

AGENDA
SHAWNEE MUNICIPAL AUTHORITY
April 19, 2021 AT 6:00 P.M.
COMMISSION CHAMBERS AT CITY HALL
16 WEST 9TH STREET
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

1. Consider approval of Consent Agenda:
 - a. Minutes from the April 5, 2021 regular meeting.
2. Consideration of a budget amendment for Fund 501 for Shawnee Municipal Authority to adjust for expected changes for the year; and to adjust for the AMI (Advanced Metering Infrastructure) project coming in under budget.
3. New Business

(Any matter not known or which could not have been reasonably foreseen prior to the posting of the agenda)
4. Adjournment

Respectfully submitted,

Lisa Lasyone, CMC, City Clerk

Shawnee Municipal Authority

1. a.

Meeting Date: 04/19/2021

Minutes

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Minutes from the April 5, 2021 regular meeting.

Fiscal Impact

Attachments

Minutes

THE TRUSTEES OF THE SHAWNEE MUNICIPAL AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN REGULAR SCHEDULED SESSION, MONDAY, APRIL 5, 2021, DURING THE BOARD OF CITY COMMISSIONER MEETING AT 6:00 P.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW AT 3:52 P.M. ON APRIL 2, 2021. UPON ROLL CALL, A QUORUM WAS DECLARED WITH THE FOLLOWING MEMBERS IN ATTENDANCE:

PRESENT: Matthews, Weaver, Flood, Bolt, Rutherford, Sehorn, Salter

ABSENT: None

Call to Order

Declaration of a Quorum

AGENDA ITEM NO. 1: Consider approval of Consent Agenda:

a. Minutes from the March 15, 2021 regular meeting.

A motion was made by Trustee Rutherford, seconded by Trustee Matthews, to approve Consent Agenda Item No. 1(a). Motion 7-0.

AYE: Rutherford, Matthews, Weaver, Flood, Bolt, Sehorn, Salter

NAY: None

AGENDA ITEM NO. 2: New Business (Any matter not known, or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no New Business.

AGENDA ITEM NO. 3: Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (7:06 p.m.)

ED BOLT, CHAIRMAN

ATTEST:

LISA LASYONE, SECRETARY

DRAFT

Shawnee Municipal Authority**2.**

Meeting Date: 04/19/2021

Budget Amendment

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Consideration of a budget amendment for Fund 501 for Shawnee Municipal Authority to adjust for expected changes for the year; and to adjust for the AMI (Advanced Metering Infrastructure) project coming in under budget.

Fiscal Impact**Attachments**Fund 501

City of Shawnee
2020-2021 Budget Amendment
Shawnee Municipal Authority

Estimated Revenue, Fund Balance, or Transfers IN

Fund Number	Account Number	Project Code	Line Item	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
501	42200			CAMPING	700.00	1,300.00	2,000.00
501	42210			ANNUAL HUNTING PERMIT	660.00	240.00	900.00
501	42260			ANNUAL FISHING	7,000.00	(1,000.00)	6,000.00
501	42270			DAILY BOATING	3,000.00	1,000.00	4,000.00
501	45010			WATER SALES	6,568,623.00	231,377.00	6,800,000.00
501	45100			WATER TAPS	20,000.00	10,000.00	30,000.00
501	45120			INDUSTRIAL PRETREAT. FEE	25,000.00	3,000.00	28,000.00
501	45160			RECONNECT FEES	200,000.00	(20,000.00)	180,000.00
501	45170			INSUFFICIENT CHECK FEES	4,500.00	(2,000.00)	2,500.00
501	45220			TRANSFER OF SERVICE FEE	4,725.00	275.00	5,000.00
501	45240			CUTOFF NOTICE FEE	99,000.00	(22,000.00)	77,000.00
501	47010			INTEREST INCOME	35,000.00	(25,000.00)	10,000.00
501	48010			PENALTIES	264,000.00	(34,000.00)	230,000.00
501	48250			REFUNDS & REIMBURSEMENTS	8,075.00	4,154.56	12,229.56
501	48530			LOAN PROCEEDS	3,580,604.80	(932,589.08)	2,648,015.72
Total					10,820,887.80	(785,242.52)	10,035,645.28

Appropriations

Fund Number	Account Number	Project Code	Line Item	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
501	5-0310-51010			REGULAR SALARIES	192,326.19	(7,326.19)	185,000.00
501	5-0310-51030			PART-TIME SALARIES	18,531.08	(16,231.08)	2,300.00
501	5-0310-51070			CONTRACTED SALARIES	-	35,000.00	35,000.00
501	5-0310-51110			SOCIAL SECURITY	11,916.84	(916.84)	11,000.00
501	5-0310-51150			OMRF RETIREMENT	20,857.28	(1,857.28)	19,000.00
501	5-0310-51450			UNEMPLOYMENT COMPENSATION	-	1,310.00	1,310.00
501	5-0310-51500			OTHER BENEFITS	480.00	(280.00)	200.00
501	5-0310-52060			MAT AND EQUIP - METER READERS	500.00	500.00	1,000.00
501	5-0310-52100			FUEL, OIL & LUBRICANTS	7,200.00	(3,200.00)	4,000.00
501	5-0310-53030			REPAIR & MAINT. - EQUIP.	-	1,000.00	1,000.00
501	5-0310-53040			REPAIR & MAINT.-VEHICLES	4,000.00	(3,000.00)	1,000.00
501	5-0310-53250			TELEPHONE	-	2,200.00	2,200.00
501	5-0310-53390			OTHER CONTRACTUAL SERVICES	113,250.00	378.18	113,628.18
501	5-0310-53400			TRAINING CONFERENCES	2,000.00	(1,500.00)	500.00
501	5-1010-51010			REGULAR SALARIES	218,644.55	3,346.37	221,990.92
501	5-1010-51110			SOCIAL SECURITY	13,276.14	723.86	14,000.00
501	5-1010-51130			HEALTH INSURANCE	30,890.16	5,109.84	36,000.00
501	5-1010-51150			OMRF RETIREMENT	71,273.10	(6,273.10)	65,000.00
501	5-1010-52500			OTHER MATERIALS & SUPPLIES	3,500.00	3,000.00	6,500.00
501	5-1010-53030			REPAIR & MAINT. - EQUIP.	-	200.00	200.00
501	5-1010-53040			REPAIR & MAINT.-VEHICLES	700.00	1,300.00	2,000.00
501	5-1010-53200			NATURAL GAS	2,750.00	500.00	3,250.00
501	5-1010-53250			TELEPHONE	17,000.00	(10,500.00)	6,500.00
501	5-1030-51020			OVERTIME	50,000.00	8,000.00	58,000.00
501	5-1030-51130			HEALTH INSURANCE	57,226.56	2,773.44	60,000.00
501	5-1030-51150			OMRF RETIREMENT	34,598.35	(4,598.35)	30,000.00
501	5-1030-51450			UNEMPLOYMENT COMPENSATION	-	539.00	539.00
501	5-1030-52500			OTHER MATERIALS & SUPPLIES	10,000.00	5,000.00	15,000.00
501	5-1030-53020			REPAIR & MAINT. - BLDGS.	500.00	2,500.00	3,000.00
501	5-1030-53200			NATURAL GAS	2,000.00	1,000.00	3,000.00
501	5-1030-53250			TELEPHONE	25,000.00	(22,500.00)	2,500.00
501	5-1030-53390			OTHER CONTRACTUAL SERVICES	4,242.00	58.00	4,300.00
501	5-1040-51020			OVERTIME	30,000.00	15,000.00	45,000.00
501	5-1040-51050			SKILLS INCENTIVES	2,371.20	926.40	3,297.60
501	5-1040-51070			CONTRACTED SALARIES	55,000.00	45,000.00	100,000.00
501	5-1040-51110			SOCIAL SECURITY	15,109.28	129.30	15,238.58
501	5-1040-51150			OMRF RETIREMENT	44,042.12	(14,042.12)	30,000.00
501	5-1040-51450			UNEMPLOYMENT COMPENSATION	-	6,055.93	6,055.93

501	5-1040-52010	OFFICE & COMPUTER SUPPLIES	250.00	250.00	500.00
501	5-1040-52100	FUEL, OIL & LUBRICANTS	15,000.00	5,911.83	20,911.83
501	5-1040-52350	UTILITY MAINT. MATERIALS	75,000.00	15,000.00	90,000.00
501	5-1040-52500	OTHER MATERIALS & SUPPLIES	30,000.00	6,000.00	36,000.00
501	5-1040-53020	REPAIR & MAINT. - BLDGS.	1,000.00	2,000.00	3,000.00
501	5-1040-53030	REPAIR & MAINT. - EQUIP.	20,000.00	10,000.00	30,000.00
501	5-1040-53040	REPAIR & MAINT.-VEHICLES	13,000.00	22,000.00	35,000.00
501	5-1040-53090	REPAIR & MAINT. - OTHER	5,000.00	10,000.00	15,000.00
501	5-1040-53140	INSPECTIONS & TESTING	-	46.00	46.00
501	5-1040-53200	NATURAL GAS	1,200.00	1,800.00	3,000.00
501	5-1040-54500	CAPITAL OUTLAY-EQUIPMENT	1,624,043.80	(725,501.21)	898,542.59
501	5-1050-51130	HEALTH INSURANCE	27,492.48	7,507.52	35,000.00
501	5-1050-51150	OMRF RETIREMENT	28,251.38	(13,251.38)	15,000.00
501	5-1050-51450	UNEMPLOYMENT COMPENSATION	-	0.54	0.54
501	5-1050-52100	FUEL, OIL & LUBRICANTS	3,500.00	4,500.00	8,000.00
501	5-1050-52150	CHEMICALS	6,000.00	2,000.00	8,000.00
501	5-1050-52200	TOOLS & MINOR EQUIPMENT	2,500.00	(2,500.00)	-
501	5-1050-52500	OTHER MATERIALS & SUPPLIES	-	4,000.00	4,000.00
501	5-1050-53090	REPAIR & MAINT. - OTHER	20,000.00	5,000.00	25,000.00
501	5-1050-53250	TELEPHONE	430.00	1,170.00	1,600.00
501	5-1050-53470	MEMBERSHIPS & DUES	1,000.00	200.00	1,200.00
501	5-1060-51010	REGULAR SALARIES	294,120.33	(19,120.33)	275,000.00
501	5-1060-51130	HEALTH INSURANCE	59,151.60	(4,151.60)	55,000.00
501	5-1060-51150	OMRF RETIREMENT	42,048.51	9,951.49	52,000.00
501	5-1060-52150	CHEMICALS	13,000.00	2,000.00	15,000.00
501	5-1060-53020	REPAIR & MAINT. - BLDGS.	2,000.00	1,015.00	3,015.00
501	5-1060-53030	REPAIR & MAINT. - EQUIP.	20,000.00	(2,000.00)	18,000.00
501	5-1060-53040	REPAIR & MAINT.-VEHICLES	2,000.00	2,000.00	4,000.00
501	5-1060-53090	REPAIR & MAINT. - OTHER	20,000.00	15,000.00	35,000.00
501	5-1060-53250	TELEPHONE	500.00	400.00	900.00
501	5-1060-53470	MEMBERSHIPS & DUES	1,000.00	500.00	1,500.00
501	5-1070-51010	REGULAR SALARIES	237,320.22	(87,320.22)	150,000.00
501	5-1070-51070	CONTRACTED SALARIES	60,000.00	112,000.00	172,000.00
501	5-1070-51110	SOCIAL SECURITY	13,935.75	(4,435.75)	9,500.00
501	5-1070-51130	HEALTH INSURANCE	47,352.48	(27,352.48)	20,000.00
501	5-1070-51150	OMRF RETIREMENT	22,519.40	(10,519.40)	12,000.00
501	5-1070-51450	UNEMPLOYMENT COMPENSATION	-	518.00	518.00
501	5-1070-51500	OTHER BENEFITS	-	360.00	360.00
501	5-1070-53200	NATURAL GAS	2,500.00	1,800.00	4,300.00
501	5-1070-53250	TELEPHONE	3,700.00	2,000.00	5,700.00
501	5-1070-53470	MEMBERSHIPS & DUES	1,000.00	1,000.00	2,000.00
			3,775,000.80	(600,896.63)	3,174,104.17

Approved by the City Commission this

Explanation of Budget Amendment:
 Adjusts for expected changes for the year. Adjusts for the
 AMI project coming in underbudget.

Approved:

Mayor

Attest:

City Clerk

Posted By _____ Date _____ BA# _____ Pkt.# _____