

Notice of Meeting

Shawnee Civic & Cultural Development Authority

Type of Meeting (Please Check)

Regular Meeting (X) Original Date March 15, 2018 @ 12:30pm
Rescheduled Regular Meeting (X) New Meeting Date March 22, 2018 @ 12:30PM
Special Meeting ()
Continued or
Emergency Meeting ()
Reconvened Meeting ()
Canceled Meeting ()

Date

Time

Place of Meeting

March 22, 2018 12:30PM

Rescheduled from March 15, 2018

Heart of Oklahoma Exposition Center

1700 W. Independence

Shawnee, OK 74804

To be completed by person filing notice:

Name: Stephanie Meiler-Gideon

Title: MARKETING MANAGER

Address: PO Box 1466
Shawnee, OK 74802-1466

Phone: 405-275-7020

Filed in the office of the municipal clerk at 2:35 AM/PM.

On: 3/12/18

Signed: Kacie Eck

For City Clerk's Office Use Only

Date Notice released to news media: 3/12/18

Person filing notice: Stephanie Meiler-Gideon

Notice verified by: Kacie Eck

SHAWNEE CIVIC & CULTURAL DEVELOPMENT AUTHORITY
MARCH 15, 2018 ORIGINAL MEETING DATE
MARCH 22, 2018 RESCHEDULE
@ 12:30 PM
HEART OF OKLAHOMA EXPOSITION CENTER

1. CALL TO ORDER.
2. ROLL CALL.
3. DECLARATION OF A QUORUM.
4. APPROVAL OF MINUTES OF THE REGULAR SCHEDULED MEETING OF FEBRUARY 2018.
5. REVIEW AND ACKNOWLEDGMENT OF MONTHLY ACTIVITY REPORT.
6. APPROVAL OF MONTHLY FINANCIAL REPORT.
7. APPROVAL OF CLAIMS: GENERAL ACCOUNT.
8. APPROVAL OF CLAIMS: EXPO CENTER SPECIAL EVENTS.
9. APPROVAL OF CLAIMS: SHAVINGS ACCOUNT.
10. DISCUSSION CONSIDERATION & POSSIBLE ACTION TO APPROVE THE FINAL DRAFT OF THE POPULAS STUDY AS PRESENTED IN THE FEBRUARY MEETING.
11. DISCUSSION OF THE POSSIBLE ¼ CENT SALES TAX PROPOSITION BY THE CITY OF SHAWNEE
12. DISCUSSION CONSIDERATION & POSSIBLE ACTION TO ACCEPT BIDS FOR ROOF REPAIRS ON SECTION C OF OTTO KRAUSE ARENA (CONCESSIONS AREA).
13. DISCUSSION CONSIDERATION & POSSIBLE ACTION TO ESTABLISH A 1-3 YEAR CONTRACT WITH A SOFT GOODS VENDOR FOR IFYR 2018 MERCHADISE.
14. IFYR UP-DATE.
15. COMMITTEE REPORTS.
16. ADMINISTRATIVE REPORTS.
17. OLD BUSINESS.
18. NEW BUSINESS.
19. PUBLIC & TRUSTEE COMMENTS.
20. ADJOURNMENT.

A MEETING OF THE SHAWNEE
CIVIC AND CULTURAL DEVELOPMENT AUTHORITY
FEBRUARY 15, 2018
12:30 PM
HEART OF OKLAHOMA EXPOSITION CENTER

THE TRUSTEES OF THE SHAWNEE CIVIC AND CULTURAL DEVELOPMENT AUTHORITY MET FOR THEIR REGULAR SCHEDULED MEETING THURSDAY, FEBRUARY 15, 2018 AT 12:30 PM AT HEART OF OKLAHOMA EXPOSITION CENTER, PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW. NOTICE WAS FILED AT CITY HALL ON FEBRUARY 12, 2018 AT 9:18 AM.

AGENDA ITEM NO.1

CALL TO ORDER.

THE MEETING WAS CALLED TO ORDER AT 12:30 PM BY CHAIRMAN RANDY GILBERT.

AGENDA ITEM NO.2

ROLL CALL

TRUSTEES PRESENT: MR. RANDY GILBERT
MR. TIM BARRICK
MR. LANCE WORTHAM
MR. JUSTIN ERICKSON

TRUSTEES ABSENT: MR. KARL KOZEL
MS. RACHEL MELOT
MR. CARL PACKWOOD

AGENDA ITEM NO.4

APPROVAL OF THE MINUTES OF THE REGULAR
MEETING JANUARY 2018

THE MOTION MADE BY TRUSTEE ERICKSON, SECONDED BY TRUSTEE WORTHAM TO APPROVE THE MINUTES AS PRESENTED FOR THE JANUARY 2018 REGULAR BOARD MEETING. -MOTION CARRIED.

AYE: GILBERT, BARRICK, ERICKSON, WORTHAM
NAY: NONE
ABSTAIN: NONE

AGENDA ITEM NO. 6

APPROVAL OF THE MONTHLY FINANCIAL REPORT

THE MOTION MADE BY TRUSTEE ERICKSON, SECONDED BY TRUSTEE BARRICK TO APPROVE THE MONTHLY FINANCIAL REPORT. -MOTION CARRIED.

AYE: GILBERT, BARRICK, ERICKSON, WORTHAM
NAY: NONE
ABSTAIN: NONE

AGENDA ITEM NO.7

APPROVAL OF GENERAL CLAIMS WITH ADD ONS.

THE MOTION MADE BY TRUSTEE WORTHAM, SECONDED BY TRUSTEE BARRICK TO APPROVE THE GENERAL CLAIMS AND WITH ADD ONS AS PRESENTED. -MOTION CARRIED.

AYE: GILBERT, BARRICK, ERICKSON, WORTHAM
NAY: NONE
ABSTAIN: NONE

GENERAL CLAIMS:

A. AT&T

\$356.35

B. OKLAHOMA NATURAL GAS	\$443.09
C. OKLAHOMA NATURAL GAS	\$505.86
D. BIO S.I.	\$1,191.30
E. ASK ABOUT WINDOWS	\$228.00
F. OKLAHOMA NATURAL GAS	\$76.97
G. OKLAHOMA NATURAL GAS	\$1,153.44
H. OKLAHOMA NATURAL GAS	\$289.90
I. OKLAHOMA NATURAL GAS	\$122.54
J. OKLAHOMA NATURAL GAS	\$508.10
K. OKLAHOMA NATURAL GAS	\$90.99
L. OKLAHOMA NATURAL GAS	\$469.97
M. AT&T MOBILITY	\$54.95
N. FIRST UNITED BANK	\$641.43
O. GRIMSLEY'S	\$730.20
P. HUNZICKER BROTHERS	\$317.33
Q. LOCKE SUPPLY	\$130.51
R. BUFORD WHITES	\$77.68
S. FINLEY & COOK	\$447.12
T. CONSTELLATION	\$561.43
U. OK TAX COMMISSION	\$612.65
V. JOURNAL COMMUNICATIONS	\$3,477.50
W. PERSONAL PLUMBING	\$470.10
X. LOWES	\$17.58
Y. FUELMAN	\$1,442.84
Z. SHAWNEE OFFICE SYSTEMS	\$14.40
AA. ARMSTRONG TERMITE & PEST	\$150.00
BB. METROPOLITAN TELECOMMUNICATIONS	\$846.04
CC. CHUCK JONES	\$300.00
DD. SHAWNEE MUNICIPAL AUTHORITY	\$1,520.85
EE. EXPRESS EMPLOYMENT PROFESSIONALS	\$1,573.44
FF. FRESH FILTERED AIR	\$760.00
GG. INTEGRATED NETWORK SOLUTIONS	\$699.97
HH. CITY OF SHAWNEE-SURCHARGE	\$250.00
II. INTEGRATED NETWORK SOLUTIONS	\$734.00
JJ. NAPA	\$345.97

ADD ONS:

GENERAL CLAIMS:

A. EXPRESS EMPLOYMENT PROFESSIONALS	\$1,068.44
B. EXPRESS EMPLOYMENT PROFESSIONALS	\$1,524.00
C. EXPRESS EMPLOYMENT PROFESSIONALS	\$1,706.24
D. VANN & ASSOCIATES	\$1,187.00
E. INDACO METALS	\$116.00
F. ARVEST	\$625.11
G. OG&E	\$13,109.94
H. BUFORD WHITES	\$16.99

AGENDA ITEM NO.8

APPROVAL OF SPECIAL CLAIMS WITH ADD ONS

THE MOTION MADE BY TRUSTEE BARRICK, SECONDED BY TRUSTEE ERICKSON TO APPROVE THE SPECIAL CLAIMS AS PRESENTED. -MOTION CARRIED.

AYE: GILBERT, BARRICK, ERICKSON, WORTHAM
NAY: NONE
ABSTAIN: NONE

SPECIAL CLAIMS:

A. GARRET GUILLOT	\$175.11
B. GARRET GOLLIHER	\$76.30
C. HALEY POLK	\$166.27
D. TATUM NELSON	\$48.74
E. YANN & ASSOCIATES	\$310.00
F. FIRST UNITED BANK	\$2,044.16
G. COWBOY TIMES	\$500.00
H. DEMCO	\$190.00

ADD ONS:

SPECIAL CLAIMS:

A. YANN & ASSOCIATES	\$1,187.00
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AGENDA ITEM NO. 9

APPROVAL OF SHAYINGS CLAIMS

SHAYINGS CLAIM:

A. XYLO OF OKLAHOMA	\$5,948.80
B. REMPELS ROCK-N-READY MIX	\$313.92

AGENDA ITEM NO. 10

PRESENTATION BY CHARLIE-POPULOUS GROUP

*CHARLIE SUGGESTED THAT THE EXPO CENTER START LOOKING INTO LOCAL CONTRACTORS & ASK FOR BIDS.

AGENDA ITEM NO. 11

IFYR UPDATE

- *WORKING WITH DEBI & BRAD WITH STUB WIRE DIRECT -ONLINE TICKET ENTRIES
- *CHRIS & STEPHANIE ATTENDED THE IFR IN OKC WITH THE YOUTH DIRECTORS
- *IN PROCESS OF SETTING UP A MEETING W/ SHANELY ON RODEO PROGRAM
- *SPOKE WITH KIRK DOOMS ABOUT BROADCASTING THE FINALS
- *NUMEROUS CALLS FROM PEOPLE INTERESTED IN NODDING THE TEAM ROPING STEER & CALVES
- *WORKING WITH DALE YERIGAN (IPRA) WITH SOME NEW SPONSOR IDEAS
- *STEPHANIE IS WORKING ON SPONSORSHIPS, TRADE SHOW VENDORS, & ANY CHANGES THAT NEED TO BE MADE ON THE ONLINE ENTRY FORMS

AGENDA ITEM NO. 12 & 13

COMMITTEE & ADMINISTRATIVE REPORTS

- *MEETING WITH OHSRA JEFF TODD-PLANNING SEPT RODEO DURING THE FAIR
- *MET WITH KIWANIS, HELPING PLAN THEIR PANCAKE FEED IN APRIL
- *ACTIVITY REPORT 6,300 PEOPLE THIS MONTH
- *WORKING WITH STREET DEPT ON REPAIRING THE FLOOR IN SECTION B OF THE OTTO KRAUSE
- *ACME GLASS ORDERED SUPPLIES TO REPLACE DOORS IN FRED HUMPHREY

AGENDA ITEM NO. 14 & 15

OLD BUSINESS & NEW BUSINESS

NONE.

AGENDA ITEM NO. 16

PUBLIC & TRUSTEE COMMENTS

*UPDATE-TRUSTEE KOZEL IS CURRENTLY AT HOME RECEIVING THERAPY TO GET BACK ON HIS FEET AGAIN-KOZEL SAID HE WILL BE AT MARCH 2018 BOARD MEETING

AGENDA ITEM NO. 17

ADJOURNMENT @2:00PM

THE MOTION MADE BY TRUSTEE BARRICK, SECONDED BY TRUSTEE WORTHAM TO ADJOURN THE MEETING. -MOTION CARRIED.

AYE: GILBERT, BARRICK, ERICKSON, WORTHAM
NAY: NONE
ABSTAIN: NONE

CHAIRMAN: MR. RANDY GILBERT

SECRETARY: MR. JUSTIN ERICKSON



Heart of Oklahoma Expo Center

March 2018 Events	Amount Owed	Amount Paid	Concessions / Catering
Triangle Horse Sale	\$ -	\$ 26,072.37	\$ 2,216.00
Jones Arena Team Roping	\$ -	\$ 1,636.00	\$ 193.00
Central Districts Livestock Show	\$ -	\$ 5,454.00	\$ 1,298.00
Gordan Richard's FFA Banquet	\$ -	\$ 175.00	\$ 54.00
Vermeer	\$ -	\$ 678.03	\$ -
Pondliner Water Garden Expo	\$ -	\$ 3,825.00	\$ 837.00
Asher Prom 2018	\$ -	\$ 545.00	\$ -
Vex Robotics Championship	\$ -	\$ 4,905.02	\$ 291.00
PCJLS Shavings	\$ -	\$ 346.50	\$ -
Red Alliance	\$ -	\$ 2,101.00	\$ -
OCCRA Banquet	\$ 1,665.00	\$ -	\$ 500.00
G&S Promotions	\$ 1,491.56	\$ -	\$ 109.00
Tecumseh FFA	\$ 446.50	\$ -	\$ -
Kim Carver Barrel Race	\$ 3,705.02	\$ -	\$ -
CB Circus T-Rex Magic Show	\$ 395.00	\$ -	\$ -
Outlaw Motor Sports	\$ 9,496.36	\$ -	\$ 264.00
Bethel & Shawnee FFA Dance	\$ 545.00	\$ -	\$ -
Monkey Business	\$ 4,781.00	\$ -	\$ -
Almost Ready to Cruise	\$ 1,820.24	\$ -	\$ -
Junk Utopia	\$ 686.65	\$ -	\$ -
Totals from Above:	\$ 17,199.44	\$ 45,737.92	\$ 5,762.00
February Concessions/Catering	\$ -	\$ -	\$ 3,885.00
March 2017 \$) \$28,657.18			
2018 Totals:	\$ 17,199.44	\$ 45,737.92	\$ -

Shawnee Expo Center / SC&CDA
Statement of Assets, Liab., & Equity
 As of February 28, 2018

	Feb 28, 18
ASSETS	
Current Assets	
Checking/Savings	
Arvest-General	23,260.69
Bancfirst-0161902-Shavings	9,936.36
FNB - 1020390 (Capital Improve)	56,667.70
FUB-282367-Payoff	128.30
FUB-603708-Special	21,872.94
FUB-603910-Ticket	1,582.52
Total Checking/Savings	113,448.51
Accounts Receivable	
Accounts Receivable	23,129.92
Total Accounts Receivable	23,129.92
Other Current Assets	
Concession Receivable	-2,425.09
Total Other Current Assets	-2,425.09
Total Current Assets	134,153.34
Fixed Assets	
Land Improvements	47,350.44
Parking Lot Improvements	262,113.00
RV Park	
600 Section	246,317.00
Total RV Park	246,317.00
Accum Depr- Land Improvements	-746,754.28
Accum Depr- Vehicles	-110,953.19
Accum Depr-Audiovisual Equip	-56,887.35
Accum Depr-Buildings	-4,348,426.90
Accum Depr-Business Mach	-68,505.52
Accum Depr-Comm. Equip	-5,080.64
Accum Depr-Furniture	-49,425.22
Accum Depr-Mach. & Tools	-1,846,344.36
Audiovisual Equipment	68,623.71
Buildings	7,948,467.86
Business Machines	25,786.79
Communications Equipment	68,849.24
Furniture	102,813.33
Land	645,821.42
Machinery & Tools	2,038,650.93
Parks & Recreation Equip.	29,503.09
Vehicles	124,513.19
Total Fixed Assets	4,376,432.54
TOTAL ASSETS	4,510,585.88
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
*Accounts Payable	2,987.40
Total Accounts Payable	2,987.40
Other Current Liabilities	
Sales Tax Payable	489.51
Total Other Current Liabilities	489.51
Total Current Liabilities	3,476.91

Shawnee Expo Center / SC&CDA
Statement of Assets, Liab., & Equity
As of February 28, 2018

	Feb 28, 18
Long Term Liabilities	
N/P - Arvest Sweeper	18,762.46
Total Long Term Liabilities	18,762.46
Total Liabilities	22,239.37
Equity	
County Money for Improvements	678,651.00
Fund Balance	
Restricted	4,328,238.54
Total Fund Balance	4,328,238.54
Retained Earnings	-512,755.46
Net Income	-5,787.57
Total Equity	4,488,346.51
TOTAL LIABILITIES & EQUITY	<u>4,510,585.88</u>

Shawnee Expo Center / SC&CDA
Statement of Revenue & Expenses
 One Month and Two Months Ended, February 28, 2018

	Feb 18	Jan - Feb 18
Ordinary Income/Expense		
Income		
Additional Charges	2,234.00	13,336.00
Booth Income	3,075.00	3,075.00
Clean Up Fee	0.00	100.00
Concession/Catering Income	0.00	2,198.00
Conference Center	6,395.00	11,415.00
Fred Humphrey Pavilion	3,380.00	16,850.00
Interest Income	42.38	105.36
Laundry Commission	0.00	167.40
Otto Krause Building	1,500.00	4,925.00
Rodeo Income		
Sponsorship	2,500.00	2,500.00
Total Rodeo Income	2,500.00	2,500.00
RV Spaces	5,687.50	11,337.50
Shavings	3,954.00	11,886.00
Total Income	28,767.88	77,895.26
Expense		
Accounting	447.12	792.12
Advertising	2,238.75	2,431.26
Marketing	2,684.00	5,058.00
Bank Charges	161.91	162.73
Contract Labor	5,058.68	5,058.68
Credit Card Discounts	91.85	342.38
Dues	0.00	50.00
Fuel/Deisel	1,442.84	2,635.88
Interest - Loan	625.11	1,250.22
Legal	0.00	400.00
Maintenance		
Bldg & Grounds	3,258.01	4,863.17
Computer	1,433.97	2,167.97
Equipment	14.40	1,077.96
Vehicle	345.97	345.97
Maintenance - Other	487.68	3,842.66
Total Maintenance	5,540.03	12,297.73
Office Expense	190.00	190.00
Rodeo Expense		
Credit Card Fees	0.00	1,492.22
Awards	3,800.00	3,800.00
Mileage	0.00	291.31
Personnel	0.00	160.25
Refund	0.00	175.11
Supplies - Office	0.00	76.09
Youth Director	0.00	430.00
Total Rodeo Expense	3,800.00	6,424.98
Shavings & Bedding	0.00	6,262.72
Taxes-Other	250.00	555.90
Telephone	900.99	3,490.03
Utility		
Electric	13,109.94	25,492.02
Gas	5,958.93	8,659.87
Water	1,520.85	2,128.31
Total Utility	20,589.72	36,280.20
Total Expense	44,021.00	83,682.83
Net Ordinary Income	-15,253.12	-5,787.57

Shawnee Expo Center / SC&CDA
Statement of Revenue & Expenses
One Month and Two Months Ended, February 28, 2018

	Feb 18	Jan - Feb 18
Other Income/Expense		
Other Income		
City Contributions	35,865.73	64,836.20
Total Other Income	35,865.73	64,836.20
Other Expense		
Fringe Benefits		
Health Insurance	2,443.54	5,678.09
Life Insurance	29.98	74.43
Retirement	1,120.03	2,159.42
Worker Compensation Insurance	1,101.61	1,101.61
Total Fringe Benefits	4,695.16	9,013.55
Miscellaneous	74.36	74.36
Payroll Taxes	1,529.97	2,828.09
Salaries	21,236.94	39,590.05
Temp Labor	8,329.30	13,330.15
Total Other Expense	35,865.73	64,836.20
Net Other Income	0.00	0.00
Net Income	<u>-15,253.12</u>	<u>-5,787.57</u>

General Claims:

A. City Grease Trap	\$225.00
B. ShawneeCTV	\$350.00
C. James Supplies	\$98.00
D. Thyssen Krupp	\$1,030.45
E. John Deere	\$827.51
F. AT&T	\$357.91
G. First United Bank	\$109.69
H. First United Bank	\$179.60
I. Express Employment Professionals	\$1,230.88
J. Staples	\$118.10
K. Fred's Tire & Battery	\$70.00
L. Shawnee Trophy Co.	\$10.00
M. Sign Factory	\$130.00
N. Grissoms	\$140.19
O. Buford Whites	\$372.47
P. OMAG	\$2,225.50
Q. AT&T Mobility	\$54.95
R. City of Shawnee	\$250.00
S. PCJS	\$2,400.00
T. Vann & Associates	\$1,187.00
U. Ask About Windows	\$216.00
V. INS	\$734.00
W. Herc Rentals	\$409.43
X. Marsh Electric	\$118.76
Y. Secretary of State	\$25.00
Z. Ford Audio-Video	\$481.10
AA. Lowes	\$100.00
BB. MetTel	\$848.01
CC. Fuelman	\$927.26

DD. Countywide + Sun	\$550.00
EE. Rent-A-Tent	\$1,044.98
FF. Express Employment Professionals	\$664.00
GG. PCJLS 2018	\$2,400.00
HH. Stuart + Clover	\$500.00
II. OK Tax Commission	\$1,477.70
JJ. NAPA	\$24.78
KK. Airgas	\$18.44
LL. Express Employment Professionals	\$770.44
MM. Westco Laminator Service	\$125.00
NN. Personal Plumbing	\$238.00
OO. Finley + Cook	\$303.41
PP. ONG	\$480.20
QQ. ONG	\$789.94
RR. ONG	\$976.00
SS. ONG	\$103.04
TT. ONG	\$102.15
UU. ONG	\$347.96
VV. ONG	\$411.24
WW. ONG	\$196.18
XX. ONG	\$47.34
YY. City of Shawnee-Water Dept	\$512.55
ZZ. Constellation	\$7,575.47

Special Claims:

A. Shawnee Animal Hospital	\$3,800.00
B. Vann + Associates	\$1,187.00

Shavings Claims:

A. Xylo of Oklahoma	\$3,700.00
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**Dueck's
Commercial
Roofing**

Dueck's Commercial Roofing

103122 N. 3600 Rd. • Paden, OK 74860
Phone: 405-202-3615 • Fax: 405-932-5599
www.lpdroofing.com

COMMERCIAL PROPOSAL

Valid for 30 days from today's date of:
6/21/2017

Client: Shawnee Expo Center Phone: 405-275-7020
Street: 1700 W. Independence City: Shawnee State: OK Zip: 74802
Job name / description: Waterproofing Consession 3,300 sq ft

Proposal for Waterproofing roof with Ply System

1. Utilize WAC II high-strength roof cleaner on entire roof.
2. Thoroughly Pressure wash entire roof area.
3. Prime Time Primer is Professionally applied to entire area.
4. Base Coat will completely cover the the roof at approx. 2.5 gallons per square with fabric embedded.
5. White Top Coat applied at approx. 2. gallons per sq.

- ❖ Roof system has 85% solar reflectivity, and has a UL-790 Class "A" fire rating.
- ❖ This roof is warranted against leaks for a period of Two (2) years.
- ❖ Dueck's Commercial Roofing will warranty workmanship.
- ❖ This is a non-prorated warranty that is fully renewable through reapplication.
- ❖ Dueck's Commercial Roofing has completed operations insurance.
- ❖ Building owner will supply water and power.
- ❖ Warranty covers to the edge of roof.

We propose hereby to furnish material and labor complete with above specifications, for the sum of:
12000 dollars (\$ 12,000).

Payment to be made as follows: 1/3 on signing contract, 1/3 when material is delivered, and balance on completion of job.

All material is guaranteed to be as specified. All work is to be completed according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above this Proposal. All agreements are contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance.

***Subject to final acceptance
by Dueck's Commercial Roofing:***

Signature

Date

Acceptance of Proposal: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to complete the work as specified. Payment will be made as outlined above.

Sign: _____ Print: _____ Title: _____ Date: _____

Sign: _____ Print: _____ Title: _____ Date: _____



Dueck's Commercial Roofing
103122 N. 3600 Rd. • Paden, OK 74860
Phone: 405-202-3615 • Fax: 405-932-5599
www.lpdroofing.com

COMMERCIAL PROPOSAL

Valid for 30 days from today's date of:
02/13/2018

Client: Shawnee Expo Center Phone: 405-275-7020
Street: 1700 W. Independence City: Shawnee State: OK Zip: 74802
Job name / description: Waterproofing Consession 3, 300 sq ft

Proposal for Waterproofing roof with Ply System

1. Utilize WAC II high-strength roof cleaner on entire roof.
2. Thoroughly Pressure wash entire roof area.
3. Prime Time Primer is Professionally applied to entire area.
4. Base Coat will completely cover the the roof at approx. 2.5 gallons per square with fabric embedded.
5. White Top Coat applied at approx. 2. gallons per sq.
6. Extra pvc membrane installed around the fryer vent due to the grease.

- ❖ Roof system has 85% solar reflectivity, and has a UL-790 Class "A" fire rating.
- ❖ This roof is warranted against leaks for a period of Eight (8) years.
- ❖ Dueck's Commercial Roofing will warranty workmanship.
- ❖ This is a non-prorated warranty that is fully renewable through reapplication.
- ❖ Dueck's Commercial Roofing has completed operations insurance.
- ❖ Building owner will supply water and power.
- ❖ Warranty covers to the edge of roof.

We propose hereby to furnish material and labor complete with above specifications, for the sum of:
Fourteen Thousand dollars (\$ 14,000).

Payment to be made as follows: 1/3 on signing contract, 1/3 when material is delivered, and balance on completion of job.

All material is guaranteed to be as specified. All work is to be completed according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above this Proposal. All agreements are contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance.

***Subject to final acceptance
by Dueck's Commercial Roofing:***

Signature

Date

Acceptance of Proposal: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to complete the work as specified. Payment will be made as outlined above.

Sign: _____ Print: _____ Title: _____ Date: _____

Sign: _____ Print: _____ Title: _____ Date: _____



June 9th, 2017

Heart of Oklahoma Exposition Center
Attn: Chris Dunlap
1700 W Independence St,
Shawnee, OK 74804

Building: Flat Roof

Proposal

Restoration Coatings LLC is pleased to offer this proposal for the project listed above for your consideration.

TPO Roofing System

- Mobilize all job required equipment to job site lifts, dumpsters, temporary toilet, etc.
- Set up staging area for all equipment and material.
- Conduct safety and job specification meeting with crew on site.
- Remove and dispose of current Modified Bitumen Roofing System Down to Deck.
- Mechanically Fasten 3.5" Poly- Iso insulation using Manufacturer approved fasteners.
- Mechanically fasten white 60 mill PVC membrane using manufacturer approved fastening pattern.
- Dispose of all job created debris.
- Furnish 2 year workmanship warranty and 15 material warranty.
- Includes workmen compensation and G/L insurance and temporary toilet.
- Permit fees not included and will be billed at actual cost incurred if required.

Bid Price:	\$26,466
Tax:	<u>\$873</u>
Total Bid Price:	\$27,339

- Payment Terms– 50% deposit check to be collected upon delivery of materials.
Remaining balance to be collected upon completion of work.
- Proposal valid for 30 days from date listed on the estimate.
- Based on 3,300 SF

Bid Price:	\$26,339
Tax:	<u>\$873</u>
Total Bid Price:	\$27,339

Matt Dodson, Owner
Restoration Coatings LLC

Acceptance of Proposal

Signature _____

Printed Name _____

Title _____

Date _____

Flat Roof – Blue – 3,300 SF

Concerns

- Top Layer of Modified Bitumen is on brink of expiration.
- Multiple areas of Ponding water and rapid degradation of the roofing material.
- Flashing/ tie in to the curtain wall has failed.

Our Solution

- Tear roof off down to deck. Install 3.5 in of Poly-Iso insulation using manufacturer approved fastening method. Install .060 Mil white PVC membrane using manufacturer approved fastening method.

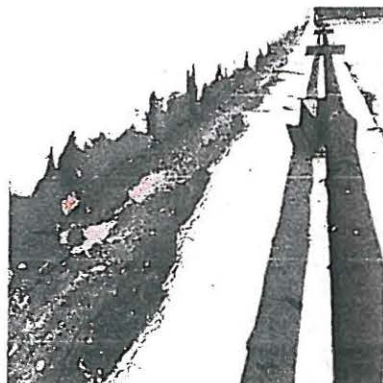
Overview



Overview



Failing Attempted repair



Surface debris around penetration

