

REGULAR PLANNING COMMISSION MINUTES

DATE: April 7th, 2021

Approved minutes

The Planning Commission of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in person for a regular meeting on April 7th, 2021, at 1:30 p.m., pursuant to notice duly posted as prescribed by law.

AGENDA ITEM NO. 1: **Roll Call**

Upon roll call the following members were present:

Present: Walker, Loftis-Walton, Johnson, Deem, Engles, Lester

Absent: Rowell

City Planner Rachel Clyne announced there was a quorum. Clyne explained that she would fill in for Planning Director Rebecca Blaine for today's meeting. The meeting was called to order.

AGENDA ITEM NO. 2: **Citizens' Participation** **(A three-minute limit per person)** **(A twelve-minute limit per topic)**

Chair Deem opened the floor for public participation for items not on the meeting's agenda. There was no participation.

AGENDA ITEM NO. 3:

Consideration of approval of the minutes from the regular meeting of March 3rd, 2021.

Chairperson Deem asked the Planning Commissioners if there were questions or corrections to the minutes.

Commissioner Walker made a motion to approve the minutes as presented, which was seconded by Commissioner Johnson. Chairperson Deem asked for a vote of aye for those in favor then asked for a vote of nay for those opposed.

Motion passed 5-0-0.

Aye: Walker, Loftis-Walton, Johnson, Deem, Engles, Lester

Nay: None

Abstain: None

AGENDA ITEM NO. 4: **Case No. PL06-21 – Consideration and approval of Shawnee Retail Final Plat, a 4.26-acre tract located approximately 250 feet northwest of the intersection of Shawnee Mall Drive and Harrison Avenue.** *Applicant: STP Solutions, Inc. on behalf of Shiv Properties, LLC*

Chairperson Deem asked for a staff report. Planner Clyne stated the applicant, was requesting the Final Plat of the Shawnee Retail Development subdivision be recommended for approval.

Chairperson Deem opened the public hearing. She asked if anyone wanted to speak in favor or in opposition of this case.

Terry Pollock, with STP Solutions, Inc., was available for questions.

With no other comments from the public, Chairperson Deem closed the public hearing.

Commissioner Loftis-Walton made a motion to recommend approval of **#PL06-21** as presented, which was seconded by Commissioner Engles. Chairperson Deem asked for a vote of aye for those in favor then asked for a vote of nay for those opposed. Motion passed 5-0-0.

Aye: Walker, Loftis-Walton, Johnson, Deem, Engles, Lester

Nay: None

Abstain: None

It was stated the application (Case # **PL06-21**) would be heard at the next regular City Commission meeting on Monday, April 19th, 2021 at 6:00 p.m. in the Commission Chambers.

AGENDA ITEM NO. 5:

Case No. PL07-21 Consideration and approval of Cardinal Point Final Plat, a 12.08-acre tract located approximately 1,150 feet east of Union Avenue located on the north side of East 45th Street.

Applicant: Cardinal Point Development, LLC

Chairperson Deem asked for a staff report. Planner Clyne stated the applicant, was requesting the Final Plat of the Cardinal Point subdivision be recommended for approval. Staff recommended Conditional Approval subject to the appropriate Blocks added to the Final Plat before review by the City Commissioners.

Chairperson Deem opened the public hearing. She asked if anyone wanted to speak in favor or in opposition of this case. With no comments from the public, Chairperson Deem closed the public hearing.

Commissioner Loftis-Walton made a motion to recommend conditional approval of **# PL07-21** as presented, which was seconded by Commissioner Engles. Chairperson Deem asked for a vote of aye for those in favor then asked for a vote of nay for those opposed. Motion passed 5-0-0.

Aye: Walker, Loftis-Walton, Johnson, Deem, Engles, Lester

Nay: None

Abstain: None

It was stated the application (Case # **PL07-21**) would be heard at the next regular City Commission meeting on Monday, April 19th, 2021 at 6:00 p.m. in the Commission Chambers.

AGENDA ITEM NO. 6:

Case No. PL08-21 Consideration and approval of a Preliminary plat for Rolling Hills Section 2, a 2.39-acre

tract located on the NE corner of Main Street and N Bryan Avenue.

Applicant: Absentee Shawnee Housing Authority

Chairperson Deem asked for a staff report. Planner Clyne stated the applicant, was requesting the Preliminary Plat of the Rolling Hills Section 2 subdivision be recommended for approval.

Chairperson Deem opened the public hearing. Nelmon Brauning and Bryan Richards were present and available for questions. With no other comments from the public, Chairperson Deem closed the public hearing.

Commissioner Johnson made a motion to recommend approval of # **PL08-21** as presented, which was seconded by Commissioner Walker. Chairperson Deem asked for a vote of aye for those in favor then asked for a vote of nay for those opposed. Motion passed 5-0-0.

Aye: Walker, Loftis-Walton, Johnson, Deem, Engles, Lester
Nay: None
Abstain: None

It was stated the application (Case # **PL08-21**) would be heard at the next regular City Commission meeting on Monday, April 19th, 2021 at 6:00 p.m. in the Commission Chambers.

AGENDA ITEM NO. 7: **Planning Director's Report**

Planner Clyne relayed a message on behalf of Planning Director Blaine that the applications for the Arts Commissions were due by April 15, 2021.

AGENDA ITEM NO. 8: **New Business**

There was no New Business discussed.

AGENDA ITEM NO. 9: **Commissioners Comments**

Commissioner Lester voiced concern about people crossing Interstate-40 (I-40) from the far northern end of Union Avenue. He questioned if a pedestrian bridge was a possibility. He further expressed concern about the lack of sidewalks for people to walk to the Shawnee Mall and other stores located north of I-40.

Commissioner Walker echoed Lester's concerns and stated north of MacArthur, on Kickapoo, there were no sidewalks. He also asked about progress of demolition of the dilapidated building on Main Street. Planner Clyne stated that an engineer's report of the structure's integrity was required prior to receiving a remodel permit. Commissioner Johnson stated that Director Blaine had explained and was following procedure.

Chairperson Deem asked about two properties on Center Street that needed attention from the Action Center. Planner Clyne advised she would mention the properties to the Code Enforcement Officers and follow-up with an email.

AGENDA ITEM NO. 10:

Adjournment

Commissioner Walker made a motion to adjourn, which was seconded by Commissioner Johnson. Chairperson Deem asked for a vote of aye for those in favor then asked for a vote of nay for those opposed.

Motion passed 5-0-0.

Aye: Walker, Loftis-Walton, Johnson, Deem, Engles, Lester

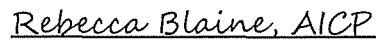
Nay: None

Abstain: None

Meeting was adjourned at 1:59 p.m.



Chairman/Vice-Chairman



Planning Director