

COMMUNITY SERVICE CONTRACTS REVIEW  
MEETING MINUTES  
APRIL 12, 2016  
9:00 A.M.

COMMITTEE MEMBERS  
IN ATTENDANCE:

Wes Mainord  
Joe Vorndran  
Cindy Arnold  
Ken McDowell

COMMITTEE MEMBERS ABSENT  
AT ROLL CALL:

Matthew Griffith  
James Harrod

OTHERS IN ATTENDANCE:

Phyllis Loftis, City Clerk  
Lisa Lasyone, Deputy City Clerk  
James Bryce, Director of Operations  
Dana Shelburne, Legal Assistant  
Linda Agee  
Dell Kerbs

Chairman Mainord called the meeting to order at 9:00 a.m. with four committee members in attendance.

Agenda Item No. 1: Declaration of a Quorum

Roll was called and a quorum was declared.

Agenda Item No. 2: Approval of minutes from the November 23, 2015 meeting.

A motion was made by Arnold, seconded by McDowell, to approve the minutes of the November 23, 2015 meeting. Motion carried 3-1.

AYE: Arnold, McDowell, Mainord

NAY: None

ABSTAIN: Vorndran

Agenda Item No. 3: Discuss and consider entering into a contract with the Historical Shawnee Alliance for FY 2016-17. (Linda Agee will be present for this item)

Ms. Linda Agee reported that the Historical Shawnee Alliance (HAC) has been in existence since last year and does not have audit yet. She stated they are requesting \$4,000.00 for the downtown area and \$12,000.00 that the City receives for the façade grant.

A motion was made by Arnold, seconded by Vorndran, to enter into a contract with Historical Shawnee Alliance for FY 2016-17 in the amount of \$16,000.00. Motion carried 4-0.

AYE: Arnold, Vorndran, Mainord, McDowell

NAY: None

Agenda Item No. 4: Discuss and consider renewal of the contract with the YMCA for FY 2016-17 for the management and operation of the Shawnee Community Center.

Mrs. Arnold noted that there was no letter in the packet received from the YMCA requesting a funding amount, but that she assumes they are requesting the same amount they received for FY2015-2016, which is \$36,000.00.

Because of questions regarding the future use of the building, the Chairman suggested that the item be moved to the end of the meeting and requested that James Bryce call the YMCA and ask if anyone can attend the meeting today to answer questions.

A motion was made by Vorndran, seconded by Arnold, to set the item aside until later in the meeting. Motion carried 4-0.

AYE: Vorndran, Arnold, McDowell, Mainord

NAY: None

Agenda Item No. 5: Discuss and consider renewal of the contract with Senior Citizens Center, Inc. for operation of the Municipal Auditorium for FY 2016-2017.

There was discussion among the Committee regarding the benefits/disadvantages of bringing the operation of the Municipal Auditorium in-house. No decision was reached at this time, but staff will continue to explore the possibility.

BOARD MEMBER HARROD ARRIVED AT 9:20 A.M.

A motion was made by Arnold, seconded by Harrod, to renew the contract at the current funding level of \$100,000.00, plus any additional increase for salary adjustments, at a level equal to what City of Shawnee employees receive, and to approve the contract as written. Motion carried 5-0.

AYE: Arnold, Harrod, McDowell, Mainord, Vorndran

NAY: None

Agenda Item No. 6: Discuss and consider renewal of the contract with Shawnee Economic Development Foundation for FY 2016-17.

A motion was made by Arnold, seconded by McDowell, to renew contract for FY 2016-2017 in the amount of \$231,000.0. Motion carried 5-0.

AYE: Arnold, McDowell, Mainord, Vorndran, Harrod

NAY: None

Agenda Item No. 7: Discuss and consider renewal of the contract with Central Oklahoma Community Action Agency/Central Oklahoma Transit for FY 2016-17.

A motion was made by Vorndran, seconded by Harrod, to renew contract for FY2016-2017 in the amount of \$60,000.00 with indemnification clause added to the contract and proof of adequate insurance. Motion carried 5-0.

AYE: Vorndran, Harrod, McDowell, Mainord, Arnold

NAY: None

Agenda Item No. 8: Discuss and consider renewal of the contract with Safe Events for Families for FY 2016-17

Mr. Dell Kerbs with Safe Events for Families (SEFF) was present to discuss SEFF and the requested funds.

Mr. Kerbs listed the events currently sponsored by SEFF and noted that additional funds were being requested for the funding of the Redbud Festival and monthly block parties events. He is also requesting an additional \$10,000 for Christmas decorations, explaining that once the Streetscape Project is completed, the current snowflake decorations cannot be used.

A motion was made by McDowell, seconded by Harrod, to renew the contract for FY2016-2017 in the amount of \$48,000.00 plus \$10,000.00 for the Main Street Christmas decorations. Motion carried 5-0.

AYE: McDowell, Harrod, Mainord, Vorndran, Arnold

NAY: None

Agenda Item No. 9: Discuss and consider renewal of the contract with Visit Shawnee, Inc. for FY-2016-17.

A motion was made by Harrod, seconded by Arnold, to renew the contract with Visit Shawnee, Inc. for FY2016-2017. Motion carried 5-0.

AYE: Harrod, Arnold, McDowell, Mainord, Vorndran

NAY: None

RETURN TO AGENDA ITEM NO. 4:

Agenda Item No. 4: Discuss and consider renewal of the contract with the YMCA for FY 2016-17 for the management and operation of the Shawnee Community Center.

James Bryce advised that no one was available from the YMCA to attend today's meeting.

A motion was made by McDowell, seconded by Vorndran, to table the item until a later meeting can be scheduled. Motion carried 5-0.

AYE: McDowell, Vorndran, Arnold, Harrod, Mainord  
NAY: None

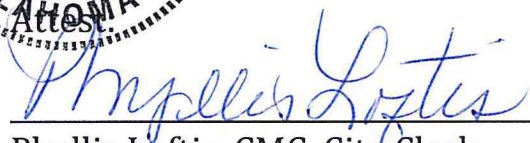
The Committee determined that April 25, 2016 at 9:00 will be the date for the consideration of the YMCA contract.

Agenda Item No. 10: Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (10:09 a.m.)



  
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Wes Mainord, Chairman

  
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Phyllis Loftis, CMC, City Clerk