of 0.5273, which ranked first out of ten major categories of City services analyzed.

Importance-Satisfaction Analysis



The maximum rating is 1.00 and would be achieved when 100% of the respondents select an item as one of their top three choices of importance and 0% indicate they are positively satisfied with the delivery of the service.

The lowest rating is 0.00 and could be achieved under either of the following two situations:

- If 100% of the respondents were positively satisfied with the delivery of the service
- If none (0%) of the respondents selected the service as one of the three most important areas.

Interpreting the Ratings

Ratings that are greater than or equal to 0.20 identify areas that should receive significantly more emphasis over the next two years. Ratings from 0.10 to 0.20 identify service areas that should receive increased emphasis. Ratings less than 0.10 should continue to receive the current level of emphasis.

- Definitely Increase Emphasis (I-S > 0.20)
- Increase Current Emphasis (I-S = 0.10 - 0.20)
- Maintain Current Emphasis (I-S < 0.10)

Tables showing the results for the City of Shawnee are provided on the following pages.

Importance-Satisfaction Rating

City of Shawnee, OK

Major Categories of City Services

Category of Service	Most Important %	Most Important Rank	Satisfaction %	Satisfaction Rank	Importance-Satisfaction Rating	I-S Rating Rank
<u>Very High Priority (IS >.20)</u>						
Maintenance of city streets and sidewalks	65%	1	19%	10	0.5273	1
Flow of traffic and congestion management	40%	2	29%	9	0.2827	2
Quality of water and sewer services	34%	3	38%	6	0.2133	3
Enforcement of local codes and ordinances	30%	5	30%	8	0.2102	4
<u>High Priority (IS .10 - .20)</u>						
Quality of parks & recreation programs/facilities	25%	6	41%	5	0.1483	5
Quality of police services	30%	4	56%	2	0.1353	6
<u>Medium Priority (IS <.10)</u>						
Efforts to ensure city is prepared for emergencies	19%	7	53%	3	0.0885	7
Quality of customer service provided	13%	9	34%	7	0.0841	8
Quality of trash and recycling services	15%	8	51%	4	0.0733	9
Quality of fire services	8%	10	80%	1	0.0154	10

Note: The I-S Rating is calculated by multiplying the "Most Important" % by (1-'Satisfaction' %)

Most Important %:

The "Most Important" percentage represents the sum of the first, second, and third most important responses for each item. Respondents were asked to identify the items they thought should receive the most emphasis over the next two years.

Satisfaction %:

The "Satisfaction" percentage represents the sum of the ratings "4" and "5" excluding 'don't knows.' Respondents ranked their level of satisfaction with the each of the items on a scale of 1 to 5 with "5" being very satisfied and "1" being very dissatisfied.

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Importance-Satisfaction Rating

City of Shawnee, OK

Public Safety

Category of Service	Most Important %	Most Important Rank	Satisfaction %	Satisfaction Rank	Importance-Satisfaction Rating	I-S Rating Rank
<u>Very High Priority (IS >.20)</u>						
Efforts by Shawnee police to prevent crime	40%	1	38%	13	0.2499	1
<u>High Priority (IS .10 - .20)</u>						
Quality of animal control services	23%	4	21%	15	0.1801	2
Visibility of police in neighborhoods	29%	2	42%	12	0.1676	3
Animal Welfare's enforcement of relevant ordinances	17%	7	21%	16	0.1328	4
Emergency preparedness	19%	5	46%	10	0.1034	5
Overall quality of City police protection	25%	3	60%	7	0.1004	6
<u>Medium Priority (IS <.10)</u>						
Visibility of police in commercial & retail areas	18%	6	48%	9	0.0924	7
Enforcement of City traffic laws	16%	8	50%	8	0.0785	8
Police safety awareness education programs	9%	11	36%	14	0.0547	9
Animal Welfare's pet adoption & rescue efforts	9%	10	43%	11	0.0532	10
How quickly police respond to emergencies	10%	9	62%	6	0.0379	11
9-1-1 service provided by operators	7%	13	68%	4	0.0214	12
Fire inspection programs in your community	6%	16	64%	5	0.0205	13
Fire education programs in your community	8%	12	75%	3	0.0196	14
How quickly fire services personnel respond	6%	15	91%	2	0.0054	15
Overall quality of fire services	6%	14	91%	1	0.0054	16

Note: The I-S Rating is calculated by multiplying the "Most Important" % by (1-'Satisfaction' %)

Most Important %:

The "Most Important" percentage represents the sum of the first, second, and third most important responses for each item. Respondents were asked to identify the items they thought should receive the most emphasis over the next two years.

Satisfaction %:

The "Satisfaction" percentage represents the sum of the ratings "4" and "5" excluding 'don't knows.' Respondents ranked their level of satisfaction with the each of the items on a scale of 1 to 5 with "5" being very satisfied and "1" being very dissatisfied.

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Importance-Satisfaction Rating

City of Shawnee, OK

Parks and Recreation

Category of Service	Most Important %	Most Important Rank	Satisfaction %	Satisfaction Rank	Importance-Satisfaction Rating	I-S Rating Rank
<u>Very High Priority (IS > .20)</u>						
Quality of facilities at Shawnee parks	44%	1	46%	3	0.2395	1
Number of walking/biking trails in Shawnee	30%	3	32%	12	0.2031	2
<u>High Priority (IS .10 - .20)</u>						
Senior citizen programs in Shawnee	26%	4	40%	5	0.1533	3
Quality of maintenance of Shawnee parks	34%	2	57%	2	0.1464	4
Quality of walking/biking trails in Shawnee	20%	5	38%	7	0.1256	5
<u>Medium Priority (IS < .10)</u>						
Availability of meeting spaces	14%	6	37%	8	0.0897	6
Quality of outdoor athletic fields in Shawnee	12%	7	33%	11	0.0789	7
Quality of fishing at Shawnee Twin Lakes	9%	8	33%	10	0.0621	8
Quality of camping at Shawnee Twin Lakes	6%	10	23%	13	0.0468	9
Quality of outdoor aquatic facilities in Shawnee	6%	11	42%	4	0.0342	10
Ease of access to city parks	8%	9	67%	1	0.0272	11
Quality of kayaking at Shawnee Twin Lakes	3%	13	36%	9	0.0198	12
Quality of boating at Shawnee Twin Lakes	3%	12	40%	6	0.0193	13

Note: The I-S Rating is calculated by multiplying the "Most Important" % by (1-'Satisfaction' %)

Most Important %:

The "Most Important" percentage represents the sum of the first, second, and third most important responses for each item. Respondents were asked to identify the items they thought should receive the most emphasis over the next two years.

Satisfaction %:

The "Satisfaction" percentage represents the sum of the ratings "4" and "5" excluding 'don't knows.' Respondents ranked their level of satisfaction with the each of the items on a scale of 1 to 5 with "5" being very satisfied and "1" being very dissatisfied.

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Importance-Satisfaction Rating

City of Shawnee, OK Streets and Traffic

Category of Service	Most Important %	Most Important Rank	Satisfaction %	Satisfaction Rank	Importance-Satisfaction Rating	I-S Rating Rank
<u>Very High Priority (IS >.20)</u>						
Condition of major streets in Shawnee	43%	1	28%	8	0.3063	1
<u>High Priority (IS .10 - .20)</u>						
Quality of roadway repair	24%	3	18%	13	0.1950	2
Condition of streets in your neighborhood	28%	2	32%	4	0.1911	3
Adequacy of street lighting in Shawnee	23%	4	32%	5	0.1562	4
Condition of street drainage/water drainage	21%	5	32%	6	0.1462	5
Management of traffic flow	19%	7	27%	10	0.1393	6
Timing of traffic signals	21%	6	35%	2	0.1380	7
Cleanliness of streets and other public areas	15%	8	28%	9	0.1108	8
Speed of roadway repair	13%	10	18%	14	0.1091	9
Condition of sidewalks in your neighborhood	14%	9	24%	11	0.1072	10
<u>Medium Priority (IS <.10)</u>						
Pedestrian accessibility	13%	11	28%	7	0.0945	11
Visibility of pavement markings & street signs	11%	12	38%	1	0.0671	12
Availability of bike lanes	9%	13	23%	12	0.0660	13
Mowing/tree trimming along sidewalks & streets	8%	14	33%	3	0.0527	14

Note: The I-S Rating is calculated by multiplying the "Most Important" % by (1-'Satisfaction' %)

Most Important %:

The "Most Important" percentage represents the sum of the first, second, and third, most important responses for each item. Respondents were asked to identify the items they thought should receive the most emphasis over the next two years.

Satisfaction %:

The "Satisfaction" percentage represents the sum of the ratings "4" and "5" excluding 'don't knows.' Respondents ranked their level of satisfaction with the each of the items on a scale of 1 to 5 with "5" being very satisfied and "1" being very dissatisfied.

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Importance-Satisfaction Rating

City of Shawnee, OK

Code Enforcement

Category of Service	Most Important %	Most Important Rank	Satisfaction %	Satisfaction Rank	Importance-Satisfaction Rating	I-S Rating Rank
<u>Very High Priority (IS >.20)</u>						
Enforcing clean-up of junk/debris on private property	60%	1	18%	6	0.4863	1
Removal or demolition of dilapidated structures	54%	2	18%	7	0.4390	2
Enforcing mowing/cutting of weeds/grass on private property	36%	3	23%	4	0.2773	3
Enforcing exterior maintenance of residential property	26%	4	21%	5	0.2065	4
<u>High Priority (IS .10 - .20)</u>						
City efforts to remove abandoned/inoperative vehicles	21%	5	24%	3	0.1590	5
Enforcing exterior maintenance of commercial/business property	19%	6	26%	2	0.1414	6
<u>Medium Priority (IS <.10)</u>						
Enforcing sign regulations	9%	7	28%	1	0.0647	7

Note: The I-S Rating is calculated by multiplying the "Most Important" % by (1-'Satisfaction' %)

Most Important %:

The "Most Important" percentage represents the sum of the first, second, and third most important responses for each item. Respondents were asked to identify the items they thought should receive the most emphasis over the next two years.

Satisfaction %:

The "Satisfaction" percentage represents the sum of the ratings "4" and "5" excluding 'don't knows.' Respondents ranked their level of satisfaction with the each of the items on a scale of 1 to 5 with "5" being very satisfied and "1" being very dissatisfied.

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4

Tabular Data

Q1. Perception of The City. Using a scale of 1 to 5, where 5 means "Excellent" and 1 means "Poor," please rate Shawnee with regard to each of the following.

(N=431)

	Excellent	Good	Average	Below average	Poor	Don't know
Q1-1. As a place to live	9.0%	37.4%	33.2%	17.6%	2.6%	0.2%
Q1-2. As a place to raise children	7.7%	30.9%	29.7%	21.3%	5.6%	4.9%
Q1-3. As a place to work	9.0%	27.8%	33.2%	18.3%	4.2%	7.4%
Q1-4. As a place to retire	9.0%	29.9%	29.5%	18.3%	8.6%	4.6%
Q1-5. As a place to visit	4.9%	14.8%	32.9%	30.2%	14.8%	2.3%
Q1-6. As a City moving in the right direction	8.8%	24.1%	29.5%	18.8%	16.2%	2.6%
Q1-7. As a place you are proud to call home	10.9%	31.8%	30.4%	17.4%	8.8%	0.7%

WITHOUT "DON'T KNOW"

Q1. Perception of The City. Using a scale of 1 to 5, where 5 means "Excellent" and 1 means "Poor," please rate Shawnee with regard to each of the following. (without "don't know")

(N=431)

	Excellent	Good	Average	Below average	Poor
Q1-1. As a place to live	9.1%	37.4%	33.3%	17.7%	2.6%
Q1-2. As a place to raise children	8.0%	32.4%	31.2%	22.4%	5.9%
Q1-3. As a place to work	9.8%	30.1%	35.8%	19.8%	4.5%
Q1-4. As a place to retire	9.5%	31.4%	30.9%	19.2%	9.0%
Q1-5. As a place to visit	5.0%	15.2%	33.7%	30.9%	15.2%
Q1-6. As a City moving in the right direction	9.0%	24.8%	30.2%	19.3%	16.7%
Q1-7. As a place you are proud to call home	11.0%	32.0%	30.6%	17.5%	8.9%

Q2. Please rate each major category of services provided by the City of Shawnee using a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied."

(N=431)

	Very satisfied	Satisfied	Neutral	Dissatisfied	Very dissatisfied	Don't know
Q2-1. Quality of police services	15.5%	38.1%	30.6%	7.9%	4.4%	3.5%
Q2-2. Quality of fire services	29.0%	45.7%	17.4%	1.4%	0.5%	6.0%
Q2-3. Efforts by Shawnee to ensure City is prepared for emergencies	12.5%	36.2%	30.9%	9.7%	2.8%	7.9%
Q2-4. Enforcement of local codes & ordinances	5.1%	23.0%	30.6%	23.4%	10.2%	7.7%
Q2-5. Maintenance of City streets & sidewalks	3.0%	15.3%	26.9%	30.6%	23.2%	0.9%
Q2-6. Quality of water & sewer services	6.0%	30.6%	29.0%	21.8%	9.5%	3.0%
Q2-7. Flow of traffic & congestion management on Shawnee streets	4.4%	24.4%	27.1%	27.1%	16.7%	0.2%
Q2-8. Quality of trash & recycling services	8.6%	41.5%	24.6%	15.3%	8.6%	1.4%
Q2-9. Quality of parks & recreation programs & facilities	7.4%	32.0%	30.9%	17.6%	7.4%	4.6%
Q2-10. Quality of customer service provided by City of Shawnee	5.8%	25.3%	37.1%	13.5%	9.0%	9.3%

WITHOUT "DON'T KNOW"

Q2. Please rate each major category of services provided by the City of Shawnee using a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied." (without "don't know")

(N=431)

	Very satisfied	Satisfied	Neutral	Dissatisfied	Very dissatisfied
Q2-1. Quality of police services	16.1%	39.4%	31.7%	8.2%	4.6%
Q2-2. Quality of fire services	30.9%	48.6%	18.5%	1.5%	0.5%
Q2-3. Efforts by Shawnee to ensure City is prepared for emergencies	13.6%	39.3%	33.5%	10.6%	3.0%
Q2-4. Enforcement of local codes & ordinances	5.5%	24.9%	33.2%	25.4%	11.1%
Q2-5. Maintenance of City streets & sidewalks	3.0%	15.5%	27.2%	30.9%	23.4%
Q2-6. Quality of water & sewer services	6.2%	31.6%	29.9%	22.5%	9.8%
Q2-7. Flow of traffic & congestion management on Shawnee streets	4.4%	24.4%	27.2%	27.2%	16.7%
Q2-8. Quality of trash & recycling services	8.7%	42.1%	24.9%	15.5%	8.7%
Q2-9. Quality of parks & recreation programs & facilities	7.8%	33.6%	32.4%	18.5%	7.8%
Q2-10. Quality of customer service provided by City of Shawnee	6.4%	27.9%	40.9%	14.8%	10.0%

Q3. From the list of items in Question 2, which THREE of the major categories of City services do you think should receive the MOST EMPHASIS from City leaders over the next TWO years?

Q3. Top choice	Number	Percent
Quality of police services	60	13.9 %
Quality of fire services	5	1.2 %
Efforts by Shawnee to ensure City is prepared for emergencies	22	5.1 %
Enforcement of local codes & ordinances	46	10.7 %
Maintenance of City streets & sidewalks	145	33.6 %
Quality of water & sewer services	41	9.5 %
Flow of traffic & congestion management on Shawnee streets	40	9.3 %
Quality of trash & recycling services	11	2.6 %
Quality of parks & recreation programs & facilities	22	5.1 %
Quality of customer service provided by City of Shawnee	18	4.2 %
None chosen	21	4.9 %
Total	431	100.0 %

Q3. From the list of items in Question 2, which THREE of the major categories of City services do you think should receive the MOST EMPHASIS from City leaders over the next TWO years?

Q3. 2nd choice	Number	Percent
Quality of police services	40	9.3 %
Quality of fire services	12	2.8 %
Efforts by Shawnee to ensure City is prepared for emergencies	24	5.6 %
Enforcement of local codes & ordinances	37	8.6 %
Maintenance of City streets & sidewalks	81	18.8 %
Quality of water & sewer services	64	14.8 %
Flow of traffic & congestion management on Shawnee streets	76	17.6 %
Quality of trash & recycling services	26	6.0 %
Quality of parks & recreation programs & facilities	34	7.9 %
Quality of customer service provided by City of Shawnee	12	2.8 %
None chosen	25	5.8 %
Total	431	100.0 %

Q3. From the list of items in Question 2, which THREE of the major categories of City services do you think should receive the MOST EMPHASIS from City leaders over the next TWO years?

Q3. 3rd choice	Number	Percent
Quality of police services	31	7.2 %
Quality of fire services	15	3.5 %
Efforts by Shawnee to ensure City is prepared for emergencies	35	8.1 %
Enforcement of local codes & ordinances	47	10.9 %
Maintenance of City streets & sidewalks	53	12.3 %
Quality of water & sewer services	43	10.0 %
Flow of traffic & congestion management on Shawnee streets	55	12.8 %
Quality of trash & recycling services	27	6.3 %
Quality of parks & recreation programs & facilities	53	12.3 %
Quality of customer service provided by City of Shawnee	25	5.8 %
None chosen	47	10.9 %
Total	431	100.0 %

SUM OF TOP 3 CHOICES

Q3. From the list of items in Question 2, which THREE of the major categories of City services do you think should receive the MOST EMPHASIS from City leaders over the next TWO years? (top 3)

Q3. Sum of top 3 choices	Number	Percent
Quality of police services	131	30.4 %
Quality of fire services	32	7.4 %
Efforts by Shawnee to ensure City is prepared for emergencies	81	18.8 %
Enforcement of local codes & ordinances	130	30.2 %
Maintenance of City streets & sidewalks	279	64.7 %
Quality of water & sewer services	148	34.3 %
Flow of traffic & congestion management on Shawnee streets	171	39.7 %
Quality of trash & recycling services	64	14.8 %
Quality of parks & recreation programs & facilities	109	25.3 %
Quality of customer service provided by City of Shawnee	55	12.8 %
None chosen	21	4.9 %
Total	1221	

Q4. Would you support the City spending additional taxpayer money to support the priorities you have identified in Question 3 above?

Q4. Would you support City spending additional taxpayer money to support priorities you have identified in Question 3

	Number	Percent
Yes	286	66.4 %
No	109	25.3 %
Not provided	36	8.4 %
Total	431	100.0 %

WITHOUT "NOT PROVIDED"

Q4. Would you support the City spending additional taxpayer money to support the priorities you have identified in Question 3 above? (without "not provided")

Q4. Would you support City spending additional taxpayer money to support priorities you have identified in Question 3

	Number	Percent
Yes	286	72.4 %
No	109	27.6 %
Total	395	100.0 %

Q5. Please rate each item that may influence your perception of the community using a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied."

(N=431)

	Very satisfied	Satisfied	Neutral	Dissatisfied	Very dissatisfied	Don't know
Q5-1. Overall value you receive for your City tax dollars & fees	3.0%	23.0%	30.6%	28.8%	11.1%	3.5%
Q5-2. Reputation of Shawnee	3.5%	16.5%	25.5%	34.3%	18.3%	1.9%
Q5-3. Quality of Shawnee government services	4.4%	23.7%	36.4%	20.2%	11.1%	4.2%
Q5-4. Quality of life in Shawnee	7.0%	36.9%	28.8%	20.6%	5.6%	1.2%
Q5-5. How well City of Shawnee is planning for growth	4.6%	19.7%	30.6%	24.4%	10.2%	10.4%
Q5-6. Overall appearance of Shawnee	5.1%	20.2%	25.3%	31.1%	18.1%	0.2%
Q5-7. Leadership of elected City officials (Mayor & City Commission)	9.0%	22.3%	30.6%	13.7%	15.5%	8.8%
Q5-8. Leadership of City Manager	7.7%	18.3%	34.6%	14.2%	12.3%	13.0%

WITHOUT "DON'T KNOW"

Q5. Please rate each item that may influence your perception of the community using a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied." (without "don't know")

(N=431)

	Very satisfied	Satisfied	Neutral	Dissatisfied	Very dissatisfied
Q5-1. Overall value you receive for your City tax dollars & fees	3.1%	23.8%	31.7%	29.8%	11.5%
Q5-2. Reputation of Shawnee	3.5%	16.8%	26.0%	35.0%	18.7%
Q5-3. Quality of Shawnee government services	4.6%	24.7%	38.0%	21.1%	11.6%
Q5-4. Quality of life in Shawnee	7.0%	37.3%	29.1%	20.9%	5.6%
Q5-5. How well City of Shawnee is planning for growth	5.2%	22.0%	34.2%	27.2%	11.4%
Q5-6. Overall appearance of Shawnee	5.1%	20.2%	25.3%	31.2%	18.1%
Q5-7. Leadership of elected City officials (Mayor & City Commission)	9.9%	24.4%	33.6%	15.0%	17.0%
Q5-8. Leadership of City Manager	8.8%	21.1%	39.7%	16.3%	14.1%

Q6. Police Services/Emergency Management/Animal Welfare. Have you or anyone in your family had contact with the Shawnee Police Department in the last 12 months?

Q6. Have anyone in your family had contact with Shawnee Police Department in last 12 months	Number	Percent
Yes	165	38.3 %
No	258	59.9 %
Not provided	8	1.9 %
Total	431	100.0 %

WITHOUT "NOT PROVIDED"

Q6. Police Services/Emergency Management/Animal Welfare. Have you or anyone in your family had contact with the Shawnee Police Department in the last 12 months? (without "not provided")

Q6. Have anyone in your family had contact with Shawnee Police Department in last 12 months	Number	Percent
Yes	165	39.0 %
No	258	61.0 %
Total	423	100.0 %

Q6a. Please rate each item using a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied."

(N=165)

	Very satisfied	Satisfied	Neutral	Dissatisfied	Very dissatisfied	Don't know
Q6a-1. Overall quality of City police protection	18.2%	41.8%	24.2%	12.1%	3.6%	0.0%
Q6a-2. Visibility of police in neighborhoods	6.7%	34.5%	30.9%	19.4%	6.1%	2.4%
Q6a-3. Visibility of police in commercial & retail areas	6.7%	40.0%	30.9%	16.4%	4.2%	1.8%
Q6a-4. How quickly police respond to emergencies	12.1%	47.3%	26.7%	7.9%	2.4%	3.6%
Q6a-5. Efforts by Shawnee police to prevent crime	6.7%	29.7%	26.1%	23.0%	10.3%	4.2%
Q6a-6. Enforcement of City traffic laws	7.9%	41.8%	30.3%	9.1%	9.7%	1.2%
Q6a-7. Police safety awareness education programs	4.2%	21.8%	33.9%	6.7%	4.8%	28.5%
Q6a-8. 9-1-1 service provided by operators	21.2%	37.0%	21.8%	3.6%	2.4%	13.9%
Q6a-9. Emergency preparedness (services that prepare City for natural disasters or other emergency situations)	7.3%	30.3%	30.3%	9.7%	4.8%	17.6%
Q6a-10. Overall quality of animal control services	1.2%	17.0%	18.8%	25.5%	24.2%	13.3%
Q6a-11. Animal Welfare's enforcement of relevant ordinances	0.6%	15.8%	21.8%	21.8%	20.0%	20.0%
Q6a-12. Animal Welfare's pet adoption & rescue efforts	6.1%	26.7%	18.2%	14.5%	10.9%	23.6%

WITHOUT "DON'T KNOW"

Q6a. Please rate each item using a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied." (without "don't know")

(N=165)

	Very satisfied	Satisfied	Neutral	Dissatisfied	Very dissatisfied
Q6a-1. Overall quality of City police protection	18.2%	41.8%	24.2%	12.1%	3.6%
Q6a-2. Visibility of police in neighborhoods	6.8%	35.4%	31.7%	19.9%	6.2%
Q6a-3. Visibility of police in commercial & retail areas	6.8%	40.7%	31.5%	16.7%	4.3%
Q6a-4. How quickly police respond to emergencies	12.6%	49.1%	27.7%	8.2%	2.5%
Q6a-5. Efforts by Shawnee police to prevent crime	7.0%	31.0%	27.2%	24.1%	10.8%
Q6a-6. Enforcement of City traffic laws	8.0%	42.3%	30.7%	9.2%	9.8%
Q6a-7. Police safety awareness education programs	5.9%	30.5%	47.5%	9.3%	6.8%
Q6a-8. 9-1-1 service provided by operators	24.6%	43.0%	25.4%	4.2%	2.8%
Q6a-9. Emergency preparedness (services that prepare City for natural disasters or other emergency situations)	8.8%	36.8%	36.8%	11.8%	5.9%
Q6a-10. Overall quality of animal control services	1.4%	19.6%	21.7%	29.4%	28.0%
Q6a-11. Animal Welfare's enforcement of relevant ordinances	0.8%	19.7%	27.3%	27.3%	25.0%
Q6a-12. Animal Welfare's pet adoption & rescue efforts	7.9%	34.9%	23.8%	19.0%	14.3%

Q7. Fire Services. Have you or anyone in your family had contact with the Shawnee Fire Department in the last 12 months?

Q7. Have anyone in your family had contact with Shawnee Fire Department in last 12 months	Number	Percent
Yes	58	13.5 %
No	371	86.1 %
Not provided	2	0.5 %
Total	431	100.0 %

WITHOUT "NOT PROVIDED"

Q7. Fire Services. Have you or anyone in your family had contact with the Shawnee Fire Department in the last 12 months? (without "not provided")

Q7. Have anyone in your family had contact with Shawnee Fire Department in last 12 months	Number	Percent
Yes	58	13.5 %
No	371	86.5 %
Total	429	100.0 %

Q7a. Please rate each item using a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied."

(N=58)

	Very satisfied	Satisfied	Neutral	Dissatisfied	Very dissatisfied	Don't know
Q7a-1. Overall quality of fire services	44.8%	43.1%	8.6%	0.0%	0.0%	3.4%
Q7a-2. How quickly fire services personnel respond to emergencies	48.3%	36.2%	5.2%	3.4%	0.0%	6.9%
Q7a-3. Fire education programs in your community (e.g., smoke detector inspection/installation, infant/child car seat installation/inspection)	17.2%	37.9%	17.2%	1.7%	0.0%	25.9%
Q7a-4. Fire inspection programs in your community	13.8%	29.3%	20.7%	1.7%	1.7%	32.8%

WITHOUT "DON'T KNOW"**Q7a. Please rate each item using a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied." (without "don't know")**

(N=58)

	Very satisfied	Satisfied	Neutral	Dissatisfied	Very dissatisfied
Q7a-1. Overall quality of fire services	46.4%	44.6%	8.9%	0.0%	0.0%
Q7a-2. How quickly fire services personnel respond to emergencies	51.9%	38.9%	5.6%	3.7%	0.0%
Q7a-3. Fire education programs in your community (e.g., smoke detector inspection/installation, infant/child car seat installation/inspection)	23.3%	51.2%	23.3%	2.3%	0.0%
Q7a-4. Fire inspection programs in your community	20.5%	43.6%	30.8%	2.6%	2.6%

Q8. From the list of items in Questions 6a and 7a, which THREE of the major categories of Public Safety Services do you think should receive the MOST EMPHASIS from City leaders over the next TWO years?

Q8. Top choice	Number	Percent
Overall quality of City police protection	65	15.1 %
Visibility of police in neighborhoods	51	11.8 %
Visibility of police in commercial & retail areas	22	5.1 %
How quickly police respond to emergencies	14	3.2 %
Efforts by Shawnee police to prevent crime	78	18.1 %
Enforcement of City traffic laws	23	5.3 %
Police safety awareness education programs	8	1.9 %
9-1-1 service provided by operators	9	2.1 %
Emergency preparedness (services that prepare City for natural disasters or other emergency situations)	30	7.0 %
Overall quality of animal control services	36	8.4 %
Animal Welfare's enforcement of relevant ordinances	9	2.1 %
Animal Welfare's pet adoption & rescue efforts	7	1.6 %
Overall quality of fire services	4	0.9 %
How quickly fire services personnel respond to emergencies	3	0.7 %
Fire education programs in your community (e.g., smoke detector inspection/installation, infant/child car seat installation/inspection)	9	2.1 %
Fire inspection programs in your community	5	1.2 %
None chosen	58	13.5 %
Total	431	100.0 %

Q8. From the list of items in Questions 6a and 7a, which THREE of the major categories of Public Safety Services do you think should receive the MOST EMPHASIS from City leaders over the next TWO years?

Q8. 2nd choice	Number	Percent
Overall quality of City police protection	18	4.2 %
Visibility of police in neighborhoods	47	10.9 %
Visibility of police in commercial & retail areas	26	6.0 %
How quickly police respond to emergencies	13	3.0 %
Efforts by Shawnee police to prevent crime	64	14.8 %
Enforcement of City traffic laws	24	5.6 %
Police safety awareness education programs	13	3.0 %
9-1-1 service provided by operators	8	1.9 %
Emergency preparedness (services that prepare City for natural disasters or other emergency situations)	29	6.7 %
Overall quality of animal control services	30	7.0 %
Animal Welfare's enforcement of relevant ordinances	40	9.3 %
Animal Welfare's pet adoption & rescue efforts	9	2.1 %
Overall quality of fire services	10	2.3 %
How quickly fire services personnel respond to emergencies	11	2.6 %
Fire education programs in your community (e.g., smoke detector inspection/installation, infant/child car seat installation/inspection)	9	2.1 %
Fire inspection programs in your community	8	1.9 %
None chosen	72	16.7 %
Total	431	100.0 %

Q8. From the list of items in Questions 6a and 7a, which THREE of the major categories of Public Safety Services do you think should receive the MOST EMPHASIS from City leaders over the next TWO years?

Q8. 3rd choice	Number	Percent
Overall quality of City police protection	25	5.8 %
Visibility of police in neighborhoods	27	6.3 %
Visibility of police in commercial & retail areas	28	6.5 %
How quickly police respond to emergencies	16	3.7 %
Efforts by Shawnee police to prevent crime	32	7.4 %
Enforcement of City traffic laws	21	4.9 %
Police safety awareness education programs	16	3.7 %
9-1-1 service provided by operators	11	2.6 %
Emergency preparedness (services that prepare City for natural disasters or other emergency situations)	23	5.3 %
Overall quality of animal control services	32	7.4 %
Animal Welfare's enforcement of relevant ordinances	23	5.3 %
Animal Welfare's pet adoption & rescue efforts	24	5.6 %
Overall quality of fire services	12	2.8 %
How quickly fire services personnel respond to emergencies	11	2.6 %
Fire education programs in your community (e.g., smoke detector inspection/installation, infant/child car seat installation/inspection)	15	3.5 %
Fire inspection programs in your community	11	2.6 %
None chosen	104	24.1 %
Total	431	100.0 %

SUM OF TOP 3 CHOICES

Q8. From the list of items in Questions 6a and 7a, which THREE of the major categories of Public Safety Services do you think should receive the MOST EMPHASIS from City leaders over the next TWO years? (top 3)

Q8. Sum of top 3 choices	Number	Percent
Overall quality of City police protection	108	25.1 %
Visibility of police in neighborhoods	125	29.0 %
Visibility of police in commercial & retail areas	76	17.6 %
How quickly police respond to emergencies	43	10.0 %
Efforts by Shawnee police to prevent crime	174	40.4 %
Enforcement of City traffic laws	68	15.8 %
Police safety awareness education programs	37	8.6 %
9-1-1 service provided by operators	28	6.5 %
Emergency preparedness (services that prepare City for natural disasters or other emergency situations)	82	19.0 %
Overall quality of animal control services	98	22.7 %
Animal Welfare's enforcement of relevant ordinances	72	16.7 %
Animal Welfare's pet adoption & rescue efforts	40	9.3 %
Overall quality of fire services	26	6.0 %
How quickly fire services personnel respond to emergencies	25	5.8 %
Fire education programs in your community (e.g., smoke detector inspection/installation, infant/child car seat installation/inspection)	33	7.7 %
Fire inspection programs in your community	24	5.6 %
None chosen	58	13.5 %
Total	1117	

Q9. Would you support the City spending additional taxpayer money to support the priorities you have identified in Question 8 above?

Q9. Would you support City spending additional taxpayer money to support priorities you have identified in Question 8

	Number	Percent
Yes	262	60.8 %
No	120	27.8 %
Not provided	49	11.4 %
Total	431	100.0 %

WITHOUT "NOT PROVIDED"

Q9. Would you support the City spending additional taxpayer money to support the priorities you have identified in Question 8 above? (without "not provided")

Q9. Would you support City spending additional taxpayer money to support priorities you have identified in Question 8

	Number	Percent
Yes	262	68.6 %
No	120	31.4 %
Total	382	100.0 %

Q10. Using a scale of 1 to 5, where 5 means "Very Safe" and 1 means "Very Unsafe," please rate how safe you feel in the following situations.

(N=431)

	Very safe	Safe	Neutral	Unsafe	Very unsafe	Don't know
Q10-1. Overall feeling of safety in Shawnee	6.3%	40.1%	25.1%	18.1%	9.0%	1.4%
Q10-2. Walking alone in your neighborhood during the day	19.0%	46.9%	14.8%	13.2%	4.9%	1.2%
Q10-3. Walking alone in your neighborhood after dark	7.0%	23.0%	19.5%	24.4%	22.7%	3.5%
Q10-4. In City parks & recreation facilities	4.4%	23.4%	29.0%	24.4%	12.1%	6.7%
Q10-5. In business areas of City during the day	14.6%	46.2%	25.3%	8.4%	4.9%	0.7%
Q10-6. In business areas of City after dark	3.5%	16.0%	21.8%	36.2%	19.0%	3.5%
Q10-7. In other public areas of City (e.g., local restaurants, retail stores)	11.1%	44.8%	32.7%	7.7%	2.6%	1.2%

WITHOUT "DON'T KNOW"

Q10. Using a scale of 1 to 5, where 5 means "Very Safe" and 1 means "Very Unsafe," please rate how safe you feel in the following situations. (without "don't know")

(N=431)

	Very safe	Safe	Neutral	Unsafe	Very unsafe
Q10-1. Overall feeling of safety in Shawnee	6.4%	40.7%	25.4%	18.4%	9.2%
Q10-2. Walking alone in your neighborhood during the day	19.2%	47.4%	15.0%	13.4%	4.9%
Q10-3. Walking alone in your neighborhood after dark	7.2%	23.8%	20.2%	25.2%	23.6%
Q10-4. In City parks & recreation facilities	4.7%	25.1%	31.1%	26.1%	12.9%
Q10-5. In business areas of City during the day	14.7%	46.5%	25.5%	8.4%	4.9%
Q10-6. In business areas of City after dark	3.6%	16.6%	22.6%	37.5%	19.7%
Q10-7. In other public areas of City (e.g., local restaurants, retail stores)	11.3%	45.3%	33.1%	7.7%	2.6%

Q11. Parks and Recreation. Have you or anyone in your family visited a Shawnee park or recreational facility in the last 12 months?

Q11. Have anyone in your family visited a Shawnee park or recreational facility in last 12 months	Number	Percent
Yes	286	66.4 %
No	140	32.5 %
Not provided	5	1.2 %
Total	431	100.0 %

WITHOUT "NOT PROVIDED"

Q11. Parks and Recreation. Have you or anyone in your family visited a Shawnee park or recreational facility in the last 12 months? (without "not provided")

Q11. Have anyone in your family visited a Shawnee park or recreational facility in last 12 months	Number	Percent
Yes	286	67.1 %
No	140	32.9 %
Total	426	100.0 %

Q11a. Shawnee Twin Lakes. Have you or anyone in your family visited Shawnee Twin Lakes in the last 12 months for recreational purposes?

Q11a. Have anyone in your family visited Shawnee Twin Lakes in last 12 months for recreational purposes	Number	Percent
Yes	144	50.3 %
No	142	49.7 %
Total	286	100.0 %

Q11b. Please rate each item using a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied."

(N=286)

	Very satisfied	Satisfied	Neutral	Dissatisfied	Very dissatisfied	Don't know
Q11b-1. Quality of maintenance (including mowing & cleanliness) of Shawnee parks	9.4%	46.9%	24.1%	15.4%	3.1%	1.0%
Q11b-2. Quality of facilities at Shawnee parks (e.g., picnic shelters, playgrounds)	5.6%	39.2%	26.6%	21.3%	5.2%	2.1%
Q11b-3. Ease of access to City parks	12.2%	53.8%	25.9%	6.3%	0.7%	1.0%
Q11b-4. Quality of fishing at Shawnee Twin Lakes	4.9%	13.6%	25.9%	8.4%	3.1%	44.1%
Q11b-5. Quality of boating at Shawnee Twin Lakes	3.5%	17.5%	25.2%	4.9%	1.7%	47.2%
Q11b-6. Quality of kayaking at Shawnee Twin Lakes	3.5%	14.7%	25.5%	4.5%	2.1%	49.7%
Q11b-7. Quality of camping at Shawnee Twin Lakes	1.7%	8.4%	19.6%	8.4%	5.6%	56.3%
Q11b-8. Availability of meeting spaces in Shawnee parks & recreation facilities	4.5%	22.4%	30.4%	12.6%	3.1%	26.9%
Q11b-9. Number of walking/ biking trails in Shawnee	7.0%	22.4%	24.5%	24.8%	12.2%	9.1%
Q11b-10. Quality of walking/ biking trails in Shawnee	7.0%	27.3%	29.0%	19.2%	8.0%	9.4%
Q11b-11. Quality of outdoor aquatic facilities in Shawnee	8.0%	26.2%	27.6%	15.0%	4.5%	18.5%
Q11b-12. Quality of outdoor athletic fields in Shawnee	4.9%	19.6%	29.0%	13.6%	6.6%	26.2%
Q11b-13. Senior citizen programs in Shawnee	6.6%	20.3%	21.3%	12.9%	6.3%	32.5%

WITHOUT "DON'T KNOW"

Q11b. Please rate each item using a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied." (without "don't know")

(N=286)

	Very satisfied	Satisfied	Neutral	Dissatisfied	Very dissatisfied
Q11b-1. Quality of maintenance (including mowing & cleanliness) of Shawnee parks	9.5%	47.3%	24.4%	15.5%	3.2%
Q11b-2. Quality of facilities at Shawnee parks (e.g., picnic shelters, playgrounds)	5.7%	40.0%	27.1%	21.8%	5.4%
Q11b-3. Ease of access to City parks	12.4%	54.4%	26.1%	6.4%	0.7%
Q11b-4. Quality of fishing at Shawnee Twin Lakes	8.8%	24.4%	46.3%	15.0%	5.6%
Q11b-5. Quality of boating at Shawnee Twin Lakes	6.6%	33.1%	47.7%	9.3%	3.3%
Q11b-6. Quality of kayaking at Shawnee Twin Lakes	6.9%	29.2%	50.7%	9.0%	4.2%
Q11b-7. Quality of camping at Shawnee Twin Lakes	4.0%	19.2%	44.8%	19.2%	12.8%
Q11b-8. Availability of meeting spaces in Shawnee parks & recreation facilities	6.2%	30.6%	41.6%	17.2%	4.3%
Q11b-9. Number of walking/biking trails in Shawnee	7.7%	24.6%	26.9%	27.3%	13.5%
Q11b-10. Quality of walking/biking trails in Shawnee	7.7%	30.1%	32.0%	21.2%	8.9%
Q11b-11. Quality of outdoor aquatic facilities in Shawnee	9.9%	32.2%	33.9%	18.5%	5.6%
Q11b-12. Quality of outdoor athletic fields in Shawnee	6.6%	26.5%	39.3%	18.5%	9.0%
Q11b-13. Senior citizen programs in Shawnee	9.8%	30.1%	31.6%	19.2%	9.3%

Q12. From the list of items in Questions 11b, which THREE of the major categories of Parks and Recreation do you think should receive the MOST EMPHASIS from City leaders over the next TWO years?

Q12. Top choice	Number	Percent
Quality of maintenance (including mowing & cleanliness) of Shawnee parks	92	21.3 %
Quality of facilities at Shawnee parks (e.g., picnic shelters, playgrounds)	74	17.2 %
Ease of access to City parks	5	1.2 %
Quality of fishing at Shawnee Twin Lakes	22	5.1 %
Quality of boating at Shawnee Twin Lakes	1	0.2 %
Quality of kayaking at Shawnee Twin Lakes	3	0.7 %
Quality of camping at Shawnee Twin Lakes	5	1.2 %
Availability of meeting spaces in Shawnee parks & recreation facilities	11	2.6 %
Number of walking/biking trails in Shawnee	46	10.7 %
Quality of walking/biking trails in Shawnee	8	1.9 %
Quality of outdoor aquatic facilities in Shawnee	8	1.9 %
Quality of outdoor athletic fields in Shawnee	15	3.5 %
Senior citizen programs in Shawnee	49	11.4 %
None chosen	92	21.3 %
Total	431	100.0 %

Q12. From the list of items in Questions 11b, which THREE of the major categories of Parks and Recreation do you think should receive the MOST EMPHASIS from City leaders over the next TWO years?

Q12. 2nd choice	Number	Percent
Quality of maintenance (including mowing & cleanliness) of Shawnee parks	27	6.3 %
Quality of facilities at Shawnee parks (e.g., picnic shelters, playgrounds)	84	19.5 %
Ease of access to City parks	9	2.1 %
Quality of fishing at Shawnee Twin Lakes	10	2.3 %
Quality of boating at Shawnee Twin Lakes	7	1.6 %
Quality of kayaking at Shawnee Twin Lakes	5	1.2 %
Quality of camping at Shawnee Twin Lakes	12	2.8 %
Availability of meeting spaces in Shawnee parks & recreation facilities	18	4.2 %
Number of walking/biking trails in Shawnee	43	10.0 %
Quality of walking/biking trails in Shawnee	47	10.9 %
Quality of outdoor aquatic facilities in Shawnee	8	1.9 %
Quality of outdoor athletic fields in Shawnee	16	3.7 %
Senior citizen programs in Shawnee	29	6.7 %
None chosen	116	26.9 %
Total	431	100.0 %

Q12. From the list of items in Questions 11b, which THREE of the major categories of Parks and Recreation do you think should receive the MOST EMPHASIS from City leaders over the next TWO years?

<u>Q12. 3rd choice</u>	<u>Number</u>	<u>Percent</u>
Quality of maintenance (including mowing & cleanliness) of Shawnee parks	27	6.3 %
Quality of facilities at Shawnee parks (e.g., picnic shelters, playgrounds)	32	7.4 %
Ease of access to City parks	21	4.9 %
Quality of fishing at Shawnee Twin Lakes	8	1.9 %
Quality of boating at Shawnee Twin Lakes	6	1.4 %
Quality of kayaking at Shawnee Twin Lakes	5	1.2 %
Quality of camping at Shawnee Twin Lakes	9	2.1 %
Availability of meeting spaces in Shawnee parks & recreation facilities	32	7.4 %
Number of walking/biking trails in Shawnee	40	9.3 %
Quality of walking/biking trails in Shawnee	32	7.4 %
Quality of outdoor aquatic facilities in Shawnee	9	2.1 %
Quality of outdoor athletic fields in Shawnee	20	4.6 %
Senior citizen programs in Shawnee	32	7.4 %
None chosen	158	36.7 %
Total	431	100.0 %

SUM OF TOP 3 CHOICES

Q12. From the list of items in Questions 11b, which THREE of the major categories of Parks and Recreation do you think should receive the MOST EMPHASIS from City leaders over the next TWO years? (top 3)

<u>Q12. Sum of top 3 choices</u>	<u>Number</u>	<u>Percent</u>
Quality of maintenance (including mowing & cleanliness) of Shawnee parks	146	33.9 %
Quality of facilities at Shawnee parks (e.g., picnic shelters, playgrounds)	190	44.1 %
Ease of access to City parks	35	8.1 %
Quality of fishing at Shawnee Twin Lakes	40	9.3 %
Quality of boating at Shawnee Twin Lakes	14	3.2 %
Quality of kayaking at Shawnee Twin Lakes	13	3.0 %
Quality of camping at Shawnee Twin Lakes	26	6.0 %
Availability of meeting spaces in Shawnee parks & recreation facilities	61	14.2 %
Number of walking/biking trails in Shawnee	129	29.9 %
Quality of walking/biking trails in Shawnee	87	20.2 %
Quality of outdoor aquatic facilities in Shawnee	25	5.8 %
Quality of outdoor athletic fields in Shawnee	51	11.8 %
Senior citizen programs in Shawnee	110	25.5 %
None chosen	92	21.3 %
Total	1019	

Q13. Would you support the City spending additional taxpayer money to support the priorities you have identified in Question 12 above?

Q13. Would you support City spending additional taxpayer money to support priorities you have identified in Question 12

	Number	Percent
Yes	264	61.3 %
No	118	27.4 %
Not provided	49	11.4 %
Total	431	100.0 %

WITHOUT "NOT PROVIDED"

Q13. Would you support the City spending additional taxpayer money to support the priorities you have identified in Question 12 above? (without "not provided")

Q13. Would you support City spending additional taxpayer money to support priorities you have identified in Question 12

	Number	Percent
Yes	264	69.1 %
No	118	30.9 %
Total	382	100.0 %

Q14. Streets and Traffic. Please rate each item using a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied."

(N=431)

	Very satisfied	Satisfied	Neutral	Dissatisfied	Very dissatisfied	Don't know
Q14-1. Condition of major streets in Shawnee	3.2%	24.6%	21.6%	33.4%	16.5%	0.7%
Q14-2. Condition of streets in your neighborhood	5.6%	26.0%	20.4%	27.8%	18.8%	1.4%
Q14-3. Condition of sidewalks in your neighborhood	2.8%	16.9%	21.6%	18.3%	22.5%	17.9%
Q14-4. Condition of street drainage/water drainage	3.5%	27.1%	24.6%	26.9%	14.6%	3.2%
Q14-5. Timing of traffic signals	3.5%	30.2%	27.8%	22.7%	13.2%	2.6%
Q14-6. Visibility of pavement markings & street signs	5.8%	31.6%	28.3%	21.1%	10.7%	2.6%
Q14-7. Adequacy of street lighting in Shawnee	2.3%	28.5%	18.6%	33.4%	14.2%	3.0%
Q14-8. Mowing/tree trimming along sidewalks & streets	3.2%	28.5%	34.3%	20.4%	8.8%	4.6%
Q14-9. Cleanliness of streets & other public areas	3.2%	23.4%	26.9%	28.5%	14.6%	3.2%
Q14-10. Management of traffic flow	3.5%	22.5%	30.9%	25.5%	15.1%	2.6%
Q14-11. Quality of roadway repair	2.3%	15.5%	20.2%	34.1%	24.8%	3.0%
Q14-12. Speed of roadway repair	1.4%	15.8%	23.9%	33.2%	21.6%	4.2%
Q14-13. Pedestrian accessibility (sidewalks for all ages & abilities)	4.4%	22.3%	31.8%	20.6%	14.8%	6.0%
Q14-14. Availability of bike lanes	4.9%	14.6%	32.0%	17.4%	14.4%	16.7%

WITHOUT "DON'T KNOW"

Q14. Streets and Traffic. Please rate each item using a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied." (without "don't know")

(N=431)

	Very satisfied	Satisfied	Neutral	Dissatisfied	Very dissatisfied
Q14-1. Condition of major streets in Shawnee	3.3%	24.8%	21.7%	33.6%	16.6%
Q14-2. Condition of streets in your neighborhood	5.6%	26.4%	20.7%	28.2%	19.1%
Q14-3. Condition of sidewalks in your neighborhood	3.4%	20.6%	26.3%	22.3%	27.4%
Q14-4. Condition of street drainage/water drainage	3.6%	28.1%	25.4%	27.8%	15.1%
Q14-5. Timing of traffic signals	3.6%	31.0%	28.6%	23.3%	13.6%
Q14-6. Visibility of pavement markings & street signs	6.0%	32.4%	29.0%	21.7%	11.0%
Q14-7. Adequacy of street lighting in Shawnee	2.4%	29.4%	19.1%	34.4%	14.6%
Q14-8. Mowing/tree trimming along sidewalks & streets	3.4%	29.9%	36.0%	21.4%	9.2%
Q14-9. Cleanliness of streets & other public areas	3.4%	24.2%	27.8%	29.5%	15.1%
Q14-10. Management of traffic flow	3.6%	23.1%	31.7%	26.2%	15.5%
Q14-11. Quality of roadway repair	2.4%	16.0%	20.8%	35.2%	25.6%
Q14-12. Speed of roadway repair	1.5%	16.5%	24.9%	34.6%	22.5%
Q14-13. Pedestrian accessibility (sidewalks for all ages & abilities)	4.7%	23.7%	33.8%	22.0%	15.8%
Q14-14. Availability of bike lanes	5.8%	17.5%	38.4%	20.9%	17.3%

Q15. From the list of items in Question 14, which THREE of the major categories of Streets and Traffic do you think should receive the MOST EMPHASIS from City leaders over the next TWO years?

Q15. Top choice	Number	Percent
Condition of major streets in Shawnee	132	30.6 %
Condition of streets in your neighborhood	52	12.1 %
Condition of sidewalks in your neighborhood	23	5.3 %
Condition of street drainage/water drainage	22	5.1 %
Timing of traffic signals	21	4.9 %
Visibility of pavement markings & street signs	14	3.2 %
Adequacy of street lighting in Shawnee	20	4.6 %
Mowing/tree trimming along sidewalks & streets	6	1.4 %
Cleanliness of streets & other public areas	15	3.5 %
Management of traffic flow	30	7.0 %
Quality of roadway repair	19	4.4 %
Speed of roadway repair	5	1.2 %
Pedestrian accessibility (sidewalks for all ages & abilities)	18	4.2 %
Availability of bike lanes	14	3.2 %
None chosen	40	9.3 %
Total	431	100.0 %

Q15. From the list of items in Question 14, which THREE of the major categories of Streets and Traffic do you think should receive the MOST EMPHASIS from City leaders over the next TWO years?

Q15. 2nd choice	Number	Percent
Condition of major streets in Shawnee	39	9.0 %
Condition of streets in your neighborhood	50	11.6 %
Condition of sidewalks in your neighborhood	18	4.2 %
Condition of street drainage/water drainage	43	10.0 %
Timing of traffic signals	31	7.2 %
Visibility of pavement markings & street signs	18	4.2 %
Adequacy of street lighting in Shawnee	35	8.1 %
Mowing/tree trimming along sidewalks & streets	10	2.3 %
Cleanliness of streets & other public areas	20	4.6 %
Management of traffic flow	29	6.7 %
Quality of roadway repair	43	10.0 %
Speed of roadway repair	22	5.1 %
Pedestrian accessibility (sidewalks for all ages & abilities)	19	4.4 %
Availability of bike lanes	8	1.9 %
None chosen	46	10.7 %
Total	431	100.0 %

Q15. From the list of items in Question 14, which THREE of the major categories of Streets and Traffic do you think should receive the MOST EMPHASIS from City leaders over the next TWO years?

Q15. 3rd choice	Number	Percent
Condition of major streets in Shawnee	13	3.0 %
Condition of streets in your neighborhood	19	4.4 %
Condition of sidewalks in your neighborhood	20	4.6 %
Condition of street drainage/water drainage	27	6.3 %
Timing of traffic signals	39	9.0 %
Visibility of pavement markings & street signs	15	3.5 %
Adequacy of street lighting in Shawnee	44	10.2 %
Mowing/tree trimming along sidewalks & streets	18	4.2 %
Cleanliness of streets & other public areas	31	7.2 %
Management of traffic flow	23	5.3 %
Quality of roadway repair	41	9.5 %
Speed of roadway repair	30	7.0 %
Pedestrian accessibility (sidewalks for all ages & abilities)	20	4.6 %
Availability of bike lanes	15	3.5 %
None chosen	76	17.6 %
Total	431	100.0 %

SUM OF TOP 3 CHOICES

Q15. From the list of items in Question 14, which THREE of the major categories of Streets and Traffic do you think should receive the MOST EMPHASIS from City leaders over the next TWO years? (top 3)

Q15. Sum of top 3 choices	Number	Percent
Condition of major streets in Shawnee	184	42.7 %
Condition of streets in your neighborhood	121	28.1 %
Condition of sidewalks in your neighborhood	61	14.2 %
Condition of street drainage/water drainage	92	21.3 %
Timing of traffic signals	91	21.1 %
Visibility of pavement markings & street signs	47	10.9 %
Adequacy of street lighting in Shawnee	99	23.0 %
Mowing/tree trimming along sidewalks & streets	34	7.9 %
Cleanliness of streets & other public areas	66	15.3 %
Management of traffic flow	82	19.0 %
Quality of roadway repair	103	23.9 %
Speed of roadway repair	57	13.2 %
Pedestrian accessibility (sidewalks for all ages & abilities)	57	13.2 %
Availability of bike lanes	37	8.6 %
None chosen	40	9.3 %
Total	1171	

Q16. Would you support the City spending additional taxpayer money to support the priorities you have identified in Question 15 above?

Q16. Would you support City spending additional taxpayer money to support priorities you have identified in Question 15

	Number	Percent
Yes	290	67.3 %
No	98	22.7 %
Not provided	43	10.0 %
Total	431	100.0 %

WITHOUT "NOT PROVIDED"

Q16. Would you support the City spending additional taxpayer money to support the priorities you have identified in Question 15 above? (without "not provided")

Q16. Would you support City spending additional taxpayer money to support priorities you have identified in Question 15

	Number	Percent
Yes	290	74.7 %
No	98	25.3 %
Total	388	100.0 %

Q17. Trash Services and Water/Sewer Utilities. Please rate each item using a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied."

(N=431)

	Very satisfied	Satisfied	Neutral	Dissatisfied	Very dissatisfied	Don't know
Q17-1. Residential trash collection	19.3%	48.0%	15.8%	9.7%	5.1%	2.1%
Q17-2. Curbside recycling	12.1%	29.5%	23.7%	15.3%	9.3%	10.2%
Q17-3. Bulk item pick-up/removal (e.g., furniture, appliances)	12.1%	34.1%	23.4%	13.7%	7.0%	9.7%
Q17-4. Taste of tap water	5.3%	28.5%	20.4%	22.5%	16.5%	6.7%
Q17-5. Smell of tap water	5.6%	32.0%	28.3%	15.8%	13.0%	5.3%
Q17-6. Quality of water pressure in your home or business	11.8%	41.5%	22.3%	12.5%	6.7%	5.1%
Q17-7. Efficiency in water line repair	6.3%	29.0%	25.8%	8.8%	5.6%	24.6%
Q17-8. Efficiency in sewer line repair	4.9%	23.9%	28.3%	6.7%	4.9%	31.3%
Q17-9. Utility billing services	5.8%	32.3%	28.5%	15.8%	13.5%	4.2%

WITHOUT "DON'T KNOW"

Q17. Trash Services and Water/Sewer Utilities. Please rate each item using a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied." (without "don't know")

(N=431)

	Very satisfied	Satisfied	Neutral	Dissatisfied	Very dissatisfied
Q17-1. Residential trash collection	19.7%	49.1%	16.1%	10.0%	5.2%
Q17-2. Curbside recycling	13.4%	32.8%	26.4%	17.1%	10.3%
Q17-3. Bulk item pick-up/removal (e.g., furniture, appliances)	13.4%	37.8%	26.0%	15.2%	7.7%
Q17-4. Taste of tap water	5.7%	30.6%	21.9%	24.1%	17.7%
Q17-5. Smell of tap water	5.9%	33.8%	29.9%	16.7%	13.7%
Q17-6. Quality of water pressure in your home or business	12.5%	43.8%	23.5%	13.2%	7.1%
Q17-7. Efficiency in water line repair	8.3%	38.5%	34.2%	11.7%	7.4%
Q17-8. Efficiency in sewer line repair	7.1%	34.8%	41.2%	9.8%	7.1%
Q17-9. Utility billing services	6.1%	33.7%	29.8%	16.5%	14.0%

Q18. Code Enforcement. Please rate each item using a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied."

(N=431)

	Very satisfied	Satisfied	Neutral	Dissatisfied	Very dissatisfied	Don't know
Q18-1. Enforcing clean-up of junk & debris on private property	3.2%	13.0%	22.0%	28.5%	21.3%	11.8%
Q18-2. Enforcing mowing & cutting of weeds/grass on private property	3.2%	17.9%	28.5%	25.1%	15.5%	9.7%
Q18-3. Enforcing exterior maintenance of residential property	3.5%	15.1%	28.8%	26.0%	14.4%	12.3%
Q18-4. Enforcing exterior maintenance of commercial/business property	3.0%	19.3%	32.5%	20.9%	11.4%	13.0%
Q18-5. Removal or demolition of dilapidated structures	3.2%	13.5%	23.9%	30.6%	20.6%	8.1%
Q18-6. Enforcing sign regulations	3.0%	19.5%	37.6%	11.1%	9.0%	19.7%
Q18-7. City efforts to remove abandoned or inoperative vehicles	3.7%	15.5%	29.2%	18.8%	13.5%	19.3%

WITHOUT "DON'T KNOW"

Q18. Code Enforcement. Please rate each item using a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied." (without "don't know")

(N=431)

	Very satisfied	Satisfied	Neutral	Dissatisfied	Very dissatisfied
Q18-1. Enforcing clean-up of junk & debris on private property	3.7%	14.7%	25.0%	32.4%	24.2%
Q18-2. Enforcing mowing & cutting of weeds/ grass on private property	3.6%	19.8%	31.6%	27.8%	17.2%
Q18-3. Enforcing exterior maintenance of residential property	4.0%	17.2%	32.8%	29.6%	16.4%
Q18-4. Enforcing exterior maintenance of commercial/business property	3.5%	22.1%	37.3%	24.0%	13.1%
Q18-5. Removal or demolition of dilapidated structures	3.5%	14.6%	26.0%	33.3%	22.5%
Q18-6. Enforcing sign regulations	3.8%	24.3%	46.8%	13.9%	11.3%
Q18-7. City efforts to remove abandoned or inoperative vehicles	4.6%	19.3%	36.2%	23.3%	16.7%

Q19. From the list of items in Question 18, which THREE of the major categories of Code Enforcement Services do you think should receive the MOST EMPHASIS from City leaders over the next TWO years?

<u>Q19. Top choice</u>	<u>Number</u>	<u>Percent</u>
Enforcing clean-up of junk & debris on private property	165	38.3 %
Enforcing mowing & cutting of weeds/grass on private property	33	7.7 %
Enforcing exterior maintenance of residential property	20	4.6 %
Enforcing exterior maintenance of commercial/business property	23	5.3 %
Removal or demolition of dilapidated structures	90	20.9 %
Enforcing sign regulations	9	2.1 %
City efforts to remove abandoned or inoperative vehicles	13	3.0 %
None chosen	78	18.1 %
Total	431	100.0 %

Q19. From the list of items in Question 18, which THREE of the major categories of Code Enforcement Services do you think should receive the MOST EMPHASIS from City leaders over the next TWO years?

<u>Q19. 2nd choice</u>	<u>Number</u>	<u>Percent</u>
Enforcing clean-up of junk & debris on private property	50	11.6 %
Enforcing mowing & cutting of weeds/grass on private property	89	20.6 %
Enforcing exterior maintenance of residential property	37	8.6 %
Enforcing exterior maintenance of commercial/business property	27	6.3 %
Removal or demolition of dilapidated structures	78	18.1 %
Enforcing sign regulations	14	3.2 %
City efforts to remove abandoned or inoperative vehicles	34	7.9 %
None chosen	102	23.7 %
Total	431	100.0 %

Q19. From the list of items in Question 18, which THREE of the major categories of Code Enforcement Services do you think should receive the MOST EMPHASIS from City leaders over the next TWO years?

Q19. 3rd choice	Number	Percent
Enforcing clean-up of junk & debris on private property	42	9.7 %
Enforcing mowing & cutting of weeds/grass on private property	34	7.9 %
Enforcing exterior maintenance of residential property	56	13.0 %
Enforcing exterior maintenance of commercial/business property	32	7.4 %
Removal or demolition of dilapidated structures	63	14.6 %
Enforcing sign regulations	16	3.7 %
City efforts to remove abandoned or inoperative vehicles	43	10.0 %
None chosen	145	33.6 %
Total	431	100.0 %

SUM OF TOP 3 CHOICES

Q19. From the list of items in Question 18, which THREE of the major categories of Code Enforcement Services do you think should receive the MOST EMPHASIS from City leaders over the next TWO years? (top 3)

Q19. Sum of top 3 choices	Number	Percent
Enforcing clean-up of junk & debris on private property	257	59.6 %
Enforcing mowing & cutting of weeds/grass on private property	156	36.2 %
Enforcing exterior maintenance of residential property	113	26.2 %
Enforcing exterior maintenance of commercial/business property	82	19.0 %
Removal or demolition of dilapidated structures	231	53.6 %
Enforcing sign regulations	39	9.0 %
City efforts to remove abandoned or inoperative vehicles	90	20.9 %
None chosen	78	18.1 %
Total	1046	

Q20. Would you support the City spending additional taxpayer money to support the priorities you have identified in Question 19 above?

Q20. Would you support City spending additional taxpayer money to support priorities you have identified in Question 19

	Number	Percent
Yes	227	52.7 %
No	158	36.7 %
Not provided	46	10.7 %
Total	431	100.0 %

WITHOUT "NOT PROVIDED"

Q20. Would you support the City spending additional taxpayer money to support the priorities you have identified in Question 19 above? (without "not provided")

Q20. Would you support City spending additional taxpayer money to support priorities you have identified in Question 19

	Number	Percent
Yes	227	59.0 %
No	158	41.0 %
Total	385	100.0 %

Q21. Library Services. Have you or anyone in your family visited the Shawnee Public Library in the last 12 months?

Q21. Have anyone in your family visited Shawnee Public Library in last 12 months

	Number	Percent
Yes	180	41.8 %
No	249	57.8 %
Not provided	2	0.5 %
Total	431	100.0 %

WITHOUT "NOT PROVIDED"

Q21. Library Services. Have you or anyone in your family visited the Shawnee Public Library in the last 12 months? (without "not provided")

Q21. Have anyone in your family visited Shawnee Public Library in last 12 months

	Number	Percent
Yes	180	42.0 %
No	249	58.0 %
Total	429	100.0 %

Q21a. Please rate each item using a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied."

(N=180)

	Very satisfied	Satisfied	Neutral	Dissatisfied	Very dissatisfied	Don't know
Q21a-1. Overall facility appearance	33.9%	38.3%	7.8%	8.3%	11.1%	0.6%
Q21a-2. Location of library	26.7%	30.6%	15.6%	17.2%	8.3%	1.7%

WITHOUT "DON'T KNOW"

Q21a. Please rate each item using a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied." (without "don't know")

(N=180)

	Very satisfied	Satisfied	Neutral	Dissatisfied	Very dissatisfied
Q21a-1. Overall facility appearance	34.1%	38.5%	7.8%	8.4%	11.2%
Q21a-2. Location of library	27.1%	31.1%	15.8%	17.5%	8.5%

Q22. Would you support the City facilitation of transportation alternatives to the automobile? If so, please select alternatives below which you would support.

Q22. What City facilitation of transportation alternatives would you support	Number	Percent
Public transit service within Shawnee, connecting activity centers (downtown, medical center, commercial)	267	61.9 %
Increased demand response service (door to door) which serves the elderly, disabled, & those requiring access to medical treatment	255	59.2 %
Vanpool/carpool	76	17.6 %
Mobility services (Uber, Lyft, taxi)	173	40.1 %
Total	771	

Q23. From the list in Question 22, which THREE of the transportation alternatives would you use?

Q23. Top choice	Number	Percent
Public transit service within Shawnee, connecting activity centers (downtown, medical center, commercial)	166	38.5 %
Increased demand response service (door to door) which serves the elderly, disabled, & those requiring access to medical treatment	56	13.0 %
Vanpool/carpool	4	0.9 %
Mobility services (Uber, Lyft, taxi)	50	11.6 %
None chosen	155	36.0 %
Total	431	100.0 %

Q23. From the list in Question 22, which THREE of the transportation alternatives would you use?

Q23. 2nd choice	Number	Percent
Public transit service within Shawnee, connecting activity centers (downtown, medical center, commercial)	42	9.7 %
Increased demand response service (door to door) which serves the elderly, disabled, & those requiring access to medical treatment	108	25.1 %
Vanpool/carpool	10	2.3 %
Mobility services (Uber, Lyft, taxi)	47	10.9 %
None chosen	224	52.0 %
Total	431	100.0 %

Q23. From the list in Question 22, which THREE of the transportation alternatives would you use?

<u>Q23. 3rd choice</u>	<u>Number</u>	<u>Percent</u>
Public transit service within Shawnee, connecting activity centers (downtown, medical center, commercial)	22	5.1 %
Increased demand response service (door to door) which serves the elderly, disabled, & those requiring access to medical treatment	23	5.3 %
Vanpool/carpool	31	7.2 %
Mobility services (Uber, Lyft, taxi)	64	14.8 %
None chosen	291	67.5 %
Total	431	100.0 %

SUM OF TOP 3 CHOICES**Q23. From the list in Question 22, which THREE of the transportation alternatives would you use? (top 3)**

<u>Q23. Sum of top 3 choices</u>	<u>Number</u>	<u>Percent</u>
Public transit service within Shawnee, connecting activity centers (downtown, medical center, commercial)	230	53.4 %
Increased demand response service (door to door) which serves the elderly, disabled, & those requiring access to medical treatment	187	43.4 %
Vanpool/carpool	45	10.4 %
Mobility services (Uber, Lyft, taxi)	161	37.4 %
None chosen	155	36.0 %
Total	778	

Q24. Would you support the City spending additional taxpayer money to support the priorities you have identified in Question 23 above?

Q24. Would you support City spending additional taxpayer money to support priorities you have identified in Question 23

	Number	Percent
Yes	219	50.8 %
No	158	36.7 %
Not provided	54	12.5 %
Total	431	100.0 %

WITHOUT "NOT PROVIDED"

Q24. Would you support the City spending additional taxpayer money to support the priorities you have identified in Question 23 above? (without "not provided")

Q24. Would you support City spending additional taxpayer money to support priorities you have identified in Question 23

	Number	Percent
Yes	219	58.1 %
No	158	41.9 %
Total	377	100.0 %

Q25. Public Information Services. Please rate your satisfaction with each item using a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied."

(N=431)

	Very satisfied	Satisfied	Neutral	Dissatisfied	Very dissatisfied	Don't know
Q25-1. Availability of information about Shawnee governmental services & activities	2.6%	20.9%	31.6%	23.2%	9.0%	12.8%
Q25-2. Timeliness of information provided by Shawnee	2.3%	19.5%	32.5%	23.4%	8.6%	13.7%
Q25-3. Efforts by Shawnee to keep you informed about local issues	3.0%	18.8%	27.6%	29.0%	11.4%	10.2%
Q25-4. Quality of City cable television channel—Channel 3	1.2%	7.7%	26.2%	6.5%	4.2%	54.3%
Q25-5. Quality of City website	3.0%	19.7%	35.7%	15.3%	6.0%	20.2%
Q25-6. Level of public involvement in local decisions	1.4%	13.5%	28.5%	25.1%	13.7%	17.9%
Q25-7. Quality of City of Shawnee social media outlets (e. g., Facebook, Twitter, LinkedIn, YouTube)	3.0%	19.3%	38.3%	10.2%	3.7%	25.5%

WITHOUT "DON'T KNOW"

Q25. Public Information Services. Please rate your satisfaction with each item using a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied." (without "don't know")

(N=431)

	Very satisfied	Satisfied	Neutral	Dissatisfied	Very dissatisfied
Q25-1. Availability of information about Shawnee governmental services & activities	2.9%	23.9%	36.2%	26.6%	10.4%
Q25-2. Timeliness of information provided by Shawnee	2.7%	22.6%	37.6%	27.2%	9.9%
Q25-3. Efforts by Shawnee to keep you informed about local issues	3.4%	20.9%	30.7%	32.3%	12.7%
Q25-4. Quality of City cable television channel—Channel 3	2.5%	16.8%	57.4%	14.2%	9.1%
Q25-5. Quality of City website	3.8%	24.7%	44.8%	19.2%	7.6%
Q25-6. Level of public involvement in local decisions	1.7%	16.4%	34.7%	30.5%	16.7%
Q25-7. Quality of City of Shawnee social media outlets (e.g., Facebook, Twitter, LinkedIn, YouTube)	4.0%	25.9%	51.4%	13.7%	5.0%

Q26. From which of the following sources do you currently get information about the City of Shawnee?

Q26. From which following sources do you currently
get information about City of Shawnee

	Number	Percent
Local newspapers	90	20.9 %
City website (ShawneeOK.org)	164	38.1 %
Water bill inserts	157	36.4 %
TV news channels	117	27.1 %
Facebook	266	61.7 %
Twitter	13	3.0 %
Nextdoor	99	23.0 %
Your HOA	5	1.2 %
Channel 3	13	3.0 %
Print brochures, flyers	57	13.2 %
YouTube	19	4.4 %
Radio	36	8.4 %
Total	1036	

Q27. Have you or anyone in your family contacted the City of Shawnee with a question, problem, or complaint during the past year?

Q27. Have anyone in your family contacted City of
Shawnee with a question, problem, or complaint during
past year

	Number	Percent
Yes	161	37.4 %
No	268	62.2 %
Not provided	2	0.5 %
Total	431	100.0 %

WITHOUT "NOT PROVIDED"**Q27. Have you or anyone in your family contacted the City of Shawnee with a question, problem, or complaint during the past year? (without "not provided")**

Q27. Have anyone in your family contacted City of
Shawnee with a question, problem, or complaint during
past year

	Number	Percent
Yes	161	37.5 %
No	268	62.5 %
Total	429	100.0 %

Q27a. Using a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied," please rate your satisfaction with the City of Shawnee employees you have contacted with regard to the following.

(N=161)

	Very satisfied	Satisfied	Neutral	Dissatisfied	Very dissatisfied	Don't know
Q27a-1. How easy they were to contact	11.8%	32.3%	22.4%	21.7%	11.2%	0.6%
Q27a-2. Courteousness of staff	18.6%	38.5%	18.0%	16.1%	8.1%	0.6%
Q27a-3. Accuracy of information & assistance given	11.8%	31.7%	31.1%	13.0%	11.2%	1.2%
Q27a-4. How quickly staff responded to your request	13.7%	30.4%	22.4%	17.4%	14.9%	1.2%
Q27a-5. How well your issue was handled	13.0%	24.8%	21.7%	23.6%	16.1%	0.6%

WITHOUT "DON'T KNOW"

Q27a. Using a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied," please rate your satisfaction with the City of Shawnee employees you have contacted with regard to the following. (without "don't know")

(N=161)

	Very satisfied	Satisfied	Neutral	Dissatisfied	Very dissatisfied
Q27a-1. How easy they were to contact	11.9%	32.5%	22.5%	21.9%	11.3%
Q27a-2. Courteousness of staff	18.8%	38.8%	18.1%	16.3%	8.1%
Q27a-3. Accuracy of information & assistance given	11.9%	32.1%	31.4%	13.2%	11.3%
Q27a-4. How quickly staff responded to your request	13.8%	30.8%	22.6%	17.6%	15.1%
Q27a-5. How well your issue was handled	13.1%	25.0%	21.9%	23.8%	16.3%

Q28. Taxes and Services. The City of Shawnee provides its citizens with a variety of services such as Police, Fire, Parks, Water, Wastewater, and other types of services and infrastructure. Thinking about the services and infrastructure the City provides/maintains, do you feel that you are getting your money's worth for your tax dollars?

Q28. Are you getting your money's worth for your tax dollars	Number	Percent
Yes, I am getting my money's worth	113	26.2 %
No, I am not getting my money's worth	211	49.0 %
Don't know	107	24.8 %
Total	431	100.0 %

WITHOUT "DON'T KNOW"

Q28. Taxes and Services. The City of Shawnee provides its citizens with a variety of services such as Police, Fire, Parks, Water, Wastewater, and other types of services and infrastructure. Thinking about the services and infrastructure the City provides/maintains, do you feel that you are getting your money's worth for your tax dollars? (without "don't know")

Q28. Are you getting your money's worth for your tax dollars	Number	Percent
Yes, I am getting my money's worth	113	34.9 %
No, I am not getting my money's worth	211	65.1 %
Total	324	100.0 %

Q29. Are you aware that Shawnee is primarily funded through a portion of your sales taxes and other fees collected in the City and that your shopping dollars matter to the sustainability of City services and infrastructure?

Q29. Are you aware that Shawnee is primarily funded through a portion of your sales taxes & other fees collected in City

	Number	Percent
Yes	384	89.1 %
No	33	7.7 %
Not provided	14	3.2 %
Total	431	100.0 %

WITHOUT "NOT PROVIDED"

Q29. Are you aware that Shawnee is primarily funded through a portion of your sales taxes and other fees collected in the City and that your shopping dollars matter to the sustainability of City services and infrastructure? (without "not provided")

Q29. Are you aware that Shawnee is primarily funded through a portion of your sales taxes & other fees collected in City

	Number	Percent
Yes	384	92.1 %
No	33	7.9 %
Total	417	100.0 %

Q30. Considering all of the services and infrastructure the City of Shawnee provides and maintains, and the taxes/fees you pay, which of the following statements comes closest to your view?

Q30. Which following statements comes closest to your view	Number	Percent
Prefer to raise taxes/fees & increase quality of services & infrastructure	118	27.4 %
Prefer to keep taxes/fees & quality of services & infrastructure where they are	120	27.8 %
Prefer to lower taxes/fees & decrease quality of services & infrastructure	19	4.4 %
None of these	117	27.1 %
Don't know	57	13.2 %
Total	431	100.0 %

WITHOUT "DON'T KNOW"

Q30. Considering all of the services and infrastructure the City of Shawnee provides and maintains, and the taxes/fees you pay, which of the following statements comes closest to your view? (without "don't know")

Q30. Which following statements comes closest to your view	Number	Percent
Prefer to raise taxes/fees & increase quality of services & infrastructure	118	31.6 %
Prefer to keep taxes/fees & quality of services & infrastructure where they are	120	32.1 %
Prefer to lower taxes/fees & decrease quality of services & infrastructure	19	5.1 %
None of these	117	31.3 %
Total	374	100.0 %

Q31. Please rate your satisfaction with each item using a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied."

(N=431)

	Very satisfied	Satisfied	Neutral	Dissatisfied	Very dissatisfied	Don't know
Q31-1. Employment opportunities in Shawnee	3.9%	25.5%	29.9%	19.7%	7.2%	13.7%
Q31-2. Shopping opportunities in Shawnee	7.2%	38.7%	22.7%	22.7%	7.2%	1.4%
Q31-3. Entertainment opportunities in Shawnee	3.5%	20.0%	28.1%	29.9%	14.8%	3.7%
Q31-4. Overall quality of businesses & service establishments in Shawnee	4.9%	40.8%	33.6%	13.7%	4.9%	2.1%

WITHOUT "DON'T KNOW"

Q31. Please rate your satisfaction with each item using a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied." (without "don't know")

(N=431)

	Very satisfied	Satisfied	Neutral	Dissatisfied	Very dissatisfied
Q31-1. Employment opportunities in Shawnee	4.6%	29.6%	34.7%	22.8%	8.3%
Q31-2. Shopping opportunities in Shawnee	7.3%	39.3%	23.1%	23.1%	7.3%
Q31-3. Entertainment opportunities in Shawnee	3.6%	20.7%	29.2%	31.1%	15.4%
Q31-4. Overall quality of businesses & service establishments in Shawnee	5.0%	41.7%	34.4%	14.0%	5.0%

Q32. Reasons to Live in Shawnee. Several reasons for deciding where to live are listed below. Using a scale of 1 to 5, with 5 being "Very Important" and 1 being "Not Important," please rate how important each reason is to your decision to live in Shawnee.

(N=431)

	Very important	Important	Somewhat important	Low importance	Not important	Don't know
Q32-1. Small town feel	21.6%	32.7%	25.5%	11.4%	5.3%	3.5%
Q32-2. Quality of public schools	48.5%	25.1%	7.9%	3.5%	4.9%	10.2%
Q32-3. Employment opportunities	36.0%	33.6%	14.6%	4.4%	4.2%	7.2%
Q32-4. Types of housing	36.2%	41.8%	12.8%	2.3%	1.9%	5.1%
Q32-5. Affordability of housing	48.7%	31.6%	10.4%	3.0%	1.9%	4.4%
Q32-6. Access to quality shopping	28.8%	42.7%	19.0%	5.1%	1.6%	2.8%
Q32-7. Availability of parks & recreation opportunities	24.8%	36.7%	21.6%	9.3%	3.0%	4.6%
Q32-8. Near family or friends	31.1%	33.4%	18.3%	8.8%	5.3%	3.0%
Q32-9. Safety & security	62.9%	27.6%	5.1%	1.2%	0.7%	2.6%
Q32-10. Availability of transportation options	12.8%	22.5%	25.3%	18.1%	16.0%	5.3%
Q32-11. Availability of cultural activities & arts	17.4%	27.4%	26.0%	16.5%	7.9%	4.9%
Q32-12. Access to restaurants & entertainment	30.4%	40.6%	20.2%	3.9%	2.3%	2.6%
Q32-13. Availability of retail shopping choices	29.5%	36.7%	23.4%	4.6%	2.6%	3.2%

WITHOUT "DON'T KNOW"

Q32. Reasons to Live in Shawnee. Several reasons for deciding where to live are listed below. Using a scale of 1 to 5, with 5 being "Very Important" and 1 being "Not Important," please rate how important each reason is to your decision to live in Shawnee. (without "don't know")

(N=431)

	Very important	Important	Somewhat important	Low importance	Not important
Q32-1. Small town feel	22.4%	33.9%	26.4%	11.8%	5.5%
Q32-2. Quality of public schools	54.0%	27.9%	8.8%	3.9%	5.4%
Q32-3. Employment opportunities	38.8%	36.3%	15.8%	4.8%	4.5%
Q32-4. Types of housing	38.1%	44.0%	13.4%	2.4%	2.0%
Q32-5. Affordability of housing	51.0%	33.0%	10.9%	3.2%	1.9%
Q32-6. Access to quality shopping	29.6%	43.9%	19.6%	5.3%	1.7%
Q32-7. Availability of parks & recreation opportunities	26.0%	38.4%	22.6%	9.7%	3.2%
Q32-8. Near family or friends	32.1%	34.4%	18.9%	9.1%	5.5%
Q32-9. Safety & security	64.5%	28.3%	5.2%	1.2%	0.7%
Q32-10. Availability of transportation options	13.5%	23.8%	26.7%	19.1%	16.9%
Q32-11. Availability of cultural activities & arts	18.3%	28.8%	27.3%	17.3%	8.3%
Q32-12. Access to restaurants & entertainment	31.2%	41.7%	20.7%	4.0%	2.4%
Q32-13. Availability of retail shopping choices	30.5%	37.9%	24.2%	4.8%	2.6%

Q33. Are you satisfied with the quality and affordability of housing in Shawnee?

Q33. Are you satisfied with quality & affordability of housing in Shawnee	Number	Percent
Yes	166	38.5 %
No	150	34.8 %
Not sure	115	26.7 %
Total	431	100.0 %

WITHOUT "UNSURE"**Q33. Are you satisfied with the quality and affordability of housing in Shawnee? (without "unsure")**

Q33. Are you satisfied with quality & affordability of housing in Shawnee	Number	Percent
Yes	166	52.5 %
No	150	47.5 %
Total	316	100.0 %

Q34. Which THREE factors below are MOST IMPORTANT for City leaders to consider regarding new housing development?

Q34. Which factors are most important for City leaders to consider regarding new housing development	Number	Percent
Affordability	338	78.4 %
Energy efficiency	175	40.6 %
Neighborhood amenities	135	31.3 %
Senior-friendly housing	133	30.9 %
Lot size	104	24.1 %
House square-footage	72	16.7 %
Open space	65	15.1 %
Housing density	62	14.4 %
Historical character of surrounding area	56	13.0 %
Home Owner Association (HOA) management	14	3.2 %
Total	1154	

Q38. City Projects and Initiatives. Using a scale of 1 to 5, with 5 being "Very Important" and 1 being "Not Important," please rate HOW IMPORTANT each City project and initiative should be to City leaders over the next FIVE years.

(N=431)

	Very important	Important	Somewhat important	Low importance	Not important	Don't know
Q38-1. Maintain & improve water system infrastructure	49.7%	33.4%	9.3%	2.3%	1.2%	4.2%
Q38-2. Maintain & improve sewer/wastewater system infrastructure	45.2%	36.2%	10.2%	2.3%	0.9%	5.1%
Q38-3. Maintain & improve roadway infrastructure	54.3%	33.2%	8.1%	1.4%	0.2%	2.8%
Q38-4. Maintain traffic flow & improve congestion	38.5%	35.0%	16.5%	4.2%	1.9%	3.9%
Q38-5. Increase public transportation	20.2%	24.8%	24.4%	14.2%	11.8%	4.6%
Q38-6. Maintain & improve sidewalk & trails infrastructure	24.1%	29.9%	24.4%	12.8%	6.0%	2.8%
Q38-7. Maintain & improve parks & recreation infrastructure & programs	22.0%	36.0%	26.5%	9.5%	2.6%	3.5%
Q38-8. Maintain, improve, or replace City vehicle fleet	6.3%	15.8%	32.5%	22.7%	10.9%	11.8%
Q38-9. Maintain, improve, or replace City equipment	9.0%	21.1%	39.4%	15.5%	5.1%	9.7%
Q38-10. Maintain, renovate, or replace City buildings	8.8%	17.9%	31.3%	23.9%	8.8%	9.3%
Q38-11. Prepare for & encourage long-term growth of the community	37.4%	32.3%	18.1%	7.0%	2.3%	3.0%
Q38-12. Maintain & improve community appearance	44.3%	32.7%	15.1%	3.2%	0.5%	4.2%
Q38-13. Implement sustainable solutions to reduce homelessness	63.8%	22.5%	7.4%	1.2%	1.9%	3.2%
Q38-14. Revitalize & redevelop downtown	36.7%	29.2%	19.3%	8.1%	3.2%	3.5%

Q38. City Projects and Initiatives. Using a scale of 1 to 5, with 5 being "Very Important" and 1 being "Not Important," please rate HOW IMPORTANT each City project and initiative should be to City leaders over the next FIVE years.

	Very important	Important	Somewhat important	Low importance	Not important	Don't know
Q38-15. Increase focus on economic development, commercial & retail growth	35.7%	32.3%	20.6%	5.8%	2.1%	3.5%
Q38-16. Foster improved community engagement	31.8%	33.2%	23.0%	4.9%	1.4%	5.8%

WITHOUT "DON'T KNOW"

Q38. City Projects and Initiatives. Using a scale of 1 to 5, with 5 being "Very Important" and 1 being "Not Important," please rate HOW IMPORTANT each City project and initiative should be to City leaders over the next FIVE years. (without "don't know")

(N=431)

	Very important	Important	Somewhat important	Low importance	Not important
Q38-1. Maintain & improve water system infrastructure	51.8%	34.9%	9.7%	2.4%	1.2%
Q38-2. Maintain & improve sewer/wastewater system infrastructure	47.7%	38.1%	10.8%	2.4%	1.0%
Q38-3. Maintain & improve roadway infrastructure	55.8%	34.1%	8.4%	1.4%	0.2%
Q38-4. Maintain traffic flow & improve congestion	40.1%	36.5%	17.1%	4.3%	1.9%
Q38-5. Increase public transportation	21.2%	26.0%	25.5%	14.8%	12.4%
Q38-6. Maintain & improve sidewalk & trails infrastructure	24.8%	30.8%	25.1%	13.1%	6.2%
Q38-7. Maintain & improve parks & recreation infrastructure & programs	22.8%	37.3%	27.4%	9.9%	2.6%
Q38-8. Maintain, improve, or replace City vehicle fleet	7.1%	17.9%	36.8%	25.8%	12.4%
Q38-9. Maintain, improve, or replace City equipment	10.0%	23.4%	43.7%	17.2%	5.7%
Q38-10. Maintain, renovate, or replace City buildings	9.7%	19.7%	34.5%	26.3%	9.7%
Q38-11. Prepare for & encourage long-term growth of the community	38.5%	33.3%	18.7%	7.2%	2.4%
Q38-12. Maintain & improve community appearance	46.2%	34.1%	15.7%	3.4%	0.5%
Q38-13. Implement sustainable solutions to reduce homelessness	65.9%	23.3%	7.7%	1.2%	1.9%
Q38-14. Revitalize & redevelop downtown	38.0%	30.3%	20.0%	8.4%	3.4%
Q38-15. Increase focus on economic development, commercial & retail growth	37.0%	33.4%	21.4%	6.0%	2.2%
Q38-16. Foster improved community engagement	33.7%	35.2%	24.4%	5.2%	1.5%

Q39. From the list in Question 38, which THREE are the most important to you?

<u>Q39. Top choice</u>	<u>Number</u>	<u>Percent</u>
Maintain & improve water system infrastructure	95	22.0 %
Maintain & improve sewer/wastewater system infrastructure	11	2.6 %
Maintain & improve roadway infrastructure	61	14.2 %
Maintain traffic flow & improve congestion	33	7.7 %
Increase public transportation	11	2.6 %
Maintain & improve sidewalk & trails infrastructure	6	1.4 %
Maintain & improve parks & recreation infrastructure & programs	13	3.0 %
Maintain, improve, or replace City vehicle fleet	2	0.5 %
Maintain, renovate, or replace City buildings	3	0.7 %
Prepare for & encourage long-term growth of the community	21	4.9 %
Maintain & improve community appearance	16	3.7 %
Implement sustainable solutions to reduce homelessness	91	21.1 %
Revitalize & redevelop downtown	10	2.3 %
Increase focus on economic development, commercial & retail growth	9	2.1 %
Foster improved community engagement	12	2.8 %
None chosen	37	8.6 %
Total	431	100.0 %

Q39. From the list in Question 38, which THREE are the most important to you?

<u>Q39. 2nd choice</u>	<u>Number</u>	<u>Percent</u>
Maintain & improve water system infrastructure	37	8.6 %
Maintain & improve sewer/wastewater system infrastructure	58	13.5 %
Maintain & improve roadway infrastructure	44	10.2 %
Maintain traffic flow & improve congestion	40	9.3 %
Increase public transportation	16	3.7 %
Maintain & improve sidewalk & trails infrastructure	18	4.2 %
Maintain & improve parks & recreation infrastructure & programs	21	4.9 %
Maintain, improve, or replace City vehicle fleet	2	0.5 %
Maintain, renovate, or replace City buildings	5	1.2 %
Prepare for & encourage long-term growth of the community	14	3.2 %
Maintain & improve community appearance	18	4.2 %
Implement sustainable solutions to reduce homelessness	50	11.6 %
Revitalize & redevelop downtown	30	7.0 %
Increase focus on economic development, commercial & retail growth	19	4.4 %
Foster improved community engagement	10	2.3 %
None chosen	49	11.4 %
Total	431	100.0 %

Q39. From the list in Question 38, which THREE are the most important to you?

Q39. 3rd choice	Number	Percent
Maintain & improve water system infrastructure	18	4.2 %
Maintain & improve sewer/wastewater system infrastructure	19	4.4 %
Maintain & improve roadway infrastructure	39	9.0 %
Maintain traffic flow & improve congestion	22	5.1 %
Increase public transportation	18	4.2 %
Maintain & improve sidewalk & trails infrastructure	25	5.8 %
Maintain & improve parks & recreation infrastructure & programs	15	3.5 %
Maintain, improve, or replace City vehicle fleet	2	0.5 %
Maintain, improve, or replace City equipment	5	1.2 %
Maintain, renovate, or replace City buildings	4	0.9 %
Prepare for & encourage long-term growth of the community	30	7.0 %
Maintain & improve community appearance	34	7.9 %
Implement sustainable solutions to reduce homelessness	54	12.5 %
Revitalize & redevelop downtown	30	7.0 %
Increase focus on economic development, commercial & retail growth	26	6.0 %
Foster improved community engagement	21	4.9 %
None chosen	69	16.0 %
Total	431	100.0 %

SUM OF TOP 3 CHOICES**Q39. From the list in Question 38, which THREE are the most important to you? (top 3)**

Q39. Sum of top 3 choices	Number	Percent
Maintain & improve water system infrastructure	150	34.8 %
Maintain & improve sewer/wastewater system infrastructure	88	20.4 %
Maintain & improve roadway infrastructure	144	33.4 %
Maintain traffic flow & improve congestion	95	22.0 %
Increase public transportation	45	10.4 %
Maintain & improve sidewalk & trails infrastructure	49	11.4 %
Maintain & improve parks & recreation infrastructure & programs	49	11.4 %
Maintain, improve, or replace City vehicle fleet	6	1.4 %
Maintain, improve, or replace City equipment	5	1.2 %
Maintain, renovate, or replace City buildings	12	2.8 %
Prepare for & encourage long-term growth of the community	65	15.1 %
Maintain & improve community appearance	68	15.8 %
Implement sustainable solutions to reduce homelessness	195	45.2 %
Revitalize & redevelop downtown	70	16.2 %
Increase focus on economic development, commercial & retail growth	54	12.5 %
Foster improved community engagement	43	10.0 %
None chosen	37	8.6 %
Total	1175	

Q40. Approximately how many years have you lived in Shawnee?

Q40. How many years have you lived in Shawnee	Number	Percent
0-5	48	11.1 %
6-10	50	11.6 %
11-15	35	8.1 %
16-20	34	7.9 %
21-30	81	18.8 %
31+	170	39.4 %
Not provided	13	3.0 %
Total	431	100.0 %

WITHOUT "NOT PROVIDED"**Q40. Approximately how many years have you lived in Shawnee? (without "not provided")**

Q40. How many years have you lived in Shawnee	Number	Percent
0-5	48	11.5 %
6-10	50	12.0 %
11-15	35	8.4 %
16-20	34	8.1 %
21-30	81	19.4 %
31+	170	40.7 %
Total	418	100.0 %

Q41. What is your age?

Q41. Your age	Number	Percent
18-34	79	18.3 %
35-44	85	19.7 %
45-54	89	20.6 %
55-64	85	19.7 %
65+	87	20.2 %
Not provided	6	1.4 %
Total	431	100.0 %

WITHOUT "NOT PROVIDED"**Q41. What is your age? (without "not provided")**

Q41. Your age	Number	Percent
18-34	79	18.6 %
35-44	85	20.0 %
45-54	89	20.9 %
55-64	85	20.0 %
65+	87	20.5 %
Total	425	100.0 %

Q42. Are you registered to vote?

Q42. Are you registered to vote	Number	Percent
Yes	398	92.3 %
No	32	7.4 %
Not provided	1	0.2 %
Total	431	100.0 %

WITHOUT "NOT PROVIDED"**Q42. Are you registered to vote? (without "not provided")**

Q42. Are you registered to vote	Number	Percent
Yes	398	92.6 %
No	32	7.4 %
Total	430	100.0 %

Q43. Do you own or rent your current residence?

Q43. Do you own or rent your current residence	Number	Percent
Own	292	67.7 %
Rent	137	31.8 %
Not provided	2	0.5 %
Total	431	100.0 %

WITHOUT "NOT PROVIDED"**Q43. Do you own or rent your current residence? (without "not provided")**

Q43. Do you own or rent your current residence	Number	Percent
Own	292	68.1 %
Rent	137	31.9 %
Total	429	100.0 %

Q44. Which of the following best describes your race/ethnicity?

Q44. Your race/ethnicity	Number	Percent
Native American tribe	64	14.8 %
Black/African American	19	4.4 %
Hispanic/Latino	31	7.2 %
White/Caucasian	307	71.2 %
Other	6	1.4 %
Total	427	

Q44-1. Native American tribe:

Q44-1. Which Native American tribe	Number	Percent
Cherokee	17	28.8 %
Choctaw	8	13.6 %
Potawatomi	5	8.5 %
Sac and Fox	3	5.1 %
Chickasaw	3	5.1 %
Seminole	3	5.1 %
Comanche	2	3.4 %
Blackfoot	2	3.4 %
Athabascans (Native Alaskan)	1	1.7 %
Absentee Shawnee	1	1.7 %
Deleware	1	1.7 %
Muskogee	1	1.7 %
Kickapoo	1	1.7 %
CPN	1	1.7 %
Muscogee Creek	1	1.7 %
Muscogee Creek/Choctaw	1	1.7 %
Creek	1	1.7 %
Kiowa	1	1.7 %
Cherokee & Kiowa	1	1.7 %
Pawnee	1	1.7 %
Osage	1	1.7 %
AST	1	1.7 %
Puyallup	1	1.7 %
Western Cherokee	1	1.7 %
Total	59	100.0 %

Q44-5. Self-describe your race/ethnicity:

Q44-5. Self-describe your race/ethnicity	Number	Percent
Mixed	3	50.0 %
Multi-race	1	16.7 %
Bi-racial	1	16.7 %
Portuguese	1	16.7 %
Total	6	100.0 %

Q45. Would you say your total household income is...

Q45. Your total household income	Number	Percent
Under \$30K	84	19.5 %
\$30K to \$59,999	103	23.9 %
\$60K to \$99,999	99	23.0 %
\$100K+	69	16.0 %
Prefer not to respond	76	17.6 %
Total	431	100.0 %

WITHOUT "PREFER NOT TO RESPOND"**Q45. Would you say your total household income is... (without "prefer not to respond")**

Q45. Your total household income	Number	Percent
Under \$30K	84	23.7 %
\$30K to \$59,999	103	29.0 %
\$60K to \$99,999	99	27.9 %
\$100K+	69	19.4 %
Total	355	100.0 %

Q46. With which of the following genders do you identify most?

Q46. Which following gender do you identify with most	Number	Percent
Male	212	49.2 %
Female	214	49.7 %
Non-Binary	1	0.2 %
Prefer to self-describe	2	0.5 %
Not provided	2	0.5 %
Total	431	100.0 %

WITHOUT "NOT PROVIDED"**Q46. With which of the following genders do you identify most? (without "not provided")**

Q46. Which following gender do you identify with most	Number	Percent
Male	212	49.4 %
Female	214	49.9 %
Non-Binary	1	0.2 %
Prefer to self-describe	2	0.5 %
Total	429	100.0 %

Q46-4. Self-describe your gender identity:

Q46-4. Self-describe your gender	Number	Percent
Transmale	1	50.0 %
Fluid	1	50.0 %
Total	2	100.0 %



Survey Instrument



Office of the Mayor

City of Shawnee
16 W. 9th St.
Shawnee, OK 74801
ShawneeOK.org

February 2023

Dear Fellow Resident,

The City Commission and the Administration of the City of Shawnee want to thank you for your continued support and involvement in making Shawnee a better community. This letter is our request for your assistance in this ongoing effort.

We invite you to **participate in a community survey** designed to gather citizen input and feedback on City programs, services, and priorities. The City Commission regularly makes decisions that affect public safety, code enforcement, public works, and parks and recreation, as well as future endeavors and growth. To ensure that the City's priorities are aligned with the needs of our residents, we want to hear from YOU! We will use the information you provide to identify and address challenges our community faces.

We greatly appreciate you taking the time to complete this survey and want to assure you that your individual response will remain confidential. For your convenience, the enclosed survey includes a postage-paid envelope to ETC Institute, the research firm retained by the City of Shawnee to conduct this survey. If you prefer to complete the survey online, visit ShawneeOKsurvey.org.

Please return your survey or complete it online during the next week.

If you have any questions about this survey, feel free to contact Marcy Jarrett, City of Shawnee Public Information Officer, at 405-273-1950 or Marcy.Jarrett@shawneeok.org.

Thank you for your support and input to help us build a better Shawnee.

Sincerely,



Ed Bolt
Mayor



2023 Shawnee Community Survey

Please take a few minutes to complete this resident satisfaction survey. Your input is an important part of the City's on-going effort to involve citizens in long-range planning and decision-making. If you prefer to complete the survey online, please visit shawneeoksurvey.org.

1. **Perception of The City.** Using a scale of 1 to 5, where 5 means "Excellent" and 1 means "Poor," please rate Shawnee with regard to each of the following.

How would you rate your city...	Excellent	Good	Average	Below Average	Poor	Don't Know
01. As a place to live	5	4	3	2	1	9
02. As a place to raise children	5	4	3	2	1	9
03. As a place to work	5	4	3	2	1	9
04. As a place to retire	5	4	3	2	1	9
05. As a place to visit	5	4	3	2	1	9
06. As a city moving in the right direction	5	4	3	2	1	9
07. As a place you are proud to call home	5	4	3	2	1	9

2. **Please rate each major category of services provided by the City of Shawnee using a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied."**

How satisfied are you with...	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
01. Quality of police services	5	4	3	2	1	9
02. Quality of fire services	5	4	3	2	1	9
03. Efforts by Shawnee to ensure the city is prepared for emergencies	5	4	3	2	1	9
04. Enforcement of local codes and ordinances	5	4	3	2	1	9
05. Maintenance of city streets and sidewalks	5	4	3	2	1	9
06. Quality of water and sewer services	5	4	3	2	1	9
07. Flow of traffic and congestion management on Shawnee streets	5	4	3	2	1	9
08. Quality of trash and recycling services	5	4	3	2	1	9
09. Quality of parks and recreation programs and facilities	5	4	3	2	1	9
10. Quality of customer service provided by City of Shawnee	5	4	3	2	1	9

3. **From the list of items in Question 2, which THREE of the major categories of City services do you think should receive the MOST EMPHASIS from City leaders over the next TWO years?** [Write in your answers below using the numbers from the list in Question 2, or circle "NONE."]

1st: ____ 2nd: ____ 3rd: ____ NONE

4. **Would you support the City spending additional taxpayer money to support the priorities you have identified in Question 3 above?** ____ (1) Yes ____ (2) No

5. **Please rate each item that may influence your perception of the community using a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied."**

How satisfied are you with...	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
01. Overall value you receive for your City tax dollars and fees	5	4	3	2	1	9
02. Reputation of Shawnee	5	4	3	2	1	9
03. Quality of Shawnee government services	5	4	3	2	1	9
04. Quality of life in Shawnee	5	4	3	2	1	9
05. How well the City of Shawnee is planning for growth	5	4	3	2	1	9
06. Overall appearance of Shawnee	5	4	3	2	1	9
07. Leadership of elected City officials (Mayor & City Commission)	5	4	3	2	1	9
08. Leadership of City Manager	5	4	3	2	1	9

6. **Police Services/Emergency Management/Animal Welfare.** Have you or anyone in your family had contact with the Shawnee Police Department in the last 12 months? ____ (1) Yes ____ (2) No

6a. Please rate each item using a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied."

How satisfied are you with...	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
01. Overall quality of City police protection	5	4	3	2	1	9
02. Visibility of police in neighborhoods	5	4	3	2	1	9
03. Visibility of police in commercial and retail areas	5	4	3	2	1	9
04. How quickly police respond to emergencies	5	4	3	2	1	9
05. Efforts by Shawnee police to prevent crime	5	4	3	2	1	9
06. Enforcement of City traffic laws	5	4	3	2	1	9
07. Police safety awareness education programs	5	4	3	2	1	9
08. 9-1-1 service provided by operators	5	4	3	2	1	9
09. Emergency preparedness (services that prepare the city for natural disasters or other emergency situations)	5	4	3	2	1	9
10. Overall quality of animal control services	5	4	3	2	1	9
11. Animal Welfare's enforcement of relevant ordinances	5	4	3	2	1	9
12. Animal Welfare's pet adoption and rescue efforts	5	4	3	2	1	9

7. **Fire Services.** Have you or anyone in your family had contact with the Shawnee Fire Department in the last 12 months? ____ (1) Yes ____ (2) No

7a. Please rate each item using a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied."

How satisfied are you with...	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
13. Overall quality of fire services	5	4	3	2	1	9
14. How quickly fire services personnel respond to emergencies	5	4	3	2	1	9
15. Fire education programs in your community (e.g., smoke detector inspection/installation, infant/child car seat installation/inspection)	5	4	3	2	1	9
16. Fire inspection programs in your community	5	4	3	2	1	9

8. From the list of items in Questions 6a and 7a, which **THREE** of the major categories of Public Safety Services do you think should receive the **MOST EMPHASIS** from City leaders over the next **TWO** years? [Write in your answers below using the numbers from the lists in Questions 6a and 7a, or circle "NONE."]

1st: ____ 2nd: ____ 3rd: ____ NONE

9. Would you support the City spending additional taxpayer money to support the priorities you have identified in Question 8 above? ____ (1) Yes ____ (2) No

10. Using a scale of 1 to 5, where 5 means "Very Safe" and 1 means "Very Unsafe," please rate how safe you feel in the following situations.

How safe do you feel...	Very Safe	Safe	Neutral	Unsafe	Very Unsafe	Don't Know
01. Overall feeling of safety in Shawnee	5	4	3	2	1	9
02. Walking alone in your neighborhood during the day	5	4	3	2	1	9
03. Walking alone in your neighborhood after dark	5	4	3	2	1	9
04. In City parks and recreation facilities	5	4	3	2	1	9
05. In business areas of the city during the day	5	4	3	2	1	9
06. In business areas of the city after dark	5	4	3	2	1	9
07. In other public areas of the city (e.g., local restaurants, retail stores)	5	4	3	2	1	9

11. **Parks and Recreation.** Have you or anyone in your family visited a Shawnee park or recreational facility in the last 12 months? ____ (1) Yes ____ (2) No
- 11a. **Shawnee Twin Lakes.** Have you or anyone in your family visited Shawnee Twin Lakes in the last 12 months for recreational purposes? ____ (1) Yes ____ (2) No
- 11b. Please rate each item using a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied."

How satisfied are you with...	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
01. Quality of maintenance (including mowing and cleanliness) of Shawnee parks	5	4	3	2	1	9
02. Quality of facilities at Shawnee parks (e.g., picnic shelters, playgrounds)	5	4	3	2	1	9
03. Ease of access to city parks	5	4	3	2	1	9
04. Quality of fishing at the Shawnee Twin Lakes	5	4	3	2	1	9
05. Quality of boating at the Shawnee Twin Lakes	5	4	3	2	1	9
06. Quality of kayaking at the Shawnee Twin Lakes	5	4	3	2	1	9
07. Quality of camping at the Shawnee Twin Lakes	5	4	3	2	1	9
08. Availability of meeting spaces in Shawnee parks and recreation facilities	5	4	3	2	1	9
09. Number of walking/biking trails in Shawnee	5	4	3	2	1	9
10. Quality of walking/biking trails in Shawnee	5	4	3	2	1	9
11. Quality of outdoor aquatic facilities in Shawnee	5	4	3	2	1	9
12. Quality of outdoor athletic fields in Shawnee	5	4	3	2	1	9
13. Senior citizen programs in Shawnee	5	4	3	2	1	9

12. From the list of items in Questions 11b, which **THREE** of the major categories of Parks and Recreation do you think should receive the **MOST EMPHASIS** from City leaders over the next **TWO** years? [Write in your answers below using the numbers from the lists in Questions 11b, or circle "NONE."] 1st: ____ 2nd: ____ 3rd: ____ NONE

13. Would you support the City spending additional taxpayer money to support the priorities you have identified in Question 12 above? ____ (1) Yes ____ (2) No

14. **Streets and Traffic.** Please rate each item using a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied."

How satisfied are you with...	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
01. Condition of major streets in Shawnee	5	4	3	2	1	9
02. Condition of streets in your neighborhood	5	4	3	2	1	9
03. Condition of sidewalks in your neighborhood	5	4	3	2	1	9
04. Condition of street drainage/water drainage	5	4	3	2	1	9
05. Timing of traffic signals	5	4	3	2	1	9
06. Visibility of pavement markings and street signs	5	4	3	2	1	9
07. Adequacy of street lighting in Shawnee	5	4	3	2	1	9
08. Mowing/tree trimming along sidewalks and streets	5	4	3	2	1	9
09. Cleanliness of streets and other public areas	5	4	3	2	1	9
10. Management of traffic flow	5	4	3	2	1	9
11. Quality of roadway repair	5	4	3	2	1	9
12. Speed of roadway repair	5	4	3	2	1	9
13. Pedestrian accessibility (sidewalks for all ages and abilities)	5	4	3	2	1	9
14. Availability of bike lanes	5	4	3	2	1	9

15. From the list of items in Question 14 on the previous page, which **THREE** of the major categories of Streets and Traffic do you think should receive the **MOST EMPHASIS** from City leaders over the next **TWO** years? *[Write in your answers below using the numbers from the list in Question 14, or circle "NONE."]*

1st: ____ 2nd: ____ 3rd: ____ NONE

16. Would you support the City spending additional taxpayer money to support the priorities you have identified in Question 15 above? ____ (1) Yes ____ (2) No

17. **Trash Services and Water/Sewer Utilities.** Please rate each item using a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied."

How satisfied are you with...	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
01. Residential trash collection	5	4	3	2	1	9
02. Curbside recycling	5	4	3	2	1	9
03. Bulk item pick-up/removal (e.g., furniture, appliances)	5	4	3	2	1	9
04. Taste of tap water	5	4	3	2	1	9
05. Smell of tap water	5	4	3	2	1	9
06. Quality of water pressure in your home or business	5	4	3	2	1	9
07. Efficiency in water line repair	5	4	3	2	1	9
08. Efficiency in sewer line repair	5	4	3	2	1	9
09. Utility billing services	5	4	3	2	1	9

18. **Code Enforcement.** Please rate each item using a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied."

How satisfied are you with...	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
01. Enforcing clean-up of junk and debris on private property	5	4	3	2	1	9
02. Enforcing mowing and cutting of weeds/grass on private property	5	4	3	2	1	9
03. Enforcing exterior maintenance of residential property	5	4	3	2	1	9
04. Enforcing exterior maintenance of commercial/business property	5	4	3	2	1	9
05. Removal or demolition of dilapidated structures	5	4	3	2	1	9
06. Enforcing sign regulations	5	4	3	2	1	9
07. City efforts to remove abandoned or inoperative vehicles	5	4	3	2	1	9

19. From the list of items in Question 18, which **THREE** of the major categories of Code Enforcement Services do you think should receive the **MOST EMPHASIS** from City leaders over the next **TWO** years? *[Write in your answers below using the numbers from the list in Question 18, or circle "NONE."]*

1st: ____ 2nd: ____ 3rd: ____ NONE

20. Would you support the City spending additional taxpayer money to support the priorities you have identified in Question 19 above? ____ (1) Yes ____ (2) No

21. **Library Services.** Have you or anyone in your family visited the Shawnee Public Library in the last 12 months? ____ (1) Yes ____ (2) No

- 21a. Please rate each item using a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied."

How satisfied are you with...	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
01. Overall facility appearance	5	4	3	2	1	9
02. Location of library	5	4	3	2	1	9

22. **Would you support the City facilitation of transportation alternatives to the automobile? If so, please select alternatives below which you would support. [Check all that apply.]**

- ☐ (1) Public transit service within Shawnee, connecting activity centers (downtown, medical center, commercial)
☐ (2) Increased demand response service (door to door) which serves the elderly, disabled, and those requiring access to medical treatment
☐ (3) Vanpool/Carpool
☐ (4) Mobility Services (Uber, Lyft, taxi)

23. **From the list in Question 22, which THREE of the transportation alternatives would you use? [Write in your answers below using the numbers from the list in Question 22, or circle "NONE."]**

1st: _____ 2nd: _____ 3rd: _____ NONE

24. **Would you support the City spending additional taxpayer money to support the priorities you have identified in Question 23 above? ☐ (1) Yes ☐ (2) No**

25. **Public Information Services. Please rate your satisfaction with each item using a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied."**

How satisfied are you with...		Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
01.	Availability of information about Shawnee governmental services and activities	5	4	3	2	1	9
02.	Timeliness of information provided by Shawnee	5	4	3	2	1	9
03.	Efforts by Shawnee to keep you informed about local issues	5	4	3	2	1	9
04.	The quality of the City cable television channel – Channel 3	5	4	3	2	1	9
05.	The quality of the City website	5	4	3	2	1	9
06.	The level of public involvement in local decisions	5	4	3	2	1	9
07.	Quality of City of Shawnee social media outlets (e.g., Facebook, Twitter, LinkedIn, YouTube)	5	4	3	2	1	9

26. **From which of the following sources do you currently get information about the City of Shawnee? [Check all that apply.]**

- ☐ (01) Local newspapers ☐ (05) Facebook ☐ (09) Channel 3
☐ (02) City website (ShawneeOK.org) ☐ (06) Twitter ☐ (10) Print brochures, flyers
☐ (03) Water bill inserts ☐ (07) Nextdoor ☐ (11) YouTube
☐ (04) TV news channels ☐ (08) Your HOA ☐ (12) Radio

27. **Have you or anyone in your family contacted the City of Shawnee with a question, problem, or complaint during the past year? ☐ (1) Yes [Answer Q27a.] ☐ (2) No [Skip to Q28.]**

27a. **Using a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied," please rate your satisfaction with the City of Shawnee employees you have contacted with regard to the following.**

How satisfied are you with...		Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
01.	How easy they were to contact	5	4	3	2	1	9
02.	Courteousness of staff	5	4	3	2	1	9
03.	The accuracy of the information and assistance given	5	4	3	2	1	9
04.	How quickly staff responded to your request	5	4	3	2	1	9
05.	How well your issue was handled	5	4	3	2	1	9

28. **Taxes and Services. The City of Shawnee provides its citizens with a variety of services such as Police, Fire, Parks, Water, Wastewater, and other types of services and infrastructure. Thinking about the services and infrastructure the City provides/maintains, do you feel that you are getting your money's worth for your tax dollars?**

- ☐ (1) Yes, I am getting my money's worth
☐ (2) No, I am not getting my money's worth
☐ (9) Don't know

29. Are you aware that Shawnee is primarily funded through a portion of your sales taxes and other fees collected in the City and that your shopping dollars matter to the sustainability of City services and infrastructure? ____ (1) Yes ____ (2) No
30. Considering all of the services and infrastructure the City of Shawnee provides and maintains, and the taxes/fees you pay, which of the following statements comes closest to your view?
 ____ (1) Prefer to raise taxes/fees and increase quality of services and infrastructure ____ (4) None of these
 ____ (2) Prefer to keep taxes/fees and quality of services and infrastructure where they are ____ (9) Don't know
 ____ (3) Prefer to lower taxes/fees and decrease quality of services and infrastructure
31. Please rate your satisfaction with each item using a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied."

How satisfied are you with...	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
01. Employment opportunities in Shawnee	5	4	3	2	1	9
02. Shopping opportunities in Shawnee	5	4	3	2	1	9
03. Entertainment opportunities in Shawnee	5	4	3	2	1	9
04. Overall quality of businesses and service establishments in Shawnee	5	4	3	2	1	9

32. **Reasons to Live in Shawnee.** Several reasons for deciding where to live are listed below. Using a scale of 1 to 5, with 5 being "Very Important" and 1 being "Not Important," please rate how important each reason is to your decision to live in Shawnee.

Reasons for deciding to live in Shawnee	Very Important	Important	Somewhat Important	Low Importance	Not Important	Don't Know
01. Small town feel	5	4	3	2	1	9
02. Quality of public schools	5	4	3	2	1	9
03. Employment opportunities	5	4	3	2	1	9
04. Types of housing	5	4	3	2	1	9
05. Affordability of housing	5	4	3	2	1	9
06. Access to quality shopping	5	4	3	2	1	9
07. Availability of parks and recreation opportunities	5	4	3	2	1	9
08. Near family or friends	5	4	3	2	1	9
09. Safety and security	5	4	3	2	1	9
10. Availability of transportation options	5	4	3	2	1	9
11. Availability of cultural activities and the arts	5	4	3	2	1	9
12. Access to restaurants and entertainment	5	4	3	2	1	9
13. Availability of retail shopping choices	5	4	3	2	1	9

33. Are you satisfied with the quality and affordability of housing in Shawnee?
 ____ (1) Yes ____ (2) No ____ (9) Unsure
34. Which THREE factors below are MOST IMPORTANT for City leaders to consider regarding new housing development?
 ____ (01) Lot size ____ (06) Open space
 ____ (02) House square-footage ____ (07) Historical character of surrounding area
 ____ (03) Affordability ____ (08) Housing density
 ____ (04) Energy efficiency ____ (09) Senior-friendly housing
 ____ (05) Neighborhood amenities ____ (10) Home Owner Association (HOA) management
35. What would you consider Shawnee's greatest assets? _____
36. What is your number one desire for Shawnee? _____
37. Do you have any additional comments you would like to share? _____

38. **City Projects and Initiatives.** Using a scale of 1 to 5, with 5 being "Very Important" and 1 being "Not Important," please rate HOW IMPORTANT each City project and initiative should be to City leaders over the next FIVE years.

City projects and initiatives	Very Important	Important	Somewhat Important	Low Importance	Not Important	Don't Know
01. Maintain and improve water system infrastructure	5	4	3	2	1	9
02. Maintain and improve sewer/wastewater system infrastructure	5	4	3	2	1	9
03. Maintain and improve roadway infrastructure	5	4	3	2	1	9
04. Maintain traffic flow and improve congestion	5	4	3	2	1	9
05. Increase public transportation	5	4	3	2	1	9
06. Maintain and improve sidewalk and trails infrastructure	5	4	3	2	1	9
07. Maintain and improve parks and recreation infrastructure & programs	5	4	3	2	1	9
08. Maintain, improve, or replace City vehicle fleet	5	4	3	2	1	9
09. Maintain, improve, or replace City equipment	5	4	3	2	1	9
10. Maintain, renovate, or replace City buildings	5	4	3	2	1	9
11. Prepare for and encourage long-term growth of the community	5	4	3	2	1	9
12. Maintain and improve community appearance	5	4	3	2	1	9
13. Implement sustainable solutions to reduce homelessness	5	4	3	2	1	9
14. Revitalize and redevelop downtown	5	4	3	2	1	9
15. Increase focus on economic development, commercial & retail growth	5	4	3	2	1	9
16. Foster improved community engagement	5	4	3	2	1	9

39. From the list in Question 38, which THREE are the most important to you? [Write in your answers below using the numbers from the list in Question 38, or circle "NONE."]

1st: ____ 2nd: ____ 3rd: ____ NONE

Demographics - Please remember that your responses will remain completely confidential.

40. Approximately how many years have you lived in Shawnee? ____ years
41. What is your age? ____ years
42. Are you registered to vote? ____ (1) Yes ____ (2) No
43. Do you own or rent your current residence? ____ (1) Own ____ (2) Rent
44. Which of the following best describes your race/ethnicity? [Check all that apply.]
 ____ (1) Native American Tribe: _____ ____ (4) White/Caucasian
 ____ (2) Black/African American ____ (5) Other: _____
 ____ (3) Hispanic/Latino
45. Would you say your total household income is...
 ____ (1) Under \$30,000 ____ (3) \$60,000 to \$99,999 ____ (5) Prefer not to respond
 ____ (2) \$30,000 to \$59,999 ____ (4) \$100,000 or more
46. With which of the following genders do you identify most?
 ____ (1) Male ____ (2) Female ____ (3) Non-Binary ____ (4) Prefer to self-describe: _____
47. If you would be willing to participate in future surveys sponsored by the City of Shawnee, please provide your contact information:
 Mobile Phone Number: _____ Email Address: _____

This concludes the survey. Thank you for your time!

Please return your completed survey in the enclosed postage-paid envelope addressed to:
 ETC Institute, 725 W. Frontier Circle, Olathe, KS 66061

Your responses will remain **completely** confidential.
 The information collected will ONLY be used to help identify
 the level of satisfaction with City services. Thank you!

Severe Weather and Tornado Outbreak of April 19, 2023



Department of
***EMERGENCY
MANAGEMENT***
Public Safety, Public Trust

The background of the slide is a photograph of a rural landscape under a heavy, dark, and stormy sky. The sky is filled with large, dark grey clouds, suggesting an approaching storm or tornado. The horizon is low, showing a flat field in the foreground and some distant trees and buildings. The overall mood is ominous and dramatic.

Overview

Tornado Event Timeline

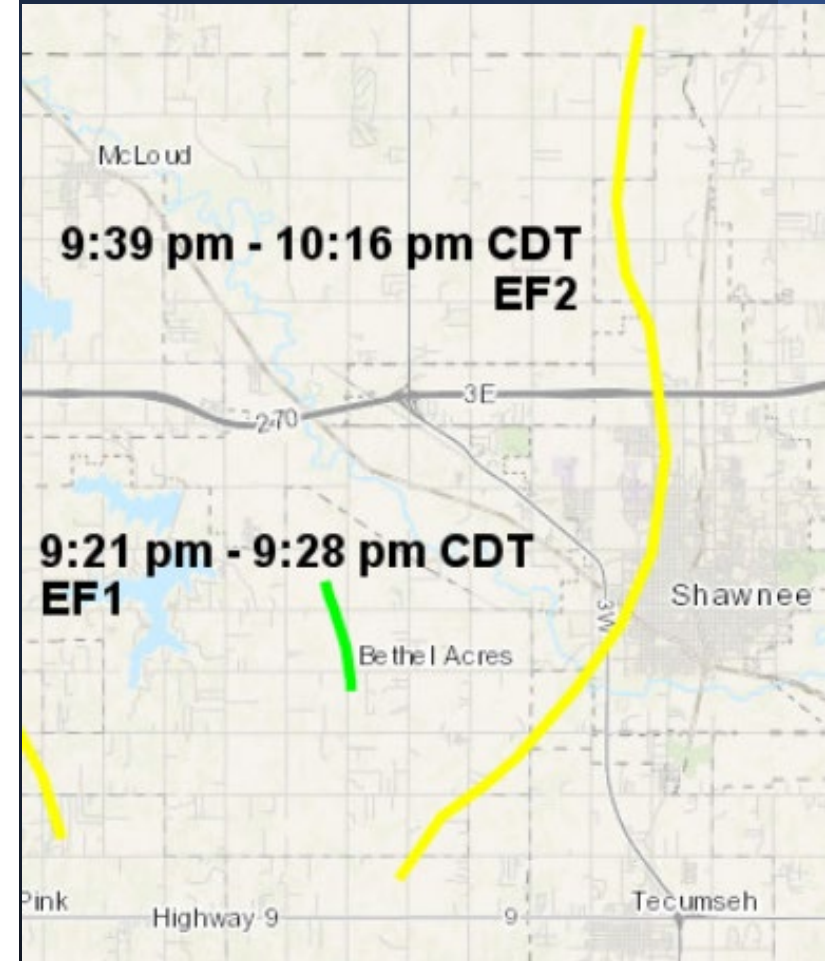
Initial Disaster Response

Transition to Recovery

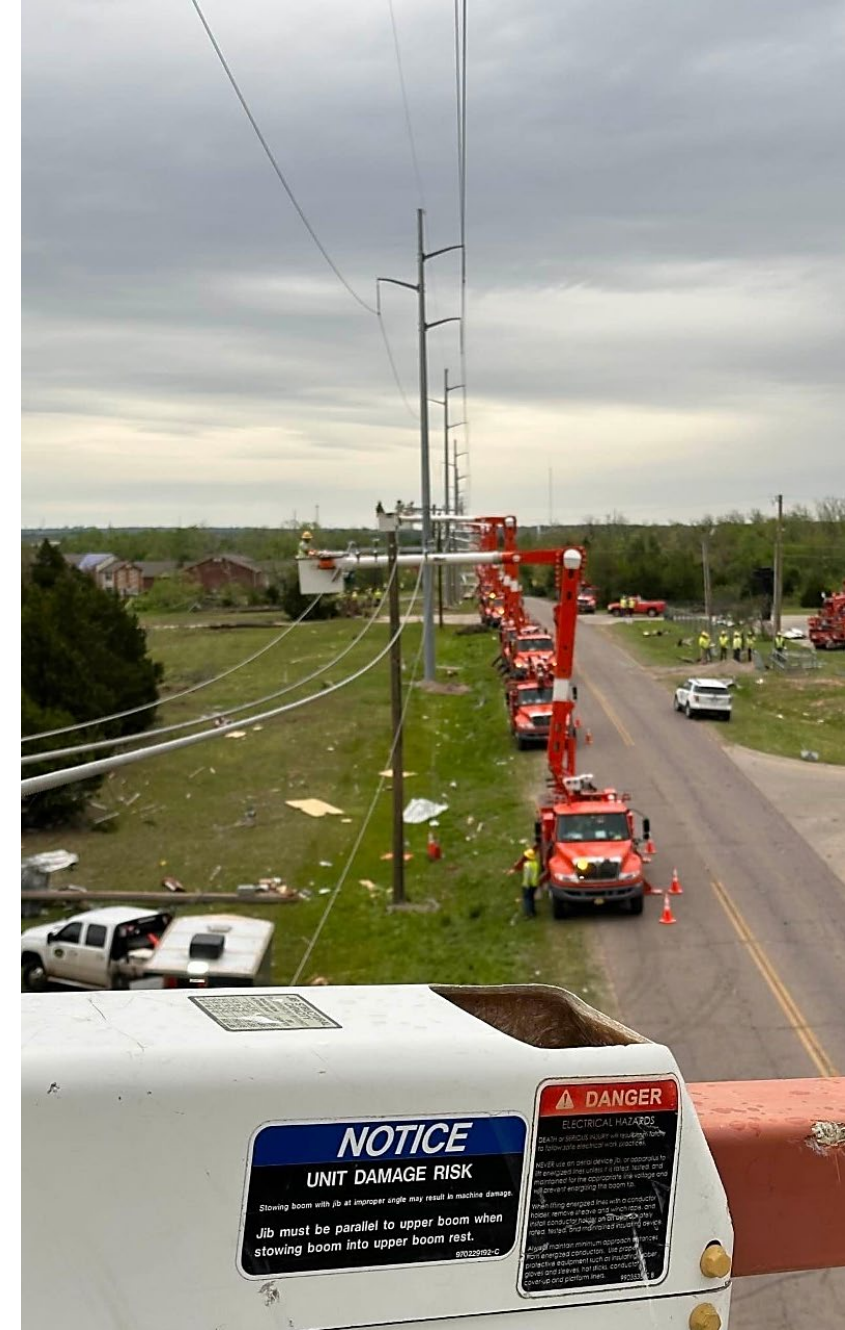
Resources

Tornado Event Timeline

- 4:50 pm **Smart911** City of Shawnee Alert: Tornado Watch
- 8:47 pm Cleveland County **EF2** tornado enters Pottawatomie County
- 9:04 pm Pink tornado ramps up to an **EF3**
- 9:13 pm Outdoor Warning System began sounding
- 9:21 pm Bethel Acres **EF1** tornado
- 9:39 pm Shawnee **EF2** tornado







800 Poles damaged
350 Transformers replaced
23,000 Customers affected
48 miles of Overhead Wire replaced

Initial Disaster Response

- Multi-Agency **Incident Command Post** established at Firelake Arena parking lot
- **911 Dispatch** centers overloaded with calls and experienced radio problems
- All City Departments and Utility Partners were activated to begin **clearing roads**
- **OK Task Force 1** was requested for Search and Rescue assistance
- **Primary and Secondary search** of the damage path was completed within the first 10 hours

Initial Disaster Response

Cont.

- Disaster Declarations
 - City of Shawnee on **April 20th**
 - State of Oklahoma on **April 20th**
 - Presidential Declaration on **April 24th**
- Special City Commission Meeting on **April 27th** to fund immediate storm budget shortfall, debris removal, and debris monitoring

Transition to Recovery

- Debris **Collection site** for contractor established on April 28th
- **Vegetative debris** pickup started on April 29th
- **Citizen drop-off** for vegetative debris at Public Works started on May 3rd
- **Construction & Demolition (C&D)** debris pickup started on May 7th



Resources

- Point of Distribution (POD) at **Life Church**
 - Apr 20th – Apr 28th, now closed
- Point of Distribution (POD) with **Community Renewal** at OBU Green Campus
 - Apr 22nd – May 7th, now closed
- **FEMA** opened Disaster Recovery Center (DRC)
 - Opened May 2nd, located at South Central Industries 130 N. Louisa Ave, **open daily 8am-8pm**
- **Multi-Agency Resource Center (MARC)** with Red Cross at OBU Green Campus
 - May 5th – May 6th, now closed

Shawnee Recovery.com

- A dedicated website is being built as a **one-stop-shop** for disaster recovery resources for households and businesses
- New **information** will be added as soon as it is available



Disaster Recovery for Residents

The Federal Emergency Management Agency (FEMA) has opened a Disaster Recovery Center (DRC) at South Central Industries, 130 N Louisa, Shawnee. For those impacted by the April 19 storm, the DRC is open Mondays - Fridays, 8 am - 8 pm - and on weekends as needed - to help with temporary housing expenses, basic home repairs, or other essential disaster-related needs that are not covered by insurance. Residents unable to visit the DRC may apply online at disasterassistance.gov or call (800) 621-3362.

The U.S. Small Business Administration (SBA) also has low-interest disaster loans for homeowners and renters.

- Homeowners may apply for up to \$200,000 to replace or repair their primary residence. In some cases, SBA can refinance all or part of a previous mortgage when the applicant does not have credit available elsewhere and has suffered substantial disaster damage not covered by insurance.
- Renters and homeowners may borrow up to \$40,000 to replace or repair personal property - such as clothing, furniture, cars and appliances - damaged or destroyed in the disaster.



Disaster Recovery for Businesses

The U.S. Small Business Administration (SBA) and the Oklahoma Small Business Development Center have opened an SBA Business Recovery Center (BRC) at Shawnee Forward, 231 N Bell Ave, Shawnee. For those impacted by the April 19 storm, the BRC is open Mondays - Fridays, 9 am - 6 pm and Saturdays, 9 am - 1 pm to help small business owners re-establish their operations, overcome the effects of the disaster, and plan for their future. Business owners unable to visit the BRC may apply online at disasterloanassistance.sba.gov.

- For businesses and most private nonprofit organizations, SBA offers Business Physical Disaster Loans up to \$2 million to repair or replace damaged or destroyed real estate, machinery and equipment, inventory, and other business assets. These loans cover losses that are not fully covered by insurance or other recoveries.
- Also available are Economic Injury Disaster Loans up to \$2 million to help meet financial obligations and operating expenses that could have been met had the disaster not occurred.



Volunteer Assistance

Community Renewal of Pottawatomie County has offered to connect individuals or groups interested in assisting with the disaster recovery and clean-up effort with those individuals and families who may need a helping hand. To volunteer OR to request volunteer help, visit <https://www.communityrenewal.org/>.



Unemployment Benefits and Training

Individuals who are unemployed because of the disaster can apply for unemployment assistance at Oklahoma Works, 2 John C. Bruton, Shawnee. Oklahoma Works is located on the east side of the Gordon Cooper Technology Center main campus. Individuals that do not have enough quarters paid into Unemployment Insurance (UI) have the option to apply for Disaster Unemployment Assistance (DUA). Anyone who receives UI or DUA, and also needs assistance with employment or training, should apply at cowib.org/job-seeker-services-list or speak to someone at Oklahoma Works.



Debris Removal

Open from 7am - 7pm, a vegetation-only storm debris drop-off area will be available for Shawnee residents at the Public Works yard at 111 S. Kickapoo, Shawnee. Debris monitors at the site will be enforcing vegetation restrictions. Shawnee citizens must show their current City utility bill and ID to access the drop-off area.

The City has also retained the services of a contractor to assist with the removal of storm related debris. No less than three City-wide sweeps for debris will be made. Citizens have been asked to sort their debris and place it curbside. For more on debris removal and other storm related information, visit the City website at shawneekok.org/newslist.php.



Insurance Assistance

The Oklahoma Insurance Department is available to help with any insurance issues. A unit has been deployed to Shawnee to help with claims. Call (800) 522-0071 or visit oid.ok.gov/after for assistance.



Legal Matter Assistance

Legal Aid Services of Oklahoma is available to assist with legal concerns including landlord/tenant issues, domestic violence issues, contractor issues, etc. Call (888) 602-8494 or visit oklahomadisasterlegalhelp.org.



Price Stabilization

Oklahoma's Emergency Price Stabilization Act prohibits a price increase of more than 10% for goods or services after a declared emergency. The Act allows the Attorney General (AG) to pursue charges against individuals or businesses that engage in price gouging. To report a complaint, call the AG's Consumer Protection Unit at (833) 681-1895.



Mental Health Care

Crisis Care Ministries reminds disaster survivors to reach out for assistance to the mental health crisis line at 988.



State of Oklahoma Resource List

The Oklahoma Department of Emergency Management has compiled a list of disaster recovery resources for citizens. Please check oklahoma.gov/oem/programs-and-services/individual-assistance.html.



Consider Supporting Emergency Assistance for Unmet Needs.

Donate at unitedwaypottco.org/shawnee-recovery

For questions, please contact the City of Shawnee - City Manager's Office, at (405) 878-1601.

More Resources

#ShawneeSTRONG



Department of
***EMERGENCY
MANAGEMENT***
Public Safety, Public Trust



THANK YOU for your continued COMMUNITY support