

A MEETING OF THE SHAWNEE
CIVIC AND CULTURAL DEVELOPMENT AUTHORITY
MARCH 16, 2017
12:30 PM
HEART OF OKLAHOMA EXPOSITION CENTER

THE TRUSTEES OF THE SHAWNEE CIVIC AND CULTURAL DEVELOPMENT AUTHORITY MET FOR THEIR REGULAR SCHEDULED MEETING THURSDAY, MARCH 16, 2017 AT 12:30 PM AT HEART OF OKLAHOMA EXPOSITION CENTER, PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW. NOTICE WAS FILED AT CITY HALL ON 3/13/2017 AT 2:27 PM.

AGENDA ITEM NO.1

CALL TO ORDER.

THE MEETING WAS CALLED TO ORDER AT 12:40 PM BY VICE CHAIRMAN MR. RANDY GILBERT.

AGENDA ITEM NO.2

ROLL CALL

TRUSTEES PRESENT: MR. RANDY GILBERT
MR. KARL KOZEL
MR. TIM BARRICK
MR. LANCE WORTHAM
MR. JUSTIN ERICKSON
MR. CARL PACKWOOD
MRS. RACHEL MELOT

TRUSTEES ABSENT:

ALSO IN ATTENDANCE: SHELLY WELCH OF FINLEY & COOK AND MIKE CLOVER OF STUART & CLOVER -

AGENDA ITEM NO.3

DECLARATION OF A QUORUM

CHAIRMAN MR. RANDY GILBERT, DECLARED A QUORUM.

AGENDA ITEM NO.4

APPROVAL OF THE MINUTES OF THE REGULAR MEETING
FEBRUARY 2017 -

THE MOTION MADE BY TRUSTEE WORTHAM, SECONDED BY TRUSTEE KOZEL TO APPROVE THE MINUTES AS PRESENTED FOR THE FEBRUARY 2017 REGULAR BOARD MEETING. MOTION CARRIED.

AYE: GILBERT, MELOT, BARRICK, PACKWOOD, WORTHAM, ERICKSON, KOZEL

NAY: NONE

ABSTAIN:

AGENDA ITEM NO.6

APPROVAL OF THE MINUTES OF THE SPECIAL CALL MEETING
FEBRUARY 2017 -

THE MOTION MADE BY TRUSTEE ERICKSON, SECONDED BY TRUSTEE WORTHAM TO APPROVE THE MINUTES AS PRESENTED FOR THE SPECIAL CALL MEETING OF FEBRUARY 2017. MOTION CARRIED.

AYE: GILBERT, MELOT, BARRICK, PACKWOOD, WORTHAM, ERICKSON, KOZEL

NAY: NONE

ABSTAIN:

AGENDA ITEM NO.7

APPROVAL OF THE MONTHLY FINANCIAL REPORT.

THE MOTION MADE BY TRUSTEE KOZEL, SECONDED BY TRUSTEE BARRICK TO APPROVE THE MONTHLY FINANCIAL REPORT. MOTION CARRIED.

AYE: GILBERT, MELOT, BARRICK, PACKWOOD, WORTHAM, ERICKSON, KOZEL

NAY: NONE

ABSTAIN:

AGENDA ITEM NO.8

APPROVAL OF GENERAL CLAIMS WITH ADD ONS.

THE MOTION MADE BY TRUSTEE PACKWOOD, SECONDED BY TRUSTEE MELOT TO APPROVE THE GENERAL CLAIMS WITH WW TAKEN OF THE RECORD AND WITH ADD ONS AS PRESENTED. MOTION CARRIED.

AYE: GILBERT MELOT, BARRICK, PACKWOOD, WORTHAM, ERICKSON, KOZEL

NAY: NONE

ABSTAIN

GENERAL CLAIMS:

A.	EXPRESS EMPLOYMENT	\$668.80
B.	EXPRESS EMPLOYMENT	\$286.08
C.	VISIT SHAWNEE	\$1,000.00
D.	SIRLOIN CLUB OF OKC	\$126.00
E.	FINLEY & COOK	\$610.31
F.	SHAWNEE OFFICE SYSTEMS	\$59.10
G.	NAPA	\$261.39
H.	MUSIC UNLIMITED	\$120.00
I.	CHUCK JONES	\$1,200.00
J.	SHAWNEE MUNICIPAL AUTHORITY	\$142.37
K.	SHAWNEE MUNICIPAL AUTHORITY	\$168.81
L.	SHAWNEE MUNICIPAL AUTHORITY	\$43.44
M.	INS	\$734.00
N.	VANN & ASSOCIATES	\$2,981.40
O.	OK TAX COMMISSION	\$1,210.29
P.	EXPRESS EMPLOYMENT	\$994.84
Q.	EXPRESS EMPLOYMENT	\$974.46
R.	FUELMAN	\$804.23
S.	FRESH FILTERED AIR	\$650.00
T.	GRIMSLEY'S	\$90.92
U.	SIRLOIN CLUB OF OKC	\$200.00
V.	MUSIC UNLIMITED	\$943.89
W.	JAMES SUPPLIES	\$98.00
X.	NAPA	\$261.39
Y.	WINKLER DOOR COMPANY	\$445.00
Z.	METTEL	\$789.97
AA.	AT&T	\$108.43
BB.	EXPRESS EMPLOYMENT	\$691.36
CC.	EXPRESS EMPLOYMENT	\$1,120.24
DD.	VANN & ASSOCIATES	\$154.32
EE.	JOHN DEERE	\$495.72
FF.	GRIMSLEY'S	\$1,652.23
GG.	SPARKS HEAT & AIR	\$1,183.80
HH.	STUART & CLOVER	\$530.00
II.	ONG	\$99.46
JJ.	ONG	\$253.34
KK.	ONG	\$67.85
LL.	ONG	\$94.43
MM.	ONG	\$502.87
NN.	ONG	\$465.78
OO.	ONG	\$310.55
PP.	FIRST UNITED BANK	\$679.17
QQ.	COMMUNICATION SERVICES	\$48.00
RR.	GRIMSLEY'S	\$65.88
SS.	SPARKS HEAT & AIR	\$138.50
TT.	SPARKS HEAT & AIR	\$330.80
UU.	SHAWNEE LIGHTING SYSTEMS	\$337.21
VV.	SHAWNEE LIGHTING SYSTEMS	\$213.77
WW.	ONG	\$589.37
XX.	CITY OF SHAWNEE	\$86.25

ADD ONS:

GENERAL ACCOUNT:

A. CONSTELLATION ENERGY

\$2,758.86

B.	ARVEST	\$625.11
C.	BROOKS INDUSTRIES	\$4,496.64
D.	OG&E	\$8,894.59
E.	EXPRESS EMPLOYMENT	\$1,534.70
F.	CONSTELLATION ENERGY	\$2,244.03

AGENDA ITEM NO.9

APPROVAL OF SPECIAL CLAIMS .

THE MOTION MADE BY TRUSTEE PACKWOOD, SECONDED BY TRUSTEE ERICKSON TO APPROVE THE SPECIAL CLAIMS WITH ADD ONS AS PRESENTED. MOTION CARRIED.

AYE: GILBERT, MELOT, BARRICK, PACKWOOD, WORTHAM, ERICKSON, KOZEL
 NAY: NONE
 ABSTAIN

SPECIAL CLAIMS:

A.	FIRST UNITED BANK	\$2,051.21
B.	COWBOY TIMES	\$540.00

AGENDA ITEM NO.10

APPROVAL OF SHAYINGS CLAIMS.

THE MOTION MADE BY TRUSTEE PACKWOOD, SECONDED BY TRUSTEE BARRICK TO APPROVE THE SHAYINGS CLAIMS WITH NO ADD ONS AS PRESENTED. MOTION CARRIED.

AYE: GILBERT, MELOT, BARRICK, PACKWOOD, WORTHAM, ERICKSON, KOZEL
 NAY: NONE
 ABSTAIN

A.	XYLO OF OKLAHOMA	\$6,133.00
B.	XYLO OF OKLAHOMA	\$3,724.00

AGENDA ITEM NO. 11

DISCUSSION CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE SC&CDA 2017 OPERATING BUDGET.

THE MOTION MADE BY TRUSTEE WORTHAM, SECONDED BY TRUSTEE BARRICK TO APPROVE THE 2017 SC&CDA OPERATING BUDGET AS PRESENTED. MOTION CARRIED.

AYE: GILBERT, MELOT, BARRICK, PACKWOOD, WORTHAM, ERICKSON, KOZEL
 NAY: NONE
 ABSTAIN

AGENDA ITEM NO. 12

DISCUSSION CONSIDERATION AND POSSIBLE ACTION TO PURCHASE A NEW PORTABLE STAGING SYSTEM FOR CONFERENCE CENTER.

THE MOTION MADE BY TRUSTEE ERICKSON, SECONDED BY TRUSTEE WORTHAM TO APPROVE THE PURCHASE OF A NEW PORTABLE STAGING SYSTEM FOR THE CONFERENCE CENTER RENOVATIONS FROM SIGNATURE SYSTEMS (24X32) FOR \$21,723.48 TO BE OPAID FOR OUT OF THE MONEY FROM THE COUNTY (MATCHING THE AVEDIS GRANT MONEY). MOTION CARRIED.

AYE: GILBERT, MELOT, BARRICK, PACKWOOD, WORTHAM, ERICKSON, KOZEL
 NAY: NONE
 ABSTAIN

AGENDA ITEM NO. 13

DISCUSSION CONSIDERATION AND POSSIBLE ACTION TO APPROVE A CONCESSION CONTRACT FOR DROFFATS INC.

THE MOTION MADE BY TRUSTEE WORTHAM, SECONDED BY TRUSTEE ERICKSON TO APPROVE THE NEW CONCESSIONS CONTRACT AS PRESENTED WITH THE ADDED PROVISION THAT DROFFATS INC PAYS THE SC&CDA \$0 IF HIS SALES ARE LESS THAN \$300. MOTION CARRIED.

AYE: GILBERT, MELOT, BARRICK, PACKWOOD, WORTHAM, ERICKSON, KOZEL
NAY: NONE
ABSTAIN

AGENDA ITEM NO. 14

DISCUSSION CONSIDERATION AND POSSIBLE ACTION TO APPROVE A CATERING CONTRACT FOR DROFFATS INC.

THE MOTION MADE BY TRUSTEE MELOT, SECONDED BY TRUSTEE BARRICK TO APPROVE THE NEW CATERING CONTRACT AS PRESENTED. MOTION CARRIED.

AYE: GILBERT, MELOT, BARRICK, PACKWOOD, WORTHAM, ERICKSON, KOZEL
NAY: NONE
ABSTAIN

AGENDA ITEM NO. 15

DISCUSSION CONSIDERATION AND POSSIBLE ACTION ON PURCHASING A FRONT END LOADER / FORK LIFT FOR DAILY OPERATIONS.

ITEM TABLED

AGENDA ITEM NO. 16

IFYR UPDATE

PACKETS ARE OUT, TRADESHOW APPLICATION ARE COMING IN STEADILY, PERSONNEL CONTRACTS ARE ALL OUT, AND STOCK CONTRACTS ARE OUT, ENTRIES GO ONLINE APRIL 1ST.

AGENDA ITEM NO. 17-20

COMMITTEE REPORTS, ADMINISTRATIVE REPORTS, OLD BUSINESS & NEW BUSINESS. PUBLIC & TRUSTEE COMMENTS.

NO COMMITTEE REPORTS, ADMINISTRATIVE REPORTS BY CHRIS, NO OLD BUSINESS, NO NEW BUSINESS.

AGENDA ITEM NO.21

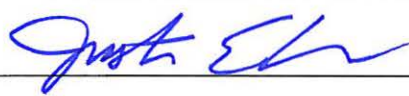
ADJOURNMENT

THE MOTION MADE BY TRUSTEE KOZEL, SECONDED BY TRUSTEE BARRICK TO ADJOURN THE MEETING. - MOTION CARRIED.

AYE: GILBERT, MELOT, BARRICK, PACKWOOD, WORTHAM, ERICKSON, KOZEL
NAY:
ABSTAIN:



CHAIRMAN: MR. RANDY GILBERT



SECRETARY: MR. JUSTIN ERICKSON