

COMMUNITY SERVICE CONTRACTS REVIEW
MEETING MINUTES
APRIL 23, 2019
3:00 P.M.

COMMITTEE MEMBERS
IN ATTENDANCE:

Richard Finley
James Harrod
Ray Belford
Ken McDowell

COMMITTEE MEMBERS ABSENT
AT ROLL CALL:

None

OTHERS IN ATTENDANCE:

Eric Benson, Interim City Manager
Chance Allison, Finance Director
Lisa Lasyone, City Clerk
Kacie Eck, Sr. Deputy City Clerk
Joe Vorndran, City Attorney
James Bryce, Director of Operations
Kerri Foster, Recreation Director
Barbara Loudermilk, Central Oklahoma Transit System
Kate Joyce, Senior Citizens of Shawnee
Lisa Watson, Senior Citizens of Shawnee
Jean Lancaster, Senior Citizens of Shawnee

Chairman Finley called the meeting to order at 3:00 p.m. with all committee members in attendance.

Agenda Item No. 1: Declaration of a Quorum

Roll was called and a quorum was declared.

Agenda Item No. 2: Approval of minutes from the May 21, 2018 meeting.

A motion was made by Harrod, seconded by McDowell, to approve the minutes of the May 21, 2018 meeting. Motion carried 4-0.

AYE: Harrod, McDowell, Finley, Belford
NAY: None

Agenda Item No. 3: Discussion, consideration, and possible action regarding a contract with the Historical Shawnee Alliance for FY 2019-2020.

Interim City Manager Eric Benson stated that City Staff opposed the continuation of this contract. He suggested the Historical Shawnee Alliance establish a Historic Preservation Society to be eligible for matching federal grants.

A motion was made by Belford, seconded by McDowell, to accept staff's recommendation to not renew the contract with Historical Shawnee Alliance for FY 2019-2020. Motion carried 4-0.

AYE: Belford, McDowell, Finley, Harrod
NAY: None

Agenda Item No. 4: Discussion, consideration, and possible action regarding a contract with Senior Citizens Center, Inc. for FY 2019-2020.

Director of Operations James Bryce announced staff's recommendation for the City of Shawnee Recreation Department to take over operations of the Shawnee Senior Center. He explained basic function can be absorbed within the City and that the Recreation Department has the knowledge, resources, and experience to enhance and maintain the Senior Center. Staff is requesting to hire one full time and two part time employees to work at the Senior Center.

After discussion among Committee members, a motion was made by Harrod, seconded by Belford, to accept staff's recommendation and not renew the contract with Senior Citizens Center, Inc. for FY 2019-2020. Motion carried 4-0.

AYE: Harrod, Belford, McDowell, Finley
NAY: None

Agenda Item No. 5: Discussion, consideration, and possible action regarding a contract with Shawnee Forward for FY 2019-2020.

Finley explained this was the second year with Shawnee Forward since the Chamber of Commerce and the Shawnee Economic Development Foundations merged.

A motion was made by Harrod, seconded by McDowell, to renew the contract with Shawnee Forward for FY 2019-2020, in the amount of \$286,000.00 Motion carried 4-0.

AYE: Harrod, McDowell, Finley, Belford

NAY: None

Agenda Item No. 6: Discussion, consideration, and possible action regarding a contract with Central Oklahoma Community Action Agency/Central Oklahoma Transit for FY 2019-2020.

The Committee discussed how beneficial the Central Oklahoma Transit System was for the Shawnee area.

A motion was made by Harrod, seconded by Belford, to renew the contract for FY 2019-2020 in the amount of \$68,000.00 and to direct staff to negotiate the requested parking lot usage. Motion carried 4-0.

AYE: Harrod, Belford, McDowell, Finley

NAY: None

Agenda Item No. 7: Discussion, consideration, and possible action regarding a contract with Safe Events for Families for FY 2019-2020.

Interim City Manager Eric Benson stated that Save Events for Families (SEFF) is a very efficient entity. They benefit the community in several ways. Staff recommends renewal of this contract.

A motion was made by Belford, seconded by Harrod, to renew the contract for FY 2019-2020 in the amount of \$63,000.00. Motion carried 4-0.

AYE: Belford, Harrod, McDowell, Finley

NAY: None

Agenda Item No. 8: Discussion, consideration, and possible action regarding a contract with Visit Shawnee, Inc. for FY 2019-2020.

The committee discussed the usage of the 94% of Hotel Tax that is being provided to Visit Shawnee, Inc. (VSI). They also conversed on ways to fund the Pottawatomie County Museum, from the Hotel Tax collection.

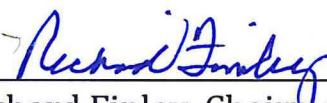
After further discussion, a motion was made by McDowell, seconded by Harrod, to not renew the contract with Visit Shawnee, Inc. for FY 2019-2020. Motion carried 4-0.

AYE: McDowell, Harrod, Belford, Finley

NAY: None

Agenda Item No. 9: Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (4:04 p.m.)



Richard Finley, Chairman

Attest:



Kacie Eck, Secretary