

AGENDA
BOARD OF CITY COMMISSIONERS
March 21, 2016 AT 6:30 P.M.
COMMISSION CHAMBERS AT CITY HALL
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

INVOCATION

FLAG SALUTE

All motions will be made in the affirmative. The fact that a commissioner makes or offers a second to a motion does not mean that the commissioner must vote in favor of passage.

1. Consider approval of Consent Agenda:
 - a. Minutes from the March 7, 2016 regular meeting.
 - b. Acknowledge waiving Sections 8-431 and 8-434 of the Code of the City of Shawnee involving Garage Sale licenses and fees for the days of April 1-3, 2016.
 - c. Authorize staff to request bids to repair and/or replace lighting in the Grandstands at Shawnee Heart of Exposition Center.
 - d. Authorize staff to request bids for the North Union Street Sidewalk Project.
 - e. Mayor's Appointments

<u>Traffic Commission</u>		
Ronald Gillham, Sr.	1st Full Term	Expires 01/01/2019
<i>Reappointment</i>		
2. Citizens Participation

(A three minute limit per person)
(A twelve minute limit per topic)
3. Presentation by City Manager to Employee of the Month, Danielle Turner, Engineering Department.
4. Consider Oklahoma Municipal Retirement Fund lump sum payment from Defined Benefit Plan for Jeremy Brown.
5. Acknowledge Sales Tax Report received March 2016.

6. Consider Bids:
 - a. Auditorium HVAC Project (Award)

7. New Business

(Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

8. Commissioners Comments

9. Adjournment

Respectfully submitted

Phyllis Loftis, CMC, City Clerk

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting and necessary accommodations will be made. (ADA 28 CFR/36)

Regular Board of Commissioners

1. a.

Meeting Date: 03/21/2016

CC Minutes

Submitted By: Kacie Bachhofer, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Minutes from the March 7, 2016 regular meeting.

Attachments

CC Minutes

BOARD OF CITY COMMISSIONERS PROCEEDINGS

MARCH 7, 2016 AT 6:30 P.M.

The Board of City Commissioners of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 9th and Broadway, Shawnee, Oklahoma, Monday, March 7, 2016 at 6:30 p.m., pursuant to notice duly posted as prescribed by law. Mayor Mainord presided and called the meeting to order. Upon roll call, the following members were in attendance.

Wes Mainord

Mayor

Vacant

Commissioner Ward 1

Linda Agee

Commissioner Ward 2

James Harrod

Commissioner Ward 3-Vice Mayor

Keith Hall

Commissioner Ward 4

Lesa Shaw

Commissioner Ward 5

Absent

Commissioner Ward 6

ABSENT: Dykstra

INVOCATION

The Lord's Prayer

FLAG SALUTE

Led by Vice Mayor Harrod

AGENDA ITEM NO. 1:

Consider approval of Consent Agenda:

- a. Acknowledge staff will proceed in the instant meeting with the opening and consideration of bids as set forth in Agenda Item No. 14.
- b. Minutes from the February 16, 2016 regular meeting.
- c. Acknowledge the following reports and minutes:
 - License Payment Report for February 2016
 - Project Payment Report for February 2016
 - Shawnee Civic and Cultural Development Authority Minutes from January 21, 2016 meeting

- Shawnee Beautification Committee Minutes from January 14, 2016 meeting
 - Planning Commission Minutes from February 3, 2016
- d. Acceptance of 1989 Ford school bus donated by the Shawnee Young Men's Christian Association (YMCA) to the Shawnee Fire Department for training.
 - e. Budget Amendment – General Fund
To adjust budget for leave payouts
 - f. Acknowledge Workers Compensation Settlement – Rhonda Dennie
 - g. Acknowledge application for Advocate Officer Grant with the Victims of Crime Act (VOCA) and the Oklahoma District Attorney's Council.
 - h. Acceptance of Utility Easement from David Little.
 - i. Mayor's Appointments

Shawnee Civic and Cultural Development Authority

Lance Wortham 1st Full Term Expires 12/31/2018
Replaces Casey Bell- Termed Out

Regarding Agenda Item No. 1(e), Commissioner Shaw questioned who the leave payouts were for. Staff explained that it was for the three police officers that recently retired.

A motion was made by Commissioner Shaw seconded by Vice Mayor Harrod, to approve the Consent Agenda Item Nos. 1 (a-i). Motion carried 5-0.

AYE: Shaw, Harrod, Agee, Mainord, Hall

NAY: None

AGENDA ITEM NO. 2:

Citizens Participation
 (A three minute limit per person)
 (A twelve minute limit per topic)

Dawn Gambrell asked for an update on the Animal Shelter. Mayor Mainord advised her that the item was not listed on the agenda as a discussion item so no

comments could be made by Commissioners. He directed her to contact the City Manager's office for a full status report of the animal shelter.

AGENDA ITEM NO. 3:

Mayor' Proclamations:
"Arbor Week"
March 13-19 2016

James Bryce accepted the Mayor's Proclamation for "Arbor Week" from Mayor Mainord. Mr. Bryce stated that in honor of Arbor Week, a Redbud tree will be planted at Larch-Miller Park on March 17, 2016 at 4:00 p.m. He also informed everyone that a Trash-Off event will be held on April 9, 2016 from 9:00 a.m. to 12:00 p.m., with Kids Space Park designated at the meeting place.

AGENDA ITEM NO. 4:

Consider Oklahoma Municipal Retirement Fund lump sum payment from Defined Benefit Plan for Chris Dunlap.

A motion was made by Commissioner Hall, seconded by Commissioner Shaw, to approve the Oklahoma Retirement Fund lump sum payment from Defined Benefit Plan for Chris Dunlap. Motion carried 5-0.

AYE: Hall, Shaw, Agee, Harrod, Mainord

NAY: None

AGENDA ITEM NO. 5:

Consider an ordinance calling for a general and runoff election for Mayor, Ward 2, Ward 3, and Ward 4 and filling the unexpired term of Ward 1.

A motion was made by Commissioner Hall, seconded by Vice Mayor Harrod, to approve an ordinance calling for a general and runoff election for Mayor, Ward 2, Ward 3, and Ward 4 and filling the unexpired term of Ward 1.

Ordinance No. 2579NS was introduced.

AN ORDINANCE CALLING AND PROVIDING FOR THE HOLDING OF NONPARTISAN GENERAL AND GENERAL RUNOFF ELECTIONS IN THE CITY OF SHAWNEE, OKLAHOMA, FOR THE PURPOSE OF NOMINATING AND ELECTING CANDIDATES FOR THE OFFICE OF MAYOR, AND THE OFFICES OF CITY COMMISSIONER OF THE SECOND WARD, CITY COMMISSIONER OF THE THIRD WARD AND CITY COMMISSIONER OF THE FOURTH WARD AND THE UNEXPIRED TERM OF THE OFFICES OF CITY COMMISSIONER OF THE FIRST WARD; ESTABLISHING A FILING PERIOD AND QUALIFICATIONS FOR SUCH OFFICES;

DESIGNATING THE MANNER OF ELECTING THE VARIOUS CITY OFFICES NAMED HEREIN; PROVIDING FOR SAID ELECTIONS TO BE CONDUCTED BY THE POTTAWATOMIE COUNTY ELECTION BOARD; PROVIDING FOR VOTING BY ABSENTEE BALLOT; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

Motion carried 5-0.

AYE: Hall, Harrod, Mainord, Shaw, Agee

NAY: None

Ordinance No. 2579NS was adopted by the City Commission

A motion was made by Vice Mayor Harrod, seconded by Commissioner Hall, to approve emergency clause relating to Ordinance No. 2579NS. Motion failed 4-1.

AYE: Harrod, Hall, Agee, Mainord

NAY: Shaw

AGENDA ITEM NO. 6:

Discussion, consideration and possible action regarding the Shawnee Branding Report and Plan.

City Manager Justin Erickson gave a presentation on the current branding effort and requested official approval of the design. The new design will serve as the community brand with some flexibility in design and coloration. Mr. Erickson answered questions from the Commissioners.

A motion was made by Commissioner Shaw, seconded by Commissioner Agee, to approve the proposed branding for the City of Shawnee. Motion carried 5-0.

AYE: Shaw, Agee, Harrod, Mainord, Hall

NAY: None

AGENDA ITEM NO. 7:

Discussion, consideration and possible action regarding an amended agreement with Safe Events for Families (SEFF) to provide additional goods and services in support of the "Trail Days" event, officially combining "Trail Days" and the "Glory Days" Fourth of July celebration.

City Manager Justin Erickson explained that there is no longer an individual coordinating the Glory Days event and the City is not in a position to organize the event or raise funds from donors at this time. Therefore, staff requests that the “Glory Days” and “Trail Days” events be combined under the name of “Trail Days” and that Safe Events for Families (SEFF) oversee the event. The City proposes to allocate funds previously earmarked for the “Glory Days” to SEFF to fund the combined event. The event will be June 17 - 18, 2016, with a fireworks display set for June 18th.

A motion was made by Commissioner Hall, seconded by Commissioner Agee, to approve an amended agreement with Safe Events for Families (SEFF) to provide additional goods and services in support of the “Trail Days” event, officially combining “Trail Days” and the “Glory Days” Fourth of July celebration. Motion carried 5-0.

AYE: Hall, Agee, Harrod, Mainord, Shaw

NAY: None

AGENDA ITEM NO. 8:

Discussion, consideration and possible action regarding a Resolution of Support for Oklahoma Education Initiatives and Increased Education Funding.

Resolution No. 6508 was introduced.

A RESOLUTION EXPRESSING SUPPORT FOR OKLAHOMA EDUCATION FUNDING BY THE CITY OF SHAWNEE, OKLAHOMA; DIRECTING THAT SAID RESOLUTION BE INCLUDED IN THE OFFICIAL RECORDS OF THE CITY OF SHAWNEE, OKLAHOMA; AND AUTHORIZING A COPY BE PRESENTED TO GOVERNOR MARY FALLIN.

Commissioner Shaw shared with Commissioners information regarding state education funding cuts. She noted that the Governor is proposing to cut \$329,000.00 from the Education Budget. She stressed the need to support the Shawnee School System and state education.

A motion was made by Commissioner Shaw, seconded by Vice Mayor Harrod, to approve Resolution of Support for Oklahoma Education Initiatives and Increased Education Funding. Motion carried 5-0.

AYE: Shaw, Harrod, Mainord, Hall, Agee

NAY: None

AGENDA ITEM NO. 9:

Consideration of approval of a Preliminary Plat for Vision Bank Addition Section II, located at 4301 North Harrison Street. Case No. S01-16 Applicant: Vision Bank, NA

A staff report was given by Justin DeBruin, Community Development Director.

A motion was made by Commissioner Shaw, seconded by Vice Mayor Harrod, to approve a Preliminary Plat for Vision Bank Addition Section II, located at 4301 North Harrison Street, with the following conditions:

1. Submittal of construction plans for sewer, water, and paving along with final plat application.
2. Before Final Plat approval, present for review and approval and appropriate Letter of Map Revision (LOMR) from FEMA, indicating any changes to the floodplain due to channelization.
3. Final construction documents must be approved by the City Engineer concurrent with Final Plan approval.
4. Any necessary drainage plans must be approved by the City Engineer concurrent with Final Plat approval
5. All other applicable City standards apply.

Motion carried 5-0.

AYE: Shaw, Harrod, Mainord, Hall, Agee

NAY: None

AGENDA ITEM NO. 10:

Consideration of approval of a Preliminary Plat for Rolling Hills Addition located at the Northeast intersection of Main Street and Bryan Avenue. Case No. S02-16 Applicant: Absentee Shawnee Housing Authority

A staff report was given by Justin DeBruin, Community Development Director.

A motion was made by Vice Mayor Harrod, seconded by Commissioner Hall, to approve a Preliminary Plat for Rolling Hills Addition located at the Northeast intersection of Main Street and Bryan Avenue, with the following conditions:

1. The sanitary sewer presented along the north boundary of the site is not within the property boundaries. Any existing utility easements from the Crestline Heights Addition shall be affixed to the preliminary plat.
2. Final construction documents must be approved by the City Engineer concurrent with Final Plat approval.
3. Any necessary drainage plans must be approved by the City Engineer concurrent with Final Plat approval.
4. Four (4') foot sidewalks to be built at the time of building permit approval.
5. All other applicable City standards apply.

Motion carried 5-0.

AYE: Harrod, Hall, Shaw, Agee, Mainord

NAY: None

AGENDA ITEM NO. 11:

Consideration of approval of a Final Plat for Avonlea Addition located at 789 West Country Grove Drive. Case No. S03-16
Applicant: United Senior Properties

A staff report was given by Justin DeBruin, Community Development Director.

A motion was made by Vice Mayor Harrod, seconded by Commissioner Hall, to approve a Final Plat for Avonlea Addition located at 789 West Country Grove Drive, with the following conditions:

1. Final construction documents must be approved by the City Engineer concurrent with Final Plat approval.
2. The final engineered drainage plan must be approved by the City Engineer concurrent with final plat approval.
3. Landscape Plans will be required concurrent with building permit.
4. A four (4') foot sidewalk will be required along Country Grove Drive.
5. Prior to the recording of the final plat, all instrument numbers and dedications shall be affixed to the plat.
6. All other applicable City standards apply.

Motion carried 5-0.

AYE: Harrod, Hall, Shaw, Agee, Mainord

NAY: None

AGENDA ITEM NO. 12:

Consideration of approval of a Preliminary Plat for Regal Addition located at 4200

North Harrison Street. Case No. S04-16
Applicant: Forum Investments, LLC

A staff report was given by Justin DeBruin, Community Development Director.

A motion was made by Vice Mayor Harrod, seconded by Commissioner Hall, to approve a Preliminary Plat for Regal Addition located at 4200 North Harrison Street, with the following conditions:

1. Show how and where sanitary sewer service is to be extended to the subject lot.
2. Submittal and approval of sanitary sewer plans by the City Engineer.
3. Submittal and approval of drainage/detention plans by the City Engineer.
4. All other applicable City standards apply.

Motion carried 4-1.

AYE: Harrod, Hall, Agee, Mainord

NAY: Shaw

AGENDA ITEM NO. 13:

Consideration of approval of a Final Plat for
Regal Addition located at 4200 North
Harrison Street. Case No. S05-16
Applicant: Forum Investments, LLC

A staff report was given by Justin DeBruin, Community Development Director.

A motion was made by Vice Mayor Harrod, seconded by Commissioner Agee, to approve a Final Plat for Regal Addition located at 4200 North Harrison Street, with the following conditions:

1. Final construction documents must be approved by the City Engineer prior to construction.
2. The final engineered drainage plan must be approved by the City Engineer prior to construction.
3. Landscape Plans shall be submitted concurrent with building permit.
4. Six (6') foot sidewalk required along Harrison Ave, and four (4') foot sidewalk required along Country Grove Dr.
5. All other applicable City standards apply.

Motion carried 4-1.

AYE: Harrod, Agee, Mainord, Hall

NAY: Shaw

AGENDA ITEM NO. 14:

Consider Bids:

- a. Lease of the City of Shawnee Property Located at the N.E. Corner of Leo Street and Westech Road, Shawnee, OK for the Purpose of Pasture Land (Award)

Director of Operations James Bryce announced that one (1) bid was received and after review and consideration it was staff's recommendation to award the bid to Dace Dockrey of Shawnee, Oklahoma in the total amount of \$5,000.00 per year.

A motion was made by Commissioner Shaw, seconded by Commissioner Hall, to accept staff's recommendation and award the bid to Dace Dockrey in the total amount of \$5,000.00 per year. Motion carried 5-0.

AYE: Shaw, Hall, Agee, Harrod, Mainord

NAY: None

- b. Auditorium HVAC Project (Open)

BIDDER

AMOUNT

S.E. Hardesty Co. d/b/a Hardesty Team, Oklahoma City, OK

\$633,028.00

Voluntary Alternate – DOAS-1 Equipment: (optional)

\$ N/A

Voluntary Alternate – VRF Equipment: (optional)

\$N/A

Additive Alternate – New LED Lighting:

\$49,772.00

Additive Alternate – New Ceiling Tiles:

\$75,868.00

Director of Operations James Bryce read one (1) bid into the record and requested that the bid award be deferred to the next City Commission meeting on March 21, 2016.

A motion was made by Vice Mayor Harrod, seconded by Commissioner Shaw, to defer the bid award to the March 21, 2016 City Commission meeting. Motion carried 5-0.

AYE: Harrod, Shaw, Agee, Mainord, Hall

NAY: None

AGENDA ITEM NO. 15:

City Manager Report

- a. Special call workshop meeting

City Manager Justin Erickson reported that a special call workshop will be held at 9:00 a.m. on March 25, 2016 at the Heart of Oklahoma Exposition Center.

AGENDA ITEM NO. 16: New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no New Business.

AGENDA ITEM NO. 17: Commissioners Comments

Commissioner Shaw commented about the Pioneer Library's "Read Across America" program and the grant sponsored by the Junior Service League of Shawnee.

Commissioner Shaw also spoke of attending a program by the Avedis Foundation where guest speaker Mr. Bill Millett stressed the importance of supporting education.

Commissioner Shaw reminded everyone of the Shawnee Economic Development Foundation and Shawnee Beautification Committee meetings coming up this week and the beginning of daylight savings time.

Commissioner Shaw further stressed to local businesses the importance of good customer service by recounting a recent experience she had with a local business (Jimmy's Egg).

Vice Mayor Harrod discussed the new sidewalks being built that do not connect to any existing sidewalks. He noted that builders have told him that it was cheaper for them to build a sidewalk than to pay the in-lieu-of fee.

Vice Mayor Harrod noted that the Main Street Project was moving along nicely.

AGENDA ITEM NO. 18: Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (7:27 p.m.)

WES MAINORD, MAYOR

ATTEST:

PHYLLIS LOFTIS, CMC, CITY CLERK

Regular Board of Commissioners

1. b.

Meeting Date: 03/21/2016

Submitted By: Kacie Bachhofer, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Acknowledge waiving Sections 8-431 and 8-434 of the Code of the City of Shawnee involving Garage Sale licenses and fees for the days of April 1-3, 2016.

Attachments

No file(s) attached.

Regular Board of Commissioners

1. c.

Meeting Date: 03/21/2016

Expo Grandstand Lighting Memo

Submitted By: Kacie Bachhofer, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Authorize staff to request bids to repair and/or replace lighting in the Grandstands at Shawnee Heart of Exposition Center.

Attachments

Expo Lighting Memo



INTERNATIONAL FINALS YOUTH RODEO

March 15, 2016



Distinguished Mayor and City Council,

One of the four stadium lights suffered damage recently from strong winds, thus presenting the need to request bids to replace the lighting. It is my understanding that the light will be covered/reimbursed by insurance. Time is of the essence, as there is a 10 to 12 week lead time for obtaining the pole.

Thank you for your careful consideration.

Respectfully,

A handwritten signature in black ink, appearing to read "Jimmy Gibson". The signature is written over a horizontal line.

Jimmy Gibson
Interim Director
Heart of Oklahoma Exposition Center

Regular Board of Commissioners

1. d.

Meeting Date: 03/21/2016

North Union St. Sidewalk Project

Submitted By: Kacie Bachhofer, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Authorize staff to request bids for the North Union Street Sidewalk Project.

Attachments

North Union St. Memo

North Union St. Map

Mayor
WES MAINORD



The City of Shawnee
Engineering Department
222 N. Broadway Ave
Shawnee, Oklahoma 74801
(405) 878-1660
www.ShawneeOK.org

Commissioners

LINDA AGEE
JAMES HARROD
KEITH HALL
LESA SHAW
MICHAEL DYKSTRA

M E M O R A N D U M

Date: March 16, 2016

To: Justin Erickson, City Manager

From: John Krywicki, P.E., City Engineer

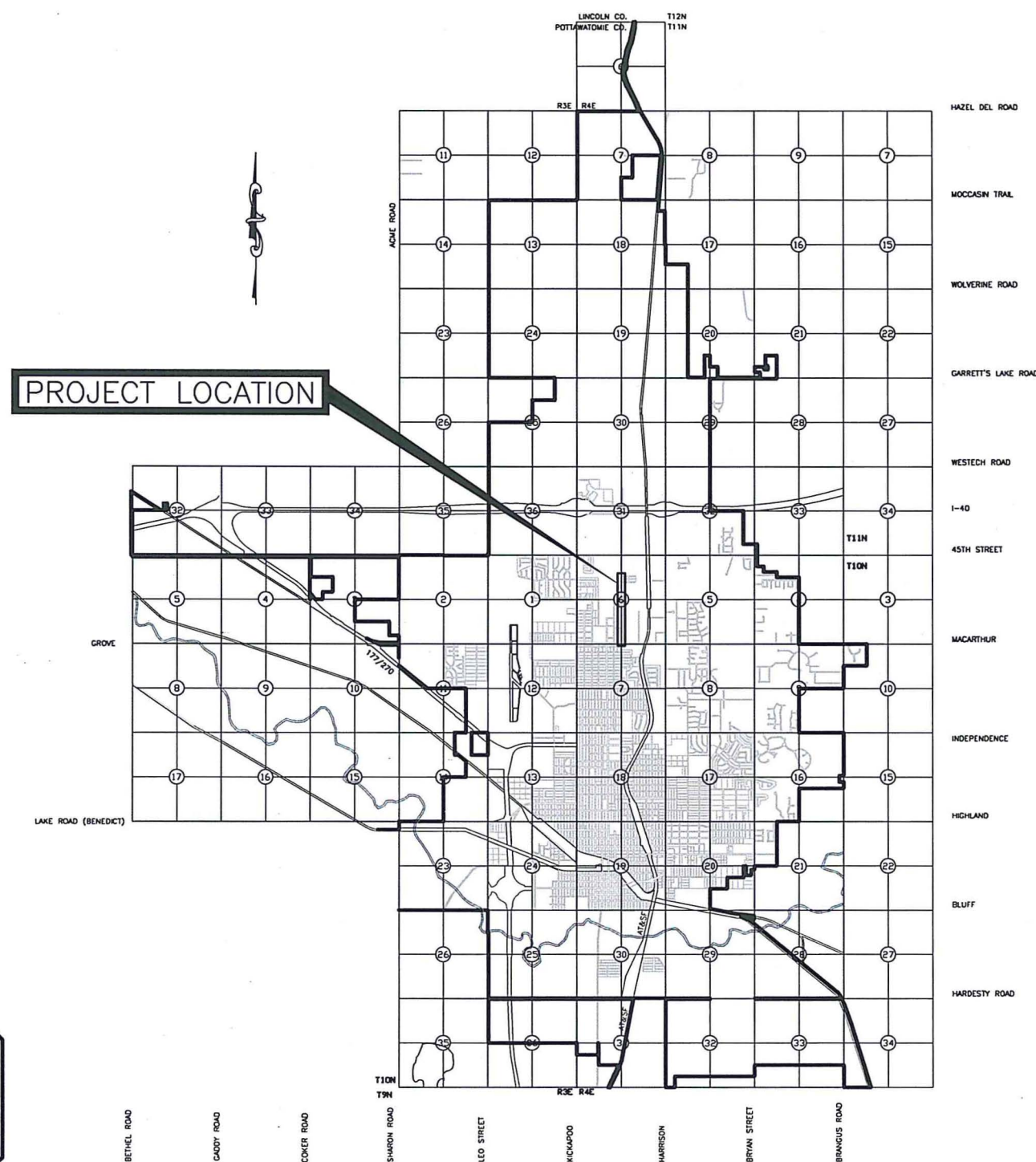
Re: Proposed North Union Street Sidewalk

The proposed North Union Street Sidewalk Project will run from the Shawnee Middle School (North Union) south to the Will Rogers Elementary School located on the southeast corner of MacArthur & Union streets (see attached plans). Estimated cost of the project is at \$315,000. The City has provided the engineering and design costs in preparing the plans, specifications and contract documents. The City will also let the project for bids, and provide construction admin and inspection of the project. The Shawnee Public Schools will provide funding for the project having had received a grant from the AVEDIS Foundation for the North Union Street Sidewalk Project.

At the March 21st City Commission meeting we will request authorization to advertise the project for Bids. The Bid Opening will be scheduled for the April 18th City Commission meeting, and then Award of project at the next Commission meeting on May 2nd. Construction will occur over the summer months from June to September.

If you have any questions or need additional information, please advise.

PROPOSED SIDEWALK ON UNION
FROM MACARTHER TO THE MIDDLE SCHOOL



THE CITY
OF
SHAWNEE

WES MAINORD
MAYOR

KEITH HALL
COMMISSIONER

LINDA AGEE
COMMISSIONER

LESA SHAW
COMMISSIONER

VACANT
COMMISSIONER

JAMES HARROD
COMMISSIONER

MICHEAL DYKSTRA
COMMISSIONER

JUSIN ERICKSON
CITY MANAGER

PHYLLIS LOFTIS
CITY CLERK

CYNTHIA SEMENTELLI
CITY TREASURER

SHEET INDEX

SHEET NO.	DESCRIPTION
1	TITLE SHEET
2	PAY QUANTITIES & NOTES
3	LOCATION MAP
4	DETAIL SHEET
5-11	PLAN & PROFILE SHEETS
12-17	CROSS SECTION SHEETS
18	SIGNING & STRIPING

UTILITY LOCATION NUMBERS

STATE WIDE	1-800-522-6543
OUT OF STATE	1-800-654-8249
LOCAL	1-405-273-1250

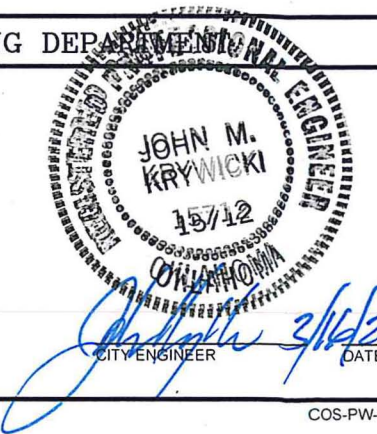
ENGINEERING DEPARTMENT

APPROVED AS FINAL PLANS:

MAYOR _____ DATE _____

CITY MANAGER _____ DATE _____

CITY CLERK _____ DATE _____



COS-PW-15-01

As Engineering Projects Sidewalk Projects Union Mod Arthur To Middle School 02 Pay Quantities Sheet.dwg

SUMMARY OF QUANTITIES – BASE BID					
ITEM NO.	SPEC. NO.	ITEM	UNIT	QUANTITY	AS-BUILT
1	201(A)	Clearing & Grubbing	(1) L.S.	1.00	
2	202(A)	Unclassified Excavation	(1) C.Y.	422.00	
3	202(F)	Embankments	(1) C.Y.	10.00	
4	230(A)	Solid Slab Sodding	(1)(2) S.Y.	2,250.00	
5	510	Retaining Wall – Keystone Block	L.F.	50.00	
6	610(A)	4" Concrete Sidewalk	(1)(3)(4)(5) S.Y.	1,300.00	
7	610(B)	6" Concrete Driveway	(1)(4)(5) S.Y.	657.00	
8	610(I)	Tactile Warning Device – New	(1)(6) S.F.	16.00	
9	612(E)	Adjust to Grade – Valve Boxes	(1) EA.	3.00	
10	612(I)	Adjust to Grade – Water Meter	EA.	4.00	
11	619(B)	Removal of Concrete Driveway	(R-50)(R-3)(1)(7) S.Y.	657.00	
12	625	Remove Fence – Chainlink	L.F.	10.00	
13	619(B)	Remove Fence – 4 Strand Barbed	L.F.	1,013.00	
14	629(E)	Remove & Reset – Mail Box	EA.	11.00	
15	Spec	Remove & Reset – Sign	EA.	1.00	
16	201	Remove Tree (24")	EA.	1.00	
17	850(A)	Sheet Alum. Signs	S.F.	17.00	
18	851(C)	2 1/2" Square Tube Posts	L.F.	20.00	
19	854(A)	Traffic Stripe (White)(Multi-Poly)(24" Wide)	L.F.	40.00	
20	880(J)	Traffic Control	L.S.	1.00	
21	Spec	Eltec Solar HAWK Pedestrian Hybrid Beacon System	(1) EA.	1.00	
22	201	Clearing & Grubbing	L.S.	1.00	
23	220	Erosion Control	L.S.	1.00	
24	642	Construction Staking	L.S.	1.00	
25	641	Mobilization	L.S.	1.00	

PAY QUANTITY NOTES

- (R-50) MATERIALS REMOVED SHALL NOT BE MEASURED FOR PAYMENT UNDER SECTION 202.06 UNCLASSIFIED EXCAVATION.
- (R-3) TO BECOME THE PROPERTY OF AND BE DISPOSED OF BY THE CONTRACTOR IN A MANNER APPROVED BY THE ENGINEER.
- (TC-25) CONSTRUCTION TRAFFIC CONTROL WILL BE INSTALLED IN A MANNER APPROVED BY THE ENGINEER, IN ACCORDANCE WITH CHAPTER VI OF THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, CURRENT EDITION AND APPLICABLE O.D.O.T. STANDARD DRAWINGS. THE CONTRACTOR SHALL PROVIDE A PROPOSED TRAFFIC CONTROL PLAN FOR APPROVAL BY THE ENGINEER PRIOR TO BEGINNING WORK. PRICE BID FOR THIS ITEM SHALL BE PAYMENT IN FULL FOR THE INSTALLATION, MAINTENANCE AND SUBSEQUENT REMOVAL OF ALL NECESSARY CONSTRUCTION TRAFFIC CONTROL DEVICES AND PAVEMENT MARKINGS REQUIRED FOR COMPLETION OF THE PROJECT. ALL SIGNS, BARRICADES, AND CHANNELIZING DEVICES WHICH ARE SHOWN WITH EITHER TYPE "A" OF TYPE "C" LIGHTS IN THE STANDARD DRAWINGS SHALL HAVE THE CORRESPONDING LIGHT ATTACHED DURING NON-DAYLIGHT HOURS.
- (1) PRICE BID SHALL INCLUDE ALL MATERIALS, EQUIPMENT, LABOR & INCIDENTALS REQUIRED TO COMPLETE THE WORK AS SHOWN IN THE PLANS AND DETAILS. ITEMS LISTED ON DRAWINGS OR IN THE SPECIFICATIONS AND NOT INCLUDED AS A SEPARATE PAY QUANTITY SHALL BE CONSIDERED INCIDENTAL AND THE COST SHALL BE INCLUDED IN THE PRICE BID FOR OTHER ITEMS.
- (2) PRICE TO INCLUDE TOPSOIL INCIDENTAL TO SOLID SLAB SODDING. FINISH GRADE OF SOD AREAS TO BE 1" BELOW ADJACENT HARDSCAPE. GRADING SHALL BE CONSIDERED AS INCIDENTAL TO THE INSTALLATION OF THE DRIVES, SIDEWALK AND CURBS AND SHALL ALLOW FOR POSITIVE DRAINAGE TO ELIMINATE PONDING IN DRIVES AND SIDEWALK. LIMITS OF SODDING INCLUDE ALL AREA DISTURBED DURING SIDEWALK CONSTRUCTION. PRICE TO INCLUDE COST OF WATERING UNTIL SATISFACTORY GROWTH IS ESTABLISHED.
- (3) PRICE TO INCLUDE COST OF CONSTRUCTION OF WHEELCHAIR RAMPS WHERE INDICATED ON THE PLANS.
- (4) PRICE BID SHALL INCLUDE THE COST OF CONCRETE, REBAR, SMOOTH DOWELS, EXPANSION MATERIAL, JOINT SEALANT, CONTRACTION JOINTS, CURING COMPOUND, AND ALL OTHER ITEMS SHOWN IN THE DETAILS.
- (5) PRICE BID TO INCLUDE NECESSARY SAND OR ROCK BASE AS SHOWN.
- (6) PRICE TO INCLUDE PREPARATION OF CONCRETE AND INSTALLATION OF TACTILE WARNING STRIP PER STANDARD DETAIL.
- (7) PRICE BID TO INCLUDE COST OF SAW CUT. SAW CUTS TO BE FULL DEPTH UNLESS NOTED OTHERWISE. DAMAGE TO EXISTING UTILITY LINES SHALL BE REPAIRED AT THE CONTRACTORS EXPENSE.
- (8) INCLUDES STAKING OF CENTERLINE, RIGHT-OF-WAY, BENCHMARK, SLOPE STAKES AND OTHER NEEDS OF THE CONTRACTOR.

GENERAL CONSTRUCTION NOTES

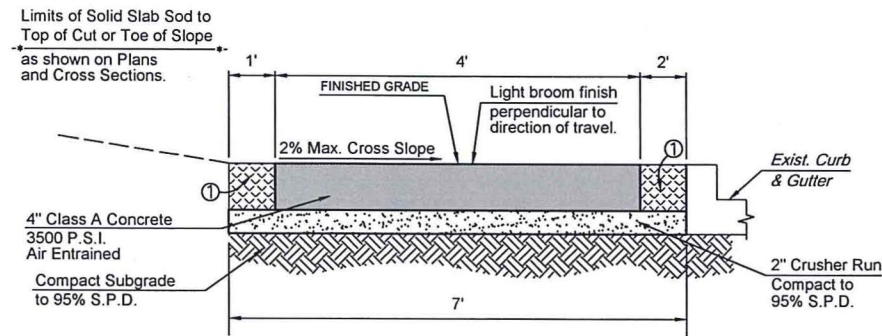
1. ALL CONSTRUCTION AND MATERIALS, UNLESS OTHERWISE NOTED, SHALL BE IN STRICT ACCORDANCE WITH THE OKLAHOMA DEPARTMENT OF TRANSPORTATION'S "STANDARD SPECIFICATIONS FOR HIGHWAY CONSTRUCTION, 2009 OR LATEST EDITION.
2. THE CONTRACTOR SHALL DELETE ALL REFERENCE TO MEASUREMENT AND PAYMENT ON STANDARD DETAIL SHEETS. QUANTITY TABLES ON ALL STANDARD DETAILS ARE FOR REFERENCE ONLY.
3. THE CONTRACTOR SHALL CALL OKIE AT 1-800-522-6543 AT LEAST 48 HOURS PRIOR TO CONSTRUCTION.
4. EXISTING UTILITY LOCATIONS AS SHOWN ON THE PLANS ARE APPROXIMATE AND SHALL BE FIELD VERIFIED BY THE CONTRACTOR FOR DEPTH AND LOCATION PRIOR TO BEGINNING CONSTRUCTION. CONTRACTOR SHALL RELOCATE OR ADJUST TO GRADE UTILITIES AS SHOWN ON THE PLANS. CONTRACTOR SHALL COORDINATE CONSTRUCTION OPERATIONS WITH ALL OTHER UTILITY COMPANIES FOR THE RELOCATION OF THEIR LINES PRIOR TO BEGINNING CONSTRUCTION.
5. EVERY EFFORT HAS BEEN MADE TO LOCATE AND SIZE ALL UNDERGROUND UTILITIES FROM AVAILABLE CITY DOCUMENTS, ON SITE SURVEYS AND UTILITY COMPANY REFERENCE MATERIAL. CONTRACTOR SHALL EXERCISE EXTREME CARE AND CAUTION IN THE EXECUTION OF HIS WORK AND SHALL ANTICIPATE THAT UTILITIES, PIPELINES AND OTHER DANGEROUS UNDERGROUND OBSTRUCTIONS EXIST AND ARE NOT SHOWN ON THE PLAN AND PROFILE SHEETS. WHEN LINES OR OTHER OBSTRUCTIONS ARE LOCATED DURING CONSTRUCTION, IT IS THE CONTRACTOR'S RESPONSIBILITY TO PROTECT SUCH AND IMMEDIATELY NOTIFY THE OWNER, UTILITY COMPANY AND ENGINEER.
6. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROJECT CONSTRUCTION STAKING. INITIAL HORIZONTAL CONTROL FOR CENTERLINE AND BENCHMARK ELEVATIONS FOR GRADES SHALL BE PROVIDED BY THE ENGINEER.
7. TEMPORARY CONSTRUCTION RIGHTS-OF-WAY, IN ADDITION TO THOSE SHOWN ON THE PLANS, SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR AND OBTAINED PRIOR TO BEGINNING ANY CONSTRUCTION OR ACTIVITY ON PRIVATE PROPERTY.
8. TEMPORARY RIGHT-OF-WAY FOR THE GRADING UPSTREAM AND DOWNSTREAM DITCHES REQUIRED BY STORM SEWER CONSTRUCTION SHALL BE OBTAINED BY THE CITY TO THE EXTENT SHOWN ON THE PLANS. CONTRACTOR SHALL GRADE THE EXISTING DITCHES AND EARTHEN SWALES TO OBTAIN A MINIMUM 0.50% SLOPE. GRADING SHALL NOT BE PAID FOR AS SUCH BUT INCLUDED IN THE COST OF OTHER BID ITEMS. IF ADDITIONAL RIGHT-OF-WAY IS REQUIRED TO OBTAIN THE MINIMUM SLOPE, THIS REQUIREMENT SHALL BE BROUGHT TO THE ENGINEER'S ATTENTION BEFORE PROCEEDING.
9. CONTRACTOR SHALL PROVIDE AN AS-BUILT SET OF PLANS TO BE TURNED IN TO THE ENGINEER AT THE COMPLETION OF CONSTRUCTION.
10. SURPLUS EXCAVATED MATERIALS ARE THE PROPERTY OF THE CONTRACTOR AND ARE HIS RESPONSIBILITY TO LEGALLY DISPOSE OF OFF SITE.
11. THE CONTRACTOR SHALL GRADE THE EXISTING DITCHES BY EITHER CUT OR FILL IN ORDER TO OBTAIN PROPER GRADE. THE GRADING SHALL BE INCLUDED IN THE COST BID FOR OTHER ITEMS. DURING SUBGRADE PREPARATIONS AND BEFORE PAVEMENT PLACEMENT, THE CONTRACTOR SHALL NOTIFY THE ENGINEER OF ANY AND ALL POSSIBLE PONDING WHICH MAY OCCUR DUE TO THESE DESIGN GRADES.
12. CONTRACTOR SHALL REMOVE ALL TREES AS DIRECTED BY THE CITY INSPECTOR. ALL ALL STUMPS, TREE LIMBS, BRUSH, AND OTHER DEBRIS SHALL BE HAULED OFF-SITE AND DISPOSED OF BY CONTRACTOR AT THE CONTRACTOR'S EXPENSE.
13. CONTRACTOR SHALL RELOCATE FENCES AS DIRECTED BY THE CITY INSPECTOR AND AS INDICATED ON THE PLANS.
14. NEW OR RELOCATED WATER SERVICES INSTALLED SHALL LOCATE THE WATER METER WITHIN 1' INSIDE OF THE RIGHT-OF-WAY LINE.
15. ALL EXISTING VALVES AND FIRE HYDRANTS WHICH ARE INDICATED TO BE ABANDONED AND ARE IN GOOD WORKING CONDITION, SHALL BE SALVAGED BY THE CONTRACTOR AND DELIVERED TO THE CITY'S UTILITY STORAGE AREA AS DIRECTED BY THE CITY INSPECTOR.
16. THE GENERAL CONTRACTOR IS RESPONSIBLE FOR THE PROMPT REPLACEMENT AND/OR REPAIR OF ALL TRAFFIC CONTROL DEVICES AND APPURTENANCES DAMAGED OR DISTURBED DUE TO CONSTRUCTION.
17. THE GENERAL CONTRACTOR SHALL BE RESPONSIBLE FOR INSTALLATION, REPAIR, & REPLACEMENT OF ALL EROSION CONTROL DEVICES
18. A COPY OF THE EROSION CONTROL SITE PLAN MUST BE ON SITE AT ALL TIMES AND MADE AVAILABLE TO THE CITY/STATE INSPECTOR AT ALL TIMES.
19. THE GENERAL CONTRACTOR SHALL CONTACT THE TRAFFIC MANAGEMENT DIVISION AT LEAST TWO (2) WORKING DAYS PRIOR TO ANY WORK INVOLVING TRAFFIC. CALL (405) 878-1760.
20. THE CONTRACTOR IS RESPONSIBLE FOR THE REMOVAL OF ALL PAVEMENT MARKINGS THAT WILL BE IN CONFLICT WITH THE PROPOSED WORK.

PROPOSED SIDEWALK ON UNION					
PAY QUANTITY SHEET					
SURVEY BY: <u>NA</u>		CITY OF SHAWNEE 222 BROADWAY SHAWNEE, OKLAHOMA			
DRAWN BY: <u>M.L.</u>					
CHECKED BY: <u>M.L.</u>					
REVISED	DATE	AS-BUILT	DATE	ENGINEERING DEPARTMENT	
ENGINEER		DATE	SCALE	PROJECT NO.	SHEET NO.
<u>J.K.</u>		<u>3/16/16</u>	<u>N.T.S.</u>	<u>COS-PW-15-01</u>	<u>02</u>



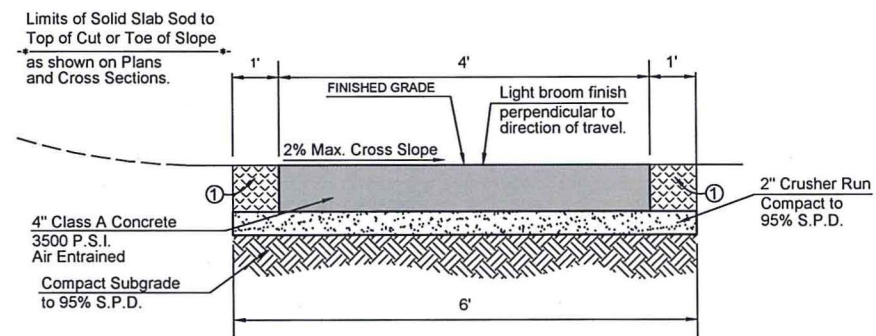


PROPOSED SIDEWALK ON UNION									
LOCATION SHEET									
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PERIOD		DATE	AS-BUILT	DATE	222 BROADWAY				
					SHAWNEE, OKLAHOMA				
ENGINEERING DEPARTMENT									
ENGINEER	DATE	SCALE	PROJECT NO.	SHEET NO.					
JK	3/16/16	N.T.S.	COS-PW-15-01	03					

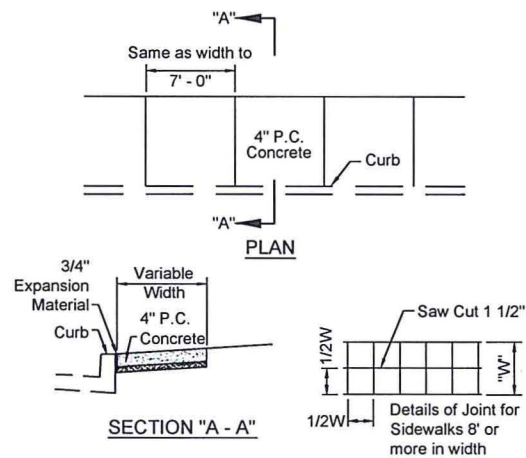


TYPICAL SECTION No. 1
4' WIDE CONCRETE SIDEWALK
 STA. 10+78.10 TO STA. 33+48.25

① THIS AREA TO BE BACKFILLED AND COMPACTED AS PART OF FINISHING OPERATIONS. COST OF THIS WORK IS TO BE INCLUDED IN OTHER BID ITEMS.



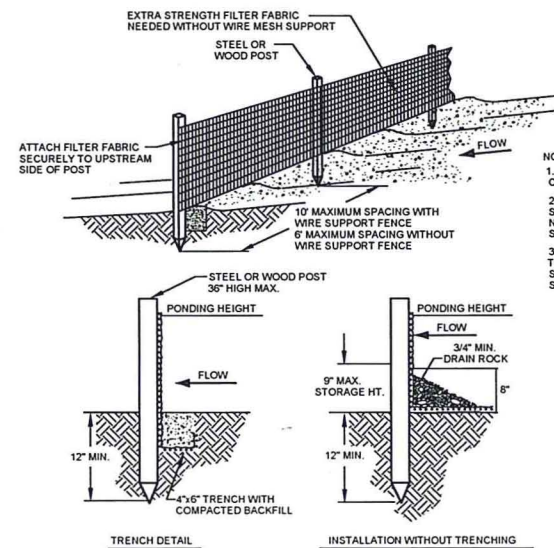
TYPICAL SECTION No. 2
4' WIDE CONCRETE SIDEWALK
 STA. 36+73.20 TO STA. 48+00.00



NOTES:

1. 3/4"x4" preformed expansion material around P.P. or other structures in walk.
2. Expansion joints maximum distance = 100', use 3/4" x 4" preformed expansion material.
3. Contraction joints maximum distance = 7', saw cut 1 1/2" deep and fill with hot poured sealer.
4. Saw cut joints within 24 hours.
5. Use 3/4" x 4" preformed expansion joint at curb.

SIDEWALK JOINT DETAILS



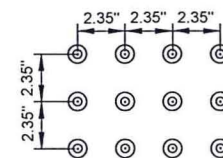
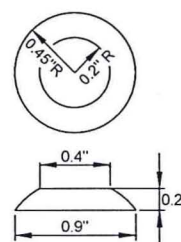
SILT FENCE DETAIL

INSTALLATION NOTES

THE TRUNCATED DOME SURFACE SHALL CONTRAST VISUALLY WITH THE ADJOINING WALKING SURFACES EITHER LIGHT-ON-DARK, OR DARK ON LIGHT. THE MATERIAL USED TO PROVIDE CONTRAST SHALL BE AN INTEGRAL PART OF THE TRUNCATED SURFACE.

RETROFIT INSTALLATIONS WILL NOT REQUIRE EXISTING DEPRESSED CURBING TO BE REPLACED. A NOMINAL 6 INCH SETBACK FROM FACE OF CURB SHALL BE ENFORCED FOR NEAR EDGE OF TACTILE DOMES.

TACTILE MARKERS SHALL COMPLY WITH THE LATEST AMERICANS WITH DISABILITIES ACT, ACCESSIBILITY GUIDELINES (ADAAG).



TACTILE MARKERS - TRUNCATED DOMES

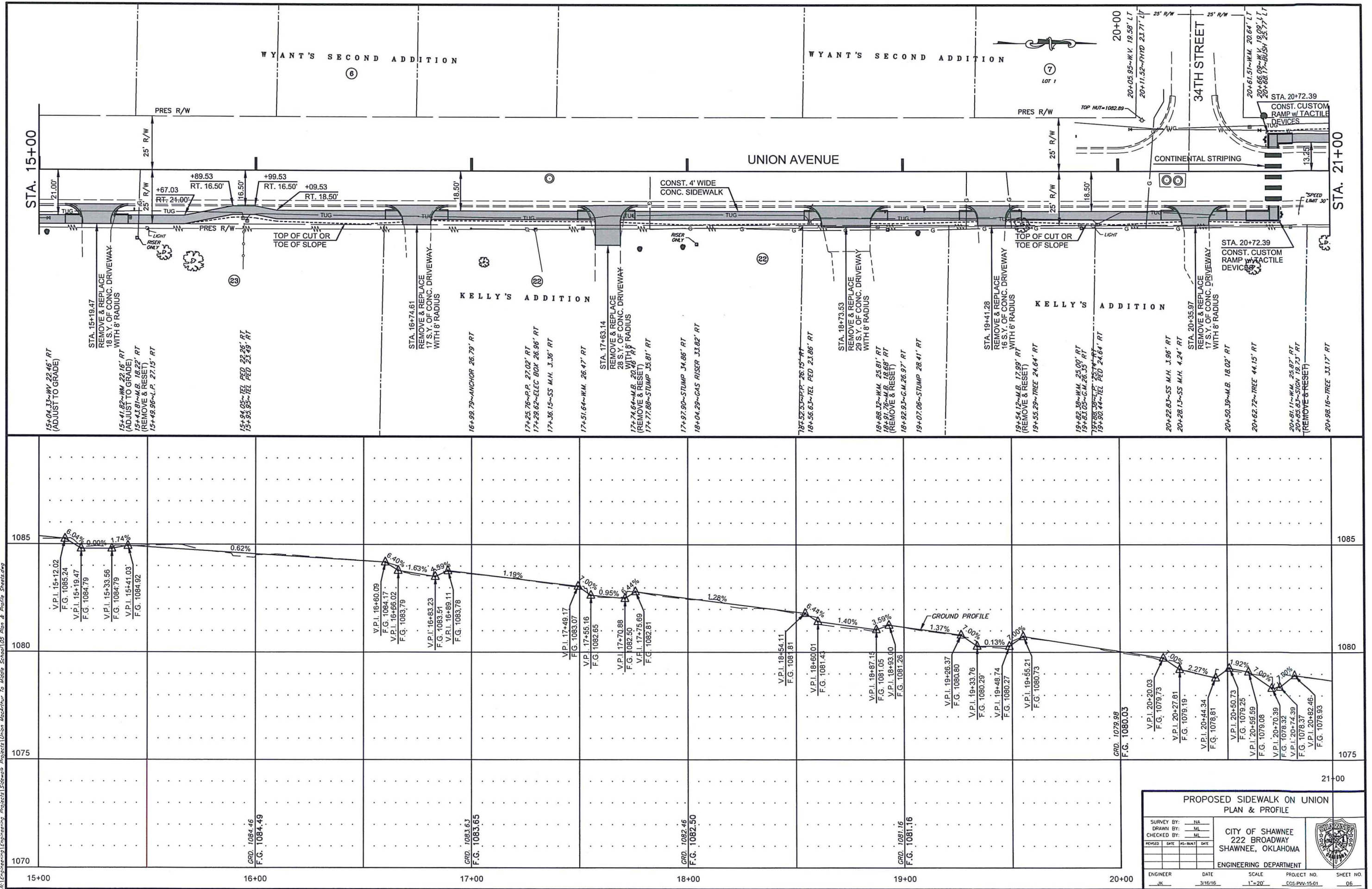
GENERAL NOTE

ALL FEATURES OF CONSTRUCTION INCLUDING, BUT NOT LIMITED TO, SIDEWALKS, CURB RAMPS, TACTILE MARKERS AND CROSSWALK MARKINGS SHALL COMPLY WITH THE LATEST AMERICANS WITH DISABILITIES ACT, ACCESSIBILITY GUIDELINES (ADAAG). ANY WORK WHICH IS NOT PERFORMED WITHIN THE GUIDELINES OF THE ADAAG, SHALL BE CORRECTED AT THE CONTRACTOR'S EXPENSE.

PROPOSED SIDEWALK ON UNION
LOCATION SHEET

SURVEY BY: NA		CITY OF SHAWNEE		
DRAWN BY: MS		222 BROADWAY		
CHECKED BY: MS		SHAWNEE, OKLAHOMA		
ENGINEER	DATE	SCALE	PROJECT NO.	SHEET NO.
JK	3/16/16	N.T.S.	COS-PW-15-01	04

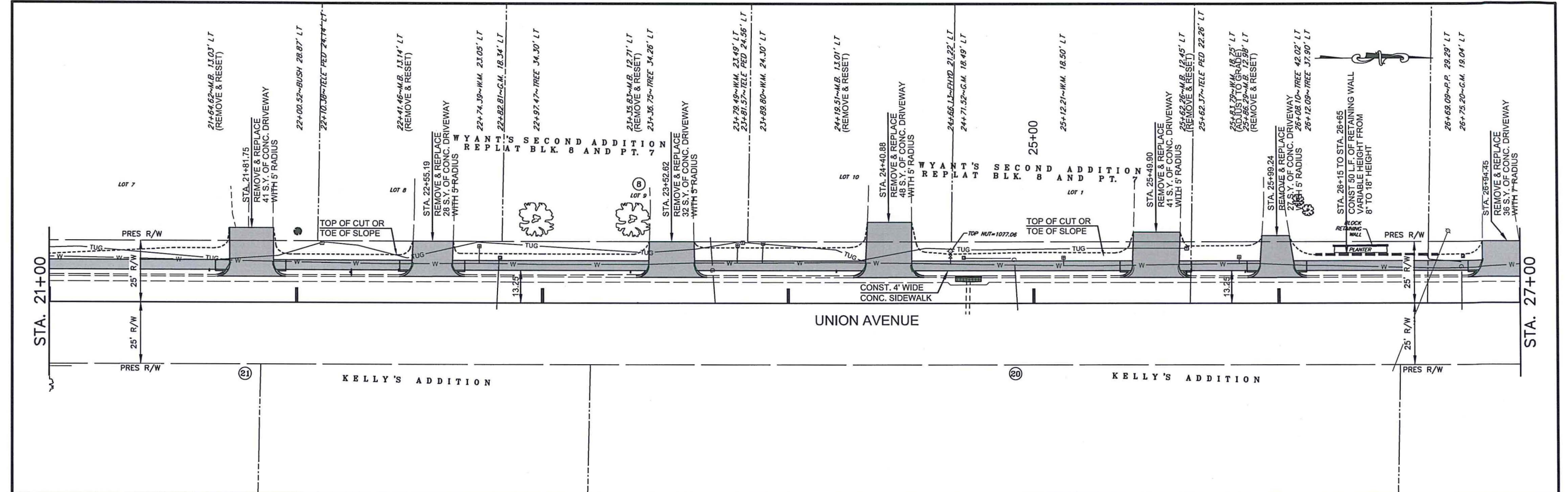
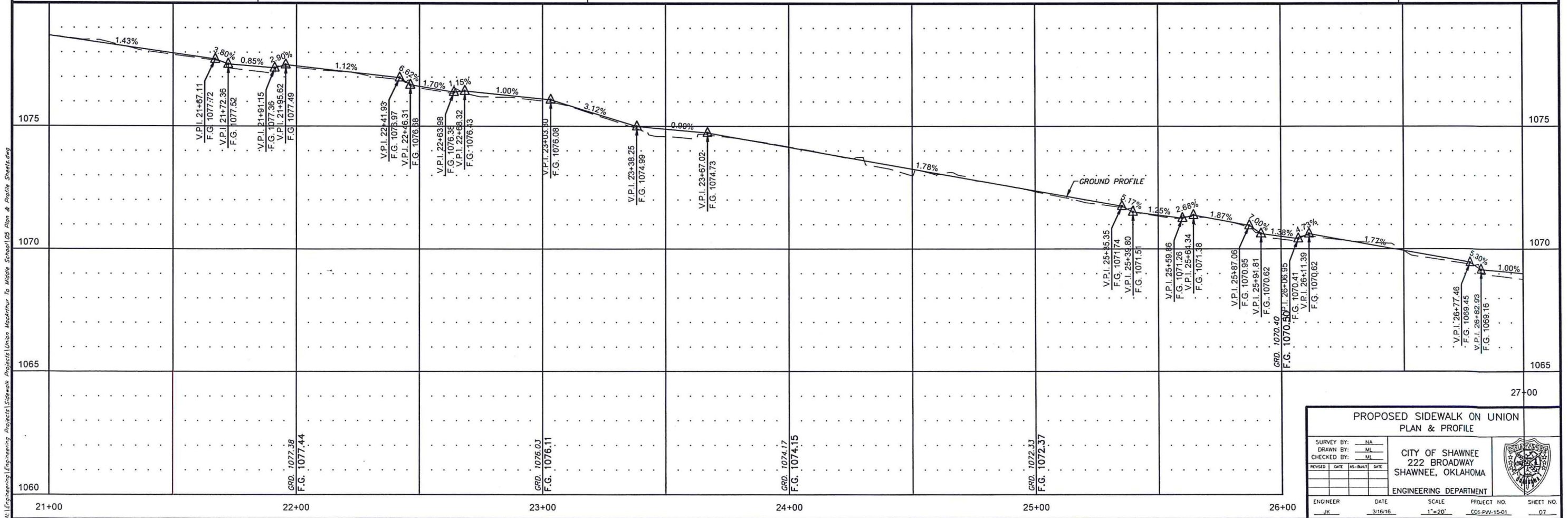
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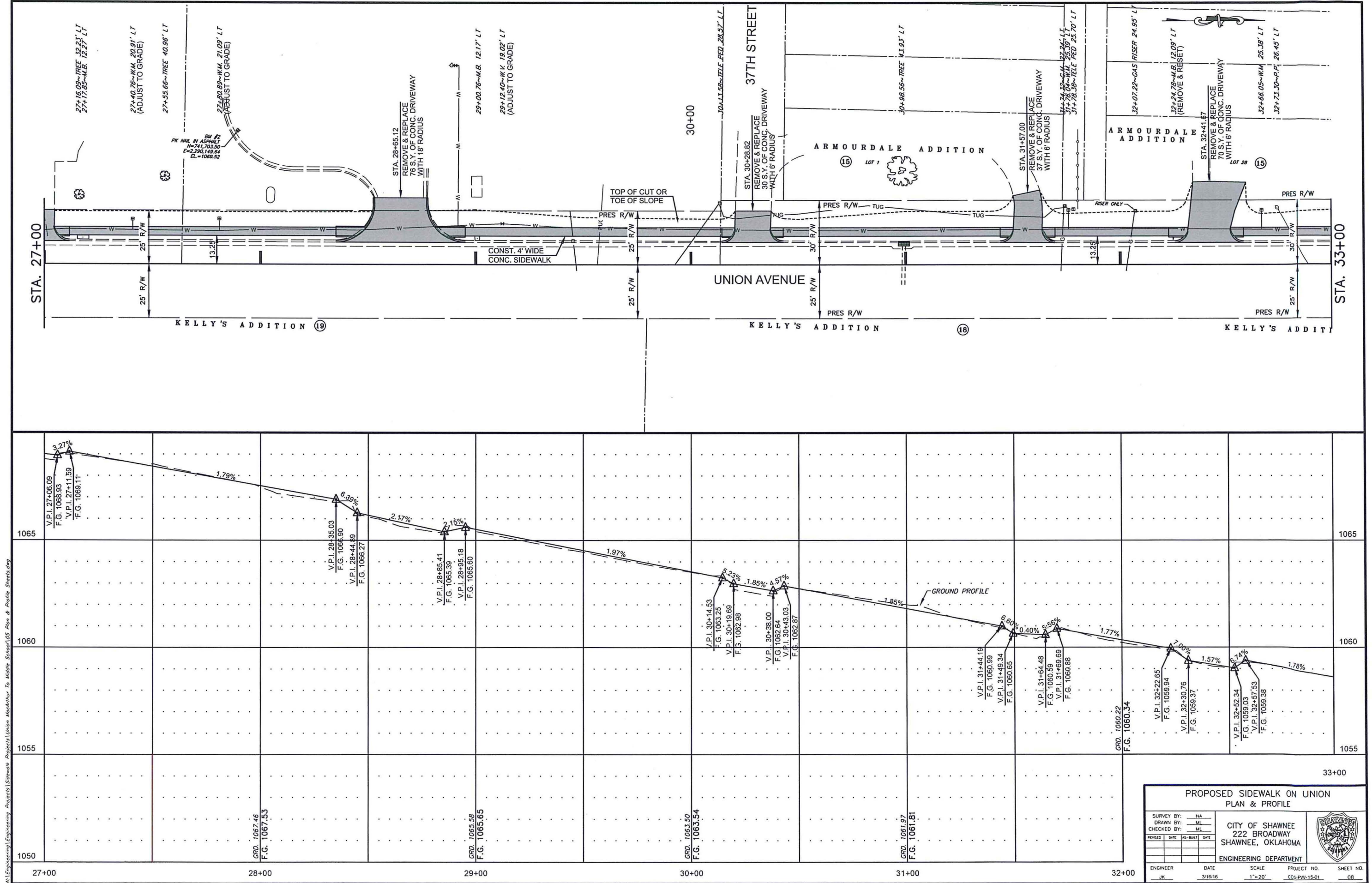
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REVISION: 1		DATE: 3/16/16	
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DATE: 3/16/16		SHEET NO: 06	

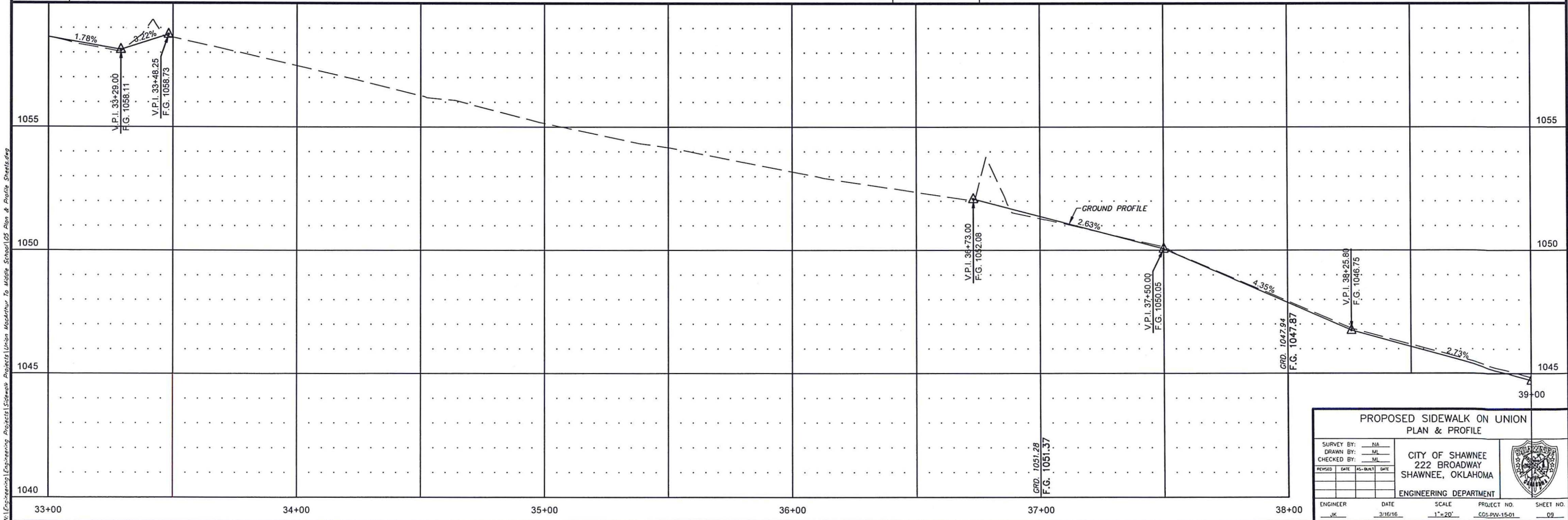
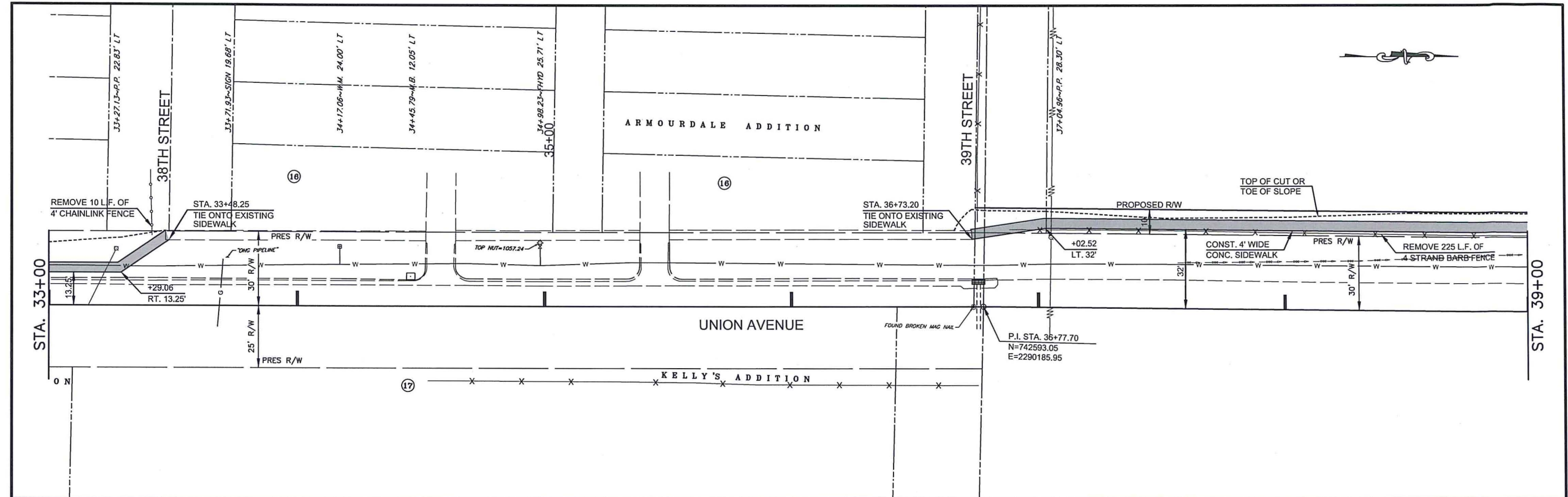
CITY OF SHAWNEE
222 BROADWAY
SHAWNEE, OKLAHOMA
ENGINEERING DEPARTMENT

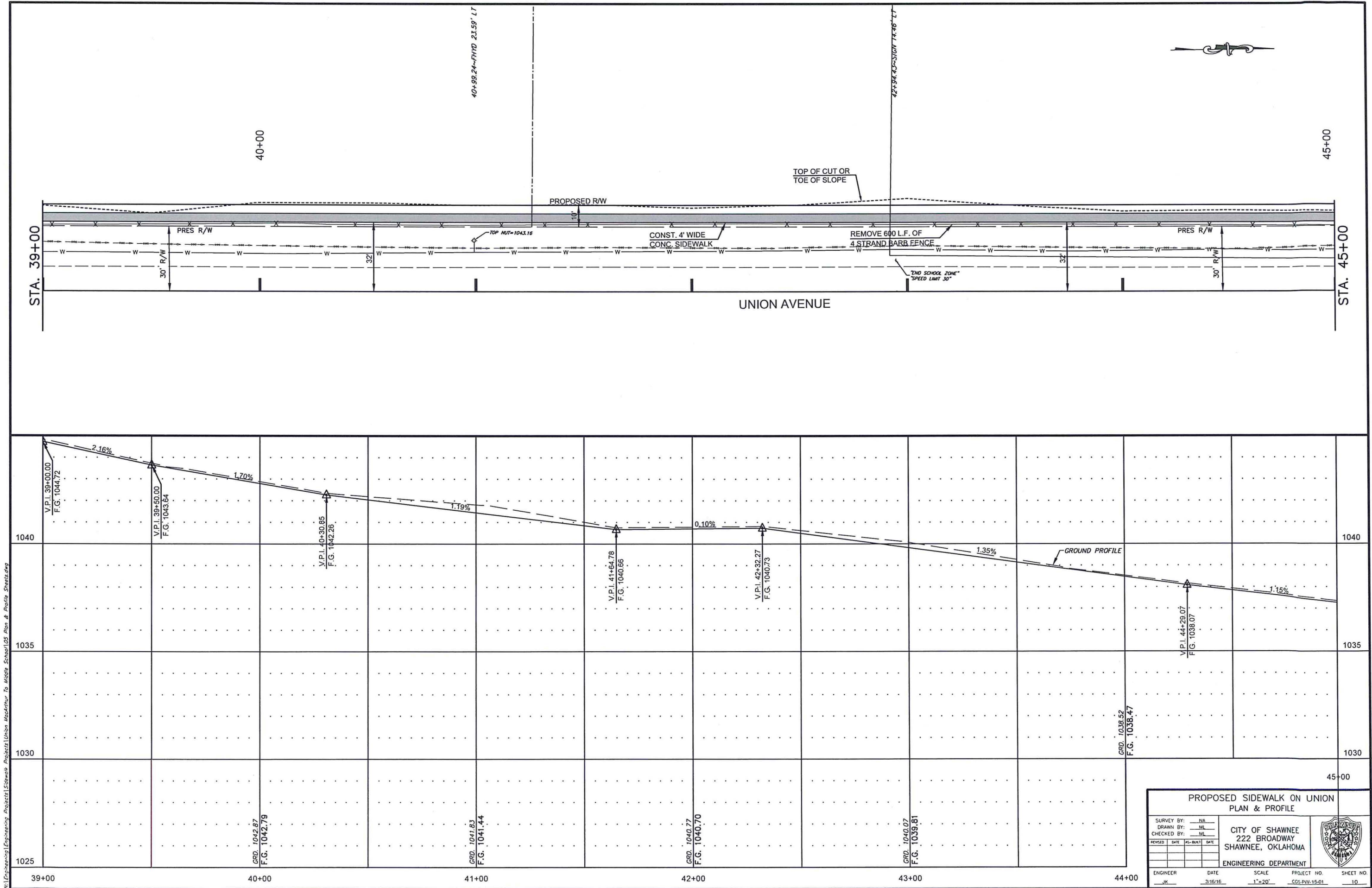
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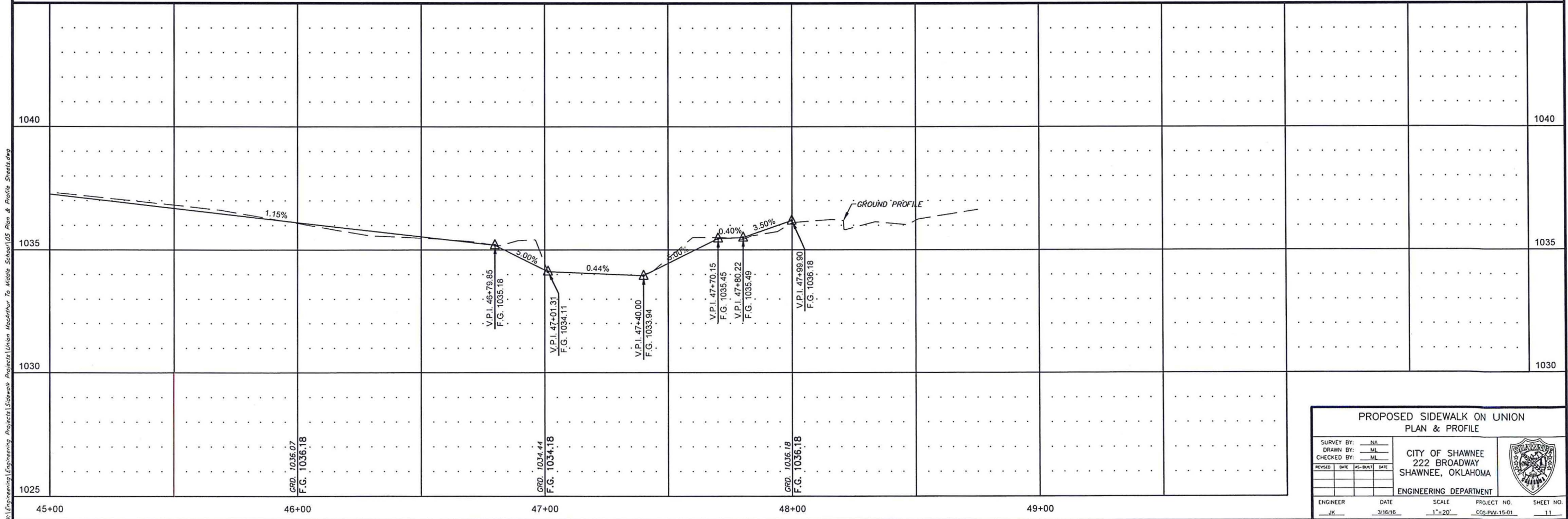
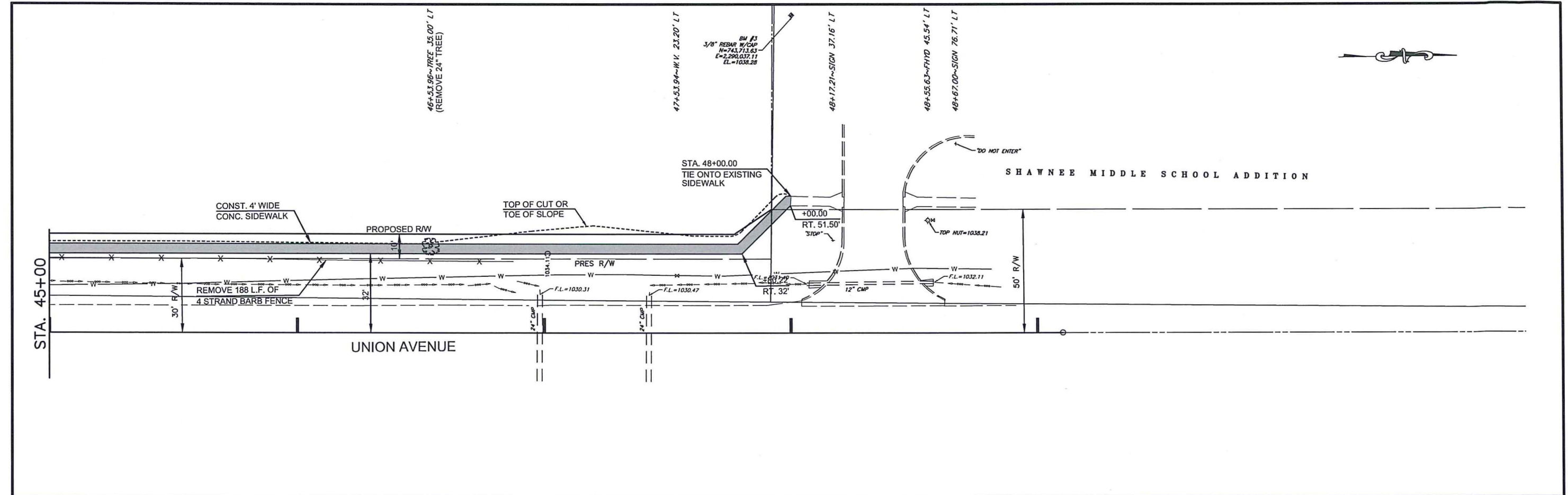
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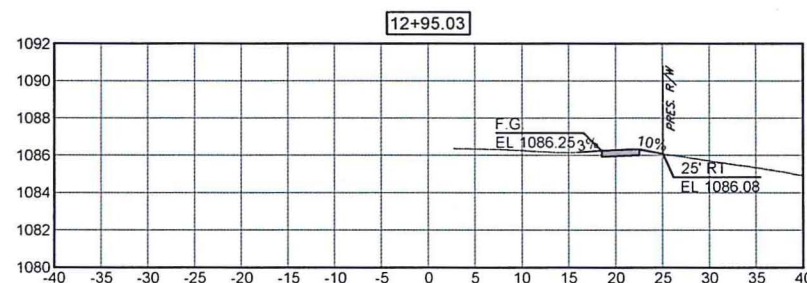
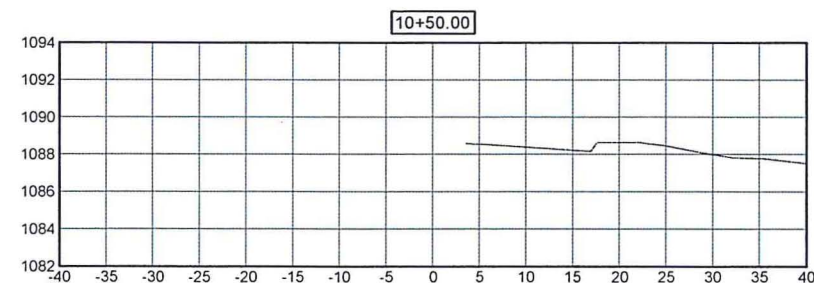
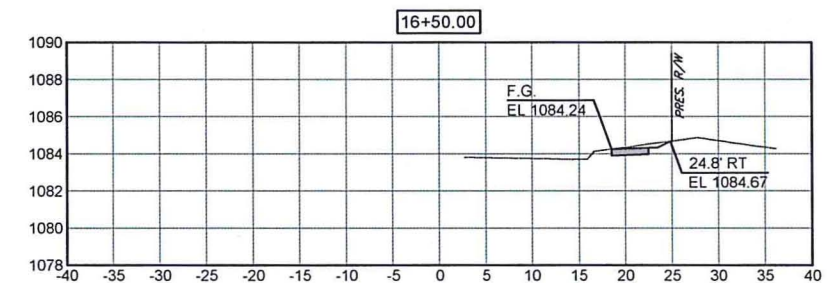
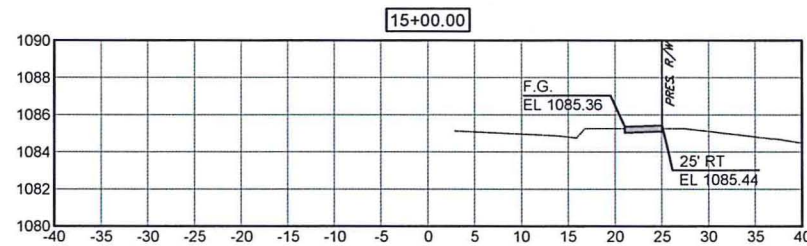
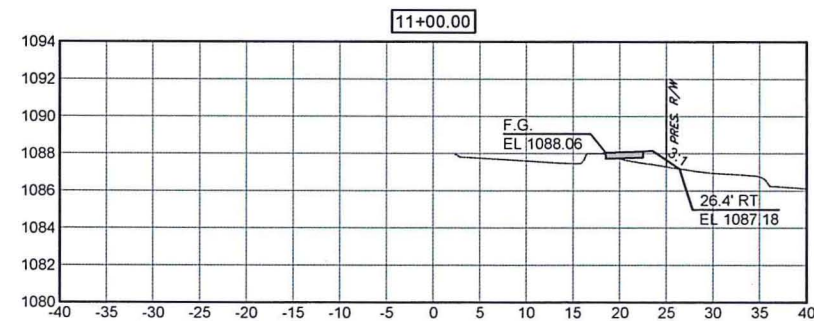
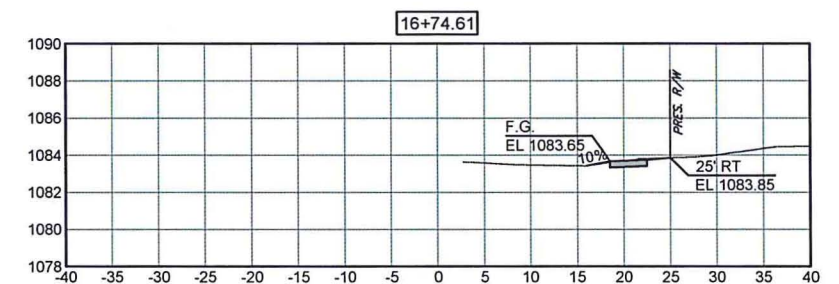
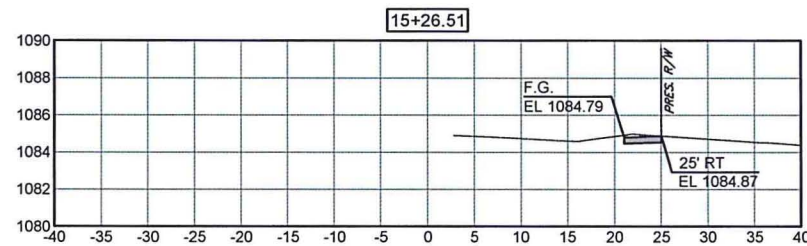
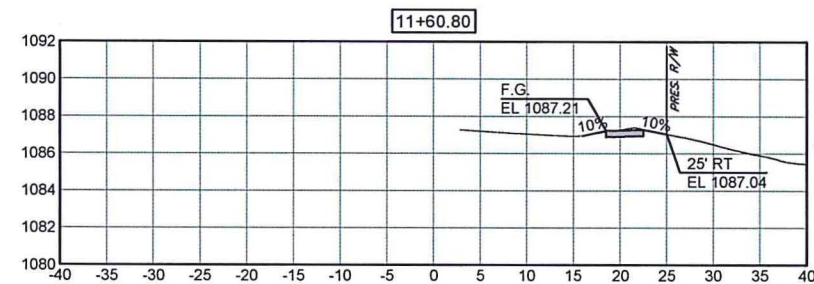
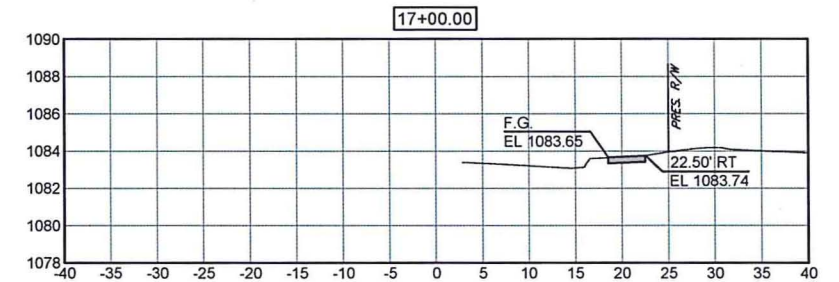
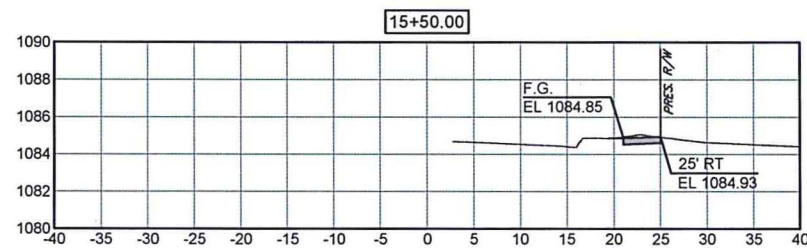
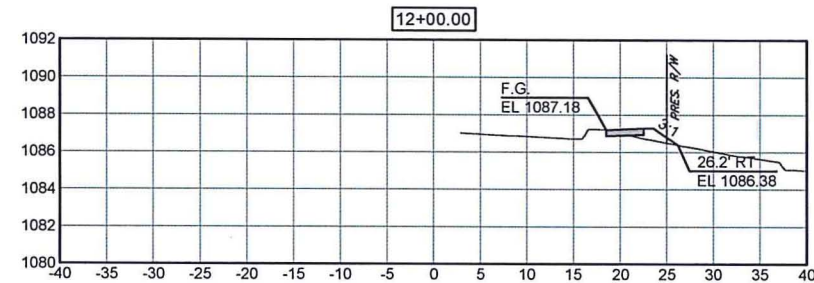
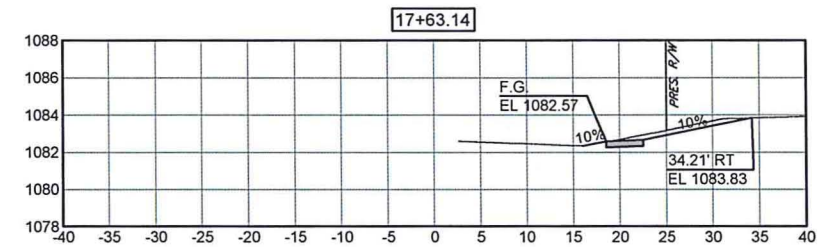
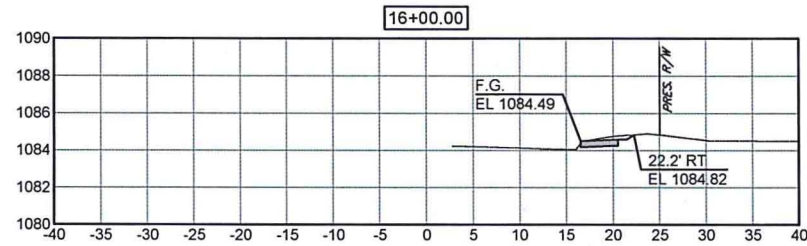
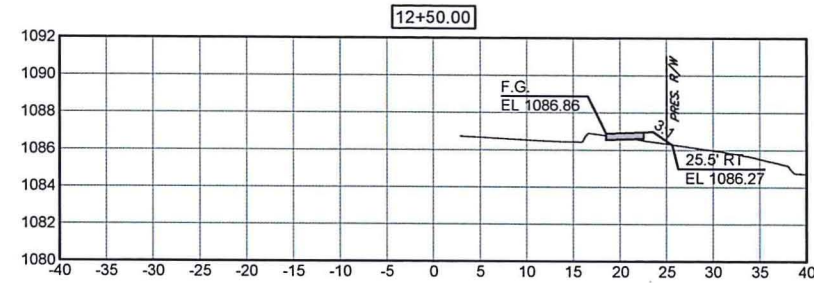




PROPOSED SIDEWALK ON UNION PLAN & PROFILE									
SURVEY BY: <u>NA</u>		CITY OF SHAWNEE 222 BROADWAY SHAWNEE, OKLAHOMA ENGINEERING DEPARTMENT 							
DRAWN BY: <u>ML</u>									
CHECKED BY: <u>ML</u>									
REVISION: <table border="1"><thead><tr><th>NO.</th><th>DATE</th><th>AS-BUILT</th><th>DATE</th></tr></thead><tbody><tr><td> </td><td> </td><td> </td><td> </td></tr></tbody></table>					NO.	DATE	AS-BUILT	DATE	
NO.	DATE	AS-BUILT	DATE						
ENGINEER <u>JK</u>	DATE <u>3/16/16</u>	SCALE <u>1"=20'</u>	PROJECT NO. <u>CGS-PW-15-01</u>	SHEET NO. <u>10</u>					

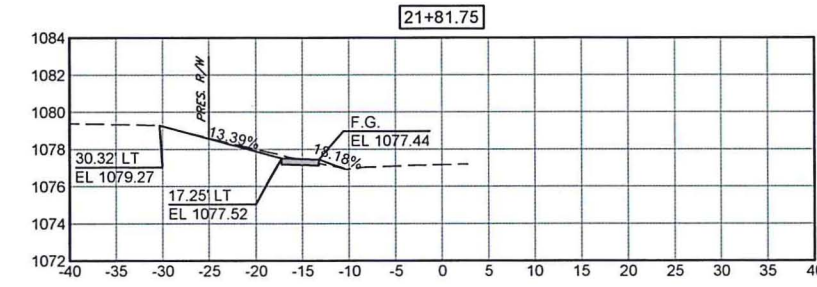
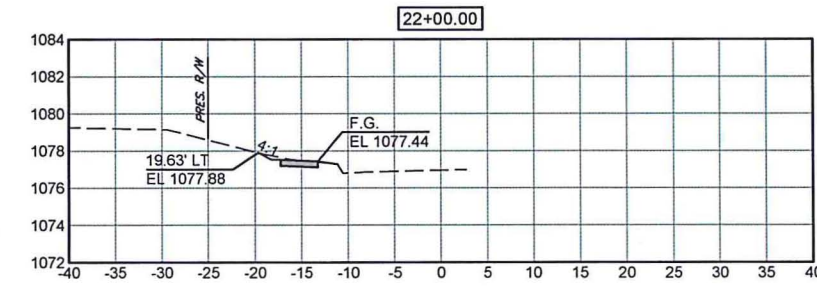
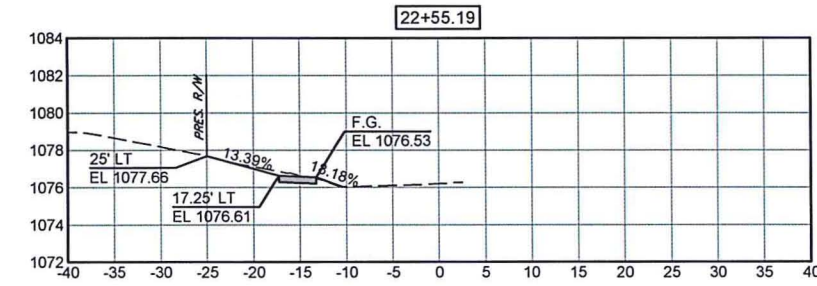
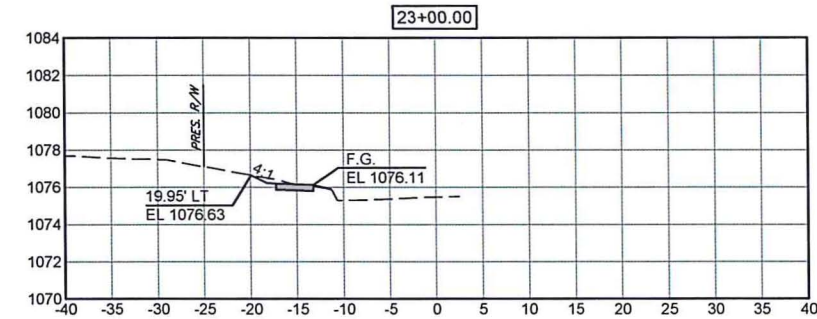
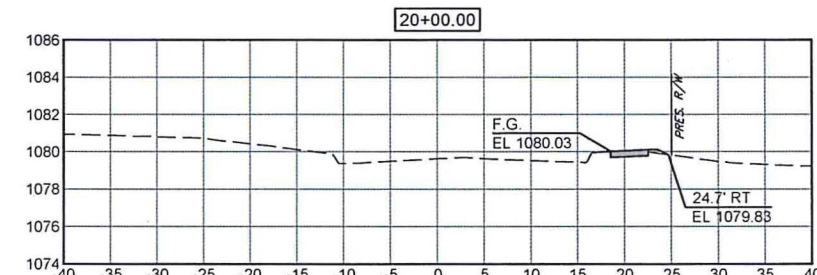
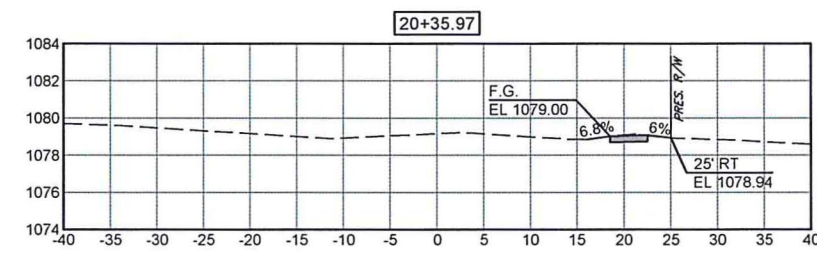
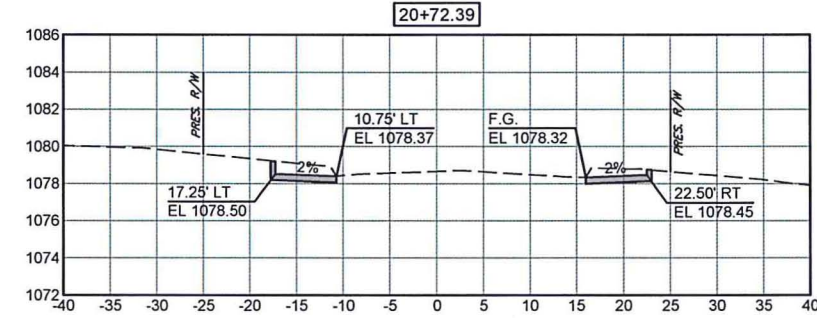
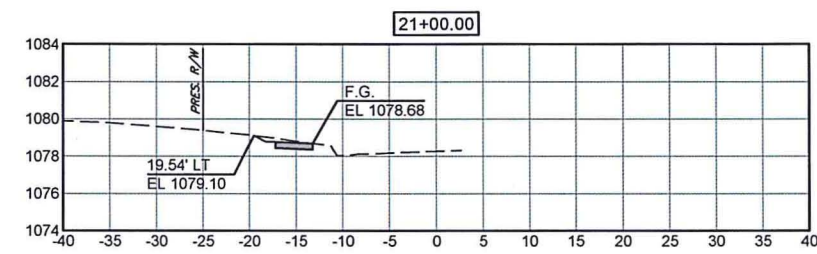
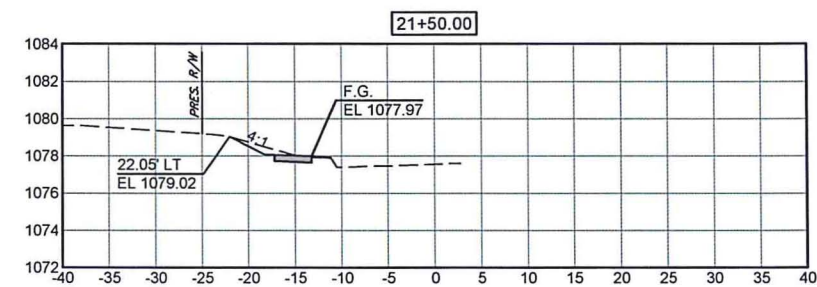
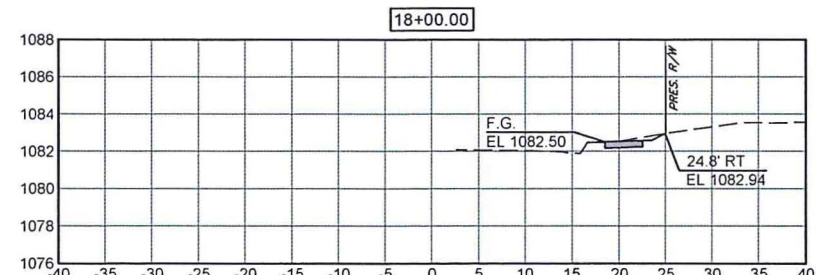
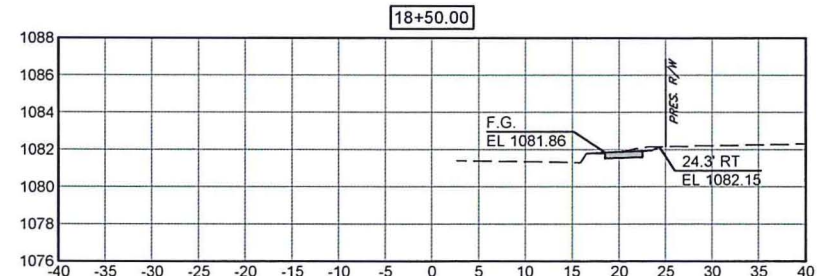
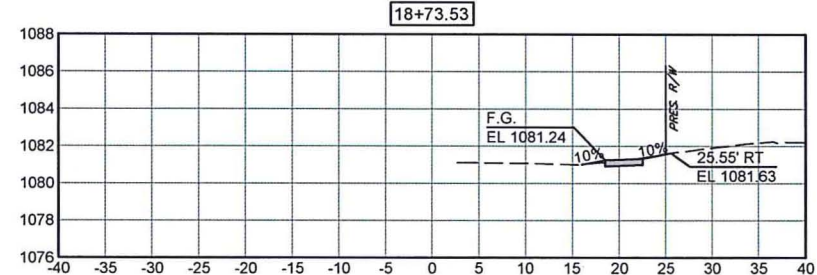
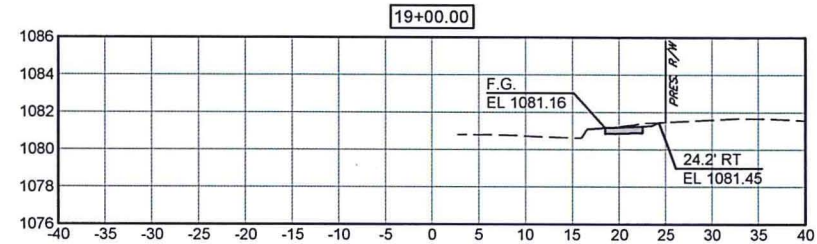
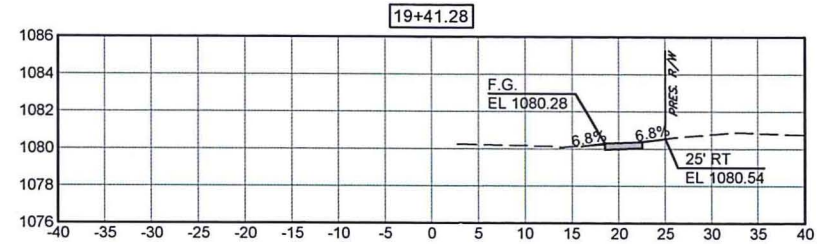


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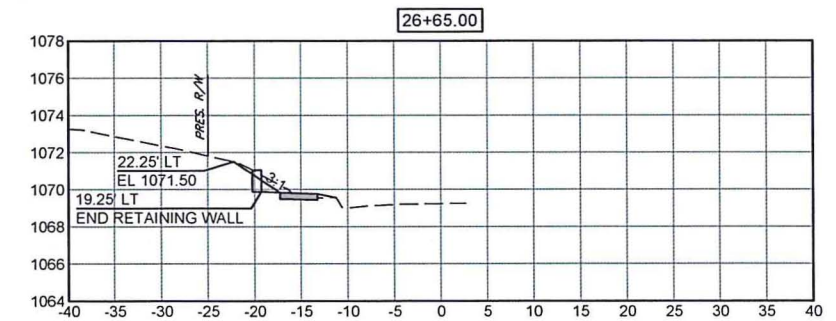
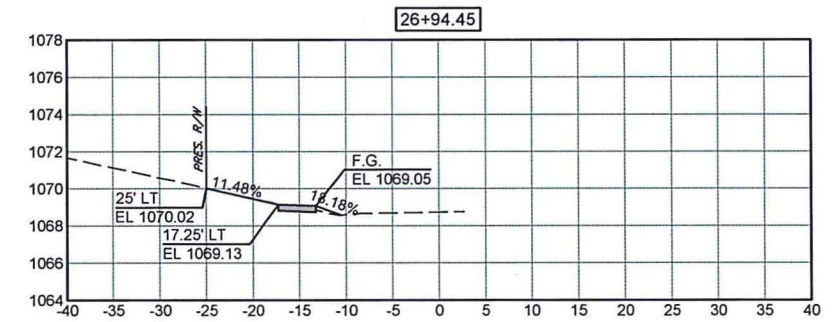
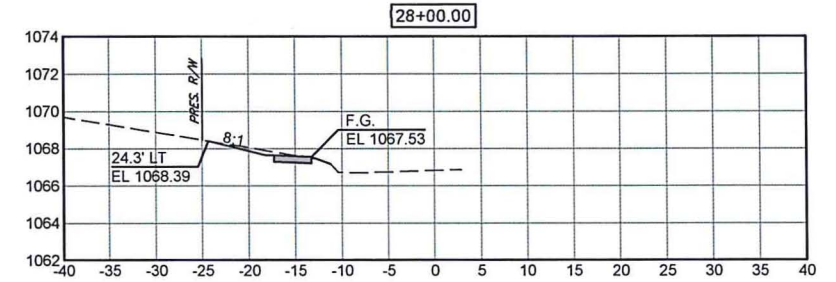
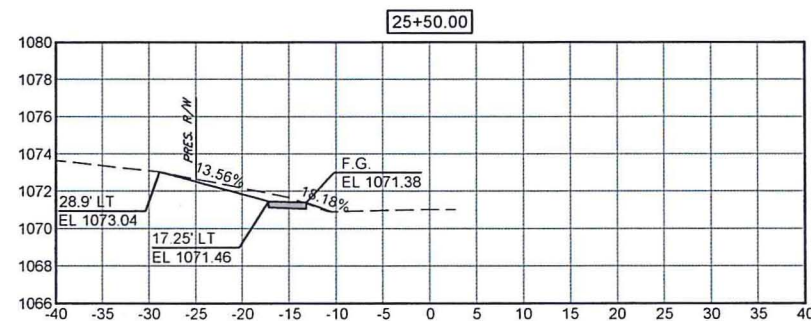
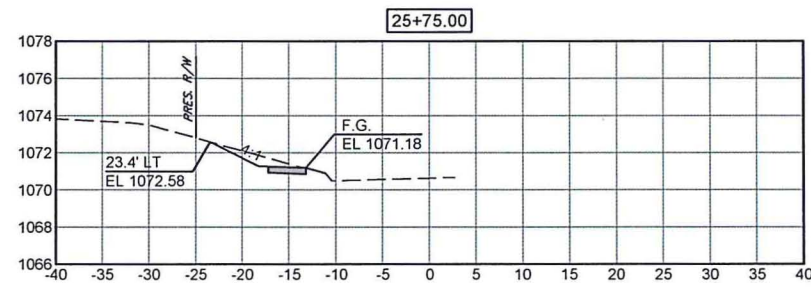
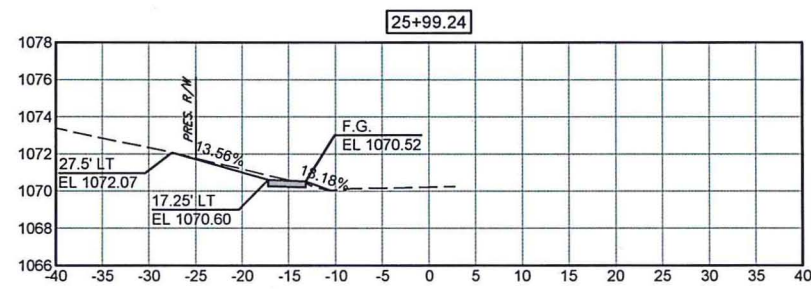
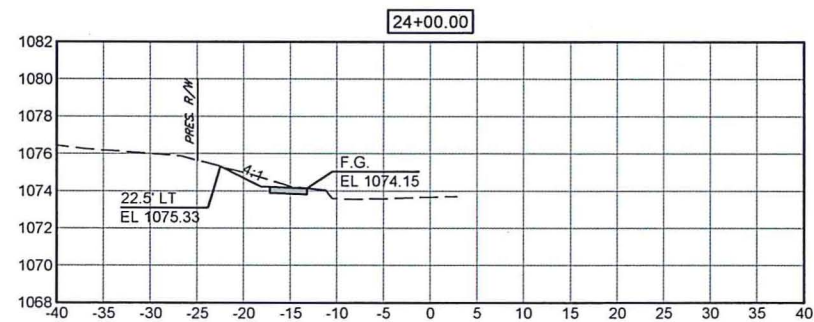
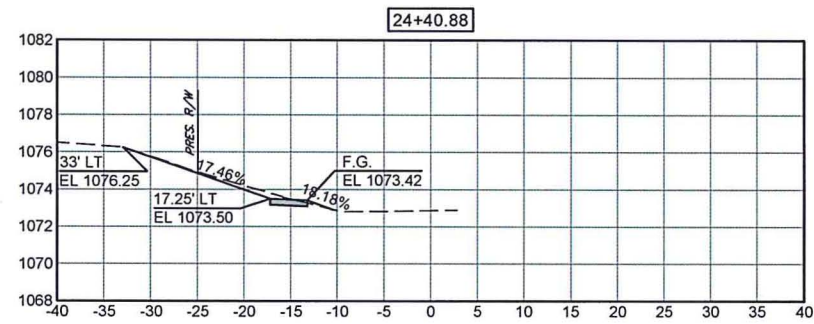
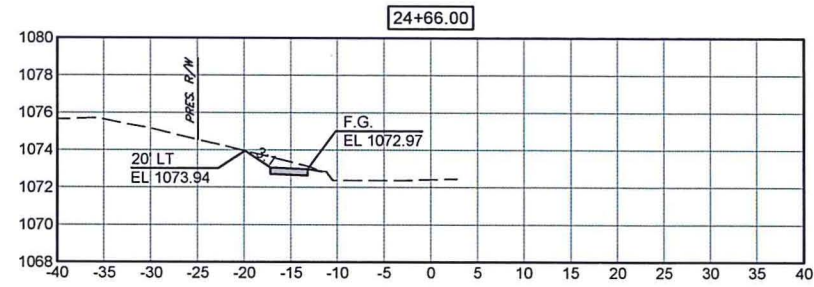
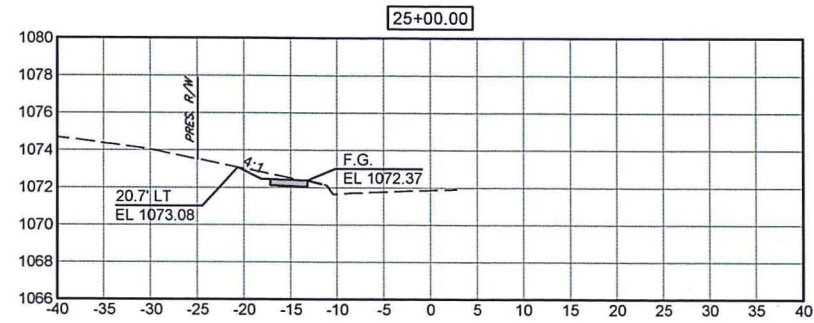
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SURVEY BY: NA		CITY OF SHAWNEE			
DRAWN BY: ML		222 BROADWAY			
CHECKED BY: ML		SHAWNEE, OKLAHOMA			
		ENGINEERING DEPARTMENT			
ENGINEER	DATE	SCALE	PROJECT NO.	SHEET NO.	
JK	3/16/16	1"=10'	COS-PW-15-01	12	

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PROPOSED SIDEWALK ON UNION CROSS SECTION SHEET					
SURVEY BY: JNA		CITY OF SHAWNEE			
DRAWN BY: ML		222 BROADWAY			
CHECKED BY: ML		SHAWNEE, OKLAHOMA			
REVISED		DATE			
ENGINEER	DATE	SCALE	PROJECT NO.	SHEET NO.	
JNA	3/16/16	1"=10'	COS-PW-15-01	13	

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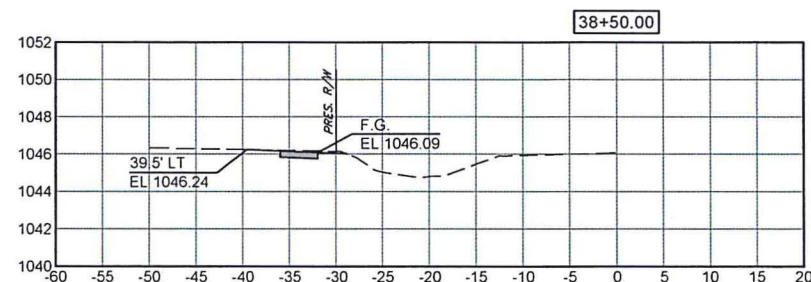
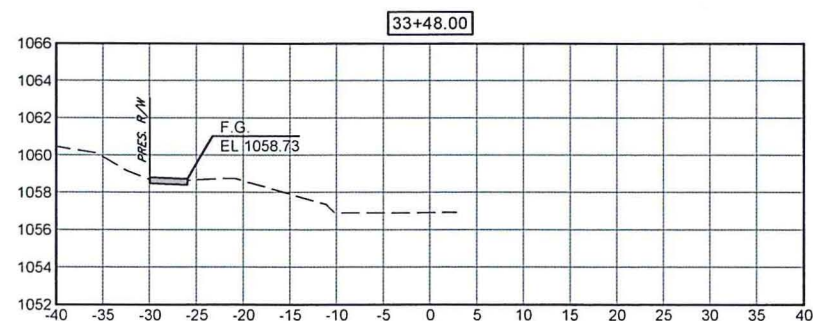
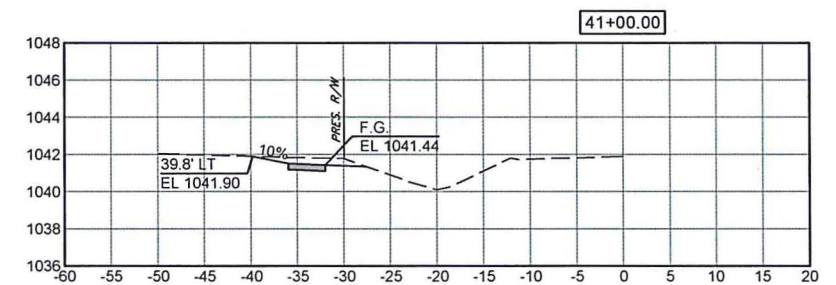
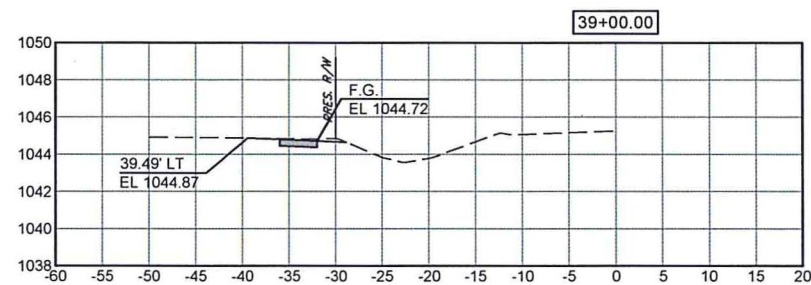
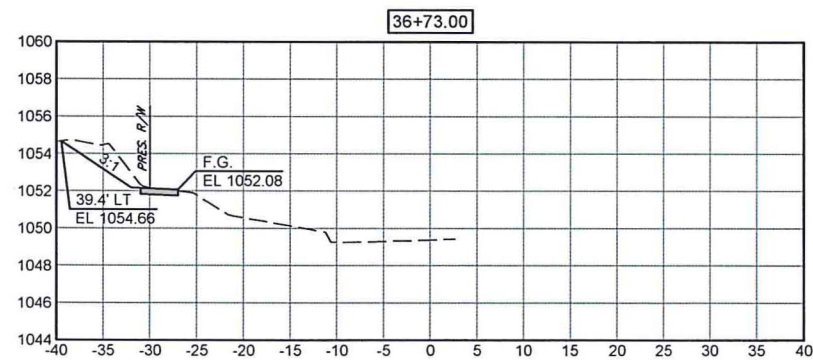
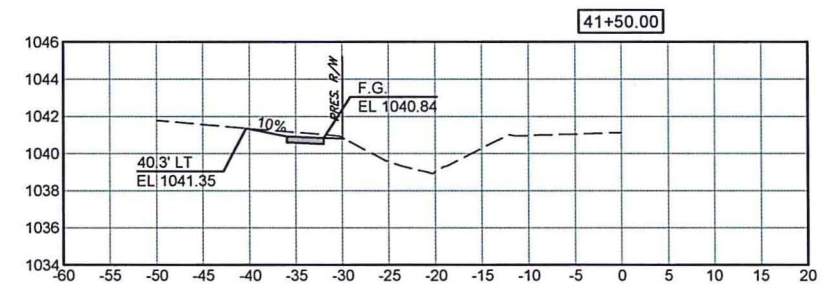
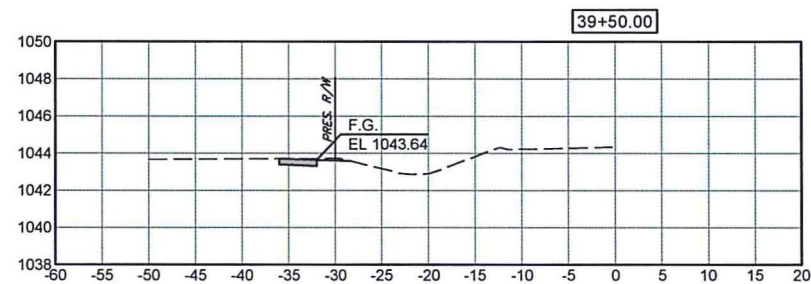
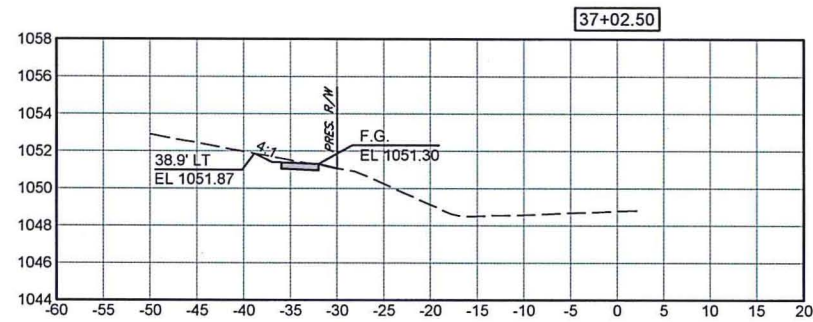
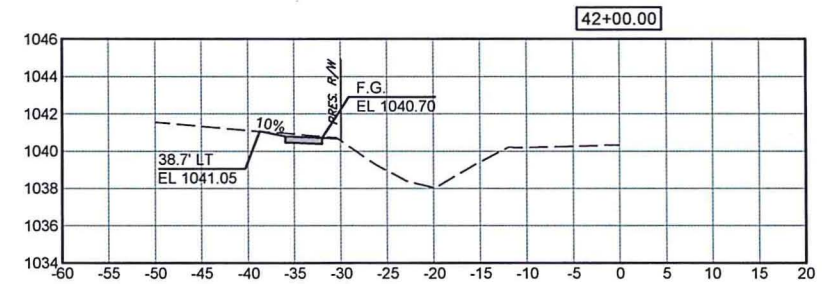
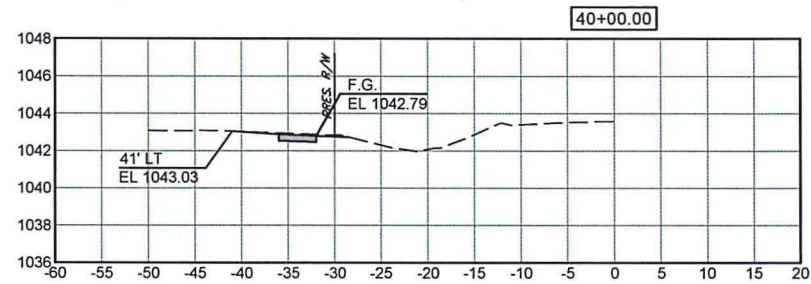
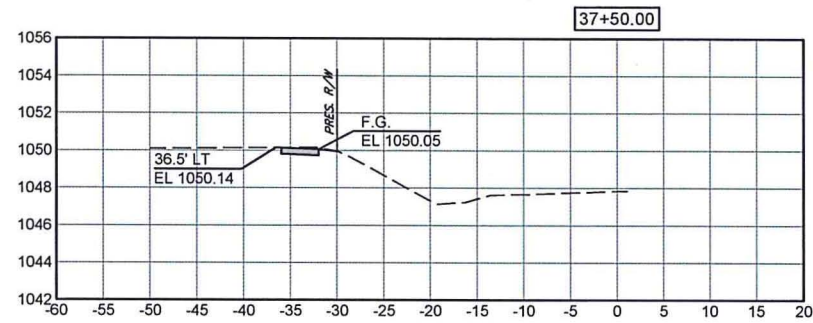
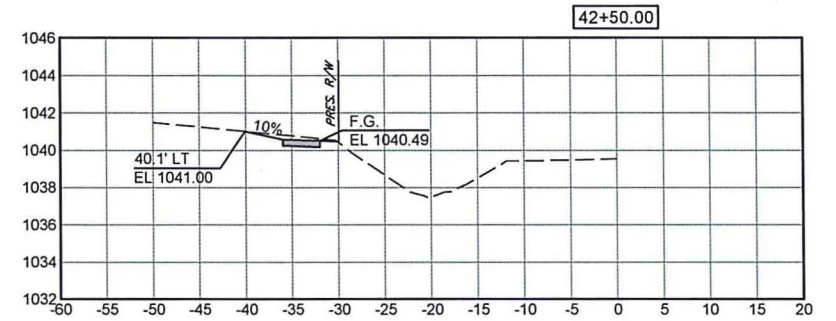
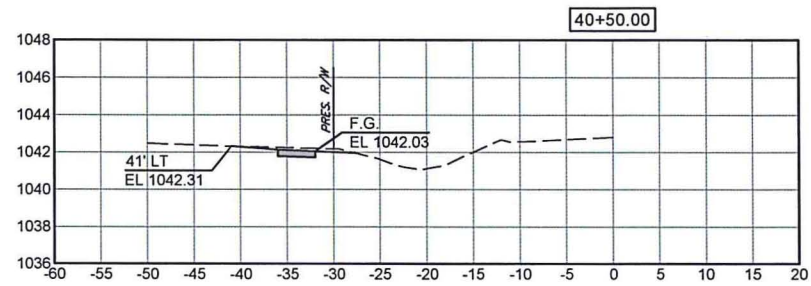


PROPOSED SIDEWALK ON UNION CROSS SECTION SHEET				
SURVEY BY:	ML			
DRAWN BY:	ML			
CHECKED BY:	ML			
REVISION	DATE	AS-BUILT	DATE	
ENGINEER		DATE	SCALE	PROJECT NO.
JK		3/16/16	1"=10'	COS-PW-15-01
				SHEET NO.
				14



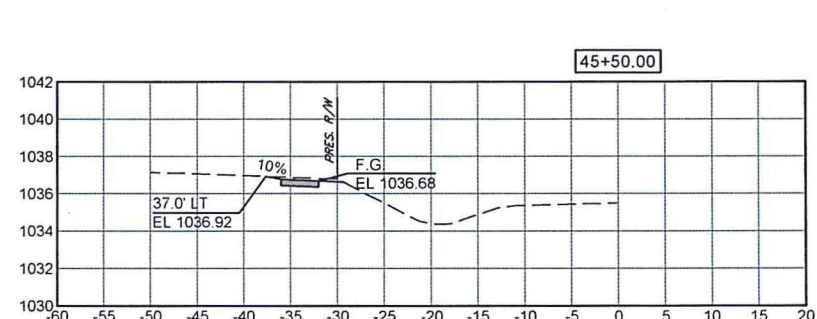
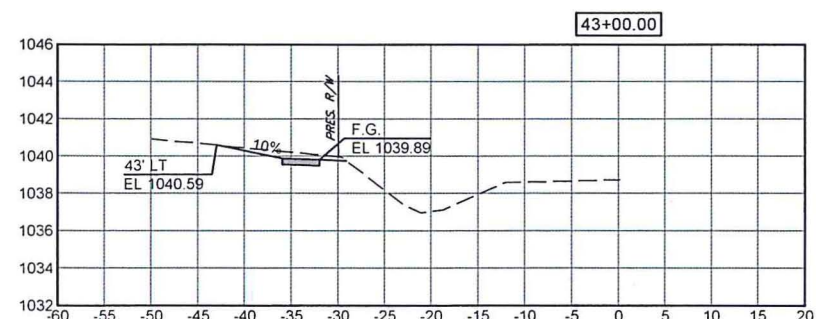
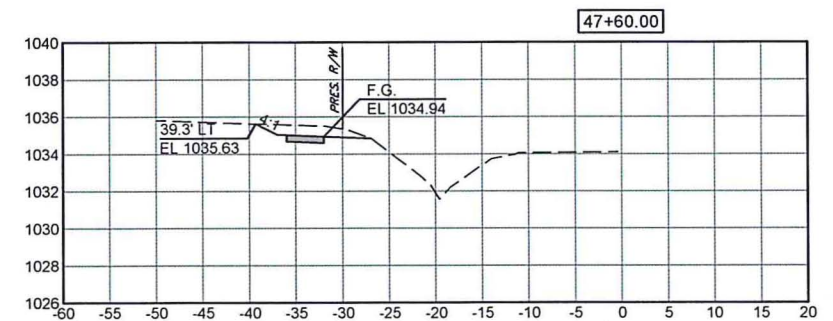
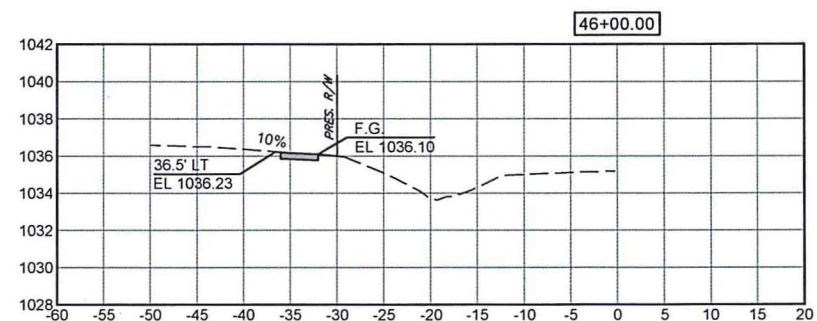
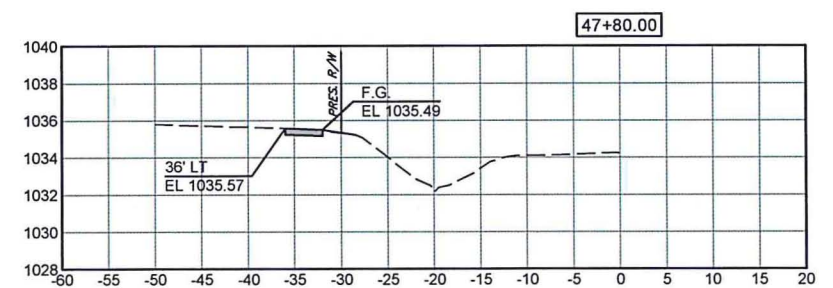
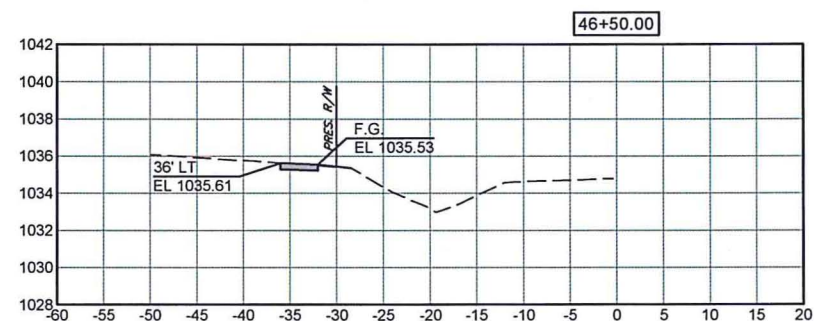
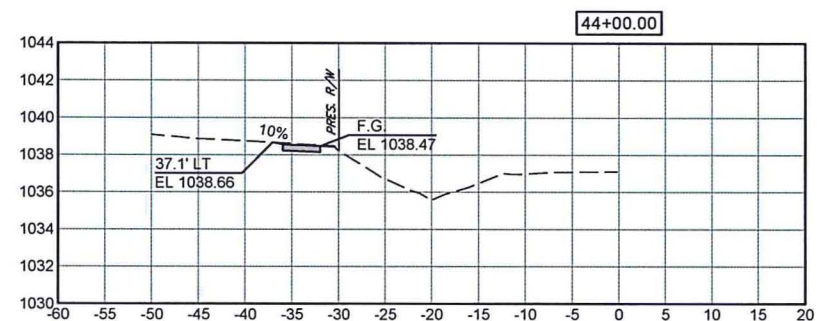
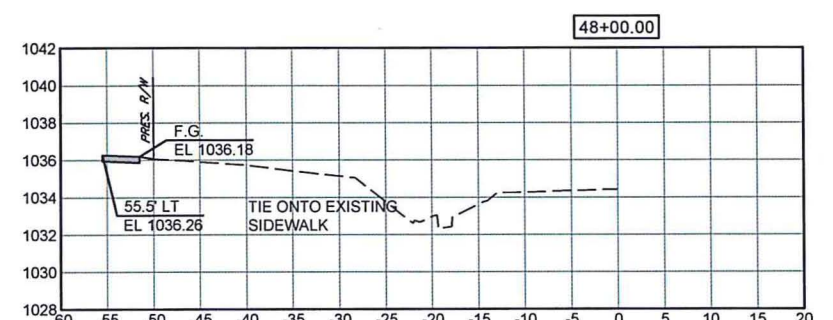
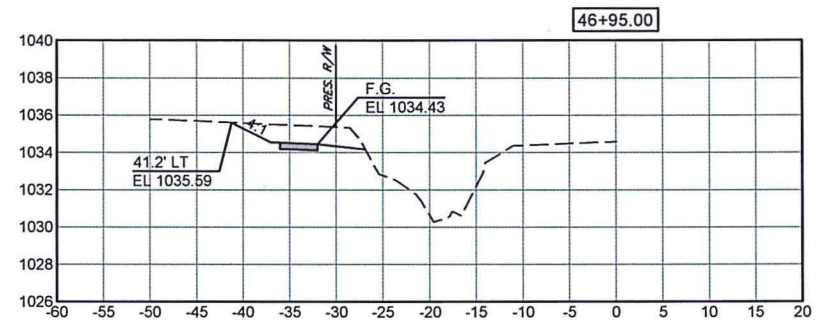
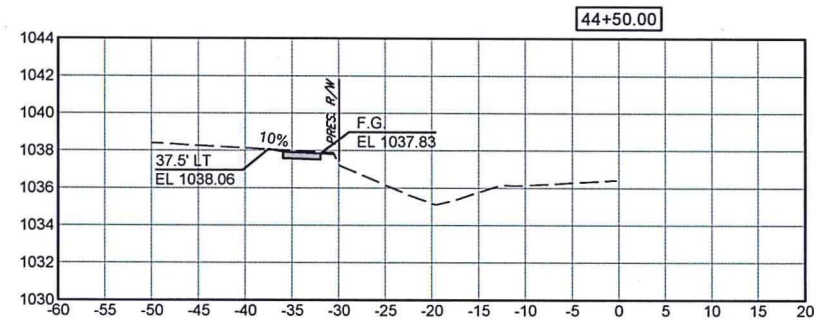
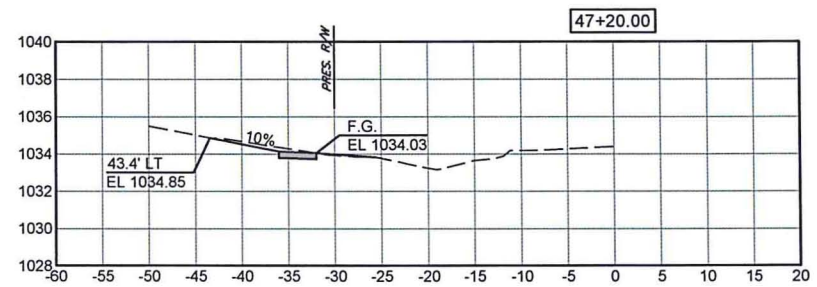
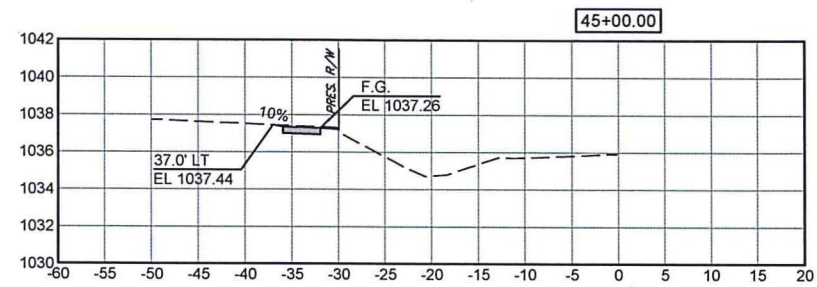
CITY OF SHAWNEE
222 BROADWAY
SHAWNEE, OKLAHOMA
ENGINEERING DEPARTMENT

R:\Engineering\Engineering Projects\Sidewalk Projects\Union Madhur To Middle School\12 Cross Sections.dwg



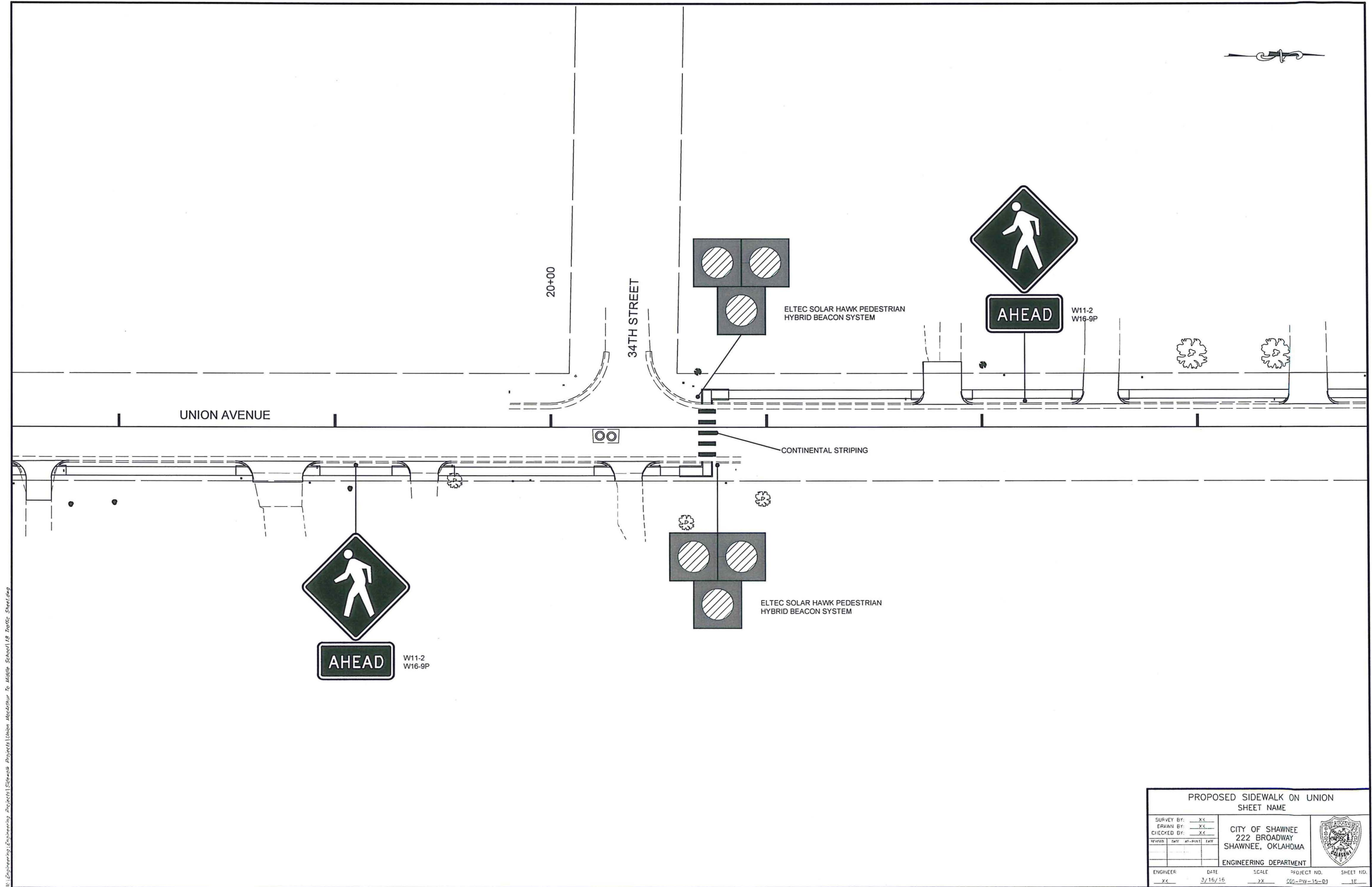
PROPOSED SIDEWALK ON UNION CROSS SECTION SHEET				
SURVEY BY:	ML	DATE	3/16/16	SCALE
DRAWN BY:	ML	DATE	3/16/16	PROJECT NO.
CHECKED BY:	ML	DATE	3/16/16	SHEET NO.
ENGINEER	ML	DATE	3/16/16	PROJECT NO.
CITY OF SHAWNEE	222 BROADWAY	SHAWNEE, OKLAHOMA	ENGINEERING DEPARTMENT	16

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PROPOSED SIDEWALK ON UNION CROSS SECTION SHEET				
SURVEY BY: <u>NA</u>		CITY OF SHAWNEE 222 BROADWAY SHAWNEE, OKLAHOMA		
DRAWN BY: <u>ML</u>		ENGINEERING DEPARTMENT		
CHECKED BY: <u>ML</u>				
REVISED	DATE	AS-BUILT	DATE	
ENGINEER	DATE	SCALE	PROJECT NO.	SHEET NO.
<u>JK</u>	<u>3/16/16</u>	<u>1"=10'</u>	<u>005-PW-15-01</u>	<u>17</u>





X:\Engineering\Projects\Sidewalk Projects\Union MacArthur To Middle School\18 Traffic Sheet.dwg

PROPOSED SIDEWALK ON UNION				
SHEET NAME				
SURVEY BY: XX		CITY OF SHAWNEE 222 BROADWAY SHAWNEE, OKLAHOMA ENGINEERING DEPARTMENT		
DRAWN BY: XX				
CHECKED BY: XX				
REVISION	DATE	BY	DATE	DATE
ENGINEER		DATE	SCALE	PROJECT NO.
XX		3/15/16	XX	505-PW-15-03
SHEET NO.				18

Regular Board of Commissioners**1. e.**

Meeting Date: 03/21/2016

Ronald Gillham Sr. Reappointment

Submitted By: Kacie Bachhofer, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

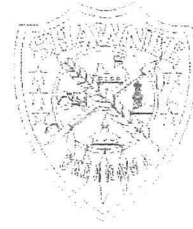
Mayor's Appointments

Traffic Commission

Ronald Gillham, Sr. 1st Full Term Expires 01/01/2019
Reappointment

AttachmentsGillham Application

CITY OF SHAWNEE



APPLICATION TO SERVE

Boards, Committees, and Commissions

Name: <u>Ronald Gillham Sr.</u>	Application Date: <u>10-3-14</u>
Address: <u>667 N LOUISA Shawnee 74801</u>	
Mailing Address: <u>Same</u>	
Daytime Phone: <u>405-2888638</u>	Fax: <u>-</u> Email: <u>RONQUX10TC@Yahoo.com</u>
Profession: <u>Retired Business Owner</u>	
Business Name: _____	
Business Address: _____	
Business Phone: _____	Fax: _____ Email: _____

Do you live within the City Limits of the City of Shawnee? ☒ Yes or No (please circle)

Do you currently serve on a City board or committee? Yes or ☒ No (please circle)

How many years have you lived in Shawnee? 36

Select the Board/Committee/Commission you are interested in serving on: (please check)

☐ Airport Advisory Board ☐ Beautification Committee ☐ Board of Adjustment (Zoning) ☐ Cable TV Advisory Committee ☐ Civic and Cultural Development Authority ☐ Community Service Contracts Review Committee ☐ Economic Development Foundation, Inc. Board of Trustees ☐ Housing Authority	☐ Library Board ☐ Oklahoma Baptist University Trust Authority ☐ Planning Commission ☐ Regional Park Oversight Committee ☐ Shawnee Hospital Authority ☐ Shawnee Urban Renewal Authority ☐ Tourism Advisory Committee ☒ Traffic Commission ☐ Building Code Board of Appeals ☐ Other:
---	--

Why are you interested in serving on the Board/Committee/Commission selected above?

was asked By Mayor - Have The Time.

What will make you a good board member and what skills or knowledge do you have that would be relevant to this board/committee/commission?

Ex City Commissioner 8 years - chaired Board of Adjustments - initiated Cable Advisory Committee. etc etc

What civic or volunteer activities (if any) are you currently involved in?

"Horse Man" 3rd grade tutor -

List education, including degree(s) earned:

Barely made out of 12th Grade - Been going downhill ever since!!

Have you ever served on a City-appointed board/committee/commission before? If so, which ones and for how long did you serve?

City Commission 8 years Board of Adjustments
Chairman for 3 years or so - Police Foundation 3 years Park Board
2 years - Created the Cable Advisory Board (initiated) - Lots more -

Please include up to three personal or professional references:

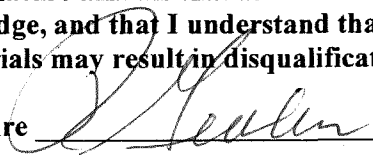
Name	Relationship	Phone Number
Bill Hagen	Friend	2734717
Jeany Ball	"	2752594
Wes Mainord	"	

PLEASE READ CAREFULLY:

Appointment by the Commission is for one term and individuals may not serve more than two consecutive full terms. Appointment to a second term remains at the discretion of the City Commission.

My signature affirms that all information contained herein is true to the best of my knowledge, and that I understand that any misstatement of fact or misrepresentation of credentials may result in disqualification from further consideration.

Signature



Date

10-3-14

Applications are retained on file for one (1) year. Applicants are encouraged to include a letter of interest with this application. Thank you for your interest in serving Shawnee.

Send application form to:

Shawnee City Clerk
PO Box 1448
Shawnee, OK 74802
878-1605 (phone)
878-1581 (fax)
dmayo@ShawneeOK.org

Regular Board of Commissioners

3.

Meeting Date: 03/21/2016

Employee of Month

Submitted By: Kacie Bachhofer, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Presentation by City Manager to Employee of the Month, Danielle Turner, Engineering Department.

Attachments

No file(s) attached.

Regular Board of Commissioners

4.

Meeting Date: 03/21/2016

OMRF Jeremy Brown

Submitted By: Kacie Bachhofer, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Consider Oklahoma Municipal Retirement Fund lump sum payment from Defined Benefit Plan for Jeremy Brown.

Attachments

No file(s) attached.

Regular Board of Commissioners

5.

Meeting Date: 03/21/2016

Sales Tax 03-2016

Submitted By: Kacie Bachhofer, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Acknowledge Sales Tax Report received March 2016.

Attachments

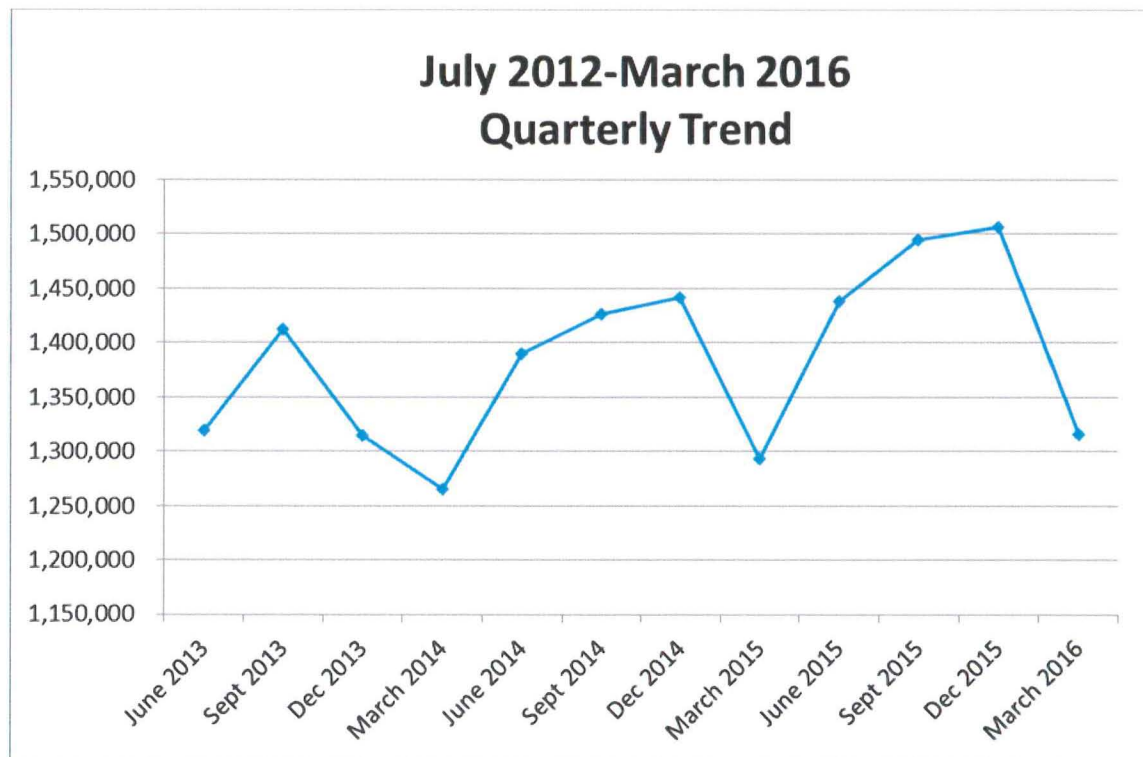
Sales Tax 03-2016

City of Shawnee Memorandum

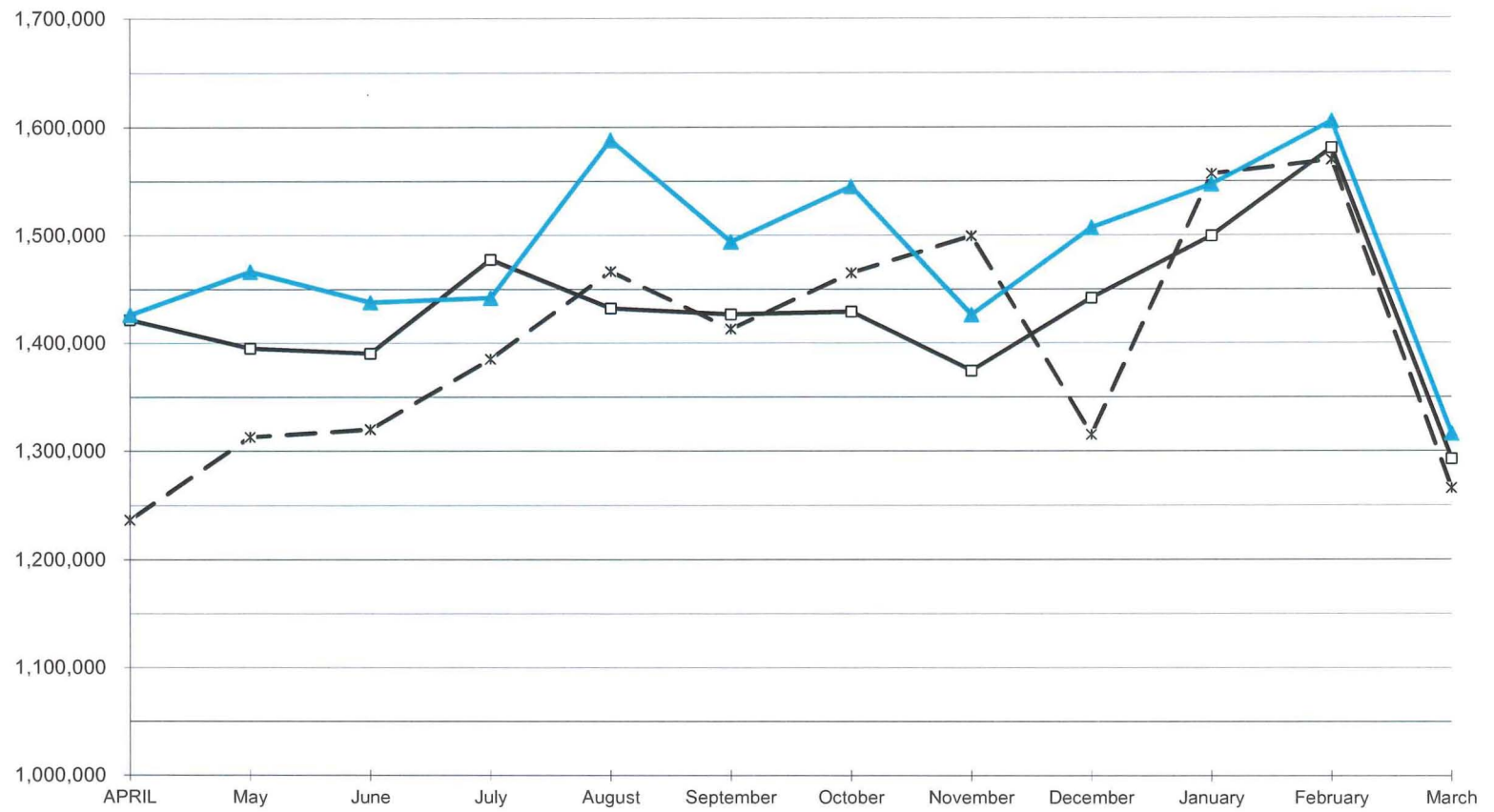


To: Mayor and City Commissioners
CC: Justin Erickson, City Manager
From: Cynthia S. Arnold, Finance Director
Date: March 15, 2016

March sales tax collected was \$1,316,044 up \$23,263 or 1.80% over last year. For fiscal year 2015-2016 we are up 4.0% over fiscal year 2014-2015



Sales Tax -April 2013-March 2016



x April 2013 through March 2014
□ April 2014 through March 2015
△ April 2015 through March 2016

	April 2013	April 2014	April 2015	Increase (Decrease)	
	through	through	through	Over Prior Year	
Month	March 2014	March 2015	March 2016	Amount	Percentage
APRIL	1,236,564	1,421,540	1,426,451	4,911	0.35%
May	1,312,710	1,394,972	1,466,536	71,564	5.13%
June	1,319,813	1,390,155	1,438,144	47,989	3.45%
July	1,385,055	1,477,552	1,442,218	(35,334)	(2.39%)
August	1,466,250	1,432,227	1,588,410	156,183	10.90%
September	1,412,708	1,426,359	1,494,203	67,844	4.76%
October	1,465,063	1,428,921	1,545,245	116,324	8.14%
November	1,499,183	1,374,143	1,426,192	52,049	3.79%
December	1,315,025	1,441,774	1,506,784	65,010	4.51%
January	1,556,616	1,499,067	1,546,951	47,884	3.19%
February	1,569,453	1,580,604	1,605,202	24,598	1.56%
March	1,265,687	1,292,781	1,316,044	23,263	1.80%
Total	16,804,127	17,160,093	17,802,379	642,285	3.74%
.					
		Prior Year	Current Year	Increase (Decrease)	
Period		Actual	Actual	Over Prior Year	
Fiscal Year to Date		12,953,427	13,471,248	517,821	4.00%

Regular Board of Commissioners**6. a.**

Meeting Date: 03/21/2016

Auditorium HVAC Project

Submitted By: Kacie Bachhofer, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Auditorium HVAC Project (Award)

Attachments

HVAC Memo

HVAC Bid Tab

HVAC Notice

HVAC Plan Holders List

HVAC Prebid Meeting List

HVAC Project Bidders List

Mayor
WES MAINORD



The City of Shawnee
Office of the Director of Operations

P.O. Box 1448
Shawnee, Oklahoma 74802-1448
(405) 878-1529 Fax (405) 878-1593
www.ShawneeOK.org

Commissioners
VACANT
LINDA AGEE
JAMES HARROD
KEITH HALL
LESA SHAW
MICHEAL DYKSTRA

Date: March 15, 2016
To: Mayor and City Commissioners
From: James Bryce, Director of Operations

RE: Auditorium HVAC Project

Nature of the Request:

Request to reject the one bid received and re-bid the Auditorium HVAC Project

Staff Analysis, Considerations:

Staff over the last two weeks has worked through the single bid returned and talked to a few of the AC companies that were at the pre bid but did not bid. Staff, from these conversations, have noted areas that could be tweaked some and one area that could be eliminated reducing the cost of the project. Other areas noted for not bidding were not having enough staff to man the project and continue regular work and also this being their busy time of the year. Staff will work with the design firm to make the changes needed to rebid the project.

Recommendation:

It is staff's recommendation to re-bid the Auditorium HVAC Project.

Budget Consideration:

Project is funded out of the Capital Outlay budget.

Account # 301-5-1120-5420 609 1120-01 Heat and Air Auditorium

\$588,000.00

Current Engineers estimate is \$500,378.00 without the decorative screen wall.

Asbestos testing done and Abatement estimated cost is \$10,000.00

BID TABULATION SHEET
AUDITORIUM HVAC PROJECT

MARCH 7, 2016

BIDDER

AMOUNT

S.E. Hardesty Co. d/b/a Hardesty Team, Oklahoma City, OK

\$ 633,028.00

Voluntary Alternate – DOAS-1 Equipment: (optional)

\$ N/A

Voluntary Alternate – VRF Equipment: (optional)

\$ N/A

Additive Alternate – New LED Lighting:

\$ 49,772.00

Additive Alternate – New Ceiling Tiles:

\$ 75,868.00

\$ _____

Voluntary Alternate – DOAS-1 Equipment: (optional)

\$ _____

Voluntary Alternate – VRF Equipment: (optional)

\$ _____

Additive Alternate – New LED Lighting:

\$ _____

Additive Alternate – New Ceiling Tiles:

\$ _____

\$ _____

Voluntary Alternate – DOAS-1 Equipment: (optional)

\$ _____

Voluntary Alternate – VRF Equipment: (optional)

\$ _____

Additive Alternate – New LED Lighting:

\$ _____

Additive Alternate – New Ceiling Tiles:

\$ _____

\$ _____

Voluntary Alternate – DOAS-1 Equipment: (optional)

\$ _____

Voluntary Alternate – VRF Equipment: (optional)

\$ _____

Additive Alternate – New LED Lighting:

\$ _____

Additive Alternate – New Ceiling Tiles:

\$ _____

NOTICE TO BIDDERS

Sealed bids will be received by the City of Shawnee, 9th & Broadway, P. O. Box 1448, Shawnee, Oklahoma, up to 4:00 p.m., Monday, March 7, 2016 for:

Auditorium HVAC Project

Instructions and bid documents are available to qualified bidders at:

Reidprographics
6800 N. Shartel Oklahoma City, Ok 73116
asap@reidprographics.com
Phone 405-848-7274
Fax 405-848-0086

Instructions and Bid Documents can be viewed at:

Fairview Cemetery Office, 1400 north Center Street Shawnee, Oklahoma 74801
8:00 am to 4:00 pm Monday – Friday.

Fosdick & Hilmer Engineers, 710 Asp Avenue, Norman, Ok 73069
(405) 271-4551

A mandatory pre bid meeting will be on February 18, 2016 at 10:00AM CST at the Auditorium located at 400 N. Bell Street Shawnee, OK 74801.

Each bid shall be filed in a sealed envelope. On the front of each envelope shall be written the following words to the left of the address:

**BID – Auditorium HVAC Project
March 7, 2016**

The ORIGINAL bid shall be filed with the City Clerk of the City of Shawnee at **16 W. 9th Street**, together with a sworn non-collusion affidavit in writing that the bidder has not entered into any agreement, expressed or implied, with any other bidder, or bidders, for the purpose of limiting the bid, or bidders or parcel out to any bidder, or bidders or any other persons, any part of the contract or subject matter of the bid.

Bids will be opened and considered by the Board of City Commissioners at a Public Meeting in the City Hall Commission Chambers, 16 W. 9th Street Shawnee, Oklahoma 74801, at 6:30 p.m., Monday, March 7, 2016.

The City of Shawnee reserves the right to reject any or all bids.



Phyllis Loftis, CMC, City Clerk

CITY OF SHAWNEE, A Municipal Corporation

By: Justin Erickson
Justin Erickson, City Manager

PLAN HOLDERS LIST

McGraw-hill

Kathy Marshall

Tel: 912-351-4504

Fax: 877-836-5711

02/09/16 11:04 am

iSqFt

4500 Lake Forest Drive

Suite 502

Blue Ash, OH 45242

Steven Albrinck

Tel: 5135601190

Fax: 5135601190

2-18-16

Auditorium HVAC Pre Bid Meeting

Name (Print)

Company

Matt Olson

Jackson Mech

Phone Number

Email Address

405-977-6009

MattOlson@Jacksonmechanicalllc.com

Name (Print)

Company

Jim Nance

Jackson Mech. Service

Phone Number

Email Address

405-525-3786

jimnance@jacksonmechanicalllc.com

Name (Print)

Company

GARY BAKER

LISBER MECH

Phone Number

Email Address

405 265-4693

GBAKER@LISBERMECH.COM

Name (Print)

Company

Tim Muirhead

Air Force 1 A/C + Htg h.l.c

Phone Number

Email Address

405 388-8110

tim_af1@yahoo.com

Name (Print)

Company

Joe Romero

Sakom Mechanical

Phone Number

Email Address

405-672-1577

dmvers@Sakomechanical.com

Auditorium HVAC Pre Bid Meeting

Name (Print)

Company

Larry Glidewell Hardesty Team

Phone Number

Email Address

521-0101 Larry@hardestyteam.com

Name (Print)

Company

JACK KIZZIA KIZZIA HEAT & AIR

Phone Number

Email Address

405-273 6617 KIZZIA HEAT AND AIR @ GMAIL.COM

Name (Print)

Company

Dim Sparks Sparks H&A

Phone Number

Email Address

405 273 1521 R Sparks@Hotmail.Com

Name (Print)

Company

CHRIS CLARK PATCO ELECTRICAL SERVICES

Phone Number

Email Address

405-213-3857 cclark@patcoelectrical.com

Name (Print)

Company

Samantha Watkins H&A

Phone Number

Email Address

(405) 548-6278 jwatkinsac@aol.com

2-18-16

Auditorium HVAC Pre Bid Meeting

Name (Print)

Company

TERRY SOMMERS AMERICAN AIR & HEAT

Phone Number

Email Address

275 3223 americanhvac25@yahoo.com

Name (Print)

Company

CHARLE HENRIKSON ALL RISE ELECTRIC

Phone Number

Email Address

405-273-3381 AFEWC94@GOLGOL.NET

Name (Print)

Company

Phone Number

Email Address

Name (Print)

Company

Phone Number

Email Address

Name (Print)

Company

Phone Number

Email Address

Auditorium HVAC Project

BIDDERS LIST:

American A/C & Heating
212 W. Main St.
Shawnee, Oklahoma 74801
(405) 275-3223

AC Solutions of Shawnee
620 W. Ayers St.
Shawnee, Oklahoma 74801
(405) 481-7706

Sparks Heat & Air, Inc.
128 Summit Dr.
Shawnee, Oklahoma 74801
(405) 273-1521

Kizzia Heat & Air
624 Kickapoo Spur
Shawnee, Oklahoma 74801
(405) 273-6617

Sunbelt Heating and Air Conditioning
2020 E. MacArthur
Shawnee, Oklahoma 74804
(405) 273-5772

Watkins Heating and Air
21205 Bethel Rd.
Tecumseh, Oklahoma 74873
(405) 275-1974

Danran Mechanical Inc.
17510 Bethel Rd.
Shawnee, Oklahoma 74801
(405) 273-3992

B. P. Walker Heating & Air Conditioning, L.L.C.
1530 N Harrison St,
Shawnee, Oklahoma 74804
(405) 275-1122

Reidprographics

6800 N. Shartel

Oklahoma City, Ok 73116

Phone 405-848-7274

Fax 405-848-0086