

AGENDA
SHAWNEE MUNICIPAL AUTHORITY
April 16, 2012 AT 6:30 P.M.
COMMISSION CHAMBERS AT CITY HALL
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

1. Consider approval of Consent Agenda:
 - a. Minutes from the April 2, 2012 meeting.
 - b. Budget Amendment Compensated Absences
To bring up compensated absences from fund balance to accommodate those who left through Sept 30, 2011
 - c. Acknowledge receipt of DEQ Permit No. ST000063120059, Facility No. S-20590, for lowering the weir on the final contact basin to serve the City of Shawnee.
 - d. Authorize staff to request bids for a water line rehab project in Lakeview Addition (Minnesota north of Federal)
 - e. Authorize staff to purchase 29 InstaValves for valve replacement at various locations.
2. New Business

(Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)
3. Administrative Reports
4. Adjournment

Respectfully submitted

Phyllis Loftis, City Clerk

Shawnee Municipal Authority

1. a.

Meeting Date: 04/16/2012

Minutes

Submitted By: Donna Mayo, Administration

Department: Administration

Title of Item for Agenda

Minutes from the April 2, 2012 meeting.

Attachments

Minutes 4-2-12

THE TRUSTEES OF THE SHAWNEE MUNICIPAL AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN REGULAR SCHEDULED SESSION IN THE COMMISSION CHAMBERS AT CITY HALL, 9TH AND BROADWAY, SHAWNEE, OKLAHOMA, MONDAY, APRIL 2, 2012, FOLLOWING THE BOARD OF CITY COMMISSIONERS MEETING AT 6:30 P.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW. UPON ROLL CALL, A QUORUM WAS DECLARED WITH THE FOLLOWING MEMBERS IN ATTENDANCE:

PRESENT: Stephens, Sims, Harrod, Peterson, Collier, Smith

ABSENT: Winterringer

Call to Order

Declaration of a Quorum

AGENDA ITEM NO. 1: Consider approval of Consent Agenda

a. Minutes from the March 19, 2012.

A motion was made by Trustee Sims, seconded by Trustee Smith, to approve the Consent Agenda. Motion carried 6-0.

AYE: Sims, Smith, Stephens, Harrod, Peterson, Collier

NAY: None

AGENDA ITEM NO. 2: New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no new business.

AGENDA ITEM NO. 3: Administrative Reports

There were no administrative reports.

AGENDA ITEM NO. 4: Adjournment

A motion was made by Trustee Sims, seconded by Trustee Smith, to adjourn

the Shawnee Municipal Authority. Motion carried 6-0. (8:08 p.m.)

AYE: Sims, Smith, Stephens, Harrod, Peterson, Collier

NAY: None

ATTEST:

LINDA PETERSON
CHAIRMAN

(SEAL)

LISA LASYONE, DEPUTY FOR SECRETARY

Shawnee Municipal Authority

1. b.

Meeting Date: 04/16/2012

Budget Amendment

Submitted By: Donna Mayo, Administration

Department: Administration

Title of Item for Agenda

Budget Amendment Compensated Absences

To bring up compensated absences from fund balance to accommodate those who left through Sept 30, 2011

Attachments

Budget Amendment

City Clerk

Shawnee Municipal Authority

1. c.

Meeting Date: 04/16/2012

DEQ Permit

Submitted By: Donna Mayo, Administration

Department: Administration

Title of Item for Agenda

Acknowledge receipt of DEQ Permit No. ST000063120059, Facility No. S-20590, for lowering the weir on the final contact basin to serve the City of Shawnee.

Attachments

DEQ Permit



STEVEN A. THOMPSON
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

RECEIVED

APR 05 2012

DONNA M. HARRIS
Governor

March 30, 2012

Mr. Brian E. McDougal, General Manager
Shawnee Municipal Authority
111 South Kickapoo
Shawnee, Oklahoma 74801

Re: Permit No. ST000063120059
City of Shawnee System Improvements
Facility No. S-20590

Dear Mr. McDougal:

Enclosed is Permit No. ST000063120059 for lowering the weir on the final contact basin to serve the City of Shawnee, Pottawatomie County, Oklahoma.

The project authorized by this permit should be constructed in accordance with the plans approved by this Department on March 30, 2012. Any deviations from the approved plans and specifications affecting capacity, flow or operation of units must be approved, in writing, by the Department before changes are made.

Receipt of this permit should be noted in the minutes of the next regular meeting of the Shawnee Municipal Authority, after which it should be made a matter of permanent record.

We are returning one (1) set of the approved plans to you and retaining one (1) set for our files.

Respectfully,

Duke Newin, P.E.
Construction Permit Section
Water Quality Division

DN/RC/bg

Enclosure

c: David Golden, Regional Manager, DEQ
Tecumseh DEQ Office
John M. Krywicki P.E., City of Shawnee
Wendy Sheets, Environmental Complaints and Local Services



Shawnee Municipal Authority

1. d.

Meeting Date: 04/16/2012

Water Line Rehab bid request

Submitted By: Donna Mayo, Administration

Department: Administration

Title of Item for Agenda

Authorize staff to request bids for a water line rehab project in Lakeview Addition (Minnesota north of Federal)

Attachments

Water Lined Rehab

Jim Bierd
Director

Donna Uranga
Administrative Assistant
Phone: 405-273-1960
Fax: 405-878-1550



Randy Brock
Operations Manager
405-878-1723

Greg Price
Special Projects Manager
405-878-1662

111 S. Kickapoo, Shawnee, OK 74801

MEMORANDUM

To: City Commission
From: Jim Bierd, Utility Director
CC: Brian McDougal, City Manager
Cindy Sementelli, Finance Director
Date: April 11, 2012
Re: Lakeview Addition water line rehab

Staff would like permission to bid out the water line rehab in Lakeview Addition (Minnesota north of Federal), Engineers estimate is \$143,000. Remaining budgeted amount in water line rehab is \$398,227. Thank you.

Shawnee Municipal Authority

1. e.

Meeting Date: 04/16/2012

Valves for valve replacement projects

Submitted By: Donna Mayo, Administration

Department: Administration

Title of Item for Agenda

Authorize staff to purchase 29 InstaValves for valve replacement at various locations.

Attachments

Valves for valve replacement project

Jim Bierd
Director

Donna Uranga
Administrative Assistant
Phone: 405-273-1960
Fax: 405-878-1550



Randy Brock
Operations Manager
405-878-1723

Greg Price
Special Projects Manager
405-878-1662

111 S. Kickapoo, Shawnee, OK 74801

MEMORANDUM

To: City Commission
From: Jim Bierd, Utility Director
CC: Brian McDougal, City Manager
Cindy Sementelli, Finance Director
Date: April 11, 2012
Re: Purchase of InstaValves

Staff requests permission to purchase 29 InstaValves for valve replacement at various locations for a total of \$89,620 from the water line rehab account which has \$255,227.