

AGENDA
SHAWNEE AIRPORT AUTHORITY
April 20, 2020 AT 6:00 P.M.
VIA VIDEOCONFERENCE
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

1. Consider approval of Consent Agenda:
 - a. Minutes from the April 6, 2020 regular meeting.
2. Authorize staff to accept and execute Coronavirus Aid, Relief and Economic Security Act (CARES Act), Federal Aviation Administration (FAA) Airport Improvement Program (AIP), and State of Oklahoma Aeronautics Commission grant offers in support of current airfield rehabilitation projects at the Shawnee Regional Airport.
3. New Business

(Any matter not known or which could not have been reasonably foreseen prior to the posting of the agenda)
4. Adjournment

Respectfully submitted

Lisa Lasyone, CMC, City Clerk

Shawnee Airport Authority

1. a.

Meeting Date: 04/20/2020

SAA

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Minutes from the April 6, 2020 regular meeting.

Fiscal Impact

Attachments

Minutes

THE TRUSTEES OF THE SHAWNEE AIRPORT AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN REGULAR SCHEDULED SESSION VIA VIDEOCONFERENCE, MONDAY, APRIL 6, 2020, DURING THE BOARD OF CITY COMMISSIONERS MEETING AT 6:00 P.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW AT 11:37 A.M. ON APRIL 3, 2020. UPON ROLL CALL, A QUORUM WAS DECLARED WITH THE FOLLOWING MEMBERS IN ATTENDANCE:

Members of the Shawnee Airport Authority participation:

Chairman Richard Finley	Via Videoconference
Trustee James Harrod	Via Videoconference
Trustee Ed Bolt	Via Videoconference
Trustee Ron Gillham	Via Videoconference
Trustee Darren Rutherford	Via Videoconference
Trustee Mark Sehorn	Via Videoconference
Trustee Ben Salter	Via Videoconference

ABSENT: None

Call to Order

Declaration of a Quorum

AGENDA ITEM NO. 1: Consider approval of Consent Agenda:

- a. Minutes from the March 16, 2020 regular meeting.

A motion was made by Trustee Bolt, seconded by Trustee Rutherford, to approve the Consent Agenda Item No. 1(a). Motion carried 7-0.

AYE: Bolt, Rutherford, Sehorn, Salter, Gillham, Harrod, Finley
NAY: None

AGENDA ITEM NO. 2: Consider Bids:

- a. Purchase of 2.48 acres, more or less, of improved land, generally located at 2110 West Independence Street, Shawnee, Oklahoma 74801, Airport Tract #23 (Award)

Airport Manager Bonnie Wilson announced two (2) bids were received and after review and consideration it was Staff's recommendation to award the bid to Muhammad Arif in the total amount of \$229,000.00.

A motion was made by Trustee Bolt, seconded by Trustee Sehorn, to accept Staff's recommendation and award the bid to Muhammad Arif in the total amount of \$229,000.00. Motion carried 6-0-1.

AYE: Bolt, Sehorn, Salter, Gillham, Finley, Rutherford

NAY: None

ABSTAIN: Harrod

AGENDA ITEM NO. 3:

New Business (Any matter not known or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no New Business.

AGENDA ITEM NO. 4:

Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (6:39 p.m.)

ATTEST:

RICHARD FINLEY, CHAIRMAN

LISA LASYONE, SECRETARY

Shawnee Airport Authority

2.

Meeting Date: 04/20/2020

Grant Acceptance

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Authorize staff to accept and execute Coronavirus Aid, Relief and Economic Security Act (CARES Act), Federal Aviation Administration (FAA) Airport Improvement Program (AIP), and State of Oklahoma Aeronautics Commission grant offers in support of current airfield rehabilitation projects at the Shawnee Regional Airport.

Fiscal Impact

Attachments

Memo



To: Shawnee Airport Authority

The Honorable Richard Finley, Mayor
James Harrod, Vice Mayor
Ed Bolt, Commissioner
Ron Gillham, Commissioner
Darren Rutherford, Commissioner
Ben Salter, Commissioner
Mark Sehorn, Commissioner

From: Bonnie A. Wilson, CM
Airport Manager

Date: April 15, 2020

Subject: Authorize Acceptance and Execution of Grant Offers

Nature of Request:

Authorize staff to accept and execute Corona Virus Aid, Relief and Economic Security Act (CARES Act), Federal Aviation Administration (FAA) Airport Improvement Program (AIP), and State of Oklahoma Aeronautics Commission grant offers in support of current airfield rehabilitation projects at the Shawnee Regional Airport.

Staff Analysis and Considerations:

Title XII of Division B of the CARES Act provides special grant funding to support airports experiencing severe economic disruption caused by the COVID-19 public health emergency. Under the CARES Act distribution plan, the Shawnee Regional Airport is eligible for a grant in the amount of thirty-thousand dollars (\$30,000.00).

The FAA is also providing grant funds to airports under modified terms and conditions of the AIP Program. Airports receiving grant offers as part of the Fiscal 2020 AIP program will not be required to provide a ten percent (10%) project cost local contribution.

The Shawnee Regional Airport is also eligible for Special Discretionary grant funds, allocated in Fiscal Year 2019. These grant funds retain the requirement for a ten percent (10%) local contribution.

If funds are available, the State of Oklahoma Aeronautics Commission may contribute up to five percent (5%) of the local matching share requirement.

All these grant funds are necessary to support the Runway and Taxiway rehabilitation project currently under design.

Recommendation

These grant programs are being processed on short time lines to sustain projects in process and stimulate employment. Staff is recommending the Shawnee Airport Authority authorize the City Manager to accept and execute any grant offers received from the FAA and or OAC to secure funds for the Runway and Taxiway Rehabilitation project.

Budget Consideration:

The total amount of funds provided by each program and entity will be reported to the Shawnee Airport Authority as the grants are finalized.