BOARD OF CITY COMMISSIONERS PROCEEDINGS
APRIL 3, 2017 AT 6:30 P.M.

The Board of City Commissioners of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 9th and Broadway, Shawnee, Oklahoma, Monday, April 3, 2017 at 6:30 p.m., pursuant to notice duly posted as prescribed by law. Vice Mayor Harrod presided and called the meeting to order. Upon roll call, the following members were in attendance.

Richard Finley
Mayor

Dub Bushong Commissioner Ward 1	Ron Gillham Commissioner Ward 2
James Harrod Commissioner Ward 3-Vice Mayor	Darren Rutherford Commissioner Ward 4
Lesa Shaw Commissioner Ward 5	Ben Salter Commissioner Ward 6

ABSENT: None

INVOCATION — Emergency Management Director Don Lynch

FLAG SALUTE

AGENDA ITEM NO. 1: Consider approval of Consent Agenda:

a. Acknowledge staff will proceed in the instant meeting with the opening and consideration of bids as set forth in Agenda Item No. 7.

b. Minutes from the March 20, 2017 regular meeting.

c. Lake Lease Renewals/Transfers:

TRANSFERS:
Lot 4 Seck Tract, 33712 Post Office Neck
From: Dana Burton
To: Tod and Lori Harrison

d. Authorize staff to solicit Requests for Qualifications for the City of Shawnee Website Redesign Project.

e. Authorize staff to request bids for wayfinding signage (modified from previous request).

Mayor Finley asked that Consent Agenda Item No. 1(c) be pulled due to a pending real estate closure.

A motion was made by Commissioner Shaw, seconded by Vice Mayor Harrod, to approve Consent Agenda Item Nos. 1(a-e), less Consent Agenda Item No. 1(c). Motion carried 7-0.

AYE: Shaw, Harrod, Finley, Rutherford, Salter, Bushong, Gillham
NAY: None

AGENDA ITEM NO. 2: Citizens Participation
(A three minute limit per person)
(A twelve minute limit per topic)

Shawnee Public Library Branch Manager Karen Bays-Winslow announced the annual Friends of the Library meeting will be held at the Library on Thursday, April 13, 2017 at 11:30 a.m. Ms. Bays-Winslow stated that an Oklahoma author, Mr. William Bernhardt, will be speaking at this event.

AGENDA ITEM NO. 3: Introduction of Shawnee 2017 student/teacher delegation for exchange trip to Nikaho, Japan.

ADULT DELEGATES
Cheyenne Branscum, Teacher, Shawnee Middle School
Jennifer Price, 2017 Chairman

STUDENT DELEGATES
Tessa Dominy, Shawnee Middle School
Macy Proffer, Shawnee Middle School
Cary Mason, Shawnee Middle School
Erin LaBar, Shawnee Middle School
Cassidy Draper, Shawnee Middle School
Isabel West, Shawnee Middle School
Noah Dryer, Grove Middle School
Ethan Whiteman, Grove Middle School
Estelle Tiuseco, Grove Middle School
Emma Poyer, Grove Middle School

Sister Cities Chairman Jennifer Price said they are celebrating the twenty-seventh year of Sister Cities and will be traveling from July 31 to August 7, 2017. Ms. Price then introduced Ms. Cheyenne Branscum, Teacher Delegate. Each of the student delegates introduced themselves and thanked the Commission for the opportunity to visit Nikaho, Japan.

AGENDA ITEM NO. 4: Mayor' Proclamations:
"National Public Safety Telecommunications Week"
April 9-15, 2017

Administrator of Support Services Chris Thomas accepted the Mayor's Proclamation for "National Public Safety Telecommunication Week" presented by Mayor Finley.

AGENDA ITEM NO. 5: Discussion and possible action to reschedule the May 15, 2017 City Commission meeting to May 16, 2017.

City Manager Justin Erickson said the Shawnee High School graduation will be held on May 15, 2017 and per a Commissioner's request, is asking that the May 15, 2017 City Commission meeting be rescheduled for May 16, 2017.

A motion was made by Commissioner Gillham, seconded by Commissioner Bushong, to reschedule the May 15, 2017 City Commission meeting to May 16, 2017. Motion carried 7-0.

AYE: Gillham, Bushong, Harrod, Finley, Rutherford, Shaw, Salter
NAY: None

AGENDA ITEM NO. 6: Presentation by Brandon Dyer, President of Community Renewal regarding the Neighbor-to-Neighbor Network and upcoming activities/events.

City Manager Justin Erickson introduced Brandon Dyer, President of Community Renewal.

Mr. Dyer gave a presentation regarding Community Renewal including a brief history of the organization. He explained the structure of Community Renewal, which includes a "We Care" team, "Block Leaders", and eventually "Friendship Houses". Mr. Dyer announced that a banquet will be held Thursday, April 6, 2017 at the Heart of Oklahoma Exposition Center.

AGENDA ITEM NO. 7: Consider Bids:

a. Avedis/City Sidewalk Project (Various Locations), Contract No. COS-PW-16-03 (Award)

Assistant City Engineer Rex Hennen announced that five (5) bids were received and after review and consideration it is staff's recommendation to award the bid to MTZ Construction Inc. of Oklahoma City, Oklahoma in the total amount of $503,555.00.

A motion was made by Vice Mayor Harrod, seconded by Commissioner Gillham, to accept staff's recommendation and award the bid to MTZ Construction Inc. in the total amount of $503,555.00. Motion carried 7-0.

AYE: Harrod, Gillham, Finley, Rutherford, Shaw, Salter, Bushong
NAY: None

Commissioner Shaw asked what the procedure would be if someone had concerns regarding a vendor. Staff advised that the City cannot refuse to accept a bid if the vendor is qualified and able to complete the project. However, staff can refuse to use the vendor based on negative references and poor job performances. City Manager Justin Erickson noted contacting his office if any such concerns arise.

RECESS CITY COMMISSION MEETING BY THE POWER OF THE CHAIR TO CONVENE SHAWNEE AIRPORT AUTHORITY AND SHAWNEE MUNICIPAL AUTHORITY (6:54 p.m.)

RECONVENE CITY COMMISSION MEETING BY THE POWER OF THE CHAIR (6:56 p.m.)

b. Fire Station No. 2 Rehab Project (Open)

Contractor:	Jim Cooley Construction, LLC Oklahoma City, OK	LDKerns Contractors Jenks, OK	Sagemill Construction Meeker, OK	Miller-Tippens Construction Co., LLC Oklahoma City, OK	Pillar Contracting, Inc. Oklahoma City, OK
Base Bid:	$974,000	$1,191,400	$1,144,000	$1,104,868	$1,145,000
Alternate 1: Emergency Generator	$65,500	$70,068	$70,632	$67,676	$70,000
Alternate 2: Entry Tower	$39,220	$45,864	$52,000	$37,656	$28,500
Alternate 3A: Steel Trellis	$17,000	$17,500	$20,000	$12,571	$13,000
Alternate 3B: Wood Trellis	$13,000	$14,000	$17,000	$9,814	$11,000
Alternate 4A: Painted Steel Casework	$22,000	$60,200	$7,000	$29,636	$29,000
Alternate 4B: Stainless Steel Casework	$31,000	$75,000	$18,000	$41,111	$38,000
Alternate 5: Exterior Brick Veneer	$37,200	$50,000	$25,000	$40,416	$27,000
Alternate 6: Concrete Slab Finish	$5,200	$15,400	$4,000	$882	$8,000
Alternate 7: Brick Screen Wall	$12,000	$16,000	$22,000	$11,233	$13,000
Alternate 8: Glass Overhead Doors	$9,000	$9,400	$10,000	$8,601	$20,000
Alternate 9: Site Work	$194,000	$177,000	$225,000	$155,650	$143,000
UNIT PRICING (Brick Ledge)	$400	$500	$600	$300	$800
TIME OF COMPLETION (# of days)	275	240	210	270	330

Fire Chief Dru Tischer read five (5) bids into the record. Chief Tischer requested the bid award be deferred to the May 1, 2017 City Commission meeting on.

A motion was made by Commissioner Gillham, seconded by Commissioner Shaw, to defer the bid award to the May 1, 2017 City Commission meeting. Motion carried 7-0.

AYE: Gillham, Shaw, Salter, Bushong, Harrod, Finley, Rutherford
NAY: None

AGENDA ITEM NO. 8: New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no New Business.

AGENDA ITEM NO. 9: Commissioners Comments

Vice Mayor Harrod reminded citizens the Kiwanis' Pancake Feed will be held Wednesday, April 5, 2017 at the Heart of Oklahoma Exposition Center from 7:00 a.m. to 7:00 p.m.

Vice Mayor Harrod said he is very pleased with the work of the Planning Department cleaning up the City.

Commissioner Rutherford echoed Vice Mayor Harrod's comments about the Kiwanis' Pancake Feed.

Commissioner Rutherford commented on the Big Brothers Big Sisters Bowl for Kids Sake event that took place Friday night. He said the City was represented greatly through the event. Commissioner Rutherford thanked everyone who donated money to the cause.

Commissioner Shaw said she recently had jury duty and wanted to thank all Attorneys and Court staff for their hard work.

Commissioner Shaw stated that the local Carmike Theatres had been bought out by AMC Theatres.

Commissioner Shaw said she recently had a meeting with City Manager Justin Erickson and Vyve Broadband regarding complaints she had received about their services. She asked that Vyve Broadband give a presentation at a future City Commission meeting.

Commissioner Shaw stated staff had been diligently working on strategic planning and thanked City Manager Justin Erickson for his work on putting it together.

Commissioner Shaw thanked Emergency Management Director Don Lynch for his prayers for City and its leaders and asked that he remember the local tribal leaders.

Commissioner Shaw stated that about one hundred people from the Absentee Shawnee Tribe will be attending the Kiwanis' Pancake Feed on Wednesday. She also encouraged citizens to attend the event.

Commissioner Shaw thanked the Pioneer Library for attending the City Commission meeting and informing every one of its upcoming events.

Commissioner Salter said he attended the Placemaking Conference held at the University of Oklahoma and was able to hear several speakers on topics such as, planning, streets, and city services.

Mayor Finley said he continues to receive positive comments about the direction the City is headed; as well as, City staff and services.

AGENDA ITEM NO. 10: Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (7:11 p.m.)

RICHARD FINLEY, MAYOR

ATTEST:

KACIE BACHHOFER, DEPUTY CITY CLERK