

A MEETING OF THE SHAWNEE
CIVIC AND CULTURAL DEVELOPMENT AUTHORITY
MARCH 21, 2019 @ 12:30PM
HEART OF OKLAHOMA EXPOSITION CENTER

THE TRUSTEES OF THE SHAWNEE CIVIC AND CULTURAL DEVELOPMENT AUTHORITY WAS ORIGINALLY SCHEDULED TO HAVE THEIR REGULAR MEETING DATE THURSDAY, MARCH 21, 2019 AT 12:30PM AT HEART OF OKLAHOMA EXPOSITION CENTER, PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW. NOTICE WAS FILED AT CITY HALL ON MARCH 20, 2019 AT 11:09AM.

AGENDA ITEM NO.1

CALL TO ORDER.

THE MEETING WAS CALLED TO ORDER AT 12:31PM BY VICE CHAIRMAN KARL KOZEL.

AGENDA ITEM NO.2

ROLL CALL

TRUSTEES PRESENT: MR. KARL KOZEL
MR. LANCE WORTHAM
MS. RACHEL MELOT
MR. CARL PACKWOOD
MR. ERIC BENSON
MR. TIM BARRICK

TRUSTEES ABSENT: MR. RANDY GILBERT

*GUESTS ALSO IN ATTENDANCE: FINANCIAL DIRECTOR/ ASSISTANT CITY MANAGER CHANCE ALLISON, COUNTY COMMISSIONER ED BOLT & DARREN RUTHERFORD, MIKE MCCORMICK, SHELLY WELCH W/ FINLEY & COOK, SUZIE CAMPBELL W/ COUNTYWIDE NEWS, SEVERAL IFYR VOLUNTEERS, AND FIVE LEADERSHIP STUDENTS.

AGENDA ITEM NO.4

COMMITTEE PRESENTATION &
RECOMMENDATION TO SC&CDA OF FINDINGS IN
RESEARCH FOR MANAGEMENT ENTITIES.

NO ACTION

AGENDA ITEM NO. 5

D, C, & PA TO MAKE RECOMMENDATION OF ENTITY
TO THE CITY OF SHAWNEE TO BEGIN
NEGOTIATIONS FOR MANAGEMENT FIRM.

THE MOTION MADE BY TRUSTEE BENSON, SECONDED BY TRUSTEE PACKWOOD TO TABLE THE ISSUE AT HAND UNTIL A SPECIAL CALL MEETING CAN BE CALLED. -MOTION CARRIED.

AYE: MELOT, PACKWOOD, BARRICK, WORTHAM, BENSON, KOZEL
NAY: NONE
ABSTAIN: NONE

AGENDA ITEM NO.6

D, C, & PA TO REPLACE ALL LIGHTING ON EXPO
GROUNDS & FACILITIES WITH NEW LED LIGHTING.

THE MOTION MADE BY TRUSTEE BENSON, SECONDED BY BARRICK TO USE CAPITAL FUNDS TO PAY FOR THE LED LIGHTING. -MOTION CARRIED.

AYE: MELOT, PACKWOOD, BARRICK, WORTHAM, BENSON, KOZEL
NAY: NONE
ABSTAIN: NONE

AGENDA ITEM NO.7

APPROVAL OF THE MINUTES FROM THE
FEBRUARY 2019 REGULAR SCHEDULED MEETING.

THE MOTION MADE BY TRUSTEE BENSON, SECONDED BY TRUSTEE MELOT TO APPROVE THE
MINUTES FROM THE REGULAR SCHEDULED MEETING FEBRUARY 2019. -MOTION CARRIED.

AYE: MELOT, PACKWOOD, BARRICK, WORTHAM, BENSON, KOZEL
NAY: NONE
ABSTAIN: NONE

AGENDA ITEM NO.9

APPROVAL OF THE MONTHLY FINANCIAL REPORT.

THE MOTION MADE BY TRUSTEE BARRICK, SECONDED BY TRUSTEE PACKWOOD TO APPROVE
THE MONTHLY FINANCIAL REPORT AS PRESENTED. -MOTION CARRIED.

AYE: MELOT, PACKWOOD, BARRICK, WORTHAM, BENSON, KOZEL
NAY: NONE
ABSTAIN: NONE

AGENDA ITEM NO.10

APPROVAL OF CLAIMS: GENERAL ACCOUNT &
ADD ONS.

THE MOTION MADE BY TRUSTEE PACKWOOD, SECONDED BY TRUSTEE WORTHAM TO APPROVE
THE CLAIMS FOR THE GENERAL ACCOUNT AS PRESENTED. -MOTION CARRIED.

AYE: MELOT, PACKWOOD, BARRICK, WORTHAM, BENSON, KOZEL
NAY: NONE
ABSTAIN: NONE

General Claims:

Monthly Bills:

1. Constellation	\$3,723.18
2. MetTel	\$917.63
3. AT&T Mobility	\$56.42
4. OK Tax Commission	\$1,178.90
5. ONG (7)	\$2,186.01
6. John Deere Financial Payment	\$1,037.18
7. Shawnee Municipal Authority	\$559.22
8. OG&E	\$11,454.39
9. City of Shawnee Surcharge	\$58.75

Insurance:

1. OMAG	\$2,345.25
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Office:

1. Finley & Cook	\$421.38
2. INS	\$734.00
3. FUB SMG	\$719.09
4. City of Shawnee Surcharge	\$58.75
5. FUB CD	\$364.52

6. Pitney Bowes	\$170.82
7. Pitney Bowes PP Acct	\$161.45

Marketing:

1. Vann & Associates	\$1,187.00
2. KIRC	\$175.00
3. Countywide & Sun	\$250.00

Equipment Maintenance:

1. NAPA (2)	\$190.30
2. Thyssenkrupp	\$1,064.24
3. Communication Services	\$187.25
4. The A Team	\$363.00

Rental:

1. Music Unlimited	\$238.96
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Supplies:

1. Airgas	\$18.44
2. Music Unlimited	\$238.96

Temp Services:

1. Express (3)	\$2,155.78
2. Titan Security	\$90.00

Bldg & Grounds Maintenance:

1. Grimsley's	\$1,036.63
2. Armstrong Termite & Pest	\$150.00
3. Hunzicker Brothers	\$152.45
4. City Grease Trap	\$225.00
5. Locke Supply	\$358.19

Add ons:

General Claims:

Monthly:

1. AT&T	\$391.70
2. John Deere Charge Acct	\$847.48
3. ONG (2)	\$1,005.84

Bldg & Ground Maintenance:

1. Buford Whites	\$135.84
2. Armstrong Termite & Pest	\$150.00
3. Grimsley's	\$480.86

Legal Services:

1. Stuart & Clover

\$1,106.25

AGENDA ITEM NO.11

APPROVAL OF CLAIMS: SPECIAL WITH ADD ONS.

THE MOTION MADE BY TRUSTEE WORTHAM, SECONDED BY TRUSTEE BARRICK TO APPROVE THE CLAIMS FOR THE SPECIAL ACCOUNT WITH ADD ONS PRESENTED. -MOTION CARRIED.

AYE: MELOT, PACKWOOD, BARRICK, WORTHAM, BENSON, KOZEL

NAY: NONE

ABSTAIN: NONE

Special Claims:

Marketing:

1. Vann & Associates

\$1,187.00

2. Cowboy Times (2)

\$750.00

Awards:

1. PCJLS

\$2,000.00

Add ons:

Special Claims:

IFYR 2019:

1. De Fine

\$398.00

AGENDA ITEM NO.12

APPROVAL OF CLAIMS: SHAVINGS ACCOUNT WITH ADD ONS.

THE MOTION MADE BY TRUSTEE PACKWOOD, SECONDED BY TRUSTEE BARRICK TO APPROVE THE CLAIMS FOR THE SHAVINGS ACCOUNT AS PRESENTED. -MOTION CARRIED.

AYE: MELOT, PACKWOOD, BARRICK, WORTHAM, BENSON, KOZEL

NAY: NONE

ABSTAIN: NONE

Shaving Claims:

1. Atwood's

\$3,520.00

2. Xylo of Ok

\$3,402.00

3. Rempel's

\$423.75

Shavings Claims:

Sponsor:

1. PCJLS

\$900.00

AGENDA ITEM NO. 14

IFYR UPDATE

- *IFYR TIN STAR MARKET APPLICATIONS SENT OUT
- *WORKING ON SPONSORSHIPS
- *GETTING SEVERAL INQUIRIES ABOUT FOOD VENDORS FOR IFYR
- * MADISON OUTHIER WON BOTH JUNIOR AMERICAN & AMERICAN!

AGENDA ITEM NO. 15

COMMITTEE

- *REPORTED THEIR FINDINGS OF MANAGEMENT ENTITIES AT THE BEGINNING OF THE MEETING.

AGENDA ITEM NO. 16

ADMINISTRATIVE REPORTS

- ADMINISTRATIVE REPORT SENT TO ALL BOARD MEMBERS BEFORE MEETING
- *JUNIOR LIVESTOCK SHOW
- *CHRIS & STEPHANIE VISITED EXPO CENTER IN TOPEKA, KS
- *KEEPING UP WITH MAINTENANCE ON GROUNDS

AGENDA ITEM NO. 17 & 18

OLD BUSINESS & NEW BUSINESS

NONE

AGENDA ITEM NO. 19

PUBLIC & TRUSTEE COMMENTS

CHAIRMAN GILBERT IS DOING BETTER, EVERYONE SENDS HIM WELL WISHES.

AGENDA ITEM NO. 20

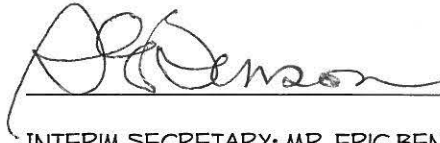
ADJOURNMENT @ 1:05PM

THE MOTION MADE BY TRUSTEE PACKWOOD, SECONDED BY TRUSTEE WORTHAM TO ADJOURN THE MEETING. -MOTION CARRIED.

AYE: MELOT, PACKWOOD, BARRICK, WORTHAM, BENSON, KOZEL
NAY: NONE
ABSTAIN: NONE



VICE CHAIRMAN: MR. KARL KOZEL



INTERIM SECRETARY: MR. ERIC BENSON