

NOTICE OF MEETING

SHAWNEE CIVIC & CULTURAL DEVELOPMENT AUTHORITY

TYPE OF MEETING (PLEASE CHECK)

REGULAR MEETING (X)
RESCHEDULED REGULAR MEETING ()
SPECIAL MEETING ()
CONTINUED OR
EMERGENCY MEETING ()
RECONVENED MEETING ()
CANCELED MEETING ()

DATE

TIME

PLACE OF MEETING

APRIL 20, 2017 12:30PM HEART OF OKLAHOMA EXPOSITION CENTER
1700 W. INDEPENDENCE
SHAWNEE, OK 74804

TO BE COMPLETED BY PERSON FILING NOTICE:

NAME:

Stephanie Meier-Gideon

TITLE:

MARKETING MANAGER

ADDRESS:

PO BOX 1466

SHAWNEE, OK 74802-1466

PHONE:

405-275-7020

FILED IN THE OFFICE OF THE MUNICIPAL CLERK AT 11:55 AM PM.

ON:

April 17, 2017

SIGNED:

K. Bachhofer

FOR CITY CLERK'S OFFICE USE ONLY

DATE NOTICE RELEASED TO NEWS MEDIA: April 17, 2017

PERSON FILING NOTICE: Stephanie Meier-Gideon

NOTICE VERIFIED BY: Kare Bachhofer

SHAWNEE CIVIC & CULTURAL DEVELOPMENT AUTHORITY
APRIL 20, 2017
@ 12:30 PM
HEART OF OKLAHOMA EXPOSITION CENTER

1. CALL TO ORDER.
2. ROLL CALL.
3. DECLARATION OF A QUORUM
4. APPROVAL OF MINUTES OF THE REGULAR SCHEDULED MEETING OF MARCH 2017.
5. REVIEW AND ACKNOWLEDGMENT OF MONTHLY ACTIVITY REPORT MARCH 2017.
6. APPROVAL OF MONTHLY FINANCIAL REPORT.
7. APPROVAL OF CLAIMS: GENERAL ACCOUNT
8. APPROVAL OF CLAIMS: EXPO CENTER SPECIAL EVENTS.
9. APPROVAL OF CLAIMS: SHAVINGS ACCOUNT.
10. DISCUSSION CONSIDERATION AND POSSIBLE ACTION TO ACCEPT THE ENGAGEMENT LETTER FROM CBEW PROFESSIONAL GROUP FOR THE AUDIT OF YEAR ENDING 2016.
11. DISCUSSION CONSIDERATION AND POSSIBLE ACTION TO CONSIDER ALLOWING VENDOR SHANDON CAMARILLO- WHITSON THE USE OF THE IFYR WORDING / LOGO FOR JEWELRY & KEEPSAKE ITEMS DURING THE WEEK OF IFYR 2017 ONLY.
12. DISCUSSION CONSIDERATION AND POSSIBLE ACTION ON HIRING A CONTRACTOR TO REMOVE THE GLASS DOOR IN THE LOBBY AREA AND TO REPLACE THE CEILING TILES IN THE CONFERENCE CENTER.
13. DISCUSSION CONSIDERATION AND POSSIBLE ACTION ON REPLACING OR REUPHOLSTERING APPROXIMATELY 600 CONFERENCE CENTER CHAIRS.
14. IFYR UP-DATE
15. COMMITTEE REPORTS.
16. ADMINISTRATIVE REPORTS.
17. OLD BUSINESS.
18. NEW BUSINESS.
19. PUBLIC & TRUSTEE COMMENTS.
20. ADJOURNMENT.

A MEETING OF THE SHAWNEE
CIVIC AND CULTURAL DEVELOPMENT AUTHORITY
MARCH 16, 2017
12:30 PM
HEART OF OKLAHOMA EXPOSITION CENTER

THE TRUSTEES OF THE SHAWNEE CIVIC AND CULTURAL DEVELOPMENT AUTHORITY MET FOR THEIR REGULAR SCHEDULED MEETING THURSDAY, MARCH 16, 2017 AT 12:30 PM AT HEART OF OKLAHOMA EXPOSITION CENTER, PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW. NOTICE WAS FILED AT CITY HALL ON 3/13/2017 AT 2:27 PM.

AGENDA ITEM NO.1

CALL TO ORDER.

THE MEETING WAS CALLED TO ORDER AT 12:40 PM BY VICE CHAIRMAN MR. RANDY GILBERT.

AGENDA ITEM NO.2

ROLL CALL

TRUSTEES PRESENT: MR. RANDY GILBERT
 MR. KARL KOZEL
 MR. TIM BARRICK
 MR. LANCE WORTHAM
 MR. JUSTIN ERICKSON
 MR. CARL PACKWOOD
 MRS. RACHEL MELOT

TRUSTEES ABSENT:

ALSO IN ATTENDANCE: SHELLY WELCH OF FINLEY & COOK AND MIKE CLOVER OF STUART & CLOVER -

AGENDA ITEM NO.3

DECLARATION OF A QUORUM

CHAIRMAN MR. RANDY GILBERT, DECLARED A QUORUM.

AGENDA ITEM NO.4

APPROVAL OF THE MINUTES OF THE REGULAR MEETING
FEBRUARY 2017 -

THE MOTION MADE BY TRUSTEE WORTHAM, SECONDED BY TRUSTEE KOZEL TO APPROVE THE MINUTES AS PRESENTED FOR THE FEBRUARY 2017 REGULAR BOARD MEETING. MOTION CARRIED.

AYE: GILBERT, MELOT, BARRICK, PACKWOOD, WORTHAM, ERICKSON, KOZEL

NAY: NONE

ABSTAIN:

AGENDA ITEM NO.6

APPROVAL OF THE MINUTES OF THE SPECIAL CALL MEETING
FEBRUARY 2017 -

THE MOTION MADE BY TRUSTEE ERICKSON, SECONDED BY TRUSTEE WORTHAM TO APPROVE THE MINUTES AS PRESENTED FOR THE SPECIAL CALL MEETING OF FEBRUARY 2017. MOTION CARRIED.

AYE: GILBERT, MELOT, BARRICK, PACKWOOD, WORTHAM, ERICKSON, KOZEL

NAY: NONE

ABSTAIN:

AGENDA ITEM NO.7

APPROVAL OF THE MONTHLY FINANCIAL REPORT.

THE MOTION MADE BY TRUSTEE KOZEL, SECONDED BY TRUSTEE BARRICK TO APPROVE THE MONTHLY FINANCIAL REPORT. MOTION CARRIED.

AYE: GILBERT, MELOT, BARRICK, PACKWOOD, WORTHAM, ERICKSON, KOZEL

NAY: NONE

ABSTAIN:

AGENDA ITEM NO.8

APPROVAL OF GENERAL CLAIMS WITH ADD ONS .

THE MOTION MADE BY TRUSTEE PACKWOOD, SECONDED BY TRUSTEE MELOT TO APPROVE THE GENERAL CLAIMS WITH WW TAKEN OF THE RECORD AND WITH ADD ONS AS PRESENTED. MOTION CARRIED.

AYE: GILBERT MELOT, BARRICK, PACKWOOD, WORTHAM, ERICKSON, KOZEL

NAY: NONE

ABSTAIN

GENERAL CLAIMS:

A.	EXPRESS EMPLOYMENT	\$668.80
B.	EXPRESS EMPLOYMENT	\$286.08
C.	VISIT SHAWNEE	\$1,000.00
D.	SIRLOIN CLUB OF OKC	\$126.00
E.	FINLEY & COOK	\$610.31
F.	SHAWNEE OFFICE SYSTEMS	\$59.10
G.	NAPA	\$261.39
H.	MUSIC UNLIMITED	\$120.00
I.	CHUCK JONES	\$1,200.00
J.	SHAWNEE MUNICIPAL AUTHORITY	\$142.37
K.	SHAWNEE MUNICIPAL AUTHORITY	\$168.81
L.	SHAWNEE MUNICIPAL AUTHORITY	\$43.44
M.	INS	\$734.00
N.	YANN & ASSOCIATES	\$2,981.40
O.	OK TAX COMMISSION	\$1,210.29
P.	EXPRESS EMPLOYMENT	\$994.84
Q.	EXPRESS EMPLOYMENT	\$974.46
R.	FUELMAN	\$804.23
S.	FRESH FILTERED AIR	\$650.00
T.	GRIMSLEY'S	\$90.92
U.	SIRLOIN CLUB OF OKC	\$200.00
V.	MUSIC UNLIMITED	\$943.89
W.	JAMES SUPPLIES	\$98.00
X.	NAPA	\$261.39
Y.	WINKLER DOOR COMPANY	\$445.00
Z.	METTEL	\$789.97
AA.	AT&T	\$108.43
BB.	EXPRESS EMPLOYMENT	\$691.36
CC.	EXPRESS EMPLOYMENT	\$1,120.24
DD.	YANN & ASSOCIATES	\$154.32
EE.	JOHN DEERE	\$495.72
FF.	GRIMSLEY'S	\$1,652.23
GG.	SPARKS HEAT & AIR	\$1,183.80
HH.	STUART & CLOVER	\$530.00
II.	ONG	\$99.46
JJ.	ONG	\$253.34
KK.	ONG	\$67.85
LL.	ONG	\$94.43
MM.	ONG	\$502.87
NN.	ONG	\$465.78
OO.	ONG	\$310.55
PP.	FIRST UNITED BANK	\$679.17
QQ.	COMMUNICATION SERVICES	\$48.00
RR.	GRIMSLEY'S	\$65.88
SS.	SPARKS HEAT & AIR	\$138.50
TT.	SPARKS HEAT & AIR	\$330.80
UU.	SHAWNEE LIGHTING SYSTEMS	\$337.21
VV.	SHAWNEE LIGHTING SYSTEMS	\$213.77
WW.	ONG	\$589.37
XX.	CITY OF SHAWNEE	\$86.25

ADD ONS:

GENERAL ACCOUNT:

A. CONSTELLATION ENERGY

\$2,758.86

B.	ARVEST	\$625.11
C.	BROOKS INDUSTRIES	\$4,496.64
D.	OG&E	\$8,894.59
E.	EXPRESS EMPLOYMENT	\$1,534.70
F.	CONSTELLATION ENERGY	\$2,244.03

AGENDA ITEM NO.9

APPROVAL OF SPECIAL CLAIMS .

THE MOTION MADE BY TRUSTEE PACKWOOD, SECONDED BY TRUSTEE ERICKSON TO APPROVE THE SPECIAL CLAIMS WITH ADD ONS AS PRESENTED. MOTION CARRIED.

AYE: GILBERT, MELOT, BARRICK, PACKWOOD, WORTHAM, ERICKSON, KOZEL
 NAY: NONE
 ABSTAIN

SPECIAL CLAIMS:

A.	FIRST UNITED BANK	\$2,051.21
B.	COWBOY TIMES	\$540.00

AGENDA ITEM NO.10

APPROVAL OF SHAYINGS CLAIMS.

THE MOTION MADE BY TRUSTEE PACKWOOD, SECONDED BY TRUSTEE BARRICK TO APPROVE THE SHAYINGS CLAIMS WITH NO ADD ONS AS PRESENTED. MOTION CARRIED.

AYE: GILBERT, MELOT, BARRICK, PACKWOOD, WORTHAM, ERICKSON, KOZEL
 NAY: NONE
 ABSTAIN

A.	XYLO OF OKLAHOMA	\$6,133.00
B.	XYLO OF OKLAHOMA	\$3,724.00

AGENDA ITEM NO. 11

DISCUSSION CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE SC&CDA 2017 OPERATING BUDGET.

THE MOTION MADE BY TRUSTEE WORTHAM, SECONDED BY TRUSTEE BARRICK TO APPROVE THE 2017 SC&CDA OPERATING BUDGET AS PRESENTED. MOTION CARRIED.

AYE: GILBERT, MELOT, BARRICK, PACKWOOD, WORTHAM, ERICKSON, KOZEL
 NAY: NONE
 ABSTAIN

AGENDA ITEM NO. 12

DISCUSSION CONSIDERATION AND POSSIBLE ACTION TO PURCHASE A NEW PORTABLE STAGING SYSTEM FOR CONFERENCE CENTER.

THE MOTION MADE BY TRUSTEE ERICKSON, SECONDED BY TRUSTEE WORTHAM TO APPROVE THE PURCHASE OF A NEW PORTABLE STAGING SYSTEM FOR THE CONFERENCE CENTER RENOVATIONS FROM SIGNATURE SYSTEMS (24X32) FOR \$21,723.48 TO BE OPAID FOR OUT OF THE MONEY FROM THE COUNTY (MATCHING THE AYEDIS GRANT MONEY). MOTION CARRIED.

AYE: GILBERT, MELOT, BARRICK, PACKWOOD, WORTHAM, ERICKSON, KOZEL
 NAY: NONE
 ABSTAIN

AGENDA ITEM NO. 13

DISCUSSION CONSIDERATION AND POSSIBLE ACTION TO APPROVE A CONCESSION CONTRACT FOR DROFFATS INC.

THE MOTION MADE BY TRUSTEE WORTHAM, SECONDED BY TRUSTEE ERICKSON TO APPROVE THE NEW CONCESSIONS CONTRACT AS PRESENTED WITH THE ADDED PROVISION THAT DROFFATS INC PAYS THE SC&CDA \$0 IF HIS SALES ARE LESS THAN \$300. MOTION CARRIED.

AYE: GILBERT, MELOT, BARRICK, PACKWOOD, WORTHAM, ERICKSON, KOZEL
NAY: NONE
ABSTAIN

AGENDA ITEM NO. 14

DISCUSSION CONSIDERATION AND POSSIBLE ACTION TO APPROVE A CATERING CONTRACT FOR DROFFATS INC.

THE MOTION MADE BY TRUSTEE MELOT, SECONDED BY TRUSTEE BARRICK TO APPROVE THE NEW CATERING CONTRACT AS PRESENTED. MOTION CARRIED.

AYE: GILBERT, MELOT, BARRICK, PACKWOOD, WORTHAM, ERICKSON, KOZEL
NAY: NONE
ABSTAIN

AGENDA ITEM NO. 15

DISCUSSION CONSIDERATION AND POSSIBLE ACTION ON PURCHASING A FRONT END LOADER / FORK LIFT FOR DAILY OPERATIONS.

ITEM TABLED

AGENDA ITEM NO. 16

IFYR UPDATE

PACKETS ARE OUT, TRADESHOW APPLICATION ARE COMING IN STEADILY, PERSONNEL CONTRACTS ARE ALL OUT, AND STOCK CONTRACTS ARE OUT, ENTRIES GO ONLINE APRIL 1ST.

AGENDA ITEM NO. 17-20

COMMITTEE REPORTS, ADMINISTRATIVE REPORTS, OLD BUSINESS & NEW BUSINESS. PUBLIC & TRUSTEE COMMENTS.

NO COMMITTEE REPORTS, ADMINISTRATIVE REPORTS BY CHRIS, NO OLD BUSINESS, NO NEW BUSINESS.

AGENDA ITEM NO. 21

ADJOURNMENT

THE MOTION MADE BY TRUSTEE KOZEL, SECONDED BY TRUSTEE BARRICK TO ADJOURN THE MEETING. - MOTION CARRIED.

AYE: GILBERT, MELOT, BARRICK, PACKWOOD, WORTHAM, ERICKSON, KOZEL
NAY:
ABSTAIN:

CHAIRMAN: MR. RANDY GILBERT

SECRETARY: MR. JUSTIN ERICKSON



Heart of Oklahoma Expo Center

March 2017 Events	Amount Owed	Amount Paid	Concessions / Catering
Monkey Business	\$ -	\$ 4,325.00	\$ -
Almost Ready to Cruise	\$ -	\$ 1,797.35	\$ -
Lawn & Garden Show	\$ -	\$ 385.00	\$ 72.75
Bison Meeting	\$ -	\$ 472.50	\$ 100.00
Red Alliance	\$ -	\$ 3,577.50	\$ 175.00
Red Dirt Agility Club	\$ -	\$ 919.50	\$ -
Junk Utopia	\$ -	\$ 905.33	\$ 90.25
Rolling Squares RV Rally	\$ -	\$ 400.00	\$ -
Great Benjamins Circus	\$ -	\$ 200.00	\$ -
GMC RV Rally	\$ -	\$ 15,675.00	\$ 505.00
Pott Co. Jr. Livestock Show	\$ 1,122.00	\$ -	\$ 384.25
Tecumseh FFA	\$ 446.50	\$ -	\$ -
OCCRA Banquet	\$ 1,223.00	\$ -	\$ -
40+ Team Roping (Recent)	\$ 5,042.07	\$ -	\$ 121.25
Preston Veales Concert	\$ 602.59	\$ -	\$ -
March Concessions/Catering	\$ -	\$ -	\$ 1,558.50
(March 2016 \$38,814.79) 2017 Totals:	\$ 8,436.16	\$ 28,657.18	

Shawnee Expo Center / SC&CDA
Statement of Assets, Liab., & Equity
 As of March 31, 2017

	Mar 31, 17
ASSETS	
Current Assets	
Checking/Savings	
Arvest-General	28,106.59
Bancfirst-0161902-Shavings	6,199.80
FNB - 1020390 (Capital Improve)	198,725.80
FUB-282367-Payoff	398.58
FUB-603708-Special	45,435.73
FUB-603910-Ticket	14.03
Total Checking/Savings	278,880.53
Accounts Receivable	
Accounts Receivable	932.74
Total Accounts Receivable	932.74
Other Current Assets	
Concession Receivable	-5,853.38
Undeposited Funds	15,175.00
Total Other Current Assets	9,321.62
Total Current Assets	289,134.89
Fixed Assets	
Land Improvements	47,350.44
Parking Lot Improvements	262,113.00
RV Park	
600 Section	246,317.00
Total RV Park	246,317.00
Accum Depr- Land Improvements	-685,357.56
Accum Depr- Vehicles	-102,549.89
Accum Depr-Audiovisual Equip	-35,637.46
Accum Depr-Buildings	-3,948,043.42
Accum Depr-Business Mach	-25,821.06
Accum Depr-Comm. Equip	-2,540.32
Accum Depr-Furniture	-46,884.90
Accum Depr-Mach. & Tools	-1,817,547.68
Audiovisual Equipment	68,623.71
Buildings	7,722,928.02
Business Machines	25,786.79
Communications Equipment	43,903.24
Land	645,821.42
Machinery & Tools	2,035,341.71
Parks & Recreation Equip.	29,503.09
Vehicles	124,513.19
Total Fixed Assets	4,587,819.32
TOTAL ASSETS	4,876,954.21
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
*Accounts Payable	3,739.88
Total Accounts Payable	3,739.88
Other Current Liabilities	
Accrued Rodeo Income	
Rodeo Expenses	-3,965.00
Sponsorship	36,050.00
Total Accrued Rodeo Income	32,085.00

12:39 PM

04/11/17

Accrual Basis

Shawnee Expo Center / SC&CDA
Statement of Assets, Liab., & Equity
As of March 31, 2017

	Mar 31, 17
Sales Tax Payable	28.88
Total Other Current Liabilities	32,113.88
Total Current Liabilities	35,853.76
Long Term Liabilities	
N/P - Arvest Sweeper	31,835.76
Total Long Term Liabilities	31,835.76
Total Liabilities	67,689.52
Equity	
County Money for Improvements	678,651.00
Fund Balance	
Restricted	4,328,238.54
Total Fund Balance	4,328,238.54
Retained Earnings	-155,067.46
Net Income	-42,557.39
Total Equity	4,809,264.69
TOTAL LIABILITIES & EQUITY	4,876,954.21

Shawnee Expo Center / SC&CDA
Statement of Revenue & Expenses
One Month and Three Months Ended, March 31, 2017

	Mar 17	Jan - Mar 17
Ordinary Income/Expense		
Income		
credit	0.00	70.00
Additional Charges	1,365.50	23,448.50
Booth Income	0.00	875.00
Catering Income	3,990.50	5,424.75
Conference Center	7,100.00	16,509.00
Discounts	-865.00	-4,881.24
Fred Humphrey Pavilion	4,370.00	13,545.00
Interest Income	49.37	70.67
Otto Krause Building	1,292.50	6,567.50
Rodeo Income		
Sponsorship	0.00	0.00
Total Rodeo Income	0.00	0.00
RV Spaces	25,797.00	29,622.00
Shavings	1,096.50	15,494.00
Total Income	44,196.37	106,745.18
Expense		
Accounting	456.00	1,066.31
Advertising	-500.00	1,000.00
Marketing	4,666.00	18,158.52
Bank Charges	0.57	1.04
Contract Labor	3,403.36	15,437.16
Credit Card Discounts	158.52	592.13
Dues	337.00	513.00
Equipment		
Office	0.00	120.00
Total Equipment	0.00	120.00
Equipment Rental	78.48	78.48
Fuel/Deisel	531.26	1,891.56
Insurance	2,748.75	2,748.75
Interest - Loan	625.11	3,188.07
Legal	530.00	1,060.00
Maintenance		
Bldg & Grounds	9,996.66	26,272.40
Computer	913.97	2,381.97
Equipment	509.31	5,562.03
Vehicle	269.24	2,422.80
Total Maintenance	11,689.18	36,639.20
Memberhisp Fees	0.00	200.00
Office Expense	683.63	4,910.85
Refund	0.00	400.00
Rodeo Expense		
Softgoods	0.00	510.00
Advertising	640.00	1,180.00
Programs	89.64	89.64
Supplies - Building & Ground	0.00	98.00
Total Rodeo Expense	729.64	1,877.64
Shavings & Bedding	640.00	10,497.60
Taxes-Other	-289.59	1,383.67
Telephone	1,819.73	3,331.76

Shawnee Expo Center / SC&CDA
Statement of Revenue & Expenses
One Month and Three Months Ended, March 31, 2017

	Mar 17	Jan - Mar 17
Utility		
Electric	11,886.18	30,865.74
Gas	12,750.58	26,537.70
Water	772.03	1,803.39
Total Utility	25,408.79	59,206.83
Total Expense	53,716.43	164,302.57
Net Ordinary Income	-9,520.06	-57,557.39
Other Income/Expense		
Other Income		
City Contribution -SEDF	0.00	15,000.00
City Contributions	30,288.78	98,119.47
Total Other Income	30,288.78	113,119.47
Other Expense		
Fringe Benefits		
Health Insurance	2,989.02	8,935.71
Life Insurance	43.42	120.02
Retirement	962.92	7,938.78
Worker Compensaton Insurance	1,607.37	3,214.74
Total Fringe Benefits	5,602.73	20,209.25
Miscellaneous	100.07	2,359.34
Payroll Taxes	1,679.20	5,179.23
Salaries	22,906.78	70,371.65
Total Other Expense	30,288.78	98,119.47
Net Other Income	0.00	15,000.00
Net Income	-9,520.06	-42,557.39

Shawnee Expo Center / SC&CDA
Statement of Revenue & Expenses Prev Year Comparison
January through March 2017

	Jan - Mar 17	Jan - Mar 16	\$ Change
Ordinary Income/Expense			
Income			
credit	70.00	0.00	70.00
Additional Charges	23,448.50	24,897.00	-1,448.50
Booth Income	875.00	650.00	225.00
Catering Income	5,424.75	4,342.00	1,082.75
Clean Up Fee	0.00	550.00	-550.00
Concession Commission	0.00	2,620.00	-2,620.00
Conference Center	16,509.00	17,528.00	-1,019.00
Discounts	-4,881.24	-50.58	-4,830.66
Fred Humphrey Pavilion	13,545.00	21,390.00	-7,845.00
Interest Income	70.67	10.51	60.16
Otto Krause Building	6,567.50	9,950.00	-3,382.50
Rodeo Income			
Sponsorship	0.00	0.00	0.00
Total Rodeo Income	0.00	0.00	0.00
RV Spaces	29,622.00	41,060.03	-11,438.03
Shavings	15,494.00	24,359.50	-8,865.50
Total Income	106,745.18	147,306.46	-40,561.28
Expense			
Accounting	1,066.31	3,704.68	-2,638.37
Advertising	1,000.00	0.00	1,000.00
Marketing	18,158.52	7,600.82	10,557.70
Bank Charges	1.04	1.56	-0.52
Contract Labor	15,437.16	650.00	14,787.16
Credit Card Discounts	592.13	581.40	10.73
Dues	513.00	223.00	290.00
Equipment			
Office	120.00	270.31	-150.31
Equipment - Other	0.00	514.29	-514.29
Total Equipment	120.00	784.60	-664.60
Equipment Rental	78.48	270.00	-191.52
Fuel/Deisel	1,891.56	1,396.42	495.14
Insurance	2,748.75	3,172.00	-423.25
Interest - Loan	3,188.07	657.95	2,530.12
Legal	1,060.00	1,206.75	-146.75
Maintenance			
Bldg & Grounds	26,272.40	25,496.83	775.57
Computer	2,381.97	4,702.00	-2,320.03
Equipment	5,562.03	11,224.46	-5,662.43
Vehicle	2,422.80	909.95	1,512.85
Total Maintenance	36,639.20	42,333.24	-5,694.04
Meals	0.00	508.00	-508.00
Memberhisp Fees	200.00	0.00	200.00
Office Expense	4,910.85	1,020.20	3,890.65
Postage	0.00	148.00	-148.00
Refund	400.00	0.00	400.00
Return Check	0.00	0.00	0.00

Shawnee Expo Center / SC&CDA
Statement of Revenue & Expenses Prev Year Comparison
January through March 2017

	Jan - Mar 17	Jan - Mar 16	\$ Change
Rodeo Expense			
Credit Card Fees	0.00	122.99	-122.99
Softgoods	510.00	540.00	-30.00
Advertising	1,180.00	0.00	1,180.00
Awards	0.00	420.00	-420.00
IFYR Payoffs	0.00	3,780.00	-3,780.00
Media Director	0.00	300.00	-300.00
Mileage	0.00	315.10	-315.10
Programs	89.64	0.00	89.64
Rodeo Expenses	0.00	3,046.87	-3,046.87
Supplies - Building & Ground	98.00	0.00	98.00
Total Rodeo Expense	1,877.64	8,524.96	-6,647.32
Shavings & Bedding	10,497.60	14,714.40	-4,216.80
Supplies - Other	0.00	2,795.45	-2,795.45
Taxes-Other	1,383.67	1,985.31	-601.64
Telephone	3,331.76	3,692.66	-360.90
Uniforms	0.00	622.00	-622.00
Utility			
Electric	30,865.74	28,476.43	2,389.31
Gas	26,537.70	13,033.47	13,504.23
Water	1,803.39	698.18	1,105.21
Total Utility	59,206.83	42,208.08	16,998.75
Total Expense	164,302.57	138,801.48	25,501.09
Net Ordinary Income	-57,557.39	8,504.98	-66,062.37
Other Income/Expense			
Other Income			
City Contribution -SEDF	15,000.00	5,000.00	10,000.00
City Contributions	98,119.47	80,346.50	17,772.97
Total Other Income	113,119.47	85,346.50	27,772.97
Other Expense			
Fringe Benefits			
Health Insurance	8,935.71	4,143.52	4,792.19
Life Insurance	120.02	82.27	37.75
Retirement	7,938.78	2,773.86	5,164.92
Worker Compensation Insurance	3,214.74	0.00	3,214.74
Total Fringe Benefits	20,209.25	6,999.65	13,209.60
General Insurance	0.00	3,214.74	-3,214.74
Miscellaneous	2,359.34	460.00	1,899.34
Payroll Taxes	5,179.23	4,454.13	725.10
Salaries	70,371.65	58,826.48	11,545.17
Temp Labor	0.00	6,391.50	-6,391.50
Total Other Expense	98,119.47	80,346.50	17,772.97
Net Other Income	15,000.00	5,000.00	10,000.00
Net Income	-42,557.39	13,504.98	-56,062.37

Shawnee Expo Center / SC&CDA
Statement of Revenue & Expenses Budget vs. Actual
 January through March 2017

	Jan - Mar 17	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
credit	70.00		
Additional Charges	23,448.50	26,000.00	-2,551.50
Booth Income	875.00		
Catering Income	5,424.75	5,000.00	424.75
Clean Up Fee	0.00	550.00	-550.00
Conference Center	16,509.00	17,775.00	-1,266.00
Discounts	-4,881.24		
Fred Humphrey Pavilion	13,545.00	21,390.00	-7,845.00
Grandstand	0.00	0.00	0.00
Interest Income	70.67		
Otto Krause Building	6,567.50	9,950.00	-3,382.50
Rodeo Income			
Sponsorship	0.00		
Total Rodeo Income	0.00		
RV Spaces	29,622.00	39,200.00	-9,578.00
Shavings	15,494.00	24,700.00	-9,206.00
Total Income	106,745.18	144,565.00	-37,819.82
Expense			
Accounting	1,066.31	3,000.00	-1,933.69
Advertising	1,000.00		
Marketing	18,158.52	8,499.00	9,659.52
Bank Charges	1.04		
Contract Labor	15,437.16	1,200.00	14,237.16
Credit Card Discounts	592.13	750.00	-157.87
Dues	513.00	175.00	338.00
Equipment			
Office	120.00		
Total Equipment	120.00		
Equipment Rental	78.48	900.00	-821.52
Fuel/Deisel	1,891.56	1,800.00	91.56
Insurance	2,748.75	3,172.00	-423.25
Interest - Loan	3,188.07	3,375.00	-186.93
Legal	1,060.00	750.00	310.00
Maintenance			
Bldg & Grounds	26,272.40	21,000.00	5,272.40
Computer	2,381.97	2,250.00	131.97
Equipment	5,562.03	7,500.00	-1,937.97
Vehicle	2,422.80	600.00	1,822.80
Total Maintenance	36,639.20	31,350.00	5,289.20
Memberhisp Fees	200.00		
Office Expense	4,910.85	1,500.00	3,410.85
Postage	0.00	300.00	-300.00
Refund	400.00		
Rodeo Expense			
Softgoods	510.00		
Advertising	1,180.00		
Programs	89.64		
Supplies - Building & Ground	98.00		
Total Rodeo Expense	1,877.64		
Shavings & Bedding	10,497.60	11,340.00	-842.40
Supplies - Other	0.00	3,000.00	-3,000.00
Taxes-Other	1,383.67	2,000.00	-616.33
Telephone	3,331.76	3,750.00	-418.24

Shawnee Expo Center / SC&CDA
Statement of Revenue & Expenses Budget vs. Actual
January through March 2017

	Jan - Mar 17	Budget	\$ Over Budget
Utility			
Electric	30,865.74	30,000.00	865.74
Gas	26,537.70	5,250.00	21,287.70
Water	1,803.39	375.00	1,428.39
Total Utility	59,206.83	35,625.00	23,581.83
Total Expense	164,302.57	112,486.00	51,816.57
Net Ordinary Income	-57,557.39	32,079.00	-89,636.39
Other Income/Expense			
Other Income			
City Contribution -SEDF	15,000.00		
City Contributions	98,119.47		
Total Other Income	113,119.47		
Other Expense			
Fringe Benefits			
Health Insurance	8,935.71		
Life Insurance	120.02		
Retirement	7,938.78		
Worker Compensaton Insurance	3,214.74		
Total Fringe Benefits	20,209.25		
Miscellaneous	2,359.34		
Payroll Taxes	5,179.23		
Salaries	70,371.65		
Total Other Expense	98,119.47		
Net Other Income	15,000.00		
Net Income	-42,557.39	32,079.00	-74,636.39

General Claims (Paid Already):

A.	INS	\$734.00
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General Claims (Not Yet Paid)

A.	Armstrong Pest Control	\$150.00
B.	Armstrong Pest Control (Not a Duplicate)	\$150.00
C.	Arvest	\$625.11
D.	Ask About Windows	\$121.00
E.	AT&T	\$336.71
F.	AT&T Mobility	\$49.72
G.	City of Shawnee	\$1,032.00
H.	Constellation Energy	\$1,981.53
I.	Express Employment	\$706.42
J.	Express Employment	\$718.96
K.	Express Employment	\$503.62
L.	Express Employment	\$405.28
M.	Finley & Cook	\$570.00
N.	First United Bank	\$110.91
O.	First United Bank	\$407.35
P.	Ford Audio-Video	\$481.10
Q.	Fred's Tire & Battery	\$78.98
R.	Frontier Country Marketing	\$337.00
S.	Frontier Country Marketing	\$677.00
T.	Fuelman	\$848.46
U.	Go Consulting	\$510.00
V.	Grimsley's	\$1,556.73
W.	Grissom's	\$25.28
X.	INS	\$734.00
Y.	John Deere	\$119.91
Z.	Metropolitan Telecommunications	\$835.45
AA.	Music Unlimited	\$150.00
BB.	OG&E	\$11,583.62
CC.	ONG	\$91.27
DD.	ONG	\$563.58
EE.	ONG	\$296.08
FF.	ONG	\$448.34
GG.	ONG	\$553.02
HH.	ONG	\$296.08
II.	OK Tax Commission	\$2,551.03
JJ.	Personal Plumbing	\$240.70
KK.	Personal Plumbing	\$329.05
LL.	Pitney Bowes	\$153.00
MM.	Pott. County Jr. Livestock Show	\$325.00
NN.	Pott. County Jr. Livestock Show	\$550.00
OO.	Preferred Material Handling	\$524.10
PP.	Rent-A-Tent	\$343.33
QQ.	Shawnee Lighting Systems	\$134.39
RR.	Shawnee Lighting Systems	\$993.42
SS.	Shawnee Municipal Authority	\$150.63
TT.	Shawnee Municipal Authority	\$42.76

UU.	Shawnee Municipal Authority	\$233.31
VV.	Shawnee Municipal Authority	\$205.75
WW.	Shawnee Office Systems	\$60.76
XX.	Sherwin-Williams	\$309.12
YY.	SMILES Public Safety	\$55.00
ZZ.	Sparks Heat & Air	\$2,280.00
AAA.	Staples	\$156.79
BBB.	Staples	\$73.74
CCC.	Techsico (Added together)	\$270.00
DDD.	Vann & Associates	\$583.00
EEE.	Visit Shawnee	\$2,750.00
FFF.	Yort's Alternator	\$35.00
GGG.	Yort's Alternator	\$195.00

Special Claims (Paid Already):

A.	Twister Saddles	\$16,900.00
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Special Claims (Not Yet Paid):

A.	Celebrations Entertainment	\$100.00
B.	Cowboy Times	\$540.00
C.	Vann & Associates	\$1,750.00
D.	INS	\$1,000.00

Shavings: (Paid)

A.	Xylo of Oklahoma	\$3780.00
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