

A MEETING OF THE SHAWNEE
CIVIC AND CULTURAL DEVELOPMENT AUTHORITY
APRIL 18, 2019 @ 12:30PM
HEART OF OKLAHOMA EXPOSITION CENTER

THE TRUSTEES OF THE SHAWNEE CIVIC AND CULTURAL DEVELOPMENT AUTHORITY WAS ORIGINALLY SCHEDULED TO HAVE THEIR REGULAR MEETING DATE THURSDAY, APRIL 18, 2019 AT 12:30PM AT HEART OF OKLAHOMA EXPOSITION CENTER, PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW. NOTICE WAS FILED AT CITY HALL ON APRIL 16, 2019 AT 10:32AM.

AGENDA ITEM NO.1

CALL TO ORDER.

THE MEETING WAS CALLED TO ORDER AT 12:31PM BY CHAIRMAN RANDY GILBERT.

AGENDA ITEM NO.2

ROLL CALL

TRUSTEES PRESENT: MR. KARL KOZEL
MR. RANDY GILBERT
MS. RACHEL MELOT
MR. CARL PACKWOOD
MR. ERIC BENSON
MR. TIM BARRICK

TRUSTEES ABSENT: MR. LANCE WORTHAM

*GUESTS ALSO IN ATTENDANCE: CITY COMMISSIONER DARREN RUTHERFORD, MIKE MCCORMICK, SHELLY WELCH W/ FINLEY & COOK, SUZIE CAMPBELL W/ COUNTYWIDE NEWS, AND A FEW IFYR VOLUNTEERS.

AGENDA ITEM NO.4

APPROVAL OF THE MINUTES FROM THE MARCH
2019 REGULAR SCHEDULED MEETING.

THE MOTION MADE BY TRUSTEE KOZEL, SECONDED BY TRUSTEE BARRICK TO APPROVE THE MINUTES FROM THE REGULAR SCHEDULED MEETING MARCH 2019. -MOTION CARRIED.

AYE: MELOT, PACKWOOD, BARRICK, GILBERT, BENSON, KOZEL
NAY: NONE
ABSTAIN: NONE

AGENDA ITEM NO.5

APPROVAL OF THE MINUTES FROM THE MARCH
2019 SPECIAL CALL SCHEDULED MEETING.

THE MOTION MADE BY TRUSTEE PACKWOOD, SECONDED BY TRUSTEE MELOT TO APPROVE THE MINUTES FROM THE SPECIAL CALL SCHEDULED MEETING MARCH 2019. -MOTION CARRIED.

AYE: MELOT, PACKWOOD, BARRICK, GILBERT, BENSON, KOZEL
NAY: NONE
ABSTAIN: NONE

AGENDA ITEM NO.7

APPROVAL OF THE MONTHLY FINANCIAL REPORT.

THE MOTION MADE BY TRUSTEE PACKWOOD, SECONDED BY TRUSTEE KOZEL TO APPROVE THE MONTHLY FINANCIAL REPORT AS PRESENTED. -MOTION CARRIED.

AYE: MELOT, PACKWOOD, BARRICK, GILBERT, BENSON, KOZEL
NAY: NONE
ABSTAIN: NONE

AGENDA ITEM NO.8

APPROVAL OF CLAIMS: GENERAL ACCOUNT &
ADD ONS.

THE MOTION MADE BY TRUSTEE BARRICK, SECONDED BY TRUSTEE PACKWOOD TO APPROVE
THE CLAIMS FOR THE GENERAL ACCOUNT AS PRESENTED. -MOTION CARRIED.

AYE: MELOT, PACKWOOD, BARRICK, GILBERT, BENSON, KOZEL
NAY: NONE
ABSTAIN: NONE

General Claims:

Monthly Bills:

1. Constellation	\$1,868.01
2. MetTel	\$919.01
3. AT&T Mobility	\$56.42
4. OK Tax Commission	\$497.67
5. ONG (7)	\$2,396.76
6. John Deere Financial Payment	\$1,037.18
7. Shawnee Municipal Authority	\$603.70
8. OG&E	\$9748.70
9. City of Shawnee Surcharge	\$266.25
10. Fuelman	\$1986.09

Office:

1. Finley & Cook	\$460.00
2. INS	\$734.00
3. FUB SMG	\$292.52
4. FUB CD	\$657.27
5. Staples	\$438.30

Audit:

1. CBEW	\$6,000.00
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Membership Fees:

1. Shawnee Forward	\$300.00
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Marketing:

1. Vann & Associates	\$1,187.00
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Equipment Maintenance:

1. CH&W	\$147.98
2. NAPA	\$46.48
3. P&K Equipment	\$139.99
4. Fred's Tire	\$156.10

Rentals:

1. Herc Rentals	\$738.50
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Temp Services:

1. Express (3)	\$2,784.65
2. Express	\$713.80

Bldg & Grounds Maintenance:

1. Personal Plumbing (2)	\$1,197.36
2. Locke Supply	\$51.27
3. Winkler Door	\$125.00
4. Fresh Filtered Air	\$760.00
5. Ask About Windows	\$216.00
6. Shawnee Feed Center	\$194.00
7. Techsico	\$270.00
8. Buford White's (3)	\$151.52
9. Ford Audio	\$1,826.40
10. Airgas	\$19.88

Add ons:

General Claims:

Monthly:

1. AT&T	\$390.03
2. ONG (2)	\$730.75

Bldg & Grounds Maintenance:

1. Buford White's	\$31.96
2. Elevator Safety Services	\$135.00

Legal Services:

1. Stuart & Clover	\$1,012.50
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Temp Labor:

1. Express	\$664.00
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AGENDA ITEM NO.9

APPROVAL OF CLAIMS: SPECIAL ACCOUNT

THE MOTION MADE BY TRUSTEE PACKWOOD, SECONDED BY TRUSTEE KOZEL TO APPROVE THE CLAIMS FOR THE SPECIAL ACCOUNT WITH ADD ONS PRESENTED. -MOTION CARRIED.

AYE: MELOT, PACKWOOD, BARRICK, GILBERT, BENSON, KOZEL
 NAY: NONE
 ABSTAIN: NONE

Special Claims:

Marketing:

1. Vann & Associates	\$1,187.00
2. Demco	\$350.00
3. Show & Tell Times	\$376.00
4. Cowboy Times	\$500.00

AGENDA ITEM NO.10

APPROVAL OF CLAIMS: SHAVINGS ACCOUNT WITH
ADD ONS.

THE MOTION MADE BY TRUSTEE PACKWOOD, SECONDED BY TRUSTEE BARRICK TO APPROVE
THE CLAIMS FOR THE SHAVINGS ACCOUNT AS PRESENTED. -MOTION CARRIED.

AYE: MELOT, PACKWOOD, BARRICK, GILBERT, BENSON, KOZEL
NAY: NONE
ABSTAIN: NONE

Shaving Claims:

1. Xylo of Oklahoma

\$4,158.00

Add ons:

Shavings:

Equipment Maintenance:

1. Transmissions Plus

\$1,886.61

AGENDA ITEM NO. 11

D, C, & PA FOR THE POTT COUNTY JUNIOR
LIVESTOCK SHOW TO REMAIN A NO-CHARGE
EVENT AFTER COMCAST DEAL IS SIGNED.

THE MOTION MADE BY TRUSTEE BENSON, SECONDED BY TRUSTEE PACKWOOD TO MODIFY
WORDING ON THE AGENDA ITEM NO. 11 FROM OTTO KRAUSE ARENA TO OTTO KRAUSE BUILDING AND FOR
THE PCJLS TO REMAIN A NO-CHARGE EVENT AFTER COMCAST DEAL IS SIGNED. THE PCJLS WILL UTILIZE
THE SHAWNEE EXPO CENTER, OTTO KRAUSE, & FRED HUMPHREY BUILDINGS INCLUDING SET UP & TEAR
DOWN FOR THE WEEK. THIS IS A NO-CHARGE EVENT FROM THE SC&CDA/MANAGEMENT GROUP MOVING
FORWARD. -MOTION CARRIED.

AYE: MELOT, PACKWOOD, BARRICK, GILBERT, BENSON, KOZEL
NAY: NONE
ABSTAIN: NONE

AGENDA ITEM NO. 12

D, C, & PA FOR THE POTT COUNTY FAIR TO REMAIN
A NO-CHARGE EVENT AFTER COMCAST DEAL IS
SIGNED.

THE MOTION MADE BY TRUSTEE BENSON, SECONDED BY TRUSTEE PACKWOOD TO MODIFY
WORDING ON THE AGENDA ITEM NO. 11 FROM OTTO KRAUSE ARENA TO OTTO KRAUSE BUILDING AND FOR
THE POTT COUNTY FAIR TO REMAIN A NO-CHARGE EVENT AFTER COMCAST DEAL IS SIGNED. THE POTT
COUNTY FAIR WILL UTILIZE THE SHAWNEE EXPO CENTER, OTTO KRAUSE, & FRED HUMPHREY BUILDINGS
INCLUDING SET UP & TEAR DOWN FOR THE WEEK. THIS IS A NO-CHARGE EVENT FROM THE
SC&CDA/MANAGEMENT GROUP MOVING FORWARD. -MOTION CARRIED.

AYE: MELOT, PACKWOOD, BARRICK, GILBERT, BENSON, KOZEL
NAY: NONE
ABSTAIN: NONE

AGENDA ITEM NO. 13

IFYR UPDATE

- *IFYR PERSONNEL APPLICATIONS SENT OUT
- *WORKING ON SPONSORSHIPS
- *FOOD VENDORS APPLICATIONS STILL BEING ACCEPTED
- *STEPHANIE IS HELPING WITH ADS
- *RODEO MEETING NEXT WEEK

AGENDA ITEM NO. 14

COMMITTEE REPORTS

- *COMMITTEE WORKING ON NEGOTIATIONS
- * MAYOR RICHARD FINLEY APPOINTED COMMITTEE MEMBERS:
LANCE WORTHAM, RACHAEL MELOT, DARREN RUTHERFORD, CHANCE ALLISON, TIM BARRICK, &
ERIC BENSON
- **TIM BARRICK REMOVED FROM COMMITTEE PER MIKE CLOVER RECOMMENDATION.

AGENDA ITEM NO. 15

ADMINISTRATIVE REPORTS

- ADMINISTRATIVE REPORT SENT TO ALL BOARD MEMBERS BEFORE MEETING
- *DUE TO THE UNFORTUNATE PASSING OF OUR OG&E GUY, OSCAR, CHRIS DUNLAP IS HAVING TO
MEET WITH NEW OG&E PERSONNEL TO DISCUSS THE LED LIGHTING DETAILS
- *MET WITH JEFF LEE WORKING WITH COWBOY FEST
- *HELPING WITH HEIDI KITTS WITH BIG RAFTER RODEO CO. SPREADING THE WORD ABOUT THE
CONCERT AT THE EXPO IN MAY
- *KEEPING UP WITH MAINTENANCE ON GROUNDS
- *STEPHANIE & CHRIS MET WITH OKLAHOMA SHOPPERS TO PUT TOGETHER A MAGAZINE FOR THE
EXPO CENTER; 1,000 COPIES WILL BE MADE FOR THE TRI-COUNTY AREA.

AGENDA ITEM NO. 16 & 17

OLD BUSINESS & NEW BUSINESS

NONE

AGENDA ITEM NO. 18

PUBLIC & TRUSTEE COMMENTS

MIKE CLOVER THANKED THE EXPO STAFF FOR THE CLEAN FACILITY, CLEAN TABLES, CHAIRS, &
HAVING PLENTY OF ROOM. CLOVER STATED THAT HAVING THE KIWANIS PANCAKE FEED IS BETTER AT THE
EXPO CENTER., HE ALSO THANKED THE PARTICIPATING OBU FOOTBALL PLAYERS FOR VOLUNTEERING TO
HELP WITH CLEAN UP AND EVEN HELPED THE EXPO SET UP FOR THE NEXT DAY EVENTS.

AGENDA ITEM NO. 19

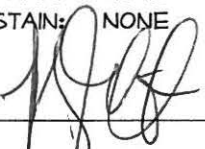
ADJOURNMENT @ 1:05PM

THE MOTION MADE BY TRUSTEE KOZEL, SECONDED BY TRUSTEE MELOT TO ADJOURN THE
MEETING. -MOTION CARRIED.

AYE: MELOT, PACKWOOD, BARRICK, GILBERT, BENSON, KOZEL

NAY: NONE

ABSTAIN: NONE


CHAIRMAN: MR. RANDY GILBERT


INTERIM SECRETARY: MR. ERIC BENSON