

BOARD OF CITY COMMISSIONERS PROCEEDINGS
MARCH 7, 2022 AT 6:00 P.M.

The Board of City Commissioners of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 16 West 9th Street, Shawnee, Oklahoma on, Monday, March 7, 2022 at 6:00 p.m., pursuant to notice duly posted as prescribed by law at 6:42 p.m. on March 3, 2022. Mayor Bolt presided and called the meeting to order. Upon roll call, the following members were in attendance.

Ed Bolt
Mayor

Daniel Matthews
Commissioner Ward 1

Cami Engles
Commissioner Ward 2

Travis Flood
Commissioner Ward 3

Darren Rutherford
Commissioner Ward 4-Vice Mayor

Mark Sehorn
Commissioner Ward 5

Ben Salter
Commissioner Ward 6

ABSENT: None

INVOCATION

Commissioner Matthews

FLAG SALUTE

AGENDA ITEM NO. 1:

Presentation of Certificate of Recognition
for the City of Shawnee recognized as No. 1
in Women-owned Businesses.

Commissioner Engles presented Rachael Melot with a Certificate of Recognition for the City of Shawnee's recognition as No. 1 in the State of Oklahoma for Women-owned Businesses.

AGENDA ITEM NO. 2:

Citizens Participation
(A three-minute limit per person)
(A twelve-minute limit per topic)

Ms. Melody Samonte thanked Mayor Bolt, Commissioner Matthews, and Erica Genty for their work with the Warming Shelter during recent winter storms.

Ms. Amy Camarata spoke regarding the Lake Advisory Committee recommendations; specifically, regarding patrol/code enforcement.

Mr. Steven Muzny spoke regarding concerns with the new homes built in the Bentley Oaks Addition.

Mr. Rob Morris spoke regarding the Shawnee Hospital Authority, Investigative Audit, Traffic Commission, and the International Finals Youth Rodeo.

AGENDA ITEM NO. 3:

Consider approval of Consent Agenda:

- a. Minutes from the February 22, 2022 regular meeting.
- b. Approve renewal of an Agreement for Beautification Services for the City of Shawnee with South Central Industries, Inc. for trash removal and janitorial services.
- c. Acknowledge the resignation of Charles Skillings from the Shawnee Hospital Authority.
- d. Acknowledge the resignation of Rt. Rev. Lawrence Stasyszen, O.S.B. from the Shawnee Hospital Authority.
- e. Mayor's Appointments:

Shawnee Hospital Authority

Tina Hanna 1st Partial Term Expires: September 30, 2023
Replaces Mike Adcock – Resigned

Angi Mohr 1st Partial Term Expires: September 30, 2023
Replaces Michelle Briggs – Resigned

Jill Spencer 1st Partial Term Expires: September 30, 2022
Replaces Charles Skillings – Resigned

Josh Trimble 1st Partial Term Expires: September 30, 2025
Replaces Rt. Rev. Lawrence Stasyszen, O.S.B. – Resigned

Commissioner Sehorn asked that Consent Agenda Item No. 3(a) be pulled for separate consideration.

A motion was made by Vice Mayor Rutherford, seconded by Commissioner Sehorn, to approve Consent Agenda Item Nos. 3(a-e), less item 3(a). Motion carried 7-0.

AYE: Rutherford, Sehorn, Salter, Matthews, Engles, Flood, Bolt
NAY: None

A motion was made by Vice Mayor Rutherford, seconded by Commissioner Matthews, to approve Consent Agenda Item No. 3(a). Motion carried 5-0-2.

AYE: Rutherford, Matthews, Engles, Bolt, Salter
Nay: None
ABSTAIN: Flood, Sehorn

AGENDA ITEM NO. 4: Presentation by Animal Control to present the Pet of the Week.

Animal Control Officer Wendy Cole introduced Mead, an eight-week-old Labrador mix puppy. Mead is currently up for adoption.

Officer Cole advised that the Animal Shelter currently has twenty-two dogs and three cats.

AGENDA ITEM NO. 5: Presentation of the Investigative Audit Report of the City of Shawnee.

City Manager Andrea Weckmueller-Behringer introduced Ms. Melissa Capps, State Auditor. Ms. Capps stated that the investigative audit was requested by District Attorney Allan Grubb. The audit covered July 1, 2013 through June 30, 2020. Ms. Capps detailed the two objectives for the audit and noted there were two compliance issues found. Recommendations were made for the two issues. The audit report is available at sai.ok.gov.

AGENDA ITEM NO. 6:

Consideration of an ordinance amending portions of Chapter 2 (Administration), Article 3 (City Manager), related to purchases of supplies and equipment, and providing for severability, codification, and repealer; and providing for emergency.

Assistant Finance Director Jacob Bussell explained the proposed ordinance is to conform with State Law.

A motion was made by Commissioner Sehorn, seconded by Commissioner Engles, to approve an ordinance amending portions of Chapter 2 (Administration), Article 3 (City Manager), related to purchases of supplies and equipment, and providing for severability, codification, and repealer.

Ordinance No. 2742NS was introduced.

AN ORDINANCE AMENDING PORTIONS OF CHAPTER 2 (ADMINISTRATION), ARTICLE 3 (CITY MANAGER), RELATED TO PURCHASES OF SUPPLIES AND EQUIPMENT, AND PROVIDING FOR SEVERABILITY, CODIFICATION, AND REPEALER; AND PROVIDING FOR EMERGENCY.

Motion carried 7-0.

AYE: Sehorn, Engles, Flood, Bolt, Rutherford, Salter, Matthews

NAY: None

Ordinance No. 2742NS was adopted by the City Commission.

A motion was made by Vice Mayor Rutherford, seconded by Commissioner Matthews, to approve the emergency clause relating to Ordinance No. 2742NS. Motion carried 7-0.

AYE: Rutherford Matthews, Sehorn, Salter, Engles, Flood, Bolt

NAY: None

AGENDA ITEM NO. 7:

Consideration of an ordinance amending portions of Chapter 2 (Administration), Article 5 (Finance), related to purchases of goods, services, and capital, and providing for severability, codification, and repealer; and providing for emergency.

Assistant Finance Director Jacob Bussell explained the proposed ordinance will increase the amount allowed for blanket purchase orders, which will make it easier for Staff to purchase recurring supplies.

A motion was made by Commissioner Matthews, seconded by Vice Mayor Rutherford, to approve an ordinance amending portions of Chapter 2 (Administration), Article 5 (Finance), related to purchases of goods, services, and capital, and providing for severability, codification, and repealer.

Ordinance No. 2743NS was introduced.

AN ORDINANCE AMENDING PORTIONS OF CHAPTER 2 (ADMINISTRATION), ARTICLE 5 (FINANCE), RELATED TO PURCHASES OF GOODS, SERVICES AND CAPITAL, AND PROVIDING FOR SEVERABILITY, CODIFICATION, AND REPEALER; AND PROVIDING FOR EMERGENCY.

Motion carried 7-0.

AYE: Matthews, Rutherford, Sehorn, Salter, Engles, Flood, Bolt

NAY: None

Ordinance No. 2743NS was adopted by the City Commission.

A motion was made by Commissioner Matthews, seconded by Vice Mayor Rutherford, to approve the emergency clause relating to Ordinance No. 2743NS. Motion carried 7-0.

AYE: Matthews, Rutherford, Sehorn, Salter, Engles, Flood, Bolt

NAY: None

AGENDA ITEM NO. 8:

Consideration of a resolution of the governing body of the City of Shawnee setting forth budgeting and financial planning policies.

Assistant Finance Director Jacob Bussell explained the proposed resolution is to update the City's financial planning policies.

A motion was made by Commissioner Sehorn, seconded by Commissioner Flood, to approve a resolution of the governing body of the City of Shawnee setting forth budgeting and financial planning policies.

Resolution No. 6652 was introduced.

A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF SHAWNEE SETTING FORTH BUDGETING AND FINANCIAL PLANNING POLICIES.

Motion carried 7-0.

AYE: Sehorn, Flood, Bolt, Rutherford, Salter, Matthews, Engles

NAY: None

AGENDA ITEM NO. 9:

Consideration of a resolution declaring the intent of the City of Shawnee to allow the Oklahoma Tax Commission to serve as the collection agent of the City of Shawnee occupancy surcharge.

Assistant Finance Director Jacob Bussell explained the proposed resolution will allow the Oklahoma Tax Commission to collect occupancy surcharge revenue. This will save Staff time and conform with revenue compliance.

A motion was made by Commissioner Sehorn, seconded by Commissioner Engles, to approve a resolution declaring the intent of the City of Shawnee to allow the Oklahoma Tax Commission to serve as the collection agent of the City of Shawnee occupancy surcharge.

Resolution No. 6653 was introduced.

A RESOLUTION DECLARING THE INTENT OF THE CITY OF SHAWNEE TO ALLOW THE OKLAHOMA TAX COMMISSION TO SERVE AS THE COLLECTION AGENT OF THE CITY OF SHAWNEE OCCUPANCY SURCHARGE.

Motion carried 7-0.

AYE: Sehorn, Engles, Flood, Bolt, Rutherford, Salter, Matthews

NAY: None

AGENDA ITEM NO. 10:

Consideration of an ordinance amending portions of Chapter 25 related to the City of Shawnee occupancy surcharge and providing for severability, codification, and repealer; and providing for emergency.

Assistant Finance Director Jacob Bussell explained the proposed ordinance is required for the City of Shawnee to pursue an agreement with the Oklahoma Tax Commission to allow for collection of occupancy surcharge.

A motion was made by Commissioner Engles, seconded by Commissioner Sehorn, to approve an ordinance amending portions of Chapter 25 related to the City of Shawnee occupancy surcharge and providing for severability, codification, and repealer.

Ordinance No. 2744NS was introduced.

AN ORDINANCE AMENDING PORTIONS OF CHAPTER 25 RELATED TO THE CITY OF SHAWNEE OCCUPANCY SURCHARGE AND PROVIDING FOR SEVERABILITY, CODIFICATION, AND REPEALER; AND PROVIDING FOR EMERGENCY.

Motion carried 7-0.

AYE: Engles, Sehorn, Salter, Matthews, Flood, Bolt, Rutherford

NAY: None

Ordinance No. 2744NS was adopted by the City Commission.

A motion was made by Commissioner Matthews, seconded by Vice Mayor Rutherford, to approve the emergency clause relating to Ordinance No. 2744NS. Motion carried 7-0.

AYE: Matthews, Rutherford, Sehorn, Salter, Engles, Flood, Bolt

NAY: None

AGENDA ITEM NO. 11:

Consideration of an ordinance amending portions of Chapter 7 (Buildings and Building Regulations) of the Code of Ordinances of the City of Shawnee; providing for severability, codification and repealer; and providing for emergency.

City Manager Andrea Weckmueller-Behringer explained the proposed ordinance is to clean up language in Chapter 7 of the City Code. This will change all reference of the Community Development Director as the enforcement officer to the City Manager or Designee.

A motion was made by Commissioner Engles, seconded by Commissioner Flood, to approve an ordinance amending portions of Chapter 7 (Buildings and Building Regulations) of the Code of Ordinances of the City of Shawnee; providing for severability, codification and repealer.

Ordinance No. 2745NS was introduced.

AN ORDINANCE AMENDING PORTIONS OF CHAPTER 7 (BUILDINGS AND BUILDING REGULATIONS) OF THE CODE OF ORDINANCES OF THE CITY OF SHAWNEE; PROVIDING FOR SEVERABILITY, CODIFICATION AND REPEALER; AND PROVIDING FOR EMERGENCY.

Motion carried 7-0.

AYE: Engles, Flood, Bolt, Rutherford, Sehorn, Salter, Matthews

NAY: None

Ordinance No. 2745NS was adopted by the City Commission.

A motion was made by Commissioner Matthews, seconded by Commissioner Sehorn, to approve the emergency clause relating to Ordinance No. 2754NS. Motion carried 7-0.

AYE: Matthews, Sehorn, Salter, Engles, Flood, Bolt, Rutherford

NAY: None

AGENDA ITEM NO. 12:

Consideration of an ordinance amending portions of Chapter 8 (Building Permits and Licenses) of the Code of Ordinances of the City of Shawnee; providing for severability, codification and repealer; and providing for emergency.

City Manager Andrea Weckmueller-Behringer explained the proposed ordinance is to clean up language in Chapter 8 of the City Code. This will change all reference of the Community Development Director and City Clerk as responsible parties, to the City Manager or Designee.

A motion was made by Commissioner Sehorn, seconded by Vice Mayor Rutherford, to approve an ordinance amending portions of Chapter 8 (Building Permits and Licenses) of the Code of Ordinances of the City of Shawnee; providing for severability, codification and repealer.

Ordinance No. 2746NS was introduced.

AN ORDINANCE AMENDING PORTIONS OF CHAPTER 8 (BUILDINGS PERMITS AND LICENSES) OF THE CODE OF ORDINANCES OF THE CITY OF SHAWNEE; PROVIDING FOR SEVERABILITY, CODIFICATION AND REPEALER; AND PROVIDING FOR EMERGENCY.

Motion carried 7-0.

AYE: Sehorn, Rutherford, Salter, Matthews, Engles, Flood, Bolt

NAY: None

Ordinance No. 2746NS was adopted by the City Commission.

A motion was made by Commissioner Matthews, seconded by Vice Mayor Rutherford, to approve the emergency clause relating to Ordinance No. 2746NS. Motion carried 7-0.

AYE: Matthews, Rutherford, Sehorn, Salter, Engles, Flood, Bolt

NAY: None

AGENDA ITEM NO. 13:

Consideration of an ordinance decommissioning the Traffic Commission, amending, or repealing portions of Chapter 19 related to the creation, terms of office, composition, meetings and officers and powers and duties of the Traffic Commission; and providing for severability, codification, and repealer; and providing for emergency.

City Manager Andrea Weckmueller-Behringer explained that available transportation and traffic data and analysis capabilities have significantly matured since the creation of the Traffic Commission in the 1980's. This information can be used as the standard to guide transportation decision-making and continued community growth.

A motion was made by Commissioner Engles, seconded by Vice Mayor Rutherford, to approve an ordinance decommissioning the Traffic Commission, amending, or repealing portions of Chapter 19 related to the creation, terms of office, composition, meetings and officers and powers and duties of the Traffic Commission; and providing for severability, codification, and repealer.

Ordinance No. 2747NS was introduced.

AN ORDINANCE DECOMMISSIONING THE TRAFFIC COMMISSION, AMENDING OR REPEALING PORTIONS OF CHAPTER 19 RELATED TO THE CREATION, TERMS OF OFFICE, COMPOSITION, MEETINGS AND OFFICERS AND POWERS AND DUTIES OF THE TRAFFIC COMMISSION; AND PROVIDING FOR SEVERABILITY, CODIFICATION, AND REPEALER; AND PROVIDING FOR EMERGENCY.

Motion carried 6-1.

AYE: Engles, Rutherford, Sehorn, Salter, Flood, Bolt
NAY: Matthews

Ordinance No. 2747NS was adopted by the City Commission.

A motion was made by Vice Mayor Rutherford, seconded by Mayor Bolt, to approve the emergency clause relating to Ordinance No. 2747NS. Motion carried 7-0.

AYE: Rutherford, Bolt, Sehorn, Salter, Matthews, Engles, Flood
NAY: None

AGENDA ITEM NO. 14:

Consideration of an ordinance combining the Shawnee Community Beautification Committee and the Shawnee Parks and Recreation Committee into the Shawnee Beautification, Parks, and Recreation Committee, amending portions of Chapter 21 (Parks and Recreation) and Chapter 27 (Vegetation) relating to the composition, appointment and terms of the members and providing for severability, codification, and repealer; and providing an effective date.

City Manager Andrea Weckmueller-Behringer explained the proposed ordinance will decommission the Shawnee Parks and Recreation Committee and the Shawnee Community Beautification Committee and combine both committees to form the Shawnee Beautification, Parks, and Recreation Committee.

A motion was made by Commissioner Flood, seconded by Commissioner Engles, to approve an ordinance combining the Shawnee Community Beautification Committee and the Shawnee Parks and Recreation Committee into

the Shawnee Beautification, Parks, and Recreation Committee, amending portions of Chapter 21 (Parks and Recreation) and Chapter 27 (Vegetation) relating to the composition, appointment and terms of the members and providing for severability, codification, and repealer; and providing an effective date.

Ordinance No. 2748NS was introduced.

AN ORDINANCE COMBINING THE SHAWNEE COMMUNITY BEAUTIFICATION COMMITTEE AND THE SHAWNEE PARKS AND RECREATION COMMITTEE INTO THE SHAWNEE BEAUTIFICATION, PARKS, AND RECREATION COMMITTEE, AMENDING PORTIONS OF CHAPTER 21 AND CHAPTER 27 RELATED TO THE COMPOSITION, APPOINTMENT AND TERMS OF THE MEMBERS AND PROVIDING FOR SEVERABILITY, CODIFICATION, AND REPEALER; AND PROVIDING AN EFFECTIVE DATE.

Motion carried 7-0.

AYE: Flood, Engles, Bolt, Rutherford, Sehorn, Salter, Matthews

NAY: None

Ordinance No. 2748NS was adopted by the City Commission.

AGENDA ITEM NO. 15:

Consideration of an ordinance of the City of Shawnee, Oklahoma amending portions of Chapter 16 (Lakes), Article II (Twin Lakes) of the Shawnee Municipal Code; providing for severability, codification, and repealer; and declaring an emergency. *(Deferred from the February 22, 2022 City Commission meeting.)*

City Attorney Joe Vorndran explained this item was deferred from the previous City Commission meeting. Staff requests the proposed ordinance be deferred again to the March 21, 2022 City Commission meeting to allow staff additional time to review the Oklahoma State Statutes for clarity.

A motion was made by Commissioner Sehorn, seconded by Commissioner Matthews, to defer this item to the March 21, 2022 City Commission meeting. Motion carried 7-0.

AYE: Sehorn, Matthews, Engles, Flood, Bolt, Rutherford, Salter

NAY: None

AGENDA ITEM NO. 16:

Consideration of a resolution updating the City Fee Schedule by: (1) setting the water rates for residential and commercial use, both inside and outside the city limits, pursuant to Subsections (a) and (b), Section 26-26, Article II, Chapter 26 of the City Code; and (2) setting the sanitary sewer rates for residential and commercial use, both inside and outside the city limits, pursuant to Subsections (b) and (c), Section 26-27, Article II, Chapter 26 of the Code of the City of Shawnee; and amend residential deposit rates in Section 26-132(a), Article III, Division 2, Subdivision II of Chapter 26 of the City Code.

City Clerk Lisa Lasyone advised the City may conduct an annual review of water and sewer rates for possible adjustments per the Consumer Price Index (CPI). The last increase was in 2020. Staff is requesting to increase water and sewer rates three percent (3%) to align with the United States Bureau of Labor Statistics CPI as of December 31, 2021.

Ms. Lasyone also advised that Staff is requesting to increase the residential deposit amount from Seventy-Five Dollars (\$75.00) to One Hundred Dollars (\$100.00). This increase is approximately one and one-half (1½) times the minimum bill.

After discussion among the Commission, a suggestion to increase water and sewer rates and delay the residential deposit amount was agreed upon.

A motion was made by Commission Matthews, seconded by Commissioner Engles, to approve the resolution as amended by interlineation striking Section 5 and causing renumbering; updating the City Fee Schedule by: (1) setting the water rates for residential and commercial use, both inside and outside the city limits, pursuant to Subsections (a) and (b), Section 26-26, Article II, Chapter 26 of the City Code; and (2) setting the sanitary sewer rates for residential and commercial use, both inside and outside the city limits, pursuant to Subsections (b) and (c), Section 26-27, Article II, Chapter 26 of the Code of the City of Shawnee.

Resolution No. 6654 was introduced.

A RESOLUTION UPDATING THE CITY FEE SCHEDULE BY: (1) SETTING THE WATER RATES FOR RESIDENTIAL AND COMMERCIAL USE, BOTH INSIDE AND OUTSIDE THE CITY

LIMITS, PURSUANT TO SUBSECTIONS (a) AND (b), SECTION 26-26, ARTICLE II, CHAPTER 26 OF THE CITY CODE; AND (2) SETTING THE SANITARY SEWER RATES FOR RESIDENTIAL AND COMMERCIAL USE, BOTH INSIDE AND OUTSIDE THE CITY LIMITS, PURSUANT TO SUB-SECTIONS (b) AND (c), SECTION 26-27, ARTICLE II, CHAPTER 26 OF THE CODE OF THE CITY OF SHAWNEE.

Motion carried 7-0.

AYE: Matthews, Engles, Flood, Bolt, Rutherford, Sehorn, Salter

NAY: None

AGENDA ITEM NO. 17:

Consideration of a resolution updating the City Fee Schedule by setting the monthly rates and fees for solid waste services pursuant to Subsections (a), Section 23-38, Article II, Chapter 23 of the City Code; and providing for the re-adoption of the City Fee Schedule in whole.

City Clerk Lisa Lasyone stated the City of Shawnee has a contract with Central Disposal for solid waste collection, recycling, and disposal. The contract includes a provision that allows Central Disposal to an annual increase based on the Consumer Price Index (CPI). The City of Shawnee received a letter from Central Disposal requesting an increase based on the CPI rate of three and one-half percent (3.5%).

Ms. Lasyone also advised that per the current contract with Central Disposal, a hazardous waste collection service is provided for residential customers once a year, at a monthly rate of Seventy-Five Cents (.75¢). This fee was not included in the added to the residential customer's monthly bills at the time. Staff is requesting to incorporate a fee of One Dollar (\$1.00) for this hazardous waste collection service, to monthly residential bills.

A motion was made by Commissioner Sehorn, seconded by Commissioner Matthews, to approve a resolution updating the City Fee Schedule by setting the monthly rates and fees for solid waste services pursuant to Subsections (a), Section 23-38, Article II, Chapter 23 of the City Code; and providing for the re-adoption of the City Fee Schedule in whole.

Resolution No. 6655 was introduced.

A RESOLUTION UPDATING THE CITY FEE SCHEDULE BY SETTING THE MONTHLY RATES AND FEES FOR SOLID WASTE SERVICES PURSUANT TO SUBSECTIONS (a), SECTION 23-38,

ARTICLE II, CHAPTER 23 OF THE CITY CODE; AND PROVIDING FOR THE RE-ADOPTION OF THE CITY FEE SCHEDULE IN WHOLE.

Motion carried 7-0.

AYE: Sehorn, Matthews, Engles, Flood, Bolt, Rutherford, Salter

NAY: None

AGENDA ITEM NO. 18:

Consideration of a resolution calling and providing for the holding of nonpartisan general and general runoff elections in the City of Shawnee, Oklahoma for the purpose of nominating and electing candidates for offices of City Commissioner of the First Ward, City Commissioner of the Fifth Ward, City Commissioner of the Sixth Ward, and the unexpired term of the office of City Commissioner of the Second Ward; establishing a filing period and qualifications for such offices; designating the manner of electing the various city offices named herein; providing for said elections to be conducted by the Pottawatomie County Election Board; providing for voting by absentee ballot.

City Manager Andrea Weckmueller-Behringer explained the proposed resolution is requesting a general election and runoff election be held for the purposes of electing City Commission members. This election will be for offices of City Commissioner of the First Ward, City Commissioner of the Fifth Ward, City Commissioner of the Sixth Ward, and the unexpired term of the office of City Commissioner of the Second Ward.

A motion was made by Commissioner Engles, seconded by Commissioner Matthews, to approve a resolution calling and providing for the holding of nonpartisan general and general runoff elections in the City of Shawnee, Oklahoma for the purpose of nominating and electing candidates for offices of City Commissioner of the First Ward, City Commissioner of the Fifth Ward, City Commissioner of the Sixth Ward, and the unexpired term of the office of City Commissioner of the Second Ward; establishing a filing period and qualifications for such offices; designating the manner of electing the various city offices named

herein; providing for said elections to be conducted by the Pottawatomie County Election Board; providing for voting by absentee ballot.

Resolution No. 6656 was introduced.

A RESOLUTION CALLING AND PROVIDING FOR THE HOLDING OF NONPARTISAN GENERAL AND GENERAL RUNOFF ELECTIONS IN THE CITY OF SHAWNEE, OKLAHOMA, FOR THE PURPOSE OF NOMINATING AND ELECTING CANDIDATES FOR THE OFFICES OF CITY COMMISSIONER OF THE FIRST WARD, CITY COMMISSIONER OF THE FIFTH WARD, CITY COMMISSIONER OF THE SIXTH WARD, AND THE UNEXPIRED TERM OF THE OFFICE OF CITY COMMISSIONER OF THE SECOND WARD; ESTABLISHING A FILING PERIOD AND QUALIFICATIONS FOR SUCH OFFICES; DESIGNATING THE MANNER OF ELECTING THE VARIOUS CITY OFFICES NAMED HEREIN; PROVIDING FOR SAID ELECTIONS TO BE CONDUCTED BY THE POTTAWATOMIE COUNTY ELECTION BOARD; PROVIDING FOR VOTING BY ABSENTEE BALLOT.

Motion carried 7-0.

AYE: Engles, Matthews, Flood, Bolt, Rutherford, Sehorn, Salter

NAY: None

AGENDA ITEM NO. 19:

Consideration of a resolution declaring it to be a matter of public necessity to acquire certain easements for the purpose of construction of the Force Main Project which will connect the North and South Water Treatment Plants, describing said easements and authorizing the City Manager and the City Attorney to acquire said easements by purchase or by way of eminent domain.

City Engineer Seth Barkhimer explained the City of Shawnee/Shawnee Municipal Authority is preparing to make improvements to two Wastewater Treatment plants. In order for this project to progress, the City must acquire several easements from private landowners. The proposed resolution will declare said project a matter of public necessity and authorize staff to pursue the necessary easements.

A motion was made by Commissioner Sehorn, seconded by Commissioner Matthews, to approve a resolution declaring it to be a matter of public necessity to acquire certain easements for the purpose of construction of the Force Main Project which will connect the North and South Water Treatment Plants, describing said

easements and authorizing the City Manager and the City Attorney to acquire said easements by purchase or by way of eminent domain.

Resolution No. 6657 was introduced.

A RESOLUTION DECLARING IT TO BE A MATTER OF PUBLIC NECESSITY TO ACQUIRE CERTAIN EASEMENTS FOR THE PURPOSE OF CONSTRUCTION OF THE FORCE MAIN PROJECT WHICH WILL CONNECT THE NORTH AND SOUTH WATER TREATMENT PLANTS, DESCRIBING SAID EASEMENTS AND AUTHORIZING THE CITY MANAGER AND THE CITY ATTORNEY TO ACQUIRE SAID EASEMENTS BY PURCHASE OR BY WAY OF EMINENT DOMAIN.

Motion carried 7-0.

AYE: Sehorn, Matthews, Engles, Flood, Bolt, Rutherford, Salter
NAY: None

AGENDA ITEM NO. 20: Consideration of a budget amendment for Fund 001 General Fund to appropriate federal grant revenue received for the purchase of supplies.

Assistant Finance Director Jacob Bussell provided a Staff report.

A motion was made by Commissioner Sehorn, seconded by Commissioner Engles, to approve the budget amendments for Fund 001 General Fund. Motion carried 7-0.

AYE: Sehorn, Engles, Flood, Bolt, Rutherford, Salter, Mathews
NAY: None

AGENDA ITEM NO. 21: Administrative Reports:

- a. Quarterly One-Half Cent Sales Tax Overview – Jacob Foos, Assistant City Manager

Assistant City Manager Jacob Foos provided updates on the one-half (1/2) cent sale tax.

b. ARPA Funding Update – Andrea Weckmueller-Behringer, City Manager

City Manager Andrea Weckmueller-Behringer provided an update on the ARPA funding.

AGENDA ITEM NO. 22:

New Business (Any matter not known, or which could not have been reasonably foreseen prior to the posting of the agenda.)

There was no New Business.

AGENDA ITEM NO. 23:

Commissioners Comments

Commissioner Matthews congratulated all women-owned businesses. He also spoke regarding the warming shelter, patrol at the Shawnee Twin Lakes, the audit, and the mediation between the City of Shawnee, Pottawatomie County, and the Shawnee Civic and Cultural Development Authority.

Commissioner Matthews and Commissioner Flood asked Staff to report on Mr. Muzny's concern from Citizens Participation.

Commissioner Engles thanked the volunteers who had served on the various advisory boards.

Commissioner Flood thanked Erica Genty, C3 Church, and volunteers of the warming shelter. He also thanked those that had volunteered on the Traffic Commission, Shawnee Community Beautification Committee, and the Parks and Recreation Committee.

Commissioner Flood also commented on patrol at the Shawnee Twin Lakes.

Commissioner Rutherford spoke regarding the utility rate increases.

Commissioner Sehorn spoke regarding ARPA funding and the Water Treatment Plant projects.

Commissioner Salter spoke regarding the Investigative Audit and thanked the State Auditor's Office.

Mayor Bolt spoke regarding the Investigative Audit, the warming shelter, ARPA funding, mediation with the City of Shawnee, Pottawatomie County, and

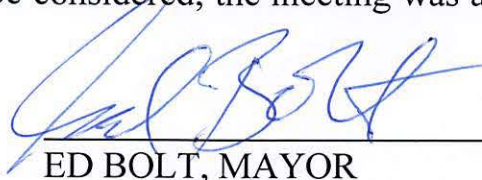
the Shawnee Civic and Cultural Development Authority, the Shawnee Hospital Authority, and Franklin School.

AGENDA ITEM NO. 24:

Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. 8:32 p.m.)




ED BOLT, MAYOR

ATTEST:


LISA LASZYONE, CMC, CITY CLERK