

THE TRUSTEES OF THE SHAWNEE MUNICIPAL AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN REGULAR SCHEDULED SESSION IN THE COMMISSION CHAMBERS AT CITY HALL, 9TH AND BROADWAY, SHAWNEE, OKLAHOMA, MONDAY, MARCH 6, 2017, DURING THE BOARD OF CITY COMMISSIONERS MEETING AT 6:30 P.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW. UPON ROLL CALL, A QUORUM WAS DECLARED WITH THE FOLLOWING MEMBERS IN ATTENDANCE:

PRESENT: Bushong, Gillham, Harrod, Rutherford, Shaw, Salter

ABSENT: Finley

Call to Order

Declaration of a Quorum

AGENDA ITEM NO. 1: Consider approval of Consent Agenda:

- a. Minutes from the February 21, 2017 regular meeting.

A motion was made by Trustee Gillham, seconded by Trustee Shaw, to approve Consent Agenda Item Nos. 1(a). Motion carried 6-0.

AYE: Gillham, Shaw, Salter, Bushong, Harrod, Rutherford

NAY: None

AGENDA ITEM NO. 2: Presentation by C.H. Guernsey & Company regarding Master Plan Professional Services.

City Manager Justin Erickson explained that Shawnee Municipal Authority adopted a comprehensive water and wastewater master plan in 2014. Staff has been negotiating contract terms form engineering services with C.H. Guernsey. Mr. Erickson introduced Mr. Ken Senour with C.H. Guernsey to begin a presentation on the scope of services that will be performed and a timeline of said services.

Mr. Senour stated that C.H. Guernsey has teamed up with AECOM, one of the largest engineering firms in the country. He provided a brief background on C.H. Guernsey and introduced the project manager, Mr. Larry Roach. Mr. Roach has worked with the City of Shawnee previously on a similar project.

Mr. Roach gave a PowerPoint presentation on how C.H. Guernsey will perform the project. He explained that staff will be working closely with the plant

operator personnel during the process. Mr. Roach described changes that will be made to each facility and gave details on the process of treating wastewater.

In response to questions asked by the Commissioners, Mr. Roach explained the timeline of the project and lifespan of the equipment.

AGENDA ITEM NO. 3:

Consider authorization of Agreement between Shawnee Municipal Authority and C.H. Guernsey & Company for Engineering, Design, Bidding, and Construction.

A motion was made by Trustee Rutherford, seconded by Trustee Bushong, to authorize the City Manager to enter an agreement, subject to final review of the City Manager and City Attorney, between Shawnee Municipal Authority and C.H. Guernsey & Company for Engineering, Design, Bidding, and Construction services. Motion carried 6-0.

AYE: Rutherford, Bushong, Gillham, Harrod, Shaw, Salter

NAY: None

AGENDA ITEM NO. 4:

New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no New Business.

AGENDA ITEM NO. 5:

Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (7:32 p.m.)


JAMES HARROD
VICE CHAIRMAN

ATTEST:


KACIE BACHHOFER, SECRETARY