

BOARD OF CITY COMMISSIONERS PROCEEDINGS
APRIL 4, 2022 AT 6:00 P.M.

The Board of City Commissioners of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 16 West 9th Street, Shawnee, Oklahoma on, Monday, April 4, 2022 at 6:00 p.m., pursuant to notice duly posted as prescribed by law at 4:25 p.m. on March 31, 2022. Mayor Bolt presided and Miss Jaleigha Gist and Miss Jazmynn Gist called the meeting to order. Upon roll call, the following members were in attendance.

Ed Bolt
Mayor

Daniel Matthews
Commissioner Ward 1

Cami Engles
Commissioner Ward 2

Travis Flood
Commissioner Ward 3

Absent
Commissioner Ward 4-Vice Mayor

Mark Sehorn
Commissioner Ward 5

Ben Salter
Commissioner Ward 6

ABSENT: Darren Rutherford

INVOCATION

Pastor Jesse Gist, The House of Glory, Tulsa, Oklahoma

FLAG SALUTE

AGENDA ITEM NO. 1:

Citizens Participation
(A three-minute limit per person)
(A twelve-minute limit per topic)

Mr. Wolf Gugler spoke regarding the Shawnee Twin Lakes.

Mr. Rob Morris spoke regarding property located at 113 ½ South Philadelphia and Citizens Participation.

Mr. Kevin Nagle spoke regarding tall weeds and grass on North Chapman.

Mr. Rick Young spoke regarding the Love Your Block program.

AGENDA ITEM NO. 2:

Consider approval of Consent Agenda:

- a. Minutes from the March 21, 2022 regular meeting.

- b. Acceptance of the public improvements for Wolverine Industrial Park and place maintenance bonds into effect.

A motion was made by Commissioner Matthews, seconded by Commissioner Flood, to approve Consent Agenda Item Nos. 2(a-b). Motion carried 6-0.

AYE: Matthews, Flood, Bolt, Sehorn, Salter, Engles

NAY: None

AGENDA ITEM NO. 3:

Presentation by Animal Control to present the Pet of the Week.

Animal Control Officer Brandi Spoon introduced Ducky, a four-month-old female Labrador mix. The Animal Shelter currently has twenty-three dogs and three cats.

AGENDA ITEM NO. 4:

Mayor's Proclamations:

"Fair Housing Month"

April 2022

Community Development Director Rian Harkins accepted the Mayor's Proclamation for "Fair Housing Month" from Mayor Bolt.

"National Public Safety Telecommunications Week"

April 10th – 16th, 2022

9-1-1 Communications Manager Christina Brown accepted the Mayor's Proclamation for "Fair Housing Month" from Mayor Bolt.

"National Donate Life Month"

April 2022

Ms. Robin Morris accepted the Mayor's Proclamation for "National Donate Life Month" from Mayor Bolt.

AGENDA ITEM NO. 5:

Consideration of a loan agreement and purchase of Motorola radios for the Fire Department.

Fire Department Chief Tony Wittmann provided a staff report and advised that Staff recommends approval of this item.

A motion was made by Commissioner Engles, seconded by Commissioner Flood, to approve a loan agreement and purchase of Motorola radios for the Fire Department. Motion carried 6-0.

AYE: Engles, Flood, Matthews, Sehorn, Salter, Bolt

NAY: None

AGENDA ITEM NO. 6:

Consideration and possible action of an ordinance regarding an amendment to the City of Shawnee Plan adopting the revised and restated OkMRF (Oklahoma Municipal Retirement Fund) Master Defined Contribution Retirement Plan.

Human Resources Director Jennifer Greenland explained this retirement plan is for non-union employees and is required to conform with IRS (Internal Revenue Service) regulations. Ms. Greenland advised that Staff recommends approval of this item.

A motion was made by Commissioner Matthews, seconded by Commissioner Sehorn, to approve an ordinance regarding an amendment to the City of Shawnee Plan adopting the revised and restated OkMRF (Oklahoma Municipal Retirement Fund) Master Defined Contribution Retirement Plan.

Ordinance No. 2752NS was introduced.

AN ORDINANCE AMENDING THE EMPLOYEE RETIREMENT SYSTEM, DEFINED CONTRIBUTION PLAN FOR THE CITY OF SHAWNEE, OKLAHOMA BY ADOPTING A REVISED AND RESTATED RETIREMENT PLAN; PROVIDING RETIREMENT BENEFITS FOR ELIGIBLE EMPLOYEES OF THE CITY OF SHAWNEE, OKLAHOMA; PROVIDING FOR PURPOSE AND ORGANIZATION; PROVIDING FOR DEFINITIONS; PROVIDING FOR ELIGIBILITY AND PARTICIPATION; PROVIDING FOR NON-ALIENATION OF BENEFITS; PROVIDING FOR EMPLOYER AND EMPLOYEE CONTRIBUTIONS; PROVIDING FOR ACCOUNTING, ALLOCATION, AND VALUATION; PROVIDING BENEFITS; PROVIDING FOR REQUIRED NOTICE; PROVIDING FOR AMENDMENTS AND TERMINATION; PROVIDING FOR TRANSFER TO AND FROM OTHER PLANS; CREATING A RETIREMENT COMMITTEE AND PROVIDING FOR POWERS, DUTIES, AND RIGHTS OF RETIREMENT COMMITTEE; PROVIDING FOR PAYMENT OF CERTAIN OBLIGATIONS; PROVIDING FOR DURATION AND PAYMENT OF EXPENSES; PROVIDING FOR EFFECTIVE DATE; PROVIDING FOR VESTING SCHEDULES; PROVIDING FOR A FUND TO FINANCE THE SYSTEM TO BE POOLED WITH OTHER INCORPORATED CITIES, TOWNS AND THEIR AGENCIES AND INSTRUMENTALITIES FOR PURPOSES OF ADMINISTRATION, MANAGEMENT, AND INVESTMENT AS PART OF THE OKLAHOMA MUNICIPAL RETIREMENT FUND; PROVIDING FOR PAYMENT OF ALL CONTRIBUTIONS UNDER THE SYSTEM TO THE OKLAHOMA MUNICIPAL RETIREMENT FUND FOR MANAGEMENT AND INVESTMENT; PROVIDING FOR REPEALER AND SEVERABILITY; ADOPTING THOSE AMENDMENTS MANDATED BY THE INTERNAL REVENUE CODE; AND DECLARING AN EMERGENCY.

Motion carried 6-0.

AYE: Matthews, Sehorn, Salter, Engles, Flood, Bolt
NAY: None

Ordinance No. 2752NS was adopted by the City Commission.

A motion was made by Commissioner Matthews, seconded by Commissioner Flood, to approve the emergency clause relating to Ordinance No. 2752NS. Motion carried 6-0.

AYE: Matthews, Flood, Bolt, Sehorn, Salter, Engles
NAY: None

AGENDA ITEM NO. 7:

Consideration and possible action of an ordinance regarding an amendment to the City of Shawnee Management Plan adopting the revised and restated OkMRF (Oklahoma Municipal Retirement Fund) Master Defined Contribution Retirement Plan.

Human Resources Director Jennifer Greenland explained this retirement plan applies to the City Manager and Department Heads and is required to conform with IRS (Internal Revenue Service) regulations. Ms. Greenland advised that Staff recommends approval of this item.

A motion was made by Commissioner Sehorn, seconded by Commissioner Engles, to approve an ordinance regarding an amendment to the City of Shawnee Management Plan adopting the revised and restated OkMRF (Oklahoma Municipal Retirement Fund) Master Defined Contribution Retirement Plan.

Ordinance No. 2753NS was introduced.

AN ORDINANCE AMENDING THE EMPLOYEE RETIREMENT SYSTEM, DEFINED CONTRIBUTION PLAN FOR THE POSITION OF DEPARTMENT HEAD OR CITY MANAGER FOR THE CITY OF SHAWNEE, OKLAHOMA BY ADOPTING A REVISED AND RESTATED RETIREMENT PLAN; PROVIDING RETIREMENT BENEFITS FOR ELIGIBLE EMPLOYEES OF THE CITY OF SHAWNEE, OKLAHOMA; PROVIDING FOR PURPOSE AND ORGANIZATION; PROVIDING FOR DEFINITIONS; PROVIDING FOR ELIGIBILITY AND PARTICIPATION; PROVIDING FOR NON-ALIENATION OF BENEFITS; PROVIDING FOR EMPLOYER AND EMPLOYEE CONTRIBUTIONS; PROVIDING FOR ACCOUNTING, ALLOCATION, AND VALUATION; PROVIDING BENEFITS; PROVIDING FOR REQUIRED NOTICE; PROVIDING FOR AMENDMENTS AND TERMINATION; PROVIDING FOR TRANSFER TO AND FROM OTHER PLANS; CREATING A RETIREMENT COMMITTEE AND PROVIDING FOR POWERS, DUTIES, AND RIGHTS OF RETIREMENT COMMITTEE; PROVIDING FOR PAYMENT OF CERTAIN OBLIGATIONS; PROVIDING FOR DURATION AND PAYMENT OF EXPENSES; PROVIDING FOR EFFECTIVE DATE; PROVIDING FOR VESTING SCHEDULES; PROVIDING FOR A FUND TO FINANCE THE SYSTEM TO BE POOLED WITH OTHER INCORPORATED CITIES TOWNS AND THEIR AGENCIES AND INSTRUMENTALITIES FOR PURPOSES OF ADMINISTRATION, MANAGEMENT, AND INVESTMENTS PART OF THE OKLAHOMA MUNICIPAL RETIREMENT FUND; PROVIDING FOR PAYMENT OF ALL CONTRIBUTIONS UNDER THE SYSTEM TO THE OKLAHOMA MUNICIPAL RETIREMENT FUND FOR MANAGEMENT AND INVESTMENT; PROVIDING FOR REPEALER AND SEVERABILITY; ADOPTING THOSE AMENDMENTS MANDATED BY THE INTERNAL REVENUE CODE; AND DECLARING AN EMERGENCY.

Motion carried 6-0.

AYE: Sehorn, Engles, Flood, Bolt, Salter, Matthews

NAY: None

Ordinance No. 2753NS was adopted by the City Commission.

A motion was made by Commissioner Matthews, seconded by Commissioner Sehorn, to approve the emergency clause relating to Ordinance No. 2753NS. Motion carried 6-0.

AYE: Matthews, Sehorn, Salter, Engles, Flood, Bolt

NAY: None

AGENDA ITEM NO. 8:

Consideration and possible action of an ordinance regarding an amendment to the City of Shawnee Special Incentive CMO Plan adopting the revised and restated OkMRF (Oklahoma Municipal Retirement Fund) Master Defined Contribution Retirement Plan.

Human Resources Director Jennifer Greenland provided a staff report and advised that Staff recommends approval of this item.

A motion was made by Commissioner Flood, seconded by Commissioner Engles, to approve an ordinance regarding an amendment to the City of Shawnee Incentive CMO Plan adopting the revised and restated OkMRF (Oklahoma Municipal Retirement Fund) Master Defined Contribution Retirement Plan.

Ordinance No. 2754NS was introduced.

AN ORDINANCE AMENDING THE EMPLOYEE RETIREMENT SYSTEM, DEFINED CONTRIBUTION PLAN FOR THE POSITION OF DEPARTMENT HEAD OR CITY MANAGER FOR THE CITY OF SHAWNEE, OKLAHOMA BY ADOPTING A REVISED AND RESTATED RETIREMENT PLAN; PROVIDING RETIREMENT BENEFITS FOR ELIGIBLE EMPLOYEES OF THE CITY OF SHAWNEE, OKLAHOMA; PROVIDING FOR PURPOSE AND ORGANIZATION; PROVIDING FOR DEFINITIONS; PROVIDING FOR ELIGIBILITY AND PARTICIPATION; PROVIDING FOR NON-ALIENATION OF BENEFITS; PROVIDING FOR EMPLOYER AND EMPLOYEE CONTRIBUTIONS; PROVIDING FOR ACCOUNTING, ALLOCATION, AND VALUATION; PROVIDING BENEFITS; PROVIDING FOR REQUIRED NOTICE; PROVIDING FOR AMENDMENTS AND TERMINATION; PROVIDING FOR TRANSFER TO AND FROM OTHER PLANS; CREATING A RETIREMENT COMMITTEE AND PROVIDING FOR POWERS, DUTIES, AND RIGHTS OF RETIREMENT COMMITTEE; PROVIDING FOR PAYMENT OF CERTAIN OBLIGATIONS; PROVIDING FOR DURATION AND PAYMENT OF EXPENSES; PROVIDING FOR EFFECTIVE DATE; PROVIDING FOR VESTING SCHEDULES; PROVIDING FOR A FUND TO FINANCE THE SYSTEM TO BE POOLED WITH OTHER INCORPORATED CITIES TOWNS AND THEIR AGENCIES AND INSTRUMENTALITIES FOR PURPOSES OF ADMINISTRATION, MANAGEMENT, AND INVESTMENTS PART OF THE OKLAHOMA MUNICIPAL RETIREMENT FUND; PROVIDING FOR PAYMENT OF ALL CONTRIBUTIONS UNDER THE SYSTEM TO THE OKLAHOMA MUNICIPAL RETIREMENT FUND FOR MANAGEMENT AND INVESTMENT; PROVIDING FOR REPEALER AND SEVERABILITY; ADOPTING THOSE AMENDMENTS MANDATED BY THE INTERNAL REVENUE CODE; AND DECLARING AN EMERGENCY.

Motion carried 6-0.

AYE: Flood, Engles, Bolt, Sehorn, Salter, Matthews

NAY: None

Ordinance No. 2754NS was adopted by the City Commission.

A motion was made by Commissioner Matthews, seconded by Commissioner Sehorn, to approve the emergency clause relating to Ordinance No. 2754NS. Motion carried 6-0.

AYE: Matthews, Sehorn, Salter, Engles, Flood, Bolt

NAY: None

AGENDA ITEM NO. 9:

Consideration of a resolution declaring certain City of Shawnee property surplus and no longer needed for city purposes; describing said items; and authorizing the sale of said items at the City of Shawnee's discretion.

City Manager Andrea Weckmueller-Behringer provided a staff report and advised that Staff recommends approval of this item.

A motion was made by Commissioner Matthews, seconded by Commissioner Sehorn, to approve a resolution declaring certain City of Shawnee property surplus and no longer needed for city purposes; describing said items; and authorizing the sale of said items at the City of Shawnee's discretion.

Resolution No. 6658 was introduced.

A RESOLUTION DECLARING CERTAIN CITY OF SHAWNEE PROPERTY SURPLUS AND NO LONGER NEEDED FOR CITY PURPOSES; DESCRIBING SAID ITEMS; AND AUTHORIZING THE SALE OR DISPOSAL OF SAID ITEMS AT THE CITY OF SHAWNEE'S DISCRETION.

Motion carried 6-0.

AYE: Matthews, Sehorn, Salter, Engles, Flood, Bolt

NAY: None

AGENDA ITEM NO. 10:

Consider Bids:

a. Kids Space Park Improvements Project (Award)

City Engineer Seth Barkhimer announced that six (6) bids were received. After review and consideration, it is Staff's recommendation to award the base bid, along with alternates 1a, 1b, 2, and 3 to Lambert Construction of Stillwater, Oklahoma in the total contract amount of \$3,634,462.05.

A motion was made by Commissioner Flood, seconded by Commissioner Matthews, to award the base bid and alternates 1a, 1b, 2, and 3 to Lambert Construction of Stillwater, Oklahoma in the total contract amount of \$3,634,462.05. Motion carried 6-0.

AYE: Flood, Matthews, Engles, Bolt, Sehorn, Salter

NAY: None

AGENDA ITEM NO. 11:

Administrative Report(s):

a. Progress report for the Love Your Block program – Rian Harkins, Community Development Director

Community Development Director Rian Harkins provided a progress report for the Love Your Block program. Bloomberg Center for Public Innovation representatives, Ms. Rose

Rodriguez, Director of Programs and Ms. Tracy Colunga, Civic Engagement Director, also provided an update and presentation on the Love Your Block program.

AGENDA ITEM NO. 12:

New Business (Any matter not known, or which could not have been reasonably foreseen prior to the posting of the agenda.)

There was no New Business.

AGENDA ITEM NO. 13:

Commissioners Comments

The Commission thanked Community Development Director Rian Harkins and the Love Your Block program representatives for the update and presentation.

The Commission spoke about the excitement of the Kids Space Park Improvement Project. They also spoke regarding the Donate Life Proclamation and recommended everyone to become organ donors if they could.

Commissioner Matthews addressed Mr. Gugler and Mr. Nagle's concerns from Citizens Participation.

Commissioner Engles thanked everyone who participated in Citizens Participation. She also thanked the Gist family for their attendance.

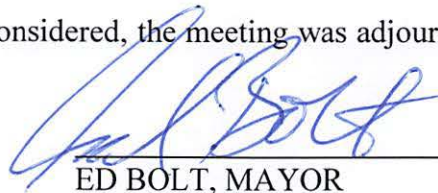
Commissioner Flood thanked Staff and spoke regarding the budget process and sidewalks.

Mayor Bolt spoke regarding 113 ½ South Philadelphia and Shawnee Twin Lakes Patrol. Mayor Bolt also thanked the Gist family for traveling from Tulsa for tonight's meeting.

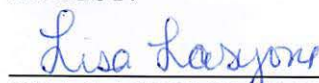
AGENDA ITEM NO. 14:

Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (7:07 p.m.)


ED BOLT, MAYOR

ATTEST:


LISA LASYONE, CMC, CITY CLERK

