

COMMUNITY SERVICE CONTRACT REVIEW COMMITTEE

CITY COMMISSION CHAMBERS AT CITY HALL

16 W. 9<sup>TH</sup> STREET, SHAWNEE, OKLAHOMA

APRIL 25, 2016 at 9:00 a.m.

AGENDA

1. Declaration of a Quorum
2. Approval of minutes from the April 12, 2016 meeting.
3. Discuss and consider renewal of the contract with the YMCA for FY 2016-17 for the management and operation of the Shawnee Community Center.
4. Adjournment

Respectfully submitted,

A handwritten signature in black ink that reads "Phyllis Loftis". The signature is written in a cursive, flowing style.

Phyllis Loftis, CMC, City Clerk

COMMUNITY SERVICE CONTRACTS REVIEW  
MEETING MINUTES  
NOVEMBER 23, 2015  
2:00 P.M.

COMMITTEE MEMBERS  
IN ATTENDANCE:

Wes Mainord  
Mary Ann Karns  
Cindy Sementelli  
Ken McDowell  
James Harrod

COMMITTEE MEMBERS ABSENT:

None

OTHERS IN ATTENDANCE:

Justin Erickson, City Manager  
Phyllis Loftis, City Clerk  
Lisa Lasyone, Deputy City Clerk  
Paula Waters, Avedis Foundation  
Gary Theilen, COCAA

Chairman Mainord called the meeting to order at 2:00 p.m. with five committee members in attendance.

Agenda Item No. 1: Approval of minutes from the April 14, 2015 meeting.

A motion was made by Harrod, seconded by McDowell, to approve the minutes from the April 14, 2015 meeting. Motion carried 5-0.

AYE: Harrod, McDowell, Mainord, Karns, Sementelli

NAY: None

Agenda Item No. 2: Discuss and consider contract with Central Oklahoma Community Action Agency/Central Oklahoma Transit (COCAA/COTS).

A staff report was given by Justin Erickson, City Manager.

Gary Theilen, Interim Director of COCAA, stated that a new Director would start in 2016. Mr. Theilen stated that approximately one year ago COCAA applied and was accepted into the Avedis Foundation Leadership Institute. During the past year, COCAA has had a staff reorganization, improved the risk of losing funding and are now preparing for the 2015 audit. He also stated that most of the debt has been paid off.

Paula Waters with Avedis Foundation stated that their investment with COCAA has already began to pay off. She said there has been changes to the board structure and leadership. Avedis does not have representation on the board but is in close communication with Mr. Theilen.

A motion was made by Sementelli, seconded by Harrod, to approve the contract with Central Oklahoma Community Action Agency/Central Oklahoma Transit in the amount of \$60,000.00 for Fiscal Year July 1, 2015 thru June 30, 2016 to be paid in monthly increments, COCAA to provide monthly financial statements, the review of the contract to be put back on the normal cycle of the Contract Review Committee for FY2016-2017 and with the first payment including the back pay from July 1, 2015. Motion carried 5-0.

AYE: Sementelli, Harrod, McDowell, Mainord, Karns

NAY: None

Agenda Item No. 3: Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (2:29 p.m.)

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Wes Mainord, Chairman

Attest:

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Lisa Lasyone, Deputy City Clerk