

AGENDA
SHAWNEE AIRPORT AUTHORITY
April 20, 2015 AT 6:30 P.M.
COMMISSION CHAMBERS AT CITY HALL
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

All motions will be made in the affirmative. The fact that a commissioner makes or offers a second to a motion does not mean that the commissioner must vote in favor of passage.

1. Consider approval of Consent Agenda:
 - a. Minutes from the April 6, 2015 meeting.
2. New Business

(Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)
3. Consider Requests for Proposals:
 - a. Hay Cutting and Baling Services (Open)
4. Adjournment

Respectfully submitted

Phyllis Loftis, CMC, City Clerk

Shawnee Airport Authority

1. a.

Meeting Date: 04/20/2015

SAA 04-06-2015 Minutes

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Minutes from the April 6, 2015 meeting.

Attachments

SAA 04-06-2015 Minutes

THE TRUSTEES OF THE SHAWNEE AIRPORT AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN REGULAR SCHEDULED SESSION IN THE COMMISSION CHAMBERS AT CITY HALL, 9TH AND BROADWAY, SHAWNEE, OKLAHOMA, MONDAY, APRIL 6, 2015, DURING THE BOARD OF CITY COMMISSIONERS MEETING AT 6:30 P.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW. UPON ROLL CALL, A QUORUM WAS DECLARED WITH THE FOLLOWING MEMBERS IN ATTENDANCE:

PRESENT: Agee, Harrod, Mainord, Hall, Shaw, Dykstra

ABSENT: Vogel

Call to Order

Declaration of a Quorum

AGENDA ITEM NO. 1: Consider approval of Consent Agenda:

- a. Minutes from the March 16, 2015 meeting.
- b. Minutes from the February 18, 2015 Airport Advisory Board meeting.
- c. Authorize Airport staff to advertise Request for Proposals for hay cutting and baling services.

A motion was made by Trustee Harrod, seconded by Trustee Dykstra, to approve Consent Agenda Item Nos. 1(a-c). Motion carried 6-0.

AYE: Harrod, Dykstra, Agee, Mainord, Hall, Shaw

NAY: None

AGENDA ITEM NO. 2: New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no New Business.

AGENDA ITEM NO. 3:

Administrative Reports:

- a. Youth Aviation Adventure Day – Keenan English, Assistant Airport Manager

Assistant Airport Manager Keenan English advised that Youth Aviation Adventure Day is this Saturday, April 11, 2015.

AGENDA ITEM NO. 4:

Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (8:09 p.m.)

ATTEST:

WES MAINORD
CHAIRMAN

PHYLLIS LOFTIS, CMC, CITY CLERK
SECRETARY

Shawnee Airport Authority

3. a.

Meeting Date: 04/20/2015

Hay Cutting

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Hay Cutting and Baling Services (Open)

Attachments

Hay Cutting Notice

**REQUEST FOR PROPOSALS FOR HAY CUTTING AND BAILING SERVICES FOR
THE SHAWNEE REGIONAL AIRPORT**

Instructions and proposal documents are available to qualified bidders at the Shawnee Regional Airport terminal located at 2202 Airport Dr., Shawnee, OK 74804 from 8:00 am to 5:00 pm Monday – Friday.

Each proposal shall be filed in a sealed envelope. On the front of each envelope shall be written the following words to the left of the address:

**PROPOSAL – REQUEST FOR PROPOSALS FOR HAY CUTTING AND BAILING
SERVICES FOR THE SHAWNEE REGIONAL AIRPORT, 85 ACRES
April 20, 2015**

The ORIGINAL proposal shall be filed with the City Clerk of the City of Shawnee at 16 W. 9th Street by 4:00 pm on April 20, 2015, together with a sworn non-collusion affidavit in writing that the vendor has not entered into any agreement, expressed or implied, with any other vendor, or vendors, for the purpose of limiting the proposal, or vendors or parcel out to any vendor, or vendor or any other persons, any part of the contract or subject matter of the bid.

Proposals will be opened and considered by the Shawnee Airport Authority at a Public Meeting in the City hall Commission Chambers, 16 W. 9th Street Shawnee, Oklahoma 74801, at 6:30 pm, Monday, April 20, 2015.

The City of Shawnee reserves the right to reject any or all bids.