

BOARD OF CITY COMMISSIONERS PROCEEDINGS

MARCH 6, 2017 AT 6:30 P.M.

The Board of City Commissioners of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 9th and Broadway, Shawnee, Oklahoma, Monday, March 6, 2017 at 6:30 p.m., pursuant to notice duly posted as prescribed by law. Vice Mayor Harrod presided and called the meeting to order. Upon roll call, the following members were in attendance.

Absent
Mayor

Dub Bushong
Commissioner Ward 1

Ron Gillham
Commissioner Ward 2

James Harrod
Commissioner Ward 3-Vice Mayor

Darren Rutherford
Commissioner Ward 4

Lesa Shaw
Commissioner Ward 5

Ben Salter
Commissioner Ward 6

ABSENT: Richard Finley

INVOCATION

Emergency Management Director Don Lynch

FLAG SALUTE

AGENDA ITEM NO. 1:

Consider approval of Consent Agenda:

- a. Acknowledge staff will proceed in the instant meeting with the opening and consideration of bids as set forth in Agenda Item No. 9.
- b. Minutes from the February 21, 2017 regular meeting.
- c. Acceptance of Utility Easement from Life Church, located on Lots 8, Yahgnee Addition.

A motion was made by Commissioner Shaw, seconded by Commissioner Rutherford, to approve Consent Agenda Item Nos. 1(a-c). Motion carried 6-0.

AYE: Shaw, Rutherford, Salter, Bushong, Gillham, Harrod

NAY: None

AGENDA ITEM NO. 2:

Citizens Participation

(A three minute limit per person)

(A twelve minute limit per topic)

Ms. Lindsey Humphrey, Southeastern Oklahoma Outreach Coordinator for Oxford Houses of Oklahoma, explained Oxford Houses are sober living homes and that Shawnee currently has three. She stated that these homes are maintained properly and individuals living in these homes are guaranteed to be sober. Ms. Humphrey noted their organization has recently received a grant and they hope to be expanding in the Shawnee area soon.

Ms. Holly Gordon thanked the Commission for their support in the Blue Zones effort.

AGENDA ITEM NO. 3:

Mayor' Proclamations:

"National School Breakfast Week"

March 6-10, 2017

Ms. Maria Isenhower accepted the Mayor's Proclamation for "National School Breakfast Week" presented by Vice Mayor Harrod.

AGENDA ITEM NO. 4:

Consider a resolution to surplus a certain Shawnee Police Department vehicle and donate to the McLoud Police Department.

A staff report was given by Police Chief Mason Wilson.

Resolution No. 6535 was introduced.

A RESOLUTION DECLARING A CERTAIN ITEM OF PERSONAL PROPERTY SURPLUS AND NO LONGER NEEDED FOR CITY PURPOSES; DESCRIBING SAID ITEM; AND AUTHORIZING THE DONATION OF SAID ITEM TO THE CITY OF MCLOUD POLICE DEPARTMENT.

A motion was made by Commissioner Gillham, seconded by Commissioner Shaw, to authorize a resolution to surplus a certain Shawnee Police Department vehicle and donate it to the McLoud Police Department. Motion carried 6-0.

AYE: Gillham, Shaw, Salter, Bushong, Harrod, Rutherford

NAY: None

AGENDA ITEM NO. 5:

Consider a resolution to surplus a certain Shawnee Police Department vehicles and donate to the Boley Police Department.

A staff report was given by Police Chief Mason Wilson.

Resolution No. 6536 was introduced.

A RESOLUTION DECLARING CERTAIN ITEMS OF PERSONAL PROPERTY SURPLUS AND NO LONGER NEEDED FOR CITY PURPOSES; DESCRIBING SAID ITEMS; AND AUTHORIZING THE DONATION OF SAID ITEMS TO THE TOWN OF BOLEY POLICE DEPARTMENT.

A motion was made by Commissioner Shaw, seconded by Commissioner Bushong, to authorize a resolution to surplus a certain Shawnee Police Department vehicles and donate them to the Boley Police Department. Motion carried 6-0.

AYE: Shaw, Bushong, Gillham, Harrod, Rutherford, Salter

NAY: None

AGENDA ITEM NO. 6:

Consider a resolution to declare certain Shawnee Police Department vehicles surplus property and authorize the sale of said items for scrap.

A staff report was given by Police Chief Mason Wilson.

Resolution No. 6537 was introduced.

A RESOLUTION DECLARING CERTAIN ITEMS OF PERSONAL PROPERTY SURPLUS AND NO LONGER NEEDED FOR CITY PURPOSES; DESCRIBING SAID ITEMS; AND AUTHORIZING THE SALE OF SAID ITEMS FOR SCRAP.

A motion was made by Commissioner Shaw, seconded by Commissioner Gillham, to authorize a resolution to surplus certain Shawnee Police Department vehicles and sale them for scrap. Motion carried 6-0.

AYE: Shaw, Gillham, Harrod, Rutherford, Salter, Bushong

NAY: None

AGENDA ITEM NO. 7:

Consider a resolution to declare certain Shawnee Police Department handguns, magazines and all associated ammunition surplus property and authorize the trade of said items with GT Distributors.

Police Chief Mason Wilson explained that the handguns currently being carried by Police Officers are Glock .40 caliber handguns that are nine to ten years old. Chief Wilson stated the Police Department will be switching to carry Glock 9mm handguns. The cost of 9mm ammunition for a year would be approximately \$17,642.00 less than the current cost of the .40 caliber ammunition.

Resolution No. 6538 was introduced.

A RESOLUTION DECLARING CERTAIN ITEMS OF PERSONAL PROPERTY SURPLUS AND NO LONGER NEEDED FOR CITY PURPOSES; DESCRIBING SAID ITEMS; AND AUTHORIZING THE TRADE OF SAID ITEMS.

A motion was made by Commissioner Bushong, seconded by Commissioner Rutherford, to authorize a resolution to surplus certain Shawnee Police Department handguns, magazines, and all associated ammunition and authorize the trade of said items with GT Distributors. Motion carried 6-0.

AYE: Bushong, Rutherford, Shaw, Salter, Gillham, Harrod

NAY: None

AGENDA ITEM NO. 8:

Discussion regarding combining Shawnee Beautification Committee and the Chamber Beautification and Enhancement Committee.

Director of Operations James Bryce explained that the Shawnee Beautification Committee and the Chamber Beautification and Enhancement Committee have been discussing combining committees for some time. This

merger will allow the two committees to collaborate on projects. Staff answered questions from the Commission regarding bylaws and if a requirement of residency would be necessary. City Manager Justin Erickson asked that the Commission weigh in on the issue and staff would return in April with a proposal.

AGENDA ITEM NO. 9:

Consider Bids:

- a. Shawnee Convention Center HVAC Lighting Upgrade Project
(Award)

Director of Operations James Bryce announced that five (5) bids were received and after review and consideration it is staff's recommendation to award the bid to Jim Cooley Construction, LLC of Oklahoma City, Oklahoma in total amount of \$483,400.00.

A motion was made by Commissioner Shaw, seconded by Commissioner Gillham, to accept staff's recommendation and award the bid to Jim Cooley Construction in the total amount of \$483,400.00. Motion carried 6-0.

AYE: Shaw, Gillham, Harrod, Rutherford, Salter, Bushong

NAY: None

- b. EXPO Conference Center Flooring Project (Open)

<u>BIDDER</u>	<u>AMOUNT</u>
Bryan's Flooring Oklahoma City, OK	\$115,000.00 Additive Alternate: \$43,000.00
Caddell & Co., LLC Norman, OK	\$183,449.00 Additive Alternate: \$63,088.00
Star Commercial Flooring Oklahoma City, OK	\$131,565.00 Additive Alternate: \$54,600.00

Director of Operations James Bryce read three (3) bids into the record. Mr. Bryce requested the bid award be deferred to the next City Commission meeting on March 20, 2017.

A motion was made by Commissioner Shaw, seconded by Commissioner Bushong, to defer the bid award to the March 20, 2017 City Commission meeting. Motion carried 6-0.

AYE: Shaw, Bushong, Gillham, Harrod, Rutherford, Salter
NAY: None

AGENDA ITEM NO. 10:

City Manager Report

City Manager Justin Erickson gave updates on the following city issues:

- a. The City of Shawnee was awarded the Project of the Year award by the Historic Shawnee Alliance on February 23, 2017 for the Downtown Streetscape Project. Mr. Erickson thanked staff in various departments that were involved with the project.
- b. The Planning Department has recently hit a milestone of demolishing the 200th structure since 2011. These demolitions have removed blight throughout the City and encouraged others to invest in the community.
- c. Follow up events for the Blue Zones initiative will be held in April and May.

AGENDA ITEM NO. 11:

New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no New Business.

AGENDA ITEM NO. 12:

Commissioners Comments

Commissioner Bushong sent get well wishes to Mayor Finley.

Commissioner Bushong stated he attended his first ribbon cutting this afternoon at the Universal Forest Products facility and was able to take a quick tour of the new location.

Commissioner Gillham stated he preferred announcing aye and nay to each item and does not favor the use of the electronic voting system.

Commissioner Salter said he was also at the Universal Forest Products ribbon cutting and mentioned his excitement for the new business.

Commissioner Shaw thanked the Historic Shawnee Alliance and City Staff for their work on the Downtown Streetscape project. She also thanked Ms. Linda Agee for all of her hard work in the downtown area.

Commissioner Shaw thanked City Manager Justin Erickson for his comprehensive monthly reports.

Commissioner Shaw thanked Director of Operations James Bryce for his work on combining the two Beautification Committees.

Commissioner Rutherford congratulated the City on receiving the Project of the Year award from Historic Shawnee Alliance.

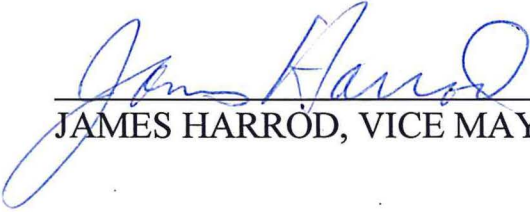
Commissioner Rutherford said he was at the Universal Forest Products ribbon cutting as well. He mentioned how great it was to see so many people at the ribbon cutting appreciating and supporting new businesses in the area.

Vice Mayor Harrod said he was at the Historic Shawnee Alliance Ceremony and wanted to thank Ms. Linda Agee for her hard work. He said he was also able to meet with several downtown business owners and extended their appreciation of the Downtown Streetscape.

AGENDA ITEM NO. 13:

Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (7:02 p.m.)


JAMES HARRÖD, VICE MAYOR

ATTEST:


KACIE BACHHOFFER, DEPUTY CITY CLERK