

AGENDA  
BOARD OF CITY COMMISSIONERS  
April 18, 2011 AT 6:30 P.M.  
COMMISSION CHAMBERS AT CITY HALL  
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

INVOCATION

REV. LEROY KERBO  
OAK PARK CHURCH OF GOD

FLAG SALUTE

1. Consider approval of Agenda:
2. Consider approval of Consent Agenda:
  - a. Acknowledge staff will proceed in the instant meeting with the opening and consideration of bids as set forth in Agenda Item Number 12.
  - b. Minutes from the April 4, 2011 regular meeting and the April 11, 2011 special call meeting
  - c. Acknowledge the following minutes and reports:
    - Planning Commission minutes from March 2, 2011
    - Shawnee Urban Renewal Authority minutes from March 1, 2011
    - Sister Cities Council meeting minutes from February 8 and March 8, 2011
  - d. Acknowledge resignation of Carl Holt from the Beautification Committee.
  - e. Authorize SMA staff to receive bids on a flusher truck for the Wastewater Collection Department.

- f. Acknowledge Mayor's Appointments:

*Traffic Commission*

Wayne Ardrey, Term expires 1/1/14 - 1st Full Term

Ronald Taffe, Term expires 1/1/14 - 1st Full Term

- g. Acknowledge receipt of applications for the Planning Commission by Carl Holt and Taylor Prince.

3. Citizens Participation

(A three minute limit per person)

(A twelve minute limit per topic)

4. Public hearing and consideration of an ordinance to rezone property from R-3; Multi-Family Residential to C-1; Neighborhood Commercial for property located at 610 N. Broadway. (Applicant: Bruce Lilley)

5. Annual presentation for the Shawnee Economic Development Foundation, by Tim Burg, Executive Director.

6. Presentation by Tracy Walker with the YMCA on schedule and fees for the Municipal Pool.

7. Consider approval of Citizen Participation Plan (CPP) for the City of Shawnee and Community Development Office.

8. Consider acceptance of utility easement(s) for the Margaret Manor Development that will be located just north of Cedar Terrace Apartments on the east side of Union Street approximately 360 feet north of MacArthur.

9. Consider acceptance and placing maintenance bond into effect for Contract No. COS-PW-10-02 Metal Storage Building for Public Works.

10. Consider entering into contract with Guy Engineering for engineering services for the rehabilitation of various bridges within the City of Shawnee.

11. Acknowledge Sales Tax Report received April 2011.

12. Consider Bids:

- a. Water Treatment Plant Chemical Building HVAC System (Open)
- b. Water Rescue Boat Tandem with Dual Trailer (Fire Department) (Award)
- c. Mall Drive Turn Lanes Project COS-PW-10-04 (Award)

13. New Business  
(Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)
14. Administrative Reports
15. Commissioners Comments
16. Consider an Executive Session to discuss status of Collective Bargaining Agreement with the IUPA, Local No. 3, for FY 2010-2011 as authorized by 25 O.S. §307(B)(2).
17. Consider matters discussed in Executive Session regarding status of Collective Bargaining Agreement with the IUPA, Local No. 3, for FY 2010-2011 as authorized by 25 O.S. §307(B)(2).
18. Adjournment

Respectfully submitted

Phyllis Loftis, City Clerk

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting and necessary accommodations will be made. (ADA 28 CFR/36)

**Regular Board of Commissioners**

**2. a.**

**Meeting**  
**Date:** 04/18/2011

Open Bids from Agenda Item No.

Submitted By: Donna Mayo, Administration

Department: Administration

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**Information**

Title of Item for Agenda

Acknowledge staff will proceed in the instant meeting with the opening and consideration of bids as set forth in Agenda Item Number 12.

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**Regular Board of Commissioners**

**2. b.**

**Meeting**  
**Date:** 04/18/2011

Minutes from April 4 Regular and April 11 Special Call

Submitted By: Donna Mayo, Administration

Department: Administration

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Information

Title of Item for Agenda

Minutes from the April 4, 2011 regular meeting and the April 11, 2011 special call meeting

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Attachments

Minutes Regular Meeting April 4, 2011

Minutes Special Call Meeting April 11, 2011

**BOARD OF CITY COMMISSIONERS PROCEEDINGS**  
**APRIL 4, 2011 AT 6:30 P.M.**

The Board of City Commissioners of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 9th and Broadway, Shawnee, Oklahoma, Monday, April 4, 2011 at 6:30 p.m., pursuant to notice duly posted as prescribed by law. Mayor Peterson presided and called the meeting to order. Upon roll call, the following members were in attendance.

Linda Peterson

Mayor

Absent

Commissioner Ward 1

Frank Sims

Commissioner Ward 2-Vice Mayor

James Harrod

Commissioner Ward 3

Billy Collier

Commissioner Ward 4

John Winterringer

Commissioner Ward 5

Steve Smith

Commissioner Ward 6

ABSENT: Stephens

INVOCATION

Fire Chief Jimmy Gibson

FLAG SALUTE

AGENDA ITEM NO. 1:

Consider approval of Agenda.

A motion was made by Commissioner Harrod, seconded by Vice Mayor Sims, to approve the Agenda. Motion carried 6-0.

AYE: Harrod, Sims, Peterson, Collier, Winterringer, Smith

NAY: None

AGENDA ITEM NO. 2:

Consider approval of Consent Agenda:

- a. Acknowledge staff will proceed in the instant meeting with the opening and consideration of bids as set forth in Agenda Item Number
- b. Minutes from the March 21, 2011 regular meeting and the March 21, 2011 special called meeting.
- c. Acknowledge the following minutes and reports:
  - Shawnee Civic and Cultural Development Authority minutes from January 20, 2011 and February 17, 2011
  - License Payment Report through February 28, 2011
  - Project Payment Report through February 28, 2011
- d. Acknowledge refund of contributions from the Defined Contribution plan for Robert Inman
- e. Authorize Staff to advertise for bids the City's Rehab Asphalt Streets Maintenance Project.
- f. Acknowledge receipt of and authorize staff to approve grant paperwork for a sub-grant of Citizens Corps Grant funds from the Oklahoma Office of Homeland Security in the amount of \$4500.

Commissioner Harrod requested that Consent Agenda Item (e) be pulled for separate consideration.

A motion was made by Commissioner Harrod, seconded by Commissioner Winterringer, to approve the Agenda Items a – f, less item e. Motion carried 6-0.

AYE: Harrod, Winterringer, Smith, Sims, Peterson, Collier

NAY: None

Regarding Consent Item (e) Commissioner Harrod questioned whether this item (requesting bids for asphalt streets project) would include patching and asphaltting the Expo Center parking lot. City Engineer John Krywicki explained this bid request was to obtain information on quantities, which would then determine how many streets could be repaired. He also supplied a list of streets

that could be included in this project if approved. It was noted that the resurfacing of the Expo Center parking lot was listed in the Capital Improvements Projects list.

A motion was made by Commissioner Harrod, seconded by Vice Mayor Sims, to approve Consent Agenda Item 2(e). Motion carried 6-0.

AYE: Harrod, Sims, Peterson, Collier, Winterringer, Smith

NAY: None

AGENDA ITEM NO. 3:

## Citizens Participation

(A three minute limit per person)

(A twelve minute limit per topic)

There was no Citizens Participation.

### AGENDA ITEM NO. 4:

Presentation of annual report for the Pioneer Library Systems by Anne Masters, Director.

Ms. Anne Masters of the Pioneer Library System presented the annual report for the Shawnee Library. Ms. Masters distributed packets of information showing increased utilization of the local library. The information also contained financial, marketing and demographic data.

## AGENDA ITEM NO. 5:

Public hearing and consideration of consider request by Yale Oil Association, Inc. to drill an oil well on property located near 32010 Clearpond Road.

Emergency Management Director Don Lynch provided the staff report regarding this item. Mr. Lynch stated that it is staff's recommendation to deny the application due to the drilling site's proximity to Shawnee Twin Lakes. Several Commissioners also expressed concern with the drilling so close to the city's water supply.

Mr. Jim Stuart, attorney representing Yale Oil Company spoke on their behalf and urged the City Commission to allow the drilling or to table to item until staff and Commissioners' concerns could be addressed at a future meeting.

Candace Robinson of Yale Oil Company explained that safety measures would be taken and stated that the company drills in sensitive areas frequently with no problems.

With no other persons wishing to speak, Mayor Peterson closed the public hearing.

A motion was made by Commissioner Smith, seconded by Commissioner Winterringer, to table this item to a future meeting to allow Yale Oil Company time to provide, in detail, the safety measures that will be used to protect the City's water supply during the drilling process and during any subsequent procedures. Motion carried 6-0.

AYE: Smith, Winterringer, Sims, Harrod, Peterson, Collier  
NAY: None

AGENDA ITEM NO. 6:

Authorize Staff to sign acknowledgement confirming participation in the planning project to create a Pottawatomie County Hazard Mitigation Plan.

A motion was made by Vice Mayor Sims, seconded by Commissioner Collier, to approve the acknowledgement confirming the City's participation in the planning project to create a Pottawatomie County Hazard Mitigation Plan. Motion carried 6-0.

AYE: Sims, Collier, Winterringer, Smith, Harrod, Peterson  
NAY: None

AGENDA ITEM NO. 7:

Consider a resolution to declare the fishing dock on Lake No. 2 as surplus property and grant permission for staff to advertise for sealed bids from the public for sale and removal of said dock.

A motion was made by Vice Mayor Sims, seconded by Commissioner Collier, to approve the Resolution to declare the fishing dock on Lake No. 2 as surplus property and grant permission for staff to advertise for sealed bids from the public for sale and removal of said dock.

Resolution No. 6401 was introduced and the title read aloud.

RESOLUTION NO. 6401 ENTITLED: "A RESOLUTION DECLARING THE FISHING DOCK ON SHAWNEE TWIN LAKE NUMBER TWO SURPLUS PROPERTY AND NO LONGER NEEDED FOR CITY PURPOSES; DESCRIBING SAID ITEM; AND AUTHORIZING STAFF TO PROCEED WITH ADVERTISING FOR SEALED BIDS FROM THE PUBLIC FOR SALE AND REMOVAL OF SAID DOCK."

Motion carried 6-0.

AYE: Sims, Collier, Winterringer, Smith, Harrod, Peterson

NAY: None

AGENDA ITEM NO. 8:

Consider a resolution requesting bridge inspection responsibility by the local government for compliance with national bridge inspections standards. Bridge inspection contracts for 2011 and 2012.

A motion was made by Commissioner Collier, seconded by Vice Mayor Sims, to approve the Resolution requesting bridge inspection responsibility by the local government for compliance with national bridge inspections standards. Bridge inspection contracts for 2011 and 2012 as amended.

Resolution No. 6402 was introduced and the title read aloud.

RESOLUTION NO. 6402 ENTITLED: "A RESOLUTION REQUESTING BRIDGE INSPECTION RESPONSIBILITY BY THE LOCAL GOVERNMENT FOR COMPLIANCE WITH NATIONAL BRIDGE INSPECTIONS STANDARDS. BRIDGE INSPECTION CONTRACTS FOR 2010 AND 2011."

Motion carried 6-0.

AYE: Collier, Sims, Harrod, Peterson, Winterringer, Smith

NAY: None

AGENDA ITEM NO. 9:

Consider Bids:

- a. Water Rescue Boat Tandem with Dual Trailer (Fire Department)

| <u>BIDDER</u>                      | <u>AMOUNT</u> |
|------------------------------------|---------------|
| Erik Johnson<br>Kingwood, TX       | \$37,800.00   |
| Rescue One Corp.<br>Huntsville, AL | \$40,240.00   |

Fire Chief Jimmy Gibson read the bids into the record and requested that the bid award be deferred to the next meeting to allow staff to review and check references.

A motion was made by Commissioner Winterringer, seconded by Commissioner Collier, to defer the bid award to the April 18, 2011 City Commission meeting. Motion carried 6-0.

AYE: Winterringer, Collier, Smith, Sims, Harrod, Peterson

NAY: None

- b. Mall Drive Turn Lanes Project COS-PW-10-04

| <u>BIDDER</u>                                      | <u>AMOUNT</u> |
|----------------------------------------------------|---------------|
| Nash Construction Co.<br>Oklahoma City, OK         | \$253,504.50  |
| C-P Integrated Services, Inc.<br>Oklahoma City, OK | \$326,763.18  |
| Rudy Construction Co.<br>Oklahoma City, OK         | \$258,124.75  |
| All Roads Paving, Inc.<br>Oklahoma City, OK        | \$248,444.01  |

|                                             |              |
|---------------------------------------------|--------------|
| Shell Construction Co.<br>Oklahoma City, OK | \$256,626.00 |
|---------------------------------------------|--------------|

|                                             |              |
|---------------------------------------------|--------------|
| Arbor Transport & Const. Inc.<br>Norman, OK | \$359,861.27 |
|---------------------------------------------|--------------|

|                                        |              |
|----------------------------------------|--------------|
| SAC Services Inc.<br>Oklahoma City, OK | \$360,666.65 |
|----------------------------------------|--------------|

Engineer's estimate:      \$180,000.00+

City Engineer John Krywicki read the bids into the record and requested that the bid award be deferred to the next meeting to allow staff time to review. Mr. Krywicki also noted that the bids came in substantially higher than the engineer's estimate, but that the scope of the project has been increased since the original estimate was provided.

A motion was made by Commissioner Winterringer, seconded by Commissioner Collier, to defer bid awards to the next City Commission meeting. Motion carried 6-0

AYE: Winterringer, Collier, Smith, Sims, Harrod, Peterson  
NAY: None

|                            |                                                                                                                               |
|----------------------------|-------------------------------------------------------------------------------------------------------------------------------|
| <u>AGENDA ITEM NO. 10:</u> | New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda) |
|----------------------------|-------------------------------------------------------------------------------------------------------------------------------|

There was no New Business.

|                            |                        |
|----------------------------|------------------------|
| <u>AGENDA ITEM NO. 11:</u> | Administrative Reports |
|----------------------------|------------------------|

City Clerk Phyllis Loftis discussed the Agenda Quick automated agenda that was being debuted at this meeting. It is the intention of city staff to provide an electronic version of the agenda, with no accompanying hard copy beginning at the May 2, 2011.

Deputy Utility Director Randy Brock reported on the Automated Meter Reading project. He announced that staff was working with CDM to help write

bids and specifications and to bid this out as a turnkey project. He told the Commission that he would be coming back with additional reports on this project in the future.

Interim Director of Operations James Bryce reported that the City is preparing for a city-wide auction of surplus city equipment. He stated that the equipment that had been fixtures to the Al & James building would be auctioned, as well as property and equipment no longer needed for city purposes. He is contacting auctioneers and will report back when a date for the auction has been determined.

AGENDA ITEM NO. 12: Commissioners Comments

Commissioner Smith reported that he is working with Marilyn Bradford and the Shawnee Public School system to raise awareness of recycling issues through education. He announced that they anticipate having a poster contest within the school system that would coincide with Earth Day. City Commissioners would judge the posters and they would be displayed in City buildings.

AGENDA ITEM NO. 13: Adjournment

There being no further business to be considered, a motion was made by Vice Mayor Sims, seconded by Commissioner Winterringer, that the meeting be adjourned. Motion carried 6-0. (7:41 p.m.)

AYE: Sims, Winterringer, Smith, Harrod, Peterson, Collier  
NAY: None

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LINDA PETERSON, MAYOR

(SEAL)

ATTEST:

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PHYLLIS LOFTIS,  
CITY CLERK

**BOARD OF CITY COMMISSIONERS**  
**CITY OF SHAWNEE**  
**SPECIAL CALLED SESSION**  
**APRIL 11, 2011**

The Board of City Commissioners met in Special Called Session at the Heart of Oklahoma Exposition Center, Highway 177 and Independence Street, Shawnee, Oklahoma, Monday, April 11, 2011 at 9:00 a.m., pursuant to notice duly posted as prescribed by law. Mayor Peterson presided and called the meeting to order. Upon roll call, the following members were in attendance.

Linda Peterson  
Chairman

Pam Stephens  
Commissioner Ward 1

Frank Sims  
Vice Mayor

James Harrod  
Commissioner Ward 3

Billy Collier  
Commissioner Ward 4

John Winterringer  
Commissioner Ward 5

Steve Smith  
Commissioner Ward 6

Others in attendance were City Manager Brian McDougal, City Clerk Phyllis Loftis, Finance Director/Treasurer Cynthia Sementelli, Stephen Nolen, Nancy Keith, Steve Wallace, Tim Burg, Justin Erickson, Tracy McDaniel, Mary Ann Karns, Casey Bell, Mike Adcock, Daniel Shaughnessy and Jerry Bayliss. The media was represented by Robbie Short, Shawnee News Star and Wayne Trotter, Countywide News.

The Call for said meeting was entered upon the records by the City Clerk, said Call being as follows:

NOTICE OF A CALLED SPECIAL SESSION OF THE BOARD OF CITY  
COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA

TO THE CITY COMMISSION OF THE CITY OF SHAWNEE, OKLAHOMA:

You and each of you are hereby notified that by virtue of a call issued by me on this 4th day of April, 2011, a Special Called Session will be held of the Board of Commissioners of the City of Shawnee, Oklahoma at the Heart of Oklahoma Exposition Center, Highway 177 and Independence Street, Shawnee, Oklahoma at 9:00 a.m. on April 11, 2011, and you are hereby notified to be present at said meeting.

The purpose of said meeting will be for consideration and possible action to enter into Executive Session for the purpose of discussing the possible hiring of Mary Ann Karns as the full time City Attorney as authorized by 25 O.S. 307(B)(1); consideration and possible action to approve the hiring of Mary Ann Karns as the full time City Attorney and to authorize the Mayor to enter into a written Employment Agreement with Ms. Karns; and discuss and consider the City's Capital Improvement Projects and their financing options.

(SEAL)

ATTEST:

s/s Phyllis Loftis  
PHYLLIS LOFTIS  
CITY CLERK

s/s Brian McDougal  
BRIAN MCDUGAL  
CITY MANAGER

STATE OF OKLAHOMA, COUNTY OF POTTAWATOMIE, SS.

I received this notice on the 4th day of April, 2011 at 4:30 o'clock p.m., and executed the same by delivering a true and correct copy thereof to each of the Commissioners of the City of Shawnee, Oklahoma as follows:

I delivered a true and correct copy to Mayor Linda Peterson  
in person at 6:14 o'clock p.m. on April 4, 2011

I delivered a true and correct copy to Commissioner Frank Sims  
in person at 6:18 o'clock p.m. on April 4, 2011

I delivered a true and correct copy to Commissioner John Winterringer  
in person at 6:30 o'clock p.m. on April 4, 2011

I delivered a true and correct copy to Commissioner Steve Smith  
in person at 6:25 o'clock p.m. on April 4, 2011

I delivered a true and correct copy to Commissioner James Harrod  
In person at 6:28 o'clock p.m. on April 4, 2011

Mayor/Commissioner(s) Pam Stephens  
could not be found in the City of Shawnee, Oklahoma on April 4, 2011

s/s Phyllis Loftis  
City Clerk

CALL FOR SPECIAL SESSION OF THE SHAWNEE BOARD OF CITY COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA TO BE HELD ON THE 11<sup>TH</sup> DAY OF APRIL, 2011 AT 9:00 O'CLOCK A.M. AT THE HEART OF OKLAHOMA EXPOSITION CENTER, HIGHWAY 177 AND INDEPENDENCE STREET, SHAWNEE, OKLAHOMA. THE PURPOSE OF SAID MEETING WILL BE FOR CONSIDERATION AND POSSIBLE ACTION TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING THE POSSIBLE HIRING OF MARY ANN KARNAS AS THE FULL TIME CITY ATTORNEY AS AUTHORIZED BY 25 O.S. 307(B)(1); CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE HIRING OF MARY ANN KARNAS AS THE FULL TIME CITY ATTORNEY AND TO AUTHORIZE THE MAYOR TO ENTER INTO A WRITTEN EMPLOYMENT AGREEMENT WITH MS. KARNAS; AND DISCUSS AND CONSIDER THE CITY'S CAPITAL IMPROVEMENT PROJECTS AND THEIR FINANCING OPTIONS.

By virtue of the authority vested in me by Section 4, Article IV of the Charter of the City of Shawnee, Oklahoma, a Special Session of the Board of City Commissioners of the City of Shawnee, Oklahoma is hereby called to meet at the Heart of Oklahoma Exposition Center, Highway 177 and Independence Street, Shawnee, Oklahoma at 9:00 a.m. on April 11, 2011 for consideration and possible action to enter into Executive Session for the purpose of discussing the possible hiring of Mary Ann Karnas as the full time City Attorney as authorized by 25 O.S. 307(B)(1); consideration and possible action to approve the hiring of Mary Ann Karnas as the full time City Attorney and to authorize the Mayor to enter into a written Employment Agreement with Ms. Karnas; and discuss and consider the City's Capital Improvement Projects and their financing options.

Witness my hand this 4th day of April, 2011.

s/s Brian McDougal  
BRIAN MCDUGAL  
CITY MANAGER

(SEAL)

ATTEST:

s/s Phyllis Loftis  
PHYLLIS LOFTIS, CITY CLERK

CALL TO ORDER:

DECLARATION OF A QUORUM

Roll was called with all Commissioners present and a quorum was declared.

AGENDA ITEM NO. 1:

CONSIDERATION AND POSSIBLE ACTION TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING THE POSSIBLE HIRING OF MARY ANN KARNS AS THE FULL TIME CITY ATTORNEY AS AUTHORIZED BY 25 O.S. 307(B)(1).

A motion was made by Vice Mayor Sims, and seconded by Commissioner Stephens to enter into executive session. Motion carried 7-0.

AYE: Sims, Stephens, Harrod, Peterson, Collier, Winterringer, Smith

NAY: None

Commission enters into Executive Session at 9:16 a.m.

AGENDA ITEM NO. 2:

CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE HIRING OF MARY ANN KARNS AS THE FULL TIME CITY ATTORNEY AND TO AUTHORIZE THE MAYOR TO ENTER INTO A WRITTEN EMPLOYMENT AGREEMENT WITH MS. KARNS.

Commissioners return from Executive Session at 9:46 a.m. with all Commissioners present.

A motion was made by Vice Mayor Sims, seconded by Commissioner Stephens to approve the hiring of Mary Ann Karns as the full-time City Attorney and to authorize the Mayor to enter into a written employment agreement with Ms. Karns, subject to the employment requirements of the City of Shawnee. Employment of Ms. Karns is to begin immediately. Motion carried 7-0.

AYE: Sims, Stephens, Harrod, Peterson, Collier, Winterringer, Smith

NAY: None

AGENDA ITEM NO. 3:

Discuss and consider the City's Capital Improvement Projects and their financing options.

Mayor Peterson began the discussion by stating that the Capital Improvement List approved by the City Commission was the result of two years of defining and prioritizing City projects. The purpose of today's meeting is to narrow the list to key projects, how to proceed in moving forward with the projects and to consider financing options.

The four major categories being considered are projects that fall under Recreation, Streets, Expo and Public Safety.

The discussion among Commissioners included whether to construct the Regional Park in phases or build the entire project at once; the parking lot at the Expo Center; the continuation of the Kickapoo Street paving project to the south to Farrall and north toward the Regional Park

Financial options were discussed, including ½ cent sales tax increase and/or General Obligation bonds, use of the current third penny and the City's ability to finance projects within their existing budget.

The following citizens spoke to the Commission sharing their viewpoints and opinions: Mike Adcock, Steve Wallace, Casey Bell, SEDF Director Tim Burg and Daniel Shaughnessy.

At the conclusion of the discussion, Vice Mayor Sims made a motion, seconded by Commissioner Stephens, to appoint Vice Mayor Sims, Commissioner Harrod and Commissioner Stephens to a sub-committee that will meet to discuss the projects and financing options and report back to the full Commission with their recommendations.

AGENDA ITEM NO. 4:

ADJOURNMENT

There being no further business to come before the meeting, a motion was made by Commissioner Harrod, seconded by Commissioner Winterringer, that the meeting be adjourned. Motion carried 7-0. (12:09 p.m..)

AYE: Harrod, Winterringer, Smith, Stephens, Sims, Peterson, Collier

NAY:

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LINDA PETERSON,  
MAYOR

(SEAL)

ATTEST:

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PHYLLIS LOFTIS,  
CITY CLERK

**Regular Board of Commissioners**

**2. c.**

**Meeting** 04/18/2011  
**Date:**

Planning Commission minutes March 2, 2011

Submitted By: Donna Mayo, Administration

Department: Administration

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Information

Title of Item for Agenda

- Planning Commission minutes from March 2, 2011

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Attachments

Planning Commission minutes from March 2, 2011

# PLANNING COMMISSION MINUTES

DATE: MARCH 2, 2011

The Planning Commission of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Commission Chambers, at City Hall, 9<sup>th</sup> and Broadway, on Wednesday, March 2, 2011 at 1:30 p.m., pursuant to notice duly posted as prescribed by law. Justin Erickson, Planning Director for the City of Shawnee, presented the staff reports. Staff reports are available upon request.

## AGENDA ITEM NO. 1:                      Roll Call

Upon roll call the following members were present:

Kirk Hoster, Brad Carter, Louis Maltos, Shawna Turner, Chris Silvia, Ben Salter

Absent: Jimmy Nickles

A quorum was declared present and the meeting was called to order.

## AGENDA ITEM NO. 2:                      Approval of the minutes from the December 1, 2010 Planning Commission Meeting.

Louis Maltos asked for a motion, Commissioner Salter made a motion seconded by Commissioner Hoster to approve the December 1, 2010 minutes,

Motion carried:

AYE:                      Salter, Hoster Carter, Maltos, Turner, Silvia

NAY:                      None

ABSTAIN:                None

## AGENDA ITEM NO. 3:                      Approval of the minutes from the January 5, 2011 Planning Commission Meeting.

Louis Maltos asked for a motion, Commissioner Silvia made a motion seconded by Commissioner Salter to approve the January 5, 2011 minutes,

Motion carried:

AYE:                      Silvia, Salter, Maltos, Turner

NAY:                      None

ABSTAIN:                Hoster, Carter

## AGENDA ITEM NO. 4:                      Case # P03-11 - Consideration of approval to rezone property from A-1; Agricultural to C-3;

**Automotive, Commercial & Recreation for  
property located at 33991 Lake Rd. Applicant:  
GBT Realty Corporation.**

Louis Maltos asked for the staff report. Justin Erickson presented the staff report. Mr. Erickson stated the proposed rezone area is adjacent to a 1.38 acre site that was rezoned in December 2010 to accommodate the Dollar General store. The addition of the subject property is needed as a result of plans by the Oklahoma Department of Transportation (ODOT) to widen Highway 102. Justin Erickson recommended approval of the rezoning.

Louis Maltos opened the public hearing and asked if anyone was for or against the proposal. Gary Walker obo GBT Realty came forward for the proposal. No one spoke against the proposal.

Louis Maltos asked for a motion, Commissioner Carter made a motion, seconded by Commissioner Hoster to approve the rezoning from A-1 to C-3.

Motion carried:

**AYE:** Carter, Hoster, Maltos, Turner, Silvia, Salter

**NAY:** None

**ABSTAIN:** None

**AGENDA ITEM NO. 5:**

**Case # P04-11 – Consideration of approval to  
rezone property from R-1; Single Family  
Residential to C-1; Neighborhood Commercial  
for property located at 935 N. Kickapoo.  
Applicant: Bruce Lilley.**

Louis Maltos asked for the staff report. Justin Erickson presented the staff report. The request is to rezone the subject site to C-1 to facilitate conversion of the home into professional office space. Justin Erickson recommended approval of the rezoning.

Louis Maltos opened the public hearing and asked if anyone was for or against the proposal. Brad Hembree, owner of the property came forward with pictures of the remodeled property and stated he had a contract with an attorney to purchase the property. No one spoke against the proposal.

Louis Maltos asked for a motion, Commissioner Turner made a motion, seconded by Commissioner Silvia to approve the rezoning from R-1 to C-1.

Motion carried:

**AYE:** Turner, Silvia, Salter, Carter, Hoster, Maltos

**NAY:** None

**ABSTAIN:** None

**AGENDA ITEM NO. 6:**

**Case # P05-11 – Consideration of approval to rezone property from A-1; Agricultural to I-2; Light Industrial with a Conditional Use Permit to allow for a transfer station for property located at 700 E. 45<sup>th</sup> St.**

**Applicant: Central Disposal, LLC.**

Louis Maltos asked for the staff report. Justin Erickson presented a combined staff report for the rezoning with a Conditional Use Permit and the preliminary & final plat. Justin Erickson recommended approval of the proposed rezone, conditional use permit and associated preliminary and final plats, subject to the following conditions:

1. A final revised set of construction/utility/drainage plans shall be submitted by the applicant for review. Said plans shall be approved by the City Engineer prior to commencement of infrastructure work on the site.
2. Prior to recording the final plat, the applicant shall commence with making the required and proposed improvements in accordance with construction plans approved by the City Engineer or otherwise bond the project in accordance with City code.
3. A six-foot sidewalk is required along 45th Street (80.05 feet minus driveway) and shall be constructed in accordance with Shawnee Subdivision and Sidewalk Standards.
4. A 17-foot right-of-way dedication is required along 45th Street along the length of the final plat (80.05 feet).
5. The Shawnee Municipal Authority shall review and approve the final design of the transfer station and all technical aspects.
6. All other applicable City standards apply.

Louis Maltos opened the public hearing and asked if anyone was for or against the proposal. Todd Adcock, one of the owners of Central Disposal, came forward and spoke for the proposal. No one spoke against the proposal.

Louis Maltos asked for a motion, Commissioner Turner made a motion, seconded by Commissioner Silvia to approve the rezoning from A-1 to I2 with a conditional use permit to allow for a transfer station with the 6 conditions as outlined by staff amending condition #3 adding the option for staff to determine if fee in lieu of sidewalk can be used.

Motion carried:

AYE: Turner, Silvia, Salter, Hoster, Carter, Maltos

NAY: None

ABSTAIN: None

**AGENDA ITEM NO. 7:** Case # S01-11 & S02-11 - Consideration of approval of a preliminary & final plat for Shawnee Transfer Station for property located at 700 E. 45<sup>th</sup> St.

Applicant: Central Disposal, LLC.

Staff report was given with Agenda Item # 6

Louis Maltos asked for a motion, Commissioner Silvia made a motion, seconded by Commissioner Turner to approve preliminary & final plat with conditions as approved in Agenda item 6.

Motion carried:

AYE: Silvia, Turner, Salter, Hoster, Carter, Maltos

NAY: None

ABSTAIN: None

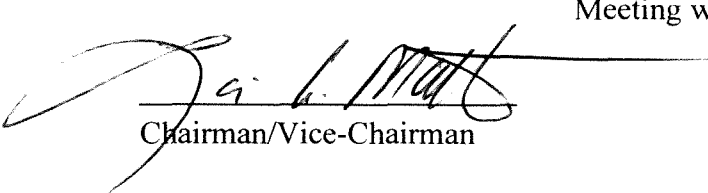
**AGENDA ITEM NO. 8:** Set date & time for workshop.

No date was set.

**AGENDA ITEM NO. 9:** Planning Director's report.

**AGENDA ITEM NO. 10:** New Business/Commissioner Comments

**AGENDA ITEM NO. 11:** Adjournment  
Meeting was adjourned.

  
Chairman/Vice-Chairman

Karen Drain  
Karen Drain, Planning Commission Secretary

**Regular Board of Commissioners**

**2. c.**

**Meeting**  
**Date:** 04/18/2011

SURA Minutes March 1, 2011

Submitted By: Donna Mayo, Administration

Department: Administration

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Information

Title of Item for Agenda

- Shawnee Urban Renewal Authority minutes from March 1, 2011

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Attachments

SURA minutes from March 1, 2011

## **SHAWNEE URBAN RENEWAL AUTHORITY**

### **MINUTES OF MARCH 1, 2011**

The Board of Commissioners of the **Shawnee Urban Renewal Authority** met for a regular meeting Tuesday, March 1, 2011 at 9:00 a.m. in the 3<sup>rd</sup> Floor Conference Room, Masonic Building, 23 E. 9<sup>th</sup>, Room 319, Shawnee, Oklahoma.

**Chairman Mike Lodes** called the meeting to order at 9:05 a.m.

#### **AGENDA ITEM NO. 2**

##### **ROLL CALL:**

Roll call was taken showing the following members present:

|         |                      |                  |
|---------|----------------------|------------------|
|         | Chairman             | Mike Lodes       |
|         | Commissioner         | Link Cowen       |
|         | Commissioner         | Sim K. Sims      |
| Absent: | Commissioner         | Stephen Rice     |
|         | Commissioner         | Jeannetta Townes |
| Guests: | Mayor Linda Peterson |                  |
|         | Tiffany Barrett      |                  |
|         | Monte Cockings       |                  |
|         | Patty Nida           |                  |
|         | Jack Barrett         |                  |

Also present:

Justin Erickson, Program Director  
Mike Wolf, Program Manager, SURA  
Carla Clemons, Planning Assistant, SURA  
Elaine Shrum, Administrative Specialist, SURA  
Curtis Smith, Rehab Specialist, SURA

A quorum was declared.

#### **AGENDA ITEM NO. 3**

##### **APPROVAL OF MINUTES:**

A motion to approve the minutes of January 4, 2011 was made by **Commissioner Cowen**, seconded by **Commissioner Sims**. Motion carried with no abstentions.

VOTING YES: Lodes, Cowen, and Sims  
VOTING NO: None

**AGENDA ITEM NO. 4**  
**APPROVAL OF CLAIMS:**

A motion to approve claims totaling \$ 28,983.23 was made by **Commissioner Sims**, seconded by **Commissioner Cowen**. Motion carried with no abstentions.

VOTING YES: Lodes, Cowen, and Sims  
VOTING NO: None

**AGENDA ITEM NO. 5**  
**SWEARING IN OF NEW BOARD MEMBERS:**

**Mike Wolf, Program Manager** swore in Tiffany Barrett, Monte Cockings and Patty Nida as the newest **SURA Board Members**.

**AGENDA ITEM NO. 6**  
**PRESENTATION: Certificates of Appreciation**

**Mike Wolf, Program Manager** presented certificates of appreciation to outgoing **SURA Commissioners Link Cowen** and **Mike Lodes**.

**AGENDA ITEM NO. 7**  
**ELECTIONS:**

a) Chairman

A motion to appoint **Commissioner Stephen Rice** to serve as Chairman replacing outgoing **Commissioner Mike Lodes** was made by **Commissioner Sims**, seconded by **Commissioner Cockings**. Motion carried with no abstentions.

VOTING YES: Barrett, Cockings, Nida and Sims  
VOTING NO: None

b) Vice Chairman

A motion to appoint **Commissioner Monte Cockings** to serve as Vice Chairman replacing outgoing **Commissioner Link Cowen** was made by **Commissioner Sims**, seconded by **Commissioner Barrett**. Motion carried with no abstentions.

VOTING YES: Barrett, Cockings, Nida and Sims  
VOTING NO: None

c) Secretary

A motion to appoint **Commissioner Patty Nida** to serve as Secretary replacing **Commissioner Stephen Rice** was made by **Commissioner Barrett**, seconded by **Commissioner Cockings**. Motion carried with no abstentions.

VOTING YES: Barrett, Cockings, Nida and Sims  
VOTING NO: None

d) RFP Review Committee-Two Board Members, One Alternate Board Member and Two Staff

A motion to appoint **Commissioner Barrett** to serve on the RFP Review Committee was made by **Commissioner Cockings**, seconded by **Commissioner Sims**. Motion carried with no abstentions.

VOTING YES: Barrett, Cockings, Nida and Sims  
VOTING NO: None

A motion to appoint **Commissioner Sims** to serve on the RFP Review Committee was made by **Commissioner Cockings**, seconded by **Commissioner Barrett**. Motion carried with no abstentions.

VOTING YES: Barrett, Cockings, Nida and Sims  
VOTING NO: None

A motion to appoint **Commissioner Cockings** to serve as the alternate on the RFP Review Committee was made by **Commissioner Sims**, seconded by **Commissioner Barrett**. Motion carried with no abstentions.

VOTING YES: Barrett, Cockings, Nida and Sims  
VOTING NO: None

**Mike Wolf, Program Manager** then appointed himself and Carla Clemons to serve as the two staff members to the RFP Review Committee.

**AGENDA ITEM NO. 8**  
**REQUEST FOR ASSISTANCE:**

**Mike Wolf, Program Manager** reported on the following requests for assistance:

- a) First Time Home Buyer: Peggy Hartman, 425 S. Chapman

Ms. Hartman is 62 years old and lives alone. She is on disability and is income qualified. She is on the Shawnee Housing Authority voucher program. Ms. Hartman wants to purchase the home at 425 S. Chapman.

A motion to approve the request for assistance was made by **Commissioner Sims**, seconded by **Commissioner Cockings**. Motion carried with no abstentions.

VOTING YES: Barrett, Cockings, Nida and Sims  
VOTING NO: None

- b) First Time Home Buyer: Keith Newby, 921 E. Whittaker

Mr. Newby is 49 years old and lives alone. He is on disability and is income qualified. He is on the Shawnee Housing Authority voucher program. Mr. Newby wants to purchase the home at 921 E. Whittaker.

A motion to approve the request for assistance was made by **Commissioner Cockings**, seconded by **Commissioner Barrett**. Motion carried with no abstentions.

VOTING YES: Barrett, Cockings, Nida and Sims  
VOTING NO: None

- c) First Time Home Buyer: Angela Alexander, 1227 E. Margaret

Ms. Alexander is 39 years old and lives with her 13 year old son. She is employed and income qualified. She wants to purchase the home at 1227 E. Margaret.

A motion to approve the request for assistance was made by **Commissioner Cockings**, seconded by **Commissioner Nida**. Motion carried with no abstentions.

VOTING YES: Barrett, Cockings, Nida and Sims  
VOTING NO: None

**AGENDA ITEM NO. 9**  
**UPDATE ON BID OPENINGS:**

***Mike Wolf, Program Manager*** gave the following updates:

- a) Emergency Assistance: Gayle Harden, 714 S. Market

| <u>Contractor</u> | <u>Amount</u> |
|-------------------|---------------|
| LG Construction   | \$ 8,759.00   |
| Hall & Co.        | 9,975.00      |
| Hawk Mech.        | 12,500.00     |
| Westchester       | 19,975.00     |

The bid was awarded to LG Construction.

- b) Emergency Assistance: Paul & Verda Morgan, 113 W. Dunbar

| <u>Contractor</u> | <u>Amount</u> |
|-------------------|---------------|
| Hall & Co.        | \$ 5,900.00   |
| LG Construction   | \$ 8,742.00   |
| Westchester       | 9,650.00      |
| Statewide Roofing | 9,902.00      |

The bid was awarded to Hall & Co. and the project is complete.

- c) Emergency Assistance: Mattie Starnes, 312 S. Pennsylvania

| <u>Contractor</u> | <u>Amount</u> |
|-------------------|---------------|
| Hall & Co.        | \$ 7,956.00   |
| Westchester       | 11,480.00     |
| LG Construction   | 12,947.00     |

The bid was awarded to Hall & Co. and is under construction.

**AGENDA ITEM NO. 10**  
**OLD BUSINESS:**

***Mike Wolf, Program Manager*** reported that one of the first time home buyers has been able to go back to school because of our program. He also gave a brief report on the projects this last year.

**AGENDA ITEM NO. 11  
NEW BUSINESS:**

**Carla Clemons, Planning Assistant** reported that she is working with Family Promise and preparing an application to submit to ODOC for an Emergency Solution Grant due March 25, 2011.

**AGENDA ITEM NO. 12  
ADJOURNMENT**

There being no further business to come before the Board at this time, a motion to adjourn at 9:30 a.m. was made by **Commissioner Cockings**, seconded by **Commissioner Barrett**. Motion carried with no abstentions.

VOTING YES: Barrett, Cockings, Nida and Sims  
VOTING NO: None

  
Secretary, Patty L. Nida

  
Chairman, Stephen Rice

**Regular Board of Commissioners**

**2. c.**

**Meeting**  
**Date:** 04/18/2011

Sister Cities minutes from February 8 and March 8, 2011

Submitted By: Donna Mayo, Administration

Department: Administration

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Information

Title of Item for Agenda

- Sister Cities Council meeting minutes from February 8 and March 8, 2011

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Attachments

Sister Cities minutes Feb 8 and Mar 8, 2011

# Minutes

## Sister Cities Council February 08, 2011 at 7:00 PM Commission Chambers at City Hall Shawnee, Oklahoma

---

Chair Skip Gore presided and called the meeting to order at 7:04pm declaring a quorum of members present.

### Officers Present:

|               |            |
|---------------|------------|
| Skip Gore     | Chair      |
| Nicki Sherman | Vice Chair |
| Shana Hibler  | Treasurer  |
| David Hibler  | Secretary  |

### Members Present:

See Attendance Record

### Guests Present:

See Attendance Record

Invocation was given by Shana Hibler.

The Flag Salute was given by Shana Hibler.

### **Agenda Item 1                      Consider minutes of January 11, 2011.**

Discussion:                      None

Motion:                          Approve the minutes of January 11, 2011 as printed.

Motion Made By:              Shana Hibler  
Motion Seconded By:        Nicki Sherman  
Motion Results:                Carried  
Aye:    6  
Nay:    0

**Agenda Item 2                      Consider treasurer's report for the month of January 2011.**

Discussion:                      Shana reported that all transfers had been made from the City of Shawnee. The balance in our account is currently \$8,235.85.

Motion:                          Approve the financial reports for the month of January 2011.

Motion Made By:                Nicki Sherman

Motion Seconded By:          David Hibler

Motion Results:                Carried

Aye:    6

Nay:    0

**Agenda Item 3                      Acknowledge Correspondence.**

The Council considered and acknowledged the following correspondence: (All correspondence between the sister cities is by e-mail unless otherwise noted.)

- January 24, 2011 from Yoshihito Sato to David Hibler asking about cost burdens and suggesting dates for the Shawnee Delegation to visit Nikaho as well as dates for the Nikaho Delegation to visit Shawnee.

**Agenda Item 4                      Consider the interview times, judges, and other Interview Day items.**

Discussion:                      There were 16 students and 2 teachers that applied this year. Interviews will start at 8:00am. Taren Taylor has contacted kids to help with snacks. David Hibler will contact the City of Shawnee to find out when the delegates can be presented to the City Commissioners. Shana Hibler reported that 3 judges were confirmed and she was going to contact the other 3 again in order to have 5 judges and an alternate, if needed. The adults reviewing the essays are selected and will receive copies of the essays later in the week. Wal-Mart gift cards valued at \$10 will be provided to the judges along with lunch in appreciation for their service.

Motion:                          Approve the Interview Day items as listed above.

Motion Made By:                Shana Hibler

Motion Seconded By:          Taren Taylor

Motion Results:                Carried

Aye:    6

Nay:    0

## **Agenda Item 5**

### **Discuss the International Dinner Date and Location.**

Discussion:

The International Dinner will be held on April 21, 2011 at Shawnee Middle School from 6:00pm to 8:00pm. Tickets will cost \$10 each. There will be a \$25 charge in order to pay the kitchen staff at Shawnee Middle School, but there will be no other expenses. For every 10 tickets a student sells, they will get an entry in a drawing for some yen to spend on the trip. The student that sells the most tickets will automatically get some yen to spend on the trip.

Motion:

Approve the International Dinner date, location, and raffle as listed above.

Motion Made By:

Shana Hibler

Motion Seconded By:

Nicki Sherman

Motion Results:

Carried

Aye: 6

Nay: 0

## **Agenda Item 6**

### **Consider other possible fundraisers.**

Discussion:

It was reported that in trying to work at Oklahoma State sporting events, we would have to commit to work every home game, not just one or two and that would present a problem trying to get enough volunteers for every game. The Ford Center is not taking applications at this time. We could look at asking Shawnee High School or Oklahoma Baptist University about working a game or two to raise money. Marsha Gore is checking into a McDonalds or Sonic day where we could work and raise donations. Shana is going to look into grants. We could possibly paint addresses on curbs, but we would need to check into what permits are required by the City of Shawnee. We are also going to send out fundraising letters to past delegates.

## **Agenda Item 7**

### **Consider the dates for the Shawnee Delegation to visit Nikaho.**

Discussion:

The Japanese have suggested August 2 – 8 for the Shawnee Delegation to visit. Based on current discussions, school will start sometime between August 4 and August 8, so that would not work out for the kids. David Hibler is going to email Yoshi to see if the dates can be moved up a week.

**Agenda Item 8****Consider the dates for the Nikaho Delegation to visit Shawnee.****Discussion:**

The Japanese have suggested October 20 – 26 for the Nikaho Delegation to visit. Based on current discussions, that would be during fall break and there is a chance we might not be able to have them visit one of the schools on Monday. David Hibler is going to email Yoshi to see if the dates can be moved up or moved back a week.

**Agenda Item 9****Committee Reports**

Taren Taylor is going to see if the delegates can have their first meeting on Sunday, March 20, 2011 from 2:00pm to 4:00pm.

**Agenda Item 10****Public Comments**

There were no public comments.

**Agenda Item 11****New Business**

There was no new business to discuss.

## Agenda Item 12

## Adjournment

Discussion:

None

Motion:

To adjourn the meeting at 8:06pm since there was no other business to discuss.

Motion Made By:

Shana Hibler

Motion Seconded By:

Nicki Sherman

Motion Results:

Carried

Aye: 6

Nay: 0



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Skip Gore, Chair



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David Hibler, Jr., Secretary

Sister Cities Council  
Attendance Record  
February 08, 2011

Please sign next to your name below so we have a record of your attendance at the meeting.

Skip Gore

*Skip Gore*

Marsha Gore

David Hibler

*David Hibler*

Shana Hibler

*Shana Hibler*

Rod Taylor

*Rod Taylor*

Taren Taylor

*Taren Taylor*

Mike France

*Mike Sherman*

*Chae Fubaker*

*Michael G. F...*

# Minutes

## Sister Cities Council March 08, 2011 at 7:00 PM Commission Chambers at City Hall Shawnee, Oklahoma

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Chair Skip Gore presided and called the meeting to order at 7:04pm declaring a quorum of members present.

### Officers Present:

Skip Gore  
Shana Hibler  
David Hibler

Chair  
Treasurer  
Secretary

### Members Present:

Joe Cowden  
Cheryl Cowden  
Mike France  
Marsha Gore  
Rod Taylor  
Taren Taylor  
Pam Hamman (7:45pm)

Invocation was given by Shana Hibler.

The Flag Salute was given by Skip Gore.

### **Agenda Item 1                      Consider minutes of February 8, 2011.**

Discussion:                      None

Motion:                          Approve the minutes of February 8, 2011 as printed.

Motion Made By:              Marsha Gore

Motion Seconded By:        Shana Hibler

Motion Results:                Carried  
Aye:    9  
Nay:    0

**Agenda Item 2****Consider treasurer's report for the month of February 2011.**

Discussion: Shana reported that the February transfers had not been made from the City of Shawnee. The balance in our account is currently \$8,235.85, the same as it was at the end of January.

Motion: Approve the financial reports for the month of February 2011.

Motion Made By: Nicki Sherman  
Motion Seconded By: David Hibler  
Motion Results: Carried  
Aye: 9  
Nay: 0

**Agenda Item 3****Acknowledge Correspondence.**

The Council considered and acknowledged the following correspondence: (All correspondence between the sister cities is by e-mail unless otherwise noted.)

- February 22, 2011 from David Hibler to Yoshihito Sato asking about possibly changing the dates when the Shawnee Delegation visits Nikaho due to the start of school and possibly changing the dates when the Nikaho Delegation visits Shawnee due to Fall Break.

**Agenda Item 4****Review and approve the delegates for the trip to Nikaho City.**

Discussion: Based on our current funding, we would not have the money to send any additional delegates this year unless quite a bit of additional money was raised. It was mentioned that we could possibly save money by not taking the bullet train from Tokyo to Akita and taking a flight instead. Another option mentioned was flying to South Korea and then to Akita.

Motion: Approve the list of delegates for the 2011 trip to Nikaho City. The delegates are: Skip Gore (Chair), Laura Hamilton (Teacher), Taylor Wilson (Teacher), Nathan Cannata, Dashai Falconer, Andrea France, Cierra Gibson, Jackson Hopkins, Logan Jennings, Bailey Kasterke, Carlynn Martin.

Motion Made By:  
Motion Seconded By:  
Motion Results:

Marsha Gore  
Cheryl Cowden  
Carried  
Aye: 9  
Nay: 0

#### **Agenda Item 5**

#### **Consider the dates for the Shawnee Delegation to visit Nikaho.**

Discussion:

The Japanese have suggested August 2 – 8 for the Shawnee Delegation to visit. Based on current discussions, school will start sometime between August 4 and August 8, so that would not work out for the kids. David Hibler e-mailed Yoshi to see if the dates can be moved up a week but has not heard back yet.

#### **Agenda Item 6**

#### **Consider the dates for the Nikaho Delegation to visit Shawnee.**

Discussion:

The Japanese have suggested October 20 – 26 for the Nikaho Delegation to visit. Based on current discussions, that would be during fall break and there is a chance we might not be able to have them visit one of the schools on Monday. Yoshi indicated that this date was unable to be changed due to the schedules of the students in Nikaho.

#### **Agenda Item 7**

#### **Consider Other Possible Fundraisers.**

Discussion:

Marsha Gore has a letter going out for fundraising. We are also on the waiting list for the Ford Center. She did not receive a call back from Redhawks and has not pursued the idea of curb painting. We would need to check with Phyllis Loftis about getting a permit if we wanted to do curb painting as a fundraiser.

#### **Agenda Item 8**

#### **Committee Reports**

Taren Taylor is going to have the first delegate meeting on Sunday, March 20, 2011 from 2:00pm to 4:00pm. Jimmy will help teach the kids some Japanese phrases.

The letter for the newspaper is ready with the delegate information. Shana Hibler will prepare a list of names and birthdates for the flights and have Taren confirm them.

Marsha Gore said that Taren Taylor had asked two kids to speak at a Rotary meeting, preferably in April. The students will be 9th graders and Marsha will pick them up from school. Ana and Tara will be the speakers.

Rod Taylor said he would like to do more promotion if he is in this position next year because some of the schools seemed to promote more. He was thinking about maybe doing a slideshow. Marsha Gore said that Linda Haselwood had put out a table and bulletin board for 2 weeks.

### **Agenda Item 9**

#### **Public Comments**

Rod Taylor suggested that we consider sending even numbers of boys and girls in future years.

### **Agenda Item 10**

#### **New Business**

There was no new business to discuss.

### **Agenda Item 11**

#### **Consider the adult delegation that will travel to Nikaho City.**

Discussion:

Based on our current funding, we would not have the money to send any additional delegates this year unless quite a bit of additional money was raised.

Motion:

Table this until the April meeting.

Motion Made By:

Marsha Gore

Motion Seconded By:

Rod Taylor

Motion Results:

Carried

Aye: 10

Nay: 0

## Agenda Item 12

## Adjournment

Discussion:

None

Motion:

To adjourn the meeting at 8:18pm since there was no other business to discuss.

Motion Made By:

Shana Hibler

Motion Seconded By:

Joe Cowden

Motion Results:

Carried

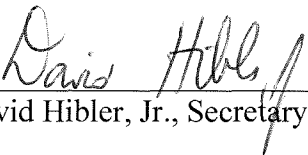
Aye: 10

Nay: 0



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Skip Gore, Chair



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David Hibler, Jr., Secretary

**Regular Board of Commissioners**

**2. d.**

**Meeting**  
**Date:** 04/18/2011

Carl Holt resignation Beautification Comm

Submitted By: Donna Mayo, Administration

Department: Administration

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**Information**

Title of Item for Agenda

Acknowledge resignation of Carl Holt from the Beautification Committee.

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**Attachments**

Carl Holt resign from Beautification Comm

To Shawnee City Mayor

March 31, 2011

Madam Mayor

I am submitting my resignation to resign from the Beautification Board effective the date of this letter. I have just been informed that you can not serve on two boards at the same time and while I will always believe that all boards are of great importance I had already made plans to serve on another board as well. While a Shawnee City Commissioner I attended both boards regularly but can only serve on one.

Carl Holt

cc: Shawnee City Clerk

**Regular Board of Commissioners**

**2. e.**

**Meeting**  
**Date:** 04/18/2011

Authorize bids Flusher Truck Wastewater Department

Submitted By: Donna Mayo, Administration

Department: Administration

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Information

Title of Item for Agenda

Authorize SMA staff to receive bids on a flusher truck for the Wastewater Collection Department.

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Attachments

Authorize to accept bids SMA flusher truck

**Jim Bierd**  
Director

**Darlene Lackey**  
Secretary  
Phone: 405-273-1960  
Fax: 405-878-1550



**Randy Brock**  
Operations Manager  
405-878-1723

**Greg Price**  
Special Projects Manager  
405-878-1662

111 S. Kickapoo, Shawnee, OK 74801

## **MEMORANDUM**

To: City Commission  
From: Jim Bierd, Utility Director  
CC: Brian McDougal, City Manager  
Date: April 11, 2011  
Re: Flusher Truck

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I would like to request permission to bid out the purchase of a flusher truck for the Wastewater Collection Department. Budgeted amount is \$125,000.

Thanks

**Regular Board of Commissioners**

**2. f.**

**Meeting**  
**Date:** 04/18/2011

Mayor's Appointments

Submitted By: Donna Mayo, Administration

Department: Administration

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Information

Title of Item for Agenda

Acknowledge Mayor's Appointments:

*Traffic Commission*

Wayne Ardrey, Term expires 1/1/14 - 1st Full Term

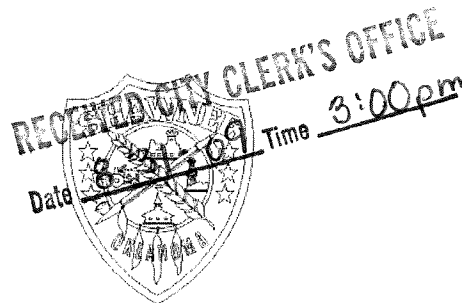
Ronald Taffe, Term expires 1/1/14 - 1st Full Term

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Attachments

Traffic Commission Applications

# CITY OF SHAWNEE



## APPLICATION TO SERVE

### *Boards, Committees, and Commissions*

|                                                         |                                                       |
|---------------------------------------------------------|-------------------------------------------------------|
| Name: <u>Wayne Ardrey</u>                               | Application Date: <u>8-28-2009</u>                    |
| Address: <u>1909 N Minnesota</u>                        |                                                       |
| Mailing Address: <u>Same As Above</u>                   |                                                       |
| Daytime Phone: <u>214-1211</u>                          | Fax: <u>214-1266</u> Email: <u>wardrey@arvest.com</u> |
| Profession: <u>Banker</u>                               |                                                       |
| Business Name: <u>Arvest Bank, Shawnee</u>              |                                                       |
| Business Address: <u>PO Box 1089, Shawnee, OK 74801</u> |                                                       |
| Business Phone: <u>214-1211</u>                         | Fax: <u>214-1266</u> Email: <u>wardrey@arvest.com</u> |

Do you live within the City Limits of the City of Shawnee? Yes or No (please circle)

Do you currently serve on a City board or committee? Yes or No (please circle)

How many years have you lived in Shawnee? 35 years

Select the Board/Committee/Commission you are interested in serving on: (please check)

|                                                                               |                                                                   |
|-------------------------------------------------------------------------------|-------------------------------------------------------------------|
| <input type="radio"/> Airport Advisory Board                                  | <input type="radio"/> Library Board                               |
| <input type="radio"/> Beautification Committee                                | <input type="radio"/> Oklahoma Baptist University Trust Authority |
| <input type="radio"/> Board of Adjustment (Zoning)                            | <input checked="" type="checkbox"/> Planning Commission           |
| <input type="radio"/> Cable TV Advisory Committee                             | <input type="radio"/> Regional Park Oversight Committee           |
| <input type="radio"/> Civic and Cultural Development Authority                | <input type="radio"/> Shawnee Hospital Authority                  |
| <input type="radio"/> Community Service Contracts Review Committee            | <input type="radio"/> Shawnee Urban Renewal Authority             |
| <input type="radio"/> Economic Development Foundation, Inc. Board of Trustees | <input type="radio"/> Tourism Advisory Committee                  |
| <input type="radio"/> Housing Authority                                       | <input checked="" type="checkbox"/> Traffic Commission            |
|                                                                               | <input type="radio"/> Building Code Board of Appeals              |
|                                                                               | <input type="radio"/> Other:                                      |

Why are you interested in serving on the Board/Committee/Commission selected above?

I would like to give back to the community that has been so good to me.

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What will make you a good board member and what skills or knowledge do you have that would be relevant to this board/committee/commission?

Having worked as a commercial loan officer for over 25 years, I have

developed a good working knowledge of Shawnee's development codes,

zoning ordinances, etc.

I have worked with numerous individuals in the planning department including the city engineer, city inspector and various planning directors.

**What civic or volunteer activities (if any) are you currently involved in?**

None at present

**List education, including degree(s) earned:**

B.S. Business from O.S.U.

**Have you ever served on a City-appointed board/committee/commission before? If so, which ones and for how long did you serve?**

No

**Please include up to three personal or professional references:**

| Name            | Relationship           | Phone Number |
|-----------------|------------------------|--------------|
| Dr. Jesse Field | Friend                 | 273-5607     |
| L.D. Wortham    | Friend                 | 273-6023     |
| Chris Clark     | President, Arvest Bank | 214-1200     |

**PLEASE READ CAREFULLY:**

**Appointment by the Commission is for one term and individuals may not serve more than two consecutive full terms. Appointment to a second term remains at the discretion of the City Commission.**

**My signature affirms that all information contained herein is true to the best of my knowledge, and that I understand that any misstatement of fact or misrepresentation of credentials may result in disqualification from further consideration.**

**Signature**



**Date** 8-28-2009

Applications are retained on file for one (1) year. Applicants are encouraged to include a letter of interest with this application. Thank you for your interest in serving Shawnee.

**Send application form to:**

Shawnee City Clerk  
PO Box 1448  
Shawnee, OK 74802  
878-1605 (phone)  
878-1581 (fax)  
dmayo@ShawneeOK.org

Taffee

# CITY OF SHAWNEE

RECEIVED CITY CLERK'S OFFICE  
Date 8-31-09 Time 8:27 am

## APPLICATION TO SERVE

### *Boards, Committees, and Commissions*

Name: Ronald Taffe Application Date: 08/27/2009  
Address: 47 Cherokee, Shawnee, OK 74801  
Mailing Address: Same  
Daytime Phone(405) 420-3446 Fax: Email: ron\_taffe@sbcglobal.net  
Profession: Systems Analyst / Project Manager  
Business Name: Northrop Grumman  
Business Address: 4545 N. Lincoln, Suite66, OKC, OK 74801  
Business Phone: (405) 522-5143 Fax: (405) 522-4859 Email: Ronald.Taffe@okdhs.org

Do you live within the City Limits of the City of Shawnee? ☒ Yes or ☐ No

Do you currently serve on a City board or committee? Yes or ☒ No

How many years have you lived in Shawnee? 24 Total Years - 12 + 12 with 7 years gone in the middle

Select the Board/Committee/Commission you are interested in serving on: (please check)

Airport Advisory Board  
Beautification Committee  
Board of Adjustment (Zoning)  
Cable TV Advisory Committee  
Civic and Cultural Development  
Authority  
Community Service Contracts Review  
Committee  
Economic Development Foundation,  
Inc. Board of Trustees  
Housing Authority

Library Board  
Oklahoma Baptist University Trust Authority  
☒ Planning Commission  
Regional Park Oversight Committee  
Shawnee Hospital Authority  
Shawnee Urban Renewal Authority  
Tourism Advisory Committee  
☒ Traffic Commission  
Building Code Board of Appeals  
Other:

Why are you interested in serving on the Board/Committee/Commission selected above?

I have been editorially outspoken about the planning for Shawnee's future policy and infrastructure without full knowledge of all factors involved in the decision making process. It is time I understand how the sausage is made to become a better advocate for the interests of Shawnee's citizens.

What will make you a good board member and what skills or knowledge do you have that would be relevant to this board/committee/commission?

**What civic or volunteer activities (if any) are you currently involved in?**

**Among other duties as a deacon in my congregation, my wife and I are responsible for the annual Warmth from the Heart coat, hat and gloves giveaway for the primary benefit of young children along with anyone else who would otherwise have none.**

**List education, including degree(s) earned:**

A.A. - Administration of Justice, granted June 1975 at Pasadena City College, Pasadena, California.

B.B.A. - Management, granted May 1982 at Central State University, Edmond, Oklahoma.

B.S. - Computer Science, granted December 1985 at Central State University, Edmond, Oklahoma.

**Have you ever served on a City-appointed board/committee/commission before? If so, which ones and for how long did you serve?**

No I have not.

**Please include up to three personal or professional references:**

| Name          | Relationship | Phone Number |
|---------------|--------------|--------------|
| Carl Holt     | Friend       | 405-275-9293 |
| Dwyane Dennis | Minister     | 405-273-3060 |
| Dave Gulick   | Supervisor   | 405-522-4849 |

**PLEASE READ CAREFULLY:**

**Appointment by the Commission is for one term and individuals may not serve more than two consecutive full terms. Appointment to a second term remains at the discretion of the City Commission.**

**My signature affirms that all information contained herein is true to the best of my knowledge, and that I understand that any misstatement of fact or misrepresentation of credentials may result in disqualification from further consideration.**

**Signature**  **Date** 8/31/09

Applications are retained on file for one (1) year. Applicants are encouraged to include a letter of interest with this application. Thank you for your interest in serving Shawnee.

**Send application form to:**

Shawnee City Clerk  
PO Box 1448  
Shawnee, OK 74802  
878-1605 (phone)  
878-1581 (fax)  
dmayo@ShawneeOK.org

My background as an information technology Systems Analyst and Project Manager provides a methodological foundation for determining the problem to be solved, gathering the needs of the constituent audience, and logically finding the most practical, cost effective and timely solutions to resolve those needs.

**Regular Board of Commissioners**

**2. g.**

**Meeting**  
**Date:** 04/18/2011

Acknowledge Planning Commission Applications

Submitted By: Donna Mayo, Administration

Department: Administration

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**Information**

Title of Item for Agenda

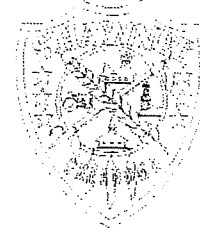
Acknowledge receipt of applications for the Planning Commission by Carl Holt and Taylor Prince.

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**Attachments**

Planning Comm App

# CITY OF SHAWNEE



## APPLICATION TO SERVE

### Boards, Committees, and Commissions

|                                          |                                                     |
|------------------------------------------|-----------------------------------------------------|
| Name: <u>CARL HOLT</u>                   | Application Date: <u>3-1-11</u>                     |
| Address: <u>4102 BLANK ROAD</u>          |                                                     |
| Mailing Address: <u>SHAWNEE OK 74804</u> |                                                     |
| Daytime Phone: <u>275-9293</u>           | Fax: _____ Email: <u>GANEBOSSCR+SBC GLOBAL .NET</u> |
| Profession: _____                        |                                                     |
| Business Name: _____                     |                                                     |
| Business Address: _____                  |                                                     |
| Business Phone: _____                    | Fax: _____ Email: _____                             |

Do you live within the City Limits of the City of Shawnee? ☒ Yes or No (please circle)

Do you currently serve on a City board or committee? Yes or ☒ No (please circle)

How many years have you lived in Shawnee? \_\_\_\_\_

Select the Board/Committee/Commission you are interested in serving on: (please check)

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input checked="" type="radio"/> Airport Advisory Board<br><input checked="" type="radio"/> Beautification Committee<br><input type="radio"/> Board of Adjustment (Zoning)<br><input type="radio"/> Cable TV Advisory Committee<br><input type="radio"/> Civic and Cultural Development Authority<br><input type="radio"/> Community Service Contracts Review Committee<br><input type="radio"/> Economic Development Foundation, Inc. Board of Trustees<br><input type="radio"/> Housing Authority | <input type="radio"/> Library Board<br><input type="radio"/> Oklahoma Baptist University Trust Authority<br><input type="radio"/> Planning Commission<br><input type="radio"/> Regional Park Oversight Committee<br><input type="radio"/> Shawnee Hospital Authority<br><input type="radio"/> Shawnee Urban Renewal Authority<br><input type="radio"/> Tourism Advisory Committee<br><input type="radio"/> Traffic Commission<br><input type="radio"/> Building Code Board of Appeals<br><input type="radio"/> Other: |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Why are you interested in serving on the Board/Committee/Commission selected above?

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What will make you a good board member and what skills or knowledge do you have that would be relevant to this board/committee/commission?

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\_\_\_\_\_  
\_\_\_\_\_  
**What civic or volunteer activities (if any) are you currently involved in?**

\_\_\_\_\_  
\_\_\_\_\_  
**List education, including degree(s) earned:**

\_\_\_\_\_  
\_\_\_\_\_  
**Have you ever served on a City-appointed board/committee/commission before? If so, which ones and for how long did you serve?**

\_\_\_\_\_  
**Please include up to three personal or professional references:**

| Name | Relationship | Phone Number |
|------|--------------|--------------|
|      |              |              |
|      |              |              |
|      |              |              |

**PLEASE READ CAREFULLY:**

**Appointment by the Commission is for one term and individuals may not serve more than two consecutive full terms. Appointment to a second term remains at the discretion of the City Commission.**

**My signature affirms that all information contained herein is true to the best of my knowledge, and that I understand that any misstatement of fact or misrepresentation of credentials may result in disqualification from further consideration.**

Signature *Carl Hart* Date *3-1-11*

Applications are retained on file for one (1) year. Applicants are encouraged to include a letter of interest with this application. Thank you for your interest in serving Shawnee.

**Send application form to:**

Shawnee City Clerk  
PO Box 1448  
Shawnee, OK 74802  
878-1605 (phone)  
878-1581 (fax)  
dmayo@ShawneeOK.org

# CITY OF SHAWNEE

## APPLICATION TO SERVE

### Boards, Committees, and Commissions

|                                                            |                                                         |
|------------------------------------------------------------|---------------------------------------------------------|
| Name: <u>Taylor Prince, CPA</u>                            | Application Date: <u>11/10/10</u>                       |
| Address: <u>1426 N. Louisa Ave., 74801</u>                 |                                                         |
| Mailing Address: _____                                     |                                                         |
| Daytime Phone: <u>476-3278</u>                             | Fax: <u>—</u> Email: <u>taylor.prince@allegiance.tv</u> |
| Profession: <u>Public Accountant (CPA)</u>                 |                                                         |
| Business Name: <u>Gibson, Reynolds &amp; Blakemore, PC</u> |                                                         |
| Business Address: <u>100 W. 9th St.</u>                    |                                                         |
| Business Phone: <u>275-5110</u>                            | Fax: <u>275-5111</u> Email: <u>tprince@grbpc.com</u>    |

Do you live within the City Limits of the City of Shawnee? ☒ Yes or No (please circle)

Do you currently serve on a City board or committee? Yes or ☒ No (please circle)

How many years have you lived in Shawnee? 9 ('85-'87, '04-present)

Select the Board/Committee/Commission you are interested in serving on: (please check)

|                                                                               |                                                         |
|-------------------------------------------------------------------------------|---------------------------------------------------------|
| <input type="radio"/> Airport Advisory Board                                  | <input type="radio"/> Library Board                     |
| <input type="radio"/> Beautification Committee                                | <input type="radio"/> Oklahoma Baptist University Trust |
| <input type="radio"/> Board of Adjustment (Zoning)                            | <input checked="" type="radio"/> Authority              |
| <input type="radio"/> Cable TV Advisory Committee                             | <input checked="" type="radio"/> Planning Commission    |
| <input type="radio"/> Civic and Cultural Development Authority                | <input type="radio"/> Regional Park Oversight Committee |
| <input type="radio"/> Community Service Contracts Review Committee            | <input type="radio"/> Shawnee Hospital Authority        |
| <input type="radio"/> Economic Development Foundation, Inc. Board of Trustees | <input type="radio"/> Shawnee Urban Renewal Authority   |
| <input type="radio"/> Housing Authority                                       | <input type="radio"/> Tourism Advisory Committee        |
|                                                                               | <input type="radio"/> Traffic Commission                |
|                                                                               | <input type="radio"/> Building Code Board of Appeals    |
|                                                                               | <input type="radio"/> Other: _____                      |

Why are you interested in serving on the Board/Committee/Commission selected above?  
I'm an OBU graduate, will be buying into the Partnership that I work at soon, have recently purchased land in Shawnee, and plan on making this my home for the next 60+ years. I would like to help and be involved in planning the city's future.

What will make you a good board member and what skills or knowledge do you have that would be relevant to this board/committee/commission?

I serve as a member of the US Army Reserves, am a CPA, and love our city. I've got a good general business →

sense and background and have a forward-thinking point of view. Also work very well with others.

What civic or volunteer activities (if any) are you currently involved in?

- Lion's Club                      - Big Bro/Big Sis Board Member  
- Red Cross Board Member

List education, including degree(s) earned:

- B.P.A., Oklahoma Baptist University - Bachelor's of Professional Accountancy
- Certified Public Accountant                      w/interdisciplinary emphasis in Finance  
(Cert. #16846)

Have you ever served on a City-appointed board/committee/commission before? If so, which ones and for how long did you serve?

N/A

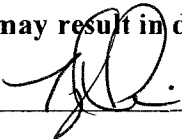
Please include up to three personal or professional references:

| Name                          | Relationship               | Phone Number    |
|-------------------------------|----------------------------|-----------------|
| <u>James M. Reynolds, CPA</u> | <u>Partner of the Firm</u> | <u>275-5110</u> |
| <u>John D. Winterringer</u>   | <u>Client / Friend</u>     | <u>826-7468</u> |
| <u>Dr. Mike Watters, D.D.</u> | <u>Personal Ref.</u>       | <u>273-7075</u> |

PLEASE READ CAREFULLY:

Appointment by the Commission is for one term and individuals may not serve more than two consecutive full terms. Appointment to a second term remains at the discretion of the City Commission.

My signature affirms that all information contained herein is true to the best of my knowledge, and that I understand that any misstatement of fact or misrepresentation of credentials may result in disqualification from further consideration.

Signature  , CPA Date 11/10/10

Applications are retained on file for one (1) year. Applicants are encouraged to include a letter of interest with this application. Thank you for your interest in serving Shawnee.

Send application form to:

Shawnee City Clerk  
PO Box 1448  
Shawnee, OK 74802  
878-1605 (phone)  
878-1581 (fax)  
dmayo@ShawneeOK.org

**Regular Board of Commissioners**

**4.**

**Meeting**  
**Date:** 04/18/2011

Rezoning 610 N Broadway

Submitted By: Donna Mayo, Administration

Department: Administration

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Information

Title of Item for Agenda

Public hearing and consideration of an ordinance to rezone property from R-3; Multi-Family Residential to C-1; Neighborhood Commercial for property located at 610 N. Broadway. (Applicant: Bruce Lilley)

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Attachments

Ordinance rezone 610 N Bdwy R-3 to C1

Recommendation for rezoning Case P06-11 610 N Bdwy

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE CONCERNING THE ZONING CLASSIFICATION OF THE FOLLOWING DESCRIBED PROPERTY LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, TO-WIT: LOT FIVE (5), BLOCK SIX (6), DEXTER'S ADDITION, TO THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, ACCORDING TO THE RECORDED PLAT THEREOF; REZONING SAID PROPERTY FROM R-3; MULTI-FAMILY RESIDENTIAL TO C-1; NEIGHBORHOOD COMMERCIAL; AND AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SHAWNEE ACCORDINGLY.

WHEREAS, pursuant to notice duly given as required by law, a public hearing was conducted by the Board of Commissioners of the City of Shawnee, Oklahoma, on the 18<sup>th</sup> day of April, 2011 upon an application to rezone certain properties located in the City of Shawnee, Oklahoma from zoning classification R-3; Multi-Family Residential to C-1; Neighborhood Commercial.

WHEREAS, the Planning Commission of the City of Shawnee has conducted one or more public hearings on said application pursuant to notice as required by law and has submitted its final report and recommendation upon said application to the Board of Commissioners; and,

WHEREAS, it appears to be in the best interest of the City of Shawnee and the inhabitants thereof for said properties to be zoned as considered.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA:

SECTION 1: That the following described property located in the City of Shawnee, Oklahoma, to-wit: Lot Five (5), Block Six (6), DEXTER'S ADDITION, to the City of Shawnee, Pottawatomie County, Oklahoma, according to the recorded plat thereof; is hereby rezoned from R-3; Multi-Family Residential to C-1; Neighborhood Commercial and the official zoning map heretofore adopted is hereby amended so as to include said property as C-1; Neighborhood Commercial.

PASSED AND APPROVED this 18th day of April, 2011

(SEAL)

\_\_\_\_\_  
LINDA PETERSON, MAYOR

ATTEST:

\_\_\_\_\_  
PHYLLIS LOFTIS, CITY CLERK

RECOMMENDATION TO:

MAYOR

BOARD OF CITY COMMISSIONERS

CITY OF SHAWNEE

RECOMMENDATION FROM:

CITY OF SHAWNEE

PLANNING COMMISSION

SUBJECT:

APPLICANT: Bruce Lilley

FOR: Rezone

LOCATION: 610 N. Broadway

PROJECT#: 110128 Case# P06-11

LEGAL DESCRIPTION:

SEE OWNERSHIP LIST

CURRENT CLASSIFICATION: R-3; Multi-Family

REQUESTED CLASSIFICATION: C-1; Neighborhood Commercial

PROPOSED PROPERTY USE: Professional Offices

PLANNING COMMISSION MEETING DATE: April 6, 2011

PLANNING COMMISSION RECOMMENDATION: Approval

VOTE OF THE PLANNING COMMISSION:

MEMBERS PRESENT: 7

| MEMBERS:          | 1ST | 2ND | AYE | NAY | ABSTAIN | COMMENTS |
|-------------------|-----|-----|-----|-----|---------|----------|
| NICKLES           |     |     | X   |     |         |          |
| HOSTER            |     |     | X   |     |         |          |
| CARTER            | X   |     | X   |     |         |          |
| MALTOS (CHAIRMAN) |     |     | X   |     |         |          |
| TURNER (V-CHAIR)  |     |     | X   |     |         |          |
| SILVIA            |     | X   | X   |     |         |          |
| SALTER            |     |     | X   |     |         |          |

RESPECTFULLY SUBMITTED,

Karen Drain

SECRETARY, PLANNING COMMISSION

ACTION BY CITY COMMISSION:

PUBLIC HEARING SET: \_\_\_\_\_

DATE OF ACTION: \_\_\_\_\_

ADOPTED \_\_\_\_\_ DENIED \_\_\_\_\_

ORDINANCE NO. \_\_\_\_\_

CITY OF SHAWNEE  
222 N. BROADWAY  
SHAWNEE, OK 74801

PLANNING DEPARTMENT  
PHONE: (405) 878-1666  
FAX: (405) 878-1587

**PLANNING COMMISSION APPLICATION**  
**PROJECT NO. 110128 CASE NO. PD6-11**

**REQUEST:**

Rezoning ☒ Rezoning w/Conditional Use Permit \_\_\_\_\_ Conditional Use Permit \_\_\_\_\_  
Planned Unit Development \_\_\_\_\_

I, the undersigned, do hereby respectfully make application and petition to the City Commission to amend the zoning map, and to change the zoning district of the Shawnee area, from R3 District to C1 District, as hereinafter requested, and in support of this application, the following facts are shown:

**PROPERTY LOCATION (STREET ADDRESS):** 610 N Broadway

**LEGAL DESCRIPTION:** \_\_\_\_\_

**PROPERTY OWNER (S):** L & H Properties

**PROPERTY AGENT (APPLICANT):** Bruce Kelley

**APPLICANT'S ADDRESS:** 400 E Polaski

**CITY:** Shawnee **STATE** OK **ZIP** 74804

**EMAIL ADDRESS:** dad3Tms2000@yahoo.com

**TELEPHONE NUMBER:** (405) 275 4955 **CONTACT NUMBER:** (405) 317-4622

**DIMENSIONS OF PROPERTY:** AREA \_\_\_\_\_ WIDTH 60'  
LENGTH 200' FRONTAGE 60'

**CURRENT ZONING:** R3 **CURRENT USE:** Residential

**PROPOSED ZONING:** C1 **PROPOSED USE:** Prof. Bus. Offices

With the filing of this application, I acknowledge that I have been informed of off-street parking, fencing and paving requirements in regard to the zoning I have requested as witnessed by my signature.

Bruce Kelley  
**SIGNATURE OF APPLICANT**

(FOR STAFF USE ONLY)

Filed in the office of the Planning Department, 222 N. Broadway, this 16<sup>th</sup> day of February 2011

Karen Orain  
**PLANNING COMMISSION SECRETARY**

**REZONING &/OR C.U.P FEE \$ 280.00**  
**RECEIPT NO. 1167014**

**PLANNED UNIT DEVELOPMENT FEE \$ 550.00**  
**SIGN DEPOSIT \$ 50.00**

(Refundable if Applicant returns 48 hrs. after City Commission Meeting)

**PLANNING COMMISSION ACTION:** \_\_\_\_\_ **DATE:** \_\_\_\_\_  
**CITY COMMISSION ACTION:** \_\_\_\_\_ **DATE:** \_\_\_\_\_  
**PLACE ON ZONING MAP:** \_\_\_\_\_ **ORDINANCE NO.:** \_\_\_\_\_

CITY OF SHAWNEE  
PUBLIC HEARING NOTICE  
CASE #P06-11

Notice is hereby given that the City of Shawnee, Oklahoma, will conduct a public hearing on a proposed Rezone of property located within the City of Shawnee.

The property requesting rezoning is described as follows:

Lot Five (5), Block Six (6), DEXTER'S ADDITION, to the City of Shawnee, Pottawatomie County, Oklahoma, according to the recorded plat thereof.

|                                  |                                     |
|----------------------------------|-------------------------------------|
| General Location Known As:       | <u>610 N. Broadway</u>              |
| Current Zoning Classification:   | <u>R-3; Multi-Family</u>            |
| Requested Zoning Classification: | <u>C-1; Neighborhood Commercial</u> |
| Proposed Use of Property:        | <u>Offices</u>                      |
| Applicant:                       | <u>Bruce Lilley</u>                 |

The "Zoning Map of the City of Shawnee, Oklahoma" will be amended accordingly to reflect such change if approved by the City Commission.

The public hearings will be held in the City Commission Chambers in City Hall, 16 W. 9<sup>th</sup> St. Shawnee, Oklahoma, as follows:

|                |               |                                     |
|----------------|---------------|-------------------------------------|
| APRIL 6, 2011  | AT 1:30 P.M.: | CITY OF SHAWNEE PLANNING COMMISSION |
| APRIL 18, 2011 | AT 6:30 P.M.: | CITY OF SHAWNEE CITY COMMISSION     |

At this time any interested citizen of Shawnee, Oklahoma will have the opportunity to appear and be heard with regard to the rezone. The Commission reserves the right to limit discussion and debate on the proposed rezone in the public hearing, in which event those persons appearing in support or opposition of the proposed rezone will be allotted equal time. Any formal protest must be filed in writing with the City Clerk during normal working hours before 5:00 p.m. a minimum of three (3) days prior to the hearing. If there are any questions about the proposal, or you need additional information prior to the public hearing, please contact the Planning Department at 878-1616. A copy of the application is available for public inspection during normal working hours in the Planning Secretary's office at 222 N. Broadway.

Witness my hand this 16th day of March, 2011.

  
Phyllis Loftis, City Clerk

STATE OF OKLAHOMA )  
 ) SS:  
COUNTY OF POTTAWATOMIE )

**-: AFFIDAVIT OF BONDED ABSTRACTOR :-**

The undersigned Bonded Abstractor in and for the aforesaid County and State does hereby certify that the following Ownership is true and correct according to the current year's tax rolls in the Office of the County Treasurer of Pottawatomie County, Oklahoma, as updated by the records of the County Clerk of Pottawatomie County, Oklahoma; that the owners, as reflected by said records, are based on the last conveyance or final decree of record of certain properties located within 300 feet in all directions of the following described lands:

Lot Five (5), Block Six (6), DEXTER'S ADDITION, to the City of Shawnee, Pottawatomie County, Oklahoma, according to the recorded plat thereof.

and find the following owners, addresses and brief legal descriptions on the attached pages numbered from One (1) to Three (3), both inclusive.

The Abstractor makes no representation or warranty, either expressed or implied, regarding the accuracy of the information contained in this report. The Abstractor does not guarantee the validity of the title of such parties nor is this report intended to guarantee title thereof. The liability of the Abstractor shall be based solely on contract and shall be limited to the price paid for the report by the customer. The parties agree that the Abstractor shall not be liable for consequential damages. Acceptance of the instrument constitutes acceptance of this limitation on liability.

EXECUTED at Shawnee, Oklahoma, this 27<sup>th</sup> day of January, 2011.

FIRST AMERICAN TITLE AND TRUST COMPANY

By Teresa Southard, Licensed Abstractor #264

Order No. 1554975-SH99

## Ownership List

Order No. 1554975-SH99

Date January 27, 2011

Page 1

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OWNER

BRIEF LEGAL:

---

A. C. Weston, Velma Weston and Sandra W. Allison – 602 N. Hobson, Shawnee, OK 74801  
Lot 7, Block 1, DEXTER'S ADDITION to Shawnee

---

Toby Dixon and Linda Dixon – 664 N. Market, Shawnee, OK 74801  
S/2 Lot 8, Block 1, DEXTER'S ADDITION to Shawnee

---

John M. Hannifan – P.O. Box 1962, Shawnee, OK 74802-1962  
N/2 Lot 8, Block 1, DEXTER'S ADDITION to Shawnee

---

Elbert J. Benton and Bette D. Benton – 719 W. Dewey, Shawnee, OK 74801  
Lot 9, Block 1, DEXTER'S ADDITION to Shawnee

---

Jeffery D. Mize Revocable Trust – P.O. Box 104, Earlsboro, OK 74840  
Lot 10, Block 1, DEXTER'S ADDITION to Shawnee

---

Forty Fifth Street Center, LLC – 601 N. Broadway, Shawnee, OK 74801  
W 58' Lot 3, Block 5, DEXTER'S ADDITION to Shawnee

---

Richard D. Finley, Donald W. Orr and Terry L. Toole – P.O. Box 1447, Shawnee, OK 74802-1447  
Lots 4 thru 8, Block 5, DEXTER'S ADDITION to Shawnee

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Glenn E. English and Linda M. English – Route 1, Box 288A, Earlsboro, OK 74840  
Lot 9, Block 5, DEXTER'S ADDITION to Shawnee

---

Carolyn Harris Beck – 632 N. Broadway, Shawnee, OK 74801  
N 65' Lot 1, Block 6, DEXTER'S ADDITION to Shawnee

---

Carolyn Harris Realty, Inc. – 632 N. Broadway, Shawnee, OK 74801  
S 10' Lot 1 & All Lot 2, Block 6, DEXTER'S ADDITION to Shawnee

---

Carolyn Harris Beck Revocable Trust – 305 Matt St., Shawnee, OK 74801  
Lot 3, Block 6, DEXTER'S ADDITION to Shawnee

---

Loren Meritt and Marvann Meritt – 3939 W. Burns, Edmond, OK 73025  
Lots 4, 5 and E/2 Lot 6, Block 6, DEXTER'S ADDITION & S 50' Lot 5, Block 1, WOODLAND  
PARK ADDITION to Shawnee

---

Rebecca A. (Hierig) Vayle and David A. Ray – 311 N. Market, Shawnee, OK 74801  
W/2 Lot 6, Block 6, DEXTER'S ADDITION to Shawnee

---

Jimmy D. Robertson and Debra J. Robertson – 11100 S. Henney Road, Oklahoma City, OK 73165  
E 110' of N 50' of Lot 1, Block 7, DEXTER'S ADDITION to Shawnee

---

Donald Boydston and Jeane A. Boydston Trust – 4409 Lilly Valley, Shawnee, OK 74804  
S 25' Lot 1 & All Lot 2 & W 70' of N 50' of Lot 1, Block 7, DEXTER'S ADDITION to Shawnee

---

Timothy Stephens and Pamela Stephens – 5323 N. Broadway, Shawnee, OK 74801  
Lot 3, Block 7, DEXTER'S ADDITION & E 3' Lot 3, WOODLAND PARK ADDITION to  
Shawnee

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## Ownership List

Order No. 1554975-SH99

Date January 27, 2011

Page No. 2

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OWNER

BRIEF LEGAL:

---

Southwestern Bell Telephone Co. – Public Service-Property Tax Dept. – 909 Chestnut St. #36-Q-1, St. Louis, MO 63101-3004

Lots 4 thru 7, Block 8, DEXTER'S ADDITION to Shawnee

---

Raymond W. Corley and Vivian R. Corley – 36606 Old Highway #270, Shawnee, OK 74801

Lot 1, Block 9, AMENDED PLAT OF DEXTER'S ADDITION to Shawnee

---

Paulette Cozad – 542 N. Douglas, Shawnee, OK 74801

Lot 2, Block 9, AMENDED PLAT OF DEXTER'S ADDITION to Shawnee

---

Neal P. Jones and Vera E. Jones Revocable Real Estate Trust – 203 Phillips St., Tecumseh, OK 74873

Lot 3, Block 9, AMENDED PLAT OF DEXTER'S ADDITION to Shawnee

---

Phyllis E. Harmon – 645 N. Beard, Shawnee, OK 74801

N 37½' of Lot 1, Block 1, WOODLAND PARK ADDITION to Shawnee

---

Allen Management, LLC – c/o Lynn Allen – P.O. Box 3580, Shawnee, OK 74802-3580

S 37½' of Lot 1, Block 1, WOODLAND PARK ADDITION to Shawnee

---

Willie Joe Givens and Anna Rose Givens – 332276 E. 860 Rd., Wellston, OK 74881

Lot 2, Block 1, WOODLAND PARK ADDITION to Shawnee

---

Dian Dewyer – 3315 Hill St., Huntington Park, CA 90255

Lot 3, Block 1, WOODLAND PARK ADDITION to Shawnee

---

Project Safe, Inc. – P.O. Box 465, Shawnee, OK 74802-0465

N 50' Lot 4, Block 1, WOODLAND PARK ADDITION to Shawnee

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Ty Xuan Hua and Cam Thi Nhan – 623 N. Beard, Shawnee, OK 74801

S 25' Lot 4 & N 25' Lot 5, Block 1, WOODLAND PARK ADDITION to Shawnee

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Donald E. Grove and Catherine E. Grove – 11 W. Midland, Shawnee, OK 74804

S 38' Lot 6, Block 1, WOODLAND PARK ADDITION to Shawnee

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Kyle Toone – 428 N. Philadelphia, Shawnee, OK 74801

N 37' Lot 6, Block 1, WOODLAND PARK ADDITION to Shawnee

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Sarah R. Coleman, Mary Elaine Brandt and Darrin L. Jeske – 11 Donna Lane, Shawnee, OK 74801

Lot 7, Block 1, WOODLAND PARK ADDITION to Shawnee

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Mary E. Spaulding – 2604 Mason Dr., Shawnee, OK 74804

Lot 8, Block 1, WOODLAND PARK ADDITION to Shawnee

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Carolyn Ortiz – 640 N. Beard, Shawnee, OK 74801

S 35' Lot 2, Block 2, WOODLAND PARK ADDITION to Shawnee

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Felix D. Curtis and Patricia K. Curtis – 25 Oakridge, Shawnee, OK 74801

N 40' Lot 2, S 50' Lot 6 & N 1' Lot 7, Block 2, WOODLAND PARK ADDITION to Shawnee

## Ownership List

Order No. 1554975-SH99

Date January 27, 2011

Page No. 3

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### OWNER

#### BRIEF LEGAL:

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Bruce Matthews and Melinda Jo Matthews – 632 N. Beard, Shawnee, OK 74801  
Lot 3, Block 2, WOODLAND PARK ADDITION to Shawnee

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Robert Lee Coots and Sandra Yvette Coots – 624 N. Beard, Shawnee, OK 74801  
N 60' Lot 4, Block 2, WOODLAND PARK ADDITION to Shawnee

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Dawn M. Gambrell – 620 N. Beard, Shawnee, OK 74801  
S 15' Lot 4 & N 50' Lot 5, Block 2, WOODLAND PARK ADDITION to Shawnee

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David A. Myers – 618 N. Beard, Shawnee, OK 74801  
S 25' Lot 5 & N 25' Lot 6, Block 2, WOODLAND PARK ADDITION to Shawnee

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Richard Orozco, Trustee of Orozco Family Trust – 10243 Pomber St., Castroville, CA 95012  
Lot 7, Block 2, WOODLAND PARK ADDITION to Shawnee...LESS N 1'

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Tammy L. Batt and Stephen J. Slawson – 606 N. Beard, Shawnee, OK 748901  
N 37½' of E 100' of Lot 8, Block 2, WOODLAND PARK ADDITION to Shawnee

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Mary Sanders, Glenn Sanders and Alice Sanders – 602 N. Beard, Shawnee, OK 74801  
Beg. SE/C Lot 8, Block 2, WOODLAND PARK ADDITION to Shawnee; thence W 100';  
thence N 37.5'; thence E 100'; thence S 37.5' to beg.

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Danielle Johnson – 118 W. Ridgewood, Shawnee, OK 74801  
W 50' Lot 8, Block 2, WOODLAND PARK ADDITION to Shawnee

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Patrick T. Duff – 544 N. Beard, Shawnee, OK 74801  
Lot 1, Block 5, WOODLAND PARK ADDITION to Shawnee

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Mary Ann Jones – 536 N. Beard, Shawnee, OK 74801  
N/2 Lot 2, Block 5, WOODLAND PARK ADDITION to Shawnee

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Raymond Utter and Lorene Utter – 534 N. Beard, Shawnee, OK 74801  
S/2 Lot 2, Block 5, WOODLAND PARK ADDITION to Shawnee

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Carol Hopper Ministries, Inc. – P.O. Box 107, Tecumseh, OK 74873  
Lot 1, Block 6, WOODLAND PARK ADDITION to Shawnee

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Helen E. Vallandingham – 541 N. Beard, Shawnee, OK 74801  
Lot 2, Block 6, WOODLAND PARK ADDITION to Shawnee

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Judith O'Bright – 529 N. Beard, Shawnee, OK 74801  
Lot 3, Block 6, WOODLAND PARK ADDITION to Shawnee...LESS E 3'

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**Regular Board of Commissioners**

**5.**

**Meeting**  
**Date:** 04/18/2011

SEDF Presentation

Submitted By: Donna Mayo, Administration

Department: Administration

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Information

Title of Item for Agenda

Annual presentation for the Shawnee Economic Development Foundation, by Tim Burg, Executive Director.

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Attachments

SEDF Annual Report

SEDF Funding Request

**2011 / 2012**  
**ANNUAL REPORT**  
**&**  
**FUNDING REQUEST**

**SHAWNEE ECONOMIC DEVELOPMENT FOUNDATION**

# RETAIL

As directed in late 2009, this past year SEDF staff has contacted over 90 retail prospects by email, face-to-face meetings, direct mail and cold calls.

Of those contacted 39 have requested more information, demographics, location of properties and connection to developers or potential franchisees.

SEDF staff is frequently visiting with these contacts and others, answering their questions and supplying them with information on our community, or population. This is an ongoing effort and continued focus of our organization.

# **BUSINESS EXPANSION & EXPANSION**

Staff regularly helps many of our local manufacturers with advertising and attracting the higher skilled positions open in their local facilities.

We assist them explore the various incentives, credits or grants that will allow them to reduce their energy consumption, while improving their workplace environment.

Staff is persistent to act as an advocate for these companies regarding infrastructure needs, connectivity to their federally elected officials, locating supply chain partners, or exploring new avenues of product sales or marketing opportunities.

# Aerospace & Aviation

SEDF staff is relentlessly working with the existing aviation and aerospace businesses located in this community, to help them increase their employee base and sales opportunities.

We are also undertaking a systematic approach to attract lower tier aviation prospects based upon our proximity to Tinker, Tulsa, Wichita and the resources that are available in Shawnee.

This past year, the SEDF used \$50k of their reserve funds to help the Airport upgrade the old hanger, which can be used as an attraction tool and assist that facility in gaining more revenue.

# Site Selectors & Developers

SEDF staff has increased the face-to-face contact efforts with developers and site consultants that may or may not have knowledge of our area. This has been undertaken for the most part on a extremely low cost method to the organization and community.

In the past ten months staff has met with over 49 different Site Selectors and Developers, who are now connected to Shawnee and are aware of the activities and strengths of this area.

During 2010/2011, we saw a amplified amount of enquiries and interest about doing business in our community, based upon these meetings and due to our communication efforts.

# Housing

The SEDF led the a joint marketing effort related to the single family housing market within the area, both regionally and nationally, with the Shawnee Home Builders Association and many local prominent home builders.

We have attracted those who seek to develop fair market, unsubsidized, senior housing in our community, by finding suitable properties, potential builders, financial partners, engineering firms and those within the city government who can help them with the permitting and code requirements.

We continue to develop and support the use of hi tech communication tools to assist the homebuilders in marketing their products and the community.

# Communication and Marketing

The SEDF has widened our network of media contacts to increase the audience base and achieve more statewide and national recognition, for both the SEDF and numerous local businesses.

NO ONE USES ELECTRONIC TECHNOLOGY BETTER AND FOR LESS COST THAN US!

We have increased the number of Monday Memo recipients to close to 2700, while creating a Facebook page and Twitter accounts for the organization, and constantly refreshing those tools and our website daily.

Staff has also developed a current Pottawatomie County manufacturers directory that is accessible online or in hard copy.

# Infrastructure

SEDF staff has actively maintained their efforts to continue to help seek federal or state funds to enhance the rail line between Shawnee and OKC.

Additionally we are exploring through multiple avenues, the availability of federal funds to help re-open the line between Shawnee and McAlester.

Staff has also been a participant with the City, County and State agencies on exploring the opportunity to install traffic signalization that enhances the use of land along our major highway corridors, along with other infrastructure and roadway improvements.

## Databases/GIS

SEDF staff maintains and frequently updates data sets and lists of information that allow us to accurately market the community and our support those businesses that are already here.

These business intelligence tools allow us to respond quickly to enquiries about our community, plus allows those who visit or link to our website to have relevant, consistent and the most accurate data we have.

Commercial buildings and land information within the area is available online, which allows a new form of marketing to those who wish to participate. This is free to all who are interested.

# FUNDING

| INCOME                         |                         | CONTRACT                   | REDUCED CONTRACT           |
|--------------------------------|-------------------------|----------------------------|----------------------------|
| City of Shawnee - Contract     |                         | \$196,000                  | \$176,400                  |
| Pledges*                       |                         | \$32,400                   | \$32,400                   |
| Other Income                   |                         | \$2,400                    | \$2,400                    |
| Utility Company Annual Request |                         | \$13,000 +                 | \$13,000+                  |
| EXPENSE                        |                         |                            |                            |
| All Operational Expenses**     |                         | \$221,054                  | \$221,054                  |
| Programs                       | BR & E                  | \$5,510                    | \$310                      |
|                                | New Industry Attraction | \$5,000                    | \$200                      |
|                                | Aviation Attraction     | \$5,000                    | \$200                      |
|                                | Retail Attraction       | \$5,000                    | \$200                      |
|                                | Marketing               | \$2,236                    | \$2,236                    |
| <b>TOTALS</b>                  |                         | <b>\$243,800 \$243,800</b> | <b>\$224,200 \$224,200</b> |

## NOTES

\* Does not reflect One Time Contributions (Utility Companies, Specialty Groups)

\*\* Includes Insurance, Building Maintenance, Supplies, Utilities, Dues & Subscriptions, Salaries & Benefits

## RESERVE FUNDS BREAKDOWN

CD'S \$270,627 (NOT Liquid)

OPERATING \$24,114 (Liquid)

MONEY MKT \$33,658 (Liquid)

**TOTAL CURRENT RESERVE \$328,399**

Reduced Reserves by \$50,000 for Airport Hangar Renovations

**FY-09/10 RESERVE \$366,598**

# 2009 / 2010 Contact Comparison

|                                                       | <b>2009</b> | <b>2010</b> |
|-------------------------------------------------------|-------------|-------------|
| <b>Existing Industry</b>                              | 733         | 1441        |
| <b>New Business / New Industry</b>                    | 322         | 664         |
| <b>Transportation / Utility Providers</b>             | 121         | 187         |
| <b>Federal / State / Local Government Agency</b>      | 434         | 814         |
| <b>Local / Regional Economic Development Entities</b> | 585         | 810         |
| <b>Other Contacts</b>                                 | 654         | 1123        |

## **2010/2011 Activities and Accomplishments**

### **Retail Attraction Efforts:**

SEDF staff constantly is engaged in contacting adding to and refining our efforts in this area. Staff also continues the usage and creation of accurate, timely reports or studies that have and will continue to be used in all our attraction processes.

Those include:

- Trade Pull Factors
- OSU Retail Marketplace Analysis
- Regional Marketplace Studies
- Workforce Mobilization
- Customized retail reports that cover smaller concentric areas.
- Fiscal impact analysis
- Retail incentives used by other Oklahoma communities
- Comparable economic development programs and their funding sources
- Retail rebate programs and related contractual information.
- Connecting retail prospects with local landowners and developers.
- Providing detailed reports on traffic, ethnicity, education, income levels, leakage in any particular sector and background information as applicable and requested.
- Assisting local retailers with methods to improve their market share and increase sales.

SEDF staff contacts over 90 retail prospects by email, face-to-face meetings, mail and cold calls. Of those 39 have requested more information on demographics, location or properties and connection to developers or potential franchisees. This process is always under review and being refreshed, as new prospective retailers become known or interested.

### **Manufacturing and Business Expansion:**

SEDF staff continues to maintain and expand upon our business intelligence database through the use of our electronic Business Retention and Expansion software.

SEDF staff has developed a current Pottawatomie County manufacturers directory that is accessible online or in hard copy. Staff has been assisting local manufacturers in areas which include but that are not limited to;

- Infrastructure assistance requests
- Clarification of facility expansion requirements and codes
- Skilled employees attraction and workforce development
- Awareness and possibility of obtaining state and federal incentives, exemptions and credits
- Provide awareness to our manufacturers of other regulatory items that may positively or adversely affect their local operations.

- Identification of existing buildings suitable for expansion and land for development of new buildings.
- Connecting them with the resources available in the community, and state or federal sources.
- Exploring opportunities for them to reduce their energy consumption and carbon footprint, while enhancing their facilities

### **Aviation/Aerospace:**

SEDF staff is constantly seeking methods to support the existing aviation and aerospace businesses located in this community. Additionally staff is aligned with the Airport staff and the Airport Advisory Board in their plans for growth and marketing of the facility. Those activities include but are not limited to;

- Introducing local aerospace manufacturers to the large prime contractors at Tinker.
- Arranging meetings between the various state agencies and officials engaged in all things related to aerospace, to our local business owners.
- Researching, while supplying information and access to the various incentives, exemptions and credit that may be of use to our local companies.
- Locating additional properties and buildings to help the businesses expansion needs.
- Seeking to locate and encourage developers who are interested in making capital investments at the local airport.
- Undertaking a systematic approach to attract lower tier aviation prospects based upon the proximity to Tinker, Tulsa, Wichita and the resources that are available in Shawnee. (GC Tech, Airport NMTC land, Build to Suit program.)
- Financially support the Foreign Trade Zone application for the airport
- Actively working with Airport staff in applying for a Certified Airpark certification.
- Recruiting and supporting additional aviation service prospects.
- Aligning resources and information for those existing firms that may elect to expand their aviation service, repair, maintenance, distribution and manufacturing capabilities.
- Supply SEDF reserve funds to help the Airport upgrade the old hanger, which can be used as an attraction tool.

### **Site Consultants/Developers:**

SEDF staff has increased the face-to-face contact efforts with developers and site consultants that may or may not have knowledge of our area. This has been undertaken for the most part on a low cost method to the organization. In the past year staff has participated in call trips and meetings with:

- Oklahoma Department of Commerce Dallas Call Trip
- Oklahoma City Regional Partnership Dallas Call Trip, (X 2)
- Roundtable in the Rockies, (OKCRP/ODOC Site Consultants meeting)

- Meeting with the principals of CBRE Worldwide Logistics
- Meeting with the principals of Cushman Wakefield East Coast Operations
- Meeting with the principals of Mohr Group Real Estate Advocates
- Meeting with the principals of CASE Commercial Real Estate Partners
- Meeting with principals of Jones Lang LaSalle
- Meeting with principals of Price Waterhouse Cooper
- Meeting with principles of Ernst and Young
- Meeting with principals of Binswanger, Real Estate Division
- Meeting with OKC retail principals of CBRE
- Meeting with OKC retail principals of NAI Sullivan
- Meeting with principals of Harrison Walker Harper, developers/builders/site consultants
- Meeting with principals of Burk Collins & Co, Shopping Center, Subdivision and Warehousing experts
- Meeting with OKC retail principals of Price Edwards & Company
- Meeting with principals of KDC, developers/builders
- Coordinate development opportunities with three area developers who have a track record of projects in Shawnee.

All of this has been accomplished with as minimal amount of cost to the organization and community, in fact many of these opportunities were free, with the only expense being some mileage and staff time.

### **Housing:**

SEDF staff has maintained a positive relationship with the local homebuilders, general contractors, and suppliers, which allows us to be better informed as to their challenges, barriers and successes.

The areas of support include;

- Under take a joint marketing effort on the housing opportunities that exist within the area, both regionally and nationally.
- Connecting those who seek to develop fair market unsubsidized housing with suitable properties and potential partners who are also housing developers.
- Connect the owner of historical properties with those seeking to place a title 42, low-income senior housing facility in the community.
- Actively participating in the Shawnee Home Builders Association.
- Developing communication tools to assist the homebuilders in marketing their products and the community. (Facebook and website suggestions)
- Assist with the feasibility of using county or tribal funds to improve roadways to new housing sub-divisions.
- Provide a single point of contact between the prospects, landowners, realtors, developers, city permitting and compliance, (where applicable), while gathering other information sought by those who are engaged in the process.
- When asked, staff provides lists and contact information on suppliers, contractors, engineers and architects to those wishing to build in the area.

### **Communication and Marketing:**

SEDF staff has undertaken extensive communication and marketing efforts in this current fiscal year, which includes, but is not limited to;

- Maintaining a constantly refreshed website, that contains accurate and relevant data about our area.
- Quarterly adding and deleting the content to assure that we are representing the area in the best possible manner.
- Increased the number of Monday Memo recipients to close to 3000.
- Creating a Facebook page and Twitter account for the organization, which is refreshed daily.
- Track the usage and activity on all of our electronic forms of communication.
- Widening our network of media contacts to increase the audience base and achieve more statewide and national recognition, for both the SEDF and several of our local businesses.
- Undertake a regional and west coast marketing effort to heighten the awareness of the availability of new housing in the Shawnee area.

### **Infrastructure:**

SEDF staff has actively maintained their efforts to continue to help seek federal or state funds to enhance the rail line between Shawnee and OKC. Additionally we are exploring the availability of federal funds to help re-open the line between Shawnee and McAlester.

SEDF staff has been engaged in items related to infrastructure are;

- With the help of the city staff, identify for prospects/existing firms;
  - Utility line locations, sizes and capacity
  - Flood plain locations
  - Easements and right of ways that would allow for expansion opportunities
  - Methods in which prospects and existing companies can seek access to state or other funds for utility installations.
- Staff has also been a participant with the City, County and State agencies on exploring the opportunity to install traffic signalization that enhances the use of land along our major highway corridors.

### **Government Agency Interaction/Participation:**

The SEDF staff consistently maintains interaction with various Federal, State and City government groups. A few of those activities are;

- Attending the City Commissioners meetings.
- Responding to request for information from our federally elected representatives and arrange meetings on their behalf with community leaders.

- Seek support from Federal, State and County officials for rail, highway and other related infrastructure items.
- Participate as an active member in the Governor's Economic Development Marketing Team, the Governor's International Team and the Oklahoma Economic Development Council.
- Visit with out elected State officials about legislative items that adversely affect our businesses and industries.
- Participating in meetings and community tours with the Consulate from Japan and Honorary Consulate from Switzerland

### **Databases/GIS:**

As possible, SEDF staff maintains and frequently updates several lists of information that allow us to accurately market the community and our support those businesses that are already here. Some of those databases include:

- Executive Pulse BR&E software
- Geographic Information System software
- Inclusive list of Major National Retailers and of Regional Brand Retailers
- Inclusive list of Mom & Pop Retailers
- Pottawatomie County Manufacturers list
- Files on commercial or industrial properties/buildings for lease or sale
- Monday Memo recipients
- Archiving of Monday Memos
- Links to "Community Info" which is constantly evolving

### **Continuing Education:**

All of the SEDF staff is encouraged to continue their education in the field of economic development. The sources that training and education is received is as follows:

- International Economic Development Council
- University of Oklahoma, Economic Development Institute
- Oklahoma Economic Development Council
- Oklahoma City Regional Partnership

SEDF staff has secured \$2700.00 in scholarships in the past year to offset the cost to the organization. SEDF staff was able to arrange attendance at all of the IEDC educational events at no cost to the SEDF organization.

### **Scorecards/Measurements/Reports/Additional Activities:**

Areas where SEDF staff has provided support and expertise includes;

- SPS Long Range Planning, Growth and Economic Development report
- Comparative Economic Development Analysis
- Comparative Analysis of Retail Incentives

- 09/10 Prospect Existing Building Analysis
- OKCRP Workforce Mobility Study
- Shawnee to McAlester rail line reopening
- Building and strengthening area tribal relationships
- Hosted OU Spatial Analysis Regional Study group
- Individualized resume and job seeking assistance
- Attending Chamber of Commerce Board meetings, Business after Hours events, special fund raising events and planning retreats.
- Actively participating in the Tourism Advisory Committee.
- Customized demographic studies for business owners, developers, prospects and entrepreneurs.
- Assisted: United Way, Boy Scouts, Shawnee Noon Rotary Club and Oklahoma Economic Development Council with funding raising and event sponsorship.
- SEDF Executive Director serves as an instructor twice per year for the University of Oklahoma's Economic Development Institute.

### **2010 Cumulative Totals**

|                                            |    |              |
|--------------------------------------------|----|--------------|
| Total number of Projects reviewed in 2010: | 65 | (57 in 2009) |
| Number of ODOC RFP's submitted:            | 6  | (4 in 2009)  |

|                                 |          |
|---------------------------------|----------|
| <u>Current Active Projects:</u> | <u>9</u> |
| ○ Expansions:                   | 2        |
| ○ New Industry:                 | 1        |
| ○ Retail:                       | 1        |
| ○ Aviation:                     | 3        |
| ○ Housing:                      | 1        |
| ○ Service:                      | 1        |

|                                       |             |             |
|---------------------------------------|-------------|-------------|
|                                       | <u>2010</u> | <u>2009</u> |
| <u>Existing Industries Contacted:</u> | 1441        | 646         |
| <u>New Industry Contacts:</u>         | 664         | 264         |
| <u>Utility/Railroad Contacts:</u>     | 187         | 118         |
| <u>Government Contacts:</u>           | 814         | 393         |
| <u>Economic Development Contacts:</u> | 810         | 523         |
| <u>Other Contacts:</u>                | 1123        | 590         |

Website visits, (beginning 7-10-2010): 1,118, with 710 unique visitors, of which 63% were new visitors.

Site Consultants/Developers personally contacted: 17

Contact with targeted retailers: 102  
(Retailers currently not located in Shawnee)

Monday Memo recipients: 3034, over 126,347 Memo's sent out in 2010.

|                                                 | <u>2010</u>      | <u>2009</u>      |
|-------------------------------------------------|------------------|------------------|
| <u>New homes building permits totaled:</u>      | 79/\$9.9 Million | 87/\$9.6 Million |
| <u>Commercial construction permits totaled:</u> | 22 /\$8,957,991  | 18/\$8,935,937   |
| <u>Sales tax collections:</u>                   |                  |                  |
| CITY:                                           | \$15,790,974     | \$15,610,708     |
| COUNTY:                                         | \$7,032,393      | \$7,071,295      |
| <u>Unemployment rate: AVERAGE (HIGH/LOW)</u>    | 6.78% (7/6.6)    | 6.41% (7.1/5.6)  |

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|                                                                  |                    |
|------------------------------------------------------------------|--------------------|
| Total of 2010 projects that wanted an existing building:         | 64                 |
| Those that were seeking an existing building:                    | 41<br>(64%)        |
| Approximate total square footage of those buildings:             | 3,741,000 sq. ft.  |
| Approximate capital investments of those projects:               | \$6,451,800,000.00 |
| Approximate number of jobs to be created:                        | 4,228              |
| Approximate amount of payroll of those jobs at \$12.00 per hour: | \$105,530,880.00   |

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|                                                                    |                  |
|--------------------------------------------------------------------|------------------|
| Number of 2010 buildings that were 50,000 sq. ft. or less in size: | 15               |
| Approximate amount of capital investment of these projects         | \$339,150,000.00 |
| Number of jobs created with these projects:                        | 1444             |
| Approximate amount of payroll created with just these projects:    | \$36,042,240.00  |

**Regular Board of Commissioners**

**6.**

**Meeting**  
**Date:** 04/18/2011

YMCA Presentation on schedule and fees for Municipal Pool

Submitted By: Donna Mayo, Administration

Department: Administration

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Information

Title of Item for Agenda

Presentation by Tracy Walker with the YMCA on schedule and fees for the Municipal Pool.

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**Regular Board of Commissioners**

**7.**

**Meeting**  
**Date:** 04/18/2011

CPP approval

Submitted By: Donna Mayo, Administration

Department: Administration

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Information

Title of Item for Agenda

Consider approval of Citizen Participation Plan (CPP) for the City of Shawnee and Community Development Office.

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Attachments

CPP Memo

Citizens Participation Plan



**City of Shawnee**  
**Community Development Department**  
222 N. Broadway  
Shawnee, OK 74801  
(405) 878-1665 Fax (405) 878-1587  
[www.ShawneeOK.org](http://www.ShawneeOK.org)

**MEMORANDUM**

**AGENDA:** April 18, 2011

**TO:** Shawnee City Commission

**FROM:** Justin Erickson, Planning Director

**RE:** Citizen Participation Plan

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Staff recommends approval of the attached Citizen Participation Plan (CPP). This represents a periodic update of the plan used by the **Shawnee Urban Renewal Authority** (SURA). The existing plan was approved in 1998. A CPP is required under Federal Housing and Urban Development (H.U.D.) standards and when our program was reviewed last year, it was suggested that we adopt a more current plan. This plan only specifically applies to SURA activities.

Attachment

# **CITIZEN PARTICIPATION PLAN (CPP)**

## **SHAWNEE URBAN RENEWAL AUTHORITY (SURA)**

**UPDATED APRIL 4, 2011**

**ADOPTED BY THE CITY OF SHAWNEE COMMISSION**

**APRIL 18, 2011**

**CITIZEN PARTICIPATION PLAN (CPP)**  
**CITY OF SHAWNEE**  
**SHAWNEE URBAN RENEWAL AUTHORITY (SURA)**

**Introduction**

The purpose of this Citizen Participation Plan (CPP) is to provide for and encourage citizen involvement as it pertains to activities engaged in by the ***Shawnee Urban Renewal Authority***. Persons of low income, residents of slum and blighted areas and people who live in areas where grant funded projects are proposed, are especially encouraged to take part. This CPP was designed to meet the requirements of the Department of Housing and Urban Development in notifying the citizens of Shawnee of all Federal and State funding, consolidated plans, action plans and any and all reporting as required.

**Citizen Involvement**

The ***City of Shawnee*** will provide opportunity for the involvement of all residents. Special efforts will be made to encourage participation of:

- ➔ Citizens in areas where activities are proposed or are ongoing
- ➔ Persons of low and moderate income
- ➔ Members of minority groups
- ➔ The elderly
- ➔ The handicapped
- ➔ The business community
- ➔ Civic groups who are concerned about community programs
- ➔ And locally organized neighborhood groups, especially in areas of low and moderate income residents

**Communications:**

Good communication encourages dialogue and reduces unproductive conflict. It creates an atmosphere where mutual understanding is achieved and where decisions helpful to all concerned parties and the whole community are made. Effective two way communication is also essential in developing good community partnerships. Therefore, the ***City*** will follow three basic standards in developing communications networks.

1. Conduct all citizen participation activities in an open manner, with freedom of access for all interested persons
2. Provide citizens with adequate information in a timely manner so they may be involved in decisions affecting programs development
3. Encourage citizens, particularly low and moderate income persons and residents of blighted neighborhoods, to submit their views and proposals regarding community development programs

The ***City of Shawnee*** intends to function openly with full and timely disclosure of public records and information. This will be done in a responsible manner by also protecting individuals privacy. The following guidelines will be used in providing public access to information:

1. Open to the public all information dealing with general matters, aggregated data and endeavors affecting people collectively.
2. Place restrictions upon confidential information about individual persons and families, the disclosure of which would be a clearly unwarranted invasion of personal privacy.

The **City of Shawnee** will provide for full and timely disclosure of grant program records and information. Disclosure will be consistent with applicable state and local laws regarding personal privacy and obligations of confidentiality. Documents relevant to programs will be made available at the **City of Shawnee** offices. Information may be reviewed, upon request (written or oral), during normal working hours. Such documents shall include the following:

1. All mailings and promotional material
2. Records of hearings
3. All key documents, including all prior applications, letters of approval, grant agreements, the citizen participation plan, performance reports, evaluation reports, other reports required by funding agencies and proposed and approved applications for the current year.
4. Copies of the regulations and other information governing relevant grant programs.
5. Documents on other important program requirements such as contracting procedures, environmental policy, fair housing and other equal opportunity requirements, relocation provisions and the clearinghouse review process.

**Publication of Information and Notices:**

When a grant funded project is being planned, particular importance will be placed upon providing citizens with key information. Information to be provided includes:

1. The total amount of grant funds available to the **City**, if the project is approved.
2. The range of activities that may be undertaken with these funds.
3. The estimated amount of funds that will be used for activities that will meet grant program objectives.
4. The process to be followed in drawing up and approving the grant application and schedule of meetings and hearings.
5. Any proposed activities likely to result in displacement and the **City of Shawnee's** anti-displacement and relocation plans (including those developed in accordance with Section 104(d)(1) and (2) of the Act of 1974 as amended, if applicable).
6. The role of citizens in the program as provided in this plan.
7. And other important program requirements as identified by the **City** or the grant agency.
8. Run notices in the local newspaper of meeting date and purpose of meeting.

The **City of Shawnee** will post notices in ample time before each public meeting. Notices will be in easily read type and will announce the date, time, place and procedures of the meeting and topics to be considered. Notices will be posted at all places customarily used for regular **City** meetings.

**Obtaining Citizen Views:**

The **City of Shawnee** will provide for and encourage citizens to submit views and proposals on Community Development programs – particularly low and moderate income persons and residents of blighted neighborhoods. This may include submission of views and proposals:

1. Directly to the **City of Shawnee**, 23 E. 9<sup>th</sup>, Room 319, Shawnee, OK 74801, during the planning stages of a project prior to public hearings.
2. To recognize neighborhood projects and community wide groups.
3. At neighborhood and other meetings, scheduled by the **City** prior to formal public hearings.
4. At formal public hearings.
5. In response to needs surveys conducted by the **City** or by a Task Force formed for the purposes of encouraging citizen input.

A minimum of two (2) public hearings to obtain citizen views and to respond to citizen proposals and questions will be conducted with any grant funded project. One hearing will be held prior to application for funding and one at the end of the grant program.

Such hearings will be held at convenient times and locations which permit broad participation, particularly by low and moderate income persons and by residents of blighted neighborhoods. Hearing arrangements will make possible the full participation of handicapped citizens. Hearings will be separate from commission meetings. Public meetings and hearings may be conducted by other than commission members, as deemed appropriate by the **City**. If requested, meetings will be held by the **City** to provide technical help in developing proposals. Representatives of low and moderate income groups are especially encouraged to seek technical help.

Depending on the scope of a project, the **City** may conduct needs surveys, create task forces, hold target area hearings, and hold at-large or ward input meetings.

**Responses:**

The **City of Shawnee** will provide timely responses to all written complaints, grievances and proposals submitted to it. Written correspondence should be submitted to the **City of Shawnee**, 23 E. 9<sup>th</sup>, Room 319, Shawnee, OK 74801.

Written responses stating the reasons for the actions taken by the **City** on the proposal will be provided, wherever practical, within fifteen (15) working days of their receipt and before the final hearing on the application.

Meetings will also be held to give citizens the opportunity to comment on changes to the program which would significantly amend the program in terms of purpose, scope, location or beneficiaries or would require funding agency review and approval.

**Bi-Lingual Requirements:**

Whenever a significant number of low and moderate income persons and residents of blighted neighborhoods speak and read a primary language other than English, all notices of public hearings and summaries of basic information will be produced in such language or languages. Opportunities will also be offered at public hearings where a significant number of non-English speaking persons are present.

Whenever a significant number of low and moderate income person and residents of blighted neighborhoods are hearing impaired, all notices of public hearings and summaries of basic information will be produced. Opportunities will also be offered at public hearings where a significant number of hearing impaired persons are present.

Adopted this 18<sup>th</sup> day of April, 2011 by the ***City Commissioners of the City of Shawnee.***

---

**LINDA PETERSON, MAYOR**

ATTEST:

---

City Clerk

**Regular Board of Commissioners**

**8.**

**Meeting**  
**Date:** 04/18/2011

Accept easement for Margaret Manor Development North of Cedar Terrace on Union

Submitted By: Donna Mayo, Administration

Department: Administration

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Information

Title of Item for Agenda

Consider acceptance of utility easement(s) for the Margaret Manor Development that will be located just north of Cedar Terrace Apartments on the east side of Union Street approximately 360 feet north of MacArthur.

---

Attachments

Margaret Manor Easements

**Mayor**  
LINDA PETERSON



**The City of Shawnee**  
PO Box 1448  
Shawnee Oklahoma 74802-1448  
(405) 273-1250 Fax (405) 878-1581  
[www.ShawneeOK.org](http://www.ShawneeOK.org)

**Commissioners**  
PAM STEPHENS  
FRANK SIMS  
JAMES HARROD  
BILLY COLLIER  
JOHN WINTERRINGER  
STEVE SMITH

## MEMORANDUM

Date: April 12, 2011

To: Brian McDougal, City Manager

From: John Krywicki, P.E., City Engineer

A handwritten signature in black ink, appearing to read "JK", with a small dot below the "K".

Re: Acceptance of Utility Easement(s) for the Margaret Manor Development located on Union Street north of MacArthur

The Margaret Manor Development will be located just north of Cedar Terrace Apartments on the east side of Union Street approximately 360 feet north of MacArthur. The developers of the project will be required to extend City sanitary sewer and water line facilities into their development at 100% their cost.

The City will accept the improvements as public lines after satisfactory installation and submittal of a two-year maintenance bond. Since the development tract will remain under one ownership (much like an apartment complex), there is not any requirement to have the property platted, thus, it is necessary to have separate legal instruments (easements) for the sanitary sewer and water line facilities.

Attached are the sanitary sewer and water line easements required for the Margaret Manor Development, and we will recommend acceptance of such to the City Commission at their April 18, 2011 meeting. Upon acceptance by the City, the easements could then be recorded and filed at the Court House.

If you have any questions or need additional information, please advise.

## UTILITY EASEMENT

KNOW ALL MEN BY THESE PRESENTS:

THAT David F. Little in consideration of the sum of  
one dollar (\$ 1.00) DOLLARS, in hand paid,  
the receipt of which is hereby acknowledged does hereby grant, and warrant unto the City of Shawnee, an  
Oklahoma municipal corporation, it successors and assigns, the right, privilege and authority to enter upon and  
construct, operate, maintain utilities, including the right of ingress and egress to and from said easement across  
adjoining lands of grantors, upon and across the following real property and premises, situated in Pottawatomie  
County, State of Oklahoma, to wit:

See Attached Exhibit "A"

Grantor (s) further covenant and agree that no building or other structure shall ever be erected upon the above  
described easement area unless the written consent of the Grantee is first obtained.

The rights and privileges above granted to continue in perpetuity.

Signed and delivered this 18 day of MAR, 2011.

David F. Little  
OWNER

OWNER

### INDIVIDUAL ACKNOWLEDGEMENT

STATE OF Oklahoma, COUNTY OF Pottawatomie SS.

Before me, a Notary Public, within and for said County and State on this 18 day of

March, 2011, personally appeared David F Little  
(NAME)

of \_\_\_\_\_, to me known to be the identical person(s) who executed the within and  
(TITLE)

foregoing instrument and acknowledged to me that he executed the same as his

free and voluntary act and deed for the uses and purposes set forth.

Witness my hand and seal the day and year last above written.

My commission Expires: 10-12-13

Valerie Kimer  
Notary Public



### CORPORATE ACKNOWLEDGEMENT

STATE OF \_\_\_\_\_, COUNTY OF \_\_\_\_\_ SS.

Before me, a Notary Public, within and for said County and State on this \_\_\_\_\_ day of

\_\_\_\_\_, 20\_\_\_\_, personally appeared \_\_\_\_\_  
(NAME)

of \_\_\_\_\_, a corporation, to me known to be the identical person(s) who executed,  
(TITLE)

on behalf of the corporation, the within and foregoing instrument and acknowledged to me that \_\_\_\_\_

executed the same as \_\_\_\_\_ free and voluntary act and deed for the uses and purposes  
set forth.

Witness my hand and seal the day and year last above written.

My commission Expires: \_\_\_\_\_

\_\_\_\_\_  
Notary Public

# Exhibit "A"

## LEGAL DESCRIPTION

Margaret Manor  
Shawnee, Oklahoma

Waterline  
15 foot Utility Easement

March 14, 2011

A tract of land being a part of Lot Twenty-three (23), **KELLEY'S ADDITION**, to the City of Shawnee, according to the recorded plat thereof, lying in the Southeast Quarter (SE/4) of Section 6, Township 10 North, Range 4 East of the Indian Meridian, Shawnee, Pottawatomie County, Oklahoma, being particularly described as follows:

**COMMENCING** at the Southwest corner of said Lot 23;

THENCE North 00°00'00" East, along the West line of said Lot 23, a distance of 121.12 feet to the **POINT OF BEGINNING**;

THENCE continuing North 00°00'00" East, along said line, a distance of 15.00 feet;

THENCE North 90°00'00" East, perpendicular to the West line of said Lot 23, a distance of 300.50 feet;

THENCE South 00°00'00" East, a distance of 15.00 feet

THENCE South 90°00'00" West, a distance of 300.50 feet to the **POINT OF BEGINNING**.

Said tract of land containing 4508 square feet or 0.1035 acres, more or less.

The basis of bearing for the above-described tract of land is the West line of said Lot 23 having an assumed bearing of North 00°00'00" East.

Prepared by Durham Surveying, Inc.  
Damon K. Durham, PLS No. 1521

T:\2010\10-144\Docs\10-144\_Utility Easement\_Legal Descriptions.doc

## UTILITY EASEMENT

KNOW ALL MEN BY THESE PRESENTS:

THAT David F. Little in consideration of the sum of one dollar (\$ 1.00) DOLLARS, in hand paid, the receipt of which is hereby acknowledged does hereby grant, and warrant unto the City of Shawnee, an Oklahoma municipal corporation, it successors and assigns, the right, privilege and authority to enter upon and construct, operate, maintain utilities, including the right of ingress and egress to and from said easement across adjoining lands of grantors, upon and across the following real property and premises, situated in Pottawatomie County, State of Oklahoma, to wit:

See Attached Exhibit "A"

Grantor (s) further covenant and agree that no building or other structure shall ever be erected upon the above described easement area unless the written consent of the Grantee is first obtained.

The rights and privileges above granted to continue in perpetuity.

Signed and delivered this 18 day of MAR, 2011.

David F. Little  
OWNER

\_\_\_\_\_  
OWNER

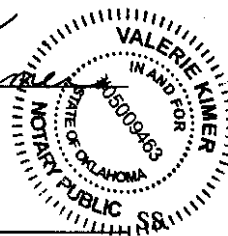
### INDIVIDUAL ACKNOWLEDGEMENT

STATE OF Oklahoma, COUNTY OF Pottawatomie SS.  
Before me, a Notary Public, within and for said County and State on this 18 day of March, 2011, personally appeared David F Little  
(NAME)  
of \_\_\_\_\_, to me known to be the identical person(s) who executed the within and  
(TITLE)  
foregoing instrument and acknowledged to me that he executed the same as his  
free and voluntary act and deed for the uses and purposes set forth.

Witness my hand and seal the day and year last above written.

My commission Expires: 10-12-13

Valerie Kinmer  
Notary Public



### CORPORATE ACKNOWLEDGEMENT

STATE OF \_\_\_\_\_, COUNTY OF \_\_\_\_\_  
Before me, a Notary Public, within and for said County and State on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, personally appeared \_\_\_\_\_  
(NAME)  
of \_\_\_\_\_, a corporation, to me known to be the identical person(s) who executed,  
(TITLE)  
on behalf of the corporation, the within and foregoing instrument and acknowledged to me that \_\_\_\_\_  
executed the same as \_\_\_\_\_ free and voluntary act and deed for the uses and purposes set forth.

Witness my hand and seal the day and year last above written.

My commission Expires: \_\_\_\_\_  
Notary Public

# Exhibit "A"

## LEGAL DESCRIPTION

Margaret Manor  
Shawnee, Oklahoma

Sanitary Sewer  
15 foot Utility Easement

March 14, 2011

A tract of land being a part of Lot Twenty-two (22), **KELLEY'S ADDITION**, to the City of Shawnee, according to the recorded plat thereof, lying in the Southeast Quarter (SE/4) of Section 6, Township 10 North, Range 4 East of the Indian Meridian, Shawnee, Pottawatomie County, Oklahoma, being particularly described as follows:

The East 15.00 feet of said Lot 22;

AND

The South 15.00 feet of the West 51.10 feet of the East 66.10 feet of said Lot 22.

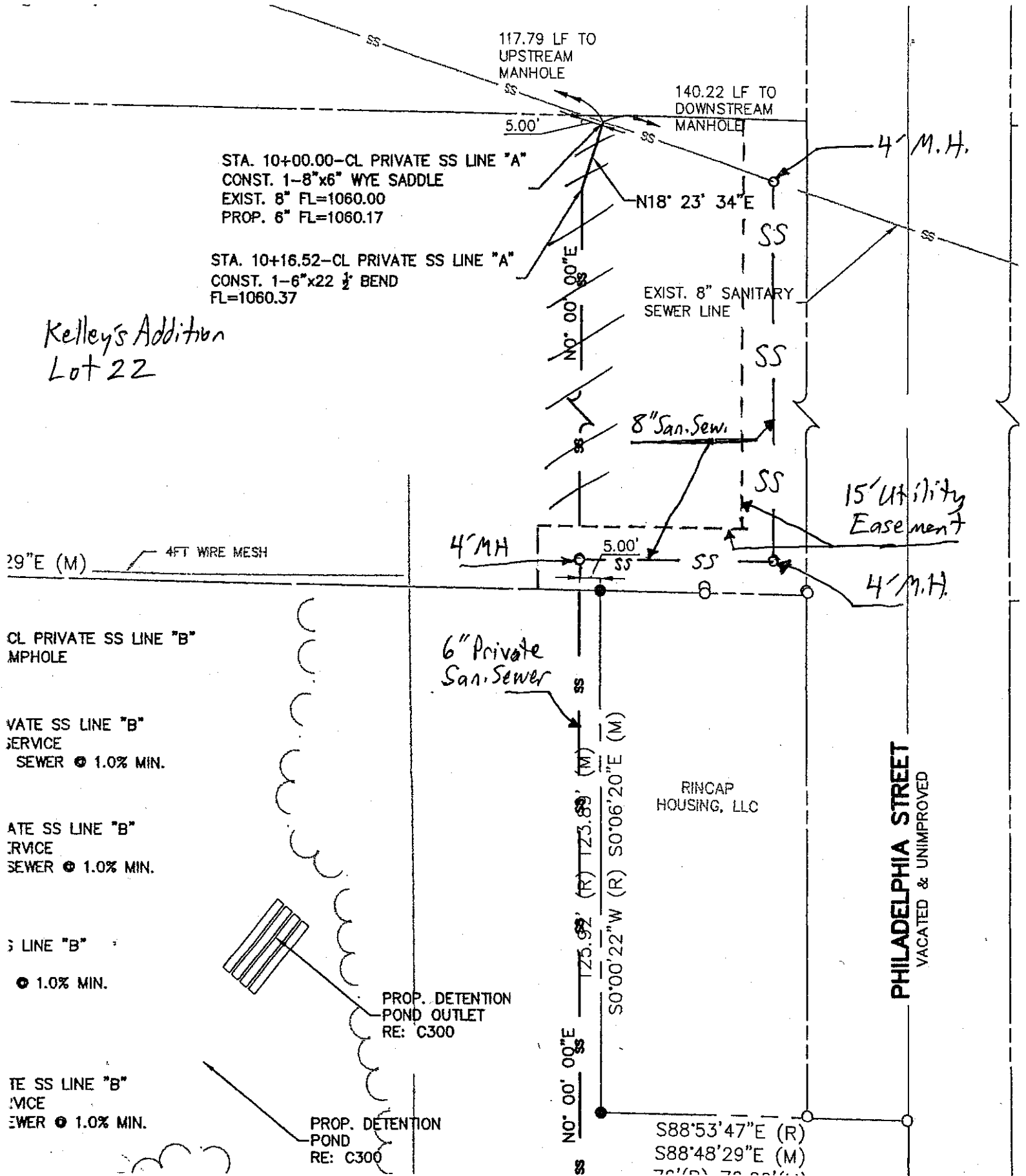
Said tract of land containing 5710 square feet or 0.1311 acres, more or less.

The basis of bearing for the above-described tract of land is the West line of said Lot 23 having an assumed bearing of North 00°00'00" East.

Prepared by Durham Surveying, Inc.  
Damon K. Durham, PLS No. 1521

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Margaret Manor  
Sanitary Sewer  
3-18-11



**Regular Board of Commissioners**

**9.**

**Meeting**  
**Date:** 04/18/2011

Accept and place maintenance bonds on Metal Storage Bldg at PW

Submitted By: Donna Mayo, Administration

Department: Administration

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Information

Title of Item for Agenda

Consider acceptance and placing maintenance bond into effect for Contract No. COS-PW-10-02  
Metal Storage Building for Public Works.

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Attachments

Maint Bonds PW Metal Storage Bldg

**Mayor**  
LINDA PETERSON



**The City of Shawnee**  
PO Box 1448  
Shawnee Oklahoma 74802-1448  
(405) 273-1250 Fax (405) 878-1581  
[www.ShawneeOK.org](http://www.ShawneeOK.org)

**Commissioners**  
PAM STEPHENS  
FRANK SIMS  
JAMES HARROD  
BILLY COLLIER  
JOHN WINTERRINGER  
STEVE SMITH

## **MEMORANDUM**

Date: April 12, 2011

To: Brian McDougal, City Manager

From: John Krywicki, P.E., City Engineer

A handwritten signature in dark ink, appearing to read "JMK", is written over the "From:" line.

Re: Recommendation to Accept Contract No. COS-PW-10-02 Metal Storage Building for Public Works and placing Maintenance Bond into effect.

Buoy Brothers Construction was awarded the contract for providing and installing a Metal Storage Building for Public Works in the amount of \$72,946.00. The project is now completed, built in accordance with the contract documents and specifications, and without any change orders or overrun than what was originally bid.

At the April 18, 2011 City Commission meeting we will recommend that the City Commission formally accept the project, thereby placing the Maintenance Bond into effect.

If you have any questions or need additional information, please advise.

**BUOY BROTHERS CONSTRUCTION LLC  
331 W.CARL HUBBELL  
MEEKER, OKLA. 74855  
405-275-7000 FAX-279-1004**

**STATEMENT**

**March 7, 2011**

**City of Shawnee  
16 W. 9<sup>th</sup>  
P.O. Box 1848  
Shawnee, Okla. 74802-1848**

**PO Number 11-1663** - *Contract # COS-PW-10-2*

**Erection of metal storage building for public works.**

**TOTAL AMOUNT DUE**

**\$72,946.00**

**APPROVED FOR PAYMENT**  
*[Signature]*

**Received**

**MAR 09 2011**

**Engineering Dept  
City of Shawnee, OK**

**CITY OF SHAWNEE**

16 W 9TH St / PO BOX 1848  
 SHAWNEE OK 74802-1848  
 (405) 878-1652 or (405) 878-1611  
 www.ShawneeOK.org

**PURCHASE ORDER**

PO NUMBER: 11-1663

Page: 1

This PO Number must appear on all invoices and correspondence

Vendor# 01-0331

Req # 1039989

Issue Date: 12/07/2010

**Vendor:**

BUOY BROTHERS CONSTRUCTION  
 9303 N HARRISON  
  
 SHAWNEE, OK 74804

Phone: (405) 275-7000

Fax : (405) 275-7004

**Ship To:**

ENGINEERING DEPT  
 222 NORTH BROADWAY  
 SHAWNEE OK 74801

| UNITS | DESCRIPTION                             | G/L ACCOUNT                 | UNIT PRICE | TOTAL PRICE |
|-------|-----------------------------------------|-----------------------------|------------|-------------|
|       | PUBLIC WORKS BUILDING                   | 301-5-0630-5450 106 0630-51 | 0.00       | 12,000.00   |
|       | PUBLIC WORKS BUILDING                   | 301-5-0740-5420 107 0740-01 | 0.00       | 15,000.00   |
|       | PUBLIC WORKS BUILDIN                    | 302-5-0810-5420 108 0810-17 | 0.00       | 45,946.00   |
|       | METAL STORAGE BUILDING FOR PUBLIC WORKS |                             |            |             |
|       | CONTRACT COS PO 10 2                    |                             |            |             |

(100) - 4/1/11

# DEPARTMENT COPY

**TERMS AND CONDITIONS**

Purchaser is exempt from Federal and Stat Tax. EIN #: 73-6005424

State law requires the vendor to furnish an itemized invoice which states the vendor's name and address a clear description of each item purchased, its unit price, the number or volume of each item, its total price, the total amount of the purchase and the date of the purchase.

For purchases of \$1,000 or more a notarized non-collusion affidavit must accompany the invoice.

Show Purchase Order Number on all documents.

Enclose Packing Slip with each shipment.

Mail Invoices to: CITY OF SHAWNEE  
 PO BOX 1848

POP2-S10 v2.4 09/2009 SWN SHAWNEE OK 74802-1848

**TOTAL**

72,946.00

**CITY OF SHAWNEE**

AUTHORIZED BY

Authorized Signature

## MAINTENANCE BOND

KNOW ALL MEN BY THESE PRESENTS:

That Buoy Brothers Construction, LLC.

as Principal, and American Safety Casualty Insurance Company

a corporation organized under the laws of the State of Oklahoma and authorized to transact

business in the State of Oklahoma, as Surety, are held and firmly bound unto the City of

Shawnee in penal sum of Seventy-Two Thousand Nine Hundred Forty-Six Dollars and No/100 (\$72,946.00) in lawful money of the United States of America, said sum being equal to one hundred percent (100%) of the total contract price for the first (1) year, ten percent (10%) for four (4) years after completion and final acceptance (total of 5 years maintenance), for the payment of which, well and truly to be made, we bind ourselves and each of us, our heirs, executors, administrators, trustees, successors, and assigns, jointly and severally, firmly by these presents.

DATED this 27 day of October, 2010.

The condition of this obligation is such that:

WHEREAS, said Principal entered into a written CONTRACT with

City of Shawnee, OK, dated September 16, 2010, for  
(State or Other Entity)

CONTRACT NO. COS-PW-10-02 METAL STORAGE BUILDING FOR PUBLIC WORKS, all in compliance with the plans and specifications therefore, made a part of said

Contract and on file in the office of City Clerk, P.O. Box 1448, Shawnee, OK 74802-1448.

NOW, THEREFORE, if said Principal shall pay or cause to be paid to the City of Shawnee all damages, loss, and expense which may result by reason of defective materials and/or workmanship in connection with said work, occurring within a period of five (5) years (~~{one hundred (100%) percent for first year, ten (10%) for four years thereafter, of total contract price}~~) for all projects for the construction of utilities) from and after acceptance of said project by the City of Shawnee; and if Principal shall pay or cause to be paid all labor and materials, including the prime contractor and all subcontractors; and if principal shall save and hold City of Shawnee harmless from all damages, loss and expense occasioned by or resulting from any failure whatsoever of said Principal, then this obligation shall be null and void, otherwise to be and remain in full force and effect.

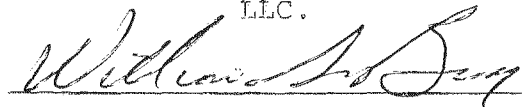
It is further expressly agreed and understood by the parties hereto that no changes or alterations in said Contract and no deviations from the plan or mode of procedure herein fixed shall have the effect of releasing the sureties, or any of them, from the obligations of this BOND.

IN WITNESS WHEREOF, the said Principal has caused these presents to be executed in his name and its corporate seal to be hereunto affixed by its duly authorized officers, and the said Surety has caused these presents to be executed in its name and its corporate seal to be hereunto affixed by its attorney-in-fact, duly authorized so to do, the day and year first above written.

(SEAL)

ATTEST:

Principal: Buoy Brothers Construction,  
LLC.



BY William S. Buoy

TITLE Managing Member

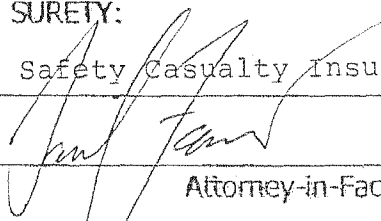
(SEAL)

ATTEST:

SURETY:

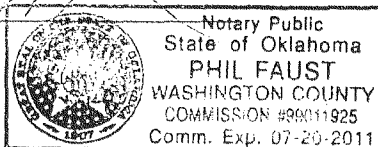
American Safety Casualty Insurance Company

BY



Attorney-in-Fact

NAME David Faust





NUMBER

20-SUR-209339

## POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS, that American Safety Casualty Insurance Company has made, constituted and appointed, and by these presents does make, constitute and appoints

David Faust

its true and lawful attorney-in-fact, for it and its name, place, and stead to execute on behalf of the said Company, as surety, bonds, undertaking and contracts of suretyship to be given to

ALL OBLIGEEES,

provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed in amount the sum of

Seventy Two Thousand Nine Hundred Forty Six Dollars (\$72,946.00)

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of the Company on the Eighth day of September, 2003.

RESOLVED, that the President in conjunction with the Secretary or any Assistant Secretary may appoint attorneys-in-fact or agents with authority as defined or limited in the instrument evidencing the appointment in each case, for and on behalf of the Company, to execute and deliver and affix the seal of the Company to bonds, undertakings, recognizances, and suretyship obligations of all kinds; and said officers may remove any such attorney-in-fact or agent and revoke any power of attorney previously granted to such persons.

RESOLVED FURTHER, that any bond, undertaking, recognizance, or suretyship obligation shall be valid and binding upon the Company:

(i) when signed by the President or any Vice-President and attested and sealed (if a seal be required) by any Secretary or Assistant Secretary or (ii) when signed by the President or any Vice-President or Secretary or Assistant Secretary, and countersigned and sealed (if a seal be required) by a duly authorized attorney-in-fact or agent; or (iii) when duly executed and sealed (if a seal be required) by one or more attorney-in-fact or agents pursuant to and within the limits of the authority evidenced by the power of attorney issued by the Company to such person or persons.

RESOLVED FURTHER, that the signature of any authorized officer and the seal of the Company may be affixed by facsimile to any power of attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company; and such signature and seal when so used shall have the same force and effects as though manually affixed.

IN WITNESS WHEREOF, American Safety Casualty Insurance Company has caused its official seal to be hereunto affixed, and these presents to be signed by its President and attested by its Secretary this Eighth day of September, 2003.

Attest:

  
Randolph L. Hutto, Secretary



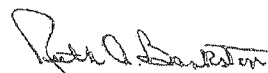
  
Stephen R. Crim, President

STATE OF GEORGIA

COUNTY OF COBB } ss.

On this Eighth day of September, 2003, before me personally came Stephen R. Crim, to me known, who, being by me duly sworn, did depose and say that he is the President of American Safety Casualty Insurance Company, the corporation described in and which executed the above instrument; that he knows the seal of the said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said corporation and that he signed his name thereto by like order.



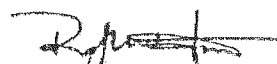
  
Ruth A. Bankston, Notary Public

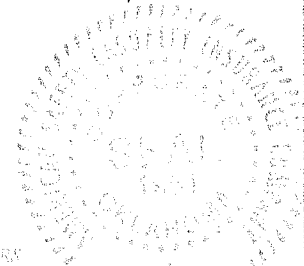
I, the undersigned, Secretary of American Safety Casualty Insurance Company, an Oklahoma corporation, DO HEREBY CERTIFY that the foregoing and attached Power of Attorney remains in full force and has not been revoked; and furthermore that the Resolution of the Board of Directors, set forth in the said Power of Attorney, is now in force.

Signed and Sealed at the City of Atlanta, in the State of Georgia.



Dated the 27 day of October, 2010

  
Randolph L. Hutto, Secretary



**Regular Board of Commissioners**

**10.**

**Meeting**  
**Date:** 04/18/2011

Contract with Guy Engineering regarding bridges

Submitted By: Donna Mayo, Administration

Department: Administration

---

Information

Title of Item for Agenda

Consider entering into contract with Guy Engineering for engineering services for the rehabilitation of various bridges within the City of Shawnee.

---

Attachments

Bridge Inspections & Specs Proposal

**Mayor**  
LINDA PETERSON



**The City of Shawnee**  
PO Box 1448  
Shawnee Oklahoma 74802-1448  
(405) 273-1250 Fax (405) 878-1581  
[www.ShawneeOK.org](http://www.ShawneeOK.org)

**Commissioners**  
PAM STEPHENS  
FRANK SIMS  
JAMES HARROD  
BILLY COLLIER  
JOHN WINTERRINGER  
STEVE SMITH

**MEMORANDUM**

Date: April 12, 2011

To: Brian McDougal, City Manager

From: John Krywicki, P.E., City Engineer

A handwritten signature in blue ink, appearing to read "JK", with a stylized flourish.

Re: Proposal for Design Services for the Rehabilitation of Various  
Bridges within the City of Shawnee.

The City of Shawnee has been utilizing Guy Engineering to conduct our bridge inspection(s) program that past several years to ascertain the existing condition of our bridges, and now we are ready to move forward with the next step of repairing and providing maintenance as needed and required.

Attached is a detailed proposal for providing engineering design services to prepare plans, details, specifications, and bid documents to let for bids several proposed bridge projects. Also included in the proposal are detailed field assessments and recommended repairs for our Lake Road Bridge over the N. Canadian River, our Shawnee Twin Lakes bridge over the equalization channel, and our Federal Street Bridge over the RR tracks.

We are recommending to approve Pkg 1 and 3 of the Proposal at this time with funding budgeted this current Fiscal Year, and we will be proposing this upcoming fiscal year to budget funding to do Pkg 2 later in the year.

If you have any questions or need additional information, please advise.



**GUY ENGINEERING  
SERVICES, INC.**

CIVIL ENGINEERING  
ROAD AND BRIDGE DESIGN  
LAND SURVEYING

March 31, 2011

John Krywicki, P.E.  
City Engineer  
P. O. Box 1448  
Shawnee, OK 74802

Re: Proposals for Design Services for the Rehabilitation of Bridges 7, 11, & 28  
Proposal for a Bridge Maintenance Plan for the City of Shawnee

Dear Mr. Krywicki:

On March 1<sup>st</sup>, Guy Engineering performed a field reconnaissance of bridges 7, 11 and 28 to assess the current condition of the bridges and make repair recommendations. The enclosed field assessment reports list the recommended repairs as well as estimated construction costs of the repairs. The construction cost estimates were prepared using recent ODOT bridge repair bid prices.

GUY was also asked to estimate the cost to prepare plans for the City's use in advertising these repairs for bid. A breakdown of these estimated fees is included at the end of each bridge's assessment report. We understand the City of Shawnee will be handling the advertisement and award of the construction contract(s).

GUY was also requested to develop a Bridge Maintenance Plan for the City of Shawnee. Implementing this plan would enable the City to budget for and fund ongoing bridge repairs.

In summary, we have grouped the design and construction of the repairs and maintenance plan into three packages based on the known priorities and the amount of construction funds currently available to the City.

| Pkg | Bridge                                                                           | Estimated<br>Design<br>Fee | Estimated<br>Construction<br>Cost | City's<br>Approval |
|-----|----------------------------------------------------------------------------------|----------------------------|-----------------------------------|--------------------|
| 1   | Design and construct repairs for Br 11 (Lake Rd) and<br>Br 28 (Shawnee Lk Canal) | \$25,755<br>11,780         | \$490,963<br>108,862              | AMK                |
| 2   | Design and construct repairs for Br 7 ( Federal St over RR)                      | 51,500                     | 632,411                           |                    |
| 3   | Prepare Bridge Maintenance Plan                                                  | 10,650                     |                                   | JMK                |
|     | Total Estimated Fee/Construction Cost                                            | \$99,685                   | \$1,232,236                       |                    |

We propose to complete the design effort for Package 1 within 60 days of written Notice to Proceed. After Package 1 is let, Packages 2 and 3 will be started and completed within 90 days of written Notice to Proceed. Invoices will be submitted monthly with payments due within 30 days. If you are in agreement of these terms, please indicate your acceptance of the desired package(s) by initialing in the approval box next to the appropriate package and signing below. If you have any questions or concerns, please contact me at 918-437-0282.

Best regards,

Julie Guy, PE  
President, Guy Engineering Services, Inc.

John Krywicki, City Engineer, City of Shawnee

# Shawnee Bridge 11 Rehabilitation/Repair Field Assessment Report

## General Bridge Information

County: Pottawatomie  
City: Shawnee  
Facility Carried: FAU5482 (Lake Road)  
Crossing Feature: North Canadian River  
NBI No.: 16635  
Local ID: 11  
Bridge Description: 9 – 60' Span PC Beam Bridge w/ Concrete Curb and Guardrail



South Profile of Bridge

# Shawnee Bridge 11 Rehabilitation/Repair Field Assessment Report

Preliminary Estimate – \$490,963

## Improvement Types(s) (place x by all applicable types)

- Deck Replacement
- X Deck Rehabilitation: **Patch Deck, Remove existing 2 inch concrete overlay and add new Concrete Overlay**
- 5" Concrete Overlay
- Overlay
- Description:
- Flood Coat
- Superstructure Replacement
- Painting
- X Joint Repair: **Patches at all joints, New Expansion devices at Piers 2, 4, 6, 8, and 9. New fixed joints at Abutment 1 & 2, Piers 3, 5, 6, and 9**
- X Beam Repair: **Grout/Repair Beam ends and diaphragms**
- Bearing Repair
- X Sub-structure Repair: **Patch and Repair Pier Caps**
- Scour Repair
- Other Major Action(s)
- Description:

## Description of Traffic Control

Reduce traffic to one lane to complete work on half of the deck at one time. Use truck attenuator, portable message board and channelizing devices. Portable concrete Barrier may be used as well to protect the work zone.

## Description of Utilities

Communication and Power lines hang from the North side of the deck along the overhang portion of the deck in a nine tube configuration.

# **Shawnee Bridge 11 Rehabilitation/Repair**

## **Field Assessment Report**

### **Photo Documentation**

Bridge Element: Expansion Joints

Existing Condition: Existing Joints have been filled with asphalt and concrete and are no longer functioning as originally intended.

Proposed Improvements: Removing existing 2 inch concrete overlay, removal of asphalt from joints, install sealed expansion joints and type C patch repairs will be made 2 feet on either side of the joints.



Typical Condition at Expansion and Fixed Joints

# **Shawnee Bridge 11 Rehabilitation/Repair Field Assessment Report**

Bridge Element: Fixed Joints

Existing Condition: Existing joints have deteriorated, have spalling and cracks around them.

Proposed Improvements: Type C patch repairs will be made 2 feet on either side of the joints. Joints will be resealed.



Typical Condition at Expansion and Fixed Joints

# **Shawnee Bridge 11 Rehabilitation/Repair Field Assessment Report**

Bridge Element: Deck

Existing Condition: There is a 2 inch concrete overlay on the existing bridge deck. The overlay is deteriorated in multiple locations and has been patched in others.

Proposed Improvements: Remove the deteriorated concrete overlay and patch. Place new concrete overlay on deck to smooth out vehicle ride across bridge.



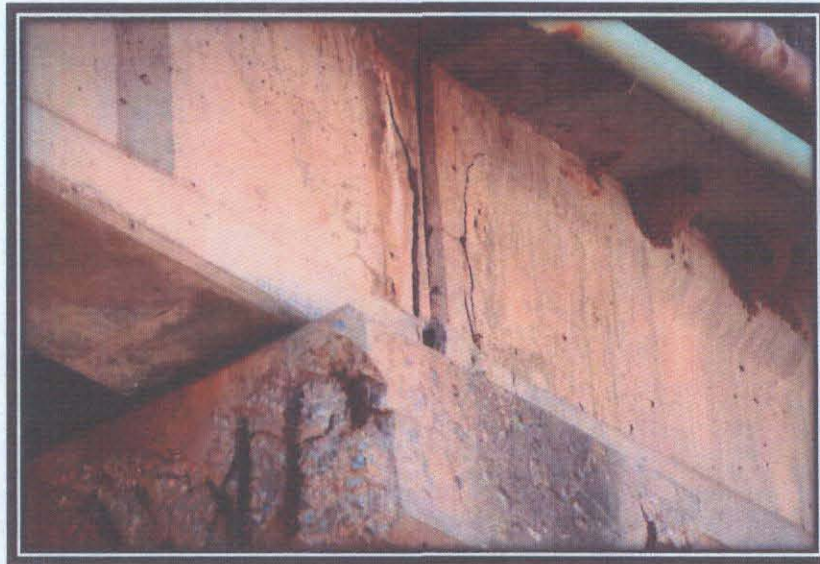
Deteriorated Area of 2" Concrete Overlay

# Shawnee Bridge 11 Rehabilitation/Repair Field Assessment Report

Bridge Element: Prestressed Beam Ends and Diaphragms

Existing Condition: The beam ends under the expansion joints and some fixed joints are cracking and spalling

Proposed Improvements: Clean with sandblasting and grout cracked and broken beam ends and diaphragms.



Typical Cracking at Beam Ends



Spalling at Beam Ends

# **Shawnee Bridge 11 Rehabilitation/Repair**

## **Field Assessment Report**

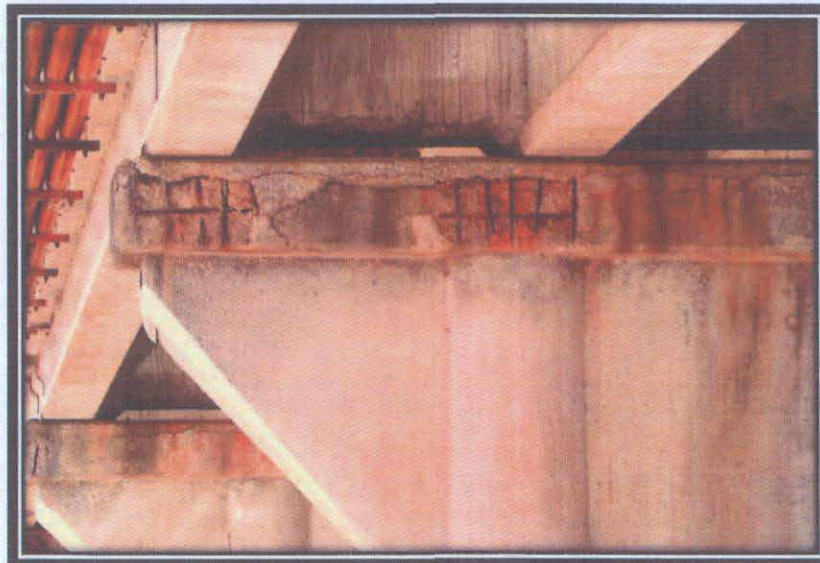
Bridge Element: Pier Caps & Pier Walls

Existing Condition: The pier caps are spalling and rebar is exposed.

Proposed Improvements: Clean with sand blasting and patch the pier caps.



Typical Condition of Pier Caps



Another Pier Cap showing Typical Condition

## Bridge Rehabilitation/Repair Field Assessment Report

| ITEMIZED COST ESTIMATE             |      |                                   |      |      |              |            |
|------------------------------------|------|-----------------------------------|------|------|--------------|------------|
| ITEM                               |      | DESCRIPTION                       | UNIT | QTY  | UNIT COST    | TOTAL COST |
| 504(C)                             | 6250 | SEALED EXPANSION JOINT            | LF   | 190  | \$ 250.00    | \$ 47,500  |
| 505(A)                             | 6065 | BRIDGE DECK CONCRETE OVERLAY      | S.Y. | 1685 | \$ 45.00     | \$ 75,825  |
| 513(B)                             | 6019 | CLASS B BRIDGE DECK REPAIR        | S.Y. | 427  | \$ 250.00    | \$ 106,750 |
| 513(C)                             | 6020 | CLASS C BRIDGE DECK REPAIR        | S.Y. | 144  | \$ 500.00    | \$ 72,000  |
| 521(A)                             | 6210 | PNEUMATICALLY PLACED MORTAR       | S.Y. | 105  | \$ 750.00    | \$ 78,750  |
| 619(B)                             | 4727 | REMOVAL OF CONCRETE PAVEMENT      | S.Y. | 1685 | \$ 7.00      | \$ 11,795  |
| 641                                | 1399 | MOBILIZATION                      | LSUM | 1    | \$ 39,000.00 | \$ 39,000  |
| 855(A)                             | 8812 | TRAFFIC STRIPE (PLASTIC)(4" WIDE) | LF   | 2200 | \$ 0.40      | \$ 880     |
| 880(J)                             | 8905 | CONSTRUCTION TRAFFIC CONTROL      | LSUM | 1    | \$ 20,000.00 | \$ 20,000  |
| CONSTRUCTION TOTAL =               |      |                                   |      |      |              | \$ 452,500 |
| 8.5% CONSTRUCTION ADMINISTRATION = |      |                                   |      |      |              | \$ 38,463  |
| PROJECT TOTAL =                    |      |                                   |      |      |              | \$ 490,963 |

### Class B Bridge Deck Repair

Class B bridge deck repairs consist of the following:

- Removing unsound concrete from below the top mat of reinforcing steel and from above the bottom mat of reinforcing steel by chipping with hand tools.
  - Cleaning concrete off the top reinforcing steel mat in the repair area;
  - Disposing of removed concrete;
  - Replacing the removed concrete with high density concrete, latex modified concrete, VES I concrete, VES III concrete, or RSLMC; and
  - Notifying the Engineer before removing concrete below the mid-depth level.
- Remove concrete at least 1 in [25 mm] below the top mat of reinforcing steel.

### Class C Bridge Deck Repair

Class C bridge deck repairs consist of the following:

- Removing unsound concrete for the full depth of the deck leaving the reinforcing steel intact;
- Extending the removal to the full depth when removal of unsound concrete reaches the bottom mat of reinforcing steel;
- Providing forms in accordance with Section 502, "Forms, Falsework, and temporary Works," to place new concrete in the full-depth opening. For areas of at least 1 yd<sup>2</sup> [1 m<sup>2</sup>], support forms from existing superstructure. For smaller areas, use wire ties to suspend the forms from existing reinforcing bars. Remove forms after completion. Show typical forming details in the work plan submitted to the Engineer;
- Cleaning existing concrete from reinforcing steel mats in the repair area;
- Disposing of removed concrete; and
- Replacing the removed of concrete with Class AA concrete or Engineer approved rapid setting concrete.

**Guy Engineering Services, Inc.**

**Estimate of Costs for Design Services  
Rehabilitation Plans for Bridge 11, NBI 16635  
City of Shawnee, Oklahoma**

| Activity                                                         |                                                         | Notes & Assumptions        | Positions / Burdened Hourly Rate |          |        |      |      |      |           |       | Total Activity Hours | Total Cost   |
|------------------------------------------------------------------|---------------------------------------------------------|----------------------------|----------------------------------|----------|--------|------|------|------|-----------|-------|----------------------|--------------|
|                                                                  |                                                         |                            | Support                          |          | Design |      |      |      | Utilities |       |                      |              |
|                                                                  |                                                         |                            | Principal                        | Clerical | Sr. PE | PE   | EI   | Tech | Sr. PE    | Coord |                      |              |
|                                                                  |                                                         |                            | \$115                            | \$50     | \$115  | \$80 | \$60 | \$60 | \$115     | \$60  |                      |              |
| Remove White top, patch deck, overlay, install expansion devices |                                                         |                            |                                  |          |        |      |      |      |           |       |                      |              |
| 1                                                                | Project Management & Administration                     |                            | 4                                | 16       | 3      |      |      |      |           |       | 23                   | \$ 1,605.00  |
| 2                                                                | Gather Project Data (As-built plans, accident, traffic) |                            |                                  |          |        | 4    | 2    |      |           |       | 6                    | \$ 440.00    |
| 3                                                                | Coordination w/ City of Shawnee                         |                            | 1                                |          | 1      | 2    |      |      |           |       | 4                    | \$ 390.00    |
| 4                                                                | Field Reconnaissance and Assessment                     | 3/1/11 Field Visit         |                                  |          | 2      | 6    |      |      |           |       | 8                    | \$ 710.00    |
| Title, Pay Quantities, Notes, Estimate, Etc.                     |                                                         |                            |                                  |          |        |      |      |      |           |       |                      |              |
| 5                                                                | Title Sheet                                             |                            |                                  |          |        | 2    | 1    | 2    |           |       | 5                    | \$ 340.00    |
| 6                                                                | General Notes                                           |                            |                                  |          |        | 4    | 2    |      |           |       | 6                    | \$ 440.00    |
| 7                                                                | Summary of Pay Quantities (Bridge)                      |                            |                                  |          |        | 8    | 4    |      |           |       | 12                   | \$ 880.00    |
| 8                                                                | Summary of Pay Quantities (Traffic)                     |                            |                                  |          |        | 8    | 2    |      |           |       | 10                   | \$ 760.00    |
| 9                                                                | Prepare Construction Cost Estimates                     |                            |                                  |          |        | 4    |      |      |           |       | 4                    | \$ 320.00    |
| Traffic, Signage, Construction Sequencing                        |                                                         |                            |                                  |          |        |      |      |      |           |       |                      |              |
| 10                                                               | Bridge Construction Sequence                            |                            |                                  |          |        | 4    | 2    | 2    |           |       | 8                    | \$ 560.00    |
| 11                                                               | Detour Map and Signing                                  |                            |                                  |          |        |      |      |      |           |       | 0                    | \$ -         |
| 12                                                               | Traffic Control Phasing                                 |                            |                                  | 2        | 4      | 2    | 12   |      |           |       | 20                   | \$ 1,390.00  |
| 13                                                               | Construction Signing                                    |                            |                                  | 2        | 4      | 2    | 4    |      |           |       | 12                   | \$ 910.00    |
| General Bridge Plan, Detail Sheets                               |                                                         |                            |                                  |          |        |      |      |      |           |       |                      |              |
| 14                                                               | Bridge General Plan & Elevation Sheets                  |                            |                                  | 4        | 4      | 4    | 24   |      |           |       | 36                   | \$ 2,460.00  |
| 15                                                               | Typical Sections                                        |                            |                                  |          | 4      | 4    | 8    |      |           |       | 16                   | \$ 1,040.00  |
| 16                                                               | Abutment Repair Details                                 |                            |                                  |          | 4      | 4    | 8    |      |           |       | 16                   | \$ 1,040.00  |
| 17                                                               | Pier Repair Details                                     |                            |                                  |          | 4      | 4    | 12   |      |           |       | 20                   | \$ 1,280.00  |
| 18                                                               | Superstructure Repair Details                           |                            |                                  |          | 4      | 4    | 8    |      |           |       | 16                   | \$ 1,040.00  |
| 19                                                               | Beam & Diaphragm Repair Details                         |                            |                                  |          | 4      | 4    | 8    |      |           |       | 16                   | \$ 1,040.00  |
| 20                                                               | Bearing Details                                         |                            |                                  |          | 4      | 4    | 8    |      |           |       | 16                   | \$ 1,040.00  |
| 21                                                               | Details of Bridge Deck Formwork Bracing                 |                            |                                  |          | 4      | 4    | 8    |      |           |       | 16                   | \$ 1,040.00  |
| Utility Management & Detail Sheets                               |                                                         |                            |                                  |          |        |      |      |      |           |       |                      |              |
| 22                                                               | Utility Coordination & Notification                     |                            |                                  | 4        |        | 2    |      |      | 6         | 12    | 24                   | \$ 1,770.00  |
| Bidding and Construction                                         |                                                         |                            |                                  |          |        |      |      |      |           |       |                      |              |
| 23                                                               | Attend Pre-Bid Meeting                                  |                            |                                  |          | 4      |      |      |      |           |       | 4                    | \$ 320.00    |
| 24                                                               | Consultation during Construction                        |                            |                                  |          | 8      | 8    |      |      |           |       | 16                   | \$ 1,120.00  |
| 25                                                               | Attend Final Inspection                                 |                            |                                  |          | 4      |      |      |      |           |       | 4                    | \$ 320.00    |
| Total Position Hours                                             |                                                         |                            | 5                                | 20       | 14     | 100  | 57   | 104  | 6         | 12    | 318                  | \$ 22,255.00 |
|                                                                  |                                                         |                            |                                  |          |        |      |      |      |           |       | TOTAL =              | \$ 22,255.00 |
| Subconsultant                                                    |                                                         |                            |                                  |          |        |      |      |      |           |       |                      |              |
| Nicholls Consulting, PLLC                                        |                                                         | See Nicholls Scope of Work |                                  |          |        |      |      |      |           |       |                      | \$ 3,500.00  |
|                                                                  |                                                         |                            |                                  |          |        |      |      |      |           |       |                      | \$ 25,755.00 |

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# Shawnee Bridge 28 Rehabilitation/Repair Field Assessment Report

## General Bridge Information

### Bridge Location

County: Pottawatomie  
City: Shawnee  
Facility Carried: FAU5498 (Dam Road)  
Crossing Feature: Shawnee Lake Canal  
NBI No.: 19970  
Local ID: 28  
Bridge Description: 35' – 70' – 35' I-Beam Span Bridge, 24' Clear Roadway



East Profile of Bridge

# Shawnee Bridge 28 Rehabilitation/Repair

## Field Assessment Report

Preliminary Estimate – \$108,934

### Improvement Types(s) (place x by all applicable types)

Deck Replacement

Deck Rehabilitation:

5" Concrete Overlay

Overlay

Description:

Flood Coat

Superstructure Replacement

X Painting: **Paint 5' of Beam Ends of All Beams, Entire exterior of Exterior Beams, Paint bearings**

Joint Repair:

X Beam Repair: **Sandblast and clean 5' of all beam ends**

X Bearing Repair: **Sandblast and clean all bearings**

Sub-structure Repair

Scour Repair

Other Major Action(s)

Description:

### Description of Traffic Control

Reduce traffic to one lane to complete work on half of the deck at one time. Use truck attenuator, portable message board and channelizing devices. Portable concrete Barrier may be used as well to protect the work zone.

### Description of Utilities

None

# **Shawnee Bridge 28 Rehabilitation/Repair**

## **Field Assessment Report**

### **Photo Documentation**

Bridge Element: Beams & Beam Ends

Existing Condition: There is rust and minimal section loss on the beam ends and along the length of the fascia beams.

Proposed Improvements: Sand blast and clean 5 feet of the beam ends and the exteriors of the fascia beams. Paint Beam ends and exterior of fascia beams.



Typical Condition of Beam end and Fascia Beams



Typical Condition of Beam end and Fascia Beams

# Shawnee Bridge 28 Rehabilitation/Repair

## Field Assessment Report

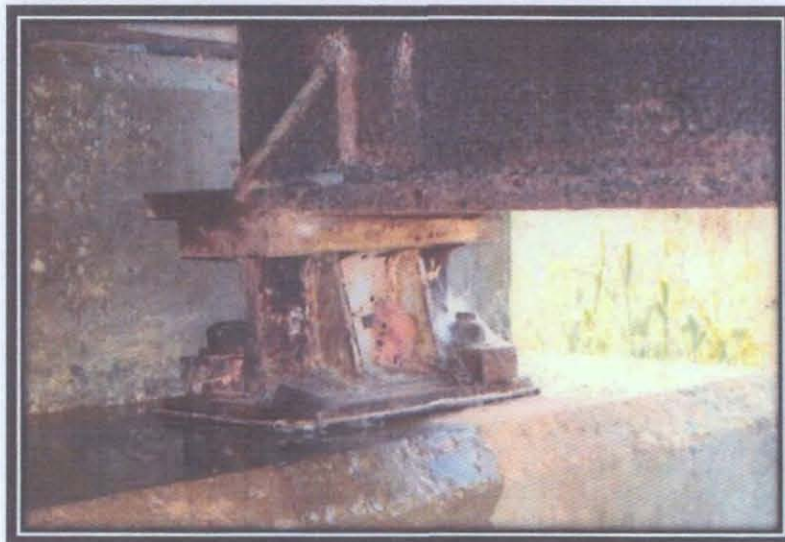
Bridge Element: Roller Bearings & Fixed Bearings

Existing Condition: All bearings are rusted, two rollers have significant amount of pack rust, but minimal section loss.

Proposed Improvement: Sand blast and clean all bearings. Paint to prevent further rust.



Condition of Worst Roller Bearing



Typical Condition of Fixed Bearing

## Bridge Rehabilitation/Repair Field Assessment Report

### ITEMIZED COST ESTIMATE

| ITEM                               |      | DESCRIPTION                             | UNIT | QTY | UNIT COST    | TOTAL COST |
|------------------------------------|------|-----------------------------------------|------|-----|--------------|------------|
| 512(A)                             | 1323 | PAINTING EXISTING STRUCTURE             | LSUM | 1   | \$ 60,000.00 | \$ 60,000  |
| 512(B)                             | 6303 | COLLECTION AND HANDLING OF WASTE        | LSUM | 1   | \$ 5,000.00  | \$ 5,000   |
| 512                                | 6280 | CLEANING AND PAINTING BRIDGE METAL RAIL | LF   | 280 | \$ 40.00     | \$ 11,200  |
| 641                                | 1399 | MOBILIZATION                            | LSUM | 1   | \$ 9,100.00  | \$ 9,100   |
| 880(J)                             | 8905 | CONSTRUCTION TRAFFIC CONTROL            | LSUM | 1   | \$ 15,000.00 | \$ 15,000  |
| CONSTRUCTION TOTAL =               |      |                                         |      |     |              | \$ 100,300 |
| 8.5% CONSTRUCTION ADMINISTRATION = |      |                                         |      |     |              | \$ 8,526   |
| PROJECT TOTAL =                    |      |                                         |      |     |              | \$ 108,826 |

**Guy Engineering Services, Inc.**

**Estimate of Costs for Design Services  
Rehabilitation Plans for Bridge 28, NBI 19970  
City of Shawnee, Oklahoma**

| Activity                                         |                                                         | Notes & Assumptions        | Positions / Burdened Hourly Rate |          |        |      |      |                | Total Activity Hours | Total Cost  |          |
|--------------------------------------------------|---------------------------------------------------------|----------------------------|----------------------------------|----------|--------|------|------|----------------|----------------------|-------------|----------|
|                                                  |                                                         |                            | Support                          |          | Design |      |      |                |                      |             |          |
|                                                  |                                                         |                            | Principal                        | Clerical | Sr. PE | PE   | El   | Tech           |                      |             |          |
|                                                  |                                                         |                            | \$115                            | \$50     | \$115  | \$80 | \$60 | \$60           |                      |             |          |
| Sand blast and paint bearings and exterior beams |                                                         |                            |                                  |          |        |      |      |                |                      |             |          |
| 1                                                | Project Management & Administration                     |                            | 4                                | 4        |        |      |      |                | 8                    | \$ 660.00   |          |
| 2                                                | Gather Project Data (As-built plans, accident, traffic) |                            |                                  |          |        | 2    |      |                | 2                    | \$ 160.00   |          |
| 3                                                | Coordination w/ City of Shawnee                         |                            |                                  |          | 1      | 1    |      |                | 2                    | \$ 195.00   |          |
| 4                                                | Field Reconnaissance and Assessment                     | 3/1/11 Field Visit         |                                  |          | 2      | 6    |      |                | 8                    | \$ 710.00   |          |
|                                                  | Title, Pay Quantities, Notes, Estimate, Etc.            |                            |                                  |          |        |      |      |                |                      |             |          |
| 5                                                | Title Sheet                                             |                            |                                  |          | 1      | 2    |      | 6              | 9                    | \$ 635.00   |          |
| 6                                                | Typical Section Sheet                                   |                            |                                  |          |        |      |      | 6              | 6                    | \$ 360.00   |          |
| 7                                                | General Notes and Summary of Pay Quantities             |                            |                                  |          | 1      | 8    | 2    |                | 11                   | \$ 875.00   |          |
| 8                                                | Summary of Pay Quantities (Traffic)                     |                            |                                  |          | 2      | 4    | 4    |                | 10                   | \$ 790.00   |          |
| 9                                                | Prepare Construction Cost Estimates                     |                            |                                  |          | 1      | 2    | 2    |                | 5                    | \$ 395.00   |          |
|                                                  | Traffic, Signage, Construction Sequencing               |                            |                                  |          |        |      |      |                |                      |             |          |
| 9                                                | Traffic Control Sheets                                  |                            |                                  |          |        | 4    |      | 6              | 10                   | \$ 680.00   |          |
| 10                                               | Construction Signing                                    |                            |                                  |          |        | 4    |      | 6              | 10                   | \$ 680.00   |          |
|                                                  | General Bridge Plan, Detail Sheets                      |                            |                                  |          |        |      |      |                |                      |             |          |
| 11                                               | Bridge General Plan & Elevation Sheet                   |                            |                                  |          |        | 2    | 4    | 16             | 22                   | \$ 1,360.00 |          |
| 12                                               | Joint Layout Detail Sheets                              |                            |                                  |          |        | 2    | 4    | 8              | 14                   | \$ 880.00   |          |
| 13                                               | Typical Sections and Superstructure Details             |                            |                                  |          |        |      |      |                | 0                    | \$ -        |          |
| 14                                               | Bearing Details                                         |                            |                                  |          |        | 1    | 2    | 4              |                      | \$ 440.00   |          |
|                                                  | Utility Management & Detail Sheets                      |                            |                                  |          |        |      |      |                |                      |             |          |
| 15                                               | Utility Coordination & Notification                     |                            |                                  |          |        |      |      |                | 0                    | \$ -        |          |
|                                                  | Bidding and Construction                                |                            |                                  |          |        |      |      |                |                      |             |          |
| 16                                               | Attend Pre-Bid Meeting                                  |                            |                                  |          |        | 4    |      |                | 4                    | \$ 320.00   |          |
| 17                                               | Consultation during Construction                        |                            |                                  |          |        | 4    |      |                | 4                    | \$ 320.00   |          |
| 18                                               | Attend Final Inspection                                 |                            |                                  |          |        | 4    |      |                | 4                    | \$ 320.00   |          |
| Total Position Hours                             |                                                         |                            | 4                                | 4        | 8      | 50   | 18   | 52             | 129                  | \$ 9,780.00 |          |
| TOTAL = \$                                       |                                                         |                            |                                  |          |        |      |      |                |                      | 9,780.00    |          |
| Subconsultant                                    |                                                         |                            |                                  |          |        |      |      |                |                      |             |          |
| Nicholls Consulting, PLLC                        |                                                         | See Nicholls Scope of Work |                                  |          |        |      |      | SUB-TOTAL = \$ |                      |             | 2,000.00 |
| TOTAL = \$                                       |                                                         |                            |                                  |          |        |      |      |                |                      | 11,780.00   |          |

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**Guy Engineering Services, Inc.**

**Estimate of Costs for Design Services  
The City of Shawnee Bridge Maintenance Plan**

| Activity                                                              | Notes & Assumptions                                       | Positions / Burdened Hourly Rate                                                      |          |        |         |      |      |      | Total Activity Hours | Total Cost |              |
|-----------------------------------------------------------------------|-----------------------------------------------------------|---------------------------------------------------------------------------------------|----------|--------|---------|------|------|------|----------------------|------------|--------------|
|                                                                       |                                                           | Support                                                                               |          | Design |         |      |      |      |                      |            |              |
|                                                                       |                                                           | Principal                                                                             | Clerical | Sr. PE | Str. PE | PE   | El   | Tech |                      |            |              |
|                                                                       |                                                           | \$115                                                                                 | \$50     | \$115  | \$110   | \$80 | \$60 | \$60 |                      |            |              |
| Develop a Yearly Maintenance and Repair Plan for the City of Shawnee. |                                                           |                                                                                       |          |        |         |      |      |      |                      |            |              |
| 1                                                                     | Project Management & Administration                       | Overall Administration                                                                | 8.0      | 4.0    |         |      |      |      |                      | 12.0       | \$ 1,120.00  |
| 2                                                                     | Gather Project Data (As-built plans, accident, traffic)   | Gather any other required data for future design                                      |          |        |         |      | 6.0  | 8.0  |                      | 14.0       | \$ 960.00    |
| 3                                                                     | Coordination w/ City of Shawnee                           |                                                                                       |          |        |         |      | 4.0  |      |                      | 4.0        | \$ 320.00    |
| 4                                                                     | Summary of Bridges and Required Repairs                   |                                                                                       |          |        |         |      | 6.0  | 4.0  |                      | 10.0       | \$ 720.00    |
| 5                                                                     | Estimate Quantities and Cost of Repairs per Bridge        | Determine quantities and cost of repairs for each bridge repair listed in inspection. |          |        | 2.0     |      | 2.0  | 12.0 |                      | 16.0       | \$ 1,110.00  |
| 6                                                                     | Develop Cost Analysis, Priorities, and Breakdown for Plan | Determine future costs, breakdown of cost by year                                     |          |        | 6.0     |      | 8.0  |      |                      | 14.0       | \$ 1,330.00  |
| 7                                                                     | Develop a Maintenance and repair plan/report              | Maps, yearly breakdown of costs, details of minor repairs.                            | 2.0      |        | 8.0     |      | 16.0 | 8.0  | 16.0                 | 50.0       | \$ 3,870.00  |
| 8                                                                     | Presentation of Plan/Report                               |                                                                                       |          |        | 4.0     | 4.0  | 4.0  |      |                      | 12.0       | \$ 1,220.00  |
| Total Position Hours                                                  |                                                           |                                                                                       | 10.0     | 4.0    | 20.0    | 4.0  | 46.0 | 32.0 | 16.0                 | 132.0      | \$ 10,650.00 |
|                                                                       |                                                           |                                                                                       |          |        |         |      |      |      |                      | TOTAL =    | \$ 10,650.00 |

# Shawnee Bridge 7 Rehabilitation/Repair Field Assessment Report

## General Bridge Information

### Bridge Location

|                     |                                                       |
|---------------------|-------------------------------------------------------|
| County:             | Pottawatomie                                          |
| City:               | Shawnee                                               |
| Facility Carried:   | FAU5510 (Federal Street)                              |
| Crossing Feature:   | A.T. & S.F. Railroad                                  |
| NBI No.:            | 17876                                                 |
| Local ID:           | 7                                                     |
| Bridge Description: | 35' - 45' - 35' Span PC Beam Bridge w/ Concrete Rails |



Looking West along the deck.

# **Shawnee Bridge 7 Rehabilitation/Repair Field Assessment Report**

Preliminary Estimate – \$632,411

## **Improvement Types(s)** (place x by all applicable types)

- X Deck Replacement: **Replace entire deck and traffic rails**
  - Deck Rehabilitation:
    - 5" Concrete Overlay
    - Overlay
  - Description:
    - Flood Coat
  - Superstructure Replacement
  - Painting:
  - Joint Repair:
- X Beam Repair: **Grout/Repair Beam ends**
- X Bearing Repair:
- X Sub-structure Repair: **Patch Pier Caps**
- X Scour Repair: **Concrete slopewall with backfill at the abutment headers.**
  - Other Major Action(s)
  - Description:

## **Description of Traffic Control**

The bridge will be closed to traffic. A minimal detour route is required to maintain access to side streets on the east and west sides of the bridge.

## **Description of Utilities**

A water line hangs from the overhang section of the deck on the south side of the bridge. A communication/power line hangs from the overhang section of the deck on the North side of the bridge. The bridge is over a railroad, so a permit to work will be required as well as coordination with the railroad during construction.

# **Shawnee Bridge 7 Rehabilitation/Repair**

## **Field Assessment Report**

### **Photo Documentation**

Bridge Element: Deck

Existing Condition:

The deck slab contains patches, potholes, and impending potholes. A 3 foot by 3 foot patch is visible in the soffit. A chain drag indicated many more delaminations not yet fully formed into spalls and potholes.

Proposed Improvements:

Replace deck slab and traffic rail with current design. Install an approach slab and expansion joint on the West side of the bridge.



Condition of the Deck

# **Shawnee Bridge 7 Rehabilitation/Repair**

## **Field Assessment Report**

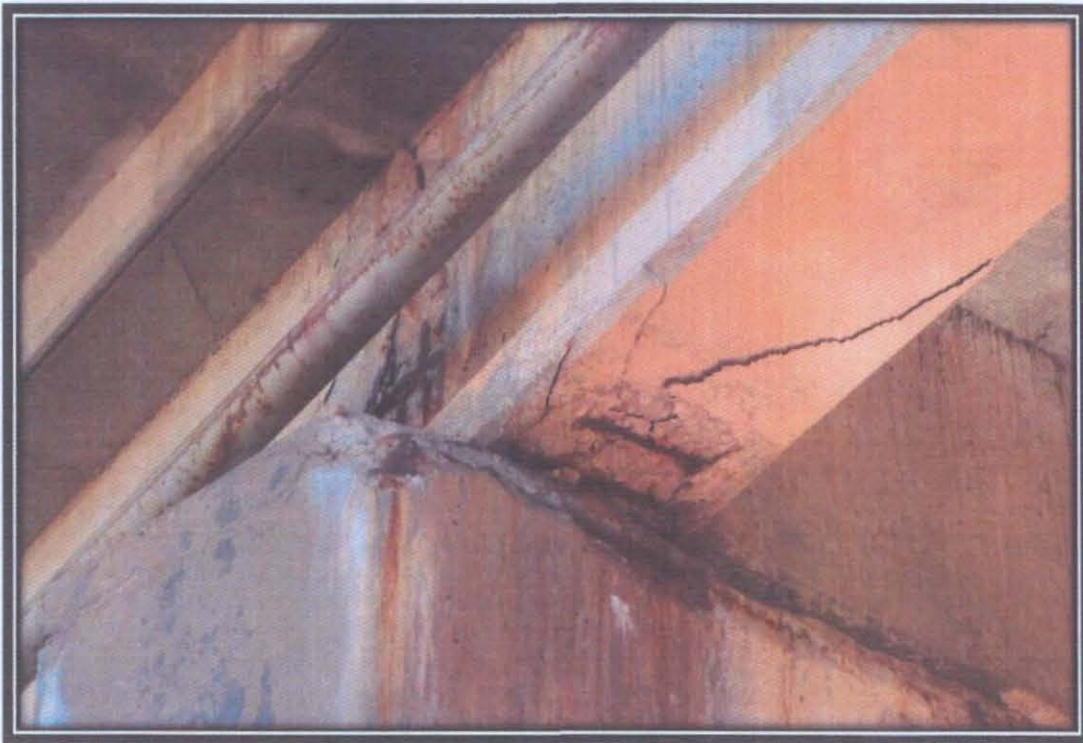
Bridge Element: Prestressed Beam Ends and Diaphragms

Existing Condition:

The beam ends at the piers are cracking and spalling.

Proposed Improvements:

Clean exposed rebar and grout cracked and broken beam ends.



Typical Condition of Fascia Beam Ends over Piers.

# **Shawnee Bridge 7 Rehabilitation/Repair**

## **Field Assessment Report**

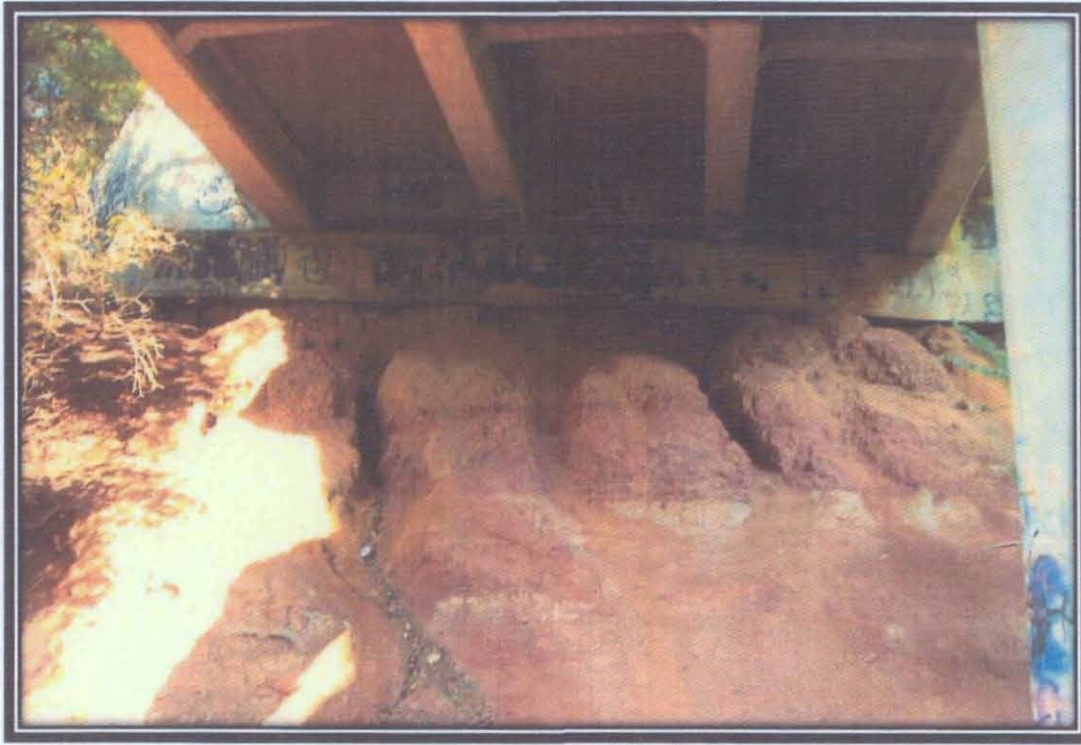
Bridge Element: Abutment Headers

Existing Condition:

Erosion has exposed the abutment piles.

Proposed Improvements:

Install slopewall to arrest erosion and cover piles.



Erosion at East Abutment, West is similar

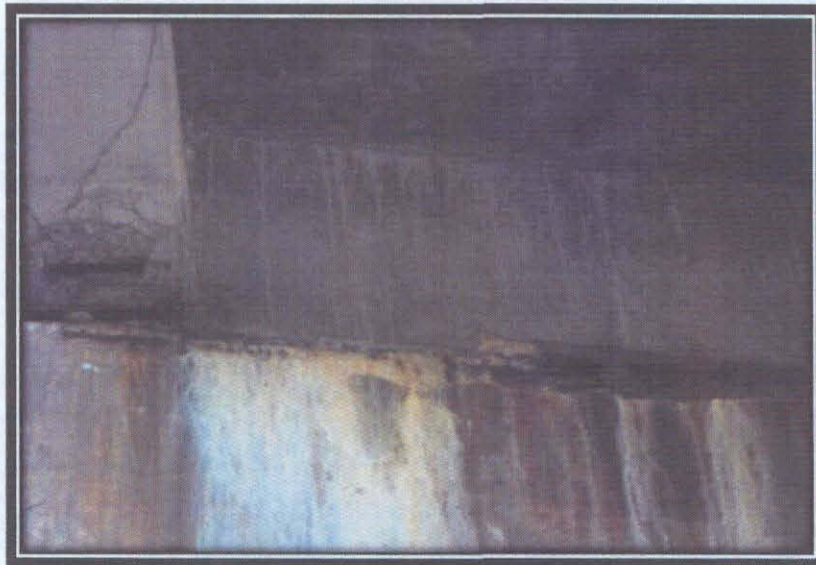
# **Shawnee Bridge 7 Rehabilitation/Repair**

## **Field Assessment Report**

Bridge Element: Pier Caps & Pier Walls

Existing Condition: The pier caps are spalling and rebar is exposed.

Proposed Improvements: Place pneumatic mortar to patch pier caps.



Spalling and Staining on Pier Cap



Cracks on West Pier Cap

## Bridge Rehabilitation/Repair Field Assessment Report

| ITEMIZED COST ESTIMATE             |      |                                        |      |          |              |            |
|------------------------------------|------|----------------------------------------|------|----------|--------------|------------|
| ITEM                               |      | DESCRIPTION                            | UNIT | QUANTITY | UNIT COST    | TOTAL COST |
| 504(A)                             | 1304 | APPROACH SLAB                          | SY   | 76       | \$ 300.00    | \$ 22,800  |
| 504(C)                             | 6250 | SEALED EXPANSION JOINT                 | LF   | 34       | \$ 300.00    | \$ 10,200  |
| 504(E)                             | 6190 | 42" F-SHAPED PARAPET                   | LF   | 230      | \$ 75.00     | \$ 17,250  |
| 507(A)                             | 6170 | STAINLESS STEEL FIXED BEARING ASSEMBLY | EA   | 24       | \$ 2,500.00  | \$ 60,000  |
| 507(B)                             | 6174 | STAINLESS STEEL EXP. BEARING ASSEMBLY  | EA   | 8        | \$ 2,500.00  | \$ 20,000  |
| 507(C)                             | 6282 | ELASTOMERIC BEARING PADS               | EA   | 32       | \$ 400.00    | \$ 12,800  |
| 509(A)                             | 0319 | CLASS AA CONCRETE                      | CY   | 116      | \$ 700.00    | \$ 81,200  |
| 510(C)                             | 6137 | SLOPE WALL (4")                        | SY   | 300      | \$ 250.00    | \$ 75,000  |
| 511(B)                             | 6010 | EPOXY REINFORCING STEEL                | LB   | 32,910   | \$ 1.25      | \$ 41,138  |
| 521(A)                             | 6210 | PNEUMATICALLY PLACED MORTAR            | S.Y. | 55       | \$ 800.00    | \$ 44,000  |
| 619(B)                             | 4915 | REMOVAL OF CONCRETE MEDIAN BARRIER     | LF   | 230      | \$ 50.00     | \$ 11,500  |
| 619(B)                             | 6319 | REMOVAL OF DECK                        | SY   | 435      | \$ 250.00    | \$ 108,750 |
| 641                                | 1399 | MOBILIZATION                           | LSUM | 1        | \$ 58,000.00 | \$ 58,000  |
| 855(A)                             | 8812 | TRAFFIC STRIPE (PLASTIC)(4" WIDE)      | LF   | 460      | \$ 0.50      | \$ 230     |
| 880(J)                             | 8905 | CONSTRUCTION TRAFFIC CONTROL           | LSUM | 1        | \$ 20,000.00 | \$ 20,000  |
| CONSTRUCTION TOTAL =               |      |                                        |      |          |              | \$ 582,868 |
| 8.5% CONSTRUCTION ADMINISTRATION = |      |                                        |      |          |              | \$ 49,544  |
| PROJECT TOTAL =                    |      |                                        |      |          |              | \$ 632,411 |

**Guy Engineering Services, Inc.**

**Estimate of Costs for Design Services  
Rehabilitation Plans for Bridge 7, NBI 17876  
City of Shawnee, Oklahoma**

| Activity                                                                                             |                                                         | Notes & Assumptions                          | Positions / Burdened Hourly Rate |          |        |         |      |      |           |        |       | Total Activity Hours | Total Cost           |                          |
|------------------------------------------------------------------------------------------------------|---------------------------------------------------------|----------------------------------------------|----------------------------------|----------|--------|---------|------|------|-----------|--------|-------|----------------------|----------------------|--------------------------|
|                                                                                                      |                                                         |                                              | Support                          |          | Design |         |      |      | Utilities |        |       |                      |                      |                          |
|                                                                                                      |                                                         |                                              | Principal                        | Clerical | Sr. PE | Str. PE | PE   | El   | Tech      | Sr. PE | Coord |                      |                      |                          |
|                                                                                                      |                                                         |                                              | \$115                            | \$50     | \$115  | \$110   | \$80 | \$60 | \$60      | \$100  | \$60  |                      |                      |                          |
| Replace Concrete deck and railing, Construct slopewalls at abutments, repair beams, repair pier caps |                                                         |                                              |                                  |          |        |         |      |      |           |        |       |                      |                      |                          |
| 1                                                                                                    | Project Management & Administration                     |                                              | 4                                | 8        |        |         |      |      |           |        |       | 12                   | \$ 860.00            |                          |
| 2                                                                                                    | Gather Project Data (As-built plans, accident, traffic) |                                              |                                  |          |        |         | 16   | 2    |           |        |       | 18                   | \$ 1,400.00          |                          |
| 3                                                                                                    | Coordination w/ City of Shawnee                         | Site investigation, 3/1/11 Field Visit       | 1                                |          | 2      |         | 2    |      |           |        |       | 5                    | \$ 505.00            |                          |
| 4                                                                                                    | Field Reconnaissance and Assessment                     |                                              |                                  |          | 2      |         | 6    |      |           |        |       | 8                    | \$ 710.00            |                          |
| Title, Pay Quantities, Notes, Estimate, Etc.                                                         |                                                         |                                              |                                  |          |        |         |      |      |           |        |       |                      |                      |                          |
| 5                                                                                                    | Title Sheet                                             |                                              |                                  |          | 1      |         | 2    |      | 4         |        |       | 7                    | \$ 515.00            |                          |
| 6                                                                                                    | General Notes                                           |                                              |                                  |          |        |         | 4    | 2    |           |        |       | 6                    | \$ 440.00            |                          |
| 7                                                                                                    | Summary of Pay Quantities (Roadway)                     |                                              |                                  |          | 1      |         | 4    | 8    |           |        |       | 13                   | \$ 915.00            |                          |
| 8                                                                                                    | Summary of Pay Quantities (Traffic)                     |                                              |                                  |          | 1      |         | 8    | 4    | 4         |        |       | 17                   | \$ 1,235.00          |                          |
| 9                                                                                                    | Prepare Construction Cost Estimates                     |                                              |                                  |          |        |         | 2    | 4    |           |        |       | 6                    | \$ 400.00            |                          |
| Traffic, Signage, Construction Sequencing                                                            |                                                         |                                              |                                  |          |        |         |      |      |           |        |       |                      |                      |                          |
| 10                                                                                                   | Bridge Construction Sequence                            |                                              |                                  |          |        |         |      | 4    |           |        |       | 4                    | \$ 240.00            |                          |
| 11                                                                                                   | Detour Map and Signing                                  |                                              |                                  |          |        |         | 6    | 2    | 12        |        |       | 20                   | \$ 1,320.00          |                          |
| 12                                                                                                   | Construction Signing                                    |                                              |                                  |          |        |         | 4    | 4    | 4         |        |       | 12                   | \$ 800.00            |                          |
| Roadway Detail Sheets                                                                                |                                                         |                                              |                                  |          |        |         |      |      |           |        |       |                      |                      |                          |
| 13                                                                                                   | Approach Roadway Plan and Profile                       |                                              |                                  |          |        |         | 4    | 2    | 12        |        |       | 18                   | \$ 1,160.00          |                          |
| 14                                                                                                   | Approach Roadway Details                                |                                              |                                  |          |        |         | 4    | 2    | 12        |        |       | 18                   | \$ 1,160.00          |                          |
| Utility Management & Detail Sheets                                                                   |                                                         |                                              |                                  |          |        |         |      |      |           |        |       |                      |                      |                          |
| 15                                                                                                   | Utility Coordination & Notification                     | Does not include design if relocation needed |                                  | 4        |        |         |      |      |           | 16     | 40    | 60                   | \$ 4,200.00          |                          |
| 16                                                                                                   | Railroad Coordination & Exhibit                         | Includes Railroad Permits/Issue, Etc.        |                                  |          |        |         | 8    |      | 16        | 4      | 16    | 44                   | \$ 2,960.00          |                          |
| 17                                                                                                   | Details of Utility Hangers                              |                                              |                                  |          |        |         | 16   | 12   | 24        |        |       | 52                   | \$ 3,440.00          |                          |
| Bidding and Construction                                                                             |                                                         |                                              |                                  |          |        |         |      |      |           |        |       |                      |                      |                          |
| 18                                                                                                   | Attend Pre-Bid Meeting                                  |                                              |                                  |          |        |         | 8    |      |           |        |       | 8                    | \$ 640.00            |                          |
| 19                                                                                                   | Consultation during Construction                        |                                              |                                  |          |        |         | 16   |      |           |        |       | 16                   | \$ 1,280.00          |                          |
| 20                                                                                                   | Attend Final Inspection                                 |                                              |                                  |          |        |         | 4    |      |           |        |       | 4                    | \$ 320.00            |                          |
| Total Position Hours                                                                                 |                                                         |                                              | 5                                | 12       | 7      | 0       | 114  | 46   | 88        | 20     | 56    | 348                  | \$ 24,500.00         |                          |
| SUB-TOTAL = \$                                                                                       |                                                         |                                              |                                  |          |        |         |      |      |           |        |       |                      | 24,500.00            |                          |
| Survey                                                                                               |                                                         | Details of Approach Roadway, Utilities, Etc. |                                  |          |        |         |      |      |           |        |       |                      |                      | \$ 5,000.00              |
| Subconsultant                                                                                        |                                                         |                                              |                                  |          |        |         |      |      |           |        |       |                      |                      |                          |
| Nicholls Consulting, PLLC                                                                            |                                                         | See Nicholls Scope of Work                   |                                  |          |        |         |      |      |           |        |       |                      |                      | SUB-TOTAL = \$ 22,000.00 |
|                                                                                                      |                                                         |                                              |                                  |          |        |         |      |      |           |        |       |                      | TOTAL = \$ 51,500.00 |                          |

**Regular Board of Commissioners**

**11.**

**Meeting**  
**Date:** 04/18/2011

Sales Tax Report

Submitted By: Donna Mayo, Administration

Department: Administration

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Information

Title of Item for Agenda

Acknowledge Sales Tax Report received April 2011.

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Attachments

Sales Tax March 2011

# City of Shawnee Memorandum

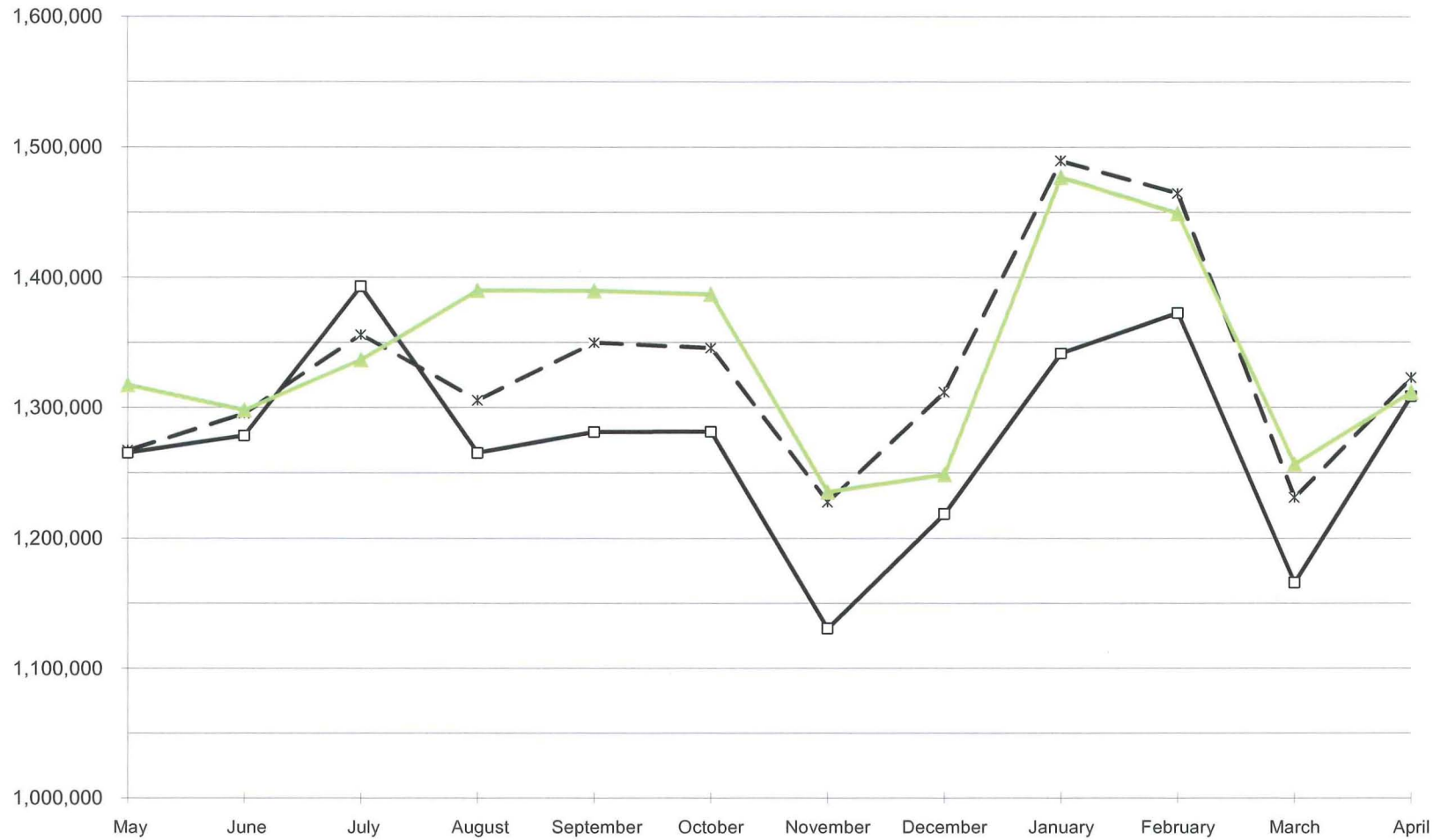
**To:** Mayor and City Commissioners  
**CC:** Brian McDougal, City Manager  
**From:** Cynthia R Sementelli, Finance Director  
**Date:** April 12, 2011  
**Re:** City Sales Tax Report



April 2011 Sales Tax receipts were up only \$2,924 or .22% over last year receipts. The April sales tax amount received plus interest was \$1,311,387 which is approximately \$735,881 or 5.77% above year to date budget projections. Compared to 2008 figures we are down \$10,994 or .08%.



**CITY OF SHAWNEE  
SALES TAX COLLECTIONS  
May 2008 to April 2011**



— x — May 2008 through April 2009    — □ — May 2009 through April 2010  
— ▲ — May 2010 through April 2011

| Month     | May 2008<br>through<br>April 2009 | May 2009<br>through<br>April 2010 | May 2010<br>through<br>April 2011 | Increase (Decrease)<br>Over Prior Year |            |
|-----------|-----------------------------------|-----------------------------------|-----------------------------------|----------------------------------------|------------|
|           |                                   |                                   |                                   | Amount                                 | Percentage |
| May       | 1,267,104                         | 1,265,208                         | 1,317,167                         | 51,959                                 | 4.11%      |
| June      | 1,295,385                         | 1,278,401                         | 1,298,026                         | 19,625                                 | 1.54%      |
| July      | 1,355,973                         | 1,393,065                         | 1,336,599                         | (56,467)                               | (4.05%)    |
| August    | 1,305,415                         | 1,265,208                         | 1,390,086                         | 124,877                                | 9.87%      |
| September | 1,349,769                         | 1,281,234                         | 1,389,702                         | 108,468                                | 8.47%      |
| October   | 1,345,662                         | 1,281,416                         | 1,386,987                         | 105,571                                | 8.24%      |
| November  | 1,227,640                         | 1,130,651                         | 1,235,390                         | 104,739                                | 9.26%      |
| December  | 1,311,389                         | 1,218,404                         | 1,248,649                         | 30,244                                 | 2.48%      |
| January   | 1,489,243                         | 1,341,370                         | 1,476,824                         | 135,453                                | 10.10%     |
| February  | 1,464,546                         | 1,372,608                         | 1,448,966                         | 76,358                                 | 5.56%      |
| March     | 1,230,951                         | 1,165,927                         | 1,256,430                         | 90,503                                 | 7.76%      |
| April     | 1,322,381                         | 1,308,463                         | 1,311,387                         | 2,924                                  | 0.22%      |
|           | 13,412,124                        | 12,827,566                        | 13,528,394                        | 700,828                                | 5.46%      |

| Period              | Prior Year<br>Actual | Current Year<br>Actual | Increase (Decrease)<br>Over Prior Year |       |
|---------------------|----------------------|------------------------|----------------------------------------|-------|
| Fiscal Year to Date | 12,758,347           | 13,481,017             | \$722,670                              | 5.66% |

Fiscal Year to Date Budget corrected to consider weighted average of monthly receipts

| Period              | Current Year<br>Budget | Current Year<br>Actual | Budget Variance<br>Favorable (Unfavorable) |       |
|---------------------|------------------------|------------------------|--------------------------------------------|-------|
| Fiscal Year to Date | 12,745,137             | 13,481,017             | \$735,881                                  | 5.77% |

**Regular Board of Commissioners**

**12. a.**

**Meeting**  
**Date:** 04/18/2011

WTP Chem Bldg HVAC -Open

Submitted By: Donna Mayo, Administration

Department: Administration

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Information

Title of Item for Agenda

Water Treatment Plant Chemical Building HVAC System (Open)

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Attachments

Notice to Bidders WTP HVAC

Bidders List WTP HVAC

## NOTICE TO BIDDERS

Sealed BIDS will be received by the Shawnee Municipal Authority/City of Shawnee, Beneficiary, 16 W. 9<sup>th</sup> Street, P.O. Box 1448, Shawnee, Oklahoma 74802-1448, until 4:00 p.m., Monday, April 18, 2011, for:

PROJECT NO. SHA-10-02  
WATER TREATMENT PLANT CHEMICAL  
BUILDING HVAC SYSTEM

Instructions and BID documents are available to qualified bidders at the office of the Utility Director, 111 S. Kickapoo, Shawnee, Oklahoma 74801, upon payment by cashier check or money order of a nonrefundable deposit in the amount of \$25.00 for each set.

A BID FORM will be issued by the Shawnee Municipal Authority/City of Shawnee, Beneficiary. Each BID shall be filed in a sealed envelope. On the front of each envelope shall be written the following words to the left of the address:

BID: PROJECT NO. SHA-10-02  
WATER TREATMENT PLANT CHEMICAL  
BUILDING HVAC SYSTEM  
APRIL 18<sup>TH</sup>, 2011

Construction of the Water Treatment Plant Chemical Building HVAC – Furnish and Install a HVAC System and controls for the Shawnee Water Treatment Plant Chemical Building. BIDDERS must obtain Bid Documents directly from the Shawnee Municipal Authority /City of Shawnee, Beneficiary in order for Bids to be acknowledged.

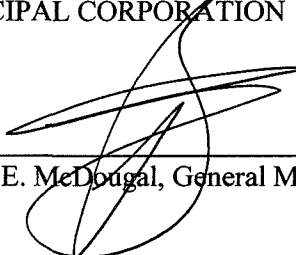
The ORIGINAL BID shall be filed with the City Clerk of the City of Shawnee, together with a sworn anti-collusion affidavit in writing that the BIDDER has not entered into any agreement, expressed or implied, with any other bidder, or bidders, for the purpose of limiting the bid, or bidders or parcel out to any bidder, or bidders or any other persons, any part of the contract or subject matter of the bid.

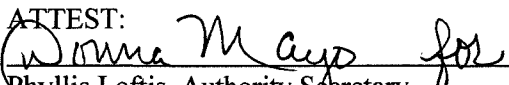
The BIDS filed with the City Clerk will be opened and considered by the Board of City Commissioners at a Public Meeting in the City Hall Commission Chambers, at 16 W. 9<sup>th</sup> Street, Shawnee, Oklahoma, at 6:30 p.m., Monday, April 18, 2011.

The Shawnee Municipal Authority /City of Shawnee, Beneficiary, reserves the right to reject any or all BIDS.

(SMA Seal)

SHAWNEE MUNICIPAL AUTHORITY  
CITY OF SHAWNEE, BENEFICIARY  
A MUNICIPAL CORPORATION

By:   
Brian E. McDougal, General Manager

ATTEST:  
  
Phyllis Loftis, Authority Secretary

***Bid List***

***Water Treatment Plant Chemical Building HVAC System***

***Project No. SHA-10-02***

- |                                                                                        |                                                                                                    |
|----------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|
| 1) Watkins Heat and Air<br>21205 Bethel Rd.<br>Tecumseh, Oklahoma 74873                | 10. McGraw-Hill Construction Plan<br>605 NW 13 <sup>th</sup> St, Ste B<br>Oklahoma City, Ok. 73103 |
| 2) Sparks Heating and Air<br>128 Summit Dr.<br>Shawnee, Oklahoma 74801                 |                                                                                                    |
| 3) Kizzia Heat & Air<br>624 Kickapoo Spur St.<br>Shawnee, Oklahoma 74081               |                                                                                                    |
| 4) Love's HVAC Refrigeration Co., Inc.<br>18804 Brangus Rd.<br>Shawnee, Oklahoma 74801 |                                                                                                    |
| 5) Jared S. Marical<br>16759 County Road 3520<br>Ada, Oklahoma 74820                   |                                                                                                    |
| 6) All Day Plumbing Heat & Air<br>1316 Ridgeway Dr.<br>Moore, Oklahoma 73160           |                                                                                                    |
| 7) Gary Hobbs<br>212 W. Main St.<br>Shawnee, Oklahoma 74801                            |                                                                                                    |
| 8) Davis Air Conditioning<br>P.O. Box 3195<br>Shawnee, Oklahoma 74802                  |                                                                                                    |
| 9) Mechanical Concepts<br>3916 Harvard Ave.<br>Oklahoma City, Oklahoma 73122           |                                                                                                    |

**Regular Board of Commissioners**

**12. b.**

**Meeting**  
**Date:** 04/18/2011

Water Rescue Boat -Award

Submitted By: Donna Mayo, Administration

Department: Administration

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Information

Title of Item for Agenda

Water Rescue Boat Tandem with Dual Trailer (Fire Department) (Award)

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Attachments

Water Rescue Boat Bid Tab and Recommendation

# CITY OF SHAWNEE FIRE DEPARTMENT



## ADMINISTRATION

**Jimmy Gibson**, Fire Chief  
405-878-1556

**Dru Tischer**, Deputy Fire Chief  
405-878-1538

16 West Ninth  
Shawnee, Oklahoma 74802  
405-878-1671 • Fax 405-878-1618

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## MEMORANDUM

DATE: April 11, 2011

TO: Brian E. McDougal, City Manager  
and Mayor/City Commission

FROM: Jimmy Gibson, Fire Chief 

RE: Water Rescue Boat

After a thorough research, staff is requesting the Commission's approval to award the bid on the water rescue boat, which was opened at the City Commission meeting of April 4, 2011, to the lowest and best bidder, Erik Johnson, Specialty Boat Services, Kingwood, TX.

The initial budgeted amount for the water rescue boat was \$42,000.00. Mr. Erik Johnson bid \$37,800.00. (See attached Capital Outlay Budget form)

## CITY OF SHAWNEE CAPITAL OUTLAY BUDGET REPORT

| FUND                             | ACCOUNT     | PROJECT | LINE    | DESCRIPTION                    | BUDGET     | ACTUAL    | ENCUMBRANCES | BALANCE    |
|----------------------------------|-------------|---------|---------|--------------------------------|------------|-----------|--------------|------------|
| <b>FIRE SUPPRESSION</b>          |             |         |         |                                |            |           |              |            |
| CAPITAL OUTLAY-BLDG./IMP         |             |         |         |                                |            |           |              |            |
| 301                              | 5-0720-5420 | 107     | 0720-01 | SHOWER AREA RENOVATION ST1     | 10,000.00  | 0.00      | 0.00         | 10,000.00  |
| 301                              | 5-0720-5420 | 107     | 0720-02 | DEV'L COMPREHENSIVE STATION PL | 10,000.00  | 0.00      | 14,780.00    | -4,780.00  |
| 301                              | 5-0720-5420 | 107     | 0720-03 | STATION LIFE SAFETY UPGRADE PR | 9,755.00   | 0.00      | 0.00         | 9,755.00   |
| 301                              | 5-0720-5420 | 107     | 0720-04 | REPAIR ROOF AT STATION #1      | 15,000.00  | 0.00      | 0.00         | 15,000.00  |
| TOTAL CAPITAL OUTLAY-BLDG./IMP   |             |         |         |                                | 44,755.00  | 0.00      | 14,780.00    | 29,975.00  |
| CAPITAL OUTLAY-EQUIPMENT         |             |         |         |                                |            |           |              |            |
| 301                              | 5-0720-5450 | 107     | 0720-51 | WATER RESCUE BOAT              | 42,000.00  | 0.00      | 0.00         | 42,000.00  |
| 301                              | 5-0720-5450 | 107     | 0720-52 | REPLACEMENT OF SQUAD ONE APPAR | 195,000.00 | 0.00      | 0.00         | 195,000.00 |
| 301                              | 5-0720-5450 | 107     | 0720-53 | SEBA EQUIPMENT                 | 40,800.00  | 40,800.00 | 0.00         | 0.00       |
| 301                              | 5-0720-5450 | 107     | 0720-99 | FIRE SUPPRESSION               | 4,000.00   | 3,715.00  | 0.00         | 285.00     |
| TOTAL CAPITAL OUTLAY-EQUIPMENT   |             |         |         |                                | 281,800.00 | 44,515.00 | 0.00         | 237,285.00 |
| TOTAL FIRE SUPPRESSION           |             |         |         |                                | 326,555.00 | 44,515.00 | 14,780.00    | 267,260.00 |
| <b>FIRE TRAINING</b>             |             |         |         |                                |            |           |              |            |
| CAPITAL OUTLAY-BLDG./IMP.        |             |         |         |                                |            |           |              |            |
| 301                              | 5-0730-5420 | 107     | 0730-01 | DEV'L COMPREHENSIVE STATION PL | 10,000.00  | 0.00      | 0.00         | 10,000.00  |
| 301                              | 5-0730-5420 | 107     | 0730-02 | REPAIR ROOF AT STATION #3      | 15,000.00  | 13,900.00 | 0.00         | 1,100.00   |
| 301                              | 5-0730-5420 | 107     | 0730-03 | ADD TOILET STATION 3           | 8,500.00   | 0.00      | 0.00         | 8,500.00   |
| TOTAL CAPITAL OUTLAY-BLDG./IMP.  |             |         |         |                                | 33,500.00  | 13,900.00 | 0.00         | 19,600.00  |
| CAPITAL OUTLAY - EQUIPMENT       |             |         |         |                                |            |           |              |            |
| 301                              | 5-0730-5450 | 107     | 0730-51 | FULL-SIZE 4WD PICKUP           | 37,000.00  | 34,150.02 | 1,600.00     | 1,249.98   |
| 301                              | 5-0730-5450 | 107     | 0730-52 | REPLACE BP-3 APPARATUS         | 75,000.00  | 23,756.90 | 0.00         | 51,243.10  |
| 301                              | 5-0730-5450 | 107     | 0730-53 | HEARING PROTECTION             | 5,074.00   | 3,636.86  | 0.00         | 1,437.14   |
| TOTAL CAPITAL OUTLAY - EQUIPMENT |             |         |         |                                | 117,074.00 | 61,543.78 | 1,600.00     | 53,930.22  |
| TOTAL FIRE TRAINING              |             |         |         |                                | 150,574.00 | 75,443.78 | 1,600.00     | 73,530.22  |

**BID TABULATION SHEET**  
**WATER RESCUE BOAT**  
**TANDEM WITH DUAL TRAILER**  
**APRIL 4, 2011**

**BIDS RECEIVED**

**AMOUNT**

**ERIK JOHNSON**  
KINGWOOD, TX

\$ 37,800.00

**RESCUE ONE CORP.**  
HUNTSVILLE, AL

\$ 40,240.00

**Regular Board of Commissioners**

**12. c.**

**Meeting**  
**Date:** 04/18/2011

Mall Drive Turn Project -Award

Submitted By: Donna Mayo, Administration

Department: Administration

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Information

Title of Item for Agenda

Mall Drive Turn Lanes Project COS-PW-10-04 (Award)

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Attachments

Mall Drive Turn Project Award Recommendation

Mall Drive Turn Project Bid Tab

**Mayor**  
LINDA PETERSON



**The City of Shawnee**  
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**Commissioners**  
PAM STEPHENS  
FRANK SIMS  
JAMES HARROD  
BILLY COLLIER  
JOHN WINTERRINGER  
STEVE SMITH

**MEMORANDUM**

Date: April 12, 2011

To: Brian McDougal, City Manager

From: John Krywicki, P.E., City Engineer

A handwritten signature in black ink, appearing to read "John Krywicki", written over the "From:" line.

Re: Recommendation of Award for Contract No. COS-PW-10-04  
Shawnee Mall Drive Turning Lane Improvements.

At the April 4, 2011 City Commission meeting, bids were opened for the above referenced project. We received bids from seven different paving contractors and have tabulated their bid results (attached).

Upon review of the submitted bids, staff recommends to award Contract No. COS-PW-10-04 to All Roads Paving in the amount of \$248,444.01 as the lowest and best bid received.

Funding for this project was not initially budgeted this current FY10-11, however, staff is proposing to move funds from our 302 Fund account budgeted for a Closed Circuit Import Plant (rock crusher-see attached Capital Outlay Budget Report), and to recommend leasing a rock crusher plant on an as-needed basis in the future.

If you have any questions or need additional information, please advise.

# CITY OF SHAWNEE

## CAPITAL OUTLAY BUDGET REPORT

| FUND                               | ACCOUNT     | PROJECT | LINE    | DESCRIPTION                    | BUDGET       | ACTUAL     | ENCUMBRANCES | BALANCE    |
|------------------------------------|-------------|---------|---------|--------------------------------|--------------|------------|--------------|------------|
| OTHER PROJECTS                     |             |         |         |                                |              |            |              |            |
| CAPITAL OUTLAY - BLDGS/IMPRV       |             |         |         |                                |              |            |              |            |
| 302                                | 5-0880-5420 | 108     | 0810-02 | SIDEWALK ADA ANNL REPLACEMENTS | 200,000.00   | 0.00       | 0.00         | 200,000.00 |
| 302                                | 5-0880-5420 | 108     | 0810-15 | ADA HC RAMPS & SIDEWALK REP RO | 150,000.00   | 76,735.49  | 108,246.60   | -34,982.09 |
| TOTAL CAPITAL OUTLAY - BLDGS/IMPRV |             |         |         |                                | 350,000.00   | 76,735.49  | 108,246.60   | 165,017.91 |
| CAPITAL OUTLAY - STREETS           |             |         |         |                                |              |            |              |            |
| 302                                | 5-0880-5480 | 108     | 0810-13 | BRIDGE MAINTAND REPAIR FY09-10 | 300,000.00   | 1,000.00   | 0.00         | 299,000.00 |
| 302                                | 5-0880-5480 | 108     | 0810-14 | BRIDGE MAINT AND REPAIR PROJ   | 295,000.00   | 7,200.00   | 0.00         | 287,800.00 |
| 302                                | 5-0880-5480 | 108     | 0810-16 | ADA TRANS PLN PHASE #1 FY09-10 | 125,000.00   | 0.00       | 0.00         | 125,000.00 |
| 302                                | 5-0880-5480 | 108     | 0810-19 | AIRPORT TERMINAL PARKING LOT   | 0.00         | 0.00       | 65,004.00    | -65,004.00 |
| 302                                | 5-0880-5480 | 108     | 0810-20 | EXPO PARKING LOT               | 0.00         | 5,300.00   | 4,700.00     | -10,000.00 |
| TOTAL CAPITAL OUTLAY - STREETS     |             |         |         |                                | 720,000.00   | 13,500.00  | 69,704.00    | 636,796.00 |
| TOTAL OTHER PROJECTS               |             |         |         |                                | 1,070,000.00 | 90,235.49  | 177,950.60   | 801,813.91 |
| STREETS                            |             |         |         |                                |              |            |              |            |
| CAPITAL OUTLAY - EQUIPMENT         |             |         |         |                                |              |            |              |            |
| 302                                | 5-0920-5450 | 108     | 0810-55 | CLOSED CIRCUIT IMP PLT FY09-10 | 405,000.00   | 0.00       | 0.00         | 405,000.00 |
| 302                                | 5-0920-5450 | 108     | 0810-56 | SKID STEER LOADER FY09-10      | 29,213.00    | 0.00       | 0.00         | 29,213.00  |
| TOTAL CAPITAL OUTLAY - EQUIPMENT   |             |         |         |                                | 434,213.00   | 0.00       | 0.00         | 434,213.00 |
| CAPITAL OUTLAY - STREETS           |             |         |         |                                |              |            |              |            |
| 302                                | 5-0920-5480 | 108     | 0810-06 | REPAIR AND MAINT MATERIALS     | 175,000.00   | 102,332.76 | 84,986.14    | -12,318.90 |
| TOTAL CAPITAL OUTLAY - STREETS     |             |         |         |                                | 175,000.00   | 102,332.76 | 84,986.14    | -12,318.90 |
| TOTAL STREETS                      |             |         |         |                                | 609,213.00   | 102,332.76 | 84,986.14    | 421,894.10 |

| ITEM NO.                 | DESCRIPTION                                  | QNTY. NO. | UNIT | All Roads Paving |               | Nash Construction |               | Shell Construction |               | Rudy Construction |               |
|--------------------------|----------------------------------------------|-----------|------|------------------|---------------|-------------------|---------------|--------------------|---------------|-------------------|---------------|
|                          |                                              |           |      | UNIT PRICE       | TOTAL         | UNIT PRICE        | TOTAL         | UNIT PRICE         | TOTAL         | UNIT PRICE        | TOTAL         |
| 1.                       | Asphalt Paving (Type S4) (pg70-28OK)         | 135.00    | Ton  | \$ 85.51         | \$ 11,543.85  | \$ 80.00          | \$ 10,800.00  | \$ 85.00           | \$ 11,475.00  | \$ 95.00          | \$ 12,825.00  |
| 2.                       | Asphalt Paving (Type S3) (Pg70-28 OK)        | 269.00    | Ton  | \$ 64.57         | \$ 17,369.33  | \$ 65.00          | \$ 17,485.00  | \$ 70.00           | \$ 18,830.00  | \$ 73.00          | \$ 19,637.00  |
| 3.                       | Asphalt Paving (Type S3) (Pg64-22 OK)        | 336.00    | Ton  | \$ 57.76         | \$ 19,407.36  | \$ 60.00          | \$ 20,160.00  | \$ 65.00           | \$ 21,840.00  | \$ 64.00          | \$ 21,504.00  |
| 4.                       | Asphalt Paving (Type S2) (Pg64-22 OK)        | 395.00    | Ton  | \$ 57.14         | \$ 22,570.30  | \$ 60.00          | \$ 23,700.00  | \$ 63.00           | \$ 24,885.00  | \$ 64.00          | \$ 25,280.00  |
| 5.                       | Aggregate Base (12" Type 'A')                | 2,060.00  | S.Y. | \$ 17.84         | \$ 36,750.40  | \$ 18.00          | \$ 37,080.00  | \$ 22.00           | \$ 45,320.00  | \$ 14.00          | \$ 28,840.00  |
| 6.                       | Prime Coat                                   | 287.00    | Gal. | \$ 3.36          | \$ 964.32     | \$ 6.00           | \$ 1,722.00   | \$ 7.00            | \$ 2,009.00   | \$ 1.25           | \$ 358.75     |
| 7.                       | Tack Coat                                    | 240.00    | Gal. | \$ 3.36          | \$ 806.40     | \$ 6.00           | \$ 1,440.00   | \$ 3.50            | \$ 840.00     | \$ 2.00           | \$ 480.00     |
| 8.                       | 8" CKD Subgrade                              | 2,060.00  | S.Y. | \$ 5.65          | \$ 11,639.00  | \$ 5.00           | \$ 10,300.00  | \$ 4.00            | \$ 8,240.00   | \$ 4.00           | \$ 8,240.00   |
| 9.                       | 30" Curb & Gutter (6" Barrier-Combined)      | 575.00    | L.F. | \$ 27.00         | \$ 15,525.00  | \$ 15.00          | \$ 8,625.00   | \$ 18.00           | \$ 10,350.00  | \$ 18.00          | \$ 10,350.00  |
| 10.                      | 6" P.C. Conc. Driveway (H. E. S.)            | 440.00    | S.Y. | \$ 32.30         | \$ 14,212.00  | \$ 60.00          | \$ 26,400.00  | \$ 50.00           | \$ 22,000.00  | \$ 48.00          | \$ 21,120.00  |
| 11.                      | 4" P.C. Conc. Sidewalk                       | 30.00     | S.Y. | \$ 29.24         | \$ 877.20     | \$ 80.00          | \$ 2,400.00   | \$ 45.00           | \$ 1,350.00   | \$ 40.00          | \$ 1,200.00   |
| 12.                      | Unclassified Embankment                      | 380.00    | C.Y. | \$ 36.20         | \$ 13,756.00  | \$ 20.00          | \$ 7,600.00   | \$ 8.00            | \$ 3,040.00   | \$ 8.00           | \$ 3,040.00   |
| 13.                      | Traffic Stripe (Plastic) (4" Wide) (White)   | 2,120.00  | L.F. | \$ 0.48          | \$ 1,017.60   | \$ 0.55           | \$ 1,166.00   | \$ 0.90            | \$ 1,908.00   | \$ 0.55           | \$ 1,166.00   |
| 14.                      | Traffic Stripe (Plastic) (24" Wide) (White)  | 26.00     | L.F. | \$ 4.00          | \$ 104.00     | \$ 4.50           | \$ 117.00     | \$ 5.00            | \$ 130.00     | \$ 5.00           | \$ 130.00     |
| 15.                      | Traffic Stripe (Plastic) (Arrow) (White)     | 9.00      | EA.  | \$ 100.00        | \$ 900.00     | \$ 110.00         | \$ 990.00     | \$ 130.00          | \$ 1,170.00   | \$ 120.00         | \$ 1,080.00   |
| 16.                      | Traffic Stripe (Plastic) (4" Wide) (Yellow)  | 2,370.00  | L.F. | \$ 0.90          | \$ 2,133.00   | \$ 1.00           | \$ 2,370.00   | \$ 0.90            | \$ 2,133.00   | \$ 1.10           | \$ 2,607.00   |
| 17.                      | Traffic Stripe (Plastic) (8" Wide) (Yellow)  | 170.00    | L.F. | \$ 1.50          | \$ 255.00     | \$ 2.00           | \$ 340.00     | \$ 1.70            | \$ 289.00     | \$ 1.80           | \$ 306.00     |
| 18.                      | Storm Sewer Pipe (6" PVC)                    | 6.00      | L.F. | \$ 10.00         | \$ 60.00      | \$ 20.00          | \$ 120.00     | \$ 35.00           | \$ 210.00     | \$ 15.00          | \$ 90.00      |
| 19.                      | Storm Sewer Pipe (15" HDPE)                  | 10.00     | L.F. | \$ 22.00         | \$ 220.00     | \$ 50.00          | \$ 500.00     | \$ 35.00           | \$ 350.00     | \$ 30.00          | \$ 300.00     |
| 20.                      | Storm Sewer Pipe (15" RCP)                   | 58.00     | L.F. | \$ 35.00         | \$ 2,030.00   | \$ 50.00          | \$ 2,900.00   | \$ 40.00           | \$ 2,320.00   | \$ 45.00          | \$ 2,610.00   |
| 21.                      | Storm Sewer Pipe (18" RCP)                   | 170.00    | L.F. | \$ 46.67         | \$ 7,933.90   | \$ 40.00          | \$ 6,800.00   | \$ 40.00           | \$ 6,800.00   | \$ 45.00          | \$ 7,650.00   |
| 22.                      | Storm Sewer Pipe (18" HDPE)                  | 11.00     | L.F. | \$ 20.00         | \$ 220.00     | \$ 50.00          | \$ 550.00     | \$ 40.00           | \$ 440.00     | \$ 45.00          | \$ 495.00     |
| 23.                      | Storm Sewer Pipe (19" x 30" Elliptical RCP)  | 297.00    | L.F. | \$ 83.75         | \$ 24,873.75  | \$ 76.00          | \$ 22,572.00  | \$ 85.00           | \$ 25,245.00  | \$ 104.00         | \$ 30,888.00  |
| 24.                      | Storm Sewer Pipe (19" x 30" Elliptical PCES) | 1.00      | EA.  | \$ 616.10        | \$ 616.10     | \$ 1,000.00       | \$ 1,000.00   | \$ 800.00          | \$ 800.00     | \$ 1,500.00       | \$ 1,500.00   |
| 25.                      | Blind Junction Box (2'x2'x2')                | 1.00      | EA.  | \$ 1,091.90      | \$ 1,091.90   | \$ 750.00         | \$ 750.00     | \$ 800.00          | \$ 800.00     | \$ 1,600.00       | \$ 1,600.00   |
| 26.                      | Blind Junction Box (3'x3'x2.5')              | 3.00      | EA.  | \$ 1,256.60      | \$ 3,769.80   | \$ 950.00         | \$ 2,850.00   | \$ 1,000.00        | \$ 3,000.00   | \$ 2,700.00       | \$ 8,100.00   |
| 27.                      | Storm Sewer Inlet (Desc. 3 CICI w/ 4 Grates) | 1.00      | EA.  | \$ 3,623.40      | \$ 3,623.40   | \$ 4,000.00       | \$ 4,000.00   | \$ 4,000.00        | \$ 4,000.00   | \$ 5,900.00       | \$ 5,900.00   |
| 28.                      | Storm Sewer Embedment Material (2)           | 145.00    | C.Y. | \$ 48.00         | \$ 6,960.00   | \$ 30.00          | \$ 4,350.00   | \$ 45.00           | \$ 6,525.00   | \$ 39.00          | \$ 5,655.00   |
| 29.                      | Adjust to Grade (Inlet)                      | 1.00      | EA.  | \$ 610.00        | \$ 610.00     | \$ 500.00         | \$ 500.00     | \$ 500.00          | \$ 500.00     | \$ 1,500.00       | \$ 1,500.00   |
| 30.                      | Remove (Paving)                              | 880.00    | S.Y. | \$ 6.00          | \$ 5,280.00   | \$ 8.00           | \$ 7,040.00   | \$ 8.00            | \$ 7,040.00   | \$ 5.00           | \$ 4,400.00   |
| 31.                      | Remove (Striping)                            | 875.00    | L.F. | \$ 1.00          | \$ 875.00     | \$ 1.10           | \$ 962.50     | \$ 3.00            | \$ 2,625.00   | \$ 1.20           | \$ 1,050.00   |
| 32.                      | Remove (Striping Arrow)                      | 3.00      | EA.  | \$ 50.00         | \$ 150.00     | \$ 55.00          | \$ 165.00     | \$ 30.00           | \$ 90.00      | \$ 60.00          | \$ 180.00     |
| 33.                      | Remove (C. E. T.)                            | 9.00      | EA.  | \$ 145.00        | \$ 1,305.00   | \$ 100.00         | \$ 900.00     | \$ 100.00          | \$ 900.00     | \$ 60.00          | \$ 540.00     |
| 34.                      | Remove (14"x23" PCES)                        | 2.00      | EA.  | \$ 85.00         | \$ 170.00     | \$ 100.00         | \$ 200.00     | \$ 100.00          | \$ 200.00     | \$ 90.00          | \$ 180.00     |
| 35.                      | Remove (Concrete Sidewalk)                   | 30.00     | S.Y. | \$ 6.00          | \$ 180.00     | \$ 10.00          | \$ 300.00     | \$ 8.00            | \$ 240.00     | \$ 5.00           | \$ 150.00     |
| 36.                      | Remove (Concrete Flume)                      | 75.00     | S.Y. | \$ 6.00          | \$ 450.00     | \$ 10.00          | \$ 750.00     | \$ 8.00            | \$ 600.00     | \$ 5.00           | \$ 375.00     |
| 37.                      | Remove (18" RCP)                             | 71.00     | L.F. | \$ 7.00          | \$ 497.00     | \$ 10.00          | \$ 710.00     | \$ 8.00            | \$ 568.00     | \$ 12.00          | \$ 852.00     |
| 38.                      | Remove (24" RCP)                             | 108.00    | L.F. | \$ 7.00          | \$ 756.00     | \$ 10.00          | \$ 1,080.00   | \$ 8.00            | \$ 864.00     | \$ 12.00          | \$ 1,296.00   |
| 39.                      | Remove and Relocate Sign                     | 1.00      | EA.  | \$ 165.00        | \$ 165.00     | \$ 50.00          | \$ 50.00      | \$ 200.00          | \$ 200.00     | \$ 150.00         | \$ 150.00     |
| 40.                      | Traffic Control                              | 1.00      | L.S. | \$ 3,000.00      | \$ 3,000.00   | \$ 3,500.00       | \$ 3,500.00   | \$ 3,000.00        | \$ 3,000.00   | \$ 5,000.00       | \$ 5,000.00   |
| 41.                      | Erosion Control                              | 1.00      | L.S. | \$ 1,976.40      | \$ 1,976.40   | \$ 2,000.00       | \$ 2,000.00   | \$ 3,500.00        | \$ 3,500.00   | \$ 4,500.00       | \$ 4,500.00   |
| 42.                      | Mobilization                                 | 1.00      | L.S. | \$ 11,800.00     | \$ 11,800.00  | \$ 15,000.00      | \$ 15,000.00  | \$ 10,000.00       | \$ 10,000.00  | \$ 15,000.00      | \$ 15,000.00  |
| TOTAL AMOUNT OF BASE BID |                                              |           |      |                  | \$ 248,444.01 |                   | \$ 252,244.50 |                    | \$ 256,626.00 |                   | \$ 258,124.75 |

LOW BID →

COS-PW-10-04 - MALL DRIVE TURN LANES PROJECT

| ITEM NO.                 | DESCRIPTION                                  | QNTY. NO. | UNIT | C-P Integrated Services |               | C-P Integrated Services |               | Arbor Transport & Const |               | Arbor Transport & Const |       | SAC Services |       | SAC Services |       |
|--------------------------|----------------------------------------------|-----------|------|-------------------------|---------------|-------------------------|---------------|-------------------------|---------------|-------------------------|-------|--------------|-------|--------------|-------|
|                          |                                              |           |      | UNIT PRICE              | TOTAL         | UNIT PRICE              | TOTAL         | UNIT PRICE              | TOTAL         | UNIT PRICE              | TOTAL | UNIT PRICE   | TOTAL | UNIT PRICE   | TOTAL |
| 1.                       | Asphalt Paving (Type S4) (pg70-28OK)         | 135.00    | Ton  | \$ 114.92               | \$ 15,514.20  | \$ 91.00                | \$ 12,285.00  | \$ 126.00               | \$ 17,010.00  |                         |       |              |       |              |       |
| 2.                       | Asphalt Paving (Type S3) (Pg70-28 OK)        | 269.00    | Ton  | \$ 94.04                | \$ 25,296.76  | \$ 91.00                | \$ 24,479.00  | \$ 95.00                | \$ 25,555.00  |                         |       |              |       |              |       |
| 3.                       | Asphalt Paving (Type S3) (Pg64-22 OK)        | 336.00    | Ton  | \$ 81.39                | \$ 27,347.04  | \$ 84.00                | \$ 28,224.00  | \$ 85.00                | \$ 28,560.00  |                         |       |              |       |              |       |
| 4.                       | Asphalt Paving (Type S2) (Pg64-22 OK)        | 395.00    | Ton  | \$ 86.37                | \$ 34,116.15  | \$ 83.00                | \$ 32,785.00  | \$ 95.00                | \$ 37,525.00  |                         |       |              |       |              |       |
| 5.                       | Aggregate Base (12" Type 'A')                | 2,060.00  | S.Y. | \$ 27.78                | \$ 57,226.80  | \$ 11.23                | \$ 23,133.80  | \$ 30.50                | \$ 62,830.00  |                         |       |              |       |              |       |
| 6.                       | Prime Coat                                   | 287.00    | Gal. | \$ 13.00                | \$ 3,731.00   | \$ 7.70                 | \$ 2,209.90   | \$ 12.00                | \$ 3,444.00   |                         |       |              |       |              |       |
| 7.                       | Tack Coat                                    | 240.00    | Gal. | \$ 9.75                 | \$ 2,340.00   | \$ 5.50                 | \$ 1,320.00   | \$ 10.50                | \$ 2,520.00   |                         |       |              |       |              |       |
| 8.                       | 8" CKD Subgrade                              | 2,060.00  | S.Y. | \$ 10.32                | \$ 21,259.20  | \$ 7.04                 | \$ 14,502.40  | \$ 11.50                | \$ 23,690.00  |                         |       |              |       |              |       |
| 9.                       | 30" Curb & Gutter (6" Barrier-Combined)      | 575.00    | L.F. | \$ 26.64                | \$ 15,318.00  | \$ 25.63                | \$ 14,737.25  | \$ 17.00                | \$ 9,775.00   |                         |       |              |       |              |       |
| 10.                      | 6" P.C. Conc. Driveway (H. E. S.)            | 440.00    | S.Y. | \$ 69.91                | \$ 30,760.40  | \$ 54.64                | \$ 24,041.60  | \$ 47.80                | \$ 21,032.00  |                         |       |              |       |              |       |
| 11.                      | 4" P.C. Conc. Sidewalk                       | 30.00     | S.Y. | \$ 42.85                | \$ 1,285.50   | \$ 112.76               | \$ 3,382.80   | \$ 36.00                | \$ 1,080.00   |                         |       |              |       |              |       |
| 12.                      | Unclassified Embankment                      | 380.00    | C.Y. | \$ 5.71                 | \$ 2,169.80   | \$ 7.70                 | \$ 2,926.00   | \$ 10.00                | \$ 3,800.00   |                         |       |              |       |              |       |
| 13.                      | Traffic Stripe (Plastic) (4" Wide) (White)   | 2,120.00  | L.F. | \$ 0.62                 | \$ 1,314.40   | \$ 1.38                 | \$ 2,925.60   | \$ 1.05                 | \$ 2,226.00   |                         |       |              |       |              |       |
| 14.                      | Traffic Stripe (Plastic) (24" Wide) (White)  | 26.00     | L.F. | \$ 5.20                 | \$ 135.20     | \$ 6.60                 | \$ 171.60     | \$ 6.00                 | \$ 156.00     |                         |       |              |       |              |       |
| 15.                      | Traffic Stripe (Plastic) (Arrow) (White)     | 9.00      | EA.  | \$ 129.99               | \$ 1,169.91   | \$ 110.00               | \$ 990.00     | \$ 150.00               | \$ 1,350.00   |                         |       |              |       |              |       |
| 16.                      | Traffic Stripe (Plastic) (4" Wide) (Yellow)  | 2,370.00  | L.F. | \$ 1.17                 | \$ 2,772.90   | \$ 1.38                 | \$ 3,270.60   | \$ 1.05                 | \$ 2,488.50   |                         |       |              |       |              |       |
| 17.                      | Traffic Stripe (Plastic) (8" Wide) (Yellow)  | 170.00    | L.F. | \$ 1.95                 | \$ 331.50     | \$ 2.75                 | \$ 467.50     | \$ 2.00                 | \$ 340.00     |                         |       |              |       |              |       |
| 18.                      | Storm Sewer Pipe (6" PVC)                    | 6.00      | L.F. | \$ 27.73                | \$ 166.38     | \$ 67.16                | \$ 402.96     | \$ 20.00                | \$ 120.00     |                         |       |              |       |              |       |
| 19.                      | Storm Sewer Pipe (15" HDPE)                  | 10.00     | L.F. | \$ 54.60                | \$ 546.00     | \$ 90.39                | \$ 903.90     | \$ 30.00                | \$ 300.00     |                         |       |              |       |              |       |
| 20.                      | Storm Sewer Pipe (15" RCP)                   | 58.00     | L.F. | \$ 29.02                | \$ 1,683.16   | \$ 55.08                | \$ 3,194.64   | \$ 40.00                | \$ 2,320.00   |                         |       |              |       |              |       |
| 21.                      | Storm Sewer Pipe (18" RCP)                   | 170.00    | L.F. | \$ 32.24                | \$ 5,480.80   | \$ 59.65                | \$ 10,140.50  | \$ 49.80                | \$ 8,466.00   |                         |       |              |       |              |       |
| 22.                      | Storm Sewer Pipe (18" HDPE)                  | 11.00     | L.F. | \$ 50.52                | \$ 555.72     | \$ 85.49                | \$ 940.39     | \$ 35.00                | \$ 385.00     |                         |       |              |       |              |       |
| 23.                      | Storm Sewer Pipe (19" x 30" Elliptical RCP)  | 297.00    | L.F. | \$ 63.36                | \$ 18,817.92  | \$ 127.25               | \$ 37,793.25  | \$ 67.95                | \$ 20,181.15  |                         |       |              |       |              |       |
| 24.                      | Storm Sewer Pipe (19" x 30" Elliptical PCES) | 1.00      | EA.  | \$ 971.68               | \$ 971.68     | \$ 2,167.44             | \$ 2,167.44   | \$ 950.00               | \$ 950.00     |                         |       |              |       |              |       |
| 25.                      | Blind Junction Box (2'x2'x2')                | 1.00      | EA.  | \$ 1,309.65             | \$ 1,309.65   | \$ 1,430.00             | \$ 1,430.00   | \$ 2,400.00             | \$ 2,400.00   |                         |       |              |       |              |       |
| 26.                      | Blind Junction Box (3'x3'x2.5')              | 3.00      | EA.  | \$ 1,492.18             | \$ 4,476.54   | \$ 3,740.00             | \$ 11,220.00  | \$ 2,800.00             | \$ 8,400.00   |                         |       |              |       |              |       |
| 27.                      | Storm Sewer Inlet (Desc. 3 CICI w/ 4 Grates) | 1.00      | EA.  | \$ 3,204.27             | \$ 3,204.27   | \$ 5,500.00             | \$ 5,500.00   | \$ 4,950.00             | \$ 4,950.00   |                         |       |              |       |              |       |
| 28.                      | Storm Sewer Embedment Material (2)           | 145.00    | C.Y. | \$ 28.84                | \$ 4,181.80   | \$ 88.00                | \$ 12,760.00  | \$ 30.00                | \$ 4,350.00   |                         |       |              |       |              |       |
| 29.                      | Adjust to Grade (Inlet)                      | 1.00      | EA.  | \$ 1,949.86             | \$ 1,949.86   | \$ 2,750.00             | \$ 2,750.00   | \$ 250.00               | \$ 250.00     |                         |       |              |       |              |       |
| 30.                      | Remove (Paving)                              | 880.00    | S.Y. | \$ 3.83                 | \$ 3,370.40   | \$ 12.65                | \$ 11,132.00  | \$ 16.00                | \$ 14,080.00  |                         |       |              |       |              |       |
| 31.                      | Remove (Striping)                            | 875.00    | L.F. | \$ 1.30                 | \$ 1,137.50   | \$ 1.10                 | \$ 962.50     | \$ 2.00                 | \$ 1,750.00   |                         |       |              |       |              |       |
| 32.                      | Remove (Striping Arrow)                      | 3.00      | EA.  | \$ 65.00                | \$ 195.00     | \$ 55.00                | \$ 165.00     | \$ 50.00                | \$ 150.00     |                         |       |              |       |              |       |
| 33.                      | Remove (C. E. T.)                            | 9.00      | EA.  | \$ 477.72               | \$ 4,299.48   | \$ 302.50               | \$ 2,722.50   | \$ 150.00               | \$ 1,350.00   |                         |       |              |       |              |       |
| 34.                      | Remove (14"x23" PCES)                        | 2.00      | EA.  | \$ 324.98               | \$ 649.96     | \$ 304.70               | \$ 609.40     | \$ 250.00               | \$ 500.00     |                         |       |              |       |              |       |
| 35.                      | Remove (Concrete Sidewalk)                   | 30.00     | S.Y. | \$ 15.49                | \$ 464.70     | \$ 16.50                | \$ 495.00     | \$ 10.00                | \$ 300.00     |                         |       |              |       |              |       |
| 36.                      | Remove (Concrete Flume)                      | 75.00     | S.Y. | \$ 13.86                | \$ 1,039.50   | \$ 16.50                | \$ 1,237.50   | \$ 15.00                | \$ 1,125.00   |                         |       |              |       |              |       |
| 37.                      | Remove (18" RCP)                             | 71.00     | L.F. | \$ 12.59                | \$ 893.89     | \$ 55.00                | \$ 3,905.00   | \$ 10.00                | \$ 710.00     |                         |       |              |       |              |       |
| 38.                      | Remove (24" RCP)                             | 108.00    | L.F. | \$ 17.40                | \$ 1,879.20   | \$ 71.78                | \$ 7,752.24   | \$ 11.00                | \$ 1,188.00   |                         |       |              |       |              |       |
| 39.                      | Remove and Relocate Sign                     | 1.00      | EA.  | \$ 324.98               | \$ 324.98     | \$ 275.00               | \$ 275.00     | \$ 200.00               | \$ 200.00     |                         |       |              |       |              |       |
| 40.                      | Traffic Control                              | 1.00      | L.S. | \$ 4,354.68             | \$ 4,354.68   | \$ 1,650.00             | \$ 1,650.00   | \$ 3,850.00             | \$ 3,850.00   |                         |       |              |       |              |       |
| 41.                      | Erosion Control                              | 1.00      | L.S. | \$ 6,499.53             | \$ 6,499.53   | \$ 27,500.00            | \$ 27,500.00  | \$ 12,910.00            | \$ 12,910.00  |                         |       |              |       |              |       |
| 42.                      | Mobilization                                 | 1.00      | L.S. | \$ 16,248.82            | \$ 16,248.82  | \$ 20,400.00            | \$ 20,400.00  | \$ 26,100.00            | \$ 26,100.00  |                         |       |              |       |              |       |
| TOTAL AMOUNT OF BASE BID |                                              |           |      |                         | \$ 326,790.18 |                         | \$ 359,861.27 |                         | \$ 360,666.65 |                         |       |              |       |              |       |

# BID TABULATION SHEET

## MALL DRIVE TURN LANES PROJECT

COS-PW-10 - 04

APRIL 4, 2011

### BIDS RECEIVED

### AMOUNT

NASH CONSTRUCTION CO.

OKLAHOMA CITY, OK

253,504<sup>50</sup>

C-P INTEGRATED SERVICES, INC.

OKLAHOMA CITY, OK

324,763.18

RUDY CONSTRUCTION CO.

OKLAHOMA CITY, OK

258,124.75

ALL ROADS PAVING, INC.

OKLAHOMA CITY, OK

248,444.01

SHELL CONSTRUCTION CO.

OKLAHOMA CITY, OK

254,626.00

ARBOR TRANSPORT & CONST INC.

NORMAN, OK

359,861.27

SAC SERVICES INC.

OKLAHOMA CITY, OK

360,666.65

ENGINEERS ESTIMATE:

\$180,000 +

**Regular Board of Commissioners**

**16.**

**Meeting**  
**Date:** 04/18/2011

Executive Session IUPA Local No. 3

Submitted By: Donna Mayo, Administration

Department: Administration

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Information

Title of Item for Agenda

Consider an Executive Session to discuss status of Collective Bargaining Agreement with the IUPA, Local No. 3, for FY 2010-2011 as authorized by 25 O.S. §307(B)(2).

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**Regular Board of Commissioners**

**17.**

**Meeting**  
**Date:** 04/18/2011

Consider matters discussed in Executive Session

Submitted By: Donna Mayo, Administration

Department: Administration

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**Information**

**Title of Item for Agenda**

Consider matters discussed in Executive Session regarding status of Collective Bargaining Agreement with the IUPA, Local No. 3, for FY 2010-2011 as authorized by 25 O.S. §307(B)(2).

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