

BOARD OF CITY COMMISSIONERS PROCEEDINGS

APRIL 1, 2019 AT 6:00 P.M.

The Board of City Commissioners of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 9th and Broadway, Shawnee, Oklahoma, Monday, April 1, 2019 at 6:00 p.m., pursuant to notice duly posted as prescribed by law. Mayor Finley presided and called the meeting to order. Upon roll call, the following members were in attendance.

Richard Finley
Mayor

Ed Bolt
Commissioner Ward 1

Ron Gillham
Commissioner Ward 2

James Harrod
Commissioner Ward 3-Vice Mayor

Absent
Commissioner Ward 4

Mark Sehorn
Commissioner Ward 5

Ben Salter
Commissioner Ward 6

ABSENT: Darren Rutherford

INVOCATION

Don Lynch, Emergency Management
Director

FLAG SALUTE

AGENDA ITEM NO. 1:

Consider approval of Consent Agenda:

- a. Minutes from the March 18, 2019 regular meeting.
- b. Acknowledge the following minutes:
 - Shawnee Civic and Cultural Development Authority Minutes from the January 17, 2019 and February 21, 2019 meetings
 - Traffic Commission Minutes from the October 23, 2018 meeting
- c. Acknowledge resignation of Andy Freeman from the Airport Advisory Board.

- d. Authorize staff to purchase six used vehicles from Big Bear Cruisers for use by investigative and training personnel in the total amount of \$84,870.00. [(1) 2012 Dodge Charger for \$13,595.00, (2) 2012 Dodge Charger for \$13,795.00, (3) 2012 Dodge Charger for \$13,795.00, (4) 2014 Ford Interceptor for \$13,495.00, (5) 2013 Ford SUV for \$14,795.00, and (6) 2015 Ford SUV for \$15,395.00]

- e. Lake Lease Renewal:

RENEWAL:

Lot 7 Coffman Tract, 15207 Perry Road
Lessees: Rebecca Flowers and Debra Hilterbrand

- f. Mayor's Appointments:

Parks and Recreation Committee

Sue Winterringer 1st Full Term Expires: January 1, 2023
Appointment to New Committee

Bob Weaver 1st Full Term Expires: January 1, 2023
Appointment to New Committee

Chad Payn 1st Full Term Expires: January 1, 2024
Appointment to New Committee

Miriam Bell 1st Full Term Expires: January 1, 2024
Appointment to New Committee

Commissioner Gillham asked staff what the conditions of the vehicles in item 1(d) were. Police Chief Mason Wilson advised that all of the vehicles had low mileage and were well-maintained.

A motion was made by Vice Mayor Harrod, seconded by Commissioner Bolt, to approve Consent Agenda Item Nos. 1(a-f). Motion carried 6-0.

AYE: Harrod, Bolt, Gillham, Finley, Sehorn, Salter

NAY: None

AGENDA ITEM NO. 2:

Presentation by Animal Control to present the Pet of the Week.

Animal Control Officer Kesha Miller introduced Moose, a three to four-year-old male shepherd mix. Moose's adoption fees would be \$30.00 outside the city limits and \$40.00 inside the city limits.

AGENDA ITEM NO. 3:

Citizens Participation
(A three-minute limit per person)
(A twelve-minute limit per topic)

Ms. Kori Perez, Engagement Lead for Blue Zones, explained a "built environment". Ms. Perez said a Saint Patrick's Day bike ride was held last month to initiate the built environment. She stated she hoped this ride will be an annual event.

Ms. Rachel Melot with Blue Zones also spoke about built environments. She said that five constituents, the City Planner, and other City Staff visited the University of Oklahoma to hear more on how built environments helped change the face of downtown Oklahoma City.

AGENDA ITEM NO. 4:

Introduction of Shawnee 2019 student/teacher delegation for exchange trip to Nikaho, Japan.

ADULT DELEGATES

Jessica Brown, 2019 Chairman

Amanda Newsom, Teacher, Shawnee Public Schools

STUDENT DELEGATES

Chloe Kasterke, North Rock Creek

Anna Degraffenreid, Grove

Avery Holmes, Grove

Ella Whiteman, Grove

Kalyn Jones, Grove

Lexy Canaday, Grove

Olivia Terrell, Grove

Clara Timmons, Shawnee Middle School

Bella Dahlman, Shawnee Middle School

Charlene White, Shawnee Middle School

Sister Cities Chairman Jessica Brown introduced each of the adult and student delegates.

AGENDA ITEM NO. 5: Presentation of Annual Report by Visit Shawnee, Inc. (VSI)

Danielle Mason-Rains, CEO/President of VSI, introduced Matthew Clear, Visitors Services Specialist, and Amanda Johnson, Director of Marketing. Ms. Mason-Rains stated tourism is the third largest industry in Oklahoma. Visit Shawnee, Inc.'s purpose is to persuade tourism in the City of Shawnee and to provide support in the form of finding and touring assistance. VSI's goal is to highlight Shawnee to host events or leisure trips.

Ms. Mason-Rains stated that major goals of VSI are: (1) continuing to recruit and support events that bring overnight visitors to Shawnee; (2) promote Shawnee at trade shows and areas that have been identified as strong markets; and (3) increase our brand awareness in these targeted areas.

AGENDA ITEM NO. 6: Consideration of an ordinance to rezone property located at 125 West 45th Street from A-1; Rural Agricultural District to A-1; Rural Agricultural District with Conditional Use Permit. Case No. P01-19, Applicant: Troy Williams. *(Deferred from the March 18, 2019 City Commission meeting.) (Due to the inability for Planning Commission to hold a Special Call meeting prior to April 1, 2019, Staff will request this item be deferred to the April 15, 2019 City Commission meeting.)*

Mayor Finley stated that Staff recommended deferral of this item to the April 15th City Commission meeting.

A motion was made by Commissioner Gillham, seconded by Commissioner Sehorn, to defer this item to the April 15, 2019 City Commission meeting. Motion carried 6-0.

AYE: Gillham, Sehorn, Salter, Bolt, Harrod, Finley
NAY: None

AGENDA ITEM NO. 7:

Consideration of an ordinance repealing and amending portions of the Shawnee Municipal Code, Chapter 16 "Lakes"; authorizing the City Manager to change the expiration of annual fishing and boating permits; authorizing fees set by resolution and located in the City Fee Schedule of the Shawnee Lake; repealing provisions that no such license shall be required of retired city employees or of persons who have served as members of the city commission and who have completed their terms of office; revising use of blinds; setting the effective date; providing for repeal; providing for severability; providing for codification.

Director of Operations James Bryce gave a staff report. He stated that the lake has not had a Lake Ranger since 2005. The Lake Ranger was solely responsible for setting out designated spaces for duck hunters. Since 2005, no areas were being designated and this was restricting the way duck hunters could hunt. The proposed ordinance would allow for hunting from a boat, along with changing how the annual license expires and adds a combination boating and fishing license. It also provides for City employees to be able to fish, boat, and camp for free.

Ordinance No. 2658NS was introduced.

AN ORDINANCE REPEALING AND AMENDING PORTIONS OF THE SHAWNEE MUNICIPAL CODE, CHAPTER 16 "LAKES"; AUTHORIZING THE CITY MANAGER TO CHANGE THE EXPIRATION OF ANNUAL FISHING AND BOATING PERMITS; AUTHORIZING FEES SET BY RESOLUTION AND LOCATED IN THE CITY FEE SCHEDULE OF THE SHAWNEE LAKES; REPEALING PROVISIONS THAT NO SUCH LICENSE SHALL BE REQUIRED OF RETIRED CITY EMPLOYEES OR OF PERSONS WHO HAVE SERVED AS MEMBERS OF THE CITY COMMISSION AND WHO HAVE COMPLETED THEIR TERMS OF OFFICE; REVISING USE OF BLINDS; SETTING THE EFFECTIVE DATE; PROVIDING FOR REPEAL; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION.

A motion was made by Commissioner Bolt, seconded by Commissioner Gillham, to approve an ordinance repealing and amending portions of the Shawnee Municipal Code, Chapter 16 "Lakes"; authorizing the City Manager to change the expiration of annual fishing and boating permits; authorizing fees set by resolution and located in the City Fee Schedule of the Shawnee Lake; repealing provisions that no such license shall be required of retired city employees or of persons who have served as members of the city commission and who have completed their terms of office; revising use of blinds; setting the effective date; providing for repeal; providing for severability; providing for codification. Motion carried 6-0.

AYE: Bolt, Gillham, Harrod, Finley, Sehorn, Salter
NAY: None

Ordinance No. 2658NS was adopted by the City Commission.

AGENDA ITEM NO. 8:

Consideration of a resolution amending the City Fee Schedule by setting the Shawnee Twin Lakes Nos. 1 and 2 fees pursuant to Chapter 16 of the City Code; and providing for the re-adoption of the City Fee Schedule in whole.

Director of Operations James Bryce stated that staff reviews fees periodically and adjusts if necessary. A comparison sheet was included in the agenda packet to show what other municipalities are charging. He stated that proposed increases include annual fishing, boating, and hunting licenses, and daily tent camping. Mr. Bryce noted separate permits are required for the Shawnee Twin Lakes and Wes Watkins Lake.

Resolution No. 6586 was introduced.

A RESOLUTION AMENDING THE CITY FEE SCHEDULE BY SETTING THE SHAWNEE TWIN LAKES NOS. 1 AND 2 FEES PURSUANT TO CHAPTER 16 OF THE CITY CODE; AND PROVIDING FOR THE RE-ADOPTION OF THE CITY FEE SCHEDULE IN WHOLE.

A motion was made by Commissioner Gillham, seconded by Commissioner Bolt, to approve a resolution amending the City Fee Schedule by setting the Shawnee Twin Lakes Nos. 1 and 2 fees pursuant to Chapter 16 of the City Code; and providing for the re-adoption of the City Fee Schedule in whole. Motion carried 6-0.

AYE: Gillham, Bolt, Harrod, Finley Sehorn, Salter
NAY: None

AGENDA ITEM NO. 9:

New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda.)

There was no New Business.

AGENDA ITEM NO. 10:

Commissioners Comments

Commissioner Bolt announced that on April 13th several events will be coming to the City, including a 5K Shawnee Forward run, the Red Bud Festival, a Journey tribute band concert and the Bethel High School car show.

Commissioner Gillham stated he was pleased that the Shawnee Civic and Cultural Development Board agreed to work with Spectra for management services.

Vice Mayor Harrod announced the Kiwanis Pancake Feed is Wednesday April 3rd from 7:00 a.m. to 7:00 p.m. at the Heart of Oklahoma Exposition Center.

Mayor Finley explained that the City Commission does not permit retail establishments but it is based upon property zoning classifications.

AGENDA ITEM NO. 11:

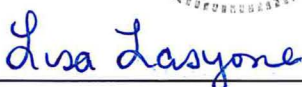
Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (6:26 p.m.)





RICHARD FINLEY, MAYOR



LISA LASZYONE, CMC, CITY CLERK