

NOTICE REGARDING PUBLIC COMMENTS

During the pendency of the Declared Emergency, members of the public who wish to speak to the City Commission on an agenda or non-agenda item as referenced above, must register with the City Clerk's office at least 15 minutes prior to the meeting by calling 405-878-1604 or sending an email to CityClerk@shawneeok.org with their name, address, telephone number, and indicate the topic or agenda item upon which they wish to speak. (At this time, to participate in the meeting, individuals will need access to Zoom (<https://zoom.us/j/>). A link to the meeting will be provided via email to the participant prior to the meeting and the person must be signed into the meeting at the time of Citizens Participation or the Public Hearing item they wish to speak on is called by the Mayor.

For anyone that wishes to view the meeting, it will be broadcasted live on Vyve Channel 3 or via the City of Shawnee's website at http://www.shawneeok.org/services/video_multimedia/city_connect_live.php.

Members of the City Commission participation:

Mayor Richard Finley	via videoconference
Vice Mayor James Harrod	via videoconference
Commissioner Ed Bolt	via videoconference
Commissioner Ron Gillham	via videoconference
Commissioner Darren Rutherford	via videoconference
Commissioner Mark Sehorn	via videoconference
Commissioner Ben Salter	via videoconference

AGENDA
BOARD OF CITY COMMISSIONERS
April 6, 2020 AT 6:00 P.M.
VIA VIDEOCONFERENCE
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

INVOCATION

FLAG SALUTE

1. Citizens Participation
(A three minute limit per person)
(A twelve minute limit per topic)

2. Consider approval of Consent Agenda:

- a. Minutes from the March 16, 2020 regular meeting.
- b. Lake Lease Transfer:

TRANSFER:

Lot 6 Belcher Tract, 15411 Nickens Road
From: Carol K. Hopkins
To: Kenneth and Reta Sparks

3. Acknowledgment and ratification of the Amended Proclamation and Second Amended Proclamation to declare an emergency within the City Limits and such additional territory as may be described herein, authorizing the actions of the City Manager and Mayor pursuant to State Laws and the Municipal Code of the City of Shawnee.
4. Consideration of a resolution renewing Ordinance Number 1396NS the "Nine-One-One Emergency Number Ordinance" for the period of April 6, 2020 to April 5, 2023.

5. Consideration of a budget amendment for Gifts and Contributions Fund 706- Accounting for various donations which have been made since July 1, 2019.
6. New Business
(Any matter not known or which could not have been reasonably foreseen prior to the posting of the agenda)
7. Commissioners Comments
8. Adjournment

Respectfully submitted

Lisa Lasyone, CMC, City Clerk

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting and necessary accommodations will be made. (ADA 28 CFR/36)

Regular Board of Commissioners

2. a.

Meeting Date: 04/06/2020

Minutes

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Minutes from the March 16, 2020 regular meeting.

Attachments

Minutes

BOARD OF CITY COMMISSIONERS PROCEEDINGS
MARCH 16, 2020 AT 6:00 P.M.

The Board of City Commissioners of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 9th and Broadway, Shawnee, Oklahoma, Monday, March 16, 2020 at 6:00 p.m., pursuant to notice duly posted as prescribed by law at 3:53 p.m. on March 13, 2020. Mayor Finley presided and called the meeting to order. Upon roll call, the following members were in attendance.

Richard Finley
Mayor

Ed Bolt
Commissioner Ward 1

Ron Gillham
Commissioner Ward 2

James Harrod
Commissioner Ward 3-Vice Mayor

Darren Rutherford
Commissioner Ward 4

Mark Sehorn
Commissioner Ward 5

Ben Salter
Commissioner Ward 6

ABSENT: None

INVOCATION

Don Lynch
Emergency Management Director

FLAG SALUTE

AGENDA ITEM NO. 1:

Citizens Participation
(A three-minute limit per person)
(A twelve-minute limit per topic)

There was no Citizens Participation.

AGENDA ITEM NO. 2:

Consider approval of Consent Agenda:

- a. Acknowledge staff will proceed in the instant meeting with the opening and consideration of bids as set forth in the Shawnee Airport Authority Agenda Item No. 2.

- b. Minutes from the March 2, 2020 regular meeting.
- c. Acknowledge the following reports and minutes:
- License Payment Report for February 2020
 - Project Payment Report for February 2020
 - Senior Citizens of Shawnee Board Minutes from the January 14, 2020 regular meeting and February 27, 2020 Special Call meeting
 - Planning Commission Minutes from the February 12, 2020 Special Call meeting
- d. Mayor's Appointments:
- React Ambulance Authority
Fire Chief Rodney Foster No Term Expiration
Replaces Chris Thomas – Retired
- e. Approval of a Use of Easement Agreement with Jimmy and Kimi VanAntwerp for the construction and implementation of one sewer line along an existing City Roadway Easement.
- f. Acceptance of The Grove Retirement Homes public improvements and place maintenance bonds into effect.
- g. Authorize staff to purchase Econolite Traffic Controllers and Replacements in the total amount of \$29,354.00.

A motion was made by Commissioner Gillham, seconded by Commissioner Bolt, to approve Consent Agenda Item Nos. 2 (a-g). Motion carried 7-0.

AYE: Gillham, Bolt, Harrod, Finley, Rutherford, Sehorn, Salter

NAY: None

AGENDA ITEM NO. 3:

Presentation by Animal Control to present the Pet of the Week.

Animal Control Officer Leathers and Officer Spoon presented Red, a three-year-old female canine.

AGENDA ITEM NO. 4:

Mayor's Proclamations:

"Fair Housing Month"
April 2020

The Mayor presented the proclamation for "Fair Housing Month" as April 2020.

AGENDA ITEM NO. 5:

Consideration of a contract with the Cowen Group for professional engineering services on the sidewalks on MacArthur Street from Harrison Avenue to Bryan Avenue.

City Manager Chance Allison explained the City has received a Transportation Alternatives Program (TAP) Grant with Oklahoma Department of Transportation (ODOT) to construct sidewalks.

A motion was made by Commissioner Sehorn, seconded by Commissioner Rutherford, to approve a contract with the Cowen Group for professional engineering services. Motion carried 7-0.

AYE: Sehorn, Rutherford, Salter, Bolt, Gillham, Harrod, Finley

NAY: None

AGENDA ITEM NO. 6:

Consideration of an agreement with South Central Industries, Inc. for trash removal services at twenty-three (23) municipal park locations.

City Manager Chance Allison explained South Central Industries, Inc. will assist with cleaning in 23 municipal parks from April to October. This will allow City Staff that normally performs these duties to focus on other tasks.

A motion was made by Commissioner Bolt, seconded by Commissioner Gillham, to approve an agreement with South Central Industries, Inc for trash removal services. Motion carried 6-0-1.

AYE: Bolt, Gillham, Finley, Rutherford, Sehorn, Salter

NAY: None

ABSTAIN: Harrod

AGENDA ITEM NO. 7:

Public hearing and consideration of an ordinance to rezone property located at 16405 Hart Road, containing 2.5 acres, from A-1 (Rural Agricultural District) to A-1 (Rural Agricultural District) with a Conditional Use Permit for a bed-and-breakfast. Case No. P05-20, Applicant: Robert & Janet Lindley.

Planning Director Rebecca Blaine provided a staff report. This is to allow a bed-and-breakfast in a portion of the home on this property. Planning Commission and Staff recommend approval.

Mayor Finley declared a public hearing in session to consider an ordinance rezoning property located at 16405 Hart Road, containing 2.5 acres, from A-1 (Rural Agricultural District) to A-1 (Rural Agricultural District) with a Conditional Use Permit. No one appeared in favor or against said rezoning. The public hearing was closed.

A motion was made by Commissioner Bolt, seconded by Vice Mayor Harrod, to approve the ordinance rezoning property located at 16405 Hart Road from A-1 (Rural Agricultural District) to A-1 (Rural Agricultural District) with a Conditional Use Permit.

Ordinance No. 2690NS was introduced.

AN ORDINANCE CONCERNING THE ZONING CLASSIFICATION OF THE FOLLOWING DESCRIBED PROPERTY LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, TO-WIT: LOTS FOURTEEN (14) AND FIFTEEN (15), BLOCK ONE (1), HART TRACT, SHAWNEE LAKE ADDITION, IN THE CITY OF SHAWNEE, BEING FURTHER DESCRIBED AS LYING IN PART OF THE WEST HALF OF THE NORTHEAST QUARTER (W/2 NE/4) OF SECTION TWENTY-TWO (22), TOWNSHIP TEN (10) NORTH, RANGE TWO (2) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA, FROM ZONING CLASSIFICATION A-1 (RURAL AGRICULTURE DISTRICT) TO A-1 (RURAL AGRICULTURE DISTRICT) WITH A CONDITIONAL USE PERMIT AND AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SHAWNEE ACCORDINGLY.

Motion carried 7-0.

AYE: Bolt, Harrod, Finley, Rutherford, Sehorn, Salter, Gillham

NAY: None

Ordinance 2690NS was adopted by the City Commission.

AGENDA ITEM NO. 8:

Public hearing and consideration of an ordinance to rezone property located at 814 East Grant Street and 1332 North Harrison Avenue, containing 0.45 acres, from C-1 (Neighborhood Commercial District) to C-3 (Highway Commercial District) Case No. P06-20, Applicant: Nelmon Brauning.

Planning Director Rebecca Blaine explained there are two addresses at this site. If approved, the two lots will be combined and the existing structure on the property will be demolished. The proposed purpose of the property will be an establishment for Red Rock Behavioral Health Services. The original application was to rezone the property to C-3 (Highway Commercial District); however, the current zoning will allow a medical facility under 15,000 square feet with a conditional use permit. The change to request the rezoning from C-1 (Neighborhood Commercial District) to C-1 (Neighborhood Commercial District) with a Conditional Use Permit was presented to the Planning Commission. The Planning Commission and Staff recommend approval.

Mayor Finley declared a public hearing in session to consider an ordinance rezoning property located at 814 East Grant Street and 1332 North Harrison Avenue, containing 0.45 acres, from C-1 (Neighborhood Commercial District) to C-3 (Highway Commercial District). Ms. Nelmon Brauning appeared in favor of said rezoning. No one appeared against said rezoning. The public hearing was closed.

A motion was made by Commissioner Rutherford, seconded by Commissioner Sehorn, to accept Staff's recommendation to approve the ordinance rezoning property located at 814 East Grant Street and 1332 North Harrison Avenue from C-1 (Neighborhood Commercial District) to C-1 (Neighborhood Commercial District) with a Conditional Use Permit.

Ordinance No. 2691NS was introduced.

AN ORDINANCE CONCERNING THE ZONING CLASSIFICATION OF THE FOLLOWING DESCRIBED PROPERTY LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, TO-WIT: LOTS SEVENTEEN (17) AND EIGHTEEN (18), BLOCK FORTY-NINE (49), IN BEVERLY HILLS ADDITION TO THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, ACCORDING TO THE RECORDED PLAT THEREOF AND LOTS NINETEEN (19), TWENTY (20), TWENTY-ONE (21) AND TWENTY-TWO (22), BLOCK FORTY-NINE (49), BEVERLY HILLS ADDITION TO THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, ACCORDING TO THE RECORDED PLAT THEREOF, LESS & EXCEPT A TRACT DESCRIBED AS BEGINNING AT THE SOUTHEAST CORNER OF SAID LOT 22; THENCE WEST ALONG THE SOUTH LINE OF SAID

LOT 22 A DISTANCE OF 20.00 FEET; THENCE N44°51'00" E A DISTANCE OF 28.28 FEET TO A POINT ON THE EAST LINE OF SAID LOT 22; THENCE SOUTH ALONG SAID EAST LINE A DISTANCE OF 20.00 FEET TO THE POINT OF BEGINNING, FROM ZONING CLASSIFICATION C-1 (NEIGHBORHOOD COMMERCIAL DISTRICT) TO C-1 (NEIGHBORHOOD COMMERCIAL DISTRICT) WITH A CONDITIONAL USE PERMIT AND AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SHAWNEE ACCORDINGLY.

Motion carried 7-0.

AYE: Rutherford, Sehorn, Salter, Bolt, Gillham, Harrod, Finley

NAY: None

Ordinance 2691NS was adopted by the City Commission.

AGENDA ITEM NO. 9:

Public hearing and consideration of an ordinance to rezone property located 300 feet east of the northeast corner of Acme Road and West MacArthur Street, from R-3 (Multi-family Residential District) to C-3 (Highway Commercial District) Case No. P04-20, Applicant: J Bently Developments LP.

Planning Director Rebecca Blaine stated a medical facility was interested in phase two of the development at this location. The original application was to rezone the property to C-3 (Highway Commercial District); however, the proposed establishment can be in a C-2 (Limited Office District) with a Conditional Use Permit, as a less invasive rezoning than the requested C-3 (Highway Commercial District). The change to request the rezoning from C-3 (Highway Commercial District) to C-2 (Limited Office District) with a Conditional Use Permit was presented to the Planning Commission. The Planning Commission and Staff recommend approval.

Mayor Finley declared a public hearing in session to consider an ordinance rezoning property located 300 feet east of the northeast corner of Acme Road and West MacArthur Street, from R-3 (Multi-family Residential District) to C-3 (Highway Commercial District). No one appeared in favor or against said rezoning. The public hearing was closed.

A motion was made by Vice Mayor Harrod, seconded by Commissioner Gillham, to approve the ordinance rezoning property located 300 feet east of the northeast corner of Acme Road and West MacArthur Street, R-3 (Multi-family Residential District) C-2 (Limited Office District) with a Conditional Use Permit.

Ordinance No. 2692NS was introduced.

AN ORDINANCE CONCERNING THE ZONING CLASSIFICATION OF THE FOLLOWING DESCRIBED PROPERTY LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, TO-WIT: A TRACT OF LAND LYING IN THE SOUTHWEST QUARTER (SW/4) OF SECTION TWO (2), TOWNSHIP TEN (10) NORTH, RANGE THREE (3) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA, MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHWEST CORNER OF SAID SOUTHWEST QUARTER (SW/4); THENCE NORTH 89°19'11" EAST, ALONG THE SOUTH LINE OF SAID SOUTHWEST QUARTER (SW/4), A DISTANCE OF 300.00 FEET TO THE POINT OF BEGINNING; THENCE NORTH 00°34'33" WEST, PARALLEL WITH THE WEST LINE OF SAID SOUTHWEST QUARTER (SW/4), A DISTANCE OF 190.00 FEET; THENCE NORTH 89°19'11" EAST, PARALLEL WITH SAID SOUTH LINE, A DISTANCE OF 250.00 FEET; THENCE SOUTH 00°34'33" EAST, PARALLEL WITH SAID WEST LINE, A DISTANCE OF 190.00 FEET TO A POINT ON SAID SOUTH LINE; THENCE SOUTH 89°19'11" WEST, ALONG SAID SOUTH LINE, A DISTANCE OF 250.00 FEET TO THE POINT OF BEGINNING. SAID TRACT OF LAND CONTAINING 47,500 SQUARE FEET OR 1.0905 ACRES, MORE OR LESS. THE BASIS OF BEARINGS FOR THE ABOVE-DESCRIBED TRACT OF LAND IS A RECORD OF NORTH 89°19'11" EAST, ALONG THE SOUTH LINE OF SAID SOUTHWEST QUARTER (SW/4) FROM ZONING CLASSIFICATION R-3 (MULTI-FAMILY RESIDENTIAL DISTRICT) TO C-2 (LIMITED OFFICE DISTRICT) WITH A CONDITIONAL USE PERMIT AND AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SHAWNEE ACCORDINGLY.

Motion carried 7-0.

AYE: Harrod, Gillham, Bolt, Finley, Rutherford, Sehorn, Salter

NAY: None

Ordinance No. 2692NS was adopted by the City Commission.

AGENDA ITEM NO. 10:

Consideration of the following budget amendments:

- a. Fund 001 General Fund – To reflect changes which have occurred since July 1, 2019.
- b. Fund 301 Capital Improvement Fund – To reflect expected spending and adjust for changes which have occurred since July 1, 2019.
- c. Fund 302 Street Improvement Fund – To reflect changes since July 1, 2019, adjust transfers, and fund the Kickapoo Expansion Project.

Finance Director Ashley Neel explained these budget amendments are to update any changes since the first of the fiscal year and to adjust funds as projects and plans have changed.

A motion was made by Vice Mayor Harrod, seconded by Commissioner Gillham, to approve the budget amendments listed in Agenda Item Nos. 10 (a-c). Motion carried 7-0.

AYE: Harrod, Gillham, Finley, Rutherford, Sehorn, Salter, Bolt

NAY: None

AGENDA ITEM NO. 11:

Consider Bids:

- a. Remodel of property located at 514 North Patchin Avenue, Block 5 Lots 17 thru 20, Shawnee, OK 74801 (Award)

Bryan Logan, Community Development Program Manager, announced that two (2) bids were received. He advised that after review and consideration it was Staff's recommendation to award the bid to D & K Renovation of Edmond, Oklahoma in the total amount of \$37,022.00.

A motion was made by Vice Mayor Harrod, seconded by Commissioner Rutherford, to accept staff's recommendation and award the bid to D & K Renovation in the total amount of \$37,022.00. Motion carried 7-0.

AYE: Harrod, Rutherford, Sehorn, Salter, Bolt, Gillham, Finley

NAY: None

AGENDA ITEM NO. 12:

Administrative Reports:

- a. Public Health Update – Don Lynch, Emergency Management Director

Emergency Management Director Don Lynch provided an administrative report addressing the Coronavirus (COVID-19) outbreak. He explained this is a crisis of global proportions and a potential healthcare and humanitarian crisis. Mr. Lynch stated that the situation is likely to get worse before it gets better. United States President Donald Trump issued a declaration of a nation-wide State of Emergency on March 13, 2020 declaring a public health emergency as a result of the spread of the COVID-19 virus. Oklahoma Governor Kevin Stitt issued an Executive Order on March 15, 2020 declaring an emergency for all seventy-seven

counties in Oklahoma caused by the impending threat of COVID-19 to the citizens of the state and the public's peace, health, and safety.

Mr. Lynch stated it is important to prepare for the COVID-19 virus. He advised that ways to prepare are: know the signs and symptoms of the virus, stay at home when feeling sick or ill, call a healthcare provider if you believe you are sick, practice social distancing, do not shake hands, frequent handwashing and hand sanitizing, and create a household plan with two weeks of supplies. He encouraged limiting visits to assisted living centers, hospitals, medical facilities, and detention facilities.

The Small Business Administration (SBA) is taking information on small businesses effected by COVID-19.

Mr. Lynch stated the next two-weeks are critical. He encouraged everyone to visit the Center for Disease Control and Prevention (CDC) and the Oklahoma State Department of Health websites.

AGENDA ITEM NO. 13: Acknowledge monthly Sales Tax and Budget Report.

Finance Director Ashely Neel reported sales tax is up \$618,429.00, or 3.79%, over the projected budget year-to-date. She stated that use tax collections are up approximately \$422,453.00, or 30.29%, over the projected budget year-to-date.

AGENDA ITEM NO. 14: New Business (Any matter not known or which could not have been reasonably foreseen prior to the posting of the agenda.)

A Proclamation to declare a State of Emergency for the City of Shawnee was declared by Mayor Finley. He advised that this will also allow the community to access potential Federal Emergency Management Agency (FEMA) funds.

DECLARATION OF THE MAYOR OF THE CITY OF SHAWNEE DECLARING AN EMERGENCY WITHIN THE CITY LIMITS AND SUCH ADDITIONAL TERRITORY AS MAY BE DESCRIBED HEREIN, AUTHORIZING THE AUCTIONS OF THE CITY MANAGER PURSUANT TO STATE LAWS AND THE MUNICIPAL CODE OF THE CITY OF SHAWNEE.

AGENDA ITEM NO. 15: Commissioners Comments

Commissioner Bolt encouraged individuals to get reliable information regarding the COVID-19 virus.

Commissioner Gillham wanted to ensure that there is no reason to panic over the COVID-19 virus.

Vice Mayor Harrod spoke regarding the Broadway Project. He stated City Manager Chance Allison advised him that the project has been placed on hold due to the amount of opposition received. No contracts have been executed and the contractor has been notified.

Commissioner Rutherford thanked Emergency Management Director Don Lynch for the information he provided regarding COVID-19 virus.

Commissioner Rutherford expressed his excitement regarding the project of sidewalks along MacArthur Street.

Commissioner Sehorn advised that individuals need to be proactive regarding the COVID-19 virus.

Commissioner Salter encouraged individuals to participate in the 2020 United States Census.

Mayor Finley said it was nice to see a lot of friendly attendance at the meeting tonight.

AGENDA ITEM NO. 16: Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (6:51 p.m.)

RICHARD FINLEY, MAYOR

ATTEST:

LISA LASYONE, CMC, CITY CLERK

Regular Board of Commissioners

2. b.

Meeting Date: 04/06/2020

Lake Lease

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Lake Lease Transfer:

TRANSFER:

Lot 6 Belcher Tract, 15411 Nickens Road

From: Carol K. Hopkins

To: Kenneth and Reta Sparks

Attachments

Lake Lease



City of Shawnee
Community Development Department
222 N. Broadway
Shawnee, OK 74801
(405) 878-1665 Fax (405) 878-1587
www.ShawneeOK.org

**SHAWNEE TWIN LAKES CABIN SITE LEASES
SUMMARY/INSPECTION REPORT – FOR RENEWALS/TRANSFERS**

Date: 3/27/20	License No. 033900
Type	☐ Renewal ☒ Transfer (Fee: \$1,000)
Commission Meeting Date	4/06/20
Property Address	15411 NICKENS RD SHAWNEE, OK 74801
Lake Site Location	LOT 6 BELCHER TRACT
Lease Dates	4/6/20 TO 4/5/50
Lease Fee (changes annually)	731.00
Inspection Fee	\$75.00 Applicable: ☒ Yes ☐ No
Lessee (Transfer To)	
Name(s)	KENNETH AND RETA SPARKS
Address	SEE FILE
Phone	SEE FILE
Current Lessee (Transfer From) (if applicable)	
Name(s)	CAROL K HOPKINS
Address	SEE FILE
Phone	SEE FILE
Inspection Information	
Inspection Required	☒ Yes ☐ No
DEQ Report on File	☒ Yes ☐ No
Type of Septic System	☒ Conventional ☐ Aerobic
Last Inspected/Pumped	03/13/2018
Misc. Comments	Total Charges Paid: \$ 1806.00

PLEASE READ CAREFULLY

THIS LEASE IS NOT TRANSFERABLE AND IS SUBJECT TO CANCELLATION BY THE CITY FOR ANY VIOLATIONS OF THE TERMS THEREOF AS MORE SPECIFICALLY SET FORTH IN SECTION 16-326 OF THE SHAWNEE MUNICIPAL CODE:

**CABIN SITE LEASE
LEASE# 033900**

STATE OF OKLAHOMA, POTTAWATOMIE COUNTY, SS:

This Lease made and entered into in duplicate this date of April 06, 2020 by and between the CITY OF SHAWNEE, a municipal Corporation, PARTY OF THE FIRST PART, and

KENNETH SPARKS
of PO BOX 452 MCLLOUD OK 74851 ,
RITA SPARKS
of PO BOX 452 MCLLOUD OK 74851,
PARTY OF THE SECOND PART.

WITNESSETH: That the first party in consideration of the sum of **\$ 731.00** dollars for **2020**, does hereby acknowledge receipt of the applicable rental fee, and other good and valuable considerations, does by these presents demise, lease and let unto the second party the following described real estate situated on, and a part of the site, owned by the first party as a City Reservoir and known as Shawnee Twin Lake No. 1, in the County of Pottawatomie State of Oklahoma, to-wit:

15411 NICKENS RD

TO HAVE AND TO HOLD SAME UNTO the second party for a term of thirty (30) years from the date hereof.

IT IS FURTHER mutually understood and agreed by and between the parties hereto as follows:

The said party of the second part shall and will and does hereby agree to pay to the first party annual lease payments as set forth in "Exhibit A", payable yearly in advance. The City shall retain the right to adjust the lease rate schedule at the termination of the original 30-year lease or at such time that a transfer is approved in accordance with Section 16-321 of the Shawnee Municipal Code (hereafter "SMC").

That at the expiration of the primary term hereof, the lessee shall have the right and option to renew said lease for an additional period of thirty (30) years under the terms and

conditions set forth in Section 16-321 SMC. There is no limit to the number of times a lease can be renewed.

The premises of all lots leased by the City shall at all times be kept clean and maintained in a sanitary condition by the lessee. There is a 25-foot lakeshore buffer that extends landward of the ordinary high water mark on all leased lots for the purpose of watershed protection. This area shall not be used by the general public, except during an emergency situation. Within this buffer, leaseholders are encouraged to preserve existing native vegetation. Docks and other approved structures may be located within the buffer area. Fertilizers and other chemicals shall not be used within the buffer area. All other applicable City regulations and rules apply

That in addition to the possession of the property so leased, the lessee shall have the right and privilege of a site for a boat house and boat dock on the land owned by the City adjoining and immediately in front of a lot leased, which said boat house shall be erected and maintained by and at the cost of the lessee on ground not to exceed an area of thirty (30) feet by thirty (30) feet, which said boat house shall never be used as a place of human habitation, and which said boat house or boat dock shall conform to the provisions of Section 16-325 SMC, and that said boat dock or boat house shall be the private property of the lessee, who shall have the right of ingress and egress to and from the same, subject to the rights of the public as set forth herein. The lessee shall agree to keep said lot and boat house and dock in a clean and sanitary condition, and to maintain the same in a safe condition, and the City as lessor shall in no manner be liable to lessee for any damages suffered by lessee to said lot or boat house or dock, or the improvements thereon on account of the rise and fall of the water line of said lake, or for the enlargement or decrease by the City of the size of said lake, or on account of any rule or regulation that may hereafter be adopted by lessor, governing the regulations of said lake, and lessee agrees to hold the lessor free and harmless from all damages suffered by him or by any other person, on account of personal injuries or loss of property that may incur upon said lot, boat house or boat dock.

That the lessee agrees to lease the premises **AS IS** from the lessor with the knowledge and understanding that the lessor does not guarantee access to lots. Should the Lessee determine that an access road is necessary to reach his/her lot from a road already in existence, lessee agrees to use his/her own funds to create said access road. Lessee further agrees that upon access road completion it shall not be a private road, but rather, will be available for public use, including, but not limited to, allowing neighbor lots to connect to it to improve access to their lots or to allow joint access to bordering lots upon the one access road. The location of any access road to be constructed by the lessee must be approved by the City Engineer of the City of Shawnee prior to the beginning of construction.

That should the lessee construct any building or other structure, said construction will be in accordance to City of Shawnee development regulations. Lessee agrees that prior to commencing construction on any structure on the leased premises he/she will obtain an approved building permit from the City.

That lessee is solely responsible for determining the flood elevation on the leased premises and is required to satisfy lessor that prior to any construction on the leased premises the

determination of the flood elevation has been done correctly and that any structure or building to be constructed on the leased premises be above the flood elevation. **LESSOR EXPRESSLY MAKES NO WARRANTIES OR REPRESENTATIONS AS TO SAFETY FROM FLOODING ON THE LEASED PREMISES AND LESSEE EXPRESSLY RELEASES THE LESSOR FROM ANY LIABILITY DUE TO FLOOD DAMAGE, BOTH PERSONAL AND PROPERTY, OCCURRING ON THE LEASED PREMISES FROM ANY CAUSE OR CONDITION.**

That all sanitary facilities to be constructed on the premises shall be wholly contained on the leased premises. Sanitary facilities, include, but are not limited to, septic tanks and lateral lines.

All septic systems and waste disposal systems on leased lake lots shall be inspected and subject the standards set forth in Chapter 16 SMC. The leaseholder shall have sixty (60) days to correct any defects found in the system. Corrections not made within the allotted time shall be grounds for the City to cancel the lease of the leaseholder.

That no lease shall be assigned or sublet, but lessee may at any time during the term of his/her lease, sell and transfer to other parties the improvements on the lot leased by him/her.

That in the event of the sale of the improvements by the lessee, the transfer shall not become effective until approved by the Board of Commissioners of the City of Shawnee at a regular or adjourned meeting held for that purpose and the City as lessor reserves the right to reject and disapprove any transfer when in its opinion it would be to the best interests of the City and its inhabitants to do so. If the transfer is approved, a new lease shall be entered into between the purchaser and the City, and a transfer charge is hereby fixed and established in the sum of one-thousand dollars (\$1000.00) to be paid to the City prior to said transfer in accordance with Section 16-322 SMC.

That the lessee shall be the owner of all improvements which may be placed by him or her, said improvements including cabins or other buildings and boat houses constitute personal property and lessee shall have the right to remove same from the lot at the termination of the lease, subject to the following: whenever a lease has been cancelled by the City as provided herein or by ordinance, the lessee or owner of said improvements shall remove the same within sixty (60) days of the date of the said cancellation of the lease and upon failure to do so, said improvements shall revert to and become the property of the City of Shawnee. And it shall have the right, without further notice or demand to take immediate possession of all said improvements and these will belong to the first party or its assigns, as liquidated damages for the non-fulfillment of the lease by lessee and for the use and rental thereof.

That the said second party does hereby release the City of Shawnee of any claim or claims for damages by reason of the cancellation of the said lease aforesaid.

That the second party shall at all times during the term of this lease be subject to and does hereby agree to abide by and conform to any rules, regulations or ordinances now in force, or that may hereafter be adopted by the City of Shawnee, governing the regulation of said lake and

within the described premises, as to fishing, hunting, boating and other recreational activities upon and around said water reservoir, and to conform to and abide by all further rules, regulations and ordinances now in force, or that hereafter may be adopted by the City of Shawnee, Oklahoma, governing the regulations of said premises and lake.

The City Commission may upon a showing of intentional disregard for the terms of the lease and this division or other city ordinance pertaining to the lake, cancel the city lease upon 30 days notice to the lessee by mailing a copy of such notice to the lessee at his/her last known address. If a lease is cancelled either by the city or the lessee of a city-owned lot prior to the expiration of the lease term, the lessee shall pay the city an early termination fee of \$1,000 in exchange for a release of liability from the remaining term.

That this lease shall be binding upon the representatives, heirs, and assigns and successors in interest of the parties hereto.

It is understood by the parties hereto that a failure to comply with the terms of said Cabin Site Lease shall constitute a misdemeanor and any person, firm, or corporation convicted of such violation shall be punished by a fine not exceeding five hundred dollars (\$500.00) plus costs, or imprisonment for a term not exceeding thirty (30) days, or by such fine and imprisonment.

IN WITNESS WHEREOF, party of the first part has caused its name to be affixed hereto by the Mayor of the City of Shawnee, Oklahoma, and attested by the City Clerk, and the party of the second part hereunto affixed his/her name the day and year first above written.

CITY OF SHAWNEE, OKLAHOMA
A Municipal Corporation,

ATTEST:

CITY CLERK

BY: _____
MAYOR
PARTY OF THE FIRST PART

Kenneth Sparks
PARTY OF THE SECOND PART

Reta Sparks
PARTY OF THE SECOND PART

Regular Board of Commissioners

3.

Meeting Date: 04/06/2020

Proclamations

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Acknowledgment and ratification of the Amended Proclamation and Second Amended Proclamation to declare an emergency within the City Limits and such additional territory as may be described herein, authorizing the actions of the City Manager and Mayor pursuant to State Laws and the Municipal Code of the City of Shawnee.

Attachments

Amended Proclamation

Second Amended Proclamation

AMENDED PROCLAMATION

DECLARATION OF THE MAYOR OF THE CITY OF SHAWNEE DECLARING AN EMERGENCY WITHIN THE CITY LIMITS AND SUCH ADDITIONAL TERRITORY AS MAY BE DESCRIBED HEREIN, AUTHORIZING THE ACTIONS OF THE CITY MANAGER PURSUANT TO STATE LAWS AND THE MUNICIPAL CODE OF THE CITY OF SHAWNEE

WHEREAS, President Donald J. Trump issued a declaration of a nation-wide State of Emergency on March 13, 2020 declaring a public health emergency as a result of the national spread of the COVID-19 virus, and;

WHEREAS, Oklahoma Governor J. Kevin Stitt, issued Executive Order Number 2020-07 on March 15, 2020 declaring an emergency in all seventy-seven counties of Oklahoma caused by the impending threat of COVID-19 to the people of this state and the public's peace, health, and safety, and;

WHEREAS, the Centers for Disease Control and Prevention issued the Revised Interim Guidance for Coronavirus Disease (COVID-19) on March 15, 2020 recommending a number of factors be considered in postponing or canceling mass gatherings, including that larger gatherings of more than 50 people offer more opportunities for person-to-person contact and therefore pose greater risk of COVID-19 transmission;

WHEREAS, on March 16, 2020, the White House issued guidelines that prohibited gatherings of 10 people or more;

WHEREAS, the event is consistent with the definition of "*disaster*" as defined by Section 683.3 of the Oklahoma Emergency Management Act of 2003, as amended, and;

WHEREAS, the event is consistent with the definition of "*disaster*" as defined in Section 11-23 (d) of Chapter 11 of the Code of the City of Shawnee, and;

WHEREAS, Section 11-29 (a) of Chapter 11 of the Code of the City of Shawnee provides that the Mayor, after finding that an emergency exists which affects life, health, property or the public peace, may proclaim a state of emergency in the area affected, and;

WHEREAS, Section 11-29 of Chapter 11 of the Code of the City of Shawnee provides for the powers of the Mayor and City Manager in the interest of public safety during the existence of a state of emergency, and;

WHEREAS, at this time, I, Richard D. Finley, Mayor of the City of Shawnee do hereby desire to exercise the authority vested in me by the above-cited sections of the law and to proclaim a state of emergency to exist in the City of Shawnee,

NOW, THEREFORE, I, Richard D. Finley, Mayor of the City of Shawnee, Oklahoma, do hereby proclaim a state of emergency to exist within the city, and;

I HEREBY DIRECT that the City Emergency Operations Plan be implemented, and;

I DO HEREBY FURTHER DIRECT that City agencies and officers shall be made available and committed to the reasonable extent necessary to prepare for and respond to COVID-19 to protect the health and safety of the public; and,

I DO FURTHER DIRECT that public notice of this proclamation and state of emergency shall be given by the City Clerk and to as many local news media outlets as may be practical; and,

I DO HEREBY FURTHER DIRECT that all City of Shawnee Special Events Permits for activities planned during the period March 17, 2020 through April 6, 2020 are suspended and no new permits will be granted during that period; and,

I DO HEREBY FURTHER DIRECT that all events with 10 or more people taking place on City-owned and operated properties, including streets and alleys, except for City Commission, Shawnee Municipal Authority, and Shawnee Airport Authority meetings are prohibited during the period of March 17, 2020 through April 6, 2020; and,

I DO HEREBY FURTHER DIRECT that all events with 10 or more people taking place on City-owned and operated properties that are managed or operated by outside organizations are prohibited during the period of March 17, 2020 through April 6, 2020; and,

I DO HEREBY FURTHER DIRECT that Board of Adjustment, Planning Commission, and Citizens Advisory Boards meetings shall be suspended during the period March 17, 2020 through April 6, 2020; and,

I DO HEREBY FURTHER DIRECT that the Shawnee Municipal Authority shall temporarily suspend utility cut-offs for those customers that are unable to pay their utility bill during the period March 17, 2020 through April 6, 2020; and,

I DO HEREBY FURTHER DIRECT that Shawnee Municipal Court hearings are postponed during the period March 17, 2020 through April 6, 2020, and shall be rescheduled to a later date acceptable to the Municipal Judge and Court Clerk, who will notify those persons affected of the rescheduled hearing time; and,

I DO HEREBY FURTHER DIRECT that all bars, lounges, hookah bars, cigar bars and vaping bars and lounges shall be closed to the public. All restaurant dining rooms shall be closed to the public, although drive-thru, carry-out and delivery options are strongly encouraged.

I DO HEREBY FURTHER DIRECT that all local gyms, dance studio's, exercise facilities, recreation centers, spas, and sporting facilities shall be prohibited from operating or opening to patrons.

I DO HEREBY FURTHER DIRECT that all essential grocery and retail establishments shall daily provide at least one (1) hour of controlled access to patrons age 55 and over.

I DO HEREBY FURTHER DIRECT that this State of Emergency shall expire at 5:59 P.M. on April 6, 2020. This proclamation may be terminated, extended, or amended as needed at any time by the same manner in which the State of Emergency is declared.

ADOPTED and **SIGNED** this 20th day of March, 2020 at 1:15 P.M.

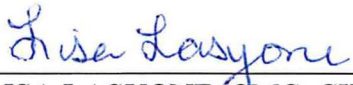
(SEAL)

ATTEST:





RICHARD FINLEY, MAYOR



LISA LASYONE, OMC, CITY CLERK

SECOND AMENDED PROCLAMATION

DECLARATION OF THE MAYOR OF THE CITY OF SHAWNEE DECLARING AN EMERGENCY WITHIN THE CITY LIMITS AND SUCH ADDITIONAL TERRITORY AS MAY BE DESCRIBED HEREIN, AUTHORIZING THE ACTIONS OF THE MAYOR AND CITY MANAGER PURSUANT TO STATE LAWS AND THE MUNICIPAL CODE OF THE CITY OF SHAWNEE

WHEREAS, President Donald J. Trump issued a declaration of a nation-wide State of Emergency on March 13, 2020 declaring a public health emergency as a result of the national spread of the COVID-19 virus, and;

WHEREAS, Oklahoma Governor J. Kevin Stitt, issued Executive Order Number 2020-07 on March 15, 2020 declaring an emergency in all seventy-seven counties of Oklahoma caused by the impending threat of COVID-19 to the people of this state and the public's peace, health, and safety, and;

WHEREAS, on March 29, 2020, Oklahoma Governor J. Kevin Stitt executed the Sixth Amended Executive Order Number 2020-07, which extended the state of emergency in all seventy-seven counties of Oklahoma until April 29, 2020, and implemented new and stricter safety measures, including a "Safer at Home" order to combat the spread of COVID-19, and;

WHEREAS, the Centers for Disease Control and Prevention issued the Revised Interim Guidance for Coronavirus Disease (COVID-19) on March 15, 2020 recommending a number of factors be considered in postponing or canceling mass gatherings, including that larger gatherings of more than 50 people offer more opportunities for person-to-person contact and therefore pose greater risk of COVID-19 transmission; and;

WHEREAS, on March 16, 2020, the White House issued guidelines that prohibited gatherings of 10 people or more; and;

WHEREAS, on March 30, 2020, the White House extended the implementation of "social distancing guidelines" until April 30, 2020; and;

WHEREAS, the event is consistent with the definition of "*disaster*" as defined by Section 683.3 of the Oklahoma Emergency Management Act of 2003, as amended, and;

WHEREAS, the event is consistent with the definition of "*disaster*" as defined in Section 11-23 (d) of Chapter 11 of the Code of the City of Shawnee, and;

WHEREAS, Section 11-29 (a) of Chapter 11 of the Code of the City of Shawnee provides that the Mayor, after finding that an emergency exists which affects life, health, property or the public peace, may proclaim a state of emergency in the area affected, and;

WHEREAS, Section 11-29 of Chapter 11 of the Code of the City of Shawnee provides for the powers of the Mayor and City Manager in the interest of public safety during the existence of a state of emergency, and;

WHEREAS, at this time, I, Richard D. Finley, Mayor of the City of Shawnee do hereby desire to exercise the authority vested in me by the above-cited sections of the law and to proclaim a state of emergency to exist in the City of Shawnee,

NOW, THEREFORE, I, Richard D. Finley, Mayor of the City of Shawnee, Oklahoma, do hereby proclaim a state of emergency to exist within the City, and;

I HEREBY DIRECT that the City Emergency Operations Plan be implemented, and;

I DO HEREBY FURTHER DIRECT that City agencies and officers shall be made available and committed to the reasonable extent necessary to prepare for and respond to COVID-19 to protect the health and safety of the public; and,

I DO FURTHER DIRECT that public notice of this proclamation and state of emergency shall be given by the City Clerk and to as many local news media outlets as may be practical; and,

I DO HEREBY FURTHER DIRECT that all City of Shawnee Special Events Permits for activities planned during the period March 17, 2020 through April 30, 2020 are suspended and no new permits will be granted during that period; and,

I DO HEREBY FURTHER DIRECT that all City of Shawnee Residential Sales, i.e., garage sales or yard sales, are suspended for the period March 17, 2020 through April 30, 2020; and,

I DO HEREBY FURTHER DIRECT that all events with 10 or more people taking place on City-owned and operated properties, including streets and alleys, except for City Commission, Shawnee Municipal Authority, and Shawnee Airport Authority meetings, are prohibited during the period of March 17, 2020 through April 30, 2020; and,

I DO HEREBY FURTHER DIRECT that all events with 10 or more people taking place on City-owned and operated properties that are managed or operated by outside organizations are prohibited during the period of March 17, 2020 through April 30, 2020; and,

I DO HEREBY FURTHER DIRECT that Board of Adjustment, Planning Commission, and Citizens Advisory Boards meetings shall be suspended during the period March 17, 2020 through April 30, 2020; and,

I DO HEREBY FURTHER DIRECT that the Shawnee Municipal Authority shall temporarily suspend utility cut-offs for those customers that are unable to pay their utility bill during the period March 17, 2020 through April 30, 2020; and,

I DO HEREBY FURTHER DIRECT that Shawnee Municipal Court hearings are postponed during the period March 17, 2020 through April 30, 2020, and shall be rescheduled to a later date

acceptable to the Municipal Judge and Court Clerk, who will notify those persons affected of the rescheduled hearing time; and,

I DO HEREBY FURTHER DIRECT all directives contained in Oklahoma Governor Kevin J. Stitt's Sixth Amended Executive Order 2020-07, and amendments thereto, are hereby incorporated herein by reference and all directives therein contained are implemented by the City.

I DO HEREBY FURTHER DIRECT that all directives contained in the previous Proclamation dated March 16, 2020 and Amended Proclamation dated March 20, 2020 remain in effect, unless specifically amended herein.

I DO HEREBY FURTHER DIRECT that all essential grocery and retail establishments shall daily provide at least one (1) hour of controlled access to patrons age 55 and over.

I DO HEREBY FURTHER DIRECT that City parks shall remain open and the public shall be allowed to utilize said park facilities for exercise, with all park patrons abiding by the CDC guidelines on social distancing, except as follows: all recreation equipment shall be closed to park patrons, including all playground or exercise equipment and sports/recreational courts and facilities.

I DO HEREBY FURTHER DIRECT, effective March 30, 2020 at 11:59 PM, that all residents living within the corporate limits of the City of Shawnee, Oklahoma are required to shelter in place at their place of residence as provided herein:

A) Persons may leave their residences only for Essential Activities as defined herein, or to operate Essential Businesses.

- a. "Essential Activities" shall include:
 - i. Tasks essential to the health and safety of family members, household members, or pets.
 - ii. Obtaining necessary services or supplies for family, household members, or pets, or to deliver those services to others in need, for operation of a residence.
 - iii. Engaging in outdoor activity, provided that the individual, except family or household members, follow social distancing guidelines issued by the CDC and prior emergency proclamations.
 - iv. Performing work at an Essential Business.
 - v. Caring for or transporting a family member or pet in another household.
 - vi. Moving to another residence either inside or outside the City of Shawnee, Oklahoma.
 - vii. To otherwise carry out activities specifically permitted by this Proclamation.
- b. "Essential Business" shall mean those businesses identified by the Governor of the State of Oklahoma, or his designee, by the Governor's Sixth Amended

Executive Order 2020-07, and amendments thereto, as critical infrastructure sector, including critical government workers as defined by the governmental employer.

I DO HEREBY FURTHER DIRECT that this State of Emergency shall expire at 11:59 P.M. on April 30, 2020. This proclamation may be terminated, extended, or amended as needed at any time by the same manner in which the State of Emergency is declared.

ADOPTED and **SIGNED** this 30th day of March, 2020 at 4:25 P.M.

ATTEST:

(SEAL)



Lisa Laszoni
LISA LASYONE, CMC, CITY CLERK

Richard Finley
RICHARD FINLEY, MAYOR

Regular Board of Commissioners

4.

Meeting Date: 04/06/2020

Resolution

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Consideration of a resolution renewing Ordinance Number 1396NS the "Nine-One-One Emergency Number Ordinance" for the period of April 6, 2020 to April 5, 2023.

Attachments

Resolution

RESOLUTION NO. _____

A RESOLUTION RENEWING ORDINANCE NUMBER 1396NS THE "NINE-ONE-ONE EMERGENCY NUMBER ORDINANCE" FOR THE PERIOD OF APRIL 6, 2020 TO APRIL 5, 2023.

WHEREAS, Ordinance No. 1396NS of the City of Shawnee, Oklahoma was approved and became effective on May 18, 1987, establishing the emergency Nine-One-One service for the City of Shawnee, Oklahoma; and

WHEREAS, Section 5(A) of Ordinance No. 1396NS established a three-year period for said ordinance with renewal periods of three years to be exercised by the City of Commission of the City of Shawnee, Oklahoma; and

WHEREAS, the Nine-One-One emergency telephone service for the City of Shawnee Oklahoma, has successfully assisted the citizenry of the City of Shawnee in receiving swift and effective emergency assistance when it has been needed.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF SHAWNEE, OKLAHOMA, that Ordinance Number 1396NS, the "Nine-One-One Emergency Number Ordinance" be renewed for the period of April 6, 2020 to April 5, 2023.

PASSED AND APPROVED THIS ____ DAY OF _____, 2020.

RICHARD FINLEY, MAYOR

ATTEST:

(SEAL)

LISA LASYONE, CMC, CITY CLERK

Regular Board of Commissioners

5.

Meeting Date: 04/06/2020

Budget Amendment

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Consideration of a budget amendment for Gifts and Contributions Fund 706- Accounting for various donations which have been made since July 1, 2019.

Attachments

Budget Amendment

City of Shawnee
2019-2020 Budget Amendment
Gifts & Contributions

Estimated Revenue, Fund Balance, or Transfers IN

Fund Number	Account Number	Project Code	Line Item	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
706	4419			COPS & KIDS DONATIONS	-	100.00	100.00
706	4401			DONATIONS - SANTA FE DEPOT	-	10.00	10.00
706	4420			DONATIONS - POLICE DEPT	-	20.00	20.00
706	4423			DONATIONS - FIRE DEPT	-	260.00	260.00
706	4444			DONATIONS - SENIOR CENTER	-	15,000.00	15,000.00
706	4445			DONATIONS - HORSES IN THE CITY	-	2,400.00	2,400.00
706	4448			DONATIONS - ANIMAL SHELTER	-	1,000.50	1,000.50
706	4451			BINGO DONATION	-	610.00	610.00
Total					-	19,400.50	19,400.50

Appropriations

Fund Number	Account Number	Project Code	Line Item	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
706	5-2020-5250			COPS & KIDS DONATIONS	-	100.00	100.00
706	5-2037-5420			CAPITAL OUTLAY-BUILDING	-	10.00	10.00
706	5-0620-5250			OTHER MATERIALS & SUPPLIES	-	20.00	20.00
706	5-2022-5250			FIRE DEP- OTHER	-	260.00	260.00
706	5-2036-5250			CENTENNIAL - HORSE IN	-	2,400.00	2,400.00
706	5-2048-5250			ANIMAL SHELTER - EXPEN	-	1,000.50	1,000.50
706	5-1140-5260			SENIOR CENTER DONATIONS	-	610.00	610.00
Total					-	4,400.50	4,400.50

Approved by the City Commission this

Explanation of Budget Amendment:
Accounting for various donations which have been
made since July 1st.

Approved:

Mayor

Attest:

Posted By _____ Date _____ BA# _____ Pkt.# _____

City Clerk