

A MEETING OF THE SHAWNEE
CIVIC AND CULTURAL DEVELOPMENT AUTHORITY
APRIL 20, 2017
12:30 PM
HEART OF OKLAHOMA EXPOSITION CENTER

THE TRUSTEES OF THE SHAWNEE CIVIC AND CULTURAL DEVELOPMENT AUTHORITY MET FOR THEIR REGULAR SCHEDULED MEETING THURSDAY, APRIL 20, 2017 AT 12:30 PM AT HEART OF OKLAHOMA EXPOSITION CENTER, PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW. NOTICE WAS FILED AT CITY HALL ON 4/17/2017 AT 11:55 AM.

AGENDA ITEM NO.1

CALL TO ORDER.

THE MEETING WAS CALLED TO ORDER AT 12:40 PM BY VICE CHAIRMAN MR. RANDY GILBERT.

AGENDA ITEM NO.2

ROLL CALL

TRUSTEES PRESENT: MR. RANDY GILBERT
 MR. KARL KOZEL
 MR. TIM BARRICK
 MR. LANCE WORTHAM
 MR. JUSTIN ERICKSON
 MR. CARL PACKWOOD
 MRS. RACHEL MELOT

TRUSTEES ABSENT:

ALSO IN ATTENDANCE: MIKE CLOVER OF STUART & CLOVER AND CINDY ARNOLD OF THE CITY OF SHAWNEE-

AGENDA ITEM NO.3

DECLARATION OF A QUORUM

CHAIRMAN MR. RANDY GILBERT, DECLARED A QUORUM.

AGENDA ITEM NO.4

APPROVAL OF THE MINUTES OF THE REGULAR MEETING MARCH
2017 -

THE MOTION MADE BY TRUSTEE KOZEL, SECONDED BY TRUSTEE ERICKSON TO APPROVE THE MINUTES AS PRESENTED FOR THE MARCH 2017 REGULAR BOARD MEETING. MOTION CARRIED.

AYE: GILBERT, MELOT, BARRICK, PACKWOOD, WORTHAM, ERICKSON, KOZEL

NAY: NONE

ABSTAIN:

AGENDA ITEM NO.6

APPROVAL OF THE MONTHLY FINANCIAL REPORT

THE MOTION MADE BY TRUSTEE MELOT, SECONDED BY TRUSTEE ERICKSON TO APPROVE THE MONTHLY FINANCIAL REPORT. MOTION CARRIED.

AYE: GILBERT, MELOT, BARRICK, PACKWOOD, WORTHAM, ERICKSON, KOZEL

NAY: NONE

ABSTAIN:

AGENDA ITEM NO.7

APPROVAL OF GENERAL CLAIMS WITH ADD ONS.

THE MOTION MADE BY TRUSTEE PACKWOOD, SECONDED BY TRUSTEE BARRICK TO APPROVE THE GENERAL CLAIMS AND WITH ADD ONS AS PRESENTED. MOTION CARRIED.

AYE: GILBERT, MELOT, BARRICK, PACKWOOD, WORTHAM, ERICKSON, KOZEL

NAY: NONE

ABSTAIN:

GENERAL CLAIMS (PAID ALREADY):

A.	INS	\$734.00
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GENERAL CLAIMS (NOT YET PAID)

A.	ARMSTRONG PEST CONTROL	\$150.00
B.	ARMSTRONG PEST CONTROL (NOT A DUPLICATE)	\$150.00
C.	ARVEST	\$625.11
D.	ASK ABOUT WINDOWS	\$121.00
E.	AT&T	\$336.71
F.	AT&T MOBILITY	\$49.72
G.	CITY OF SHAWNEE	\$1,032.00
H.	CONSTELLATION ENERGY	\$1,981.53
I.	EXPRESS EMPLOYMENT	\$706.42
J.	EXPRESS EMPLOYMENT	\$718.96
K.	EXPRESS EMPLOYMENT	\$503.62
L.	EXPRESS EMPLOYMENT	\$405.28
M.	FINLEY & COOK	\$570.00
N.	FIRST UNITED BANK	\$110.91
O.	FIRST UNITED BANK	\$407.35
P.	FORD AUDIO-VIDEO	\$481.10
Q.	FRED'S TIRE & BATTERY	\$78.98
R.	FRONTIER COUNTRY MARKETING	\$337.00
S.	FRONTIER COUNTRY MARKETING	\$677.00
T.	FUELMAN	\$848.46
U.	GO CONSULTING	\$510.00
V.	GRIMSLEY'S	\$1,556.73
W.	GRISSOM'S	\$25.28
X.	INS	\$734.00
Y.	JOHN DEERE	\$119.91
Z.	METROPOLITAN TELECOMMUNICATIONS	\$835.45
AA.	MUSIC UNLIMITED	\$150.00
BB.	OG&E	\$11,583.62
CC.	ONG	\$91.27
DD.	ONG	\$563.58
EE.	ONG	\$296.08
FF.	ONG	\$448.34
GG.	ONG	\$553.02
HH.	ONG	\$296.08
II.	OK TAX COMMISSION	\$2,551.03
JJ.	PERSONAL PLUMBING	\$240.70
KK.	PERSONAL PLUMBING	\$329.05
LL.	PITNEY BOWES	\$153.00
MM.	POTT. COUNTY JR. LIVESTOCK SHOW	\$325.00
NN.	POTT. COUNTY JR. LIVESTOCK SHOW	\$550.00
OO.	PREFERRED MATERIAL HANDLING	\$524.10
PP.	RENT-A-TENT	\$343.33
QQ.	SHAWNEE LIGHTING SYSTEMS	\$134.39
RR.	SHAWNEE LIGHTING SYSTEMS	\$993.42
SS.	SHAWNEE MUNICIPAL AUTHORITY	\$150.63
TT.	SHAWNEE MUNICIPAL AUTHORITY	\$42.76
UU.	SHAWNEE MUNICIPAL AUTHORITY	\$233.31
VV.	SHAWNEE MUNICIPAL AUTHORITY	\$205.75
WW.	SHAWNEE OFFICE SYSTEMS	\$60.76
XX.	SHERWIN-WILLIAMS	\$309.12
YY.	SMILES PUBLIC SAFETY	\$55.00
ZZ.	SPARKS HEAT & AIR	\$2,280.00
AAA.	STAPLES	\$156.79
BBB.	STAPLES	\$73.74
CCC.	TECHSICO (ADDED TOGETHER)	\$270.00
DDD.	YANN & ASSOCIATES	\$583.00
EEE.	VISIT SHAWNEE	\$2,750.00
FFF.	YORT'S ALTERNATOR	\$35.00
GGG.	YORT'S ALTERNATOR	\$195.00

ADD ONS:

A.	AT&T	\$335.14
B.	EXPRESS EMPLOYMENT (ADDED TOGETHER)	\$1,145.60
C.	ONG	\$224.19
D.	ONG	\$513.90
E.	SIGN FACTORY	\$2,880.00
F.	STUART & CLOVER	\$320.00

AGENDA ITEM NO.8

APPROVAL OF SPECIAL CLAIMS .

THE MOTION MADE BY TRUSTEE PACKWOOD, SECONDED BY TRUSTEE KOZEL TO APPROVE THE SPECIAL CLAIMS WITH ADD ONS AS PRESENTED. MOTION CARRIED.

AYE: GILBERT MELOT, BARRICK, PACKWOOD, WORTHAM, ERICKSON, KOZEL

NAY: NONE

ABSTAIN

SPECIAL CLAIMS (PAID ALREADY):

A.	TWISTER SADDLES	\$16,900.00
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SPECIAL CLAIMS (NOT YET PAID):

A.	CELEBRATIONS ENTERTAINMENT	\$100.00
B.	COWBOY TIMES	\$540.00
C.	YANN & ASSOCIATES	\$1,750.00
D.	INS	\$1,000.00

ADD ONS:

NONE

AGENDA ITEM NO.9

APPROVAL OF SHAVINGS CLAIMS .

THE MOTION MADE BY TRUSTEE WORTHAM, SECONDED BY TRUSTEE PACKWOOD TO APPROVE THE SHAVINGS CLAIMS AS PRESENTED. MOTION CARRIED.

AYE: GILBERT, MELOT, BARRICK, PACKWOOD, WORTHAM, ERICKSON, KOZEL

NAY: NONE

ABSTAIN

SHAVINGS CLAIMS:

A.	XYLO OF OKLAHOMA	\$3780.00
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AGENDA ITEM NO.10

APPROVAL OF ENGAGEMENT LETTER FROM CBEW FOR AUDIT.

THE MOTION MADE BY TRUSTEE MELOT, SECONDED BY TRUSTEE WORTHAM TO APPROVE THE ENGAGEMENT LETTER FROM CBEW FOR AUDIT. MOTION CARRIED.

AYE: GILBERT, MELOT, BARRICK, PACKWOOD, WORTHAM, ERICKSON, KOZEL

NAY: NONE

ABSTAIN

AGENDA ITEM NO. 11

DISCUSSION CONSIDERATION AND POSSIBLE ACTION TO ALLOW VENDOR SHANDON CAMARILLO-WHITSON THE USE OF THE IFYR LOGO.

THE MOTION MADE BY TRUSTEE ERICKSON, SECONDED BY TRUSTEE PACKWOOD TO DEFER THE DISCUSSION OF ALLOWANCE OF SHANDON CAMARILLO-WHITSON TO USE THE IFYR LOGO UNTIL MAY BOARD MEETING, PENDING REVIEW BY YANN & ASSOCIATES. MOTION CARRIED.

AYE: GILBERT, MELOT, BARRICK, PACKWOOD, WORTHAM, ERICKSON, KOZEL

NAY: NONE

ABSTAIN

AGENDA ITEM NO. 12

DISCUSSION CONSIDERATION AND POSSIBLE ACTION TO APPROVE HIRING A CONTRACTOR TO REMOVE GLASS DOORS FROM CONFERENCE CENTER LOBBY & REPLACE CEILING.

THE MOTION MADE BY TRUSTEE WORTHAM, SECONDED BY TRUSTEE BARRICK TO ALLOW DEPUTY DIRECTOR CHRIS DUNLAP TO CHOOSE BETWEEN 3 BIDS FOR THE CONTRACTOR TO BE HIRED, WITH A BUDGET OF \$30,000.00. MOTION CARRIED.

AYE: GILBERT, MELOT, BARRICK, PACKWOOD, WORTHAM, ERICKSON, KOZEL
NAY: NONE
ABSTAIN

AGENDA ITEM NO. 13

DISCUSSION CONSIDERATION AND POSSIBLE ACTION TO APPROVE REPLACING OR REUPHOLSTERING 600 CHAIRS.

THE MOTION MADE BY TRUSTEE MELOT, SECONDED BY TRUSTEE PACKWOOD TO APPROVE THE REUPHOLSTERING OF 600 CHAIRS. MOTION CARRIED.

AYE: GILBERT, MELOT, BARRICK, PACKWOOD, WORTHAM, ERICKSON, KOZEL
NAY: NONE
ABSTAIN

AGENDA ITEM NO. 14

IFYR UPDATE

IFYR IS COMING. STOCK CONTRACTS ARE IN. TRADESHOW VENDORS ARE BEING CHOSEN. ENTRIES ARE COMING IN AS EXPECTED ALONG WITH CAMPING AND STALLING. SPONSORSHIPS ARE BEING WORKED BY STAFF TO INCREASE FUNDING AVAILABLE FOR IFYR

AGENDA ITEM NO. 15-19

COMMITTEE REPORTS, ADMINISTRATIVE REPORTS, OLD BUSINESS & NEW BUSINESS. PUBLIC & TRUSTEE COMMENTS.

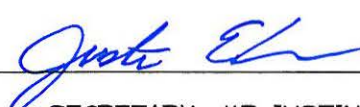
AGENDA ITEM NO. 20

ADJOURNMENT

THE MOTION MADE BY TRUSTEE KOZEL, SECONDED BY TRUSTEE MELOT TO ADJOURN THE MEETING. - MOTION CARRIED.

AYE: GILBERT, MELOT, BARRICK, PACKWOOD, WORTHAM, ERICKSON, KOZEL
NAY:
ABSTAIN:


CHAIRMAN: MR. RANDY GILBERT


SECRETARY: MR. JUSTIN ERICKSON