

A MEETING OF THE SHAWNEE
CIVIC AND CULTURAL DEVELOPMENT AUTHORITY
APRIL 21, 2016
12:30 P.M.
HEART OF OKLAHOMA EXPOSITION CENTER

THE TRUSTEES OF THE SHAWNEE CIVIC AND CULTURAL DEVELOPMENT AUTHORITY MET FOR THEIR REGULAR SCHEDULED MEETING THURSDAY, APRIL 21, 2016 AT 12:30 PM AT HEART OF OKLAHOMA EXPOSITION CENTER, PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW. NOTICE WAS FILED AT CITY HALL ON 4/19/2016 AT 10:33AM.

AGENDA ITEM NO.1

CALL TO ORDER.

THE MEETING WAS CALLED TO ORDER AT 12:33 PM BY MR. RANDY GILBERT, CHAIRMAN.

AGENDA ITEM NO.2

ROLL CALL

TRUSTEES PRESENT: MR. RANDY GILBERT
 MR. JUSTIN ERICSON
 MR. KARL KOZEL
 MRS. RACHEL MELOT
 MRS. SUSAN HAVENS
 MR. LANCE WORTHAM

TRUSTEES ABSENT: MR. TIM BARRICK

ALSO IN ATTENDANCE: SHELLY WELCH OF FINLEY & COOK & MIKE CLOVER OF STUART & CLOVER, RANAY CHURCHWELL FROM IFYR CAMPING AND CINDY ARNOLD CITY OF SHAWNEE.

AGENDA ITEM NO.3

DECLARATION OF A QUORUM

CHAIRMAN MR. RANDY GILBERT, DECLARED A QUORUM.

AGENDA ITEM NO.4

APPROVAL OF MINUTES OF THE SPECIAL CALL MEETING IN MARCH 2016.

THE MOTION MADE BY TRUSTEE KOZEL, SECONDED BY TRUSTEE MELOT TO APPROVE THE MINUTES OF THE SPECIAL CALL MEETING HELD FOR MARCH 2016. MOTION CARRIED.

AYE: GILBERT, MELOT, HAVENS, WORTHAM, ERICSON, KOZEL
NAY: NONE
ABSTAIN:

AGENDA ITEM NO.6

APPROVAL OF THE MONTHLY FINANCIAL REPORT.

THE MOTION MADE BY TRUSTEE KOZEL, SECONDED BY TRUSTEE ERICSON TO APPROVE THE MONTHLY FINANCIAL REPORT AS PRESENTED. MOTION CARRIED.

AYE: GILBERT, MELOT, HAVENS, WORTHAM, ERICSON, KOZEL
NAY: NONE
ABSTAIN:

AGENDA ITEM NO.7

APPROVAL OF GENERAL CLAIMS.

THE MOTION MADE BY TRUSTEE ERICSON, SECONDED BY TRUSTEE MELOT TO APPROVE THE GENERAL CLAIMS. MOTION CARRIED.

AYE: GILBERT, MELOT, HAVENS, WORTHAM, ERICSON, KOZEL
NAY: NONE
ABSTAIN

General Claims

A.	Select Janitor Supply	\$54.51
B.	Arrow Head Automotive Center	\$102.42
C.	Shawnee Office Systems	\$33.12
D.	Randy's Tire & Alignment	\$321.33
E.	Winkler Door Company	\$1104.00
F.	Fuelman	\$930.33
G.	Sparks Heat & Air	\$445.30
H.	Grimsley's	\$1038.15
I.	Ask About Windows	\$121.00
J.	Cutting Edge Lawns	\$3680.00
K.	Automatic Fire Control	\$7500.00
L.	Cintas	\$622.00
M.	Oklahoma Natural Gas	\$798.19
N.	Vision Bank	\$454.04
O.	AT&T Mobility	\$48.77
P.	Finley & Cook	\$660.00
Q.	Randy's Tire & Alignment	\$276.33
R.	MetTel	\$744.57
S.	First United Bank	\$567.74
T.	Personal Plumbing	\$391.80
U.	24 Hour Lockout Service	\$585.00
V.	Techsico Enterprise Solutions	\$721.00
W.	NAPA	\$339.46
X.	Shawnee Municipal Authority	\$730.98
Y.	Armstrong Pest Control	\$150.00
Z.	Chuck Jones	\$6900.00
AA.	Fresh Filtered Air, Inc	\$650.00
BB.	Arvest	\$625.11
CC.	John Deere Financial	\$348.26
DD.	Buford Whites	\$1137.33
EE.	Shawnee Lighting Systems	\$181.97
FF.	Techsico	\$90.00
GG.	INS	\$399.98
HH.	Randy's Tire	\$45.00
II.	Fresh Filtered Air	\$650.00
JJ.	Arvest	\$625.11

Add Ons

General Account:

A.	Personal Plumbing	\$140.56
B.	City of Shawnee — Surcharge	\$1,317.25
C.	INS	\$594.96
D.	AT&T	\$329.90
E.	Constellation Energy	\$610.54
F.	Stuart & Clover	\$310.00

AGENDA ITEM NO.8

APPROVAL OF SPECIAL EVENT CLAIMS

THE MOTION MADE BY TRUSTEE WORTHAM , SECONDED BY TRUSTEE MELOT THAT THE SPECIAL EVENT CLAIMS BE APPROVED. MOTION CARRIED.

AYE: GILBERT, MELOT, HAVENS, WORTHAM, ERICSON, KOZEL

NAY:

ABSTAIN:

Special Claims:

A.	Shawnee News Star	\$545.00
B.	A Cut Above Buckles	\$7125.00
C.	Cowboy Times	\$540.00
D.	Vann & Associates	\$2333.00
E.	INS	\$1689.94

AGENDA ITEM NO.9

APPROVAL OF SHAVINGS CLAIMS

THE MOTION MADE BY TRUSTEE WORTHAM , SECONDED BY TRUSTEE HAVENS THAT THE SPECIAL EVENT CLAIMS BE APPROVED. MOTION CARRIED.

AYE: GILBERT, HAVENS, MELOT, WORTHAM, ERICSON, KOZEL

NAY:

ABSTAIN:

A.	Xylo of Oklahoma	\$3780.00
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AGENDA ITEM NO. 10

DISCUSSION CONSIDERATION AND POSSIBLE ACTION TO REMOVE JIMMY GIBSON FROM ALL SC&CDA BANK ACCOUNTS ON DEPOSIT WITH ARVEST, FIRST NATIONAL, BANCFIRST AND FIRST UNITED BANK.

THE MOTION MADE BY TRUSTEE MELOT , SECONDED BY TRUSTEE WORTHAM THAT JIMMY GIBSON BE REMOVED FROM ALL SC&CDA BANK ACCOUNTS ON DEPOSIT - FIRST NATIONAL, ARVEST, FIRST UNITED AND BANCFIRST. MOTION CARRIED.

AYE: GILBERT, HAVENS, MELOT, WORTHAM, ERICSON, KOZEL

NAY:

ABSTAIN:

AGENDA ITEM NO. 11

DISCUSSION CONSIDERATION AND POSSIBLE ACTION ON IFYR CRISIS FUND UPDATES BY SUZANNE GILBERT.

NO ACTION TAKEN - ACTUAL CHECK FROM IPRA TO IFYR CRISIS FUND ENDED UP BEING \$4,159.87. CRITERIA WILL BE AVAILABLE BY MAY OR JUNE FOR THE BOARD TO DISCUSS. WE WILL HAVE AN AGENDA ITEM NEXT MEETING FOR IFYR CRISIS FUND/SHAWNEE CHAMBER FOUNDATION AND GET ALL OF THE DETAILS OTGETHER ON THE CRISI FUND ARRANGMENTS.

AGENDA ITEM NO.12

IFYR UP-DATE

SPONSORSHIP PACKETS HAVE BEEN SENT OUT AND HAND DELIVERED TO RESTAURANTS IN SHAWNEE AND SEVERAL LOCAL BUSINESSES BOTH NEW AND OLD SPONSORS. TRADE SHOW APPS ARE COMING IN GOOD, SHOULD CLOSE BY END OF MONTH. CALF BIDS HAVE BEEN TRICKLING IN SO THAT AREA IS LOOKING GOOD NOW AS WELL. IFYR 2016 IS SET TO BE A GO ON TARGET AS USUAL. #'S ARE UP A LITTLE FROM THIS TIME IN 2015 AS WELL. ONLINE ENTRY STARTED AT MIDNIGHT APRIL 1ST AND SEEMS TO HAVE GONE OFF WITHOUT A HITCH THIS YEAR.

AGENDA ITEM NO. 13-17

COMMITTEE REPORTS, ADMINISTRATIVE REPORTS, OLD BUSINESS, NEW BUSINESS, COMMENTS

NOTHING NEW TO REPORT - BUDGET COMMITTEE IS STILL WORKING ON #'S - ADMINISTRATIVE REPORT VANN & ASSOCIATES WILL BEGIN MARKETING THE CONFERENCE CENTER AS DISCUSSED IN THE LAST MEETING JIMMY SET UP WITH THEM - WE LOST A LIGHT POLE IN THE ARENA AND WE ARE HAVING TO REPLACE ALL 4 OF THEM BEFORE IFYR, BUT THAT IS BEING HANDLED CURRENTLY - OLD BUSINESS SHELLY WELCH PRESENTED THAT WE WERE CHARGED TAX ON OG&E IN THE PAST AND HAVE FINALLY BEEN AWARDED THE \$13,000 OWED TO US FROM OVER 2 YEARS AGO, THE CHECK SHOULD BE MAILED OUT TO US-

THE MOTION MADE BY TRUSTEE KOZEL, SECONDED BY TRUSTEE MELOT TO ADJOURN THE MEETING. -
MOTION CARRIED.

AYE: GILBERT, MELOT, HAVENS, WORTHAM, ERICSON, KOZEL

NAY:

ABSTAIN:

A handwritten signature in blue ink, appearing to read "Randy Gilbert", positioned above a horizontal line.

CHAIRMAN: MR. RANDY GILBERT

A handwritten signature in blue ink, appearing to read "Justin Ericson", positioned above a horizontal line.

SECRETARY: MR. JUSTIN ERICSON