

BOARD OF CITY COMMISSIONERS PROCEEDINGS

MAY 4, 2020 AT 6:00 P.M.

NOTICE REGARDING PUBLIC COMMENTS

During the pendency of the Declared Emergency, members of the public who wish to speak to the City Commission on an agenda or non-agenda item as referenced above, must register with the City Clerk's office at least one (1) hour prior to the meeting by calling 405-878-1604 or sending an email to CityClerk@shawneeok.org with their name, address, telephone number, and indicate the topic or agenda item upon which they wish to speak. (At this time, to participate in the meeting, individuals will need access to Zoom [<https://zoom.us/>]). A link to the meeting will be provided via email to the participant prior to the meeting and the person must be signed into the meeting at the time of Citizens Participation or the Public Hearing item they wish to speak on is called by the Mayor.

For anyone that wishes to view the meeting, it will be broadcasted live on Vyve Channel 3 or via the City of Shawnee's website at http://www.shawneeok.org/services/video_multimedia/city_connect_live.php.

Members of the City Commission participation:

Mayor Richard Finley	Via Videoconference
Commissioner Ed Bolt, Ward 1	Via Videoconference
Commissioner Ron Gillham, Ward 2	Via Videoconference
Vice Mayor James Harrod, Ward 3	Via Videoconference
Commissioner Darren Rutherford, Ward 4	Via Videoconference
Commissioner Mark Sehorn, Ward 5	Via Videoconference
Commissioner Ben Salter, Ward 6	Via Videoconference

The Board of City Commissioners of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session via videoconference, Monday, May 4, 2020 at 6:00 p.m., pursuant to notice duly posted as prescribed by law at 4:43 p.m. on May 1, 2020. Mayor Finley presided and called the meeting to order. Upon roll call, the following members were in attendance via videoconference.

Richard Finley
Mayor

Ed Bolt
Commissioner Ward 1

Ron Gillham
Commissioner Ward 2

James Harrod
Commissioner Ward 3-Vice Mayor

Darren Rutherford
Commissioner Ward 4

Mark Sehorn
Commissioner Ward 5

Ben Salter
Commissioner Ward 6

ABSENT: None

AGENDA ITEM NO. 1:

Citizens Participation
(A three-minute limit per person)
(A twelve-minute limit per topic)

There was no Citizens Participation.

AGENDA ITEM NO. 2:

Consider approval of Consent Agenda:

- a. Minutes from the April 20, 2020 regular meeting.
- b. Approval of Single Audit Engagement Letter with Arledge and Associates for audit services.
- c. Authorize City Manager to sign an agreement with Crawford and Associates for accounting, financial management, and consulting services for Fiscal Year 2020-2021.
- d. Approve renewal of the following agreements for Fiscal Year 2020-2021:
 - 1) Agreement with South Central Industries, Inc. for Right-of-way Maintenance Services.
 - 2) Agreement with The Housing Authority of the City of Shawnee for fingerprinting services.
 - 3) Agreement with Pioneer Library Systems for library services, facilities, and maintenance.
 - 4) Agreement with Youth and Family Resource Center, Inc. for Juvenile Services.
 - 5) Agreement with YMCA for use of recreational facilities known as Lions Club Park.
 - 6) Agreement with YMCA for lease of a mower, city property, for maintenance of Lions Club Park.
- e. Mayor's Appointments:

Airport Advisory Board

Scott Lee 1st Full Term Expires: July 1, 2023
Replaces Will Smallwood – termed out

Blake White 1st Full Term Expires: July 1, 2023
Replaces Bert Humphreys – termed out

Library Board

Brent Newsom 1st Full Term Expires: June 30, 2023
Reappointment

Planning Commission

Cody Deem 1st Full Term Expires: June 1, 2023
Reappointment

Rachael Melot 1st Full Term Expires: June 1, 2023
Reappointment

Zoning Board of Adjustments

Tim Burg 1st Full Term Expires: June 1, 2023
Reappointment

Vice Mayor Harrod asked that Consent Agenda Item Nos. 2(b) and 2(d)(1) be pulled for separate consideration.

A motion was made by Commissioner Bolt, seconded by Commissioner Rutherford, to approve Consent Agenda Item Nos. 2 (a-e), less items 2(b) and 2(d)(1). Motion carried 7-0.

AYE: Bolt, Rutherford, Sehorn, Salter, Gillham, Harrod, Finley
NAY: None

Regarding Consent Agenda Item No. 2(b), Vice Mayor Harrod explained this was a continuation of an existing bid. City Manager Chance Allison verified the City of Shawnee requested Requests for Qualifications (RFQ) to obtain a qualified audit firm. The RFQ was for five-year pricing which was awarded to Arledge and Associates in 2017.

A motion was made by Vice Mayor Harrod, seconded by Commissioner Bolt, to approve a Single Audit Engagement Letter with Arledge and Associates for audit services. Motion carried 7-0.

AYE: Harrod, Bolt, Gillham, Finley, Rutherford, Sehorn, Salter
NAY: None

Regarding Consent Agenda Item No. 2(d)(1), Vice Mayor Harrod said he wished to abstain from voting on this item.

A motion was made by Rutherford, seconded by Commissioner Bolt, to approve renewal of an agreement with South Central Industries, Inc. for Right-of-way Maintenance Services. Motion carried 6-0-1.

AYE: Rutherford, Bolt, Gillham, Finley, Sehorn, Salter

NAY: None

ABSTAIN: Harrod

AGENDA ITEM NO. 3:

Acknowledge and ratification of the Third Amended Proclamation to declare an emergency within the City Limits and such additional territory as may be described herein, authorizing the actions of the City Manager and Mayor pursuant to State Laws and the Municipal Code of the City of Shawnee.

City Manager Chance Allison explained the Third Amended Proclamation was to reopen and recover safely as guidance set forth by Oklahoma Governor Stitt.

A motion was made by Commissioner Gillham, seconded by Commissioner Sehorn, to acknowledge and ratify the Third Amended Proclamation to declare an emergency within the City Limits and such additional territory as may be described herein, authorizing the actions of the City Manager and Mayor pursuant to State Laws and the Municipal Code of the City of Shawnee. Motion carried 7-0.

AYE: Gillham, Sehorn, Salter, Bolt, Harrod, Finley, Rutherford

NAY: None

AGENDA ITEM NO. 4:

New Business (Any matter not known or which could not have been reasonably foreseen prior to the posting of the agenda.)

There was no New Business.

AGENDA ITEM NO. 5:

Commissioners Comments

Commissioner Bolt urged people to continue to be kind and patient with each other. He encouraged everyone to shop Shawnee and spend money here to keep sales tax coming in.

Commissioner Gillham stated we needed to be concerned about our sales tax. He stated the next quarter will potentially be a bad one.

Vice Mayor Harrod said he was glad things are opening back up and reminded everyone to shop Shawnee. He also thanked everyone for the patience.

Commissioner Rutherford reminded everyone of several points during the COVID-19 pandemic, such as, we are all in this together, be kind - everyone has been affected, follow the CDC guidelines, be respectful of business owners and what they are asking of you, and take precautions as establishments open back up.

Commissioner Sehorn said to shop Shawnee and hopefully tax revenue will not be as bad as we are anticipating. He reminded everyone to be more cautious as things get back to normal and to ease into normalcy.

Commissioner Salter agreed with what the other Commissioners have said.

Mayor Finley said the last census report shows that 52% have completed the form in Pottawatomie County. He encouraged everyone to go online and complete the census form. He said census workers will be going door to door soon and there are still census jobs available.

AGENDA ITEM NO. 6:

Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (6:14 p.m.)

ATTEST:


Lisa Lasone
LISA LASYONE, CMC, CITY CLERK


RICHARD FINLEY, MAYOR