

SHAWNEE URBAN RENEWAL AUTHORITY MINUTES OF APRIL 5, 2016

The Board of Commissioners of the **Shawnee Urban Renewal Authority** met for a regular meeting Tuesday, April 5, 2016 at 9:00 a.m. in the CDBG Conference Room, 227 N. Broadway, Suite C, Shawnee, Oklahoma.

Vice-Chairman Monte Cockings called the meeting to order at 9:02 a.m.

AGENDA ITEM NO. 2 ROLL CALL:

Roll call was taken showing the following members present:

Commissioner	Tiffany Barrett
Commissioner	Monte Cockings
Commissioner	Larry Gill

Also present:

Bryan Logan, CDBG Program Manager, SURA

Karen Drain, Secretary, SURA

Elaine Shrum, Administrative Specialist, SURA

A quorum was declared.

AGENDA ITEM NO. 3 APPROVAL OF MINUTES:

A motion to approve the minutes of January 5, 2016 was made by **Commissioner Barrett**, seconded by **Commissioner Gill**. Motion carried with no abstentions.

VOTING YES: Barrett, Cockings and Gill
VOTING NO: None

AGENDA ITEM NO. 4 APPROVAL OF CLAIMS:

A motion to approve claims totaling \$ 116,764.28 was made by **Commissioner Gill**, seconded by **Commissioner Barrett**. Motion carried with no abstentions.

VOTING YES: Barrett, Cockings and Gill
VOTING NO: None

**AGENDA ITEM NO. 5
SWEAR IN NEW BOARD MEMBERS:**

There were no new Board Members to swear in.

**AGENDA ITEM NO. 6
ELECT CHAIRMAN:**

A motion to elect ***Commissioner Tiffany Barrett*** as Chairman was made by ***Commissioner Gill***, seconded by ***Commissioner Cockings***. Motion carried with no abstentions.

VOTING YES: Barrett, Cockings and Gill
VOTING NO: None

**AGENDA ITEM NO. 7
ELECT VICE-CHAIRMAN:**

There were no nominations.

**AGENDA ITEM NO. 8
ELECT SECRETARY:**

There were no nominations.

**AGENDA ITEM NO. 9
REQUEST FOR ASSISTANCE:**

Bryan Logan, CDBG Program Manager reported on the following requests for assistance:

a) Emergency Assistance: Cathy Smith, 1818 N. Bryan

Ms. Smith is 59 years old and is income qualified. She has owned her home 4 years. The home needs a new septic system.

A motion to approve the request for assistance was made by ***Commissioner Gill***, seconded by ***Commissioner Barrett***. Motion carried with no abstentions

VOTING YES: Barrett, Cockings and Gill
VOTING NO: None

b) Emergency Assistance: Martye McCall, 3 Bingham Circle

Ms. McCall is 68 years old and is income qualified. She has owned her home 8 years. The home needs handicap accessibility in the bathroom.

A motion to approve the request for assistance was made by **Commissioner Gill**, seconded by **Commissioner Barrett**. Motion carried with no abstentions

VOTING YES: Barrett, Cockings and Gill
VOTING NO: None

c) Emergency Assistance: James & Debra Wick, 320 N. Louisa

Mr. & Mrs. Wick are 61 and 52 years old respectively and are income qualified. They have owned their home 12 years. The home needs new tub surround and some electrical work.

A motion to approve the request for assistance was made by **Commissioner Gill**, seconded by **Commissioner Barrett**. Motion carried with no abstentions

VOTING YES: Barrett, Cockings and Gill
VOTING NO: None

d) Emergency Assistance: James & Kitty Morton, 529 N. Louisa

Mr. & Mrs. Morton are both 58 years old and are income qualified. They have lived in the home 26 years. The home needs a new roof.

A motion to approve the request for assistance was made by **Commissioner Gill**, seconded by **Commissioner Barrett**. Motion carried with no abstentions

VOTING YES: Barrett, Cockings and Gill
VOTING NO: None

e) Emergency Assistance: Chris & Heidi Hoyt, 1418 Thompson Dr.

Mr. & Mrs. Hoyt are both 41 years old and are income qualified. They have lived in their home 6 years with their 5 year old son. The home needs new central heat & air.

A motion to approve the request for assistance was made by **Commissioner Barrett**, seconded by **Commissioner Gill**. Motion carried with no abstentions

VOTING YES: Barrett, Cockings and Gill
VOTING NO: None

f) Emergency Assistance: Dorothy Cooks, 309 N. Chapman

Ms. Cooks is 67 years old and income qualified. She has lived in her home 11 years. The home needs sewer line replacement.

A motion to approve the request for assistance was made by **Commissioner Barrett**, seconded by **Commissioner Gill**. Motion carried with no abstentions

VOTING YES: Barrett, Cockings and Gill
VOTING NO: None

g) Home Repair: Johnny Munday, 419 N. Chapman

Mr. Mundy is 68 years old and income qualified. He has owned his home 10 years. The home needs siding or his insurance will cancel.

A motion to approve the request for assistance was made by **Commissioner Gill**, seconded by **Commissioner Barrett**. Motion carried with no abstentions

VOTING YES: Barrett, Cockings and Gill
VOTING NO: None

h) Home Repair: Renita Swedberg, 1500 N. Center

Ms. Swedberg is 47 years old and income qualified. She has owned her home 13 years where she lives with her 3 children. The home needs new central heat and air and plumbing repairs.

A motion to approve the request for assistance was made by **Commissioner Gill**, seconded by **Commissioner Barrett**. Motion carried with no abstentions

VOTING YES: Barrett, Cockings and Gill
VOTING NO: None

i) Home Repair: Larry Ober, 533 N. Park

Mr. Ober is 74 years old and income qualified. He has owned his home 35 years. The home needs an electrical re-wire.

A motion to approve the request for assistance was made by **Commissioner Barrett**, seconded by **Commissioner Gill**. Motion carried with no abstentions

VOTING YES: Barrett, Cockings and Gill
VOTING NO: None

**AGENDA ITEM NO. 10
UPDATE ON BID OPENINGS:**

Bryan Logan, CDBG Program Manager addressed the following results:

- a) Mowing Lots: SURA**
1 bid received
Bid Awarded to: Coleman's Lawn Service in the amount of \$ 200.00
- b) Emergency Assistance: Don Davis, 1227 Carol Dr.**
Cost Estimate: \$ 7,100.00
3 bids received
Bid Awarded to: EDP Contract Services in the amount of \$ 5,900.00
- c) Home Repair: Mary McGee, 1618 N. Oklahoma**
Cost Estimate: \$ 9,450.00
3 bids received
Bid Awarded to: A/C Doctors in the amount of \$5,950.00
- d) Demolition: Rene' Eaton, 213 E. Bannock**
Cost Estimate: \$ 2,850.00
2 bids received
Bid Awarded to: Meier & Sons Demolition in the amount of \$2,800.00

**AGENDA ITEM NO. 11
OLD BUSINESS:**

There was no Old Business.

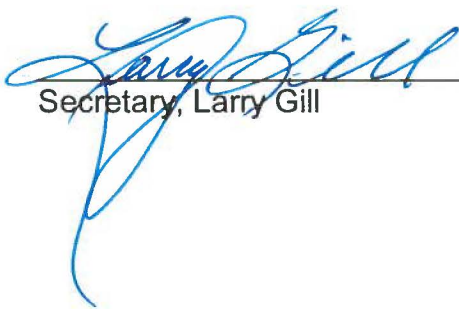
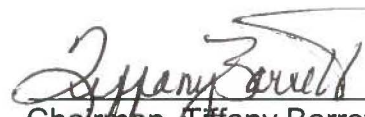
**AGENDA ITEM NO. 12
NEW BUSINESS:**

Bryan Logan, CDBG Program Manager congratulated **Commissioner Barrett** on being elected the new SURA Chairman.

**AGENDA ITEM NO. 13
ADJOURNMENT**

There being no further business to come before the Board at this time, a motion to adjourn at 9:50 was made by **Commissioner Gill** seconded by **Commissioner Barrett**. Motion carried with no abstentions.

VOTING YES: Barret, Cockings and Gill
VOTING NO: None


Secretary, Larry Gill
Chairman, Tiffany Barrett