

AGENDA
SHAWNEE AIRPORT AUTHORITY
April 19, 2021 AT 6:00 P.M.
COMMISSION CHAMBERS AT CITY HALL
16 WEST 9TH STREET
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

1. Consider approval of Consent Agenda:
 - a. Minutes from the April 5, 2021 regular meeting.
2. Consideration of a budget amendment for Fund 511 Shawnee Airport Authority to adjust for changes in personnel costs and the airport capital taxiway and runway project finishing under budget.
3. New Business

(Any matter not known or which could not have been reasonably foreseen prior to the posting of the agenda)
4. Adjournment

Respectfully submitted,

Lisa Lasyone, CMC, City Clerk

Shawnee Airport Authority

1. a.

Meeting Date: 04/19/2021

Minutes

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Minutes from the April 5, 2021 regular meeting.

Fiscal Impact

Attachments

Minutes

THE TRUSTEES OF THE SHAWNEE AIRPORT AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN REGULAR SCHEDULED SESSION, MONDAY, APRIL 5, 2021, DURING THE BOARD OF CITY COMMISSIONER MEETING AT 6:00 P.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW AT 3:52 P.M. ON APRIL 2, 2021. UPON ROLL CALL, A QUORUM WAS DECLARED WITH THE FOLLOWING MEMBERS IN ATTENDANCE:

PRESENT: Matthews, Weaver, Flood, Bolt, Rutherford, Sehorn, Salter

ABSENT: None

Call to Order

Declaration of a Quorum

AGENDA ITEM NO. 1: Consider approval of Consent Agenda:

- a. Minutes from the March 15, 2021 regular meeting.

A motion was made by Trustee Matthews, seconded by Trustee Rutherford, to approve the Consent Agenda Item No. 1(a). Motion carried 7-0.

AYE: Matthews, Rutherford, Sehorn, Salter, Weaver, Flood, Bolt

NAY: None

AGENDA ITEM NO. 2: Discussion and consideration of rental rates for Fiscal Year 2021-2022.

Ms. Bonnie Wilson, Airport Manager, explained Staff is seeking authorization to implement a rental rate increase of 1.4% for all applicable leased properties.

A motion was made by Trustee Rutherford, seconded by Trustee Flood, to approve the rental rates for Fiscal Year 2021-2022. Motion carried 7-0.

AYE: Rutherford, Flood, Bolt, Sehorn, Salter, Matthews, Weaver

NAY: None

AGENDA ITEM NO. 3: New Business (Any matter not known, or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no New Business.

AGENDA ITEM NO. 4:

Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (7:06 p.m.)

ED BOLT, CHAIRMAN

ATTEST:

LISA LASYONE, SECRETARY

Shawnee Airport Authority

2.

Meeting Date: 04/19/2021

Budget Amendment

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Consideration of a budget amendment for Fund 511 Shawnee Airport Authority to adjust for changes in personnel costs and the airport capital taxiway and runway project finishing under budget.

Fiscal Impact

Attachments

Fund 511

City of Shawnee
2020-2021 Budget Amendment
Shawnee Airport Authority

Estimated Revenue, Fund Balance, or Transfers IN

Fund Number	Account Number	Project Code	Line Item	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
511	41010			FEDERAL GRANT REVENUE	1,023,439.80	(207,854.80)	815,585.00
511	46950			WATER TOWER RENTAL	86,062.70	(158.25)	85,904.45
511	48160			OIL & LUB SALES	2,000.00	(1,500.00)	500.00
511	48250			REFUNDS & REIMBURSEMENTS	150.00	34,012.17	34,162.17
511	48360			FUEL SALES	120,000.00	(14,000.00)	106,000.00
Total					1,231,652.50	(189,500.88)	1,042,151.62

Appropriations

Fund Number	Account Number	Project Code	Line Item	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
511	5-0120-51010			REGULAR SALARIES	85,941.21	24,058.79	110,000.00
511	5-0120-51020			OVERTIME	-	1,000.00	1,000.00
511	5-0120-51030			PART-TIME SALARIES	72,055.31	(37,055.31)	35,000.00
511	5-0120-51110			SOCIAL SECURITY	9,683.22	(683.22)	9,000.00
511	5-0120-51130			HEALTH INSURANCE	12,830.40	6,669.60	19,500.00
511	5-0120-51140			LIFE INSURANCE	127.20	110.21	237.41
511	5-0120-51150			OMRF RETIREMENT	10,060.73	1,439.27	11,500.00
511	5-0120-53030			REPAIR & MAINT. - EQUIP.	6,000.00	13,000.00	19,000.00
511	5-0120-53190			OTHER PROFESSIONAL SERVICES	5,500.00	33,600.00	39,100.00
511	5-0120-53200			NATURAL GAS	7,500.00	(2,500.00)	5,000.00
511	5-0120-53210			ELECTRICITY	45,000.00	(15,000.00)	30,000.00
511	5-0120-54200			CAPITAL OUTLAY-BLDGS & IMPRV	1,053,822.00	(251,237.00)	802,585.00
511	5-0120-54500			CAPITAL OUTLAY-EQUIPMENT	-	61,473.15	61,473.15
Total					1,308,520.07	(165,124.51)	1,143,395.56

Approved by the City Commission this

Explanation of Budget Amendment:
 Adjusts for changes in personnel costs and the airport capital taxiway and runway project finishing underbudget.

Approved:

Mayor
 Attest:

City Clerk

Posted By _____ Date _____ BA# _____ Pkt.# _____